



ATTACHMENTS

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9 May 2024

MINUTES

Ordinary Council Meeting

Date: Wednesday 8 May 2024

Time: 3:00pm

Venue: Council Chamber
92 Nelson Street, Nhill

Council: Cr Brett Ireland – Mayor
Cr Wendy Bywaters – Deputy Mayor
Cr Melanie Albrecht
Cr Debra Nelson
Cr Robert Gersch
Cr Ron Ismay

Officers: Monica Revell – Chief Executive Officer
Petra Croot – Acting Director Corporate & Community Services
Ram Upadhyaya – Director Infrastructure Services

Acknowledgement of Indigenous Community

Hindmarsh Shire Council acknowledges the Wotjobaluk, Jaadwa, Jadawadjali, Wergaia and Jupagalk Nations as Traditional Owners of Country.

We recognise the important ongoing role that Indigenous people have in our community and pay our respects to their Elders, past and present.



Public Access

This meeting is open to members of the public and will be livestreamed from Council's Facebook page at www.facebook.com/hindmarshshirecouncil

Live Streaming Statement

This meeting will be streamed live on the internet and the recording of this meeting will be published on Council's website and/or social media pages after the meeting.

Members of the public attending this meeting may be filmed.

By remaining in the public gallery once the meeting commences, members of the public give their consent to being filmed, and for the recording of them to be made publicly available and used by Council.

Information about the broadcasting and publishing recordings of Council meetings is available in the Council's Live Streaming and Publishing Recordings of Council Meetings Policy is available on the Council's website.

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In Attendance:

Councillors:

Cr Brett Ireland (Mayor), Cr Wendy Bywaters (Deputy Mayor), Cr Robert Gersch OAM, Cr Ron Ismay, Cr Debra Nelson and Cr Melanie Albrecht.

Officers:

Ms Monica Revell (Chief Executive Officer), Mr Ram Upadhyaya (Director Infrastructure Services), Ms Petra Croot (Acting Director Corporate and Community Services) and Ms Shauna Johnson (Executive Assisant).

1 ACKNOWLEDGMENT OF THE INDIGENOUS COMMUNITY & LIVE STREAMING STATEMENT

Cr B Ireland opened the meeting at 3:00pm by acknowledging the Indigenous Community and by reading out the live streaming statement.

2 APOLOGIES

No apologies.

3 DECLARATION OF INTERESTS

A Councillor or Officer with a conflict of interest in an item on the Agenda must indicate that they have a conflict of interest by clearly stating:

- the item for which they have a conflict of interest;
- whether their conflict is **general** or **material**; and
- the circumstances that give rise to the conflict of interest.

Declaration of material or general conflict of interest must also be advised by Councillors and Officers at the commencement of discussion of the specific item.

Cr R Ismay declared a material conflict of interest in confidential item 16.1.

Cr M Albrecht declared a general conflict of interest in item 10.3.

4 CONFIRMATION OF MINUTES

RECOMMENDATION:

That the Minutes of the Ordinary Council Meeting held on Wednesday 3 April 2024 at the Council Chamber, as circulated to Councillors be taken as read and confirmed.

MOVED: CRS R Gersch/W Bywaters

That the Minutes of the Ordinary Council Meeting held on Wednesday 3 April 2024 at the Council Chamber, Nhill as circulated to Councillors be taken as read and confirmed.

CARRIED

Attachment Number: 1

5 PUBLIC QUESTION AND SUBMISSION TIME

Community members wishing to ask questions at council meetings may do so, in writing, at least 24 hours prior to the council meeting. Both the question and answer will be read out at the meeting. Questions may be submitted by mail, email info@hindmarsh.vic.gov.au or delivered in person to a council customer centre but are limited to two questions and 100 words including any pre-amble. Offensive, trivial and repetitive questions, questions which have been recently answered, or questions that may contain defamatory comments, may be excluded at the discretion of the Mayor.

The question must be accompanied by a name and the locality where the questioner resides or works, which will be read out at the meeting. By submitting a question, the questioner gives consent to this information being read out in public. Anonymous questions will not be answered.

Mr David Brown spoke to his submission to the Draft Body-worn Camera Policy.

Linda Domaschenz – Kiata

Planning Permits are confusing to me re there's so much specific detail, however given Kiata has a Bushfire Overlay and there is a clause, Section 10c for new buildings since The Black Saturday RC and given the Suburb proposal, will these 10 new Houses require a Bushfire Bunker under State Law Legislation?

Officer Response:

The planning permit application PA1844-2023 must comply with the relevant provisions of the Bushfire Management Overlay and the subdivision objectives in Clause 53.02-4.4 and the decision guidelines in Clause 53.02-4.5 Bushfire Planning.

Under that clause, defensible space on each proposed lot must be provided as part of a Bushfire Management Plan in a detailed Bushfire Management Statement to meet the required objectives. The CFA has requested that the applicant provide further information to adequately address Clause 53.02 for this application, which has not been received by Council to date.

A bushfire bunker is not usually a mandatory requirement to achieve defensible space requirements in township like Kiata that is within the Township Zone. However, it is up to the applicant to demonstrate to Council and the CFA how they comply with the requirements of the Bushfire Management Overlay and Clause 53.02 Bushfire Planning to minimise risk to life and property to meet the required standards.

The reference to Class 10C in the question appears to be relating to a class of building under the Building Regulations. I recommend you seek some advice from Council's Municipal Building Surveyor as the building requirements may be different to the planning requirements.

6 ACTIVITY REPORTS

COUNCILLOR ACTIVITIES: 26 March – 29 April 2024

6.1 Cr IRELAND, MAYOR

Date	Meeting/Event	Location	Comments
27/03/2024	Visit by Western Region Labor MP Jacinta Ermacora	Nhill	To discuss infrastructure needs in our Shire.
27/03/2024	Met with Nhill and District Sporting Club and Jacinta Ermacora	Nhill	Meeting was arranged by her office to inspect area of new change rooms grant.
27/03/2024	Yurunga Homestead Meeting		
30/03/2024	Jeparit Easter Fishing Comp	Jeparit	
02/04/2024	CEO interviews	Dimboola	Last round of interviews before decision.
03/04/2024	Meeting with Prospective CEO	Nhill	Regarding contract negotiations.
03/04/2024	Council briefing	Nhill	
03/04/2024	Council meeting	Nhill	
04/04/2024	Mayoral matters to media		
04/04/2024	Media release written announcing new CEO		
04/04/2024	Meeting with all shire staff	Nhill Works Depot	To announce Monica Revell as new CEO.
04/04/2024	Various radio interviews		
06/04/2024	Rainbow Big Sky Festival	Rainbow	A crowd of around 500 in attendance. This event is building nicely.
08/04/2024	Jeparit town advisory committee meeting		
12/04/2024	Meeting with Maddocks Solicitors	Warracknabeal	An insight into what is required by council leading up to new elections.
13/04/2024	Nhill Air Show	Nhill	What a great event showcasing our shire- a credit to all for the work involved in staging.
16/04/2024	Wimmera Mallee Pioneer Museum meeting		A shame that the committee saw fit to cancel this year's vintage rally.
22/04/2024	Radio interview with ABC to discuss		

	museum rally		
24/04/2024	Meeting with Grampians Tourism	Online	To discuss new Visitor Economy Partnership.
25/04/2024	Wreath laying at dawn service	Jeparit	
25/04/2024	Wreath laying and guest speaker at Nhill RSL subbranch ceremony	Nhill	
25/04/2024	Yurunga homestead meeting		
29/04/2024	Jeparit community consultation	Jeparit	Re playground at new swimming hole.

6.2 Cr BYWATERS, DEPUTY MAYOR

Date	Meeting/Event	Location	Comments
27/03/2024	In- person meeting with Minister Jacinta Ermacora MP, State Member for Western Victoria, and Hindmarsh Shire Council	Nhill Council Chamber	
03/04/2024	Council briefing meeting and council meeting	Nhill	Minutes and attachments on Council's website.
06/04/2024	Youth event, an intercultural family day	Dimboola Boat Shed	The event was in partnership with Wimmera Mallee development, Hindmarsh Shire Council, Horsham Rural City Council, Nhill Learning Centre, Headspace Horsham, and supported by Foundation for Rural and Regional Renewal.
06/04/2024	Big sky event	Oasis, Rainbow	Congratulations to the organisers and volunteers on another magnificent event.
09/04/2024	Nhill Town Committee Meeting	Senior Citizen Centre Nhill	
12/04/2024	Maddocks election period training	Warracknabeal	The Election Period Policy forms part of Council's Governance Rules. It restricts the types of decisions that can be made during the caretaker period. Councillors must ensure that conduct does not infringe those requirements. The Victorian local government general election is 26th of October 2024.
13/04/2024	Nhill Airshow	Nhill Airport	A truly Spectacular event, Congratulations

			to the organisers and the incredible volunteers.
14/04/2024	Nhill Karen Baptist Church ninth anniversary	Nhill uniting Church	The church and Hall were packed with people, local and from afar. Tasty traditional food was served to the very large crowd.
15/04/2024	Youth Council meeting	Jeparit	I was really impressed with the maturity and talent of Hindmarsh youth Councillors and can't wait to listen to their podcasts.
24/04/2024	Meeting with Grampians, Wimmera Mallee Tourism Board Inc. and Hindmarsh Shire Councillors		
25/04/2024	Anzac Day wreath laying ceremony	Dimboola	I was proud to do this with Two Dimboola Youth Councillors.
26/04/2024 – 28/04/2024	Australian Local Government Women's Association Victoria conference	West Gippsland arts Centre in Warragul Victoria	The theme of the conference was resilient and reinvention. The Baw Baw Shire Council Hosted this year's event to bring together women from across Victoria to celebrate an advance female participation in local government and to shine the light on issues facing women in the sector. Report supplied.

6.3 Cr GERSCH

Date	Meeting/Event	Location	Comments
27/03/2024	JP Long service presentation at Government House	Melbourne	
01/04/2024	Tourist information roster	Nhill	
02/04/2024	CEO interviews	Dimboola	
03/04/2024	Council briefing	Nhill	
03/04/2024	Council meeting	Nhill	
12/04/2024	RCV board meeting		
24/04/2024	Tourism meeting	Nhill	
25/04/2024	Anzac Day dawn service	Nhill	
25/04/2024	Anzac Day march wreath laying and service	Nhill	

6.4 Cr ALBRECHT

Date	Meeting/Event	Location	Comments
24/04/2024	Hindmarsh Shire	Nhill	

	Council Briefing with Grampians Tourism		
25/04/2024	ANZAC Dawn Service	Nhill	
25/04/2024	ANZAC March, Wreath laying Ceremony and Service	Nhill	

6.5 Cr ISMAY

No activity report provided.

6.6 Cr NELSON

No activity report provided.

7 CORRESPONDENCE

Responsible Officer: Chief Executive Officer

Attachment Numbers: 2 – 3

Introduction:

The following correspondence is attached for noting by Council.

Inwards:

- No inwards correspondence.

Outwards:

- 2024/04/03 – Letter of Congratulations to Max Carland 100th Birthday
- 2024/04/03 – Letter of Congratulations to New Business Desert Blooms

RECOMMENDATION:

That Council notes the attached correspondence.

MOVED: CRS R Gersch/M Albrecht

That Council:

- 1. notes the attached correspondence; and***
- 2. writes to the Nhill Airshow Committee and congratulates them on their great Air Show for 2024.***

CARRIED

Attachment numbers: 2 – 3

8 ASSEMBLY OF COUNCILLORS RECORDS

Responsible Officer: Chief Executive Officer

Attachment Numbers: 4 – 5

Introduction:

As required under S33(9) of Hindmarsh Shire Council's Governance Rules, the attached Assembly of Councillors Records are presented as attachments to the Council agenda for the information of Councillors.

RECOMMENDATION:

That Council notes the Assembly of Councillor Records as presented.

MOVED: CRS M Albrecht/R Ismay

That Council notes the Assembly of Councillor Records as presented.

CARRIED

Attachment Numbers: 4 – 5

9 PLANNING PERMITS

9.1 PLANNING APPLICATIONS APPROVED UNDER CEO DELEGATION (Q1 2024)

Responsible Officer: Director Infrastructure Services

Introduction:

This report provides Council with an update on all Planning Applications approved under delegation for the period 01 January 2024 to 31 March 2024.

Discussion:

All planning permit applications undergo a rigorous assessment against the Hindmarsh Planning Scheme. Delegations set by the Council allow the CEO to approve planning permits based on the outcome this assessment and recommendation from town planners. Complex planning permits are presented to the Council for decision making.

When eligible, some low impact and straightforward planning permits are assessed through the VicSmart process for swift approval. The VicSmart statutory planning permit process aims to streamline the assessment of simple planning permit applications. There were no VicSmart applications approved under CEO delegation for the period 01 January 2024 to 31 March 2024.

The following standard Planning Permit Application was approved by the CEO between 01 January 2024 to 31 March 2024.

Permit No.	Address	Proposal	Date Lodged	Trigger	Date approved	Stat Days
PA1835-2023	112-114 Lloyd Street Dimboola	Use of land for a restricted recreation facility (gym) and construction and putting up for display business identification signage	19/09/2023	<p><i>Clause 34.01-1 (C1Z) – A permit is required to use the land for a purpose (Restricted Recreation Facility) listed in Section 2 of the Table of Uses.</i></p> <p><i>Clause 43.01-1 (HO) – A permit is required to construct or display a sign.</i></p> <p><i>Clause 52.05-2 – A permit is required to construct or put up for display a sign (business identification sign).</i></p>	29/01/2024	42

Options:

N/A

Link to Council Plan:

Facilitating and supporting economic development.

Financial Implications:

Fees associated with planning permit applications and amendments are set by the State in accordance with the *Planning and Environment (Fees) Regulations 2016*. These fees are currently being applied to all applications received by Council.

Risk Management Implications:

Risk is managed appropriately by adhering to the assessment process during approval of all planning applications including VicSmart. Complicated planning permits with higher levels of risk are presented to the council for decision.

Conflict of Interest:

Under section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Author – Mikayla Mackley, Planning Officer

In providing this advice as the Author, I have no disclosable interests in this report.

Officer Responsible – Ram Upadhyaya, Director Infrastructure Services

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Communications Strategy:

Nil

Next Steps:

Next Report to be provided in July for Q2 2024.

RECOMMENDATION:

That Council notes Planning Applications approved by the CEO or delegate, for the period 1 January 2024 to 31 March 2024.

MOVED: CRS W Bywaters/D Nelson

That Council notes Planning Applications approved by the CEO or delegate, for the period 1 January 2024 to 31 March 2024.

CARRIED

10 REPORTS REQUIRING A DECISION

10.1 NHILL CARAVAN PARK MASTERPLAN

Responsible Officer: Acting Director Corporate and Community Services

Attachment Number: 6

Introduction:

This report seeks Council endorsement of the draft Nhill Caravan Masterplan to be released to the public for comment in accordance with Council's Community Engagement Policy from Thursday 9 May 2024 to Friday 7 June 2024.

Discussion:

In May 2023, Council called for quotations from appropriately qualified and experienced consultants to undertake the development of a Masterplan for the Nhill Caravan Park. Subsequently, Thomson Hay Landscape Architects was awarded the contract in late May 2023. As part of the development of the Masterplan the following items were stipulated as inclusions:

Future considerations:

- New amenities block (existing amenities block was refurbished in 2021);
- Improved powered sites, accommodation cabins and improved vehicle / caravan access; and
- Facilities for park users, e.g. camp kitchen, BBQs, laundry & playground.

Funding of future improvements:

Consideration of funding for future improvements should be detailed as part of the ten-year implementation plan.

Following consultation with Council staff, the Manager Community Wellbeing and staff of Nhill Caravan Park, Thomson Hay Landscape Architects presented the preliminary Masterplan for review in December 2023. Council staff have reviewed the preliminary Masterplan and responded with comments to the consultants who have subsequently made further amendments.

The draft Masterplan has also been directly sent to the Executors of the Estate of the late Ian Corsten, lessee of the Nhill Caravan Park, Nhill A&P Society, and Nhill Vintage Machinery Club for review.

Options:

1. Council can endorse the draft Masterplan to be presented for public review and comment.
2. Council can request that further amendments are made to the draft Masterplan prior to

release or request a delay to its release for public review and comment.

Link to Council Plan:

Theme one: Our Community

A range of effective and accessible services to support the health and wellbeing of our community.

Theme Two: Built and Natural Environment

Well-maintained physical assets and infrastructure to meet community and organisational needs.

Attractive streetscapes.

Theme Three: Competitive and Innovative Economy

Develop and promote local tourism opportunities that attract visitation.

Financial Implications:

There are no financial implications in relation to the development of the Nhill Caravan Park Masterplan and the release of the document to the public for review and comment. Any works associated with the redevelopment of the Nhill Caravan Park in accordance with the Masterplan will be subject to the availability of funding.

Risk Management Implications:

Strategic Risk Description	Risk Management Discussion
Asset Management	The Masterplan will ensure that Council has clear direction when planning improvements and seeking funding for works to this important tourism asset. Ensuring that visitors have appropriate and accessible accommodation improves the financial viability of town businesses and supports Council's overall tourism strategy. Having a Masterplan support effective management of the asset.

Relevant legislation:

Local Government Act 2020

Community engagement:

Council is required to undertake deliberative engagement as per the adopted Council Engagement Policy, this requires that we engage with community members impacted by potential decisions of Council.

If endorsed by Council, the Masterplan for the Nhill Caravan Park will be released to the public for review and comment on Thursday 9 May 2024 with submissions closing on Friday 7 June 2024.

Gender equality implications:

Consideration of any gender equality impacts will be part of the review process of the

Masterplan and a Gender Impact Assessment will be prepared prior to the implementation of any works for the redevelopment of the Nhill Caravan Park as part of the Masterplan.

Conflict of Interest:

Under section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Officer Responsible – Petra Croot, Acting Director Corporate and Community Services
In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Phil King, Manager Community Wellbeing.
In providing this advice as the Author, I have no disclosable interests in this report.

Communications Strategy:

Council’s decision will be communicated to the community via social media posts, media releases and Council’s website, as well as Council’s e-newsletters and monthly newsletters.

Next Steps:

A drop-in session will be held during the consultation period in Goldsworthy Park for interested community members. Comments regarding the Nhill Caravan Park Masterplan will be presented to at the June Council meeting for consideration.

RECOMMENDATION:

That Council endorses the release of the Nhill Caravan Park Masterplan for community review and comment from 9 May 2024 to 7 June 2024.

MOVED: CRS R Ismay/M Albrecht

That Council endorses the release of the Nhill Caravan Park Masterplan for community review and comment from 9 May 2024 to 7 June 2024.

CARRIED

Attachment Number: 6

10.2 PROPOSED ASSET DISPOSAL – GERANG GERUNG HALL

Responsible Officer: Director Infrastructure Services

Introduction:

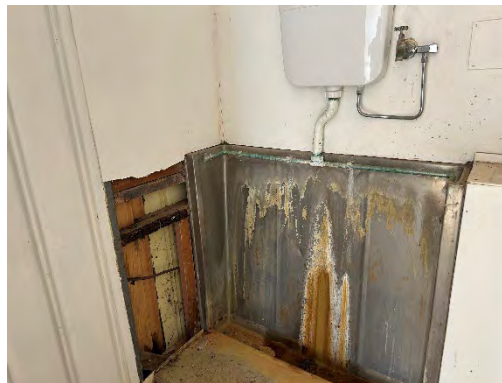
This report proposes that Council advertises its intention to sell the property currently known as the Gerang Memorial Hall, located on Gerang-Glenlee Road, Gerang Gerung.

Discussion:

Council manages a number of buildings across the Shire that are approaching end of life or at end of life. This report discusses an option to reduce the number of buildings by selling assets that are surplus to Council's needs.

The last condition and valuation audit on Council facilities showed many were in fair to poor condition – with operation and maintenance costs increasing to meet user demand or in the Gerang Halls case, no demand. Issues in the building include:

- White ant damage – Toilet block and kitchen dining area
- Friable Asbestos – Toilet block
- Drainage issues in the dining area
- Mould in the ceiling





Since 2019 the Gerang Hall has not been used for any functions or community use. Moreover, in October 2023 the committee of management for this voted to hand management responsibility of this building back to council.

The hall contains some items of historical significance such as honour board, memorabilia etc. Any items of historical significance to the community will be removed from the property prior to the sale of the building. Officers have been liaising with the past secretary of the Gerang Hall Committee in relation to their preference for the honour board, memorabilia and other items of significance.



Options:

1. Council proposes the sale of Gerang Hall as measure to dispose surplus asset and undertake participative engagement including seeking submissions.
2. Council can resolve to keep Gerang Hall in Council's asset pool, noting that significant maintenance is required on the building that will need to be referred to a future budget.

Link to Council Plan:

Built and Natural Environment- Well maintained physical assets and infrastructure to meet community and organizational needs.

Financial Implications:

The council will incur fees for the sale of the property. Upon the sale of the property rates and charges may be able to be levied. There will be some savings on ongoing costs as the Council will no longer be responsible for the Fire Services Levy and maintenance on the property. The selling fee will be re-couped through any ultimate sale of the property.

As building assets in Council’s asset pool are aging, there will be a need for some significant investment for maintenance and upkeep of those assets in coming days. This building is non-revenue generating and is at the end of life. Hence, disposing this asset will reduce the ongoing liability to the Council.

Risk Management Implications:

Strategic Risk Description	Risk Management Discussion
Asset Management	It is critical that Council and the community understand the principles around Asset Lifecycle and the financial implications of the cycle for Council. The appropriate planning for the buildings includes asking the community what they need for the future. This can sometimes be a difficult discussion if we are attempting to be aspirational but dealing with population and usage decline.
Community Needs	The committee has handed control back to Council and there has been no community use for close to 5 years. However, advertising the intention to dispose of the asset may result in the community demonstrating a need for the asset.

Relevant legislation:

Under Section 114 of the *Local Government Act 2020* (Act) Restriction on power to sell or exchange land

- (2) Before selling or exchanging the land, the Council must—
 - (a) at least 4 weeks prior to selling or exchanging the land, publish notice of intention to do so—
 - (i) on the Council's Internet site; and
 - (ii) in any other manner prescribed by the regulations for the purposes of this subsection; and
 - (b) undertake a community engagement process in accordance with its community engagement policy; and
 - (c) obtain from a person who holds the qualifications or experience specified under section 13DA(2) of the ***Valuation of Land Act 1960*** a valuation of the land which is made not more than 6 months prior to the sale or exchange

Community engagement:

If Council resolves to advertise the intention to dispose of the Gerang Hall there will be a public notice process as per Council's Engagement Policy and Act requirements.

Council officers have recently sent a letter to the former Hall Committee to seek feedback on the proposed recommendation and options for housing materials of historical significance. The committee responded providing the feedback on housing materials of historical significance. No feedback/objections were provided regarding proposed recommendation of this report.

Gender equality implications:

A gender impact assessment is not required.

Conflict of Interest:

Under section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Officer Responsible – Ram Upadhyaya, Director Infrastructure Services

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Michael Henderson, Manager Assets & Facilities

In providing this advice as the Author, I have no disclosable interests in this report.

Communications Strategy:

Under the *Local Government Act 2020*, if Council resolves that an asset is surplus to requirements and its intention is to dispose of the asset then in accordance with Councils Community Engagement Policy, any asset sales will undertake participatory engagement including direct discussions, public advertising and seeking submissions prior to making a decision.

Next Steps:

Council will publicly advertise and advise appropriate community/township groups and seek submissions which Council will then consider at a future meeting to decide a further course of action.

RECOMMENDATION:

That Council:

- 1. gives public notice by advertising for a minimum of 28 days Council's intention to sell Gerang Memorial Hall, Gerang Glenlee Road, Gerang Gerung under section 114(2)(a) of the Local Government Act 2020;***

2. ***Council undertakes a community engagement process in accordance with its Community Engagement Policy in accordance with s114(2)(b) of the Local Government Act 2020;***
3. ***Council obtains a valuation of this building for sale, from a registered valuer in accordance with s114(2)(c) of the Local Government Act 2020; and***
4. ***A further report to be presented to the Council at the end of the notice period with consideration of submissions received.***

MOVED: CRS R Gersch/R Ismay

That Council:

1. ***gives public notice by advertising for a minimum of 28 days Council's intention to sell Gerang Memorial Hall, Gerang Glenlee Road, Gerang Gerung under section 114(2)(a) of the Local Government Act 2020;***
2. ***Council undertakes a community engagement process in accordance with its Community Engagement Policy in accordance with s114(2)(b) of the Local Government Act 2020;***
3. ***Council obtains a valuation of this building for sale, from a registered valuer in accordance with s114(2)(c) of the Local Government Act 2020; and***
4. ***A further report to be presented to the Council at the end of the notice period with consideration of submissions received.***

CARRIED

Cr M Albrecht declared a conflict of interest and left the room at 3:50pm.

10.3 HINDMARSH PLANNING SCHEME AMENDMENT AUTHORISATION REQUEST – CORRECTIONS AND ANOMALIES

Responsible Officer: Director Infrastructure Services

Attachment Number: 7

Introduction:

This report seeks Council approval to seek authorisation from the Minister for Planning, to correct zoning anomalies within the Hindmarsh Planning Scheme.

Background:

This amendment seeks to correct mapping anomalies of the Hindmarsh Planning Scheme. The mapping anomalies have resulted in the following errors:

- Privately owned land being within a public land zone.
- Publicly owned land not being within a public land zone.
- Land being in two zones.
- Land being zoned inconsistently with strategic framework plans.

The amendment addresses these mapping anomalies by correcting the errors and ensuring an up-to-date and relevant Hindmarsh Planning Scheme.

Importantly, the corrections proposed provide clarity to landowners and Council, ensure that appropriate land uses and development occurs across the Shire and that planning permit applications are being assessed against the appropriate planning provisions.

Discussion:

Council planning officers have identified 57 properties within the Municipality which currently have incorrect zoning applied to them. The distribution of these properties is as follows:

Rainbow – 18

Nhill – 15

Dimboola – 13

Jeparit – 6

Tarranyurk – 3

Netherby – 2

A number of these properties have been required to make planning permit applications to Council, for proposals which would have been exempt from a permit had the correct zoning been applied to the relevant land.

The anomalies identified include the following errors which are sought to be corrected:

Privately owned land being within a public land zone:

Ministerial Direction '*The Form and Content of Planning Schemes*' clearly states that a planning scheme may only include land in a public land zone if the land is:

- Crown land or
- Is owned, vested in or controlled by a Minister, government department, public authority or a municipal council.

A number of properties identified are erroneously contained in a public land zone, despite being in private ownership. These errors are inconsistent with the Ministerial Direction, and also result in the affected landowners being subject to planning permit requirements that would not apply if the correct zoning had been applied to the land.

Publicly owned land not being within a public land zone:

Due to various changes in land ownership over time, there are a number of parcels of land in the municipality that are owned by Council or a government authority, which are not contained in a public land zone. The use of public land zones clearly signifies that land is in public ownership, and also ensures that the land can be used for its intended purpose without unnecessary permit triggers (or in extreme cases, be prohibited from its intended use).

The amendment also includes properties which do contain a public land zone, however have had the incorrect public land zoning applied, creating unnecessary permit requirements for the land manager.

Land being in two zones:

Ministerial Direction '*The Form and Content of Planning Schemes*' does not require a parcel of land to be wholly within one zone, and there are circumstances where dual zoning of land may be appropriate. However, the corrections amendment seeks to resolve obvious errors of dual zoning – generally where a zone map has been translated in a 'straight line' format without regard to title boundaries. An example of this is properties at 63, 65 and 67 Lower Roy Street Jeparit, where the Township Zone has been applied in a straight line from the north-east to south-west, without recognition that these 3 properties are deeper than the other properties. This has resulted in the rear half of these properties being in the Farming Zone, despite being within the Jeparit Township.

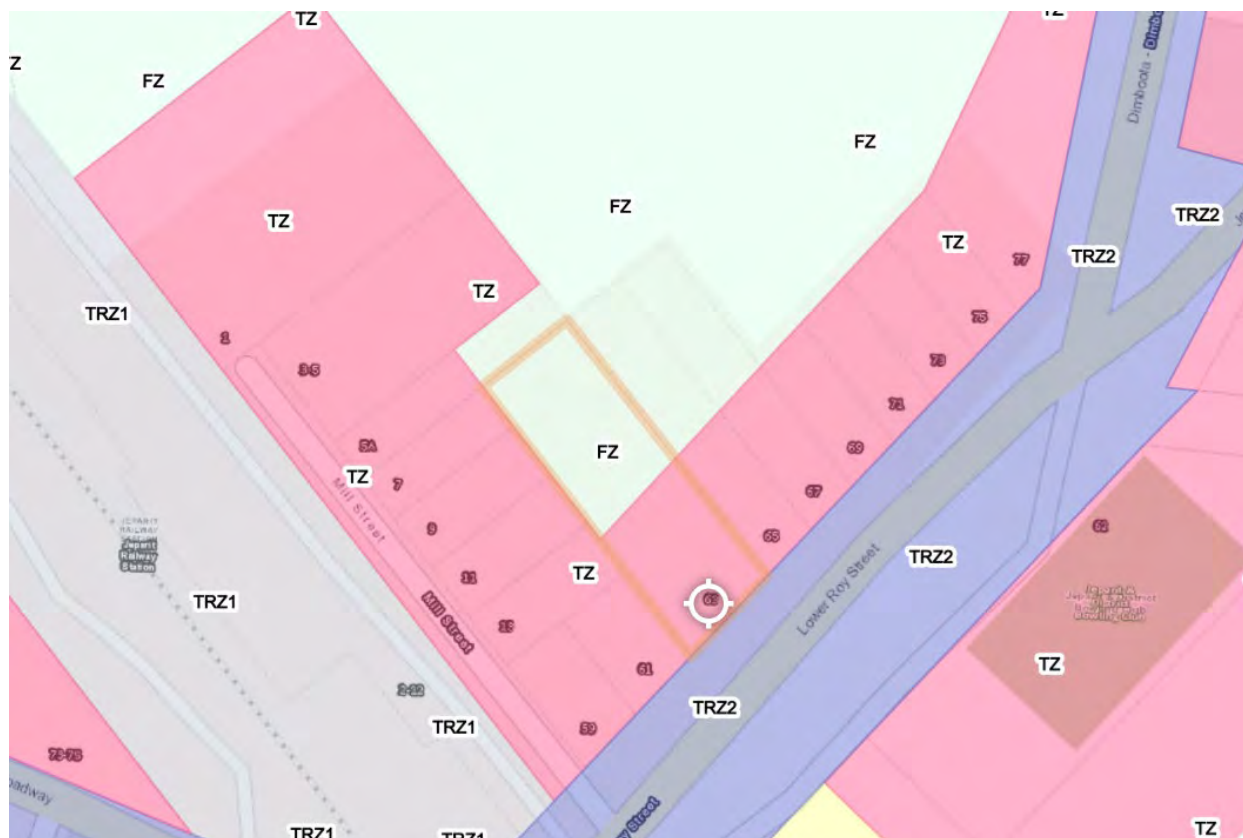


Figure 1: Property in Jeparit that has 2 zones applied despite being in the township area, creating unnecessary permit requirements.

Land being zoned inconsistently with strategic framework plans.

The amendment identifies properties which are shown in Strategic Framework Plans in Clause 02.04 of the Scheme as being for commercial or residential purposes, but which have had the incorrect zone applied. The corrections seek to ensure that land is zoned in accordance with its designation within the existing settlement boundaries.

It is noted that for some identified properties, minor alterations to settlement boundaries may be required. If this is not supported by the Minister, then these properties would need to be revisited as part of a broader strategic review of the relevant township.

The amendment will ensure that the affected properties are zoned in accordance with the underlying strategic intent of the Hindmarsh Planning Scheme, and comply with Council's obligations to review and maintain its planning scheme.

The Council is required to seek authorisation for the Planning Scheme amendment from the Minister for Planning prior to the formal exhibition process.

Following exhibition of the proposed amendment, submissions will be considered before consideration of a planning panel hearing or adoption of the amendment occurs.

Options:

1. Council resolves to proceed with the Planning Scheme Amendment by seeking authorisation from the Minister for Planning.
2. Council resolves not to proceed with the Planning Scheme Amendment.

Option 2 is not recommended, as Council as the Planning Authority is required to regularly review the provisions of the planning scheme for which it is a planning authority and prepare amendments to a planning scheme for which it is a planning authority (Section 12 of the *Planning and Environment Act 1987*). The retention of misapplied zoning of land in the municipality is not consistent with Council's obligations under the *Planning and Environment Act 1987*.

Link to Council Plan:

Objective – A community well informed and engaged

Financial Implications:

The amendment will be subject to statutory fees payable to the Department of Transport and Planning as prescribed by the *Planning and Environment (Fees) Regulations 2016*. These costs will be managed as part of Development Services operating budget.

The amendment will likely result in a small reduction in new planning permit applications, as there will be less chance of permits being triggered due to incorrect zoning on the affected properties. The amendment is therefore not expected to have any significant impact upon the resources and administrative costs of Council.

Risk Management Implications:

If Council does not proceed with the amendment, it will continue to create unnecessary permit triggers for affected landowners, which may result in disorderly planning outcomes for those owners and the broader community.

Relevant legislation:

This report seeks authorisation from the Minister for Planning under section 8A of the *Planning and Environment Act 1987*.

Communications Strategy:

All affected property owners and occupiers will be required to be notified of the proposed amendment, and will have the opportunity to make submissions relating to the amendment. Exhibition of the amendment will include letters to affected properties directly, as well as newspaper publication and publication on Councils website.

A number of the affected property owners have previously contacted Council regarding zoning and are already aware of the proposed corrections amendment.

Gender equality implications:

The zoning changes relate to the implementation of the Hindmarsh Planning Scheme which is a gender-neutral document.

Confidential Declaration:

This Council report does not consider confidential information as defined by section 3 (1) of the *Local Government Act 2020*.

Conflict of Interest:

Under section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Officer Responsible: Ram Upadhyaya, Director Infrastructure Services.

In providing this advice as the Officer Responsible, I have no interests to disclose.

Author: Tim Berger, Consultant Town Planner, on behalf of Ram Upadhyaya, Director Infrastructure Services.

In providing this advice as the Author, I have no interests to disclose.

Next Steps:

If Council endorses the officer recommendation, the amendment will be lodged with the Minister for Planning for authorisation.

RECOMMENDATION:

That Council:

- 1. Requests that the Minister for Planning grant authorisation under Section 8A of the Planning and Environment Act 1987 to prepare and exhibit a Planning Scheme Amendment to correct the zoning anomalies identified in Attachment 1 to this report.***
- 2. Upon receiving Authorisation of the Amendment, undertakes exhibition of the Amendment as directed by the Minister.***
- 3. Receives a further report on the Amendment at the conclusion of the exhibition period, considering all submissions received in accordance with Section 22 of the Planning and Environment Act 1987.***
- 4. Authorises the Director Infrastructure Services to make minor editorial and administrative changes to the amendment documents if required.***

MOVED: CRS R Ismay/W Bywaters

That Council:

- 1. Requests that the Minister for Planning grant authorisation under Section 8A of the Planning and Environment Act 1987 to prepare and exhibit a Planning Scheme***

Amendment to correct the zoning anomalies identified in Attachment 1 to this report.

- 2. Upon receiving Authorisation of the Amendment, undertakes exhibition of the Amendment as directed by the Minister.***
- 3. Receives a further report on the Amendment at the conclusion of the exhibition period, considering all submissions received in accordance with Section 22 of the Planning and Environment Act 1987.***
- 4. Authorises the Director Infrastructure Services to make minor editorial and administrative changes to the amendment documents if required.***

CARRIED

Attachment Number: 7

Cr M Albrecht returned to the room at 3:54pm.

10.4 GOVERNANCE REPORT

Responsible Officer: Chief Executive Officer

Attachment Numbers: 8 – 10

Introduction:

This report presents the following:

1. The Privacy and Data Protection Policy, recommended for adoption following a period of community engagement;
2. The Body Worn Camera Policy, recommended for adoption following a period of community engagement; and
3. The draft Community Projects Contributions Policy, recommended to be made available for public comment for the period 9 May 2024 to 7 June 2024.

Discussion:

Privacy and Data Protection Policy (Attachment 8)

This Policy was last reviewed in 2020 and has been updated in line with Council’s current information landscape to strengthen adherence to the Information Privacy Principles. This update has included additional website information (including third party providers utilised by Council – including Council Committees), an updated collection statement that allows for inter-organisational information sharing where required, third party requirements (i.e. contractors and those collecting information for or on behalf of Council) and expansion of use and disclosure provisions.

This policy was made available for public submissions between 4 April 2024 to 18 April 2024 – no public submissions were received, and as such, no amendments have been made to the policy.

It is therefore recommended that Council adopt the Privacy and Data Protection Policy.

Body-worn Cameras Policy (Attachment 9)

At the Council Meeting held on 6 March 2024, Council resolved to endorse the draft Body-worn Cameras Policy to be made available for public comment from 7 March 2024 to 21 March 2024. In total, four submissions were received and have been attached to this report. A summary of the submissions and officer responses are detailed below:

Submission Summary	Officer Response
<ul style="list-style-type: none"> - Requested option for not endorsing the Policy. - Concern over misuse of recordings by Council staff. - Concern regarding people being able to access recordings of themselves. 	<ul style="list-style-type: none"> - Option to has been added to the Jotform “I do not think this policy should be adopted.” - Access to recordings will be strictly limited to those authorised by the CEO. Council uses a records management system that has built-in security, ensuring that there is no unauthorised access. Storage and access to the footage will comply with the <i>Privacy and Data Protection Act 2014</i> and <i>Freedom of Information Act 1982</i>.

<ul style="list-style-type: none"> - Do not consent to being recorded. 	<ul style="list-style-type: none"> - Recording will comply with all relevant legislation. The draft Body-worn Camera Policy covers authorised recordings in public places where there is no expectation of privacy (a place where is an expectation of privacy would include a public bathroom or change room) and in private properties under circumstances prescribed by legislation.
<ul style="list-style-type: none"> - Concern over recording for collecting evidence of a breach of legislation or Local Law. - Concern over unauthorised recording. - Recording open to interpretation if not all context is captured. - Concern over whether officers have been training in de-escalation techniques 	<ul style="list-style-type: none"> - Council currently utilises mobile devices to capture the evidence of breaches, these are carried with Authorised officers and used as required. In some instances, the body-worn camera may be more appropriately, safely, and efficiently located for use. It is important that instances of breaches in Local Laws and legislation that Council is responsible for administering are responded to. - Recording will comply with all relevant legislation. The draft Body-worn Camera Policy covers authorised recordings in public places where there is no expectation of privacy (a place where is an expectation of privacy would include a public bathroom or change room) and in private properties under circumstances prescribed by legislation. - Council Authorised Officers are trained in managing challenging conversations and de-escalation. It is always preferable to minimise the risk of occupational violence and unlawful activity, but the rates of occupational violence against authorised officers who are undertaking enforcement activity (including other Councils and government departments) are significant and require proactive action. Should an investigation of an incident be required, Council officers would consider the context of the situation and provide involved parties with an opportunity to provide further information, should it be appropriate to do so. We understand that one perspective does not present a complete picture.
<ul style="list-style-type: none"> - Believes Policy is inappropriate. 	<ul style="list-style-type: none"> - We are proposing to provide Body Worn Cameras (BWCs) for authorised officers, aiming to bolster transparency and accountability in our interactions with the public. The rates of occupational violence against authorised officers who are undertaking enforcement activity (including other Councils and government departments) are significant and require proactive action.
<ul style="list-style-type: none"> - Concern over identification of Camera operator. - Concern over conduct of Council staff and instances of misuse of camera. 	<ul style="list-style-type: none"> - Authorised officers are required to wear identification that identifies them and their authorisation to undertake the enforcement activity. - Council has developed a draft operational procedure that will ensure that authorised officers are trained and also provides for the identification of, and response to, any misuse by Council staff.

The policy provides for Body Worn Cameras (BWCs) being worn authorised officers, aiming to bolster transparency and accountability in our interactions with the public. They are not

intended to monitor residents. Situations where it may be appropriate for an Authorised Officer to use the BWC are:

- Attending a dog attack incident where the owner becomes aggressive, and the Authorised Officer is unable to leave the incident until public safety has been assured; or
- Undertaking enforcement activity that involves a member of the community who has previously exhibited violent or aggressive behaviour towards Council staff.

Should the Policy be adopted, Council Officers will adhere to all relevant privacy legislation, including but not limited to the Privacy and Data Protection Act 2014, when using body-worn cameras and when managing recorded data. Council will take all appropriate steps to ensure that no unauthorised recording takes place.

Council officers have developed a draft operational Body-worn Camera Procedure that provides for:

- Authorised officers not using the devices until they have received training in operation of the device, the adopted Council policy, managing privacy considerations and storage, access, and retention of information.
- Providing notification of recording where it is reasonable, safe and practicable to do so.
- Circumstances where it is appropriate to use the device.
- Management of complaints.

The draft Body-worn Camera Policy covers authorised recordings in public places where there is no expectation of privacy (a place where is an expectation of privacy would include a public bathroom or change room) and in private properties under circumstances prescribed by legislation. Data collected from the use of Body-worn Cameras is subject to the *Freedom of Information Act 1982*. Footage containing a person's personal information may be available for access under this Act.

It is Council officer's view that the constraints of the Policy and the proposed operational Body-worn Camera Procedure balance the privacy of the individual with the health and safety of the authorised officer. It is recommended that Council adopts the Body-worn Cameras Policy.

Community Projects Contributions Policy (Attachment 10)

This Policy provides a framework for when and how community groups may be required to contribute financially to projects managed by Council. The council is committed to planning and delivering community projects across the Shire that benefit local communities. This includes developing and redeveloping Council assets, as well as existing community infrastructure that is owned by the Victorian Government (or one of its entities), where Council is required to be the project coordinator. When seeking funding for projects, partnering with community groups will better position the Council to develop and renovate community assets. The expected contributions, depending on the scope of the project, are detailed in the Community Projects Contributions Policy attached to this report.

It is recommended that in accordance with the Local Government Act 2020 and Council’s Community Engagement Policy, the draft Community Contributions Policy be made available for public submissions from 9 May 2024 to 7 June 2024.

Options:

1. Council can adopt the Privacy and Data Protection Policy, Body-worn Cameras Policy and endorse the Community Project Contributions Policy for community consultation for the period 9 May 2024 to 7 June 2024.
2. Council can choose to amend one or all of the policies prior to adoption and/or endorsement for a community consultation period.
3. Council can not adopt one or both policies, and not endorse the Community Project Contributions Policy for a period of community consultation.

Link to Council Plan:

A community well informed and engaged.
Strong governance practices.

Financial Implications:

Privacy and Data Protection Policy
NIL

Body-worn Cameras Policy

There is minimal costs associated with the implementation of this policy. Council will account for the cost of body-worn cameras within the existing budget.

Community Project Contributions Policy

This policy would impact the amount required to be committed by Council as a co-contribution to grants and projects, where the project fits within the scope of the policy as requiring a community contribution.

Risk Management Implications:

Strategic Risk Description	Risk Management Discussion
Governance	The Privacy and Data Protection Policy ensures that Council is complying with the <i>Privacy and Data Protection Act 2014</i> and the information privacy principles contained therein. This also supports the technology security strategic risk in adding to the framework of systems that Council uses to protect private and confidential information.
Organisational Culture and Capability	Establishing a policy that provides for capturing, and therefore better enabling Council to respond to, instances of occupational violence ensures that Council is meeting OHS obligations and supporting staff in high-risk roles.
Community Needs	The Community Project Contributions Policy will enable Council to better meet community needs through the design and implementation of financially sustainable projects.

Relevant legislation:

Local Government Act 2020

Privacy and Data Protection Act 2014

Community engagement:

The Privacy and Data Protection Policy and Body-worn Cameras Policy have been made available for public submissions prior to the recommendation to adopt. The policies were made available online and in hardcopy form at Council offices, with the submission period being advertised via Council's e-news, social media, newsletters, website and physical posters.

Gender equality implications:

The policies listed in this report impact the community, however that impact has been determined to not be significant in that it would warrant a GIA.

Conflict of Interest:

Under section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Officer Responsible – Monica Revell, Chief Executive Officer

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Petra Croot, Acting Director Corporate and Community Services

In providing this advice as the Author, I have no disclosable interests in this report.

Communications Strategy:

If the two policies recommended for adoption are adopted, they will be published on Council's website, and Council will notify the community via newsletters and social media. Community members who made submissions will be contacted individually.

If the policy recommended for endorsement for a period of consultation is endorsed, it will be published on Council's website, made available in hardcopy form and advertised via local newspapers.

Next Steps:

As Above.

RECOMMENDATION:

That Council adopt the Privacy and Data Protection Policy and Body-worn Cameras Policy and endorse the Community Project Contributions Policy for a period of community consultation from 9 May 2024 to 7 June 2024.

MOVED: CRS R Ismay/D Nelson

That Council adopt the Privacy and Data Protection Policy and Body-worn Cameras Policy and endorse the Community Project Contributions Policy for a period of community consultation from 9 May 2024 to 7 June 2024.

CARRIED

Attachment Numbers: 8 – 10

10.5 COUNCIL PLAN 2023/2024 ACTIONS PROGRESS REPORT

Responsible Officer: Chief Executive Officer

Introduction:

This report provides Council with a progress update on the actions for 2023/2024 taken against the Council Plan and Municipal Health & Wellbeing Plan 2021-2025.

Discussion:

Council's main strategic document the Council Plan 2021-2025 was developed and adopted on 22 September 2021. The document contains strategic objectives under four Themes Our Community; Built and Natural Environment; Competitive and Innovative Economy; and Good Governance & Financial Sustainability with annual actions on how Council will achieve the objective of the plan.

Annually, Council adopts an Action Plan that aids in the achievement of the objectives within the Council Plan 2021-2025.

Progress on the 2023/2024 actions against the Council Plan are included below:

Theme One – Our Community

Action Item	Update on Action	Status
Promotion and marketing of Council information including the monthly hardcopy newsletters available at customer service centres and libraries, and fortnightly e-newsletters distributed through emails and available on Council's website	<p>Q1 & Q2 - Council staff continue to prepare and distribute monthly newsletter and fortnightly e-newsletters. Monthly newsletters are printed for free collection from Council Customer Service Centres and Libraries, and fortnightly e-newsletters are sent to our subscribers. All newsletters are available for viewing on Council's website at www.hindmarsh.vic.gov.au/newsletters</p> <p>Q3 - In addition to existing community communications, Council will commence trialing quarterly hard-copy newsletter drops to all mailboxes within Hindmarsh Shire. The first hardcopy newsletter is scheduled to be distributed in late April 2024.</p>	Ongoing
Support our ageing community through hosting inclusive seniors concert and social	<p>Q1 - Planning is underway for the 2023 Seniors Concert on Wednesday 11 October.</p> <p>Q2 - The Hindmarsh Shire Seniors Concert was a huge success with over 360 people attending. Buses transported people from across the Shire to the inclusive event. Movie matinees continue to be successful with attendees coming from across the Shire.</p>	Ongoing

<p>connection activities including movie matinees and morning teas, with a focus on diversity (refugee background, migrants, aboriginal and Torres Straight Islanders, all abilities and LGBTIQ+)</p>	<p>Cuppa connections continue to be held in each of our four libraries on a weekly basis. Council officers are currently planning musical entertainment in each town and utilising the community bus to allow interested community members the opportunity to attend cuppa connection in different towns throughout Hindmarsh.</p> <p>Q3 - Digital Literacy for Seniors sessions are scheduled in May for all 4 libraries, delivered in partnership with NNHLC. Cuppa Connections continues to be delivered across the Shire and attendance for Classic Movies is consistent following their return this calendar year. Planning has commenced for the Seniors Festival for later in the 2024.</p>	
<p>Continue to support early years services including the roll out of up to 30 hours of four-year old kindergarten in Hindmarsh</p>	<p>Q1 - A new kinder in school facility was announced for Dimboola which will help to meet the greater need due to the implementation of up to 30 hours of four-year-old kinder in 2025 and increased enrolments.</p> <p>An application was submitted (with support from Dept. of Education) for new standalone four-year-old Kindergarten at Nhill. The proposal is for both new centres to be built on School sites, assisting with the transition from Kindergarten to School.</p> <p>Q2 – Council continues to work with Emerge and the Department to support the roll out of up to 30 hours of four-year old kindergarten. We are still awaiting the outcome of the application submitted for a new standalone four-year-old kindergarten in Nhill.</p> <p>Q3 - Kinder PCGs have been established and the site plan & designs are finalised. Council is still waiting on Minister confirmation for the Nhill project, and we are also waiting on confirmation for additional budget to furnish both rooms.</p>	<p>Ongoing</p>
<p>Continue to advocate for after school care and an increase in childcare in Hindmarsh Shire</p>	<p>Q1 - Council supported West Wimmera Health Services application for after school care in Nhill.</p> <p>The announcement of a new kinder in school facility in Dimboola will allow for additional childcare spaces to open up from 2025.</p> <p>Q2 & Q3 – Council continues to advocate for increased childcare in Hindmarsh at any opportunity.</p>	<p>Ongoing</p>
<p>Continue to implement the Hindmarsh Shire Youth Strategy</p>	<p>Q1 - Hindmarsh Shire Youth Council with support from Hindmarsh Shire Council's Youth Officer are working closely to address and implement the Hindmarsh Shire Youth Strategy; including but not limited to hosting events and initiatives that empower, welcome, and involve other young people; and facilitating spaces that create opportunities for connection, expression, and community.</p> <p>Q2 – With the change of staff in the youth officer role the implementation of actions from the strategy has been slower than anticipated. Youth Council meetings and planning for events have continued.</p> <p>Q3 – The 2024 Youth Councillors have been developing great</p>	<p>Ongoing</p>

	<p>initiatives from the Youth Council retreat, including two projects they want to start this year.</p> <p>1) Youth Yap: to address mental health in young people by having different sessions tailored for different aged groups. We will try to approach mental health professionals such as Headspace to lead these sessions.</p> <p>2) Aussie Bush Adventure: This project is for the body and mind. Youth Councillors wanted more excursions to, but not limited to the Grampians and the Little Desert.</p> <p>Youth Councillors has had one meeting so far to plan activities for the year including discos, mental health podcast, “I Spy” which was originally created by one of our Youth Councillors in 2022.</p>	
<p>Support and host youth events that are accessible to all Hindmarsh Shire youth.</p>	<p>Q1 - Youth Councillors have organised and hosted several events, and have an ‘Aussie Disco’ currently in the middle of the planning stage – this event was decided on after multiple young people in all major towns expressing to the Youth Councillors that they love the ‘disco’ type events and find these a great way to unwind and socialise with their friends near and far.</p> <p>Q2 – Youth Councillors have hosted and organised two very big, and successful events at the end of 2023. ‘Bring on Summer’ concert, partnered with West Wimmera Shire, and a Hindmarsh Youth Formal. Young people, including Youth Councillors were very pleased with the turnout of the youth formal with 116 registrations and one youth have said “This was the best formal they’ve ever been to”.</p> <p>Q3 - Pool parties occurred in all towns across the Hindmarsh Shire including a free entry, free BBQ by the lions’ club and live music by our local DJ’s. Youth Councillors have planned to record episodes 3 and 4 of the mental health podcast in April.</p>	<p>Ongoing</p>
<p>Work with various agencies to host and promote school holiday activities throughout the Shire</p>	<p>Q1 - Hindmarsh Shire Council recently completed their September School Holiday Program, with over 130 people registered for several events and total event attendance total of over 300, these school holidays were once again another success for Hindmarsh Shire and the various partners utilised throughout the program including; Level Up Gaming, Jeparit Angling Club, local Dimboola fisherman, Rainbow Lake Association and Hindmarsh Shire Libraries.</p> <p>Q2 – Planning is underway for the National Gallery of Victoria regional roadshow which will be held in January 2024 in each of the four libraries.</p> <p>Q3 - School Holidays activities for April have started to be advertised with strong early uptake via online registrations. The program covers STEAM, gaming, cooking, puppet shows and a movie.</p>	<p>Ongoing</p>
<p>Host outdoor music sessions in</p>	<p>Q1 - There is an outdoor music concert scheduled for November in Nhill at Jaypex Park. This is currently in the planning stages, but</p>	<p>Ongoing</p>

<p>Dimboola, Jeparit, Nhill and Rainbow</p>	<p>is set to be a great event. Q2 – A New Year’s Eve disco event was held at the Dimboola Library on the rear deck. This event was facilitated by the Dimboola Progress Association, and was very well attended. Q3 - Outdoor music session held as part of the Jeparit Swimming Hole Redevelopment official opening.</p>	
<p>Work with various agencies to facilitate and host information sessions to inform multicultural community members on Council services and services of public and private agencies and organisations</p>	<p>Q1 - Council has recently employed a Karen Liaison / Customer Service Officer who will work with agencies and community. Q2 – An information session to be held at the Shire office is being planned for early 2024 to provide information on Council services to our multicultural community members. Q3 - There has been a delay in the delivery of the planned services due to the resignation of the Karen Liaison Officer. This position will be advertised in Q4.</p>	<p>Ongoing</p>
<p>Key documents translated into Karen</p>	<p>Q1 - Karen Liaison Officer employed to assist Council with interpreting services and to advise on key documents to be translated. Q2 – A number of short information flyers have been created in Karen and placed on the local Karen Facebook page. This includes posters on animal registration, how to access interpreter services, caltrop weed, and transfer station summer hours. Q3 - There has been a delay in the delivery of the planned services due to the resignation of the Karen Liaison Officer. This position will be advertised in Q4.</p>	<p>Ongoing</p>
<p>Consider community garden opportunities in Dimboola</p>	<p>Q1 - A Community Garden is being investigated by the Dimboola Urban Landcare Group. Q3 – Council’s Contracts and Procurement Officer has undertaken initial investigations of Council considerations for community groups who wish to deliver community gardens. Further action will be taken by Landcare Facilitator (to be employed).</p>	<p>Ongoing</p>
<p>Support and coordinate the volunteer taxi service in Nhill</p>	<p>Q1, Q2 & Q3 - Council continues to support and coordinate the volunteer taxi service in Nhill</p>	<p>Ongoing</p>
<p>Commence implementation of the recommendations from the Cultural Audit</p>	<p>Q1 - Council has amended recruitment processes to encourage multicultural community members to apply for positions. Q2 - Hindmarsh Shire Council Cultural Inclusion Review 2023 draft report received in late December 2023. Relevant recommendations within the report are being considered for implementation throughout 2024. Q3 - Implementation has commenced with all actions allocated to</p>	<p>Ongoing</p>

	responsible officers. One item has been completed – “Include the Victorian Equal Opportunity and Human Rights Commission’s Community Reporting Tool on Council’s website”.	
Celebrate volunteers week, International Day of People with Disability and Harmony day	<p>Q1 - Planning will commence shortly for an activity to support IDPwD which will be held in December 2023.</p> <p>Q2 - The International Day of People with Disability event was held at the Dimboola Bowling Club and whilst numbers of attendees were lower than expected due to the heat of the day and COVID-19 outbreaks, those that attended had a good day out. Carers on the day said that they were very appreciative of Council running the event and that participants look forward to it.</p> <p>Q3 - Harmony Day event delivered on 21 March 2024 in collaboration with West Wimmera Health Service. Events have been planned across the Shire for Volunteer Week and will be advertised in Q4.</p>	Ongoing
Support culturally significant days including for first peoples	<p>Q1 - Hindmarsh Shire Libraries hosted the First NAIDOC Week Exhibition showcasing both local and statewide indigenous artists. This inaugural event will continue to be on our library calendar moving forward.</p> <p>Hindmarsh Shire Libraries continue to extend upon their cultural knowledge, including indigenous Australians with representation on the State Library Victoria steering committee Libraries for Aboriginal Peoples.</p> <p>Q2 – As part of Hindmarsh Shire Libraries collection development, we will be implementing the First Nations Collection Description Guidelines that recently launched in conjunction with NSLA, AIATSIS, CAUL, CAVAL and ALIA and project consultant Tui Raven. Adoption of these guidelines commits our support of first nations peoples.</p> <p>Q3 – Council’s CEO is working with BGLC to plan for an effective partnership moving forward. A RAP is currently under consideration. Another art exhibition is being planned for NAIDOC week 2024, with officers waiting on final confirmation of event details.</p>	Ongoing
Provide community action grants to support Hindmarsh community groups and organisations	<p>Q1 - Community Action Grants are currently being advertised and round one application will be presented to Council in October 2023.</p> <p>Q2 – Council awarded round one of the community action grants to 13 community groups / organisations at the October Council meeting. Round two is currently being advertised and will be presented to the March 2024 Council meeting.</p> <p>Q3 - Council awarded round two of the community actions grants to 10 community groups at the March Council Meeting.</p>	Ongoing
Advocate for and host a range of learning and skill development	<p>Q1 - Hindmarsh Shire Libraries host a range of activities including literacy development, digital literacy and creative endeavors, across a range of ages and demographics throughout the Shire.</p> <p>Q2 - Hindmarsh Shire Libraries are continually looking for</p>	Ongoing

<p>opportunities for all ages throughout Hindmarsh</p>	<p>opportunities to showcase visiting authors, learning through doing activities for both early years, primary and secondary students as well as running programming that supports our ageing population such as Digital Literacy for Seniors. Q3 - Digital Literacy for Seniors scheduled for May 2024, Supported Playgroup continues to operate with self-referrals identified as a priority area, school holidays activities in April feature active and fun learning opportunities.</p>	
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Theme Two – Built & Natural Environment

Action Item	Update on Action	Status
<p>Continue to advocate for funding for Davis Park upgrades including undercover seating</p>	<p>Q1 - Funding for stage one has been allocated through Council and LRCI phase 4, with a grant application submitted through the Country Football Netball Program 2023/2024 pending. If successful, this additional funding will secure completion of stage one upgrades which include the construction of AFL compliant change rooms and undercover seating. Q2 – Council is still awaiting the outcome of the funding application and will be notified in February 2024. Council will continue to advocate for funding to continue staged redevelopment of Davis Park. Q3 - Funding for this project has been confirmed and the project has been submitted to the Project Management Office for delivery. Design is currently being finalised with aim of Building Permit early May, Tender once this is approved.</p>	<p>Underway</p>
<p>Facilitate Hindmarsh Heavy Transport and Freight Working Group</p>	<p>Q1 & Q2 - Council continues to facilitate the Heavy Transport and Freight working group. Q3 – To commence in Q4.</p>	<p>Ongoing</p>
<p>Seek funding for shade structure over Jeparit recreation reserve playground</p>	<p>Q1 & Q2 - Awaiting suitable grant programs. Q3 - Awaiting Suitable funding opportunity. This needs to be justified following the merger with Rainbow and Hopetoun.</p>	<p>Not yet commenced</p>
<p>Install recycling and glass collection bins in main street in Dimboola, Jeparit, Nhill and Rainbow</p>	<p>Q1 - Council has purchased bin surrounds that will be installed in the central business district in each town that include recycling and glass collection bins. Q2 – Bin surrounds have been purchased with the installation being scheduled into the works program. Q3 – Installation underway.</p>	<p>Underway</p>
<p>Sealed road construction works on Dimboola Minyip Road (subject to funding)</p>	<p>Q1 - Assessment and cost estimate completed, we are currently awaiting the outcome from NDFA regarding flood recovery funding. Q2 – NDFA application for funding was unsuccessful. Project funding now sought from HVSP with council contribution, with grant application submitted. Q3 - Awaiting outcome of HVSP funding application.</p>	<p>Not proceeding</p>

	Construction in 24/25 if successful.	
Hold free green waste month in September and encourage residents to tidy their properties prior to the fire season	<p>Q1 - Free green waste month is being held from 16 September to 15 October 2023.</p> <p>Q2 – Free green waste month was held from mid-September until mid-October.</p> <p>Q3 – Completed for the 23/24 Council Plan Actions period. Planned for 2024 in September/October prior to the Fire Danger Period.</p>	Completed
Continue implementation of the Nhill Streetscape Plan	<p>Q1 - Stage 1 (Nhill Lake Pathway) is underway and currently awaiting on required approvals from various authorities before works can commence. Planning for stage 2 (pathway from Goldsworthy to Jaypex Park) will soon commence.</p> <p>Q2 – Council has sought and obtained support for the project from Parks Vic, GWM Water and landowners’ consent from DELWP/DECCA.</p> <p>As per the DELWP/DECCA landowner consent we are to consult with BGLC an on-site meeting has been delayed until January.</p> <p>Q3 – Revised quotations have been sought due to complications with CHMP. The work has been awarded internally through our Works and Operations team. Other components are still in the planning phase.</p>	Underway
Refurbishment and repairs of Dimboola toddler swimming pool	<p>Q1 - No update</p> <p>Q3 - Pending funding application under RCSIF</p>	Not yet commenced
Commence implementation of the Hindmarsh playground strategy	<p>Q1 & Q2 - Council is currently implementing community engagement software as part of the Rural Council Transformation Project. Community engagement on the playground strategy will commence once the software is set up.</p> <p>Q3 – To commence in Q4.</p>	Underway
Advocate for funding for a new weir at Jeparit	Q1, Q2 & Q3 - Council continues to advocate for funding for a new weir at Jeparit.	Ongoing
Facilitate designs for the Rainbow Football Changerooms	<p>Q1 - Preliminary construction plans have been prepared and reviewed and endorsed by Sport and Recreation Victoria and AFL Victoria. Full plans will be prepared as funding is allocated to establish a shovel ready project.</p> <p>Q2 – This project has been placed on hold due to the amalgamation of Jeparit Rainbow FNC and the Southern Mallee Giants FNC as it is unclear what grounds the new club will be utilising.</p> <p>Q3 - On hold until full season is complete with the new teams that have merged.</p>	Delayed
Seek funding to	Q1 & Q2 - No update – awaiting suitable funding	Delayed

undertake a solar assessment on Council buildings and halls	Q3 – Awaiting quotes and designs for funding application.	
Construction of shade structure at Rainbow Skatepark	<p>Q1 - A meeting with The Oasis committee has been organised to determine a suitable location which will also determine an appropriate size for the shelter. Once this consultation has occurred quotations for the supply and installation will be obtained.</p> <p>Q2 – The quotation for the construction of the concrete slab has been awarded and is expected to be constructed in January 2024. The shelter has been purchased with delivery late December 2023 – January 2024.</p> <p>Installation of the shelter will take place around two weeks after the concrete slab has been constructed.</p> <p>Q3 - Completed</p>	Complete
Consider opportunities and seek funding for lighting in public areas	Q1, Q2 & Q3 - Council continues to monitor funding opportunities to enable increased / improved lighting in public areas.	Delayed
Ensure Council representation on Western Highway Action Committee, Wimmera Regional Transport Group and Hindmarsh Landcare Network	Q1, Q2 & Q3 - Council continues to be represented on the WHAC, WRTG, and HLN.	Ongoing
Work closely with conservation partners including the Wimmera CMA to educate the community on land management and conservation strategies.	<p>Q1 - No update</p> <p>Q2 – Council’s Acting CEO met with Wimmera CMA to discuss priorities for working together.</p> <p>Q3 - ACEO finalising the agreement for Landcare funding with WCMA to bring Landcare facilitator in-house.</p> <p>Staff have worked with Wetland Revival Trust, WCMA, Parks and DEECA with agreement for council to install Eltham Copper Butterfly awareness signs at locations where habitat is present, to be funded by Wetland Revival Trust and WCMA.</p>	Underway
Work with Hindmarsh Landcare Network in addressing pest and weed problems throughout Hindmarsh including Gazania and Fleabane which is spreading along roadside verges	<p>Q1 - No update</p> <p>Q2 – Council’s Acting CEO met with Hindmarsh Landcare Network facilitator to discuss priorities for working together, and educational material for community members on weed problems including Gazania’s and Fleabane.</p> <p>Q3 - ACEO finalising the agreement for Landcare funding with WCMA to bring Landcare facilitator in-house.</p>	Underway
Seek funding for BMX dirt	Q1 - No update – Council continues to monitor for	Underway

tracks, pocket parks, dog parks	<p>funding opportunities</p> <p>Q2 – Council is currently preparing an EOI for a dog park in Nhill through the recently announced Tiny Towns funding.</p> <p>Q3 – Council has submitted an EOI through the Tiny Towns funding stream and is awaiting the application outcome.</p>	
Seek funding for permanent Caneball and Volleyball courts in Nhill	<p>Q1 - A contract for the construction of the permanent Caneball court at the Nhill tennis Club has been awarded. Works are expected to commence in late 2023 / early 2024.</p> <p>Q2 – The concrete slab for the new cane ball court was constructed in late December 2023. Artificial turf and installation of net will be completed in second week of February 2024. Handover to Karen community to follow.</p> <p>Q3 – Completed, with the official opening held in March.</p>	Completed
Commence construction of new Mechanics workshop at Jeparit Depot and upgrades to Dimboola Depot	<p>Q1 - The contract for the construction of the new mechanics workshop at Jeparit has been awarded. The Dimboola Depot has been placed on hold following unsuccessful tender.</p> <p>Q2 – Necessary permits are being applied for works to construct the Workshop at the Jeparit Depot. Site works have commenced clearing the site in preparation for works to commence. Dimboola Depot site audit has been undertaken, and report is available for viewing.</p> <p>Q3 - Ground works for Jeparit Workshop commenced 12/3/24.</p>	Underway

