



## ATTACHMENTS

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### ITEM 4 CONFIRMATION OF MINUTES

- Item 4 Attachment 1

### ITEM 7 CORRESPONDENCE

- Item 7.1 Attachment 2
- Item 7.1 Attachment 3
- Item 7.1 Attachment 19 – Late
- Item 7.1 Attachment 20 – Late

### ITEM 8 PLANNING PERMITS

- Item 8.1 Attachment 4
- Item 8.1 Attachment 5
- Item 8.1 Attachment 6

### ITEM 9 REPORTS REQUIRING A DECISION

- Item 9.1 Attachment 7
- Item 9.2 Attachment 8
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- Item 9.3 Attachment 10
- Item 9.5 Attachment 11
- Item 9.5 Attachment 12
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### ITEM 10 COUNCIL COMMITTEES

- Item 10.1 Attachment 14
- Item 10.2 Attachment 15
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### ITEM 11 LATE REPORTS

- Item 11.1 Attachment 21 – Late



**MINUTES OF THE COUNCIL MEETING OF THE HINDMARSH SHIRE COUNCIL  
HELD 7 APRIL 2021 AT THE NHILL MEMORIAL COMMUNITY CENTRE, 77-79  
NELSON STREET NHILL COMMENCING AT 3:00PM.**

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**AGENDA**

**1. Acknowledgement of the Indigenous Community and Opening Prayer**

**2. Apologies**

**3. Declaration of Interests**

**4. Confirmation of Minutes**

**5. Public Question and Submission Time**

**6. Activity Reports**

**7. Correspondence**

**8. Planning Permit Reports**

8.1 VicSmart Report and Planning Applications Approved under CEO Delegation

**9. Reports Requiring a Decision**

9.1 Audit and Risk Committee Biannual Report

9.2 Waste and Recycling Update

9.3 Gazetting Other Truck Types for B Double Routes

**10. Council Committees**

- 10.1 Audit and Risk Committee
- 10.2 COVID-19 Community Revitalisation Reference Group
- 10.3 Yurunga Committee of Management
- 10.4 Dimboola Town Committee
- 10.5 Wimmera Mallee Pioneer Museum Committee
- 10.6 Nhill Town Committee

**11. Late Reports**

**12. Notice of Motion**

- 12.1 Flying of Rainbow Flag

**13. Other Business**

**14. Confidential Matters**

- 14.1 Tender for Construction of the Rainbow Library

**15. Meeting Closed**

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Crs R Ismay, M Albrecht, R Gersch, D Nelson, B Ireland, W Bywaters.

**In Attendance:**

Mr Greg Wood (Chief Executive Officer), Ms Monica Revell (Director Corporate and Community Services), Ms Angela Hoy (Director Infrastructure Services), Ms Shauna Johnson (Executive Assistant), Matthew Sherwell (Community Development Officer), and Simon Landrigan (Project Manager & Early Years Coordinator) Item 1 to 13.

**1. ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY AND OPENING PRAYER**

Cr R Ismay opened the meeting at 3:00pm by acknowledging the Indigenous Community and offering the opening prayer.

**2. APOLOGIES**

No apologies.

**3. DECLARATION BY COUNCILLORS OR OFFICERS OF ANY MATERIAL OR GENERAL INTEREST IN ANY ITEM ON THE AGENDA.**

- Material; or
- General.

Declaration of material or general interest must also be advised by Councillors at the commencement of discussion of the specific item.

Mr G Wood declared a material conflict of interest in item 5.

**4. CONFIRMATION OF MINUTES**

**RECOMMENDATION:**

***That the Minutes of the Ordinary Council Meeting held on Wednesday 3 March 2021 at the Nhill Memorial Community Centre as circulated to Councillors be taken as read and confirmed.***

**MOVED: CRS R Gersch/M Albrecht**

***That the Minutes of the Ordinary Council Meeting held on Wednesday 3 March 2021 at the Nhill Memorial Community Centre as circulated to Councillors be taken as read and confirmed.***



**CARRIED.**

*Attachment Number: 1*

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**5. PUBLIC QUESTION AND SUBMISSION TIME**

Mr G Wood declared a material conflict of interest and left the room at 3.01pm.

Community members wishing to ask questions at council meetings may do so, in writing, at least 24 hours prior to the council meeting. Both the question and answer will be read out at the meeting. Questions may be submitted by mail, email [info@hindmarsh.vic.gov.au](mailto:info@hindmarsh.vic.gov.au) or delivered in person to a council customer centre but are limited to two questions and 100 words including any pre-amble. Offensive, trivial and repetitive questions or questions, which have been recently answered, may be excluded at the discretion of the Mayor.

The question must be accompanied by a name and the locality where the questioner resides or works, which will be read out at the meeting. By submitting a question, the questioner gives consent to this information being read out in public. Anonymous questions will not be answered.

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**Fern Alden, Nhill**

Question 1: What is the rationale for the reappointment of Greg Wood, without advertising the position?

***Answer: Council is happy with Mr Wood's performance and is following the process under the Local Government Act for his reappointment.***

Question 2: For what term is the Council proposing to extend the contract?

***Answer: The Mayor and Deputy Mayor are currently in negotiation of his contract.***

Mr G Wood returned to the room at 3:03pm.

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**6. ACTIVITY REPORTS**

**COUNCILLOR ACTIVITIES: MARCH 2021**

**Cr ISMAY, MAYOR**

Date	Meeting	Location	Comments
24/02/2021	Opening of Dimboola synthetic green	Dimboola	
	Opening of Dimboola Library		
01/03/2021	Doug Schumann Funeral		
02/03/2021	Tour of Council offices / Wattle Ranges	Nhill	
03/03/2021	Briefing Meeting	Nhill	
	Council Meeting	Nhill	
	Youth Council Presentation	Nhill	
05/03/2021	Off Road working bee	Rainbow	
06/03/2021	Rainbow Rises 240 Enduro Day 1	Rainbow	
07/03/2021	Rainbow Rises 240 Enduro Day 2	Rainbow	
11/03/2021	Consultative meeting with GrainCorp	Nhill	
12/03/2021	SXS National Championship working bee / street party	Rainbow	
13/03/2021	SXS National Championship	Rainbow	
14/03/2021	Working bee to pack up from the two race weekends	Rainbow	
16/03/2021	WMT Meeting	Zoom	
17/03/2021	Community Consultation	Dimboola	
22/03/2021	Off Road debrief meeting	Rainbow	
23/03/2021	B Double working group meeting	Nhill	
24/03/2021	Meeting with CEO and Deputy Mayor	Nhill	
	Community Consultation	Jeparit	
29/03/2021	Meeting with CEO and Federation University	Microsoft Teams	
	Meeting with regional Mayors regarding WHCG/BHS proposed merger		
	Community Consultation	Rainbow	
30/03/2021	Interview with ABC Radio regarding Travel Vouchers		
	Rainbow Town Committee meeting		

**Cr ALBRECHT, DEPUTY MAYOR**

Date	Meeting	Location	Comments
03/03/2021	Council Briefing	Nhill	
	Council Meeting	Nhill	
	2021 Youth Council Certificate Presentation	Nhill	Future leaders of our communities to be commended for their nominations to Youth Council.
09/03/2021	Wimmera Development Association Board Meeting	Horsham	Key business: Presentation of Covid-19 Remote Learning study.
10/03/2021	Council Audit & Risk Committee	Nhill	
17/03/2021	Community Consultation Session	Dimboola	Promising ideas for the upcoming Council Plan
23/03/2021	B Double Working Group	Nhill	Large representation of key stakeholders to address heavy vehicle road issues and strategy.
24/03/2021	Meeting with Mayor, CEO and Director of Corporate & Community Services	Nhill	Confidential matter.

24/03/2021	Community Consultation Session	Jeparit	Promising ideas for the upcoming Council Plan.
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**Cr NELSON**

Date	Meeting	Location	Comments
01/03/2021	Dimboola Town Committee meeting		
03/03/2021	Briefing Meeting	Nhill	
	Council Meeting	Nhill	
	Youth Council presentations	Nhill	
10/03/2021	Audit Committee meeting	Nhill	
	Hindmarsh Landcare Network AGM		
16/03/2021	Wimmera Southern Mallee LLEN Finance committee meeting		
17/03/2021	Community Consultation	Dimboola	
25/03/2021	Wimmera Southern Mallee LLEN committee meeting		

**Cr GERSCH**

Date	Meeting	Location	Comments
24/02/2021	Tour of Dimboola Library	Dimboola	
	Official opening of Dimboola Library		
	Official opening of Dimboola Bowling Club upgrades		
25/02/2021	Nhill Sporting Club view of plans	Nhill	
26/02/2021	Waste meeting	Ararat	
	Send off for Trevor Merrett	Nhill	
28/02/2021	Nhill Aviation volunteers update		
02/03/2021	Meeting with Wattle Range Shire	Nhill	
03/03/2021	Council Meeting and Briefing	Nhill	
10/03/2021	Nhill town beautification information		
11/03/2021	Meeting with GrainCorp re Development	Nhill	
12/03/2021	RCV Board Meeting		
28/03/2021	Harmony Day	Jaypex Park, Nhill	

**Cr IRELAND**

Date	Meeting	Location	Comments
25/02/2021	Yurunga Homestead Meeting, 7:30pm		
03/03/2021	Meeting with Jeparit community group, Jeparit gym and West Wimmera health service regarding health and well-being grants.		This culminated into a very successful meeting whereby various Jeparit groups were given funding to hold “come try me days” to improve community health. Jeparit gym was also pledged some capital funding.
	Council Briefing, 1pm - 3pm	Nhill	
	Council Meeting, 3pm – 5pm	Nhill	
	Youth Council Ceremony and Presentations 5pm – 6:30pm	Nhill	
15/03/2021	Jeparit Town Committee meeting, 7:30pm		

18/03/2021	Wimmera Mallee Pioneer Museum meeting, 7:30pm		
24/03/2021	Community Consultation meeting, 5pm	Jeparit	
25/03/2021	Working bee	Jeparit	Jeparit native gardens to clean up for installation of new dining furniture and for Easter fishing competition.
	Yurunga Homestead meeting, 7:30pm		
26/03/2021	Meeting with Jeparit Bowling Club		Discussed future plans for the club and greens.
29/03/2021	Late attendee at Rainbow Community Consultation meeting, 6pm	Rainbow	

### Cr BYWATERS

Date	Meeting	Location	Comments
01/03/2021	The Victorian Local Government Grants Commission regional information session	Online	
	Dimboola Town Committee meeting	Dimboola	Minutes attached to Council Agenda
03/03/2021	Briefing Meeting	Nhill	
	Council Meeting		
	Certificate presentation for the Hindmarsh Shire Youth Council 2021		I can't wait to see what these incredible young people come up with in 2021. I want to learn how we can help the Youth Council and young people of Hindmarsh achieve their goals.
14/03/2021	Rainbow Market	Oasis Rainbow	Congratulations to the organisers and all the people that supported the stalls on the day. We visited, and enjoyed the warm hospitality of the Rainbow lounge. We were amazed by our private tour of the Rainbow Brewery.
	Pete Denahy	Oasis Rainbow	The old School House sessions return. Well done to Ben Gosling and his team, with a special mention to the Hands-On Learning students for making the outdoor stage.
17/03/2021	Meeting with CEO	Nhill	Councillor CEO catch up to discuss ideas and aspirations for my term on Council
20/03/2021	Inspect the roadworks at the Nhill exit of Dimboola		Residents were concerned and wanted help with an issue of farmers not being able to get B doubles and air seeder coming in from Nhill to Dimboola. Thank you to Director of infrastructure, Angela Hoy for the quick action Monday morning, meeting with farmers and VicRoads, and negotiating a positive outcome. Win - Win
21/03/2021	Nhill Market	Jaypex Park Nhill	Congratulations to the Lions Club for a successful Market, the community was delighted to see the market return.
27/03/2021	Keep the Circle	Hindmarsh	This was a great show, thanks to Gary

	Unbroken	Hotel Jeparit	and the team at the Hindmarsh Hotel for their part in getting this unique event to our Shire. It was describe to me as “just like sitting in your lounge room, with some of the best musicians in Australia.” I was singing along with Debra Byrne in Jeparit and Chatting with her during the interval.
28/03/2021	Hindmarsh Harmony Day	Jaypex Park Nhill	Matt Sherwell, on behalf of Hindmarsh Shire organised a family fun and games day with the theme, “Everyone Belongs”. One Accord played music from all around the world and Nhill’s new Silo Food Van, EmJay’s supplied the food. Thanks to everyone that came along and joined in, it was wonderful to see families from our Shire’s growing cultural diversity, represented and joining in on the day. “Diversity is being invited to the party, inclusion is been asked to dance”.

## 7. CORRESPONDENCE

### 7.1 GENERAL CORRESPONDENCE

**Responsible Officer:** Chief Executive Officer

**Attachment Numbers:** 2 - 5

**Introduction:**

The following correspondence is tabled for noting by Council.

**Inwards:**

- 22/03/2021 – Letter from Minister Mary-Anne Thomas MP regarding Flagship Tourism Infrastructure Projects
- 23/03/2021 – Email from Mayor of Inner West Council to Mayor and Councillors regarding Support for raising the rate of JobSeeker
- 29/03/2021 – Letter to Mayor, Cr Ismay, regarding 2021 Local Government Mayoral Advisory Panel

**Outwards:**

- 26/03/2021 – Letter to Minister Mary-Anne Thomas MP regarding Flagship Tourism Infrastructure Projects

**RECOMMENDATION:**

***That Council notes the attached correspondence.***

**MOVED: CRS M Albrecht/B Ireland**

***That Council notes the attached correspondence.***

**CARRIED**

*Attachment Number: 2 - 5*

## 8. PLANNING PERMITS

### 8.1 VICSMART REPORT AND PLANNING APPLICATIONS APPROVED UNDER CEO DELEGATION

**Responsible Officer:** Director Infrastructure Services

**Introduction:**

This report provides an update on VicSmart permits processed by Council for the period 01 January 2021 to 31 March 2021.

This report also lists the Planning Applications approved under delegation by the CEO for the same period.

**Discussion:**

The VicSmart planning permit process is a statutory process that was introduced to streamline 'simple' planning permit applications.

Key features of VicSmart include:-

- A 10 business day permit process
- Applications are not advertised
- Information to be submitted with applications and what Council can consider is pre-set
- The CEO or his delegate decides the application.

The table below lists the VicSmart permits that have been approved within this period.

Permit No.	Address	Proposal	Date Lodged	Date Approved	Statutory Days	Comments
VS1691-2020 – Section 72 Amendment to endorsed plans	51 Lloyd St Dimboola	Builds and Works associated with Section 2 Use in the General Residential Zone (GRZ) – Amended Plans to increase the size of the approved shed by 9.5m	19/03/2021	26/03/2021	5	N/A

In addition, the following Planning Permit Applications were approved under delegation by the Chief Executive Officer.

Permit No.	Address	Proposal	Date Lodged	Trigger	Date Approved	Statutory Days
PA1684-2020	Birchip-Rbw Rd and Dim-Rbw Rd	Native Vegetation removal associated with the decommissioning of channel structures	28/10/2020	Native Vegetation (Clause 52.17-1) and Environment Significance Overlay – Schedule 2 (ESO6)	12/02/2021	106
PA1690-2020	3 Lochiel St Dimboola	Development of a single dwelling in the	04/12/2020	Commercial 1 Zone (C1Z), Environmental Significance Overlay Schedule 6 (ESO6), Land Subject to Inundation Overlay (LSIO)	12/02/2021	70
PA1700-2021	51 Rbw-Rises Rd Rainbow	Use for a Place of Assembly (car racing events in March 2021) – Rainbow Rises 240 and the Australian SXS Championships	04/02/2021	Place of Assembly in the Farming Zone (FZ1)	03/03/21	27
PA1681-2020	135 Inverness Rd Kiata	Two lot subdivision (re-subdivision of two existing lots)	16/09/2020	Permit is required for subdivision in the Farming Zone (Clause 35.07-3)	25/03/2021	28
PA1704-2021	Woorak Ni Ni Lorquon Rd Glenlee	Removal of native vegetation including 3 trees for the upgrade of the road	10/02/2021	Native Vegetation (Clause 52.17-1)	25/03/2021	17
PA1706-2021	Salisbury Woorak Road – Road Reserve & No. 186	Removal of native vegetation for the upgrade of the road	10/02/2021	Native Vegetation (Clause 52.17-1)	25/03/2021	17
PA1708-2021	49 Victoria St Nhill	Reduction in the statutory car parking requirements to zero	26/02/2021	Car Parking (Clause 52.06-3)	25/03/2021	16
PA1709-2021	52 Federal St Rainbow	Alterations to the existing building façade by way of removing the CBA signage & repainting that portion of the building to match the building façade	09/03/2021	Township Zone (Clause 32.05-10) & Heritage Overlay – Schedule 33 (Clause 43.01-1)	25/03/2021	16

### Options

N/A

### Link to Council Plan:

- Strategic Objective 1.1 An actively engaged community.
- Strategic Objective 2.1 Well-maintained physical assets and infrastructure to meet community and organisational needs.
- Strategic Objective 3.1 A strong rural economy and thriving towns.

- Strategic Objective 4.2 Quality customer services.  
Strategic Objective 4.6 An organisation that takes its risk management responsibilities seriously and embeds a culture of risk management throughout the organisation.

**Financial Implications:**

Fees associated with planning permit applications and amendments are set by the State in accordance with the Planning and Environment (Fees) Regulations 2016. These fees are currently being applied to all applications received by Council.

**Risk Management Implications:**

Risk is managed appropriately by adhering to the VicSmart process.

**Conflict of Interest:**

Under section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Author – Janette Fritsch, Manager Development

In providing this advice as the Author, I have no disclosable interests in this report.

Officer Responsible – Angela Hoy, Director Infrastructure

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

**Communications Strategy:**

Nil

**Next Steps:**

Next Report to be provided July 2021.

**RECOMMENDATION:**

*That Council notes the:*

- *VicSmart permits issued; and*
- *Planning Applications approved under delegation by the Chief Executive Officer as listed above, for the period 01 January 2021 to 31 March 2021.*

**MOVED: CRS R Gersch/M Albrecht**

*That Council notes the:*

- *VicSmart permits issued; and*
- *Planning Applications approved under delegation by the Chief Executive Officer as listed above, for the period 01 January 2021 to 31 March 2021.*

**CARRIED**



<b>9. REPORTS REQUIRING A DECISION</b>
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### **9.1 AUDIT AND RISK COMMITTEE BIENNIAL REPORT**

**Responsible Officer:** Director Corporate & Community Services

**Attachment Number:** 6

**Introduction:**

This report presents to Council the Audit and Risk Committee biennial report for the period ending 31 March 2021.

**Discussion:**

Under section 54(5) of the *Local Government Act 2020* an Audit and Risk Committee must prepare a biennial audit and risk report that describes the activities of the Audit and Risk Committee and includes its findings and recommendations. The report is provided to the Chief Executive Officer for tabling at the next Council meeting.

The report has been prepared and is attached for Council information.

**Link to Council Plan:**

Strategic Objective 4.1 Long-term financial sustainability

Strategic Objective 4.6 An organisation that takes its risk management responsibilities seriously and embeds a culture of risk management throughout the organisation.

**Financial Implications:**

Nil

**Risk Management Implications:**

The Audit and Risk Committee is an independent advisory committee of Council and assist to strengthen Council to ensure Council's commitment to good governance, public transparency and accountability.

**Conflict of Interest:**

Under section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Author & Officer Responsible – Monica Revell, Director Corporate & Community Services

In providing this advice as the Author and Officer Responsible, I have no disclosable interests in this report.

**Communications Strategy:**

N/A

**RECOMMENDATION:**

***That Council notes the Audit and Risk Committee biannual report to 31 March 2021.***

***MOVED: CRS B Ireland/W Bywaters***

***That Council notes the Audit and Risk Committee biannual report to 31 March 2021.***

**CARRIED**

*Attachment Number: 6*

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## **9.2 WASTE AND RECYCLING UPDATE**

**Responsible Officer:** Director Infrastructure Services

**Introduction:**

The purpose of this report is to provide Council with an update on current waste and recycling activity in Victoria and to request a \$20,000 allocation in the 2021/2022 budget for the development of a waste strategy.

**Discussion:**

Council is a member of the Grampians Central West Waste and Resource Recovery Group (GCWWRRG) who provides Council with regular updates on waste and recycling in Victoria.

***S186 Exemption***

The section 186 exemption to extend recycling processing contracts that expire in 2021 to 30 June 2022 was submitted on behalf of 40 councils to the Minister for Local Government for approval on 10 February 2021. We are expecting to receive an outcome in early April 2021. DELWP, LGV and the Minister for Energy, Environment and Climate Change supported the application.

***Recycling Victoria Council Fund***

A number of Councils in the region participated in an application for funding for a proposed Organics Feasibility Study. Hindmarsh Shire Council did not take part in this feasibility study as there was a request for \$5,000 contribution from each Shire, and Hindmarsh Shire does not currently have enough volume of FOGO to sustain such an idea, especially as there is still no end use specified under the circular economy for FOGO.

***DELWP Transfer Station Upgrade Fund***

Hindmarsh Shire Council Officers has applied for funding to upgrade all four transfer

stations at a value of approximately \$486,560, which requires no monetary contribution from Council. The project proposes that concrete hardstands will be constructed at all four transfer stations as per the following:

- Dimboola – Two x 28m<sup>2</sup> and four 60m<sup>2</sup> hardstands totalling, 336m<sup>2</sup>.
- Jeparit – Two x 32m<sup>2</sup> and two 60m<sup>2</sup> hardstands totalling, 184m<sup>2</sup>
- Nhill – Two x 32m<sup>2</sup> and four x 60m<sup>2</sup> hardstands totalling, 304m<sup>2</sup>, and
- Rainbow – Two x 32m<sup>2</sup> and two 60m<sup>2</sup> hardstands totalling, 184m<sup>2</sup>.
- **Total – 1,008m<sup>2</sup>**

The new concrete hardstands will be constructed where existing waste containers are positioned. This will enable a more efficient process of picking up full waste containers and placing of empty containers and improve the cleanliness of the transfer stations. New proposed skip bins will also be located on hardstands for the collection of recyclables such as glass and eventually FOGO.

Hardstands and skips will also be installed if the full application is funded at some of the small township sites across the shire.

### ***Organics Infrastructure Standards***

The WRRGS are collectively running a procurement process to develop infrastructure standards for organics. The intention behind this work is to provide member councils with an understanding of the infrastructure available and what are the hurdles that need to be overcome to make the project a reality. It has been recognised that our ability to process FOGO is limited and without a deeper understanding of the available technology, the regulatory environment around each technology, the markets for the products of that particular technology it is difficult to navigate the complexity. This work will be shared with councils across Victoria, informing the development of more innovative options for organics processing.

### ***Waste Authority***

DELWP have begun the process of transition planning to prepare for the new Waste Act and Waste Authority. The next step for the Waste Authority is to undertake a current state and future state. GCWWRRG are advocating for Councils to be brought into this process.

### ***Glass and Organics Kerbside Collection***

Hindmarsh Shire Council received \$10,000, along with other Councils, to develop a draft transition plan for glass and organics kerbside collections. Glass needing to be implemented by 2027 and FOGO by 2030. This plan is in draft form and cannot be completed until the full impact of the Container Deposit Scheme is known. However, Council Officers have indicated in the draft transition plan that it would implement glass collection in 2025-26 and FOGO 2027-2028 if approved by Council at a later date. In addition to this there has been a draft requirement for Council's to supply 4 x bins or 4 x services for recycling being Rubbish, Recycling, Glass and Green Waste but no actual commitment to cover the increased additional services, apart from transfer station

upgrades. We expect further funding to be released with regards to education, and this could be undertaken on a regional basis.

Hindmarsh Shire Officers will be advocating for support to develop a waste strategy for small and similar Councils. The strategy would incorporate the Draft Transition Plan for Glass and Food Organics and Green Organics (FOGO) specific to Hindmarsh Shire, and is anticipated to cost \$20,000. Due to the small volumes of generated waste currently a plan specific to small shires is required.

### **Options**

Council can:

1. Note the current activity with regards to waste and recycling in Victoria, as listed by the Grampians Central West Waste and Resource Recovery Group (GCWWRRG)
2. Approve the request of \$20,000 to be included in the 2021/22 budget to develop a waste strategy.
3. Not approve the request of \$20,000 to be included in the 2021/22 budget to develop a waste strategy, and await further information in relation to the container deposit scheme, recycling and FOGO

### **Link to Council Plan:**

Strategic Objective 2.1 Well-maintained physical assets and infrastructure to meet community and organisational needs.

### **Financial Implications:**

\$20,000 would be required to complete a strategy specific to Hindmarsh and smaller rural councils. The strategy costs could be shared if other council's agree to contribute to such a project.

### **Conflict of Interest:**

Under section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Officer Responsible – Angela Hoy, Director Infrastructure Services

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Wayne Schulze, Manager Operations

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

### **Communications Strategy:**

If approved will be advertised for community comment in the annual budgeting process.

### **Next Steps:**

Prepare a Hindmarsh Waste and Recycling Strategy

**RECOMMENDATION:**

***That Council notes the report and refers an allocation of \$20,000 for consideration in the 2021/22 budget to develop a waste and recycling strategy specific to Hindmarsh Shire Council.***

**MOVED: CRS W Bywaters/D Nelson**

***That Council notes the report and refers an allocation of \$20,000 for consideration in the 2021/22 budget to develop a waste and recycling strategy specific to Hindmarsh Shire Council.***

**CARRIED**

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### **9.3 GAZETTING OTHER TRUCK TYPES FOR B DOUBLE ROUTES**

**Responsible Officer:** Director Infrastructure Services

**Introduction:**

The purpose of this report is seek Council approval to gazette all existing B-Double Routes for another 5 truck classes including HML, Grain Harvest Management Scheme (GHMS) - B-Doubles, Grain Harvest Management Scheme (GHMS) - Rigid trucks & Semi-Trailers, PBS Level 1 & PBS Level 2A and request the CEO to commence the gazetting process with NHVR and VicRoads.

**Discussion:**

Council Officers have been liaising with VicRoads and NHVR officers regarding the following truck types and whether they can safely run on roads already gazetted for B-Double usage.

Council wrote to the Department of Transport asking the following:

*“We understand that this could apply to the following vehicle types:*

- HML*
- Grain Harvest Management Scheme (GHMS) - B-Doubles*
- Grain Harvest Management Scheme (GHMS) - Rigid trucks & Semi-Trailers*
- PBS Level 1*
- PBS Level 2A*
- Any others?”*

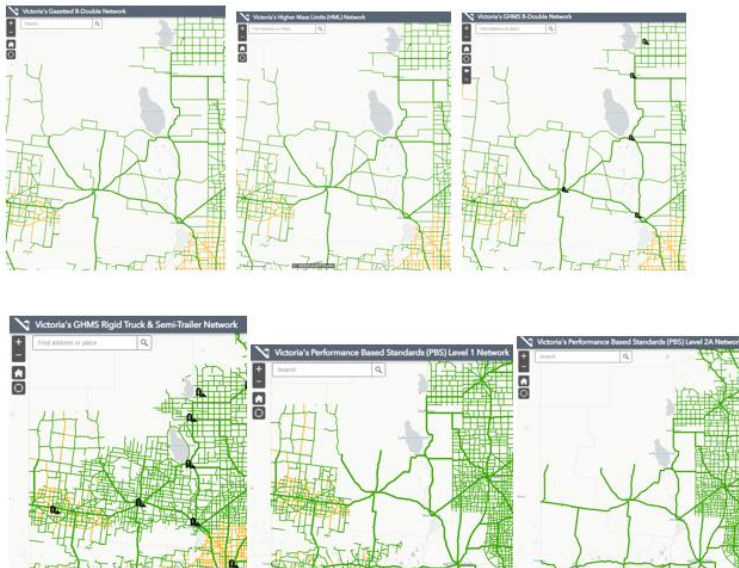
The email response that Council received from the department in relation to the above email:

*“All four mapped categories you list can be mapped by mirroring your existing B-double network and these categories should also be included along with B-double access for future roads you wish to gazette/map.*

*There are no other HV categories to add to this Class 2 grouping that would fit within the B-double umbrella.”*

VicRoads officers explained that the original intent was that councils would authorize the gazetting of these truck types together with B-Doubles, but the process developed by NHVR enables each map to be updated separately, and unfortunately, councils have focused on the development of their B-Double routes and not kept the other routes up to date.

The 6 maps for Hindmarsh Shire are shown below:



This report requests approval to “mirror” the current gazetted B-Double network routes onto each of the other 5 route maps, without removing any of the existing routes on the current map, particularly for the grain harvest scheme for rigid trucks and semi-trailers.

Approval of this request will reduce the number of permit applications and improve transport sector efficiency and compliance.

### Options

Council can:

1. Approve the request to gazette the 5 truck classes listed above and request the CEO to progress the gazetting process with NHVR and VicRoads.
2. Not approve the request to gazette the 5 truck classes listed above.

### Link to Council Plan:

Strategic Objective 1.1 An actively engaged community.

Strategic Objective 1.1.6 Continue to engage with our farming community on road and

- road related infrastructure maintenance and improvements.
- Strategic Objective 2.1 Well-maintained physical assets and infrastructure to meet community and organisational needs.
- Strategic Objective 2.1.3 Develop and prioritise detailed plans relating to new infrastructure, infrastructure upgrade and renewal (including roads, bridges, drains, footpaths and buildings) for each town.
- Strategic Objective 3.4 Transport solutions that support the needs of our communities and businesses.
- Strategic Objective 3.4.1 Advocate for flexible and responsive public and freight transport.
- Strategic Objective 3.4.2 Investigate innovative transport solutions and facility upgrades.

**Financial Implications:**

No financial implications are expected as these roads are in condition suitable for B-Doubles already. Some of the new truck configurations have the potential to reduce road maintenance.

**Risk Management Implications:**

Potential increase in truck movements resulting in increased maintenance.

**Conflict of Interest:**

Under section 130(2) of the *Local Government Act 2020*, officers providing advice to Council must disclose any conflict of interest, including the type of interest.

Officer Responsible and Author – Angela Hoy, Director Infrastructure Services  
In providing this advice as the Officer Responsible and Author, I have no disclosable interests in this report.

**Communications Strategy:**

Advise interested parties and residents of the outcome.

**Next Steps:**

Gazette the roads identified on the NHVR System and notify interested parties of the outcome.

**RECOMMENDATION:**

***That Council approves the request to gazette all existing B-Double Routes for another 5 truck classes including HML, Grain Harvest Management Scheme (GHMS) - B-Doubles, Grain Harvest Management Scheme (GHMS) - Rigid trucks & Semi-Trailers, PBS Level 1 & PBS Level 2A***

**MOVED: CRS B Ireland/D Nelson**

***That Council approves the request to gazette all existing B-Double Routes for another 5 truck classes including HML, Grain Harvest Management Scheme (GHMS) - B-Doubles, Grain Harvest Management Scheme (GHMS) - Rigid trucks & Semi-Trailers, PBS Level 1 & PBS Level 2A***

**CARRIED**

---

**10. COUNCIL COMMITTEES**

**10.1 AUDIT AND RISK COMMITTEE**

**Responsible Officer:** Director Corporate & Community Services  
**Attachment Number:** 7

**Introduction:**

The Audit and Risk Committee held its meeting on 10 March 2021. The purpose of this report is to note the minutes from this meeting. A copy of the minutes is included as an attachment for the information of Council.

**RECOMMENDATION:**

***That Council notes the minutes of the Audit and Risk Committee meeting held on 10 March 2021.***

**MOVED: CRS R Gersch/D Nelson**

***That Council notes the minutes of the Audit and Risk Committee meeting held on 10 March 2021.***

**CARRIED**

*Attachment Number: 7*

---

**10.2 COVID-19 COMMUNITY REVITALISATION REFERENCE GROUP**

**Responsible Officer:** Director Corporate & Community Services  
**Attachment Number:** 8

**Introduction:**

The COVID-19 Community Revitalisation Reference Group held its meeting on 9 February 2021. The purpose of this report is to note the minutes from this meeting. A



copy of the minutes is included as an attachment for the information of Council.

**RECOMMENDATION:**

***That Council notes the minutes of the COVID-19 Community Revitalisation Reference Group meeting held on 9 February 2021.***

**MOVED: CRS W Bywaters/M Albrecht**

***That Council notes the minutes of the COVID-19 Community Revitalisation Reference Group meeting held on 9 February 2021.***

**CARRIED**

*Attachment Number: 8*

---

### 10.3 YURUNGA COMMITTEE OF MANAGEMENT

**Responsible Officer:** Director Corporate & Community Services

**Attachment Number:** 9

**Introduction:**

The Yurunga Committee of Management held its meeting on 28 January 2021. The purpose of this report is to note the minutes from this meeting. A copy of the minutes is included as an attachment for the information of Council.

**RECOMMENDATION:**

***That Council notes the minutes of the Yurunga Committee of Management meeting held on 28 January 2021.***

**MOVED: CRS M Albrecht/B Ireland**

***That Council notes the minutes of the Yurunga Committee of Management meeting held on 28 January 2021.***

**CARRIED**

*Attachment Number: 9*

---

#### **10.4 DIMBOOLA TOWN COMMITTEE**

**Responsible Officer:** Director Corporate & Community Services  
**Attachment Number:** 10

**Introduction:**

The Dimboola Town Committee held its meeting on 1 March 2021. The purpose of this report is to note the minutes from this meeting. A copy of the minutes is included as an attachment for the information of Council.

**RECOMMENDATION:**

***That Council notes the minutes of the Dimboola Town Committee meeting held on 1 March 2021.***

**MOVED: CRS W Bywaters/D Nelson**

***That Council notes the minutes of the Dimboola Town Committee meeting held on 1 March 2021.***

**CARRIED**

*Attachment Number: 10*

---

#### **10.5 WIMMERA MALLEE PIONEER MUSEUM COMMITTEE**

**Responsible Officer:** Director Corporate & Community Services  
**Attachment Number:** 11

**Introduction:**

The Wimmera Mallee Pioneer Museum Committee held its meeting on 18 February 2021. The purpose of this report is to note the minutes from this meeting. A copy of the minutes is included as an attachment for the information of Council.

**RECOMMENDATION:**

***That Council notes the minutes of the Wimmera Mallee Pioneer Museum Committee meeting held on 18 February 2021.***

**MOVED: CRS B Ireland/D Nelson**

***That Council notes the minutes of the Wimmera Mallee Pioneer Museum Committee meeting held on 18 February 2021.***

**CARRIED**

*Attachment Number: 11*

---

## **10.6 NHILL TOWN COMMITTEE**

**Responsible Officer:** Director Corporate & Community Services

**Attachment Number:** 12 - 13

### **Introduction:**

The Nhill Town Committee held its annual general meeting on 15 March 2021. The purpose of this report is to note the minutes received from this meeting, note the Chairperson report for 2020 and appoint members of the committee from the annual general meeting. A copy of the minutes and the Chairperson report for 2020 is included as attachments for the information of Council.

### **RECOMMENDATION:**

#### ***That Council***

- 1) notes the minutes of the Nhill Town Committee annual general meeting held on 15 March 2021;***
- 2) notes the Chairperson Report for 2020; and***
- 3) appoints as members of the Nhill Town Committee:***
  - Chairperson – Catherine Bates***
  - Vice Chairperson – Pauline McCracken***
  - Secretary – Emily Graham (new member)***
  - Committee Members – Leith Dean and Darrell Hall***

**MOVED: CRS M Albrecht/W Bywaters**

#### ***That Council***

- 1) notes the minutes of the Nhill Town Committee annual general meeting held on 15 March 2021;***
- 2) notes the Chairperson Report for 2020; and***
- 3) appoints as members of the Nhill Town Committee:***
  - Chairperson – Catherine Bates***
  - Vice Chairperson – Pauline McCracken***
  - Secretary – Emily Graham (new member)***
  - Committee Members – Leith Dean and Darrell Hall***

**CARRIED**

*Attachment Number: 12 - 13*

---

**11. LATE REPORTS**

Nil

**12. NOTICES OF MOTION**

**12.1 FLYING OF RAINBOW FLAG**

**CR BYWATERS**

**BACKGROUND:**

The local display of rainbows, including flying the inclusive rainbow flag, is simple and inexpensive, but meaningful to LGBTIQ+ youth. While all parts of the community need to feel safe and included, research shows that LGBTIQ+ youth face greater risk of physical or mental health hazards than their heterosexual or cisgender peers. Factors influencing these negative health outcomes include discrimination, harassment, physical harm, and lack of family and social support, which culminate in experiences of 'minority stress', a unique set of stressors experienced by those on society's margins. Given these stressors, symbols of pride are particularly important.

Research shows that when young people are exposed to the pride rainbow, they generally express positive feelings, including an attraction to certain areas of their towns, feeling good about themselves, and a desire to incorporate the symbolism into positive visions for the future.

**PROPOSED MOTION:**

*That Council fly the rainbow flag from Hindmarsh Shire offices in Nhill, the Dimboola Library/Customer Service Centre, in Jeparit and in Federal Street Rainbow on the International Day Against Homophobia, Biphobia and Transphobia.*

**MOVED: CRS W Bywaters/D Nelson**

*That Council fly the rainbow flag from Hindmarsh Shire offices in Nhill, the Dimboola Library/Customer Service Centre, in Jeparit and in Federal Street Rainbow on the International Day Against Homophobia, Biphobia and Transphobia.*

**CARRIED**

**13. OTHER BUSINESS**

Cr D Nelson indicated that she wanted to make a public comment regarding the reappointment of Chief Executive Officer.

Mr G Wood declared a material conflict of interest and left the room at 3:31pm.

Cr D Nelson made a public comment on the reappointment of Chief Executive Officer.

Mr G Wood returned to the room at 3:34pm.

#### **14. CONFIDENTIAL REPORTS**

In accordance with Section 66 (2) (a) of the *Local Government Act 2020*, Council may close the meeting to the public to consider confidential information. Confidential information is defined by Section 3 of the *Local Government Act 2020* as being:

- a) Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released;
- b) security information, being information that if released is likely to endanger the security of Council property or the safety of any person;
- c) land use planning information, being information that if prematurely released is likely to encourage speculation in land values;
- d) law enforcement information, being information which if released would be reasonably likely to prejudice the investigation into an alleged breach of the law or the fair trial or hearing of any person;
- e) legal privileged information, being information to which legal professional privilege or client legal privilege applies;
- f) personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs;
- g) private commercial information, being information provided by a business, commercial or financial undertaking that—
  - i. relates to trade secrets; or
  - ii. if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage;
- h) confidential meeting information, being the records of meetings closed to the public under section 66(2)(a);
- i) internal arbitration information, being information specified in section 145;
- j) Councillor Conduct Panel confidential information, being information specified in section 169;
- k) information prescribed by the regulations to be confidential information for the purposes of this definition;
- l) information that was confidential information for the purposes of section 77 of the *Local Government Act 1989*

#### **RECOMMENDATION:**

***That the meeting be closed in accordance with Section 66 of the Local Government Act 2020, to consider:***

***a) Council business information***

***14.1 Tender for Construction of the Rainbow Library***

***MOVED: CRS M Albrecht/W Bywaters***

***That the meeting be closed in accordance with Section 66 of the Local Government Act 2020, to consider:***

***a) Council business information***

***14.1 Tender for Construction of the Rainbow Library***

***CARRIED***

---

<b>15. MEETING CLOSE</b>
--------------------------

There being no further business, Cr R Ismay declared the meeting closed at 3:40pm.

---

2 Rockley Street,  
Nhill 3418  
4<sup>th</sup> April 2021

Mayor & Councillors,  
Hindmarsh Shire,  
Municipal Offices,  
Nhill 3418

Dear Mayor,

After a life-long association with Local Government, and the privilege of serving as a Councillor in the Hindmarsh Shire for two terms before retiring, I am dismayed by the unusual process taken by the Hindmarsh Shire Council to reappoint the CEO.

The Council Minutes of the meeting held on 3<sup>rd</sup> March 2021 record that the meeting moved to go into "closed council" to consider Council business information. One of the listed items was "the reappointment of Chief Executive Officer". The Mayor subsequently closed the Council meeting. No outcome was reported in the Council Minutes.


A Notice in the Nhill Free Press & Kaniva Times 10<sup>th</sup> March 2021 informed the public "that Council proposes to pass a resolution at the Council meeting on the 5th May 2021 to reappoint the CEO without the position being advertised". There was no provision for public feedback, nor any indication of the length of the proposed reappointment. The Council, with a Consultant, had earlier reviewed the performance of the CEO in August 2020. No public statement was made. My understanding is that the CEO's present contract ceases in August 2021 and there will be no further review of his performance prior to his reappointment.

Why is Council acting with seemingly undue urgency in the reappointment process? Why has Council chosen to reappoint the CEO without advertising the position? Ratepayers are being kept in the dark. It is worth noting that the CEO salary and entitlements are directly paid by the Shire ratepayers.

Councillors represent and are therefore responsible to the people in Hindmarsh Shire for decisions they make. In this matter they are demonstrating no accountability, a lack of transparency, and in my view poor business and leadership judgement. The community deserves better. I for one, have no confidence in a Council that does not seek to advertise this important position, especially at a time when many professional people may be considering a Tree Change, therefore attracting more qualified candidates. Council has missed a once-in-five-years opportunity to seek the best person for CEO through open advertisement.

I encourage fellow ratepayers to air your opinions. The "silent majority" can only influence this situation by finding its voice.

Yours faithfully,  
Joan Bennett



Copy to the Nhill Free Press & Kaniva Times

RECEIVED

06 APR 2021

Mayor & Councillors  
Hindmarsh Shire  
Municipal Offices  
Nhill. 3418





## Department of Jobs, Precincts and Regions

GPO Box 4509  
Melbourne,  
Victoria 3001 Australia  
Telephone: +61 3 9651 9999  
DX 210074

Mr Greg Wood  
Chief Executive Officer  
Hindmarsh Shire Council  
gwood@hindmarsh

Dear Greg

I am writing in relation to Hindmarsh Shire Council's application for a grant under the 2020-21 Living Libraries Infrastructure Program for the Nhill Library Creating Connections Project.

The Minister for Local Government has written to your Mayor to advise that your application for funding has been successful for an approved amount of \$87,500 under the program.

The Victorian Government recognises the important role our public libraries play in strengthening our communities. The Living Libraries Infrastructure Program enables councils and regional libraries to deliver the public library infrastructure needed by our communities now and into the future.

This funding decision may be the subject of an event and media release arranged in consultation with the Department of Jobs, Precincts and Regions (DJPR). I therefore ask that you do not disclose any information about the grant until after this information is made publicly available by me or an authorised representative. This information is being provided in confidence and the grant is contingent upon this condition being honoured. Please liaise with DJPR regarding any events or announcements that are planned.

Andrew Clegg, Senior Program Manager Capital Programs at Local Government Victoria, is the primary contact for any questions or follow up in relation to events, announcements or funding agreements. Andrew can be contacted by telephone on 0411 752 071 or email [lgv.living.libraries@ecodev.vic.gov.au](mailto:lgv.living.libraries@ecodev.vic.gov.au).

Yours sincerely

Julie Reid  
Executive Director

14/04/2021

# SITE & CONTEXT PLAN

## PARISH OF WATCHEGATCHECA CROWN ALLOTMENT 24(PT)

DIMBOOLA OLIVE ESTATE



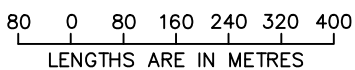
GDA2020 (ZONE 55)

12

**PETER RICHARDS SURVEYING**  
337-339 GREENSBOROUGH ROAD WATSONIA 3087  
Tel: 9432 6944 Fax: 9434 4052  
POSTAL ADDRESS: P.O. Box 237  
WATSONIA 3087  
subdivisions@prsurveying.com.au

**NOTATIONS**

1. TITLE PARTICULARS: Vol. 09428 Fol. 811
2. DIMENSIONS AND BOUNDARIES ARE APPROXIMATE ONLY AND ARE SUBJECT TO SURVEY.



ORIGINAL SCALE SHEET SIZE  
1:8000 A3

LICENSED SURVEYOR GRAEME JOHN SCHNEIDER  
SIGNATURE  
REF DOE2 VERSION 03

Sheet 1 of 1 Sheets

DATE / /  
COUNCIL DELEGATE SIGNATURE

# PLAN OF SUBDIVISION

**EDITION 1**

PS844507G

## Location of Land

**Parish:** WATCHEGATCHECA

**Township:** ---

**Section:** ---

**Crown Allotment:** 24(PT)

**Crown Portion:** ---

**Title Reference:** Vol. 09428 Fol. 811

**Last Plan Reference:** TP599194B (Lot 1)

**Postal Address:** 320 HORSESHOE BEND ROAD,  
(at time of subdivision) DIMBOOLA 3414

**GDA Co-ordinates:** E 590970 Zone: 54  
(of approx. centre of land in plan) N 5961840 GDA 2020

**Council Name:** HINDMARSH SHIRE

## Vesting of Roads and/or Reserves

## Notations

Identifier	Council/Body/Person
NIL	NIL

## Notations

**Depth Limitation:** 15.24 metres below the surface.

**Survey:** This plan is based on survey.

**Staging:** This is not a staged plan of subdivision.

**Planning Permit No.**

**This survey has been connected to permanent mark(s):** 2, 3

**In Proclaimed Survey Area No. -**

## Easement Information

**Legend:** E - Encumbering Easement or Condition in Crown Grant in the Nature of an Easement or other Encumbrance A - Appurtenant Easement

Easement Reference	Purpose	Width (Metres)	Origin	Land Benefited/In Favour Of
E-1	POWERLINE	14	THIS PLAN - SECTION 88 ELECTRICITY INDUSTRY ACT 2000	POWERCOR LTD

**PETER RICHARDS SURVEYING**

337-339 GREENSBOROUGH ROAD WATSONIA 3087  
Tel: 9432 6944 Fax: 9434 4052  
POSTAL ADDRESS: P.O. Box 237  
WATSONIA 3087  
subdivisions@prsurveying.com.au

SURVEYOR'S FILE REF: W1004  
PLOTTED 10/08/2020 GJS

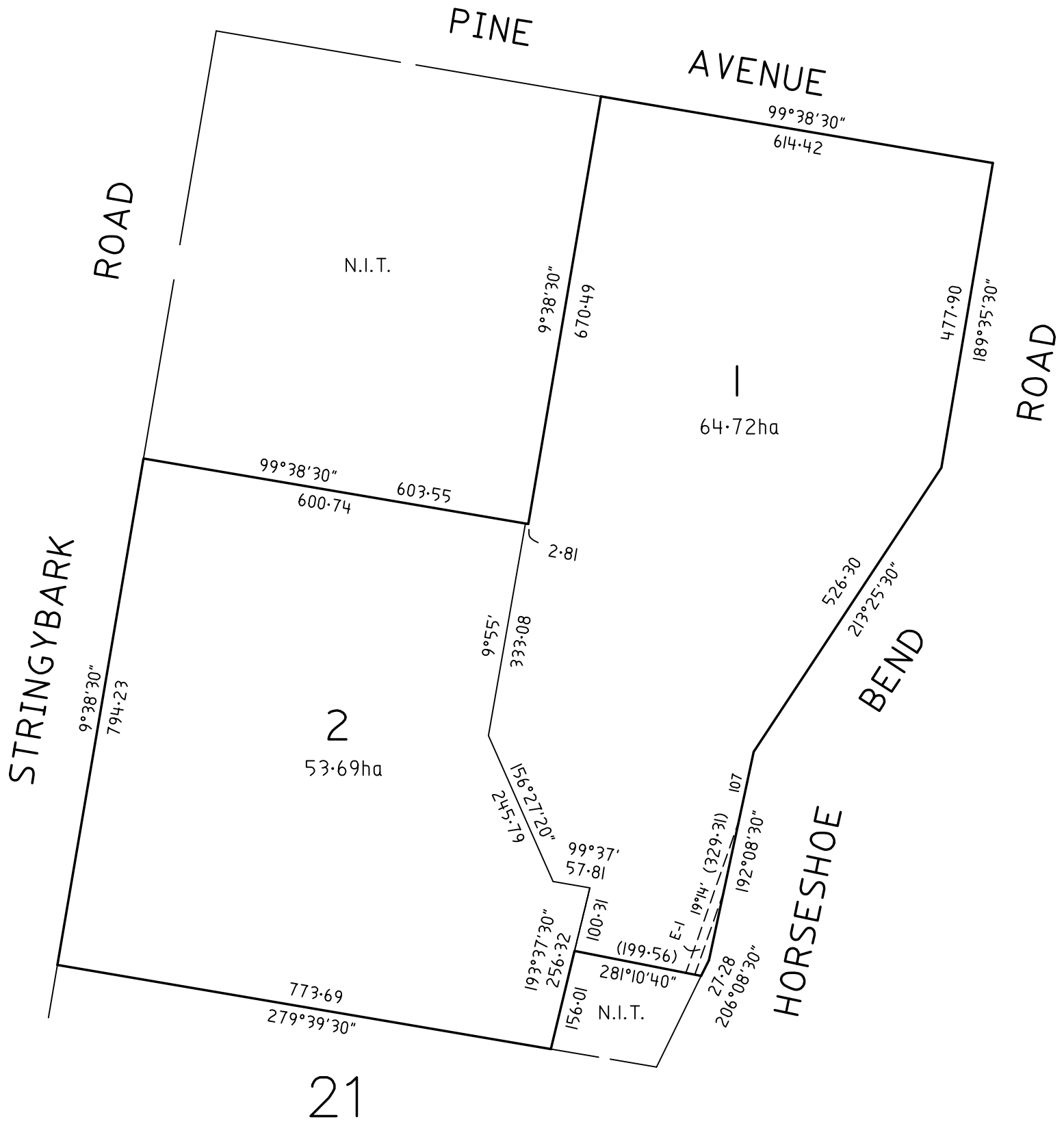
VERSION 01

ORIGINAL SHEET  
SIZE: A3

Sheet 1 of 2 Sheets

GRAEME JOHN SCHNEIDER

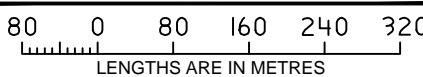
GDA2020 (ZONE 54)



**PETER RICHARDS SURVEYING**

337-339 GREENSBOROUGH ROAD WATSONIA 3087  
 Tel: 9432 6944 Fax: 9434 4052  
 POSTAL ADDRESS: P.O. Box 237  
 WATSONIA 3087  
 subdivisions@prsurveying.com.au

SCALE  
1:8000



ORIGINAL SHEET SIZE A3

SURVEYORS REF No. W1004

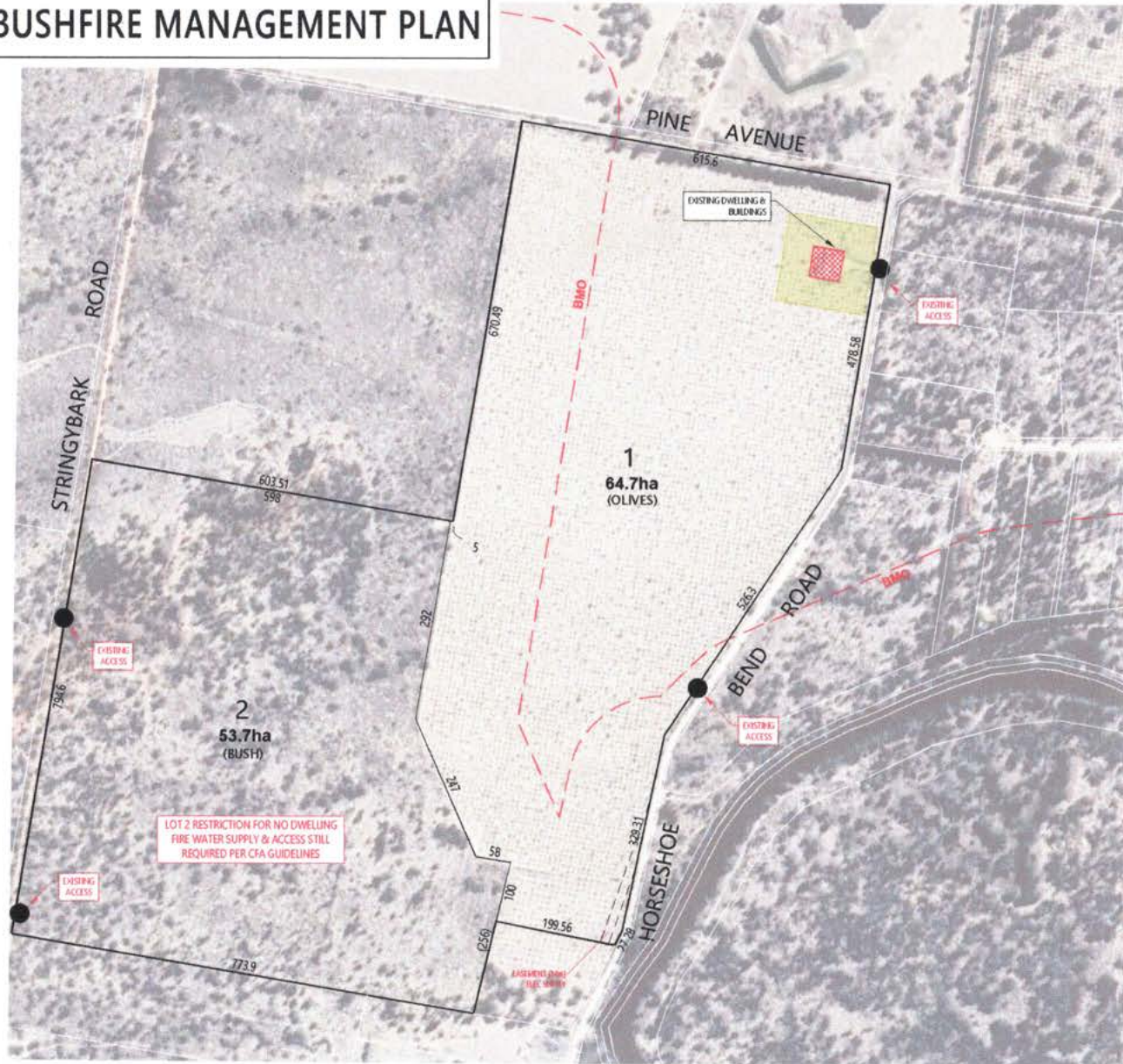
VER 01

PLOTTED 10/08/2020 GJS  
Sheet 2

GRAEME JOHN SCHNEIDER



# BUSHFIRE MANAGEMENT PLAN



### DEFENDABLE SPACE

- 48m Defendable Space
- Other Defendable Space

### CONSTRUCTION STANDARDS

The future dwelling will be designed and constructed to a minimum Bushfire Attack Level of **BAL-29**

### WATER SUPPLY

(From Table 4 and Fire Authority Requirements of Clause 53.02-5)  
(note: water tank location indicative only - subject to detailed design)

- Water supply tanks will include at least 10,000 L for firefighting purposes. Unless otherwise agreed in writing by the relevant fire authority, the water supply must:
- Be stored in an above ground tank constructed of concrete or metal.
  - Have all fixed above ground water pipes and fittings required for fire fighting purposes made of corrosive resistant metal.
  - Include a separate outlet for occupant use.
- Where a 10,000 L water supply is required, fire authority fittings and access must be provided as follows:
- Be readily identifiable from the building or appropriate identification signage to the satisfaction of the responsible authority.
  - Be located within 60m of the outer edge of the approved building.
  - The outlet/s of the water tank must be within 4m of the accessway and unobstructed.
  - Incorporate a separate ball or gate valve (BSP 65mm) and coupling (64mm CFA 3 thread per inch male fitting).
  - Any pipework and fittings must be a minimum of 65mm (excluding the CFA coupling).

