



10th February, 2025

MINUTES OF THE JEPARIT TOWNSHIP ADVISORY COMMITTEE MEETING OF THE HINDMARSH SHIRE COUNCIL HELD ON 10TH FEBRUARY, 2025 at the Memorial Hall, Roy Street, Jeparit at 7.35pm.

Present: Mr. P. King (HSC-8.05PM), Jason Hutson (Chair-Person), Cheryl Quinn (Sec), Teresa Smith (Vice-Chair), Craige Proctor (CM), Sharon Reilly (CM) Mel Wagener (CM), Bec Schultz (CM), Annemarie Werner (CM), Colin Moore and Tony Simpson (Community Members).

1. ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY AND OPENING PRAYER

We acknowledge that this meeting is being held on the lands of the Wotjobaluk, Jaadwa, Jadawadjali, Wergaia and Jupagalk Nations and we acknowledge them as Traditional Owners of Country.

We recognise the important ongoing role that Indigenous people have in our community and pay our respects to their Elders, past and present.

2. APOLOGIES

3. DECLARATION BY COUNCILLORS OR OFFICERS OF ANY DIRECT OR INDIRECT INTEREST IN ANY ITEM ON THE AGENDA.

- General conflict of interest; or
- Material conflict of interest

Declaration of general or material conflict of interest must also be advised by Committee Members at the commencement of discussion of the specific item.

NIL.

4. CONFIRMATION OF MINUTES

RECOMMENDATION:

That the Minutes of the JTAC Committee Meeting held on 11th November, 2024 at 7.30pm at the Memorial Hall, Roy Street, Jeparit. circulated to Committee Members be taken as read and confirmed
(Attachment: 1)

Moved: Craige Proctor
Seconded: Sharon Reilly

Carried

5. BUSINESS ARISING FROM THE MINUTES

5.1 Sir R. Menzies Spire repairs updates – **see 10.1**

6. CORRESPONDENCE

INWARD:

- 6.1** J. Woodward (HSC) NY Eve event 12/11/24
- 6.2** P. King (HSC) Phone number, Swimming hole decking - 6-9/11/24
- 6.3** M. Wagener (JTAC) Swimming hole deck - 13/11/24
- 6.4** P. King (HSC) JTAC Minutes of meeting - 18/11/24
- 6.5** J. Woodward (HSC) NY Eve event 18/11/24
- 6.6** Food Trader System – Statement of Trade- 19/11/24
- 6.7** Food Trader System – New Certificate – 19/11/24
- 6.8** J. Woodward (HSC) NY Eve event 21/11/24
- 6.9** J. Woodward (HSC) NY Eve event 21/11/24
- 6.10** L. Chivell December/January 2025 meeting query - 21/11/24
- 6.11** C. Quinn (JTAC) 16 Days of Activism Walk the talk – 23/11/24
- 6.12** . Woodward (HSC) NY Eve event 29/11/24
- 6.13** Grampians Wimmera Industry update 29/11/24
- 6.14** P. King (HSC) Re; Dec meeting/NYE poster/Nov finan 6-9/12/24
- 6.15** Grampians Wimmera Industry update 24/12/24
- 6.16** Food Trader System – New Certificate – 02/01/25
- 6.17** Jennie Hauselberg (HSC) Re: Australia Day Celebrations 14/01/25
- 6.18**J. Hutson (JTAC) Re: Australia Day 14/01/25
- 6.19** T. Smith (JTAC) Re: Australia Day 14/01/25
- 6.20** Jennie Hauselberg (HSC) Re: Australia Day Celebrations 20/01/25
- 6.21** Stall on 1/3/25 query 24/01/25
- 6.22** P. King (HSC) Fiesta Poster 30/01/25
- 6.23** Grampians Wimmera Industry update 31/01/25

OUTWARD:

- 6.24** J. Woodward (HSC) NYE event 21/11/24
- 6.25** L. Chivell re Mtg dates – 23/11/24
- 6.26** JTAC Minutes August Meeting– 18/9/24
- 6.27** JTAC - Grampians Wimmera Industry 29/11/24
- 6.28** P. King (HSC) NYE Poster/Info Dec mtg x 5- 6/12/24
- 6.29** JTAC members NYE poster - 27/12/24
- 6.30** JTAC members re: HSC financial budget - 07/01/25
- 6.31** T.Smith (JTAC) – Australia Day Event – 14/01/25
- 6.32** J. Hauselberger (HSC) Australia Day event – 21/01/25
- 6.33** C. Lowan Re: Fiesta event 30/1/25
- 6.34** JTAC Grampians Wimmera Industry update 3/02/25
- 6.35** JTAC Re: Agenda and Previous minutes 3/02/25
- 6.36** M. Revell (CEO) & P. King (HSC) Re: Agenda and Previous minutes 3/02/25

That the Outward Correspondence be approved and the Inward Correspondence noted.

Moved: Mel Wagener

Seconded: Teresa Smith

Carried

7. EVENTS

Event:	<i>WOWomen</i>	Location:	<i>Riverside P</i>	Date	1/03/25
<i>Relevant documents</i>					
	Responsibility	Due date	Status		
Risk assessment	<i>See HSC</i>	1/03/25			
Food permit	<i>Food Vans BYO</i>	1/03/25			
Local Law permit	<i>HSC</i>	1/03/25			
Event:	<i>New Residents BBQ</i>	Location:	<i>Riverside P</i>	Date	28/03/25
<i>Relevant documents</i>					
	Responsibility	Due date	Status		
Risk assessment	<i>See HSC</i>	28/03/25			
Food permit	<i>JTAC BYO</i>	28/03/25			
Local Law permit	<i>HSC</i>	28/03/25			

8. GENERAL BUSINESS AS NOTIFIED TO THE CHAIR

8.1 C. Proctor (CM) updated the JTAC on the Historical Society activities. It is anticipated that a call for assistance from local people passionate about History and a passion to assist the Historical Society and Wimmera Pioneer Museum. Happenings Around Jeparit through FB seeking volunteers assisting where they can. Museum & Historical Society have speakers on how to engage with youth, either on April 7th or May 5th (to be advised).

8.2 Bec Schultz communicating with Store holders, Food vans, exposure brochure for event WOW 1st March 2025. Group meeting for finalisation prior to event. HSC to provide brochures that require folding and hand delivery to Jeparit residents. (Local resident) Colin Moore offered his services.

8.3 Next budget 2025/26 details may need to be reviewed.

8.4 Welcome New Residents – date Friday 28th March venue of function to be Riverview precinct/tennis court or at Wimmera Mallee Pioneer Museum. BBQ and BYO Drinks 5.00 -10.30pm (venue to be advised)

8.5 Garden Club currently using Men's Shed is queering the lack of running water and water disposal within the building.

8.6 Question has been raised by the JTA Committee to the HSC. JTAC require a firm understanding of the following;

JTAC recommendations recorded in JTAC Minutes, what impact/weight do these recommendations hold? For future reference and in particular to;

Recommendation in Minutes 12/8/24” 8.4 Craige Proctor **Moved** that the existing triple Rubbish/Recycle container located on the footpath outside the Hindmarsh Hotel (currently not in operation) **REMAIN** in situ. With the addition of a township directional wrap of the Riverside Precedent it would be of great benefit in its current placement.

Seconded by: Annemarie Werner. Members show of hands motion **Carried**” again 11/11/24 **10.3**

JTAC has not received any communication from HSC as the changes that have occurred to the positioning of the said receptacle.

8.7 Jason Hudson **moved** that the JTAC need to purchase 2 new Jockey wheels, one of heavy duty quality for the BBQ trailer and a Jockey wheel for trailer. Cheryl Quinn **Seconded** **Carried**

8.8 Jeparit Supermarket account needs to be paid.

8.9 JTAC member Craige Proctor reported that out of 20 Bottle Brush trees planted in Charles Street at the beginning of summer only two or three are surviving and it is unsure if they will survive.