Theme Three – Competitive and Innovative Economy

Action Item	Update on Action	Status
Installation of cabins at Dimboola, Jeparit and Rainbow caravan parks	<p>Q1 - Footings will be installed in early October, with cabins anticipated to be delivered mid-late October 2023.</p> <p>Q2 – All cabins have been delivered and are available for booking.</p> <p>Q3 - Complete</p>	Completed
Provide the Business Assistance Grants program	<p>Q1 - Round one Business Assistance Grant applications will be presented to Council in October 2023.</p> <p>Q2 – Council awarded 3 BAG’s to Hindmarsh businesses through round one. Round two of BAG’s is currently being advertised and will be presented to the March 2024 Council meeting.</p> <p>Q3 – BAGs awarded at the March Council meeting and payments processed by Council officers.</p>	Ongoing
Promote	Q1 & Q2 - Council continues to promote Hindmarsh through	Ongoing

<p>Hindmarsh as a tourism destination to stop, play and stay</p>	<p>print and social media channels. Utilising drone and video footage has resulted in higher engagement. Specific Stop, Play and Stay campaign currently being developed.</p> <p>Q3 - Stop Play Stay FB campaign was run over Summer School Holiday period. Images and video content development and usage ongoing. Hindmarsh promotional tourism images slideshow now showing on Nhill Dine Inn TV.</p> <p>Following leveraging from initial discussions in 2019, Hindmarsh (and WMT) have now formed the Grampians and Wimmera Mallee Visitor Economic Partnership. This presents a 'game changer' in industry support and marketing resources for Hindmarsh and the WMT region. Development of a Destination Management Plan and Local Government Area Action Plans is underway.</p>	
<p>Host quarterly business networking sessions in Hindmarsh for businesses to come together, network and learn</p>	<p>Q1 - A Business Networking session will be planned for the second quarter of 2023/2024.</p> <p>Q2 – Business Networking sessions will recommence following the recruitment of a Manager Economic Development and Tourism.</p> <p>Q3 – Manager Economic Development and Tourism appointed to deliver networking sessions – the MEDT is commencing mid-April.</p>	<p>Ongoing</p>
<p>Undertake a review of the Hindmarsh Planning Scheme</p>	<p>Q1 - No update.</p> <p>Q2 – Work has commenced on a review of the Hindmarsh Planning Scheme.</p> <p>Q3 - Planning scheme review underway. Funded through Regional Planning Hub.</p>	<p>Underway</p>
<p>Seek funding for continued development of Hindmarsh Shire Caravan Parks including master plan for Nhill Caravan Park</p>	<p>Q1 - Development of the Nhill Caravan Park masterplan is currently underway and monitoring for appropriate funding for continued development of the shires caravan parks is ongoing.</p> <p>Q2 – The draft Nhill Caravan Park masterplan has been developed but will be amended when boundary surveys of the caravan park are completed in December 2023.</p> <p>The draft masterplan will be presented to Council in early 2024 prior to being released for public comment if required.</p> <p>Monitoring for appropriate funding opportunities will continue.</p> <p>Q3 – Nhill Caravan Park Masterplan to be presented at the April Council meeting, with the recommendation to release to the public for consultation.</p>	<p>Underway</p>
<p>Adopt and Commence implementation of Council's Economic Development Strategy 2023-2028</p>	<p>Q1 - Council has worked with Wayne Street to develop the draft Economic Development Strategy for 2024-2028. The draft plan will be presented to Council in October 2023, inviting public submissions.</p> <p>Q2 – The draft Economic Development Strategy was presented to Council and released for public response. Public responses were presented to Council in December 2023, with those requesting to speak to their submission attending the</p>	<p>Underway</p>

	<p>December 2023 Council meeting. The final strategy will be presented to Council at its February 2024 Meeting for adoption. Q3 - The Economic Development Strategy has been adopted and will be implemented by the Manager Economic Development and Tourism.</p>	
<p>Support and seek funding and implement components of the Wimmera Mallee Pioneer Museum Masterplan</p>	<p>Q1 - Interpretive signage developed and installed at the WMPM. Council's Tourism & Economic Development Officer continues to work closely with committee to continue to develop additional interpretive signage. Q2 – No update Q3 - Work is continuing a second round of interpretive signage. Reiteration of Council's commitment to the Masterplan will be strongly communicated to the updated committee and support for implementation of this will continue.</p>	<p>Ongoing</p>
<p>Support Wimmera Development Association housing strategy through identification of suitable land and advocacy for funding additional housing in Hindmarsh</p>	<p>Q1 - Council continues to support the WSMDA housing strategy. Q2 – Council officers are discussing the recently announced Regional Workers Accommodation Fund guidelines. Q3 - Council continues to support the WSMDA housing strategy.</p>	<p>Ongoing</p>
<p>Continue construction of Silo Art project at Llew Schilling Silo in Rainbow</p>	<p>Q1 - Development continues of a revised design of the Silo Tourist Attraction to deliver a project with available budget. It is expected that the revised designs will be advertised for tender late October / early November 2023. Q2 – The tender closed in mid-December, with officers to evaluate the responses in early 2024. Officers are negotiating with stakeholders, endeavoring to move the project forward to commencement of infrastructure construction. Q3 - Council has awarded construction of the Silo and is currently awaiting confirmation of timing variation from Government, hopefully by early April. Planning Permit amendment notice advertised 26 March, ends 12 April.</p>	<p>Underway</p>
<p>Installation of new amenities at Rainbow Caravan Park that include access for all abilities</p>	<p>Q1 - Construction of the new Rainbow Caravan Park Amenities is underway with delivery anticipated in Mid-late November 2023. Q2 – The new Rainbow Caravan Park Amenities building was installed on-site in December 2023 with final fit-out and connection of services being carried out in December 2023 and January 2024. It is anticipated that the occupancy certificate will be available in late January / early February 2024.</p>	<p>Underway</p>

	Q3 – Ongoing, still awaiting Certificate of Occupancy.	
Provide funding to support local community events that attract visitation to Hindmarsh Shire	<p>Q1 - Council allocated funding for four community events at the August Council meeting, this included the Dimboola Barefoot Ski Event, Rainbow Enduro, Rainbow Oasis Big Sky Event, and Nhill Aviation Heritage 2024 Airshow.</p> <p>Q2 – Planning for the supported events has been ongoing.</p> <p>Q3 – Opening events at the Swimming Hole and Caneball Court Opening in March, the Peter Taylor Barefoot Waterskiing Event was held in Q3, as was the Rainbow Desert Enduro. Supported events planned for April include the Big Sky Festival in Rainbow and the Nhill Airshow. All events are now completed. Awaiting final reports from organisers, anecdotally all events were a great success</p>	Ongoing
Actively seek funding to upgrade key freight routes for our agricultural economy	<p>Q1 - Council continues to seek funding for infrastructure upgrades.</p> <p>Q2 – Heavy Vehicle Safety Productivity Program grant applications have been submitted to repair and upgrade the Lorquon Netherby Road and the Dimboola Minyip Road.</p> <p>Q3 - Awaiting outcome of the HVSP applications.</p>	Ongoing

Theme Four – Good Governance & Financial Sustainability

Action Item	Update on Action	Status
Continue implementation of strategies identified in the Workforce Plan	<p>Q1 - Implementation of the Workforce Plan continues, with the recruitment procedure recently reviewed. Most year two projects are underway or completed.</p> <p>Q2 – Priorities within Workforce Plan continue to be developed with resourcing for major initiatives under consideration. Key achievements in Q2 include the development of a Volunteer Management Policy (draft), commencement of review of our OHS Management Plan and a review of induction procedures and presentations.</p> <p>Q3 - Volunteer Management Policy has been adopted, induction process has been reviewed and will be continuously improved upon.</p>	Ongoing
Host information sessions on a Councillor role in the lead up to the 2024 Council elections	<p>Q1 & Q2 - No update. Will commence quarter 3.</p> <p>Q3 – A candidate information session has been scheduled for August 2024 through the MAV Stand for Council Program.</p>	Underway
Online streaming of Council meetings through Council’s Facebook page that include	<p>Q1 - Council continues to live stream all Council meetings through Facebook’s page, which are linked to the Council website with the Minutes from each meeting.</p> <p>Q2 & Q3 – Continued live streaming procedures to ensure accessibility of Council meetings.</p>	Ongoing

<p>closed captions with meetings available to view through a link on Council's website</p>		
<p>Consideration for employing a trainee, or apprentice when vacancies arise throughout the year</p>	<p>Q1 - Ongoing assessment of opportunities that may be suitable for a trainee or apprentice undertaken. Council is currently advertising a Local Laws trainee position.</p> <p>Q2 – Continued consideration of trainee positions and development of partnerships with provider organisations, trainee Parks and Gardens position advertised in December 2023.</p> <p>Q3 - Trainee Parks and Gardens position appointed, continued consideration of opportunities in line with organisational need.</p>	<p>Ongoing</p>
<p>Community conversation sessions held annually in our four main towns</p>	<p>Q1 - No update</p> <p>Q2 – planning has commenced for community conversation sessions to be held in March 2024.</p> <p>Q3 - Council reviewing community consultation planning. Fair Access Policy consultations scheduled for April 2024 with Sporting Clubs.</p>	<p>Ongoing</p>
<p>Drop-in sessions held allowing for community input on key documents or projects</p>	<p>Q1 - Increased opportunities for community consultation and engagement will be available through Council's new engagement program through Granicus as part of the Rural Council Transformation Process.</p> <p>Q2 – A drop in session was held for interested community members on the Llew Schilling Silo redesign. Planning is underway for a drop-in session for interested community members on the Dimboola Senior Citizens building.</p> <p>Q3 - Fair Access Consultation with Sporting Clubs planned for April. Farmer Consultation is scheduled for June, as well as Draft Budget drop in sessions. CEO is planning to host information CEO Drop-In Sessions across the Shire in Q4.</p>	<p>Ongoing</p>
<p>Update Long Term Financial Plan</p>	<p>Q1 - No update</p> <p>Q2 – The long term financial plan will be developed in conjunction with the 24/25 budget.</p> <p>Q3 - The long term financial plan will be developed in conjunction with the 24/25 budget.</p> <p>The draft budget including the LTFP is to be presented to Council on 29 May with adoption expected to be at the Council meeting on 26 June 2024.</p>	<p>Ongoing</p>
<p>Implement recommendations from LGPro Inclusive Employment Pathways forum</p>	<p>Q1 - Ongoing implementation of recommendations, including provision of questions ahead of time. Council has employed three employees with a Karen background in the first quarter of 2023/2024.</p> <p>Q2 - Karen Liaison Officer employed, recruitment processes amended as per recommendations.</p> <p>Q3 - Ongoing implementation of recommendations, including provision of questions ahead of time for interviews.</p>	<p>Ongoing</p>

<p>Continue implementation of gender equality action plan</p>	<p>Q1 - Implementation continues, with reporting on progress due in February 2024. Council has applied through the Free from Violence Local Government grant scheme for a position to assist in the implementation of the GEAP.</p> <p>Q2 – Reporting process almost complete for Gender Equality Act. The Community Engagement Policy is under review for consideration in early 2024, with gender equality and equal access provisions considered.</p> <p>Additionally, the 16 Days of Activism campaign took place in this quarter, with a panel discussion held and livestreamed. A Family Violence Leave memo was circulated to staff in October 2023.</p> <p>Q3 - Exit Interview Data presented to SMT, trainings identified in the GEAP have been scheduled for 2024.</p>	<p>Ongoing</p>
<p>Continue to collaborate with Horsham Rural City Council and Loddon Shire Council to implement the Rural Council Transformation Project</p>	<p>Q1 - Hindmarsh are in the final stages of testing of this project and the anticipated go live date for Civica Altitude is 9-10 November 2023. Additional modules will be implemented as they become available.</p> <p>Q2 – Hindmarsh have upgraded Civica and are now using the Altitude program. Council will continue to work with the RCCC group to ensure the continued implementation of new modules such as online timesheets and leave forms, as well as a new general ledger.</p> <p>Q3 - Hindmarsh successfully went live with Civica Altitude in November 2023.</p> <p>Staff are currently looking to transitioning to online leave forms and timesheets with the expected go-live by the end of July 2024.</p>	<p>Ongoing</p>

Link to Council Plan:

The Council Plan is the overarching plan that sets the strategic objectives for Council over the four-year term and provides annual actions to achieve the plan under the four key themes.

Financial Implications:

Council’s annual budget allocates funding to complete initiatives.

Risk Management Implications:

Strategic Risk Description	Risk Management Discussion
Governance	The preparation of the Council Plan, incorporating the Health and Wellbeing Plan, and Community Vision is a statutory requirement.
Community Needs	The actions contained within the Annual Action plan represent and allow progress on projects, events and services relevant to the community. This ensures that Council is expending resources efficiently and in-line with community needs.

Relevant legislation:

The Council Plan was developed under the *Local Government Act 2020* and *Public Health and Wellbeing Act 2008*.

Community engagement:

Community engagement was undertaken as part of the development and adoption of the Council Plan 2021-2025.

Gender equality implications:

A gender impact assessment was not required as the update has no direct and significant impact on the community. Actions within the Plan are subject to GIA in accordance with the requirements of the *Gender Equality Act 2020*.

Conflict of Interest:

Under section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Author and Officer Responsible – Monica Revell, Chief Executive Officer

In providing this advice as the Author and Officer Responsible, I have no disclosable interests in this report.

RECOMMENDATION:

That Council receives the Council Plan actions 2023/2024 third quarter update.

MOVED: CRS R Gersch/D Nelson

That Council receives the Council Plan actions 2023/2024 third quarter update.

CARRIED

10.6 FINANCIAL REPORT FOR THE PERIOD ENDING 31 MARCH 2024

Responsible Officer: Acting Director Corporate and Community Services

Attachment Number: 11

Introduction:

The Financial Report for the third quarter of the 2023/2024 financial year has been prepared, including explanations of variances where applicable, and is presented for the information of Council.

RECOMMENDATION:

That Council notes the Financial Report for the period ending 31 March 2024 as presented.

MOVED: CRS W Bywaters/R Gersch

That Council notes the Financial Report for the period ending 31 March 2024 as presented.

CARRIED

Attachment Number: 11

10.7 EXTENSION OF EXISTING ROAD MAINTENANCE CONTRACT WITH DEPARTMENT OF TRANSPORT AND PLANNING (CN10023)

Responsible Officer: Director Infrastructure Services

Introduction:

This report seeks approval to extend the contract duration of the existing Road Maintenance Contract with the Department of Transport and Planning.

Hindmarsh Shire Council has a long history of undertaking the routine maintenance of arterial road infrastructure within the municipality on behalf of the Department of Transport and Planning. The current contract (CN10023) commenced on 26 June 2019 and will expire on 30 June 2024 (following last extension).

Discussion:

Communication has been received from the Department of Transport and Planning requesting an extension of this contract to 31 December 2024. The reason for this extension is to enable the Department of Transport and Planning to facilitate a new contract with different terms and conditions across all regional Victoria. The Department will be seeking Council's interest in entering the new contract in the due course.

The extension of this current contract has the total value of approximately \$370,000 which includes routine and provisional maintenance items over the next six months.

Options:

Council approves the extension of the current contract CN10023 Routine Maintenance of Arterial Roads within the Municipality of Hindmarsh by six months with the new contract end date to be 31 December 2024.

Link to Council Plan:

Well maintained physical assets and infrastructure to meet community and organisational needs.

Financial Implications:

The extension will result in Council receiving income from the Department of Transport and Planning over the next six months. This will be utilised to fund the maintenance of arterial road networks within the municipality to provide better service to the community.

Risk Management Implications:

Strategic Risk Description	Risk Management Discussion
Asset Management	Accepting this extension request will allow the Council to maintain the infrastructure utilised by community to an appropriate standard in a timely manner.

Relevant legislation:

Road Management Act 2004

Local Government Act 2020

Community engagement:

Not Applicable

Gender equality implications:

No implications

Conflict of Interest:

Under section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Officer Responsible – Ram Upadhyaya

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Communications Strategy:

Liaison with the Department of Transport and Planning representative.

Next Steps:

Following the Council resolution, officers will liaise with the representative from the Department of Transport and Planning to formalise the contract extension.

RECOMMENDATION:

That Council:

- 1. approves the extension of the current contract CN10023 Routine Maintenance of Arterial Road within the Municipality of Hindmarsh by further six months with new contract end date to be 31 December 2024; and***
- 2. authorises the CEO to negotiate, execute and deliver the contract.***

MOVED: CRS R Ismay/W Bywaters

That Council:

- 1. approves the extension of the current contract CN10023 Routine Maintenance of Arterial Road within the Municipality of Hindmarsh by further six months with new contract end date to be 31 December 2024; and***
- 2. authorises the CEO to negotiate, execute and deliver the contract.***

CARRIED

10.8 AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION VICTORIA CONFERENCE 2024

Responsible Officer: Cr Wendy Bywaters, Deputy Mayor

I am grateful for the opportunity to attend the annual Australian Local Government Women's Association (ALGWA) Victoria conference. It's been a privilege to be a regular attendee, gaining invaluable insights and the opportunity to connect and reconnect with inspiring past and present women councillors.

This year's conference theme of Resilience and Reinvention truly resonated with me.

Balancing the complexities and day-to-day challenges in local government can often push personal and professional growth to the back seat. The local government world can be both rewarding and challenging. Having some strategies for Resilience and Reinvention as tools, then becomes even more important.

To me, seizing an opportunity for learning, personal growth, and curiosity is not just worthwhile but also essential for navigating through the complexities and making a meaningful impact in our communities.

Thanks to the host Council, Baw Baw Shire and the ALGWA VIC team for organising such a productive and enjoyable conference.

From insightful sessions to interactive workshops, every moment was enriching.

Starting with a heartfelt welcome to the country by Aunty Cheryl Drayton Kurnai Elder, moving on to the Minister for Local Government, Hon. Melissa Horne's opening of the conference with a commitment to achieving gender parity in the upcoming October Local Government elections, Dr Susan Carland's insights and powerful talk with strategies on 'Resilience in difficult conversations', Dr Louise Mahler's persuasive tips on exuding 'Gravitas' with her trademark hilarious and engaging style, hearing about Kerry Wilson (she/her)'s inspiring advocacy campaign 'Put Her Name on It' and Cr Farhat Firdous' relatable and inspiring narrative of her Undefeated Professional Migrant Women's journey, every session and workshop, and panel discussion left a lasting impression.

Here's to the women in Local Government! To continue to champion progress, empower one another, and strive for positive change while embracing opportunities for personal and professional advancement.

Note: find the full list of guest speakers on the Baw Baw Shire council website.

RECOMMENDATION:

That Council receives Cr Bywaters report on the Australian Local Government Women's Association Victorian 2024 conference.

MOVED: CRS W Bywaters/R Ismay

That Council receives Cr Bywaters report on the Australian Local Government Women's Association Victorian 2024 conference.

CARRIED

11 COUNCIL COMMITTEES

11.1 WIMMERA MALLEE PIONEER MUSEUM AND YURUNGA HOMESTEAD COMMUNITY ASSET COMMITTEE MEMBERSHIP

Responsible Officer: Acting Director Corporate and Community Services

Attachment Number: 12 (Confidential attachment)

Introduction:

This report presents the nominations for membership to the Wimmera Mallee Pioneer Museum Community Asset Committee and Yurunga Homestead Community Asset Committee for the term of 1 July 2024 to 30 June 2026.

Discussion:

Council is currently in the process of reviewing and improving our volunteer management processes. Part of this is creating a uniform membership renewal process and schedule for Council Committees. As such, the Yurunga and Wimmera Mallee Pioneer Museum membership term was scheduled to end on 30 June 2024, for a new Committee to be appointed from 1 July 2024 to 30 June 2026. Applications opened on 2 April 2024 and closed on 24 April 2024. In accordance with the Community Asset Committee Guidelines, committees shall have a minimum of 4 members and a maximum of 12 members. The applications have been attached as a confidential attachment to this report and are summarised below.

Wimmera Mallee Pioneer Museum Community Asset Committee

Don Pedder

Craige Proctor

Wendy Zanker

Colin Moore

Wendy Werner

Mary-Anne Paech

Clem Paech

Barclay 'Tige' Mannington

Peter Pumpa

Peter Robson

Matthew Steen

Yurunga Homestead Community Asset Committee

Peter Solly

Jennifer Solly

Colin Drendel

Heather Drendel

Options:

1. Council can endorse some or all of the listed nominees for the Wimmera Mallee Pioneer Museum Community Asset Committee and Yurunga Homestead Community Asset Committee.

Link to Council Plan:

A community well-informed and engaged
Provide arts and cultural activities that strengthen social connection

Financial Implications:

The Yurunga Homestead and Wimmera Mallee Pioneer Museum are allocated funding in Council's annual budget. There is no additional cost associated with this Council decision.

Risk Management Implications:

Strategic Risk Description	Risk Management Discussion
Asset Management	Having effective Asset Committees ensures the sustainability and longevity of Council assets through volunteer custodianship. Council does not have the resources to monitor, manage and maintain all assets, so Committees play a valuable role in maximising the use and value of important Council facilities.

Relevant legislation:

Local Government Act 2020

Gender equality implications:

The appointment of members to Community Asset Committees does not have a direct and significant impact on the community, therefore a Gender Impact Assessment was not required.

Conflict of Interest:

Under section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Author and Officer Responsible – Petra Croot, Director Corporate and Community Services
In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Communications Strategy:

Endorsed members will receive a welcome letter detailing volunteer registration requirements, key Council contacts and access to key policies and procedures. If not all prospective members are endorsed, unsuccessful nominations will receive a notification letter. Current members who have not renominated or who are not endorsed will receive a

thank-you letter from the CEO on behalf of Council.

Next Steps:

Council officers will arrange an induction for successful members as well as the AGM for the appointment of office bearers.

RECOMMENDATION:

That Council:

1. endorses

- ***Don Pedder***
- ***Craige Proctor***
- ***Colin Moore***
- ***Wendy Zanker***
- ***Wendy Werner***
- ***Mary-Anne Paech***
- ***Clem Paech***
- ***Barclay 'Tige' Mannington***
- ***Peter Pumpa***
- ***Peter Robson and***
- ***Matthew Steen***

as members of the Wimmera Mallee Pioneer Museum Community Asset Committee from 1 July 2024 to 30 June 2026,

and

2. endorses

- ***Peter Solly***
- ***Jennifer Solly***
- ***Colin Drendel and***
- ***Heather Drendel***

as members of the Yurunga Homestead Community Asset Committee from 1 July 2024 to 30 June 2026.

MOVED: CRS R Ismay/W Bywaters

That Council:

1. endorses

- ***Don Pedder***
- ***Craige Proctor***
- ***Colin Moore***
- ***Wendy Zanker***
- ***Wendy Werner***

- *Mary-Anne Paech*
- *Clem Paech*
- *Barclay 'Tige' Mannington*
- *Peter Pumpa*
- *Peter Robson and*
- *Matthew Steen*

as members of the Wimmera Mallee Pioneer Museum Community Asset Committee from 1 July 2024 to 30 June 2026,

and

2. endorses

- *Peter Solly*
- *Jennifer Solly*
- *Colin Drendel and*
- *Heather Drendel*

as members of the Yurunga Homestead Community Asset Committee from 1 July 2024 to 30 June 2026.

CARRIED

Attachment Number: 12 (Confidential attachment)

11.2 ADVISORY COMMITTEES

Responsible Officer: Chief Executive Officer

Attachment Number: 13

Introduction:

The following Hindmarsh Shire Council Advisory Committee held a meeting on the following date:

- **Jeparit Township Advisory Committee**
General meeting on 8 April 2024

A copy of the minutes for each meeting are included as an attachment for the information of Council.

RECOMMENDATION:

That Council:

- 1. notes the minutes of the Jeparit Township Advisory Committee meeting held on 8 April 2024; and***
- 2. approves the additional allocation of Jeparit Township Advisory Committee funds of \$5,000 exc. GST for the contribution to the installation of a new playground at the Jeparit Riverbank Precinct, noting that the total contribution towards the playground is \$15,000 exc. GST.***

MOVED: CRS M Albrecht/D Nelson

That Council:

- 1. notes the minutes of the Jeparit Township Advisory Committee meeting held on 8 April 2024; and***
- 2. approves the additional allocation of Jeparit Township Advisory Committee funds of \$5,000 exc. GST for the contribution to the installation of a new playground at the Jeparit Riverbank Precinct, noting that the total contribution towards the playground is \$15,000 exc. GST.***

CARRIED

Attachment Number: 13

11.3 COMMUNITY ASSET COMMITTEES

Responsible Officer: Chief Executive Officer

Attachment Numbers: 14 – 17

Introduction:

The following Hindmarsh Shire Council Community Asset Committees held meetings on the following dates:

- **Wimmera Mallee Pioneer Museum Community Asset Committee**
General meeting on 19 March 2024 (*see attachment 14*)
- **Yurunga Homestead Community Asset Committee**
General meeting on 27 March 2024 (*see attachment 15*)
- **Rainbow Civic Centre Community Asset Committee**
General meeting on 3 April 2024 (*see attachment 16*)

A copy of the minutes for each meeting are included as an attachment for the information of Council.

RECOMMENDATION:

That Council:

1. ***notes the minutes of the following Community Asset Committees;***
 - ***Wimmera Mallee Pioneer Museum meeting on 19 March 2024;***
 - ***Yurunga Homestead meeting on 27 March 2024;***
 - ***Rainbow Civic Centre meeting on 3 April 2024; and***
2. ***notes the Financial Report of the Rainbow Civic Centre Committee for 2023/2024.***

MOVED: CRS M Albrecht/D Nelson

That Council:

1. ***notes the minutes of the following Community Asset Committees;***
 - ***Wimmera Mallee Pioneer Museum meeting on 19 March 2024;***
 - ***Yurunga Homestead meeting on 27 March 2024;***
 - ***Rainbow Civic Centre meeting on 3 April 2024; and***
2. ***notes the Financial Report of the Rainbow Civic Centre Committee for the 2023/2024 financial year.***

CARRIED

Attachment Numbers: 14 – 17

12 LATE REPORTS

No late reports.

13 NOTICES OF MOTION

No notices of motions.

14 OTHER BUSINESS

No other business.

15 CONFIDENTIAL REPORTS

In accordance with Section 66 (2) (a) of the *Local Government Act 2020*, Council may close the meeting to the public to consider confidential information. Confidential information is defined by part IV of the *Freedom of Information Act 1982*, and by Section 3 of the *Local Government Act 2020* as being:

- a) Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released;
- b) security information, being information that if released is likely to endanger the security of Council property or the safety of any person;
- c) land use planning information, being information that if prematurely released is likely to encourage speculation in land values;
- d) law enforcement information, being information which if released would be reasonably likely to prejudice the investigation into an alleged breach of the law or the fair trial or hearing of any person;
- e) legal privileged information, being information to which legal professional privilege or client legal privilege applies;
- f) personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs;
- g) private commercial information, being information provided by a business, commercial or financial undertaking that—
 - i. relates to trade secrets; or
 - ii. if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage;
- h) confidential meeting information, being the records of meetings closed to the public under section 66(2)(a);
- i) internal arbitration information, being information specified in section 145;
- j) Councillor Conduct Panel confidential information, being information specified in section 169;
- k) information prescribed by the regulations to be confidential information for the purposes of this definition;
- l) information that was confidential information for the purposes of section 77 of the *Local Government Act 1989*

RECOMMENDATION:

That the meeting be closed in accordance with section 66 (2) (a) of the Local Government Act 2020, to consider reports that contain confidential information as defined by section (3) of the Local Government Act 2020, and/or Part IV of the Freedom of Information Act 1982:

15.1 CONTRACT AWARD 2023-2024-11 NHILL AERODROME TAXIWAY UPGRADE WORKS – this report contains “Council business information, being information

that would prejudice the Council's position in commercial negotiations if prematurely released" insofar as it pertains to contractual matters;

15.2 VARIATION TO CONTRACT 2022-2023-19 CONSTRUCTION OF MECHANICS WORKSHOP AT JEPARIT DEPOT – this report contains “Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released” insofar as it pertains to contractual matters; and

16.1 CONTRACT AWARD 2023-2024-16 CONSTRUCTION OF AN AMENITIES BUILDING AT RAINBOW RISES EVENTS CENTRE – this report contains “Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released” insofar as it pertains to contractual matters.

MOVED: CRS M Albrecht/W Bywaters

That the meeting be closed in accordance with section 66 (2) (a) of the Local Government Act 2020, to consider reports that contain confidential information as defined by section (3) of the Local Government Act 2020, and/or Part IV of the Freedom of Information Act 1982:

15.1 CONTRACT AWARD 2023-2024-11 NHILL AERODROME TAXIWAY UPGRADE WORKS – this report contains “Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released” insofar as it pertains to contractual matters;

15.2 VARIATION TO CONTRACT 2022-2023-19 CONSTRUCTION OF MECHANICS WORKSHOP AT JEPARIT DEPOT – this report contains “Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released” insofar as it pertains to contractual matters; and

16.1 CONTRACT AWARD 2023-2024-16 CONSTRUCTION OF AN AMENITIES BUILDING AT RAINBOW RISES EVENTS CENTRE – this report contains “Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released” insofar as it pertains to contractual matters.

CARRIED

16 LATE CONFIDENTIAL REPORTS

17 RESUMING INTO PUBLIC SESSION

18 MEETING CLOSE

There being no further business, Cr B Ireland declared the meeting closed at 5:21pm.

Jennifer Goldsworthy

[REDACTED]
Nhill Vic 3418

Email: [REDACTED]

17 May 2024

Mrs Monica Revell,
CEO
Hindmarsh Shire Council,
Nelson Street,
Nhill 3418

Dear Monica,

I would like to congratulate you on your recent appointment to CEO of Hindmarsh Shire Council. I am sure you are a little overwhelmed by the responsibility this entails, but I wish you well in your new endeavours.

I am hoping that having a local as our CEO will mean the opinions and ideas of the local residents will be sort, listened to and valued.

I also hope that the council will become much more helpful toward progressing our town instead of making it too difficult for people to achieve their goals in moving our town forward; as has been the case on many occasions in the past.

I am writing to you about 4 separate concerns I have and hope that all will be addressed individually.

1. Flags:

I have been concerned for quite some time now, that we are flying four flags in our town, three of which I believe are only serving to create division between the groups represented and a lot of the local residents. We should be flying the Australian Flag in a prominent position, with pride and honour, but the other three flags really don't mean much to most who live in our community. To my knowledge we have no Islander people living in our town, very few if any aboriginal people and the few people the rainbow flag represents have lived, I believe, peacefully in our town for many years. I am not a racist person, but I feel that the way the aboriginal and rainbow groups are pushing their cause on us without regard for the opinions or feelings of the rest in the community is causing division, not reconciliation as they hope it will. The big thing here is respect. Respect is earned from people it cannot be bought or people badgered into giving respect and it works both ways. I am very happy for the flags to be flown for 1 week or even 1 month in a year, but not every day all year. We have many other groups in our community who could be represented by flying a flag for a week or a month, which would create a much greater sense of community than the flags that a flown at the moment.

2. Nhill Lake Redevelopment Project:

I have been very interested in the redevelopment of the Nhill Lake project which has been undertaken by the Lake Committee in recent times. They have done an amazing job in improving the Lake and surrounds but my disappointment is that I believe it has been without any support from the Hindmarsh Shire.

The Lake is one of the best assets we have in this town, and it has been left to the residents of the town to raise the money and do the work required to reinvigorate this wonderful little oasis. The number of people who visit the lake, both locals and those travelling through town is amazing. I am sure that while visitors are in our community they spend money and do other things.

I wish to encourage the Shire to support the Nhill Lake Project and help the committee complete what has been started by offer assistance to complete the foreshore and parking area on the north side of the lake and any other help the committee requires.

3. Corellas:

I walk around the Nhill Lake every morning and just love the 'peace and tranquillity' of having such a lovely area in our town; until the Corellas are wreaking havoc. The numbers of Corellas that come into the town in the summer months and congregate at the Lake is astounding. I have met Mick Smith from Complete Vermin Control whom the shire has employed to remove feral pigeons from the town and I believe it would be a great benefit to the community to engage Mick to also remove the corellas from the Lake area. The Corellas are very noisy, and I feel sorry for those who live in the vicinity, they are also removing large quantities of leaves and young growth from the beautiful trees that surround the Lake; not to mention the amount of poop they leave on the infrastructure that has been put in.

Culling of Corellas has been undertaken in our town in the past and proved to be very effective, because they soon get the message that they are losing their friends so they move on.

4. Wimmera Mallee Pioneer Museum:

Yesterday I had the opportunity and privilege of visiting the Museum at Jeparit and was saddened to learn that their big rally on the June long weekend will not be held this year. When I questioned the reason for this, I was informed that basically the Shire has made it too hard and was asking too much of the small committee for them to be able to continue.

I find this extremely sad and would have hoped that the Shire Council would do all they can to assist community groups to continue to run these fundraising and entertaining events in our community. Surely these events are what 'Community' is all about. With many aspects of our lives becoming hard to manage due to rising costs etc. Events such as this become the glue that holds 'community' together, working toward a common goal.

I am also sending this letter to the Mayor and all of the councillors. I ask that this letter be tabled at the next council meeting and that each of the points raised be discussed and considered.

I await your response and hope you can give me some positive feedback on each point raised.

Yours sincerely,

Jennifer Goldsworthy

CC'd to:

Mayor Brett Ireland,

Councillors Bywaters, Nelson, Abrecht, Gersch and Isma.



20 May 2024

**Administration
Centre**

PO Box 250
92 Nelson Street
Nhill VIC 3418
Ph: (03) 5391 4444
Fax: (03) 5391 1376

email:
info@hindmarsh.vic.gov.au

website:
www.hindmarsh.vic.gov.au

ABN 26 550 541 746

**Customer Service
Centres**

Jeparit
10 Roy Street
JEPARIT VIC 3423
Ph: (03) 5391 4450
Fax: (03) 5397 2263

Dimboola
101 Lloyd Street
DIMBOOLA VIC 3414
Ph: (03) 5391 4452
Fax: (03) 5389 1734

Rainbow
15 Federal Street
RAINBOW VIC 3424
Ph: (03) 5391 4451
Fax: (03) 5395 1436

Mrs Jennifer Goldsworthy
Secretary
Nhill Aviation Heritage Centre
PO Box 42
NHILL Vic 3418

Dear Jennifer

Re: 2024 Nhill Air Show

On behalf of Councillors and Staff of Hindmarsh Shire, I would like to extend our congratulations and appreciation for the work your committee and volunteers have undertaken to organise this year's Nhill Air Show.

This year's Air Show was a resounding success, showcasing the rich aviation heritage of Nhill, and its surrounding areas. The event attracted many visitors for the duration, which not only is a great reflection of the event's reputation, but also a major drawcard delivering economic stimulus to the surrounding towns and local businesses.

The Nhill Aviation Heritage Centre continues to preserve our aviation history. Thank you to your committee and numerous volunteers for your dedication to promoting Nhill's heritage through the Nhill Air Show.

Hindmarsh Shire looks forward to supporting your future endeavours.

Yours sincerely

A handwritten signature in black ink that reads 'M Revell'.

Monica Revell
Chief Executive Officer



Hindmarsh
Shire Council

Administration
Centre

PO Box 250
92 Nelson Street
Nhill VIC 3418
Ph: (03) 5391 4444
Fax: (03) 5391 1376

email:
info@hindmarsh.vic.gov.au

website:
www.hindmarsh.vic.gov.au

ABN 26 550 541 746

Customer Service
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10 Roy Street
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Dimboola
101 Lloyd Street
DIMBOOLA VIC 3414
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Fax: (03) 5389 1734

Rainbow
15 Federal Street
RAINBOW VIC 3424
Ph: (03) 5391 4451
Fax: (03) 5395 1436

20 May 2024

Jennifer Goldsworthy

[REDACTED]
NHILL VIC 3418

Dear Jennifer

Re: Letter to Monica Revell re Concerns

I write regarding your letter to Monica Revell, Chief Executive Officer, received 17 May 2024. Thank you for taking the time to write to Council to raise your concerns – your letter will be tabled at the Council meeting scheduled for 3:00pm on 29 May 2024. You are welcome to attend this meeting at the Council Chamber, 92 Nelson Street, Nhill. I have also provided responses to each of the issues raised in the sections below.

Flags

The position of the Australian Flag is governed by the Flag Protocol circulated by the Department of Prime Minister and Cabinet. The position of the Australian Flag, and all other flags flown at Council buildings, is in accordance with this protocol. For further information, you can view the Flag Protocol [here](#).

Flying the Aboriginal and Torres Strait Islander flags demonstrates Australia's recognition of First Nation peoples, promoting a sense of community partnership and a commitment toward reconciliation. As of the 2021 Census, 1.6% of Hindmarsh's population is Aboriginal and/or Torres Strait Islander, greater than the 1% population percentage for the whole of Victoria.

Council strongly supports diversity and representation and will continue to demonstrate this support through projects, events, and grants. You may be aware that within the [Nhill Streetscape Masterplan](#), a Cultural Interpretative Trail is proposed for the land connecting the Nhill Town Centre and Jaypex Park, intending to feature stories of the many cultural groups that are part of the Nhill community.

Flying the Rainbow Flag builds on Council's commitment to support the LGBTIQ+ community, and to show that Hindmarsh is a welcoming and inclusive place to live and visit. Flying the Rainbow Pride Flag also supports our implementation of the Victorian Government's Rainbow Ready Roadmap for Local Government and the recommendations of the Hindmarsh Pride Committee. The Rainbow Ready Roadmap is a set of resources for Victorian rural and regional communities to build LGBTIQA+ inclusion.

Nhill Lake Redevelopment Project

The Nhill Lake is a Department of Energy, Environment and Climate Action (DEECA) asset, however Council has supported the Nhill Lake Committee in several areas, including allocating \$25,000 to a new bore system, undertaking works to develop a pathway adjacent to the lake as well as improved directional signage, as per the Nhill Streetscape Masterplan, and covering the water costs associated with keeping the lake at an acceptable level for recreational use. Council will continue to work with the Lake Committee and DEECA in providing support for the Nhill Lake Redevelopment Project.

Corellas

Council understands the impact of the corella populations on our community and has utilised gas guns in the past as a means of encouraging the birds to leave recreation reserves and other public areas. The State Government is implementing a Victoria Corella Strategy to support the management of corella populations across the state. Part of this program is the Corella Management Grant Program (CMGP), a Victorian Government initiative that supports community, industry, and local government who are being adversely impacted by Long-billed Corella and Little Corella populations. Council will notify the community should it be successful in this grant application.

Wimmera Mallee Pioneer Museum

Council staff, as well Hindmarsh Shire Council Mayor, Cr Brett Ireland, have met with the Wimmera Mallee Pioneer Museum Committee and are working closely with them to support the future of the Vintage Rally. As with any public event, and particularly so for those with vehicles, machinery, and livestock, there are significant safety, insurance, and risk factors that must be considered during the planning process. Council officers and Committee members will continue to work together to plan for successful and safe events at what is a fantastic Shire asset – the Wimmera Mallee Pioneer Museum.

Should you have any further questions at this stage, please contact me via email at pcroot@hindmarsh.vic.gov.au or by phone at (03) 5391 4444.

Yours sincerely



Petra Croot

Director Corporate and Community Services



ASSEMBLY OF COUNCILLORS RECORD

Title of Meeting: Council Briefing Session

Date: Wednesday 8 May 2024

Time: 11:00am – 3:00pm

Assembly Location: Council Chamber, 92 Nelson Street Nhill.

Present:

CRS Brett Ireland (Mayor), Wendy Bywaters (Deputy Mayor), Debra Nelson, Rob Gersch OAM, Ron Ismay, Melanie Albrecht.

Apologies:

In Attendance:

Ms. Monica Revell (Chief Executive Officer) items 1 to 13, Mr. Ram Upadhyaya (Director Infrastructure Services) items 1 to 13, Ms. Petra Croot (Acting Director Corporate and Community Services) items 1 to 13, and Ms. Shauna Johnson (Executive Assistant) items 1, 6 and 10 to 13.

Declaration by Councillors or Officers of any Material or General Interest in any item on the Agenda:

- Material; or
- General.

Declaration of material or general interest must also be advised by Councillors at the commencement of discussion of the specific item.

Councillors:

Officers:

Matters Discussed:



No.	Detail
1.	ACKNOWLEDGEMENT OF COUNTRY
2.	APOLOGIES
3.	DECLARATION OF INTERESTS
4.	PLANNING SCHEME REVIEW PRESENTATION
5.	2024/25 COUNCIL PLAN ACTIONS DISCUSSION
6.	LUNCH
7.	BY FIVE PRESENTATION
8.	2024/25 BUDGET DISCUSSION
9.	DRAFT FEE WAIVER AND REDUCTION POLICY
10.	QUESTION TIME
11.	BREAK
12.	PREPARE FOR MEETING
13.	COUNCIL MEETING



Monica Revell

Chief Executive Officer

Dated: 8 May 2024

Must be kept for four years from date of the assembly. Available for public inspection at Council Offices for 12 months after date of assembly.



ASSEMBLY OF COUNCILLORS RECORD

Title of Meeting: Council Briefing Session

Date: Wednesday 20 May 2024

Time: 7:00pm – 8:24pm

Assembly Location: Online via Microsoft Teams.

Present:

CRS Brett Ireland (Mayor), Wendy Bywaters (Deputy Mayor) item 4, Melanie Albrecht, Debra Nelson, Rob Gersch OAM.

Apologies:

CR Ron Ismay.

In Attendance:

Ms. Monica Revell (Acting Chief Executive Officer) items 1 to 4, Ms. Petra Croot (Acting Director Corporate and Community Services) items 1 to 4, Mr. Mark Fletcher (Manager Economic Development and Tourism) items 1 to 4.

Declaration by Councillors or Officers of any Material or General Interest in any item on the Agenda:

- Material; or
- General.

Declaration of material or general interest must also be advised by Councillors at the commencement of discussion of the specific item.

Councillors:

Officers:

Matters Discussed:



No.	Detail
1.	ACKNOWLEDGEMENT OF COUNTRY
2.	APOLOGIES
3.	DECLARATION OF INTERESTS
4.	DESTINATION MANGEMENT PLAN STAKEHOLDER SESSIONS AND DEVELOPMENT



Monica Revell

Chief Executive Officer

Dated: 20 May 2024

Must be kept for four years from date of the assembly. Available for public inspection at Council Offices for 12 months after date of assembly.

PROPOSED SINGLE STOREY UNITS

173 NELSON STREET NHILL 3418



SHEET LIST TP

SHEET NO.	SHEET NAME
TP 01	COVERSHEET
TP 02	SITE PHOTOS
TP 03	SITE SURVEY
TP 04	EXISTING SITE PLAN
TP 05	EXISTING GROUND FLOOR PLAN
TP 06	PROPOSED DEMOLITION PLAN
TP 07	PROPOSED SITE PLAN
TP 08	PROPOSED GROUND FLOOR PLAN
TP 09	STREETSCAPE VIEWS 1 OF 2
TP 10	STREETSCAPE VIEWS 2 OF 2
TP 11	EXISTING ELEVATION 1 OF 2
TP 12	EXISTING ELEVATION 2 OF 2
TP 13	ELEVATION SHEET 1 OF 2
TP 14	ELEVATION SHEET 2 OF 2
TP 15	SHADOW DIAGRAM 9AM
TP 16	SHADOW DIAGRAM 12PM
TP 17	SHADOW DIAGRAM 3PM
TP 18	GARDEN AREA PLAN
TP 19	LANDSCAPE PLAN
TP 20	PRELIM PLAN OF SUBDIVISION

DATE	ISSUE	AMENDMENTS	173 NELSON STREET, NHILL 3418		Project Number	173NEL	DRAWING TITLE		COVERSHEET	
07/03/2023	REV A	DRAWINGS PREPARED FOR TOWN PLANNING		DREAMWORX DRAFTING & DESIGN <small>PO BOX 694 Gisborne Vic 3437 INFO@DREAMWORXDD.COM.AU</small>	Date	08/02/2024	SHEET NUMBER		TP 01	
25/05/2023	REV B	DWG AMMENDED AS PER RFI PA1822-2023 # 145520			Drawn by	MS	FOR TOWN PLANNING		SHEET SIZE	A3
13/09/2023	REV C	DWG AMMENDED AS PER RFI PA1822-2023 # 145520			Checked by	IJA			Scale	
08/02/2024	REV D	DWS AMMENDED AS PER GWM WATER REQUEST 23.01.24			<small>© THIS DRAWING IS PROTECTED BY COPY-RIGHT WILL RESULT IN COURT PROCEEDINGS.</small>				ORIENTATION	



NEIGHBOURING PROPERTY ON NELSON STREET



NEIGHBOURING PROPERTY ON LANGFORD



FRONT OF EXISTING DWELLING



EXISTING CROSS OVER AT REAR OF LANGFORD ST



REAR OF EXISTING DWELLING CHICKEN COUPE



REAR OF EXISTING DWELLING



REAR OF EXISTING VERANDAH AND WATER TANK



CARPORT OF EXISTING DWELLING



STREET VIEW OF NELSON STREET

DATE	ISSUE	AMENDMENTS
07/03/2023	REV A	DRAWINGS PREPARED FOR TOWN PLANNING
25/05/2023	REV B	DWG AMMENDED AS PER RFI PA1822-2023 # 145520
13/09/2023	REV C	DWG AMMENDED AS PER RFI PA1822-2023 # 145520
08/02/2024	REV D	DWS AMMENDED AS PER GWM WATER REQUEST 23.01.24



173 NELSON STREET, NHILL 3418

DREAMWORX DRAFTING & DESIGN

PO BOX 694 Gisborne Vic 3437
INFO@DREAMWORXDD.COM.AU

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Project Number 173NEL

Date 08/02/2024

Drawn by MS

Checked by IJA

DRAWING TITLE SITE PHOTOS

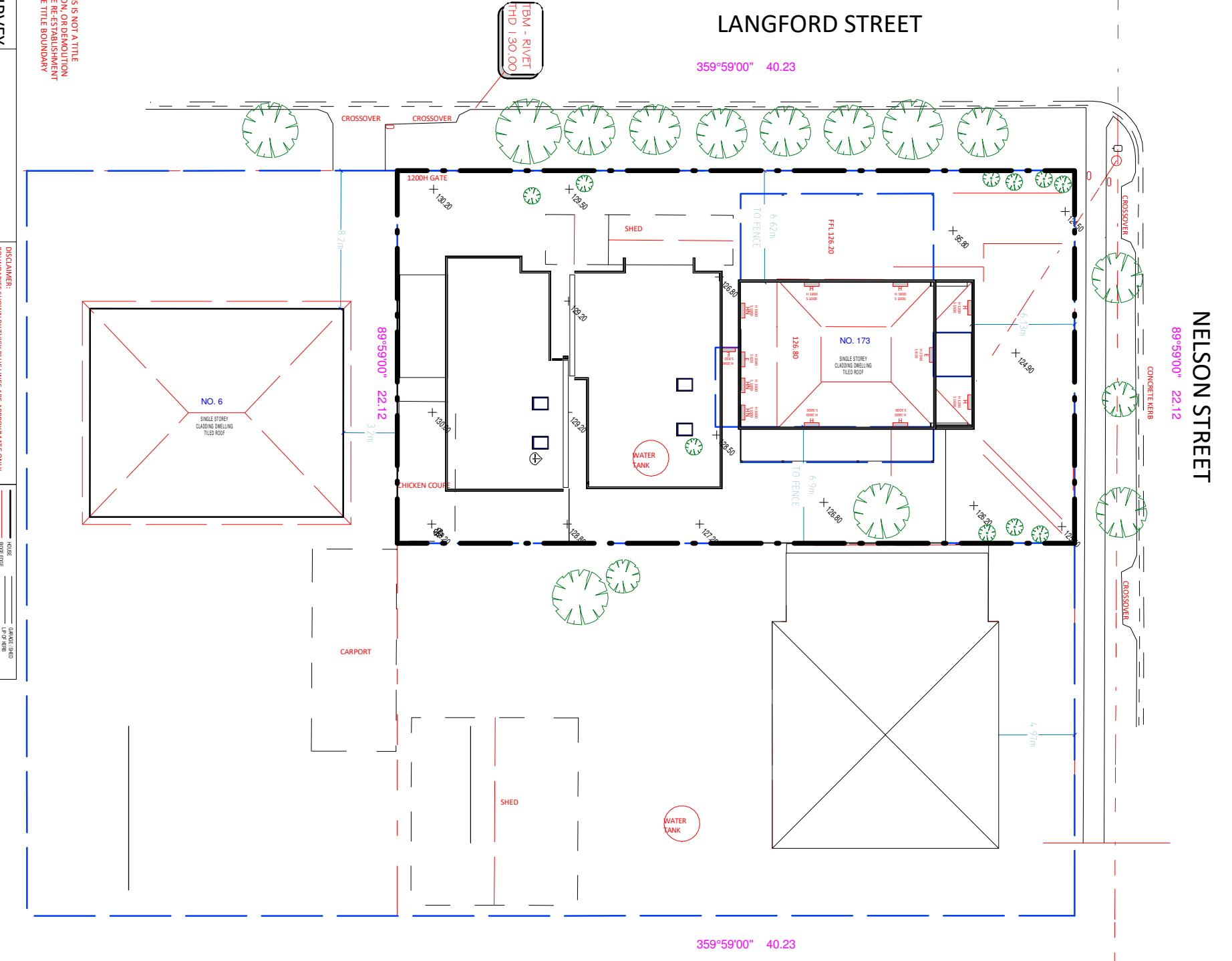
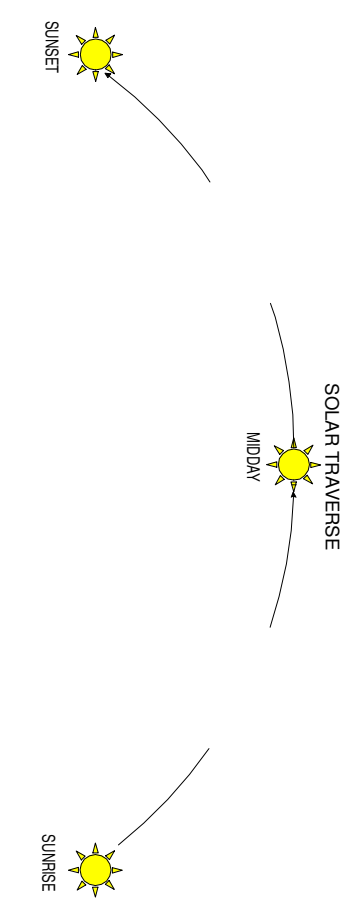
SHEET NUMBER TP 02

FOR TOWN PLANNING

SHEET SIZE A3

Scale

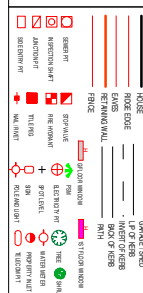
ORIENTATION



DISCLAIMER:
 BOUNDARIES SHOWN BY THICK BLUE LINES ARE APPROXIMATE ONLY. THIS IS NOT A TITLE RE-ESTABLISHMENT SURVEY. PRIOR TO ANY PLANNING, CONSTRUCTION, OR DEMOLITION SURVEY BE CARRIED OUT TO DETERMINE THE EXACT LOCATION OF THE TITLE BOUNDARY WITH RESPECT TO THE EXISTING OCCUPATIONS.

PLAN OF FEATURE AND LEVEL SURVEY
 LOT 1, 173 NELSON STREET, NHILL
 TP 386798 E SCALE AT 1:200 PAPER SIZE: A2
 REFERENCE NUMBER: 2224762 VERSION A
 FIELD WORK BY: IJA DATE: 13/12/2022

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DATE	ISSUE	AMENDMENTS
07/03/2023	REV A	DRAWINGS PREPARED FOR TOWN PLANNING
25/05/2023	REV B	DWG AMMENDED AS PER RFI PA1822-2023 # 145520
13/09/2023	REV C	DWG AMMENDED AS PER RFI PA1822-2023 # 145520
08/02/2024	REV D	DWG AMMENDED AS PER GWM WATER REQUEST 23.01.24



173 NELSON STREET, NHILL 3418
 DREAMWORX DRAFTING & DESIGN
 PO BOX 694 Gisborne Vic 3437
 INFO@DREAMWORXDD.COM.AU

Project Number	173NEL
Date	08/02/2024
Drawn by	MS
Checked by	IJA

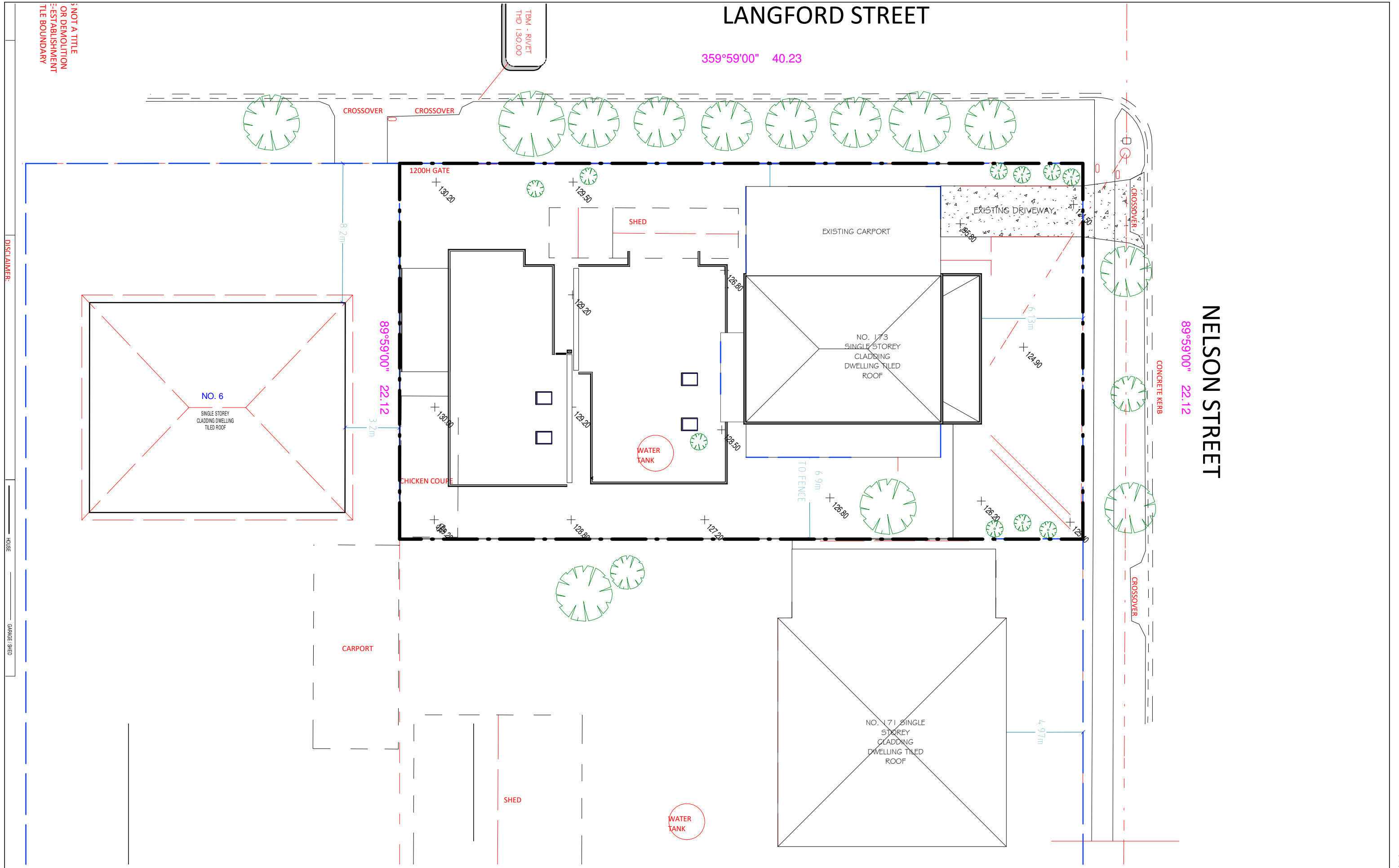
DRAWING TITLE SITE SURVEY		 NORTH ORIENTATION
SHEET NUMBER	TP 03	
FOR TOWN PLANNING	SHEET SIZE A3	Scale 1 : 300

LANGFORD STREET

359°59'00" 40.23

NELSON STREET

89°59'00" 22.12



NOT A TITLE
OR DEMOLITION
ESTABLISHMENT
THE BOUNDARY

DISCLAIMER:

HOUSE

GARAGE SHED

DATE	ISSUE	AMENDMENTS
07/03/2023	REV A	DRAWINGS PREPARED FOR TOWN PLANNING
25/05/2023	REV B	DWG AMMENDED AS PER RFI PA1822-2023 # 145520
13/09/2023	REV C	DWG AMMENDED AS PER RFI PA1822-2023 # 145520
08/02/2024	REV D	DWS AMMENDED AS PER GWM WATER REQUEST 23.01.24



173 NELSON STREET, NHILL 3418

DREAMWORX DRAFTING & DESIGN

PO BOX 694 Gisborne Vic 3437
INFO@DREAMWORXDD.COM.AU

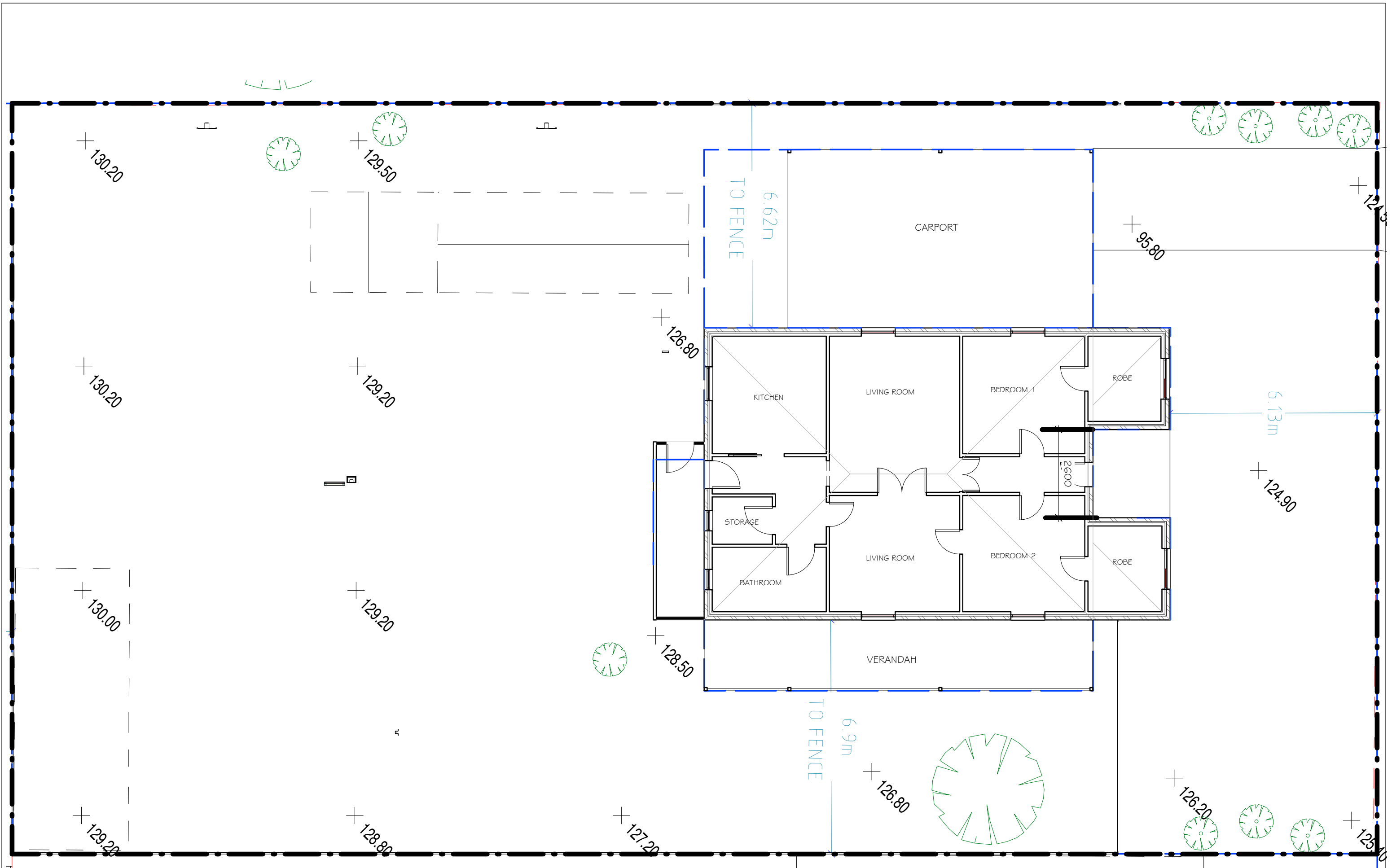
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Project Number	173NEL
Date	08/02/2024
Drawn by	MS
Checked by	IJA

DRAWING TITLE		EXISTING SITE PLAN	
SHEET NUMBER		TP 04	
FOR TOWN PLANNING	SHEET SIZE	A3	Scale
			1 : 200



15/02/2024 8:03:39 AM



DATE	ISSUE	AMENDMENTS
07/03/2023	REV A	DRAWINGS PREPARED FOR TOWN PLANNING
25/05/2023	REV B	DWG AMMENDED AS PER RFI PA1822-2023 # 145520
13/09/2023	REV C	DWG AMMENDED AS PER RFI PA1822-2023 # 145520
08/02/2024	REV D	DWS AMMENDED AS PER GWM WATER REQUEST 23.01.24

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Project Number	173NEL
Date	08/02/2024
Drawn by	MS
Checked by	IJA

DRAWING TITLE		EXISTING GROUND FLOOR PLAN	
SHEET NUMBER		TP 05	
FOR TOWN PLANNING	SHEET SIZE	A3	Scale 1 : 100

NORTH
ORIENTATION

15/02/2024 8:03:40 AM

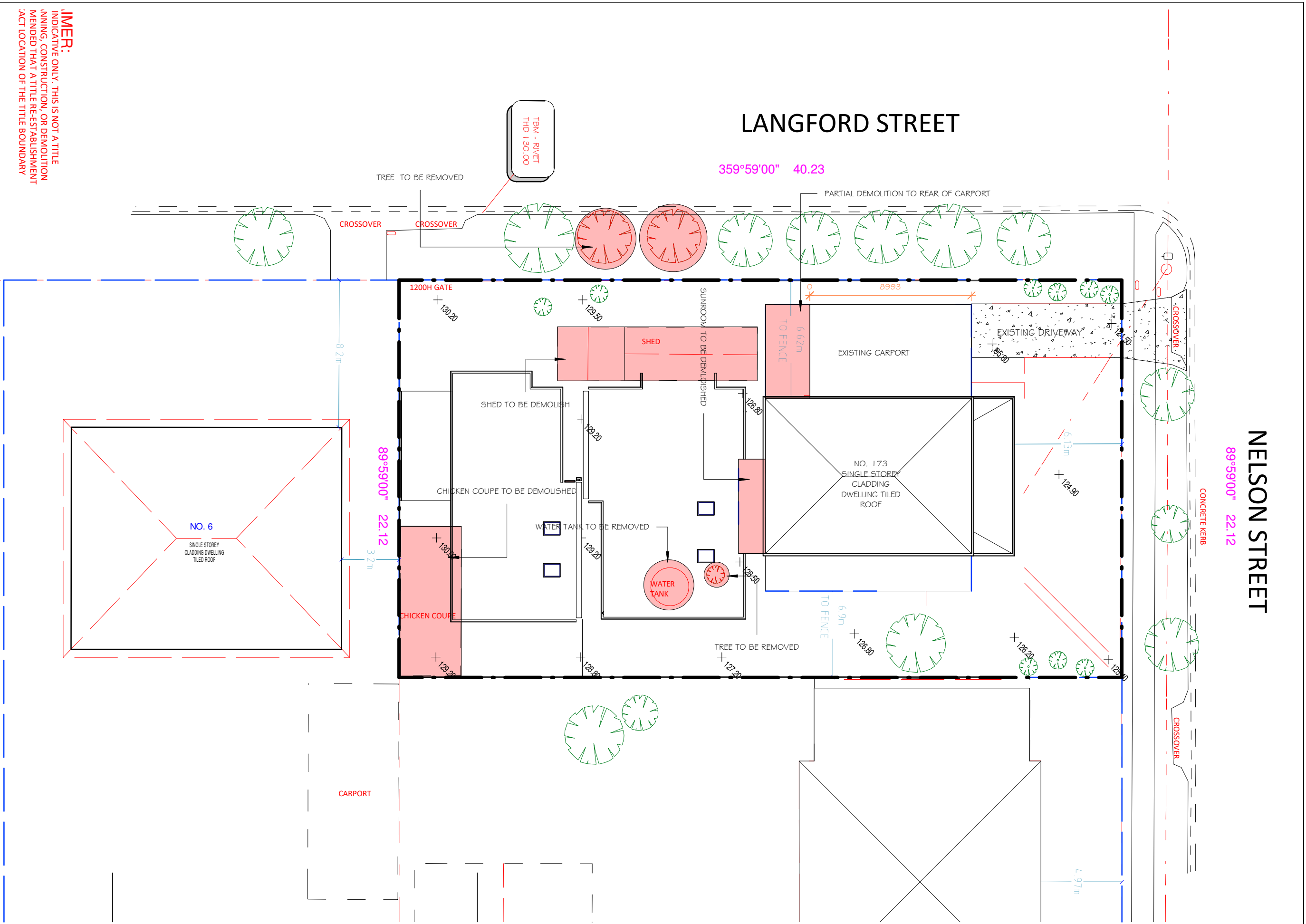
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 PLAN, CONSTRUCTION, OR DEMOLITION
 DRAWING. IT IS INTENDED THAT A TITLE RE-ESTABLISHMENT
 SURVEY WILL DETERMINE THE EXACT LOCATION OF THE TITLE BOUNDARY.