### ACCESS

- The following design and construction requirements apply to the access to the dwelling
- Fire authority vehicles must be able to get within 4m of water supply outlet of firefighting water supply tank.
  - All-weather construction with minimum trafficable width of 3.5m and be clear of encroachments for at least 0.5m on each side and at least 4m vertically.
  - A load limit of at least 15 tonnes.
  - Curves must have a minimum inner radius of 10m.
  - The average grade must be no more than 1 in 7 (14.4%; 8.1') with a maximum grade of no more than 1 in 5 (20%; 11.3') for no more than 50m.
  - Dips must have no more than a 1 in 8 (12.5%; 7.1') entry and exit angle.
  - A turning area for fire fighting vehicles must be provided close to the building by one of the following:
    - A turning circle with a minimum radius of 8m.
    - A driveway encircling the dwelling.
    - The provision of other vehicle turning heads such as a T or Y head - which meet the specifications of Austroad Design for an 8.8m Service Vehicle.
  - The provision of passing bays at least every 200 metres, to be a minimum of 20 metres long with a minimum trafficable width of 6 metres.

REV	DESCRIPTION	DATE
C	AMENDED FOR RPI	02/02/2021
B	AMENDED FOR RA REVIEW	16/11/2020
A	CRAM 1 PREPARED	06/10/2020



M | 082 611 532  
E | [info@fisherdevelopment.com.au](mailto:info@fisherdevelopment.com.au)  
ABN 95 678 940 780

**DIMBOOLA OLIVE ESTATE**  
**320 HORSESHOE BEND ROAD, DIMBOOLA**  
**2 LOT SUBDIVISION**  
**BUSHFIRE MANAGEMENT PLAN**



PROJECT: **F1018**      DWG No: **BMP01/01**      REV: **C**

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NOTE: THIS IS AN UNCONTROLLED DOCUMENT AND WILL NOT BE UPDATED. IT IS THE RESPONSIBILITY OF THE USER TO CONFIRM THAT THE CURRENT PLAN IS THE CORRECT ONE AND TO REPORT ANY DISCREPANCIES TO THE DESIGNER. DATE: 02/02/2021 FILE: F1018\_1018\_BMP01\_01.DWG PROJECT: DIMBOOLA OLIVE ESTATE SUBDIVISION 2 LOTS 1 & 2 HORSESHOE BEND ROAD, DIMBOOLA VIC 3882 DRAWING NO: BMP01/01





**Hindmarsh  
Shire Council**

**DRAFT  
BUDGET 2021/22**

## Mayor and CEO's Introduction

We are pleased to present Hindmarsh Shire Council's draft 2021/2022 Budget.

Hindmarsh Shire Council are in the process of developing a Council Plan 2021-2025 and Community Vision, a longer term look at where our residents see Hindmarsh Shire in 20 years time.

The draft budget is based on the Council Plan 2017-2021 Key Result Areas of:

- Community Liveability
- Built and Natural Environment
- Competitive and Innovative Economy
- Our People, Our Processes

The draft 2021/2022 budget has been developed to balance the retention of existing community service levels, maintenance and renewal of assets, and new initiatives to improve the amenity and make Hindmarsh a better place to live.

The draft 2021/2022 budget includes capital works expenditure of \$14.09m. Renewal expenditure for 2021/2022 is \$8.11m. A number of larger grant funded projects are budgeted to be completed during 2021/22 including:

- Albacutya Bridge \$3.3m and Albacutya Road widening \$509,923.
- Davis Park redevelopment \$3.58m (subject to successful grant application).
- Cabins at Dimboola, Jeparit and Rainbow Caravan Parks \$600,000.
- Nhill Library upgrade \$110,000.

The budget proposes a rate increase of 1.5% in line with the Essential Services Commission (ESC) calculation method, which applies the increase to the average rates payable per assessment. This ensures Council are compliant with the State Government's Fair Go Rates System (FGRS) which has capped rate increases by Victorian Council's to 1.5% in 2021/2022. Council has not applied for a rate cap variation for 2021/2022.

Property revaluations are now completed annually, and although Council's rate increase is 1.5% individual rate increases are impacted by the changes in property values. This means if your property value increases by more than the average property valuation for that category, then your rate increase may be more than 1.5%. However, if your property value increases by less than the average property valuation for that category, then your rate increase may be less than 1.5%. In some cases individual rates may be less than the previous year.

### Key Initiatives

The proposed key initiatives for the 2021/22 financial year are outlined below. Further details are included in the relevant sections of the budget document.

### Community Infrastructure

- Funding obtained through the Local Roads and Community Infrastructure Round 2 funding will enable Council to undertake works on Community Infrastructure including:
  - Jeparit Camp Kitchen;
  - Nhill Tennis Club Rooms;
  - Rainbow Library Park linking Rainbow Library and Oasis;
  - Rainbow Lake; and
  - Davis Park.
- \$10,000 in recurrent and \$50,000 in capital as seed funding for grant opportunities arising during the year.
- \$6,500 to install pedestrian safety fencing at the Nhill Early Years Centre to reduce the risk of a child running directly onto the road.
- \$60,000 to install new solar heating at the Rainbow Swimming Pool due to the existing solar heating not working.

### Tourism Development

- \$12,000 to support the Rainbow Desert Enduro in August 2021.
- \$10,000 to support the Peter Taylor Memorial Barefoot Tournament in February 2022.
- \$15,500 Advertising and Marketing.
- \$21,000 implementation of Nhill Streetscape Master Plan initiatives.
- \$20,000 to update the ensuites at the Riverside Holiday Park in Dimboola.

### **Economic Development**

• Business Assistance Grants. The Business Assistance Grants Program (BAGP) aims to support local businesses expanding their operations or new businesses, large and small, to establish in the Shire. It will provide assistance to offset costs associated with expanding or establishing a business in Hindmarsh Shire. \$20,000 has been included in the 2021/22 budget for this project.

### **Empowered Communities**

- \$7,500 to each of the Shire's four Town Committees. This funding can be used as seed funding for grants that will fund works important to the community in each town. In its fourth year, this funding has enabled some fantastic projects in our towns since its inception.
- Hindmarsh Youth Council funding of \$10,000 to allow this successful initiative to continue.
- \$20,000 to its Community Action Grants which will enable community groups to apply for funding for events, minor facility upgrades, small equipment and community assistance.
- \$2,000 to support the Nhill Friday Fiestas in February 2022.

### **Infrastructure**

- Kerb & Channel: Western Highway Median Maintenance Nelson Street \$57,925; Elgin Street, Nhill \$150,227; Scott Street, Jeparit \$128,076; Park Street, Nhill (\$219,569)
- Reseals and Final Seals: Council will undertake reseal and final seal projects totalling \$787,722 in 2021/22. These include: Lorquon Palm Road, Lorquon; Antwerp Woorak Road, "S Bend"; Antwerp Warracknabeal Road, Antwerp; Charles Street, Jeparit; Netherby Baker Road, Netherby; Jeparit East Road, Jeparit; Hindmarsh Street, Dimboola; Salisbury Woorak Road, Nhill.
- Sealed Road Construction: Council will undertake sealed road construction projects totalling \$1.066m in 2021/22. These include: Wimmera Street, Dimboola; Antwerp Woorak Road, Nhill; Kiata North Road, Kiata; Albacutya Road, Rainbow.
- Road Resheet Projects: Council will undertake 7 resheet projects during 2021/22 totalling \$493,729. These include Boundary Road in conjunction with West Wimmera Shire; Lorquon Cemetery Road, Nhill; Horsham Road, Dimboola; Arkona Katyl Road, Dimboola; Propodollah Road, Nhill; Stasinowsky Road, Rainbow; Antwerp Katyl Road, Dimboola.
- Footpaths: Footpath projects totalling \$179,525 will be undertaken during 2021/22. These include: Lake Street, Rainbow; Wimmera Street, Dimboola; Roy Street, Jeparit; Nelson Street, Nhill; Railway Street, Rainbow; Hindmarsh Street, Dimboola.

We are pleased to present the draft 2021/2022 budget to the Hindmarsh community and look forward to implementing the many programs and initiatives.

We encourage you to read the draft 2021/2022 budget and make a submission by visiting one of our Customer Service Centres or online at [www.hindmarsh.vic.gov.au/have-your-say](http://www.hindmarsh.vic.gov.au/have-your-say) by close of business on Friday 4 June 2021.

Cr Ron Ismay  
**Mayor**

Greg Wood  
**Chief Executive Officer**

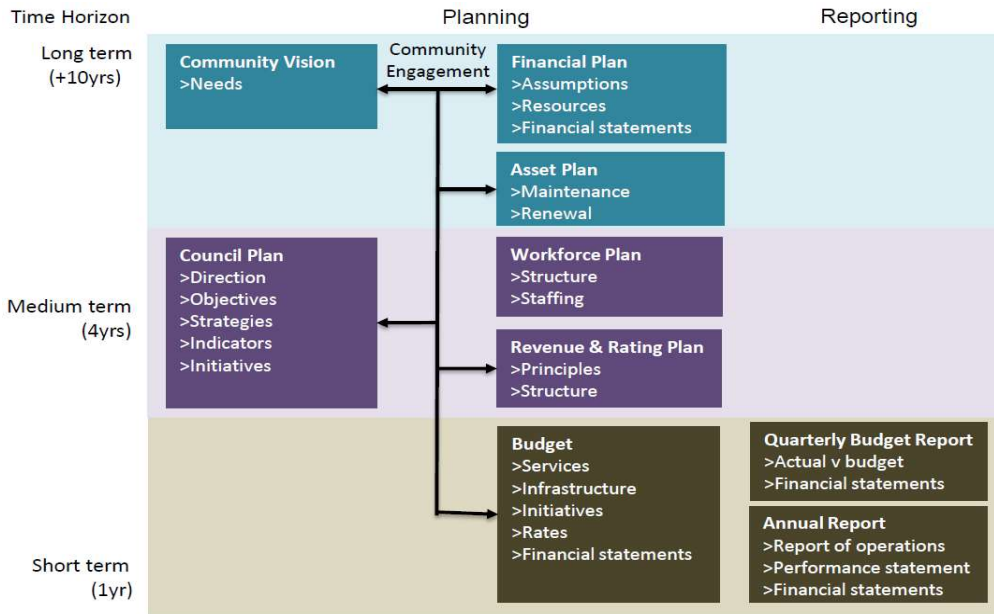


# 1. Link to the Integrated Planning and Reporting Framework

This section describes how the Budget links to the achievement of the Community Vision and Council Plan within an overall integrated planning and reporting framework. This framework guides the Council in identifying community needs and aspirations over the long term (Community Vision and Financial Plan), medium term (Council Plan, Workforce Plan, and Revenue and Rating Plan) and short term ( Budget) and then holding itself accountable (Annual Report).

## 1.1 Legislative planning and accountability framework

The Budget is a rolling four-year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the Council Plan. The diagram below depicts the integrated planning and reporting framework that applies to local government in Victoria. At each stage of the integrated planning and reporting framework there are opportunities for community and stakeholder input. This is important to ensure transparency and accountability to both residents and ratepayers.



Source: Department of Jobs, Precincts and Regions

The timing of each component of the integrated planning and reporting framework is critical to the successful achievement of the planned outcomes.

## 1.2 Our purpose

### Our Vision

- A caring, active community enhanced by its liveability, environment and economy.

### Our mission

1. To provide accessible services to enable the community to be healthy, active and engaged.
2. To provide infrastructure essential to support the community.
3. To protect and enhance our natural environment.
4. To foster a thriving and diversified local economy where economic growth is encouraged and supported.
5. To realise the excellence in our people, processes and systems.

### Our values

Hindmarsh Shire Council is committed to:

- Respect
- Integrity
- Good leadership
- Surpassing expectations
- Enthusiasm

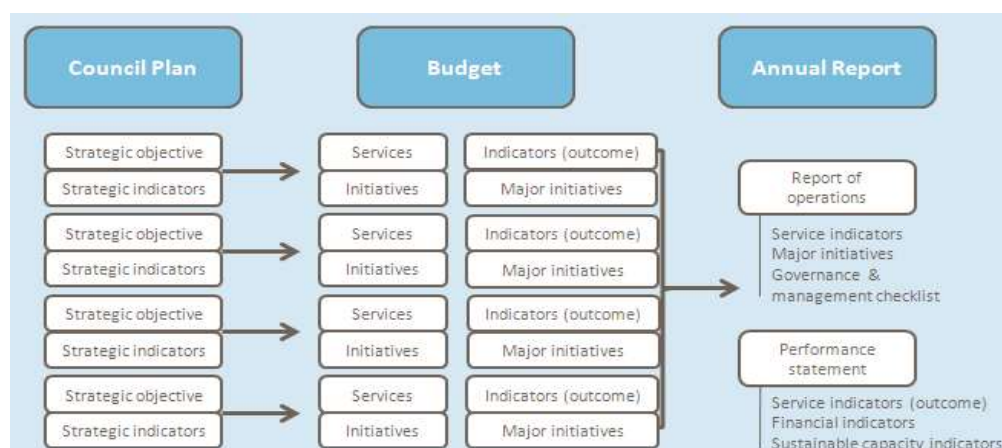
### 1.3 Strategic objectives

Council delivers services and initiatives under 47 service categories. Each contributes to the achievement of one of the four Key Result Areas (KRA) set out in the Council Plan for years 2017-2021. The following table lists the four KRA as described in the Council Plan.

Strategic Objective	What We Will Achieve:
<b>Community Liveability</b>	<ul style="list-style-type: none"><li>1.1 An actively engaged community.</li><li>1.2 A range of effective and accessible services to support the health and wellbeing of our community.</li><li>1.3 A community that is physically active with access to a wide range of leisure, sporting and recreation facilities.</li></ul>
<b>Built and Natural Environment</b>	<ul style="list-style-type: none"><li>2.1 Well-maintained physical assets and infrastructure to meet community and organisational needs.</li><li>2.2 A community that reduces its reliance on water and manages this resource wisely.</li><li>2.3 A healthy natural environment.</li><li>2.4 A community living more sustainably.</li></ul>
<b>Competitive and Innovative Economy</b>	<ul style="list-style-type: none"><li>3.1 A strong rural economy and thriving towns.</li><li>3.2 A thriving tourism industry.</li><li>3.3 Modern and affordable information and communication technology throughout the municipality.</li><li>3.4 Transport solutions that support the needs of our communities and businesses.</li></ul>
<b>Our People, Our Processes</b>	<ul style="list-style-type: none"><li>4.1 Long-term financial sustainability.</li><li>4.2 Quality customer services.</li><li>4.3 An engaged, skilled Council and workforce capable of meeting community needs.</li><li>4.4 Efficient and effective information communications technology.</li><li>4.5 Support for the community in the areas of emergency preparedness, response and recovery</li><li>4.6 An organisation that takes its risk management responsibilities seriously and embeds a culture of risk management throughout the organisation.</li></ul>

## 2. Services and service performance indicators

This section provides a description of the services and initiatives to be funded in the Budget for the 2020/21 year and how these will contribute to achieving the strategic objectives outlined in the Council Plan. It also describes several initiatives and service performance outcome indicators for key areas of Council's operations. Council is required by legislation to identify major initiatives, initiatives and service performance outcome indicators in the Budget and report against them in their Annual Report to support transparency and accountability. The relationship between these accountability requirements in the Council Plan, the Budget and the Annual Report is shown below.



Source: Department of Environment, Land, Water and Planning

### 2.1 Strategic Objective 1: Community Liveability

To achieve our KRA **Community Liveability**, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services. The services, initiatives, major initiatives and service performance indicators for each business area are described over the following pages.

Service area	Description of services provided	2019/20 Actual	2020/21 Forecast	2021/22 Budget
<b>Community Development</b>		Operating Expenditure	152,091	235,575
		Operating Revenue	70,180	72,600
		<b>NET Expenses (Revenue)</b>	<b>81,911</b>	<b>162,975</b>
		Capital Expenditure	19,805	22,985
				191,506
				0
				191,506
				-

#### Initiatives:

- Establish stronger links with the indigenous community through the Barengi Gadjin Land Council, Goolum Goolum Aboriginal Cooperative and Wurega Aboriginal Corporation.
- Continue to support the integration of migrants into the community.
- Support and celebrate volunteering and work collaboratively with volunteer groups.
- Provide ongoing financial assistance and operational support for town committees to ensure they remain strong and focused conduits between community and Council and that their statutory obligations are met.
- Commence work towards outcomes and projects identified and prioritised in the Dimboola and Nhill Community Precinct Plans.

Service area	Description of services provided	2019/20 Actual	2020/21 Forecast	2021/22 Budget
<b>Maternal and Child Health Centres</b>		Operating Expenditure	14,918	18,351
		Operating Revenue	-	-
		<b>NET Expenses (Revenue)</b>	<b>14,918</b>	<b>18,351</b>
		Capital Expenditure	-	-
				18,052
				-
				18,052
				-

#### Initiatives:

- Maintain the Dimboola and Nhill Maternal and Child Health Centres.

Service	Indicator	Performance Measure	Computation
As Council does not have operational control over the delivery of Maternal and Child Health Services, the prescribed indicators for performance and prescribed measures have not been included in this budget.			

Service area	Description of services provided	2019/20	2020/21	2021/22	
		Actual	Forecast	Budget	
Kindergarten Services		Operating Expenditure	188,933	295,140	249,591
	Provision of Kindergarten services in Dimboola, Jeparit, Nhill and Rainbow under contract with Horsham District Kindergarten Association.	Operating Revenue	108,864	80,762	94,739
		NET Expenses (Revenue)	80,069	214,378	154,852
	Council does not directly deliver Kindergarten Services.	Capital Expenditure	15,850	75,589	6,500

**Initiatives:**

- Maintain all kindergartens in Dimboola, Jeparit, Nhill and Rainbow, and ensure buildings comply with Department of Education and Training regulations.
- Review and implement Municipal Early Years Plan.

Service area	Description of services provided	2019/20	2020/21	2021/22	
		Actual	Forecast	Budget	
Youth Services		Operating Expenditure	101,386	118,761	91,583
	Improve the wellbeing of and opportunities for youth within the Shire.	Operating Revenue	26,067	28,500	12,250
		NET Expenses (Revenue)	75,319	90,261	79,333
		Capital Expenditure	-	-	-

**Initiatives:**

- Facilitation of youth activities including school holiday activities and FreeZa events.
- Broaden the engagement of young people in the Shire and continue to facilitate the Hindmarsh Youth Council.

Service area	Description of services provided	2019/20	2020/21	2021/22	
		Actual	Forecast	Budget	
Aged & Disability Services		Operating Expenditure	1,076,371	1,242,083	1,089,394
	Council's Aged and Disability Services aim to support people in their own homes and communities by providing services that promote and maintain independence. The program assists frail older people, people with a disability and their carers. These services provide basic support and maintenance to people living at home or who are at risk of premature or inappropriate admission to long-term residential care.	Operating Revenue	930,437	1,070,577	990,355
		NET Expenses (Revenue)	145,934	171,506	99,039
		Capital Expenditure	23,650	37,376	-

**Initiatives:**

Deliver the full range of services provided by Council's Aged and Disability Services department including:

- **Assessments** occur in the client's home and are required to determine a person's eligibility to receive state or federally funded services. These assessments define a person's capabilities, are goal oriented and delivered to suit client needs.
- **Delivered Meals and Centre Based Meals** service provides a nutritious, appetising and culturally appropriate main meal delivered to the consumer's home or to a community centre where meals are eaten in a social setting.
- **Personal Care** provides assistance with those tasks which a person would normally do themselves but because of illness, disability or frailty they are unable to perform without the assistance of another person, including:
  - o Bathing, showering or sponging;
  - o Dressing and undressing;
  - o Shaving, hair care and grooming;
  - o Eating, drinking, cooking, and meal preparation;
  - o Mobility;
  - o Toileting;
  - o Self-medication;
  - o Transporting to medical and other related appointments.
- **Respite Care** services support the caring relationship by providing the carers of frail older people and people of any age with a disability, with a break from their caring responsibilities. It also provides an opportunity for the person being cared for to have a break or an outing without their usual carer.
- **Home Care / Domestic Assistance** services are to maintain a safe, secure, healthy home environment for frail older people and people with a disability. While cleaning tasks form an essential part of Home Care it is more than a cleaning service. It is focused on enhancing the consumers independence by providing basic levels of assistance required to maintain the home.
- **Property Maintenance** provides assistance with maintenance and minor modifications of the consumer's home, garden or yard to maintain the home in a safe and habitable condition

Service area	Description of services provided	2019/20	2020/21	2021/22	
		Actual	Forecast	Budget	
Health Promotion	To protect and enhance the health of the community.	Operating Expenditure	185,224	173,353	118,091
		Operating Revenue	36,660	33,614	37,000
		<b>NET Expenses (Revenue)</b>	<b>148,564</b>	<b>139,739</b>	<b>81,091</b>
		Capital Expenditure	3,617	-	-

**Initiatives:**

- Education and enforcement of the legislative regulations pertaining to food preparation, storage and handling, accommodation houses, hairdressers and other licensed premises.
- Issue permits for the installation of septic tanks.
- Work with communities to educate on and improve environmental health issues.
- Undertake review and evaluation and continue to implement Municipal Public Health and Community Wellbeing Plan.

Service	Indicator	Performance Measure	Computation
Food safety	Health and safety	Critical and major non-compliance notifications. (Percentage of critical and major non-compliance notifications that are followed up by Council).	[Number of critical non-compliance notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance notifications and major non-compliance notifications about food premises] x100

Service area	Description of services provided	2019/20	2020/21	2021/22	
		Actual	Forecast	Budget	
Community Transport	Provision of permanent library services in Dimboola and Nhill, and improving services to Jeparit and Rainbow.	Operating Expenditure	-	-	7,250
		Operating Revenue	-	-	3,500
		<b>NET Expenses (Revenue)</b>	<b>-</b>	<b>-</b>	<b>3,750</b>
		Capital Expenditure	-	-	-

**Initiatives:**

Service area	Description of services provided	2019/20	2020/21	2021/22	
		Actual	Forecast	Budget	
Libraries	Provision of permanent library services in Dimboola and Nhill, and improving services to Jeparit and Rainbow.	Operating Expenditure	361,088	307,979	312,438
		Operating Revenue	54,000	920,008	210,740
		<b>NET Expenses (Revenue)</b>	<b>307,088</b>	<b>(612,029)</b>	<b>101,698</b>
		Capital Expenditure	938,978	1,661,937	255,000

**Initiatives:**

- Support library based initiatives to encourage people to enhance their learning.

**Major Initiatives:**

- Upgrades to Nhill Library.

Service	Indicator	Performance Measure	Computation
Libraries	Participation	Active library borrowers. (Percentage of the municipal population that are active library borrowers in the last 3 financial years).	[Number of active library borrowers over last 3 financial years / municipal population over last 3 financial years] x100

Service area	Description of services provided	2019/20 Actual	2020/21 Forecast	2021/22 Budget	
<b>Arts, Culture and Community Events</b>	Promote and support activities relating to arts, culture and community events throughout the Shire.	Operating Expenditure	89,965	129,524	104,056
		Operating Revenue	-	28,543	-
		<b>NET Expenses (Revenue)</b>	<b>89,965</b>	<b>100,981</b>	<b>104,056</b>
		Capital Expenditure	-	-	-

**Initiatives:**

- Promote and support activities during Volunteer Week, Children's Week, Youth Week, and Senior's Week.
- Promote activities to celebrate International Day of Disabled Persons and Harmony Day.
- Support community groups to identify external grant opportunities.
- Assist community groups and project working groups to manage and implement projects in accordance with funding agreements.
- Encourage social connectedness through New Resident Meet and Greet Barbecues in Dimboola, Jeparit, Nhill and Rainbow.
- Promote and support regional community events.

Service area	Description of services provided	2019/20 Actual	2020/21 Forecast	2021/22 Budget	
<b>Recreation Programs</b>	Providing a range of recreation programs that encourage an active and healthy life.	Operating Expenditure	12,566	13,909	14,049
		Operating Revenue	-	-	-
		<b>NET Expenses (Revenue)</b>	<b>12,566</b>	<b>13,909</b>	<b>14,049</b>
		Capital Expenditure	-	-	-

**Initiatives:**

- Support from staff to achieve long term infrastructure needs in relation to sports and recreation.

Service area	Description of services provided	2019/20 Actual	2020/21 Forecast	2021/22 Budget	
<b>Public Order &amp; Safety</b>	Educate the community about public order and safety and enforce Council's compliance with the local laws when required. Operate the school crossing on the Western Highway in Nhill and maintain school crossings throughout the Shire.	Operating Expenditure	225,778	227,355	225,484
		Operating Revenue	92,420	81,041	84,174
		<b>NET Expenses (Revenue)</b>	<b>133,358</b>	<b>146,314</b>	<b>141,310</b>
		Capital Expenditure	-	-	-

**Initiatives:**

- Educate the community in responsible pet ownership.
- Education and enforcement in animal control and local laws, with a particular focus on animal registration and littering.
- Operation and maintenance of the animal pound.
- Enforcement of breaches of animal control regulations.
- Assist with the identification and implementation of initiatives that ensures residents' safety and wellbeing are met.
- Continue implementation of Domestic Animal Management Plan.

Service	Indicator	Performance Measure	Computation
<b>Animal Management</b>	Health and safety	Animal management prosecutions. (Number of successful animal management prosecutions).	Number of successful animal management prosecutions

Service area	Description of services provided	2019/20 Actual	2020/21 Forecast	2021/22 Budget	
<b>Early Years</b>	Lead a joint effort that will give Hindmarsh children the best start in life, working collaboratively with community and early years providers.	Operating Expenditure	9,399	35,868	36,230
		Operating Revenue	-	-	-
		<b>NET Expenses (Revenue)</b>	<b>9,399</b>	<b>35,868</b>	<b>36,230</b>
		Capital Expenditure	-	-	-

## 2.2 Strategic Objective 2: Built & Natural Environment

To achieve our KRA **Built and Natural Environment**, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services. The services, initiatives, major initiatives and service performance indicators for each program area are described over the following pages.

Service area	Description of services provided	2019/20	2020/21	2021/22	
		Actual	Forecast	Budget	
Local Roads & Bridges	<p>Provide safe, all weather access to residences and allow for efficient transport of goods to and from the Shire.</p> <ul style="list-style-type: none"> <li>The aim of the road network is to provide property access for local traffic. Council endeavours to provide all-weather access to existing residential homes and dry weather access roads to non-residential properties.</li> <li>Council's road network comprises 573 kilometres of sealed roads, 845 kilometres of gravel roads (all weather) and approximately 1470 kilometres of earth roads (dry weather only, some contain gravel sections, though not maintained to an all-weather standard). The network also comprises six bridges and a significant number of large culverts.</li> <li>VicRoads is responsible for main roads including highways and marked routes. Similarly, state government agencies are responsible for roads and tracks within declared parks such as the Little Desert</li> </ul>	Operating Expenditure	7,699,495	5,277,653	5,276,596
		Operating Revenue	6,822,250	2,691,596	5,728,802
		NET Expenses (Revenue)	877,245	2,586,057	(452,206)
		Capital Expenditure	5186701	5664401	6409010

### Routine Maintenance:

The primary aim of the routine maintenance program is to keep the existing network in a serviceable condition.

Council's aim is to conduct inspections and provide maintenance according to the Road Management Plan (RMP) which includes:

- Inspection frequency by road classification;
- Risk assessment and response times;
- Services levels and standards; and
- Assessment with roads hierarchy.

Council will undertake programmed inspections in a timely manner to identify defects. These defects are programmed for repair in accordance with the RMP which take account of the road hierarchy and seriousness of the defect.

In addition, reactive inspections are carried out in response to customer reports. These inspections are carried out within one week of the report and required repairs scheduled as per the RMP. All customer action requests are co-ordinated through Council's asset management system.

### Other activities carried out include:

- Sealed roads - shoulder grading, pavement patching, crack sealing, edge repairs and line-marking.
- Unsealed roads - grading of gravel roads on an annual or as needs basis where funds allow.
- Formed only roads – grading on an as needs priority basis as funds allow (on average once in every 5 years).
- Replacement and maintenance of road signage and guideposts.

### Capital Expenditure: (Refer to Capital Works Program for further details)

Council's capital expenditure on road assets is split into two basic categories. These are new/upgrade or renewal.

The majority of Council's capital expenditure is spent on renewal to ensure that the current service levels are maintained. In 2016, Council appointed an external road condition assessor to benchmark the performance of Council's road assets. The results of this assessment determined that the level of expenditure required to maintain the network to a serviceable level is \$2.5 million

Council aims to divide the renewal expenditure into the following asset classes:

- Sealed pavement and shoulders - Council's goal is to reconstruct \$800,000 per year. The average useful life of this asset class is 80 years.
- Bituminous seals - Council's goal is to reseal \$800,000 per year. The average useful life of this asset class is 20 years.
- Sealed shoulders - Council's goal is to resheet \$220,000 per year. The average useful life of this asset class is 15 years.
- Unsealed roads - Council's goal is to resheet \$500,000 per year. The average useful life of this asset class is 25 years.
- Bridges - The average useful life of this asset class is 100 years.

### Major Initiatives:

- Reconstruction of the Albacutya Bridge
- Upgrade of the Albacutya Road, Albacutya

Service	Indicator	Performance Measure	Computation
Roads	Satisfaction	Satisfaction with sealed local roads (Community satisfaction rating out of 100 with how Council has performed on the condition of sealed roads)	Community satisfaction rating out of 100 with how Council has performed on the condition of sealed roads.

Additional grants may become available, and natural disaster recovery works may be undertaken during the financial year, however the extent and timing is yet to be determined. Any additional works will be funded/reimbursed by the state/commonwealth and will not impact on the budgeted result of Council

Service area	Description of services provided	2019/20	2020/21	2021/22	
		Actual	Forecast	Budget	
Drainage Management	Well maintained, fit for purpose drainage systems within townships.	Operating Expenditure	575,280	570,665	589,634
		Operating Revenue	-	-	-
		<b>NET Expenses (Revenue)</b>	<b>575,280</b>	<b>570,665</b>	<b>589,634</b>
		Capital Expenditure	98,747	117,427	33,684

**Initiatives:**

- Maintenance of Council's drainage systems including open drains and culverts, an extensive underground drain network and kerb and channel.

Service area	Description of services provided	2019/20	2020/21	2021/22	
		Actual	Forecast	Budget	
Paths & Trails	Well maintained pedestrian access, including disabled access to critical and popular destinations around our townships.	Operating Expenditure	260,537	253,909	235,958
		Operating Revenue	105,000	732,500	-
		<b>NET Expenses (Revenue)</b>	<b>155,537</b>	<b>(478,591)</b>	<b>235,958</b>
		Capital Expenditure	368,975	1,477,298	202,209

**Initiatives:** (Refer to the Capital Works Program for further details).

- Council will inspect and maintain the existing network of 40 kilometres of footpaths in accordance with Council's Road Management Plan.
- Maintenance will include grinding to remove tripping edges and removal of hazards.

**Major Initiatives:**

- Footpaths in Wimmera St & Hindmarsh St, Dimboola
- Footpath in Roy St, Jeparit

Service area	Description of services provided	2019/20	2020/21	2021/22	
		Actual	Forecast	Budget	
Tree Management	Conduct maintenance, inspections and replanting works on Council road reserves, parks and gardens, and recreation reserves.	Operating Expenditure	308,081	408,046	346,025
		Operating Revenue	-	-	-
		<b>NET Expenses (Revenue)</b>	<b>308,081</b>	<b>408,046</b>	<b>346,025</b>
		Capital Expenditure	-	-	-

**Initiatives:**

- Undertake reactive and programmed inspections in accordance with Council's Road Management Plan in relation to nature strip trees that impede footpaths.
- Trim, remove and replace urban trees as necessary. Maintenance of trees is prioritised to ensure a safe passage for pedestrian, access for vehicle traffic and to protect infrastructure.
- Undertake proactive inspections of trees located in high trafficked areas such as parks and recreation reserves for safety purposes.
- Trim and remove rural trees as necessary for road safety purposes.
- Liaise with Powercor and its agencies in relation to trimming and removal of trees under power lines.

Service area	Description of services provided	2019/20	2020/21	2021/22	
		Actual	Forecast	Budget	
Town Beautification	Maintain and redevelop public open spaces in Dimboola, Jeparit, Nhill and Rainbow.	Operating Expenditure	696,258	685,119	672,647
		Operating Revenue	29,544	19,539	20,000
		<b>NET Expenses (Revenue)</b>	<b>666,714</b>	<b>665,580</b>	<b>652,647</b>
		Capital Expenditure	62,927	126,000	90,000

**Initiatives:**

- Mechanical street sweeping of commercial and urban areas eight times per year.
- Cleaning and maintenance of 17 public toilets located within the four towns.
- Maintenance of grassed parks and open spaces to enhance the amenity of each town.
- Delivery of reactive and programmed inspections in relation to Council-controlled playgrounds.
- Maintenance of playground equipment and soft fall at the 14 playgrounds within the four towns.



Service area	Description of services provided	2019/20	2020/21	2021/22	
		Actual	Forecast	Budget	
Community Centres & Public Halls	Maintenance, renewal and upgrade of Council-owned and controlled community centres and halls, and support of communities that undertake these activities on behalf of Council. To protect and enhance the health of the community.	Operating Expenditure	263,044	310,301	291,562
		Operating Revenue	64,138	4,700	20,000
		NET Expenses (Revenue)	198,906	305,601	271,562
		Capital Expenditure	52,869	138,168	10,000

**Initiatives:**

- Maintenance of all Council owned and controlled community centres and halls.
- Inspections and safety audits of community centres and halls.
- Implementation and monitoring of hire agreements for community centres and halls.
- Continue to promote the Nhill Memorial Community Centre to fully utilise the digital projection equipment upgrade.
- Public Halls assistance grants.

Service area	Description of services provided	2019/20	2020/21	2021/22	
		Actual	Forecast	Budget	
Recreation Facilities	Maintenance, renewal and upgrade of Council owned and controlled recreational land, buildings and facilities. Council also supports groups that undertake these activities on behalf of Council.	Operating Expenditure	946,425	881,622	926,278
		Operating Revenue	85,394	384,871	3,584,960
		NET Expenses (Revenue)	861,031	496,751	(2,658,682)
		Capital Expenditure	185,226	1,027,676	3,953,760

**Initiatives:**

- Establish, implement and monitor User Agreements for management and maintenance of ovals and recreation reserves in Dimboola, Jeparit, Nhill and Rainbow.
- Maintenance of Council-owned and controlled recreational buildings and facilities.
- Actively seek funding for projects to maintain and improve community recreation facilities and manage the projects in conjunction with community organisations (Refer to 1.01 Community Developments – Community Action Plans in Jeparit and Rainbow and Community Precinct Plans in Dimboola and Nhill).
- Inspections and safety audits of recreational facilities.

Service	Indicator	Performance Measure	Computation
Acquatic Facilities	Utilisation	Utilisation of aquatic facilities (Number of visits to aquatic facilities per head of municipal population).	Number of visits to aquatic facilities / Municipal population

Service area	Description of services provided	2019/20	2020/21	2021/22	
		Actual	Forecast	Budget	
Waste Management	Management of Council's transfer stations and collection and disposal of domestic waste and recyclables across the Shire.	Operating Expenditure	1,128,205	1,229,908	1,388,990
		Operating Revenue	1,270,288	1,233,720	1,243,052
		NET Expenses (Revenue)	(142,083)	(3,812)	145,938
		Capital Expenditure	140,208	-	-

**Initiatives:**

- Weekly kerbside collection of garbage bins.
- Fortnightly kerbside collection of recycle bins.
- Manage the operations of transfer stations.
- Regular removal of litter from commercial and urban areas.
- One free green waste month per year.

Service	Indicator	Performance Measure	Computation
Waste Collection	Waste diversion	Kerbside collection waste diverted from landfill (Percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill)	$\frac{[\text{Weight of recyclables and green organics collected from kerbside bins} / \text{Weight of garbage, recyclables and green organics collected from kerbside bins}]}{100} \times 100$

Service area	Description of services provided	2019/20	2020/21	2021/22	
		Actual	Forecast	Budget	
Quarry Operations	Management of Council-owned and controlled quarries and gravel pits for extraction of gravel for road making.	Operating Expenditure	506,246	441,537	331,685
		Operating Revenue	603,614	400,000	400,000
		NET Expenses (Revenue)	(97,368)	41,537	(68,315)
		Capital Expenditure	-	-	-

**Initiatives:**

- Coordinate the timely extraction and crushing of suitable quarry materials to ensure sufficient quantities are available for Council's maintenance and capital projects.
- Ensure quarries are operated and rehabilitated in line with work authority guidelines and statutory obligations.
- Researching and exploring new gravel supplies

Service area	Description of services provided	2019/20	2020/21	2021/22	
		Actual	Forecast	Budget	
Waterway Management	Management of Council-controlled waterways including weir pools and lakes.	Operating Expenditure	76,962	76,345	37,172
		Operating Revenue	-	20,390	-
		NET Expenses (Revenue)	76,962	55,955	37,172
		Capital Expenditure	10,880	-	-

**Initiatives:**

- Maintenance of navigational aids on Council-controlled waterways including Dimboola and Jeparit weir pools and Lake Hindmarsh.
- Implement management arrangements for the Dimboola and Jeparit weirs.
- Provide water allocation to assist maintenance of water levels of Nhill Lake.

Service area	Description of services provided	2019/20	2020/21	2021/22	
		Actual	Forecast	Budget	
Environmental Management	Manage, protect and enhance Council's natural assets in conjunction with Government departments and environmental groups.	Operating Expenditure	193,124	201,418	144,695
		Operating Revenue	75,000	75,000	75,000
		NET Expenses (Revenue)	118,124	126,418	69,695
		Capital Expenditure	-	-	-

**Initiatives:**

- Continue to work with local Landcare groups.
- Implement Council's Roadside Management Strategy.
- Eradication of pest plants and pest animals.
- Explore innovative waste management options for green waste.
- Continue to support the Wimmera Mallee Sustainability Alliance.

Service area	Description of services provided	2019/20	2020/21	2021/22	
		Actual	Forecast	Budget	
Fire Prevention	Identification of potential fire hazards and prevention of loss of life and property caused by fire.	Operating Expenditure	69,431	121,054	129,614
		Operating Revenue	54,575	35,500	32,000
		NET Expenses (Revenue)	14,856	85,554	97,614
		Capital Expenditure	-	-	-

**Initiatives:**

- Conduct annual inspections of properties that may pose a fire risk.
- Issue notices to property owners to remove potential fire risks.
- Slashing or spraying of roadsides to reduce fire hazards.
- Review the Municipal Fire Management Plan.

### 2.3 Strategic Objective 3: Competitive and Innovative Economy

To achieve our KRA **Competitive and Innovative Economy**, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services. The services, initiatives, major initiatives and service performance indicators for each program area are described over the following pages.

Service area	Description of services provided	2019/20 Actual	2020/21 Forecast	2021/22 Budget	
<b>Economic Development</b>	Facilitate an environment that is conducive to a sustainable and growing local business sector and provides opportunities for residents to access employment.	Operating Expenditure	126,016	437,870	139,422
		Operating Revenue	8,838	255,400	-
		<b>NET Expenses (Revenue)</b>	<b>117,178</b>	<b>182,470</b>	<b>139,422</b>
		Capital Expenditure	-	100,000	50,000

#### Initiatives:

- Support and promote work experience, apprenticeships and cadetships.
- Represent Council at local, regional and state shows and expos in order to market the Shire's liveability, tourism assets and opportunities.
- Support local business associations and local businesses.
- Membership of Rural Councils Victoria and the Wimmera Development Association.
- Support and promote caravan and camping accommodation within the Shire.
- Support the Nhill Aerodrome Masterplan Advisory committee.
- Provide support and advocate on behalf of newly migrated residents.

Service area	Description of services provided	2019/20 Actual	2020/21 Forecast	2021/22 Budget	
<b>Tourism</b>	To develop a thriving Wimmera Mallee Tourism industry predominantly based on, but not limited to, the Shire's heritage and environmental assets.	Operating Expenditure	241,919	258,744	272,065
		Operating Revenue	33,208	32,500	-
		<b>NET Expenses (Revenue)</b>	<b>208,711</b>	<b>226,244</b>	<b>272,065</b>
		Capital Expenditure	69,102	81,680	30,000

#### Initiatives:

- Promote and maintain a Hindmarsh Tourism website.
- Work collaboratively with Wimmera Mallee Tourism, the Wimmera Mallee region's Indigenous Tourism Group and Hindmarsh Visitor Information Centre Volunteers.
- Assist community based groups and project working groups to manage projects promoting tourism growth.
- Work with Yurunga Homestead and Wimmera Mallee Pioneer Museum Committees of Management to assist them to promote and market their respective assets in order for them to realise their tourism potential.
- Implement the recommendations in the Wimmera Mallee Pioneer Museum master plan.
- Support innovative community-driven events and festivals that stimulate growth in the region.

Service area	Description of services provided	2019/20 Actual	2020/21 Forecast	2021/22 Budget	
<b>Private Works</b>	Provision of private civil works services.	Operating Expenditure	259,846	399,087	253,902
	• Provide quotations for private works undertaken by Council's works department to residents, contractors and other authorities.	Operating Revenue	384,164	325,556	324,700
		<b>NET Expenses (Revenue)</b>	<b>(124,318)</b>	<b>73,531</b>	<b>(70,798)</b>
	• Potential private works include grading of farm driveways, grading of fence lines, construction of driveway cross-overs, and supply of labour, plant and materials. • Private works also include repair to Council's infrastructure caused by repair work to third party assets.	Capital Expenditure	-	-	-

Service area	Description of services provided	2019/20 Actual	2020/21 Forecast	2021/22 Budget	
<b>Caravan Parks and Camping Grounds</b>	Maintenance, renewal and upgrade of Council Caravan Parks and Camping Grounds.	Operating Expenditure	377,400	414,659	528,287
		Operating Revenue	347,089	505,507	672,500
		<b>NET Expenses (Revenue)</b>	<b>30,311</b>	<b>(90,848)</b>	<b>(144,213)</b>
		Capital Expenditure	18,570	493,007	870,000

#### Initiatives:

- Support caravan parks and camping grounds accommodation managers within the Shire.
- Maintenance and enhancement of buildings and grounds at Council caravan parks and camping grounds.
- Continue the implementation of the Riverside Holiday Park, Dimboola master plan.

#### Major Initiatives:

- Upgrades to Ensuities at Riverside Holiday Park, Dimboola.
- New ensuite cabins for Jeparit and Rainbow Caravan Parks, and for Dimboola Holiday Park (subject to grant funding)

Service area	Description of services provided	2019/20	2020/21	2021/22	
		Actual	Forecast	Budget	
Land Use Planning	To ensure that any development that occurs in Hindmarsh Shire is carried out in accordance with relevant planning policies, principals and controls.	Operating Expenditure	194,250	241,965	220,234
		Operating Revenue	46,972	55,000	50,500
		NET Expenses (Revenue)	147,278	186,965	169,734
		Capital Expenditure	-	-	-

**Initiatives:**

- Provide customers with advice on planning scheme requirements.
- Prepare and assess planning scheme amendments and consider planning permit applications.
- Represent Council at Panel Hearings and at Victorian Civil and Administrative Tribunal.
- Undertake planning scheme compliance checks when necessary.
- Process subdivisions and planning certificates.
- Implement actions from the Wimmera Southern Mallee Regional Growth Plan.

Service	Indicator	Performance Measure	Computation
Statutory Planning	Decision making	Council planning decisions upheld at VCAT (Percentage of planning application decisions subject to review by VCAT and that were not set aside)	[Number of VCAT decisions that did not set aside Council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x 100

Service area	Description of services provided	2019/20	2020/21	2021/22	
		Actual	Forecast	Budget	
Building Control	To provide statutory and private building services to the community	Operating Expenditure	176,804	185,589	214,416
		Operating Revenue	32,046	59,500	57,000
		NET Expenses (Revenue)	144,758	126,089	157,416
		Capital Expenditure	-	-	-

**Initiatives:**

- To carry out Council's statutory private building requirements.
- Issuing of building permits and certificates.
- Receipt and recording of building permits undertaken by private building surveyors.
- Undertake building enforcement and compliance checks.
- Provision of reports to the Building Control Commission.

Service area	Description of services provided	2019/20	2020/21	2021/22	
		Actual	Forecast	Budget	
Aerodrome	Manage and maintain the Nhill Aerodrome	Operating Expenditure	68,934	85,930	67,843
		Operating Revenue	20,368	12,005	-
		NET Expenses (Revenue)	48,566	73,925	67,843
		Capital Expenditure	20,029	-	-

**Initiatives:**

- Scheduled inspections and maintenance at the Nhill Aerodrome.
- Provide support to the Nhill Aerodrome Masterplan Advisory Committee to update and implement the Nhill Aerodrome Master Plan.

## 2.4 Strategic Objective 4: Our People, Our Processes

To achieve our KRA **Our People, Our Processes**, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services. The services, initiatives, major initiatives and service performance indicators for each program area are described over the following pages.

Service area	Description of services provided	2019/20	2020/21	2021/22	
		Actual	Forecast	Budget	
<b>Civic Governance &amp; Leadership</b>	To ensure that Council provides effective leadership and that its decisions are transparent, inclusive and based on sound recommendations and advice.	Operating Expenditure	879,280	1,004,736	1,009,001
		Operating Revenue	-	-	-
		<b>NET Expenses (Revenue)</b>	<b>879,280</b>	<b>1,004,736</b>	<b>1,009,001</b>
		Capital Expenditure	1,363	-	-

### Initiatives:

- Management support for the Mayor and Council.
- Regular media releases and newsletters to inform the community of current issues.
- Lobbying of politicians and government departments.
- Advocacy on behalf of the community on key local government issues.
- Memberships include Municipal Association of Victoria, Rural Council Victoria, North West Municipalities Association and Wimmera Development Association.
- Community Satisfaction Survey.

Service	Indicator	Performance Measure	Computation
<b>Governance</b>	Satisfaction	Satisfaction with Council decisions (Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community)	Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community

Service area	Description of services provided	2019/20	2020/21	2021/22	
		Actual	Forecast	Budget	
<b>Customer Service Centres</b>	Operation and maintenance of customer service centres to provide facilities from which Council can efficiently deliver services to the community. Provision of information to ratepayers and the general public on a broad range of services provided by Council and other government agencies.	Operating Expenditure	639,915	525,964	501,595
		Operating Revenue	-	-	-
		<b>NET Expenses (Revenue)</b>	<b>639,915</b>	<b>525,964</b>	<b>501,595</b>
		Capital Expenditure	39,238	12,500	16,340

### Initiatives:

- Seek improvement in the community satisfaction survey conducted annually.
- Provision of licensing and registration services on behalf of VicRoads.

Service area	Description of services provided	2019/20	2020/21	2021/22	
		Actual	Forecast	Budget	
<b>Council Elections</b>	Efficient and effective running of Elections by the Victorian Electoral Commission on behalf of Council.	Operating Expenditure	-	143,000	20,000
		Operating Revenue	-	-	-
		<b>NET Expenses (Revenue)</b>	<b>-</b>	<b>143,000</b>	<b>20,000</b>
		Capital Expenditure	-	-	-

Service area	Description of services provided	2019/20 Actual	2020/21 Forecast	2021/22 Budget	
<b>Financial Management</b>	To ensure the efficient and effective allocation of resources through sound financial planning and management that secures the long term financial viability of the municipality.	Operating Expenditure	395,452	462,814	470,900
		Operating Revenue	6,283,602	3,006,029	5,621,543
		NET Expenses (Revenue)	(5,888,150)	(2,543,215)	(5,150,643)
		Capital Expenditure	-	-	-

**Initiatives:**

- Preparation of Council's annual budget, including the capital works budget, and refinement of Council's 10 year financial plan to aide in Council's long term financial sustainability.
- Preparation of Council's Annual Report.
- Preparation of management reports to Council and Senior Managers.
- Support of the internal and external audit functions.
- Continued lobbying of governments for additional funding and resources.

