

Instrument / Delegation	Date In Force	Legislation / Act	Delegator	Delegation To	Name
S11 Instrument of Appointment and Authorisation	24/01/2024	Tobacco Act 1987 Public Health and Wellbeing Act 2008 Food Act 1984 Emergency Management Act 2013 Housing Act 1983 Local Government Act 2020 Local Government Act 1989 Summary Offences Act 1966 Part 14 of the Residential Tenancies Act 1997	CEO	Environmental Health Officer	Michelle Stewart
S11 Instrument of Appointment and Authorisation	21/09/2022	Food Act 1984 (restricted)	CEO	Manager Governance and Human Services	Petra Croot
S11 Instrument of Appointment and Authorisation	10/08/2022	Building Act 1993	CEO	Municipal Building Surveyor	Mark Ford

S11 Instrument of Appointment and Authorisation	12/07/2022	Domestic Animals Act 1994 Emergency Management Act 2013 Impounding of Livestock Act 1994 Local Government Act 1989 Local Government Act 2020 Part 14 of the Residential Tenancies Act 1997 Road Management Act 2004 Road Safety Act 1986 Summary Offences Act 1966 Local Government Act 1989 Local Government Act 2020 Environmental Protection Act 2017 Infringement Act 2006 Building Act 1993	CEO	Director Infrastructure Services	Jessie Holmes
S11 Instrument of Appointment and Authorisation	28/04/2022	Domestic Animals Act 1994 Environmental Protection Act 2017 Graffiti Prevention Act 2007 Impounding of Livestock Act 1994 Local Government Act 1989 Local Government Act 2020 Part 14 of the Residential Tenancies Act 1997 Road Management Act 2004 Road Safety Act 1986 Summary Offences Act 1966 Tobacco Act 1987 Infringements Act 2006	CEO	Manager Governance and Human Services	Petra Croot
S11 Instrument of Appointment and Authorisation	6/08/2021	Building Act 1993	CEO	Municipal Building Surveyor	Anthony Bell

S11 Instrument of Appointment and Authorisation		Country Fire Authority Act 1958			
		Domestic Animals Act 1994			
		Fire Services Property Levy Act 2012			
		Food Act 1984			
		Graffiti Prevention Act 2007			
		Housing Act 1983			
		Impounding of Livestock Act 1994			
		Local Government Act 1989			
		Local Government Act 2020			
		Part 14 of the Residential Tenancies Act 1997			
		Road Safety Act 1986			
		Summary Offences Act 1966			
	Sex Work Act 1994				
	Tobacco Act 1987			Director Corporate and Community Services	Monica Revell
	28/08/2020	Public Health and Wellbeing Act 2008	CEO	Director Corporate and Community Services	Monica Revell
FOI Act Authorisation	4/05/2018	Local Government Act 1989	CEO	Director Corporate and Community Services	Monica Revell

S11 Instrument of Appointment and Authorisation	27/04/2023	Country Fire Authority Act 1958 Domestic Animals Act 1994 Emergency Management Act 2013 Fire Services Property Levy Act 2012 Food Act 1984 Graffiti Prevention Act 2007 Housing Act 1983 Impounding of Livestock Act 1994 Local Government Act 1989 Local Government Act 2020 Part 14 of the Residential Tenancies Act 1997 Road Management Act 2004 Road Safety Act 1986 Summary Offences Act 1966 Infringements Act 2006	CEO	Local Laws Officer	Stephen Nicholson
S13 Instrument of Sub-Delegation by CEO under Local Government Acts 1989 and 2020	12/04/2022	Local Government Act 2020	CEO	Director Corporate and Community Services Director Infrastructure Services	Monica Revell Jessie Holmes
S17 Instrument of Appointment and Authorisation under the Oaths and Affirmations Act 2018	11/11/2021	Oaths and Affirmations Act 2018	CEO	Director Infrastructure Services Chief Executive Officer Manager Governance and Human Services Director Corporate and Community Services	Greg Wood Monica Revell

S17 Instrument of Appointment and Authorisation under the Oaths and Affirmations Act 2018	11/05/2022	Oaths and Affirmations Act 2018	CEO	Manager Governance and Human Services	Petra Croot
S5 Instrument of Delegation to the Chief Executive Officer	4/08/2021	Local Government Act 2020	Council	Chief Executive Officer	Greg Wood

