



9th September, 2024

MINUTES OF THE JEPARIT TOWNSHIP ADVISORY COMMITTEE MEETING OF THE HINDMARSH SHIRE COUNCIL HELD ON 9TH SEPTEMBER 2024 at the Memorial Hall, Roy Street, Jeparit at 7.30pm.

Present: Ms. M. Revell (CEO HSC), Mr. B. Ireland (Mayor HSC), Ms. J. Hauselberger (HSC), Jason Hutson (Chair-Person), Cheryl Quinn (Sec), Teresa Smith (Vice-Chair), Craige Proctor (CM), Annemarie Werner (CM), Mel Wagener (CM), Sharron Reilly (CM), Bec Schultz (CM), Wendy Werner, Colin Moore and Tony Simpson (Community Members).

1. ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY AND OPENING PRAYER

We acknowledge that this meeting is being held on the lands of the Wotjobaluk, Jaadwa, Jadawadjali, Wergaia and Jupagalk Nations and we acknowledge them as Traditional Owners of Country.

We recognise the important ongoing role that Indigenous people have in our community and pay our respects to their Elders, past and present.

2. APOLOGIES

3. DECLARATION BY COUNCILLORS OR OFFICERS OF ANY DIRECT OR INDIRECT INTEREST IN ANY ITEM ON THE AGENDA.

- General conflict of interest; or
- Material conflict of interest

Declaration of general or material conflict of interest must also be advised by Committee Members at the commencement of discussion of the specific item.

NIL.

4. CONFIRMATION OF MINUTES

RECOMMENDATION:

That the Minutes of the JTAC Committee Meeting held on 12th August, 2024 at 7.30pm at the Memorial Hall, Roy Street, Jeparit. circulated to Committee Members be taken as read and confirmed
(Attachment: 1)

Moved: Annemarie Werner

Seconded: Teresa Smith

Carried

5. BUSINESS ARISING FROM THE MINUTES

5.1 (See 10.1)

Teresa Smith **MOVED:** that (JTAC) Secretary to write to the Robert Menzies Foundation seeking guidance for maintenance of Jeparit Spire bearing in mind that next year is 130th year for Sir Robert Menzies. Sharron Reilly **seconded** the motion. **Carried**

5.2 Public Civic Reception report by Teresa Smith that a pleasant afternoon had by all. Discussions had about Historical sites in Jeparit.

5.3 October Meeting cancelled.

5.4 Risk assessment/permit for NYE event at River precedent. (Secretary to complete.)

5.5 16 Days Activation involvement. - JTAC will provide BBQ cook on 3rd December 6.00 to 7.30pm with Gluten free and vegetarian options will be available. Supporting (HSC) Free From Violence officer Ms. Stephanie Lynch

5.6 Thank you to Community Member Colin Moore who assisted in obtaining trailer tyres.

6. CORRESPONDENCE

INWARD:

6.1 S86 Committee Election Caretaker 12/8/24

6.2 Mr. P. King (HSC) Meeting Minutes & Spire photos – 20/8/24

6.3 C. Proctor (JTAC) Old news clippings of Spire construction - 26/8/24

6.5 T. Smith (JTAC) Re. NYE event Risk Assessment - 26/8/24

6.6 J. Hutson (JTAC Chair) 16 Days Activation - 26/8/24

6.7 Grampians Wimmera Mallee Tourism 30/8/24

6.8 Mr. P. King (HSC) Re: next JTAC Meeting – 2/9/24

6.9 Mr. P. King (HSC) Sept. Meeting HSC replacement member – 2/9/24

6.10 Ms. J. Hauselberger (HSC) Re: Financial Statement 31/8/2024 – 2/9/24

6.11 Wendy Werner – Wimmera Mallee Pioneer Museum 2/9/24

OUTWARD:

6.12 Mr. P. King (HSC) August Draft Minutes – 19/8/24

6.13 JTAC Minutes August Meeting– 25/8/24

6.14 JTAC – Spire damage photo info - 25/8/24

6.15 T. Smith (JTAC) NYE event - Civic Reception - 25/8/24

6.16 JTAC Spire newspaper clips – 25/8/24

6.17 JTAC 16 days Activation involvement – 26/8/24

6.18 Grampians Wimmera Mallee Tourism 2/9/24

6.19 W. Werner – confirmation 2/9/24

6.20 JTAC - Agenda, Prev Minutes & Financial Statement – 2/9/24

6.21 Mr. B. Ireland (Mayor), Ms. J. Hauselberger (HSC) Ag, Prev Min & Fin State – 2/9/24

That the Outward Correspondence be approved and the Inward Correspondence noted.

Moved: Craige Proctor

Seconded: Mel Wagener

Carried

7. EVENTS

Event:	<i>NYE</i>	Location:	<i>Riverside P</i>	Date	31/12/24
<i>Relevant documents</i>					
	Responsibility	Due date	Status		
Risk assessment	See 5.4				
Food permit	<i>Not required</i> BYO - All				
Local Law permit	See 10.5				

8. GENERAL BUSINESS AS NOTIFIED TO THE CHAIR

8.1 Wendy Werner (Community Member) updated the JTAC in her role as Chairperson, on the Wimmera Mallee Pioneer Museum activities. Community consultation along with the possibility of a Economic Development Officer being employed. Professional photo shoot, updated Website becoming Tech savvy, and heritage events. No Museum Rally event in 2024. Example boxes of Jeparit Jigsaws shown to members.