Service area	Description of services provided	2019/20 Actual	2020/21 Forecast	2021/22 Budget	
<b>Rating and Valuations</b>	Management of Council's rating system, including valuation of properties and the levying of rates and charges.	Operating Expenditure	197,963	195,638	207,343
		Operating Revenue	7,855,683	7,981,502	8,096,963
		NET Expenses (Revenue)	(7,657,720)	(7,785,864)	(7,889,620)
		Capital Expenditure	-	-	-

**Initiatives:**

- Review and implementation of Council's Rating Plan.
- Maintenance of property and valuation records, including supplementary valuations.
- Administering Pensioner rate concessions on behalf of the State Government.
- Issue of quarterly Rates and Valuations notices.
- Collection of rates and legal action where necessary.
- Issue of Land Information Certificates.

Service area	Description of services provided	2019/20 Actual	2020/21 Forecast	2021/22 Budget	
<b>Records Management</b>	Effective and efficient recording, storage, retrieval and disposal of records in line with the standards of the Public Records Office of Victoria.	Operating Expenditure	45,356	69,936	56,675
		Operating Revenue	-	-	-
		NET Expenses (Revenue)	45,356	69,936	56,675
		Capital Expenditure	-	-	-

**Initiatives:**

- Further enhance the MagiQ records module.
- Provide training and development for staff to implement further efficiencies and features in the records management system.

Service area	Description of services provided	2019/20 Actual	2020/21 Forecast	2021/22 Budget	
<b>Information Technology</b>	Using Information Technology as a tool to connect with the community and provide efficient and effective services.	Operating Expenditure	210,493	248,326	275,130
		Operating Revenue	-	100,000	-
		NET Expenses (Revenue)	210,493	148,326	275,130
		Capital Expenditure	40,455	186,500	82,000

**Major Initiatives:**

Collaboration with neighbouring Councils in the Rural Council's Transformation Project.

Service area	Description of services provided	2019/20 Actual	2020/21 Forecast	2021/22 Budget	
<b>Risk Management</b>	Monitor and manage Council's risks in relation to operations, employment and infrastructure.	Operating Expenditure	446,256	507,800	547,940
		Operating Revenue	114,878	3,681	-
		<b>NET Expenses (Revenue)</b>	<b>331,378</b>	<b>504,119</b>	<b>547,940</b>
		Capital Expenditure	-	-	-

**Initiatives:**

- Monitor and review the Risk Register.
- Regular review of the risks and control measures by Senior Management.
- Ensuring that Council's assets and interests are insured adequately against risk.
- Management of WorkCover Authority insurance and work place injury claims.
- Advise staff and contractors in relation to Workplace Health and Safety.
- Ensure that Council is aware of, and complies with, all of its statutory obligations.
- Integrate risk management into all Council projects, conducting risk assessments at the strategic, planning and implementation stages.

Service area	Description of services provided	2019/20 Actual	2020/21 Forecast	2021/22 Budget	
<b>Contract Management</b>	Using Information Technology as a tool to connect with the community and provide efficient and effective services.	Operating Expenditure	110,542	159,056	250,078
		Operating Revenue	-	-	-
		<b>NET Expenses (Revenue)</b>	<b>110,542</b>	<b>159,056</b>	<b>250,078</b>
		Capital Expenditure	-	60,000	-

**Initiatives:**

- Tender preparation and specification development.
- Supervision and management of contracted Council services.
- Ensure that Council's tendering processes (including letting of tenders and appointment of contractors) comply with Council purchasing policies and statutory obligations.
- Ensure value for money and best products are achieved.

Service area	Description of services provided	2019/20 Actual	2020/21 Forecast	2021/22 Budget	
<b>Payroll and Human Resources Services</b>	Provision of payroll services to Council employees and the provision of Human Resources services to management.	Operating Expenditure	268,342	808,716	278,458
		Operating Revenue	96,415	450,000	-
		<b>NET Expenses (Revenue)</b>	<b>171,927</b>	<b>358,716</b>	<b>278,458</b>
		Capital Expenditure	-	-	-

**Initiatives:**

- Review payroll processes for employees.
- Ensure compliance with legislation and Council's Enterprise Bargaining Agreement.

Service area	Description of services provided	2019/20 Actual	2020/21 Forecast	2021/22 Budget	
<b>Emergency Management</b>	Provide support to the community in the areas of emergency preparedness, emergency response and emergency recovery.	Operating Expenditure	64,785	64,292	68,138
		Operating Revenue	-	-	-
		<b>NET Expenses (Revenue)</b>	<b>64,785</b>	<b>64,292</b>	<b>68,138</b>
		Capital Expenditure	-	-	-

**Initiatives:**

- Training for staff undertaking emergency management roles.
- Actively participate in the Wimmera Emergency Management Cluster with Horsham Rural City Council, Yarriambiack Shire Council, and West Wimmera Shire Council.

Service area	Description of services provided	2019/20	2020/21	2021/22	
		Actual	Forecast	Budget	
<b>Depots &amp; Workshops</b>	Operation of Council's depots and workshops including the provision of heavy plant and equipment.	Operating Expenditure	333,922	303,232	283,563
		Operating Revenue	-	-	-
		<b>NET Expenses (Revenue)</b>	<b>333,922</b>	<b>303,232</b>	<b>283,563</b>
		Capital Expenditure	2,560,882	2,088,055	1,695,000

**Initiatives:**

- Securely house plant, equipment and materials.
- Provide a base for the outdoor staff.
- Provide a location to carry out maintenance and repairs of Council's plant and equipment.
- Purchase and maintain plant and equipment to enable the delivery of works.

Service area	Description of services provided	2019/20	2020/21	2021/22	
		Actual	Forecast	Budget	
<b>Asset Management</b>	Provision of skills, resources and systems to ensure the most efficient and effective management of Council's assets. <ul style="list-style-type: none"> <li>• Ensure that Council targets the correct level of asset expenditure to achieve and maintain the desired levels of service into the foreseeable future.</li> <li>• Ensure that Council's asset renewal expenditure targets the most critical assets.</li> <li>• Provide regular condition and defect audits of Council's assets to ensure safety and levels of service are maintained.</li> <li>• Provide Council's asset valuations.</li> </ul>	Operating Expenditure	286,306	392,847	157,053
		Operating Revenue	3,334	4,000	-
		<b>NET Expenses (Revenue)</b>	<b>282,972</b>	<b>388,847</b>	<b>157,053</b>
		Capital Expenditure	-	-	-

**Initiatives:**

- Continued review of Council's roads hierarchy and Road Management Plan.
- Management and maintenance of Council's electronic asset management system. The system is used as a repository for infrastructure asset data, and used to manage asset related inspections and corrective actions, and customer action requests.
- Further develop Council's electronic asset management system to store and manage all of Council's asset related data.
- Protect and monitor Council's assets in relation to private works including:
  - o Inspections
  - o Road Opening Permits
  - o Act as a planning referral body
- An asset inspection program which includes:
  - o Up to three (3) road inspections per year (including a night time inspection);
  - o Monthly inspections of kindergartens, playgrounds, exercise equipment and skate parks across the four (4) towns;
  - o Swimming pool inspections four (4) times per year;
  - o Seven (7) bridge and numerous car park inspections twice per year;
  - o 542 Fire Plug inspections annually;
  - o Tree inspections twice per year in high use public areas;
  - o As well as reactive inspections as a result of Customer Action Requests.

Service area	Description of services provided	2019/20	2020/21	2021/22	
		Actual	Forecast	Budget	
<b>Fleet Management</b>	Ensure that Council's vehicle fleet is management, maintained and replaced in the most efficient and efficient way possible.	Operating Expenditure	238,998	273,742	278,142
		Operating Revenue	100,028	88,990	77,040
		<b>NET Expenses (Revenue)</b>	<b>138,970</b>	<b>184,752</b>	<b>201,102</b>
		Capital Expenditure	235,248	511,752	392,500

**Initiatives:**

- Timely maintenance of fleet vehicles.
- Purchase and replacement of fleet vehicles in accordance with Council policy.



Service area	Description of services provided	2019/20 Actual	2020/21 Forecast	2021/22 Budget
	Operating Expenditure	33,533	35,153	35,507
	Operating Revenue	-	-	-
<b>Accounts Payable</b>	Payment of invoices in an efficient and timely manner.	33,533	35,153	35,507
	Capital Expenditure	-	-	-

**Initiatives:**

- Maintenance of secure payment systems and processes.
- Payment of invoices in accordance with Council's payment terms (within 30 days).
- All payments to be made via EFT or Direct Credit.

Service area	Description of services provided	2019/20 Actual	2020/21 Forecast	2021/22 Budget
	Operating Expenditure	12,601	13,182	13,315
	Operating Revenue	2,161	-	-
<b>Accounts Receivable</b>	Receival of payments from debtors in an efficient and timely manner.	10,440	13,182	13,315
	Capital Expenditure	-	-	-

**Initiatives:**

- Monthly invoicing of accounts.
- Ensure Council's Outstanding Debtor are followed up in a timely manner.
- Regular reports to management on outstanding debtors.

**2.5 Reconciliation with budgeted operating result**

	Net Cost	Expenditure	Revenue
Community Liveability	1,024,966	2,457,724	1,432,758
Built & Natural Environment	510,094	10,370,856	9,860,762
Competitive & Innovative Economy	591,469	1,696,169	1,104,700
Our People, Our Processes	(798,215)	6,377,368	7,175,583
<b>Total</b>	<b>1,328,314</b>	<b>20,902,117</b>	<b>19,573,803</b>
<b>Deficit before funding sources</b>	<b>1,328,314</b>		
<b>Funding sources added in:</b>			
Rates and charges revenue	8,096,963		
Waste charge revenue	1,243,052		
<b>Total funding sources</b>	<b>9,340,015</b>		
<b>Operating (surplus)/deficit for the year</b>	<b>(8,011,701)</b>		

### 3. Financial Statements

This section presents information in regard to the Financial Statements and Statement of Human Resources. The budget information for the year 2021/22 has been supplemented with projections to 2024/25.

This section includes the following financial statements prepared in accordance with the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020*.

- Comprehensive Income Statement
- Balance Sheet
- Statement of Changes in Equity
- Statement of Cash Flows
- Statement of Capital Works
- Statement of Human Resources

## Comprehensive Income Statement

For the four years ending 30 June 2025

	NOTES	Forecast	Budget	Projections		
		Actual 2020/21	2021/22	2022/23 \$,'000's	2023/24 \$,'000's	2024/25 \$,'000's
<b>Income</b>						
Rates and charges	4.1.1	9,089,318	9,213,701	9,261	9,438	9,627
Statutory fees and fines	4.1.2	142,700	145,500	147	149	152
User fees	4.1.3	1,292,375	1,275,390	1,294	1,314	1,333
Grants - Operating	4.1.4	4,146,617	5,895,771	6,004	6,153	6,305
Grants - Capital	4.1.4	4,842,001	9,668,062	1,581	1,259	1,259
Contributions - monetary	4.1.5	83,609	62,000	25	25	25
Net gain/(loss) on disposal of property, infrastructure, plant and equipment		545,000	571,000	150	150	150
Other income	4.1.6	1,206,607	1,097,986	1,061	1,077	1,096
<b>Total income</b>		<b>21,348,227</b>	<b>27,929,410</b>	<b>19,523</b>	<b>19,565</b>	<b>19,947</b>
<b>Expenses</b>						
Employee costs	4.1.7	8,201,411	7,747,893	8,048	8,246	8,451
Materials and services	4.1.8	5,358,224	4,559,492	4,755	4,923	5,097
Depreciation	4.1.9	5,754,549	5,674,928	5,214	5,217	5,330
Other expenses	4.1.10	1,895,543	1,935,396	1,975	2,004	2,033
<b>Total expenses</b>		<b>21,209,727</b>	<b>19,917,709</b>	<b>19,992</b>	<b>20,390</b>	<b>20,911</b>
<b>Surplus/(deficit) for the year</b>		<b>138,500</b>	<b>8,011,701</b>	<b>(469)</b>	<b>(825)</b>	<b>(964)</b>
<b>Total comprehensive result</b>		<b>138,500</b>	<b>8,011,701</b>	<b>(469)</b>	<b>(825)</b>	<b>(964)</b>

## Balance Sheet

For the four years ending 30 June 2025

	NOTES	Forecast	Budget	Projections		
		Actual 2020/21	2021/22	2022/23 \$,'000's	2023/24 \$,'000's	2024/25 \$,'000's
<b>Assets</b>						
<b>Current assets</b>						
Cash and cash equivalents		2,520,406	2,021,588	2,060	1,405	636
Trade and other receivables		921,415	919,415	857	861	880
Inventories		329,972	331,972	332	332	332
Other assets		219,299	254,299	254	254	254
<b>Total current assets</b>	4.2.1	<b>3,991,092</b>	<b>3,527,274</b>	<b>3,503</b>	<b>2,852</b>	<b>2,102</b>
<b>Non-current assets</b>						
Trade and other receivables		-	-	-	-	-
Investments in associates, joint arrangement and subsidiaries		26,176	26,176	26	26	26
Property, infrastructure, plant & equipment		171,162,882	179,584,959	179,350	179,550	179,473
<b>Total non-current assets</b>	4.2.1	<b>171,189,058</b>	<b>179,611,135</b>	<b>179,376</b>	<b>179,576</b>	<b>179,499</b>
<b>Total assets</b>		<b>175,180,150</b>	<b>183,138,409</b>	<b>182,879</b>	<b>182,428</b>	<b>181,601</b>
<b>Liabilities</b>						
<b>Current liabilities</b>						
Trade and other payables		741,019	632,775	750	1,030	1,073
Trust funds and deposits		88,330	88,130	88	88	88
Provisions		2,145,617	2,301,215	2,158	2,236	2,314
<b>Total current liabilities</b>	4.2.2	<b>2,974,966</b>	<b>3,022,120</b>	<b>2,996</b>	<b>3,354</b>	<b>3,475</b>
<b>Non-current liabilities</b>						
Provisions		278,924	178,326	415	431	447
<b>Total non-current liabilities</b>	4.2.2	<b>278,924</b>	<b>178,326</b>	<b>415</b>	<b>431</b>	<b>447</b>
<b>Total liabilities</b>		<b>3,253,890</b>	<b>3,200,446</b>	<b>3,411</b>	<b>3,785</b>	<b>3,922</b>
<b>Net assets</b>		<b>171,926,260</b>	<b>179,937,963</b>	<b>179,468</b>	<b>178,643</b>	<b>177,679</b>
<b>Equity</b>						
Accumulated surplus		69,273,937	77,285,640	76,816	75,991	75,027
Reserves		102,652,323	102,652,323	102,652	102,652	102,652
<b>Total equity</b>		<b>171,926,260</b>	<b>179,937,963</b>	<b>179,468</b>	<b>178,643</b>	<b>177,679</b>

## Statement of Changes in Equity

For the four years ending 30 June 2025

	NOTES	Total	Accumulated Surplus	Revaluation Reserve	Other Reserves
<b>2021 Forecast Actual</b>					
Balance at beginning of the financial year		171,787,760	69,135,437	102,652,323	-
Impact of adoption of new accounting standards		-	-	-	-
Adjusted opening balance		171,787,760	69,135,437	102,652,323	-
Surplus/(deficit) for the year		138,500	138,500	-	-
<b>Balance at end of the financial year</b>		<b>171,926,260</b>	<b>69,273,937</b>	<b>102,652,323</b>	-
<b>2022 Budget</b>					
Balance at beginning of the financial year		171,926,260	69,273,937	102,652,323	-
Surplus/(deficit) for the year		8,011,701	8,011,701	-	-
<b>Balance at end of the financial year</b>	4.3.1	<b>179,937,961</b>	<b>77,285,638</b>	<b>102,652,323</b>	-
<b>2023</b>					
Balance at beginning of the financial year		179,937	77,285	102,652	-
Surplus/(deficit) for the year		(469)	(469)	-	-
<b>Balance at end of the financial year</b>		<b>179,468</b>	<b>76,816</b>	<b>102,652</b>	-
<b>2024</b>					
Balance at beginning of the financial year		179,468	76,816	102,652	-
Surplus/(deficit) for the year		(825)	(825)	-	-
<b>Balance at end of the financial year</b>		<b>178,643</b>	<b>75,991</b>	<b>102,652</b>	-
<b>2025</b>					
Balance at beginning of the financial year		178,643	75,991	102,652	-
Surplus/(deficit) for the year		(964)	(964)	-	-
<b>Balance at end of the financial year</b>		<b>177,679</b>	<b>75,027</b>	<b>102,652</b>	-

## Statement of Cash Flows

For the four years ending 30 June 2025

	Notes	Forecast	Budget	Projections		
		Actual 2020/21	2021/22	2022/23 \$,'000's	2023/24 \$,'000's	2024/25 \$,'000's
		Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
<b>Cash flows from operating activities</b>						
Rates and charges		9,069,318	9,228,701	9,261	9,438	9,627
Statutory fees and fines		34,200	132,500	147	149	152
User fees		1,510,875	1,275,390	1,294	1,314	1,333
Grants - operating		4,331,425	6,881,830	6,004	6,153	6,305
Grants - capital		4,657,193	8,682,003	1,581	1,259	1,259
Contributions - monetary		83,609	62,000	25	25	26
Interest received		70,000	80,000	150	150	150
Other receipts		1,136,607	1,017,986	1,142	1,068	1,196
Net GST refund / payment		-	-	-	-	-
Employee costs		(8,155,411)	(7,709,893)	(8,048)	(8,128)	(8,451)
Materials and services		(7,912,767)	(6,623,132)	(4,616)	(4,708)	(4,997)
Trust funds and deposits repaid		(200)	(200)	-	-	-
Other payments		-	-	(1,775)	(1,968)	(2,033)
<b>Net cash provided by/(used in) operating activities</b>	4.4.1	4,824,849	13,027,185	5,165	4,752	4,567
<b>Cash flows from investing activities</b>						
Payments for property, infrastructure, plant and equipment		(13,882,351)	(14,097,003)	(5,297)	(5,557)	(5,485)
Proceeds from sale of property, infrastructure, plant and equipment		545,000	571,000	170	150	150
<b>Net cash provided by/ (used in) investing activities</b>	4.4.2	(13,337,351)	(13,526,003)	(5,127)	(5,407)	(5,335)
<b>Net increase/(decrease) in cash &amp; cash equivalents</b>		(8,512,502)	(498,818)	38	(655)	(768)
Cash and cash equivalents at the beginning of the financial year		11,032,908	2,520,406	2,022	2,060	1,405
<b>Cash and cash equivalents at the end of the financial year</b>		2,520,406	2,021,588	2,060	1,405	636

## Statement of Capital Works

For the four years ending 30 June 2025

NOTES	Forecast	Budget	Projections		
	Actual		2022/23	2023/24	2024/25
	2020/21	2021/22	\$,000's	\$,000's	\$,000's
<b>Property</b>					
Land	-	-	-	-	-
<b>Total land</b>	-	-	-	-	-
Buildings	1,832,007	1,192,840	250	130	130
<b>Total buildings</b>	1,832,007	1,192,840	250	130	130
<b>Total property</b>	1,832,007	1,192,840	250	130	130
<b>Plant and equipment</b>					
Plant, machinery and equipment	3,082,384	2,019,500	1,514	1,520	1,605
Fixtures, fittings and furniture	129,841	50,000	50	50	50
Computers and telecommunications	-	5,000	-	-	-
Library books	-	45,000	-	-	-
<b>Total plant and equipment</b>	3,212,225	2,119,500	1,564	1,570	1,655
<b>Infrastructure</b>					
Roads	6,724,160	3,109,010	2,741	2,980	2,520
Bridges	1,396,694	3,300,000	-	-	-
Footpaths and cycleways	1,461,989	203,209	154	154	130
Drainage	163,460	33,684	190	80	268
Recreational, leisure and community facilities	-	-	-	70	70
Other infrastructure	928,346	4,138,760	70	60	60
<b>Total infrastructure</b>	10,674,649	10,784,663	3,155	3,344	3,048
<b>Total capital works expenditure</b>	4.5.1 15,718,881	14,097,003	4,969	5,044	4,833
<b>Represented by:</b>					
New asset expenditure	2,899,085	1,045,000	1,584	115	245
Asset renewal expenditure	10,350,833	11,840,369	2,665	4,502	4,433
Asset expansion expenditure	-	-	-	-	-
Asset upgrade expenditure	2,468,963	1,211,634	730	800	575
<b>Total capital works expenditure</b>	4.5.1 15,718,881	14,097,003	4,979	5,417	5,253
<b>Funding sources represented by:</b>					
Grants	4,842,001	9,668,062	1,245	1,580	1,081
Contributions	-	-	-	-	-
Council cash	10,876,880	4,428,940	3,734	3,837	4,172
Borrowings	-	-	-	-	-
<b>Total capital works expenditure</b>	4.5.1 15,718,881	14,097,002	4,979	5,417	5,253

## Statement of Human Resources

For the four years ending 30 June 2025

	Forecast	Budget	Projections		
	Actual				
	2020/21	2021/22	2022/23	2023/24	2024/25
			\$,000's	\$,000's	\$,000's
<b>Staff expenditure</b>					
Employee costs - operating	8,201,411	7,747,893	8,048	8,246	8,451
Employee costs - capital	952,381	994,274	1,009	1,028	1,042
<b>Total staff expenditure</b>	<b>9,153,792</b>	<b>8,742,167</b>	<b>9,057</b>	<b>9,274</b>	<b>9,493</b>
	FTE	FTE	FTE	FTE	FTE
<b>Staff numbers</b>					
Employees	109.0	98.6	98.6	98.6	98.6
<b>Total staff numbers</b>	<b>109.0</b>	<b>98.6</b>	<b>98.6</b>	<b>98.6</b>	<b>98.6</b>

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

Department	Budget	Comprises			
		Permanent		Casual	Temporary
		Full Time	Part time		
	2021/22				
Civic & Governance	282,914	282,914	-	-	-
Corporate & Community	3,217,556	2,233,228	815,999	-	168,329
Infrastructure	4,247,423	3,636,259	434,543	-	176,621
Total permanent staff expenditure	7,747,893	6,152,401	1,250,542	-	344,950
Capitalised labour costs	994,274				
<b>Total expenditure</b>	<b>8,742,167</b>				

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

Department	Budget	Comprises			
		Permanent		Casual	Temporary
		Full Time	Part time		
	2021/22				
Civic & Governance	2.0	2.0	-	-	-
Corporate & Community	34.5	22.0	10.6	1.9	-
Infrastructure	48.2	42.0	5.3	0.9	-
Total permanent staff expenditure	84.7	66.0	15.9	2.8	-
Other employee related expenditure	14.0				
Capitalised labour costs	-				
<b>Total staff</b>	<b>98.6</b>				

**Summary of Planned Human Resources Expenditure  
For the four years ended 30 June 2025**

	2021/22	2022/23	2023/24	2024/25
		\$,000's	\$,000's	\$,000's
<b>Civic Governance</b>				
Permanent - Full time	282,914	286	302	312
Female	65,912	69	70	72
Male	217,002	226	233	240
<b>Total Civic &amp; Governance</b>	<b>282,914</b>	<b>286</b>	<b>302</b>	<b>312</b>
<b>Corporate &amp; Community Services</b>				
Permanent - Full time	2,233,228	2,322	2,345	2,369
Female	1,416,668	1,473	1,517	1,563
Male	816,560	849	874	901
Permanent - Part time	815,999	896	923	951
Female	783,453	852	878	904
Male	32,546	44	45	47
<b>Total Corporate &amp; Community Services</b>	<b>3,049,227</b>	<b>3,218</b>	<b>3,268</b>	<b>3,319</b>
<b>Infrastructure</b>				
Permanent - Full time	3,636,259	3,782	3,895	4,012
Female	421,136	438	451	465
Male	3,215,123	3,344	3,444	3,548
Permanent - Part time	434,543	590	602	615
Female	264,557	349	356	364
Male	169,986	241	246	251
<b>Total Infrastructure</b>	<b>4,070,802</b>	<b>4,372</b>	<b>4,497</b>	<b>4,627</b>
<b>Casuals, temporary and other expenditure</b>	<b>344,950</b>	<b>172</b>	<b>178</b>	<b>183</b>
<b>Capitalised labour costs</b>	<b>994,274</b>	<b>1,009</b>	<b>1,028</b>	<b>1,042</b>
<b>Total staff expenditure</b>	<b>8,742,167</b>	<b>9,057</b>	<b>9,274</b>	<b>9,483</b>

	2021/22	2022/23	2023/24	2024/25
	FTE	FTE	FTE	FTE
<b>Civic &amp; Governance</b>				
Permanent - Full time	2.0	2.0	2.0	2.0
Female	1.0	1.0	1.0	1.0
Male	1.0	1.0	1.0	1.0
<b>Total Civic &amp; Governance</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>
<b>Corporate &amp; Community Services</b>				
Permanent - Full time	22.0	22.0	22.0	22.0
Female	14.0	14.0	14.0	14.0
Male	8.0	8.0	8.0	8.0
Permanent - Part time	10.6	10.6	10.6	10.6
Female	10.0	10.0	10.0	10.0
Male	0.6	0.6	0.6	0.6
<b>Total Corporate &amp; Community Services</b>	<b>32.6</b>	<b>32.6</b>	<b>32.6</b>	<b>32.6</b>
<b>Infrastructure</b>				
Permanent - Full time	42.0	42.0	42.0	42.0
Female	4.0	4.0	4.0	4.0
Male	38.0	38.0	38.0	38.0
Permanent - Part time	5.3	5.3	5.3	5.3
Female	2.8	3.5	3.5	3.5
Male	2.5	1.8	1.8	1.8
<b>Total</b>	<b>47.3</b>	<b>47.3</b>	<b>47.3</b>	<b>47.3</b>
<b>Casuals and temporary staff</b>	<b>2.8</b>	<b>2.8</b>	<b>2.8</b>	<b>2.8</b>
<b>Capitalised labour</b>	<b>14.0</b>	<b>14.0</b>	<b>14.0</b>	<b>14.0</b>
<b>Total staff numbers</b>	<b>98.6</b>	<b>98.6</b>	<b>98.6</b>	<b>98.6</b>



## 4. Notes to the financial statements

This section presents detailed information on material components of the financial statements. Council needs to assess which components are material, considering the dollar amounts and nature of these components.

### 4.1 Comprehensive Income Statement

#### 4.1.1 Rates and charges

Rates and charges are required by the Act and the Regulations to be disclosed in Council's budget.

As per the Local Government Act 2020, Council is required to have a Revenue and Rating Plan which is a four year plan for how Council will generate income to deliver the Council Plan, program and services and capital works commitments over a four-year period.

In developing the Budget, rates and charges were identified as an important source of revenue. Planning for future rate increases has therefore been an important component of the financial planning process. The Fair Go Rates System (FGRS) sets out the maximum amount councils may increase rates in a year. For 2021/22 the FGRS cap has been set at 1.5%. The cap applies to both general rates and municipal charges and is calculated on the basis of council's average rates and charges.

The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the community.

To achieve these objectives while maintaining service levels and a strong capital expenditure program, the average general rate and the municipal charge will increase by 1.5% in line with the rate cap.

This will raise total rates and charges for 2021/22 to \$9,213,701

4.1.1(a) The reconciliation of the total rates and charges to the Comprehensive Income Statement is as follows:

	2020/21 Forecast Actual	2021/22 Budget	Change	%
General rates*	7,161,398	7,261,859	100,461	1.40%
Municipal charge*	746,200	746,200	-	0.00%
Kerbside collection and recycling	1,027,278	1,048,822	21,544	2.10%
General waste charge	48,442	49,230	788	1.63%
Windfarms in lieu of rates	106,000	107,590	1,590	1.50%
<b>Total rates and charges</b>	<b>9,089,318</b>	<b>9,213,701</b>	<b>124,383</b>	<b>1.37%</b>

\*These items are subject to the rate cap established under the FGRS

4.1.1(b) The rate in the dollar to be levied as general rates under section 158 of the Act for each type or class of land compared with the previous financial year

Type or class of land	2020/21 cents/\$CIV*	2021/22 cents/\$CIV*	Change
Residential Land	0.00466410	0.00389260	-16.54%
Farm Land	0.00419770	0.00350330	-16.54%
Business, Industrial & Commercial Land	0.00419770	0.00350330	-16.54%
Recreational and Cultural Land	0.00233210	0.00194630	-16.54%
Urban Vacant Land	0.00932830	0.00778510	-16.54%

4.1.1(c) The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year

Type or class of land	2020/21	2021/22	Change	
	\$,000's	\$,000's	\$,000's	%
Residential Land	1,462,657	1,272,859	(189,798)	-12.98%
Farm Land	5,429,978	5,756,558	326,580	6.01%
Business, Industrial & Commercial Land	224,431	191,313	(33,118)	-14.76%
Recreational and Cultural Land	4,995	4,165	(830)	-16.62%
Urban Vacant Land	38,936	36,964	(1,972)	-5.06%
<b>Total amount to be raised by general rates</b>	<b>7,160,997</b>	<b>7,261,859</b>	<b>100,862</b>	<b>1.41%</b>

4.1.1(d) The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year

Type or class of land	2020/21	2021/22	Change	
	Number	Number	Number	%
Residential Land	2,540	2,540	-	0.00%
Farm Land	2,081	2,081	-	0.00%
Business, Industrial & Commercial Land	326	326	-	0.00%
Recreational and Cultural Land	15	15	-	0.00%
Urban Vacant Land	169	169	-	0.00%
<b>Total number of assessments</b>	<b>5,131</b>	<b>5,131</b>	<b>-</b>	<b>0.00%</b>

4.1.1(e) The basis of valuation to be used is the Capital Improved Value (CIV)

4.1.1(f) The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year

Type or class of land	2020/21	2021/22	Change	
				%
Residential Land	313,599,000	326,998,600	13,399,600	4.27%
Farm Land	1,293,560,300	1,643,182,800	349,622,500	27.03%
Business, Industrial & Commercial Land	53,465,100	54,609,600	1,144,500	2.14%
Recreational and Cultural Land	2,142,000	2,140,000	(2,000)	-0.09%
Urban Vacant Land	4,174,000	4,748,000	574,000	13.75%
<b>Total value of land</b>	<b>1,666,940,400</b>	<b>2,031,679,000</b>	<b>364,738,600</b>	<b>21.88%</b>

4.1.1(g) The municipal charge under Section 159 of the Act compared with the previous financial year

Type of Charge	Per Rateable Property 2020/21	Per Rateable Property 2021/22	Change	
	\$	\$	\$	%
Municipal	200	200	-	0.00%

4.1.1(h) The estimated total amount to be raised by municipal charges compared with the previous financial year

Type of Charge	2020/21	2021/22	Change	
	\$	\$	\$	%
Municipal	746,200	746,200	-	0.00%

4.1.1(i) The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act compared with the previous financial year

Type of Charge	Per Rateable Property 2020/21	Per Rateable Property 2021/22	Change	
	\$	\$	\$	%
Kerbside waste/recycling collection charge	386	393	7	1.81%
General waste charge	13	13	-	0.00%
<b>Total</b>	<b>399</b>	<b>406</b>	<b>7</b>	<b>1.75%</b>

4.1.1(j) The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year

Type of Charge	2020/21	2021/22	Change	
	\$	\$	\$	%
Kerbside waste/recycling collection charge	1,027,278	1,048,822	21,544	2.10%
General waste charge	48,442	49,230	788	1.63%
<b>Total</b>	<b>1,075,720</b>	<b>1,098,052</b>	<b>22,332</b>	<b>2.08%</b>

4.1.1(k) The estimated total amount to be raised by all rates and charges compared with the previous financial year

	2020/21	2021/22	Change	
				%
General rates*	7,161,398	7,261,859	100,461	1.40%
Municipal charge*	746,200	746,200	-	0.00%
Kerbside collection and recycling	1,027,278	1,048,822	21,544	2.10%
General waste charge	48,442	49,230	788	1.63%
Windfarm in lieu of rates	106,000	107,590	1,590	1.50%
<b>Total Rates and charges</b>	<b>9,089,318</b>	<b>9,213,701</b>	<b>124,383</b>	<b>1.37%</b>

4.1.1(l) Fair Go Rates System Compliance

Victoria City Council is required to comply with the State Government's Fair Go Rates System (FGRS). The table below details the budget assumptions consistent with the requirements of the Fair Go Rates System.

	2020/21	2021/22
Total Rates	\$ 7,766,365	\$ 7,907,598
Number of rateable properties	5,131.00	5,131.00
Base Average Rate	1,513.62	1,541.14
Maximum Rate Increase (set by the State Government)	2.00%	1.50%
Capped Average Rate	\$ 1,544	\$ 1,564
Maximum General Rates and Municipal Charges Revenue	\$ 7,921,692	\$ 8,026,212
Budgeted Total Rates and Municipal Charges Revenue	\$ 7,898,358	\$ 8,008,059

4.1.1(m) Any significant changes that may affect the estimated amounts to be raised by rates and charges

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The variation of returned levels of value (e.g. valuation appeals)
- Changes of use of land such that rateable land becomes non-rateable land and vice versa
- Changes of use of land such that residential land becomes business land and vice versa.
- The impact of the COVID-19 pandemic on some ratepayers ability to pay rates and charges.

The final valuation figures supplied by the Valuer Generals Office may impact the differential rates contained in the draft budget. This adendment will have no impact on the income or expenditure projections contained within the draft budget.

#### 4.1.2 Statutory fees and fines

	Forecast Actual	Budget	Change		
	2020/21	2021/22			%
Infringements and costs	44,200	41,500	-	2,700	-6.11%
Town planning fees	32,500	31,500	-	1,000	-3.08%
Animal Registrations	66,000	72,500		6,500	9.85%
<b>Total statutory fees and fines</b>	<b>142,700</b>	<b>145,500</b>		<b>2,800</b>	<b>1.96%</b>

Statutory fees and fines relate mainly to fees and fines levied in accordance with legislation and include animal registrations, building fees and town planning fees. Increases in statutory fees are made in accordance with legislative requirements.

#### 4.1.3 User fees

	Forecast Actual	Budget	Change		
	2020/21	2021/22			%
Aged and health services	297,700	290,940	-	6,760	-2.27%
Leisure centre and recreation	4,000	20,000		16,000	400.00%
Garbage/Recycling	123,000	118,500	-	4,500	-3.66%
Caravan Park Camp Ground	362,500	372,500		10,000	2.76%
Private Works	325,556	324,700	-	856	-0.26%
Other Commercial Fees	179,619	148,750	-	30,869	-17.19%
<b>Total user fees</b>	<b>1,292,375</b>	<b>1,275,390</b>	-	<b>16,985</b>	<b>-1.31%</b>

User charges relate mainly to the recovery of service delivery costs through the charging of fees to users of Council's services. These include fees from aged care services, aerodrome leases, movie screenings, caravan parks and camping grounds, transfer stations, and private works.

#### 4.1.4 Grants

Grants are required by the Act and the Regulations to be disclosed in Council's budget.

	Forecast Actual	Budget	Change	
	2020/21	2021/22		%
<b>Grants were received in respect of the following:</b>				
Summary of grants				
Commonwealth funded grants	6,300	14,358	8,058	128%
State funded grants	2,688	725	- 1,963	-73%
<b>Total grants received</b>	<b>8,988</b>	<b>15,083</b>	<b>6,095</b>	<b>68%</b>
<b>(a) Operating Grants</b>				
<b>Recurrent - Commonwealth Government</b>				
Financial Assistance Grants	2,273,779	4,852,953	2,579,174	113%
General home care	770,242	696,387	- 73,855	-10%
Environmental planning	20,000	32,000	12,000	60%
<b>Recurrent - State Government</b>				
Family and children	2,635	3,028	393	15%
Aged care	50,000	-	- 50,000	-100%
School crossing supervisors	6,041	6,174	133	2%
Libraries	117,702	117,702	-	0%
Youth	24,500	12,250	- 12,250	-50%
<b>Total recurrent grants</b>	<b>3,264,899</b>	<b>5,720,494</b>	<b>2,455,595</b>	<b>75%</b>
<b>Non-recurrent - Commonwealth Government</b>				
<b>Non-recurrent - State Government</b>				
Community health	250,000	-	- 250,000	-100%
Family and children	64,328	100,277	35,949	56%
Employment	450,000	-	- 450,000	-100%
Youth	12,000	-	- 12,000	-100%
Roads and Infrastructure	105,390	75,000	- 30,390	-29%
<b>Total non-recurrent grants</b>	<b>881,718</b>	<b>175,277</b>	<b>- 706,441</b>	<b>-80%</b>
<b>Total operating grants</b>	<b>4,146,617</b>	<b>5,895,771</b>	<b>1,749,154</b>	<b>42%</b>
<b>(b) Capital Grants</b>				
<b>Recurrent - Commonwealth Government</b>				
Roads to recovery	1,080,798	1,080,798	-	0%
<b>Recurrent - State Government</b>				
<b>Total recurrent grants</b>	<b>1,080,798</b>	<b>1,080,798</b>	<b>-</b>	<b>0%</b>
<b>Non-recurrent - Commonwealth Government</b>				
Buildings	450,000	-	- 450,000	-100%
Roads	1,080,798	867,423	- 213,375	-20%
Bridges	-	3,300,000	3,300,000	100%
Other Infrastructure	-	3,531,760	3,531,760	100%
<b>Non-recurrent - State Government</b>				
Buildings	847,905	387,500	- 460,405	-54%
Local Roads & Infrastructure	1,382,500	500,581	- 881,919	-64%
<b>Total non-recurrent grants</b>	<b>3,761,203</b>	<b>8,587,264</b>	<b>4,826,061</b>	<b>128%</b>
<b>Total capital grants</b>	<b>4,842,001</b>	<b>9,668,062</b>	<b>4,826,061</b>	<b>100%</b>
<b>Total Grants</b>	<b>8,988,618</b>	<b>15,563,833</b>	<b>6,575,215</b>	<b>1</b>

Operating grants include all monies received from state and federal sources for the purposes of funding the delivery of Council's services to ratepayers. Operating grants are expected to increase in 2021/22 due to the recognition of a full year of Financial Assistance Grants.

Capital grants include all monies received from state and federal sources for the purposes of funding capital works projects. Capital grants are expected to increase in 2021/22 due to the expected funding for the Albacutya Bridge work.

#### 4.1.5 Contributions

	Forecast Actual	Budget	Change	
	2020/21	2021/22		%
Monetary	83,609	62,000	- 21,609	-25.85%
<b>Total contributions</b>	<b>83,609</b>	<b>62,000</b>	<b>- 21,609</b>	<b>-25.85%</b>

#### 4.1.6 Other income

	Forecast Actual	Budget	Change	
	2020/21	2021/22		%
Interest	80,000	70,000	- 10,000	-12.50%
Sales	25,000	22,500	- 2,500	-10.00%
Recoupments	85,771	132,017	46,246	53.92%
Plant	166,878	460,592	293,714	176.01%
Quarry	400,000	400,000	-	0.00%
Other	448,958	12,877	- 436,081	-97.13%
<b>Total other income</b>	<b>1,206,607</b>	<b>1,097,986</b>	<b>- 108,621</b>	<b>-9.00%</b>

#### 4.1.7 Employee costs

	Forecast Actual	Budget	Change	
	2020/21	2021/22		%
Wages and salaries	6,877,075	6,454,603.00	(422,472)	-6.14%
WorkCover	291,990	210,901	(81,089.00)	-27.77%
Superannuation	692,846	747,389	54,543	7.87%
Training/Travel/Accommodation	221,250	228,000	6,750	3.05%
Other	118,250	107,000	(11,250.00)	-9.51%
<b>Total employee costs</b>	<b>8,201,411</b>	<b>7,747,893</b>	<b>(453,518)</b>	<b>-5.53%</b>

Employee costs include all labour related expenditure such as wages, salaries and direct overheads. Direct overheads include allowances, leave entitlements, employer superannuation, WorkCover premiums, training costs, fringe benefits tax and protected clothing. Employee costs are expected to increase in 2020/21 due to the following factors:

- Inclusion of library employees (previously Council paid Wimmera Regional Library Corporation for the provision of library employees).
- Maternity leave positions.
- Increase in WorkCover premiums.

Employee costs are expected to decrease in 2021/2022 due the the finalisation of the Working For Victoria Program in 2020/2021.

#### 4.1.8 Materials and services

	Forecast Actual	Budget	Change	
	2020/21	2021/22		%
Aerodrome, saleyard and commercial operations	23,250	6,250	- 17,000	-73.12%
Building Maintenance	66,775	79,750	12,975	19.43%
Community development, tourism, economic development, childres & youth services	645,808	188,602	- 457,206	-70.80%
Recreation	34,650	33,600	- 1,050	-3.03%
Electoral services	140,000	20,000	- 120,000	-85.71%
Home & Community Care	281,647	163,065	- 118,582	-42.10%
Information Technology	111,214	108,000	- 3,214	-2.89%
Office administration	435,990	396,150	- 39,840	-9.14%
Parks, reserves, camp grounds & caravan parks	455,152	389,550	- 65,602	-14.41%
Plant & fleet operations	789,682	937,600	147,918	18.73%
Quarry operations	331,000	260,000	- 71,000	-21.45%
Rating & Valuation	12,500	21,000	8,500	68.00%
Roads, footpaths & drainage mangement	1,058,753	809,425	- 249,328	-23.55%
Swimming pool maintenance & management	299,120	348,750	49,630	16.59%
Waste	653,200	780,750	127,550	19.53%
Other	19,483	17,000	- 2,483	-12.74%
<b>Total materials and services</b>	<b>5,358,224</b>	<b>4,559,492</b>	<b>- 798,732</b>	<b>-14.91%</b>

Materials and services include the purchases of consumables, payments to contractors for the provision of services and utility costs.

#### 4.1.9 Depreciation

	Forecast Actual	Budget	Change	
	2020/21	2021/22		%
Property	959,492	925,441	- 34,051	-3.55%
Plant & equipment	1,017,168	967,297	- 49,871	-4.90%
Infrastructure	3,777,889	3,782,190	4,301	0.11%
<b>Total depreciation</b>	<b>5,754,549</b>	<b>5,674,928</b>	<b>- 79,621</b>	<b>-1.38%</b>

Depreciation is an accounting measure which attempts to allocate the value of an asset over its useful life for Council's property, plant and equipment and infrastructure assets such as roads and drains.

#### 4.1.10 Other expenses

	Forecast Actual	Budget	Change	
	2020/21	2021/22		%
Councillor Allowances	188,105	190,926	2,821	1.50%
Advertising	63,600	62,250	- 1,350	-2.12%
Insurance	339,575	365,600	26,025	7.66%
Audit Fees	75,000	75,000	-	0.00%
Waste Management Costs	259,000	267,000	8,000	3.09%
Utilities & Telecommunications	429,220	444,020	14,800	3.45%
Postage	26,400	28,400	2,000	7.58%
Council contributions	145,600	156,600	11,000	7.55%
Bank Charges	33,500	34,000	500	1.49%
Fire Service Levy	22,594	25,000	2,406	10.65%
Memberships & Subscriptions	193,910	201,600	7,690	3.97%
Legal Fees	48,000	50,000	2,000	4.17%
Other Expenses	71,039	35,000	- 36,039	-50.73%
<b>Total other expenses</b>	<b>1,895,543</b>	<b>1,935,396</b>	<b>39,853</b>	<b>2.10%</b>

Other expenses relate to a range of unclassified items including contributions to community groups, advertising, insurances, audit fees, legal fees and other miscellaneous expenditure items.

## 4.2 Balance Sheet

### 4.2.1 Assets

Current Assets (\$.463 million decrease) and non-current assets (\$8.692 million increase)

Cash and cash equivalents include cash and investments such as cash held in the bank and in petty cash, and the value of investments in deposits of other highlight liquid investments with short term maturities of three months or less. Cash and cash equivalents are expected to decrease by \$498,818 in 2021/22

Property, infrastructure, plant and equipment is the largest component of Council's worth and represents the value of all the land, buildings, roads, vehicles, equipment, etc which has been built up by Council over many years. The increase in this balance is due to the net result of the capital works program, depreciation of assets and the written down value of assets sold.

### 4.2.2 Liabilities

Current Liabilities (\$0.471 million increase) and non-current liabilities (\$0.053 million decrease).

Trade and other payables are those to whom Council owes money as at 30 June. Provisions – Employee Costs (current) include accrued long services leave, annual leave and rostered days off owing to employees. These employee entitlements are expected to reduce slightly due to more active management of entitlements.

### 4.2.3 Borrowings

Council do not hold any borrowings but do hold a \$2m overdraft facility to cover a short term cash deficit which may arise from a timing variance. Council do not propose any new long term borrowings into the near future.

## 4.3 Statement of changes in Equity

### 4.3.1 Equity

Total equity always equals net assets and is made up of the following components:

- Asset revaluation reserve which represents the difference between the fair value of the asset and the historic cost.
- Accumulated surplus which is the value of all net assets less reserves that have accumulated over time. The increase in accumulated surplus of \$8.012 million results directly from the operating profit for the year.

## 4.4 Statement of Cash Flows

### 4.4.1 Net cash flows provided by/used in operating activities

Operating activities refers to the cash generated in the normal service delivery functions of Council. Cash remaining after paying for the provision of services to the community may be available for investment in capital works.

### 4.4.2 Net cash flows provided by/used in investing activities

Investing activities refers to cash generated or used in the enhancement or creation of infrastructure and other assets. These activities also include the acquisition or sale of other assets such as vehicles, property and equipment.



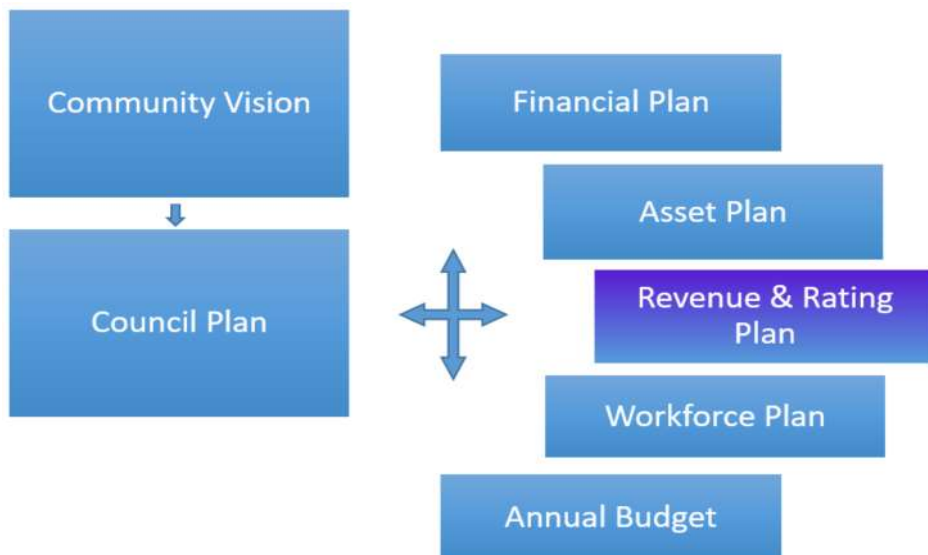
## Revenue and Rating Plan

The Local Government Act 2020 requires Council to prepare a Revenue and Rating Plan to cover a minimum period of four years following each Council election. The Revenue and Rating Plan establishes the revenue raising framework within which the Council proposes to work.

The purpose of the Revenue and Rating Plan is to determine the most appropriate and affordable revenue and rating approach for the Hindmarsh Shire Council which, in conjunction with other incomes sources, will adequately finance the objectives in the Council Plan.

This plan is an important part of Council's integrated planning framework, all of which is created to help Council achieve its vision of "a caring, active community enhanced by its liveability, environment and economy."

Strategies outlined in this plan align with the objectives contained in the Council Plan and will feed into our budgeting and long-term financial planning documents, as well as other strategic planning documents under our Council's strategic planning framework.



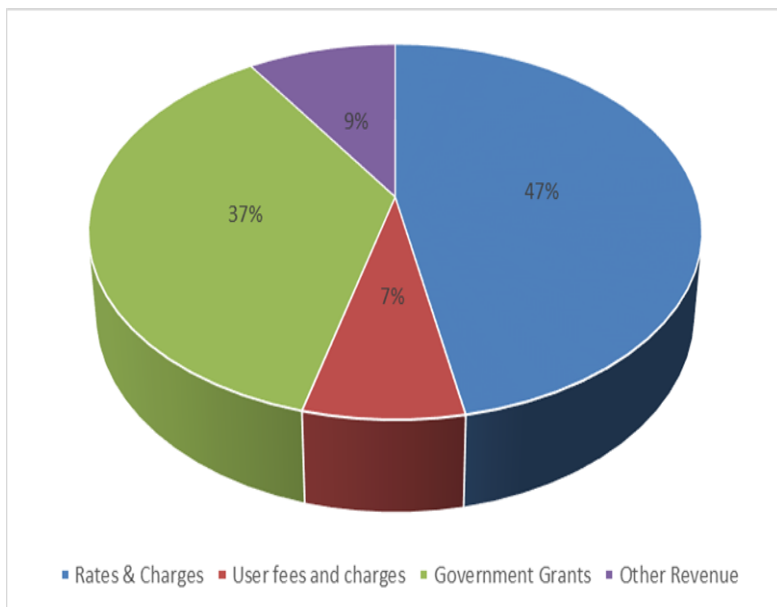
This plan will explain how Council calculates the revenue needed to fund its activities and how the funding burden will be apportioned between ratepayers and other users of Council facilities and services.

In particular, this plan will set out decisions that Council has made in relation to rating options available to it under the Local Government Act 2020 to ensure the fair and equitable distribution of rates across property owners. It will also set out principles that are used in decision making for other revenue sources such as fees and charges.

It is also important to note that this plan does not set revenue targets for Council, it outlines the strategic framework and decisions that inform how Council will go about calculating and collecting its revenue.

## 1. REVENUE SOURCES

Council provides a number of services and facilities to our local community, and in doing so, must collect revenue to cover the cost of providing these services and facilities.



Council's revenue sources include:

- Rates and charges including kerbside collection and recycling
- Grants from other levels of Government
- User fees and charges including Statutory Fees and Fines
- Other revenue including contributions, interest from investments and sale of assets

Rates are the most significant revenue source for Council and make up roughly 45-50% of its annual income.

The introduction of rate capping under the Victorian Government's Fair Go Rates System (FGRS) has brought a renewed focus to Council's long-term financial sustainability. The FGRS continues to restrict Council's ability to raise revenue above the rate cap unless applications is made to the Essential Services Commission for a variation. Maintaining service delivery levels and investing in community assets remain key priorities for Council. This strategy will address Council's reliance on rate income and provide options to actively reduce that reliance.

Council revenue can also be adversely affected by changes to funding from other levels of government. Some grants are tied to the delivery of Council services, whilst many are tied directly to the delivery of new community assets, such as roads or recreational facilities. It is important for Council to be clear about what grants it intends to apply for and the obligations that grants create in the delivery of services such as infrastructure.

## 2. COMMUNITY ENGAGEMENT

The Revenue and Rating Plan outlines Council's decision-making process on how revenues are calculated and collected. The following public consultation process has been and will be followed to ensure due consideration and feedback is received from relevant stakeholders.

The Revenue and Rating Plan community engagement process is:

- Draft Revenue and Rating Plan prepared by officers;
- Draft Revenue and Rating Plan placed on public exhibition following adoption at the May 2021 Council meeting calling for public submissions;
- Community engagement through local news outlets, social media and community consultation meetings;
- Receiving of public submissions from Monday 10 May 2021 to Friday 4 June 2021; and
- Draft Revenue and Rating Plan presented to the June Council meeting for adoption.