LEVEL SURVEY
 PAPER SIZE: A2
 VERSION A
 DATE: 13/12/2022

DISCLAIMER:
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 THIS IS NOT A TITLE RE-ESTABLISHMENT
 SURVEY. LEVELS OF TITLE AND RELEVANT OFFSETS ARE APPROXIMATED FROM OCCUPATION.
 LEVELS ARE AN AUSTRALIAN HEIGHT DATUM CONTOUR INTERVAL 0.20m.
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LEGEND:

[Symbol]	HOUSE	[Symbol]	1ST FLOOR WINDOW
[Symbol]	HOUSE SHED	[Symbol]	2ND FLOOR WINDOW
[Symbol]	ROOF EDGE	[Symbol]	WATER TANK
[Symbol]	EAVES	[Symbol]	WATER TOWER
[Symbol]	RETAINING WALL	[Symbol]	PROPERTY MARK
[Symbol]	FENCE	[Symbol]	TELECOM PIT
[Symbol]	STOP SIGN	[Symbol]	TRUCK STOP
[Symbol]	RISE SIGN	[Symbol]	TRUCK STOP
[Symbol]	TITLE TAG	[Symbol]	TRUCK STOP
[Symbol]	MANHOLE	[Symbol]	TRUCK STOP
[Symbol]	DRAGON WINDOW	[Symbol]	TRUCK STOP
[Symbol]	FLY SIGN	[Symbol]	TRUCK STOP
[Symbol]	ELECTRICAL PIT	[Symbol]	TRUCK STOP
[Symbol]	SPOT LEVEL	[Symbol]	TRUCK STOP
[Symbol]	SON	[Symbol]	TRUCK STOP
[Symbol]	POLE/LIGHT	[Symbol]	TRUCK STOP



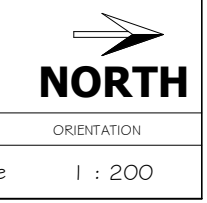
DATE	ISSUE	AMENDMENTS
07/03/2023	REV A	DRAWINGS PREPARED FOR TOWN PLANNING
25/05/2023	REV B	DWG AMMENDED AS PER RFI PA 1822-2023 # 145520
13/09/2023	REV C	DWG AMMENDED AS PER RFI PA 1822-2023 # 145520
08/02/2024	REV D	DWG AMMENDED AS PER GWM WATER REQUEST 23.01.24

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Project Number	173NEL
Date	08/02/2024
Drawn by	MS
Checked by	IJA

DRAWING TITLE		PROPOSED DEMOLITION PLAN	
SHEET NUMBER		TP 06	
FOR TOWN PLANNING	SHEET SIZE	A3	Scale
			1 : 200

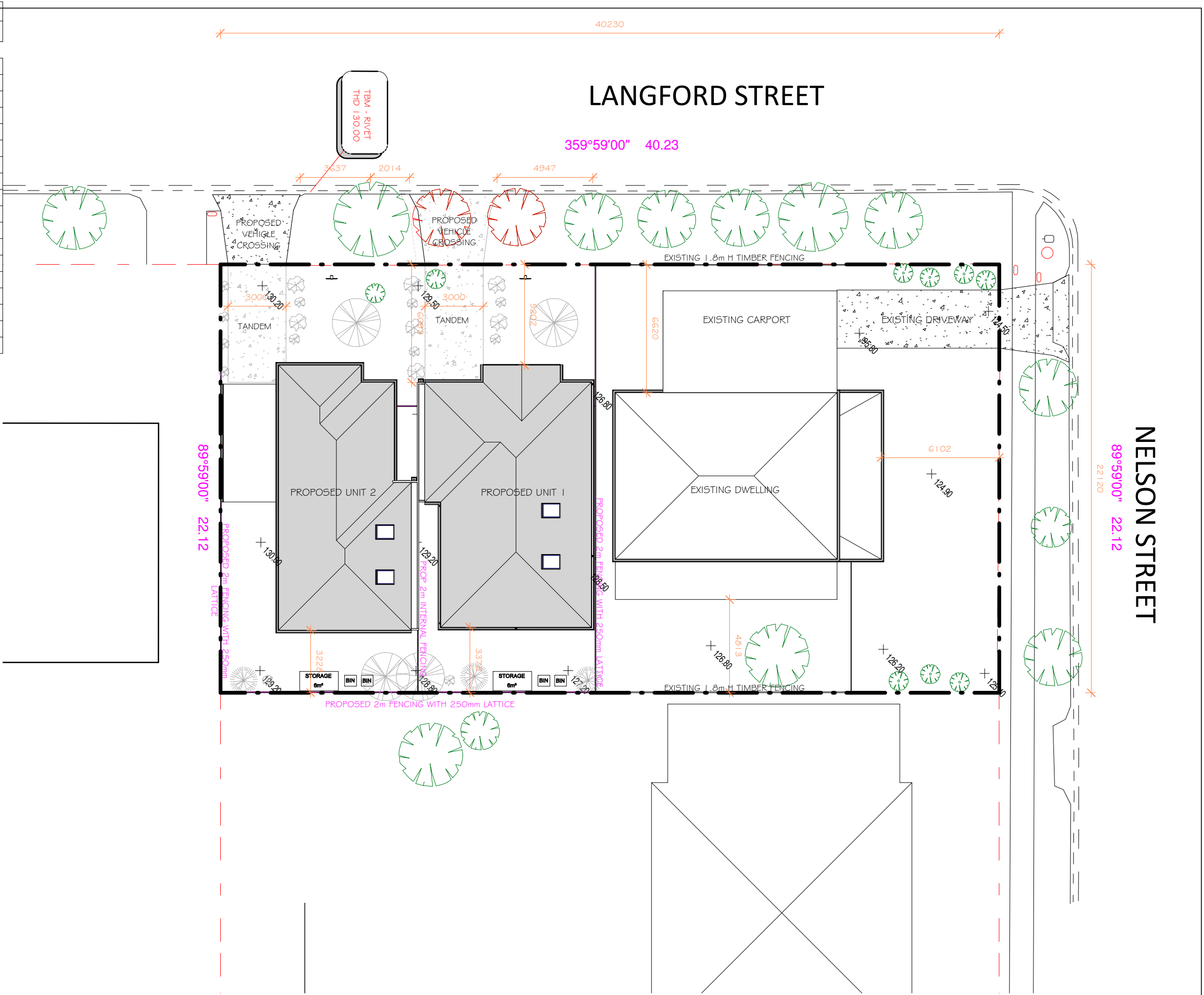


Area Analysis		
Name	Area	Percentage
EXISTING POS	130.40 m ²	15%
EXISTING DWELLING	119.97 m ²	13%
PROPOSED UNIT 1	108.20 m ²	12%
PROPOSED UNIT 2	108.11 m ²	12%
EXISTING DWELLING S.P.O.S	87.98 m ²	10%
EXISTING CARPORT	60.23 m ²	7%
UNIT 2 P.O.S	44.91 m ²	5%
UNIT 1 P.O.S	44.17 m ²	5%
EXISTING LANDSCAPING	33.08 m ²	4%
UNIT 1 S.P.O.S	32.32 m ²	4%
UNIT 2 S.P.O.S	30.28 m ²	3%
EXISTING DRIVEWAY	24.88 m ²	3%
UNIT 1 DRIVEWAY	18.30 m ²	2%
UNIT 2 DRIVEWAY	18.30 m ²	2%
UNIT 1 P.O.S	14.61 m ²	2%
UNIT 2 P.O.S	7.65 m ²	1%
DRIVEWAY LANDSCAPE	6.63 m ²	1%
DRIVEWAY LANDSCAPE	2.38 m ²	0%

LAND SIZE: 889.89

TOTAL SITE COVERAGE: 396.51 41.52%

TOTAL PERMABILITY: 401.33 45.10%



DATE	ISSUE	AMENDMENTS
07/03/2023	REV A	DRAWINGS PREPARED FOR TOWN PLANNING
25/05/2023	REV B	DWG AMMENDED AS PER RFI PA1822-2023 # 145520
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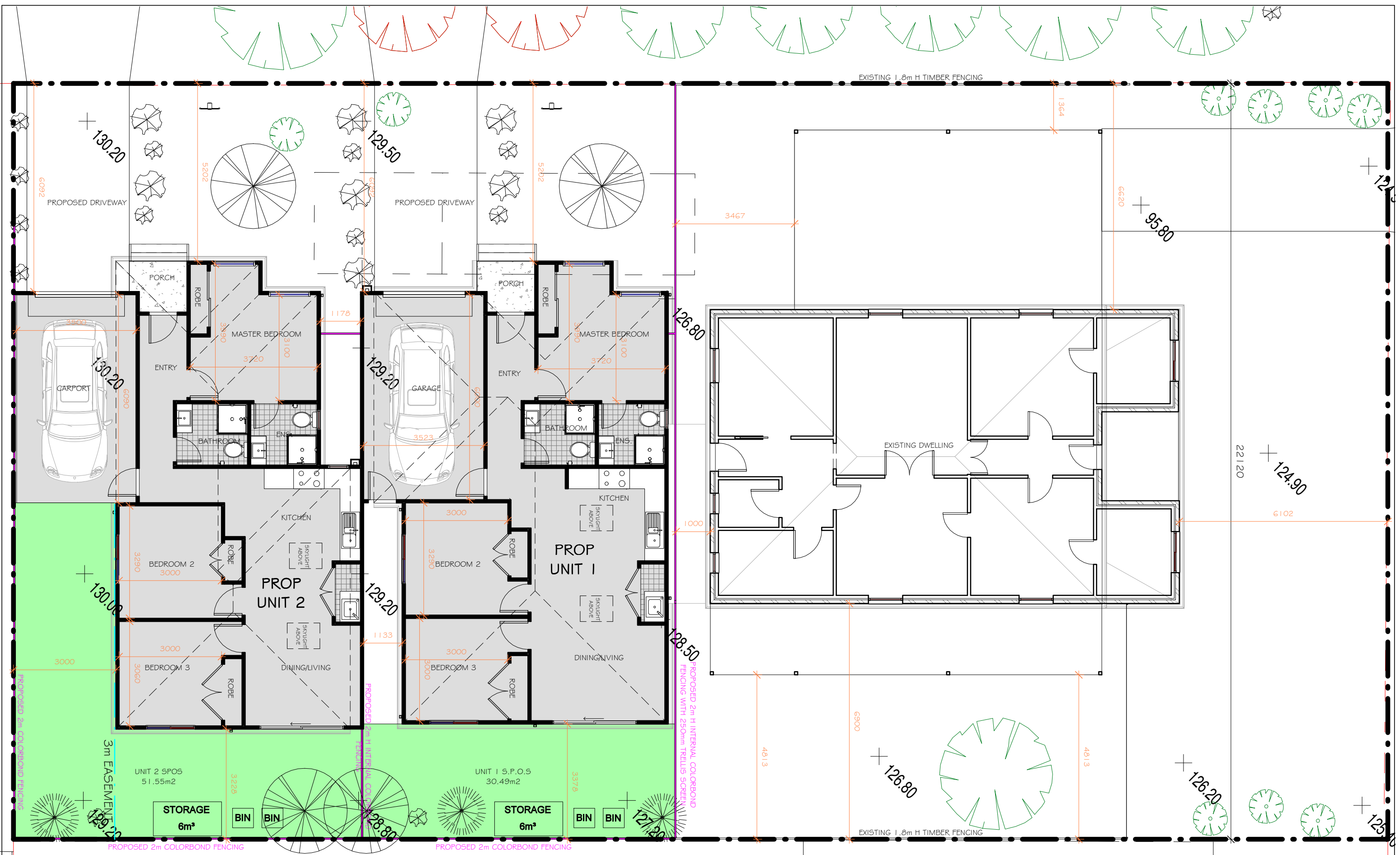
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Project Number	173NEL
Date	08/02/2024
Drawn by	MS
Checked by	IJA

DRAWING TITLE		PROPOSED SITE PLAN	
SHEET NUMBER		TP 07	
FOR TOWN PLANNING	SHEET SIZE	A3	Scale
			1 : 200



15/02/2024 8:03:41 AM



DATE	ISSUE	AMENDMENTS
07/03/2023	REV A	DRAWINGS PREPARED FOR TOWN PLANNING
25/05/2023	REV B	DWG AMMENDED AS PER RFI PA1822-2023 # 145520
13/09/2023	REV C	DWG AMMENDED AS PER RFI PA1822-2023 # 145520
08/02/2024	REV D	DWS AMMENDED AS PER GWM WATER REQUEST 23.01.24

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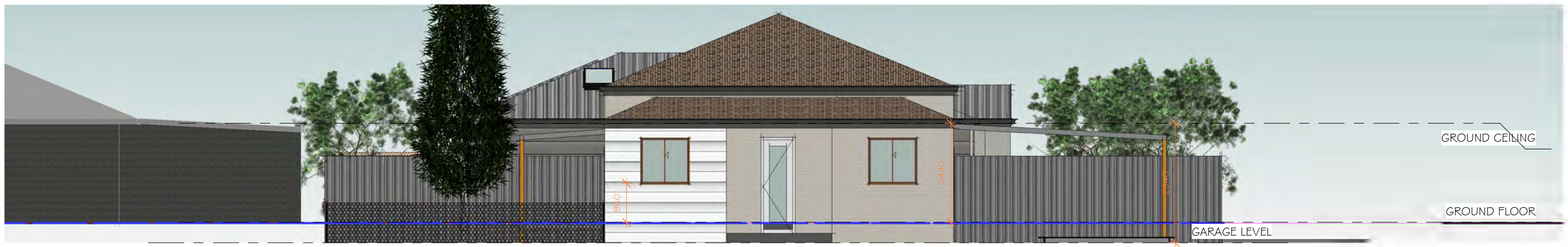
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Project Number	173NEL
Date	08/02/2024
Drawn by	MS
Checked by	IJA

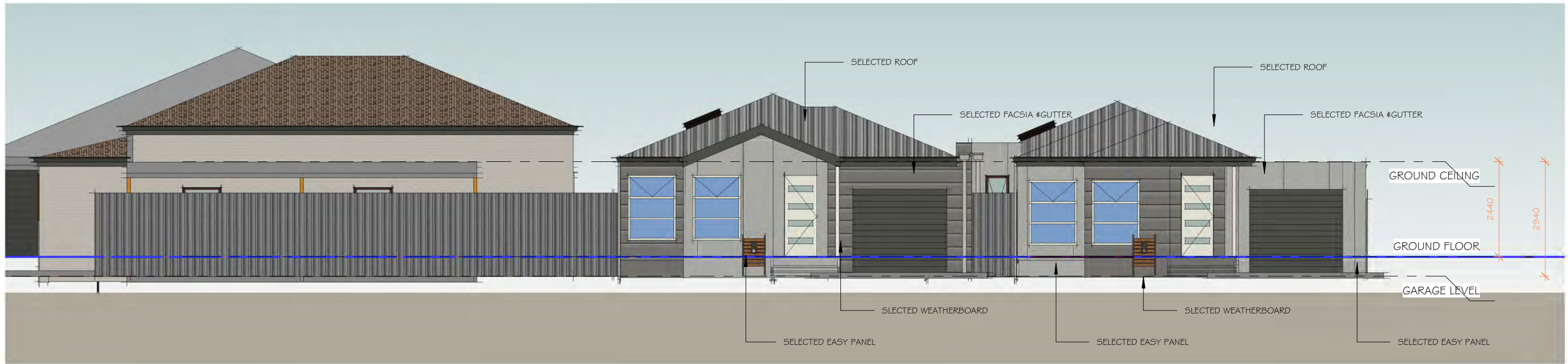
DRAWING TITLE		PROPOSED GROUND FLOOR PLAN	
SHEET NUMBER		TP 08	
FOR TOWN PLANNING	SHEET SIZE	A3	Scale 1 : 100



AM 15/02/2024 4:03:03:03



1 NELSON ST STREETSCAPE - A
1 : 100



2 LANGFORD ST STREETSCAPE - B
1 : 100

COLOUR SCHEDULE

SELECTED EASYLAP PANEL 1 :	FLOODED GUM		SELECTED COLORBOND ROOF:	WOODLAND GREY	
SELECTED WEATHERBOARD :	MALAY GREY		SELECTED RENDER:	WOODLAND GREY	
SELECTED SCREENING:	TO MATCH PANELS		SELECTED GUTTER:	WOODLAND GREY	
SELECTED COLORBOND FENCE:	WALLABY		SELECTED FACIA:	WOODLAND GREY	

DATE	ISSUE	AMENDMENTS
07/03/2023	REV A	DRAWINGS PREPARED FOR TOWN PLANNING
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08/02/2024	REV D	DWS AMMENDED AS PER GWM WATER REQUEST 23.01.24



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Project Number 173NEL

Date 08/02/2024

Drawn by MS

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DRAWING TITLE STREETSCAPE VIEWS 1 OF 2

SHEET NUMBER TP 09

FOR TOWN PLANNING

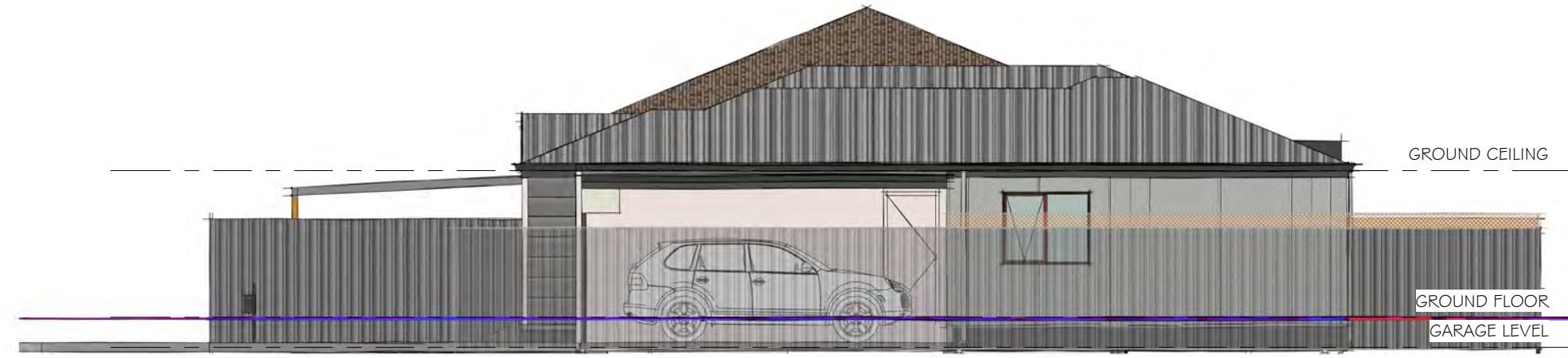
SHEET SIZE A3

Scale 1 : 100

ORIENTATION



2 STREETSCAPE - C
1 : 100



1 STREETSCAPE - D
1 : 100

DATE	ISSUE	AMENDMENTS
07/03/2023	REV A	DRAWINGS PREPARED FOR TOWN PLANNING
25/05/2023	REV B	DWG AMMENDED AS PER RFI PA1822-2023 # 145520
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08/02/2024	REV D	DWS AMMENDED AS PER GWM WATER REQUEST 23.01.24



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Project Number	173NEL
Date	08/02/2024
Drawn by	Author
Checked by	Checker

DRAWING TITLE		STREETSCAPE VIEWS 2 OF 2	
SHEET NUMBER		TP 10	
FOR TOWN PLANNING	SHEET SIZE	A3	Scale 1 : 100
ORIENTATION			



1 EXISTING - NORTH
1 : 100



2 EXISTING - SOUTH
1 : 100

DATE	ISSUE	AMENDMENTS
07/03/2023	REV A	DRAWINGS PREPARED FOR TOWN PLANNING
25/05/2023	REV B	DWG AMMENDED AS PER RFI PA1822-2023 # 145520
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Project Number 173NEL

Date 08/02/2024

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DRAWING TITLE EXISTING ELEVATION 1 OF 2

SHEET NUMBER TP 11

FOR TOWN PLANNING

SHEET SIZE A3

Scale 1 : 100

ORIENTATION



GROUND CEILING

GROUND FLOOR
GARAGE LEVEL



GROUND CEILING

GROUND FLOOR
GARAGE LEVEL

DATE	ISSUE	AMENDMENTS
07/03/2023	REV A	DRAWINGS PREPARED FOR TOWN PLANNING
25/05/2023	REV B	DWG AMMENDED AS PER RFI PA1822-2023 # 145520
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Project Number 173NEL

Date 08/02/2024

Drawn by Author

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DRAWING TITLE EXISTING ELEVATION 2 OF 2

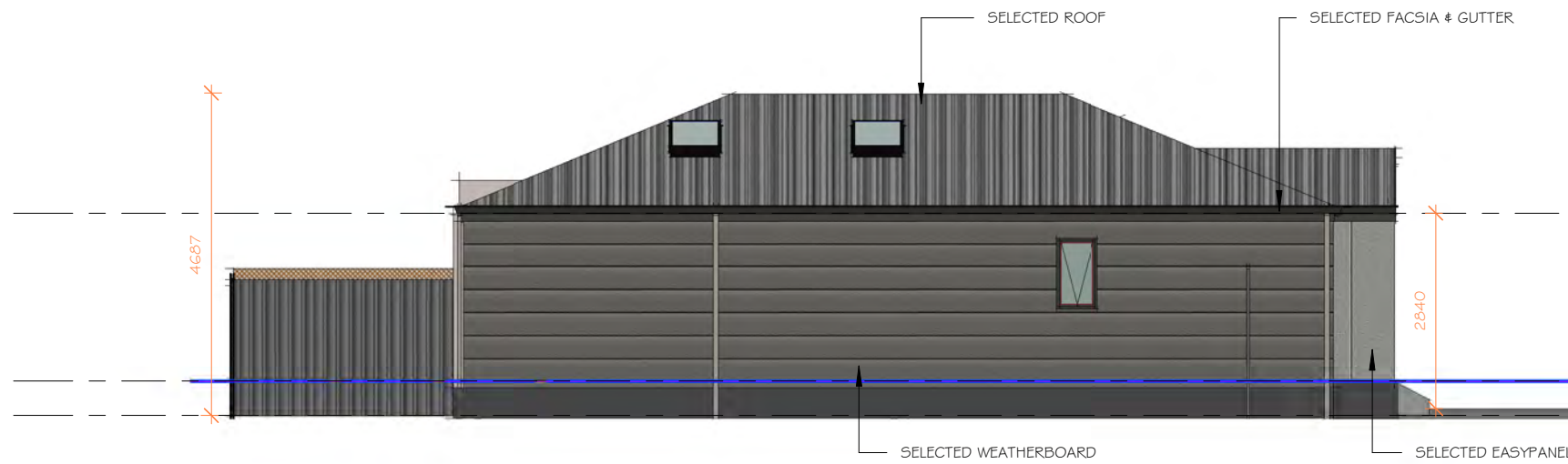
SHEET NUMBER TP 12

FOR TOWN PLANNING

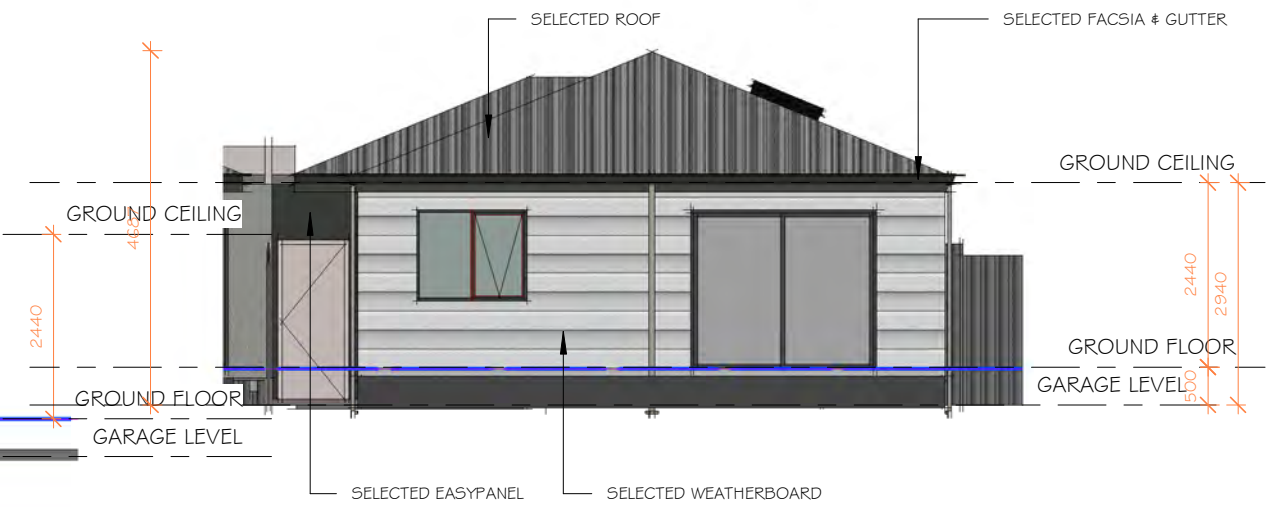
SHEET SIZE A3

Scale 1 : 100

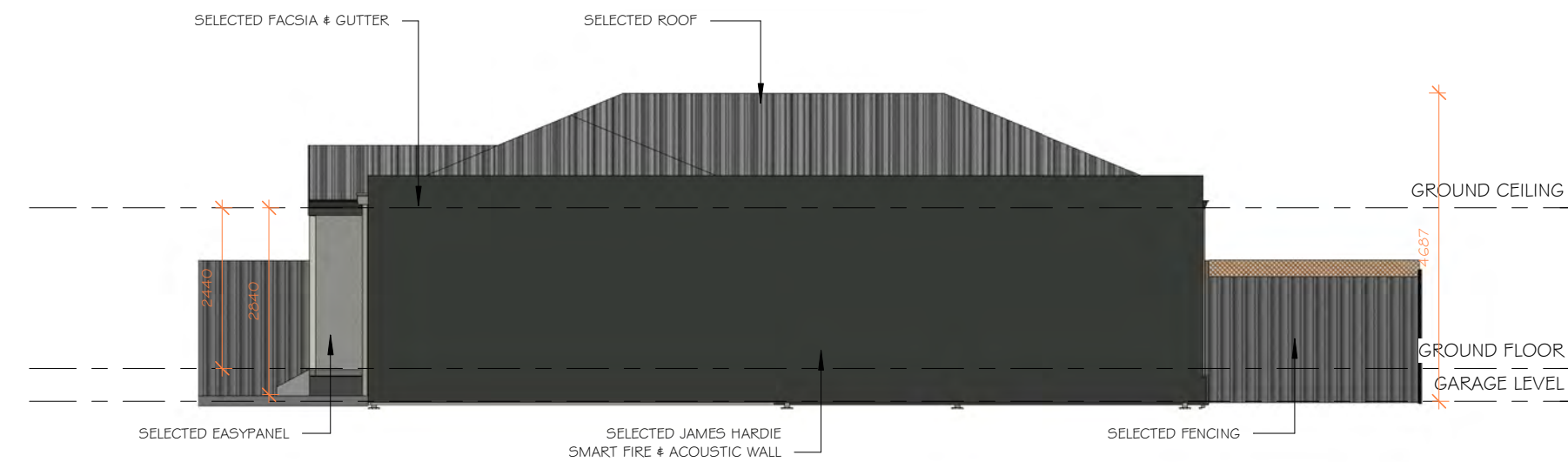
ORIENTATION



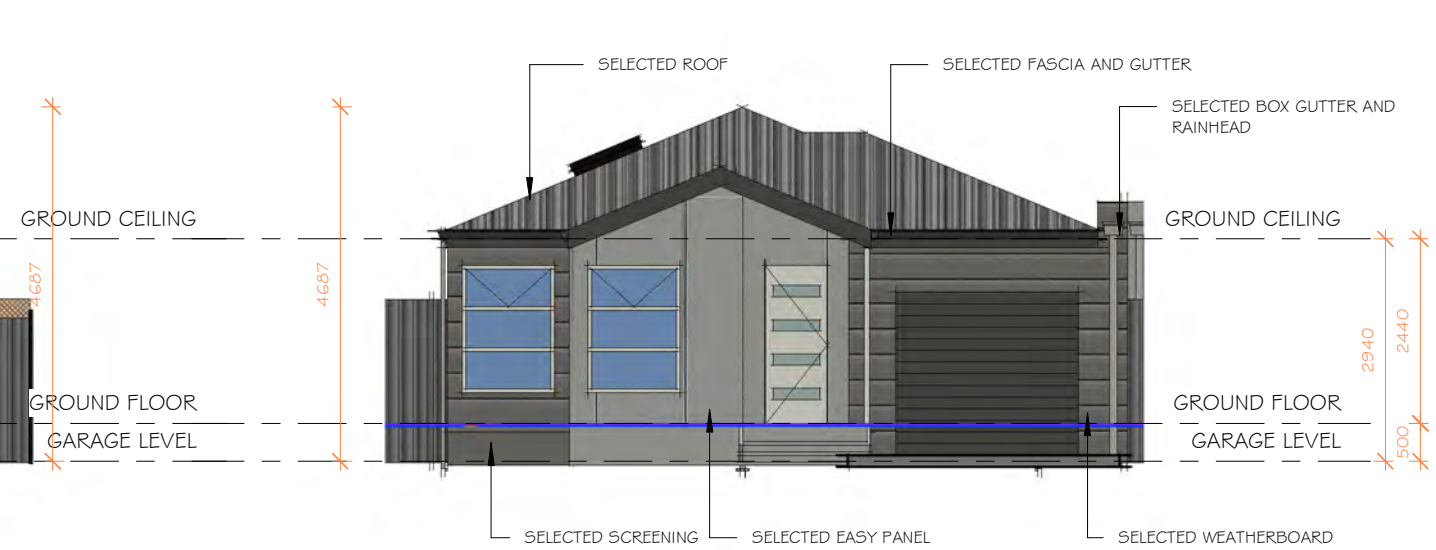
1 UNIT 1 - NORTH
1 : 100



2 UNIT 1 - EAST
1 : 100



3 UNIT 1 SOUTH
1 : 100



4 UNIT 1 WEST
1 : 100

DATE	ISSUE	AMENDMENTS
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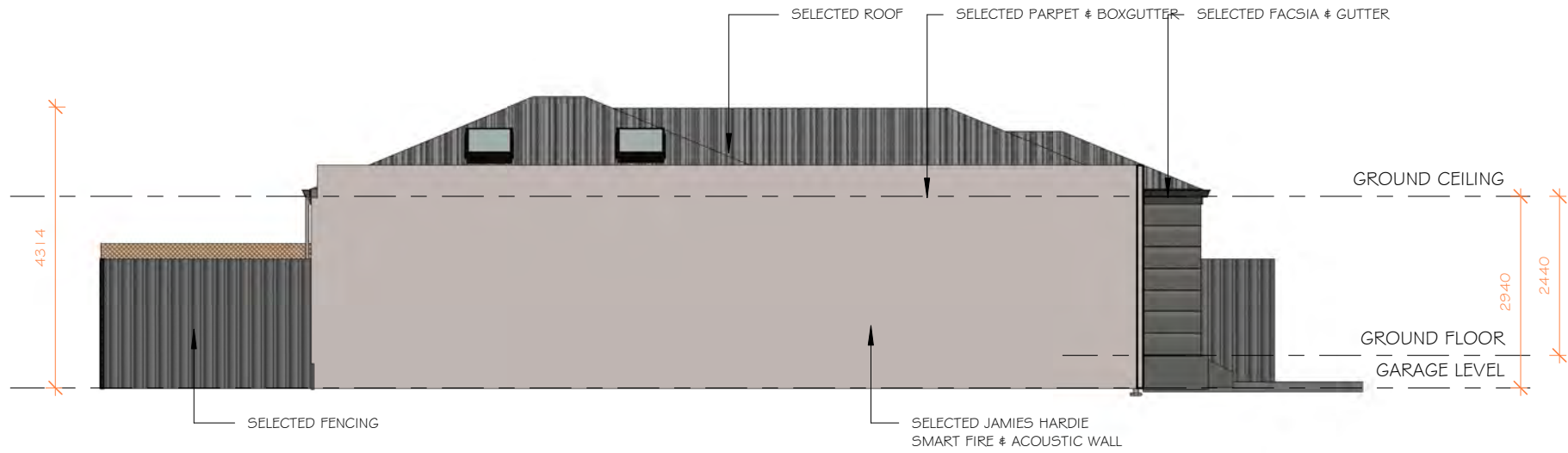
DRAWING TITLE ELEVATION SHEET 1 OF 2

SHEET NUMBER TP 13

FOR TOWN PLANNING

SHEET SIZE A3

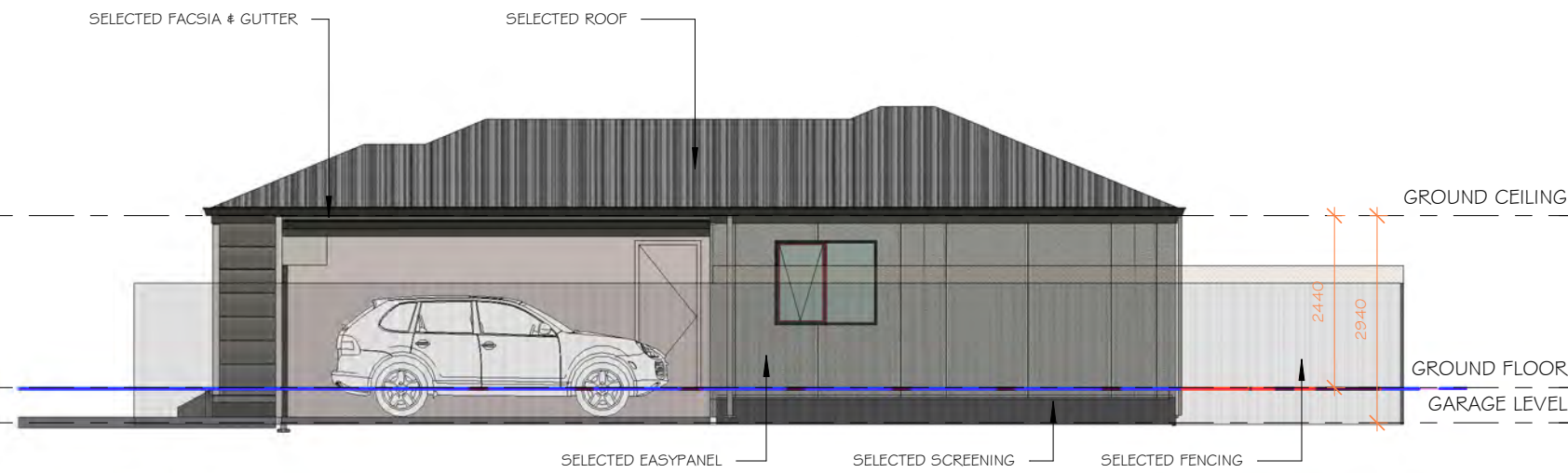
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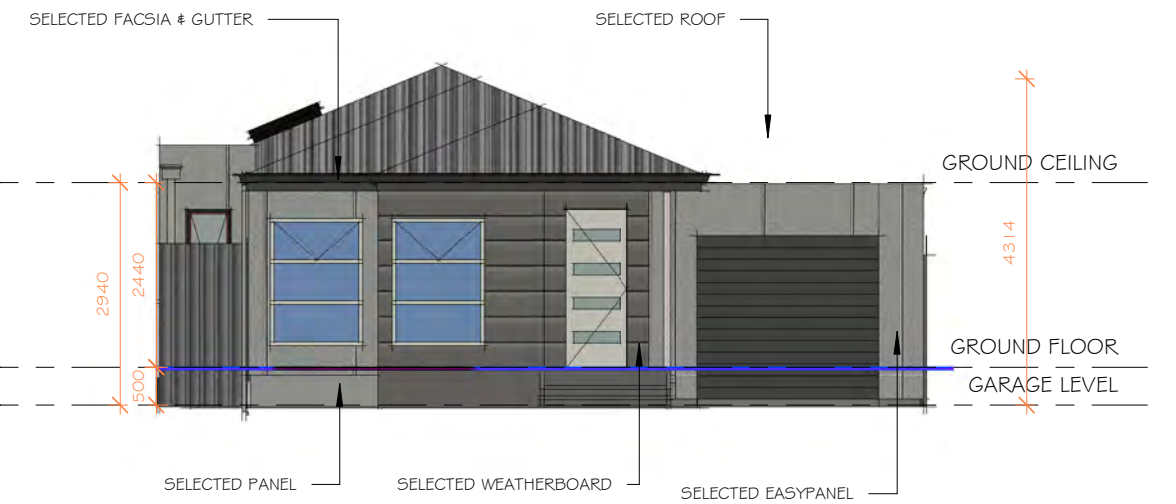
1 UNIT 2 NORTH
1 : 100



2 UNIT 2 - EAST
1 : 100



3 UNIT 2 - SOUTH
1 : 100



4 UNIT 2 - WEST
1 : 100

DATE	ISSUE	AMENDMENTS
07/03/2023	REV A	DRAWINGS PREPARED FOR TOWN PLANNING
25/05/2023	REV B	DWG AMMENDED AS PER RFI PA1822-2023 # 145520
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DRAWING TITLE ELEVATION SHEET 2 OF 2

SHEET NUMBER TP 14

FOR TOWN PLANNING

SHEET SIZE A3

Scale 1 : 100



DATE	ISSUE	AMENDMENTS
07/03/2023	REV A	DRAWINGS PREPARED FOR TOWN PLANNING
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Project Number	173NEL
Date	08/02/2024
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Checked by	IJA

DRAWING TITLE		SHADOW DIAGRAM 9AM	
SHEET NUMBER		TP 15	
FOR TOWN PLANNING	SHEET SIZE	A3	Scale
			1 : 200

LANGFORD

359°59'00" 40.23



NELSON STR
89°59'00" 22.12

TBM - RIVER
THD 130.00

NO. 6
SINGLE STOREY
GLAZING DWELLING
TILED ROOF

DATE	ISSUE	AMENDMENTS
07/03/2023	REV A	DRAWINGS PREPARED FOR TOWN PLANNING
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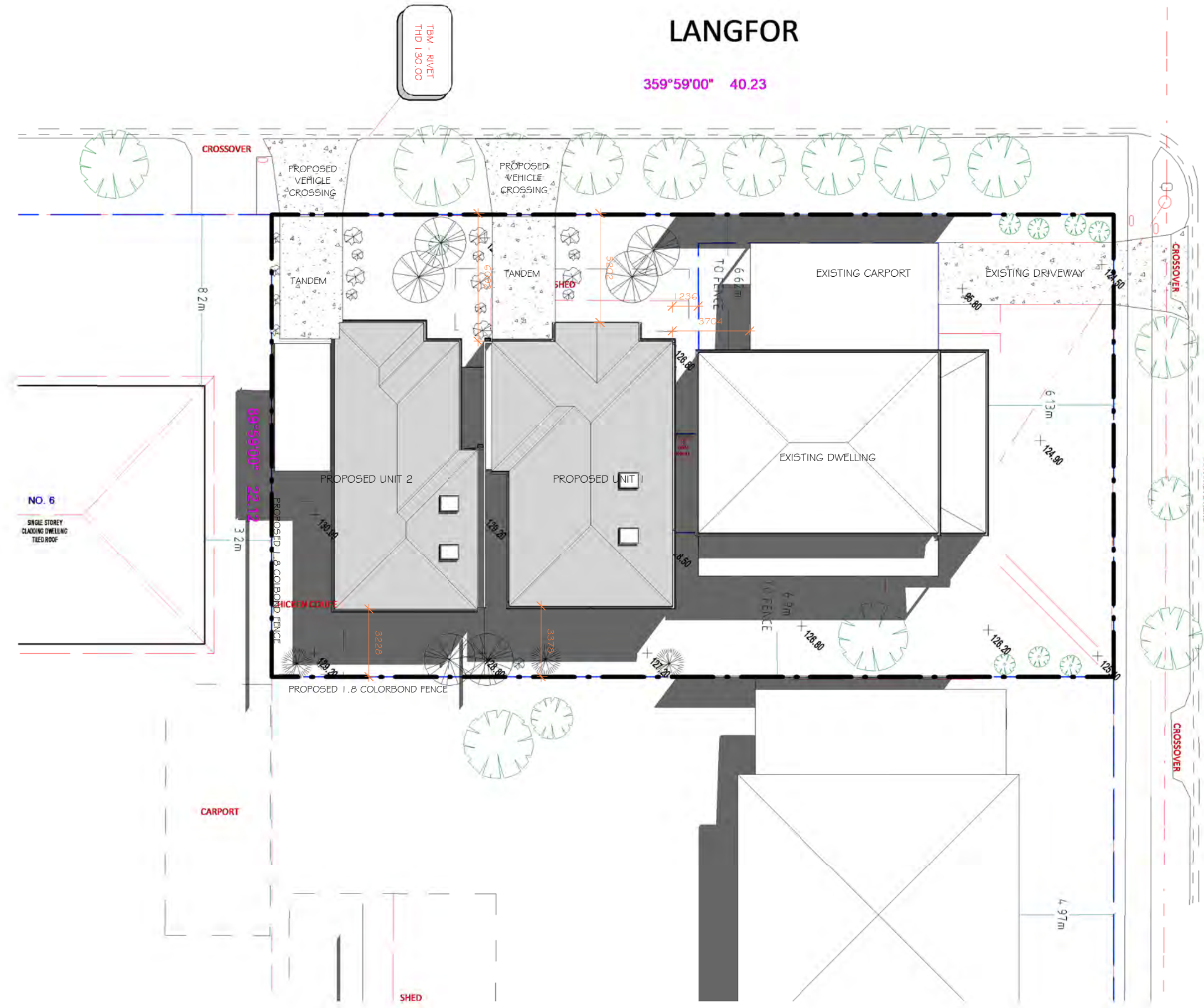
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Project Number	173NEL
Date	08/02/2024
Drawn by	MS
Checked by	IJA

DRAWING TITLE		SHADOW DIAGRAM 12PM	
SHEET NUMBER		TP 16	
FOR TOWN PLANNING	SHEET SIZE	A3	Scale
			1 : 200

LANGFOR

359°59'00" 40.23



NELSON STR
89°59'00" 22.12

DATE	ISSUE	AMENDMENTS
07/03/2023	REV A	DRAWINGS PREPARED FOR TOWN PLANNING
25/05/2023	REV B	DWG AMMENDED AS PER RFI PA1822-2023 # 145520
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DRAWING TITLE SHADOW DIAGRAM 3PM

SHEET NUMBER TP 17

FOR TOWN PLANNING

SHEET SIZE A3

Scale 1 : 200

ORIENTATION

NLY. THIS IS NOT A TITLE
 TRUCTION, OR DEMOLITION



GARDEN AREA

TOTAL SITE GARDEN AREA:
 439.89m² 49.43%

DATE	ISSUE	AMENDMENTS
07/03/2023	REV A	DRAWINGS PREPARED FOR TOWN PLANNING
25/05/2023	REV B	DWG AMMENDED AS PER RFI PA1822-2023 # 145520
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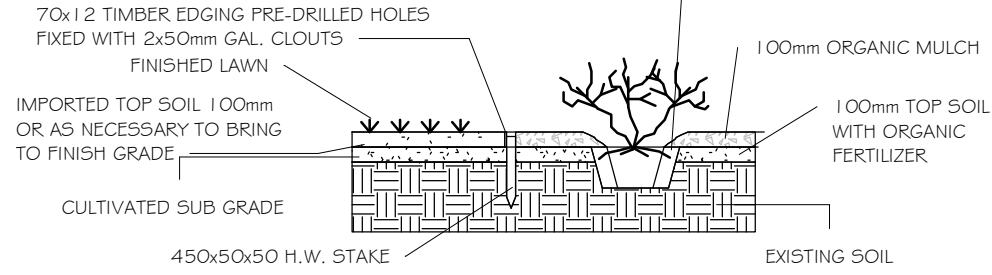
Project Number	173NEL
Date	08/02/2024
Drawn by	MS
Checked by	IJA

DRAWING TITLE		GARDEN AREA PLAN	
SHEET NUMBER		TP 18	
FOR TOWN PLANNING	SHEET SIZE	A3	Scale
			1 : 200

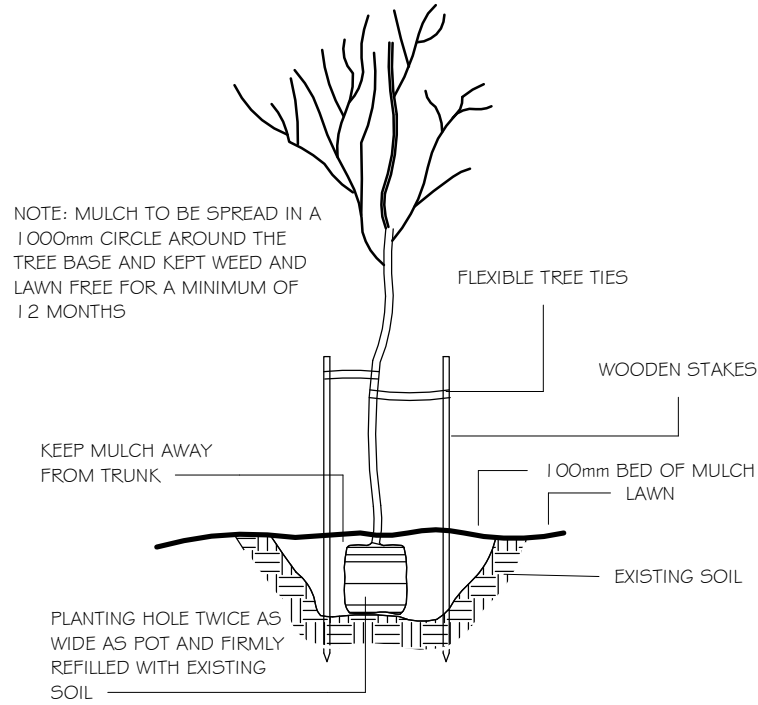
NORTH

ORIENTATION

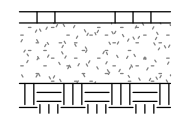
PLANTING SPECIFICATION AND EDGE DETAIL FOR GARDEN BEDS



TREE PLANTING IN LAWN

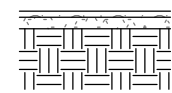


GARDEN BEDS



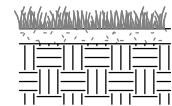
75mm ORGANIC PINE BARK MULCH
400mm APPROVED MEDIUM LOAM SOIL
MIN 150mm DEEP ROTARY HOED SUBGRADE

LILYDALE TOPPING/ GRAVEL

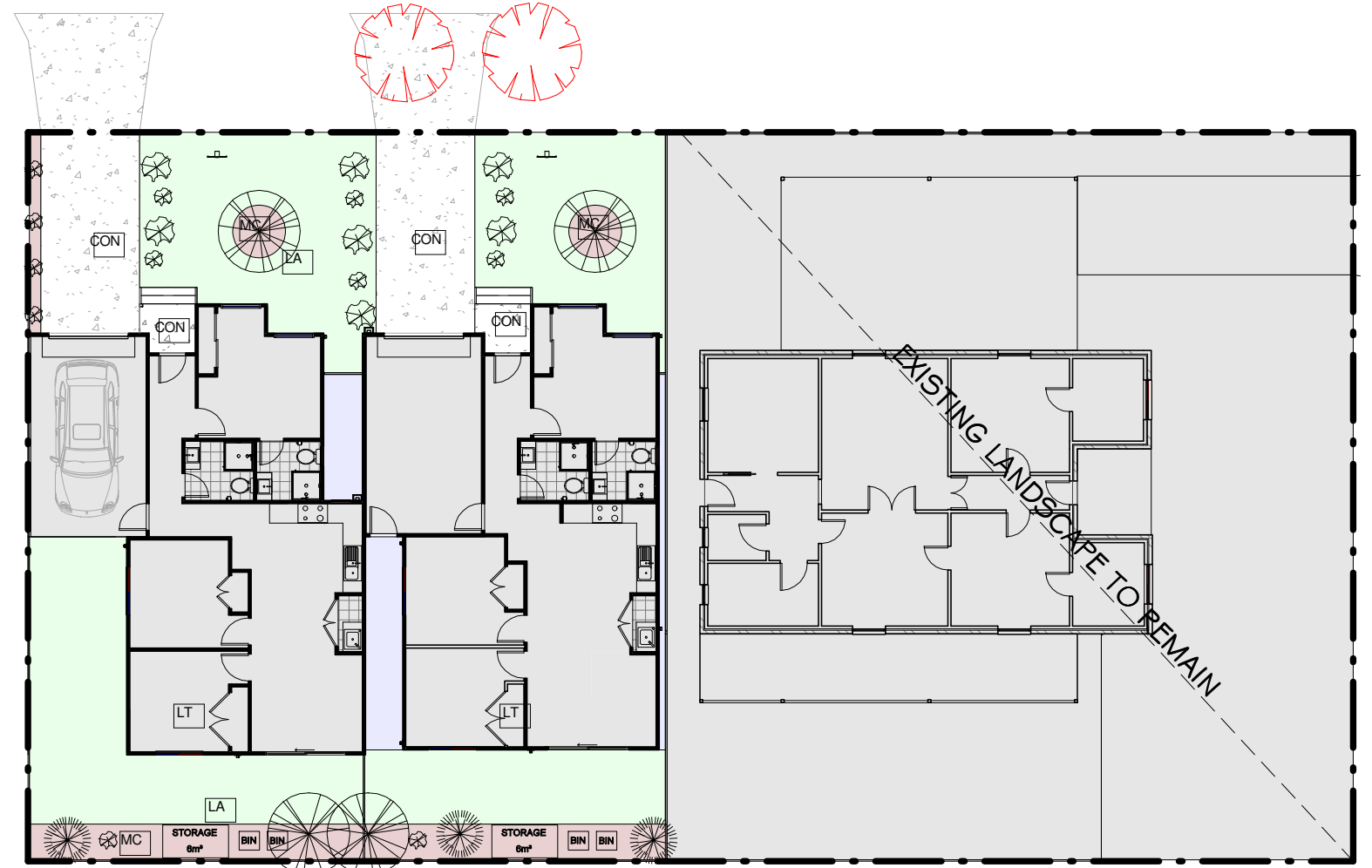


40mm COMPACTED DROMANA TOPPING/ 30 - 40mm RIVER PEBBLE
75mm COMPACTED FCR BASE (NO COMPACTED BASE AROUND BASE OF EXISTING TREES)

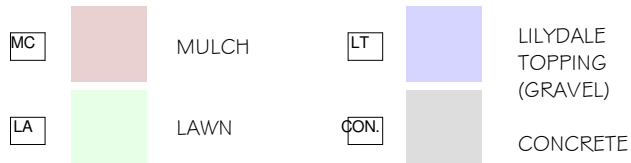
LAWN



STRATHAYR 'SIR WALTER' SOFT LEAD BUFFALO' OR SIMILAR INSTANT LAWN
100mm APPROVED SANDY LOAM SOIL MIN 150mm DEEP ROTARY HOED SUBGRADE



LEGEND:



PLANT NAME	COMMON NAME	MATURE HEIGHT	POT SIZE	QUANTITY
DIANELLA LONGIFOLIA	SMOOTH FLAXLILY	500 mm	150	12
GOODENIA OVATA	HOP GOODENIA	1000 mm	150	7
PITTOSPORUM	JAMES STERLING	1600 mm	150	3
Agonis flexuosa	Willow myrtle	5000 mm	50	4

DATE	ISSUE	AMENDMENTS
07/03/2023	REV A	DRAWINGS PREPARED FOR TOWN PLANNING
25/05/2023	REV B	DWG AMMENDED AS PER RFI PA1822-2023 # 145520
13/09/2023	REV C	DWG AMMENDED AS PER RFI PA1822-2023 # 145520
08/02/2024	REV D	DWS AMMENDED AS PER GWM WATER REQUEST 23.01.24



173 NELSON STREET, NHILL 3418

DREAMWORX DRAFTING & DESIGN

PO BOX 694 Gisborne Vic 3437
INFO@DREAMWORXDD.COM.AU

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Project Number 173NEL

Date 08/02/2024

Drawn by MS

Checked by IJA

DRAWING TITLE LANDSCAPE PLAN

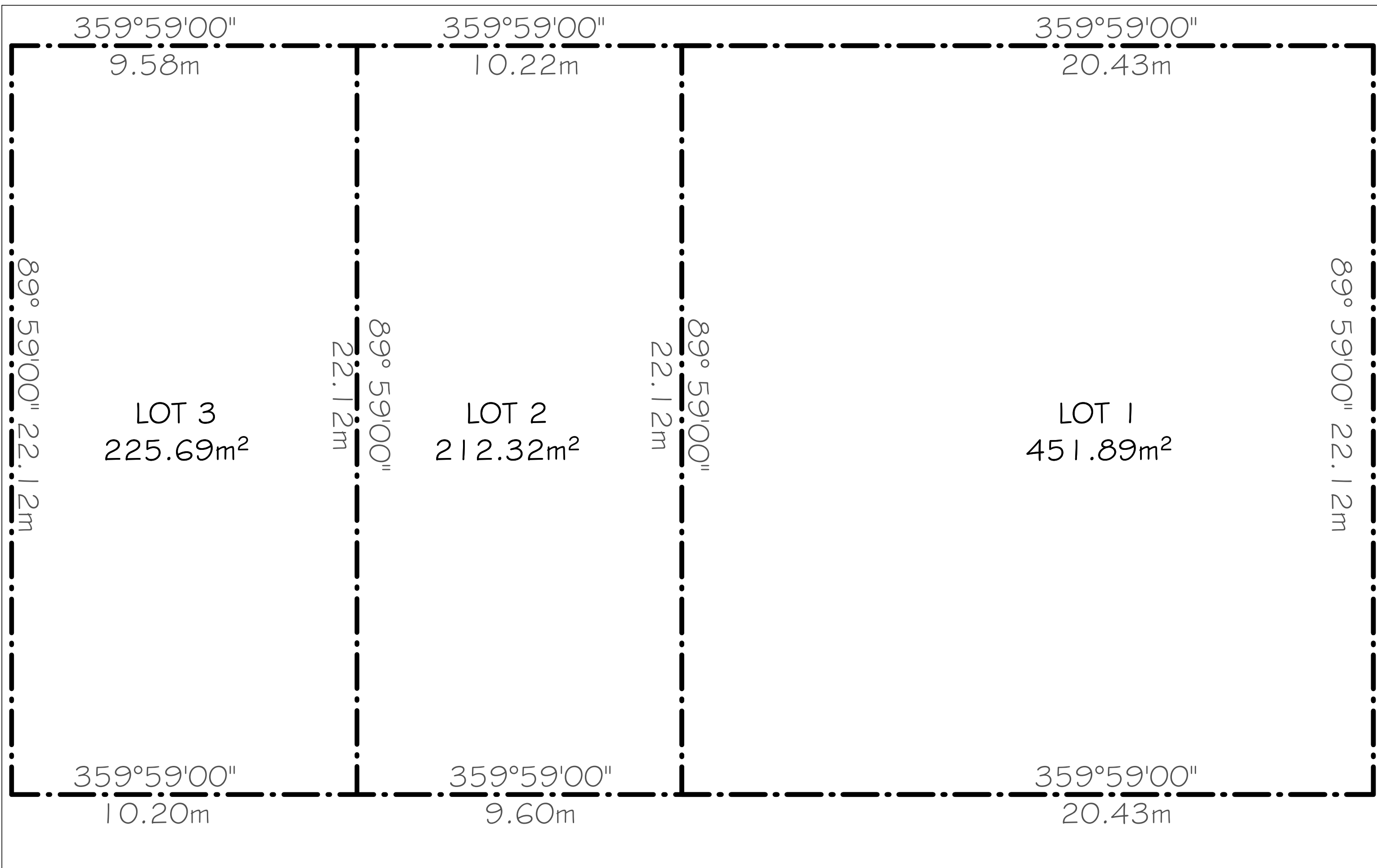
SHEET NUMBER TP 19

FOR TOWN PLANNING

SHEET SIZE A3

Scale As indicated

ORIENTATION



DATE	ISSUE	AMENDMENTS
07/03/2023	REV A	DRAWINGS PREPARED FOR TOWN PLANNING
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Project Number	173NEL
Date	08/02/2024
Drawn by	MS
Checked by	IJA

DRAWING TITLE		PRELIM PLAN OF SUBDIVISION	
SHEET NUMBER		TP 20	
FOR TOWN PLANNING	SHEET SIZE	A3	Scale
			1 : 100

ORIENTATION

Attachment 2

PA1820-2023 - Clause 55 Assessment – 173 Nelson Street Nhill

55.02 NEIGHBOURHOOD CHARACTER AND INFRASTRUCTURE				
55.02-1 Neighbourhood Character	Met?	Standard B1	Met?	Comments
<p><i>To ensure that the design respects the existing neighbourhood character or contributes to neighbourhood character.</i></p> <p><i>To ensure that development responds to the features of the site and the surrounding area</i></p>	Yes	<p><i>The design response must be appropriate to the neighbourhood and the site.</i></p>	Yes	<p>As discussed through this report, the character of the area primarily consists of single storey residences on typically 1,000sqm lots with various outbuildings and varied setbacks. Dwelling age, typology and form is also variable in the surrounding area.</p> <p>The proposal represents a small infill development of existing residential allotment, serviced for such purposes. The proposal provides for two new dwellings with conventional built form with appropriate setbacks to Langford Street, while retaining the existing dwelling fronting Nelson Street. This development form is consistent with the broader character despite comprising smaller lots/open space than typically found in the streetscape.</p> <p>For these reasons, it is considered that the proposal is an appropriate intensification in the GRZ having regard to the context of the subject land and surrounding area.</p>
		<p><i>The proposed design must respect the existing or preferred neighbourhood character and respond to the features of the site</i></p>	Yes	
55.02-2 Residential Policy	Met?	Standard B3	Met?	Comments

<p>To ensure that residential development is provided in accordance with any policy for housing in the Municipal Planning Strategy and the Planning Policy Framework.</p> <p>To support medium densities in areas where development can take advantage of public transport and community infrastructure and services</p>	Yes	<p>An application must be accompanied by a written statement to the satisfaction of the responsible authority that describes how the development is consistent with any relevant policy for housing in the Municipal Planning Strategy and the Planning Policy Framework.</p>	Yes	<p>A response to relevant Planning Policy has been provided with the application, and applicable policy has been assessed in this report.</p>
55.02-3 Dwelling Diversity	Met?	Standard B3	Met?	Comments
<p>To encourage a range of dwelling sizes and types in developments of ten or more dwellings</p>	N/A	<p>Developments of ten or more dwellings should provide a range of dwelling sizes and types, including:</p> <ul style="list-style-type: none"> • Dwellings with a different number of bedrooms. • At least one dwelling that contains a kitchen, bath or shower, and a toilet and wash basin at ground floor level. 	N/A	<p>The development is for two (2) additional dwellings only</p>
55.02-4 Infrastructure	Met?	Standard B4	Met?	Comments
<p>To ensure development is provided with appropriate utility services and infrastructure.</p> <p>To ensure development does not unreasonably overload the capacity of utility services and infrastructure.</p>	Yes	<p>Development should be connected to reticulated services, including reticulated sewerage, drainage, electricity and gas, if available.</p>	Yes	<p>All reticulated services are available to the land and will be connected per the requirements of the relevant authority.</p>
		<p>Development should not unreasonably exceed the capacity of utility services and infrastructure, including reticulated services and roads.</p>	Yes	<p>The development will not unreasonably impact service capacity.</p>
		<p>In areas where utility services or infrastructure have little or no spare capacity, developments should provide for the upgrading of or mitigation of the impact on services or infrastructure.</p>	Yes	<p>As above.</p>
55.02-5 Integration With The Street	Met?	Standard B5	Met?	Comments

<i>To integrate the layout of development with the street</i>	Yes	<i>Developments should provide adequate vehicle and pedestrian links that maintain or enhance local accessibility.</i>	Yes	Each dwelling is provided with individual vehicular and pedestrian access.
		<i>Development should be oriented to front existing and proposed streets</i>	Yes	The existing dwelling is orientated to Nelson Street and the two proposed dwellings are oriented to Langford Street.
		<i>High fencing in front of dwellings should be avoided if practicable</i>	N/A	No front fencing is proposed
		<i>Development next to existing public open space should be laid out to complement the open space.</i>	N/A	Not applicable.

