Instrument / Delegation	Date In Force	Legislation / Act	Delegatio	r Delegation To	Name
		Tobacco Act 1987			
		Public Health and Wellbeing Act 2008			
		Food Act 1984			
		Emergency Management Act 2013			
		Housing Act 1983			
		Local Government Act 2020			
		Local Government Act 1989			
S11 Instrument of		Summary Offences Act 1966			
Appointment and		Part 14 of the Residential Tenancies		Environmental Health	
Authorisation	24/01/2024	Act 1997	CEO	Officer	Michelle Stewart
S11 Instrument of					
Appointment and				Manager Governance and	
Authorisation	21/09/2022	Food Act 1984 (restricted)	CEO	Human Services	Petra Croot
S11 Instrument of					
Appointment and					
Authorisation	10/08/2022	Building Act 1993	CEO	Municipal Building Surveyor	Mark Ford

		Domestic Animals Act 1994			
		Emergency Management Act 2013			
		Impounding of Livestock Act 1994			
		Local Government Act 1989			
		Local Government Act 2020			
		Part 14 of the Residential Tenancies			
		Act 1997			
		Road Management Act 2004			
		Road Safety Act 1986			
		Summary Offences Act 1966			
		Local Government Act 1989			
		Local Government Act 2020			
S11 Instrument of		Environmental Protection Act 2017			
Appointment and		Infringement Act 2006		Director Infrastructure	
Authorisation	12/07/2022	Building Act 1993	CEO	Services	Jessie Holmes
		Domestic Animals Act 1994			
		Environmental Protection Act 2017			
		Graffiti Prevention Act 2007			
		Impounding of Livestock Act 1994			
		Local Government Act 1989			
		Local Government Act 2020			
		Part 14 of the Residential Tenancies			
		Act 1997			
		Road Management Act 2004			
		Road Safety Act 1986			
S11 Instrument of		Summary Offences Act 1966			
Appointment and		Tobacco Act 1987		Manager Governance and	
Authorisation	28/04/2022	Infringements Act 2006	CEO	Human Services	Petra Croot
S11 Instrument of					
Appointment and					
Authorisation	6/08/2021	Building Act 1993	CEO	Municipal Building Surveyor	Anthony Bell

	Country Fire Authority Act 1958			
	Domestic Animals Act 1994			
	Fire Services Property Levy Act 2012			
	Food Act 1984			
	Graffiti Prevention Act 2007			
	Housing Act 1983			
	Impounding of Livestock Act 1994			
	Local Government Act 1989			
	Local Government Act 2020			
	Part 14 of the Residential Tenancies			
	Act 1997			
	Road Safety Act 1986			
	Summary Offences Act 1966			
S11 Instrument of	Sex Work Act 1994			
Appointment and	Tobacco Act 1987		Director Corporate and	
Authorisation	28/08/2020 Public Health and Wellbeing Act 2008	CEO	Community Services	Monica Revell
			Director Corporate and	
FOI Act Authorisation	4/05/2018 Local Government Act 1989	CEO	Community Services	Monica Revell

	Country Fire Authority Act 1958			
	Domestic Animals Act 19942			
	Emergency Management Act 20132			
	Fire Services Property Levy Act 2012			
	Food Act 1984 2			
	Graffiti Prevention Act 2007			
	Housing Act 1983 2			
	Impounding of Livestock Act 19942			
	Local Government Act 19892			
	Local Government Act 20202			
	Part 14 of the Residential Tenancies			
	Act 19972			
	Road Management Act 20042			
S11 Instrument of	Road Safety Act 1986 2			
Appointment and	Summary Offences Act 1966			
Authorisation	27/04/2023 Infringements Act 2006	CEO	Local Laws Officer	Stephen Nicholson
S13 Instrument of Sub-			Director Corporate and	
Delegation by CEO under			Community Services	
Local Government Acts			Director Infrastructure	Monica Revell
1989 and 2020	12/04/2022 Local Government Act 2020	CEO	Services	Jessie Holmes
			Director Infrastructure	
			Services	
S17 Instrument of			Chief Executive Officer	
Appointment and			Manager Governance and	
Authorisation under the			Human Services	
Oaths and Affirmtions Act			Director Corporate and	Greg Wood
2018	11/11/2021 Oaths and Affirmations Act 2018	CEO	Community Services	Monica Revell

S17 Instrument of				
Appointment and				
Authorisation under the				
Oaths and Affirmtions Act			Manager Governance and	
2018	11/05/2022 Oaths and Affirmations Act 2018	CEO	Human Services	Petra Croot
S5 Instrument of				
Delegation to the Chief				
Executive Officer	4/08/2021 Local Government Act 2020	Council	Chief Executive Officer	Greg Wood

Cemeteries and Crematoria Act 2003

Domestic Animals Act 1994

**Environmental Protection Act 1970** 

Food Act 1984

Heritage Act 2017

Local Government Act 1989 Director Corporate and Planning and Environmental Act 1987 Community Services
Residential Tenancies Act 1997 Director Infrastructure

Road Management Act 2004 Services

Cemeteries and Crematoria Manager Governance and

Council

Regulations 2015 Human Services

Planning and Environment Regulations Chief Executive Officer 2015 Customer Service

Planning and Environment (Fees) Coordinator

Regulations 2016

Residential Tenancies (Caravan Parks

and other Movable Dwellings Registration and Standards)

Regulations 2020

Road Management (General)