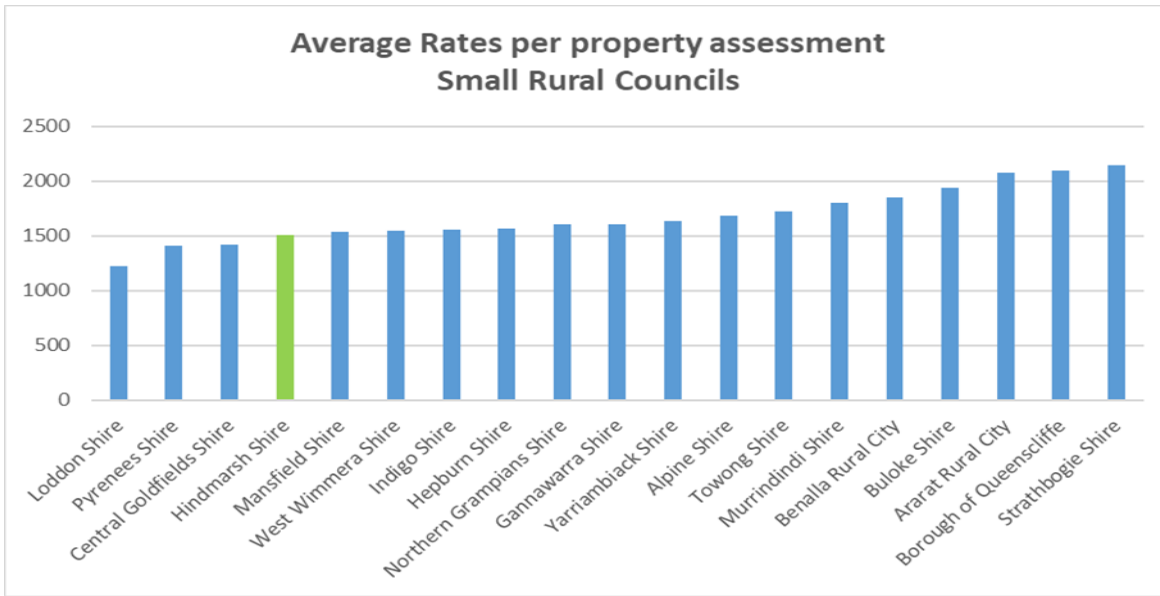
## 3. LEGISLATIVE FRAMEWORK

Raising of revenue including the levying of rates and charges by Hindmarsh Shire Council is legislated by the Local Government Act 2020, and the Valuation of Land Act 1960. The rates and charges provision is contained within the Local Government Act 1989 pending the outcome of the Local Government Rating System Review.

**4. ASSESSMENT OF CURRENT RATING LEVELS**

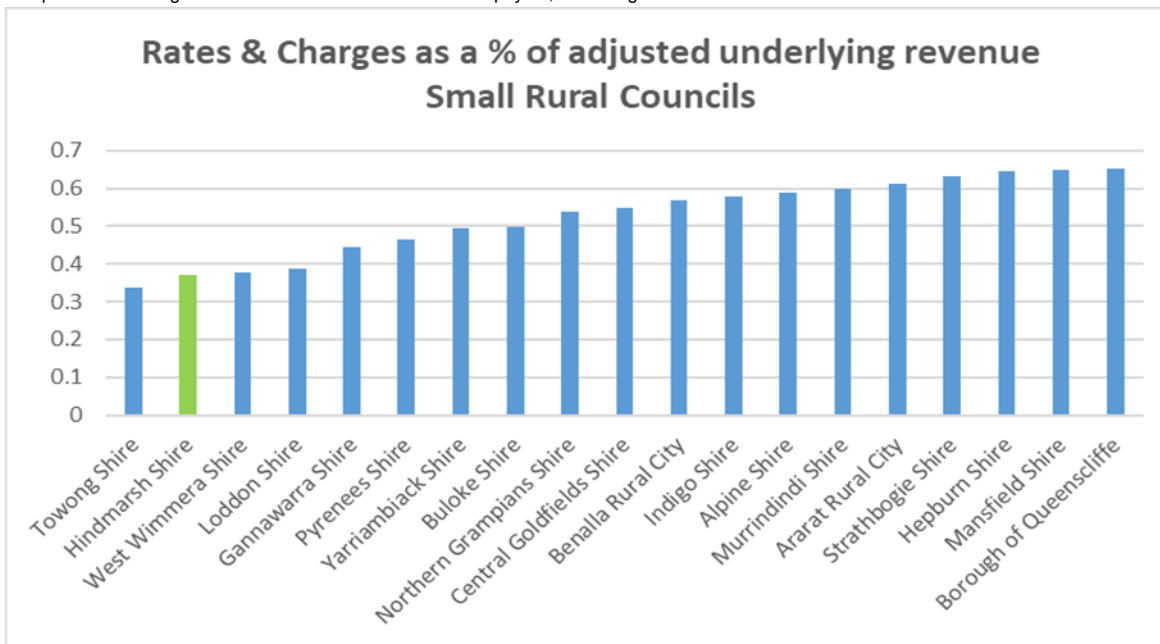
Comparing the relativity of rating levels between Council's can be a difficult exercise due to debate over the most appropriate methods to use and the inability to take into account the intricacies of rating structures in different Council's. Each local government sets rates based on an assessment of the desires, wants and needs of its community and as each community is different, direct comparisons can be difficult. For example, cash holdings of municipalities vary and Council's have significantly different infrastructure needs and geographic sizes. Each municipality also has significantly different levels of capital works, funding structures for capital works and varying levels of debt.

On a rates per assessment basis, Hindmarsh Shire was well within the average for the group of small rural Council's in the 2019/2020 financial year.



\*source Know Your Council, 2019/20 Annual Reporting data

The graph below, showing that Council is at the lower end of its peer group in terms of rates as a percentage of overall revenue, is an indication of the focus Council places on raising revenue from sources other than rate payers, such as grant revenue.



\*source Know Your Council, 2019/20 Annual Reporting data

**5. RATE CAPPING**

The Fair Go Rates System (FGRS) sets out the maximum amount Council's may increase rates in financial year. For 2021/2022 the rate cap is set at 1.5% (2020/2021 – 2.0%). The cap applies to both general rates and municipal charges and is calculated based on the average rates payable per assessment.

## 6. RATES AND CHARGES

Rates are property taxes that allow Council to raise revenue to fund essential public services which cater to their municipal population. Importantly it is a taxation system that includes flexibility for Council's to utilise different tools in its rating structure to accommodate issues of equity and to ensure fairness in rating for all ratepayers.

Council has established a rating structure comprised of three key elements. These are:

- General Rates – Based on property values using the Capital Improved Valuation methodology, which are indicative of capacity to pay and form the central basis of rating under the Local Government Act 2020;
- Service Charges – A 'user pays' component for Council services to reflect the recovery of the expenses of Council from ratepayers who benefit from a service; and
- Municipal Charge – A 'fixed rate' portion per property to cover some of the administrative costs of Council.

Striking a proper balance between these elements will help to improve equity in the distribution of the rate burden across residents.

Hindmarsh Shire Council uses the capital improved value (CIV) system of valuation. This means the sum that the land might be expected to realise at the time of valuation if offered for sale on any reasonable terms and conditions which a genuine seller might in ordinary circumstances be expected to require.

The formula for calculating General Rates, excluding any additional charges, arrears or additional supplementary rates is:

- Valuation (Capital Improved Value) x Rate in the Dollar (Differential Rate Type).

The rate in the dollar for each rating differential category is included in Council's annual budget.

### Property Valuations

The Valuation of Land Act 1960 is the principle legislation in determining property valuations. Under the Valuation of Land Act 1960, the Victorian Valuer-General conducts property valuations on an annual basis.

Council needs to be mindful of the impacts of revaluations on various property types in implementing differential rates to ensure that rises and falls in Council rates remain affordable and that rating 'shocks' are mitigated to some degree.

### Supplementary Valuations

Supplementary valuations are carried out for a variety of reasons including renovations, new constructions, extensions, installation of swimming pools, rezoning, subdivisions, amalgamations, occupancy changes and corrections. The Victorian Valuer-General is tasked with undertaking supplementary valuations and advises Council annually on the basis of valuation and Australian Valuation Property Classification Code (AVPCC) changes.

Supplementary valuations bring the value of the affected property into line with the general valuation of other properties within the municipality. Objections to supplementary valuations can be lodged in accordance with Part 3 of the Valuation of Land Act 1960. Any objection must be lodged with Council within two months of the issues of the supplementary rate notice.

### Objections to property values

Part 3 of the Valuation of Land Act 1960 provides that a property owner may lodge an objection against the valuation of a property or the Australian Valuation Property Classification Code (AVPCC) within two months of the issue of the original or amended supplementary Rates and Valuation Charges Notice (Rates Notice), or with four months if the notice was not originally issued to the occupier of the land.

Objections to a valuation shown on Council's valuation and rates notice can be lodged electronically with the Victorian State Government's objection portal. Council's website provides further information on Rating Valuation Objections.

## Rates differentials

Council makes a further distinction when applying general rates by applying rating differentials based on the purpose for which the property is used. That is, whether the property is used for residential, farming or Commercial/Industrial. This distinction is based on the concept that different property categories should pay a fair and equitable contribution, taking into account the benefits those properties derive from the local community.

Hindmarsh Shire Council's rating structure comprises five differential rates. These rates are structure in accordance with the requirements of Section 158 of the Local Government Act 1989 and the Ministerial guidelines for Differential Rating 2013.

The differential rates are currently set as follows:

- General 100%
- Farm 90% (a discount of 10% for farms)
- Commercial/Industrial 90% (a discount of 10% for businesses)
- Recreational 50% (a discount of 50% for recreational and cultural properties)
- Urban Vacant 200% (a penalty of 100% for urban vacant land in Nhill, Dimboola, Jeparit and Rainbow).

Note: The term 'discount' in relation to farms and businesses means the difference between the rate in the dollar applied to farms and businesses, and the rate in the dollar applied to residential properties. Similarly, the term 'penalty' means the difference between the rate in the dollar applied to urban vacant land and the rate in the dollar applied to residential properties. The rate in the dollar is the figure that is multiplied by a properties capital improved valuation to calculate the rates.

The highest differential rate must be no more than four times the lowest differential rate.

## Differential definitions

The definition of each differential rate is set out below:

### General

General rates applies to land which is not Farm / Commercial / Industrial / Recreational / or Urban Vacant.

The objective of the general rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Hindmarsh Shire. The money raised by general rates will be applied to the items of expenditure described in the Hindmarsh Shire Council budget.

The characteristics of the planning scheme zoning are applicable to the determination of vacant land which will be subject to the rate of residential land. The vacant land affected by this rate is that which is zoned residential under the Hindmarsh Shire Council Planning Scheme. The classification of the land will be determined by the occupation of that land for its best use and have reference to the planning scheme zoning. The use of land is any permitted under the Hindmarsh Shire Council Planning scheme.

The types and classes of rateable land within this rate are those having the relevant characteristics described below:

- a. Used primarily for residential purposes; or
- b. Any land that is not defined as Farm Land / Commercial / Industrial / Recreational / or Urban Vacant.

This rate is applicable to land within the municipal district. The types of buildings on the land within this rate are all buildings already constructed on the land or which will be constructed prior to the expiry of the 2020/2021 financial year.

### Farm

Farm land applies to land which is not Residential / Commercial / Industrial / Recreational / or Urban Vacant and which is 'farm land' within the meaning of section 2(1) of the Valuation of Land Act 1960.

The objective of the farm rate is to encourage farming and to provide moderate rate relief to farmers whose property values have remained high and to ensure that all rateable land makes an equitable financial contribution to carrying out the functions of Hindmarsh Shire. The money raised by farm rates will be applied to items of expenditure described in the Hindmarsh Shire Council budget.

The characteristics of the planning zoning are applicable to the determination of farm land which will be subject to the rate of farm land. The classification of the land will be determined by the occupation of that land for its best use and have reference to the planning scheme zoning.

The types and classes of rateable land within this rate are those having the relevant characteristics described below:

- a. Used primarily for primary production purposes; or
- b. Any land that is not defined as General Land or Commercial / Industrial Land.

This rate is applicable to land within the municipal district. The types of buildings on this land are buildings already constructed on the land or which will be constructed prior to the expiry of the 2020/2021 financial year.

### Commercial / Industrial

Commercial / Industrial land applies to land which is not Residential / Farm / Recreational / or Urban Vacant. Commercial / Industrial land is any land which is:

- a. used primarily for carrying out the manufacture or production or, or trade in goods or services (including tourist facilities and in the case of a business providing accommodation for tourists, is prescribed accommodation under the Public Health and Wellbeing Act (Vic) 2008; or
- b. unoccupied building erected which is zoned Commercial or Industrial under the Hindmarsh Shire Council Planning Scheme; or
- c. Unoccupied land which is zoned Commercial or Industrial under the Hindmarsh Shire Council Planning Scheme.

The objective of the commercial / industrial rate is to encourage economic development and to ensure that all rateable land makes an equitable financial contribution to carrying out the functions of Hindmarsh Shire. The money raised by commercial / industrial rates will be applied to items of expenditure described in the Hindmarsh Shire Council budget.

The characteristics of the planning scheme zoning are applicable to the determination of vacant land which will be subject to the rate applicable to Commercial / Industrial Land. The classification of land will be determined by the occupation of that land for its best use and have reference to the planning scheme zoning.

The types and classes of rateable land within this rate are those having the relevant characteristics described below:

- a. Used primarily for commercial purposes; or
- b. Any land that is not defined as General Land or Farm Land or Recreational Land.

This rate is applicable to land within the municipal district. The types of buildings on this land are buildings already constructed on the land or which will be constructed prior to the expiry of the 2020/2021 financial year.

#### *Recreational*

Recreational and cultural land applies to land as defined under the Cultural and Recreational Lands Act 1963.

The objective of the recreational rate is to recognise the contribution that these community organisations and volunteers make to the Hindmarsh Shire in the provision of sporting, cultural and recreational activities. The money raised by recreational rates will be applied to items of expenditure described in the Hindmarsh Shire Council budget.

The characteristics of the planning scheme zoning are applicable to the determination of Recreational and cultural land.

The types and classes of rateable land is less than 1500m<sup>2</sup> within this rate are those having the relevant characteristics described below:

- a. Occupied by a body which exists for cultural or recreational purposes and applies its profits in promoting the furthering of this purpose; or
- b. Owned by the body, by the Crown or by Council;
- c. Not agricultural show grounds.

This rate is applicable to land within the municipal district. The types of buildings on this land are buildings already constructed on the land or which will be constructed prior to the expiry of the 2020/2021 financial year.

#### *Urban Vacant*

Urban Vacant land applies to any land which is not Residential / Farm / Commercial / Industrial / or Recreational; and which no dwelling has been erected in the four towns.

The objective of the urban vacant rate is to encourage development of vacant land and to ensure that all rateable land makes an equitable financial contribution to carrying out the functions of Hindmarsh Shire. The money raised by urban vacant rates will be applied to items of expenditure described in the Hindmarsh Shire Council budget.

The characteristics of the planning scheme zoning are applicable to the determination of vacant land which will be subject to the rate applicable to residential land.

The types and classes of rateable land within this rate are those having the relevant characteristics described below:

- Residential land within the four towns (Dimboola, Jeparit, Nhill and Rainbow) on which no dwelling has been erected.

This rate is applicable to land within the municipal district.

#### **Municipal charge and general waste charge**

Council also levies a municipal charge and general waste charge.

The Municipal charge is a fixed charge per property or assessment regardless of the valuation of the property. It operates in combination with the general rates based on Capital Improved Value.

Council has proposed the municipal charge will remain steady for 2021/2022 at \$200. The municipal charge is designed to recoup some of the administrative costs of Council, and to ensure that lower valued properties pay a fair amount of rates. Council believes that the \$200 municipal charge achieves these objectives.

The budgeted municipal charge for 2021/2022 is \$746,200 which is less than 10% of the total revenue from rates and charges.

The general waste charge was introduced in 2018/19 to cover waste costs not covered by the kerbside collection / recycling charge. This includes urban area litter removal and commercial area litter removal.

Council has proposed the general waste charge will remain steady for 2021/2022 at \$13. The general waste charge is applied using the same criteria as the Municipal charge.

#### **7. SERVICE RATES AND CHARGES**

Council may declare a service rate or charge under section 162 of the Local Government Act 1989 for the provision of the following services:

- Provision of water supply
- Collection and disposal of refuse
- Provision of sewage services
- Any other prescribed service.

#### **Kerbside waste and recycling collection**

Council levies a kerbside waste and recycling collection charge.

The purpose of this charge is to meet the costs of waste disposal and recycling activities throughout the Hindmarsh Shire area, including development and rehabilitation of landfill sites and the operating of transfer stations.

The kerbside waste and recycling collection charge is proposed to increase to \$393 in 2021/2022 (\$386 in 2020/2021). Unfortunately, Council's garbage and recycling costs are impacted significantly by the global recycling crisis and the State Government's landfill levies.

## **8. SPECIAL RATES AND CHARGES**

Council may declare a special rate or charge under section 163 of the Local Government Act 1989.

Council does not have any current special rates and charges schemes in place.

## **9. PAYMENT OF RATES AND CHARGES**

In accordance with section 167(1) of the Local Government Act 1989 ratepayers have the option of paying rates and charges by way of four instalments. Payments are due on the prescribed dates belows:

- 1st Instalment: 30 September
- 2nd Instalment: 30 November
- 3rd Instalment: 28 February
- 4th Instalment: 31 May

Council offers a range of payment options including:

- In person at Council Customer Service Centres (cheques, money orders, EFTPOS, credit/debit cards and cash);
- BPay;
- Australia Post (over the counter, over the phone via credit card and on the internet);
- By mail (cheques and money orders only);
- Direct Debit (weekly, fortnightly, monthly, by instalment or annually);
- Centrepay.

## **10. PENALTY INTEREST**

Interest is charged on all overdue rates in accordance with Section 172 of the Local Government Act 1989. The interest rate applied is fixed under section 2 of the Penalty Interest Rates Act 1983, which is determined by the Minister and published by notice in the Government Gazette.

## **11. PENSIONER REBATES**

Holders of Centrelink or Veteran Affairs Pension Concession card or a Veteran Affairs Gold card which stipulates TPI or War Widow may claim a rebate on their sole or principal place of residents. Upon initial application, ongoing eligibility is maintained, unless rejected by Centrelink or the Department of Veteran Affairs during the annual verification procedure. Upon confirmation of an eligible pensioner concession status, the pensioner rebate is deducted from the rate account before payment is required by the ratepayer. Eligible pensioners are also entitled to receive a concession on the Fire Services Property Levy.

## **12. FINANCIAL HARDSHIP**

Council is committed to assisting ratepayers who are experiencing financial difficulty. Council has approved a financial hardship policy which provides guidance for the collection of rates and charges where the ratepayer is experiencing financial hardship.

Ratepayers experiencing financial hardship should contact Council's Rates Department to confidentially discuss their situation.

## **13. DEBT RECOVERY**

Council makes every effort to contact ratepayers at their correct address but it is the ratepayers' responsibility to properly advise Council of their contact details. The Local Government Act 1989 section 230 and 231 requires both the vendor and buyer of property, or their agents (eg solicitors and or conveyancers), to notify Council by way of notice of disposition or acquisition of an interest in land.

In the event that an account becomes overdue, Council will issue an overdue reminder notice which will include accrued penalty interest. In the event that the account remains unpaid, Council may take legal action without further notice to recover the overdue amount. All fees and court costs incurred will be recoverable from the ratepayer.

If an amount payable by way of rates in respect to land has been in arrears for three years or more, Council may take action to sell the property in accordance with section 181 of the Local Government Act 1989.

## **14. FIRE SERVICES PROPERTY LEVY**

In 2013 the Victorian State Government passed legislation requiring the Fire Services Property Levy to be collected from ratepayers. Previously this was collected through building and property insurance premiums. The Fire Services Property Levy helps fund the services provided by Fire Rescue Victoria (FRV) and Country Fire Authority (CFA), and all levies collected by Council are passed through to the State Government.

The Fire Services Property Levy is based on two components, a fixed charge, and a variable charge which is linked to the Capital Improved Value (CIV) of the property. The levy is not included in the rate cap and increases in the levy are at the discretion of the State Government.

## **15. OTHER REVENUE ITEMS**

### **Fees and Charges**

Fees and charges consist of statutory fees and fines and user fees charges. Statutory fees mainly relate to fees and fines levied in accordance with legislation and include animal registration fees, building and planning fees, and fines including local laws and animal fines. User fees relate to the recovery of service delivery costs through the charging of fees to users of Council's services including home and community care, waste depot fees, and hall hire.

The provision of infrastructure and services form a key part of Council's role in supporting the local community. In providing these, Council must consider a range of 'Best Value' principles including service cost and quality standards, value-for-money, and community expectations and values. Council must also balance the affordability and accessibility of infrastructure and services with its financial capacity and in the interests of long-term financial sustainability.

Council must also comply with the government's Competitive Neutrality Policy for significant business activities they provide and adjust their service prices to neutralise any competitive advantages when competing with the private sector.

In providing services to the community, Council must determine the extent of cost recovery for particular services consistent with the level of both individual and collective benefit that the services provide in line with the communities expectations.

Council will develop a table of fees and charges as part of its annual budget each year. Proposed pricing changes will be included in this table and will be communicated to stakeholders before the budget is adopted, giving them a chance to review and provide valuable feedback before the fees are locked in.

### **Grants**

Grant revenue (recurrent and non-recurrent) represents income usually received from other levels of government. Some grants are singular and attached to the delivery of specific projects, whilst others can be of a recurrent nature and may or may not be linked to the delivery of projects.

Council will pro-actively advocate to other levels of government for grant funding support to deliver important infrastructure and service outcomes for the community. Council may use its own funds to leverage higher grant funding and maximise external funding opportunities.

### **Contributions**

Contributions represent funds received by Council, usually from non-government sources. Contributions may include funds from user groups towards facility upgrades or community projects.

### **Other Revenue**

Council receives revenue from interest on investments and interest on rates arrears. The amount of revenue earned from these sources fluctuates from year to year depending on the level of cash and investments and outstanding rates and charges balances.



## 4.5 Capital works program 2021/2022

This section presents a listing of the capital works projects that will be undertaken for the 2021/22 year, classified by expenditure type and funding source. Works are also disclosed as current budget or carried forward from prior year.

### 4.5.1 Summary

	Forecast Actual 2020/21	Budget 2021/22	Change	%
Property	1,832,007	<b>1,192,840</b>	(639,167)	<b>-34.89%</b>
Plant and equipment	3,212,225	<b>2,069,500</b>	(1,142,725)	<b>-35.57%</b>
Infrastructure	10,674,649	<b>10,834,663</b>	160,014	<b>1.50%</b>
<b>Total</b>	<b>15,718,881</b>	<b>14,097,003</b>	<b>(1,621,878)</b>	<b>-10.32%</b>

	Project Cost	Asset expenditure types				Summary of Funding Sources			
		New	Renewal	Upgrade	Expansion	Grants	Contrib.	Council cash	Borrowings
Property	<b>1,192,840</b>	785,000	291,340	116,500		960,000		232,840	
Plant and equipment	<b>2,119,500</b>	100,000	2,019,500					2,119,500	
Infrastructure	<b>10,784,663</b>	160,000	9,529,529	1,095,134		8,708,062		2,076,600	
<b>Total</b>	<b>14,097,003</b>	<b>1,045,000</b>	<b>11,840,369</b>	<b>1,211,634</b>	<b>-</b>	<b>9,668,062</b>	<b>-</b>	<b>4,428,940</b>	<b>-</b>

### 4.5.2 Current Budget

Capital Works Area	Project Cost	Asset expenditure types				Summary of Funding Sources			
		New	Renewal	Upgrade	Expansion	Grants	Contrib.	Council cash	Borrowings
<b>PROPERTY</b>									
<b>Land Improvements</b>									
Fencing Nhill Learning Centre	<b>6,500</b>			6,500				6,500	
<b>Buildings</b>									
Living Libraries	<b>110,000</b>			110,000		110,000			
Nhill Tennis Club Rooms	<b>250,000</b>		250,000			250,000			
Rainbow Rec Reserve Change Rooms	<b>35,000</b>	35,000						35,000	
Caravan Park Cabins	<b>600,000</b>	600,000				600,000			
Depots and Workshops	<b>150,000</b>	150,000						150,000	
Essential Building Renewal	<b>10,000</b>		10,000					10,000	
<b>Building Improvements</b>									
Upgrade Dimboola Cabins	<b>20,000</b>		20,000					20,000	
Building Maintenance	<b>11,340</b>		11,340					11,340	
<b>TOTAL PROPERTY</b>	<b>1,192,840</b>	<b>785,000</b>	<b>291,340</b>	<b>116,500</b>	<b>-</b>	<b>960,000</b>	<b>-</b>	<b>232,840</b>	<b>-</b>

Capital Works Area	Project Cost	Asset expenditure types				Summary of Funding Sources			
		New	Renewal	Upgrade	Expansion	Grants	Contrib.	Council cash	Borrowings
<b>PLANT AND EQUIPMENT</b>									
<b>Plant, Machinery and Equipment</b>									
Truck	310,000		310,000					310,000	
Trailer	120,000		120,000					120,000	
Truck	235,000		235,000					235,000	
Truck	130,000		130,000					130,000	
Grader	440,000		440,000					440,000	
Minor Plant	30,000		30,000					30,000	
Backhoe	195,000		195,000					195,000	
Truck	85,000		85,000					85,000	
Dual Cab Utility	43,000		43,000					43,000	
Utility	43,000		43,000					43,000	
Utility	43,000		43,000					43,000	
Utility	43,000		43,000					43,000	
Sedan/Wagon	50,000		50,000					50,000	
Sedan/Wagon	50,000		50,000					50,000	
Wagon	56,500		56,500					56,500	
Wagon	64,000		64,000					64,000	
<b>Fixtures, Fittings and Furniture</b>									
Riverside Holiday Park Rec Room and Office Fit Out	50,000	50,000						50,000	
Office Furniture	5,000	5,000						5,000	
<b>Computers and Telecommunications</b>									
Workstations & Ipads	42,000		42,000					42,000	
Firewalls & Hard Disk Drives	40,000		40,000					40,000	
<b>Library books</b>									
Library Capital Resources	45,000	45,000						45,000	
<b>TOTAL PLANT AND EQUIPMENT</b>	<b>2,119,500</b>	<b>100,000</b>	<b>2,019,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,119,500</b>	<b>-</b>
<b>INFRASTRUCTURE</b>									
<b>Roads</b>									
Lorquon-Netherby Road	48,737		48,737					48,737	
Lorquon Palms Rd	40,000		40,000			40,000			
Antwerp Warracknabeal Rd	40,000		40,000			40,000			
Netherby Baker Rd	30,000		30,000			30,000			
Salisbury-Woorak Rd	74,900		74,900			74,900			
Jeparit East Rd	60,000		60,000			60,000			
Hindmarsh St	16,000		16,000			16,000			
Reseals and Final Seal for 20-21 Projects - TBD	479,100		479,100			479,100			
Antwerp Woorak Road	391,187		391,187					391,187	
Charles St	13,482		13,482					13,482	
Lorquon Cemetery Road	37,190		37,190					37,190	
Antwerp Katyil	39,720		39,720					39,720	
Arkona-Katyil Rd	146,031		146,031			146,031			
Stasinowsky's Rd	48,030		48,030					48,030	
Propodollah Rd	124,003		124,003			124,002			
Horsham Road Service Road	58,755			58,755				58,755	
Boundary Rd (WWSC)	40,000		40,000					40,000	
Wimmera St Widen	112,749		112,749					112,749	
Woorak Ni-Ni Lorquon Road	509,923			509,923		426,269		83,654	
Kiata North Road Widening (Agrilinks)	11,304			11,304				11,304	
Indoor Salaries	92,102		92,102					92,102	
Designs for 22/23	50,000		50,000					50,000	
B Double & A Double Study	50,000		50,000					50,000	
Vegetation Assessments	25,000		25,000					25,000	
Scott St - Japarit	128,076		128,076					128,076	
Kerb & Channel Designs	15,000		15,000					15,000	
K&C Park St, Nhill	219,569		219,569					219,569	
K&C Elgin Street	150,227			150,227				150,227	
K&C Electric Charing Station Nhill	57,925			57,925				57,925	

Capital Works Area	Project Cost	Asset expenditure types				Summary of Funding Sources			
		New	Renewal	Upgrade	Expansion	Grants	Contrib.	Council cash	Borrowings
<b>Bridges</b>									
Albacutya Road Bridge	3,300,000		3,300,000			3,300,000	-		
<b>Footpaths and Cycleways</b>									
Indoor Salaries	23,684		23,684					23,684	
Lake St	26,000		26,000					26,000	
Wimmera St Widen	30,870		30,870					30,870	
Roy St	26,000		26,000					26,000	
Nelson St	15,000		15,000					15,000	
Railway St	30,481		30,481					30,481	
Hindmarsh St	51,174		51,174					51,174	
<b>Drainage</b>									
Indoor Salaries	23,684		23,684					23,684	
Cutline Rd	10,000		10,000					10,000	
<b>Other Infrastructure</b>									
Rainbow Library Community Park	100,000	100,000				100,000			
Rainbow Lake Picnic Area	90,000		90,000			90,000			
Jeparit Recreation Reserve	27,000			27,000				27,000	
Swimming Pools Solar Heating	60,000			60,000				60,000	
Davis Park Renewal	3,581,760		3,581,760			3,581,760			
Council Contribution to Grant Funded Projects	50,000	50,000						50,000	
Tourism Signage	20,000			20,000				20,000	
Seating/Outdoor Shower Dimboola River	10,000	10,000						10,000	
Camp Kitchen Jeparit Riverbank Precinct	200,000			200,000		200,000			
<b>TOTAL INFRASTRUCTURE</b>	<b>10,784,663</b>	160,000	9,529,529	1,095,134	-	8,708,062	-	2,076,600	-
<b>TOTAL CAPITAL WORKS 2021/2022</b>	<b>14,097,003</b>	<b>1,045,000</b>	<b>11,840,369</b>	<b>1,211,634</b>	<b>-</b>	<b>9,668,062</b>	<b>-</b>	<b>4,428,940</b>	<b>-</b>

## 4.5 Capital works program 2022/2023

This section presents a listing of the capital works projects that will be undertaken for the 2022/23 year, classified by expenditure type and funding source. Works are also disclosed as current budget or carried forward from prior year.

### 4.5.1 Summary 2022/2023

	Project Cost \$,000's	Asset expenditure types				Summary of Funding Sources			
		New \$,000's	Renewal \$,000's	Upgrade \$,000's	Expansion \$,000's	Grants \$,000's	Contrib. \$,000's	Council cash \$,000's	Borrowings \$,000's
Property	250		100	150		200		50	
Plant and equipment	1,574	1,514	60			-		1,574	
Infrastructure	3,155	70	2,505	580		1,045		1,610	
<b>Total</b>	<b>4,979</b>	<b>1,584</b>	<b>2,665</b>	<b>730</b>	<b>-</b>	<b>1,245</b>	<b>-</b>	<b>3,234</b>	<b>-</b>

### 4.5.2 Current Budget

Capital Works Area	Project Cost \$,000's	Asset expenditure types				Summary of Funding Sources			
		New \$,000's	Renewal \$,000's	Upgrade \$,000's	Expansion \$,000's	Grants \$,000's	Contrib. \$,000's	Council cash \$,000's	Borrowings \$,000's
<b>PROPERTY</b>									
<b>Buildings</b>									
Building renewal works	100		100			100			
Nhill Caravan Park - Ablutions Block	50			50				50	
Davis Park	100			100		100			
<b>TOTAL PROPERTY</b>	<b>250</b>	<b>-</b>	<b>100</b>	<b>150</b>	<b>-</b>	<b>200</b>	<b>-</b>	<b>50</b>	<b>-</b>
<b>PLANT AND EQUIPMENT</b>									
<b>Plant, Machinery and Equipment</b>									
Plant	1,275	1,275						1,275	
Fleet	239	239						239	
<b>Computers and Telecommunications</b>									
Workstations & Ipads	60		60					60	
<b>TOTAL PLANT AND EQUIPMENT</b>	<b>1,574</b>	<b>1,514</b>	<b>60</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,574</b>	<b>-</b>

Capital Works Area	Project Cost \$,'000's	Asset expenditure types				Summary of Funding Sources			
		New \$,'000's	Renewal \$,'000's	Upgrade \$,'000's	Expansion \$,'000's	Grants \$,'000's	Contrib. \$,'000's	Council cash \$,'000's	Borrowings \$,'000's
<b>INFRASTRUCTURE</b>									
<b>Roads</b>									
Antwerp – Warracknabeal Road, Antwerp	80		80					80	
Coker Dam Road, Gerang Gerung	110		110			110		-	
Ellam – Willenabrina Road, Jeparit	100		100					100	
Mt Elgin Road, Nhill	60		60					60	
Nhill – Diapur Road, Nhill	65		65					65	
Lorquon Road, Lorquon	65		65					65	
Pullut West Road, Rainbow	60		60					60	
Reseals identified in 2020-21 condition audit	260		260			215		45	
Albacutya Rd widening	475			475		475		-	
Mt Elgin Rd, Nhill	150		150			150		-	
Upper Regions Street, Dimboola	100		100					100	
5-ways Road Intersection	100		100					100	
Designs	50		25	25				50	
Vegetation	25		25					25	
Propodollah Road, Nhill	30		30					30	
Broughton Road, Yanac	60		60					60	
Kurnbrunin Road, Rainbow	70		70					70	
Locations to be confirmed from 20-21 road audit :									
Mt Elgin Rd (Miram E to P Colberts) 1.5km	60		60					60	
H Binns Road, Nhill	95		95			95		-	
Lorquon - Woorak West (A Bones - Peakes Three Chain 2km), Nhill	80		80					80	
Nossacks Road, Nhill	55		55					55	
River Road, Dimboola	90		90					90	
Sandsmere Road, Nhill	50		50					50	
Solly Road, Rainbow	50		50					50	
<b>Roads continued</b>									
Tarranyurk East Road, Tarranyurk	80		80					80	
Indoor Salaries	121		121					121	
Park Street	185		185					185	
Design works	15		15					15	
<b>Footpaths and Cycleways</b>									
Roy Street, Jeparit	45		45					45	
Taverner Street, Rainbow	45		45					45	
Indoor Salaries	24		24					24	
Anderson Street, Dimboola	40		40					40	
<b>Drainage</b>									
Nhill – Diapur Road, Diapur	50		50					50	
Indoor Salaries	22		22					22	
Bridge and culvert repairs at site to be identified	38		38					38	
Winifred Street, Rainbow	80			80				80	
<b>Other Infrastructure</b>									
Council Contribution to Grant Funded Projects	70	70						70	
<b>TOTAL INFRASTRUCTURE</b>	<b>3,155</b>	<b>70</b>	<b>2,505</b>	<b>580</b>	<b>-</b>	<b>1,045</b>	<b>-</b>	<b>2,110</b>	<b>-</b>
<b>TOTAL CAPITAL WORKS 2022/2023</b>	<b>4,979</b>	<b>1,584</b>	<b>2,665</b>	<b>730</b>	<b>-</b>	<b>1,245</b>	<b>-</b>	<b>3,734</b>	<b>-</b>

## 4.5 Capital works program 2023/2024

This section presents a listing of the capital works projects that will be undertaken for the 2023/24 year, classified by expenditure type and funding source. Works are also disclosed as current budget or carried forward from prior year.

### 4.5.1 Summary 2023/2024

	Project Cost \$,000's	Asset expenditure types				Summary of Funding Sources			
		New \$,000's	Renewal \$,000's	Upgrade \$,000's	Expansion \$,000's	Grants \$,000's	Contrib. \$,000's	Council cash \$,000's	Borrowings \$,000's
Property	30		30					30	
Plant and equipment	2,135	45	2,090					2,135	
Infrastructure	3,252	70	2,382	800		1,580		1,672	
<b>Total</b>	<b>5,417</b>	<b>115</b>	<b>4,502</b>	<b>800</b>	<b>-</b>	<b>1,580</b>	<b>-</b>	<b>3,837</b>	<b>-</b>

### 4.5.2 Current Budget

Capital Works Area	Project Cost \$,000's	Asset expenditure types				Summary of Funding Sources			
		New \$,000's	Renewal \$,000's	Upgrade \$,000's	Expansion \$,000's	Grants \$,000's	Contrib. \$,000's	Council cash \$,000's	Borrowings \$,000's
<b>PROPERTY</b>									
<b>Buildings</b>									
Building Renewal Works	30		30					30	
<b>TOTAL PROPERTY</b>	<b>30</b>	<b>-</b>	<b>30</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>30</b>	<b>-</b>
<b>PLANT AND EQUIPMENT</b>									
<b>Plant, Machinery and Equipment</b>									
Plant	1,515		1,515					1,515	
Fleet	515		515					515	
<b>Computers and Telecommunications</b>									
IT Equipment	60		60					60	
<b>Library books</b>									
Library Capital Resources	45	45						45	
<b>TOTAL PLANT AND EQUIPMENT</b>	<b>2,135</b>	<b>45</b>	<b>2,090</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,135</b>	<b>-</b>

Capital Works Area	Project Cost \$,'000's	Asset expenditure types				Summary of Funding Sources			
		New \$,'000's	Renewal \$,'000's	Upgrade \$,'000's	Expansion \$,'000's	Grants \$,'000's	Contrib. \$,'000's	Council cash \$,'000's	Borrowings \$,'000's
<b>INFRASTRUCTURE</b>									
<b>Roads</b>									
Park Street & Davis Ave intersection Nhill	85			85				85	
Wimmera St	100			100				100	
Design works	15			15				15	
Final seals following 2022-23 projects (if none then add to reseals)	100		100					100	
Reseal of existng roads as per 20-21 road condition audit	700		700			435		265	
Antwerp – Warracknabeal Road, Antwerp	295		295			295			
Glenlee-Lorquon Rd	300			300		300			
Lorquon Station Rd	300			300		300			
Mt Elgin Rd	250		250			250			
Designs	50		50					50	
Vegetation	25		25					25	
Shoulder re-sheet of existng sealed road site to be identified in 2020 audit	220		220					220	
5-Chain Rd Dimboola	50		50					50	
Heinrich Road, Rainbow	40		40					40	
Hazeldene Road, Rainbow	30		30					30	
J Bones Rd Nhill	205		205					205	
C Werner, Nhill	50		50					50	
Indoor Salaries	125		125					125	
<b>Footpaths and Cycleways</b>									
Construct Footpath Infills : Davis St and Park St (together with K&C)	12		12					12	
High St, Dimboola	20		20					20	
Indoor Salaries	24		24					24	
Bow St Rainbow	48		48					48	
Peterson Ave, Jeparit	50		50					50	
<b>Drainage</b>									
Nhill Diapur Rd	50		50					50	
Replace existing box or pipe culverts, or other culvert and bridge repairs - sites to be identified	38		38					38	
<b>Other Infrastructure</b>									
Council Contribution to Grant Funded Projects	70	70						70	
<b>TOTAL INFRASTRUCTURE</b>	<b>3,252</b>	<b>70</b>	<b>2,382</b>	<b>800</b>	<b>-</b>	<b>1,580</b>	<b>-</b>	<b>1,672</b>	<b>-</b>
<b>TOTAL CAPITAL WORKS 2023/2024</b>	<b>5,417</b>	<b>115</b>	<b>4,502</b>	<b>800</b>	<b>-</b>	<b>1,580</b>	<b>-</b>	<b>3,837</b>	<b>-</b>

## 4.5 Capital works program 2024/2025

This section presents a listing of the capital works projects that will be undertaken for the 2024/25 year, classified by expenditure type and funding source. Works are also disclosed as current budget or carried forward from prior year.

### 4.5.1 Summary 2024/2025

	Project Cost \$,000's	Asset expenditure types				Summary of Funding Sources			
		New \$,000's	Renewal \$,000's	Upgrade \$,000's	Expansion \$,000's	Grants \$,000's	Contrib. \$,000's	Council cash \$,000's	Borrowings \$,000's
Property	130	130						130	
Plant and equipment	2,135	45	2,090					2,135	
Infrastructure	2,988	70	2,343	575		1,081		1,907	
<b>Total</b>	<b>5,253</b>	<b>245</b>	<b>4,433</b>	<b>575</b>	<b>-</b>	<b>1,081</b>	<b>-</b>	<b>4,172</b>	<b>-</b>

### 4.5.2 Current Budget

Capital Works Area	Project Cost \$,000's	Asset expenditure types				Summary of Funding Sources			
		New \$,000's	Renewal \$,000's	Upgrade \$,000's	Expansion \$,000's	Grants \$,000's	Contrib. \$,000's	Council cash \$,000's	Borrowings \$,000's
<b>PROPERTY</b>									
<b>Buildings</b>									
Building Renewal Works to be identified	130			130				130	
<b>TOTAL PROPERTY</b>	<b>130</b>			<b>130</b>				<b>130</b>	
<b>PLANT AND EQUIPMENT</b>									
<b>Plant, Machinery and Equipment</b>									
Plant and Equipment	1,515		1,515					1,515	
Fleet	515		515					515	
<b>Computers and Telecommunications</b>									
IT Equipment	60		60					60	
<b>Library books</b>									
Library Capital Resources	45	45						45	
<b>TOTAL PLANT AND EQUIPMENT</b>	<b>2,135</b>	<b>45</b>	<b>2,090</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,135</b>	<b>-</b>



Capital Works Area	Project Cost \$,'000's	Asset expenditure types				Summary of Funding Sources			
		New \$,'000's	Renewal \$,'000's	Upgrade \$,'000's	Expansion \$,'000's	Grants \$,'000's	Contrib. \$,'000's	Council cash \$,'000's	Borrowings \$,'000's
<b>INFRASTRUCTURE</b>									
<b>Roads</b>									
Ryan Lane - Nhill	200			200		200			-
Reseal of existng roads as per 20-21 road condition audit (Kurnbrunin Rd)	800		800			500		300	
Propodollah Road, Nhill	300		300			300			-
Intersection improvement - Lake & Railway St	50		50					50	
Woorak NiNi Lorquon	375		-	375				375	
Designs	50		50					50	
Vegetation	25		25					25	
Shoulder re-sheet of existng sealed road site to be identified from B-Double study - Mt Elgin Rd, Old Minyip	220		220			81		139	
Solly Rd	135		135					135	
Propodollah Netherby Rd	120		120					120	
MacDonalds	120		120					120	
Indoor Salaries	125		125					125	
<b>Footpaths and Cycleways</b>									
Church St Nhill	60		60					60	
Nairn St	40		40					40	
Railway St Rainbow	30		30					30	
<b>Drainage</b>									
Replace existing box or pipe culverts, or other culvert and bridge repairs - sites to be identified	168		168					168	
Accrual for Jeparit Weir Repairs (do this for a few years, works could cost \$1m)	100		100					100	
<b>Other Infrastructure</b>									
Council Contribution to Grant Funded Projects	70	70						70	
<b>TOTAL INFRASTRUCTURE</b>	<b>2,988</b>	<b>70</b>	<b>2,343</b>	<b>575</b>	<b>-</b>	<b>1,081</b>	<b>-</b>	<b>1,907</b>	<b>-</b>
<b>TOTAL CAPITAL WORKS 2024/2025</b>	<b>5,253</b>	<b>115</b>	<b>4,433</b>	<b>705</b>	<b>-</b>	<b>1,081</b>	<b>-</b>	<b>4,172</b>	<b>-</b>

## 5. Financial performance indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be interpreted in the context of the organisation's objectives.

The financial performance indicators below are the prescribed financial performance indicators contained in Part 3 of Schedule 3 of the *Local Government (Planning and Reporting) Regulations 2020*. Results against these indicators will be reported in Council's Performance Statement included in the Annual Report.

Indicator	Measure	Notes	Actual	Forecast	Budget	Projections			Trend
			2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	+/-
<b>Operating position</b>									
Adjusted underlying result	Adjusted underlying surplus (deficit) / Adjusted underlying revenue	1	4.13%	-32.88%	-12.59%	-12.37	-5.64	-9	+
<b>Liquidity</b>									
Working Capital	Current assets / current liabilities	2	347.74%	134.15%	116.92%	85.03	60.49	%	o
Unrestricted cash	Unrestricted cash / current liabilities	3	304.27	84.71	66.84	68.76	41.89	18.3	o
<b>Obligations</b>									
Asset renewal	Asset renewal and upgrade expense / Asset depreciation	4	155.21%	179.86%	208.63%	51.11	86.29	83.17	-
<b>Stability</b>									
Rates concentration	Rate revenue / adjusted underlying revenue	5	36.55%	56.95%	52.08	52.05	48.6	49.47	-
Rates effort	Rate revenue / CIV of rateable properties in the municipality		0.57	0.55	0.45	0.44	0.45	0.44	o

Indicator	Measure	Notes	Actual	Forecast	Budget	Projections			Trend
			2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	+/-
<b>Efficiency</b>									
Expenditure level	Total expenses/ no. of property assessments		\$4,275	\$4,134	\$3,882	\$3,896	\$3,999	\$4,134	+
Revenue level	Total rate revenue / no. of property assessments		\$654	\$617	\$580	\$591	\$591	\$603	+
Workforce turnover	Number of permanent staff resignations and terminations / Average number of permanent staff for the financial year		11.5%	14.8%	10%	10%	10%	10%	+

### Key to Forecast Trend:

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

### Notes to indicators

#### 1. Adjusted underlying result

One indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives. Continued losses will mean Council will rely on capital grants to fund capital expenditure.

#### 2. Working Capital

The proportion of current liabilities represented by current assets. Working capital is forecast to decline in later years due to a reduction in cash to fund the capital works program.

#### 3. Unrestricted Cash

Council is forecast to remain free of long term debt throughout the four year Strategic Resource Plan.

#### 4. Asset renewal

This percentage indicates the extent of Council's renewal expenditure against its depreciation charge (an indication of the decline in value of its existing assets). A percentage greater than 100 indicates Council is maintaining its existing assets while a percentage less than 100 means its assets are deteriorating faster than they are being renewed and future capital expenditure will be required to renew assets.

#### 5. Rates concentration

Reflects extent of reliance on rate revenues to fund all of Council's on-going services. Rates concentration is forecast to remain relatively stable throughout the forecast period.

## 6. Schedule of Fees and Charges

This appendix presents the fees and charges of a statutory/non-statutory nature which will be charged in respect to various goods and services during the financial year 2021/22.

Fees and charges are based on information available at the time of publishing and may vary during the financial year subject to any changes in Council's policy or legislation.