55.03 SITE LAYOUT AND BUILDING MASSING

55.03-1 Street Setback	Met?	Standard B6	Met?	Comments
<i>To ensure that the setbacks of buildings from a street respect the existing or preferred neighbourhood character and make efficient use of the site</i>	Yes	<i>The site is on a corner.</i> <ul style="list-style-type: none"> <i>Min front setback if there is no building on the abutting allotment facing the front street, 6 metres for streets in a Road Zone, Category 1, and 4 metres for other streets.</i> 	Yes	The front walls of the proposed dwellings are setback 5.2m from the Langford Street boundary.
		<i>Porches, pergolas and verandahs that are < 3.6m high and eaves may encroach ≤ 2.5m into the setbacks of this standard</i>	Yes	The front porches of the proposed dwellings are recessed behind the front walls of the buildings.
55.03-2 Building Height	Met?	Standard B7	Met?	Comments
<i>To ensure that the height of buildings respects the existing or preferred neighbourhood character</i>	Yes	<i>The maximum building height should not exceed 9 metres, unless the slope of the natural ground level at any cross section wider than 8 metres of the site of the building is 2.5 degrees or more, in which case the maximum building height should not exceed 10 metres.</i>	Yes	The dwellings are less than 9m in height.
		<i>Changes of building height between existing buildings and new buildings should be graduated.</i>	Yes	Both proposed dwellings are single storey, consistent with the surrounding streetscape.
55.03-3 Site Coverage	Met?	Standard B8	Met?	Comments
<i>To ensure that the site coverage respects the existing or preferred neighbourhood character and</i>	Yes	<i>The site area covered by buildings should not exceed 60 per cent</i>	Yes	Building site coverage = 41.5%

<i>responds to the features of the site</i>				
55.03-4 Permeability	Met?	Standard B9	Met?	Comments
<i>To reduce the impact of increased stormwater run-off on the drainage system</i>	Yes	<i>The site area covered by the pervious surfaces should be at least 20% of the site</i>	Yes	Permeable area = 45.1%
<i>To facilitate on-site stormwater infiltration</i>		<i>The stormwater management system should be designed to:</i> <ul style="list-style-type: none"> <i>Meet the current best practice performance objectives for stormwater quality as contained in the Urban Stormwater - Best Practice Environmental Management Guidelines (Victorian Stormwater Committee, 1999).</i> <i>Contribute to cooling, improving local habitat and providing attractive and enjoyable spaces.</i> 	Yes	Each dwelling will be required to be connected to a legal point of discharge. Conditions for stormwater management are required by Council's Engineers.
55.03-5 Energy Efficiency	Met?	Standard B10	Met?	Comments
<i>To achieve and protect energy efficient dwellings and residential buildings</i>	Yes	<i>Buildings should be:</i> <ul style="list-style-type: none"> <i>Orientated to make appropriate use of solar energy</i> <i>Sited and designed to ensure that the energy efficiency of existing dwellings on adjoining lots is not unreasonably reduced.</i> <i>Sited and designed to ensure that the performance of existing rooftop solar energy systems on dwellings on adjoining lots in a General Residential Zone, Neighbourhood Residential Zone or Township Zone are not unreasonably reduced. The existing rooftop solar energy system must exist at the date the application is lodged.</i> 	Yes	<p>The existing dwelling orientation and solar access opportunities are not changing.</p> <p>The new dwellings are oriented to make adequate use of solar energy.</p> <p>The height and form of the new dwellings will not unreasonably affect solar access on other existing dwellings.</p>

		<i>Living areas and private open space should be located on the north side of the development if practicable</i>	Yes	The living area and private open space on the new dwellings have a northerly aspect to allow solar access.
		<i>Developments should be designed so that solar access to north-facing windows is maximised</i>	Yes	Adequate north facing solar access is available for the two new dwellings.
55.03-6 Open Space	Met?	Standard B11	Met?	Comments
<i>To integrate the layout of the development with any public and communal open space provided in or adjacent to the development</i>	N/A	<i>If any public or communal open space is provided on site, it should:</i> <ul style="list-style-type: none"> • <i>Be substantially fronted by dwellings, where appropriate</i> • <i>Provide outlook for as many dwellings as practicable</i> • <i>Be designed to protect any natural features on the site</i> • <i>Be accessible and useable</i> 	N/A	N/A
55.03-7 Safety	Met?	Standard B12	Met?	Comments
<i>To ensure the layout of development provides for the safety and security of residents and property</i>	Yes	<i>Entrances to dwellings should not be obscured or isolated from the street and internal accessways</i>	Yes	The entrances to each dwelling are readily identifiable from the street.
		<i>Planting which creates unsafe spaces along streets and accessways should be avoided</i>	Yes	No such plantings proposed.
		<i>Developments should be designed to provided good lighting, visibility and surveillance of car parks and internal accessways</i>	Yes	Each car parking space is either contained within a secure garage or in front of the garage which is afforded good passive surveillance from the dwellings and the public realm.
		<i>Private spaces within developments should be protected from inappropriate use as public thoroughfares</i>	Yes	The development does not present opportunity for inappropriate use as a public thoroughfare.
55.03-8 Landscaping	Met?	Standard B13	Met?	Comments

<p><i>To encourage development that respects the landscape character of the neighbourhood</i></p> <p><i>To encourage development that maintains and enhances habitat for plants and animals in locations of habitat importance</i></p> <p><i>To provide appropriate landscaping</i></p> <p><i>To encourage the retention of mature vegetation on the site</i></p>	Yes	<p><i>The landscape layout and design should:</i></p> <ul style="list-style-type: none"> • <i>Protect any predominant landscape features of the neighbourhood</i> • <i>Take into account the soil type and drainage patterns of the site</i> • <i>Allow for intended vegetation growth and structural protection of buildings</i> • <i>In locations of habitat importance, maintain existing habitat and provide for new habitat for plants and animals</i> • <i>Provide a safe, attractive and functional environment for residents</i> <p><i>Development should provide for the retention or planting of trees, where these are part of the character of the neighbourhood</i></p> <p><i>Development should provide for the replacement of any significant trees that have been removed in the 12 months prior to the application being made</i></p> <p><i>The landscape design should specify landscape themes, vegetation (location and species), paving and lighting</i></p>	Yes	<p>A concept landscape plan is provided in the overall site plan, which shows that meaningful landscaping can be provided on site.</p>
55.03-9 Access	Met?	Standard B14	Met?	Comments
<p><i>To ensure the number and design of vehicle crossovers respects the neighbourhood character</i></p>	Yes	<p><i>The width of accessways or car spaces should not exceed:</i></p> <ul style="list-style-type: none"> • <i>33% of the street frontage, or</i> • <i>if the width of the street frontage is less than 20m, 40% of the street frontage</i> 	Yes	Complies (less than 40%).
		<p><i>No more than one single-width crossover should be provided for each dwelling fronting a street</i></p>	Yes	Complies.
		<p><i>The location of crossovers should maximize the retention of on-street car parking spaces</i></p>	Yes	Crossover locations are designed to minimise impacts on on-street car parking. Conditions are required.
		<p><i>The number of access point to a road in a Transport Zone 2 should be minimised</i></p>	N/A	No additional access points are being added onto Nelson Street (which is a road in the Transport Zone 2)

		<i>Developments must provide access for service, emergency and delivery vehicles</i>	Yes	Easy access to each dwelling is provided from the street.
55.03-10 Parking Location	Met?	Standard B15	Met?	Comments
<i>To provide convenient parking for resident and visitor vehicles</i> <i>To protect residents from vehicular noise within developments</i>	Yes	<i>Car parking facilities should:</i> <ul style="list-style-type: none"> • <i>Be reasonably close and convenient to dwellings and residential buildings</i> • <i>Be secure</i> • <i>Be well ventilated if enclosed</i> 	Yes	As above, car parking is provided within garages and in front of garages which is close, convenient and secure for future residents.
		<i>Shared accessways or car parks of other dwellings and residential buildings should be located at least 1.5m from the windows of habitable rooms. This setback may be reduced to 1m where there is a fence at least 1.5m high or where window sills are at least 1.4m above the accessway</i>	N/A	No shared accessways or car parking spaces are proposed.

55.04 AMENITY IMPACTS

55.04-1 Side And Rear Setback	Met?	Standard B17	Met?	Comments
<i>To ensure that the height and setback of a building from a boundary respects the existing or preferred neighbourhood character and limits the impact on the amenity of existing dwellings</i>	Yes	<i>A new building not on or within 200mm of a boundary should be set back from side or rear boundaries 1 metre, plus 0.3 metres for every metre of height over 3.6 metres up to 6.9 metres, plus 1 metre for every metre of height over 6.9 metres.</i>	Yes	The dwellings are under 3.6m in height and are setback at least 1m from the side and rear boundaries.
		<i>Sunblinds, verandahs, porches, eaves, fascias, gutters, masonry chimneys, flues, pipes, domestic fuel or water tanks, and heating or cooling equipment or other services may encroach not more than 0.5m into the setbacks of this standard</i>	N/A	None of these elements encroach within the setbacks required by this standard.
		<i>Landings having an area of not more than 2sqm and less than 1m high, stairways, ramps, pergolas, shade sails and carports may encroach into the setbacks of this standard</i>	N/A	No landings are proposed within the side setback area.
55.04-2 Wall On Boundaries	Met?	Standard B18	Met?	Comments
<i>To ensure that the location, length and height of a wall on a boundary respects the</i>	N/A	<i>A new wall constructed on or within 200mm of a side or rear boundary of a lot or a carport constructed on or within 1 metre of a side or rear boundary of a lot should not abut</i>	Yes	The garage walls of proposed unit 1 (Lot 2) and proposed unit 2 (Lot 3) will be within 200mm of the new internal boundaries, but the length

existing or preferred neighbourhood character and limits the impact on the amenity of existing dwellings		<p><i>the boundary for a length of more than:</i></p> <ul style="list-style-type: none"> <i>10 metres plus 25 per cent of the remaining length of the boundary of an adjoining lot, or</i> <i>Where there are existing or simultaneously constructed walls or carports abutting the boundary on an abutting lot, the length of the existing or simultaneously constructed walls or carports, whichever is the greater.</i> 		of the garage is 6m in length (under 10m).
		<i>A new wall or carport may fully abut a side or rear boundary where slope and retaining walls or fences would result in the effective height of the wall or carport being less than 2 metres on the abutting property boundary.</i>	N/A	N/A
		<i>The height of a new wall constructed on or within 200mm of a side or rear boundary or a carport constructed on or within 1 metre of a side or rear boundary should not exceed an average of 3.2 metres with no part higher than 3.6 metres unless abutting a higher existing or simultaneously constructed wall.</i>	Yes – condition required	The walls of the garages of Proposed unit 1 and unit 2 are on the boundary, but appear to reach a height of only 2.94m plus the parapet. There is no dimension of the total height of the parapet walls on the boundaries and a notation is required as a condition to ensure the wall heights do not exceed 3.6m. The eaves will extend to the side boundaries.
55.04-3 Daylight To Existing Windows	Met?	Standard B19	Met?	Comments
<i>To allow adequate daylight into existing habitable room windows</i>	Yes	<i>Buildings opposite an existing habitable room window should provide for a light court to the existing window that has a minimum area of 3sqm and minimum dimensions of 1m clear to the sky. The calculation of the area may include land on the abutting lot</i>	Yes	All existing habitable room windows will have access to the requisite light court.

		<p><i>Walls or carports more than 3m in height opposite an existing habitable room window should be set back from the window at least 50% of the height of the new wall if the wall is within a 55° arc from the centre of the existing window. The arc may be swung to within 35° of the plane of the wall containing the existing window.</i></p> <p><i>Where the existing window is above ground floor level, the wall height is measured from the floor level of the room containing the window</i></p> <p><i>Refer to Diagram B2</i></p>	N/A	Not applicable to this development.
55.04-4 North Facing Windows	Met?	Standard B20	Met?	Comments
<i>To allow adequate solar access to existing north-facing habitable room windows</i>	Yes	<p><i>If a north-facing habitable window of an existing dwelling is within 3m of a boundary on an abutting lot, a building should be setback from the boundary 1m, plus 0.6m for every metre of height over 3.6m up to 6.9m, plus 1m for every metre of height over 6.9m, for a distance of 3m from the edge of each side of the window.</i></p> <p><i>A north-facing window is a window with an axis perpendicular to its surface oriented north 20 degrees west to north 30 degrees east.</i></p> <p><i>Refer to Diagram B3</i></p>	N/A	There are no north facing windows of existing dwellings within 3m of a boundary on an adjoining lot.
55.04-5 Overshadow Open Space	Met?	Standard B21	Met?	Comments
<i>To ensure buildings do not significantly overshadow existing secluded private open space</i>	Yes	<p><i>Where sunlight to secluded private open space of an existing dwelling is reduced, at least 75%, or 40sqm with minimum dimension of 3m, whichever is the lesser area, of the secluded private open space should receive a minimum of five hours of sunlight between 9am and 3pm on 22 September</i></p>	Yes	The proposed development will not result in any additional overshadowing to existing areas of private open space.
		<p><i>If existing sunlight to the secluded private open space of an existing dwelling is less than the requirements of this standard, the</i></p>	N/A	Not applicable.

		<i>amount of sunlight should not be further reduced</i>		
55.04-6 Overlooking	Met?	Standard B22	Met?	Comments
<i>To limit views into existing secluded private open space and habitable room windows</i>	Yes	<i>A habitable room window, balcony, terrace, deck or patio should be located and designed to avoid direct views into the secluded private open space of an existing dwelling within a horizontal distance of 9m (measured at ground level) of the window, balcony, terrace, deck or patio. Views should be measured within a 45° angle from the plane of the window or perimeter of the balcony, terrace, deck or patio, and from a height of 1.7m above the floor level</i>	Yes	As the dwellings are single storey and the land is relatively flat, overlooking will not occur from the proposed dwellings and will be suitably mitigated by existing and proposed boundary fencing.
		<i>A habitable room window, balcony, terrace, deck or patio with a direct view into a habitable room window of an existing dwelling within a horizontal distance of 9m (measured at ground level) of the window, balcony, terrace, deck or patio should be either:</i> <ul style="list-style-type: none"> • <i>offset a minimum of 1.5m from the edge of one window to the edge of the other</i> • <i>have sill heights of at least 1.7m above floor level</i> • <i>have fixed, obscure glazing in any part of the window below 1.7m above floor level</i> • <i>have permanently fixed external screens to at least 1.7m above floor level and be no more than 25% transparent</i> 	N/A	As above.
		<i>Obscure glazing in any part of the window below 1.7m above floor level may be openable provided that there are no direct views as specified in this standard</i>	N/A	As above.
		<i>Screens used to obscure a view should be:</i> <ul style="list-style-type: none"> • <i>perforated panels or trellis with a maximum of 25% openings or solid translucent panels</i> • <i>permanent, fixed and durable</i> • <i>designed and coloured to blend with the development</i> 	N/A	As above.

55.04-7 Internal Views	Met?	Standard B23	Met?	Comments
<i>To limit views into the secluded private open space and habitable room windows of dwellings and residential buildings within a development</i>	Yes	<i>Windows and balconies should be designed to prevent overlooking of more than 50% of the secluded private open space of a lower-level dwelling or residential building directly below and within the same development</i>	Yes	As above, boundary fencing is proposed to limit internal views between dwellings.
55.04-8 Noise Impacts Objective	Met?	Standard B24	Met?	Comments
<i>To contain noise sources in developments that may affect existing dwellings</i> <i>To protect residents from external noise</i>	Yes	<i>Noise sources, such as mechanical plant, should not be located near boundaries of immediately adjacent existing dwellings</i>	Yes	Standard domestic equipment such as air conditioners and hot water tanks will be suitably located to minimise noise.
		<i>Noise sensitive rooms and secluded private open spaces of new dwellings and residential buildings should take account of noise sources on immediately adjacent properties</i>	Yes	The site is located in a typical residential area with typical noise sources and emissions.
		<i>Dwellings and residential buildings close to busy roads, railway lines or industry should be designed to limit noise levels in habitable rooms</i>	Yes	The subject land is not located near a busy road or industry.

55.05 ON-SITE AMENITY AND FACILITIES				
55.05-1 Accessibility	Met?	Standard B25	Met?	Comments
<i>To encourage the consideration of the needs of people with limited mobility in the design of developments</i>	Yes	<i>The dwelling entries of the ground floor of dwellings and residential buildings should be accessible or able to be easily made accessible to people with limited mobility.</i>	Yes	Each dwelling entry is at ground level and could easily be made accessible to persons with limited mobility.
55.05-2 Dwelling Entry	Met?	Standard B26	Met?	Comments
<i>To provide each dwelling or residential building with its own sense of identity</i>	Yes	<i>Entries to dwellings and residential buildings should:</i> <ul style="list-style-type: none"> • <i>be visible and easily identifiable from streets and other public areas</i> • <i>provide shelter, a sense of personal address and a transitional space around the entry</i> 	Yes	Each entry is readily identifiable and visible from the street and provides a porch/verandah as a transitional space.
55.05-3 Daylight To New Windows	Met?	Standard B27	Met?	Comments

To allow adequate daylight into new habitable room windows	Yes	<p>A window in a habitable room should be located to face:</p> <ul style="list-style-type: none"> an outdoor space or a light court with a minimum area of 3sqm and minimum dimension of 1m clear to the sky, not including land on an abutting lot, or a verandah provided it is open for at least one third its perimeter, or a carport provided it has two or more open sides and is open for at least one third of its perimeter 	Yes – condition required	All new habitable room windows are provided with the requisite light courts. The windows of bedrooms 2 and 3 of the proposed units 1 and 2 are not clear on the ground floor plan and the location of these windows needs to be shown.
55.05-4 Private Open Space	Met?	Standard B28	Met?	Comments
To provide adequate private open space for the reasonable recreation and service needs of residents	Yes	<p>A dwelling or residential building should have private open space:</p> <ul style="list-style-type: none"> an area of 40sqm, with one part secluded at the side or rear with a min area of 25sqm, a min dimension of 3m and convenient access from a living room, or a balcony of 8sqm with a min width of 1.6m and convenient access from a living room, or a roof-top area of 10sqm with a min width of 2m and convenient access from a living room 	Yes	Each proposed dwelling has a total POS area of 60 m ² with SPOS equating to 27m ² with a minimum dimension of 3.2m and direct access from a living room and is facing north. The existing dwelling has POS area of 145 m ² and SPOS of 160 m ² , with a minimum dimension of 3m.
55.05-5 Solar Access To Open Space	Met?	Standard B29	Met?	Comments
To allow solar access into the secluded private open space of new dwellings and residential buildings	Yes	The private open space should be located on the north side of the dwelling or residential buildings	Yes	The secluded private open space (SPOS) is located on the north and east sides of the new units. The SPOS for the existing dwelling is to the North and East.
		<p>The southern boundary of secluded private open space should be set back from any wall on the north of the space at least $(2 + 0.9h)$ metres, where 'h' is the height of the wall</p> <p>Refer to Diagram B29</p>	Yes	Complies.
55.05-6 Storage	Met?	Standard B30	Met?	Comments
To provide adequate storage facilities for each dwelling	Yes	Each dwelling should have convenient access to at least 6m ³ of externally accessible, secure storage space	Yes	Each dwelling is provided with a 6m ³ storage shed in the rear SPOS.

55.06 DETAILED DESIGN				
55.06-1 Design Detail	Met?	Standard B31	Met?	Comments
To encourage design detail that respects the existing or preferred neighbourhood character	Yes	The design of buildings, including: <ul style="list-style-type: none"> • Facade articulation and detailing, • Window and door proportions, • Roof form, and • Verandahs, eaves and parapets, should respect the existing or preferred neighbourhood character.	Yes	The existing dwelling and two proposed dwellings are single storey, commensurate with the prevailing streetscape of a scale and intensity appropriate for the location for the reasons discussed in this assessment.
		Garages and carports should be visually compatible with the development and the existing or preferred neighbourhood character	Yes	The garage for each dwelling integrates with the built form of the respective dwellings, and will not dominate the streetscape from Langford Street.
55.06-2 Front Fences	Met?	Standard B32	Met?	Comments
To encourage front fence design that respects the existing or preferred neighbourhood character	N/A	The design of front fences should complement the design of the dwelling and any front fences on adjoining properties	N/A	No front fencing proposed.
		A front fence within 3m of a street should not exceed: <ul style="list-style-type: none"> • Streets in a Road Zone – 2m • Other Streets – 1.5m 	N/A	No front fencing proposed.
55.06-3 Common Property	Met?	Standard B33	Met?	Comments
To ensure that communal open space, car parking, access lanes and site facilities are practical, attractive and easily maintained To avoid future management difficulties in areas of common ownership	N/A	Developments should clearly delineate public, communal and private areas	N/A	No common property is proposed
		Common property, should be functional and capable of efficient management	N/A	No common property is proposed.
55.06-4 Site Service	Met?	Standard B34	Met?	Comments
To ensure that site services can be installed and easily maintained	Yes	The design and layout of dwellings and residential buildings should provide sufficient space (including easements where required) and facilities for services to be installed	Yes	The design of the dwellings provides sufficient space for all services to be accommodated and maintained efficiently and

<p><i>To ensure that site facilities are accessible, adequate and attractive</i></p>	<p><i>and maintained efficiently and economically</i></p>		<p>economically, including in easements if required.</p>
	<p><i>Bin and recycling enclosures, mailboxes and other site facilities should be adequate in size, durable, waterproof and blend in with the development</i></p>	<p>Yes</p>	<p>All site facilities are of appropriate size, sited appropriately and integrate with the development.</p>
	<p><i>Bin and recycling enclosures should be located for convenient access</i></p>	<p>Yes</p>	<p>Bin storage is readily accommodated at the side of each dwelling, is accessible and moveable to the street frontage and not visible from the street.</p>
	<p><i>Mailboxes should be provided and located for convenient access</i></p>	<p>Yes</p>	<p>Mailboxes are appropriately located, clearly identifiable for each dwelling and conveniently accessible.</p>

Attachment 3

PA1822-2023 - Clause 56 Assessment – 173 Nelson Street Nhill

Clause 56.02 – Policy Implementation

Clause & objective	Standard Met	Objectives Met
Clause 56.02-1 Strategic implementation objective – Standard C1	N/A	N/A

Clause 56.03 – Liveable and Sustainable Communities

Clause & objective	Standard Met	Objectives Met
Clause 56.03-1 Compact and walkable neighbourhoods objectives – Standard C2	N/A	N/A
Clause 56.03-2 – Activity Centre objective – Standard C3	N/A	N/A
Clause 56.03-3 – Planning for community facilities objective – Standard C4	N/A	N/A
Clause 56.03-4 Built Environment Objective – Standard C5	N/A	N/A
Clause 56.03-5 Neighbourhood character objective – Standard C6	Yes – the subdivision is associated with the development of two new dwellings and will create smaller lots than prevailing lot sizes in the area. However, the subdivision will adequately respect the existing neighbourhood character	Yes

Clause 56.04 Lot Design

Clause & objective	Standard Met	Objectives Met
Clause 56.04-1 Lot diversity and distribution objectives- Standard C7	Yes – Lot 1 – 451.89m ² , Lot 2 – 221.69m ² & Lot 3 – 223.85m ² , which is a higher lot density for proposed Lots 2 and 3 but is acceptable to allow greater	Yes

	lot diversity and infill residential development.	
Clause 56.04-2 Lot area and building envelopes objective – Standard C8	Yes	Yes
Clause 56.04-3 Solar orientation of lots objectives – Standard C9	Yes	Yes
Clause 56.04-4 Street orientation objective – Standard C10	Yes – Lot 1 will be orientated to Nelson Street and Lots 2 and 3 will be orientated to Langford Street.	Yes
Clause 56.04-5 Common area objectives – Standard C11	N/A	N/A

Clause 55.05 Urban Landscape

Clause & objective	Standard Met	Objective Met
Clause 56.05-1 Integrated urban landscape objectives – Standard C12	Yes – conditions required	Yes
Clause 56.05-2 Public open space provision objectives – Standard C13	N/A	N/A

Clause 56.06 Access and Mobility Management

Clause & objective	Standard Met	Objective Met
Clause 56.06-1 Integrated mobility objectives – Standard C14	N/A	N/A
Clause 56.06-2 Walking and cycling network objectives – Standard C15	Yes	Yes
Clause 56.06-3 Public transport network objectives – Standard C16	N/A	N/A
Clause 56.06-4 Neighbourhood street network objective – Standard C17	Yes	Yes
Clause 56.06-5 Walking and cycling network detail objectives – Standard C18	Yes	Yes
Clause 56.06-6 Public transport network detail objectives – Standard C19	N/A	N/A
Clause 56.06-7 Neighbourhood street	Yes	Yes

network detail objective – Standard C20		
Clause 56.06-8 Lot access objective – Standard C21	Yes – new crossovers to be constructed to Council standards.	Yes

Clause 56.07 Integrated Water Management

Clause & objective	Standard Met	Objective Met
Clause 56.07-1 Drinking water supply objective – Standard C22	Yes – conditions required	Yes
Clause 56.07-2 Reused and recycled water objective – Standard C23	Not proposed	Not proposed
Clause 56.07-3 Waste water management objective – Standard C24	Yes – conditions required	Yes
Clause 56.07-4 Stormwater management objectives - Standard C25	Yes – conditions required	Yes

Clause 56.08 Site Management

Clause & objective	Standard Met	Objective Met
Clause 56.08-1 Site management objectives – Standard C26	Yes - condition required	Yes

Clause 56.09 Utilities

Clause & objective	Standard Met	Objective Met
Clause 56.09-1 Shared trenching objectives – Standard C27	Yes	Yes
Clause 56.09-2 Electricity, telecommunications and gas objectives – Standard C28	Yes – conditions required	Yes
Clause 56.09-3 Fire Hydrants objective – Standard C29	Yes	Yes
Clause 56.09-4 Public lighting objective – Standard C30	Yes – no new public lighting required	Yes

Hindmarsh Shire Council
ANNUAL BUDGET
2024-2025

DRAFT



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Mayors and CEO's Introduction

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Disclaimer

The information contained in this document is for general guidance only. It is not professional advice and should not be used, relied upon or treated as a substitute for specific professional advice. Given the changing nature of laws, rules and regulations, and the inherent hazards of electronic communication, there may be delays, omissions or inaccuracies in information contained in this document.

The model budget, including financial statements, has been prepared in accordance with the requirements of the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020*. While every effort has been made to ensure that the information contained in this document has been accurate and complies with relevant Victorian legislation, each Council remains responsible to ensure that the budget they prepare is compliant with all statutory requirements.

Mayor and CEO's Introduction

We are pleased to present Hindmarsh Shire Council's draft Budget for 2024/2025.

In September 2021 Hindmarsh Shire Council adopted the Council Plan 2021-2025 and Community Vision, a longer term look at where our residents see Hindmarsh Shire in 20 years time.

The draft budget is based on the Council Plan 2021-2025 Key Result Areas of:

- Our Community
- Built and Natural Environment
- Competitive and Innovative Economy
- Governance and Financial Sustainability

The draft 2024/2025 budget has been developed to balance the retention of existing community service levels, maintenance and renewal of assets, and new initiatives to improve the amenity and make Hindmarsh a better place to live.

The draft 2024/2025 budget includes capital works expenditure of \$6.335m, with \$6.082m for renewal expenditure of existing assets. A number of larger grant funded projects are budgeted to be completed during 2024/2025 including:

- Swimming Pools - solar heating Upgrades at Dimboola and installation of automatic dosing machines at Jeparit and Rainbow
- Tarranyurk East Rd Unsealed Road Construction
- Winifred St Rainbow Kerb & Channell Construction
- Tarranyurk West Rd Unsealed Road Construction
- Netherby Baker Rd Sealed Road Construction

The budget proposes a rate increase of 2.75% in line with the Essential Services Commission (ESC) calculation method, which applies the increase to the average rates payable per assessment. This ensures Council is compliant with the State Government's Fair Go Rates System (FGRS) which has capped rate increases by Victorian Council's to 2.75% in 2024/25. Council has not applied for a rate cap variation for 2024/25.

Property revaluations are now completed annually, and although Council's rate increase is 2.75%, individual rate increases are impacted by the changes in property values. This means if your property value increases by more than the average property valuation for that category, then your rate increase may be more than 2.75%. However, if your property value increases by less than the average property valuation for that category, then your rate increase may be less than 2.75%. In some cases individual rates may be less than the previous year.

Key Initiatives

The proposed key initiatives for the 2024/2025 financial year are outlined below. Further details are included in the relevant sections of the budget document.

Empowered Communities

- \$7,500 to support the Town Committees in Jeparit, Rainbow and Nhill, and Dimboola Progress Association (formerly Dimboola Town Committee). This funding can be used as seed funding for grants that will fund works important to the community in each town or to assist in holding community events that bring people to Hindmarsh.
- Hindmarsh Youth Council funding of \$10,000 to allow this successful initiative to continue.
- \$20,000 in Community Action Grants which will enable community groups to apply for funding for events, minor facility upgrades, small equipment and community assistance.
- \$35,000 for Community Events.
- \$20,000 for Business Assistance Grants to support businesses with Streetscapes or Business Development.

Infrastructure

- Reseals and Final Seals: Council will undertake reseal and final seal projects totalling \$613,230 based on condition audits in 2024/2025.
- Sealed Road Construction: Council will undertake sealed road construction projects totalling \$2,793,578 in 2024/2025. These include: Tarranyurk East Rd, Netherby Baker Rd and Old Minyip Rd. Dimboola Minyip Rd and Lorquon Netherby Rd will be undertaken subject to successful funding applications.
- Road Resheet Projects: Council will undertake resheeting Dimboola Minyip Rd during 2024/25 totalling \$45,713.
- Footpaths: Footpath projects totalling \$70,000 will be undertaken during 2024/2025 including replacing damaged sections of footpaths and improving crossings.
- Unsealed Road Construction. Council will undertake 14 unsealed road construction projects totalling \$402,184 during 2024/2025. These include: Tarranyurk East Rd, Tarranyurk West Rd, Boundary Rd, Keams Rd and McKenzie Rd.

We are pleased to present the draft 2024/2025 budget to the Hindmarsh community and look forward to implementing the many programs and initiatives.

We encourage you to read the draft 2024/25 budget and make a submission by visiting one of our Customer Service Centres or online at www.hindmarsh.vic.gov.au/have-your-say by close of business on **Friday 21 June 2024**.

Cr Brett Ireland
Mayor

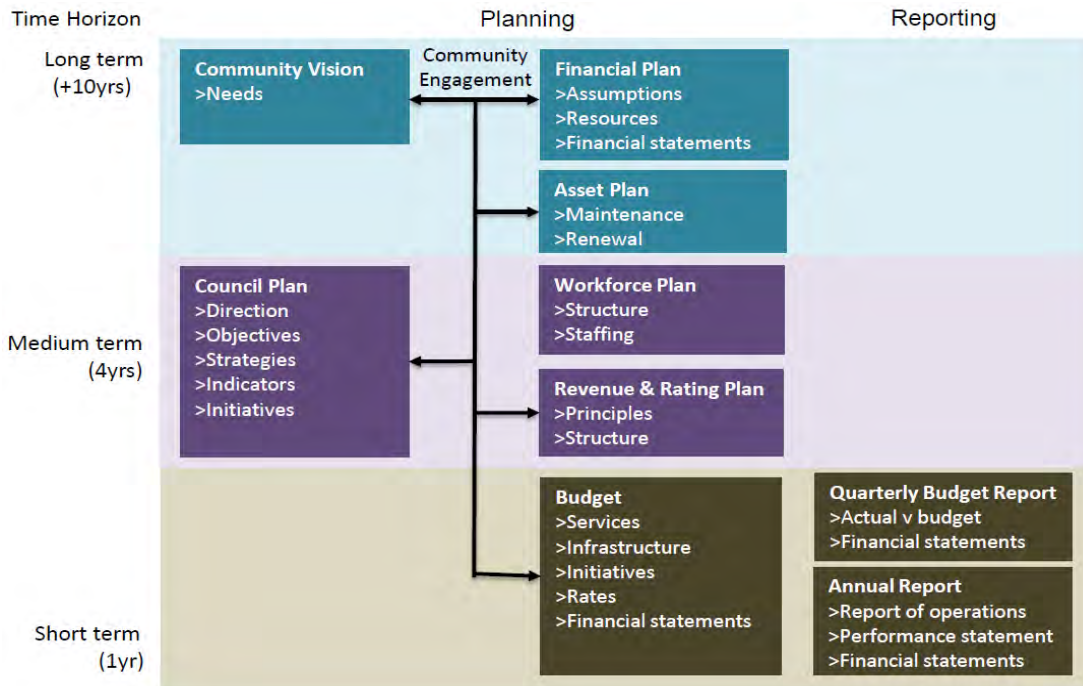
Monica Revell
Chief Executive Officer

1. Link to the Integrated Strategic Planning and Reporting Framework

This section describes how the Budget links to the achievement of the Community Vision and Council Plan within an overall integrated strategic planning and reporting framework. This framework guides the Council in identifying community needs and aspirations over the long term (Community Vision and Financial Plan), medium term (Council Plan, Workforce Plan, and Revenue and Rating Plan) and short term (Budget) and then holding itself accountable (Annual Report).

1.1 Legislative planning and accountability framework

The Budget is a rolling four-year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the Council Plan. The diagram below depicts the integrated strategic planning and reporting framework that applies to local government in Victoria. At each stage of the integrated strategic planning and reporting framework there are opportunities for community and stakeholder input. This is important to ensure transparency and accountability to both residents and ratepayers.



Source: Department of Jobs, Precincts and Regions

The timing of each component of the integrated strategic planning and reporting framework is critical to the successful achievement of the planned outcomes.

1.1.2 Key planning considerations

Service level planning

Although councils have a legal obligation to provide some services— such as animal management, local roads, food safety and statutory planning—most council services are not legally mandated, including some services closely associated with councils, such as libraries, building permits and sporting facilities. Further, over time, the needs and expectations of communities can change. Therefore councils need to have robust processes for service planning and review to ensure all services continue to provide value for money and are in line with community expectations. In doing so, councils should engage with communities to determine how to prioritise resources and balance service provision against other responsibilities such as asset maintenance and capital works.

Community consultation needs to be in line with a Councils adopted Community Engagement Policy and Public Transparency Policy.

1.2 Our purpose

Our Vision

- Working together to be a connected, inclusive and prosperous community.

Our mission

1. Increase accessible services to enable the community to be healthy, active and engaged.
2. Provide infrastructure essential to support the community and to protect and enhance our natural environment.
3. Foster a sustainable and diversified local economy where economic growth is encouraged and supported.
4. Promote user friendly services to ensure transparency, good governance and financial sustainability.
5. Advance gender equality, equity and inclusion for all.

Our values

Hindmarsh Shire Council is committed to:

- Transparent and accountable actions and decisions,
- inclusion and collaboration with residents,
- Showing respect and integrity to all,
- Being proactive and responsive by encouraging innovation.

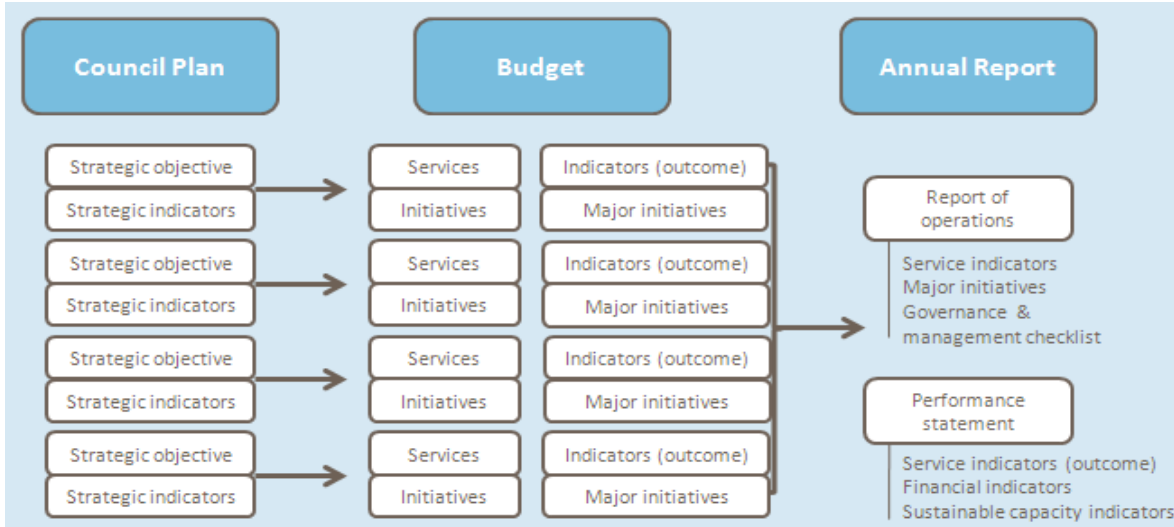
1.3 Strategic objectives

Council delivers services and initiatives under 47 service categories. Each contributes to the achievement of one of the four Key Result Areas (KRA) set out in the Council Plan for the years 2021-2025. The following table lists the four KRA as described in the Council Plan.

Strategic Objective	Description
Our Community	<ul style="list-style-type: none">• A community well informed and engaged.• Communities that feel safe and are resilient.• Provide arts and cultural activities that strengthen social connection.• A range of effective and accessible services to support the health and wellbeing of our community.• Support healthy living and provide services and activities for people of all ages and abilities.• A range of transport options.• Assist our community to recover from COVID-19.• A diverse community.• Recognise, respect and support Traditional Owners.• Digital connectivity to support learning and work.
Built and Natural Environment	<ul style="list-style-type: none">• Well-maintained physical assets and infrastructure to meet community and organisational needs.• Environmentally sustainable practices.• Attractive streetscapes.
Competitive and Innovative Economy	<ul style="list-style-type: none">• Facilitating and supporting economic development.• Develop and promote local tourism opportunities that attract visitation.
Good Governance & Financial Sustainability	<ul style="list-style-type: none">• Strong governance practices• Long-term financial sustainability.• Ensure responsible risk management principles.• A skilled Council and workforce capable of meeting community needs.• Gender equity, respect and leadership.

2. Services and service performance indicators

This section provides a description of the services and initiatives to be funded in the Budget for the 2024/25 year and how these will contribute to achieving the strategic objectives outlined in the Council Plan. It also describes several initiatives and service performance outcome indicators for key areas of Council's operations. Council is required by legislation to identify major initiatives, initiatives and service performance outcome indicators in the Budget and report against them in their Annual Report to support transparency and accountability. The relationship between these accountability requirements in the Council Plan, the Budget and the Annual Report is shown below.



Source: Department of Jobs, Precincts and Regions

2.1 Strategic Objective 1: Our Community

The services, initiatives, major initiatives and service performance indicators for each business area are described over the following pages.

Service area	Description of services provided	2022/23 Actual	2023/24 Forecast	2024/25 Budget
Community Development		Operating Expenditure	275,155	299,541
	Councils Community Development Team works with community groups, organisations and individuals to assist communities reach their aspirations and be healthy, active and engaged.	Operating Revenue	405,692	90,000
		NET Expenses (Revenue)	(130,537)	236,639
		Capital Expenditure	282,074	342,926

Initiatives:

- Establish stronger links with the indigenous community through the Barengi Gadjin Land Council, Goolum Goolum Aboriginal Cooperative and Wurega Aboriginal Corporation.
- Continue to support the integration of migrants into the community.
- Support and celebrate volunteering and work collaboratively with volunteer groups.
- Provide ongoing financial assistance and operational support for town committees to ensure they remain strong and focused conduits between community and Council and that their statutory obligations are met.
- Commence work towards outcomes and projects identified and prioritised in the Dimboola and Nhill Community Precinct Plans.

Service area	Description of services provided	2022/23 Actual	2023/24 Forecast	2024/25 Budget
Maternal and Child Health Centres		Operating Expenditure	4,718	4,886
		Operating Revenue	-	-
	Maintain Maternal and Child Health facilities in Dimboola and Nhill. Council provides support to early years' services through the Municipal Early Years Plan.	NET Expenses (Revenue)	4,718	17,548
		Capital Expenditure	-	-
	Council does not provide Maternal and Child Health Services. This service is provided by West Wimmera Health Services in Dimboola, Jeparit, Nhill and Rainbow.			

Initiatives:

- Maintain the Dimboola and Nhill Maternal and Child Health Centres.

Service	Indicator	Performance Measure	Computation
As Council does not have operational control over the delivery of Maternal and Child Health Services, the prescribed indicators for performance and prescribed measures have not been included in this budget.			

Service area	Description of services provided	2022/23 Actual	2023/24 Forecast	2024/25 Budget
Kindergarten Services		Operating Expenditure	99,613	145,296
	Provision of Kindergarten services in Dimboola, Jeparit, Nhill and Rainbow under contract with Emerge. Council does not directly deliver Kindergarten Services.	Operating Revenue	158,046	64,784
		NET Expenses (Revenue)	(58,434)	215,998
		Capital Expenditure	-	-

Initiatives:

- Maintain all kindergartens in Dimboola, Jeparit, Nhill and Rainbow, and ensure buildings comply with Department of Education and Training regulations.
- Review and implement Municipal Early Years Plan.

Service area	Description of services provided	2022/23 Actual	2023/24 Forecast	2024/25 Budget
Youth Services		Operating Expenditure	134,175	162,875
	Improve the wellbeing of and opportunities for youth within the Shire.	Operating Revenue	117,500	42,750
		NET Expenses (Revenue)	16,675	158,046
		Capital Expenditure	-	-

Initiatives:

- Facilitation of youth activities including school holiday activities as well as FreeZa and Engage! events.
- Broaden the engagement of young people in the Shire and continue to facilitate the Hindmarsh Youth Council.

Service area	Description of services provided	2022/23	2023/24	2024/25	
		Actual	Forecast	Budget	
Aged & Disability Services *	Council's Aged and Disability Services aim to support people in their own homes and communities by providing services that promote and maintain independence. The program assists frail older people, people with a disability and their carers. These services provide basic support and maintenance to people living at home or who are at risk of premature or inappropriate admission to long-term residential care.	Operating Expenditure	1,183,087	336,535	103,833
		Operating Revenue	1,173,021	129,322	2,000
		NET Expenses (Revenue)	10,066	207,213	101,833
		Capital Expenditure	5,793	17,756	-

Initiatives:

* Council ceased delivery of in-home based care during 2022/23.

Service area	Description of services provided	2022/23	2023/24	2024/25	
		Actual	Forecast	Budget	
Health Promotion	To protect and enhance the health of the community.	Operating Expenditure	184,483	238,964	216,275
		Operating Revenue	131,360	120,500	38,500
		NET Expenses (Revenue)	53,123	118,464	177,775
		Capital Expenditure	-	-	-

Initiatives:

- Education and enforcement of the legislative regulations pertaining to food preparation, storage and handling, accommodation houses, hairdressers and other licensed premises.
- Issue permits for the installation of septic tanks.
- Work with communities to educate on and improve environmental health issues.
- Continue to implement Municipal Public Health and Community Wellbeing Plan.

Service	Indicator	Performance Measure	Computation
Food safety	Health and safety	Critical and major non-compliance notifications. (Percentage of critical and major non-compliance notifications that are followed up by Council).	[Number of critical non-compliance notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance notifications and major non-compliance notifications about food premises] x100

Service area	Description of services provided	2022/23	2023/24	2024/25	
		Actual	Forecast	Budget	
Libraries	Provision of permanent library services in Dimboola and Nhill, and improving services to Jeparit and Rainbow.	Operating Expenditure	327,215	408,320	357,293
		Operating Revenue	369,011	152,039	129,256
		NET Expenses (Revenue)	(41,796)	256,281	228,037
		Capital Expenditure	113,878	92,328	40,000

Initiatives:

- Support library based initiatives to encourage people to enhance their learning.

Service	Indicator	Performance Measure	Computation
Libraries	Participation	Active library borrowers. (Percentage of the municipal population that are active library borrowers in the last 3 financial years).	[Number of active library borrowers over last 3 financial years / municipal population over last 3 financial years] x100

Service area	Description of services provided	2022/23	2023/24	2024/25	
		Actual	Forecast	Budget	
Arts, Culture and Community Events	Promote and support activities relating to arts, culture and community events throughout the Shire.	Operating Expenditure	104,717	145,868	141,190
		Operating Revenue	6,918	15,689	-
		NET Expenses (Revenue)	97,799	130,179	141,190
		Capital Expenditure	-	-	-

Initiatives:

- Promote and support activities during Volunteer Week, Children's Week, Youth Week, and Senior's Week.
- Promote activities to celebrate International Day of Disabled Persons and Harmony Day.
- Support community groups to identify external grant opportunities.
- Assist community groups and project working groups to manage and implement projects in accordance with funding agreements.
- Encourage social connectedness through New Resident Meet and Greet Barbecues in Dimboola, Jeparit, Nhill and Rainbow.
- Promote and support regional community events.

Service area	Description of services provided	2022/23	2023/24	2024/25	
		Actual	Forecast	Budget	
Recreation Programs	Providing a range of recreation programs that encourage an active and healthy life.	Operating Expenditure	14,609	15,167	15,413
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	14,609	15,167	15,413
		Capital Expenditure	-	-	-

Initiatives:

- Support from staff to achieve long term infrastructure needs in relation to sports and recreation.

Service area	Description of services provided	2022/23	2023/24	2024/25	
		Actual	Forecast	Budget	
Public Order & Safety	Educate the community about public order and safety and enforce Council's compliance with the local laws when required. Operate the school crossing on the Western Highway in Nhill and maintain school crossings throughout the Shire.	Operating Expenditure	191,752	212,985	178,505
		Operating Revenue	91,881	81,450	81,250
		NET Expenses (Revenue)	99,870	131,535	97,255
		Capital Expenditure	-	-	-

Initiatives:

- Educate the community in responsible pet ownership.
- Education and enforcement in animal control and local laws, with a particular focus on animal registration and littering.
- Operation and maintenance of the animal pound.
- Enforcement of breaches of animal control regulations.
- Assist with the identification and implementation of initiatives that ensures residents' safety and wellbeing are met.
- Continue implementation of Domestic Animal Management Plan.

Service	Indicator	Performance Measure	Computation
Animal Management	Health and safety	Animal management	Number of successful animal management

Service area	Description of services provided	2022/23	2023/24	2024/25	
		Actual	Forecast	Budget	
Early Years	Lead a joint effort that will give Hindmarsh children the best start in life, working collaboratively with community and early years providers.	Operating Expenditure	18,978	29,401	41,672
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	18,978	29,401	41,672
		Capital Expenditure	-	-	-

2.2 Strategic Objective 2: Built & Natural Environment

To achieve our KRA **Built and Natural Environment**, our mission is to provide infrastructure essential to support the community; and to protect and enhance our natural environment.

Service area	Description of services provided	2022/23 Actual	2023/24 Forecast	2024/25 Budget	
	Operating Expenditure	4,074,592	5,038,662	4,502,349	
Local Roads & Bridges	Provide safe, all-weather access to residences and allow for efficient transport of goods to and from the Shire. <ul style="list-style-type: none"> The aim of the road network is to provide property access for local traffic. Council endeavours to provide all-weather access to existing residential homes and dry weather access roads to non-residential properties. Council's road network comprises 573 kilometres of sealed roads, 845 kilometres of gravel roads (all-weather) and approximately 1470 kilometres of earth roads (dry-weather only, some contain gravel sections, though not maintained to an all-weather standard). The network also comprises six bridges and a significant number of large culverts. VicRoads is responsible for main roads including highways and marked routes. Similarly, state government agencies are responsible for roads and tracks within declared parks such as the Little Desert, Big Desert and along the Wimmera River. 	Operating Revenue	1,572,711	3,225,226	3,526,477
	NET Expenses (Revenue)	2,501,881	1,813,436	975,872	
	Capital Expenditure	3,319,534	2,969,048	4,328,871	

Routine Maintenance:

The primary aim of the routine maintenance program is to keep the existing network in a serviceable condition.

Council's aim is to conduct inspections and provide maintenance according to the Road Management Plan (RMP) which includes:

- Inspection frequency by road classification;
- Risk assessment and response times;
- Services levels and standards; and
- Assessment with roads hierarchy.

Council will undertake programmed inspections in a timely manner to identify defects. These defects are programmed for repair in accordance with the RMP which take account of the road hierarchy and seriousness of the defect.

In addition, reactive inspections are carried out in response to customer action requests. These inspections are carried out within one week of the request and required repairs scheduled as per the RMP. All customer action requests are co-ordinated through Council's asset management system.

Other activities carried out include:

- Sealed roads - shoulder grading, pavement patching, crack sealing, edge repairs and line-marking.
- Unsealed roads - grading of gravel roads on an annual or as needs basis where funds allow.
- Formed only roads – grading on an as needs priority basis as funds allow (on average once in every 5 years).
- Replacement and maintenance of road signage and guideposts.

Capital Expenditure: (Refer to Capital Works Program for further details)

Council's capital expenditure on road assets is split into two basic categories. These are new/upgrade or renewal.

The majority of Council's capital expenditure is spent on renewal to ensure that the current service levels are maintained. In 2016, Council appointed an external road condition assessor to benchmark the performance of Council's road assets. The results of this assessment determined that the level of expenditure required to maintain the network to a serviceable level is \$2.5 million

Council aims to divide the renewal expenditure into the following asset classes:

- Sealed pavement and shoulders - Council's goal is to reconstruct \$800,000 per year. The average useful life of this asset class is 80 years.
- Bituminous seals - Council's goal is to reseal \$800,000 per year. The average useful life of this asset class is 20 years.
- Sealed shoulders - Council's goal is to resheet \$220,000 per year. The average useful life of this asset class is 15 years.
- Unsealed roads - Council's goal is to resheet \$500,000 per year. The average useful life of this asset class is 25 years.
- Bridges - The average useful life of this asset class is 100 years.

Major Initiatives:

- Undertake Unsealed Road Construction on Tarranyurk West Road and Tarranyurk East Road;
- Undertake Sealed Road Construction on Netherby Baker Road Netherby

Service	Indicator	Performance Measure	Computation
Roads	Satisfaction	Satisfaction with sealed local roads (Community satisfaction rating out of 100 with how Council has performed on the condition of sealed roads)	Community satisfaction rating out of 100 with how Council has performed on the condition of sealed roads.

Additional grants may become available, and natural disaster recovery works may be undertaken during the financial year, however the extent and timing is yet to be determined. Any additional works will be funded/reimbursed by the state/commonwealth and will not impact on the budgeted result of Council.

Service area	Description of services provided	2022/23 Actual	2023/24 Forecast	2024/25 Budget	
Drainage Management	Well maintained, fit for purpose drainage systems within townships.	Operating Expenditure	457,235	543,628	478,960
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	457,235	543,628	478,960
		Capital Expenditure	79,677	200,611	68,487

Initiatives:

- Maintenance of Council's drainage systems including open drains and culverts, an extensive underground drain network and kerb and channel.

Service area	Description of services provided	2022/23 Actual	2023/24 Forecast	2024/25 Budget	
Paths & Trails	Well maintained pedestrian access, including disabled access to critical and popular destinations around our townships.	Operating Expenditure	223,456	260,848	229,546
		Operating Revenue	300,000	-	-
		NET Expenses (Revenue)	(76,544)	260,848	229,546
		Capital Expenditure	251,041	912,159	88,487

Initiatives: (Refer to the Capital Works Program for further details).

- Council will inspect and maintain the existing network of 40 kilometres of footpaths in accordance with Council's Road Management Plan.
- Maintenance will include grinding to remove tripping edges and removal of hazards.

Service area	Description of services provided	2022/23 Actual	2023/24 Forecast	2024/25 Budget	
Tree Management	Conduct maintenance, inspections and replanting works on Council road reserves, parks and gardens, and recreation reserves.	Operating Expenditure	387,800	381,747	370,577
		Operating Revenue	9,500	-	-
		NET Expenses (Revenue)	378,300	381,747	370,577
		Capital Expenditure	-	-	-

Initiatives:

- Undertake reactive and programmed inspections in accordance with Council's Road Management Plan in relation to nature strip trees that impede footpaths.
- Trim, remove and replace urban trees as necessary. Maintenance of trees is prioritised to ensure a safe passage for pedestrian, access for vehicle traffic and to protect infrastructure.
- Undertake proactive inspections of trees located in high trafficked areas such as parks and recreation reserves for safety purposes.
- Trim and remove rural trees as necessary for road safety purposes.
- Liaise with Powercor and its agencies in relation to trimming and removal of trees under power lines.

Service area	Description of services provided	2022/23	2023/24	2024/25	
		Actual	Forecast	Budget	
Town Beautification	Maintain and redevelop public open spaces in Dimboola, Jeparit, Nhill and Rainbow.	Operating Expenditure	566,853	806,961	798,543
		Operating Revenue	12,000	12,000	-
		NET Expenses (Revenue)	554,853	794,961	798,543
		Capital Expenditure	32,760	283,825	-

Initiatives:

- Mechanical street sweeping of commercial and urban areas eight times per year.
- Cleaning and maintenance of 17 public toilets located within the four towns.
- Maintenance of grassed parks and open spaces to enhance the amenity of each town.
- Delivery of reactive and programmed inspections in relation to Council-controlled playgrounds.
- Maintenance of playground equipment and soft fall at the 14 playgrounds within the four towns.

Service area	Description of services provided	2022/23	2023/24	2024/25	
		Actual	Forecast	Budget	
Community Centres & Public Halls	Maintenance, renewal and upgrade of Council-owned and controlled community centres and halls, and support of communities that undertake these activities on behalf of Council. To protect and enhance the health of the community.	Operating Expenditure	249,817	353,980	331,204
		Operating Revenue	12,237	6,879	5,400
		NET Expenses (Revenue)	237,580	347,101	325,804
		Capital Expenditure	54,384	229,300	75,000

Initiatives:

- Maintenance of all Council owned and controlled community centres and halls.
- Inspections and safety audits of community centres and halls.
- Implementation and monitoring of hire agreements for community centres and halls.
- Continue to promote the Nhill Memorial Community Centre to fully utilise the digital projection equipment upgrade.
- Public Halls assistance grants.

Service area	Description of services provided	2022/23	2023/24	2024/25	
		Actual	Forecast	Budget	
Recreation Facilities	Maintenance, renewal and upgrade of Council owned and controlled recreational land, buildings and facilities. Council also supports groups that undertake these activities on behalf of Council.	Operating Expenditure	954,840	1,113,537	1,007,277
		Operating Revenue	31,045	108,914	-
		NET Expenses (Revenue)	923,795	1,004,623	1,007,277
		Capital Expenditure	1,353,561	2,189,724	350,000

Initiatives:

- Undertake capital works on the Nhill Memorial Community Centre Building
- Maintenance of Council-owned and controlled recreational buildings and facilities.
- Undertake Davis Park renewal
- Repairs to the Nhill Historical Society
- Caravan Park upgrades

Major Initiatives:

- Installation of Solar Heating at Dimboola Swimming Pool.
- Installation of automatic dosing machines at Jeparit and Rainbow Swimming Pools.

Service	Indicator	Performance Measure	Computation
Acquatic Facilities	Utilisation	Utilisation of aquatic facilities (Number of visits to aquatic facilities per head of municipal population).	Number of visits to aquatic facilities / Municipal population

Service area	Description of services provided	2022/23	2023/24	2024/25	
		Actual	Forecast	Budget	
Waste Management	Management of Council's transfer stations and collection and disposal of domestic waste and recyclables across the Shire.	Operating Expenditure	1,528,403	1,525,427	1,679,833
		Operating Revenue	1,643,262	1,505,577	1,430,290
		NET Expenses (Revenue)	(114,859)	19,850	249,543
		Capital Expenditure	243,280	216,721	-

Initiatives:

- Weekly kerbside collection of garbage bins.
- Fortnightly kerbside collection of recycle bins.
- Manage the operations of transfer stations.
- Regular removal of litter from commercial and urban areas.
- One free green waste month per year.
- Roll out of mobile glass bins for residents.

Service	Indicator	Performance Measure	Computation
Waste Collection	Waste diversion	Kerbside collection waste diverted from landfill (Percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill)	$\frac{\text{[Weight of recyclables and green organics collected from kerbside bins]}}{\text{[Weight of garbage, recyclables and green organics collected from kerbside bins]}} \times 100$

Service area	Description of services provided	2022/23	2023/24	2024/25	
		Actual	Forecast	Budget	
Quarry Operations	Management of Council-owned and controlled quarries and gravel pits for extraction of gravel for road making.	Operating Expenditure	578,378	704,588	345,257
		Operating Revenue	326,422	400,000	400,000
		NET Expenses (Revenue)	251,956	304,588	(54,743)
		Capital Expenditure	-	-	-

Initiatives:

- Coordinate the timely extraction and crushing of suitable quarry materials to ensure sufficient quantities are available for Council's maintenance and capital projects.
- Ensure quarries are operated and rehabilitated in line with work authority guidelines and statutory obligations.
- Researching and exploring new gravel supplies.

Service area	Description of services provided	2022/23	2023/24	2024/25	
		Actual	Forecast	Budget	
Waterway Management	Management of Council-controlled waterways including weir pools and lakes.	Operating Expenditure	100,196	97,351	77,655
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	100,196	97,351	77,655
		Capital Expenditure	-	-	-

Initiatives:

- Maintenance of navigational aids on Council-controlled waterways including Dimboola and Jeparit weir pools and Lake Hindmarsh.
- Implement management arrangements for the Dimboola and Jeparit weirs.
- Provide water allocation to assist maintenance of water levels of Nhill Lake.

Service area	Description of services provided	2022/23	2023/24	2024/25	
		Actual	Forecast	Budget	
Environmental Management	Manage, protect and enhance Council's natural assets in conjunction with Government departments and environmental groups.	Operating Expenditure	153,573	204,784	222,296
		Operating Revenue	150,000	85,000	146,530
		NET Expenses (Revenue)	3,573	119,784	75,766
		Capital Expenditure	-	-	-

Initiatives:

- Continue to work with local Landcare groups.
- Implement Council's Roadside Management Strategy.
- Eradication of pest plants and pest animals.
- Explore innovative waste management options for green waste.
- Continue to support the Wimmera Mallee Sustainability Alliance.

Service area	Description of services provided	2022/23	2023/24	2024/25	
		Actual	Forecast	Budget	
Fire Prevention	Identification of potential fire hazards and prevention of loss of life and property caused by fire.	Operating Expenditure	69,390	160,447	125,988
		Operating Revenue	23,218	35,000	23,000
		NET Expenses (Revenue)	46,172	125,447	102,988
		Capital Expenditure	-	-	-

Initiatives:

- Conduct annual inspections of properties that may pose a fire risk.
- Issue notices to property owners to remove potential fire risks.
- Slashing or spraying of roadsides to reduce fire hazards.
- Review the Municipal Fire Management Plan.

2.3 Strategic Objective 3: Competitive and Innovative Economy

To achieve our KRA **Competitive and Innovative Economy**, our mission is to foster a sustainable and diversified local economy where economic growth is encouraged and supported.

Service area	Description of services provided	2022/23	2023/24	2024/25	
		Actual	Forecast	Budget	
Economic Development	Facilitate an environment that is conducive to a sustainable and growing local business sector and provides opportunities for residents to access employment.	Operating Expenditure	205,956	211,121	349,800
		Operating Revenue	(55,972)	7,500	6,000
		NET Expenses (Revenue)	261,928	203,621	343,800
		Capital Expenditure	-	90,000	50,000

Initiatives:

- Support and promote work experience, apprenticeships and cadetships.
- Represent Council at local, regional and state shows and expos in order to market the Shire's liveability, tourism assets and opportunities.
- Support local business associations and local businesses.
- Membership of Rural Councils Victoria and the Wimmera Development Association.
- Support and promote caravan and camping accommodation within the Shire.
- Support the Nhill Aerodrome Masterplan Advisory committee.
- Provide support and advocate on behalf of newly migrated residents.

Service area	Description of services provided	2022/23	2023/24	2024/25	
		Actual	Forecast	Budget	
Tourism	To develop a thriving Wimmera Mallee Tourism industry predominantly based on, but not limited to, the Shire's heritage and environmental assets.	Operating Expenditure	265,929	302,156	388,521
		Operating Revenue	445,389	-	-
		NET Expenses (Revenue)	(179,460)	302,156	388,521
		Capital Expenditure	386,744	1,834,853	162,396

Initiatives:

- Promote and maintain a Hindmarsh Tourism website.
- Work collaboratively with Wimmera Mallee Tourism, the Wimmera Mallee region's Indigenous Tourism Group and Hindmarsh Visitor Information Centre Volunteers.
- Assist community based groups and project working groups to manage projects promoting tourism growth.
- Work with Yurunga Homestead and Wimmera Mallee Pioneer Museum Committees of Management to assist them to promote and market their respective assets in order for them to realise their tourism potential.
- Implement the recommendations in the Wimmera Mallee Pioneer Museum master plan.
- Support innovative community-driven events and festivals that stimulate growth in the region.
- Continue to replace old town entry and tourism signs with newly designed signs.

Service area	Description of services provided	2022/23	2023/24	2024/25	
		Actual	Forecast	Budget	
Private Works	Provision of private civil works services. • Provide quotations for private works undertaken by Council's works department to residents, contractors and other authorities. • Potential private works include grading of farm driveways, grading of fence lines, construction of driveway cross-overs, and supply of labour, plant and materials. • Private works also include repair to Council's infrastructure caused by repair work to third party assets.	Operating Expenditure	307,403	442,726	368,632
		Operating Revenue	373,633	458,000	453,000
		NET Expenses (Revenue)	(66,230)	(15,274)	(84,368)
		Capital Expenditure	-	-	-

Service area	Description of services provided	2022/23	2023/24	2024/25	
		Actual	Forecast	Budget	
Caravan Parks and Camping Grounds	Maintenance, renewal and upgrade of Council Caravan Parks and Camping Grounds.	Operating Expenditure	667,172	671,571	713,778
		Operating Revenue	1,197,608	967,000	735,000
		NET Expenses (Revenue)	(530,436)	(295,429)	(21,222)
		Capital Expenditure	933,794	1,213,559	30,000

Initiatives:

- Support caravan parks and camping grounds accommodation managers within the Shire.
- Maintenance and enhancement of buildings and grounds at Council caravan parks and camping grounds.
- Continue the implementation of the Riverside Holiday Park, Dimboola master plan.

Service area	Description of services provided	2022/23	2023/24	2024/25	
		Actual	Forecast	Budget	
Land Use Planning	To ensure that any development that occurs in Hindmarsh Shire is carried out in accordance with relevant planning policies, principals and controls.	Operating Expenditure	238,321	345,086	296,275
		Operating Revenue	81,436	98,500	70,500
		NET Expenses (Revenue)	156,885	246,586	225,775
		Capital Expenditure	-	-	-

Initiatives:

- Provide customers with advice on planning scheme requirements.
- Prepare and assess planning scheme amendments and consider planning permit applications.
- Represent Council at Panel Hearings and at Victorian Civil and Administrative Tribunal.
- Undertake planning scheme compliance checks when necessary.
- Process subdivisions and planning certificates.
- Implement actions from the Wimmera Southern Mallee Regional Growth Plan.

Service	Indicator	Performance Measure	Computation
Statutory Planning	Decision making	Council planning decisions upheld at VCAT (Percentage of planning application decisions subject to review by VCAT and that were not set aside)	$\frac{[\text{Number of VCAT decisions that did not set aside Council's decision in relation to a planning application} / \text{Number of VCAT decisions in relation to planning applications}] \times 100}{}$

Service area	Description of services provided	2022/23	2023/24	2024/25	
		Actual	Forecast	Budget	
Building Control	To provide statutory and private building services to the community	Operating Expenditure	274,580	245,463	241,208
		Operating Revenue	51,591	49,000	39,500
		NET Expenses (Revenue)	222,989	196,463	201,708
		Capital Expenditure	-	-	-

Initiatives:

- To carry out Council's statutory private building requirements.
- Issuing of building permits and certificates.
- Receipt and recording of building permits undertaken by private building surveyors.
- Undertake building enforcement and compliance checks.
- Provision of reports to the Building Control Commission.

Service area	Description of services provided	2022/23	2023/24	2024/25	
		Actual	Forecast	Budget	
Aerodrome	Manage and maintain the Nhill Aerodrome	Operating Expenditure	74,051	101,069	101,425
		Operating Revenue	4,978	305,000	5,000
		NET Expenses (Revenue)	69,073	(203,931)	96,425
		Capital Expenditure	-	330,000	-

Initiatives:

- Scheduled inspections and maintenance at the Nhill Aerodrome.
- Provide support to the Nhill Aerodrome Masterplan Advisory Committee to update and implement the Nhill Aerodrome Master Plan.

2.4 Strategic Objective 4: Good Governance and Financial Sustainability

financial sustainability, and to advance gender equality, equity and inclusion for all.

Service area	Description of services provided	2022/23	2023/24	2024/25	
		Actual	Forecast	Budget	
Civic Governance & Leadership	To ensure that Council provides effective leadership and that its decisions are transparent, inclusive and based on sound recommendations and advice.	Operating Expenditure	1,056,437	1,180,525	1,249,370
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	1,056,437	1,180,525	1,249,370
		Capital Expenditure	-	-	-

Initiatives:

- Management support for the Mayor and Council.
- Regular media releases and newsletters to inform the community of current issues.
- Lobbying of politicians and government departments.
- Advocacy on behalf of the community on key local government issues.
- Memberships include Municipal Association of Victoria, Rural Council Victoria, North West Municipalities Association and Wimmera Development Association.
- Community Satisfaction Survey.

Service	Indicator	Performance Measure	Computation
Governance	Satisfaction	Satisfaction with Council decisions (Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community)	Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community

Service area	Description of services provided	2022/23	2023/24	2024/25	
		Actual	Forecast	Budget	
Customer Service Centres	Operation and maintenance of customer service centres to provide facilities from which Council can efficiently deliver services to the community. Provision of information to ratepayers and the general public on a broad range of services provided by Council and other government agencies.	Operating Expenditure	541,420	605,786	594,646
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	541,420	605,786	594,646
		Capital Expenditure	44,441	180,000	5,000

Initiatives:

- Seek improvement in the community satisfaction survey conducted annually.
- Provision of licensing and registration services on behalf of VicRoads.

Service area	Description of services provided	2022/23	2023/24	2024/25	
		Actual	Forecast	Budget	
Council Elections	Efficient and effective running of Elections by the Victorian Electoral Commission on behalf of Council.	Operating Expenditure	108	4,000	152,684
		Operating Revenue	292	-	-
		NET Expenses (Revenue)	(184)	4,000	152,684
		Capital Expenditure	-	-	-

Service area	Description of services provided	2022/23	2023/24	2024/25	
		Actual	Forecast	Budget	
Financial Management	To ensure the efficient and effective allocation of resources through sound financial planning and management that secures the long term financial viability of the municipality.	Operating Expenditure	504,958	529,344	447,572
		Operating Revenue	6,855,758	2,182,317	5,954,356
		NET Expenses (Revenue)	(6,350,800)	(1,652,973)	(5,506,784)
		Capital Expenditure	-	-	-

Initiatives:

- Preparation of Council's annual budget, including the capital works budget, and refinement of Council's 10 year financial plan to aide in Council's long term financial sustainability.
- Preparation of Council's Annual Financial Report.
- Preparation of management reports to Council and Senior Managers.
- Support of the internal and external audit functions.
- Continued lobbying of governments for additional funding and resources.

Service area	Description of services provided	2022/23	2023/24	2024/25	
		Actual	Forecast	Budget	
Rating and Valuations	Management of Council's rating system, including valuation of properties and the levying of rates and charges.	Operating Expenditure	149,936	234,538	213,801
		Operating Revenue	8,242,832	8,512,312	8,712,830
		NET Expenses (Revenue)	(8,092,896)	(8,277,774)	(8,499,029)
		Capital Expenditure	-	-	-

Initiatives:

- Review and implementation of Council's Rating Plan.
- Maintenance of property and valuation records, including supplementary valuations.
- Administering Pensioner rate concessions on behalf of the State Government.
- Issue of quarterly Rates and Valuations notices.
- Collection of rates and legal action where necessary.
- Issue of Land Information Certificates.