Regulations 2016

S6 Instument of

Staff

Delegation to Council

Road Management (Works and

4/08/2021 Infrastructure) Regulations 2015

Manager Finance and
Customer Services
Environmental Health
Officer
Manager Development
Manager Operations

Revenue Officer

Assets Engineer
Manager Capital Works

Monica Revell
Jessie Holmes
Petra Croot
Greg Wood
Hannah Coles
Lettie Korf
Heather Boyd
Michelle Stewart
Mick Henderson
Janette Fritsch
Daniel Griffiths
Joe Scimone

			Tourism Officer
			Team Leader Nhill
			Team Leader Jeparit
			Site Supervisor
			Supported Playgroup
			Facilitator
			Senior Assets Engineer
			Revenue Officer
			Project Manager and Early
			Years Coordinator
			Manager Operations
			Mechanic Nhill
			Mechanic Jeparit
			Manager Governance and
			Human Services
			Manager Finance and
			Customer Service
			Municipal Emergency
			Resource Officer
			Manager Community and
			Economic Development
			Manager Capital Works
			Manager Contracts and
			Development
			Local Laws Officer
			IT Administrator
S7 Instrument of Sub-			GOVSS Municipal Building
Delegation by CEO	28/08/2020	CEO	Surveyor

			Director Corporate and	
	Cemetries and Crematoria Act 2003		Community Services	
	Domestic Animals Act 1994		Manager Finance	
	Food Act 1984		Customer Service and	
	Heritage Act 2017		Rates Officer	
	Local Government Act 1989		Customer Service Team	
	Planning and Environmental Act 1987		Leader	
	Residential Tenancies Act 1997		Chief Executive Officer	
	Road Management Act 2004		Director Infrastructure	
	Cemeteries and Crematoria		Services	Joe Scimone
	Regulations 2015		Environmental Health	Petra Croot
	Planning and Environment Regulations	S	Officer	Monica Revell
	2015		Planning Officer	Sharon Smith
	Planning and Environment (Fees)		Coordinator	Hannah Coles
	Regulations 2016		Manager Assets and	Lettie Korf
	Residential Tenancies (Caravan Parks		Facilities	Heather Boyd
	and Movable Dwellings Registration		Asset Management	Mick Henderson
	and Standards) Regulations 2020		Manager Works and	Ram Upadhyaya
	Road Management (General)		Operations	Catherine Saul
S6 Instument of	Regulations 2016		Manager People and	Michelle Stewart
Delegation to Council	Road Management (Works and		Performance	Mikayla Farmers
Staff	6/03/2024 Infrastructure) Regulations 2015	Council	Development Engineer	Daniel Griffiths
S11A Instrument of				
Appointment and			Environmental Health	
Authorisation (Planning			Officer	
and Environment Act			Director Infrastructure	Ram Upadhyaya
1987)	6/03/2024 Planning and Environment Act 1987	Council	Services	Michelle Stewart

			<b>Environmental Health</b>	
			Officer	
			Local Laws Officer	Michelle Stewart
			Manager People and	Catherine Saul
S18 Instrument of Sub-			Performance	Stephen Nicholson
Delegation under the			Director Infrastructure	Petra Croot
Environmental Protection			Services	Aiden Dent
Act 2017	6/03/2024 Environmental Protection Act 2017	Council	Team Leader Facilities	Ram Upadhyaya
	Tobacco Act 1987			
S11 Instrument of	Public Health and Wellbeing Act 200	8		
Appointment and	Food Act 1984		Environmental Health	
Authorisation	17/08/2023	CEO	Officer	Catherine Saul
S11 Instrument of				
Appointment and			BS-L Deputy Municipal	
Authorisation	22/11/2023 Building Act 1993	CEO	<b>Building Surveyor</b>	Andrew Britton
S17 Instrument of				
Appointment and				
Authorisation under the				
Oaths and Affirmtions Act			Director Infrastructure	
2018	15/01/2024 Oaths and Affirmation Act 2018	CEO	Services	Ram Upadhyaya

S11 Instrument of		Domestic Animals Act 1994 Emergency Management Act 2013 Impounding Livestock Act 1994 Local Government Act 1989 Local Government Act 2020 Part 14 of the Residential Tenancies Act 1997 Road Management Act 2004 Road Safety Act 1986 Summary Offences Act 1966		Director Infrastructure	
Appointment and Authorisation	19/02/2024	Environmental Protection Act 2017	CEO	Services	Ram Upadhyaya
		Country Fire Authority Act 19582 Domestic Animals Act 19942 Emergency Management Act 20132 Fire Services Property Levy Act 20122 Food Act 1984 2 Graffiti Prevention Act 20072 Housing Act 1983 2 Impounding of Livestock Act 19942 Local Government Act 19892 Local Government Act 20202 Part 14 of the Residential Tenancies Act 19972 Road Management Act 20042 Road Safety Act 1986 2			
S11 Instrument of Appointment and		Summary Offences Act 1966 Infringements Act 2006		Coordinator Operations Team Leader West	Ben Osborne Craig Gersch
Authorisation	27/05/2024	Environmental Protection Act 2017	CEO	Team Leader East	Darren Patterson

S11 Instrument of				
Appointment and				
Authorisation	Building Act 1993	CEO	Municipal Building Surveyo	r Sam Priest
S11 Instrument of				
Appointment and			Deputy Municipal Building	
Authorisation	Building Act 1993	CEO	Surveyor	lan Watson