Description of Fees and Charges	GST Status	2020/21 Fee	2021/22 Fee	Fee Increase/	Fee Increase/	Basis of Fee
		Inc GST	Inc GST	(Decrease)	(Decrease)	
		\$	\$	\$	%	
<b>ANIMAL BUSINESS</b>						
Domestic Animal Business - Licence Fee	Taxable	\$ 312.00	\$ 315.00	\$ 3.00	1%	Non-statutory
<b>ANIMAL CAGES</b>						
Hire of Cat Trap	Taxable	\$ 26.00	\$ 26.50	\$ 0.50	2%	Non-statutory
Hire of Cat Trap - Bond	Taxable	\$ 50.00	\$ 50.50	\$ 0.50	1%	Non-statutory
Hire of Cat Trap - Pensioner Discount	Taxable	\$ 16.00	\$ 16.50	\$ 0.50	3%	Non-statutory
Hire of Cat Trap - Pensioner Bond	Taxable	\$ 50.00	\$ 50.00		0%	Non-statutory
<b>ANIMAL FINES</b>						
<b>Note: Fees are indexed annually by the Department of Justice</b>						
Failure to apply to register or renew the registration of a dog or cat over the age of 3 months	Non-taxable	\$ 330.00	\$ 330.00			Statutory
Identification marker not worn outside of premises	Non-taxable	\$ 83.00	\$ 83.00			Statutory
Unregistered dog or cat wearing Council identification marker	Non-taxable	\$ 83.00	\$ 83.00			Statutory
Person removing, altering or defacing identification marker	Non-taxable	\$ 83.00	\$ 83.00			Statutory
Dog or cat on private property after notice served	Non-taxable	\$ 83.00	\$ 83.00			Statutory
Dog at large or not securely confined - during the day	Non-taxable	\$ 248.00	\$ 248.00			Statutory
Dog at large or not securely confined - during the night	Non-taxable	\$ 330.00	\$ 330.00			Statutory
Cat at large or not securely confined in restrictive district	Non-taxable	\$ 83.00	\$ 83.00			Statutory
Dog or cat in prohibited place	Non-taxable	\$ 165.00	\$ 165.00			Statutory
Greyhound not muzzled or not controlled by chain, cord or leash	Non-taxable	\$ 248.00	\$ 248.00			Statutory
Not complying with notice to abate nuisance	Non-taxable	\$ 248.00	\$ 248.00			Statutory
<b>ANIMAL IMPOUND FEES</b>						
<b>Impound Fees - Dog</b>						
Pound release fee	Taxable	\$ 110.00	\$ 111.00	\$ 1.00	1%	Non-statutory
Daily pound keeping fee (Monday to Friday)	Taxable	\$ 50.00	\$ 50.50	\$ 0.50	1%	Non-statutory
Daily pound keeping fee (Saturday and Sunday)	Taxable	\$ 70.00	\$ 71.00	\$ 1.00	1%	Non-statutory
Pound release fee - Repeat offenders	Taxable	\$ 220.00	\$ 222.00	\$ 2.00	1%	Non-statutory
<b>Impound Fees - Cat</b>						
Pound release fee	Taxable	\$ 110.00	\$ 111.00	\$ 1.00	1%	Non-statutory
Daily pound keeping fee (Monday to Friday)	Taxable	\$ 50.00	\$ 50.50	\$ 0.50	1%	Non-statutory
Daily pound keeping fee (Saturday and Sunday)	Taxable	\$ 70.00	\$ 71.00	\$ 1.00	1%	Non-statutory
Pound release fee - Repeat offenders	Taxable	\$ 220.00	\$ 222.00	\$ 2.00	1%	Non-statutory
<b>Livestock</b>						
Livestock	Taxable	\$ 40.00	\$ 40.00		0%	Non-statutory
<b>ANIMAL REGISTRATIONS</b>						
<b>Note: Prices are for one cat or dog and include the government levy</b>						
Dangerous/Restricted breed	Non-taxable	\$ 700.00	\$ 710.00	\$ 10.00	1%	Non-statutory
Standard Registration	Non-taxable	\$ 147.00	\$ 148.00	\$ 1.00	1%	Non-statutory
Desexed and microchipped - Cat	Non-taxable	\$ 36.00	\$ 37.00	\$ 1.00	3%	Non-statutory
Desexed and microchipped - Dog	Non-taxable	\$ 45.00	\$ 46.00	\$ 1.00	2%	Non-statutory
Desexed registration - Cat	Non-taxable	\$ 40.00	\$ 40.40	\$ 0.40	1%	Non-statutory
Desexed registration - Dog	Non-taxable	\$ 50.00	\$ 50.50	\$ 0.50	1%	Non-statutory
Working Dogs	Non-taxable	\$ 50.00	\$ 50.50	\$ 0.50	1%	Non-statutory
Animals over 10 years old - Cat	Non-taxable	\$ 40.00	\$ 40.40	\$ 0.40	1%	Non-statutory
Animals over 10 years old - Dog	Non-taxable	\$ 50.00	\$ 50.50	\$ 0.50	1%	Non-statutory
Animals registered with VCA or FCC - Cat	Non-taxable	\$ 40.00	\$ 40.40	\$ 0.40	1%	Non-statutory
Animals registered with VCA or FCC - Dog	Non-taxable	\$ 50.00	\$ 50.50	\$ 0.50	1%	Non-statutory
Animal permanently identified (microchipped) - Cat	Non-taxable	\$ 105.00	\$ 106.00	\$ 1.00	1%	Non-statutory
Animal permanently identified (microchipped) - Dog	Non-taxable	\$ 130.00	\$ 131.00	\$ 1.00	1%	Non-statutory
Breeding animal on registered premises - Cat	Non-taxable	\$ 40.00	\$ 40.40	\$ 0.40	1%	Non-statutory
Breeding animal on registered premises - Dog	Non-taxable	\$ 50.00	\$ 50.50	\$ 0.50	1%	Non-statutory
Late payment penalty fee (after 10 April)	Non-taxable	\$ 18.00	\$ 20.00	\$ 2.00	11%	Non-statutory
Pensioner reduction rate	Non-taxable	50%	50%		0%	Non-statutory
Animal tag replacement	Taxable	\$ 11.00	\$ 11.00		0%	Non-statutory
View Animal Register	Taxable	\$ -	\$ 20.00	\$ 20.00	100%	Non-statutory

Description of Fees and Charges	GST Status	2020/21 Fee	2021/22 Fee	Fee Increase/	Fee Increase/	Basis of Fee
		Inc GST	Inc GST	(Decrease)	(Decrease)	
		\$	\$	\$	%	
<b>BUILDING DEPARTMENT</b>						
<b>Note: Prices do not include the statutory government levy applicable to all building works over \$10,000</b>						
<b>New Dwelling / Dwelling - Extension/Alteration (Value of Work)</b>						
Up to \$5,000	Taxable	\$ 522.50	\$ 594.00	\$ 71.50	14%	Non-statutory
\$5,001 to \$10,000	Taxable	\$ 748.00	\$ 792.00	\$ 44.00	6%	Non-statutory
\$10,001 to \$20,000	Taxable	\$ 957.00	\$ 1,034.00	\$ 77.00	8%	Non-statutory
\$20,001 to \$50,000	Taxable	\$ 1,177.00	\$ 1,485.00	\$ 308.00	26%	Non-statutory
\$50,001 to \$100,000	Taxable	\$ 1,584.00	\$ 1,870.00	\$ 286.00	18%	Non-statutory
\$100,001 to \$150,000	Taxable	\$ 1,974.50	\$ 2,288.00	\$ 313.50	16%	Non-statutory
\$150,001 to \$200,000	Taxable	\$ 2,376.00	\$ 2,695.00	\$ 319.00	13%	Non-statutory
\$200,001 to \$250,000	Taxable	\$ 2,827.00	\$ 3,025.00	\$ 198.00	7%	Non-statutory
\$250,001 to \$300,000	Taxable	\$ 3,223.00	\$ 3,410.00	\$ 187.00	6%	Non-statutory
\$300,001 to \$350,000	Taxable	\$ 3,613.50	\$ 3,850.00	\$ 236.50	7%	Non-statutory
\$350,000 and above	Taxable	\$ 3,639.00	\$ 4,125.00	\$ 486.00	13%	Non-statutory
<b>New Dwellings/Extensions - Owner/Applicants engaging a Registered Building Practitioner (Value of Work)</b>						
\$200,001 to \$340,000	Taxable	\$ 2,376.00	\$ 2,400.00	\$ 24.00	1%	Non-statutory
\$340,001 to \$550,000	Taxable	\$ 2,640.00	\$ 2,667.00	\$ 27.00	1%	Non-statutory
\$550,001 and above	Taxable	\$ 2,694.50	\$ 2,721.00	\$ 26.50	1%	Non-statutory
<b>Other Domestic Approvals</b>						
Swimming Pool Fence (only)	Taxable	\$ 577.50	\$ 583.00	\$ 5.50	1%	Non-statutory
Swimming Pool and all Fences	Taxable	\$ 715.00	\$ 722.00	\$ 7.00	1%	Non-statutory
Garage/Carport/Shed/Patio/Verandah/Pergola	Taxable	\$ 797.50	\$ 805.00	\$ 7.50	1%	Non-statutory
Restumping (works must be performed by a Registered Builder)	Taxable	\$ 825.00	\$ 833.00	\$ 8.00	1%	Non-statutory
Re-erection of Dwelling (resiting)	Taxable	\$ 1,699.50	\$ 1,716.50	\$ 17.00	1%	Non-statutory
<b>Demolition or Removal</b>						
Demolish or remove commercial building	Taxable	\$ 803.00	\$ 811.00	\$ 8.00	1%	Non-statutory
Demolish or remove domestic building	Taxable	\$ 715.00	\$ 722.00	\$ 7.00	1%	Non-statutory
<b>Commercial Works</b>						
Up to \$10,000	Taxable	\$ 924.00	\$ 933.00	\$ 9.00	1%	Non-statutory
\$10,001 to \$50,000	Taxable	\$ 957.00	\$ 967.00	\$ 10.00	1%	Non-statutory
\$50,001 to \$100,000	Taxable	\$ 1,710.00	\$ 1,727.00	\$ 17.00	1%	Non-statutory
\$100,001 to \$150,000	Taxable	\$ 2,299.00	\$ 2,322.00	\$ 23.00	1%	Non-statutory
\$150,001 to \$200,000	Taxable	\$ 2,827.00	\$ 2,855.00	\$ 28.00	1%	Non-statutory
\$200,001 to \$250,000	Taxable	\$ 3,349.50	\$ 3,383.00	\$ 33.50	1%	Non-statutory
\$250,001 to \$300,000	Taxable	\$ 3,894.00	\$ 3,933.00	\$ 39.00	1%	Non-statutory
\$300,001 to \$500,000	Taxable	\$ 4,482.00	\$ 4,527.00	\$ 45.00	1%	Non-statutory
\$500,001 to \$750,000	Taxable	Value/130 + GST	Value/130 + GST			Non-statutory
\$750,001 to \$1,000,000	Taxable	Value/130 + GST	Value/130 + GST			Non-statutory
\$1,000,001 and above	Taxable	Value/130 + GST	Value/130 + GST			Non-statutory

Description of Fees and Charges	GST Status	2020/21 Fee	2021/22 Fee	Fee Increase/	Fee Increase/	Basis of Fee
		Inc GST	Inc GST	(Decrease)	(Decrease)	
		\$	\$	\$	%	
<b>Regulatory Fees (per application)</b>						
Section 30 Lodgement	Non-taxable	As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Property Information Reg. 51 (1), (2) and (3) (per regulation)	Non-taxable	As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Council Report and Consent	Non-taxable	As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Section 29A Demolition Consent	Non-taxable	As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Reg. 116 Protection of the Public	Non-taxable	As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Reg. 133 Stormwater Legal Point of Discharge	Non-taxable	As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Swimming Pool Registration Fee	Non-taxable	As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Swimming Pool Registration Records Search Fee	Non-taxable	As per adopted regulatory fee	As per adopted regulatory fee			Statutory
<b>Miscellaneous Fees</b>						
Extension of Time	Taxable	\$ 247.50	\$ 250.00	\$ 2.50	1%	Non-statutory
Amended Plans - minor alterations	Taxable	\$ 154.00	\$ 156.00	\$ 2.00	1%	Non-statutory
Amended Plans - major alterations	Taxable	\$ 247.50	\$ 250.00	\$ 2.50	1%	Non-statutory
Request for copy of plans	Taxable	\$ 90.00	\$ 91.00	\$ 1.00	1%	Non-statutory
Inspection fee for permits issued by private building surveyors	Taxable	\$286 + \$1.86 per km outside of Nhill	\$289 + \$1.86 per km outside of Nhill			Non-statutory
<b>Additional Mandatory Inspections (hourly rate)</b>						
Municipal Building Surveyor (MBS)/Deputy MBS	Taxable	\$ 178.70	\$ 180.50	\$ 1.80	1%	Non-statutory
Senior Building Inspector	Taxable	\$ 97.75	\$ 99.00	\$ 1.25	1%	Non-statutory
Building Inspector	Taxable	\$ 92.18	\$ 93.00	\$ 0.82	1%	Non-statutory

Description of Fees and Charges	GST Status	2020/21 Fee	2021/22 Fee	Fee Increase/	Fee Increase/	Basis of Fee
		Inc GST	Inc GST	(Decrease)	(Decrease)	
		\$	\$	\$	%	
<b>CAMPING FEES</b>						
<b>Note: Some items may not be available at all times</b>						
<b>Peak Times</b>						
Four Mile Beach - Powered Site Daily	Taxable	\$ 15.00	\$ 15.00		0%	Non-statutory
Four Mile Beach - Powered Site Weekly	Taxable	\$ 90.00	\$ 90.00		0%	Non-statutory
Four Mile Beach - Unpowered Site Daily	Taxable	\$ 15.00	\$ 10.00	\$ (5.00)	-33%	Non-statutory
Four Mile Beach - Unpowered Site Weekly	Taxable	\$ 89.25	\$ 60.00	\$ (29.25)	-33%	Non-statutory
<b>Caravan Park Fees - Jeparit and Rainbow</b>						
<b>Daily Rates</b>						
Linen fee - to be charged when customers want linen changed during lengthy stay in cabins	Taxable	\$ 20.00	\$ 50.00	\$ 30.00	150%	Non-statutory
Powered site (2 persons)	Taxable	\$ 30.00	\$ 30.00		0%	Non-statutory
Unpowered site	Taxable	\$ 18.00	\$ 18.00		0%	Non-statutory
Extra person > 16 years old	Taxable	\$ 7.00	\$ 10.00	\$ 3.00	43%	Non-statutory
Extra person 6 - 15 years old	Taxable	\$ 5.00	\$ 5.00		0%	Non-statutory
Rainbow - On Site Caravan	Taxable	\$ 45.00	\$ 50.00	\$ 5.00	11%	Non-statutory
Jeparit - Cabin	Taxable	\$ 100.00	\$ 100.00		0%	Non-statutory
<b>Weekly Rates (less than 40 days)</b>						
Powered site (2 persons)	Taxable	\$ 178.50	\$ 150.00	\$ (28.50)	-16%	Non-statutory
Unpowered site	Taxable	\$ 107.10	\$ 90.00	\$ (17.10)	-16%	Non-statutory
Extra person > 16 years old	Taxable	\$ 41.65	\$ 45.00	\$ 3.35	8%	Non-statutory
Extra person 6 - 15 years old	Taxable	\$ 29.75	\$ 30.00	\$ 0.25	1%	Non-statutory
Rainbow - On Site Caravan	Taxable	\$ 267.75	\$ 300.00	\$ 32.25	12%	Non-statutory
Jeparit - Cabin	Taxable	\$ 595.00	\$ 600.00	\$ 5.00	1%	Non-statutory
Jeparit - Cabin - Trades/Contractors	Taxable	\$ 500.00	\$ 500.00		0%	Non-statutory
<b>Caravan Park Fees - Dimboola</b>						
<b>Daily Rates</b>						
<b>Peak Times</b>						
Linen fee - to be charged when customers want linen changed during lengthy stay in cabins	Taxable	\$ 20.00	\$ 50.00	\$ 30.00	150%	Non-statutory
Powered site (2 persons)	Taxable	\$ 40.00	\$ 40.00		0%	Non-statutory
Unpowered site	Taxable	\$ 25.00	\$ 25.00		0%	Non-statutory
Extra person > 16 years old	Taxable	\$ 10.00	\$ 10.00		0%	Non-statutory
Extra person 6 - 15 years old	Taxable	\$ 7.00	\$ 10.00	\$ 3.00	43%	Non-statutory
Ensuite site	Taxable	\$ 50.00	\$ 50.00		0%	Non-statutory
Cabin (Number 53 & 54) - 2 adults	Taxable	\$ 100.00	\$ 120.00	\$ 20.00	20%	Non-statutory
Cabin (2 bedroom) - 2 adults, 2 children	Taxable	\$ 160.00	\$ 165.00	\$ 5.00	3%	Non-statutory
<b>Off Peak Times</b>						
Linen fee - to be charged when customers want linen changed during lengthy stay in cabins	Taxable	\$ 20.00	\$ 50.00	\$ 30.00	150%	Non-statutory
Powered site (2 persons)	Taxable	\$ 30.00	\$ 35.00	\$ 5.00	17%	Non-statutory
Unpowered site	Taxable	\$ 20.00	\$ 20.00		0%	Non-statutory
Extra person > 16 years old	Taxable	\$ 10.00	\$ 10.00		0%	Non-statutory
Extra person 6 - 15 years old	Taxable	\$ 7.00	\$ 10.00	\$ 3.00	43%	Non-statutory
Ensuite site	Taxable	\$ 45.00	\$ 45.00		0%	Non-statutory
Cabin (Number 53 & 54) - 2 adults	Taxable	\$ 90.00	\$ 100.00	\$ 10.00	11%	Non-statutory
Cabin (2 bedroom) - 2 adults, 2 children	Taxable	\$ 140.00	\$ 145.00	\$ 5.00	4%	Non-statutory
<b>Weekly Rates (less than 40 days)</b>						
<b>Peak Times</b>						
Powered site (2 persons)	Taxable	\$ 238.00	\$ 240.00	\$ 2.00	1%	Non-statutory
Unpowered site	Taxable	\$ 148.75	\$ 150.00	\$ 1.25	1%	Non-statutory
Extra person > 16 years old	Taxable	\$ 59.50	\$ 60.00	\$ 0.50	1%	Non-statutory
Extra person 6 - 15 years old	Taxable	\$ 41.65	\$ 45.00	\$ 3.35	8%	Non-statutory
Ensuite site	Taxable	\$ 297.50	\$ 300.00	\$ 2.50	1%	Non-statutory
Cabin (Number 53 & 54) - 2 adults	Taxable	\$ 595.00	\$ 665.00	\$ 70.00	12%	Non-statutory
Cabin (2 bedroom) - 2 adults, 2 children	Taxable	\$ 952.00	\$ 960.00	\$ 8.00	1%	Non-statutory
Cabin (Number 53 & 54) - Trades/Contractor	Taxable	\$ 500.00	\$ 550.00	\$ 50.00	10%	Non-statutory

Description of Fees and Charges	GST Status	2020/21 Fee	2021/22 Fee	Fee Increase/	Fee Increase/	Basis of Fee
		Inc GST	Inc GST	(Decrease)	(Decrease)	
		\$	\$	\$	%	
<b>Off Peak Times</b>						
Powered site (2 persons)	Taxable	\$ 178.50	\$ 210.00	\$ 31.50	18%	Non-statutory
Unpowered site	Taxable	\$ 119.00	\$ 120.00	\$ 1.00	1%	Non-statutory
Extra person > 16 years old	Taxable	\$ 59.50	\$ 60.00	\$ 0.50	1%	Non-statutory
Extra person 6 - 15 years old	Taxable	\$ 41.65	\$ 45.00	\$ 3.35	8%	Non-statutory
Ensuite site	Taxable	\$ 267.75	\$ 270.00	\$ 2.25	1%	Non-statutory
Cabin (Number 53 & 54) - 2 adults	Taxable	\$ 535.50	\$ 600.00	\$ 64.50	12%	Non-statutory
Cabin (2 bedroom) - 2 adults, 2 children	Taxable	\$ 833.00	\$ 860.00	\$ 27.00	3%	Non-statutory
Cabin (Number 53 & 54) - Trades/Contractor	Taxable	\$ 450.00	\$ 500.00	\$ 50.00	11%	Non-statutory
*Peak Times:						
<b>Other items</b>						
Fire drum hire (per visit)	Taxable	\$ 10.00	\$ 10.00		0%	Non-statutory
Fire wood - 20kg bag	Taxable	\$ 10.00	\$ 10.00		0%	Non-statutory
Bike hire - 30 minutes	Taxable	\$ 5.00	\$ 5.00		0%	Non-statutory
Note: Nhill Caravan Park fees are set by the licensee and are not included in the above fees.						
<b>COMMUNITY BUS</b>						
Community Group Hire Fees - per kilometre	Taxable	\$ 0.36	\$ 0.36		0%	Non-statutory
*Note: Fuel at cost of hirer; bus must be returned with full tank of fuel.						
Other Hirer Fees - per kilometre	Taxable	\$ 0.95	\$ 0.95		0%	Non-statutory
*Note: Fuel at cost of hirer; bus must be returned with full tank of fuel.						
<b>DISABLED PARKING LABELS</b>						
Disabled parking labels	Taxable	\$ 9.00	\$ 9.00		0%	Non-statutory
<b>ELECTIONS</b>						
Candidate deposits	Non-taxable	\$ 250.00	\$ 250.00			Statutory
Failure to vote fines	Non-taxable	\$ 81.00	\$ 81.00			Statutory
<b>EVENTS</b>						
Hire of Variable Message Sign (per week) (including set up of message)	Taxable	\$ 200.00	\$ 202.00	\$ 2.00	1%	Non-statutory
Completion of Traffic Management Plan (per hour)	Taxable	\$ 60.00	\$ 60.60	\$ 0.60	1%	Non-statutory
Execution of Road Closure for events including all signage (per hour)	Taxable	\$ 176.00	\$ 178.00	\$ 2.00	1%	Non-statutory
Newspaper advertising of Road Closures	Taxable	At cost	At Cost			Non-statutory
<b>FIRE PREVENTION NOTICES</b>						
Fire Hazard Removal	Taxable	\$200.00 plus removal costs	\$205.00 plus removal costs			Non-statutory
Failure to comply with Fire Prevention Notice	Non-taxable	\$ 1,652.00	\$ 1,652.00			Statutory
<b>FREEDOM OF INFORMATION REQUESTS</b>						
Freedom of Information - Application fee	Non-taxable	\$ 29.60	\$ 29.60			Statutory
Freedom of Information - Search fee (per hour)	Non-taxable	\$ 22.20	\$ 22.20			Statutory
Freedom of Information - Supervision charge (per 15 minutes)	Non-taxable	\$ 5.60	\$ 5.60			Statutory
Freedom of Information - Photocopy charge (black and white)	Non-taxable	\$ 0.20	\$ 0.20			Statutory
<b>GARBAGE BIN SALES</b>						
120 litre bin	Taxable	\$ 71.00	\$ 75.00	\$ 4.00	6%	Non-statutory
240 litre bin	Taxable	\$ 92.00	\$ 95.00	\$ 3.00	3%	Non-statutory
Replacement bin lid - 120 litre	Taxable	\$ 20.00	\$ 25.00	\$ 5.00	25%	Non-statutory
Replacement bin lid - 240 litre	Taxable	\$ 20.00	\$ 25.00	\$ 5.00	25%	Non-statutory
<b>HALL HIRE</b>						
<b>Jeparit Hall</b>						
Bond	Taxable	\$ 210.00	\$ 210.00		0%	Non-statutory
Community Group Hall Hire - Full day	Taxable	\$ 162.00	\$ 150.00	\$ (12.00)	-7%	Non-statutory
Community Group Hall Hire - Half day	Taxable	\$ 110.00	\$ 110.00		0%	Non-statutory
Community Group Hall Hire - Evening	Taxable	\$ 110.00	\$ 110.00		0%	Non-statutory
Hall Hire - Private Functions	Taxable	\$ 376.00	\$ 380.00	\$ 4.00	1%	Non-statutory
Hall Hire - Meetings (up to 3 hours)	Taxable	\$ 84.00	\$ 85.00	\$ 1.00	1%	Non-statutory
Kitchen	Taxable	\$ 36.00	\$ 36.50	\$ 0.50	1%	Non-statutory
Cool room	Taxable	\$ 20.00	\$ 20.20	\$ 0.20	1%	Non-statutory
Small meeting room (hourly rate)	Taxable	\$ 15.00	\$ 15.00		0%	Non-statutory

Description of Fees and Charges	GST Status	2020/21 Fee	2021/22 Fee	Fee Increase/	Fee Increase/	Basis of Fee
		Inc GST	Inc GST	(Decrease)	(Decrease)	
		\$	\$	\$	%	
<b>Nhill Memorial Community Centre</b>						
Bond	Taxable	\$ 210.00	\$ 150.00	\$ (60.00)	-29%	Non-statutory
Community Group Hall Hire - Full day	Taxable	\$ 200.00	\$ 200.00		0%	Non-statutory
Community Group Hall Hire - Half day	Taxable	\$ 150.00	\$ 150.00		0%	Non-statutory
Community Group Hall Hire - Evening	Taxable	\$ 150.00	\$ 150.00		0%	Non-statutory
Hall Hire - Private Functions	Taxable	\$ 420.00	\$ 425.00	\$ 5.00	1%	Non-statutory
Hall Hire - Meetings (up to 3 hours)	Taxable	\$ 200.00	\$ 202.00	\$ 2.00	1%	Non-statutory
Hall Hire - Functions (after 1am per hour)	Taxable	\$ 52.00	\$ 53.00	\$ 1.00	2%	Non-statutory
Hall Hire - Set up / Pack up (daily)	Taxable	\$ 52.00	\$ 53.00	\$ 1.00	2%	Non-statutory
Kitchen / Bar / Cool room Hire	Taxable	\$ 150.00	\$ 50.00	\$ (100.00)	-67%	Non-statutory
Baby Grand Piano	Taxable	\$ 52.00	\$ 53.00	\$ 1.00	2%	Non-statutory
Table Cloths (round or oblong) - each	Taxable	\$ 15.00	\$ 15.00		0%	Non-statutory
Cleaning	Taxable	\$ 150.00	\$ 151.50	\$ 1.50	1%	Non-statutory
<b>Movie Tickets</b>						
Adult	Taxable	\$ 12.00	\$ 12.00		0%	Non-statutory
Concession	Taxable	\$ 7.00	\$ 7.00		0%	Non-statutory
Family (2 Adults & 3 Children/Concession)	Taxable	\$ 30.00	\$ 30.00		0%	Non-statutory
Bulk Buy - Adult (6)	Taxable	\$ 60.00	\$ 60.00		0%	Non-statutory
Bulk Buy - Child/Concession (6)	Taxable	\$ 30.00	\$ 30.00		0%	Non-statutory
Bulk Buy - Family (6)	Taxable	\$ 150.00	\$ 150.00		0%	Non-statutory
<b>VIP Seating</b>						
*Note: VIP Seating includes medium popcorn and a drink.						
Adult	Taxable	\$ 25.00	\$ 25.00		0%	Non-statutory
Child/Concession	Taxable	\$ 20.00	\$ 20.00		0%	Non-statutory
Double - Adult	Taxable	\$ 40.00	\$ 40.00		0%	Non-statutory
Double - Child	Taxable	\$ 30.00	\$ 30.00		0%	Non-statutory
<b>Special Movie Event Tickets</b>						
Adult	Taxable	\$ 10.00	\$ 10.00		0%	Non-statutory
Concession	Taxable	\$ 5.00	\$ 5.00		0%	Non-statutory
<b>HEALTH REGISTRATIONS</b>						
Food premises class 1 (hospital / aged care / child care)	Non-taxable	\$ 425.20	\$ 430.00	\$ 4.80	1%	Non-statutory
Food premises class 2 standard (including community groups)	Non-taxable	\$ 306.00	\$ 309.00	\$ 3.00	1%	Non-statutory
Food premises class 3 (including community groups)	Non-taxable	\$ 153.00	\$ 155.00	\$ 2.00	1%	Non-statutory
Food premises class 4	Non-taxable	\$ -	\$ -			Non-statutory
Food premises class limited operation - no more than 25 hours per week or 3 days per week (including community groups)	Non-taxable	\$ 70.50	\$ 71.00	\$ 0.50	1%	Non-statutory
Temporary food permit - individual or business (max. 12 events) - per event	Non-taxable	\$ 12.60	\$ 13.00	\$ 0.40	3%	Non-statutory
Temporary food permit - individual or business (max. 12 events) - per year	Non-taxable	\$ 53.60	\$ 54.00	\$ 0.40	1%	
Temporary food permit - community group (max. 12 events)	Non-taxable	\$ -	\$ -			Non-statutory
Transfer of food premises	Non-taxable	50% of annual fee	50% of annual fee			Non-statutory
Inspection by request	Non-taxable	\$ 131.35	\$ 133.00	\$ 1.65	1%	Non-statutory
Hairdressers / Beauty	Non-taxable	\$ 179.70	\$ 181.50	\$ 1.80	1%	Non-statutory
Hairdressers / Beauty - Limited operations	Non-taxable	50% of annual fee	50% of annual fee			Non-statutory
Transfer of Registration - Hairdressers	Non-taxable	\$ 87.50	\$ 88.50	\$ 1.00	1%	Non-statutory
Prescribed accommodation	Non-taxable	\$ 223.90	\$ 226.00	\$ 2.10	1%	Non-statutory
Transfer of Registration - Accommodation	Non-taxable	50% of annual fee	50% of annual fee			Non-statutory
<b>Caravan Parks - Total number of sites (other than camp sites)</b>						
Not exceeding 25	Non-taxable	\$ 249.40	\$ 249.40			Statutory
Exceeding 25 but not 50	Non-taxable	\$ 495.60	\$ 495.60			Statutory
Exceeding 50 but not 100	Non-taxable	\$ 1,000.00	\$ 1,000.00			Statutory
Transfer of Registration - Caravan Park	Non-taxable	\$ 87.50	\$ 88.50	\$ 1.00	1%	Non-statutory
Transfer of Registration - Health Premises	Non-taxable	50% of annual fee	50% of annual fee			Non-statutory
Late payment penalty for all registrations	Non-taxable	50% of annual fee	50% of annual fee			Non-statutory



Description of Fees and Charges	GST Status	2020/21 Fee	2021/22 Fee	Fee Increase/	Fee Increase/	Basis of Fee
		Inc GST	Inc GST	(Decrease)	(Decrease)	
		\$	\$	\$	%	
<b>COMMUNITY CARE SERVICES - DOMESTIC ASSISTANCE</b>						
Low income rate - Single per hour	Non-taxable	\$ 8.00	\$ 8.00		0%	Non-statutory
Low income rate - Couple per hour	Non-taxable	\$ 8.80	\$ 8.90	\$ 0.10	1%	Non-statutory
Medium income rate - Single per hour	Non-taxable	\$ 15.00	\$ 15.00		0%	Non-statutory
Medium income rate - Couple per hour	Non-taxable	\$ 17.00	\$ 17.00		0%	Non-statutory
High income rate - Single per hour	Non-taxable	\$ 19.70	\$ 20.00	\$ 0.30	2%	Non-statutory
High income rate - Couple per hour	Non-taxable	\$ 23.30	\$ 23.50	\$ 0.20	1%	Non-statutory
<b>COMMUNITY CARE SERVICES - AGENCY SERVICES</b>						
6am to 6pm - per hour	Non-taxable	\$ 60.00	\$ 60.60	\$ 0.60	1%	Non-statutory
Home maintenance - per hour	Non-taxable	\$ 69.80	\$ 70.50	\$ 0.70	1%	Non-statutory
After hours / weekends - per hour	Non-taxable	\$ 70.00	\$ 70.70	\$ 0.70	1%	Non-statutory
Public holidays - per hour	Non-taxable	\$ 86.15	\$ 87.00	\$ 0.85	1%	Non-statutory
Travel - per kilometre	Non-taxable	\$ 1.60	\$ 1.60		0%	Non-statutory
<b>COMMUNITY CARE SERVICES - PERSONAL CARE</b>						
Low income rate - Single or Couple per hour	Non-taxable	\$ 5.50	\$ 5.60	\$ 0.10	2%	Non-statutory
Medium income rate - Single or Couple per hour	Non-taxable	\$ 8.50	\$ 8.70	\$ 0.20	2%	Non-statutory
High income rate - Single or Couple per hour	Non-taxable	\$ 15.60	\$ 15.95	\$ 0.35	2%	Non-statutory
<b>COMMUNITY CARE SERVICES - RESPITE CARE</b>						
Low income rate - Single or Couple per hour	Non-taxable	\$ 5.50	\$ 5.60	\$ 0.10	2%	Non-statutory
Medium income rate - Single or Couple per hour	Non-taxable	\$ 8.50	\$ 8.70	\$ 0.20	2%	Non-statutory
High income rate - Single or Couple per hour	Non-taxable	\$ 15.60	\$ 15.95	\$ 0.35	2%	Non-statutory
<b>HANDYMAN CHARGES</b>						
Low income rate - per hour plus materials	Non-taxable	\$ 13.25	\$ 13.55	\$ 0.30	2%	Non-statutory
Medium income rate - per hour plus materials	Non-taxable	\$ 20.00	\$ 20.45	\$ 0.45	2%	Non-statutory
High income rate - per hour plus materials	Non-taxable	\$ 36.45	\$ 37.30	\$ 0.85	2%	Non-statutory
<b>MEALS ON WHEELS</b>						
Meals on Wheels - per meal (Client fee - Low / Medium income) Jeparit, Nhill & Rainbow	Non-taxable	\$ 11.60	\$ 13.00	\$ 1.40	12%	Non-statutory
Meals on Wheels - per meal (Client fee - Low / Medium income) Dimboola	Non-taxable	\$ 8.25	\$ 9.55	\$ 1.30	16%	Non-statutory
Meals on Wheels - per meal (Client fee - High income) Jeparit, Nhill & Rainbow	Non-taxable	\$ 15.20	\$ 16.00	\$ 0.80	5%	Non-statutory
Meals on Wheels - per meal (Client fee - High income) Dimboola	Non-taxable	\$ 11.60	\$ 13.00	\$ 1.40	12%	Non-statutory
Meals on Wheels - per meal (Agency fee / Non HACC or CHSP funded) Jeparit, Nhill & Rainbow	Taxable	\$ 16.90	\$ 20.35	\$ 3.45	20%	Non-statutory
Meals on Wheels - per meal (Agency fee / Non HACC or CHSP funded) Dimboola	Taxable	\$ 16.90	\$ 14.55	\$ (2.35)	-14%	Non-statutory
<b>INSURANCE</b>						
Stall holder - one off event	Taxable	\$ 36.50	\$ 37.00	\$ 0.50	1%	Non-statutory
Stall holder - regular event	Taxable	\$ 20.30	\$ 20.50	\$ 0.20	1%	Non-statutory
Hall hire	Taxable	\$ 15.50	\$ 16.00	\$ 0.50	3%	Non-statutory
Performers / Buskers / Artists	Taxable	\$ 36.80	\$ 37.50	\$ 0.70	2%	Non-statutory
Tutors - Non sporting (music teachers, craft teachers etc.) - Annual coverage	Taxable	\$ 195.75	\$ 198.00	\$ 2.25	1%	Non-statutory
<b>LITTERING FINES</b>						
Littering fines - deposit small item of litter	Non-taxable	\$ 330.00	\$ 330.00			Statutory
Littering fines - deposit litter	Non-taxable	\$ 330.00	\$ 330.00			Statutory
Littering fines - deposit burning litter	Non-taxable	\$ 661.00	\$ 661.00			Statutory
Unsecured load fines	Non-taxable	\$ 330.00	\$ 330.00			Statutory

Description of Fees and Charges	GST Status	2020/21 Fee	2021/22 Fee	Fee Increase/	Fee Increase/	Basis of Fee
		Inc GST	Inc GST	(Decrease)	(Decrease)	
		\$	\$	\$	%	
<b>LOCAL LAWS PERMIT FEES</b>						
Fire permits	Non-taxable	\$ 38.00	\$ 38.50	\$ 0.50	1%	Non-statutory
Waste containers	Non-taxable	\$ 60.00	\$ 60.60	\$ 0.60	1%	Non-statutory
Recreational Vehicles	Non-taxable	\$ 30.00	\$ 30.30	\$ 0.30	1%	Non-statutory
Street Traders and Collectors Permits	Non-taxable	\$ 45.00	\$ 45.50	\$ 0.50	1%	Non-statutory
Signs on pavement, street furniture and/or merchandise - 3 years	Non-taxable	\$ 210.00	\$ 212.00	\$ 2.00	1%	
Streets and Roads - Temporary Vehicle Crossing	Non-taxable	\$ -	\$ -			Non-statutory
Streets and Roads - Heavy or Long Vehicles	Non-taxable	\$ 90.00	\$ 91.00	\$ 1.00	1%	Non-statutory
Streets and Roads - Removal of Firewood	Non-taxable	\$ 30.00	\$ 30.30	\$ 0.30	1%	Non-statutory
Streets and Roads - Cut and Burn on Road Reserves	Non-taxable	\$ 38.00	\$ 38.50	\$ 0.50	1%	Non-statutory
<b>Keeping of Animals</b>						
Dogs - permit to exceed prescribed number of animals (where no planning permit required) - 3 years	Non-taxable	\$ 210.00	\$ 212.00	\$ 2.00	1%	Non-statutory
Cats - permit to exceed prescribed number of animals (where no planning permit required) - 3 years	Non-taxable	\$ 210.00	\$ 212.00	\$ 2.00	1%	Non-statutory
Horses and Cattle - 3 years	Non-taxable	\$ 210.00	\$ 212.00	\$ 2.00	1%	Non-statutory
Domestic Birds and Poultry - 3 years	Non-taxable	\$ 210.00	\$ 212.00	\$ 2.00	1%	Non-statutory
Pigeons - 3 years	Non-taxable	\$ 210.00	\$ 212.00	\$ 2.00	1%	Non-statutory
Rodents and Reptiles - 3 years	Non-taxable	\$ 210.00	\$ 212.00	\$ 2.00	1%	Non-statutory
Other Animals - 3 years	Non-taxable	\$ 210.00	\$ 212.00	\$ 2.00	1%	Non-statutory
Different Types of Animals - 3 years	Non-taxable	\$ 210.00	\$ 212.00	\$ 2.00	1%	Non-statutory
<b>Protection of Council Assets</b>						
*Note: These fees are set by VicRoads on 01 July each year.						
Road Opening Permit - L1	Taxable	\$ 638.30	\$ 645.00	\$ 6.70	1%	Non-statutory
Road Opening Permit - L2	Taxable	\$ 348.00	\$ 351.00	\$ 3.00	1%	Non-statutory
Road Opening Permit - L3	Taxable	\$ 137.70	\$ 139.00	\$ 1.30	1%	Non-statutory
Road Opening Permit - L4	Taxable	\$ 88.90	\$ 90.00	\$ 1.10	1%	Non-statutory
Legal point of Discharge	Non-taxable	As per adopted regulatory fee	As per adopted regulatory fee			Statutory
Asset Surveillance	Non-taxable	As per adopted regulatory fee	As per adopted regulatory fee			Statutory
<b>Other</b>						
Abandoned motor vehicle	Non-taxable	\$350.00 plus towing expenses	\$355.00 plus towing expenses			Non-statutory
<b>MUSEUM FEES</b>						
<b>Wimmera Mallee Pioneer Museum</b>						
Adult	Taxable	\$ 10.00	\$ 10.00		0%	Non-statutory
Pensioner	Taxable	\$ 6.00	\$ 6.00		0%	Non-statutory
Adult over 90	Taxable	\$ -	\$ -			Non-statutory
Children under 5	Taxable	\$ -	\$ -			Non-statutory
Children over 5 but under 12	Taxable	\$ 3.00	\$ 3.00		0%	Non-statutory
Family	Taxable	\$ 20.00	\$ 20.00		0%	Non-statutory
Groups of 10 or more	Taxable	\$ 5.00	\$ 5.00		0%	Non-statutory
School groups (per student - teachers no charge)	Taxable	\$ 5.00	\$ 5.00		0%	Non-statutory
<b>Yurunga Homestead</b>						
Adult	Taxable	\$ 5.00	\$ 5.00		0%	Non-statutory
Children under 12	Taxable	\$ 3.00	\$ 3.00		0%	Non-statutory
Entry and afternoon tea (first Sunday of the month)	Taxable	\$ 10.00	\$ 10.00		0%	Non-statutory

Description of Fees and Charges	GST Status	2020/21 Fee	2021/22 Fee	Fee Increase/	Fee Increase/	Basis of Fee
		Inc GST	Inc GST	(Decrease)	(Decrease)	
		\$	\$	\$	%	
<b>PARKING FINES</b>						
Heavy vehicles parked in a built up area longer than 1 hour	Non-taxable	\$ 99.00	\$ 99.00			Statutory
Parked in a disabled area	Non-taxable	\$ 165.00	\$ 165.00			Statutory
Stopped in a no-stopping area	Non-taxable	\$ 165.00	\$ 165.00			Statutory
Stopped in a children's crossing	Non-taxable	\$ 165.00	\$ 165.00			Statutory
Stopped in a loading zone	Non-taxable	\$ 165.00	\$ 165.00			Statutory
<b>PHOTOCOPIES &amp; SCANNING</b>						
A4 - Black and White	Taxable	\$ 0.55	\$ 0.55		0%	Non-statutory
A4 - Colour	Taxable	\$ 1.10	\$ 1.10		0%	Non-statutory
A3 - Black and White	Taxable	\$ 1.10	\$ 1.10		0%	Non-statutory
A3 - Colour	Taxable	\$ 2.35	\$ 2.35		0%	Non-statutory
Engineering plans	Taxable	\$ 7.50	\$ 7.50		0%	Non-statutory
A2 - Black and White	Taxable	\$ 16.70	\$ 16.90	\$ 0.20	1%	Non-statutory
A2 - Colour	Taxable	\$ 22.35	\$ 22.50	\$ 0.15	1%	Non-statutory
A1 - Black and White	Taxable	\$ 28.00	\$ 28.50	\$ 0.50	2%	Non-statutory
A1 - Colour	Taxable	\$ 32.50	\$ 32.50		0%	Non-statutory
A0 - Black and White	Taxable	\$ 31.70	\$ 32.00	\$ 0.30	1%	Non-statutory
A0 - Colour	Taxable	\$ 38.00	\$ 38.50	\$ 0.50	1%	Non-statutory
B Size Surcharge	Taxable	\$ 3.40	\$ 3.40		0%	Non-statutory
Scanning up to 10 pages	Taxable	\$ 2.50	\$ 2.50		0%	Non-statutory
Scanning 10 - 50 pages	Taxable	\$ 5.00	\$ 5.00		0%	Non-statutory
Scanning over 50 pages	Taxable	\$ 7.50	\$ 7.50		0%	Non-statutory
<b>PLANNING</b>						
Planning Certificate Fee	Non-taxable	\$ 21.70	\$ 21.70			Statutory
Certificate of Compliance	Non-taxable	\$ 317.90	\$ 317.90			Statutory
<b>Applications for Permits (Regulation 9)</b>						
Class 1 - Use Only	Non-taxable	\$ 1,286.10	\$ 1,286.10			Statutory
Class 2 - To develop land or to use and develop land for a single dwelling per lot or to undertake development ancillary to the use of the land for a single dwelling per lot if the estimated cost of development included in the application is:						
<\$10,000	Non-taxable	\$ 195.10	\$ 195.10			Statutory
>\$10,001 - \$100,000	Non-taxable	\$ 614.10	\$ 614.10			Statutory
>\$100,001 - \$500,000	Non-taxable	\$ 1,257.20	\$ 1,257.20			Statutory
>\$500,001 - \$1,000,000	Non-taxable	\$ 1,358.30	\$ 1,358.30			Statutory
>\$1,000,001 - \$2,000,000	Non-taxable	\$ 1,459.90	\$ 1,459.90			Statutory
<b>VicSmart</b>						
VicSmart application if the estimated cost of development is:						
<\$10,000	Non-taxable	\$ 195.00	\$ 195.00			Statutory
>\$10,000	Non-taxable	\$ 419.10	\$ 419.10			Statutory

Description of Fees and Charges	GST Status	2020/21 Fee	2021/22 Fee	Fee Increase/	Fee Increase/	Basis of Fee
		Inc GST	Inc GST	(Decrease)	(Decrease)	
		\$	\$	\$	%	
<b>Permits</b>						
<\$100,000	Non-taxable	\$ 1,119.90	\$ 1,119.90			Statutory
\$100,000 - \$1,000,000	Non-taxable	\$ 1,510.00	\$ 1,510.00			Statutory
\$1,000,001 - \$5,000,000	Non-taxable	\$ 3,330.70	\$ 3,330.70			Statutory
\$5,000,001 - \$15,000,000	Non-taxable	\$ 8,489.40	\$ 8,489.40			Statutory
\$15,000,001 - \$50,000,000	Non-taxable	\$ 25,034.60	\$ 25,034.60			Statutory
>\$50,000,001	Non-taxable	\$ 56,268.30	\$ 56,268.30			Statutory
Class 12 - to subdivide an existing building	Non-taxable	\$ 1,286.10	\$ 1,286.10			Statutory
Class 13 - to subdivide land into two lots	Non-taxable	\$ 1,286.10	\$ 1,286.10			Statutory
Class 14 - to effect a realignment of a common boundary between lots or to consolidate two or more lots	Non-taxable	\$ 1,286.10	\$ 1,286.10			Statutory
Class 15 - to subdivide land	Non-taxable	\$1286.40 per 100 lots created	\$1286.40 per 100 lots created			Statutory
Class 16 - to remove a restriction (within the meaning of the Subdivision Act 1988) over land if the land has been used or developed for more than 2 years before the date of the application in a manner which would have been lawful under the Planning and Environment Act 1987 but for the existence of the restriction	Non-taxable	\$ 1,286.10	\$ 1,286.10			Statutory
Class 17 - to create, vary or remove a restriction under the Subdivision Act 1988; or to remove a right of way	Non-taxable	\$ 1,286.10	\$ 1,286.10			Statutory
Class 18 - to create, vary or remove an easement other than a right of way; or to vary or remove a condition in the nature of an easement other than a right of way in a Crown grant	Non-taxable	\$ 1,286.10	\$ 1,286.10			Statutory
Class 21 - a permit otherwise not provided for in regulation	Non-taxable	\$ 1,286.10	\$ 1,286.10			Statutory
<b>Amendments to Permits</b>						
Amendment to a permit to change the use of land allowed by the permit or allow a new use of land	Non-taxable	\$ 1,286.10	\$ 1,286.10			Statutory
Amendment to a permit (other than a permit to develop land for a single dwelling per lot to use and develop land for a single dwelling per lot or to undertake development ancillary to the use of land for a single dwelling per lot) to change the statement of what the permit allows or to change any or all of the conditions which apply to the permit.	Non-taxable	\$ 1,286.10	\$ 1,286.10			Statutory
Amendment to a class 2 permit	Non-taxable	\$ 195.10	\$ 195.10			Statutory
Amendment to a class 3 permit	Non-taxable	\$ 614.10	\$ 614.10			Statutory
Amendment to a class 4 permit	Non-taxable	\$ 1,257.20	\$ 1,257.20			Statutory
Amendment to a class 5 or class 6 permit	Non-taxable	\$ 1,358.30	\$ 1,358.30			Statutory
Amendment to a class 7 permit	Non-taxable	\$ 195.10	\$ 195.10			Statutory
Amendment to a class 8 permit	Non-taxable	\$ 419.10	\$ 419.10			Statutory
Amendment to a class 9 permit	Non-taxable	\$ 195.10	\$ 195.10			Statutory
Amendment to a class 10 permit	Non-taxable	\$ 1,119.90	\$ 1,119.90			Statutory
Amendment to a class 11 permit	Non-taxable	\$ 1,510.00	\$ 1,510.00			Statutory
Amendment to a class 12, 13, 14, or 15 permit	Non-taxable	\$ 3,330.70	\$ 3,330.70			Statutory
Amendment to a class 16 permit	Non-taxable	\$ 1,286.10	\$ 1,286.10			Statutory
Amendment to a class 17 permit	Non-taxable	\$ 1,286.10	\$ 1,286.10			Statutory
Amendment to a class 18 permit	Non-taxable	\$ 1,286.10	\$ 1,286.10			Statutory
Amendment to a class 19 permit	Non-taxable	\$1286.10 per 100 lots created	\$1286.10 per 100 lots created			Statutory
Amendment to a class 20 permit	Non-taxable	\$ 1,286.10	\$ 1,286.10			Statutory
Amendment to a class 21 permit	Non-taxable	\$ 1,286.10	\$ 1,286.10			Statutory

Description of Fees and Charges	GST Status	2020/21 Fee	2021/22 Fee	Fee Increase/	Fee Increase/	Basis of Fee
		Inc GST	Inc GST	(Decrease)	(Decrease)	
		\$	\$	\$	%	
<b>Planning Additional Fees - Advertising (conducted on applicants behalf)</b>						
Newspaper advertisement - At cost	Taxable	At cost	At cost			Non-statutory
Placing of notice onsite	Taxable	\$ 110.00	\$ 111.00	\$ 1.00	1%	Non-statutory
Notice of planning permit by mail (if more than 10 letters, per letter)	Taxable	\$ 7.00	\$ 7.00		0%	Non-statutory
<b>Planning - Additional Fees</b>						
Secondary Consent Application	Taxable	\$ 200.00	\$ 202.00	\$ 2.00	1%	Non-statutory
Extension of Time to planning permit	Taxable	\$ 250.00	\$ 252.50	\$ 2.50	1%	Non-statutory
Section 173 Agreements	Taxable	\$ 201.70	\$ 204.00	\$ 2.30	1%	Non-statutory
Written Advice on Planning Controls	Taxable	\$ 150.00	\$ 151.50	\$ 1.50	1%	Non-statutory
Copy of Permit and Endorsed Plans (per planning permit)	Taxable	\$ 140.00	\$ 141.40	\$ 1.40	1%	Non-statutory
Request for Council consent where no planning permit required (i.e. liquor license)	Taxable	\$ 137.00	\$ 138.50	\$ 1.50	1%	Non-statutory
<b>Planning - Withdrawal of Application</b>						
After lodgement (no work undertaken)	Taxable	75% of app fee refundable	75% of app fee refundable			Non-statutory
After request for further information but prior to commencement of advertising	Taxable	50% of the application fee refunded	50% of the application fee refunded			Non-statutory
After advertising	Taxable	Refund discretionary	Refund discretionary			Non-statutory
Secondary Consent	Taxable	Refund discretionary	Refund discretionary			Non-statutory
Extension of Time	Taxable	No refund	No refund			Non-statutory
<b>PUBLIC SPACES</b>						
Minor use of facilities –Parks, Soundshells, Rotundas etc.	Taxable	\$ 32.80	\$ 33.00	\$ 0.20	1%	Non-statutory
Major use of facilities –Parks, Soundshells, Rotundas etc.	Taxable	\$ 164.00	\$ 166.00	\$ 2.00	1%	Non-statutory
<b>RATES</b>						
Rates - debt recovery fees	Non-taxable	Cost recovery	Cost recovery			Non-statutory
Land information certificate	Non-taxable	As per adopted regulatory fee	As per adopted regulatory fee			Statutory
<b>RECYCLING TRAILER</b>						
Recycling Trailer Hire (per event)	Taxable	\$ 20.00	\$ 20.00		0%	Non-statutory
Recycling Trailer Hire - Bond (per event)	Non-taxable	\$ 200.00	\$ 300.00	\$ 100.00	50%	Non-statutory
<b>SALEYARD FEES</b>						
Pigs (per pig / day)	Taxable	\$ 0.68	\$ 0.70	\$ 0.02	3%	Non-statutory
Sheep (per sheep / day)	Taxable	\$ 0.67	\$ 0.70	\$ 0.03	4%	Non-statutory
Yard fee per sale (per agent)	Taxable	\$ 1,337.60	\$ 1,350.00	\$ 12.40	1%	Non-statutory
<b>SEPTIC TANK FEES</b>						
Septic Tank fees –per application	Non-taxable	\$ 317.50	\$ 321.00	\$ 3.50	1%	Non-statutory
Septic Tank fees –alteration to existing system	Non-taxable	\$ 179.80	\$ 181.60	\$ 1.80	1%	Non-statutory
<b>SWIMMING POOLS</b>						
Note: Swimming Pool fees are set by the contractor						

Description of Fees and Charges	GST Status	2020/21 Fee	2021/22 Fee	Fee Increase/	Fee Increase/	Basis of Fee	
		Inc GST	Inc GST	(Decrease)	(Decrease)		
		\$	\$	\$	%		
<b>WASTE DEPOT FEES</b>							
<b>Unsorted recyclables, general waste and hard plastic</b>							
Car boot	Taxable	\$ 12.00	\$ 12.00		0%	Non-statutory	
6 x 4 trailer / ute – Level	Taxable	\$ 31.00	\$ 32.00	\$ 1.00	3%	Non-statutory	
6 x 4 trailer / ute – Heaped	Taxable	\$ 59.00	\$ 60.00	\$ 1.00	2%	Non-statutory	
Tandem trailer / Light truck – Level	Taxable	\$ 85.00	\$ 86.00	\$ 1.00	1%	Non-statutory	
Tandem trailer / Light truck – Heaped	Taxable	\$ 161.00	\$ 163.00	\$ 2.00	1%	Non-statutory	
Builders waste clean sorted – Per cubic metre	Taxable	\$ 72.00	\$ 73.00	\$ 1.00	1%	Non-statutory	
Builders waste dirty non-sorted – Per cubic metre	Taxable	\$ 175.00	\$ 177.00	\$ 2.00	1%	Non-statutory	
Concrete Non-sorted – Per tonne	Taxable	\$ 124.00	\$ 125.00	\$ 1.00	1%	Non-statutory	
Concrete Clean, sorted – Per tonne	Taxable	\$ 36.00	\$ 36.00		0%	Non-statutory	
Heavy truck loads	Taxable	Not accepted	Not accepted				
Mattresses (Double and larger)	Taxable	\$ 50.00	\$ 50.00		0%	Non-statutory	
Mattresses (Single)	Taxable	\$ 25.00	\$ 25.00		0%	Non-statutory	
Asbestos (per kilogram)	Taxable	\$ 2.00	\$ 2.00		0%	Non-statutory	
<b>Sorted recyclables</b>							
Newspapers, Cardboard, Bottles, Cans etc.	Taxable	\$ -	\$ -			Non-statutory	
<b>Tyres</b>							
Car and Motorcycle	Taxable	\$ 9.00	\$ 9.00		0%	Non-statutory	
Light Commercial	Taxable	\$ 25.00	\$ 25.00		0%	Non-statutory	
Truck –Standard	Taxable	\$ 75.00	\$ 76.00	\$ 1.00	1%	Non-statutory	
Tractor - under 2 metres high	Taxable	\$ 100.00	\$ 135.00	\$ 35.00	35%	Non-statutory	
Tractor - over 2 metres high	Taxable	\$ 150.00	\$ 275.00	\$ 125.00	83%	Non-statutory	
<b>Car bodies</b>							
Car bodies / scrap steel	Taxable	\$ -	\$ -			Non-statutory	
<b>Green Waste &amp; Timber</b>							
Car boot	Taxable	\$ 5.50	\$ 6.00	\$ 0.50	9%	Non-statutory	
6 x 4 trailer / ute – Level	Taxable	\$ 12.00	\$ 12.00		0%	Non-statutory	
6 x 4 trailer / ute – Heaped	Taxable	\$ 14.50	\$ 15.00	\$ 0.50	3%	Non-statutory	
Tandem trailer / Light truck – Level	Taxable	\$ 22.00	\$ 22.00		0%	Non-statutory	
Tandem trailer / Light truck – Heaped	Taxable	\$ 29.00	\$ 30.00	\$ 1.00	3%	Non-statutory	
Heavy truck	Taxable	\$ 56.00	\$ 57.00	\$ 1.00	2%	Non-statutory	
<b>E-waste</b>							
E-Waste – non-compliant	Taxable	\$ 1.20 per kg	\$ 2.00 per kg			Non-statutory	
E-Waste - compliant	Taxable	\$ 0.70 per kg	\$ 1.00 per kg			Non-statutory	
<b>Furniture</b>							
Small Item – e.g. Chair (per unit)	Taxable	\$ 11.00	\$ 10.00	\$ (1.00)	-9%	Non-statutory	
Medium Item – e.g. bed, dressing table etc. (per unit)	Taxable	\$ 36.00	\$ 36.00		0%	Non-statutory	
Large Item – e.g. Couch, wardrobe etc. (per unit)	Taxable	\$ 100.00	\$ 100.00		0%	Non-statutory	
<b>Oil</b>							
Oil (per litre)	Taxable	\$ -	\$ 0.50	\$ 0.50		Non-statutory	
Oil Drum disposal (per drum)	Taxable	\$ -	\$ 5.00	\$ 5.00		Non-statutory	
<b>WOOD PERMITS</b>							
Council controlled land – Full rate	Per Hour	Taxable	\$ 30.00	\$ 30.30	\$ 0.30	1%	Non-statutory
Council controlled land – Pensioner rate	Per Hour	Taxable	\$ 20.00	\$ 20.20	\$ 0.20	1%	Non-statutory



**Hindmarsh**  
Shire Council

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# HINDMARSH SHIRE COUNCIL

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MUNICIPAL LOCAL LAW

[DATE]

HINDMARSH SHIRE COUNCIL  
92 Nelson Street

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## PART 1 PRELIMINARY PROVISIONS

### 1 TITLE

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- 1.1 This Local Law is called the Hindmarsh Municipal Local Law 2021, and is referred to below as “this Local Law”.