Service area	Description of services provided	2022/23	2023/24	2024/25	
		Actual	Forecast	Budget	
Records Management	Effective and efficient recording, storage, retrieval and disposal of records in line with the standards of the Public Records Office of Victoria.	Operating Expenditure	67,868	106,779	115,658
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	67,868	106,779	115,658
		Capital Expenditure	-	-	-

Initiatives:

- Further enhance the MagiQ records module.
- Provide training and development for staff to implement further efficiencies and features in the records management system.

Service area	Description of services provided	2022/23	2023/24	2024/25	
		Actual	Forecast	Budget	
Information Technology	Using Information Technology as a tool to connect with the community and provide efficient and effective services.	Operating Expenditure	343,269	443,685	509,131
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	343,269	443,685	509,131
		Capital Expenditure	69,239	85,000	115,000

Major Initiatives:

- Continue the collaboration with neighbouring Councils in the Rural Council's Transformation Project.

Service area	Description of services provided	2022/23	2023/24	2024/25	
		Actual	Forecast	Budget	
Risk Management	Monitor and manage Council's risks in relation to operations, employment and infrastructure.	Operating Expenditure	554,007	654,938	795,126
		Operating Revenue	71,400	70,000	40,000
		NET Expenses (Revenue)	482,607	584,938	755,126
		Capital Expenditure	-	-	-

Initiatives:

- Monitor and review the Risk Register.
- Regular review of the risks and control measures by Senior Management.
- Ensuring that Council's assets and interests are insured adequately against risk.
- Management of WorkCover Authority insurance and work place injury claims.
- Advise staff and contractors in relation to Workplace Health and Safety.
- Ensure that Council is aware of, and complies with, all of its statutory obligations.
- Integrate risk management into all Council projects, conducting risk assessments at the strategic, planning and implementation stages.

Service area	Description of services provided	2022/23	2023/24	2024/25	
		Actual	Forecast	Budget	
Contract Management	Preparation of contract specifications, administration of tender processes and management of Council's contracted services.	Operating Expenditure	197,411	249,911	187,843
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	197,411	249,911	187,843
		Capital Expenditure	-	-	-

Initiatives:

- Tender preparation and specification development.
- Supervision and management of contracted Council services.
- Ensure that Council's tendering processes (including letting of tenders and appointment of contractors) comply with Council purchasing policies and statutory obligations.
- Ensure value for money and best products are achieved.

Service area	Description of services provided	2022/23	2023/24	2024/25	
		Actual	Forecast	Budget	
Payroll and Human Resources Services	Provision of payroll services to Council employees and the provision of Human Resources services to management.	Operating Expenditure	331,247	379,437	376,857
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	331,247	379,437	376,857
		Capital Expenditure	-	-	-

Initiatives:

- Review payroll processes for employees.
- Ensure compliance with legislation and Council's Enterprise Agreement.

Service area	Description of services provided	2022/23	2023/24	2024/25	
		Actual	Forecast	Budget	
Emergency Management	Provide support to the community in the areas of emergency preparedness, emergency response and emergency recovery.	Operating Expenditure	71,056	81,476	92,699
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	71,056	81,476	92,699
		Capital Expenditure	-	-	-

Initiatives:

- Training for staff undertaking emergency management roles.
- Actively participate in the Wimmera Emergency Management Cluster with Horsham Rural City Council, Yarriambiack Shire Council, and West Wimmera Shire Council.

Service area	Description of services provided	2022/23	2023/24	2024/25	
		Actual	Forecast	Budget	
Depots & Workshops	Operation of Council's depots and workshops including the provision of heavy plant and equipment.	Operating Expenditure	1,578,906	2,779,232	2,913,214
		Operating Revenue	-	1,511,000	1,661,000
		NET Expenses (Revenue)	1,578,906	1,268,232	1,252,214
		Capital Expenditure	1,510,113	2,167,911	937,864

Initiatives:

- Securely house plant, equipment and materials.
- Provide a base for the outdoor staff.
- Provide a location to carry out maintenance and repairs of Council's plant and equipment.
- Purchase and maintain plant and equipment to enable the delivery of works.

Service area	Description of services provided	2022/23	2023/24	2024/25	
		Actual	Forecast	Budget	
Asset Management	Provision of skills, resources and systems to ensure the most efficient and effective management of Council's assets. <ul style="list-style-type: none"> • Ensure that Council targets the correct level of asset expenditure to achieve and maintain the desired levels of service into the foreseeable future. • Ensure that Council's asset renewal expenditure targets the most critical assets. • Provide regular condition and defect audits of Council's assets to ensure safety and levels of service are maintained. • Provide Council's asset valuations. 	Operating Expenditure	241,235	454,817	375,959
		Operating Revenue	2,076	2,000	1,000
		NET Expenses (Revenue)	239,159	452,817	374,959
		Capital Expenditure	6,750	-	-

Initiatives:

- Continued review of Council's roads hierarchy and Road Management Plan.
- Management and maintenance of Council's electronic asset management system. The system is used as a repository for infrastructure asset data, and used to manage asset related inspections and corrective actions, and customer action requests.
- Further develop Council's electronic asset management system to store and manage all of Council's asset related data.
- Protect and monitor Council's assets in relation to private works including:
 - o Inspections
 - o Road Opening Permits
 - o Act as a planning referral body
- An asset inspection program which includes:
 - o Up to three (3) road inspections per year (including a night time inspection);
 - o Monthly inspections of kindergartens, playgrounds, exercise equipment and skate parks across the four (4) towns;
 - o Swimming pool inspections four (4) times per year;
 - o Six (6) bridge and numerous car park inspections twice per year;
 - o 542 Fire Plug inspections annually;
 - o Tree inspections twice per year in high use public areas; and
 - o Reactive inspections as a result of Customer Action Requests.

Service area	Description of services provided	2022/23	2023/24	2024/25	
		Actual	Forecast	Budget	
Fleet Management	Ensure that Council's vehicle fleet is managed, maintained and replaced in the most efficient and efficient way possible.	Operating Expenditure	231,776	269,819	290,870
		Operating Revenue	87,142	86,200	85,000
		NET Expenses (Revenue)	144,634	183,619	205,870
		Capital Expenditure	415,355	356,018	386,000

Initiatives:

- Timely maintenance of fleet vehicles.
- Purchase and replacement of fleet vehicles in accordance with Council policy.

Service area	Description of services provided	2022/23	2023/24	2024/25	
		Actual	Forecast	Budget	
Accounts Payable	Payment of invoices in an efficient and timely manner.	Operating Expenditure	33,946	37,412	76,757
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	33,946	37,412	76,757
		Capital Expenditure	-	-	-

Initiatives:

- Maintenance of secure payment systems and processes.
- Payment of invoices in accordance with Council's payment terms (within 30 days).
- All payments to be made via EFT or Direct Credit.

Service area	Description of services provided	2022/23	2023/24	2024/25	
		Actual	Forecast	Budget	
Accounts Receivable	Receival of payments from debtors in an efficient and timely manner.	Operating Expenditure	(6,962)	19,030	10,529
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	(6,962)	19,030	10,529
		Capital Expenditure	-	-	-

Initiatives:

- Monthly invoicing of accounts.
- Ensure Council's Outstanding Debtor are followed up in a timely manner.
- Regular reports to management on outstanding debtors.

2.5 Reconciliation with budgeted operating result

	Net Cost	Expenditure	Revenue
Our Community	1,516,471	1,666,779	448,540
Built & Natural Environment	16,570,556	10,169,485	4,250,555
Competitive & Innovative Economy	1,150,639	2,459,639	1,309,000
Good Governance & Financial Sustainability	661,360	8,402,716	7,741,356
Total	8,949,169	22,698,620	13,749,451
Deficit before funding sources	8,949,169		
Funding sources added in:			
Rates and charges revenue	8,712,830		
Waste charge revenue	1,281,142		
Total funding sources	9,993,972		
Operating (surplus)/deficit for the year	(1,044,803)		

3. Financial Statements

This section presents information in regard to the Financial Statements and Statement of Human Resources. The budget information for the year 2024/25 has been supplemented with projections to 2027/28

This section includes the following financial statements prepared in accordance with the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020*.

Comprehensive Income Statement
Balance Sheet
Statement of Changes in Equity
Statement of Cash Flows
Statement of Capital Works
Statement of Human Resources

Comprehensive Income Statement

For the four years ending 30 June 2028

	NOTES	Forecast	Budget	Projections		
		Actual 2023/24 \$'000	2024/25 \$'000	2025/26 \$'000	2026/27 \$'000	2027/28 \$'000
Income / Revenue						
Rates and charges	4.1.1	9,850	10,043	10,319	10,603	10,894
Statutory fees and fines	4.1.2	192	196	201	207	213
User fees	4.1.3	1,458	1,465	1,505	1,546	1,589
Grants - operating	4.1.4	876	5,684	5,840	6,001	6,166
Grants - capital **	4.1.4	5,241	3,526	1,800	1,800	1,800
Contributions - monetary	4.1.5	80	9	9	9	9
Net gain (or loss) on disposal of property, infrastructure, plant and equipment		150	160	164	169	174
Share of net profits (or loss) of associates and joint ventures		17	-	-	-	-
Other income	4.1.6	673	625	642	660	678
Total income / revenue		18,535	21,707	20,480	20,994	21,522
Expenses						
Employee costs	4.1.7	8,076	8,474	8,707	8,946	9,192
Materials and services	4.1.8	6,629	4,971	5,107	5,248	5,392
Depreciation	4.1.9	4,874	5,107	5,248	5,392	5,540
Other expenses	4.1.10	2,385	2,107	2,165	2,224	2,285
Total expenses		21,965	20,659	21,227	21,810	22,410
Surplus/(deficit) for the year		(3,431)	1,048	(747)	(817)	(889)
Total comprehensive result		(3,431)	1,048	(747)	(817)	(889)

Balance Sheet

For the four years ending 30 June 2028

	NOTES	Forecast	Budget	Projections		
		Actual		2025/26	2026/27	2027/28
		2023/24	2024/25	\$'000	\$'000	\$'000
Assets						
Current assets						
Cash and cash equivalents		2,298	2,270	2,017	1,753	1,479
Trade and other receivables		1,972	1,647	1,609	1,609	1,634
Inventories		727	729	751	751	766
Other assets		220	190	195	195	199
Total current assets	4.2.1	5,217	4,836	4,572	4,309	4,079
Non-current assets						
Investments in associates, joint arrangement and subsidiaries		233	233	239	246	253
Property, infrastructure, plant & equipment		212,255	213,483	213,115	212,691	212,209
Total non-current assets	4.2.1	212,488	213,716	213,355	212,937	212,462
Total assets		217,706	218,553	217,927	217,246	216,541
Liabilities						
Current liabilities						
Trade and other payables		1,995	1,745	1,793	1,849	1,923
Trust funds and deposits		100	80	82	85	87
Provisions		2,293	2,342	2,406	2,476	2,575
Total current liabilities	4.2.2	4,388	4,167	4,281	4,409	4,585
Non-current liabilities						
Provisions		227	247	254	261	268
Total non-current liabilities	4.2.2	227	247	254	261	268
Total liabilities		4,615	4,413	4,535	4,670	4,853
Net assets		213,091	214,139	213,392	212,576	211,688
Equity						
Accumulated surplus		80,531	81,579	80,832	80,016	79,127
Reserves		132,560	132,560	132,560	132,560	132,560
Total equity		213,091	214,139	213,392	212,576	211,687

Statement of Changes in Equity

For the four years ending 30 June 2028

	NOTES	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000
2024 Forecast Actual				
Balance at beginning of the financial year		216,522	83,961	132,561
Surplus/(deficit) for the year		(3,431)	(3,431)	-
Balance at end of the financial year		213,091	80,530	132,561
2025 Budget				
Balance at beginning of the financial year		213,091	80,530	132,561
Surplus/(deficit) for the year		1,048	1,048	-
Balance at end of the financial year	4.3.1	214,139	81,578	132,561
2026				
Balance at beginning of the financial year		214,139	81,578	132,561
Surplus/(deficit) for the year		(747)	(747)	-
Balance at end of the financial year		213,392	80,831	132,561
2027				
Balance at beginning of the financial year		213,392	80,831	132,561
Surplus/(deficit) for the year		(817)	(817)	-
Balance at end of the financial year		212,576	80,015	132,561
2028				
Balance at beginning of the financial year		212,576	80,015	132,561
Surplus/(deficit) for the year		(889)	(889)	-
Balance at end of the financial year		211,687	79,126	132,561

Statement of Cash Flows

For the four years ending 30 June 2028

	Notes	Forecast	Budget	Projections		
		Actual		2025/26	2026/27	2027/28
		2023/24	2024/25	\$'000	\$'000	\$'000
		Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
Cash flows from operating activities						
Rates and charges		9,830	10,023	10,298	10,581	10,872
Statutory fees and fines		27	17	18	18	19
User fees		1,733	2,008	2,063	2,120	2,179
Grants - operating		876	5,684	5,840	6,001	6,166
Grants - capital		4,791	3,576	1,800	1,800	1,800
Contributions - monetary		80	9	9	9	9
Interest received		440	430	442	454	466
Other receipts		1,038	195	200	206	211
Employee costs		(8,030)	(8,428)	(8,659)	(8,897)	(9,142)
Materials and services		(9,912)	(7,347)	(7,549)	(7,756)	(7,970)
Trust funds and deposits repaid		-	(20)	-	-	-
Net cash provided by/(used in) operating activities	4.4.1	871	6,147	4,462	4,535	4,611
Cash flows from investing activities						
Payments for property, infrastructure, plant and equipment		(13,311)	(6,335)	(4,880)	(4,968)	(5,058)
Proceeds from sale of property, infrastructure, plant and equipment		150	160	164	169	174
Net cash provided by/ (used in) investing activities	4.4.2	(13,161)	(6,175)	(4,716)	(4,799)	(4,884)
Net increase/(decrease) in cash & cash equivalents		(12,290)	(28)	(253)	(264)	(274)
Cash and cash equivalents at the beginning of the financial year		14,589	2,298	2,270	2,017	1,753
Cash and cash equivalents at the end of the financial year		2,298	2,270	2,017	1,753	1,479

Statement of Capital Works

For the four years ending 30 June 2028

	NOTES	Forecast	Budget	Projections		
		Actual		2025/26	2026/27	2027/28
		2023/24	2024/25	\$'000	\$'000	\$'000
		\$'000	\$'000	\$'000	\$'000	\$'000
Property						
Land		-	-	-	-	-
Total land		-	-	-	-	-
Buildings		2,443	425	100	100	100
Heritage buildings		12	50	-	-	-
Total buildings		2,455	475	100	100	100
Total property		2,455	475	100	100	100
Plant and equipment						
Plant, machinery and equipment		1,542	922	900	900	900
Fixtures, fittings and furniture		66	5	5	5	5
Computers and telecommunications		103	115	100	100	100
Library books		50	40	40	40	40
Total plant and equipment		1,761	1,082	1,045	1,045	1,045
Infrastructure						
Roads**		2,969	4,279	3,425	3,513	3,603
Bridges		-	50	50	50	50
Footpaths and cycleways		912	88	90	90	90
Drainage		201	68	70	70	70
Waste management		217	-	-	-	-
Aerodromes		330	-	-	-	-
Other infrastructure		4,570	292	100	100	100
Total infrastructure		9,198	4,778	3,735	3,823	3,913
Total capital works expenditure	4.5.1	13,413	6,335	4,880	4,968	5,058
Represented by:						
New asset expenditure		3,825	316	-	-	-
Asset renewal expenditure		6,730	5,890	4,880	4,968	5,058
Asset upgrade expenditure		2,858	130	-	-	-
Total capital works expenditure	4.5.1	13,413	6,335	4,880	4,968	5,058
Funding sources represented by:						
Grants **		10,398	3,526	1,800	1,800	1,800
Council cash		3,016	2,808	3,080	3,168	3,258
Total capital works expenditure	4.5.1	13,413	6,335	4,880	4,968	5,058

** Subject to successful grant application

Statement of Human Resources

For the four years ending 30 June 2028

	Forecast Actual	Budget	Projections				
			2023/24	2024/25	2025/26	2026/27	2027/28
			\$'000	\$'000	\$'000	\$'000	\$'000
Staff expenditure							
Employee costs - operating	8,076	8,474	8,707	8,946	9,193		
Employee costs - capital	852	1,205	1,238	1,272	1,307		
Total staff expenditure	3.1	8,928	9,679	9,945	10,218	10,499	
	FTE	FTE	FTE	FTE	FTE		
Staff numbers							
Employees	94.5	97.6	97.6	97.6	97.6		
Total staff numbers	94.5	97.6	97.6	97.1	96.1		

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

Department	Budget	Comprises			
		Permanent		Casual	Temporary
		2024/25	Full Time		
	\$'000	\$'000	\$'000	\$'000	\$'000
Civic Governance	1,023	1,023	-	-	-
Corporate and Community Services	4,028	3,068	923	38	-
Infrastructure	3,031	1,934	803	294	-
Total permanent staff expenditure	8,082	6,024	1,726	332	-
Other employee related expenditure	392				
Capitalised labour costs	1,205				
Total expenditure	9,678				

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

Department	Budget	Comprises			
		Permanent		Casual	Temporary
		2024/25	Full Time		
Civic Governance	3.0	3.0	-	-	-
Corporate and Community Services	26.8	19.0	7.6	0.2	-
Infrastructure	67.8	58.0	6.8	3.0	-
Total staff	97.6	80.0	14.4	3.2	-

**Summary of Planned Human Resources Expenditure
For the four years ending 30 June 2028**

	2024/25 \$'000	2025/26 \$'000	2026/27 \$'000	2027/28 \$'000
Civic Governance				
Permanent - Full time	1,074	1,104	1,134	1,165
Women	738	758	779	800
Men	337	346	355	365
Permanent - Part time	0	0	0	0
Women	0	0	0	0
Men	0	0	0	0
Total Civic Governance	1,074	1,104	1,134	1,165
Corporate & Community Services				
Permanent - Full time	3,223	3,312	3,403	3,496
Women	1,805	1,855	1,906	1,958
Men	1,418	1,457	1,497	1,538
Permanent - Part time	970	997	1,024	1,052
Women	970	997	1,024	1,052
Men	0	0	0	0
Total Corporate & Community Services	4,193	4,308	4,427	4,548
Infrastructure				
Permanent - Full time	2,032	2,088	2,145	2,204
Women	340	349	359	369
Men	1,692	1,739	1,786	1,835
Permanent - Part time	844	867	891	915
Women	626	643	661	679
Men	218	224	230	236
Total Infrastructure	2,876	2,955	3,036	3,119
Casuals, temporary and other expenditure	331	340	349	359
Capitalised labour costs	1,205	1,238	1,272	1,307
Total staff expenditure	8,474	8,707	8,946	9,193

	2024/25 FTE	2025/26 FTE	2026/27 FTE	2027/28 FTE
Civic Governance				
Permanent - Full time	3.0	3.0	3.0	3.0
Women	2.0	2.0	2.0	2.0
Men	1.0	1.0	1.0	1.0
Permanent - Part time	0.0	0.0	0.0	0.0
Women	0.0	0.0	0.0	0.0
Men	0.0	0.0	0.0	0.0
Total Civic Governance	3.0	3.0	3.0	3.0
Corporate & Community Services				
Permanent - Full time	19.0	19.0	19.0	18.0
Women	11.0	11.0	11.0	10.0
Men	8.0	8.0	8.0	8.0
Permanent - Part time	7.6	7.6	7.6	7.6
Women	7.6	7.6	7.6	7.6
Men	0.0	0.0	0.0	0.0
Total Corporate & Community Services	26.6	26.6	26.6	25.6
Infrastructure				
Permanent - Full time	12.0	12.0	12.0	12.0
Women	2.0	2.0	2.0	2.0
Men	10.0	10.0	10.0	10.0
Permanent - Part time	6.8	6.8	6.3	6.3
Women	5.0	5.0	5.0	5.0
Men	1.8	1.8	1.3	1.3
Total Infrastructure	18.8	18.8	18.3	18.3
Casuals and temporary staff	3.2	3.2	3.2	3.2
Capitalised labour	46.0	46.0	46.0	46.0
Total staff numbers	97.6	97.6	97.1	96.1

4. Notes to the financial statements

This section presents detailed information on material components of the financial statements. Council needs to assess which components are material, considering the dollar amounts and nature of these components.

4.1 Comprehensive Income Statement

4.1.1 Rates and charges

Rates and charges are required by the Act and the Regulations to be disclosed in Council's budget.

As per the *Local Government Act 2020*, Council is required to have a Revenue and Rating Plan which is a four year plan for how Council will generate income to deliver the Council Plan, program and services and capital works commitments over a four-year period.

In developing the Budget, rates and charges were identified as an important source of revenue. Planning for future rate increases has therefore been an important component of the financial planning process. The Fair Go Rates System (FGRS) sets out the maximum amount councils may increase rates in a year. For 2024/25 the FGRS cap has been set at 2.75%. The cap applies to both general rates and municipal charges and is calculated on the basis of council's average rates and charges.

The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the community.

To achieve these objectives while maintaining service levels and a strong capital expenditure program, the average general rate and the municipal charge will increase by 2.75% in line with the rate cap.

This will raise total rates and charges for 2024/25 to \$10,042,615.

4.1.1(a) The reconciliation of the total rates and charges to the Comprehensive Income Statement is as follows:

	2023/24		2024/25	Change	%
	Forecast	Actual	Budget		
	\$'000		\$'000		
General rates*	7,682		7,890	208	2.71%
Municipal charge*	746		749	3	0.40%
Service rates and charges	63		-	(63)	-100.00%
Kerbsie collection and recycling	1,218		1,258	41	3.34%
Revenue in lieu of rates	146		145	(1)	-0.68%
Total rates and charges	9,855		10,043	187	1.90%

*These items are subject to the rate cap established under the FGRS

4.1.1(b) The rate in the dollar to be levied as general rates under section 158 of the Act for each type or class of land compared with the previous financial year

Type or class of land	2023/24	2024/25	Change
	cents/\$CIV*	cents/\$CIV*	
General rate for rateable residential properties	0.00208960	0.00193870	-7.22%
General rate for rateable farm land	0.00188070	0.00174490	-7.22%
General rate for business, industrial & commercial land	0.00188070	0.00174490	-7.22%
General rate for recreational & cultural land	0.00104480	0.00096940	-7.22%
General rate for urban vacant land	0.00417920	0.00387750	-7.22%

4.1.1(c) The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year

Type or class of land	2023/24	2024/25	Change	
	\$'000	\$'000	\$'000	%
Residential	1,053	1,065	11	1.07%
Farm land	6,464	6,655	191	2.96%
Business, industrial & commercial land	125	128	3	2.59%
Recreational & cultural land	3	3	(0)	-6.67%
Urban vacant land	38	40	3	6.93%
Total amount to be raised by general rates	7,682	7,890	208	2.71%

4.1.1(d) The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year

Type or class of land	2023/24	2024/25	Change	
	Number	Number	Number	%
Residential	2,559	2,566	7	0.27%
Farm land	2,102	2,103	1	0.05%
Business, industrial & commercial land	326	329	3	0.92%
Recreational & cultural land	15	15	-	0.00%
Urban vacant land	170	165	(5)	-2.94%
Total number of assessments	5,172	5,178	6	0.12%

4.1.1(e) The basis of valuation to be used is the Capital Improved Value (CIV)

4.1.1(f) The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year

Type or class of land	2023/24	2024/25	Change	
	\$'000	\$'000	\$'000	%
Residential	504,038	549,076	45,038	8.94%
Farm land	3,436,793	3,814,026	377,233	10.98%
Business, industrial & commercial land	66,252	73,263	7,011	10.58%
Recreational & cultural land	2,828	2,845	17	0.60%
Urban vacant land	8,975	10,344	1,369	15.25%
Total value of land	4,018,885	4,449,552	430,668	10.72%

4.1.1(g) The municipal charge under Section 159 of the Act compared with the previous financial year

Type of Charge	Per Rateable Property	Per Rateable Property	Change	
	2023/24	2024/25		
	\$	\$	\$	%
Municipal	200	200	-	0.00%

4.1.1(h) The estimated total amount to be raised by municipal charges compared with the previous financial year

Type of Charge	2023/24	2024/25	Change	
	\$	\$	\$	%
Municipal	746,200	749,200	3,000	0.40%

4.1.1(i) The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act compared with the previous financial year

Type of Charge	Per Rateable Property	Per Rateable Property	Change	
	2023/24	2024/25		
	\$	\$	\$	%
Kerbside waste/recycling collection charge	453	465	12	2.65%
General waste charge	17	-	(17)	-100.00%
Total	470	465	(5)	-1.06%

4.1.1(j) The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year

Type of Charge	2023/24	2024/25	Change	
	\$	\$	\$	%
Kerbside waste/recycling collection charge	1,217,664	1,258,290	40,626	3.34%
General waste charge	56,175	-	(56,175)	-100.00%
Total	1,273,839	1,258,290	(15,549)	(0.01)

4.1.1(k) The estimated total amount to be raised by all rates and charges compared with the previous financial year

	2023/24	2024/25	Change	
	\$'000	\$'000	\$'000	%
<i>General Rates*</i>	7,676	7,890	214	2.78%
<i>Municipal charge*</i>	746	749	3	0.40%
<i>Kerbside collection & recycling</i>	1,218	-	(1,218)	-100.00%
<i>General waste charge</i>	63	1,258	1,195	1882.25%
<i>Windfarm in lieu of rates</i>	146	145	(1)	-0.68%
Total Rates and charges	9,850	10,043	193	1.96%

4.1.1(l) Fair Go Rates System Compliance

Hindmarsh Shire Council is required to comply with the State Government's Fair Go Rates System (FGRS). The table below details the budget assumptions consistent with the requirements of the Fair Go Rates System.

	2023/24	2024/25
Total Rates	\$ 8,424	\$ 8,639
Number of rateable properties	5,178	5,221
Base Average Rate	1.6269	1.6547
Maximum Rate Increase (set by the State Government)	3.50%	2.75%
Capped Average Rate	\$ 1,634	\$ 1,672
Maximum General Rates and Municipal Charges Revenue	\$ 8,451	\$ 8,656
Budgeted General Rates and Municipal Charges Revenue	\$ 8,423	\$ 8,639
Budgeted Supplementary Rates	\$ -	\$ -
Budgeted Total Rates and Municipal Charges Revenue	\$ 8,423	\$ 8,639

4.1.1(m) Any significant changes that may affect the estimated amounts to be raised by rates and charges

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The variation of returned levels of value (e.g. valuation appeals)
- Changes of use of land such that rateable land becomes non-rateable land and vice versa
- Changes of use of land such that residential land becomes business land and vice versa.

4.1.1(n) Differential rates

The rate and amount of rates payable in relation to land in each category of differential are:

- A general rate of 0.19387% (0.0019387 cents in the dollar of CIV) for all residential properties;
- A general rate of 0.17449% (0.0017449 cents in the dollar of CIV) for all farming properties
- A general rate of 0.17449% (0.0017449 cents in the dollar of CIV) for all Business, Industrial & Commercial properties
- A general rate of 0.09694% (0.0009694 cents in the dollar of CIV) for all recreation and cultural land
- A general rate of 0.38775% (0.0038775 cents in the dollar of CIV) for all urban vacant land.

Each differential rate will be determined by multiplying the Capital Improved Value (CIV) of each rateable land (categorised by the characteristics described below) by the relevant percentages indicated above.

Council considers that each differential rate will contribute to the equitable and efficient carrying out of council functions. Details of the objectives of each differential rate, the types of classes of land, which are subject to each differential rate and the uses of each differential rate, are set out below.

4.1.2 Statutory fees and fines

	Forecast Actual		Budget	Change	
	2023/24	2024/25	2024/25		
	\$'000	\$'000	\$'000	\$'000	%
Infringements and costs	42	30		(12)	-28.57%
Town planning fees	44	72		29	65.52%
Swimming pools registration	8	-		(8)	-100.00%
Animal registrations	60	60		-	0.00%
Building fees	39	34		(5)	-11.69%
Total statutory fees and fines	192	196		5	2.35%

Statutory fees and fines consist of fees and fines levied in accordance with legislation and include animal registrations, building and town planning fees. Increases in statutory fees are made in accordance with legislative requirements.

4.1.3 User fees

	Forecast Actual		Budget	Change	
	2023/24	2024/25	2024/25		
	\$'000	\$'000	\$'000	\$'000	%
Garbage/recycling	141	159		19	13.17%
Caravan park/camp ground	730	735		5	0.68%
Private works	478	459		(19)	-3.87%
Health and environmental health fees	36	34		(2)	-5.56%
Local law fees	7	7		-	0.00%
Other commercial fees	68	71		3	4.76%
Total user fees	1,458	1,465		6	0.43%

User fees relate mainly to the recovery of service delivery costs through the charging of fees to users of Council's services. These include fees for movie screenings, caravan park and camping grounds, transfer stations and private works.

4.1.4 Grants

Grants are required by the Act and the Regulations to be disclosed in Council's budget.

	Forecast Actual		Budget		Change	
	2023/24	2024/25	2024/25			
	\$'000	\$'000	\$'000		%	
Grants were received in respect of the following:						
Summary of grants						
Commonwealth funded grants	3,546	8,730	5,184	146%		
State funded grants	2,570	481	(2,089)	-81%		
Total grants received	6,116	9,210	3,094	51%		
(a) Operating Grants						
Recurrent - Commonwealth Government						
Financial Assistance Grants	238	5,187	4,949	2077%		
Infrastructure	16	16	-	0%		
Aged Care	102	-	(102)	-100%		
Recurrent - State Government						
Aged care	25	-	(25)	-100%		
School crossing supervisors	8	8	(0)	-3%		
Libraries	124	124	-	0%		
Youth	43	43	-	0%		
Facilitated playgroup	61	65	4	6%		
Premiers reading challenge	6	6	-	0%		
Free from violence	-	90	90	100%		
Infrastructure	85	85	-	0%		
Total recurrent grants	707	5,622	4,915	695%		
Non-recurrent - Commonwealth Government						
Non-recurrent - State Government						
State library innovation grant	15	-	(15)	-100%		
16 days of activism	2	-	(2)	-100%		
Regional multicultural festivals	6	-	(6)	-100%		
Covid relief program	60	-	(60)	-100%		
Onsite domestic wastewater management	20	-	(20)	-100%		
Kerbside reform support	9	-	(9)	-100%		
Vic Fisheries grant - school holiday program	4	-	(4)	-100%		
Landcare Facilitator	-	62	62	100%		
Digital planning grant	54	-	(54)	-100%		
Total non-recurrent grants	168	62	(107)	-63%		
Total operating grants	876	5,684	4,808	549%		
(b) Capital Grants						
Recurrent - Commonwealth Government						
Roads to recovery	1,081	1,829	748	69%		
Total recurrent grants	1,081	1,829	748	69%		
Non-recurrent - Commonwealth Government						
LRCI P2 & 3 grant	1,186	-	(1,186)	-100%		
LRCI P4 Road funding	623	-	(623)	-100%		
Heavy vehicle safety & productivity**	-	1,698	1,698	100%		
Nhill aerodrome runway grant	300	-	(300)	-100%		
Non-recurrent - State Government						
Libraries to you grant	6	-	(6)	-100%		
Albacutya Bridge grant	1,200	-	(1,200)	-100%		
Redevelop Rainbow Rises	168	-	(168)	-100%		
Flood recovery	321	-	(321)	-100%		
Dimboola floating pontoon grant	38	-	(38)	-100%		
Rainbow Rec Reserve change rooms grant	23	-	(23)	-100%		
Transfer station upgrade	58	-	(58)	-100%		
Park cabins Jeparit, Rainbow, Dimboola	237	-	(237)	-100%		
Total non-recurrent grants	4,160	1,698	(2,462)	-59%		
Total capital grants	5,241	3,526	(1,714)	-33%		
Total Grants	6,116	9,210	3,094	51%		

** The Heavy vehicle safety & productivity grant is subject to a successful grant funding application.

4.1.5 Contributions

	Forecast Actual		Budget	Change	
	2023/24	2024/25	2024/25		
	\$'000	\$'000	\$'000	\$'000	%
Monetary	80	9		(71)	-89%
Total contributions	80	9		(71)	-89%

4.1.6 Other income

	Forecast Actual		Budget	Change	
	2023/24	2024/25	2024/25		
	\$'000	\$'000	\$'000	\$'000	%
Interest	440	430		(10)	-2%
Sales	20	18		(2)	-11%
Recoupments	200	172		(28)	-14%
Other	13	5		(8)	-60%
Total other income	673	625		(48)	-7%

Other income includes the sale of scrap metal and garbage bin parts as well as internal recoupments.

4.1.7 Employee costs

	Forecast Actual		Budget	Change	
	2023/24	2024/25	2024/25		
	\$'000	\$'000	\$'000	\$'000	%
Wages and salaries	6,635	6,861		227	3.42%
WorkCover	216	270		54	25.06%
Superannuation	857	960		104	12.08%
Training/travel/accommodation	217	230		13	5.99%
other	152	152		-	0.00%
Total employee costs	8,076	8,474		397	4.92%

Employee costs include all labour related expenditure such as wages, salaries and direct overheads. Direct overheads include allowances, leave entitlements, employer superannuation, WorkCover premiums, fringe benefit tax and protective clothing.

4.1.8 Materials and services

	Forecast Actual		Budget	Change	
	2023/24	2024/25	2024/25		
	\$'000	\$'000	\$'000	\$'000	%
Aerodrome, saleyard and commercial operations	245	187		(59)	-23.96%
Building maintenance	644	584		(60)	-9.25%
Community development, tourism, economic development, childrens' and youth services	602	199		(404)	-67.01%
Home and community care	22	12		(10)	-45.48%
Environmental management	211	173		(38)	-17.98%
Roads, footpaths, & drainage management	1,907	1,257		(650)	-34.08%
Information technology	85	80		(5)	-5.81%
Libraries	46	20		(26)	-56.97%
Office administration	333	414		81	24.29%
Plant and fleet operations	(68)	(85)		(18)	25.85%
Parks, reserves, camp groups and caravan parks	533	461		(71)	-13.40%
Quarry operations	184	(121)		(305)	-165.76%
Rating & valuation	21	14		(7)	-33.33%
Swimming pool maintenance & management	411	316		(95)	-23.08%
Statutory services	208	171		(37)	-17.60%
Waste	1,246	1,290		44	3.53%
Total materials and services	6,629	4,971		(1,659)	-25.02%

Materials and services include the purchases of consumables as well as payments to contractors for the provision of services.

4.1.9 Depreciation

	Forecast Actual		Budget	Change	
	2023/24	2024/25			
	\$'000	\$'000	\$'000	%	
Property	392	422	30	7.52%	
Plant & equipment	1,228	1,366	138	11.23%	
Infrastructure	3,254	3,319	65	2.01%	
Total depreciation	4,874	5,107	233	4.78%	

Depreciation is an accounting measure which attempts to allocate the value of an asset over its useful life. This relates to Council's property, plant and equipment as well as infrastructure assets such as roads, drains, bridges and footpaths.

4.1.10 Other expenses

	Forecast Actual		Budget	Change	
	#REF!	#REF!			
	\$'000	\$'000	\$'000	%	
Councillor allowances	221	231	10	4.37%	
Advertising	68	57	(11)	-16.30%	
Insurance	435	480	45	10.37%	
Audit fees	75	80	5	6.67%	
Utilities & telecommunications	407	400	(7)	-1.71%	
Postage & printing	40	40	-	0.00%	
Council contributions	169	155	(14)	-8.03%	
Bank charges	34	34	-	0.00%	
Fire service levy	27	28	1	4.52%	
Memberships and subscriptions	172	169	(3)	-1.81%	
Legal fees	75	40	(35)	-46.67%	
Software	449	377	(72)	-15.96%	
Other expenses	217	19	(198)	-91.46%	
Total other expenses	2,385	2,107	(278)	-11.67%	

Other expenses includes the fire service levy which is payable to the State Government and Councillor allowances as well as administration charges.

4.2 Balance Sheet

4.2.1 Assets

Current Assets (\$0.384m decrease) and non-current assets (\$1.227m increase)

Cash and cash equivalents include cash and investments such as cash held in the bank and in petty cash, the value of investments in deposits of highly liquid investments with short term maturities of three months or less.

Property, infrastructure, plant and equipment is the largest component of Council's worth and represents the value of all the land, buildings, roads, vehicles and equipment etc, which has been built up by Council over many years. The increase in this balance is due to the net result of the capital works program, depreciation and the written down value of assets.

4.2.2 Liabilities

Current liabilities (\$0.221m decrease) and non-current liabilities (\$0.02m increase).

Trade and other payables are those to whom Council owes money as at 30 June. Provisions include employee costs (current) which are accrued, including long services leave, annual leave and rostered days off owing to employees as well as the future rehabilitation of quarries and landfills.

4.2.3 Borrowings

Council does not hold any borrowings but does hold a \$2 million overdraft facility to cover a short term cash deficit which may arise from a timing variance. Council does not propose any new long term borrowings into the near future.

4.3 Statement of changes in Equity

4.3.1 Equity

Total equity always equals net assets and is made up of the following components:

- Asset revaluation reserve which represents the difference between the fair value of the asset and the historic cost.
- Accumulated surplus which is the value of all net assets less reserves that have accumulated over time. The increase in accumulated surplus of \$1.048m results directly from the operating profit for the year.

4.4 Statement of Cash Flows

4.4.1 Net cash flows provided by/used in operating activities

Operating activities refers to the cash generated in the normal service delivery functions of Council. Cash remaining after paying for the provision of services to the community may be available for investment in capital works.

4.4.2 Net cash flows provided by/used in investing activities

Investing activities refers to cash generated or used in the enhancement or creation of infrastructure and other assets. These activities also include the acquisition or sale of other assets such as vehicles, property and equipment.

4.5 Capital works program

This section presents a listing of the capital works projects that will be undertaken for the 2024/25 year, classified by expenditure type and funding source. Works are also disclosed as current budget or carried forward from prior year.

4.5.1 Summary

	Forecast Actual	Budget	Change	%
	2023/24	2024/25		
	\$'000	\$'000	\$'000	
Property	1,193	475	-718	-60.18%
Plant and equipment	2,070	1,082	-988	-47.72%
Infrastructure	7,453	4,778	-2,675	-35.89%
Total	10,715	6,335	-4,380	-40.88%

	Project Cost \$'000	Asset expenditure types			Summary of Funding Sources		
		New \$'000	Renewal \$'000	Upgrade \$'000	Total \$'000	Grants \$'000	Council cash \$'000
		Property	475	-	475	-	475
Plant and equipment	1,082	-	1,082	-	1,082	-	1,082
Infrastructure **	4,778	316	4,333	130	4,778	3,629	1,149
Total	6,335	316	5,890	130	6,335	3,629	2,706

** Some projects are subject to successful grant applications

4.5.2 Current Budget

Capital Works Area	Project Cost \$'000	Asset expenditure types			Summary of Funding Sources		
		New \$'000	Renewal \$'000	Upgrade \$'000	Total \$'000	Grants \$'000	Council cash \$'000
PROPERTY							
Buildings							
Essential Building Renewal	75	-	75	-	75	-	75
Swimming Pool Solar Heating	350	-	350	-	350	-	350
Nhill Historical Society	50	-	50	-	50	-	50
TOTAL PROPERTY	475	-	475	-	475	-	475
PLANT AND EQUIPMENT							
Plant, Machinery and Equipment							
Mower	48	-	48	-	48	-	48
Mower	48	-	48	-	48	-	48
Minor Plant	35	-	35	-	35	-	35
Footpath Roller	80	-	80	-	80	-	80
Spreader trailer	75	-	75	-	75	-	75
PTO Driven Stabiliser	50	-	50	-	50	-	50
Emulsion tank	200	-	200	-	200	-	200
Wagon	56	-	56	-	56	-	56
Wagon	56	-	56	-	56	-	56
Utility	62	-	62	-	62	-	62
Utility	46	-	46	-	46	-	46
Utility	46	-	46	-	46	-	46
Utility	50	-	50	-	50	-	50
Wagon	70	-	70	-	70	-	70
Fixtures, Fittings and Furniture							
Office Furniture	5	-	5	-	5	-	5
Computers and Telecommunications							
Servers replacement	30	-	30	-	30	-	30
Workstations & I pads	40	-	40	-	40	-	40
IT equipment upgrade	45	-	45	-	45	-	45
Library books							
Library Resources	40	-	40	-	40	-	40
TOTAL PLANT AND EQUIPMENT	1,082	-	1,082	-	1,082	-	1,082

Capital Works Area	Project Cost \$'000	Asset expenditure types			Summary of Funding Sources		
		New	Renewal	Upgrade	Total	Grants	Council cash
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
INFRASTRUCTURE							
Roads							
<i>Unsealed Constructions</i>							
Boundary Rd	23	-	23	-	23	23	-
Tarranyurk West Rd	150	-	150	-	150	150	-
Tarranyurk East Rd	113	-	113	-	113	113	-
Keams Rd Nhill	41	-	41	-	41	41	-
McKenzie Rd Antwerp	75	-	75	-	75	75	-
<i>Shoulder Resheets</i>							
Dimboola Minyip Rd	46	-	46	-	46	46	-
<i>Sealed Constructions</i>							
Dimboola Minyip Rd **	1,052	-	1,052	-	1,052	841	210
Lorquon Netherby Rd **	1,071	-	1,071	-	1,071	856	214
Tarranyurk East Rd	200	-	200	-	200		200
Netherby Baker Rd Netherby	212	-	212	-	212	212	-
Old Minyip Rd	219	-	219	-	219	219	-
Designs and vegetation assessments	40	-	40	-	40	40	-
<i>Reseals</i>							
River Rd Dimboola	65	-	65	-	65	65	-
Katyil Rd Dimboola	75	-	75	-	75	75	-
Old Minyip Rd Dimboola	60	-	60	-	60	60	-
Montrose St Dimboola	12	-	12	-	12	12	-
Eizabeth St Rainbow	15	-	15	-	15	15	-
Railway St Rainbow	8	-	8	-	8	8	-
Dahlenburg Dr Nhill	7	-	7	-	7	7	-
Kiata North Rd Nhill	35	-	35	-	35	35	-
Diapur-Miram Rd Nhill	33	-	33	-	33	33	-
Nhill Murrayville Rd Nhill	94	-	94	-	94	94	-
Broadway St Jeparit	26	-	26	-	26	26	-
Livingston St Jeparit	18	-	18	-	18	18	-
Scott St Jeparit	16	-	16	-	16	16	-
Tullyvea St Jeparit	10	-	10	-	10	10	-
Reserve Entrance Jeparit	5	-	5	-	5	5	-
Four Mile Beach Rd Jeparit	25	-	25	-	25	25	-

Capital Works Area	Project Cost \$'000	Asset expenditure types			Summary of Funding Sources		
		New \$'000	Renewal \$'000	Upgrade \$'000	Total \$'000	Grants \$'000	Council cash \$'000
Reseals - continued							
Lochiel St Dimboola	25	-	25	-	25	25	-
Swimming Pool/bowls club carpark Dimboola	8	-	8	-	8	8	-
Fraser St Nhill	12	-	12	-	12	12	-
Aerodrome access Rd Nhill	65	-	65	-	65	65	-
Indoor Salaries	128	-	128	-	128	-	128
Bridges							
Bridge repairs following level 3 condition audit	50	-	50	-	50	-	50
Footpaths and Cycleways							
Footpath section replacement	40	-	40	-	40	-	40
Footpath crossings	30	-	-	30	30	-	30
Indoor Salaries	18	-	18	-	18	-	18
Drainage							
Culvert renewals	50	-	50	-	50	-	50
Indoor Salaries	18	-	18	-	18	-	18
Kerb & Channel							
Lloyd St Dimboola	118	-	118	-	118	118	-
Winifred St Rainbow	163	163	-	-	163	163	-
Brougham St Nhill	15	-	15	-	15	15	-
Other Infrastructure							
Dimboola & Nhill Depots	100	-	-	100	100	-	100
Silo Art	102	102	-	-	102	-	102
Tourism Signage	10	-	10	-	10	-	10
Industrial Laundry Appliances	30	-	30	-	30	-	30
Council contribution to grant funded projects	50	50	-	-	50	-	50
TOTAL INFRASTRUCTURE	4,778	316	4,333	130	4,778	3,526	1,251
TOTAL NEW CAPITAL WORKS	6,335	316	5,890	130	6,335	3,526	2,808

** These projects are subject to successful grant applications

**Summary of Planned Capital Works Expenditure
For the years ending 30 June 2026, 2027 & 2028**

2025/26	Asset Expenditure Types					Funding Sources		
	Total \$'000	New \$'000	Renewal \$'000	Expansion \$'000	Upgrade \$'000	Total \$'000	Grants \$'000	Council Cash \$'000
Property								
Land	-	-	-	-	-	-	-	-
Total Land	-	-	-	-	-	-	-	-
Buildings	100	-	100	-	-	100	-	100
Total Buildings	100	-	100	-	-	100	-	100
Total Property	100	-	100	-	-	100	-	100
Plant and Equipment								
Plant, machinery and equipment	900	-	900	-	-	900	-	900
Fixtures, fittings and furniture	5	-	5	-	-	5	-	5
Computers and telecommunications	100	-	100	-	-	100	-	100
Library books	40	-	40	-	-	40	-	40
Total Plant and Equipment	1,045	-	1,045	-	-	1,045	-	1,045
Infrastructure								
Roads	3,425	-	3,425	-	-	3,425	1,800	1,625
Bridges	50	-	50	-	-	50	-	50
Footpaths and cycleways	90	-	90	-	-	90	-	90
Drainage	70	-	70	-	-	70	-	70
Other Infrastructure	100	-	100	-	-	100	-	100
Total Infrastructure	3,735	-	3,735	-	-	3,735	1,800	1,935
Total Capital Works Expenditure	4,880	-	4,880	-	-	4,880	1,800	3,080

2026/27	Asset Expenditure Types					Funding Sources		
	Total \$'000	New \$'000	Renewal \$'000	Expansion \$'000	Upgrade \$'000	Total \$'000	Grants \$'000	Council Cash \$'000
Property								
Land	-	-	-	-	-	-	-	-
Total Land	-	-	-	-	-	-	-	-
Buildings	100	-	100	-	-	100	-	100
Total Buildings	100	-	100	-	-	100	-	100
Total Property	100	-	100	-	-	100	-	100
Plant and Equipment								
Plant, machinery and equipment	900	-	900	-	-	900	-	900
Fixtures, fittings and furniture	5	-	5	-	-	5	-	5
Computers and telecommunications	100	-	100	-	-	100	-	100
Library books	40	-	40	-	-	40	-	40
Total Plant and Equipment	1,045	-	1,045	-	-	1,045	-	1,045
Infrastructure								
Roads	3,513	-	3,513	-	-	3,513	1,800	1,713
Bridges	50	-	50	-	-	50	-	50
Footpaths and cycleways	90	-	90	-	-	90	-	90
Drainage	70	-	70	-	-	70	-	70
Other Infrastructure	100	-	100	-	-	100	-	100
Total Infrastructure	3,823	-	3,823	-	-	3,823	1,800	2,023
Total Capital Works Expenditure	4,968	-	4,968	-	-	4,968	1,800	3,168

2027/28	Asset Expenditure Types					Funding Sources		
	Total \$'000	New \$'000	Renewal \$'000	Expansion \$'000	Upgrade \$'000	Total \$'000	Grants \$'000	Council Cash \$'000
Property								
Land	-	-	-	-	-	-	-	-
Total Land	-	-	-	-	-	-	-	-
Buildings	100	-	100	-	-	100	-	100
Total Buildings	100	-	100	-	-	100	-	100
Total Property	100	-	100	-	-	100	-	100
Plant and Equipment								
Plant, machinery and equipment	900	-	900	-	-	900	-	900
Fixtures, fittings and furniture	5	-	5	-	-	5	-	5
Computers and telecommunications	100	-	100	-	-	100	-	100
Library books	40	-	40	-	-	40	-	40
Total Plant and Equipment	1,045	-	1,045	-	-	1,045	-	1,045
Infrastructure								
Roads	3,603	-	3,603	-	-	3,603	1,800	1,803
Bridges	50	-	50	-	-	50	-	50
Footpaths and cycleways	90	-	90	-	-	90	-	90
Drainage	70	-	70	-	-	70	-	70
Other Infrastructure	100	-	100	-	-	100	-	100
Total Infrastructure	3,913	-	3,913	-	-	3,913	1,800	2,113
Total Capital Works Expenditure	5,058	-	5,058	-	-	5,058	1,800	3,258

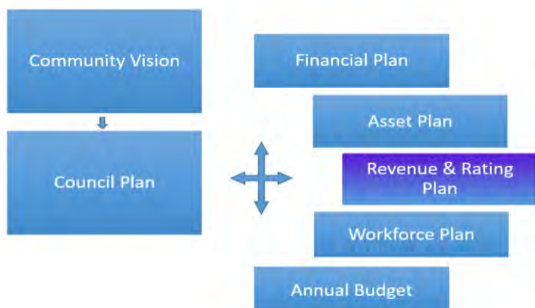
5. Revenue and Rating Plan

The *Local Government Act 2020* requires Council to prepare a Revenue and Rating Plan to cover a minimum period of four years following each Council election. The Revenue and Rating Plan establishes the revenue raising framework within which the Council proposes to work.

The purpose of the Revenue and Rating Plan is to determine the most appropriate and affordable revenue and rating approach for the Hindmarsh Shire Council which, in conjunction with other incomes sources, will adequately finance the objectives in the Council Plan.

This plan is an important part of Council's integrated planning framework, all of which is created to help Council achieve its vision of "a caring, active community enhanced by its liveability, environment and economy."

Strategies outlined in this plan align with the objectives contained in the Council Plan and will feed into our budgeting and long-term financial planning documents, as well as other strategic planning documents under our Council's strategic planning framework.



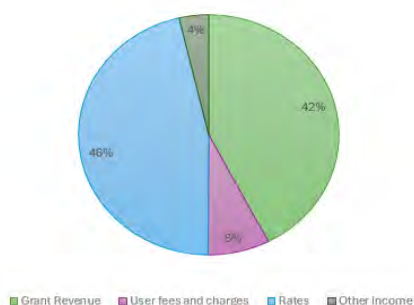
This plan will explain how Council calculates the revenue needed to fund its activities and how the funding burden will be apportioned between ratepayers and other users of Council facilities and services.

In particular, this plan will set out decisions that Council has made in relation to rating options available to it under the *Local Government Act 2020* to ensure the fair and equitable distribution of rates across property owners. It will also set out principles that are used in decision making for other revenue sources such as fees and charges.

It is also important to note that this plan does not set revenue targets for Council, it outlines the strategic framework and decisions that inform how Council will go about calculating and collecting its revenue.

1. REVENUE SOURCES

Council provides a number of services and facilities to our local community, and in doing so, must collect revenue to cover the cost of providing these services and facilities.



Council's revenue sources include:

- Rates and charges including kerbside collection and recycling
- Grants from other levels of Government
- User fees and charges including Statutory Fees and Fines
- Other revenue including contributions, interest from investments and sale of assets

Rates are the most significant revenue source for Council and make up roughly 45-50% of its annual income.

The introduction of rate capping under the Victorian Government's Fair Go Rates System (FGRS) has brought a renewed focus to Council's long-term financial sustainability. The FGRS continues to restrict Council's ability to raise revenue above the rate cap unless applications is made to the Essential Services Commission for a variation. Maintaining service delivery levels and investing in community assets remain key priorities for Council. This strategy will address Council's reliance on rate income and provide options to actively reduce that reliance.

Council revenue can also be adversely affected by changes to funding from other levels of government. Some grants are tied to the delivery of Council services, whilst many are tied directly to the delivery of new community assets, such as roads or recreational facilities. It is important for Council to be clear about what grants it intends to apply for and the obligations that grants create in the delivery of services such as infrastructure.

2. COMMUNITY ENGAGEMENT

The Revenue and Rating Plan outlines Council's decision-making process on how revenues are calculated and collected. The following public consultation process has been and will be followed to ensure due consideration and feedback is received from relevant stakeholders.

The Revenue and Rating Plan community engagement process is:

- Draft Revenue and Rating Plan prepared by officers;
- Draft Revenue and Rating Plan placed on public exhibition following adoption at the May 2024 Council meeting calling for public submissions;
- Community engagement through local news outlets, social media and community consultation meetings;
- Receiving of public submissions from Thursday 30 May 2024 to Wednesday 19 June 2024; and
- Draft Revenue and Rating Plan presented to the June Council meeting for adoption.

3. LEGISLATIVE FRAMEWORK

Raising of revenue including the levying of rates and charges by Hindmarsh Shire Council is legislated by the *Local Government Act 2020*, and the *Valuation of Land Act 1960*. The rates and charges provision is contained within the *Local Government Act 1989* pending the outcome of the Local Government Rating System Review.

4. ASSESSMENT OF CURRENT RATING LEVELS

Comparing the relativity of rating levels between Council's can be a difficult exercise due to debate over the most appropriate methods to use and the inability to take into account the intricacies of rating structures in different Council's. Each local government sets rates based on an assessment of the desires, wants and needs of its community and as each community is different, direct comparisons can be difficult. For example, cash holdings of municipalities vary and Council's have significantly different infrastructure needs and geographic sizes. Each municipality also has significantly different levels of capital works, funding structures for capital works and varying levels of debt.

On a rates per assessment basis, Hindmarsh Shire was well within the average for the group of small rural Council's in the 2021/22 financial year.

*source Know Your Council, 2021/22 Annual Reporting data

The graph below, showing that Council is at the lower end of its peer group in terms of rates as a percentage of overall revenue, is an indication of the focus Council places on raising revenue from sources other than rate payers, such as grant revenue.

*source Know Your Council, 2021/22 Annual Reporting data

5. RATE CAPPING

The Fair Go Rates System (FGRS) sets out the maximum amount Council's may increase rates in financial year. For 2024/25 the rate cap is set at 2.75% (2023/24 – 3.5%). The cap applies to both general rates and municipal charges and is calculated based on the average rates payable per assessment.

6. RATES AND CHARGES

Rates are property taxes that allow Councils to raise revenue to fund essential public services which cater to their municipal population. Importantly it is a taxation system that includes flexibility for Councils to utilise different tools in its rating structure to accommodate issues of equity and to ensure fairness in rating for all ratepayers.

Council has established a rating structure comprised of three key elements. These are:

- General Rates – Based on property values using the Capital Improved Valuation methodology, which are indicative of capacity to pay and form the central basis of rating under the *Local Government Act 2020*;
- Service Charges – A 'user pays' component for Council services to reflect the recovery of the expenses of Council from ratepayers who benefit from a service; and
- Municipal Charge – A 'fixed rate' portion per property to cover some of the administrative costs of Council.

Striking a proper balance between these elements will help to improve equity in the distribution of the rate burden across residents.

Hindmarsh Shire Council uses the capital improved value (CIV) system of valuation. This means the sum that the land might be expected to realise at the time of valuation if offered for sale on any reasonable terms and conditions which a genuine seller might in ordinary circumstances be expected to require.

The formula for calculating General Rates, excluding any additional charges, arrears or additional supplementary rates is:

- Valuation (Capital Improved Value) x Rate in the Dollar (Differential Rate Type).

The rate in the dollar for each rating differential category is included in Council's annual budget.

Property Valuations

The *Valuation of Land Act 1960* is the principle legislation in determining property valuations. Under the *Valuation of Land Act 1960*, the Victorian Valuer-General conducts property valuations on an annual basis.

Council needs to be mindful of the impacts of revaluations on various property types in implementing differential rates to ensure that rises and falls in Council rates remain affordable and that rating 'shocks' are mitigated to some degree.

Supplementary Valuations

Supplementary valuations are carried out for a variety of reasons including renovations, new constructions, extensions, installation of swimming pools, rezoning, subdivisions, amalgamations, occupancy changes and corrections. The Victorian Valuer-General is tasked with undertaking supplementary valuations and advises Council annually on the basis of valuation and Australian Valuation Property Classification Code (AVPCC) changes.

Supplementary valuations bring the value of the affected property into line with the general valuation of other properties within the municipality. Objections to supplementary valuations can be lodged in accordance with Part 3 of the *Valuation of Land Act 1960*. Any objection must be lodged with Council within two months of the issuance of the supplementary rate notice.

Objections to property values

Part 3 of the *Valuation of Land Act 1960* provides that a property owner may lodge an objection against the valuation of a property or the Australian Valuation Property Classification Code (AVPCC) within two months of the issue of the original or amended supplementary Rates and Valuation Charges Notice (Rates Notice), or within four months if the notice was not originally issued to the occupier of the land.

Objections to a valuation shown on Council's valuation and rates notice can be lodged electronically with the Victorian State Government's objection portal. Council's website provides further information on Rating Valuation Objections.

Rates differentials

Council makes a further distinction when applying general rates by applying rating differentials based on the purpose for which the property is used. That is, whether the property is used for residential, farming or Commercial/Industrial. This distinction is based on the concept that different property categories should pay a fair and equitable contribution, taking into account the benefits those properties derive from the local community.

Hindmarsh Shire Council's rating structure comprises five differential rates. These rates are structure in accordance with the requirements of Section 158 of the *Local Government Act 1989* and the Ministerial guidelines for Differential Rating 2013.

The differential rates are currently set as follows:

- General 100%
- Farm 90% (a discount of 10% for farms)
- Commercial/Industrial 90% (a discount of 10% for businesses)
- Recreational 50% (a discount of 50% for recreational and cultural properties)
- Urban Vacant 200% (a penalty of 100% for urban vacant land in Nhill, Dimboola, Jeparit and Rainbow).

Note: The term 'discount' in relation to farms and businesses means the difference between the rate in the dollar applied to farms and businesses, and the rate in the dollar applied to residential properties. Similarly, the term 'penalty' means the difference between the rate in the dollar applied to urban vacant land and the rate in the dollar applied to residential properties. The rate in the dollar is the figure that is multiplied by a properties capital improved valuation to calculate the rates.

The highest differential rate must be no more than four times the lowest differential rate.

Differential definitions

The definition of each differential rate is set out below:

General

General rates applies to land which is not Farm / Commercial / Industrial / Recreational / or Urban Vacant.

The objective of the general rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Hindmarsh Shire. The money raised by general rates will be applied to the items of expenditure described in the Hindmarsh Shire Council budget.

The characteristics of the planning scheme zoning are applicable to the determination of vacant land which will be subject to the rate of residential land. The vacant land affected by this rate is that which is zoned residential under the Hindmarsh Shire Council Planning Scheme. The classification of the land will be determined by the occupation of that land for its best use and have reference to the planning scheme zoning. The use of land is any permitted under the Hindmarsh Shire Council Planning scheme.

The types and classes of rateable land within this rate are those having the relevant characteristics described below:

- a. Used primarily for residential purposes; or
- b. Any land that is not defined as Farm Land / Commercial / Industrial / Recreational / or Urban Vacant.

This rate is applicable to land within the municipal district. The types of buildings on the land within this rate are all buildings already constructed on the land or which will be constructed prior to the expiry of the 2023/24 financial year.

Farm

Farm land applies to land which is not Residential / Commercial / Industrial / Recreational / or Urban Vacant and which is 'farm land' within the meaning of section 2(1) of the *Valuation of Land Act 1960*.

The objective of the farm rate is to encourage farming and to provide moderate rate relief to farmers whose property values have remained high and to ensure that all rateable land makes an equitable financial contribution to carrying out the functions of Hindmarsh Shire. The money raised by farm rates will be applied to items of expenditure described in the Hindmarsh Shire Council budget.

The characteristics of the planning zoning are applicable to the determination of farm land which will be subject to the rate of farm land. The classification of the land will be determined by the occupation of that land for its best use and have reference to the planning scheme zoning.

The types and classes of rateable land within this rate are those having the relevant characteristics described below:

- a. Used primarily for primary production purposes; or
- b. Any land that is not defined as General Land or Commercial / Industrial Land.

This rate is applicable to land within the municipal district. The types of buildings on this land are buildings already constructed on the land or which will be constructed prior to the expiry of the 2023/24 financial year.

Commercial / Industrial

Commercial / Industrial land applies to land which is not Residential / Farm / Recreational / or Urban Vacant. Commercial / Industrial land is any land which is:

- a. used primarily for carrying out the manufacture or production of, or trade in goods or services (including tourist facilities) and in the case of a business providing accommodation for tourists, is prescribed accommodation under the *Public Health and Wellbeing Act (Vic) 2008*; or
- b. unoccupied building erected which is zoned Commercial or Industrial under the Hindmarsh Shire Council Planning Scheme; or
- c. Unoccupied land which is zoned Commercial or Industrial under the Hindmarsh Shire Council Planning Scheme.

The objective of the commercial / industrial rate is to encourage economic development and to ensure that all rateable land makes an equitable financial contribution to carrying out the functions of Hindmarsh Shire. The money raised by commercial / industrial rates will be applied to items of expenditure described in the Hindmarsh Shire Council budget.

The characteristics of the planning scheme zoning are applicable to the determination of vacant land which will be subject to the rate applicable to Commercial / Industrial Land. The classification of land will be determined by the occupation of that land for its best use and have reference to the planning scheme zoning.

The types and classes of rateable land within this rate are those having the relevant characteristics described below:

- a. Used primarily for commercial purposes; or
- b. Any land that is not defined as General Land or Farm Land or Recreational Land.

This rate is applicable to land within the municipal district. The types of buildings on this land are buildings already constructed on the land or which will be constructed prior to the expiry of the 2023/24 financial year.

Recreational

Recreational and cultural land applies to land as defined under the *Cultural and Recreational Lands Act 1963*.

The objective of the recreational rate is to recognise the contribution that these community organisations and volunteers make to the Hindmarsh Shire in the provision of sporting, cultural and recreational activities. The money raised by recreational rates will be applied to items of expenditure described in the Hindmarsh Shire Council budget.

The characteristics of the planning scheme zoning are applicable to the determination of Recreational and Cultural land.

The types and classes of rateable land is less than 1500m² within this rate are those having the relevant characteristics described below:

- a. Occupied by a body which exists for cultural or recreational purposes and applies its profits in promoting the furthering of this purpose; or
- b. Owned by the body, by the Crown or by Council;
- c. Not agricultural show grounds.

This rate is applicable to land within the municipal district. The types of buildings on this land are buildings already constructed on the land or which will be constructed prior to the expiry of the 2023/24 financial year.

Urban Vacant

Urban Vacant land applies to any land which is not Residential / Farm / Commercial / Industrial / or Recreational; and which no dwelling has been erected in the four towns.

The objective of the urban vacant rate is to encourage development of vacant land and to ensure that all rateable land makes an equitable financial contribution to carrying out the functions of Hindmarsh Shire. The money raised by urban vacant rates will be applied to items of expenditure described in the Hindmarsh Shire Council budget.

The characteristics of the planning scheme zoning are applicable to the determination of vacant land which will be subject to the rate applicable to residential land.

They types and classes of rateable land within this rate are those having the relevant characteristics described below:

- Residential land within the four towns (Dimboola, Jeparit, Nhill and Rainbow) on which no dwelling has been erected.

This rate is applicable to land within the municipal district.

Municipal charge

Council levies a municipal charge.

The Municipal charge is a fixed charge per property or assessment regardless of the valuation of the property. It operates in combination with the general rates based on Capital Improved Value.

Council has proposed the municipal charge will remain steady for 2024/25 at \$200. The municipal charge is designed to recoup some of the administrative costs of Council, and to ensure that lower valued properties pay a fair amount of rates. Council believes that the \$200 municipal charge achieves these objectives.

The budgeted municipal charge for 2024/25 is \$749,200 which is approximately 10% of the total revenue from rates and charges.

7. SERVICE RATES AND CHARGES

Council may declare a service rate or charge under section 162 of the *Local Government Act 1989* for the provision of the following services:

- Provision of water supply
- Collection and disposal of refuse
- Provision of sewage services
- Any other prescribed service.

Kerbside waste and recycling collection

Council levies a kerbside waste and recycling collection charge.

The purpose of this charge is to meet the costs of waste disposal and recycling activities throughout the Hindmarsh Shire area, including development and rehabilitation of landfill sites and the operating of transfer stations.

The kerbside waste and recycling collection charge is proposed to increase to \$465 in 2024/25 (\$453 in 2023/24). The increase in the charge reflects the introduction of glass recycling in 2023/24. Unfortunately, Council's garbage and recycling costs are impacted significantly by the global recycling crisis and the State Government's landfill levies.

8. SPECIAL RATES AND CHARGES

Council may declare a special rate or charge under section 163 of the *Local Government Act 1989*.

Council does not have any current special rates and charges schemes in place.

