

Wimmera Mallee Pioneer Museum

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Minutes – Tuesday 18 June 2024, 7.30 p.m. at Briarley House

- 1) **Welcome and Acknowledgment of Country**
- 2) **Declarations of interest** – NA
- 3) **Present:** Committee members: Peter Pumpa (PP) – Chair; Craige Proctor - Secretary (CNP); Mary-Anne Paech - Treasurer (MP); Wendy Werner (WW); Don Pedder (DP); Peter Robson (Vice Chair); Clem Paech (CP); Cr Brett Ireland; Jeff Woodward. Guests: Matt Steen; Colin Moore.
Apologies: Wendy Zanker; Tige Mannington; Mark Fletcher (HSC).
MOTION: To accept the apologies. Moved: MP Seconded: WW CARRIED
- 4) **Minutes of Previous Meeting**
The last meeting, on 21 May 2024, was an official meeting.
Motion: To accept the Minutes of the 21 May 2024 meeting as circulated. Moved: CP Seconded: WW CARRIED
Business arising from Minutes: NA
- 5) **Correspondence**
Inwards
Communication with Matthew Polack (Horsham) re film-making projects (see General Business)
HSC (Petra Croot) – Volunteering Simple Registration Form
HSC (Jeff Woodward) – update on Firearms Display project (see HSC update below)
Craig Holloway – Jigsaws (marketing)
HSC (Petra Croot) – request for first Minutes of Management Committee (1970?)
MAVEC Newsletter
Outwards NA
Motion: To accept the outward correspondence and note the inward Correspondence.
Moved: MP Seconded: DP CARRIED
Business arising from Correspondence
Minutes of first WMPM Management Committee. These Minutes cannot be located. CNP to approach Dimboola Historical Society.
- 6) **HSC update** (JW, HSC). JW will organise a meeting with volunteers to clarify onboarding/compliance process. A GWMT App is being developed and the GWMT Destination Management Plan is in place. VicPol is still reviewing the proposed alarm system for the Firearms display. The biggest unresolved issue is 'manned alarm system'; a video camera system is not deemed sufficient. It needs a flashing light and loud alarm etc. HSC continues to work through the insurance issue and is liaising with Swan Hill and Wheatlands. A quote has been submitted for the Briarley decking work but this will likely need to go to tender. Re the lattice work on the verandah a suggestion would be for volunteers to repair/refurbish this. Detpa School trim painting – getting a quote? Briarley water supply – to be discussed; HSC is happy to do this after the new budget is approved.
- 7) **Treasurer's Report** (MP)
Volunteer Hours: May 2024: 404 hours Accounts to pay: NA

April 2024			
Opening balance 01.05.24	\$27,334.48	Closing balance 31.05.24	\$28,490.18
Receipts Cash: 255.20; EFT 250.00	\$505.20	Term Deposits (2) Interest: 852.45	\$35,538.29
Expenses	\$501.63	Total	\$64,268.57

MOTION: To accept the Treasurer's report as circulated. Moved: MP Seconded: CNP CARRIED

MOTION: To approve payment of outstanding invoices. Moved: MP Seconded: CNP CARRIED

Internet Banking. MP stated that the decision to migrate to Internet Banking needs to be minuted for presentation to the Bank.

MOTION: That the WMPM MC allow internet banking in alignment with HSC policy to pay our accounts and that it authorises Mary-Anne Paech to organise this. **Moved: WW Seconded: CNP CARRIED**

General Business

- 1) **AGM date: Tuesday 16 July, 7.30 p.m. at Museum.** HSC has been notified.
Incoming Management Committee from 1 July (alphabetically and as confirmed at HSC Council Meeting, 8 May 2024: Tige Mannington; Colin Moore; Clem Paech; Maryanne Paech; Don Pedder; Craige Proctor; Peter Pumpa; Peter Robson; Matthew Steen; Wendy Werner; Wendy Zanker. (11).
- 2) **Recent Working Bees.** A good deal has been done lately to improve the appearance of the grounds and thanks expressed to all who have contributed. Next Working Bee: **Saturday 6 July from 9-9.30 a.m. onwards.** CNP raised the issue of the unsightly rubbish behind Tarranyurk Hall. We need to view this and work out how to tackle the issue. BI referred to the HSC Fee Waiver Policy which may enable us to deposit rubbish/garden waste at the tip without charge; we would need to apply for this waiver.