8.10 JTAC are asking what is happening to the entrance signs for the township that have been in progress for a number of years. **Mr. P. King (HSC) to investigate and report.**

9. COUNCILLOR REPORT

N/A

10. OFFICER’S REPORT

10.1 Information from the Jeparit Hospital is that they need a Palm tree removed and as the Menzies Spire requires the same type of machinery to enable repairs. Mr. P. King.(HSC) to investigate machinery in Jeparit work depot.

10.2. Roy Street – Streetscape improvements. Materials are in storage at the Jeparit Depot however shortage of supplies. Quotes are being sort to supply/install.

10.3 The Dimboola Sound shell will hold a free music concert on Saturday 29 March 2025 starting 6.00pm. Thanking Emergency workers for their relentless efforts.

11. URGENT BUSINESS

N/A

12. FINANCE REPORT

12.1 Summary of Balances in Finance Report.

RECOMMENDATION:

That the Finance Report provided with these Minutes are to be approved at next meeting (March 2025)

Moved:

Seconded: **Carried**

12.2 Purchase Orders to be raised - \$2,000 or less

Moved:

Seconded: **Carried**

ITEM NO.	DESCRIPTION	DECISION
8.4	New Residence BBQ	Funding
8.7	2 Jockey Wheels	BBQ & Trailer
8.8	Jeparit Supermarket	Outstanding

12.3 Purchase Orders to be raised – Greater than \$2,000

Moved:

Seconded:

ITEM NO.	DESCRIPTION	DECISION

13. DECISIONS TO BE MADE

The following decisions are recommendations to Council for endorsement:

ITEM NO.	DESCRIPTION	DECISION
4	Minutes	Confirmation of the Minutes
5	Business Arising from Minutes	Nil
6	Correspondence	Approving the Outward Correspondence and Noting the Inward.
7	Events	Nil
8	General Business as Notified to the Chair	8.1, 8.2, 8.3, 8.4, 8.5, 8.6, 8.7, 8.8, 8.9 & 8.10
9	Councillor's Report	Nil
10	Officer's Report	10.1 10.2, & 10.3
11	Urgent Business	Nil
12.1	Finance Report	To Be Furnished and confirmed at March meeting
12.2	Purchase Orders to be Raised (\$2,000 or less)	8.4, 8.7, & 8.8.
12.3	Purchase Orders to be Raised (above \$2,000)	Nil

14. MEETING CLOSED

The meeting closed at 9.00pm

15. COUNCIL OFFICER AUTHORISATION

*to be completed by Council Officer

I, Phil King accept the following recommendations made by the JTA Committee at this meeting held on 10th February, 2025

ITEM NO.	DESCRIPTION	DECISION
4	Minutes	Confirmation of the Minutes
5	Business Arising from Minutes	Nil
6	Correspondence	Approving the Outward Correspondence and Noting the Inward.
7	Events	Nil
8	General Business as Notified to the Chair	8.1, 8.2, 8.3, 8.4, 8.5, 8.6, 8.7, 8.8, 8.9 & 8.10
9	Councillor's Report	Nil
10	Officer's Report	10.1 10.2, & 10.3
11	Urgent Business	Nil
12.1	Finance Report	That the Finance Report to be confirmed at March meeting.
12.2	Purchase Orders to be Raised (\$2,000 or less)	8.4, 8.7, & 8.8.
12.3	Purchase Orders to be Raised (\$2,000 or more)	Nil

I, Phil King advise that the following items:

ITEM NO.	DESCRIPTION	DECISION
12.2	Purchase of two jockey wheels, one standard and one heavy duty.	Purchase order to be prepared when costs obtained. Purchase order will be provided to supplier.
12.2	New residents BBQ allowance for catering.	Amount to be advised.

- Need to be referred to a Council Meeting / CEO for a decision
- Require more Information
- Do No align with the Hindmarsh Shire Council Plan



SIGNED:

Council Officer

Dated: 12 February 2025