9. PAYMENT OF RATES AND CHARGES

In accordance with section 167(1) of the *Local Government Act 1989* ratepayers have the option of paying rates and charges by way of four instalments. Payments are due on the prescribed dates below:

- 1st Instalment: 30 September
- 2nd Instalment: 30 November
- 3rd Instalment: 28 February
- 4th Instalment: 31 May

Council offers a range of payment options including:

- In person at Council Customer Service Centres (cheques, money orders, EFTPOS, credit/debit cards and cash);
- BPay;
- Australia Post (over the counter, over the phone via credit card and on the internet);
- By mail (cheques and money orders only);
- Direct Debit (weekly, fortnightly, monthly, by instalment or annually);
- Centrepay.

10. PENALTY INTEREST

Interest is charged on all overdue rates in accordance with Section 172 of the *Local Government Act 1989*. The interest rate applied is fixed under section 2 of the *Penalty Interest Rates Act 1983*, which is determined by the Minister and published by notice in the Government Gazette.

11. PENSIONER REBATES

Holders of Centrelink or Veteran Affairs Pension Concession card or a Veteran Affairs Gold card which stipulates TPI or War Widow may claim a rebate on their sole or principal place of residence. Upon initial application, ongoing eligibility is maintained, unless rejected by Centrelink or the Department of Veteran Affairs during the annual verification procedure. Upon confirmation of an eligible pensioner concession status, the pensioner rebate is deducted from the rate account before payment is required by the ratepayer. Eligible pensioners are also entitled to receive a concession on the Fire Services Property Levy.

12. FINANCIAL HARDSHIP

Council is committed to assisting ratepayers who are experiencing financial difficulty. Council has approved a financial hardship policy which provides guidance for the collection of rates and charges where the ratepayer is experiencing financial hardship.

Ratepayers experiencing financial hardship should contact Council's Rates Department to confidentially discuss their situation.

13. DEBT RECOVERY

Council makes every effort to contact ratepayers at their correct address but it is the ratepayers' responsibility to properly advise Council of changes to their contact details. The *Local Government Act 1989* section 230 and 231 requires both the vendor and buyer of property, or their agents (eg solicitors and or conveyancers), to notify Council by way of notice of disposition or acquisition of an interest in land.

In the event that an account becomes overdue, Council will issue an overdue reminder notice which will include accrued penalty interest. In the event that the account remains unpaid, Council may take legal action without further notice to recover the overdue amount. All fees and court costs incurred will be recoverable from the ratepayer.

If an amount payable by way of rates in respect to land has been in arrears for three years or more, Council may take action to sell the property in accordance with section 181 of the *Local Government Act 1989*.

14. FIRE SERVICES PROPERTY LEVY

In 2013 the Victorian State Government passed legislation requiring the Fire Services Property Levy to be collected from ratepayers. Previously this was collected through building and property insurance premiums. The Fire Services Property Levy helps fund the services provided by Fire Rescue Victoria (FRV) and Country Fire Authority (CFA), and all levies collected by Council are passed through to the State Government.

The Fire Services Property Levy is based on two components, a fixed charge, and a variable charge which is linked to the Capital Improved Value (CIV) of the property. The levy is not included in the rate cap and increases in the levy are at the discretion of the State Government.

15. OTHER REVENUE ITEMS

Fees and Charges

Fees and charges consist of statutory fees and fines and user fees charges. Statutory fees mainly relate to fees and fines levied in accordance with legislation and include animal registration fees, building and planning fees, and fines including local laws and animal fines. User fees relate to the recovery of service delivery costs through the charging of fees to users of Council's services including home and community care, waste depot fees, and hall hire.

The provision of infrastructure and services form a key part of Council's role in supporting the local community. In providing these, Council must consider a range of 'Best Value' principles including service cost and quality standards, value-for-money, and community expectations and values. Council must also balance the affordability and accessibility of infrastructure and services with its financial capacity and in the interests of long-term financial sustainability.

Council must also comply with the government's Competitive Neutrality Policy for significant business activities they provide and adjust their service prices to neutralise any competitive advantages when competing with the private sector.

In providing services to the community, Council must determine the extent of cost recovery for particular services consistent with the level of both individual and collective benefit that the services provide in line with the communities expectations.

Council will develop a table of fees and charges as part of its annual budget each year. Proposed pricing changes will be included in this table and will be communicated to stakeholders before the budget is adopted, giving them a chance to review and provide valuable feedback before the fees are locked in.

Grants

Grant revenue (recurrent and non-recurrent) represents income usually received from other levels of government. Some grants are singular and attached to the delivery of specific projects, whilst others can be of a recurrent nature and may or may not be linked to the delivery of projects.

Council will pro-actively advocate to other levels of government for grant funding support to deliver important infrastructure and service outcomes for the community. Council may use its own funds to leverage higher grant funding and maximise external funding opportunities.

Contributions

Contributions represent funds received by Council, usually from non-government sources. Contributions may include funds from user groups towards facility upgrades or community projects.

Other Revenue

Council receives revenue from interest on investments and interest on rates arrears. The amount of revenue earned from these sources fluctuates from year to year depending on the level of cash and investments and outstanding rates and charges balances.

6a. Targeted performance indicators

The following tables highlight Council's current and projected performance across a selection of targeted service and financial performance indicators. These indicators provide a useful analysis of Council's intentions and performance and should be interpreted in the context of the organisation's objectives.

The targeted performance indicators below are the prescribed performance indicators contained in Schedule 4 of the *Local Government (Planning and Reporting) Regulations 2020*. Results against these indicators and targets will be reported in Council's Performance Statement included in the Annual Report.

Targeted performance indicators - Service

Indicator	Measure	Notes	Actual	Forecast	Target	Target Projections			Trend
			2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	+/-
Governance									
Consultation and engagement (Council decisions made and implemented with community input)	Satisfaction with community consultation and engagement Community satisfaction rating out of 100 with the consultation and engagement efforts of Council	1	53	55	59	61	63	65	+
Roads									
Condition (sealed local roads are maintained at the adopted condition standard)	Sealed local roads below the intervention level Number of kms of sealed local roads below the renewal intervention level set by Council / Kms of sealed local roads	2	98.29%	99.80%	99.80%	99.80%	99.80%	99.80%	o
Statutory planning									
Service standard (planning application processing and decisions are in accordance with legislative requirements)	Planning applications decided within the relevant required time Number of planning application decisions made within the relevant required time / Number of planning application decisions made	3	54.55%	90%	90%	90%	90%	90%	+
Waste management									
Waste diversion (amount of waste diverted from landfill is maximised)	Kerbside collection waste diverted from landfill Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins	4	34.54%	40%	40%	40%	40%	40%	+

Targeted performance indicators - Financial

Indicator	Measure	Notes	Actual	Forecast	Target	Target Projections			Trend
			2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	+/-
Liquidity									
Working Capital (sufficient working capital is available to pay bills as and when they fall due)	Current assets compared to current liabilities Current assets / current liabilities	5	356.63%	98%	116.07%	106.80%	97.70%	88.80%	+
Obligations									
Asset renewal (assets are renewed as planned)	Asset renewal compared to depreciation Asset renewal and upgrade expense / Asset depreciation	6	140.78%	146.75%	248%	115.32%	92.99%	92.13%	o
Stability									
Rates concentration (revenue is generated from a range of sources)	Rates compared to adjusted underlying revenue Rate revenue / adjusted underlying revenue	7	44.41%	51.25%	50.18%	50.38%	50.50%	50.61%	+
Efficiency									
Expenditure level (resources are used efficiently in the delivery of services)	Expenses per property assessment Total expenses / no. of property assessments	8	\$3,785	\$3,927	\$3,989	\$4,099	\$4,212	\$4,328	+

6b. Financial performance indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be interpreted in the context of the organisation's objectives.

The financial performance indicators below are the prescribed financial performance indicators contained in Part 3 of Schedule 3 of the *Local Government (Planning and Reporting) Regulations 2020*. Results against these indicators will be reported in Council's Performance Statement included in the Annual Report.

Indicator	Measure	Notes	Actual	Forecast	Budget	Projections			Trend
			2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	+o/-
Operating position									
Adjusted underlying result (an adjusted underlying surplus is generated in the ordinary course of business)	Adjusted underlying surplus (or deficit) Adjusted underlying surplus (deficit) / Adjusted underlying revenue	9	7.99%	-52.81%	-3.26%	-3.66%	-3.91%	-4.15%	+
Liquidity									
Unrestricted cash (sufficient cash that is free of restrictions is available to pay bills as and when they fall due)	Unrestricted cash compared to current liabilities Unrestricted cash / current liabilities	10	179.45%	52.37%	54.48%	47.12%	39.90%	29.63%	o
Obligations									
Loans and borrowings (level of interest bearing loans and borrowings is appropriate to the size and nature of Council's activities)	Loans and borrowings compared to rates Interest bearing loans and borrowings / rate revenue	11	0%	%	%	%	%	%	+
Loans and borrowings (level of interest bearing loans and borrowings is appropriate to the size and nature of Council's activities)	Loans and borrowings repayments compared to rates Interest and principal repayments on interest bearing loans and borrowings / rate revenue		0%	%	%	%	%	%	+
Indebtedness (level of long term liabilities is appropriate to the size and nature of a Council's activities)	Non-current liabilities compared to own-source revenue Non-current liabilities / own source revenue		1.68%	1.84%	1.98%	1.98%	1.98%	1.98%	+
Stability									
Rates effort (rating level is set based on the community's capacity to pay)	Rates compared to property values Rate revenue / CIV of rateable properties in the municipal district	12	0.35%	0.25%	0.23%	0.23%	0.24%	0.24%	o
Efficiency									
Revenue level (resources are used efficiently in the delivery of services)	Average rate per property assessment General rates and municipal charges / no. of property assessments	13	\$1,574	\$1,628	\$1,668	\$1,714	\$1,761	\$1,809	+
Sustainability Capacity									
Population (population is a key driver of a Council's ability to fund the delivery of services to the community)	Expenses per head of population Total expenses/ Population		\$3,494	\$3,923	\$3,690	\$3,791	\$3,895	\$4,002	o
Population (population is a key driver of a Council's ability to fund the delivery of services to the community)	Infrastructure per head of population Value of infrastructure / Population		\$35,918	\$37,909	\$38,129	\$38,063	\$37,987	\$37,901	o

Indicator	Measure	Notes	Actual 0	Forecast 0	Budget 0	0	Projections 0	0	Trend +/-
Own-source revenue (revenue is generated from a range of sources in order to fund the delivery of services to the community)	Own-source revenue per head of population Own source revenue / Population		\$2,204	\$2,177	\$2,201	\$2,262	\$2,324	\$2,388	o
Recurrent grants (revenue is generated from a range of sources in order to fund the delivery of services to the community)	Recurrent grants per head of population Recurrent grants / Population		\$1,539	\$319	\$1,315	\$1,337	\$1,365	\$1,393	o
Workforce turnover (resources are used efficiently in the delivery of services)	Resignations and terminations compared to average staff Number of permanent staff resignations and terminations for the financial year / Average number of permanent staff for the financial year		28.60%	20%	20%	20%	20%	20%	+

Key to Forecast Trend:

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

Notes to indicators

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1. Satisfaction with community consultation and engagement

Satisfaction with community consultation continues to remain steady.

2. Sealed local roads below the intervention level

Sealed roads below the intervention level will decline unless capital grants are obtained to maintain the current level.

3. Planning applications decided within the relevant required time

Council utilises contract planning services for the provision of Statutory Planning. Planning decisions are made within the required timeframe.

4. Kerbside collection waste diverted from landfill

Kerbside collection of recyclables continued in 2023/2024 and will continue in future years. Council has introduced glass recycling in 2023/2024.

5. Working Capital

Working capital is expected to decline as own source revenue is used to fund the asset renewal gap unless grant income becomes available.

6. Asset renewal

Asset renewal will decline unless grant income becomes available.

7. Rates concentration

Rates will continue to be a major source of Councils revenue.

8. Expenditure level

The increase in expenditure due to inflation will see the expenditure level per rateable property increase.

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9. Adjusted underlying result

The adjusted underlying result will decrease as Council uses own source funds to maintain the renewal gap on roads.

10. Unrestricted Cash

The adjusted unrestricted cash will decrease as Council uses own source funds to maintain the renewal gap on roads.

11. Debt compared to rates

Council continues to remain debt free.

12. Rates effort

Property values are increasing at a higher rate than rate capping.

13. Revenue level

General rates and municipal charges will increase in line with rates capping.

Hindmarsh Shire Council

FEES AND CHARGES LIST 2024/2025

HOURS OF OPERATION	
MONDAY, FRIDAY	1.30pm - 4.30pm
WEDNESDAY	9.30am - 12.30pm
SATURDAY	10.00am - 1.00pm
SUNDAY	12.30pm - 3.30pm
DURING THE SUMMER MONTHS AND TOTAL FIRE BAN DAYS THE ABOVE OPERATING HOURS WILL CHANGE TO 9.00am - 12.00noon	

GREEN WASTE & TIMBER		
\$12.50	CAR BOOT	\$6.30
\$33.40	6 x 4 TRAILER / UTE - LEVEL	\$12.50
\$62.70	6 x 4 TRAILER / UTE - HEAPED	\$15.70
\$89.90	TANDEM TRAILER / LIGHT TRUCK - LEVEL	\$23.00
\$170.50	TANDEM TRAILER / LIGHT TRUCK - HEAPED	\$31.40
\$76.40	HEAVY TRUCK	\$59.60

TYRES		
\$37.60	CAR / MOTORCYCLE	\$9.40
NOT ACCEPTED	LIGHT COMMERCIAL	\$26.10
\$52.30	TRUCK - STANDARD	\$79.40
\$26.10	TRACTOR - UNDER 2 METRES HIGH	\$141.10
\$2.10	TRACTOR - OVER 2 METRES HIGH	\$287.50

FREE PRODUCTS	
RECYCLABLES ALL SORTED	
NEWSPAPER - BUNDLED & TIED	PLASTIC BOTTLE - SORTED
CARDBOARD - BUNDLED & TIED	STEEL-CAR BODIES, FENCING WIRE, WHITE GOODS
GLASS BOTTLE - SORTED	ALUMINIUM CANS - SORTED
CHEMICAL DRUM (TRIPLE RINSED) SEE ATTENDANT	

HELPING TO REDUCE WASTE AT THIS FACILITY



7. Schedule of Fees and Charges

This appendix presents the fees and charges of a statutory/non-statutory nature which will be charged in respect to various goods and services during the financial year 2024/25.

Fees and charges are based on information available at the time of publishing and may vary during the financial year subject to any changes in Council's policy or

Fees Shown in red are set by Statute under the State Government and are generally indexed by CPI on 1 July each year.

Description of Fees and Charges	GST Status	2023/24 Fee Inc GST	2024/25 Fee Inc GST (Proposed)	Fee Increase / (Decrease)	Fee Increase / (Decrease)	Basis of Fee
		\$	\$	\$	%	
ANIMAL BUSINESS						
Domestic Animal Business - Licence Fee	Taxable	\$ 320.00	\$ 330.00	\$ 10.00	3%	Non-statutory
ANIMAL CAGES						
Hire of Cat Trap - Bond	Taxable	\$ 52.80	\$ 54.00	\$ 1.20	2%	Non-statutory
Hire of Cat Trap - Bond (Pensioner)	Taxable	\$ 50.00	\$ 52.00	\$ 2.00	4%	Non-statutory
ANIMAL FINES (Domestic Animals Act 1994)						
Note: Fees are indexed annually by the Department of Justice						
Failure to apply to register or renew the registration of a dog or cat over the age of 3 months	Non-taxable	\$ 370.00	\$ 370.00	\$ -	0%	Statutory
Identification marker not worn outside of premises	Non-taxable	\$ 92.00	\$ 92.00	\$ -	0%	Statutory
Unregistered dog or cat wearing Council identification marker	Non-taxable	\$ 92.00	\$ 92.00	\$ -	0%	Statutory
Person removing, altering or defacing identification marker	Non-taxable	\$ 92.00	\$ 92.00	\$ -	0%	Statutory
Dog or cat on private property after notice served	Non-taxable	\$ 92.00	\$ 92.00	\$ -	0%	Statutory
Dog at large or not securely confined - during the day	Non-taxable	\$ 277.00	\$ 277.00	\$ -	0%	Statutory
Dog at large or not securely confined - during the night	Non-taxable	\$ 370.00	\$ 370.00	\$ -	0%	Statutory
Cat at large or not securely confined in restrictive district	Non-taxable	\$ 92.00	\$ 92.00	\$ -	0%	Statutory
Dog or cat in prohibited place	Non-taxable	\$ 185.00	\$ 185.00	\$ -	0%	Statutory
Greyhound not muzzled or not controlled by chain, cord or leash	Non-taxable	\$ 277.00	\$ 277.00	\$ -	0%	Statutory
Not complying with notice to abate nuisance	Non-taxable	\$ 277.00	\$ 277.00	\$ -	0%	Statutory
ANIMAL IMPOUND FEES						
Impound Fees - Dog						
Pound release fee	Taxable	\$ 116.00	\$ 119.00	\$ 3.00	3%	Non-statutory
Daily pound keeping fee (Monday to Friday)	Taxable	\$ 53.00	\$ 55.00	\$ 2.00	4%	Non-statutory
Daily pound keeping fee (Saturday and Sunday)	Taxable	\$ 74.00	\$ 76.00	Fee Increase / (Decrease)		Non-statutory
Pound release fee - Repeat offenders	Taxable	\$ 232.00	\$ 239.00	\$ 7.00	3%	Non-statutory
Microchipping Fees (including vet fees, staff travel and staff time)	Taxable	At cost				
Impound Fees - Cat						
Pound release fee	Taxable	\$ 116.00	\$ 119.00	\$ 3.00	3%	Non-statutory
Daily pound keeping fee (Monday to Friday)	Taxable	\$ 53.00	\$ 55.00	\$ 2.00	4%	Non-statutory
Daily pound keeping fee (Saturday and Sunday)	Taxable	\$ 74.00	\$ 76.00	\$ 2.00	3%	Non-statutory
Pound release fee - Repeat offenders	Taxable	\$ 232.00	\$ 239.00	\$ 7.00	3%	Non-statutory
Livestock Impounding, Agistment and Release Fees						
Medium animal agistment fee (per day)	Taxable	N/A	\$ 50.00	\$ 50.00		Non-statutory
Large animal agistment fee (per day)	Taxable	N/A	\$ 75.00	\$ 75.00		Non-statutory
Livestock release fee	Taxable	N/A	\$ 130.00	\$ 130.00		Non-statutory
Sustenance fees	Taxable	N/A	At cost	At cost		Non-statutory
Veterinary Fees	Taxable	N/A	At cost	At cost		Non-statutory
Identification Tags	Taxable	N/A	At cost	At cost		Non-statutory
Transport Contractor Fees	Taxable	N/A	At cost	At cost		Non-statutory

Description of Fees and Charges	GST Status	2023/24 Fee Inc GST	2024/25 Fee Inc GST (Proposed)	Fee Increase / (Decrease)	Fee Increase / (Decrease)	Basis of Fee
		\$	\$	\$	%	
ANIMAL REGISTRATIONS						
Note: Prices are for one cat or dog and include the government levy						
Dog - Declared (Dangerous/Menacing/Restricted Breed)	Non-taxable	\$ 742.00	\$ 764.00	\$ 22.00	3%	Non-statutory
Dog - Full Fee	Non-taxable	\$ 155.00	\$ 160.00	\$ 5.00	3%	Non-statutory
Dog - Desexed	Non-taxable	\$ 53.00	\$ 55.00	\$ 2.00	4%	Non-statutory
Dog - Desexed and Microchipped	Non-taxable		\$ 49.00	\$ 1.00	2%	Non-statutory
Dog - Not Desexed but permanently identified (Microchipped)	Non-taxable	\$ 137.00	\$ 141.00	\$ 4.00	3%	Non-statutory
Dog - Aged (10+ years)	Non-taxable	\$ 53.00	\$ 55.00	\$ 2.00	4%	Non-statutory
Dog - Breeding at Domestic Animal Business	Non-taxable	\$ 53.00	\$ 55.00	\$ 2.00	4%	Non-statutory
Dog - Working	Non-taxable	\$ 53.00	\$ 55.00	\$ 2.00	4%	Non-statutory
Dog - Registered with VCA or FCC	Non-taxable	\$ 53.00	\$ 55.00	\$ 2.00	4%	Non-statutory
Cat - Full Fee	Non-taxable	\$ 155.00	\$ 160.00	\$ 5.00	3%	Non-statutory
Cat - Desexed and Microchipped	Non-taxable	\$ 39.00	\$ 40.00	\$ 1.00	3%	Non-statutory
Cat - Not Desexed but permanently identified (Microchipped)	Non-taxable	\$ 111.00	\$ 114.00	\$ 3.00	3%	Non-statutory
Cat - Aged (10+ years)	Non-taxable	\$ 42.00	\$ 43.00	\$ 1.00	2%	Non-statutory
Cat - Registered with VCA or FCC	Non-taxable	\$ 42.00	\$ 43.00	\$ 1.00	2%	Non-statutory
Cat - Breeding at Domestic Animal Business	Non-taxable	\$ 42.00	\$ 43.00	\$ 1.00	2%	
Late Payment Penalty Fee (after 10 April)	Non-taxable	\$ 21.00	\$ 22.00	\$ 1.00	5%	Non-statutory
Pensioner reduction rate	Non-taxable	50% of relevant fee	50% of relevant fee			Non-statutory
Animal Tag replacement	Taxable	\$ 11.00	\$ 11.00	\$ -	0%	Non-statutory
View Animal Register	Taxable	\$ 21.00	\$ 22.00	\$ 1.00	5%	Non-statutory
BUILDING DEPARTMENT						
Note: Prices do not include the statutory government levy applicable to all building works over \$10,000						
New Dwelling / Dwelling - Extension/Alteration						
Up to \$5,000	Taxable	\$ -	\$ -			Non-statutory
\$5,001 to \$10,000	Taxable	\$ 819.50	\$ 844.00	\$ 24.50	3%	Non-statutory
\$10,001 to \$20,000	Taxable	\$ 1,072.50	\$ 1,105.00	\$ 32.50	3%	Non-statutory
\$20,001 to \$50,000	Taxable	\$ 1,540.00	\$ 1,586.00	\$ 46.00	3%	Non-statutory
\$50,001 to \$100,000	Taxable	\$ 2,051.50	\$ 2,113.00	\$ 61.50	3%	Non-statutory
\$100,001 to \$150,000	Taxable	\$ 2,376.00	\$ 2,447.00	\$ 71.00	3%	Non-statutory
\$150,001 to \$200,000	Taxable	\$ 2,794.00	\$ 2,878.00	\$ 84.00	3%	Non-statutory
\$200,001 to \$250,000	Taxable	\$ 3,135.00	\$ 3,229.00	\$ 94.00	3%	Non-statutory
\$250,001 to \$300,000	Taxable	\$ 3,520.00	\$ 3,626.00	\$ 106.00	3%	Non-statutory
\$300,001 to \$350,000	Taxable	\$ 3,993.00	\$ 4,113.00	\$ 120.00	3%	Non-statutory
\$350,000 and above	Taxable	\$ 4,224.00	\$ 4,351.00	\$ 127.00	3%	Non-statutory
Notes:						
Includes partial compliance						
Protection works additional \$800						
Performance solutions additional \$1,000 (up to 2, more than 2 to be negotiated)						
Includes four (4) mandatory inspections - additional inspections \$190 each						
New Dwellings, Re-erection/Re-siting						
Value of works \$1 to \$200,000	Taxable	\$ 3,135.00	\$ 3,229.00	\$ 94.00	3%	Non-statutory
Value of works \$200,001 to \$250,000	Taxable	\$ 3,619.00	\$ 3,728.00	\$ 109.00	3%	Non-statutory
Value of works \$250,001 to \$350,000	Taxable	\$ 3,916.00	\$ 4,033.00	\$ 117.00	3%	Non-statutory
Value of works \$350,001 and above	Taxable	\$ 3,998.50	\$ 4,118.00	\$ 119.50	3%	Non-statutory
Notes:						
Protection works additional \$800						
Performance solutions additional \$1,000 (up to 2, more than 2 to be negotiated)						
Includes four (4) mandatory inspections - additional inspections \$190 each						

Description of Fees and Charges	GST Status	2023/24 Fee Inc GST	2024/25 Fee Inc GST (Proposed)	Fee Increase / (Decrease)	Fee Increase / (Decrease)	Basis of Fee
		\$	\$	\$	%	
Miscellaneous - Building Permits						
Garage/Carport/Shed/Patio/Verandah/Pergola	Taxable	\$ 951.50	\$ 980.00	\$ 28.50	3%	Non-statutory
Swimming Pool (Fence Alterations Only)	Taxable	\$ 398.20	\$ 410.00	\$ 11.80	3%	Non-statutory
Swimming Pool Fence (New Fence Only)	Taxable	\$ 704.00	\$ 725.00	\$ 21.00	3%	Non-statutory
Swimming Pool and all Fences	Taxable	\$ 902.00	\$ 929.00	\$ 27.00	3%	Non-statutory
Restumping (works must be performed by a Registered Builder)	Taxable	\$ 968.00	\$ 997.00	\$ 29.00	3%	Non-statutory
Demolish / Remove Building - Domestic (shed / house)	Taxable	\$ 869.00	\$ 895.00	\$ 26.00	3%	Non-statutory
Demolish / Remove Building - Commercial	Taxable	\$ 913.00	\$ 940.00	\$ 27.00	3%	Non-statutory
Note: Includes three (3) mandatory inspections - additional inspections \$190 each						
Commercial Works						
Up to \$10,000	Taxable	\$ 1,028.50	\$ 1,059.00	\$ 30.50	3%	Non-statutory
\$10,001 to \$50,000	Taxable	\$ 1,485.00	\$ 1,530.00	\$ 45.00	3%	Non-statutory
\$50,001 to \$100,000	Taxable	\$ 2,200.00	\$ 2,266.00	\$ 66.00	3%	Non-statutory
\$100,001 to \$150,000	Taxable	\$ 2,722.50	\$ 2,804.00	\$ 81.50	3%	Non-statutory
\$150,001 to \$200,000	Taxable	\$ 3,080.00	\$ 3,172.00	\$ 92.00	3%	Non-statutory
\$200,001 to \$250,000	Taxable	\$ 3,630.00	\$ 3,739.00	\$ 109.00	3%	Non-statutory
\$250,001 to \$300,000	Taxable	\$ 4,202.00	\$ 4,328.00	\$ 126.00	3%	Non-statutory
\$300,001 to \$500,000	Taxable	\$ 4,785.00	\$ 4,929.00	\$ 144.00	3%	Non-statutory
Value of Works above \$500,000 (or negotiated with Council)	Taxable	(Value of works + 50)	(Value of works + 50)			Non-statutory
Notes:						
Includes partial compliance						
Protection works additional \$820						
Performance solutions additional \$1,025 (up to 2, more than 2 to be negotiated)						
Includes four (4) mandatory inspections - additional inspections \$195 each						
Community Group (Not for Profit) Building works - Building Permits						
(Discount on Permit fees only - State Government Levy still applies)		Fee may be negotiated	Fee may be negotiated			Non-statutory
Levies / Bonds						
Building Administration Fund Levy (State levy)		Value of work x 0.00128 (The lesser the cost of the building work or \$5,000)	Value of work x 0.00128 (The lesser the cost of the building work or \$5,000)			Non-statutory
Bond/Guarantee for Re-erection of buildings						Non-statutory
Council Infrastructure (Asset) Protection Deposit		\$ 770.00	\$ 793.00	\$ 23.00	3%	Non-statutory
Inspections						
Additional Mandatory Inspections - per hour		\$ 209.00	\$ 215.00	\$ 6.00	3%	Non-statutory
Inspections of Swimming Pool and Spa Barriers (compliance inspections)						
First Inspection		\$ 330.00	\$ 340.00	\$ 10.00	3%	Non-statutory
Re-inspection		\$ 203.50	\$ 210.00	\$ 6.50	3%	Non-statutory
Note:						
Includes compliance certificate - FORM 23 or FORM 24 (non-compliance)						
Excludes prescribed lodgement fees						

Description of Fees and Charges	GST Status	2023/24 Fee Inc GST	2024/25 Fee Inc GST (Proposed)	Fee Increase / (Decrease)	Fee Increase / (Decrease)	Basis of Fee
		\$	\$	\$	%	
Swimming Pools and Spa's (Lodgement fees)						
Swimming Pool / Spa registration fee		As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Swimming Pool / Spa records search determination fee		As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Lodging a certificate of pool and spa barrier non-compliance		As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Lodging a certificate of pool and spa barrier compliance		As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Pool/Spa Failure to Register - Construction before 1 November 2020		As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Pool/Spa Failure to Register - Construction on or after 1 November 2020		As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Relocatable Pool/Spa Failure to Register		As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Pool/Spa Failure to register after notice given		As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Pool/Spa Failure to pay at lodgement of Cert of Compliance		As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Pool/Spa Failure to lodge Cert of Compliance after alteration		As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Pool/Spa Failure to lodge Cert of Compliance		As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Pool/Spa Failure to pay lodgment fee		As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Report and Consent						
Application for report and consent - Siting		As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Application for report and consent - Projections		As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Application for report and consent - Protection of public		As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Application for report and consent - Building above or below certain public facilities		As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Application for report and consent - Septic systems		As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Application for report and consent - To build over an easement vested in Council		As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Application for report of Council - Location of point of stormwater discharge (LPOD)		As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Application for report and consent - Flood prone		As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Application for report and consent - Demolition of building		As per adopted regulatory fee	As per adopted regulatory fee			Statutory

Description of Fees and Charges	GST Status	2023/24 Fee Inc GST	2024/25 Fee Inc GST (Proposed)	Fee Increase / (Decrease)	Fee Increase / (Decrease)	Basis of Fee
		\$	\$	\$	%	
Request for Information						
Property Information Requests		As per adopted regulatory fee	As per adopted regulatory fee			Statutory
(Regulation 326(1), 326(2) and 326(3))						
Request for Professional Advice/Consultation - per hour	Taxable	\$ 175.00	\$ 180.00	\$ 5.00	3%	Non-statutory
File Retrieval / Search						
File Retrieval - Minor Document (eg building / Occupancy Permit / Plans) each		\$ 49.50	\$ 51.00	\$ 1.50	3%	Non-statutory
File Retrieval/Search (eg Permit History) Each		\$ 132.00	\$ 136.00	\$ 4.00	3%	Non-statutory
Amended Building Permit						
Amended Building Permit - minor alterations	Taxable	\$ 187.00	\$ 193.00	\$ 6.00	3%	Non-statutory
Amended Building Permit - major alterations	Taxable	\$ 308.00	\$ 317.00	\$ 9.00	3%	Non-statutory
Time Extension - Building Permit - first request	Taxable	\$ 319.00	\$ 329.00	\$ 10.00	3%	Non-statutory
Time Extension - Building Permit - second request	Taxable	\$ 363.00	\$ 374.00	\$ 11.00	3%	Non-statutory
Time Extension - Building Permit - third request	Taxable	\$ 407.00	\$ 419.00	\$ 12.00	3%	Non-statutory
Inspection fee for permits issued by private building surveyors	Taxable	\$295 + \$1.86 per km outside of Nhill	\$303 + \$1.90 per km outside of Nhill			Non-statutory
Refunds						
Withdrawn Application – Permit Lodged Not Yet Assessed	Taxable	\$ 396.00	\$ 408.00	\$ 12.00	3%	Non-statutory
Withdrawn Application – Permit Assessed Not Yet Issued	Taxable	40% of fees (Minimum \$480.00)	40% of fees (Minimum \$492.00)			Non-statutory
Permit Cancellation – After Permit Issued (Refund only for inspections not carried out, based on inspection fee at time of cancellation)	Taxable	Permit fees retained	Permit fees retained			Non-statutory
Permit Cancellation - After Permit Expited	Taxable	No refund	No refund			Non-statutory
Lodgement Fee						
Lodgement fee for Private Building Surveyors		As per adopted regulatory fee	As per adopted regulatory fee			Statutory
(Submission of Section 80, 30 and 73) (lodged via hard copy/email/facsimile)						Statutory
Lodgement fee for Private Building Surveyors		As per adopted regulatory fee	As per adopted regulatory fee			Statutory
(Submission of Section 80, 30 and 73) (lodged wholly online via Greenlight only)						
Events						
Place of Public Entertainment (POPE) Occupany Permit	Taxable	\$ 440.00	\$ 453.00	\$ 13.00	3%	Non-statutory
Temporary Siting Approval or Temporary Structure Inspection	Taxable	\$ 286.00	\$ 295.00	\$ 9.00	3%	Non-statutory
Entertainment / Event Consideration, Notification and Approval - No Permit Required	Taxable	\$ 22.00	\$ 23.00	\$ 1.00	5%	Non-statutory

Description of Fees and Charges	GST Status	2023/24 Fee Inc GST	2024/25 Fee Inc GST (Proposed)	Fee Increase / (Decrease)	Fee Increase / (Decrease)	Basis of Fee
		\$	\$	\$	%	
CAMPING FEES						
Note: Some items may not be available at all times						
Peak Times						
Four Mile Beach - Powered Site Daily	Taxable	\$ 15.00	\$ 15.00	\$ -	0%	Non-statutory
Four Mile Beach - Powered Site Weekly	Taxable	\$ 94.00	\$ 97.00	\$ 3.00	3%	Non-statutory
Four Mile Beach - Unpowered Site Daily	Taxable	\$ 10.00	\$ 10.00	\$ -	0%	Non-statutory
Four Mile Beach - Unpowered Site Weekly	Taxable	\$ 63.00	\$ 65.00	\$ 2.00	3%	Non-statutory
Caravan Park Fees - Jeparit and Rainbow						
Daily Rates						
Linen fee - to be charged when customers want linen changed during lengthy stay in cabins	Taxable	\$ 52.00	\$ 52.00	\$ -	0%	Non-statutory
Powered site (2 persons)	Taxable	\$ 25.00	\$ 27.50	\$ 2.50	10%	Non-statutory
Unpowered site	Taxable	\$ 20.00	\$ 22.50	\$ 2.50	13%	Non-statutory
Extra person > 16 years old	Taxable	\$ 10.00	\$ 10.00	\$ -	0%	Non-statutory
Extra person 6 - 15 years old	Taxable	\$ 5.00	\$ 5.00	\$ -	0%	Non-statutory
Jeparit - Studio Cabin	Taxable	\$ 105.00	\$ 110.00	\$ 5.00	5%	Non-statutory
Jeparit - 2 bedroom cabin luxury	Taxable	\$ 150.00	\$ 160.00	\$ 10.00	7%	Non-statutory
Rainbow - 2 bedroom cabin luxury	Taxable	\$ 150.00	\$ 160.00	\$ 10.00	7%	Non-statutory
Weekly Rates (less than 40 days)						
Powered site (2 persons)	Taxable	\$ 157.00	\$ 160.00	\$ 3.00	2%	Non-statutory
Unpowered site	Taxable	\$ 94.00	\$ 95.00	\$ 1.00	1%	Non-statutory
Extra person > 16 years old	Taxable	\$ 47.00	\$ 47.00	\$ -	0%	Non-statutory
Extra person 6 - 15 years old	Taxable	\$ 32.00	\$ 32.00	\$ -	0%	Non-statutory
Jeparit - Cabin	Taxable	\$ 627.00	\$ 640.00	\$ 13.00	2%	Non-statutory
Jeparit - Studio Cabin - Trades/Contractors	Taxable	\$ 523.00	\$ 530.00	\$ 7.00	1%	Non-statutory
Jeparit - 2 bedroom cabin luxury	Taxable	\$ 750.00	\$ 770.00	\$ 20.00	3%	Non-statutory
Rainbow - 2 bedroom cabin luxury	Taxable	\$ 750.00	\$ 770.00	\$ 20.00	3%	Non-statutory
Caravan Park Fees - Dimboola						
Daily Rates						
Peak Times						
Linen fee - to be charged when customers want linen changed during lengthy stay in cabins	Taxable	\$ 50.00	\$ 52.00	\$ 2.00	4%	Non-statutory
Powered site (2 persons)	Taxable	\$ 40.00	\$ 42.00	\$ 2.00	5%	Non-statutory
Unpowered site	Taxable	\$ 25.00	\$ 27.50	\$ 2.50	10%	Non-statutory
Extra person > 16 years old	Taxable	\$ 10.00	\$ 10.00	\$ -	0%	Non-statutory
Extra person 6 - 15 years old	Taxable	\$ 10.00	\$ 10.00	\$ -	0%	Non-statutory
Ensuite site	Taxable	\$ 60.00	\$ 65.00	\$ 5.00	8%	Non-statutory
Cabin (Number 53 & 54) - 2 adults	Taxable	\$ 110.00	\$ 115.00	\$ 5.00	5%	Non-statutory
Cabin (2 bedroom) - 2 adults, 2 children	Taxable	\$ 175.00	\$ 180.00	\$ 5.00	3%	Non-statutory
Cabin (2 bedroom) - luxury	Taxable	\$ 185.00	\$ 190.00	\$ 5.00	3%	Non-statutory
Cabin (Studio) - No's 10 & 11	Taxable		\$ 130.00	\$ 130.00	New	Non-statutory
Cabin (3 Bedroom) - No 9	Taxable		\$ 210.00	\$ 210.00	New	Non-statutory
Off Peak Times						
Linen fee - to be charged when customers want linen changed during lengthy stay in cabins	Taxable	\$ 52.00	\$ 52.00	\$ -	0%	Non-statutory
Powered site (2 persons)	Taxable	\$ 37.00	\$ 39.00	\$ 2.00	5%	Non-statutory
Unpowered site	Taxable	\$ 21.00	\$ 22.50	\$ 1.50	7%	Non-statutory
Extra person > 16 years old	Taxable	\$ 10.00	\$ 10.00	\$ -	0%	Non-statutory
Extra person 6 - 15 years old	Taxable	\$ 10.00	\$ 10.00	\$ -	0%	Non-statutory
Ensuite site	Taxable	\$ 56.00	\$ 58.00	\$ 2.00	4%	Non-statutory
Cabin (Number 53 & 54) - 2 adults	Taxable	\$ 105.00	\$ 110.00	\$ 5.00	5%	Non-statutory
Cabin (2 bedroom) - 2 adults, 2 children	Taxable	\$ 155.00	\$ 160.00	\$ 5.00	3%	Non-statutory
Cabin (2 bedroom) - luxury	Taxable	\$ 160.00	\$ 165.00	\$ 5.00	3%	Non-statutory
Cabin (Studio) - No's 10 & 11	Taxable		\$ 125.00	\$ 125.00	New	Non-statutory
Cabin (3 Bedroom) - No 9			\$ 195.00	\$ 195.00	New	Non-statutory

Description of Fees and Charges	GST Status	2023/24 Fee Inc GST	2024/25 Fee Inc GST (Proposed)	Fee Increase / (Decrease)	Fee Increase / (Decrease)	Basis of Fee
		\$	\$	\$	%	
Weekly Rates (less than 40 days)						
Peak Times						
Powered site (2 persons)	Taxable	\$ 251.00	\$ 253.00	\$ 2.00	1%	Non-statutory
Unpowered site	Taxable	\$ 150.00	\$ 155.00	\$ 5.00	3%	Non-statutory
Extra person > 16 years old	Taxable	\$ 60.00	\$ 60.00	\$ -	0%	Non-statutory
Extra person 6 - 15 years old	Taxable	\$ 45.00	\$ 45.00	\$ -	0%	Non-statutory
Ensuite site	Taxable	\$ 305.00	\$ 310.00	\$ 5.00	2%	Non-statutory
Cabin (Number 53 & 54) - 2 adults	Taxable	\$ 680.00	\$ 690.00	\$ 10.00	1%	Non-statutory
Cabin (Number 53 & 54) - Trades/Contractor	Taxable	\$ 565.00	\$ 575.00	\$ 10.00	2%	Non-statutory
Cabin (2 bedroom) - 2 adults, 2 children	Taxable	\$ 1,050.00	\$ 1,075.00	\$ 25.00	2%	Non-statutory
Cabin (2 bedroom) - luxury	Taxable	\$ 1,110.00	\$ 1,120.00	\$ 10.00	1%	Non-statutory
Cabin (Studio) - No's 10 & 11	Taxable		\$ 755.00	\$ 755.00	New	Non-statutory
Cabin (3 Bedroom) - No 9	Taxable		\$ 1,240.00	\$ 1,240.00	New	Non-statutory
Off Peak Times						
Powered site (2 persons)	Taxable	\$ 219.00	\$ 224.00	\$ 5.00	2%	Non-statutory
Unpowered site	Taxable	\$ 125.00	\$ 128.00	\$ 3.00	2%	Non-statutory
Extra person > 16 years old	Taxable	\$ 63.00	\$ 65.00	\$ 2.00	3%	Non-statutory
Extra person 6 - 15 years old	Taxable	\$ 47.00	\$ 48.00	\$ 1.00	2%	Non-statutory
Ensuite site	Taxable	\$ 282.00	\$ 289.00	\$ 7.00	2%	Non-statutory
Cabin (Number 53 & 54) - 2 adults	Taxable	\$ 627.00	\$ 643.00	\$ 16.00	3%	Non-statutory
Cabin (Number 53 & 54) - Trades/Contractor	Taxable	\$ 523.00	\$ 536.00	\$ 13.00	2%	Non-statutory
Cabin (2 bedroom) - 2 adults, 2 children	Taxable	\$ 875.00	\$ 875.00	\$ -	0%	Non-statutory
Cabin (2 bedroom) - luxury	Taxable	\$ 900.00	\$ 900.00	\$ -	0%	Non-statutory
Cabin (Studio) - No's 10 & 11	Taxable		\$ 700.00	\$ 700.00	New	Non-statutory
Cabin (3 Bedroom) - No 9	Taxable		\$ 1,100.00	\$ 1,100.00	New	Non-statutory
*Peak Times: November to March, Public Holidays, Special Events Dimboola weekends.						
Other items						
Fire drum hire (per visit)	Taxable	\$ 10.00	\$ 10.00	\$ -	0%	Non-statutory
Fire wood - 20kg bag	Taxable	\$ 10.00	\$ 10.00	\$ -	0%	Non-statutory
Bike hire - 30 minutes	Taxable	\$ 5.00	\$ 5.00	\$ -	0%	Non-statutory
Note: Nhill Caravan Park fees are set by the licensee and are not included in the above fees.						
COMMUNITY BUS						
Community Group Hire Fees - per kilometre	Taxable	\$ 0.40	\$ 0.45	\$ 0.05	13%	Non-statutory
*Note: Fuel at cost of hirer; bus must be returned with full tank of fuel.						
Other Hirer Fees - per kilometre	Taxable	\$ 1.00	\$ 1.00	\$ -	0%	Non-statutory
*Note: Fuel at cost of hirer; bus must be returned with full tank of fuel.						
DISABLED PARKING LABELS						
Disabled parking labels	Taxable	\$ 9.40	\$ 9.70	\$ 0.30	3%	Non-statutory

Description of Fees and Charges	GST Status	2023/24 Fee Inc GST	2024/25 Fee Inc GST (Proposed)	Fee Increase / (Decrease)	Fee Increase / (Decrease)	Basis of Fee
		\$	\$	\$	%	
ELECTIONS						
Candidate deposits	Non-taxable	\$ 250.00	\$ 250.00	\$ -	0%	Statutory
Failure to vote fines (Local Government Act 2020)	Non-taxable	\$ 91.00	\$ 91.00	\$ -	0%	Statutory
EQUIPMENT HIRE						
Equipment hire bonds and fees do not apply to Committees of Council						
Bond						
Large Equipment	Non-taxable	N/A	\$ 200.00	\$ 200.00	New	Non-statutory
Small Equipment	Non-taxable	N/A	\$ 100.00	\$ 100.00	New	Non-statutory
Hire Charges						
Small Equipment - Community Group (per day)	Taxable	N/A	\$ 20.00	\$ 20.00	New	Non-statutory
Small Equipment - Private Hire (per day)	Taxable	N/A	\$ 40.00	\$ 40.00	New	Non-statutory
Large Equipment - Community Group (per day)	Taxable	N/A	\$ 40.00	\$ 40.00	New	Non-statutory
Large Equipment - Private Hire (per day)	Taxable	N/A	\$ 80.00	\$ 80.00	New	Non-statutory
EVENTS						
Hire of Variable Message Sign (per week) (including set up of message)	Taxable	\$ 211.20	\$ 218.00	\$ 218.00	New	Non-statutory
Completion of Traffic Management Plan (per hour)	Taxable	\$ 63.30	\$ 65.00	\$ 65.00	New	Non-statutory
Execution of Road Closure for events including all signage (per hour)	Taxable	\$ 186.10	\$ 192.00	\$ 192.00	New	Non-statutory
Newspaper advertising of Road Closures	Taxable	At Cost	At Cost			Non-statutory
FIRE PREVENTION NOTICES						
Fire Hazard Removal	Taxable	\$205.00 plus removal costs	\$205.00 plus removal costs			Non-statutory
Failure to comply with Fire Prevention Notice (Country Fire Authority Act 1958)	Non-taxable	As per adopted regulatory fee	As per adopted regulatory fee			Statutory
FREEDOM OF INFORMATION REQUESTS						
Freedom of Information - Application fee	Non-taxable	As per adopted regulatory fee	As per adopted regulatory fee	\$ -		Statutory
Freedom of Information - Search fee (per hour)	Non-taxable	\$ 23.85	\$ 23.85	\$ -	0%	Statutory
Freedom of Information - Supervision charge (per 15 minutes)	Non-taxable	\$ 6.00	\$ 6.00	\$ -	0%	Statutory
Freedom of Information - Photocopy charge (black and white)	Non-taxable	\$ 0.20	\$ 0.20	\$ -	0%	Statutory
GARBAGE BIN SALES						
120 litre bin	Taxable	\$ 79.00	\$ 81.00	\$ 2.00	3%	Non-statutory
240 litre bin	Taxable	\$ 99.00	\$ 102.00	\$ 3.00	3%	Non-statutory
Replacement bin lid - 120 litre	Taxable	\$ 27.00	\$ 28.00	\$ 1.00	4%	Non-statutory
Replacement bin lid - 240 litre	Taxable	\$ 27.00	\$ 28.00	\$ 1.00	4%	Non-statutory

Description of Fees and Charges	GST Status	2023/24 Fee Inc GST	2024/25 Fee Inc GST (Proposed)	Fee Increase / (Decrease)	Fee Increase / (Decrease)	Basis of Fee
		\$	\$	\$	%	
HALL HIRE						
Bonds						
Meetings - Community Group	Non-taxable	N/A	\$ 50.00	\$ 50.00	New	Non-statutory
Meetings - Private/Commercial	Non-taxable	N/A	\$ 100.00	\$ 100.00	New	Non-statutory
Functions - Community Group	Non-taxable	N/A	\$ 250.00	\$ 250.00	New	Non-statutory
Functions - Private/Commercial	Non-taxable	N/A	\$ 250.00	\$ 250.00	New	Non-statutory
Functions with Alcohol	Non-taxable	N/A	\$ 400.00	\$ 400.00	New	Non-statutory
Jeparit Hall						
Hall Hire - Functions and Meetings (over three hours)	Taxable	\$ 398.00	\$ 250.00	\$ (148.00)	-37%	Non-statutory
Hall Hire - Meetings (Up to 3 hours)	Taxable	\$ 89.00	\$ 75.00	\$ (14.00)	-16%	Non-statutory
Hall Hire - Functions (after 1am per hour)	Taxable		\$ 57.00	\$ 57.00	New	Non-statutory
Kitchen Use	Taxable	\$ 22.00	\$ 23.00	\$ 1.00	5%	Non-statutory
Cool Room	Taxable	\$ 22.00	\$ 23.00	\$ 1.00	5%	Non-statutory
Small meeting room (hourly)	Taxable	\$ 15.00	\$ 5.00	\$ (10.00)	-67%	Non-statutory
Community Groups			50% of applicable fee			
Nhill Memorial Community Centre						
Functions with Alcohol	Non-taxable	\$ 400.00	\$ 400.00	\$ -	0%	Non-statutory
Hall Hire - Meetings and Functions (over 3 hours)	Taxable	\$ 425.00	\$ 250.00	\$ (175.00)	-41%	Non-statutory
Hall Hire - Meetings and Functions (up to 3 hours)	Taxable	\$ 205.00	\$ 100.00	\$ (105.00)	-51%	Non-statutory
Hall Hire - Functions (after 1am per hour)	Taxable	\$ 55.00	\$ 57.00	\$ 2.00	4%	Non-statutory
Hall Hire - Set up / Pack up (daily)	Taxable	\$ 55.00	\$ 57.00	\$ 2.00	4%	Non-statutory
Kitchen / Bar / Cool room Hire	Taxable	\$ 50.00	\$ 52.00	\$ 2.00	4%	Non-statutory
Baby Grand Piano	Taxable	\$ 55.00	\$ 57.00	\$ 2.00	4%	Non-statutory
Table Cloths (round or oblong) - each	Taxable	\$ 15.00	\$ 15.00	\$ -	0%	Non-statutory
Cleaning	Taxable	\$ 155.00	\$ 160.00	\$ 5.00	3%	Non-statutory
Community Groups			50% of applicable fee			Non-statutory
Old Shire Hall (Dimboola Civic Hub & Meeting Room)						
Meeting Room - Community Group Hire - per hour*	Taxable	\$ 15.00	\$ -	\$ (15.00)	-100%	Non-statutory
Meeting Room - Private Function Hire - per hour*	Taxable	\$ 25.00	\$ 5.00	\$ (20.00)	-80%	Non-statutory
Hall Hire - Functions and Meetings (Over 3 hours)	Taxable		\$ 250.00			Non-statutory
Hall Hire - Functions and Meetings (Up to 3 hours)	Taxable		\$ 100.00			Non-statutory
Hall Hire - Functions and Meetings (after 1am per hour)	Taxable		\$ 57.00			Non-statutory
Exhibitions & Displays - (per day)	Taxable		\$ 20.00			Non-statutory
Community Groups			50% of applicable fee			Non-statutory
Movie Tickets						
Adult	Taxable	\$ 12.00	\$ 13.00	\$ 1.00	8%	Non-statutory
Concession	Taxable	\$ 7.00	\$ 8.00	\$ 1.00	14%	Non-statutory
Family (2 Adults & 3 Children/Concession)	Taxable	\$ 30.00	\$ 32.00	\$ 2.00	7%	Non-statutory
Bulk Buy - Adult (6)	Taxable	\$ 60.00	\$ 65.00	\$ 5.00	8%	Non-statutory
Bulk Buy - Child/Concession (6)	Taxable	\$ 30.00	\$ 30.00	\$ -	0%	Non-statutory
Bulk Buy - Family (6)	Taxable	\$ 150.00	\$ 150.00	\$ -	0%	Non-statutory
Classic Movies			Gold Coin Donation			Non-statutory
Special Movie Event Tickets						
Adult	Taxable	\$ 10.00	\$ 10.00	\$ -	0%	Non-statutory
Concession	Taxable	\$ 5.00	\$ 5.00	\$ -	0%	Non-statutory

Description of Fees and Charges	GST Status	2023/24 Fee Inc GST	2024/25 Fee Inc GST (Proposed)	Fee Increase / (Decrease)	Fee Increase / (Decrease)	Basis of Fee
		\$	\$	\$	%	
HEALTH REGISTRATIONS						
Initial Registration of Premises	Non-taxable	Relevant renewal fee + 50%	Relevant renewal fee + 50%			Non-statutory
Transfer of registration fee (PH&W only)	Non-taxable	50% of relevant renewal fee	50% of relevant renewal fee			Non-statutory
Transfer of Registration - Accommodation	Non-taxable	50% of annual fee	50% of annual fee			Non-statutory
Transfer of food premises	Non-taxable	50% of annual fee	N/A			Non-statutory
Additional inspection due to continued non-compliance	Non-taxable	\$ 150.00	\$ 155.00	\$ 5.00	3%	Non-statutory
Additional sampling due to continued non-compliance	Non-taxable	At cost + 50%	At cost + 50%			Non-statutory
Inspection by request	Non-taxable	\$ 150.00	\$ 155.00	\$ 5.00	3%	Non-statutory
Food Act - Fixed Premises						
Food premises class 1 (hospital / aged care / child care)	Non-taxable	\$ 450.00	\$ 464.00	\$ 14.00	3%	Non-statutory
Food premises class 2 standard (including community groups)	Non-taxable	\$ 350.00	\$ 361.00	\$ 11.00	3%	Non-statutory
Food premises class 3 (including community groups)	Non-taxable	\$ 175.00	\$ 180.00	\$ 5.00	3%	Non-statutory
Food premises class 4	Non-taxable	\$ -	\$ -			Non-statutory
Food Act Streatrader						
Class 2 - Mobile yearly fee business	Non-taxable	\$ 350.00	\$ 361.00	\$ 11.00	3%	Non-statutory
Class 2 - Community Group	Non-taxable	\$ 50.00	\$ 52.00	\$ 2.00	4%	Non-statutory
Class 3 - Mobile yearly fee business	Non-taxable	\$ 175.00	\$ 180.00	\$ 5.00	3%	Non-statutory
Class 3 with class 2 fixed premises registration	Non-taxable	\$ 50.00	\$ 52.00	\$ 2.00	4%	Non-statutory
Class 3 - Community Group	Non-taxable	\$ 50.00	\$ 52.00	\$ 2.00	4%	Non-statutory
Public Health and Wellbeing						
Prescribed accommodation - Hotels, motels, B&B able to sleep 5 or more people etc <10 beds	Non-taxable	\$ 200.00	\$ 206.00	\$ 6.00	3%	Non-statutory
Prescribed accommodation - Hotels, motels, B&B able to sleep 5 or more people etc 10-20 beds	Non-taxable	\$ 250.00	\$ 258.00	\$ 8.00	3%	Non-statutory
Prescribed accommodation - Hotels, motels, B&B able to sleep 5 or more people etc >20 beds	Non-taxable	\$ 300.00	\$ 309.00	\$ 9.00	3%	Non-statutory
Beauty (including Hairdressing) – waxing, nails and ear piercing etc annual renewal	Non-taxable	\$ 150.00	\$ 155.00	\$ 5.00	3%	Non-statutory
Hairdressers/make up – one off registrations (inspect 3 years) hairdressing & make up only – no other activity	Non-taxable	\$ 150.00	\$ 155.00	\$ 5.00	3%	Non-statutory
Transfer of Registration - Hairdressers	Non-taxable	\$ 90.00	\$ 93.00	\$ 3.00	3%	Non-statutory
Skin Pen - tattooing, ear piercing etc	Non-taxable	\$ 200.00	\$ 206.00	\$ 6.00	3%	Non-statutory
*Premises should be registered to the highest risk activity						
Aquatic Facilities						
Pools public / private accommodation / spas	Non-taxable	\$ 200.00	\$ 206.00			Non-statutory
Caravan Parks - Total number of sites (other than camp sites)						
Not exceeding 25	Non-taxable	\$ 270.30	\$ 270.30	\$ -	0%	Statutory
Exceeding 25 but not 50	Non-taxable	\$ 540.60	\$ 540.60	\$ -	0%	Statutory
Exceeding 50 but not 100	Non-taxable	\$ 1,081.20	\$ 1,081.20	\$ -	0%	Statutory
Exceeding 100 but not 150	Non-taxable	\$ 1,637.70	\$ 1,637.70	\$ -	0%	Statutory
Transfer of Registration - Caravan Park	Non-taxable	\$ 90.00	\$ 93.00	\$ 3.00	3%	Non-statutory
Late payment penalty for all registrations	Non-taxable	50% of annual fee	50% of annual fee			Non-statutory
Environmental Protection Act						
Application to install a septic system	Non-taxable	\$ 350.00	\$ 361.00	\$ 11.00	3%	Non-statutory
Application to amend/alter an existing system	Non-taxable	\$ 150.00	\$ 155.00	\$ 5.00	3%	Non-statutory
Application to extend a septic application	Non-taxable	\$ 175.00	\$ 180.00	\$ 5.00	3%	Non-statutory
Additional inspection due to non-compliance	Non-taxable	\$ 110.00	\$ 113.00	\$ 3.00	3%	Non-statutory
INSURANCE						
Stall holder - one off event	Taxable	\$ 38.60	\$ 40.00	\$ 1.40	4%	Non-statutory
Stall holder - regular event (per event)	Taxable	\$ 21.40	\$ 22.00	\$ 0.60	3%	Non-statutory
Hirer of Public Hall	Taxable	\$ 16.70	\$ 17.00	\$ 0.30	2%	Non-statutory
Performers / Buskers / Artists	Taxable	\$ 39.30	\$ 40.00	\$ 0.70	2%	Non-statutory
Tutors - Non sporting (music teachers, craft teachers etc.) - Annual coverage	Taxable	\$ 207.10	\$ 213.00	\$ 5.90	3%	Non-statutory

Description of Fees and Charges	GST Status	2023/24 Fee Inc GST	2024/25 Fee Inc GST (Proposed)	Fee Increase / (Decrease)	Fee Increase / (Decrease)	Basis of Fee
		\$	\$	\$	%	
LIBRARIES						
Lost or damaged items		N/A	Cost of replacement plus processing fee			Non-statutory
Processing Fee	Taxable	N/A	\$ 5.00			Non-statutory
LITTERING FINES (Environment Protection Act 2017)						
Littering fines - deposit small item of litter	Non-taxable	\$ 370.00	\$ 370.00	\$ -	0%	Statutory
Littering fines - deposit litter	Non-taxable	\$ 370.00	\$ 370.00	\$ -	0%	Statutory
Littering fines - deposit burning litter	Non-taxable	\$ 740.00	\$ 740.00	\$ -	0%	Statutory
Unsecured load fines	Non-taxable	\$ 740.00	\$ 740.00	\$ -	0%	Statutory
LOCAL LAWS PERMIT FEES						
Document processing fee (Admin fee)	Non-taxable	\$ 20.00	\$ 21.00	\$ 1.00	5%	Non-statutory
Firewood Collection (50% fee for pensioner)	Non-taxable	\$ 40.30	\$ 42.00	\$ 1.70	4%	Non-statutory
Waste containers	Non-taxable	\$ 63.30	\$ 65.00	\$ 1.70	3%	Non-statutory
Recreational Vehicles	Non-taxable	\$ 31.70	\$ 33.00	\$ 1.30	4%	Non-statutory
Street Traders and Collectors Permits	Non-taxable	\$ 47.60	\$ 49.00	\$ 1.40	3%	Non-statutory
Signs on pavement, street furniture and/or merchandise - 3 years (pro rata in accordance with renewal cycle)	Non-taxable	\$ 221.60	\$ 228.00	\$ 6.40	3%	Non-statutory
Streets and Roads - Temporary Vehicle Crossing	Non-taxable	\$ -	\$ -			Non-statutory
Streets and Roads - Heavy or Long Vehicles	Non-taxable	\$ 95.10	\$ 98.00	\$ 2.90	3%	Non-statutory
Streets and Roads - Removal of Firewood	Non-taxable	\$ 31.70	\$ 33.00	\$ 1.30	4%	Non-statutory
Streets and Roads - Cut and Burn on Road Reserves	Non-taxable	\$ 40.30	\$ 42.00	\$ 1.70	4%	Non-statutory
Keeping of Animals						
Dogs - permit to exceed prescribed number of animals (where no planning permit required) - 3 years	Non-taxable	\$ 221.60	\$ 228.20	\$ 6.60	3%	Non-statutory
Cats - permit to exceed prescribed number of animals (where no planning permit required) - 3 years	Non-taxable	\$ 221.60	\$ 228.20	\$ 6.60	3%	Non-statutory
Horses and Cattle - 3 years	Non-taxable	\$ 221.60	\$ 228.20	\$ 6.60	3%	Non-statutory
Domestic Birds and Poultry - 3 years	Non-taxable	\$ 221.60	\$ 228.20	\$ 6.60	3%	Non-statutory
Pigeons - 3 years	Non-taxable	\$ 221.60	\$ 228.20	\$ 6.60	3%	Non-statutory
Rodents and Reptiles - 3 years	Non-taxable	\$ 221.60	\$ 228.20	\$ 6.60	3%	Non-statutory
Other Animals - 3 years	Non-taxable	\$ 221.60	\$ 228.20	\$ 6.60	3%	Non-statutory
Different Types of Animals - 3 years	Non-taxable	\$ 221.60	\$ 228.20	\$ 6.60	3%	Non-statutory
Protection of Council Assets						
*Note: These fees are set by VicRoads on 01 July each year.						
Road Opening Permit - L1	Taxable	\$ 674.30	\$ 694.50	\$ 20.20	3%	Non-statutory
Road Opening Permit - L2	Taxable	\$ 367.00	\$ 378.00	\$ 11.00	3%	Non-statutory
Road Opening Permit - L3	Taxable	\$ 145.30	\$ 149.70	\$ 4.40	3%	Non-statutory
Road Opening Permit - L4	Taxable	\$ 94.10	\$ 96.90	\$ 2.80	3%	Non-statutory
Building Regulations 2018 (Reg 133(2)) (Section 36(4))						
Legal point of Discharge	Non-taxable	As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Asset Surveillance	Non-taxable	As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Other						
Abandoned motor vehicle	Non-taxable	\$355.00 plus towing expenses at cost	\$355.00 plus towing expenses at cost			Non-statutory

Description of Fees and Charges	GST Status	2023/24 Fee Inc GST	2024/25 Fee Inc GST (Proposed)	Fee Increase / (Decrease)	Fee Increase / (Decrease)	Basis of Fee
		\$	\$	\$	%	
MUSEUM FEES						
Wimmera Mallee Pioneer Museum						
Adult	Taxable	\$ 10.00	\$ 10.00	\$ -	0%	Non-statutory
Pensioner	Taxable	\$ 6.00	\$ 6.00	\$ -	0%	Non-statutory
Adult over 90	Taxable	\$ -	\$ -			Non-statutory
Children under 5	Taxable	\$ -	\$ -			Non-statutory
Children over 5 but under 12	Taxable	\$ 3.00	\$ 3.00	\$ -	0%	Non-statutory
Family	Taxable	\$ 20.00	\$ 20.00	\$ -	0%	Non-statutory
Groups of 10 or more	Taxable	\$ 5.00	\$ 5.00	\$ -	0%	Non-statutory
School groups (per student - teachers no charge)	Taxable	\$ 5.00	\$ 5.00	\$ -	0%	Non-statutory
Yurunga Homestead						
Adult	Taxable	\$ 7.50	\$ 7.50	\$ -	0%	Non-statutory
Secondary School Student		\$ 5.00	\$ 5.00	\$ -	0%	Non-statutory
Children under 12	Taxable	Free	Free			
Groups						
Lunch	Taxable	\$ 17.50	\$ 17.50	\$ -	0%	Non-statutory
Lunch plus tour	Taxable	\$ 25.00	\$ 25.00	\$ -	0%	Non-statutory
Morning or afternoon tea	Taxable	\$ 15.00	\$ 15.00	\$ -	0%	Non-statutory
Morning/Afternoon plus tour		\$ 22.50	\$ 22.50	\$ -	0%	Non-statutory
PARKING FINES (Road Safety Road Rules 2017)						
Heavy vehicles parked in a built up area longer than 1 hour	Non-taxable	\$ 111.00	\$ 111.00	\$ -	0%	Statutory
Parked in a disabled area	Non-taxable	\$ 185.00	\$ 185.00	\$ -	0%	Statutory
Stopped in a no-stopping area	Non-taxable	\$ 185.00	\$ 185.00	\$ -	0%	Statutory
Stopped in a children's crossing	Non-taxable	\$ 185.00	\$ 185.00	\$ -	0%	Statutory
Stopped in a loading zone	Non-taxable	\$ 185.00	\$ 185.00	\$ -	0%	Statutory
PHOTOCOPIES & SCANNING						
A4 - Black and White	Taxable	\$ 0.60	\$ 0.20	\$ (0.40)	-67%	Non-statutory
A4 - Colour	Taxable	\$ 1.10	\$ 0.50	\$ (0.60)	-55%	Non-statutory
A3 - Black and White	Taxable	\$ 1.10	\$ 0.50	\$ (0.60)	-55%	Non-statutory
A3 - Colour	Taxable	\$ 2.50	\$ 0.80	\$ (1.70)	-68%	Non-statutory
Engineering plans	Taxable	\$ 7.90	\$ 7.90	\$ -	0%	Non-statutory
A2 - Black and White	Taxable	\$ 17.60	\$ 17.60	\$ -	0%	Non-statutory
A2 - Colour	Taxable	\$ 23.60	\$ 23.60	\$ -	0%	Non-statutory
A1 - Black and White	Taxable	\$ 29.80	\$ 29.80	\$ -	0%	Non-statutory
A1 - Colour	Taxable	\$ 34.00	\$ 34.00	\$ -	0%	Non-statutory
A0 - Black and White	Taxable	\$ 33.40	\$ 33.40	\$ -	0%	Non-statutory
A0 - Colour	Taxable	\$ 40.30	\$ 40.30	\$ -	0%	Non-statutory
B Size Surcharge	Taxable	\$ 3.60	\$ 3.60	\$ -	0%	Non-statutory
Scanning up to 10 pages	Taxable	\$ 2.70	\$ -	\$ (2.70)	-100%	Non-statutory
Scanning 10 - 50 pages	Taxable	\$ 5.20	\$ -	\$ (5.20)	-100%	Non-statutory
Scanning over 50 pages	Taxable	\$ 7.90	\$ -	\$ (7.90)	-100%	Non-statutory
Laminating A4	Taxable	\$ 1.20	\$ 1.20	\$ -	0%	Non-statutory
Laminating A3	Taxable	\$ 1.50	\$ 1.50	\$ -	0%	Non-statutory