(CNP will investigate.)

3) **Visitors (MP):**

May Attendance:

Adults	Pens./Conc.	Children	Family	Group
10	24	1		7

Also 26 non-paying visitors (Nursing Home residents, Primary School, Carers, Teachers, Film Crew)

Sunday 6 October, 50 people from Seymour Railway Heritage Centre

- 4) **Volunteering.** Ongoing issue with one volunteer not being available on Saturdays and Sundays and Committee members and potentially others having to fill the gap 12.30-3 on Saturdays and 10-3 on Sundays. WW proposed we need a back-up Roster; CNP will start working on this and distribute to MC.
- 5) **Donations** 1973 catalogue of WMPM machinery, transport and sundry equipment. Ruth Addlem of Horsham had donated a copy she had purchased.
- 6) **Firearms discussion** NA
- 7) **Visitor engagement initiatives** (CNP)
- **Volunteering offer** – David Sidwell WW and CNP are working with David to develop a document for visitors
 - **Matthew Polack film-making project** As per email distributed to Committee Members
 - **Museum Education Kit** CNP is working on this which may support working with younger visitors e.g. Primary and Secondary School students; CNP to share with JW.
 - **Storyboards update** JW to continue developing these.
- 8) **Jigsaws** (WW)
Motion: To purchase the Jigsaw Puzzles as indicated in the table presented, for sale through the Museum.
Moved: WW **Secinded:** CNP DP had reservations about the number to be purchased and suggested fewer in case they are hard to sell. WW and MP felt that they would potentially sell including at the Show in October. **CARRIED**
The retail cost of items to purchase as per information supplied from Craig Holloway. WW to meet with Craig Holloway in Ballarat on 20 June.
- 9) **WMPM display at Showgrounds for Show Day, 20 October.** CP to confirm with Show Committee that WMPM will have a presence/stall. We need to decide which items can be removed for display purposes. MP indicated that we need permission from HSC to remove any items. CNP has been working on a basic list of potential display items e.g. 'Guess what this was used for' activity.
- 10) **RHSV Cataloguing Clinic webinars** (2 & 23 May; 27 June) CNP and WW continue to participate in these monthly events.
- 11) **Maintenance**
Disabled access points have been fixed.
School trim painting. JW has asked Bone Painters to inspect and quote for job. Worth discussing with Ben Crouch (JW).
Tarranyurk door and threshold. Nothing further to report yet (JW)
Repairs to dog leg fence. No follow up at this stage (JW)
A longer bolt is needed on the upper inside part of Tarranyurk Hall (DP)
Leaking spouting joins on Briarley need attention (DP)
Decking on Albacutya verandah needs oiling and a loose board repaired.
Rabbit scratchings are an issue – tripping hazard; needs to be dealt with.
- 12) **HSC Update** - Cr Brett Ireland. WMPM has benefited well from the HSC Budget Proposal recommendations with support for Curatorial Assistance (\$10,000), Digitising part of the collection including Ryko the Byko Banner duplication (\$5,000) and Storyboards (\$10,000). The \$20,000 requested for the Firearms Safety initiative was not approved by HSC. Consequently HSC will contribute up to \$25,000 with WMPM contributing up to \$25,000 for three of the four initiatives to be implemented. WMPM MC will need to determine how best to deploy the funds. BI suggested some of the funds could be used to provide short-term accommodation for history students from Federation University if doing a placement at WMPM. CNP to make contact again with Dr David Waldron at FU.
- 13) **Next Meeting: AGM, Tuesday 16 July, 7.30 p.m.** Craige reminded the MC that he will not be continuing in the role of Secretary from July onwards.

Meeting closed at 9.05 p.m.