### 2 OBJECTIVES OF THIS LOCAL LAW

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- 2.1 The objectives of this Local Law are to:
- 2.1.1 regulate and control uses and activities of Council buildings, land and reserves, allowing for public enjoyment of Council places and protecting Council assets by providing minimum standards of behaviour and managing risks;
  - 2.1.2 to promote the health and wellbeing of the people living in the municipal district and to provide a safe and healthy environment that gives the residents of the municipal district the opportunity to enjoy a quality of life that meets the general expectations of the community;
  - 2.1.3 to prohibit, regulate and control activities that may be dangerous, unsafe, detrimental or undesirable to the quality of life in the municipal district;
  - 2.1.4 to control nuisance caused by noise, odour and smoke emissions, and other discharges to the environment which may adversely affect enjoyment of life, health, safety and welfare of persons within the municipal district;
  - 2.1.5 to regulate the keeping of animals within the municipal area and protect their welfare, including providing for the movement of livestock being driven, grazed or kept within the municipal area;
  - 2.1.6 to provide a system for applying for Permits where a Permit is required;
  - 2.1.7 to provide for the administration of the Council's powers and functions;
  - 2.1.8 to provide generally for the peace, order and good government of the municipal district in a way which enhances the environment and quality of life; and
  - 2.1.9 revoke Local Law No. 2 of 2014.

### 3 AUTHORISING PROVISION

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- 3.1 This Local Law is authorised under Part 3, Division 3 – Local Laws of the *Local Government Act 2020* and Part 3 of the *Domestic (Feral and Nuisance Animals) Act 1994*.

### 4 OPERATION DATE

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- 4.1 This Local Law comes into operation on the day following the day on which notice of making this Local Law is published in the Government Gazette, and operates throughout the municipal district.
- 4.2 Unless sooner revoked, this Local Law ceases to operate on the date 10 years following its making.

### 5 REVOCATION

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5.1 Upon this Local Law coming into operation, Local Law no. 2 of 2014 is revoked.

## 6 SUNSET DATE

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6.1 Ten years after law comes into operation.

## 7 APPLICATION OF LOCAL LAW

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7.1 This Local Law will apply to the whole of Council’s municipal district save that anything allowed or required under any Act, Regulation or the Hindmarsh Planning Scheme is not affected by any prohibition, requirement or restriction under this Local Law.

## 8 DEFINITIONS

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Unless the contrary intention appears in the Local Law, the following words and phrases are defined to mean or include:

<b>Act</b>	means the <i>Local Government Act 2020</i>
<b>Advertising sign</b>	means any sign, self-resting “A” frame, poster, panel or other object which advertises or promotes retail premises or merchandise.
<b>Annex</b>	means: <ul style="list-style-type: none"> <li>(a) a structure;</li> <li>(b) an awning;</li> <li>(c) a room;</li> <li>(d) a lean-to; or</li> <li>(e) other enclosed or partially enclosed area which is used or is capable of being used in conjunction with a caravan or tent.</li> </ul>
<b>Aquatic facility</b>	means any complex or area designated or set aside for swimming, and includes the building and outbuildings in, and the courtyards, gardens, grounds and car parks of such complex or area.
<b>Attendant</b>	means a person employed or engaged to work in the municipal building or at an aquatic facility
<b>Authorised Officer</b>	means any member of Council staff or other person authorised under section 224 (1) of the <i>Local Government Act 1989</i>
<b>Barbecue</b>	means any structure or device which is designed or constructed for the primary purpose of cooking food in the open air for human consumption.
<b>Bicycle</b>	means a two-wheeled or three-wheeled vehicle designed to be propelled by human power.
<b>Building Works</b>	means: <ul style="list-style-type: none"> <li>(a) work associated with the construction, alteration, demolition or removal of a building; and</li> <li>(b) includes excavation, filing bricklaying and the delivery and assembly of materials and equipment.</li> </ul>

<b>Car park</b>	means an area which is: (a) located on land (i) owned by; (ii) occupied by; or (iii) under the care, management and control of Council; and (b) is designated as being, or set aside for the purposes of, a car park but does not include any area reserved for the deposit or return of shopping trolleys.
<b>Caravan</b>	means a dwelling that is designed to be moveable.
<b>Cattle</b>	means any bull, cow, ox, steer, heifer, calf, buffalo or deer.
<b>Chief Executive Officer</b>	means the Chief Executive Officer of Hindmarsh Shire Council
<b>Council</b>	means the Hindmarsh Shire Council.
<b>Council land</b>	means all land either vested in the Council or in respect of which the Council has the care and management.
<b>Deal in goods</b>	includes selling goods or exposing goods for sale.
<b>Declared road</b>	has the meaning ascribed to it in the Transport Act 1983.
<b>Disease</b>	means any contagious or infectious disease or any condition to which livestock is subject, or an exotic disease as declared by the Governor in Council for the purposes of the Livestock Diseases Control Act 1994.
<b>Domestic appliance</b>	means any fixed or portable appliance which is: (a) designed exclusively for the preparation of food; and (b) fired by gas or electricity.
<b>Domestic bird, small</b>	includes but is not limited to budgerigars, canaries, finches and cockatiels, which can be kept in a portable cage or in captivity.
<b>Domestic bird, large</b>	includes but is not limited to pigeons, cockatoos, parrots, galahs, which can be kept in a portable cage or in captivity, but does not include poultry.
<b>Droving of livestock</b>	means moving livestock from one location to another for the purpose of changing their grazing area.
<b>Dwelling</b>	means any building or part of a building used or intended to be used as a place of residence.
<b>Effective control</b>	for the purposes of interpreting PART 4 of the Local Law, “effective control” means control by person or persons alone or using dogs, devices, fences or other equipment so as to ensure that livestock are not trespassing or endangering persons or objects.

For the purposes of interpreting DIVISION 9.363 of the Local Law, “effective control” means confined by a fence and a closed gate or on a leash or confined by such other appropriate method as prevents uncontrolled animal activity, and, in relation to dogs and cats which are not on a leash, means under direct supervision.

**Exemption** means an exemption issued by or under the authority of council under this Local Law.

**Farm** means any rateable land which is not less than two (2) hectares in area and is used primarily for carrying on one or more of the following businesses or industries:

- (a) grazing;
- (b) agistment;
- (c) dairying;
- (d) pig farming;
- (e) poultry farming;
- (f) fish farming;
- (g) tree farming;
- (h) bee keeping;
- (i) viticulture;
- (j) horticulture;
- (k) fruit growing; or
- (l) the growing of crops of any kind.

**Fire** does not include a fire lit by a member of the Country Fire Authority in the course of their duties.

**Frontage** means

- (a) in relation to land on which a building is erected, the boundary line between the land and the street which it abuts;
- (b) in relation to land on which a building is erected and where the land abuts more than one street, the boundary line between the land and the street onto which the main building fronts; and
- (c) in relation to land on which no building is erected, the shortest boundary line between the land and any street which it abuts.

**Heavy motor vehicle** means a vehicle with a gross vehicle mass of 4.5 tonnes or more.

**Household waste service** means the area of the Municipal District which from time to time is included in contracts with the Regional Waste Management Group for the collection of household waste.

**Incinerator** includes any structure or device which is:

- (a) not enclosed in a building;
- (b) used, intended, adapted or designed to be used or capable of being used for the purpose of burning any matter, material or substance; and
- (c) not licensed or otherwise subject to control under the Environment Protection Act 1970

but does not include a barbecue.

<b>Large cattle</b>	means cattle over nine (9) months of age.
<b>Leave standing</b>	includes parked or unoccupied.
<b>Livestock</b>	has the same meaning as that stated in the <i>Impounding of Livestock Act 1994</i> .
<b>Long vehicle</b>	means a vehicle that, together with any load or projection, is 7.5metres long or longer.
<b>Merchandise</b>	means goods which are sold or offered for sale or in respect of which sale can be arranged from or within retail premises.
<b>Minister</b>	means the Minister responsible for administering the Local Government Act 1989 and the <i>Local Government Act 2020</i> .
<b>Mobile garbage bin</b>	means a receptacle or container fitted with a secure lid which is both fly proof and vermin proof and such lid must have an overlapping flange and a secure handle constructed of heavy duty moulded plastic. Such receptacle or container must conform to Australian Standards Design No. A. 1535.
<b>Municipal building</b>	means any building (a) owned and occupied by; or (b) under the care, management and control of Council but does not include any municipal offices, aquatic facility or public convenience.
<b>Municipal depot</b>	means the area set aside by Council for the storage and maintenance of plant and equipment and includes all buildings, including amenities buildings, or areas set aside for the short term housing of animals.
<b>Municipal district</b>	means the municipal district of the Hindmarsh Shire.
<b>Municipal offices</b>	the office or offices of the Municipal council.
<b>Municipal tip</b>	includes a transfer station.
<b>Notice to comply</b>	means a notice issued by an authorised office requiring a person to remedy any breach of this Local Law.
<b>Nuisance</b>	means a state, condition or activity which is or is liable to be dangerous to health or offensive.
<b>Offensive</b>	means noxious, annoying or injurious to personal comfort.
<b>Organisation</b>	any body, whether incorporated or not, including a club, association, group, league and co-operative.
<b>Open air</b>	means any place which is not within a permanent structure.

<b>Pavement</b>	includes every footpath, lane or other place within the municipal district which is habitually used by pedestrians and not by motor vehicles.
<b>Penalty unit</b>	means the amount of a fine payable for an offence, determined by the Office of the Chief Parliamentary Counsel of the State Government of Victoria.
<b>Permanent structure</b>	any structure of a permanent kind which consists of a <ul style="list-style-type: none"> <li>(a) wall on each side; and</li> <li>(b) roof</li> </ul> and includes a caravan but not a tent.
<b>Permit</b>	a permit issued under Clause PART 1179 of this Local Law.
<b>Permit fee</b>	means a fee fixed by resolution of Council under PART 1178 of this Local Law.
<b>Plant</b>	<ul style="list-style-type: none"> <li>(a) shrub;</li> <li>(b) hedge; or</li> <li>(c) other form of vegetation.</li> </ul>
<b>Playing arena</b>	means an area within a reserve designated or set aside for competitive games or sport.
<b>Poultry</b>	Includes a rooster, fowl, pheasant, duck, goose, peacock, guinea fowl or turkey.
<b>Pound</b>	has the meaning ascribed to it by section 3 of the Impounding of Livestock Act 1994.
<b>Pound keeper</b>	means the person for the time being appointed by Council to manage the Pound.
<b>Premises</b>	includes land, buildings and a building under construction.
<b>Public authority</b>	means a body corporate established for a public purpose by an Act of the Parliament of Victoria or any other State or Territory of the Commonwealth, or by the Parliament of the Commonwealth.
<b>Public place</b>	<p>other than in PART 4 of this Local Law includes any:</p> <ul style="list-style-type: none"> <li>(a) bridge, footway, footpath, court, alley, passage or thoroughfare formed on private land;</li> <li>(b) park, garden, reserve or other place of public recreation or resort;</li> <li>(c) wharf, pier or jetty;</li> <li>(d) place of public resort; and</li> <li>(e) open place to which members of the public have, or are permitted to have, access.</li> </ul> <p>Under PART 4 of this Local Law, Public Place has the meaning ascribed to it in Section 3 of the <i>Summary Offences Act 1966</i>.</p>
<b>Receptacle</b>	Means a mobile garbage bin as defined by the Local Law, recycling bag or other approved receptacle used for the collection of household waste.

<b>Recreational vehicle</b>	means a vehicle used for recreational purposes including: <ul style="list-style-type: none"><li>(a) motorcycle, trail bike or mini-bike;</li><li>(b) a motor scooter;</li><li>(c) a go-cart; and</li><li>(d) any other vehicle which is propelled by internal combustion, steam, gas, electricity or other power but does not include a<ul style="list-style-type: none"><li>(i) motor car or vehicle;</li><li>(ii) motor tractor; or</li><li>(iii) other vehicle used solely for or in connection with primary production, cultivation, construction or maintenance; or for the conveyance of a person who is physically disabled.</li></ul></li></ul>
<b>Reptile</b>	means any snake, lizard, turtle or tortoise.
<b>Reserve</b>	means any land within the municipal district <ul style="list-style-type: none"><li>(a) owned by Council;</li><li>(b) occupied by Council; or</li><li>(c) of which Council has the care, control and management</li></ul> which is used for sporting or recreational purposes, and includes parks, gardens, playgrounds, skate parks, and all car-parks, roads, tracks and other areas within the land.
<b>Residence</b>	includes part of a building used or intended to be used as a separate residence, as well as a flat and unit.
<b>Residential area</b>	an area which is zoned as being, or reserved for residential purposes under any applicable Planning Scheme.
<b>Retail premises</b>	any premises used for the carrying on of a business involving the sale or hire of goods or services by retail.
<b>Road</b>	Other than in PART 4 of this Local Law includes: <ul style="list-style-type: none"><li>(a) a street (whether or not it is a private street);</li><li>(b) a private road;</li><li>(c) land reserved or proclaimed as a road or street under the Land Act 1958;</li><li>(d) a passage;</li><li>(e) a cul de sac;</li><li>(f) a public highway;</li><li>(g) any land described or used as a road or street by the owner in relation to a transfer or conveyance which grants a right of way over the land;</li><li>(h) any footpath, bicycle path, nature strip or any other matter or thing forming part of a road or street, and</li><li>(i) the area as defined by the Road Rules published by VicRoads.</li></ul> Under PART 4 of this Local Law "Road" has the meaning ascribed to it in section 3 of the Act and includes a highway
<b>Senior officer</b>	means an officer that the Chief Executive Officer has designated to be a Senior Officer.

<b>Service authority</b>	includes the Council, Police, State Emergency Service or any government, semi government or non-profit agency involved in remedying a problem associated with livestock on a road.
<b>Skateboard</b>	includes any board on wheels designed to enable self-propulsion, and extends to include any rollerblades or scooters.
<b>Skate park</b>	includes a community skate park established by the Hindmarsh Shire Council for the purpose of roller skating, roller blading, roller scooting, bicycle riding or similar activity.
<b>Street</b>	Includes: <ul style="list-style-type: none"> <li>(a) a road, whether or not it is a private road;</li> <li>(b) land reserved or proclaimed as a street under the Land Act 1958.</li> <li>(c) a passage;</li> <li>(d) a cul de sac;</li> <li>(e) a public highway;</li> <li>(f) any land described or used as a street or road by the owner in relation to a transfer or conveyance which grants a right of way over the land; and</li> <li>(g) any footpath, bicycle path, nature strip or any other matter or thing forming part of a street or road.</li> </ul>
<b>Street furniture</b>	means a sign, notice, structure, or fixture which is owned, was erected; or is maintained by council, and is located on; or adjacent to a road.
<b>Total fire ban day</b>	a day or part of a day declared to be a day or partial day of total fire ban under section 40 of the Country Fire Authority Act 1958.
<b>Vehicle</b>	means any form of conveyance intended to be used on a road or road-related area, including but not limited to: <ul style="list-style-type: none"> <li>(a) a motor car;</li> <li>(b) a caravan;</li> <li>(c) a motor bike;</li> <li>(d) a trailer;</li> <li>(e) a tractor;</li> <li>(f) a recreational vehicle;</li> <li>(g) a bicycle.</li> </ul>
<b>Vehicle crossing</b>	means an opening, or artificial surface which allows or facilitates access from a road to land which abuts that road.
<b>Waste</b>	means: <ul style="list-style-type: none"> <li>(a) household waste includes hard waste, recyclable waste, garden waste and what is prohibited from being put into a receptacle under this Division;</li> <li>(b) recyclable waste includes P.E.T. plastics, paper, cardboard, aluminium, glass, tin or any other substance which Council determines from time to time;</li> <li>(c) hard waste means and includes furniture and household appliances but does not include food waste and other putrescible matter, car bodies or</li> </ul>



car parts unless reduced to a size that can be carried by two men, builders rubbish from the erection, alteration or additions to any building, trade wastes, garden waste or broken concrete; and

(d) garden waste means garden organic waste material including tree pruning, lawn clippings and the like.

**Waste container** any portable container or receptacle specifically designed for the collection of waste, and includes a rubbish hopper and mini-skip but not a refuse receptacle.

**Zoned** means zoned under any applicable planning scheme.

## PART 2 CAMPING

### 9 Camping on private property

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- 9.1 An owner or occupier of any land must not occupy, place or cause to be placed, or use or cause to be used a tent, caravan or annex on any land without a Permit.
- 9.2 Clause 9.1 does not apply to:
- 9.2.1 the storage of a caravan or similar facility on any land;
  - 9.2.2 any occupation, placement or use permitted by or under the Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 1999; and
  - 9.2.3 the reasonable use of the tent, caravan or annex for periods of no more than three (3) months in a calendar year in association with the use of the land on which it is located and providing the use of the tent, caravan or annex is not for commercial gain.

**CAMPING ON ROADS, PUBLIC PLACES OR COUNCIL LAND**

- 9.3 Except with a Permit, a person must not occupy or use or cause to be used any road, Council land or public place for camping.
- 9.4 Except with a Permit, a person must not keep, erect or place any tent, caravan or annex on any road, Council land or in a public place.
- 9.5 Clauses 9.3 and 9.4 do not apply to:
  - 9.5.1 camping on land which is a permitted use under the Planning Scheme; or
  - 9.5.2 land designated as being, or set aside for use as a camping area and the use is authorised under the Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 1999.
  - 9.5.3 camping on any road, Council land or public place in non-township areas where Council has designated that overnight camping is permitted.
- 9.6 An authorised officer may exempt any person or class of persons or an authority from the need to apply for a Permit.

**Penalty for offences under Part 2: 2 Penalty Unit**

**10 Left standing or abandoned**

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- 10.1 A person must not:
  - 10.1.1 in a road or street;
  - 10.1.2 in a parking area provided by Council; or
  - 10.1.3 on land vested in or under the control of Council;
    - (a) leave standing an unregistered vehicle; or
    - (b) abandon a vehicle or cause a vehicle to be abandoned.
- 10.2 Clause 10.1 does not apply to:
  - 10.2.1 Vehicles that comply with and display Club Permit plates.

**NOTE: A vehicle is considered abandoned if it has not been moved in two months.**

**PART 3 CONTROL OF VEHICLES**

**11 Power to impound**

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- 11.1 Where a vehicle left standing in a road or street, in a parking area provided by Council, or on any land vested in or under the control of Council is:
  - 11.1.1 causing an unlawful obstruction; or
  - 11.1.2 unlawfully parked;
 an authorised officer may cause the vehicle to be towed or removed to a pound or such other place as Council appoints, and be retained there subject to Clauses 12 and 13 of this Local Law.

## **12 Notice of impoundment**

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- 12.1 Where a registered vehicle is impounded, Council must serve a notice on each of the persons who appear to be the owner of the vehicle from the records kept at VicRoads or the equivalent body in the State or Territory in which the vehicle is registered.

## **13 Surrender of vehicle**

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- 13.1 Council must surrender a vehicle impounded in accordance with this Local Law to the owner or any person acting on the owner's behalf if:
- 13.1.1 satisfactory evidence is provided indicating that the person is the owner or authorised to act on behalf of the owner; and
  - 13.1.2 the owner or person acting on the owner's behalf pays the reasonable expenses incurred by Council in impounding, moving, keeping and releasing the vehicle (including overhead and other indirect costs) within seven (7) days of Council impounding the vehicle.

## **14 Power to sell, destroy or give away**

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- 14.1 Where a vehicle is impounded in accordance with this Local Law, Council must take reasonable steps to notify the owner of the vehicle that it may be:
- 14.1.1 sold by auction or public tender;
  - 14.1.2 destroyed or delivered to a municipal tip; or
  - 14.1.3 given away as Council sees fit;
- if it is not claimed and removed by the owner or person acting on the owner's behalf within fourteen (14) of impoundment.

- 14.2 If Council elects to offer a vehicle for sale (whether by auction or public tender), it must provide seven (7) days' notice of such auction or calling of tenders in a newspaper generally circulating in the municipal district. Every notice must indicate the vehicle:
- 14.2.1 registration number (if any);
  - 14.2.2 label number (if any);
  - 14.2.3 engine number;
  - 14.2.4 chassis number; and
  - 14.2.5 make, model and colour.
- 14.3 Where the net proceeds from the sale of the vehicle exceed the expenses incurred by Council in complying with this Local Law, Council shall hold the excess money to be paid to the owner of the vehicle or any other person who Council deems to be entitled to the money.

## 15 **Repairing vehicles**

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- 15.1 A person must not dismantle, repair or paint a vehicle on a road except in an emergency or where necessary to enable the vehicle to be moved.

## PART 4 LIVESTOCK

### 16 **Fencing of land containing livestock**

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- 16.1 An owner or occupier of land on which livestock are kept must ensure that the fencing of that land is adequate to prevent the escape of that livestock.

### 17 **Droving of livestock**

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- 17.1 A permit is required where livestock are to be driven:
- 17.1.1 through the municipal district; or
  - 17.1.2 from outside the municipal district towards a point of destination in the municipal district; or
  - 17.1.3 from inside the municipal district to a point of destination outside the municipal district.
- 17.2 A permit will be issued where the authorised officer is satisfied that:
- 17.2.1 the number of stock proposed to be moved is reasonable in the circumstances;
  - 17.2.2 the livestock are healthy and free from diseases and parasites;
  - 17.2.3 the roads proposed to be travelled is the most practicable direct route and not of high conservation significance;
  - 17.2.4 the owner or drover or person in charge of the livestock is able to adequately water and feed the livestock and to safely contain them overnight;
  - 17.2.5 the stock will remain under effective control at all times; and
  - 17.2.6 the owner or drover or person in charge of the livestock holds adequate public liability insurance.
- 17.3 Upon the issue of a droving permit, Council may notify the Department of Environment, Land, Water and Planning of the route and of the livestock to be driven.
- 17.4 A person who is in charge of livestock which are being driven on a road must ensure that:

- 17.4.1 they are competent in the handling of livestock and take all reasonable steps to minimise risk to other road users or to property in the area;
  - 17.4.2 the livestock are only driven during daylight hours, with a minimum visibility of 300 metres;
  - 17.4.3 proper disposal takes place of any carcass of any livestock that dies on the road under that person's charge;
  - 17.4.4 appropriate warning signs are erected in front of and behind any livestock being driven or camped overnight on a road in accordance with the Road Safety Rules 2009; and
  - 17.4.5 all conditions on the Permit are adhered to.
- 17.5 In the event that livestock is to be moved at a rate of less than one kilometre per hour, a grazing permit must be obtained.

## **18 Relocation of livestock in an emergency**

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- 18.1 The provisions in this Part do not apply to relocation of livestock by an authorised officer in an emergency or to avoid or minimize danger.

## **19 Health and/or fitness of livestock**

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- 19.1 Where an authorised officer has any doubt as to the health of the livestock to be driven or grazed, he or she may require the stock be subject to a veterinary examination at the cost of the owner.

**Penalty for offences under Part 4: 6 Penalty Units.**

## PART 5 ENVIRONMENTAL AMENITY

### DIVISION 5.1 – GENERAL PROTECTION OF AMENITY AND SAFETY

#### 20 Dangerous land

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- 20.1 No owner or occupier may allow or permit their land to be kept in a manner which is dangerous or likely to cause danger to life or property, or that is:
- 20.1.1 a haven for vermin, noxious weeds, insects or excessive vegetation growth;
  - 20.1.2 used without a permit for the storage of any substance, which in the opinion of an authorised officer is dangerous or is likely to cause danger to life or property; or
  - 20.1.3 for any reason as determined by the authorised officer.

#### 21 Unsightly land

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- 21.1 No owner or occupier may allow or permit their land to be kept in a manner which is unsightly or detrimental to the general amenity of their neighbourhood including land which:
- 21.1.1 harbours unconstrained rubbish, including disused excavation, waste material, or builder's rubble;
  - 21.1.2 has excessive vegetation stockpiles and/or growth, including noxious weeds;
  - 21.1.3 has automobiles and machinery that are unregistered and reasonably deemed to be excessive in number by the authorised officer, having regard to all relevant circumstances; or
  - 21.1.4 for any other reason as determined by the authorised officer.
- 21.2 The number of Unregistered vehicles per property should not, without a permit, exceed three (3).

#### 22 Motor vehicles and machinery

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- 22.1 Except with a permit or in conformity with a Planning Scheme, a person must not use:
- 22.1.1 any land, including commercial premises and private dwellings, for storage of four (4) or more old or second hand motor vehicles or machinery or for the dismantling or breaking up of motor vehicles or machinery; or
  - 22.1.2 land which is used or intended to be used primarily for residential purposes, for the repair or servicing of any motor vehicle other than a motor vehicle registered at the address of that land.

#### 23 Noise

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- 23.1 A person must not emit noise or cause noise to be emitted from any road or any land if in the opinion of any authorised officer, the noise is unreasonable.
- 23.2 In this clause "unreasonable" is determined having regard to duration, volume, intensity, time and place.
- 23.3 A person must not:

- 23.3.1 operate a vehicle mounted refrigeration unit on any land in a residential area prior to 7.00am or after 10.00pm Monday to Friday or prior to 9.00am or after 10.00pm on any Saturday, Sunday or Public Holiday if it is likely to cause a nuisance to an adjacent residential area;
- 23.3.2 deliver goods to any commercial premises prior to 7.00am or after 10.00pm Monday to Saturday or prior to 9.00am or after 10.00pm on any Sunday or Public Holiday if that delivery of goods is likely to cause a nuisance to an adjacent residential area; or
- 23.3.3 unless with a permit, cause or allow to be caused noise from or related to the construction, demolition or repair of buildings or works (except by repair or maintenance of a dwelling by the occupier) other than between 9.00am and 6.00pm on Saturday, Sunday or public holiday; or 7.00am and 8.00pm on Monday to Friday inclusive other than a public holiday.

## DIVISION 5.2 OPEN AIR BURNING AND INCINERATORS

### 24 Burning generally

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- 24.1 Unless permitted to do so by an Act or Regulations or by a Council permit, a person must not burn, or cause or allow to be burned on any land or road and in the open air any:
  - 24.1.1 rubber or plastic substance;
  - 24.1.2 petroleum oil or material containing petroleum oil
  - 24.1.3 paint or receptacle which contains or has contained paint;
  - 24.1.4 manufactured chemicals;
  - 24.1.5 pressurised cans;
  - 24.1.6 textile fabrics; or
  - 24.1.7 food waste.

**NOTE: this provision does not apply where that person is a member of the staff of, or a person authorised by a public authority, and is lawfully engaged in an activity for or on behalf of Council or that public authority.**

**25 Fires in the open air in residential areas**

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- 25.1 A person must not, without first obtaining a permit or otherwise than in accordance with the conditions of any such permit light a fire or allow a fire to be lit or remain alight in a residential area and in the open air.
- 25.2 Nothing in Clause 25.1 shall restrict or otherwise affect the right of a person to light or use a barbeque, provided that the day is not a day declared under the Country Fire Authority Act 1958 to be a day of “total fire ban” in any part of Victoria that includes the municipal district.

**26 Incinerators**

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- 26.1 No person shall light or allow to remain alight any incinerator in a residential area.
- 26.2 In a non-residential area, no person shall light or allow to remain alight any incinerator which is likely to ignite a fire in the open or constitute a nuisance.

**27 Fire hazards**

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- 27.1 All owners or occupiers of residential land must ensure that all necessary steps are taken to prevent fires and minimise the possibility of the spread of fire and at all time vegetation and any other flammable material or substance be kept at such a length and in such a condition to minimise the possibility of the spread of fire.

**28 Directive powers**

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- 28.1 If, in the opinion of an authorised officer or a member of the Victoria Police, a fire has been lit otherwise than in accordance with this Local Law or any permit issued under this Local Law, they may direct the owner, occupier or person in charge of the land on which the fire is alight to extinguish the fire.

**Penalty for offences under DIVISION 5.2: 10 Penalty Units.**



## DIVISION 5.3 COLLECTION OF HOUSEHOLD WASTE

### 29 Occupier to maintain receptacle

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- 29.1 An occupier of a dwelling must keep and maintain an approved mobile garbage bin (MGB), which must be in a sanitary and inoffensive condition.
- 29.2 The occupier of a dwelling must remove any rubbish which has spilled onto any road, nature strip or surrounding area from a receptacle or any other container left out by that person for collection by Council.

### 30 Prohibited use of receptacles

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- 30.1 A person must not cause or permit to be placed in any receptacle any:
- 30.1.1 slops or liquid waste;
  - 30.1.2 ashes or dirt;
  - 30.1.3 wire or other jagged or rough edged material or object unless the material or object is securely wrapped so as to prevent injury to any person emptying the receptacle.
  - 30.1.4 syringes or other sharp objects which may be contaminated with infectious waste including blood unless wrapped or secured in such a manner as to render it or them harmless or inoffensive;
  - 30.1.5 oil, paint or solvents, or any other thing substance or material whatsoever which may damage such receptacle or reduce its strength;
  - 30.1.6 the carcass of a deceased animal or mammal;
  - 30.1.7 building waste;
  - 30.1.8 hazardous chemicals, or volatile, explosive or flammable substances;
  - 30.1.9 human faeces;
  - 30.1.10 any other object or matter which is or may be deemed by an authorised officer to be unsuitable for collection;
- except in a receptacle approved for that purpose.
- 30.2 An occupier of a dwelling must cause any receptacle to be removed within 24 hours from the time

**Penalty for offences under DIVISION 5.3: Penalty Units.**

## DIVISION 5.4 COMMERCIAL RUBBISH

### 31 **General**

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- 31.1 The occupier of any land other than a residential property must ensure that any receptacle used for the storage of industrial, trade or commercial refuse or other rubbish is:
- 31.1.1 constructed of impervious materials as approved by Council;
  - 31.1.2 maintained in a clean, inoffensive and sanitary condition and able to be cleaned from time to time as prescribed by Council; and
  - 31.1.3 fitted with a vermin-proof close fitting lid and securely closed at all times.

**Penalty for offences under DIVISION 5.4: 2 Penalty Units.**

## DIVISION 5.5 RECYCLABLE AND OTHER WASTE

### 32 **Recyclable waste, hard waste and garden waste**

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- 32.1 Council may, from time to time, and in such manner as it may determine, undertake the collection of other waste including recyclable waste, hard waste and garden waste.
- 32.2 The occupier of a dwelling in the recyclable household service area who is supplied by Council or its contractor with a receptacle for collection must use the receptacle only for the purpose for which it was provided.
- 32.3 Hard waste may only be placed out on the reserve adjacent to the road in such a manner that will not obstruct or hinder the use of any footpath or road and otherwise in a manner which Council resolves from time to time.
- 32.4 Garden waste may only be placed out on the reserve adjacent to the road in such a manner that will not obstruct or hinder the use of any footpath or road and otherwise in a manner which Council resolves from time to time.

### 33 **Large waste containers**

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- 33.1 A person must not, without first obtaining a permit nor otherwise than in accordance with the conditions of any such permit place or allow to be placed on or adjacent to:
- 33.1.1 a street;
  - 33.1.2 a road;
  - 33.1.3 a lane;
  - 33.1.4 a footway;
  - 33.1.5 a nature-strip; or
  - 33.1.6 premises;
- any large waste container or Skip Bin.

### 34 **Human faeces**

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- 34.1 Except with a Permit, a person including builders, sub-contractors and their agents and servants, must not deposit any human faeces on any land or in any water or watercourse.

<p><b>Penalty for offences under DIVISION 5.5: 4 penalty units</b></p>
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## DIVISION 5.6 INTERFERING WITH WASTE COLLECTION

### 35 General

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- 35.1 A person must not, without the consent of an authorised officer, remove or interfere with any household waste, recyclable waste or garden waste which is placed out for collection.
- 35.2 If Council undertakes the collection of recyclable waste, hard waste or garden waste, a person must not place out for collection any waste which is not of the kind of substance specified by Council for collection at that particular time.

<p><b>Penalty for offences under DIVISION 5.6: 2 penalty units</b></p>
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## DIVISION 5.7 KEEPING OF ANIMALS AND BIRDS

### 36 General

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- 36.1 An owner of animals or person acting on their behalf must ensure animals are kept on land that is securely fenced, or caged as necessary.
- 36.2 All animals must be kept in a sanitary environment that is regularly cleaned and kept in good order and repair with adequate drainage and shade.
- 36.3 Proper provision must be made for the storage and dispersal of food and for adequate supply of water for all animals.
- 36.4 Deceased animals must be disposed of in a hygienic way.
- 36.5 An owner of animals or occupier of land on which they are kept must ensure no noise or smell emanates from the property such that it is a nuisance to neighbours.

### 37 Dogs and cats

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- 37.1 An occupier of land comprising a property confined within the residential or township zone of the municipality must not, without first obtaining a permit, nor otherwise than in accordance with the conditions of any such permit, keep more than:
- 37.1.1 two (2) dogs over three (3) months of age; or
  - 37.1.2 two (2) cats over three (3) months of age; or
  - 37.1.3 two (2) dogs over three (3) month of age and two (2) cats over three (3) months of age.
- 37.2 It is an offence to harbour an unregistered dog/s over three (3) months of age or a cat/s over three (3) months of age.
- 37.3 An owner of animals must not allow a dog or cat to roam at large between dusk and dawn in a zoned residential area.

### 38 Horse and cattle

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- 38.1 In a residential or township area a person must not, without first obtaining a permit nor otherwise than in accordance with the conditions of any such permit, keep:

- 38.1.1 horses;
- 38.1.2 cattle;
- 38.1.3 sheep;
- 38.1.4 goats, or
- 38.1.5 pigs.

### 39 Domestic birds and poultry

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- 39.1 In a residential or township area, a person must not without first obtaining a permit nor otherwise than in accordance with the conditions of any such permit, keep more than:
- 39.1.1 fifty (50) small domestic birds or ten (10) large domestic birds; or
  - 39.1.2 twelve (12) mature poultry; and
  - 39.1.3 one (1) rooster.

**NOTE: where Council receives noise and or nuisance complaints about roosters that cannot be resolved, the authorised officer may order the rooster be removed.**

### 40 Rodents and reptiles

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- 40.1 A person must not, without first obtaining a permit nor otherwise than in accordance with the conditions of any such permit, and without obtaining the relevant licences, keep more than:
- 40.1.1 six (6) rodents; or
  - 40.1.2 six (6) reptiles.

### 41 Other animals

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- 41.1 An occupier of land in a residential or township area must not, without first obtaining a permit nor otherwise than in accordance with the conditions of any such permit, keep any animal not referred to in this DIVISION 5.7 on their land.

### 42 Different types of animals

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- 42.1 No owner or occupier of property zoned township. residential or business, with the exception of commercial pet shops, may without a permit keep or allow to be kept more than five (5) different types of animals on any one property at any time without approval from the authorised officer.

**Penalty for offences under DIVISION 5.7: 2 Penalty Units for a first offence; 4 Penalty Units for a second offence; 10 penalty points for any subsequent offences.**

## PART 6 MUNICIPAL PLACES

### 43 General

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- 43.1 A municipal place includes municipal offices, municipal buildings, municipal depots, tips, reserves, skate parks and aquatic facilities.

### 44 Unauthorised entry

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- 44.1 A person must not, without the authority of Council or a member of Council's Senior Management Team (SMT), enter any municipal office, municipal building, municipal depot, tip or aquatic facility while they are closed.
- 44.2 Except as determined by resolution of Council, all skate parks and reserves must be open to the public on each day.
- 44.3 Any fee associated with entry to a reserve or aquatic facility must be paid prior to entry.

### 45 Maintenance

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- 45.1 Council or a member of Council staff may close any municipal place for any purpose, including maintenance, cleaning, or hire for use by an individual or group.
- 45.2 A person must not without the authority of Council destroy, damage, change, remove, interfere with or install any notice, seat, furniture, fixture, fitting, carpet, ceiling, wall or plant within a municipal place.

### 46 Hire and use of municipal places

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- 46.1 Subject to the Act, Council may hire out, lease, license or otherwise allow the use of the whole or any part of a municipal place by any person or association for an event on such terms and conditions as Council considers appropriate.
- 46.2 During any period in which a municipal place has been hired out, an authorised officer or an attendant may refuse admission to any person not associated with the hired use of the place.
- 46.3 Council may from time to time set fees and charges for the use of a municipal place including a building or reserve as it considers appropriate.

### 47 Management agreements

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- 47.1 If Council enters or has entered into a contract or agreement with any person to manage or operate an aquatic facility or reserve on behalf of Council, the provisions of that contract or agreement prevail over the provisions of this Local Law to the extent of any inconsistency.

### 48 Conduct

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- 48.1 A person must not in a municipal place, without the authority of Council:
- 48.1.1 behave in a way that:
- (a) offends against decency;
  - (b) interferes with the enjoyment of a municipal place by other persons;
  - (c) endanger other persons or be injurious to health; or

- (d) is likely to cause damage to the municipal place;
- 48.1.2 consume, supply or sell any intoxicating liquor to any person or persons unless all necessary licenses or permits have been obtained;
- 48.1.3 enter or remain whilst under the influence of intoxicating liquor, drugs or any other substances;
- 48.1.4 remain in or upon a reserve after having been lawfully directed to leave by an authorised officer or a member of the Victoria Police;
- 48.1.5 bring any firearm, or any other dangerous or offensive weapon, except for a member of Victoria Police acting in his or her official duties;

**NOTE: the authorised officer may carry a firearm except in a customer service centre or Council depot.**

- 48.1.6 erect, fix or place any advertisements or notices;
- 48.1.7 distribute or otherwise make available on a weekday any printed electoral material within 100 metres of a municipal office;
- 48.1.8 organize, hold or attend any rally, procession, demonstration or other public gathering;
- 48.1.9 sell, expose or offer for sale on a reserve any food, drink or other article;
- 48.1.10 light a fire or allow a fire to remain alight unless the fire is in a barbecue, or an approved camp oven.
- 48.1.11 permit an animal owned by him or her or of which he or she is in charge to be in a municipal place unless the animal is under effective control;
- 48.1.12 disobey any sign or markings erected or placed by Council, or remove, displace, disfigure or damage such a sign or markings; or
- 48.1.13 play an unlawful game, carry on any form of gambling, or conduct, organise or participate in a game of sport if for commercial gain.

**49 Aquatic facilities**

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- 49.1 A person must not enter or remain in an aquatic facility if he or she is under the age of 10 years, unless that person is in the care of an adult.
- 49.2 A person must not:
  - 49.2.1 act in a manner which endangers or annoys any other person, such as pushing people into a pool;
  - 49.2.2 act in a manner which may cause damage to any pool, aquatic equipment or life saving devices;
  - 49.2.3 pollute, discolour or render unclean any water, equipment or part of an aquatic facility.
- 49.3 Except with the consent of the attendant, a person must not bring into or cause or permit to be brought into or remain in any part of an aquatic facility:
  - 49.3.1 any aquatic toys or equipment that may interfere with the use or enjoyment of an aquatic facility or any part of an aquatic facility by any person;
  - 49.3.2 any wheeled vehicle other than a pram, pusher or wheelchair, such as roller blades or a skateboard;
  - 49.3.3 any chemical substance, liquid or powder which is dangerous or injurious to health or has the potential to pollute, discolour or render unclean any part of an aquatic facility or cause a nuisance to any person.
- 49.4 A person using an aquatic facility must wear a suitable and clean bathing costume so as to preserve public decency to the satisfaction of an attendant.

**Penalty for offences under PART 6: 2 Penalty Units**



## PART 7 USE OF RECREATIONAL VEHICLES

### 50 General

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- 50.1 A person must not, without obtaining a permit nor otherwise than in accordance with the conditions of any such permit ride or use a recreational vehicle on any land within two (2) kilometres of a residential or township area within the municipal district.

**Penalty for offences under PART 7: 2 Penalty Units**

## PART 8 STREET TRADERS AND COLLECTORS

### 51 General

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- 51.1 A person must not, without first obtaining a permit nor otherwise than in accordance with the conditions of any such permit, deal in goods or motor vehicles in or within any:
- 51.1.1 street;
  - 51.1.2 vacant land;
  - 51.1.3 land which he or she does not ordinarily occupy; or
  - 51.1.4 public place;
- within the municipal district.

**Penalty for offences under: 2 Penalty Units**

## PART 9 STREETS, ROADS AND PUBLIC PLACES

### DIVISION 9.1 ROAD CLOSURES

#### 52 Permanent and temporary road closures

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- 52.1 An application must be made before:
- 52.1.1 closing to through traffic the whole or part of a road, bridge or culvert;
  - 52.1.2 closing for a particular period during the year the whole or part of a road, bridge or culvert; or
  - 52.1.3 stopping all or some traffic through the closed area.

#### 53 Content of application

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- 53.1 Every application made must:
- 53.1.1 contain a Traffic Management Plan showing the road, bridge or culvert and the points at which it is proposed to be closed; and
  - 53.1.2 indicate the objectives of the proposed closure.

#### 54 Advertising the application

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- 54.1 The relevant Director must, as soon as is practicable after preparing the proposal, give notice of the application to:
- 54.1.1 every person who owns or occupies properties abutting or adjacent to the road, bridge or culvert and any other properties that might be affected by the closure, advising them they may make a submission under the Act.
  - 54.1.2 VicRoads;
  - 54.1.3 the Victoria Police;
  - 54.1.4 the Country Fire Authority;
  - 54.1.5 the Ambulance Service Victoria - Western Region;
  - 54.1.6 the State Emergency Service; and
  - 54.1.7 the Ministers administering the Transport Act 1983 and the Act.

#### 55 Considering the application

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- 55.1 Subject to sections 205, 206(b) and 223 of the *Local Government Act 1989*, the relevant Director, in consultation with the Chief Executive Officer, may
- 55.1.1 accept the application;
  - 55.1.2 accept the application with modifications; or
  - 55.1.3 refuse to accept the application;
- having regard to:
- 55.1.4 the particulars of any traffic management strategy for the area in which the road, bridge or culvert is located;
  - 55.1.5 how the closure is to be effected; and
  - 55.1.6 how the costs of carrying out any relevant works will be financed.

**Note: a decision of the relevant Director and Chief Executive Officer can be repealed by a resolution of Council.**

## 56 Further advertising the application

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- 56.1 If the relevant Director:
- 56.1.1 accepts the application; or
  - 56.1.2 accepts the application with modifications;
- 56.2 the Chief Executive Officer must cause to be published in a newspaper generally circulating within the municipal district a notice for 14 days:
- 56.2.1 advising that the application has been accepted;
  - 56.2.2 indicating the purport of the application; and
  - 56.2.3 advising when the closure and stoppage will take effect.

## 57 General prohibition

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- 57.1 A person must not drive or cause to be driven a vehicle on or onto any:
- 57.1.1 road, bridge or culvert; or
  - 57.1.2 part of a road, bridge or culvert
- which has been closed in accordance with this DIVISION 9.1.

## DIVISION 9.2 MOVEABLE ADVERTISING SIGNS, DISPLAYS OF GOODS AND CHAIRS AND TABLES

### 58 Permit required

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- 58.1 A person must not, without first obtaining a permit nor otherwise than in accordance with the conditions of any such permit, place a movable advertising sign, advertising flags, wind barriers, display goods or items, or place tables and chairs on a road or road related area, including a footpath or the shoulder of a road.
- 58.2 Subject to Clause 58.1, a person who carries on a commercial or retail undertaking may place a movable advertising sign, advertising flags, wind barriers, display goods or items or place tables and chairs on an adjacent footpath provided this is done so in accordance with the conditions set out on the permit.
- 58.3 Council or an authorised officer may issue a permit to allow a movable advertising sign, advertising flags, wind barriers, display of goods or items or place tables and chairs in an area outside of the operating envelope described in the permit where he or she is of the opinion that the sign does not unreasonably impede, obstruct or hinder the movement of pedestrian traffic along the footpath by reason of any circumstance including the number of signs, goods or items displayed, advertising flags, wind barriers, tables and chairs and taking into account their proximity to other such items (including items located outside of adjoining premises), street seats, planter boxes or other similar fixed or semi-fixed structures.

### 59 Public liability insurance

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- 59.1 A person who carries on a commercial or retail undertaking and who places an advertising sign or a structure supporting an advertising sign, advertising flags, wind barriers, display of goods or items or the placing of tables and chairs on an adjacent footpath or otherwise in accordance with this Local Law must either.

- 59.1.1 take out and maintain, for the duration of the relevant activity, a public liability insurance policy in the joint names of the relevant person and the Council to the value of not less than \$10 million or such other amount as Council considers is appropriate and must produce a copy of the certificate of currency of that insurance policy on demand to an authorised officer; or
- 59.1.2 enter into a suitable agreement with the Council to cover the advertising sign or a structure on the footpath under Council's public liability coverage.

**Penalty for offences under DIVISION 9.2: 4 Penalty Units.**

## DIVISION 9.3 OTHER PROVISIONS RELATING TO STREETS, ROADS AND PUBLIC PLACES

### 60 Consumption of alcohol

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- 60.1 A person must not consume, possess or have under his or her control any open containers of alcohol within any town boundary except in the following areas and between the hours designated by Council:
- 60.1.1 in Nhill at Jaypex Park, Goldsworthy Park, Davis Park or the Nhill Lake barbeque areas between the hours of 12noon and 10pm;
  - 60.1.2 in Dimboola at Bicentennial Park, Dimboola Recreation Reserve, Nine Creeks Reserve barbeque area or the rear of the Dimboola Library between 12noon and 10pm;
  - 60.1.3 in Rainbow at the Federal Street Barbeque Area and Rainbow Recreation Reserve between 12noon and 10pm; and
  - 60.1.4 in Jeparit at the Riverbank precinct barbeque area, Jeparit Recreation Reserve, Broadway barbeque area, the Wimmera Mallee Pioneer Museum, or Menzies Square between 12noon and 10pm.
- 60.2 Clause 60.1 does not apply to a person who possesses alcohol in a sealed container or consumes or has under his or her control, liquor in premises or at a location which:
- 60.2.1 is licensed under the Liquor Control Reform Act 1998; or
  - 60.2.2 is the subject of a written consent from Council or an authorised officer allowing a person or persons to have in their possession or control any liquor.

### 61 Shopping trolleys

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- 61.1 A person must not leave a shopping trolley on any road or in a car park vested in or under Council's management or control, or in a public place, other than in an area designated by Council as an area where shopping trolleys may be left.
- 61.2 An authorised officer may impound a shopping trolley left in a place where, pursuant to Clause 61.1, it must not be left.

### 62 Skateboards and bicycles

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- 62.1 Council may designate areas in which skateboards and bicycles must not be used or ridden and must erect signs in or at the entrance to any area so designated indicating those prohibitions.
- 62.2 A person must not use a skateboard or bicycle in a prohibited area designated by the Council.
- 62.3 A person may not be prosecuted for an offence under Clause 62.2 where the Council fails to erect and maintain signs as required under Clause 62.1.
- 62.4 A person must not use a skateboard or bicycle, or authorise another person to use a skateboard or bicycle on a road in a manner so as to cause inconvenience or obstruct, hinder, endanger, alarm or prevent the free passage of any pedestrian or other user of the road, whether in or on another vehicle or not.

### 63 Dogs and cats

---

- 63.1 A person must not allow any dog or cat owned or in that person's custody to be in or on any road, public place or Council land unless such dog or cat is under effective control.

**Note: effective control is defined as being secured by a chain, cord or leash.**

- 63.2 A person must not, in a residential or township area, release a dog or cat so as to enable that dog or cat to:
- 63.2.1 attack any person or animal, other than a pest or game animal; or
  - 63.2.2 endanger any person or animal, other than a pest or game animal.
- 63.3 A person in charge of a dog that defecates in a public place must immediately remove the faeces and deposit them as litter in a lawful manner.
- 63.4 A person in charge of a dog in a public place must have in his or her possession the means to collect and dispose of the dog's faeces.

## **64 Identification of premises**

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- 64.1 If Council has allotted a numbered premises abutting the road so that they may be identified, the owner and occupier of those premises must:
- 64.1.1 mark or cause to be marked; and
  - 64.1.2 maintain or cause to be maintained
  - 64.1.3 that number on part of the premises.
- 64.2 The number must be marked in such a way that it can, at any reasonable time, be clearly seen by any person using the road which abuts such premises.

## **65 Vegetation**

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- 65.1 The owner or occupier of land in a residential or township area must not permit any tree, part of a tree, plant or part of a plant to grow in such manner as to:
- 65.1.1 overhang the boundary between the land and any pavement or road abutting that land to a height of less than 2.5 metres from any road;
  - 65.1.2 obstruct or impair the vision of the driver of any vehicle travelling along a road abutting the land; or
  - 65.1.3 otherwise prejudice the safe and convenient use of any pavement or road abutting the land.
- 65.2 If an authorised officer reasonably suspects that an owner or occupier of land is contravening Clause 65.1, he or she may serve on the owner or occupier a Notice to Comply.

## **66 Obstructions**

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- 66.1 A person must not obstruct the lawful use of any road or pavement.
- 66.2 If an authorised officer finds a person contravening Clause 66.1, Council or that authorised officer may:
- 66.2.1 remove the obstruction; or
  - 66.2.2 cause the obstruction to be removed.
- 66.3 Any expenses incurred by Council in its exercising of the powers conferred by Clause 66.2, shall be a debt due and payable to Council by the person found contravening Clause 66.1.

## **67 Heavy or long motor vehicles**

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- 67.1 The driver of a heavy vehicle, or long vehicle, must not stop on a length of road in a residential area for longer than one (1) hour, unless the driver is permitted to stop on the length of road for longer than one (1) hour by information on or with a traffic control device, or is permitted to do so by Council.

**68 Removal of wood from roadsides**

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- 68.1 Unless with a permit a person must not collect wood on Council roadsides.

**Note: If native vegetation is lopped or removed as part of Council construction or maintenance works, all persons are required to obtain Council permission to collect the wood in addition to the wood collection permit. In recognising the efforts of the Biolink program Council prohibits the collection of firewood from the Nhill-Jeparit roadside between the Glenlee Reserve Road and the Glenlee-Lorquon Road.**

**69 Cultivation and burning on road reserves**

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- 69.1 No person without a permit shall carry out any cultivation or burning work on any Council controlled road reserve.

**Penalty for offences under DIVISION 9.3: 2 Penalty Units.**

**Penalty for offences under Clauses 68: 4 Penalty Units**

**Penalty for offences under Clauses 69: 10 Penalty Units**

## PART 10 PROTECTION OF COUNCIL ASSETS

### 70 Street furniture and council land

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- 70.1 A person must not:
- 70.1.1 destroy;
  - 70.1.2 remove;
  - 70.1.3 deface;
  - 70.1.4 interfere or tamper with; or
  - 70.1.5 damage;
- any street furniture within a road reserve or public space.
- 70.2 No person without a permit shall:
- 70.2.1 destroy, damage or interfere with any Council land;
  - 70.2.2 destroy, damage or interfere with anything on any Council land; or
  - 70.2.3 remove anything from any Council land.
- 70.3 No person shall allow trees or plants on his or her land to cause damage to or interfere with Council land or infrastructure.
- 70.4 Council may require by notice in writing the owner or occupier of land from which any tree or plant is causing damage to or interference with Council land to undertake works on his or her land or on the adjacent road or public place to ensure compliance with this Clause and to make good any such damage caused.