Description of Fees and Charges	GST Status	2023/24 Fee Inc GST	2024/25 Fee Inc GST (Proposed)	Fee Increase / (Decrease)	Fee Increase / (Decrease)	Basis of Fee
		\$	\$	\$	%	
PLANNING						
Planning Certificate Fee - Non electronic	Non-taxable	\$ 21.70	\$ 21.70	\$ -	0%	Statutory
Planning Certificate Fee electronic	New					Statutory
Certificate of Compliance	Non-taxable	\$ 317.90	\$ 317.90	\$ -	0%	Statutory
Applications for Permits (Regulation 9)						
Class 1 - Use Only	Non-taxable	\$ 1,286.10	\$ 1,415.10	\$ 129.00	10%	Statutory
Class 2 - To develop land or to use and develop land for a single dwelling per lot or to undertake development ancillary to the use of the land for a single dwelling per lot if the estimated cost of development included in the application is:						
<\$10,000	Non-taxable	\$ 195.10	\$ 214.65	\$ 19.55	10%	Statutory
>\$10,001 - \$100,000	Non-taxable	\$ 614.10	\$ 675.75	\$ 61.65	10%	Statutory
>\$100,001 - \$500,000	Non-taxable	\$ 1,257.20	\$ 1,383.30	\$ 126.10	10%	Statutory
>\$500,001 - \$1,000,000	Non-taxable	\$ 1,358.30	\$ 1,494.60	\$ 136.30	10%	Statutory
>\$1,000,001 - \$2,000,000	Non-taxable	\$ 1,459.90	\$ 1,605.90	\$ 146.00	10%	Statutory
VicSmart						
VicSmart application if the estimated cost of development is:						
Class 7: VicSmart application if the estimated cost of development is \$10,000 or less	Non-taxable	\$ 195.00	\$ 214.65	\$ 19.65	10%	Statutory
Class 8: VicSmart application if the estimated cost of development is more than \$10,000	Non-taxable	\$ 419.10	\$ 461.10	\$ 42.00	10%	Statutory
Class 9: VicSmart application to subdivide or consolidate land	Non-taxable	\$ 214.70	\$ 214.65	\$ (0.05)	0%	Statutory
Class 10: VicSmart application (other than a class 7, 8 or 9 permit)	Non-taxable	\$ 214.70	\$ 214.65	\$ (0.05)	0%	Statutory
Permits - Other if the cost of development is:						
Class 11: \$100,000 or less	Non-taxable	\$ 1,232.30	\$ 1,232.25	\$ (0.05)	0%	Statutory
Class 12: More than \$100,000 but not more than \$1,000,000	Non-taxable	\$ 1,661.60	\$ 1,661.55	\$ (0.05)	0%	Statutory
Class 13: More than \$1,000,000 but not more than \$5,000,000	Non-taxable	\$ 3,665.00	\$ 3,664.95	\$ (0.05)	0%	Statutory
Class 14: More than \$5,000,000 but not more than \$15,000,000	Non-taxable	\$ 9,341.30	\$ 9,341.25	\$ (0.05)	0%	Statutory
Class 15: More than \$15,000,000 but not more than \$50,000,000	Non-taxable	\$ 27,546.80	\$ 27,546.75	\$ (0.05)	0%	Statutory
Class 16: More than \$50,000,000	Non-taxable	\$ 61,914.60	\$ 61,914.60	\$ -	0%	Statutory
Permits - Subdivision						
Class 17: To subdivide an existing building (other than a class 9 permit)	Non-taxable	\$ 1,415.10	\$ 1,415.10	\$ -	0%	Statutory
Class 18: To subdivide land into 2 lots (other than a class 9 or class 17 permit)	Non-taxable	\$ 1,415.10	\$ 1,415.10	\$ -	0%	Statutory
Class 19: To effect a realignment of a common boundary between lots or consolidate 2 or more lots (other than a class 9 permit)	Non-taxable	\$ 1,415.10	1415.10 per 100 lots created			Statutory
Class 20: Subdivide land (other than a class 9, class 17, class 18, or class 19 permit)	Non-taxable	\$1,415.10 per 100 lots created	1415.10 per 100 lots created			Statutory
Class 21:						
To:						
a) create, vary or remove a restriction within the meaning of the Subdivision Act 1988; or						
b) create or remove a right of way; or	Non-taxable	\$ 1,415.10	\$ 1,415.10	\$ -	0%	Statutory
c) create, vary or remove an easement other than a right of way: or						
d) vary or remove a condition in the nature of an easement (other than a right of way) in a Crown grant.						
Class 22: A permit not otherwise provided for in the regulation	Non-taxable	\$ 1,415.10	\$ 1,415.10	\$ -	0%	Statutory

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		\$	\$	\$	%	
Amendments to Permits						
Class 1: Amendment to a permit to change the use of land allowed by the permit or allow a new use of land.	Non-taxable	\$ 1,415.10	\$ 1,415.10	\$ -	0%	Statutory
Class 2: Amendment to a permit to change the statement of what the permit allows or to change any or all of the conditions which apply to the permit	Non-taxable	\$ 1,415.10	\$ 1,415.10	\$ -	0%	Statutory
Amendment to a class 2 permit	Non-taxable	\$ 195.10		\$ (195.10)	-100%	Statutory
Amendment to a class 3 permit	Non-taxable	\$ 614.10		\$ (614.10)	-100%	Statutory
Amendment to a class 4 permit	Non-taxable	\$ 1,257.20		\$ (1,257.20)	-100%	Statutory
Amendment to a class 5 or class 6 permit	Non-taxable	\$ 1,358.30		\$ (1,358.30)	-100%	Statutory
Amendment to a class 7 permit	Non-taxable	\$ 195.10		\$ (195.10)	-100%	Statutory
Amendment to a class 8 permit	Non-taxable	\$ 419.10		\$ (419.10)	-100%	Statutory
Amendment to a class 9 permit	Non-taxable	\$ 195.10		\$ (195.10)	-100%	Statutory
Amendment to a class 10 permit	Non-taxable	\$ 1,119.90		\$ (1,119.90)	-100%	Statutory
Amendment to a class 11 permit	Non-taxable	\$ 1,510.00		\$ (1,510.00)	-100%	Statutory
Amendment to a class 12, 13, 14, or 15 permit	Non-taxable	\$ 3,330.70		\$ (3,330.70)	-100%	Statutory
Amendment to a class 16 permit	Non-taxable	\$ 1,286.10		\$ (1,286.10)	-100%	Statutory
Amendment to a class 17 permit	Non-taxable	\$ 1,286.10		\$ (1,286.10)	-100%	Statutory
Amendment to a class 18 permit	Non-taxable	\$ 1,286.10		\$ (1,286.10)	-100%	Statutory
Amendment to a class 19 permit	Non-taxable	\$1286.10 per 100 lots created				Statutory
Amendment to a class 20 permit	Non-taxable	\$ 1,286.10		\$ (1,286.10)	-100%	Statutory
Amendment to a class 21 permit	Non-taxable	\$ 1,286.10		\$ (1,286.10)	-100%	Statutory
Amending - Single dwelling use or development if the cost of the additional development is:						
Class 3: \$10,000 or less	Non-taxable	\$ 1,415.10	\$ 214.65	\$ (1,200.45)	-85%	Statutory
Class 4: More than \$10,000 but not more than \$100,000	Non-taxable	\$ 1,415.10	\$ 675.75	\$ (739.35)	-52%	Statutory
Class 5: More than \$100,000 but not more than \$500,000	Non-taxable	\$ 1,415.10	\$ 1,383.30	\$ (31.80)	-2%	Statutory
Class 6: More than \$500,000	Non-taxable	\$ 1,415.10	\$ 1,494.60	\$ 79.50	6%	Statutory
Amending - VicSmart						
Class 7: Amendment to a class 7 permit - if the cost of any additional development is \$10,000 or less	Non-taxable	\$ 214.70	\$ 214.65	\$ (0.05)	0%	Statutory
Class 8: Amendment to a class 8 permit - if the cost of any additional development is more than \$10,000	Non-taxable	\$ 461.10	\$ 461.10	\$ -	0%	Statutory
Class 9: Amendment to a class 9 permit - subdivide or consolidate land	Non-taxable	\$ 214.70	\$ 214.65	\$ (0.05)	0%	Statutory
Class 10: Amendment to a class 10 permit (a VicSmart application other than a class 7, 8 or 9 permit)	Non-taxable	\$ 214.70	\$ 214.65	\$ (0.05)	0%	Statutory
Amending - Other development if the cost of the additional development is:						
Class 11: \$100,000 or less	Non-taxable	\$ 1,232.30	\$ 1,232.25	\$ (0.05)	0%	Statutory
Class 12: More than \$100,000 but not more than \$1,000,000	Non-taxable	\$ 1,661.60	\$ 1,661.55	\$ (0.05)	0%	Statutory
Class 13: More than \$1,000,000	Non-taxable	\$ 3,665.00	\$ 3,664.95	\$ (0.05)	0%	Statutory
Amending - Subdivision						
Class 14: Amendment to a permit - to subdivide an existing building (other than a class 9 permit)	Non-taxable	\$ 1,415.10	\$ 1,415.10	\$ -	0%	Statutory
Class 15: Amendment to a permit - to subdivide land into two lots (other than a class 9 or 17 permit)	Non-taxable	\$ 1,415.10	\$ 1,415.10	\$ -	0%	Statutory
Class 16: Amendment to a permit - to effect a realignment of a common boundary between lots or to consolidate two or more lots (other than a class 9 permit)	Non-taxable	\$ 1,415.10	\$ 1,415.10	\$ -	0%	Statutory
Class 17: Amendment to a permit - to subdivide land (other than a class 9, 17, 18 or 19 permit)	Non-taxable	\$1,415.10 per 100 lots created	\$1,415.10 per 100 lots created			Statutory

Description of Fees and Charges	GST Status	2023/24 Fee Inc GST	2024/25 Fee Inc GST (Proposed)	Fee Increase / (Decrease)	Fee Increase / (Decrease) %	Basis of Fee
		\$	\$	\$	%	
Class 18:						
Amendment to a permit to:						
s) create, vary or remove a restriction within the meaning of the Subdivision Act 1988; or						
b) create or remove a right of way; or	Non-taxable	\$ 1,415.10	\$ 1,415.10	\$ -	0%	Statutory
c) create, vary or remove an easement other than a right of way; or						
d) vary or remove a condition in the nature of an easement (other than right of way) in a Crown grant.						
Class 19: Amendment to a permit not otherwise provided for in the regulation	Non-taxable	\$ 1,415.10	\$ 1,415.10	\$ -	0%	Statutory
						Statutory
						Statutory
Other Fees						
Regulation 7: For requesting the Minister to prepare an amendment to a planning scheme exempted from the requirements referred to in section 20(4) of the Act.	Non-taxable	\$ 4,293.00	\$ 4,293.00	\$ -	0%	Statutory
Regulation 8: For requesting the Minister to prepare an amendment to a planning scheme exempted from certain requirements prescribed under section 20A of the Act.	Non-taxable	\$ 1,033.50	\$ 1,033.50	\$ -	0%	Statutory
Regulation 10: For combined permit applications: Sum of the highest of the fees which would have applied if separate applications were made and 50% of each of the other fees which would have applied if separate applications were made.	Non-taxable	N/A	N/A			Statutory
Regulation 12: Amend an application for a permit or an application to amend a permit. b) Under section 57A(3)(a) of the Act the fee to amend an application to amend a permit after notice is given is 40% of the application fee for that class of permit set out in the Table at regulation 11 and any additional fee under c) below						
a) Under section 57A(3)(a) of the Act the fee to amend an application for a permit after notice is given is 40% of the application fee for that class of permit set out in the Table at regulation 9	Non-taxable	N/A	N/A			Statutory
c) If an application to amend an application for a permit or amend an application to amend a permit has the effect of changing the class of that permit to a new class, having a higher application fee set out in the Table to regulation 9, the applicant must pay an additional fee						
Regulation 13: For a combined application to amend permit: The sum of the highest of the fees which would have applied if separate applications were made and 50% of each of the other fees which would have applied if separate applications were made	Non-taxable	N/A	N/A			Statutory
Regulation 14: For a combined permit and planning scheme amendment Under section 96A(4)(a) of the Act: The sum of the fee(s) for the amendment to the planning scheme (regulation 6) and whichever of the following applies:						
-50% of the fee which would have applied if the permit application had been made separately; or	Non-taxable	N/A	N/A			Statutory
- if the permit application is for more than one class of permit (regulation 9), the highest of the fees which would have applied if the permit applications had been made separately.						
Regulation 15: For a Certificate of Compliance	Non-taxable	\$ 349.80	\$ 349.80	\$ -	0%	Statutory
Regulation 16: For an agreement to a proposal to amend or end an agreement under section 173 of the Act	Non-taxable	\$ 707.60	\$ 707.55	\$ (0.05)	0%	Statutory
Regulation 17: For a planning certificate	Non-taxable	a) \$23.90 for an application not made electronically	a) \$23.90 for an application not made electronically			Statutory
Regulation 18: Where a planning scheme specifies that a matter must be done to the satisfaction of a responsible authority, Minister, public authority, or municipal council	Non-taxable	\$ 349.80	\$ 349.80	\$ -	0%	Statutory

Description of Fees and Charges	GST Status	2023/24 Fee Inc GST	2024/25 Fee Inc GST (Proposed)	Fee Increase / (Decrease)	Fee Increase / (Decrease)	Basis of Fee
		\$	\$	\$	%	
Planning Additional Fees - Advertising (conducted on applicants behalf)						
Newspaper advertisement - At cost	Taxable	At cost	At cost			Non-statutory
Placing of notice onsite	Taxable	\$ 116.00	\$ 119.50	\$ 3.50	3%	Non-statutory
Notice of planning permit by mail (if more than 10 letters, per letter)	Taxable	\$ 7.30	\$ 7.50	\$ 0.20	3%	Non-statutory
Planning - Additional Fees						
Secondary Consent Application	Taxable	\$ 211.20	\$ 217.50	\$ 6.30	3%	Non-statutory
Extension of Time to planning permit	Taxable	\$ 264.00	\$ 271.90	\$ 7.90	3%	Non-statutory
Section 173 Agreements	Taxable	\$ 213.30	\$ 219.70	\$ 6.40	3%	Non-statutory
Written Advice on Planning Controls	Taxable	\$ 158.40	\$ 163.20	\$ 4.80	3%	Non-statutory
Copy of Permit and Endorsed Plans (per planning permit)	Taxable	\$ 147.80	\$ 152.20	\$ 4.40	3%	Non-statutory
Request for Council consent where no planning permit required (i.e. liquor license)	Taxable	\$ 144.80	\$ 149.10	\$ 4.30	3%	Non-statutory
Planning - Withdrawal of Application						
After lodgement (no work undertaken)	Taxable	75% of app fee refundable	75% of app fee refundable			Non-statutory
After request for further information but prior to commencement of advertising	Taxable	50% of the application fee refunded	50% of the application fee refunded			Non-statutory
After advertising	Taxable	Refund discretionary	Refund discretionary			Non-statutory
Secondary Consent	Taxable	Refund discretionary	Refund discretionary			Non-statutory
Extension of Time	Taxable	No refund	No refund			Non-statutory
PUBLIC SPACES						
Minor use of facilities –Parks, Soundshells, Rotundas etc.	Taxable	\$ 34.50	\$ 35.50	\$ 1.00	3%	Non-statutory
Major use of facilities –Parks, Soundshells, Rotundas etc.	Taxable	\$ 173.50	\$ 178.70	\$ 5.20	3%	Non-statutory
High Risk Activity Bond*	Non-taxable	N/A	\$ 400.00	\$ 400.00	New	Non-statutory
*High risk activity includes activities involving alcohol, crowds >200, events involving machinery, livestock and/or motor vehicles.						
RATES						
Rates - debt recovery fees	Non-taxable	Cost recovery	Cost recovery			Non-statutory
Land information certificate	Non-taxable	As per adopted regulatory fee	As per adopted regulatory fee			Statutory
RECYCLING TRAILER						
Recycling Trailer Hire (per event)	Taxable	\$ 20.90	\$ 21.50	\$ 0.60	3%	Non-statutory
Recycling Trailer Hire - Bond (per event)	Non-taxable	\$ 313.70	\$ 323.10	\$ 9.40	3%	Non-statutory
SALEYARD FEES						
Pigs (per pig / day)	Taxable	\$ 0.70	\$ 0.70	\$ -	0%	Non-statutory
Sheep (per sheep / day)	Taxable	\$ 0.70	\$ 0.70	\$ -	0%	Non-statutory
Yard fee per sale (per agent)	Taxable	\$ 1,411.40	\$ 1,453.70	\$ 42.30	3%	Non-statutory
SEPTIC TANK FEES						
Application to install a septic system	Non-taxable	\$ 350.00	\$ 360.50	\$ 10.50	3%	Non-statutory
Application to amend/alter an existing system	Non-taxable	\$ 150.00	\$ 154.50	\$ 4.50	3%	Non-statutory
Application to extend a septic application	Non-taxable	\$ 175.00	\$ 180.30	\$ 5.30	3%	Non-statutory
Additional inspection due to non-compliance	Non-taxable	\$ 110.00	\$ 113.30	\$ 3.30	3%	Non-statutory
SWIMMING POOLS						
Note: Swimming Pool fees are set by the contractor						

Description of Fees and Charges	GST Status	2023/24 Fee Inc GST	2024/25 Fee Inc GST (Proposed)	Fee Increase / (Decrease)	Fee Increase / (Decrease)	Basis of Fee
		\$	\$	\$	%	
WASTE DEPOT FEES						
Unsorted recyclables, general waste and hard plastic						
Car boot	Taxable	\$ 12.50	\$ 14.00	\$ 1.50	12%	Non-statutory
6 x 4 trailer / ute – Level	Taxable	\$ 33.40	\$ 35.00	\$ 1.60	5%	Non-statutory
6 x 4 trailer / ute – Heaped	Taxable	\$ 62.70	\$ 65.00	\$ 2.30	4%	Non-statutory
Tandem trailer / Light truck – Level	Taxable	\$ 89.90	\$ 92.00	\$ 2.10	2%	Non-statutory
Tandem trailer / Light truck – Heaped	Taxable	\$ 170.50	\$ 175.00	\$ 4.50	3%	Non-statutory
Builders waste clean sorted – Per cubic metre	Taxable	\$ 76.40	\$ 80.00	\$ 3.60	5%	Non-statutory
Builders waste dirty non-sorted – Per cubic metre	Taxable	\$ 185.00	\$ 190.00	\$ 5.00	3%	Non-statutory
Concrete Non-sorted – Per tonne	Taxable	\$ 130.70	\$ 135.00	\$ 4.30	3%	Non-statutory
Concrete Clean, sorted – Per tonne	Taxable	\$ 37.60	\$ 40.00	\$ 2.40	6%	Non-statutory
Heavy truck loads	Taxable	Not accepted	Not accepted			
Mattresses (All sizes)	Taxable	\$ 52.30	\$ 50.00	\$ (2.30)	-4%	Non-statutory
Asbestos (per kilogram)	Taxable	\$ 2.10	\$ 3.00	\$ 0.90	43%	Non-statutory
Clean Fill Dirt (per ton)	Taxable	\$ 10.00	\$ 10.00	\$ -	0%	Non-statutory
Sorted recyclables						
Newspapers, Cardboard, Bottles, Cans etc.	Taxable	\$ -	\$ -	\$ -	#DIV/0!	Non-statutory
Tyres						
Car and Motorcycle	Taxable	\$ 9.40	\$ 12.00	\$ 2.60	28%	Non-statutory
Light Commercial	Taxable	\$ 26.10	\$ 30.00	\$ 3.90	15%	Non-statutory
Truck –Standard	Taxable	\$ 79.40	\$ 90.00	\$ 10.60	13%	Non-statutory
Tractor - under 2 metres high	Taxable	\$ 141.10	\$ 150.00	\$ 8.90	6%	Non-statutory
Tractor - over 2 metres high	Taxable	\$ 287.50	\$ 300.00	\$ 12.50	4%	Non-statutory
Car bodies						
Car bodies / scrap steel	Taxable	\$ -	\$ -	\$ -	0%	Non-statutory
Green Waste & Timber						
Car boot	Taxable	\$ 6.30	\$ 8.00	\$ 1.70	27%	Non-statutory
6 x 4 trailer / ute – Level	Taxable	\$ 12.50	\$ 15.00	\$ 2.50	20%	Non-statutory
6 x 4 trailer / ute – Heaped	Taxable	\$ 15.70	\$ 20.00	\$ 4.30	27%	Non-statutory
Tandem trailer / Light truck – Level	Taxable	\$ 23.00	\$ 25.00	\$ 2.00	9%	Non-statutory
Tandem trailer / Light truck – Heaped	Taxable	\$ 31.40	\$ 33.00	\$ 1.60	5%	Non-statutory
Heavy truck	Taxable	\$ 59.60	\$ 63.00	\$ 3.40	6%	Non-statutory
E-waste						
Flourescents	Taxable	\$ 2.50	\$ 3.00	\$ 0.50	20%	Non-statutory
High bay lights	Taxable	\$ 10.00	\$ 11.00	\$ 1.00	10%	Non-statutory
E-Waste – non-compliant	Taxable	\$ 2.00 per kg	\$ 2.00 per kg			Non-statutory
E-Waste - compliant	Taxable	\$ 1.00 per kg	\$ 1.00 per kg			Non-statutory
Furniture						
Small Item – e.g. Chair (per unit)	Taxable	\$ 10.50	\$ 12.00	\$ 1.50	14%	Non-statutory
Medium Item – e.g. bed, dressing table etc. (per unit)	Taxable	\$ 37.60	\$ 40.00	\$ 2.40	6%	Non-statutory
Large Item – e.g. Couch, wardrobe etc. (per unit)	Taxable	\$ 104.60	\$ 110.00	\$ 5.40	5%	Non-statutory
Oil						
Oil (per litre)	Taxable	\$ 0.50	\$ 0.50	\$ -	0%	Non-statutory
Oil Drum disposal (per drum)	Taxable	\$ 5.20	\$ 6.00	\$ 0.80	15%	Non-statutory
WOOD PERMITS						
Council controlled land – Full rate	Taxable	\$ 31.70	\$ 32.70	\$ 1.00	3%	Non-statutory
Council controlled land – Pensioner rate	Taxable	\$ 21.10	\$ 21.70	\$ 0.60	3%	Non-statutory

Hindmarsh Shire Council
**LONG TERM
FINANCIAL PLAN
2024/2025 - 2033/2034**



Hindmarsh
Shire Council

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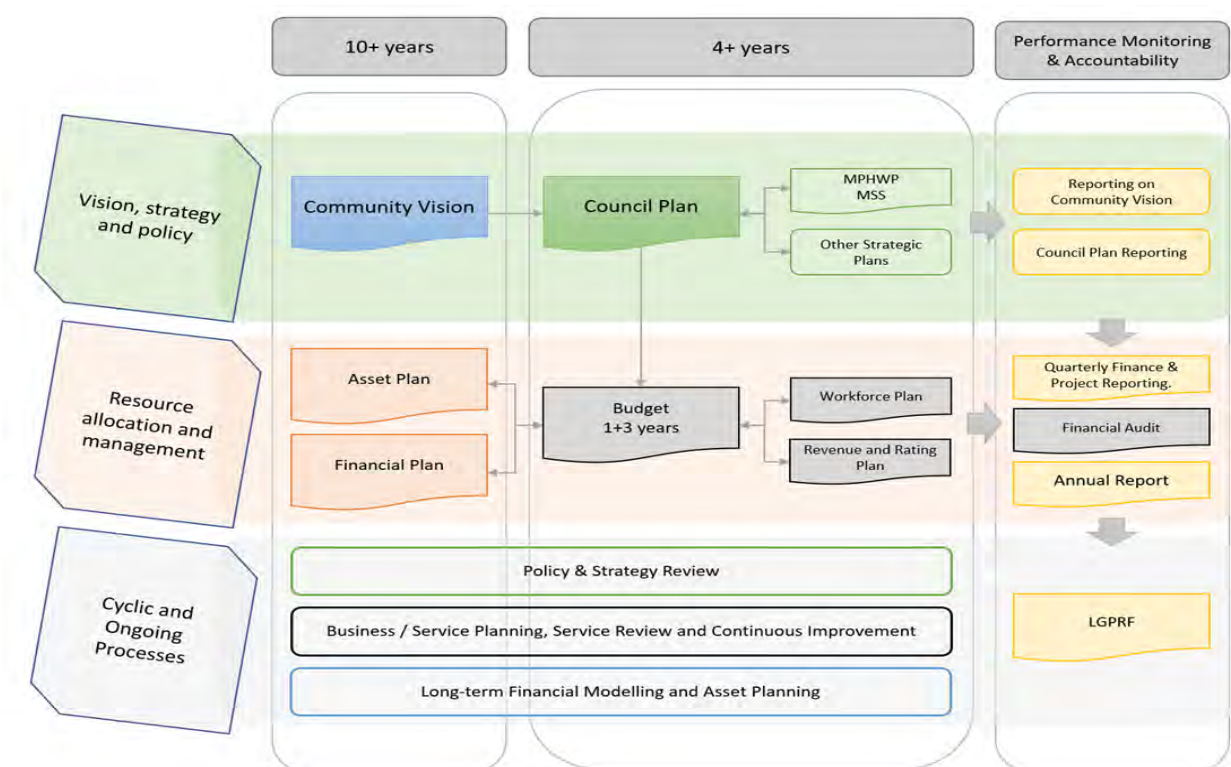
1. Legislative Requirements

This section describes how the Financial Plan links to the achievement of the Community Vision and the Council Plan within the Integrated Strategic Planning & Reporting framework. This framework guides the Council in identifying community needs and aspirations over the long term (Community Vision), medium term (Council Plan) and short term (Annual Budget) and then holding itself accountable (Annual Report).

The following diagram provides an overview of the core legislated elements of an integrated strategic planning and reporting framework and outcomes.

Source: Department of Jobs, Precincts and Regions

The following figure demonstrates how each element might inform or be informed by other parts of the integrated framework.



1.1 Strategic Planning Principles

The Financial Plan provides a 10 year financially sustainable projection regarding how the actions of the Council Plan may be funded to achieve the Community Vision. The Financial Plan is developed in the context of the following strategic planning principles:

- a) Council has an integrated approach to planning, monitoring and performance reporting.
- b) Council's financial plan addresses the Community Vision by funding the aspirations of the Council Plan. The Council Plan aspirations and actions are formulated in the context of the Community Vision.
- c) The Financial Plan statements articulate the 10-year financial resources necessary to implement the goals and aspirations of the Council Plan to achieve the Community Vision based on the best available information at the time of preparation.
- d) Council's strategic planning principles identify and address the risks to effective implementation of the Financial Plan. The financial risks are included at section 1.2.2 below.

1.2 Financial Management Principles

The Financial Plan demonstrates the following financial management principles:

1.2.1 Revenue, expenses, assets, liabilities, investments and financial transactions are managed in accordance with Council's financial policies and strategic plans.

1.2.2 Management of the following financial risks:

- a) the financial viability of the Council, and
- b) the management of current and future liabilities of the Council. The estimated 10 year-liabilities are disclosed in section 3.2 Balance Sheet projections.

1.2.3 Financial policies and strategic plans are designed to provide financial stability and predictability to the community.

1.2.4 Council maintains accounts and records that explain its financial operations and financial position (refer section 3 Financial Statements)

1.3 Engagement Principles

Council developed and adopted a comprehensive community engagement framework. The following consultation process will be undertaken to ensure due consideration and feedback is received from relevant stakeholders.

- a) Draft Financial Plan prepared by management in conjunction with Council;
- b) Draft Financial Plan prepared in conjunction with the Annual Budget placed on public exhibition following 29 May 2024 Council meeting for the period 30 May to 19 June 2024 and calling for public submissions;
- c) Community engagement is conducted using local news outlets and social media;
- d) Hearing of public submissions to the Financial Plan at the 26 June 2024 Council meeting;
- e) Draft Financial Plan, including any revisions, presented to 26 June 2024 Council meeting for adoption.

1.4 Service Performance Principles

Council services are designed to be for a purpose, targeted to community needs and value for money. The service performance principles are listed below:

- a) Services are provided in an equitable manner and are responsive to the diverse needs of the community. The Council Plan is designed to identify the key services and projects to be delivered to the community. The Financial Plan provides the mechanism to demonstrate how the service aspirations within the Council Plan may be funded.
- b) Services are accessible to the relevant users within the community.
- c) Council provides quality services that provide value for money to the community. The Local Government Performance Reporting Framework (LGPRF) is designed to communicate council's performance regarding the provision of quality and efficient services.

1.5 Asset Plan Integration

Integration to the Asset Plan is a key principle of the Council's strategic financial planning principles. The purpose of this integration is to ensure that future funding is allocated in a manner that supports service delivery in terms of the plans and the effective management of Council's assets into the future.

The Asset Plan identifies the operational and strategic practices which will ensure that Council manages assets across their life cycle in a financially sustainable manner. The Asset Plan, and associated asset management policies, provide council with a sound base to understand the risk associated with managing its assets for the community's benefit.

The Asset Plan is designed to inform the Financial Plan by identifying the amount of capital renewal, backlog and maintenance funding that is required over the life of each asset category. The level of funding will incorporate knowledge of asset condition, the risk assessment issues as well as the impact of reviewing and setting intervention and service levels for each asset class.

In addition to identifying the operational and strategic practices that ensure that Council manages assets across their life cycle in a financially sustainable manner, the Asset Plan quantifies the asset portfolio and the financial implications of those practices. Together the Financial Plan and Asset Plan seek to balance projected investment requirements against projected budgets.

Council updated its Asset Plan in accordance with the legislative requirements of the Local Government Act 2020 and the plan was presented to Council on 1 June 2022.

This section describes the context and external/internal environment and consideration in determining the 10-year financial projections and assumptions.

2.1 Overview

Hindmarsh Shire Council is located halfway between Melbourne and Adelaide and comprises 7,500 square kilometres and a population of approximately 5,588. The Western Highway, the main thoroughfare between Melbourne and Adelaide, runs through the Shire.

Hindmarsh Shire has four main townships (Dimboola, Jeparit, Nhill and Rainbow) and is largely dependent on agriculture, health services, manufacturing and retail. Our towns have excellent sporting facilities, schools and hospitals, and our natural and heritage attractions draw thousands of visitors each year.

2.2 Our Challenges

Hindmarsh Shire Council continues to face the following challenges that impact the financial environment in which we operate:

- a) The Victorian State Government introduced a cap on rates from 2016/2017. The cap for 2024/2025 has been set at 2.75%.
- b) Local Government provides services to the community on behalf of the State and Federal Government. Over time the funds Council receives to deliver these services do not increase in line with real cost increases resulting in significant cost shifting onto Council.
- c) Hindmarsh Shire Council has a small rate base and is heavily reliant on external grant funding to deliver services and capital works projects throughout the Shire.
- d) Council faces challenges associated with the provision and renewal of the significant road network, paths and community and recreation facilities.
- e) Isolation and large distances increase transport costs when compared to most other shires. This is not just an issue for residents but also for the cost of Council's works as transport costs make up a large portion of the Council Budget.

2.3 Strategic Actions

Council has identified the following strategic actions that will support the aspirations of the Council Plan.

- Maintain service levels to the community to support our vision of well-maintained roads, building and other assets that service our community needs.
- Prioritise renewal of existing assets and advocate for increased funding to support the maintenance and upgrades of Council's extensive road network and infrastructure.

Develop and promote local tourism opportunities that will attract visitation.

- Advocate for increases to recurrent grants to enable Council to maintain services and undertake asset renewal.
- Maintain minimum cash reserve of \$2.1m to ensure Council can meet its financial obligations at any time. This is only possible if non-recurrent capital grants are received or there is a reduction in capital works expenditure. Where additional grants are received, capital works renewal will be prioritised.

2.4 Assumptions to the financial plan statements

This section presents the assumptions to the Comprehensive Income Statement for the 10 years from 2024/25 to 2033/34. The assumptions are based on the best available information at the time of preparation and will be updated each year as necessary.

Economic Assumptions

Assumption	Notes	Actual	Forecast	Budget	Projections			Trend
		2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	+/-
Rate Cap Increase	1	1.75%	3.50%	3%	2.75%	2.75%	2.75%	
Population Growth	2	0%	0%	0%	0%	0%	0%	
Investment Interest Rate	3	%	2.5%	2.75%	2.75%	2.75%	2.75%	
CPI	4	6%	3.6%	3.6%	3.6%	3.6%	3.6%	
User Fees	5	%	2.78%	2.75%	2.75%	2.75%	2.75%	
Grants - Recurrent	6	1.00%	-2077%	2.75%	2.75%	2.75%	2.75%	
Grants - Non-Recurrent		-204%	-0.65%	-96%	-200%	0%	0%	
Contributions		-11%	1%	-89%	0%	0%	0%	
Proceeds from sale of assets		\$34	\$150	\$160	\$164	\$169	\$174	
Finance Costs		\$0	\$0	\$0	\$0	\$0	\$0	
Other Revenue		220%	1.07%	-7%	2.75%	2.75%	2.75%	
Employee Costs	7	1.07%	-0.02%	4.92%	2.75%	2.75%	2.75%	
Contactors, consultants and materials		-9%	1.31%	-25.02%	2.75%	2.75%	2.75%	
Depreciation		\$4,946	\$4,874	\$5,107	\$5,248	\$5,292	\$5,540	
Other expenses		1.01%	17.30%	-11.67%	2.75%	2.75%	2.75%	

Notes to Assumptions

1. Rate Cap

Council increases Rates each year in line with the rate cap set by the Minister as outlined in the Revenue and Rating Plan.

2. Population Growth

Population growth in Hindmarsh remains unchanged.

3. Investment Interest Rate

Interest rates are based on available cash.

4. CPI

Based on the rates published in December for the year for Melbourne.

5. User Fees

Council increases User Fees each year, generally in line with the rate cap set by the minister but in some instances where services are outsourced user fees reflect direct service provision costs.

6. Grants - Recurrent

Council conservatively estimates Grant - recurrent increases generally in line with the rate cap set by the minister.

Grants - recurrent changed in 2023/2024 due to Council no longer providing Aged Care Services. The Financial Assistance Grants for 2023/2024 were received prior to the start of the financial year. It is budgeted for the 2024/2025 Financial assistance grants to be received in 2024/2025.

7. Employee Costs

Council increases employee costs in line with the current published Enterprise Agreement with allowance for movement within the bands.

3. Financial Statements

This section presents information in regard to the Budget for the 4 years from 2024/25 to 2027/28 and Financial Plan Statements for the 10 years from 2024/25 to 2033/34.

This section includes the following financial statements prepared in accordance with the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020*.

Comprehensive Income Statement
Balance Sheet
Statement of Changes in Equity
Statement of Cash Flows
Statement of Capital Works
Statement of Human Resources

3.1 Comprehensive Income Statement

	Forecast / Actual										
	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Income / Revenue											
Rates and charges	9,850	10,043	10,319	10,603	10,894	11,194	11,502	11,818	12,143	12,477	12,820
Statutory fees and fines	192	196	201	207	213	218	224	231	237	244	250
User fees	1,458	1,465	1,505	1,546	1,589	1,632	1,677	1,723	1,771	1,819	1,870
Grants - Operating	876	5,684	5,840	6,001	6,166	6,335	6,510	6,689	6,872	7,061	7,256
Grants - Capital	5,241	3,526	1,800	1,800	1,800	1,801	1,802	1,803	1,804	1,805	1,806
Contributions - monetary	80	9	9	9	9	9	10	10	10	11	11
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	150	160	164	169	174	178	183	188	193	199	204
Share of net profits/(losses) of associates and joint ventures	17	-	-	-	-	-	-	-	-	-	-
Other income	673	625	642	660	678	696	715	735	755	776	797
Total income / revenue	18,535	21,707	20,480	20,994	21,522	22,065	22,623	23,197	23,786	24,392	25,014
Expenses											
Employee costs	8,076	8,474	8,707	8,946	9,192	9,445	9,705	9,971	10,246	10,527	10,817
Materials and services	6,629	4,971	5,107	5,248	5,392	5,541	5,693	5,849	6,010	6,176	6,345
Depreciation	4,874	5,107	5,248	5,392	5,540	5,693	5,849	6,010	6,175	6,345	6,520
Other expenses	2,385	2,107	2,165	2,224	2,285	2,348	2,413	2,479	2,547	2,618	2,689
Total expenses	21,965	20,659	21,227	21,810	22,410	23,027	23,660	24,310	24,979	25,666	26,372
Surplus/(deficit) for the year	(3,431)	1,048	(747)	(817)	(889)	(962)	(1,037)	(1,114)	(1,193)	(1,274)	(1,358)
Total comprehensive result	(3,431)	1,048	(747)	(817)	(889)	(962)	(1,037)	(1,114)	(1,193)	(1,274)	(1,358)

3.2 Balance Sheet

	Forecast / Actual										
	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Assets											
Current assets											
Cash and cash equivalents	2,298	2270	2,017	1,753	1,479	1,238	1,030	856	718	615	550
Trade and other receivables	1,972	1647	1,609	1,609	1,634	1,695	1,741	1,776	1,794	1,812	1,830
Inventories	727	729	751	751	766	793	815	831	840	848	856
Other assets	220	190	195	195	199	206	212	218	220	222	224
Total current assets	5,217	4,836	4,572	4,309	4,079	3,932	3,798	3,681	3,571	3,497	3,461
Non-current assets											
Investments in associates, joint arrangements and subsidiaries	233	233	239	246	253	260	267	274	276	279	280
Property, infrastructure, plant & equipment	212,255	213,483	213,115	212,691	212,209	211,498	210,725	209,883	208,971	207,991	206,930
Total non-current assets	212,488	213,716	213,355	212,937	212,461	211,757	210,992	210,157	209,247	208,270	207,210
Total assets	217,706	218,553	217,927	217,246	216,541	215,689	214,790	213,838	212,818	211,768	210,671
Liabilities											
Current liabilities											
Trade and other payables	1,995	1,745	1,793	1,849	1,923	1,961	2,015	2,086	2,164	2,255	2,356
Trust funds and deposits	100	80	82	85	87	89	92	95	97	100	103
Provisions	2,293	2,342	2,406	2,476	2,575	2,639	2,711	2,793	2,877	2,997	3,140
Total current liabilities	4,388	4,167	4,281	4,409	4,585	4,690	4,818	4,973	5,138	5,352	5,600
Non-current liabilities											
Provisions	227	247	254	261	268	275	283	290	298	307	321
Total non-current liabilities	227	247	254	261	268	275	283	290	298	307	321
Total liabilities	4,615	4,413	4,535	4,670	4,853	4,965	5,101	5,263	5,436	5,659	5,921
Net assets	213,091	214,139	213,392	212,576	211,687	210,725	209,689	208,575	207,382	206,108	204,750
Equity											
Accumulated surplus	80,531	81,579	80,832	80,016	79,127	78,165	77,129	76,015	74,822	73,548	72,190
Reserves	132,560	132,560	132,560	132,560	132,560	132,560	132,560	132,560	132,560	132,560	132,560
Total equity	213,091	214,139	213,392	212,576	211,687	210,725	209,689	208,575	207,382	206,108	204,750

3.3 Statement of Changes in Equity

	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000
2024 Forecast Actual			
Balance at beginning of the financial year	216,522	83,961	132,561
Surplus/(deficit) for the year	(3,431)	(3,431)	-
Balance at end of the financial year	213,091	80,530	132,561
2025 Budget			
Balance at beginning of the financial year	213,091	80,530	132,561
Surplus/(deficit) for the year	1,048	1,048	-
Balance at end of the financial year	214,139	81,578	132,561
2026			
Balance at beginning of the financial year	214,139	81,578	132,561
Surplus/(deficit) for the year	(747)	(747)	-
Balance at end of the financial year	213,392	80,831	132,561
2027			
Balance at beginning of the financial year	213,392	80,831	132,561
Surplus/(deficit) for the year	(817)	(817)	-
Balance at end of the financial year	212,576	80,015	132,561
2028			
Balance at beginning of the financial year	212,576	80,015	132,561
Surplus/(deficit) for the year	(889)	(889)	-
Balance at end of the financial year	211,687	79,126	132,561
2029			
Balance at beginning of the financial year	211,687	79,126	132,561
Surplus/(deficit) for the year	(962)	(962)	-
Balance at end of the financial year	210,725	78,164	132,561
2030			
Balance at beginning of the financial year	210,725	78,164	132,561
Surplus/(deficit) for the year	(1,037)	(1,037)	-
Balance at end of the financial year	209,689	77,128	132,561
2031			
Balance at beginning of the financial year	209,689	77,128	132,561
Surplus/(deficit) for the year	(1,114)	(1,114)	-
Balance at end of the financial year	208,575	76,014	132,561
2032			
Balance at beginning of the financial year	208,575	76,014	132,561
Surplus/(deficit) for the year	(1,193)	(1,193)	-
Balance at end of the financial year	207,382	74,822	132,561
2033			
Balance at beginning of the financial year	207,382	74,822	132,561
Surplus/(deficit) for the year	(1,274)	(1,274)	-
Balance at end of the financial year	206,108	73,547	132,561
2034			
Balance at beginning of the financial year	206,108	73,547	132,561
Surplus/(deficit) for the year	(1,358)	(1,358)	-
Balance at end of the financial year	204,750	72,190	132,561

3.4 Statement of Cash Flows

	Forecast / Actual										
	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
Cash flows from operating activities											
Rates and charges	9,830	10,023	10,298	10,581	10,872	11,171	11,479	11,794	12,119	12,452	12,794
Statutory fees and fines	27	17	18	18	19	19	20	20	21	21	22
User fees	1,733	2,008	2,063	2,120	2,179	2,238	2,300	2,363	2,428	2,495	2,564
Grants - operating	876	5,684	5,840	6,001	6,166	6,335	6,510	6,689	6,872	7,061	7,256
Grants - capital	4,791	3,576	1,800	1,800	1,800	1,850	1,900	1,953	2,006	2,061	2,118
Contributions - monetary	80	9	9	9	9	9	10	10	10	11	11
Interest received	440	430	442	454	466	479	492	506	520	534	549
Other receipts	1,038	195	200	206	211	217	223	229	235	242	249
Employee costs	(8,030)	(8,428)	(8,659)	(8,897)	(9,142)	(9,394)	(9,652)	(9,917)	(10,190)	(10,470)	(10,758)
Materials and services	(9,912)	(7,347)	(7,549)	(7,756)	(7,970)	(8,189)	(8,414)	(8,645)	(8,883)	(9,127)	(9,378)
Trust funds and deposits repaid	-	(20)	-	-	-	-	-	-	-	-	-
Net cash provided by/(used in) operating activities	871	6,147	4,462	4,535	4,611	4,737	4,868	5,002	5,139	5,280	5,426
Cash flows from investing activities											
Payments for property, infrastructure, plant and equipment	(13,311)	(6,335)	(4,880)	(4,968)	(5,058)	(5,157)	(5,259)	(5,363)	(5,471)	(5,581)	(5,695)
Proceeds from sale of property, infrastructure, plant and	150	160	164	169	174	178	183	188	193	199	204
Net cash provided by/ (used in) investing activities	(13,161)	(6,175)	(4,716)	(4,799)	(4,884)	(4,979)	(5,076)	(5,175)	(5,278)	(5,383)	(5,491)
Net increase/(decrease) in cash & cash equivalents											
Cash and cash equivalents at the beginning of the financial year	(12,290)	(28)	(253)	(264)	(274)	(241)	(208)	(174)	(138)	(102)	(65)
Cash and cash equivalents at the end of the financial*	14,589	2,298	2,270	2,017	1,753	1,479	1,238	1,030	856	718	615
	2,298	2,270	2,017	1,753	1,479	1,238	1,030	856	718	615	550

*Council's minimum cash level should be approximately \$2.2m at the end of each financial year. Without additional grants proposed payments for property, infrastructure, plant and equipment (Capital Works) will need to reduce.

3.5 Statement of Capital Works

	Forecast / Actual										
	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Property											
Land	-	-	-	-	-	-	-	-	-	-	-
Total land	-	-	-	-	-	-	-	-	-	-	-
Buildings	2,443	425	100	100	100	100	100	100	100	100	100
Heritage buildings	12	50	-	-	-	-	-	-	-	-	-
Total buildings	2,455	475	100	100	100	100	100	100	100	100	100
Total property	2,455	475	100	100	100	100	100	100	100	100	100
Plant and equipment											
Plant, machinery and equipment	1,542	922	900	900	900	900	900	900	900	900	900
Fixtures, fittings and furniture	66	5	5	5	5	5	5	5	5	5	5
Computers and telecommunications	103	115	100	100	100	100	100	100	100	100	100
Library books	50	40	40	40	40	40	40	40	40	40	40
Total plant and equipment	1,761	1,082	1,045	1,045	1,045	1,045	1,045	1,045	1,045	1,045	1,045
Infrastructure											
Roads	2,969	4,279	3,425	3,513	3,603	3,702	3,804	3,908	4,016	4,126	4,240
Bridges	-	50	50	50	50	50	50	50	50	50	50
Footpaths and cycleways	912	88	90	90	90	90	90	90	90	90	90
Drainage	201	68	70	70	70	70	70	70	70	70	70
Waste management	217	-	-	-	-	-	-	-	-	-	-
Aerodromes	330	-	-	-	-	-	-	-	-	-	-
Other infrastructure	4,570	292	100	100	100	100	100	100	100	100	100
Total infrastructure	9,198	4,778	3,735	3,823	3,913	4,012	4,114	4,218	4,326	4,436	4,550
Total capital works expenditure	13,413	6,335	4,880	4,968	5,058	5,157	5,259	5,363	5,471	5,581	5,695
Represented by:											
New asset expenditure	3,825	316	-	-	-	-	-	-	-	-	-
Asset renewal expenditure	6,730	5,890	4,880	4,968	5,058	5,157	5,259	5,363	5,471	5,581	5,695
Asset upgrade expenditure	2,858	130	-	-	-	-	-	-	-	-	-
Total capital works expenditure	13,413	6,335	4,880	4,968	5,058	5,157	5,259	5,363	5,471	5,581	5,695
Funding sources represented by:											
Grants	10,398	3,526	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800
Council cash	3,016	2,808	3,080	3,168	3,258	3,357	3,459	3,563	3,671	3,781	3,895
Total capital works expenditure	13,413	6,335	4,880	4,968	5,058	5,157	5,259	5,363	5,471	5,581	5,695

3.6 Statement of Human Resources

Staff expenditure	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Staff expenditure											
Employee costs - operating	8,076	8,474	8,707	8,946	9,193	9,445	9,705	9,972	10,246	10,528	10,817
Employee costs - capital	852	1,205	1,238	1,272	1,307	1,343	1,380	1,417	1,456	1,497	1,538
Total staff expenditure	8,928	9,679	9,945	10,218	10,499	10,788	11,085	11,389	11,703	12,024	12,355

Staff numbers	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE
Staff numbers											
Employees	94.5	97.6	97.6	97.1	96.1	96.1	96.1	96.1	96.1	96.1	96.1
Total staff numbers	94.5	97.6	97.6	97.1	96.1	96.1	96.1	96.1	96.1	96.1	96.1

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

Department	Budget	Comprises			
	2024/25 \$'000	Permanent		Casual \$'000	Temporary \$'000
		Full Time \$'000	Part Time \$'000		
Civic Governance	1,023	1,023	-	-	-
Corporate and Community Services	4,028	3,068	923	38	-
Infrastructure	3,031	1,934	803	294	-
Total permanent staff expenditure	8,082	6,024	1,726	332	-
Other employee related expenditure	392				
Capitalised labour costs	1,205				
Total expenditure	9,678				

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

Department	Budget	Comprises			
	2024/25	Permanent		Casual	Temporary
		Full Time	Part Time		
Civic Governance	3.0	3.0	-	-	-
Corporate and Community Services	26.8	19.0	7.6	0.2	-
Infrastructure	67.8	58.0	6.8	3.0	-
Total staff	97.6	80.0	14.4	3.2	-



Main Office:
92 Nelson Street
NHILL VIC 3418

Postal Address:
PO Box 250
NHILL VIC 3418

Phone: 03 5391 4444

Email: info@hindmarsh.vic.gov.au

Website: www.hindmarsh.vic.gov.au

Facebook: www.facebook.com/hindmarshshirecouncil

Hindmarsh Shire Council Council Plan Review & Council Plan Actions 2024-2025

Draft - May 2024



Council Plan Review 2021-2024

Delivered (Ongoing) *means achieved in 2021-2025 but requires ongoing action.*

Blue items are *ongoing advocacy actions.*

Theme 1 : Our Community		
Objective	What we are going to do	Status
A community well informed and engaged	Use a broad range of communication and engagement techniques with information accessible in different languages	Delivered (Ongoing)
	Redevelopment of Council's website to allow for easier navigation	Delivered
	Continue to engage with the community through Council-Community Conversations to provide an alternative avenue of engagement, consultation and promotion	Ongoing
	Support and celebrate our volunteers	Delivered (Ongoing)
	Provide opportunities for our LGBTIQ+ community to inform Council on barriers to accessing council services and facilities	Delivered (Ongoing)
	Support local community organisations through the Community Action Grants Program	Ongoing
Communities that feel safe and are resilient	Work with key stakeholders to develop and implement plans and policies that assist our communities to prepare and recovery from emergencies and natural disasters	Delivered
Provide arts and cultural activities that strengthen social connection	Facilitate and support arts, music, and cultural community events, celebrations and activities to build social connection.	Delivered (Ongoing)
	Support significant days and events important to our multicultural community	Delivered (Ongoing)
A range of effective and accessible services to support the health and wellbeing of our community	Further develop and provide library services to facilitate a range of activities for residents	Delivered (Ongoing)
	Continue to support and facilitate Hindmarsh Shire Youth Council including the development and implementation of a Youth Strategy	Delivered (Ongoing)
	Provide infrastructure and support to early years services within Hindmarsh	Delivered (Ongoing)
	Advocate for a range of learning and skill development opportunities for all ages	Ongoing
	Advocate and lobby for improved mental health services for all ages in our community	Ongoing
Support healthy living and pro-vide services and	Provide Home and Community Care Services to enable our aged and vulnerable community to retain independence to remain in their homes for longer	N/A (RAS continues)

activities for people of all ages and	Facilitate a range of events and activities to engage and support our elderly community	Ongoing
A range of transport options	Advocate for improved public transport services, including the return of passenger rail to the Wimmera	Delivered
	Provide transport options for school holiday activities to ensure no student is disadvantaged	Delivered (Ongoing)
Assist our Community to recover from COVID-19	Support a range of events and activities within Hindmarsh to bring communities back together	Delivered
A diverse community	Support and encourage refugee or migrants to relocate and invest in Hindmarsh	Ongoing
	Provide opportunities for our Karen and all other multicultural communities to inform Council on barriers to accessing council services and facilities	Delivered
Recognise, respect and support Traditional Owners	Acknowledge and preserve Aboriginal values and culture through partnerships, land management practices and understanding in order to deliver positive outcomes	Delivered (Ongoing)
	Consider our Indigenous heritage when planning for new community facilities, projects or spaces	Delivered (Ongoing)
Digital connectivity to support learning and work	Promote the strength of digital connectivity in the Shire	Delivered (Ongoing)
	Advocate for improved mobile phone coverage, including a telecommunications tower west of Rainbow	
Theme 2 : Built and Natural Environment		
Well-maintained physical assets and infrastructure to meet community and organisational needs	Maintain the condition of our existing local road network prioritising capital works investment into renewal on roads and road related infrastructure.	
	Upgrade parks and open spaces as funding stream are available, including lighting for increased night time use, safety and security.	Delivered (Ongoing)
	Completion and installation of the pathways hierarchy and pathways expansion program to provide inclusive footpaths and kerbing.	
	Regularly review Council's asset management plans, and update the Assets Register	Delivered (Ongoing)
	Advocate for the continuation of State and Federal Government funding to support the maintenance and upgrades of Council's extensive road network and infrastructure needs.	Delivered (Ongoing)
	Develop master plans for all Recreation Reserves, multi-use facilities and active outdoor open spaces.	
	Develop and implement a strategic roads strategy to support agriculture and communities	
Environmentally sustainable practices	Implement a range of environmentally sustainable practices throughout the Shire including solar/wind powered infrastructure and water efficient appliances	Delivered (Ongoing)

	Encourage the community to implement waste minimisation and management strategies through education and promotion	Delivered (Ongoing)
	Continuous improvement of our waste management and transfer stations through upgrades and establishment of rural collection points for increased recycling use and waste services, including transition to a new waste strategy	Delivered (Ongoing)
Attractive streetscapes	Maintain attractive streetscapes, open spaces, and public places	Delivered (Ongoing)
	Encourage and support residents and ratepayers to maintain the cleanliness and good order of their properties.	Delivered (Ongoing)
	Continue to replace and increase green space with regular tree planting in accordance with Council's adopted tree strategy and sustainable watering systems	Delivered (Ongoing)
Theme 3 : Competitive and Innovate Economy		
Facilitating and supporting economic development	Review and implement Council's Economic Development Strategy	Delivered
	Facilitate business networking sessions and showcasing Hindmarsh businesses	Delivered
	Provide support to Hindmarsh businesses through buy local campaigns, Council purchasing locally and promote business assistance grants	Delivered (Ongoing)
	Advocate for affordable and available rental accommodation through the Wimmera Development Association regional housing taskforce	Delivered (Ongoing)
	Actively participate in the Wimmera Development Association and Rural Councils Victoria	Completed
	Review and update Council's town planning scheme to allow for urban and commercial development	Underway
Develop and promote local tourism opportunities that attract visitation	Promote Hindmarsh Shire as a destination of choice by increasing and improving tourism signage to encourage people to stop, stay and play in Hindmarsh Shire.	Delivered (Ongoing)
	Develop master plans for all Council owned and operated caravan parks and seek funding to support the implementation of actions and upgrades including cabin accommodation	Delivered
	Establish camping facilities along the Wimmera River Discovery Trail phase 1 and advocate for funding for the completion of the whole trail	Underway
	Online bookings and payment options available for Hindmarsh Shire managed caravan parks	Underway
	Support community initiatives such as markets, pop up shops and appropriate events / activities	Delivered (Ongoing)
Theme 4 : Good Governance and Financial Sustainability		
Strong governance practices	Ensure compliance with the Local Government Act 2020	Delivered (Ongoing)

	Continue online streaming of Council meetings to uphold the principles of public transparency and accessibility	Delivered (Ongoing)
	Provide a range of engagement and communication methods to ensure open, easily available and transparent communication between Council and the community.	Delivered (Ongoing)
	Work collaboratively with, and support appropriate community organisations, to plan community initiatives and mitigate community issues.	Delivered (Ongoing)
Long-term financial sustainability	Continue to focus on responsible financial management in budgeting and long term financial planning	Delivered (Ongoing)
	Enhance our financial management systems through the Rural Council Transformation Project	Delivered (Ongoing)
	Continue to advocate State and Federal Governments for sustainable funding models for small rural councils	Ongoing
Ensure responsible risk management principles	Further develop and implement Council's Risk Management Framework and ensure all key risks have been measured and adequately controlled.	Delivered
A skilled Council and workforce capable of meeting community needs	Enhance our workforce through the development of a Workforce Plan that supports the needs of the organisation and encourages diversity	Delivered
	Provide for a safe working environment and develop a productive and skilled workforce.	Delivered (Ongoing)
	Provide professional development opportunities including diversity and cultural awareness education and training for Councillors and staff	Delivered
	Provide opportunities for culturally diverse and young people through activities such as work experience, cadetships, certificates, apprenticeships and traineeships	Delivered (Ongoing)
	Promote benefits of being a Councillor encouraging diversity on Council	Underway
Gender Equity respect and leadership	Demonstrate leadership on gender equity and promote respectful relationships through partnerships, programs, activities, spaces and education and Council's implementation of the <i>Gender Equality Act 2020</i>	Delivered (Ongoing)

Hindmarsh Shire Council Council Plan 2021-2025 and Municipal Health & Wellbeing Plan 2021-2025

Action Plan 2024-2025

Draft - May 2024



Theme One – Our Community

Council Plan Reference - “What are we going to do”	Action Item
<i>Use a broad range of communication and engagement techniques with information accessible in different languages</i>	Implement effective communication methods to ensure the community is engaged and informed about Council projects, plans and services, including e-news and newsletters, advertisements and media releases, website development and social media.
<i>Support healthy living and provide services and activities for people of all ages and backgrounds</i>	Continue to provide programs and services that promote the health and social engagement of our ageing community, including seniors concert and social connection activities, with a focus on ensuring activities are inclusive and accessible.
<i>Provide infrastructure and support to early years services within Hindmarsh</i>	Facilitate delivery of infrastructure projects in partnership with the Department of Education to provide for four-year-old kinder services as of 2025 in Nhill and Dimboola.
<i>Provide infrastructure and support to early years services within Hindmarsh</i>	Continue to advocate for after school care and an increase in childcare in Hindmarsh Shire
<i>Use a broad range of communication and engagement techniques with information accessible in different languages</i>	Deliver community safety and education initiatives around Council’s Locals Laws as well as Fire Prevention and animal management.
<i>Continue to support and facilitate Hindmarsh Shire Youth Council including the development and implementation of a Youth Strategy</i>	Continue to deliver Council’s youth program, including delivery of the Hindmarsh Shire Youth Strategy, school holidays activities and the Youth Council.
<i>Support healthy living and provide services and activities for people of all ages and abilities</i>	Support and coordinate the Volunteer Taxi Service in Nhill.
<i>Facilitate and support arts, music, and cultural community events, celebrations, and activities to build social connection.</i>	Support significant days/weeks for groups represented within the Shire, including International Day of People with a Disability and Harmony Day.
<i>Acknowledge and preserve Aboriginal values and culture through partnerships, land management practices and understanding to deliver positive outcomes</i>	Deliver service and document reviews, events, activities, and statements that promote reconciliation and advance the objectives of Aboriginal and Torres Strait Islander peoples within the community.
<i>Advocate for a range of learning and skill</i>	Advocate for and host a range of learning and skill development opportunities for all ages throughout Hindmarsh

<i>development opportunities for all ages</i>	
<i>Support healthy living and provide services and activities for people of all ages and abilities.</i>	Develop a Sports and Recreation Strategy to support sports infrastructure, sports organisations and active living in Hindmarsh Shire.

Theme Two – Built & Natural Environment

Council Plan Reference - “What are we going to do”	Action Item
<i>Advocate for the continuation of State and Federal Government funding to support the maintenance and upgrades of Council’s extensive road network and infrastructure needs.</i>	Commence construction at Davis Park, Nhill, on the AFL compliant changerooms with undercover seating.
<i>Implement a range of environmentally sustainable practices throughout the Shire including solar/wind powered infrastructure and water efficient appliances</i>	Develop and implement a up-to-date Domestic Wastewater Management Plan.
<i>Maintain the condition of our existing local road network prioritising capital works investment into renewal on roads and road related infrastructure.</i>	Facilitate Hindmarsh Heavy Transport and Freight Working Group.
<i>Regularly review Council’s asset management plans, and update the Assets Register</i>	Implement Assetic Cloud as an effective Asset Management software system, improving the financial efficacy, sustainability and usability of our asset management functions.
<i>Advocate for the continuation of State and Federal Government funding to support the maintenance and upgrades of Council’s extensive road network and infrastructure needs.</i>	Complete Nhill Aerodrome upgrades including drainage and pavement works.
<i>Continuous improvement of our waste management and transfer stations through upgrades and establishment of rural collection points for increased recycling use and waste services, including transition to a new waste strategy</i>	Install recycling and glass collection bins in main street in Dimboola, Jeparit, Nhill and Rainbow.
<i>Well-maintained physical assets and infrastructure to meet community and organisational needs</i>	Sealed road construction works on Dimboola Minyip Road (subject to funding).

<i>Encourage the community to implement waste minimisation and management strategies through education and promotion</i>	Hold free green waste month in September and encourage residents to tidy their properties prior to the fire season.
<i>Maintain attractive streetscapes, open spaces and public places</i>	Continued implementation of the Nhill Streetscape Plan.
<i>Implement a range of environmentally sustainable practices throughout the Shire including solar/wind powered infrastructure and water efficient appliances</i>	Explore funding options for installation of solar heating at the Dimboola Swimming Pool.
<i>Well-maintained physical assets and infrastructure to meet community and organisational needs</i>	Seek funding to upgrade Rainbow Public Amenities and install new all-abilities amenities and ramp into MECCA Supper Room.
<i>Well-maintained physical assets and infrastructure to meet community and organisational needs</i>	Continue development and implementation of the Hindmarsh Playground Strategy.
<i>Advocate for the continuation of State and Federal Government funding to support the maintenance and upgrades of Council's extensive road network and infrastructure needs.</i>	Continue to advocate for funding for a new weir at Jeparit.
<i>Advocate for the continuation of State and Federal Government funding to support the maintenance and upgrades of Council's extensive road network and infrastructure needs.</i>	Seek funding to install solar on Council buildings and halls.
<i>Upgrade parks and open spaces as funding stream are available, including lighting for increased night time use, safety and security.</i>	Consider opportunities and seek funding for lighting in public areas.
<i>Well-maintained physical assets and infrastructure to meet community and organisational needs</i>	Ensure Council representation on Western Highway Action Committee and Wimmera Regional Transport Group.
<i>Encourage the community to implement waste</i>	Work closely with conservation partners including the Wimmera CMA to educate the community on land management and conservation strategies.

<i>minimisation and management strategies through education and promotion</i>	
<i>Implement a range of environmentally sustainable practices throughout the Shire including solar/wind powered infrastructure and water efficient appliances</i>	Consider options for delivery of Weeds, Pest and Plant program following the changes to the Landcare network in the region.
<i>Well-maintained physical assets and infrastructure to meet community and organisational needs</i>	Complete construction of new Mechanics workshop at Jeparit Depot.
<i>Maintain the condition of our existing local road network prioritising capital works investment into renewal on roads and road related infrastructure.</i>	Successful delivery of Council's Capital Works program as contained within the 2024-2025 Hindmarsh Shire Council Budget.
<i>Implement a range of environmentally sustainable practices throughout the Shire including solar/wind powered infrastructure and water efficient appliances</i>	Adopt a Climate Adaption Strategy that supports community resilience, risk mitigation and reduced negative environmental impact within the Shire.
<i>Implement a range of environmentally sustainable practices throughout the Shire including solar/wind powered infrastructure and water efficient appliances</i>	Increased building and planning enforcement activity to protect Council's environment.

Theme Three – Competitive and Innovative Economy

Council Plan Achievement	Action Item
<i>Promote Hindmarsh Shire as a destination of choice by increasing and improving tourism signage to encourage people to stop, stay and play in Hindmarsh Shire.</i>	Participate in the Visitor Economy Partnership and commence development of Destination Management Plans and industry development activities.
<i>Provide support to Hindmarsh businesses through buy local campaigns, Council purchasing locally and promote business assistance grants</i>	Deliver a Business Assistance Grants program responsive to the changing economic interests within the Shire.
<i>Develop and promote local tourism opportunities that attract visitation</i>	Promote Hindmarsh as a tourism destination to stop, play and stay.
<i>Facilitate business networking sessions and showcasing Hindmarsh businesses</i>	Host quarterly business networking sessions in Hindmarsh for businesses to come together, network and learn.
<i>Review and update Council's town planning scheme to allow for urban and commercial development</i>	Undertake a review of the Hindmarsh Planning Scheme.
<i>Develop master plans for all Council owned and operated caravan parks and seek funding to support the implementation of actions and upgrades including cabin accommodation</i>	Seek funding for continued development of Hindmarsh Shire Caravan Parks and implement upgrades to the Nhill Caravan Park as contained in the Nhill Caravan Park Masterplan.
<i>Review and implement Council's Economic Development Strategy</i>	Commence implementation planning for Council's Economic Development Strategy 2024-2028.
<i>Support community initiatives such as markets, pop up shops and appropriate events / activities</i>	Provide financial and in-kind support to regional community events held in Hindmarsh that increase economic benefit.
<i>Promote Hindmarsh Shire as a destination of choice by increasing and improving tourism signage to encourage people to stop,</i>	Continue delivery of Silo Art project at Llew Schilling Silo in Rainbow.