8.2 Committee member Craig Proctor discussed high value of volunteers, younger generations interest, cataloguing and story boards. Menzies institute is funding 2 other assistants –in developing an inventory with existing information. Being a year long process volunteers will be needed in the future. Community members involved in digitalisation of old newspaper articles.

9. COUNCILLOR REPORT

9.1 Local Gov. Council Elections period 17/9/24 – 26/10/24 requires our October meeting to be postponed, therefore October's meeting has been cancelled.

9.2 Candidates registration currently on.

9.3 Gate at top of stairs at River precinct is being built and will have safety latch.

10. OFFICER'S REPORT

10.1 The cost for the crane and operator is between \$8,000 - \$10,000, plus the cost for an appropriately qualified rigger to remove the thistle to bring it to ground level for assessment.

Plus repair costs and then similar costs to the above to reinstate the thistle on top of the spire. Potentially a \$40,000 - \$60,000 job.

10.2 Mr. King has provided blank risk assessment for event NYE (31/12/24) for rectification for the up and coming event. (7)

10.3 Currently Jeparit streetscape (HSC) seeking detailed measurement of each garden bed to determine quantity of materials required and then quotations will be sought for the supply of the materials.

10.4 Local Laws-Fire Prevention Inspections will start first 2 weeks Oct 2024 as well as Free Green waste for the month of Oct.

10.5 HSC will provide the appropriate permit for the said event. (7)

10.6 Broadway Rose Garden - the roses from the Memorial Gardens in Broadway were removed. New rose plants to be planted in strategic locations.

10.7 Playground at the swimming hole has been installed. Gate at the top of the steps has been installed.

10.8 Mens health bus trip on Thursday 10 October

The tour to Telopea Downs will take place on Thursday with the bus leaving Jeparit Library at 8.30am and returning at approximately 4.30pm.

11. URGENT BUSINESS

N/A

12. FINANCE REPORT

12.1 Summary of Balances in Finance Report.

RECOMMENDATION:

That the Finance Reports as provided with this Agenda be approved.

Moved: Teresa Smith

Seconded: Mel Wagener

Carried

12.2 Purchase Orders to be raised - \$2,000 or less

Moved:

Seconded:

Carried

ITEM NO.	DESCRIPTION	DECISION

12.3 Purchase Orders to be raised – Greater than \$2,000

Moved:

Seconded:

ITEM NO.	DESCRIPTION	DECISION

13. DECISIONS TO BE MADE

The following decisions are recommendations to Council for endorsement:

ITEM NO.	DESCRIPTION	DECISION
4	Minutes	Confirmation of the Minutes
5	Business Arising from Minutes	5.1, 5.2, 5.3, 5.4, 5.5 & 5.6.
6	Correspondence	Approving the Outward Correspondence and Noting the Inward.
7	Events	7.

8	General Business as Notified to the Chair	8.1, & 8.2.
9	Councillor's Report	9.1, 9.2, & 9.3
10	Officer's Report	10.1, 10.2, 10.3, 10.4, 10.5, 10.6, 10.7 & 10.8.
11	Urgent Business	Nil
12.1	Finance Report	Furnished.
12.2	Purchase Orders to be Raised (\$2,000 or less)	Nil
12.3	Purchase Orders to be Raised (above \$2,000)	Nil

14. MEETING CLOSED

The meeting closed at 8.48pm

15. COUNCIL OFFICER AUTHORISATION

*to be completed by Council Officer

I, _____ accept the following recommendations made by the JTA Committee at this meeting held on 9th September, 2024

ITEM NO.	DESCRIPTION	DECISION
4	Minutes	Confirmation of the Minutes
5	Business Arising from Minutes	5.1, 5.2, 5.3, 5.4, 5.5 & 5.6.
6	Correspondence	Approving the Outward Correspondence and Noting the Inward.
7	Events	7
8	General Business as Notified to the Chair	8.1, & 8.2.
9	Councillor's Report	9.1, 9.2, & 9.3.
10	Officer's Report	10.1, 10.2, 10.3, 10.4, 10.5, 10.6, 10.7 & 10.8.
11	Urgent Business	Nil
12.1	Finance Report	That the Finance Report as provided with the Agenda be approved.
12.2	Purchase Orders to be Raised (\$2,000 or less)	Nil
12.3	Purchase Orders to be Raised (\$2,000 or more)	Nil

I, _____ advise that the following items:

ITEM NO.	DESCRIPTION	DECISION

- Need to be referred to a Council Meeting / CEO for a decision
- Require more Information
- Do No align with the Hindmarsh Shire Council Plan

SIGNED: *J. Hauselberger*

Council Officer

Dated: *11/11/24*