### 71 Road opening permits

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- 71.1 Clause 71.2 applies to a person who:
- 71.1.1 requires access to infrastructure (such as pipes or wires) located within a road reserve;
  - 71.1.2 is placing the infrastructure (such as pipes or wires) within a road reserve;
  - 71.1.3 is placing or maintaining poles in a road reserve;
  - 71.1.4 for the purpose of undertaking building work must open the surface of a road reserve.
- 71.2 A person may open the surface of the road to the extent necessary if the person applies to the Council for a permit in writing, before opening the surface of the road, footpath, drainage or kerb and channel of the proposed work.
- 71.3 Once a Permit is granted, the Permit holder must:
- 71.3.1 do no more damage to the road, footpath, drainage or kerb and channel surface than is necessary;
  - 71.3.2 comply with any requirements imposed, in writing, by the Council in relation to the carrying out of the work;
  - 71.3.3 reinstate the road, footpath, drainage or kerb and channel surface to the Council's satisfaction; and
  - 71.3.4 advise the Council, in writing, of the completion of the work.

### 72 Gardening works on nature strips

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- 72.1 A person who is the owner or occupier of land in a residential or township area may undertake maintenance of the lawn on the nature strip adjacent to the land.
- 72.2 A person who is the owner or occupier of land in a residential or township area must apply for a Permit in writing to undertake other gardening works on the nature strip adjacent to the land, such as creating garden beds or planting trees.

### 73 Tapping into drains

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- 73.1 No person without a permit shall destroy, damage or tap into a Council drain.

### 74 Interference with water courses

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- 74.1 No person without a permit shall destroy, damage or interfere with a water course, ditch, creek, gutter, drain, tunnel, bridge, levee, culvert or fence which belongs to Council or is under the control of Council or which Council is responsible to maintain.

**NOTE: a road opening permit is required to do any works on cross overs.**

### 75 Vehicle crossings

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- 75.1 Unless Clauses 75.4, 75.5 or 75.6 applies, a person must not, without a permit, construct, install, remove or alter a vehicle crossing.
- 75.2 An owner and occupier of land must not cause or permit any vehicle to enter or leave that land unless a properly constructed vehicle crossing exists on or abuts the entry to the land.
- 75.3 Every vehicle crossing must be constructed to satisfy the conditions of the Permit.
- 75.4 Council may, by notice in writing served on the owner or occupier of land, require the construction of a satisfactory vehicle crossing to any land, with the full cost of such works being borne by the owner or occupier.
- 75.5 Council may, by notice in writing served on the owner or occupier of land, require the repair of a vehicle crossing which is in a state of disrepair and repair of any drainage pit, footpath, kerb and channel adjacent to such land which has been damaged as a result of being driven over by a vehicle, with the full cost of such works being borne by the owner or occupier.

**Note: where works are conducted by or on behalf of the owner or occupier of land and a Building Permit has been issued by Council, Council must be notified in writing at least one week before works commence. Similarly, where such building permits have been issued by Private Building Surveyors, Council must be notified in writing of the start date of the works at least one week before works commence.**

- 75.6 Council may, by notice in writing served on the owner or occupier of land, require the removal of a vehicle crossing and reconstruction of the kerb and channel and footpath adjacent to the vehicle crossing if, in the opinion of Council, the vehicle crossing is no longer required, with the full cost of such works being borne by the owner or occupier.

## 76 **Mobile cranes and large vehicles**

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- 76.1 No person without a Permit shall use or cause to be used any Class 1 Over-Size, Over-Mass or Special Purpose Vehicles including mobile cranes or B-Doubles on any municipal road, unless designated otherwise.

**Penalty for offences under PART 10: 4 penalty units for individuals and 10 penalty units for companies.**

## PART 11 APPLICATION FOR PERMITS

### 77 **Applying for a permit**

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- 77.1 A person who wishes to apply for a permit may do so by:
- 77.1.1 lodging with the Council an application, at least twenty-one (21) working days before the proposed activity, in a form approved by the Council; and
  - 77.1.2 paying to the Council the appropriate application fee.

**Note: a permit to apply for the closing to through traffic for the whole or part of a road, bridge or culvert, or closing to through traffic for a particular period during the year the whole or part of a road, bridge or culvert, or stopping all or some traffic through the closed area must be applied for by application at least three (3) months prior to the closure.**

- 77.2 The Council or an authorised officer may require an applicant to provide additional information before dealing with an application for a permit or for an exemption.
- 77.3 A person who makes a false representation or declaration (whether oral or in writing), or who intentionally omits relevant information in an application for a permit or exemption is guilty of an offence.
- 77.4 Before dealing with any application or exemption the Council or an authorised officer may require the Applicant to:
- 77.4.1 give notice of the Application to any persons whom Council considers may be detrimentally affected by the grant of the Application; and
  - 77.4.2 publish notice of the Application in a newspaper generally circulating in the municipal district which will entitle any person to make a submission and to be heard in accordance with section 223 of the *Local Government Act 1989*.
- 77.5 Every notice given or published must consist of:
- 77.5.1 a summary of the Application;
  - 77.5.2 an indication that Council will consider the Application after the expiry of 14 days following the giving or publication of the notice;
  - 77.5.3 an indication that all persons affected by the grant of an Application may send to Council any written submissions they may wish to make in relation to the Application;
  - 77.5.4 an indication that all persons making a written submission may request to be heard in support of the written submission; and
  - 77.5.5 an indication that all written submissions received within 14 days of the date of the notice and any subsequent oral submissions made will be taken into account in the determination of the Application.
- 77.6 All written submissions received within the 14-day period and any subsequent oral submissions made must be considered by Council.

## **78 Fees generally**

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- 78.1 The Council may, from time to time, determine fees by resolution for the purposes of this Local Law, subject to any penalties set under Commonwealth or State legislation.
- 78.2 The Council may waive, reduce or alter a fee with or without conditions.
- 78.3 A copy of current fees and charges must be available from the Council.

## **79 Grant of a permit**

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- 79.1 In considering whether or not to grant a Permit, Council or an authorised officer must consider:
- 79.1.1 any policy or guidelines adopted by Council relating to the subject matter of the application for the Permit;
  - 79.1.2 any objections or submissions that may be received in respect of the Application;
  - 79.1.3 any comment that may be made in respect of the application by any public authority, government department or community organisation;
  - 79.1.4 any special requirement set out in this Local law; and
  - 79.1.5 any other relevant matter.

## 80 **A permit may be conditional**

---

- 80.1 A Permit under this Local law may be issued subject to conditions, including conditions relating to payment of fees, commencement and completion dates, rectification or restoration of a situation or circumstance, or the granting of some other license or permit.

## 81 **Commencement and duration of permits**

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- 81.1 A Permit operates from the date specified in the Permit or if no date is specified the day on which it is issued.
- 81.2 A permit is in force until the expiry date indicated on the permit, unless it is cancelled before the expiry date.

## 82 **Correction of permits**

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- 82.1 The Council may correct a permit in relation to:
- 82.1.1 an unintentional error or an omission; or
  - 82.1.2 an evident material miscalculation or an evident material mistake of description of a person, thing or property.
- 82.2 The Council must notify a permit holder in writing of any correction.

## 83 **Cancellation of a permit**

---

- 83.1 The Council or an authorised officer may cancel a permit if it considers that:
- 83.1.1 there has been a serious or ongoing breach of any condition of the permit
  - 83.1.2 a notice to comply has been issued, but not complied with within seven days after the time specified in the notice for compliance;
  - 83.1.3 there was a significant error or misrepresentation in the application for the permit; or
  - 83.1.4 in the circumstances, the permit should be cancelled.
- 83.2 Before it cancels a permit, the Council must provide to the permit holder an opportunity to make comment on the proposed cancellation.
- 83.3 If a permit holder is not the owner of the land and the owner's consent was required to be given to the application for the permit, the owner must be notified of any notice to comply and of the reason why it has been served.

## 84 **Exemptions**

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- 84.1 The Council may by written notice exempt any person or class of persons from the requirement to have a permit, either generally or at specified times.
- 84.2 An exemption may be granted subject to conditions.
- 84.3 A person must comply with the conditions of an exemption.
- 84.4 An exemption may be cancelled or corrected as if it were a permit.
- 84.5 Notwithstanding any other considerations, the Council may exempt a person from the requirement to have a permit in respect of:
- 84.5.1 grazing of livestock if it is part of a municipal fire prevention program;

- 84.5.2 any applicant where it is satisfied that past performance by the applicant is such that the council can be confident that no supervision will be required and that full compliance with all conditions of exemption can be expected; or
  - 84.5.3 any applicant where, having regard to all the circumstances of the proposal under consideration, the council considers it is appropriate to do so.
- 84.6 Where compliance with any condition of a permit or an exemption or other condition arising under this Local Law is impracticable in a particular circumstance, the Council may exempt a person from compliance with that condition or vary the condition in a way which is capable of compliance.

**85 Permit to be produced on demand**

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- 85.1 A Permit issued under this Local Law must be produced to an authorised officer upon demand.

**86 Register of permits**

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- 86.1 Council must keep a current Register of Permits that includes all amendments and cancellations of permits.

**87 Delegation**

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- 87.1 Under section 114 of the *Local Government Act 1989*, the Council hereby delegates to the Chief Executive Officer, Director Corporate and Community Services and Director Infrastructure Services all the powers, discretions, authorities and considerations of Council under this Local Law.
  - 87.1.1 including the powers, discretions and authority to issue or refuse permits, fix conditions and durations relevant to such permits, cancel permits, require additional information, apply guidelines or policies of Council to waive the need for any permit, to waive, fix or reduce fees or charges or to do anything necessary or incidental to the exercise of any function or power by the Council.

**PART 12 ENFORCEMENT**

**DIVISION 12.1 NOTICE TO COMPLY**

**88 Notice to comply**

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- 88.1 Where an authorised officer has reason to believe that a breach under this Local Law has occurred, he or she may serve on the person committing the breach a Notice to Comply.
- 88.2 A Notice to Comply must:
  - 88.2.1 state the provisions in this Local Law which the Authorised Officer has reason to believe is being breached;
  - 88.2.2 state the time and date by which the situation referred to in the Notice must be remedied;
  - 88.2.3 state the steps that must be taken to remedy the situation; and

- 88.2.4 include:
- (a) the name and address of Council;
  - (b) the name and business address of the Authorised Officer;
  - (c) the signature of the Authorised Officer;
  - (d) the name and address of the person alleged to be in breach of this Local Law;
  - (e) information required to identify the place where the breach occurred, such as the address;
  - (f) the date and, if necessary, the time the breach occurred;
  - (g) the circumstances of the breach;
  - (h) the date of issue of the Notice to Comply; and
  - (i) a statement to the effect that failure to comply with a Notice to Comply is an offence under this Local Law.

88.3 The time to comply specified in a Notice to Comply must be reasonable, having regard to the circumstances surrounding the breach.

88.4 Failure to comply with a Notice to Comply is an offence.

88.5 Where a person has committed an offence under Clause 88.4:

88.5.1 a maximum fine of 4 Penalty Units may be issued for breach of the Notice to Comply; and

88.5.2 if the fine issued under Clause 88.5.1 has been paid but the person still fails to comply with the Notice to Comply, the offender may be fined the amount set by this Local Law for breach of that Part or Division.

## 89 **Power of authorised officer to act in urgent circumstances**

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89.1 If urgent circumstances arise from a failure to comply with this Local Law, the authorised officer may take action to remove, remedy or rectify a situation without first serving a Notice to Comply if:

89.1.1 the Authorised Officer considers the circumstances or situation to be sufficiently urgent that the time required to serve a notice may place a person, animal, property or thing at risk or in danger; and

89.1.2 a senior officer is given prior notice of the proposed action if possible.

**Note: in deciding whether circumstances are urgent, the authorised officer must consider whether it is practicable to contact the person who caused the situation to arise and the owner or occupier of the affected premises or property.**



- 89.2 The action taken by an authorised officer under Clause 89.1 must not extend beyond what is necessary to cause the immediate abatement of or minimise the risk or danger involved.
- 89.3 An authorised officer who takes action under Clause 89.1 must ensure that, as soon as practicable:
- 89.3.1 details of the circumstances and remedying action are forwarded to the person on whose behalf the action was taken; and
  - 89.3.2 a report of the action taken is submitted to the Chief Executive Officer within seven (7) days.

## DIVISION 12.2 INFRINGEMENT NOTICES

### 90 Infringement notices

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- 90.1 An authorised officer may issue an infringement notice in an approved form.
- 90.2 The fixed penalty in respect of an infringement is determined by the State Government of Victoria.
- 90.3 A person issued with an infringement notice is entitled to disregard the notice and defend the prosecution in court.

### 91 Form of infringement notice

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- 91.1 The infringement notice must:
- 91.1.1 state that an offence against any of the provisions of this Local Law has been committed;
  - 91.1.2 state the nature of the offence and the prescribed penalty; and
  - 91.1.3 include:
    - (a) the name and address of Council;
    - (b) the name and business address of the Authorised Officer;
    - (c) the signature of the Authorised Officer;
    - (d) the name and address of the person alleged to have committed the offence;
    - (e) the address or other information required to identify the land where the offence occurred;
    - (f) the date and, if necessary, the time the offence occurred;
    - (g) the circumstances of the alleged offence;
    - (h) the date of issue of the infringement notice;
    - (i) the period for payment and relevant payment details; and
    - (j) a statement to the effect that a person is entitled to disregard the notice and defend the prosecution in court.

## DIVISION 12.3 OTHER PROVISIONS RELATING TO ENFORCEMENT

### 92 Payment of penalty

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- 92.1 The person issued with an infringement notice must pay the penalty for the infringement notice to Council within 28 days of the issue of the infringement notice.

- 92.2 1231. Any person issued with an infringement notice may pay the penalty indicated to;  
 Chief Executive Officer  
 Hindmarsh Shire Council  
 P.O. Box 250  
 Nhill 3418

or at customer service centre as designated by Hindmarsh Shire Council.

- 92.3 If the penalty referred to in an infringement notice is paid within the required timeframe and the offender complies with all requirements on the notice, the offence is expiated and no further proceedings may be taken on that matter.

### **93 Council may remedy the breach**

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- 93.1 Council, or an authorised officer with the consent the Chief Executive Officer, may:
- 93.1.1 carry out the action required by a Notice to Comply if the offender failed to do so within the required period; and
  - 93.1.2 recover the costs of the work from the person in breach in any court of competent jurisdiction as a debt.

### **94 Power of impoundment**

---

- 94.1 An authorised officer may impound any animal, vehicle, recreational vehicle, item or other thing which is related to any circumstances constituting a breach of any provisions of this Local Law.
- 94.2 As soon as practicable after an animal, vehicle, recreational vehicle, item or other thing is impounded under this Local Law, the authorised officer must serve a Notice of Impoundment on the owner or person responsible, which must:
- 94.2.1 be served personally or by registered mail on the person from whose custody, control or responsibility the item or other thing was removed;
  - 94.2.2 indicate how the item can be reclaimed;
  - 94.2.3 set out the fees and charges payable before the item may be retrieved; and
  - 94.2.4 state the time by which the item must be retrieved.

### **95 Release of an impound item**

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- 95.1 An impounded an animal, motor vehicle, recreational vehicle, item or other thing under this Local Law may be released once the appropriate fee or charge has been paid to Council.
- 95.2 When the identity or whereabouts of the owner or person responsible for the impounded item is unknown, the authorised officer must take reasonable steps to ascertain the identity or whereabouts of that person and may proceed to dispose of the impounded item once satisfied all reasonable efforts have been made to contact the owner or person responsible for the impounded item.
- 95.3 If an impounded item is not retrieved after the time required in the Notice of Impoundment has expired, the authorised officer may take action to dispose of the impounded item.
- 95.4 The proceeds from the disposal of an impounded item (if any) must be paid to the owner after deducting the reasonable costs incurred by Council in the administration of this Part.

**96 Legal proceedings**

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96.1 An authorised officer may, with the written consent of the Chief Executive Officer, commence legal proceedings on Council’s behalf for an offence under this Local Law.

**97 Offences**

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97.1 Any breach of this Local Law is an offence, including failing to obtain a required Permit and failing to comply with conditions of a Permit that has been issued.

**98 Penalties**

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98.1 Penalties listed for offences under this Local Law are the maximum penalty that may apply in each situation.

98.2 To the extent of any inconsistencies in penalties prescribed by State or Commonwealth legislation and this Local Law, the penalties prescribed under the State or Commonwealth legislation shall prevail.

98.3 A person who is guilty of an offence against this Local Law for which a specific penalty is not stated in this Local Law or prescribed by a State or Commonwealth legislative instrument is liable to a maximum penalty of:

98.3.1 10 (ten) Penalty Units for first offence; and

98.3.2 20 (twenty) Penalty Units for second or subsequent offence.

Resolution for the making of this Local Law was agreed to by Hindmarsh Shire Council on the [DATE].

The common seal of Hindmarsh Shire Council was hereto affixed in accordance with its Local Law No 1 2021

\_\_\_\_\_  
Chief Executive Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Councillor

\_\_\_\_\_  
Date

Notices of the proposal to make and of the making of this Local Law were included in the Victorian Government Gazette dated XXXXXXXXXXXXXXXXXXXX.

Public notice of the proposal to make and confirmation of the making of this Local Law were inserted in the [PAPERS] on [DATES].

A copy of this Local Law was sent to the Minister for Local Government on [DATE]



**Hindmarsh**  
Shire Council

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# HINDMARSH SHIRE COUNCIL

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GOVERNANCE LOCAL LAW

[DATE]

HINDMARSH SHIRE COUNCIL  
92 Nelson Street

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## PART 1 PRELIMINARY PROVISIONS

### 1 TITLE

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- 1.1 This Local Law is called the Hindmarsh Local Law No 1 2021, and is referred to hereunder as “this local Law”.

### 2 OBJECTIVES OF THIS LOCAL LAW

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- 2.1 The objectives of this Local Law are to:
- 2.1.1 provide a mechanism to facilitate the good governance of the Council;
  - 2.1.2 regulate the use of the Common Seal’;
  - 2.1.3 provide offences in the event of inappropriate conduct at Council meetings and meetings of Delegated Committees, and for offences in relation to the misuse of the Common Seal or any petition or joint letter; and
  - 2.1.4 revoke Local Law 1 of 2014.

### 3 AUTHORISING PROVISION

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- 3.1 This Local Law is authorised under s111 of the *Local Government Act 1989*.

### 4 COMMENCEMENT AND END DATE

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- 4.1 This Local Law commences operation on the day following the day on which notice of making this Local Law is published in the Government Gazette, and operates throughout the municipal district.
- 4.2 Unless sooner revoked, this Local Law ceases to operate on the date 10 years following its making.

### 5 REVOCATION

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- 5.1 Upon this Local Law coming into operation, Local Law no. 1 of 2014 is revoked.

### 6 DEFINITIONS

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Unless the contrary intention appears in the Local Law, the following words and phrases are defined to mean or include:

<b>Act</b>	means the <i>Local Government Act 2020</i> .
<b>Authorised Officer</b>	means an authorised officer appointed under section 224 of the <i>Local Government Act 1989</i> .
<b>Chairperson</b>	means the person who chairs a meeting of the Council or Delegated Committee and includes an acting, temporary or substitute Chairperson.
<b>Common Seal</b>	means the common seal of Council.

<b>Council</b>	means Hindmarsh Shire Council.
<b>Council meeting</b>	has the same meaning as in the Act.
<b>Councillor</b>	means a person who is an elected member of the Council.
<b>Delegated Committee</b>	means a Delegated Committee established by Council.
<b>Offence</b>	means an act or default contrary to this Local Law.
<b>Penalty Units</b>	means a penalty unit as prescribed by the <i>Sentencing Act 1992</i> .
<b>Petition</b>	means a formal written application, typed or pointed without erasure, from one or more persons whose names and physical addresses also appears and on which each page of the petition bears the wording of the whole of the petition.

## PART 2 USE OF THE COMMON SEAL

### 7 USE OF THE COMMON SEAL

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- 7.1 Council may, by resolution, authorise the use of the Common Seal.
- 7.2 The Chief Executive Officer must ensure the security of the Council's common seal at all times.
- 7.3 Every document to which the seal is affixed must be signed by the Chief Executive Officer or some other senior officer authorised by them and one other Councillors.

### 8 SEALING CLAUSE

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- 8.1 Every document to which the Common Seal is affixed must be generally signed with Council's Sealing clause:

The common seal of Hindmarsh Shire Council was hereto affixed in accordance with its Local Law No 1 2021

\_\_\_\_\_  
Chief Executive Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Councillor

\_\_\_\_\_  
Date



## PART 3 OFFENCES AND PENALTIES

### 9 OFFENCES

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9.1 It is an offence for:

9.1.1 A person who has been called to order by the Chairperson and who then fails to comply with the Chairperson's direction;

**Penalty: one (1) Penalty Unit**

9.1.2 A person to fraudulently sign a petition or joint letter presented to Council;

**Penalty: one (1) Penalty Unit**

9.1.3 A person to use Council's common seal without authority;

**Penalty: ten (10) Penalty Units**

9.1.4 A person to use a replica of Council's common seal without authority;

**Penalty: ten (10) Penalty Units**

## 10 INFRINGEMENT NOTICES

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- 10.1 Any person who has committed an offence against this Local Law may be prosecuted in the State of Victoria.
- 10.2 As an alternative to prosecution for an offence, an authorised officer may issue an infringement notice containing the information required by the *Infringements Act 2006* (Vic).
- 10.3 To avoid prosecution, the penalty indicated must be paid within 28 days after the day on which the infringement notice is issued or within an extended time period as permitted by the authorised officer.
- 10.3.1 If payment is made within this time, the offence is to be deemed to be discharged.
- 10.3.2 If payment is not made within this time and the notice is not withdrawn the authorised officer may pursue the matter by:
- (a) prosecuting for the offence; or
  - (b) taking the steps available under the *Infringements Act 2006* (Vic) for enforcing penalties by registration of infringement notices.

**NOTE: a person with an infringement notice is entitled to disregard the notice and defend the prosecution in court.**

## 11 PAYMENT OF PENALTY

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- 11.1 A person issued with an infringement notice may pay the penalty indicated to:
- Chief Executive Officer  
Hindmarsh Shire Council  
PO Box 250  
NHILL VIC 3418

Resolution for the making of this Local Law was agreed to by Hindmarsh Shire Council on the [DATE].

The common seal of Hindmarsh Shire Council was hereto affixed in accordance with its Local Law No 1 2021

\_\_\_\_\_  
Chief Executive Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Councillor

\_\_\_\_\_  
Date

Notices of the proposal to make and of the making of this Local Law were included in the Victorian Government Gazette dated XXXXXXXXXXXXXXXXXXXX.

Public notice of the proposal to make and confirmation of the making of this Local Law were inserted in the [PAPERS] on [DATES].

A copy of this Local Law was sent to the Minister for Local Government on [DATE]

# POLICY



## Risk Management Policy

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### 1 Purpose

The purpose of this policy is to clearly document Council's commitment to risk management principles to:

- Increase the likelihood of achieving objectives;
- Encourage proactive management;
- Establish a reliable basis for decision making and planning;
- Improve operational effectiveness and efficiency and improve organisational resilience;
- Enhance health and safety performance as well as environmental protection;
- Improve the identification of opportunities and threats;
- Improve financial reporting and governance;
- Comply with relevant legal and regulatory requirements.

Council has a duty of care and statutory responsibilities to ensure that risk management is incorporated in all aspects of its business. The relevant standard is AS/NZS ISO 3100: 2018 Risk Management – Guidelines.

Risk Management is not a stand-alone function that is separate from the main activities and processes of the organisation. It is an integral part of all organisational processes, including strategic planning project and change management processes.

### 2 Commitment

Hindmarsh Shire Council requires the development and provision of an effective risk management framework and process to mitigate potential negative outcomes and to better realise sustainable opportunities present in the organisation's operations. Hindmarsh Shire Council applies the risk management process as part of strategic planning to facilitate more effective problem solving, decision making and service delivery.

Hindmarsh Shire Council:

- recognises risk management as an integral part of good management practice and decision making;
- creates and maintains a risk management environment that enables Council to deliver high quality services and meet performance objectives in line with our principle of seeking continuous improvement;
- ensures resources and operational capabilities are identified and deployed responsibly and effectively. Resources include the staffing

### 3 Scope

This policy applies to all Council employees, Councillors, volunteers, contractors, operations, functions and programs. This includes any activities undertaken on behalf of the Council, by contractors or representatives of Council.

### 4 Risk management principles

Hindmarsh Shire Council upholds the following Risk Management Principles<sup>1</sup>:

- **Integrated**  
*Risk Management is an integral part of all Hindmarsh Shire Council activities.*
- **Structured and comprehensive**  
*A structured and comprehensive approach to risk management contributes to consistent and comparable results.*
- **Customized**  
*The risk management framework and process are customized and proportionate to Hindmarsh Shire Council's external and internal context related to its objectives.*
- **Inclusive**  
*Appropriate and timely involvement of stakeholders enables their knowledge, views and perceptions to be considered. This results in improved awareness and informed risk management.*
- **Dynamic**  
*Risks can emerge, change or disappear as Hindmarsh Shire Council's external and internal context changes. Risk management anticipates, detects, acknowledges and responds to those changes and events in an appropriate and timely manner.*
- **Best available information**  
*The inputs to risk management are based on historical and current information, as well as on future expectations. Risk management explicitly takes into account any limitations and uncertainties associated with such information and expectations. Information should be timely, clear and available to relevant stakeholders.*
- **Human and cultural factors**  
*Human behaviour and culture significantly influences other aspects of risk management at each level and stage.*
- **Continual improvement**  
*Risk management is continually improved through learning and experience.*

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<sup>1</sup> AS ISO 31000 – AS ISO 31000:2018 Risk Management –Guidelines, pg 3 – 4.

## 5 Approach to management of risks

Hindmarsh Shire Council's framework for risk management aligns strategy, processes, people, technology and knowledge for the purpose of identifying, analysing, managing and monitoring the challenges and opportunities faced in delivering strategic directives.

Council views risk management as a continuous process, and a fundamental element of effective leadership and good governance.

## 6 Responsibilities

Council is responsible for overseeing the establishment and implementation of the risk management systems by management. Hindmarsh Shire Council Executive Management Team is responsible for the implementation of this policy through a risk management program.

Council's Risk Management department is responsible for providing independent assurance to management, departments and the risk management committee in relation to the effectiveness of processes to manage particular areas of risk.

## 7 Measurement and review of policy

Under Council's risk management framework, management is responsible for regularly assessing their departments risks and the effectiveness and appropriateness of risk management strategies.

This policy and underlying risk management framework will be reviewed annually by the Senior Management Team to ensure continued application and relevance.

## 8 Definitions

**CEO** means Chief Executive Officer of Hindmarsh Shire Council

**Risk Management** means the coordinated activities to direct and control an organisation's risks.

**Risk** is the effect of uncertainty on objectives.

**Risk Management Framework** is the set of components that provide the foundations and organisational arrangements for designing, implementing, monitoring, reviewing and continually improving risk management throughout the organisation.

## 9 References / related documents

Internal documents	External documents (legislation, Australian Standards)
Risk Management Framework	AS/NZS ISO 31000:2018 Risk Management Guidelines  <i>Local Government Act 2020</i>

**10 Document control**

Risk Management Policy		<b>Policy Category</b>	COUNCIL
<b>Version Number</b>	2.0	<b>Policy Status</b>	DRAFT
<b>Approved/Adopted By</b>		<b>Approved/Adopted on:</b>	
<b>Responsible Officer</b>	DCCS	<b>Review date:</b>	3 years after approval
<b>Version History</b>	<b>Date</b>	<b>Version</b>	<b>Description</b>
	June 2013	1.0	Initial Risk Management Policy
	February 2021	2.0	Updated Risk Management Policy

## **PROPOSED GUIDELINES**

### **1. Technical Standards**

- a. The Hindmarsh Shire Council (HSC) current road hierarchy appears to be based on standard road vehicles and semi-trailers and does not adequately consider the requirements for B-Doubles and larger vehicles
- b. Two relevant documents have been found:
  - i. "Performance Based Standards for undertaking local government route assessment and network classification prepared by ARRB April 2012 (See Attachment 2)
  - ii. "Class 2 Heavy Vehicle Route Assessment Guidelines for VicRoads" prepared by Advantia Transport Consulting on 18<sup>th</sup> July 2019. (See Attachment 3)

Whilst the Advantia report is more recent, the ARRB report was prepared for MAV / Local Government and provides more appropriate advice for HSC needs and easier to comply with both physically and financially.

- c. For roads that do not meet the ARRB requirements, then a site specific risk assessment should be prepared that identifies the shortcomings and mitigations required to reduce such risks to acceptable levels, these may include speed restrictions or other signage improvements, geometrical road improvement, road or bridge structural strengthening etc.

### **2. Prioritisation**

A staged approach to this process should balance the effort of council officers and the overall benefit to road users,

- a. High Priority locations that could be quick to gazette could include:
  - i. Business/locations that service others, such as truck parking bays, grain bunker sites, railway depots/yards, industrial areas, and petrol stations;
  - ii. Busy heavy vehicle routes such as Rainbow Nhill Road and others;
  - iii. Mines & pits;
  - iv. Missing links in the network that require little effort to link the freight movements.
- b. Medium Priority locations could include:
  - i. Short no through roads that connect farms to an existing b-double route (ours, VicRoads and/or neighboring Shire)
  - ii. Extensions of existing b-double routes that do not run until the end of a road
- c. Lower Priority:
  - i. Lesser used heavy vehicle routes on through roads
  - ii. Through roads that connect to b-double routes in other shires or VicRoads
  - iii. Roads that will require major capital works before gazetting

### **3. Consultation**

Whilst some gazetting decisions may be straightforward, there are others that could involve members of the larger community :

- a. Farmers/Victorian Farmers Federation/Graincorp/Grainflow, other Private Bunker storage areas



- b. Non-farming businesses
- c. Schools / tourists / bus operators
- d. Town committees
- e. Community groups
- f. VicRoads
- g. Neighboring Shires
- h. VicTrack / Australian Railway Track Corporation – short stacking
- i. National Heavy Vehicle Register

#### 4. Delegations

Whilst some gazetting decisions may be straightforward for Council Officers, there are others that may require the involvement of higher level decision makers, the following table is proposed:

Decision Maker	Type	Example
Director Infrastructure Services	Minor Decisions	Short road sections requiring no capital expenditure and requiring consultation with a small number of stakeholders
CEO	Medium Decisions	Larger roads sections that require minor capital works within current allocations, could include longer no through roads or 5R through roads, may need some community consultation with locally affected properties, but not the broader community
Elected Councillors	Major Decisions	Longer connector roads with multiple stakeholder consultations required, such as Rainbow Nhill Road or other 3R / 4R roads that require major capital works and formal risk assessment

## APPENDIX-A

### Key issues from ARRB's "Performance Based Standards for undertaking local government route assessment and network classification"

Below are some of the key and relevant criteria from the report that should be considered for when assessing routes for operating B-Doubles in Hindmarsh Shire, or for when constructing new roads.

#### 1. MINIMUM LANE/ROAD WIDTHS

Type	B Doubles	A-Doubles	Road Trains
URBAN straight: Basic dual lane undivided roads <u>without line-marking</u> , cycle lanes, parallel parking etc (see Table 2.1)	> 3.0m lanes (<60kph) > 3.3m lanes (80+kph)	> 3.2m lanes (<60kph) > 3.5m lanes (80+kph)	> 3.4m lanes (<60kph) > 3.8m lanes (80+kph)
URBAN straight: Basic dual lane roads <u>with dividers or line-marking</u> , but no cycle lanes, parallel parking etc (see Table 2.1)	> 3.3m lanes (<60kph) > 3.6m lanes (80+kph)	> 3.5m lanes (<60kph) > 3.8m lanes (80+kph)	> 3.7m lanes (<60kph) > 4.1m lanes (80+kph)
Unsealed RURAL roads (Table 2.3) Straight: <100vpd >100vpd  Extra lane width for curves: 400m radius : 200m radius : 100m radius :	>7.2m Carriageway >7.7m Carriageway  0.20m 0.45m 0.90m	>7.6m Carriageway >8.1m Carriageway  0.30m 0.60m 1.25m	>7.6m Carriageway >8.1m Carriageway  0.45m 0.90m 1.80m
Sealed RURAL single lane road (see Table 2.2) < 150 vpd	3.4m seal on 7.2m pavement	3.6m seal on 7.6m pavement	4.0m seal on 8.1m pavement
Sealed RURAL two lane road *NOTE (Table 2.2) >150-500 vpd  *NOTE – HSC current new build standard is 8m seal on 10m pavement to allow for line-marking	5.6m seal on 7.6m pavement	5.8m seal on 8.2m pavement	6.0m seal on 8.6m pavement
Extra lane width for curves: 400m radius : 200m radius : 100m radius :	0.20m 0.45m 0.90m	0.30m 0.60m 1.25m	0.45m 0.90m 1.80m
Clear Widths on Bridges Table 2.12  one-way roads with <150vpd, >4.0m  2-way roads with <500vpd, 7.2m.  NOTE - Rainbow-Nhill Rd bridge was built to 9m and Albacutya Bridge is currently tendered at 9m due to the significant approaches needed.	4.0m  7.4m	4.0m  7.4m	4.0m  7.4m

## 2. INTERSECTION DESIGN

ARRB report suggests swept path templates for intersection design and consideration of storage lanes to enable good traffic flow. The Advantia report indicates that ninety degree road intersections require an additional 1.3m of swept path for B-Doubles.

Recent evidence of trucks leaving the seal by 1-2m and driving across the shoulder such as at the corner of J Hensley Rd with Lorquon-Netherby Rd as shown in the photo below, support the above advice. Such locations will increase maintenance costs and new works will need to be completed to accommodate the larger vehicles.



## 3. STACKING LENGTH

Issues of stacking length generally occur in Hindmarsh Shire at road intersections near railway lines (ARTC or VicTrack) or between sections of a dual carriageways such as the Western Highway in Nhill. General access trucks need 19m of clear stacking distance, B-Doubles operate up to 26m, and in the future 36.5m A-Doubles up to 36.5m and even longer road trains.

Table 2.8.2 indicates a buffer of 3.5m is required in addition to the truck length requirement

## 4. CRESTS

Whilst not specifically mentioned in the report, crests that have been acceptable for general access traffic up to now, will have an increased risk when larger heavy vehicles run over them, some locations may require widening works or speed restrictions to reduce safety risks.

## 5. CROSSFALL

The report raises some discussion on crossfall, the Shire currently uses a 3% crossfall standard for sealed roads and 6% for unsealed roads to improve drainage and reduce maintenance costs. The report indicates that whilst the larger trucks are designed for up to 6% that 3% could be better in some critical areas, on roads that have appropriate width and room for table drains. At this stage, Shire Officers are reviewing this engineering concept.

**In Attendance:**

Ms Annabel Mactier (Victorian Farmers Federation Grains Group) (Online), Mr Ben Anderson (National Heavy Vehicle Regulator), Mr Paul Tindal (Mass Management), Mr David Moore (Department of Transport), Mr Ian Mond (Department of Transport), Mr David Rogers (Livestock and Rural Transporters Association Victoria), Mr Brett Wheaton (Community Member), Mr Roy Dickinson (Community Member), Mr Matthew Staples (Community Member), Mr Fred Saul (Community Member), Mr Rob Cole (Community Member), Mr David Reichelt (Community Member), Mr Gary Taylor (Community Member), Cr Ron Ismay (Mayor), Cr Melanie Albrecht (Deputy Mayor), Ms Angela Hoy (Director Infrastructure Services), Mr Paul Spencer (Senior Assets Engineer), Mr Joe Scimone (Development Engineer), Jose Arredondo (National Heavy Vehicle Regulator), Russell Eckermann (Community Member)

**Angela Hoy (Chair)**

1. Re Annabel recommending a different approach not the ARRB guidelines, we will consider your comments.
2. There will be more time for public feedback.
3. Could consider putting conditions on but would need to enforce them.
4. We do have a tree policy and follow DELWP guidelines (issue of machinery is not much bigger but road corridor is getting smaller with overgrown trees).
5. Farmers/Freight companies have a chain of responsibility which they should enforce on their contractors for suitable and safe traversing on roads

**Ian Mond (Department of Transport)**

1. Risk assessment process – Advantia report ABC
2. Enforceable conditions and compliance officers can follow them up

**Paul Tindal (Mass Management)**

1. Offered to assist Council with working through options
2. Likes to have discussion with road manager to negotiate routes
3. Permit conditions (60kph and dry weather)
4. Supports what Roy has said.
5. If you have any questions please feel free to ask.
6. Long waiting list for new trucks, 36m grain tippers from tef co.
7. Even if they are just a minor network to access the VicRoads, as they currently cannot access parts of the network to complete their journey

**Rob Cole**

1. Can you start the other way around; provide us with a list of roads that we cannot go on.

**Brett Wheaton**

1. Earth roads are good, some of our safest roads and they are not b double routed or accessed. Transport access the shire not just trucks.
2. Equipment has to meet regulation of the road network (parts of equipment do fold such as boom sprayers), it's the trees that are the issue not the equipment (airseeders). Council are not keeping up with tree trimming.
3. Freight network we need to be able to keep up, not looking at a 5 year fix but a 50 year fix.
4. Earth roads are the safest roads we have

**David Moore (Department of Transport)**

1. Conditions used by other shires such as , dry weather, 60kph, no through road, locals only, no night travel

**Matthew Staples**

1. Drivers do take notice of signs on roads, not allowing them access. (Example re when Nhill Rainbow Rd had truck limits). Sign the no – go roads.

**Roy Dickinson**

1. B doubles have been on these roads since 1985 - what are we here talking about this for, roads weren't ready then for B doubles but they have improved since then. Grain and quarry sites – unload or load drivers / if he's been speeding example (self policing). Things do get taken care of - appropriate channels licensing etc.
2. DELWP tree blame / issue. There seems to be little to no emphasis on the issue of trees on the roads. Example travelling on the road tree branch fell on the road just enough time to pull up.
3. We should match the VicRoads - nobody wants a death on their consciences, there is a thing called acceptable risk. Native vegetation is one of the biggest issues that are on our roads because Council haven't got a clear policy or direction given to tree clearing contractors.
4. I've spoken with vegetation clearing contractors doing this work they haven't got guidance.
5. things haven't got much bigger the road corridor has got smaller.

**Annabel Mactier (Victorian Farmers Federation Grains Group)**

1. The current permit approach disproportionately impacts farmers that often operate businesses on low traffic local roads, adding significant red tape to move agricultural products such as grain and hay despite posing minimal risk.
2. The VFF do not support the ARRB guidelines and would urge the council adopt a risk based approach in line with VicRoads/DoT.
3. The VFF have recommended Hindmarsh Shire adopt a road access strategy similar to Buloke Shire where unsealed municipal roads are conditionally approved- accessible in dry weather only and to be used for pick up and delivery, not as a through road.

4. There needs to be an overarching heavy vehicle strategy to ensure Hindmarsh can nimbly and efficiently respond to latest technology.
5. The VFF are concerned that the current consultation process only includes the ARRB documents and does not provide any information on other potential options or risks of current process.

**Cr Albrecht**

1. Brought the conversation back to roads - focus.
2. Annabel and myself have worked on different direction - is it ok to offer this other approach that Annabel, school bus drivers etc that may have concerns to what this group want.
3. What can be shared as far as an update following this meeting to interested community members.
4. Something that Council staff and the community needs are agreed for the best outcomes, using a balanced approach.
5. Graincorp state government funding rail extension and freight. CEO is behind trying to advocate for funding in this area.

**Russell Eckermann**

1. Related to what Roy/Rob/Brett said, most farmers have got B triples, we are behind the times really referring to just B doubles, roads got criteria such as timeframes etc.

**Ben Anderson (NHVR)**

1. Council want to discuss conditions, happy to offer my assistance.

**Jose Arredondo (NHVR)**

1. added the confidential reporting link to the group chat <https://www.nhvr.gov.au/safety-accreditation-compliance/heavy-vehicle-confidential-reporting-line>

submission no	B Double Response Submissions from Conultation	Doc ID
1	<p>It is noted a review is being undertaken in gazetting some connector roads for B Double route users within the shire with existing road networks and permits required. It is also noted in the Shire Proposed Local Laws Section (c) to prohibit, regulate and control activities that may be dangerous, unsafe, detrimental or undesirable to the quality of life in Council's municipal district. (d) to control nuisance caused by noise, odour and smoke emissions, and other discharges to the environment which may adversely affect enjoyment of life, health, safety and welfare of persons within Council's municipal district. (h) to provide generally for the peace, order and good government of the municipal district in a way which enhances the environment and quality of life All of the above is of great concern to the residents of Taverner Street, Rainbow. In the last 3 years or so the use of heavy vehicles and B doubles in Taverner Street Rainbow has escalated dramatically. Three years ago we spoke to Vie Roads requesting the heavy traffic be reduced to 50 kph in an effort to slow these vehicles - however nothing was done by Vie roads 1 just to say the control of speed in Taverner Street was up to the police to control. As at this current time the residents in Taverner Street have to put up with the speeding, not slowing during school times which are clearly marked, smoke emissions, tail-gating, noise, plus the damage to the surface bitumen being chopped up by so many heavy vehicles. On Monday last week a count was taken of the amount of heavy vehicles and b doubles using Taverner Street between 7am and 7pm was 335, however by 10.30 that night the tally rose to approx 500. This is continual for most of the week, every week. The heavy vehicles generally start at 6am and continue to 10.30 pm. Our houses are being undermined, foundations, windows rattling, vibrations on flooring, cracking on walls, doors sticking. Why must we residents have to put up with this - with no one taking any responsibility. The use of these vehicles to Rainbow is negligible - very few vehicles stop to buy fuel or patronise the food outlets. Rainbow is just short route to somewhere else, with no value to our town - just a place to be used. We believe the only ones benefitting from the gypsum mines, are owners of the mines, truck owners and drivers - certainly not Rainbow residents, nor the town itself. While the Shire is involved in gazetting road routes we would like the trucks to be using another route and by passing Rainbow all together. This could be done by diverting the vehicles off the Rainbow Hopetoun road at Wheatlands Road west, proceeding along to the 3 Chain Road, turning left along that road till it meets the Rainbow Nhill road. Any vehicles that need to go to Jeparit, Dimboola, Horsham could then turn left back toward Rainbow again turning right at the back road of the golf course which would then take them to the Rainbow Jeparit road. Both the latter two roads are already sealed. The problem would be building a suitable road for the heavy B doubles cost wise. This should not be a drain on the finances of the Hindmarsh shire and its ratepayers. As the only people to benefit from the gypsum mines, are the mine owners, truck 2 owners and drivers all benefitting financially, they should be the ones to contribute to said building which could then be called a private road. We understand that the gypsum mines have at least another 15 years to run minimum, that being so, we residents can not continue to be treated so badly, without any thought being given to them by any the above. We would be pleased if the Hindmarsh Shire would take this on board in the consultation of the road route of the B Doubles, and heavy vehicles, and advise what can be done to alleviate the situation we find ourselves in now, and who is to be responsible to the damage to our homes.</p>	321082

<p><b>2</b></p>	<p>The key to making the sharing of local seal or unsealed roads with b-doubles etc and all other residents and users will obviously be significant road widening and much strengthening of edging. Currently the local roads are far too narrow to share passenger vehicles and school buses safely with the larger trucks. Currently, one either leaves the pavement altogether onto very dodgy shoulders or rough verges or risks a shower of stones, broken windscreens or worse. Speed limits simply do not work as a means of controlling use of the road, except in cases of narrow bridges, very rough areas etc. Where the road is smooth and relatively good, folk drive at a decent speed .. illegally in cases against signage, but a fact of life, just the same. The larger vehicles are the future and will only get longer. For the health of our community, our agricultural livelihood in the area, our general economy, all must be managed with rebuilt road infrastructure where necessary, timely inspections for faults, potholes, sinkholes, bad edges etc and repairs must be much more timely than they are currently .. less red tape between identification of needs works and completion without compromising safety standards would be a good place to start. This might mean sections closed or restricted for longer to get full works not just patching, but that short term pain could mean better and longer gain ultimately.</p>	<p><b>319925</b></p>
<p><b>3</b></p>	<p>Hi, I'm glad this has all come to light as I was quite surprised that there are so few roads in our shire that are actually B double gazetted. What I would like to see at least in the mean time, would be that all of our out of town roads become b double usable without permits. Unless of course there is bridge limits, or if the road is just not suitable for trucks or trucks of B double length. Even if roads are not made as thoroughfare's but only allowed as access to paddock/ property if no other access via a gazetted road is available. From what I gather from the Shires submission, I think that's what they are basically suggesting anyway but thought I'd have my two bobs worth with this feedback.</p>	<p><b>320671</b></p>



## B-Double Community Consultation

----- operate a 6500ha rural enterprise over two shires Yarriambiack and Hindmarsh. Currently we are able to operate our bDouble with out permit over the Yarriambiack shire but virtually none of the roads to our properties in the Hindmarsh shire are able to be accessed by bDoubles without a permit, something we have only really just become aware of.

While we are in the process of applying for a permit at the moment for our own trucks approximately 70% of our after harvest freight is carried by contractors. This includes the freight out of our grain storage facility at Detpa, approx. 14000t capacity and our hay storages around properties at Netherby, Lake Hindmarsh and Rainbow approx. 10000t.

The contractors we use are not the same people a lot of the time and are often unaware of the need for a permit to use the roads for bDoubles.

Put simply the cost difference between bDouble and single equates to about 26% (15.5c/km ton vs 12.35/km ton). In our business if we accounted for not being able to utilize bDouble contractors easily and had to resort to single operators our freight bill for 50% of our grain harvest( 7000t)delivered to port or processors and our export hay(6000t) delivered central Vic, would be approximately \$ 118,000 extra.

Interestingly since we have been made aware of the changes, (as bDoubles have been operating in the area for years) we have informed grain and hay buyers of the need to have a permit. We have already encountered the case where buyers will actively discount produce value because of the freight differential.

There has been some messaging promoted through the debate, bDoubles damage the roads more. I find this quite amusing as the weight loading on each axle grouping permitted is exactly the same on doubles or singles and the volume of truck traffic is actually about 50%less using bDoubles

Put simply we are asking for bDouble to be able to move freely through the shire as they are in the neighbouring shires. Restricting roads creates difficulties in accessing individual allotments at harvest and hay baling times.

----- currently employs 5 full time staff and during busy periods up to 15 employees. The majority of these employees have partners and families working in key areas in our communities. They have young families.

It is important that these roads are opened up to ensure businesses like ours remain profitable and grow to ensure a future for our employees and their families.

In conclusion I believe if as a shire and a community we are comfortable to run an off road race along these roads, with cars going in excess of 160kms per hr safely, why would we not feel comfortable having a bdouble load of grain come down exactly the same road at 60kms safely?

Thankyou for giving consideration to our view.