<i>stay and play in Hindmarsh Shire.</i>	
<i>Facilitating and supporting economic development.</i>	Actively seek funding to upgrade key freight routes for our agricultural economy.

Theme Four – Good Governance & Financial Sustainability

Council Plan Achievement	Action Item
<i>Promote benefits of being a Councillor encouraging diversity on Council</i>	Deliver proactive activities aimed at encouraging candidature for the 2024 Council elections, including the MAV Stand for Council Program.
<i>Ensure compliance with the Local Government Act 2020</i>	Prepare for, and deliver, a compliant caretaker and election period for the 2024 Local Council Elections.
<i>Ensure compliance with the Local Government Act 2020 Promote benefits of being a Councillor encouraging diversity on Council</i>	Review existing, and develop new, Councillor induction processes (including a training program) to facilitate compliant and effective transition into a new Council period.
<i>Ensure compliance with the Local Government Act 2020</i>	Review and adopt critical Council policies as per Council's policy review cycle.
<i>Continue online streaming of Council meetings to uphold the principles of public transparency and accessibility</i>	Continue to promote transparency and accessibility of Council meetings through streaming meetings online and including closed captioning where possible.
<i>Provide opportunities for culturally diverse and young people through activities such as work experience, cadetships, certificates, apprenticeships and traineeships</i>	Continue to consider trainee, apprenticeship, and work placement opportunities to providing bringing pathways to employment at Council.
<i>Provide a range of engagement and communication methods to ensure open, easily available and transparent communication between Council and the community.</i>	Develop a guide to assist the community and to provide clarity on the process of public Council meetings and how to participate.
<i>Provide a range of engagement and communication methods to ensure open, easily available and transparent communication between Council and the community.</i>	Implement the Community Engagement Policy and provide appropriate consultation and engagement methods for policies, projects and plans.
<i>Continue to focus on responsible financial management in budgeting and long term financial planning</i>	Update Council's Long Term Financial Plan.
<i>Demonstrate leadership on gender equity and promote</i>	Continue implementation of Gender Equality Action Plan.

<i>respectful relationships through partnerships, programs, activities, spaces and education and Council's implementation of the Gender Equality Act 2020</i>	
<i>Enhance our financial management systems through the Rural Council Transformation Project</i>	Continue to collaborate with Horsham Rural City Council and Loddon Shire Council to implement the Rural Council Transformation Project.
<i>Further develop and implement Council's Risk Management Framework and ensure all key risks have been measured and adequately controlled.</i>	Maintain the Business Continuity Plan as an active document, ensuring that it is responsive to changing risk environments.
<i>Further develop and implement Council's Risk Management Framework and ensure all key risks have been measured and adequately controlled.</i>	Enhance the organisations information, communications and technology (ICT) capabilities and systems, including strengthening our cyber-security capability.
<i>Ensure compliance with the Local Government Act 2020</i>	Panel of preferred suppliers for critical services areas to ensure the efficiency of Council business.
<i>Provide for a safe working environment and develop a productive and skilled workforce.</i>	Deliver actions within the Hindmarsh Shire Council Cultural Audit to improve the accessibility of Council services and the diversity of our workforce.
<i>Demonstrate leadership on gender equity and promote respectful relationships through partnerships, programs, activities, spaces and education and Council's implementation of the Gender Equality Act 2020</i>	Engage local sporting clubs in the development and implementation of the Fair Access components of the Sports and Recreation Reserves Allocation and Use Policy.
<i>Enhance our workforce through the development of a Workforce Plan that supports the needs of the organisation and encouraged diversity.</i>	Undertake review of the Hindmarsh Shire Council Workforce Plan.
<i>Provide a range of engagement and communication methods to ensure open, easily available and transparent communication between Council and the community.</i>	Develop and integrate organisation-wide framework for managing all complaints relating to Council's functions and services and framework for monitoring success of complaints management processes.

Public Health and Wellbeing Plan

Action Item
Collaborate with partners to deliver annual priorities from the Public Health and Wellbeing Plan, including – <ul style="list-style-type: none">- Health promotion initiatives- Gender based violence prevention initiatives- Providing active living opportunities for all ages and abilities.
Review Healthy Food Choices Policy (Annual)

Economic Development Strategy

Action Item
Support Town Committees (or alternative private committee) to develop 'town themes' to promote tourism and economic development.
Enhance the contribution of volunteers within the Shire including; <ul style="list-style-type: none">- Facilitating the annual citizen of the year awards- Celebrating National Volunteers Week- Celebrating volunteers with an annual morning tea- Reviewing volunteer management processes with the view of supporting and retaining existing volunteers as well as promoting volunteer opportunities.
Deliver a Community Action Grants program to support Hindmarsh community groups and organisations, prioritising projects that have town-centre revitalisation objectives.
Consider development opportunities for vacant Council-owned land to support social and affordable housing options.
Conduct initial demand and feasibility assessments for industrial estates in Dimboola, Rainbow, Nhill and Jeparit.
Participate in Wimmera Southern Mallee Development's Wimmera Housing Innovation projects within the Shire.

Community Action Plan

Action Item
Provide training and resources to Customer Service Staff in Dimboola, Jeparit, and Rainbow to deliver effective Visitor Information services at existing Customer Service Centres.
Seek funding for short term/high impact initiatives contained within the Community Action Plan.



POLICY

C023 Fee Waiver and Reduction Policy

1 Purpose

This Policy establishes Council's position in relation to requests to partially or fully waive various types of fees and charges. Its purpose is to manage these requests in a consistent, transparent, and equitable manner that is aligned with Council's goals and priorities.

2 Scope

This Policy applies to Council-set discretionary fees and charges as defined in the Fees and Charges Schedule of the Annual Budget and should be read in conjunction with that document.

The policy applies to any not-for-profit organisation, incorporated association, or unincorporated community group that provides a community benefit to the residents of the Shire and wishes to apply to have a fee and/or charge waived or reduced. Fee waivers and reductions may also be considered at the CEO's discretion in exceptional circumstances, including but not limited to, those experiencing family violence and those impacted by natural disasters and extreme weather events.

2.1 Exclusions

Exclusions to the scope of this Policy include:

- Statutory fees, which should only be waived, fully or partially, pursuant to relevant legislation.
- Circumstances in which another Council policy that includes a fee waiver component is more applicable.
- Fines and penalties, which should be referred to existing appeal mechanisms.
- Insurance fees.
- Venue hire bonds.
- Bad debts write off.
- Reversal of incorrectly charged fees.
- Council rates and property charges.

3 Definitions

Council means Hindmarsh Shire Council

- Charity** means an entity determined by the Australian Charities and Not-for-profits Commission (ACNC) to be a charity.
- Community benefit** means a demonstrated community need within the Hindmarsh Shire that aligns with Council's strategic priorities.
- Fee waiver** means the reduction of a fee or charge, either partially or in full.
- Not-for-profit** means the same as section 126(1) of the *Local Government Act 2020*, a body that a) operates exclusively for charitable, civil or other social purposes; and b) does not share or allocate the funds or profits of the body or organisation with the owners, shareholders or executives of the body or organisation. This is deemed to include, but is not limited to, sporting clubs, arts societies, and special interest groups.

4 Eligibility Framework

The overarching principles for setting fees and charges are that the waiver of fees and charges:

- Should only be required infrequently.
- Should have a negligible impact on revenue forecasts in the adopted Council budget.
- Will be capped at a cumulative threshold of \$1,000 per applicant per financial year, requests for waivers or reductions over this amount must be submitted by the CEO to Council for approval.
- Should be requested before the fee or charge is incurred or paid. This is considered more efficient for all parties than the fee being paid at the time of application and rebated at a later date.

A fee waiver will not be considered where:

- The activity is a program, service, function, or event that:
 - Is part of Council (for example, where the activities of one business unit are regulated by a permit issued by another business unit).
 - Is undertaken by a contractor engaged by, and conducting works on behalf of, Council.
 - Is contrary to, or inconsistent with, another Council Policy.
 - Is already supported by Council via a financial or in-kind contribution.
 - Is subject to an existing agreement, including but not limited to Memorandums of Understanding.
 - Is a primary or core service of State or Federal Governments.
 - Duplicates existing Council programs or activities.
- It is reasonably likely to result in a disproportionate increase in the number of requests from the benefiting organisation(s) or from similar organisations.

4.1 Exceptional Circumstances Eligibility

Requests for fee waivers or reductions from members of the community may also be considered at the discretion of the CEO on a case-by-case basis. Examples of exceptional circumstances include but are not limited to, where a person is experiencing family violence, where the person has been impacted by a natural disaster or extreme weather event, or where there is significant financial hardship. Requests for waivers or reductions due to exceptional circumstances should

be made in writing and may require additional evidence. All requests under this clause will be handled confidentially.

5 Application, Decision Making, and Authorisation Framework

Requests must be made by submitting the Fee Waiver Request Application Form.

Each application will be assessed by the relevant department's Manager or Director, in accordance with the financial delegations stated in the Responsibilities section of this Policy.

Managers and Directors should ensure that fee waiver requests are considered fairly, equitably, and transparently. All staff are to ensure policies, processes, procedures, and application forms, as appropriate, transparently reflect and promote accessibility of fee waivers.

When considering a request to waive fees or charges, the decision must have regard to the merits of the application as well as the following:

- The activity to which the fee or charge applies demonstrates specific benefits to the Hindmarsh Shire community.
- The activity supports Council's vision and goals as defined in the Council Plan.
- The nature of the applicant, e.g., is the applicant a not-for-profit organisation or recognised by the Australian Charities and Not for Profit Commission?
- The applicant performing the activity is based in Hindmarsh Shire.
- The applicant performing the activity provides services/benefits to residents or the wider Hindmarsh Shire community.
- The scope for waiving the particular fee or charge within the context of departmental budgets, policies, and the broader business activity/market.

To encourage fairness and equity, user groups should be made aware that an application may be unsuccessful where they result in inequitable access to Council facilities or services.

5.1 Reduction/Waiver Amount

It is preferable when considering fee waiver requests, that Council officers apply a 50% reduction rather than a full waiver. This reduces the financial impact to Council and covers the administration costs involved in processing the fee waiver or discount.

Statutory fees may only be waived or reduced in exceptional circumstances, and in accordance with the relevant legislation.

6 Responsibilities

Managers	<ul style="list-style-type: none">• Developing processes and procedures within their business unit for handling requests to waive or reduce fees and charges in line with this Policy.• Ensuring that requests to waive or reduce fees and charges, and the decisions made upon those requests, are appropriately documented in accordance with organisational requirements.• Recording on the request form and register if a Conflict of Interest exists and, if so, details of the conflict.
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	<ul style="list-style-type: none"> Assessing and recommending to the CEO approving or declining fee waivers relevant to their business unit, less than \$500 per fee or charge.
Directors	<ul style="list-style-type: none"> Assessing and recommending to the CEO approving or declining fee waivers relevant to their business unit, from \$500 up to \$1,000 per fee or charge. Assessing and recommending to the CEO approving or declining the waiving of statutory fees and charges in exceptional circumstances, in accordance with the relevant legislation. Ensuring that requests to waive or reduce fees and charges, and the decisions made upon those requests, are appropriately documented in accordance with organisational requirements.
Chief Executive Officer	<ul style="list-style-type: none"> Approving or declining fee waiver recommendations from Managers or Directors of up to \$1,000 per fee or charge. Applications over \$1,000 are reviewed by the Chief Executive Officer and submitted to Council for approval via a formal resolution.

7 Conflict of Interest

If a staff member involved in the process has a conflict of interest, whether it be actual, potential, or perceived, they are required to declare the conflict and remove themselves from the process. Another staff member at a similar or higher delegation level will be required to assess and approve the application in the absence of the conflicted staff member.

8 Human Rights Statement

It is considered that this Policy does not impact negatively on any rights identified in the Charter of *Human Rights and Responsibilities Act 2006*.

9 References

Related documents	Legislation
Hindmarsh Shire Council Fees and Charges as contained in the Annual Budget	<i>Local Government Act 2020</i>
Hindmarsh Shire Council Financial Hardship Policy	

10 Document Control

Fee Waiver Policy		Policy Category	Council
Version Number	1.0	Policy Status	Draft
Approved/Adopted By		Approved/Adopted on:	
Approver Signature (Operational only – delete if Council policy)			

Responsible Officer	CEO	Review Date	
Version History	Date	Version	Description
	May 2024	1.0	New Policy



FEE WAIVER/REDUCTION APPLICATION

This form is to be used by any organisation or group that provide a community benefit to the Shire, to apply for a fee or charge to be waived or reduced in accordance with Council’s Fee Waiver and Reduction Policy. This does not apply to Council rates and rebates.

The group must confirm that it is a not-for-profit, incorporated association or community group that is based in the Shire or has a demonstrated link to communities in the Shire. The community benefit is a demonstrated community need in the Shire that aligns with Council’s strategic objectives.

Collection Notice

We will handle any personal information you have provided in this form in accordance with the Privacy and Data Protection Act 2014. Our privacy policy contains information about how you may access your personal information and seek correction of such information; as well as how to complain about a breach of the Australian Privacy Principles and how we will deal with such a complaint. For more information, please see our Privacy Policy or contact our team on (03) 5391 4444. Your personal information will not be disclosed to any other party unless Council is required to do so by law, has gained your consent to do so or an information privacy principle exemption applies.

Contact Details*

Full Name:

Organisation:

Address:

Phone Number:

Email:

Fee Waiver or Reduction Request Details

Type of Fee

Scheduled Fee (\$)

Requested Fee (\$)

Type of Fee	Scheduled Fee (\$)	Requested Fee (\$)

Activity Details

Activity to be undertaken	
Description of Benefit to the Community	
Location of Activity	
Recurring/Once Off (please provide detail)	



Applicant Signature

Signature:	
Name printed:	
Date:	

This form can be returned to any of our Customer Service Centres or Libraries, or via the postal and email addresses below.

Hindmarsh Shire Council
PO Box 250, Nhill VIC 3418
info@hindmarsh.vic.gov.au



OFFICE USE ONLY

Date received:	Reviewed by:
Conflict of Interest: Y/N	If yes, conflict description:
Approval Granted:	Amount to be charged:
Signature:	



POLICY

C012 Councillor Interaction with Developers



1 Purpose

Councillors are often required to make decisions about planning and developments in their municipality and as part of seeking information, may interact with developers on upcoming projects. Council acknowledges that interactions with developers are a necessary and essential part of a healthy democracy and every person, organisation, and interest group have a right to put a case forward to elected officials as part of the land use planning decision-making process.

This policy provides guidance for how Councillors should interact with developers to maintain integrity, transparency, and good governance in their decision-making whilst also promoting development for the social and economic benefit of Hindmarsh Shire.

2 Scope

This policy applies to all Councillors of Hindmarsh Shire Council and to their interactions with developers in relation to land-use planning related matters, including current planning permit applicants and prospective planning permit applicants.

3 Definitions

Council	means Hindmarsh Shire Council
Councillors	means elected Councillors of Hindmarsh Shire Council, including the Mayor
Contact	means any communication or information exchange between a Councillor and a developer, regardless of whether it was expected, planned, solicited or reciprocated and regardless of the means of communication.
Developers	an applicant, or proposed applicant, for a land use planning application or similar. This includes any consultants, advisors, agents, representatives or person closely associated with the developer who is appointed to promote or advocate for the developer's interests or proposal.

4 Policy

4.1 Conflict of Interest

Council should not engage in any form of contact with developers when there is an existing conflict of interest. If an interaction with a developer is handled inappropriately and/or not in accordance with this policy, a Councillor may create a conflict of interest and preclude themselves from future decision-making relating to the relevant development application.

4.2 Contact with Prospective Developers

Councillors should encourage responsible and appropriate development in Council's area. Councillors should not feel inhibited in any communications with potential developers in promoting the benefits of developing in Hindmarsh.

However, in dealings with potential developers, Councillors:

- must make clear to potential developers that they can provide general information on the application process only and cannot give advice about, or commit to, the development's chance of success;
- should suggest the developer seek independent professional advice;
- if applicable, must encourage potential developers to seek preliminary advice on their proposal by utilising the established process within Council's planning department pre-lodgement meetings with Council officers; and
- should not state any opinions or provide any advice regarding the proposal (other than that stated above). The Councillor must be aware that if they do give a personal opinion on the potential development, this may preclude them from being involved in any decisions on the development in the future.

4.3 Councillors Involvement in Decision-making

It is the Council staff responsibility to receive and assess development applications, culminating in a report to Council that provides information and a recommendation on the application. The role of the Council in the decision-making process is to approve or decline the application on the information and recommendation provided by Council staff. To avoid prejudicing the eventual decision, Councillors must not make up their minds about a development application until they have read the officer's reports and heard all sides of the debate. This may include receiving submissions, as a Council, to be read in conjunction with the Council report.

4.4 Commenting Prior to Decision

Any involvement a Councillor has with a development application during its assessment has the potential to damage the integrity of the final determination. It is important that Councillors avoid making public comments that could be seen as supporting or opposing an application.

In addition, Councillors should not be seen to be trying to influence the public by commenting on the application or signing petitions during the public comment period.

If a member of the public, particularly those that have an objection to the development application, approaches a Councillor to discuss the application, they should avoid comment and encourage the person to direct their objection and comment to Council officers to be included, where appropriate, for Council consideration. Written submissions directed to and received by individual Councillors should be provided to the Mayor to be distributed to all Councillors and the Director Infrastructure Services.

4.5 Meeting with Developers

Any request for a meeting between Councillors and developers should occur only to listen to the position of the relevant person or group. To ensure a fair and transparent process, where such meetings occur, Councillors must then also make themselves available to all other parties involved in the matter to hear their views should they similarly request to be heard.

At any meeting with developers, Councillors:

- **should advise the contact that the meeting might be registered in accordance with this Policy, and should proceed only if the contact understands and agrees;**
- must make clear that they are only in attendance to listen to the person or group, that they can provide general information on the application process only and they cannot give advice about the development's chance of success;
- should not state any opinions or provide any advice regarding the proposal (other than that stated above). The Councillor must be aware that if they do give a personal opinion on the potential development, this may preclude them from being involved in any decisions on the development in the future; and
- should state that in relation to Council's possible decision on the application, that the Councillor's principal obligation is to serve the public interest by ensuring that their decision is -
 1. consistent with the planning legislation, Council's planning scheme and policies; and
 2. made after having appropriate regard to any officer's (or Council appointed consultant's) advice; and
 3. not influenced by any other irrelevant or inappropriate consideration.

Councillors should avoid one-on-one meetings with developers who have an application before Council or who may make an application to Council. A one-on-one meeting with a developer runs the risk of a Councillor being perceived as being influenced or biased in their decision-making.

Requests for a meeting should go through official Council channels, such as a generic Council inbox. Councillors should only meet with a developer with a Council officer present. The Councillor should be transparent with other Councillors around the nature of the meeting and provide them with the opportunity to attend should they wish to do so.

Where a Councillor receives a request to meet with a developer who has no current application before Council, they should be mindful during the interaction of any impacts the meeting might have on future applications as per clause [4.1.1](#).

4.6 Meeting with Developers where the Development Application is Subject to Legal Proceedings

In the event that a land use planning application is proceeding to any type of court or tribunal proceeding, no meetings between Councillors and developers should take place unless approved by the Chief Executive Officer or the Director Infrastructure Services, with such meeting being approved on a "without prejudice" basis.

4.7 Gifts and Hospitality

Management of offers of gifts or hospitality from developers should be managed in accordance with Council's Gifts and Hospitality Policy.

4.8 Campaign Donations

Local government election candidates must provide a record of whether they did or didn't receive any donations, gifts or in-kind support for their election campaign. Under the Act, all candidates in Victorian council elections must submit a return within 40 days of election day.

Once Council has received a *successful* candidate’s campaign donations return form, any disclosable gifts from developers will be transferred to Council’s **Register of Interactions** (see clause [4.9](#)). If it is not clear that the donation is from a developer, Council may ask that the Councillor confirm further information as to the nature of the donation so that it might be properly recorded.

4.9 Register of Interactions

Councillors should keep a written record of the matters discussed at any interaction with a developer. A Councillor Declaration of Contact with Developer Form (see Appendix 1) should be completed and forwarded to the Chief Executive Officer for inclusion in the Register of Contact with Developers within 10 business days of the meeting taking place.

The Manager People and Performance (on behalf of the Chief Executive Officer) is responsible for maintaining the Register of Contact with Developers. The Register shall be made publicly available in an electronic format on the Council’s website and updated on a monthly basis.

In order to comply with the Privacy and Data Protection Act 2014, the names of the parties to an interaction (other than Councillors) will not be released and will instead be substituted with a descriptor to enable the reader to understand the relationship of the third party to Council. For example, the parties may be described as “the landowner of 1234 Wombat Crescent and a Director of XYZ Planning Consultants” rather than using the individual’s names. Names of businesses or organisations will be provided where appropriate.

5 Charter of Human Rights and Responsibilities Act 2006 – Compatibility Statement

The Victorian *Charter of Human Rights and Responsibilities Act 2006* has been considered in relation to whether any human right under the Charter is restricted or interfered with in any way by enacting any part of this policy. It is considered that this policy is consistent with the rights outlined in the Charter.

6 References

Related documents	Legislation
Hindmarsh Shire Council Councillor Code of Conduct	<i>Local Government Act 2020</i> <i>Local Government Act 1989</i>
Hindmarsh Shire Council Gifts and Hospitality Policy	<i>Charter of Human Rights and Responsibilities Act 2006</i>
Hindmarsh Shire Council Conflict of Interest Policy	<i>Gender Equality Act 2020</i> <i>Planning and Environment Act 1987</i>

7 Document Control

C012 Councillor Interaction with Developers	Policy Category	COUNCIL
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Version Number	1.0	Policy Status	DRAFT
Approved/Adopted By	COUNCIL	Approved/Adopted on:	
Responsible Officer	CEO	Review Date	
Version History	Date	Version	Description
	September 2023	1.0	New Policy
	May 2024	1.1	Additional provision regarding compliance with the <i>Privacy and Data Protection Act 2014</i> .

DRAFT

Appendix 1

Councillor Declaration of Contact with Developer Form



	Details
Councillor name	
Descriptor of Developer	
Date, time and place of contact	
Type or method of contact	
Property under discussion	
Nature of issue covered in the contact	
Did you advise the developer of the Contact Register?	
How did you advise them of the Contact Register?	
Other relevant information/comments	

Signed

Date



RAINBOW A & P SOCIETY INC.

PO Box 85, Rainbow 3424
Telephone 03 53951465 - email rainbowshow3424@gmail.com
President Fred Saul - Secretary – Norelle Eckermann

Hindmarsh Shire Council

Dear Councillors

The committee of the Rainbow A & P Society Inc are requesting to have Rainbow Show Day as our Public Holiday instead of Melbourne Cup Day.

Our Show Day this year is Tuesday 15th October 2024. These are really important gathering days for our communities and we are looking forward to another great Show Day .

Norelle Eckermann
Secretary



Nhill Agricultural & Pastoral Inc.

PO Box 80, Nhill 3418

Ph: 0448 732 609

Email: nhillap.secretary@gmail.com

ABN: 42 998 787 292

15th May 2024

Re: Public Holiday request for the Nhill Annual Show - Thursday 17th October 2024

To: Hindmarsh Shire Council,

The Nhill A & P Society Inc. would like to make a request to the Hindmarsh Shire Council, to consider making the Melbourne Cup Day holiday for 2024, a public holiday for Nhill on Thursday 17th October 2024 to allow the community to participate in the annual Nhill A & P Society Inc. Show.

In the past we have been granted this request and for that we would like to thank you.

We would like to thank you for your consideration of this year request and look forward to your response.

Yours sincerely,

Mrs Julie Woolcock
Secretary / Treasurer.



To Committee Members,
"as addressed"

NOTICE is hereby given that a Nhill Town Committee Advisory Committee Meeting of the Hindmarsh Shire Council will be held at the Little Desert Hotel - Kiata on 12 March 2024 commencing at 7:00pm.

AGENDA

- | |
|---|
| 1. Acknowledgement of the Indigenous Community |
| Apologies |
| 3. Disclosure by Committee members or Councillors or Council Officers of any interest or conflicts of interest in any item on the agenda |
| 4. Confirmation of Minutes |
| 5. Business Arising from the Minutes |
| 6. Correspondence |
| 7. Events |
| 8. General business as notified to the Chair |
| 9. Councillor Report |
| 10. Officer Report |
| 11. Urgent Business and Other Reports |
| 12. Finance report |
| 13. Decisions to be made |

14. **Meeting Closed**

15. **Council Officer Authorisation**

1. ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY AND OPENING PRAYER

Acknowledgement of the Indigenous Community

We acknowledge that this meeting is being held on the lands of the Wotjobaluk, Jaadwa, Jadawadjali, Wergaia and Jupagalk Nations and we acknowledge them as Traditional Owners of Country.

We recognise the important ongoing role that Indigenous people have in our community and pay our respects to their Elders, past and present.

2. APOLOGIES

Ross Barker

Attendees: Pauline McCracken, Daniel Griffiths, Cllr. Melanie Albrecht, Kay Frost, Helen Woodhouse-Herrick, Alison Dahlenburgh, Cllr Wendy Bywaters, Michael Hyde, Julie McDonald, Mandy Myers, Jacquie Rethus, Amy Leach, Heather Dufty and Stuart Martin - proprietor of Little Desert Hotel Kiata.

3. DECLARATION BY COUNCILLORS OR OFFICERS OF ANY DIRECT OR INDIRECT INTEREST IN ANY ITEM ON THE AGENDA.

- General conflict of interest; or
- Material conflict of interest

Declaration of general or material conflict of interest must also be advised by Committee Members at the commencement of discussion of the specific item.

No conflicts of interest declared.

4. CONFIRMATION OF MINUTES

Motion: That the Minutes of the Nhill Town Committee held on 30 October 2023 circulated to Committee Members be taken as read and confirmed.

Moved: Councillor Melanie Albrecht

Seconded: Helen Woodhouse-Herrick

5. BUSINESS ARISING FROM THE MINUTES

No business arising from the minutes.

6. CORRESPONDENCE

INWARD

- 12/3/24 Email received from Ross Barker, noting his resignation from Nhill Town Committee

OUTWARD

Nil outward correspondence

RECOMMENDATION

That the Outward Correspondence be approved and the Inward Correspondence noted.
 Moved: Councillor Melanie Albrecht
 Seconded: Helen Woodhouse-Herrick

7. EVENTS

Event:	<i>Easter Egg Hunt</i>	Location:	<i>Jaypex Park</i>	Date	<i>30/3/2024</i>
<i>Relevant documents</i>					
	Responsibility	Due date	Status		
Risk assessment	<i>P.McCracken</i>	<i>1/3/2024</i>	<i>Completed</i>		
Food permit	<i>P. McCracken</i>	<i>1/3/2024</i>	<i>Completed</i>		
Local Law permit	<i>P.McCracken</i>	<i>1/3/2024</i>	<i>Completed</i>		

Easter Egg Hunt in Jaypex Park at 9.30am on Saturday 30/3/2024
 Collaborative partnership formed between NTC and Nhill Leos to facilitate the event.
 Key working party: Vanessa Drendel, Melanie Albrecht, Alison Dahlenburgh, Pauline McCracken, Nhill Lions Club members; Vanessa Triana (First Aid), Julie McDonald and Mandy Myers (Leo Mentors).

8. GENERAL BUSINESS AS NOTIFIED TO THE CHAIR

8.1 Resignation of Ross Barker received via Email as of 12/3/2024.
 Motion to receive R. barker's resignation.
 Moved: P McCracken Seconded: M Hyde

Motion: Heather Dufty to act as temporary Secretary.
 Moved: P McCracken Seconded: M Hyde

9. COUNCILLOR REPORT

Hindmarsh Shire Council are holding a Harmony Day Celebration event at the Nhill Community Centre on 21 March from 6pm - 9pm. Any interested in participating with a cultural performance is encouraged to contact the Council. Community members are encouraged to bring a plate of food to share and come in traditional cultural dress.

Nhill Cane Ball court is finished and being used by the Karen community. There is an official opening on Saturday 16 March.

Business Grants were announced:

Cambrelles was successful in obtaining funding of \$3,000.00 to help towards the cost of repairs and downsizing the shop window to eliminate sun damage and to establish an area where they can do some creative showcase displays. The Façade will be glass and timber cladding.

Community Grants were announced:

Nhill Lake Committee of Management were successful in obtaining funding of \$1,000.00 for the installation and improvement of public safety signage. New signage will benefit the community and visitors by providing them with clear and accurate information.

Nhill A & P Society were successful in obtaining funding of \$500.00 towards Messy Play and Face Painting activities for the Nhill Show in October 2024. The Messy Play Company helps encourage and bring the joy of experimentation and fun to kids and adults while face painting allows children to become creative with their imagination. Both activities would be free to patrons that visit the show.

Nhill Silo Heritage Project were successful in obtaining funding of \$977.00 towards a BGA 86 which is a battery blower for removing leaves, plant waste and dirt to maintain and preserve the Noske Silo complex and to make it more attractive for tours to show people the workings of the silo.

Born Worn Camera Policy is out for public consultation till 21 March. The policy, if approved, will provide for Local Laws staff to have a body worn camera that can be used to record in the event of a potential OH&S threat.

10. OFFICER REPORT

- **Post Office Garden Project**

Town Committee rep made contact at the end of February requesting information on process and risk management for this proposed joint project, but it appears that they have proceeded without any consent from Council or any risk management plan in place regarding working next to a highway without a rail or any barrier between the road and garden. Appropriate notice must be given in advance to ensure permits, plans, policies, etc can be acquired and followed.

At a minimum, the Committee will need to be reminded that –

- Council is responsible for their health and safety as volunteers and takes this responsibility extremely seriously, we want our volunteers to be able to engage in meaningful community projects safely and without unnecessary risk. (Facebook photos show child is working without any shoes or PPE in a garden bed on the corner of the Western Highway)
- The Committee is an extension of Council, and all decisions and actions are reflective of Council and subject to our policies and processes.
- No activity that has not undergone a risk assessment process or received approval from Council officers should be undertaken – the fact that this occurred is unacceptable.
- Volunteers that do not take due care of, or are reckless in their consideration of, the health and safety of themselves and any persons involved in the activity may have their Committee membership revoked.

We appreciate the enthusiasm for community projects, but safety comes first.

- Nhill Town Entry Event signage email sent to the NTC email address.
- Nhill Dog Park Tiny Towns funding application was submitted last month – awaiting an outcome.
- Nhill Caneball Court construction has been completed. Official Opening with Dr Anne Webster at 12.30pm on Saturday 16 March at 12.30pm – all welcome!

10. URGENT BUSINESS

Reports from Working Groups

Easter Event – P. McCracken

Event registration and Risk Management completed/ approved.

Poster created and placed in shops and notice boards.

Event registration and other promotional media has been placed on Shire and NTC Facebook pages.

LOL van booked to provide locals and tourists with coffee/food throughout the day at Jaypex Park.

Bubble machine booked - to be collected before Good Friday.
Golden Egg Hunt and Paper Plane Flying Competition.
Other street decorations - Easter photo board and bunting in Goldsworthy Park.
Karen youth (with Nan) painting some shop windows in main street (Easter themes).
Nan providing popcorn machine and audio equipment for the event.
To do - purchase order and purchase eggs/carry bags.
Advertising and editorial for media outlets.
Secure some hay bales and wool for egg hunt.

P McCracken - Post Office Beautification

Vanessa Drendel has been working with Nhill Leo's to deconstruct and redesign the PO garden (in readiness for Easter and Aviation weekend).
To date, all weeds and ectopic plants have been removed, soil dug over, fertiliser added.
Vanessa is overseas for two weeks. It is envisaged that two more working bees will be required during March to complete planting and placement of bark chips.
Pauline to meet with Shire and arrange safety barrier fencing and delivery of bark chips prior to the upcoming working bees.
Very positive community response has been received re the project to date.
The Leo's have made a commitment to maintain the PO Garden. A plaque to be placed at the site to honour their involvement.

P McCracken - Truck Bay Beautification

Truck bay beautification - three trailer loads of weeds have been taken from along Showground fence during past 2 weekends.
A vehicle ran over two trees and metal sign on verge near Dahlenburg gates. The trees have been stood up, wrapped with bandage and re-staked in the hope that they will repair. So far so good.
Tri-doubles and quad transports may be an issue in the future due to space limitations. More bark required along the showground fence. Pauline to liaise with the Shire to have chips placed there during winter months.

H Dufty - New Residents Event

Goal: To create a Welcome Pack for New Residents

- Emily Gladdis, owner of the Nhill Free Press & Kaniva Times, has offered to sponsor a free One-month subscription to the local newspaper which would enable people to use the Trades Directory when searching for a local builder, plumber etc.
- Joanne Perkins would be happy to include a card in their "Renters Pack" for New Residents to claim a Welcome Pack from the Hindmarsh Shire Office.
- People have asked for a basic A-Z of Nhill.

To complete a more thorough understanding of what New Residents need and want to know about Nhill we would like to propose an information gathering evening or afternoon later in the year. A welcoming location is the Anglican Church Hall in Clarence Street. There is a open fire and it would be an ideal venue on a cold winters afternoon or evening to have "Soup & a Bread roll" a casual but social event.

This would require the following:

- Letterbox drop [to attract all past new residents of the previous decade]
- Posters

- Newspaper advertising
- Hire of Anglican Church Hall
- Catering budget for soup & bread.

When we finalise what people really want we could then have an annual early March event in 2025 at the Nhill Lake or Jaypex Park and invite all New Residents and a representative from each organisation in town to attend. This could coincide with other "first Saturday of the month" events.

What's On in Nhill?

- Purchase wall mounted A4 sign holders to go in public places, these are often put on the back of toilet doors in many towns.
- Emily Gladdis of NFP&KT will sponsor this by printing monthly inserts to be placed in the A4 sign holders.
 - Ms gladdis will provide a quote estimating this financial support and will sign relevant sponsorship paperwork.
- A4 wall mounted sign holders are \$13.55 each, **Darian Office & Art Supplies**, 176 Fairy St, Warrnambool 3280 have offered to provide them at a discount prices of \$10.90each if 30 or more are purchased.

A rough tally of the number of toilet doors in Nhill and an estimate of the cost are:

- All Toilet doors = 40 x 10.90 = \$436.00

Public toilet sites are; Jaypex Park, Goldsworthy Park and Nhill Lake.

- Shire Public Toilets in Parks ONLY = 26 x 10.90 = \$283.40
- Trial Goldsworthy Park ONLY = 16 x 10.90 = \$174.40

Helen Woodhouse-Herrick - Street Signage

Nhill Pictorial Entrance Event Signs

Feedback/Questions on Nhill Pictorial Signage as per Jeff Woodward:

- Will there be multiple signs, If so, how many?

At this stage there is one sign planned at each highway entrance into Nhill.

- Can the sign on the Kaniva side be on the left side of the road rather than the 'wrong' side?

VicRoads have requested that the signs are installed within the 60kmh speed zone. This leaves very little option for placing on the left side of the road without impeding businesses or houses.

- The Kaniva side sign looks to be before the Nhill-Harrow Road intersection and will not be seen by Silo Art Trail visitors coming this way from Kaniva/Goroke.

There is already a significant number of signs on the town side of the Nhill-Harrow Rd intersection. Density of signage is an important consideration for both driver safety (eg over-distracted) and effectiveness/visibility of signage (sign/information overload). As the vast majority of traffic will be along the highway it is important to place it in the most effective location for that traffic movement.

- The lake sign is too busy and does not indicate the location of Nhill Lake.

I don't believe the sign is too busy. It could just be a photo of the lake as an alternative. Its purpose is to show a great image of Nhill to attract people to stop, not a directional sign to the lake.

As part of the Nhill Streetscape implementation signage will be placed at strategic locations pointing towards the Nhill Lake, there will also be signage in Jaypex Park and Goldsworthy Park.

- How long are events advertised on the signs, and will this be limited for example to two weeks or two months?

- All temporary signage will be displayed for up to 2 weeks prior to the event, unless permission is granted for a longer period. Signage will be taken down after the event.

- A request for signage to be displayed outside the normal parameters will be considered if space permit and it's not within the 3 months leading up to the event.

- Signage will be displayed for up to 4 weeks on a one off basis.

- Signage will be subject to the same approval standards.

- Upcoming events take precedent.

- How will the priority be determined on which events are able to use the signs, if there are multiple events on at the same time?

The closest event date (eg next event coming up) will be given priority. If on the rare occasion that events are happening on the same day or weekend then the event organisers may choose to do a combined sign, otherwise priority will be given to the event that is likely to attract the most visitors and provide the greatest boost to the visitor economy.

Stuart Martin - Little Desert Hotel Kiata gave a short address to the meeting about his aspirations to renovate the Hotel and create a venue for live music and "destination meals" and provided a guided tour of the Hotel to show the current work in progress.

12. FINANCE REPORT

12.1 Summary of Balances in Finance Report.

A	B	C	D	E	F
Nhill Town Committee Financial Report 2023/2024					
As at 29/03/2024					
1/7/2023	Opening Balance			\$ 16,682.51	
6/11/2023	Council contribution			\$ 7,500.00	
					\$ 24,182.51
Less Expenditure to date					
13/11/2023	Leos Club	Garden Tools		\$ 300.00	
29/11/2023	Nhill Free Press	Late night shopping printing		\$ 27.27	
	Nhill Free Press	Christmas Light Advert		\$ 40.91	
	Nhill Free Press	Late night shopping advert		\$ 204.55	
13/12/2023	P McCracken	Late night shopping Exp		\$ 577.44	
13/12/2023	Nhill Dumboola Band	Performance at Late night Shopping		\$ 150.00	
13/12/2023	Home Hardware	Hire nifty lift		\$ 150.91	
19/12/2023	Nhill Free Press	Printing Carols Flyer		\$ 27.27	
17/1/2024	Supa IGA Nhill	Nhill Town Committee Account at IGA		\$ 56.85	
17/1/2024	Cambrelle's	Glow sticks and printing for late night shopping		\$ 217.00	
17/1/2024	Business Nhill	Late night shopping prizes		\$ 250.00	
17/1/2024	Marty Lieschke	Supply and operate sound equipment for Nhill		\$ 760.00	
17/1/2024	Nhill Lions Club	BBQ for Carols		\$ 866.51	
12/2/2024	Facepainting by Millie	Facepainting		\$ 159.09	
12/2/2024	Leos Club	Lolly bags for Carols		\$ 200.00	
12/2/2024	Little Desert Nature Lodge	NTC planning day		\$ 229.09	
					\$ 4,216.89
	Amount Remaining (unspent)				\$ 19,965.62
	Less Amounts committed for Expenditure (invoices not yet paid)				
	No purchase orders in system			\$ -	
	Amount Available for use				\$ 19,965.62

RECOMMENDATION:

That the Finance Report as provided with this Agenda be approved.

Moved: Heather Duffy

Seconded: Pauline McCracken

12.2 Purchase Orders to be raised - \$2,000 or less

RECOMMENDATION:

That the Council Officer raise the following Purchase Orders, being a value of \$2,000 or less.

Moved: Councillor M. Albrecht

Seconded: H. Woodhouse-Herrick

Creditor	Value \$	Description of Goods or Services
Nhill Free Press	250	Advertising of Easter Event 2024
Nhill IGA	500	Purchase of Eggs for the Easter Event

12.3 Purchase Orders to be raised – Greater than \$2,000

RECOMMENDATION:

That the Council Officer, following approval by Council or the CEO, raise the following Purchase Orders greater than \$2,000.

Moved

Seconded

Creditor	Value \$ (> \$2,000)	Description of Goods or Services

13. DECISIONS TO BE MADE

The following decisions are recommendations to Council for endorsement:

ITEM NO.	DESCRIPTION	DECISION
4	Minutes	Confirmation of the Minutes
5	Business Arising from Minutes	
6	Correspondence	Approving the Outward Correspondence and Noting the Inward.
7	Events	
8	General Business as Notified to the Chair	
9	Councillor's Report	
10	Officer's Report	
11	Urgent Business	
12.1	Finance Report	That the Finance Report as provided with the Agenda be approved.
12.2	Purchase Orders to be Raised (\$2,000 or less)	That the Council Officer raise the Purchase Orders listed.
12.3	Purchase Orders to be Raised (above \$2,000)	That the Council Officer, following approval by Council or the CEO, raise the following Purchase Orders listed which are greater than \$2,000.

14. MEETING CLOSED

The meeting closed at 8.10pm.

15. COUNCIL OFFICER AUTHORISATION

I Daniel Griffiths accept the following recommendations made by the Nhill Town Committee at this meeting held on 12 March 2024:

ITEM NO.	DESCRIPTION	DECISION
4	Minutes	Confirmation of the Minutes
5	Business Arising from Minutes	
6	Correspondence	Approving the Outward Correspondence and Noting the Inward.
7	Events	
8	General Business as Notified to the Chair	
9	Councillor's Report	
10	Officer's Report	
11	Urgent Business	
12.1	Finance Report	That the Finance Report as provided with the Agenda be approved.
12.2	Purchase Orders to be Raised (\$2,000 or less)	That the Council Officer raise the Purchase Orders listed.

SIGNED:

Dated:

22/05/24



AGENDA

To Committee Members,
“as addressed”

NOTICE is hereby given that a Nhill Town Advisory Committee Meeting of the Hindmarsh Shire Council will be held at the Nhill Senior Citizens Building on Tuesday 9th April 2024 commencing at 7pm.

1. Acknowledgement of the Indigenous Community

2. Apologies

3. Disclosure by Committee members or Councillors or Council Officers of any interest or conflicts of interest in any item on the agenda

4. Confirmation of Minutes

5. Business Arising from the Minutes

6. Correspondence

7. Events

8. General business as notified to the Chair

9. Councillor Report

10. Officer Report

11. Urgent business

12. Finance report

13. Decisions to be made

14. Meeting Closed

15. Council Officer Authorisation

1. ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY AND OPENING PRAYER

Acknowledgement of the Indigenous Community

We acknowledge that this meeting is being held on the lands of the Wotjobaluk, Jaadwa, Jadawadjali, Wergaia and Jupagalk Nations and we acknowledge them as Traditional Owners of Country.

We recognise the important ongoing role that Indigenous people have in our community and pay our respects to their Elders, past and present.

2. APOLOGIES

Councillor M. Albrecht, Councillor R. Gersch, Daniel Griffiths, Alison Dahlenburg, Aiden Drendel, Mandy Meyers, Jackie Rethus

Attendees: Pauline McCracken, Heather Duffy, Vanessa Drendel, Michael Hyde, Helen Woodhouse-Herrick, Councillor Wendy Bywaters, Alina Rosenthal, Nigel Lavery [Shire Officer Rep]

3. DECLARATION BY COUNCILLORS OR OFFICERS OF ANY DIRECT OR INDIRECT INTEREST IN ANY ITEM ON THE AGENDA.

- General conflict of interest; or
- Material conflict of interest

Declaration of general or material conflict of interest must also be advised by Committee Members at the commencement of discussion of the specific item.

COI declared at Item 8 - Vanessa Drendel.

4. CONFIRMATION OF MINUTES

RECOMMENDATION:

That the Minutes of the Nhill Committee Meeting held on Tuesday March 12th 2024 at the Kiata Little Desert Hotel circulated to Committee Members be taken as read and confirmed.

Attachment:

Moved: M. Hyde Seconded: H. Woodhouse-Herrick

5. BUSINESS ARISING FROM THE MINUTES

Nil

6. CORRESPONDENCE

INWARD

Inward: Daniel Griffiths 18/3/24 Email re Privacy and Information Collection
 19/3/24 Email from Wendy Bywaters/Helen Hobbs re possible
 Grant for digital equipment
 20/3/24 Email – Grampians Tourism Industry News March

OUTWARD

Nil

RECOMMENDATION

That the Outward Correspondence be approved and the Inward Correspondence noted.
 Moved: H. Dufty
 Seconded: P. McCracken

7. EVENTS

Recommendation: That a New Residents Event be held during August 2024 at the Nhill Anglican Church Hall. Date to be determined by the Working Party.

Event:	<i>New Resident Event</i>	Location:	<i>Anglican Church Hall</i>	Date TBD	<i>August 2024</i>
<i>Relevant documents</i>					
	Responsibility	Due date	Status		
Risk assessment	<i>H. Dufty</i>				
Food permit	<i>H. Dufty</i>				
Local Law permit	<i>H. Dufty</i>				

8. GENERAL BUSINESS AS NOTIFIED TO THE CHAIR

8.1 NTC Trailer – Asset to register.
 Recommendation that the NTC trailer be stored appropriately at Hindmarsh Shire Council Depot and that the registration be paid by Nhill Town Committee funds.
 Moved: V. Drendel Seconded: P. McCracken

8.2 Approval of Vanessa Drendel and Aiden Drendel to join NTC
 Recommendation that Vanessa Drendel and Aiden Drendel are approved and warmly welcomed to join the NTC.
 Moved: P. McCracken Seconded: H. Woodhouse-Herrick

8.3 Easter – Overview and Leos involvement 2025
 Recommendation that a letter of thanks be sent to Vanessa Triani [First Aid Officer] and Nhill Lions and Leos for their assistance with the Easter Event.
 Moved: V. Drendel. Seconded: P. McCracken

8.4 Post Office Garden
 Due to O,H & S issues, Post Office Garden has been designated as an unsafe area for

volunteers. Hindmarsh Shire have taken over the landscaping of this area. Nhill Leos have been advised accordingly.

9. COUNCILLOR REPORT

Councillor Bywaters reported that following an intensive interview process, a new CEO had been appointed to Hindmarsh Shire – Ms Monica Revell.

10. OFFICER REPORT

- The Davis Park Grandstand and Change Room design continues to progress, with updated drawings due next week for final approval by the Building Surveyor, the Accessibility Consultant and also the Sporting Club Management. Hopefully if no further changes are required the design works will continue to progress towards final documentation (Tender Drawings, Specification etc.) throughout April. We are hopeful of advertising this for Tender around mid-May if all goes well.
- No announcements have been made regarding the Tiny Towns funding program so no news yet on whether the Dog Park will be funded.

11. URGENT BUSINESS

Working Party Reports [or noting and questions]

Truck Bay [P. McCracken] – Bark chips needed for verge and final garden bed. Pauline to liaise with Shire.

Post Office Garden [P. McCracken] – Shire has made the decision to take over this section of garden. Leos have been advised of the decision.

New Residents [H. Dufty] – Planning New Resident’s event set for August 2024.

Signage Working Group [Helen WH]

Dog Park Working Group [Michael H] – Awaiting outcome of grant application.

Easter [P. McCracken] – Successful Easter Saturday event, approx. 80+ children. Issues – no power at south end of park, hence no bubbles or music at the event. Food van a positive addition. Planning for 2025 underway with Nhill Leos.

Christmas Event [V. Drendel] – Planning to commence in July.

12. FINANCE REPORT

12.1 Summary of Balances in Finance Report.

Income:	\$24,182.51
Expenditure:	\$ 4,648.71
Balance:	\$19,533.80

RECOMMENDATION:

That the Finance Report as provided with this Agenda be approved.

Moved: V. Drendel

Seconded: M. Hyde

12.2 Purchase Orders to be raised - \$2,000 or less

RECOMMENDATION:

That the Council Officer raise the following Purchase Orders, being a value of \$2,000 or less.

Creditor	Value \$	Description of Goods or Services

12.3 Purchase Orders to be raised – Greater than \$2,000

RECOMMENDATION:

That the Council Officer, following approval by Council or the CEO, raise the following Purchase Orders greater than \$2,000.

Creditor	Value \$ (> \$2,000)	Description of Goods or Services

13. DECISIONS TO BE MADE

The following decisions are recommendations to Council for endorsement:

ITEM NO.	DESCRIPTION	DECISION
4	Minutes	Confirmation of the Minutes
5	Business Arising from Minutes	
6	Correspondence	Approving the Outward Correspondence and Noting the Inward.
7	Events	
8	General Business as Notified to the Chair	
9	Councillor’s Report	
10	Officer’s Report	
11	Urgent Business	
12.1	Finance Report	That the Finance Report as provided with the Agenda be approved.
12.2	Purchase Orders to be Raised (\$2,000 or less)	That the Council Officer raise the Purchase Orders listed.
12.3	Purchase Orders to be Raised (above \$2,000)	That the Council Officer, following approval by Council or the CEO, raise the following Purchase Orders listed which are greater than \$2,000.

14. MEETING CLOSED

The meeting closed at 8.16pm

15. COUNCIL OFFICER AUTHORISATION

I Nigel Laverty _____ accept the following recommendations made by the Nhill Committee at this meeting held on 09/04/2024.

ITEM NO.	DESCRIPTION	DECISION
4	Minutes	Confirmation of the Minutes
5	Business Arising from Minutes	
6	Correspondence	Approving the Outward Correspondence and Noting the Inward.
7	Events	
8	General Business as Notified to the Chair	
9	Councillor's Report	
10	Officer's Report	
11	Urgent Business	
12.1	Finance Report	That the Finance Report as provided with the Agenda be approved.
12.2	Purchase Orders to be Raised (\$2,000 or less)	That the Council Officer raise the Purchase Orders listed.

I Nigel Laverty advise that the following items:

ITEM NO.	DESCRIPTION	DECISION
12.3	Purchase Orders to be Raised (above \$2,000)	That the Council Officer, following approval by Council or the CEO, raise the following Purchase Orders listed which are greater than \$2,000.

- Need to be referred to a Council Meeting / CEO for a decision
- Require more Information
- Do No align with the Hindmarsh Shire Council Plan

SIGNED:

Council Officer



Dated:

09/04/2024



13th May, 2024

MINUTES OF THE JEPARIT TOWNSHIP ADVISORY COMMITTEE MEETING OF THE HINDMARSH SHIRE COUNCIL HELD ON 13TH MAY 2024 at the Memorial Hall, Roy Street, Jeparit at 7.30pm.

Present: Mr. B. Ireland (Mayor HSC), Ms. H. Boyd (Manager Finance HSC), Jason Hutson (Chair-Person) Teresa Smith (Vice-Chair), Cheryl Quinn (Sec), Mel Wagener (CM), Annmarie Werner (CM), Bec Schultz 7.40pm (CM), and Wendy Werner, Tony Simpson (Community Members).

1. ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY AND OPENING PRAYER

We acknowledge that this meeting is being held on the lands of the Wotjobaluk, Jaadwa, Jadawadjali, Wergaia and Jupagalk Nations and we acknowledge them as Traditional Owners of Country.

We recognise the important ongoing role that Indigenous people have in our community and pay our respects to their Elders, past and present.

2. APOLOGIES

Ms. Monica Revell (CEO HSC), Craige Proctor (Committee Member)

3. DECLARATION BY COUNCILLORS OR OFFICERS OF ANY DIRECT OR INDIRECT INTEREST IN ANY ITEM ON THE AGENDA.

- General conflict of interest; or
- Material conflict of interest

Declaration of general or material conflict of interest must also be advised by Committee Members at the commencement of discussion of the specific item.

NIL.

4. CONFIRMATION OF MINUTES

RECOMMENDATION:

That the Minutes of the JTAC Committee Meeting held on 13th April, 2024 at 7.30pm at the Memorial Hall, Roy Street, Jeparit. circulated to Committee Members be taken as read and confirmed

(Attachment: 1)

Moved: Annemarie Werner

Seconded: Mel Wagener

Carried

5. BUSINESS ARISING FROM THE MINUTES

- 5.1 Jeparit Township signs - update. (See Mayor Report (9))
- 5.2 River Bank P – Play equipment – update. (See Mayor Report (9))
- 5.3 Streetscape – update. (See Mayor Report (9))
- 5.4 Discussion held regarding temporary dwellings (ie) caravans.(See 8.2)

6. CORRESPONDENCE

INWARD:

- 6.1 S.86 Comm - Funds allocation - 8/4/24
- 6.2 Mayor B. Ireland (HSC), H. Boyd (HSC) Draft Minutes - 10/4/24
- 6.3 H. Boyd (HSC) Request for Invoice from Heritage Society- 10/4/24
- 6.4 C. Proctor (CM) – Request for Invoice - 10/4/24
- 6.5 Monica Revell (CEO HSC), – 2024/25 Budget - 10/4/24
- 6.6 H. Boyd (HSC) Draft correction - 12/4/24
- 6.7 H. Boyd (HSC) Jeparit Historical society PO - 14/4/24
- 6.8 Gramp Tourism Ind News 29/4/24

OUTWARD:

- 6.9 Mayor B. Ireland (HSC), H. Boyd (HSC) Draft Minutes - 10/4/24
- 6.10 T.Smith (CM) request for Invoice - 10/4/24
- 6.11 H. Boyd (HSC) JTAC Minutes 10/4/24
- 6.12 H. Boyd (HSC) Re: Historical Society 11/4/24
- 6.13 H. Boyd (HSC) Re: Historical Society 11/4/24
- 6.14 JTAC Committee Members Minutes – 14/4/24
- 6.15 JTAC Members – Gramp Tourism Ind News 29/3424
- 6.16 Mayor B. Ireland (HSC), H. Boyd (HSC) April Minutes & May Agenda - 6/5/24
- 6.17 Reminder of Budget 2024/25 Monica Revell 6/5/24
- 6.18 JTAC Agenda & Minutes for next meeting 6/5/24
- 6.19 H. Boyd (HSC) Request for Financial statement ending 30/4/24 – 6/5/24

That the Outward Correspondence be approved and the Inward Correspondence noted.

Moved: Teresa Smith

Seconded: Mel Wagener

Carried

7. EVENTS

Event:		Location:		Date	
<i>Relevant documents</i>					

	Responsibility	Due date	Status
Risk assessment			
Food permit			
Local Law permit			

8. GENERAL BUSINESS AS NOTIFIED TO THE CHAIR

8.1 Wendy Werner (Community Member) shared her views on the Jeparit & District Bowling Club restructure.

8.2 Discussion held regarding the disappointing amount of temporary dwellings appearing within the township, Tullvea Street (Caravan) parked close to large Gas Bottles. (Still on premises)

Block next to Supermarket with caravan and several tents has a building permit with construction work currently underway.

8.3 Jeparit Garden club discussed the possibility of the Broadway Rose Garden receiving some funding and/or materials along with man power. (the average age of the JPGC is approx 75 years of age.) Poisoning of the garden bed edging, mulch supplied, Community Action Grant, Working Bee and new plants were the basis of the discussion. As this is such a visual welcoming garden. Garden Club to list requirements and present list after further inspection. No funding would be supplied by the HSC however some items may be able to be donated.

8.4 Plumbing for men's shed seem to be around \$20,000 suggestion to look at Maternal Health building (Roy Street) currently not being used.

9. COUNCILLOR REPORT

9.1 New Jeparit Show Committee has been formed for 20/10/24, Bec Schultz (President). Meeting this Wednesday night 15th May in the FC Rooms 7.30pm.

9.2 Phil King to be contacted regarding NYE function at the Riverbank Precinct 2024/25 by Teresa Smith (Committee Member)

9.3 Jeparit Swimming Pool season will be free to enter this year 2024/25

9.4 River Bank Precinct playground equipment should be installed by 30/6/2024.

9.5 Still awaiting outcome for Tiny Town Grant Streetscape grant. Council has been successful with an application for funding of \$10,000 through FRRR for a project entitled "Reconnecting Small Communities through Films and Music". The Reconnecting Small Communities through Films and Music events will include six movies and at least one live music concert to be held in each town including Jeparit.

9.6 Jigsaw puzzles displaying desired scenic pictures available Dimboola demo.

9.7 This year's budget will be used mostly for road repairs.

9.8 WMPM Rally committee disbanded however allocated staff members have been invited to attend Swan Hill Heritage Township to ascertain systems of benefit.

9.9 Discussion held regarding Jeparit Township signs containing two silo's (back drop) instead of three.

9.10 HSC are hosting breakfasts next week as part of National Volunteer Week. Wed 22nd May, 7.00am-8.30am. HSC will stay later if necessary.

10. CEO REPORT

- 10.1 Ms. H. Boyd (HSC Finance Manager) Draft Budget going to next HSC meeting.
- 10.2 Community Consultation regarding Budget on 5th June 2024 at 11.00am.

11. URGENT BUSINESS

N/A

12. FINANCE REPORT

12.1 Summary of Balances in Finance Report.

RECOMMENDATION:

That the Finance Reports as provided with this Agenda be approved.

Moved: Bec Schultz

Seconded: Mel Wagener

Carried

12.2 Purchase Orders to be raised - \$2,000 or less

Moved:

Seconded:

Carried

ITEM NO.	DESCRIPTION	DECISION

12.3 Purchase Orders to be raised – Greater than \$2,000

Moved:

Seconded:

ITEM NO.	DESCRIPTION	DECISION

13. DECISIONS TO BE MADE

The following decisions are recommendations to Council for endorsement:

ITEM NO.	DESCRIPTION	DECISION
4	Minutes	Confirmation of the Minutes
5	Business Arising from Minutes	5.1, 5.2, 5.3 & 5.4.
6	Correspondence	Approving the Outward Correspondence and Noting the Inward.

7	Events	Nil
8	General Business as Notified to the Chair	8.1, 8.2, 8.3, & 8.4.
9	Councillor's Report	9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, & 9.9.
10	CEO's Report	Nil
11	Urgent Business	Nil
12.1	Finance Report	Furnished.
12.2	Purchase Orders to be Raised (\$2,000 or less)	Nil
12.3	Purchase Orders to be Raised (above \$2,000)	Nil
14. MEETING CLOSED		

The meeting closed at 8.50pm

15. COUNCIL OFFICER AUTHORISATION

I, Heather Boyd accept the following recommendations made by the JTA Committee at this meeting held on 13th May 2024

ITEM NO.	DESCRIPTION	DECISION
4	Minutes	Confirmation of the Minutes
5	Business Arising from Minutes	5.1, 5.2, 5.3, & 5.4
6	Correspondence	Approving the Outward Correspondence and Noting the Inward.
7	Events	Nil
8	General Business as Notified to the Chair	8.1, 8.2, 8.3, & 8.4.
9	Councillor's Report	9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, & 9.9.
10	CEO's Report	Nil
11	Urgent Business	Nil
12.1	Finance Report	That the Finance Report as provided with the Agenda be approved.
12.2	Purchase Orders to be Raised (\$2,000 or less)	Nil
12.3	Purchase Orders to be Raised (\$2,000 or more)	Nil

I Heather Boyd advise that there are no items to be referred to Council or need more information.

SIGNED:

Council Officer

A handwritten signature in black ink, appearing to read 'A. Boyd'.

Dated:

21/5/2024

Wimmera Mallee Pioneer Museum

Dimboola Road, Jeparit, Victoria 3423

Email: wmpmjeparit@gmail.com

Facebook: www.facebook.com/WMPMJeparit

Minutes – Tuesday 16 April 2024, 7.30 p.m.at Briarley House

- 1) **Welcome and Acknowledgment of Country**
- 2) **Declarations of interest** – NA
- 3) **Present:** Committee members: Peter Pumpa (PP) – Chair; Peter Robson (Vice Chair); Craige Proctor - Secretary (CNP); Wendy Werner (WW); Don Pedder (DP); Clem Paech (CP); Cr Brett Ireland. Guests: Tige Mannington.
Apologies: Maryanne Paech (Treasurer).
MOTION: To accept the apologies. Moved: CP Seconded: TM CARRIED
- 4) **Minutes of Previous Meeting**
The last meeting, on 19 March 2024, was an official meeting.
Motion: To accept the Minutes of the 19 March 2024 meeting as circulated.
Moved: CNP Seconded: PR CARRIED

Business arising from Minutes: NA
- 5) **Rally update:** Prior to this meeting the sixth Rally Planning Meeting had taken place without the sub-committee being able to progress beyond certain key organisational challenges relating mainly to OH&S issues not having been resolved, ongoing issues over insurance compliance and to what extent volunteers can be deployed both at the Rally and generally. These were raised at the MC meeting and a very lengthy discussion ensued focussing on the challenges of staging a Rally in the face of what some perceived to be unrealistic compliance requirements given that WMPM is a HSC Asset Committee. Cr Ireland led part of this discussion which then moved into discussing how WMPM will be managed during the interim period between this committee ending on 30 June and the AGM in July or August. This needs to be resolved especially in regard to the role of the Secretary. The discussion then moved to abandoning the Rally for 2024. There were no objections expressed to this. CNP made the point that a great deal of work had to be undone and ideally this should happen within 48 hours. N.B. The discussion was more detailed and went in various directions but the above is only a summary of key points. The recording is available to all MC members. Cr Ireland also suggested that a meeting needs to take place between HSC and WMPM MC as soon as possible.
Motion: To not proceed with the Rally this year due to insurmountable governance issues. Moved: WW
Seconded: PP No objections. CARRIED
- 6) **Correspondence**
Inwards
HSC (Petra Croot) – link to Management Committee Membership Renomination eForm; nominations must be submitted by **24 April**. The current Committee expires on 30 June.
HSC (Petra Croot) – Donation and Loan Forms for future use; feedback required
Outwards
Voucher for Nhill Early Learning Centre fundraising activity
Motion: To accept the outward correspondence and note the inward Correspondence.
Moved: CNP Seconded: DP CARRIED

Business arising from Correspondence:
Feedback on draft Donation and Loans forms. CNP suggested that the forms could be reduced to one form for both categories with appropriate modifications but otherwise there were no issues with these drafts and they should work well. CNP to provide feedback to Petra Croot.
- 7) **HSC update (JW, HSC).** NA
- 8) **Treasurer's Report** (MP in absentia)
Volunteer Hours: March 2024: 299.5 hours
Accounts to pay: Reimbursements: Tige Mannington, \$407.00 for materials at horseworks; Craige Proctor, \$173.05 for printer ink (Museum).

March 2024

Opening balance 01.03.24	27,814.59
Receipts	634.30
Expenses	631.52
Closing balance 28.03.24	27,817.37
Term Deposits (2)	34,685.84
Total	\$62,748.26

MOTION: To accept the Treasurer's report as circulated. Moved: CNP Seconded: WW CARRIED

MOTION: To approve payment of outstanding invoices. Moved: WW Seconded: CP

General Business

1) **Possible AGM date:** The outgoing Committee cannot determine the date of the AGM but can discuss options i.e. either July 16 or August 20. WW recommended we aim for August. Further discussion deferred until May/June meetings. The issue is with the new Committee beginning on 1 July but office bearers not being determined until the AGM, who will run the Museum and make decisions between these dates? This still needs to be resolved and HSC will need to put something in place and communicate this as soon as possible.

2) **Defibrillator and First Aid Kit:** The Museum now has these. The defibrillator should probably be installed at the front of the Museum given that it should be placed prominently for the public.

3) **Visitors (MP):**

March Attendance:

Adults	Pens./Conc.	Children	Family	Group
14	18	0	0	0

Group Bookings: Friday 10 April 2024, 40-50 people from Warrnambool Indoor Bowling Club. This proved very successful and the group lingered longer than expected. CNP gave a brief talk on the Museum.

Sunday 6 October, 50 people from Seymour Railway Heritage Centre

4) **Donations:** A potential donation including a kerosene lamp and kitchenalia has been handed to WW who still needs to complete the new Donation Form.

5) **Storyboards update (CNP):** JW is currently working on finalising the latest storyboards for production. CNP to provide more images for inclusion.

6) **Western Victorian Association of Historical Societies AGM,** CNP attended this at Nhill on 6 April (hosted by Nhill Silo Heritage Project. On the Sunday CNP hosted Dr Rosalie Triolo, Vice President of the Royal Historical Society of Victoria, and showed her around the Museum.

7) **RHSV Cataloguing Clinic webinars:** CNP is attending these monthly events via Zoom. The next webinar is on cataloguing ephemera (collection items not including photos, documents etc. but textiles, fine arts, décor items etc.)

8) **Maintenance.** WW asked that we purchase a blackout curtain and rod for the small room at Albacutya Homestead (up to \$50.00). **Moved: CNP Seconded: DP CARRIED**

The whippersnapper isn't working and replacement options need to be explored.

We need to purchase a smaller urn for group visits. **MOVED: WW Seconded: CNP CARRIED**

The lattice on Briarley House is loose and a potential risk to the public and volunteers. PP and DP to investigate options for repairing this.

WW reported that the dog leg fence is rotting and in need of either maintenance or, long term, replacement. We need to think soon about how to replace the whole fence.

Working Bee: this is needed urgently as the grounds are in a very poor state and we need to enlist the support of community volunteers. Suggested date: **Saturday 4 May, a.m.** with refreshments provided. CNP suggested we approach HSC about enlisting Community Service workers as an option given that we already have a Memorandum of Understanding with the Dept. of Corrections. [Addendum: we cannot have community members volunteering during Museum opening hours unless they have satisfied the requirements of the HSC Volunteers Policy with all paperwork submitted. Thus the Working Bee can really only involve Committee Members or compliant volunteers.]

9) **HSC Update - Cr Brett Ireland**

10) Next Meeting: **Tuesday 21 May, 7.30 p.m.** (CNP may not be available)

Meeting closed at 9.30 p.m.