S7 Instrument of Sub-
Delegation by CEO

28/08/2020

CEO

Tourism Officer
Team Leader Nhill
Team Leader Jeparit
Site Supervisor
Supported Playgroup
Facilitator
Senior Assets Engineer
Revenue Officer
Project Manager and Early
Years Coordinator
Manager Operations
Mechanic Nhill
Mechanic Jeparit
Manager Governance and
Human Services
Manager Finance and
Customer Service
Municipal Emergency
Resource Officer
Manager Community and
Economic Development
Manager Capital Works
Manager Contracts and
Development
Local Laws Officer
IT Administrator
GOVSS Municipal Building
Surveyor

		Cemeteries and Crematoria Act 2003		Director Corporate and Community Services	
		Domestic Animals Act 1994		Manager Finance	
		Food Act 1984		Customer Service and Rates Officer	
		Heritage Act 2017		Customer Service Team Leader	
		Local Government Act 1989		Chief Executive Officer	
		Planning and Environmental Act 1987		Director Infrastructure Services	Joe Scimone
		Residential Tenancies Act 1997		Environmental Health Officer	Petra Croot
		Road Management Act 2004		Planning Officer	Monica Revell
		Cemeteries and Crematoria Regulations 2015		Coordinator	Sharon Smith
		Planning and Environment Regulations 2015		Manager Assets and Facilities	Hannah Coles
		Planning and Environment (Fees) Regulations 2016		Asset Management	Lettie Korf
		Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020		Manager Works and Operations	Heather Boyd
		Road Management (General) Regulations 2016		Manager People and Performance	Mick Henderson
S6 Instrument of Delegation to Council Staff	6/03/2024	Road Management (Works and Infrastructure) Regulations 2015	Council	Development Engineer	Ram Upadhyaya Catherine Saul Michelle Stewart Mikayla Farmers Daniel Griffiths
S11A Instrument of Appointment and Authorisation (Planning and Environment Act 1987)	6/03/2024	Planning and Environment Act 1987	Council	Environmental Health Officer Director Infrastructure Services	Ram Upadhyaya Michelle Stewart

S18 Instrument of Sub-Delegation under the Environmental Protection Act 2017	6/03/2024	Environmental Protection Act 2017	Council	Environmental Health Officer Local Laws Officer Manager People and Performance Director Infrastructure Services Team Leader Facilities	Michelle Stewart Catherine Saul Stephen Nicholson Petra Croot Aiden Dent Ram Upadhyaya
S11 Instrument of Appointment and Authorisation	17/08/2023	Tobacco Act 1987 Public Health and Wellbeing Act 2008 Food Act 1984	CEO	Environmental Health Officer	Catherine Saul
S11 Instrument of Appointment and Authorisation	22/11/2023	Building Act 1993	CEO	BS-L Deputy Municipal Building Surveyor	Andrew Britton
S17 Instrument of Appointment and Authorisation under the Oaths and Affirmations Act 2018	15/01/2024	Oaths and Affirmation Act 2018	CEO	Director Infrastructure Services	Ram Upadhyaya

S11 Instrument of Appointment and Authorisation	19/02/2024	Domestic Animals Act 1994 Emergency Management Act 2013 Impounding Livestock Act 1994 Local Government Act 1989 Local Government Act 2020 Part 14 of the Residential Tenancies Act 1997 Road Management Act 2004 Road Safety Act 1986 Summary Offences Act 1966 Environmental Protection Act 2017	CEO	Director Infrastructure Services	Ram Upadhyaya
S11 Instrument of Appointment and Authorisation	27/05/2024	Country Fire Authority Act 1958 Domestic Animals Act 1994 Emergency Management Act 2013 Fire Services Property Levy Act 2012 Food Act 1984 Graffiti Prevention Act 2007 Housing Act 1983 Impounding of Livestock Act 1994 Local Government Act 1989 Local Government Act 2020 Part 14 of the Residential Tenancies Act 1997 Road Management Act 2004 Road Safety Act 1986 Summary Offences Act 1966 Infringements Act 2006 Environmental Protection Act 2017	CEO	Coordinator Operations Team Leader West Team Leader East	Ben Osborne Craig Gersch Darren Patterson

S11 Instrument of Appointment and Authorisation	Building Act 1993	CEO	Municipal Building Surveyor	Sam Priest
S11 Instrument of Appointment and Authorisation	Building Act 1993	CEO	Deputy Municipal Building Surveyor	Ian Watson