<p><b>5</b></p>	<p>Thank you for the opportunity to make a submission addressing B-double gazettement of local roads. It is pleasing to see that the shire is at last acting on a long-standing issue that is limiting the efficiencies of many businesses and supply chains in the Hindmarsh local government area.</p> <p>We are a farming family business in the north ward of the shire. We grow hay and grain and transport our produce locally and interstate, directly by road, with a semi-trailer and a B-double. All our hay buyers prefer to purchase hay in B-double loads because of the freight component.</p> <p>Allowing more access to local roads, with the most direct and safe route would be beneficial to the driver, with less time spent on the road.</p> <p>Currently, most of the roads we use to access our land are not B-double rated, and that will hinder not only our efficiency and economic viability, but also that of our neighbours and those agribusinesses that supply us. At \$74 each, permits are not viable to apply for each trip, as they must have a designation and date and take time to be approved.</p> <p>Most businesses want to do 'the right thing" and we know that there are many legal issues to consider within the technical guidelines.</p> <p>The following list of roads are ones that affect our business directly, and that we would recommend be assessed for prioritization:</p> <ul style="list-style-type: none"> <li>- NOTTLE'S RD and BETHKE'S RD, WARRAQUIL (these are our only access roads to our Netherby block and local gypsum pit and are both no through roads).</li> <li>- NHILL RAINBOW RD and LORQUON RD (our only access to our land on Lorquon Rd, also from there to silos, gypsum pits at Rainbow and northern hay customers)</li> <li>- NETHERBY SOUTH RD and HAUSTORFERS RD, NETHERBY SOUTH (only land access)</li> <li>- MARSHALLS RD, PERENNA (only access to land and silos)</li> <li>- NI NI WELL RD and PEAKES THREE CHAIN RD, WOORAK WEST (all weather land access).</li> </ul> <p>It would be our recommendation that a sign on the Ni Ni Well Rd before each approach to the S-bend, to indicate the bend, be put in place as well. A STOP sign at the western end of both these roads would be more suitable than the current GIVE WAY signs, as they meet the Nhill Netherby Rd, because this is a busy road and school bus route that is already rated for B-doubles.</p> <p>We are agreeable to meet with any members of the shire to discuss our recommendations more fully.</p> <p>Thank you for approaching the community in this matter, and we look forward to your pro-active, pro-business response.</p>	<p><b>320931</b></p>
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6	<p>Thank you for the opportunity to make a submission addressing B-double gazettement of local roads. It is pleasing to see that the shire is at last acting on a long-standing issue that is limiting the efficiencies of many businesses and supply chains in the Hindmarsh local government area.</p> <p>We are a farming family business in the north ward of the shire. We grow hay and grain and transport our produce locally and interstate, directly by road, with a semi-trailer and a B-double. All our hay buyers prefer to purchase hay in B-double loads because of the freight component.</p> <p>Allowing more access to local roads, with the most direct and safe route would be beneficial to the driver, with less time spent on the road.</p> <p>Currently, most of the roads we use to access our land are not B-double rated, and that will hinder not only our efficiency and economic viability, but also that of our neighbours and those agribusinesses that supply us. At \$74 each, permits are not viable to apply for each trip, as they must have a designation and date and take time to be approved.</p> <p>Most businesses want to do 'the right thing" and we know that there are many legal issues to consider within the technical guidelines.</p> <p>The following list of roads are ones that affect our business directly, and that we would recommend be assessed for prioritization:</p> <ul style="list-style-type: none"><li>- NOTTLE'S RD and BETHKE'S RD, WARRAQUIL (these are our only access roads to our Netherby block and local gypsum pit and are both no through roads).</li><li>- NHILL RAINBOW RD and LORQUON RD (our only access to our land on Lorquon Rd, also from there to silos, gypsum pits at Rainbow and northern hay customers)</li><li>- NETHERBY SOUTH RD and HAUSTORFERS RD, NETHERBY SOUTH (only land access)</li><li>- MARSHALLS RD, PERENNA (only access to land and silos)</li><li>- NI NI WELL RD and PEAKES THREE CHAIN RD, WOORAK WEST (all weather land access).</li></ul> <p>It would be our recommendation that a sign on the Ni Ni Well Rd before each approach to the S-bend, to indicate the bend, be put in place as well. A STOP sign at the western end of both these roads would be more suitable than the current GIVE WAY signs, as they meet the Nhill Netherby Rd, because this is a busy road and school bus route that is already rated for B-doubles.</p> <p>We are agreeable to meet with any members of the shire to discuss our recommendations more fully.</p> <p>Thank you for approaching the community in this matter, and we look forward to your pro-active, pro-business response.</p>	320954
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7	<p>I believe that the HSC should be working towards allowing b doubles and higher mass limit trucks and A doubles access to all farm businesses in our shire. As part of higher safety standard and less wear and tear on our roads which would equal less money required for road maintenance and less vehicles and wheels to move the same amount of product. Farms are the driver of our local economy and it is the HSC's job to make sure we stay as profitable as we can for the benefit of the whole community. The current permit system has not kept pace with the rest of Victoria and I see no benefit in safety or encouragement for farmers to use safer and more efficient trucks. The changes needed to make this possible are not expensive, and should be easy for council staff to achieve. As we already have a Vic roads network in the shire we could call them transit routes or though fares. All other shire roads except for roads with the likes of bridges with low weight capabilities and sand tracks etc. and could be called commodity routes and by that I mean if you are taking the shortest possible route to deliver or pick up anything pertaining to a business in the HSC, then you do not require a permit to be on a shire road. The NHVR are capable of policing this, as are the police. I also think the map could include conditions, like no travel on dirt roads when wet, and urban streets are off limits unless you are delivering, picking up, refuelling ,or getting repair done to your vehicle.</p> <p>In short I believe doing this would make our shire safer, and give the shire more money to fix our biggest safety threat currently, which I believe is native vegetation on our roads.</p> <p>Thankyou for the opportunity to comment,</p>	320954
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<p>8</p>	<p>Good Morning,</p> <p>I write with a huge amount of concern regarding the lack of B Double access roads with in the Hindmarsh Shire.</p> <p>We run gypsum and limestone pits with in the shire and are constantly vetting complaints from our clients about the roads, aside for the extremely poor condition of a lot of the roads very few are B Double gazetted this is absolutely crazy for a growing rural farming community.</p> <p>It seems the Hindmarsh shire is against keeping up with the times and moving forward with the community, instead adopting a stand still approach that is oppose to change. We also have gypsum and limestone pits in other shires and they are always more than willing to be very supportive of what is happening with in their shire and keeping up to date and supportive of the growing and changing local agricultural community.</p> <p>I understand there is a permit system but even you should be able to see that this is ridiculous, we have clients that run several trucks and would need multiple permits for all the different roads costing them a fortune on top of their already high truck running costs. If they can use the roads with a permit then why not without?, the load bearing of a B Double is no different to that of a semi so what exactly is the problem?</p> <p>Our gypsum season is not year round and I do understand this brings a lot of trucks to the area but due to the red tape imposed by the shire, road restrictions and costly permits we are loosing clients. The gypsum industry with in the shire is a huge economic injection for the local areas with lots of business benefiting from the influx of trucks and travellers and a decline in these numbers as a result of a stunted shire would be a massive shame for the whole shire area. The agricultural areas are growing and flourishing season after season and the shire should be supporting and encouraging this in whatever way possible and B Double access is crucial for this growth.</p> <p>I would hope that the shire can see sense in all this and be willing to move forward with the very community it is there to support. I am fed up with making all the excuses for the poor access and these backwards ways costing my business clients and money. I will now forward all complaints to the shire so you can see just how big of a problem this is.</p> <p>Just as a last note the next thing you will see on the roads are road trains, they are becoming more popular and will soon over take the B Double so maybe you could just jump a few steps and work towards the future.</p> <p>Kind regards,</p>	<p>321040</p>
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<p><b>9</b></p>	<p>Hello, we farm at -----Rainbow Nhill Rd and are severely impacted by the restrictions at our farm for no B- Double access along our road.</p> <p>Whilst we understand there is the possibility of permits to allow travel on this road, we find this to be quite restrictive for movement of grain,fertiliser and hay to and from our property.</p> <p>With the nature of the unknown carrier's and times/dates etc,sometimes at short notice,we find this to be an unworkable situation and would appreciate the Council's input to improve this system in the short term.</p> <p>And moving forward we would think that due to the wonderful improvements made along our road in recent times, the road warrants B-Double classification.</p> <p>Thanks for your great support of our local road and we look forward to a successful response from you on plans for its future.</p>	<p><b>321043</b></p>
<p><b>10</b></p>	<p>As close proximity residents to STASINOWSKY- DRENDEL Road we oppose any increase in b-double traffic apart from locals.</p> <p>The above road is narrow and impassable by another truck due trees and heavy dust load, causing severe safety issues not only for truck drivers but also cars.</p> <p>This road was to be a detour only whilst the detour was being built through Outlet Creek at Albacutya .</p> <p>We are heavily impacted by constant dust which is contaminating our only potable water and residence for many months of the year.</p> <p>Keep the trucks on Vicroads roads, and protect our council roads that have minimal maintenance.</p> <p>Productivity time and ratepayers expense has been wasted through many non productive discussion over this aspect and it is time it was resolved before their is a fatality.</p> <p>Suggest that council educate themselves re the value of agriculture in our Shire and do some serious planning instead of a band aide approach to the issues.</p> <p>We need a leader to make common sense decisions for the betterment of the whole of Hindmarsh Shire.</p>	<p><b>321041</b></p>

<p><b>11</b></p>	<p>In regards to operating B Doubles on Hindmarsh shire roads, I have had to have a permit to use these roads for the last 20 years. I look at the Yarriambiack shire set up and the roads are very much the same yet they nearly all are open to B Doubles. Maybe some of the roads could become easier to access without having to get permits all the time. The future of A doubles, triples and road trains is only going to become more common in Victoria as well. If I could run one I would. NSW and SA seem to manage to run these options on roads very similar to ours. The way I see it you want 2 single trucks to run on our roads where it could be done with 1. That is half the traffic. Most of the larger trucks only drive at 80 to 90 kph anyway.</p>	<p><b>321042</b></p>
<p><b>12</b></p>	<p>We operate a large farming enterprise and transport company west of Rainbow. Not only B/Double, but B/Triple &amp; Road-train truck movement is required across the Hindmarsh Shire. Surrounding shires have models in place that surely would be applicable within the Hindmarsh shire. Major connecting roads should carry the flow through traffic with minor farm feed roads be classified as through roads or local traffic only. We have had several meetings with shire staff over road issues with virtually no satisfaction. The Rainbow Nhill road for example, what has changed in the last two years to open the road up again to heavy traffic as against the time when a "no truck ban" was placed???? There has been no answer given!!!!!! Now we live in fear to drive on our local roads as heavy trucks short cut across our gravel roads, a direct consequence of the irresponsible, hasty and ill informed decision of the Hindmarsh Shire. The Hindmarsh Shire is so far behind on so many issues, including roads and it seems very obvious Shire leadership is badly lacking.</p>	<p><b>321038</b></p>
<p><b>13</b></p>	<p>As a Hindmarsh Shire rate payer, Primary Producer, and owner/driver of B-Double trucks which are registered with the NHVR, I ask that the Hindmarsh Shire come into line with neighbouring Shires to have widespread gazetting of almost all rural roads.</p> <p>My properties are spread, and are 20km apart on shortest routes, and with limits on road access, I am unable to gain access to 80% of my properties.</p> <p>To be able to run our business, we need B-Double access to cart grain, livestock, fuel, fertiliser and machinery. In my opinion in the 8 years of owning and 12 years of using contractors with B-Doubles, we were of the understanding that all roads were open in the shire. Our local roads have not deteriorated, they just haven't been maintained.</p> <p>When you look at the map of gazetted roads across the state, Hindmarsh shire has very few compared to its neighbours, so it is no wonder we are not receiving road funding/extra money.</p> <p>All of these trucks are paying extra registration and plenty of fuel excise, why should we then have to apply for a permit and pay more money, and the last thing we need is more paperwork. The excuses and comments coming from the shire and councillors are atrocious.</p> <p>B-Doubles have been around for nearly 30 years, so I think it's about time the Hindmarsh Shire got with it!!</p> <p>All neighbouring Shires have been working with their farmers and businesses, so what's wrong with the Hindmarsh Shire.</p>	<p><b>321039</b></p>

We want action Not excuses!

If I get fined for travelling on my local roads in order for me to conduct my business and provide for my family, I will be deducting the fine from my rates.



<p><b>14</b></p>	<p>This submission purely relates to the Nhill-Rainbow Road.</p> <p>I make this submission for council to examine in relation to the use of the Nhill-Rainbow Road by b-double, PBS and other such heavy vehicles. It should be noted I live in -----, Rainbow (-----) and I work varying shifts at all hours, including callouts at any time.</p> <p>I request the road be restricted, not closed, for the following reasons:-</p> <ol style="list-style-type: none"> <li>1. Health, relates to members of the public having to breathe in brake fibers from braking trucks, general farm dust, gypsum dust, grain dust, etc. Having such trucks travel through at all hours disturbing the sleep and amenity of the area.</li> <li>2. Safety, relates to the associated high risks of running these vehicles through a built up side street with housing. This includes vehicle entering and leaving driveways, cross traffic, pedestrians and young families wanting to play generally in the street.</li> <li>3. School bus, a school bus, picking up and dropping off, uses this thoroughfare (Lake Street/Nhill Rainbow Road) each school day.</li> <li>4. Noise, members of the public having to put up with the noise of these trucks gear changing, air brakes operating, exhaust brakes, clanging of empty trailers, etc.</li> <li>5. Cost of road repairs, I am aware the state or federal government granted money for improvements to the road but now all repairs are at shire ratepayers cost. I am aware of multiple road repairs that have had to already be done to the road at ratepayers costs. This damage occurred whilst the road was being used by b-doubles but since their prohibition the damage has stopped. This and any further damage has to be paid for by the innocent ratepayer. By innocent means should be road be open slather, I as a ratepayer, will get to put up with the noise, dust, increased danger, etc and then have increased rates to repair these vehicles road damage.</li> <li>6. Railway crossing, at the northern end of the road in Rainbow is an active railway crossing. This crossing is narrow and only protected by stop signs.</li> <li>7. Collateral damage, by this I refer to the substantially increased heavy vehicle use, damage, health and safety concerns to users and residents on adjoining side roads, such roads not designed for this use. Example roads being Solly Road, Stasinowski Road and others being used to 'shortcut' to the gypsum pits north of Rainbow.</li> <li>8. Road surface, having some knowledge of road building I believe the Nhill-Rainbow Road has not been surfaced correctly in that there should've been two coats of bitumen surface but only one was applied before the road was opened for full heavy vehicle use. The result being that the one applied surface is now substantially damaged requiring very expensive repairs (at ratepayers expense).</li> <li>9. Policing, with Police being (very thin on the ground) and the shire supplying no law enforcement, policing this road is very limited, yet if fully opened, becomes another area to be policed by an already stretched enforcement arm.</li> <li>10. Intersection issues, one only has to look at the intersection of Lake and Taverner Streets, Rainbow see it is not designed for long heavy vehicle combinations where vehicles need to use part/all of the incorrect side of the road</li> </ol>	<p><b>321064</b></p>
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to complete the turn (illegal and unsafe). Two heavy vehicles combinations cannot be in the intersection vicinity at the same time.

11. Intersection safety, one only has to view the numerous skid marks left by trucks in Lake Street, approaching Taverner Street to see how heavy vehicles are misjudging this intersection and having to skid wheels to stop in time therefore indicating a collision with roadside furniture or cross traffic is a case of when, not if. Local residents see and hear this and live in fear of the impending collision. They also have to put up with the tyre smoke, tyre screeching and amenity of the road looking like a drag strip.

12. Time/fuel saving, Having talked to various persons in the heavy vehicle industry, they believe that by using this road they are saving time and fuel. When one looks at google maps (semi-reliable) the time saving is 11 minutes and the distance saving is 12 kilometres. It should be noted that my last inquiry to the shire about the actual measured distance is that no-one had ever actually measured it. When one puts this into perspective that these heavy vehicles are usually carting grain or gypsum, both of which can take an hour or several hours to load, the road time saving is miniscule.

13. Other road options, Hindmarsh Shire obtained funding for upgrading of the Jeparit-Lorquon Road so that heavy vehicles need not use the Nhill-Rainbow Road, therefore heavy vehicles have another road designed option to use other than the Nhill-Rainbow Road. I also add here that the Nhill-Rainbow Road requires further work and ratepayer expenditure to meet the standards required for b-double, PBS and other heavy vehicles.

14. Funding, for the shire to obtain state or federal grants/funding it must demonstrate a need for such grants/funding and I believe that by the shire nominating only several 'key' heavy vehicle routes (such as the Jeparit-Lorquon Road) then the shire would have better chance of obtaining such grants/funds.

15. Misguided belief, I believe that when the shire 'opened' the road to heavy vehicles, they were misguided in from where such heavy vehicles were coming from to use the road. My experience shows that users come from all over western Victoria, south-west Victoria and the eastern and lower south-east side of South Australia. This caused the road to be used very extensively by b-doubles causing numerous issues.

In summary the opening of the Nhill-Rainbow road to b-doubles, PBS vehicles has caused a raft of issues as per above, as well as use of the road by such vehicles being illegal.

**SOLUTION :** I believe that the shire should open the road on a restricted basis to b double and PBS vehicles and that by doing such would solve nearly all the above issues. The road should only be open to these vehicles for 'local traffic only'.

<p><b>15</b></p>	<p>I will keep this submission very brief and can be contacted should expansion of below be required.</p> <p>I am a resident and ratepayer of the Hindmarsh Shire, I have no affiliation with the heavy vehicle industry (farmer/driver/owner/etc) but work in law enforcement and believe this gives me an insight into this entire issue.</p> <p>To keep it summarized I am aware of the multiple issues (complaints/road condition/road user safety/vehicle running costs/etc).</p> <p>I believe a solution that will keep all parties 100% satisfied cannot be found.</p> <p>I believe the best solution for the shire is to identify certain roads in the shire and that to have these roads unrestricted for b-doubles and PBS vehicles. By doing this I believe the shire would have better reasons to obtain state/federal funding to improve such roads versus trying to obtain funding for every road in the shire.</p> <p>I then suggest making all roads off these above identified routes local b-double/PBS access. This would then allow farmers to access their properties without the onerous permit system but move 'through' b/doubles/PBS vehicles onto limited shire routes and Regional Roads Victoria roads.</p> <p>The positives of the above solution would reduce resident complaints, road condition complaints, ratepayers costs on road improvements and repairs, town residents safety/health/noise issues, issues re heavy vehicles openly using non-designed roads.</p> <p>As an aside I am aware that the shire has been holding meetings around the this heavy vehicle issue, but disappointed to hear that no person involved in these meetings represents the non-involved residents that maybe hugely affected by the decision. I request that I be included in all such meetings so that the above point of view can be factored into the solution.</p>	<p><b>321071</b></p>
<p><b>16</b></p>	<p>I feel that you need to meet with some farmers and B-Double operators and they can help with your consultation as they are the ones using the roads. I feel that all roads should be gazetted for B-Doubles with access to farms and businesses. The minor roads that are gazetted for B-Doubles should be access only when going to a property or business but not used as a thoroughfare. You should also make all truck root roads gazetted for B-Doubles as that is what a truck root should be for. I have also noticed that some B-Double gazetted roads are only gazetted part of the road an example is the Woorak-Ni Ni Lorquon Road a section in the center of this road is not B-Double gazetted and I am sure there is more then this one. I would be happy to be part of the consultation committee.</p>	<p><b>321119</b></p>

<p>17</p>	<p>Re: Proposed guidelines for gazetting b-double access</p> <p>On behalf of the -----, I am writing to you regarding Hindmarsh Shire’s proposed b-double guidelines.</p> <p>The ----- are concerned that the current guidelines are not suitable for the unique conditions of Hindmarsh Shire.</p> <p>Recognising that local road access to properties remains a key challenge for our members and the broader agricultural and transport community, the VFF Grains Group would instead urge the council to explore ways to improve local road access to farms. For example in Buloke Shire unsealed municipal roads are conditionally approved- accessible in dry weather only and to be used for pick up and delivery, not as a through road. It is important to note that this would not result in any increased traffic or road damage, but reduces the amount of permits required for farmers to operate their businesses.</p> <p>To facilitate a nimble and responsive approach to future road access, the ----- would also recommend Hindmarsh Shire develop an overarching high productivity freight vehicle access strategy that includes but is not limited to performance based standards (PBS) vehicles. PBS vehicles are designed to perform their tasks as productively, safely and sustainably as possible, and to operate on networks that are appropriate for their level of performance. PBS vehicles are tested against 16 stringent safety standards and 4 infrastructure standards to ensure they fit the existing road network and are safe. Whilst previously there may have been very few requests for a-double permits, their use is set to significantly increase with the upcoming expansion of the PBS a-double network and it is critical Hindmarsh Shire has a proactive strategy in place to respond to changing transport requirements.</p> <p>Additionally, it is critical any heavy vehicle guidelines or strategies extend beyond technical road design to acknowledge the broader legal and economic impacts. Recognising the central role of</p> <p>Heavy Vehicle National Law in local government road access decisions, the ----- would also request that National Heavy Vehicle Regulator (NHVR)’s Approved Guidelines for Granting Access is also considered in the development of any road access strategies, with NHVR’s Guiding Principles for Access Decisions included in the document:</p> <ol style="list-style-type: none"><li>1) issue notices rather than permits</li><li>2) try to minimise the number of notices by grouping like things</li></ol>	<p>323011</p>
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3) promote vehicles offering higher productivity

4) routes are appropriate for vehicle

5) consider route and network-wide benefits

6) use template conditions on notices and permits

7) pro-active approach to managing access.

We look forward to working with Hindmarsh Shire on this critical matter. Yours sincerely,



**MINUTES OF THE JEPARIT TOWN COMMITTEE MEETING HELD 12<sup>TH</sup> APRIL 2021 AT THE FOOTBALL PAVILLON, RECREATION CENTRE COMMENCING AT 7.30PM.**

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**AGENDA**

- 1. Acknowledgement of the Indigenous Community**
- 2. Apologies**
- 3. Confirmation of Minutes**
- 4. Disclosure by Committee members or Councillors or Council Officers of any interest or conflicts of interest in any item on the agenda**
- 5. Finance report**
- 6. Decisions to be made**
- 7. Correspondence**
- 8. General business as notified to the Chair**
- 9. Urgent business**
- 10. Meeting Closed**
- 11. Council Officer Authorisation**

**Present:**

Councillor in Attendance: Mr. B. Ireland, Ms. J. Fritsch (HSC), and Mr. P. King (HSC) Jason Hutson (President-CM), Ms. T. Smith (Treasurer-CM), Cheryl Quinn (Secretary-CM), Wendy Werner (CM), Sharron Reilly (CM) Ms. M. Wagener (CM).and Tony Simpson (CM)

**1. ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY AND OPENING PRAYER**

Chairperson opened the meeting at 7.30pm by acknowledging the Indigenous Community.

**MOVED: Tony Simpson (CM), SEC: Mel Wagener (CM)**

**2. APOLOGIES**

Graham Blair (Committee Member)

**3. CONFIRMATION OF MINUTES**

**RECOMMENDATION:**

***That the Minutes of the Committee Meeting held on 15<sup>th</sup> March 2021 at the Football Pavilion, Recreation Reserve as circulated to Councillors be taken as read and confirmed.***

**MOVED: Tony Simpson (CM), SEC: Wendy Werner (CM)**

**CARRIED**

*Attachment: 1*

**4. DISCLOSURE BY COMMITTEE MEMBERS OR COUNCILLORS OR COUNCIL OFFICERS OF ANY INTEREST OR CONFLICTS OF INTEREST IN ANY ITEM ON THE AGENDA**

- General; or
- Material

Declaration of general or material conflict of interest must also be advised by Committee Members, Councillors or Council Officers at the commencement of discussion of the specific item.

**5. FINANCE REPORTS**

\$45,503.00 (To be transferred to HSC)

\$10,755.58 (To be transferred to HSC)

\$588.94 (River & Env Account) - \$588.00 (Do not transfer to HSC)

Any purchase requires a Purchase Order from Ms. J. Fritsch (HSC)

HSC can authorise amounts under \$2,000.00 but higher amounts need to be discussed within Council.

**MOVED: Teresa Smith (CM), SEC: Tony Simpson (CM)**

## 6. DECISIONS TO BE MADE

The following decisions are recommendation to Council for endorsement:

6.1 XX

6.2 XX

## 7. CORRESPONDENCE

### 7.1 GENERAL CORRESPONDENCE

#### **Introduction:**

The following correspondence is tabled for noting by the Committee, Inwards:

7.2 S86 HSC, (M) R. Ismay, (HSC.) B. Ireland and (HSC) J. Fritsch – Copy of Minutes 15/3/202

7.3 Committee Members – Copy of Minutes 15/3/2021

7.4 Committee Members - Grampians News Letter

7.5 Certificate to Natalie Jenns –Certificate of Recognition (Thanks to Sharron Reilly)

7.6 Phil King – Regional Infrastructure 2020 – 2022 support letter.

**MOVED: Sharron Reilly (CM), SEC: Mel Wagener (CM).**

***That the Committee notes the attached correspondence.***

**CARRIED**

## 8. GENERAL BUSINESS AS NOTIFIED TO THE CHAIR

8.1 Tree planting 80 stock tubes – Thurs 22<sup>nd</sup> and Sat 24<sup>th</sup> April 2021 – reminder

8.2 Welcome to new Residence – Friday 23<sup>rd</sup> April 2021 – Flyer needed

8.3. Four Mile Movie Night – date change now Fri 14<sup>th</sup> May at 7.00pm  
(CM Sharron Reilly will design flyer) BYO Picnic & Lions BBQ)

8.4 Letter of invitation to Natalie Jenns (Representative, Youth council, East Ward) to attend Welcome to new Residence function) – hand delivered.

8.5 Hooks required for Shower Block doors.



Mr. P. King showed visual plans of proposed venture of the Swimming Hole Area: Working design is still under consideration, discussion was held regarding erosion, viewing deck, access to sandy area via stairs, determination (Flood Levels) for retaining walls, funding of 2 new Cabins, camping areas and the closure of George Street. Funding participation for the retention of women's sport and kids facilities. It was agreed that more consultation with JAC is necessary.

Councillor in attendance Mr. B. Ireland discussed the following items in his report; It was discussed that Jeparit would become a through fair for travellers on the Silo Trail. It would be beneficial if the town could benefit from this stream of tourism. Ideas shared regarding improving the streetscape by painted drums with plantings and painting of little birds to represent Jeparit. Offer of new Street lighting for main street.

## **9. URGENT BUSINESS**

## **10. MEETING CLOSE**

There being no further business Chair declared the meeting closed at 9.40pm.

## **11. COUNCIL OFFICER AUTHORISATION:**

I \_\_\_\_\_ accept the recommendations made by the JTC Committee in these minutes dated 12<sup>th</sup> April 2021 and

I \_\_\_\_\_ accept the recommendations made by the JTC Committee in these minutes dated 12<sup>th</sup> April 2021 apart from the following items which [require more information / do not align with the Hindmarsh Shire Council Plan / need to be referred to a Council meeting for a decision]:

- Item XX.X

**Dimboola Town Committee Minutes**  
12<sup>th</sup> April @ Dimboola Community Centre @ 7.05 pm

Present: Jo Donnelly (JD), Kaylene Pietsch (KP), Phil Colquhoun (PC), Bill Eldridge (BE), Debra Nelson (DN), Lou Catania (LC), Chan Ouy (CO), Wendy Bywaters (WB), Wayne Schultze (WS).

Apologies: Amanda Ingeme (AI), Angela Hoy (AH), Ross Johns (RJ), Dave Kennett (DK), Tony Schneider (TS), Sharyn Cook (SC).

	Item	Action	Whom
1	Welcome & apologies	Mvd PC 2 <sup>nd</sup> BE	
2	Minutes of last meeting	Mvd PC 2 <sup>nd</sup> RC	
3	Items arising last Minutes	Nil – AI & PC	
4	Further Items for the Agenda	Nil	
5	Treasurer's report	Angela Hoy / Heather have forwarded through the current Ledger report Few issues to report back to them about (Post Box payment – cancelled; bill for Nhill Free Press; also under earmarked funds Max Baker & Bruce Miller invoices doubled up) KP banked \$1,800 thru the Library (Cameron) – Donations & Income from the Easter & Xmas event. Mvd KP 2 <sup>nd</sup> JD	
5	Correspondence in/out	<b>IN:</b> Street Collection Permit from Hindmarsh Shire <b>OUT:</b> Various emails to Phil King & the Building Inspector re Shelter on Banks of Soundshell Project Mvd DN 2 <sup>nd</sup> PC	
6	General business		
	Dimboola Sound Shell Extension	On-going ... JD to follow up with Phil King	JD, PK, AH
	Update on BBQ Shelter on banks of Rec Reserve	Max Baker's guys were ready to commence work, bit the site plan that had been approved was not in the correct location once it had been measured out off the site plan. Correct measurements were taken by Max Bakers guys, & JD forwarded these to Phil King, and requested that he submit a amendment to the Site Plan, with the correct location. Phil King did this & sent it off to Ben Griffiths (Building Surveyor) – correct location has been marked out at Sound Shell.	
	Signage – entrance to Town	The sign coming into town from the Highway (Horsham Road) which has leaves/gumnuts at the top is the first priority as the sign has been taken down (in Kaylene's Shed). LC presented an idea with great graphics which everyone is happy with. & he is just tweaking the finer details. It was discussed that it just has a simple "Dimboola Welcomes You", & also the Hindmarsh Tourism Website details, for visitors to check out.	DTC

	Event Signage into town	To look at later down the track. Thank you to LC for his Easter Banner that he did for us, & that was temporarily installed on the fence at Pickering Gardens.	JD, LC
	Shade / Seating Options for popular area near Swimming / Boating Pontoon near Bridge	It was discussed that further Seating / Table and Shade option needs to be installed down near the Bridge in Dimboola (near the swimming/boating pontoon). It was a Very popular spot for families and visitors to town over Easter. There is hardly any shade down there. People have to sit amongst the trees further down on the dirt. KP mentioned the old shelter from behind the library, which was dismantled & is in sections down at the Shire yard next to the tip. It was thought that this belonged to the Shire but it was actually Rotary funded & then Lions took it over. So, it belongs to the town. JD to follow up whether it is still viable – maybe ask Max Baker to have a look at it for us & have it checked out.	JD, TS, DTC
	Easter Event – Eggstravaganza	Lots of Positive feedback from locals & visitors to town. BBQ was very popular. We took in approx \$1,500 & about \$700 profit after paying for entertainment, kids prizes & food / drink costs. Huge thank you to all the volunteers for the day, & those that helped with the lead up to the event.	DTC
	Horsham Road Walking Track – from Motel	As per previous meeting, AH advised that for this to happen, it would need to be taken over by a “Committee of Management” and the Hindmarsh Shire would not be interested in taking it on. She advised that it would be possible for the DTC to take it on as the Committee of Management, and go from there? AH also advised that the Hindmarsh Shire submitted into the 2021/22 Budget paving on the other side of the road from the housing down to / past the Lutheran School. This could save on quite a high expenditure, but it would mean that people from the Motel would need to cross the road (80km zone) – but this could be a better option. Need to wait for the Budget to be released to see if this was adopted for the Budget.	DTC, AH
	Storage Ideas for DTC	DTC have assets / equipment / Xmas Decorations stored in various locations (PC’s Sheds, 2 rooms of the Dimboola Community Centre, etc) & would prefer to consolidate it all into the one location. AH mentioned that the CFA building could be an option (when they move to new location). – Unsure if this has already been earmarked for other options. Also, it was brought up again about the GEB Shed/s near the Shire Depot. TS was looking into this for us? JD to follow up with TS any progress. We also have storage in the shed behind Kaylene’s shop. Ongoing	JD, TS
	Progress of “Walk of Fame”	PK and TS have been working on this project for a “Walk of Fame” walkway showcasing Dimboola’s famous sporting identities, within the Rec Reserve. A walking track has been made from the Ticket Box at the entrance to the Rec Reserve, down to the Skate Park. Seats have been installed, & trees planted along the path. Replacement trees have been planted – please if you notice they need	PC, TS

		watering, could you give them a water for us? (JD to put in a work order to see if the Shire will water them for us?) 1,000 ltr Water trailer is owned by the Town committee – stored out at Phils. If anyone wants to volunteer to water, trailer is located at Phils.	
	Future Projects - Ideas	Erecting “Historical Plaques” at these locations? If anyone knows or sees any locations that this could apply – please let us know.	KP, DTC
	Gardening around Town	On-going .....Please if anyone sees any areas around town that need attention to the gardens / weeding, if you can help, please do. Otherwise let us know & we will let the Shire know.	DTC
	Update on the “Old Pub” site Cnr Lloyd/Lochiel Streets	Due to open 2 <sup>nd</sup> July opening day.	JD
	Grainflow BBQ Trailer	PC to strip down the Grainflow BBQ trailer & get it up to Ron Ismay in Rainbow to Sandblast. We then need to have it painted, & organize signage for it (Possibly LC?) – to discuss with LC once it is close to that stage.	PC
	Lights at the Bridge	Not working – JD submitted a work order for them to look at the Solar lights.	JD
	DTC Trailer	Has been registered. PC suggests it is still a good idea to go ahead with it – then we wouldn’t need to loan the Lions BBQ every time. BBQ that is located in the spare room at the Dimboola Community Centre to be used in the trailer, as well as special storage spots for utensils, ect	PC
	Working Bee for seats	There are quite a few bench seats and a “Chable” that were put together for us by the guys from the Men’s Shed. They are now stored at the large A&P Shed. PC also has a very long bench seat at his place in one of his sheds. It has been discussed with the Shire where the best locations are for them all. The “Chable” was to go behind the Croquet courts, but it was agreed that a better spot for it might be just off the walking track near the river, between the Bridge Pontoon & the 1 <sup>st</sup> seat. (Nice Shady spot). Working bee to be discussed next month – no rain forecast at this stage & ground is too hard. It was suggested, as we will be installing a lot of seats, to organize a Post Hole Digger (bigger than our smaller one). Wayne Schultz suggested that we might be able to use the Shire one, & one of the Shire guys could work it for us on our working bee. Wayne will follow up.	
	Broken Bollard / Sign on walking track near bridge	It was noted that the new Bollard / Sign that warns people to be aware of People on Pushbikes, walking, & walking dogs etc has been snapped off about 40cm from the ground. Not sure where the sign is (maybe Phil King?) JD to submit a work order to have it replaced.	JD
	Youth Council to be invited to meetings	It was discussed when the best time would be to invite the members / a representative of the Dimboola Youth Council to our meetings. WB suggested wait a month or so until they settle in.	DTC
	Future Events	DTC will look at holding a “New Residents” event – probably at the Rowing Club again as it was a very successful venue on previous years. Possibly end of next month? (We will have a meeting before then. Members to take note of any new people to town, & try & get some contact info for them.	TS, CO, DN

		<p>JD to find out if there is still funding to run this event?</p> <p>PC mentioned that he went to a Car Show in Minyip on the previous weekend &amp; it was Very successful. He will look at seeing if they would be interested in holding something in Dimboola.</p> <p>“The Wimmera” Book will be launched on Saturday 4<sup>th</sup> September, &amp; it was discussed that we should look at making this a big town event. DTC to be involved / volunteering where needed.</p> <p>JD will book the Shire Inflatable Movie Screen, Projector &amp; Sound system for the evening. To be held at the new Corner Block development opposite the Immaginarium.</p> <p>WB Suggested the Rainbow Bicycle Projector – to project onto some of the buildings.</p> <p>Other forms of entertainment to be organized as well – fire twirler etc.</p>	
	<p>Ross Johns 0417 909 225 jrjohns@netconnect.com.au</p>	<p>As per previous meeting info below – please keep following up on this</p> <p>Ross bought “Dunmills” property on the river. 2Km of Wimmera River property – zoned as Rural Living – can be divided into 5 acre blocks? Ross suggested that the town would not need to worry about funding for any of these projects – he is looking for ideas / suggestions &amp; any info on other people who might be able to offer advice/suggestions. Ross provided his contact details for this purpose.</p> <p>Ross’s intention for any of these projects is to bring families to our area, both to live &amp; to visit.</p> <p>If anyone has any ideas or suggestions for any of these projects</p> <ul style="list-style-type: none"> <li>• Ideas for developing the 2km of land on the Wimmera River to best benefit the community. Some ideas put to Ross were an “Eco Community”. (Chan has ordered some info re “Eco building”</li> <li>• Also, any Idea’s to make the Wimmera a “Journey”, which encompasses the historical sights &amp; destinations within the Wimmera (Could be an extension of the projected “Discovery Trail”)</li> <li>• Ross likes the idea of a “Tower” (Ross got a quote for approx \$750,000) – this could be Dimboola’s attraction rather than a Silo (our Silo’s in town aren’t really suitable re viewing area’s etc). Chan suggested that if a lot of money was to be spent on a Tower, then it should be unique – a reason to visit the town. Any ideas / suggestions welcome, &amp;/or suggestions of anyone that might have great ideas.</li> </ul>	RJ & DTC
	Next Meeting	Monday 3 <sup>rd</sup> May 2021 – 7pm at Dimboola Community Centre	
	Meeting Closed	Closed at 8.35pm	



## MINUTES OF RAINBOW ADVISORY COMMITTEE

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### AGENDA

**Notice** is hereby given that a Rainbow Advisory Committee Meeting of the Hindmarsh Shire Council to be held at the Civic Supper Room 15 Federal St Rainbow on Tuesday March 30<sup>th</sup> 2021 at 7:30 pm

1. **Acknowledgement of the Indigenous Community**

2. **Apologies**

3. **Confirmation of Minutes**

4. **Disclosure by Committee members or Councillors or Council Officers of any interest or conflicts of interest in any item on the agenda**

5. **Finance report**

6. **Decisions to be made**

7. **Correspondence**

8. **General business as notified to the Chair**

9. **Urgent business**

10. **Meeting Closed**

11. **Council Officer Authorisation**

**Present:**

Councillor in Attendance: Wayne Schulz and Cr Mayor Ron Ismay.

**RTC Members in Attendance:**

Bill Hutson, Leonie Clarke (CP), Adrian Bennett, Peta Bennett, Greg Roberts, Ross Heinrich (VP), Michael Sullivan and Alison Ey, Sarah Bennett was also in attendance, a young community member needing to do a report on meetings for venturers.

**1. ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY AND OPENING PRAYER**

Chairperson opened the meeting at 7.30pm by acknowledging the Indigenous Community.

*We Acknowledge the Shire's Indigenous community as the first owners of this country. We recognise the important ongoing role that indigenous people have in our community and pay our respects to their elders and people both living and past.*

**2. APOLOGIES**

Julie McLean.

**Moved:** Adrian Bennett / Michael Sullivan – carried

**3. CONFIRMATION OF MINUTES**

**RECOMMENDATION:**

***That the Minutes of the RTC Meeting held on 24<sup>th</sup> Febuary 2020 at the Rainbow civic small meeting room circulated to RTC members be taken as read and confirmed.***

***MOVED:*** Ross Heinrich / Peta Bennett - carried

*The 23<sup>rd</sup> March 2020 committee meeting was prepared but was not conducted due to the Covid 19 Pandemic.*

**4. DISCLOSURE BY COMMITTEE MEMBERS OR COUNCILLORS OR COUNCIL OFFICERS OF ANY INTEREST OR CONFLICTS OF INTEREST IN ANY ITEM ON THE AGENDA**

- General; or
- Material

Declaration of general or material conflict of interest must also be advised by Committee Members, Councillors or Council Officers at the commencement of discussion of the specific item.

**No Conflicts recorded:**

## 5. FINANCE REPORTS

Presented by Wayne Schulz (CM) see attachment.

It was considered that the financial report was inadequate and should display more information as in the past delivered by Treasurer Adrian Bennett for instance a breakdown of values for different projects to help keep track of them easier.

## 6. DECISIONS TO BE MADE

The following decisions are recommendation to Council for endorsement:

**6.1 XX**

**6.2 XX**

## 7. CORRESPONDENCE

### 7.1 GENERAL CORRESPONDENCE

#### Introduction:

**Inwards:** Advice from CEO Greg Wood that Rainbow would receive a Seating pod for the Federal St gardens.

7.2 Inwards: Advice from CEO Greg Wood that Federal Street would be receiving Electric car charging facility.

7.3 Response from Heather Boyd (Manager Finance) in regard to EWG accounts.

7.4 Email: from Bernard Young Re the Great Bike Ride

#### Outwards:

7.5 Letter of support provided for Building Better Regions Fund: (Caravan Park)

7.6 Letter of support provided for Hindmarsh Shire Caravan Park Accommodation Upgrades:

7.7 letter to CEO Re earlier payment of EWG accounts

**Motion:** to receive inwards correspondence and endorse out ward's correspondence.

**Moved:** Michael Sullivan / Greg Roberts - carried

*Attachment: 2*

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## 8. GENERAL BUSINESS AS NOTIFIED TO THE CHAIR

### 8.1 Caravan Park – Leonie's phone call from Helen Heinrich (Leonie)

Leonie explained that community member Helen Heinrich had organized a tidy up working bee at the caravan park.

### 8.2 Old Tennis Courts (Leonie)



Leonie Commented on the untidy state of old tennis courts and wanted to know who owns the land. Ross Heinrich stated that there was a committee of management it was government owned and the Gregson Park committee would have a meeting in the near future, it was Left in Ross Hienrich hands to make enquiries.

### **8.3 Tidy up house yards etc (Leonie)**

Some house yards in Rainbow especially absentee house yards were poorly maintained and reflected badly on the aesthetics of the town as first impressions by visitors could leave a lasting negative impression.

### **8.4 Accommodation in Rainbow for large events (Leonie)**

Discussion confirmed that Rainbow was dragging the chain when it comes to accommodation especially since the development of the Desert Enduro and the Silo Art Trail.

### **8.5 Town Entrance Signs (Leonie)**

It was reported that Vic roads were still to attend the proposed sites, possibly the Pandemic has not helped. There was also suggestion that consideration could be given as to a different structure. Cr Ron Ismay suggested that he contact Vic roads.

### **8.6 Mural Restoration Project: requires extra money to cover short fall from council pre budget submission.**

As there was a short fall of funds from the pre-budget submission of approximately \$1610 a motion was passed for RTC to provide the extra.

Motion: It was decided that the committee provide the extra funds required to complete the project.

**Moved:** Allison Ey / Greg Roberts - carried

### **8.7 Town Signage (Greg Roberts)**

Greg suggested that the old signs entering Rainbow be converted to advertising upcoming events whether it be black board, magnetised signage or something else enquiries will be made.

### **8.8 Disabled Parking (Greg Roberts)**

Greg suggested that Increase disabled parking. Council representative Wayne Schulz advised regulations have changed in later years which affected the number of disability parking spaces.

**8.9 has been suggested that owing to Llew Schilling silo to receive grant funding 1.8 million I believe the \$7,400 held by RTC for the silo now not needed could be considered, Restoration of pioneer graves as done by Phillip Molesworth or even building plaques as suggested by Julie Mc Lean, up for discussion.**

It was decided to wait until the silo funding was delivered and the project was completed before re allocating this fund.

## 9. URGENT BUSINESS

Outstanding EWG accounts need approval.

9.1 Julie McLean \$ 124.68 (invoices supplied)

9.2 Norelle Eckermann \$ 8,916.60

9.3 Recreation Reserve Committee for camping fees collected need transferring from EWG to Recreation Reserve committee.

### **Recommendation**

**Motion:** that Advisory committee approve of these payments being made for EWG accounts

**Moved:** Adrian Bennett / Ross Heinrich – carried

**9.4 EWG require RAC approval to purchase a 100 KVA power Generator for the Desert Enduro as plants from Grain Corp had become unreliable and required several days for a qualified electrician to repair and reinstate for grain use.**

Committee agree to approve this expenditure of up to \$25,000 providing sufficient funds are available when the time comes.

**Moved:** Adrian Bennett / Greg Roberts - carried

### **RECOMMENDATION:**

**Motion:** that Alison Ey is appointed Committee Member for RTC.

**Moved:** Michael Sullivan / Peta Bennet - carried

## 10. MEETING CLOSE

**As there was no further business meeting closed at 8.51 pm, next meeting to be held on Tuesday 27<sup>th</sup> April 2021**

## 11. COUNCIL OFFICER AUTHORISATION:

I WAYNE SCHULZE accept the recommendations 8.6 and 9.1 made by the RTC Committee in these minutes dated 30<sup>th</sup> March 2021 apart from the following items and that which [require more information / do not align with the Hindmarsh Shire Council Plan / need to be referred to a Council meeting for a decision]:

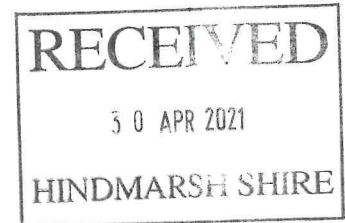
- Item 9.2 – need to be referred to a Council meeting for a decision
- Item 9.3 - need to be referred to a Council meeting for a decision
- Item 9.4 – require more information
- Alison Ey is appointed Committee Member for RTC - need to be referred to a Council meeting for a decision



Rev. Lucas Matuschka

22<sup>nd</sup> April, 2021

Mr. R. Ismay,  
Mayor of Hindmarsh Shire,



Dear Mr. Mayor,

I am writing to you, to express my deep concern with, and opposition to, the flying of the rainbow flag in locations across Hindmarsh Shire on the International Day Against Homophobia, Biphobia and Transphobia, on 17<sup>th</sup> May. This was brought to my attention by an article by Caitlyn Quinn in the *Rainbow-Jeparit Argus* of 8<sup>th</sup> April. I read in the same paper last week that the proposed flying of the rainbow flag was passed by the Shire Council.

I object to the flying of the rainbow flag in the strongest possible terms. The reasons is that I firmly believe that homosexuality, bisexuality and transgenderism are against the will of God.

That homosexuality is a sin, is a fact found in numerous passages of the Bible (see Leviticus 18:22, 20:13, Romans 1:26-27, I Corinthians 6:9-11; I Timothy 1:8-11). Rather, God created men and women to go together in the heterosexual relationship that is marriage (Gen 2:24). He has blessed such unions (Matthew 19:4, Mark 10:6-9, Hebrews 13:4). No such blessing exists for homosexuality, because it exists outside the order God designed.

Likewise, so-called transgenderism, bisexuality and 'gender fluidity' are against the will of God and are sinful in the same way, because God has put our bodies together as He knows best (I Corinthians 12:18). The Bible everywhere upholds the *created order*, which includes our biology, as created by God and expressing His will for us as male and female (Matthew 19), and as the means by which we determine whether one is male or female.

In fact, to declare that one's 'assigned gender' is not the same as the gender by which one chooses to be known, is to put oneself in the place of almighty God and to declare that oneself knows better Him. This is idolatry, and is forbidden by the first commandment (Exodus 20:1, 2; I Corinthians 10:14).

It is written in Isaiah 50:20 *'Woe to him that calls evil good, and good evil'*. Flying the rainbow flag will proclaim to the world that this is what Hindmarsh Shire is doing. By flying the rainbow flag, the Shire expresses its support of sin and normalises un-healthy and un-natural relationships.

Doubtless, having written this, there are those who would regard me as being transphobic or homophobic – especially seeing as the day on which the rainbow flag is proposed to be flown is the International Day Against Homophobia, Biphobia and Transphobia. This is not so. I seek only to be true to God, as He is true to us through His Son Jesus Christ. If this should offend others, then so be it, but this is not my intention.

I urge you and the Shire Council to reconsider flying the rainbow flag on 17<sup>th</sup> May.

I look forward to your reply.

I am,

Yours sincerely,

A handwritten signature in cursive script that reads "Lucas Matuschka".

Pastor Lucas Matuschka



30 April 2021

Mr Greg Wood  
Chief Executive Officer  
Hindmarsh Shire Council

gwood@hindmarsh.vic.gov.au

**RE: VLGA Membership 2021/22**

Dear Greg

I write to invite Hindmarsh Shire Council to consider membership of the Victorian Local Governance Association (VLGA) for the 2021/22 financial year.

As a Category 0 council (population up to 10,000), membership subscription fees for the 2021/22 period are \$2,982.25 (excl. GST). Membership fees are set out in the VLGA Regulations, which can be found [here](#).

The VLGA works with member councils to provide advocacy, resources and training that improve municipal outcomes and build community capacity to participate as councillors, candidates and residents.

The VLGA is the only independent governance body representing the local government sector in Victoria, and the only one of its kind in Australia. We bring together local, national and global thought-leaders for conversations directly with our members, and provide timely, relevant and interesting content throughout the week. The twice-weekly LG News Round Up podcast is supported by the VLGA to deliver local, national and global local government news.

The overriding value of our organisation is to strengthen and support good governance in local government that will boost trust and confidence in the sector.

For members and the sector at large, we create value in the following ways:

- We marshal thought leadership for the sector across a wide variety of topics;
- We present high calibre panels of professionals, agency leaders and senior bureaucrats and Ministers in areas relevant to the sector;
- We facilitate highly relevant discussions on complex issues which are readily accessible to all;
- We are agile and adapt our service offering to meet the needs of our member organisations;
- We advocate and represent the position of local government to other levels of government;
- We are engaged (and sought after) as a peak body - the independent local government governance organisation - to participate in forums, think tanks, advisory committees convened by government, academic institutions and other lead agencies;
- We provide resources, information, professional development and education and undertake projects and events that support good governance and leadership;
- We deliver funded programs which meet the strategic priorities of the government of the day;
- We advocate for participation in local democracy that is inclusive and represents the diversity of the community and deliver programs that build the capacity of candidates and councillors.

The VLGA is an independent governance organisation supporting councils and councillors

Postal Address: PO Box 4089 Richmond East Vic 3121 | [www.vlga.org.au](http://www.vlga.org.au) | [vlga@vlga.org.au](mailto:vlga@vlga.org.au) | 03 9349 7999



Over the past 12 months, the VLGA has provided strong representation of the sector and delivered targeted offerings to members. For a broad overview, please feel free to view our [Annual Report 2019-20 video](#).

All councillors and council officers at VLGA member councils may access our services, either free of charge or at a discounted rate. At present, our standard fee-for-service pricing for members is 50% of the non-member rate, representing a significant discount over time. In addition, councillors and officers at member councils have exclusive access to networks and advisory committees including the Governance Advisory Network (for councillors and governance staff).

It is with councils' membership support that the VLGA continues to be a strong voice for the sector, and provide resources and training that supports local government to achieve excellence, continuous innovation and deliver effective local governance.

We would welcome the opportunity to further discuss Hindmarsh Shire Council's prospective membership of the VLGA.

Please do not hesitate to contact us if we may be of any assistance.

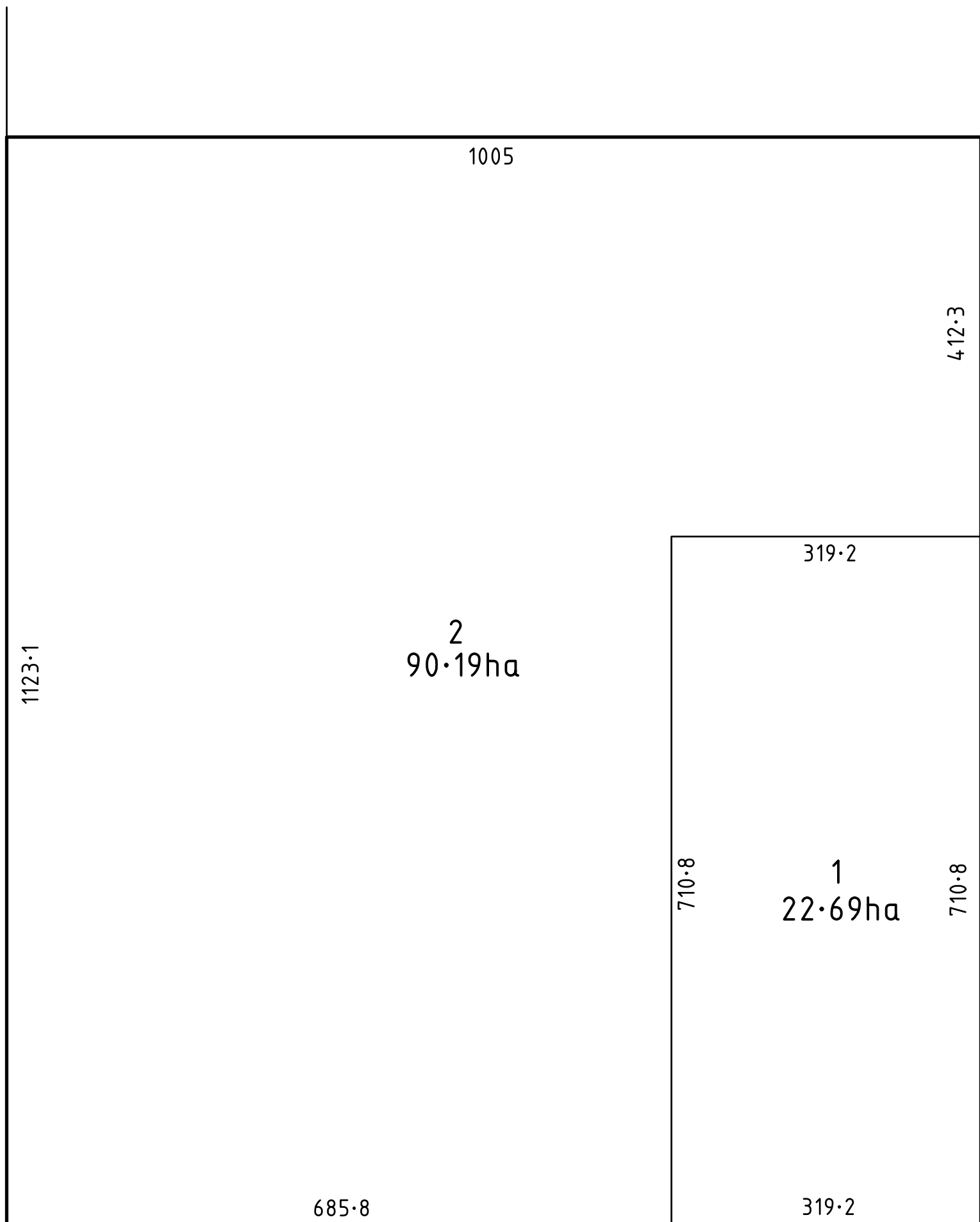
Yours sincerely

A handwritten signature in black ink, appearing to read 'K Arndt', written in a cursive style.

Kathryn Arndt  
**Chief Executive Officer**

A handwritten signature in black ink, appearing to read 'L Tapinos', written in a cursive style.

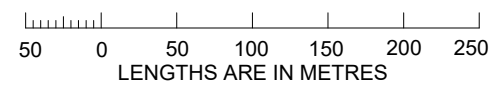
Cr Lambros Tapinos  
**President**



HORSEDIP

ROAD

SCALE 1:5000



NOTATIONS

THE DIMENSIONS SHOWN HEREON ARE APPROXIMATE AND ARE SUBJECT TO SURVEY.

Ferguson Perry Surveying Pty Ltd  
 62 McLachlan Street Horsham,  
 Victoria 3400  
 ABN 76126 194 483

T (03) 5382 2023  
 F (03) 5381 1544  
 E admin@fergusonperry.com.au

A member of Alexander Symonds Group

- + Property + Land Development +
- + Construction + Mining +
- + Spatial Information Management +



SURVEYORS REF.

H013620

08-07-20  
DRAWN BY: T.H.

OFFICE USE ONLY

ORIGINAL SHEET SIZE A3

PLAN OF PROPOSED SUBDIVISION

COUNTY OF LOWAN

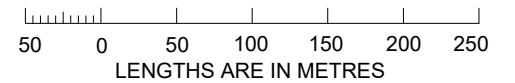
PARISH OF NI NI

CROWN ALLOTMENTS 8 & 105





SCALE 1:5000



NOTATIONS

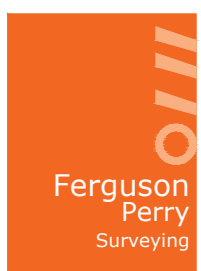
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62 McLachlan Street Horsham,  
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T (03) 5382 2023  
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SURVEYORS REF.

**H013620**

08-07-20  
DRAWN BY: T.H.

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ORIGINAL SHEET SIZE **A3**

PLAN OF PROPOSED SUBDIVISION  
SHOWING EXISTING FEATURES

COUNTY OF LOWAN

PARISH OF NI NI

CROWN ALLOTMENTS 8 & 105