



6 May 2020

To Councillor,  
"as addressed"

NOTICE is hereby given that an **ORDINARY MEETING** of the Hindmarsh Shire Council will be held at the Nhill Memorial Community Centre, 77-79 Nelson Street, Nhill on Wednesday 13 May 2020, commencing at **3:00pm**.

A handwritten signature in black ink, appearing to read 'Greg Wood', written over a horizontal line.

Greg Wood  
Chief Executive Officer

## AGENDA

1. **Acknowledgement of the Indigenous Community and Opening Prayer**

2. **Apologies**

3. **Confirmation of Minutes**

4. **Declaration of Interests**

5. **Correspondence**

6. **Assembly of Councillors**

6.1 Record of Assembly

7. **Planning Permit Reports**

7.1 Planning Permits - VicSmart Quarterly Report and Planning Applications approved under CEO delegation

**8. Reports Requiring a Decision**

- 8.1 Financial Report for The Period Ending 31 March 2020
- 8.2 Council Plan 2017-2021 Progress Report
- 8.3 Draft 2020/21 Budget
  - 8.3.1 Supplementary Report – Draft Budget 2020/21
- 8.4 Council Plan 2017-2021 Annual Review & Strategic Resource Plan 2020/2021-2023/2024

**9. Special Committees**

- 9.1 Jeparit Town Committee
- 9.2 Dimboola Town Committee
- 9.3 Yurunga Committee of Management
- 9.4 Rainbow Town Committee
- 9.5 Nhill Town Committee
- 9.6 Wimmera Mallee Pioneer Museum

**10. Late Reports**

- 10.1 Instrument of Appointment and Authorisation (Planning and Environment Act 1978)
- 10.2 Wimmera Mallee Pioneer Museum Committee of Management – Allocation of Funds

**11. Confidential Matters**

No report

**12. Meeting Close**

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**1. ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY AND OPENING PRAYER**

***Acknowledgement of the Indigenous Community***

*We acknowledge the Shire's Indigenous community as the first owners of this country. We recognise the important ongoing role that indigenous people have in our community and pay our respects to their elders and people both living and past.*

***Opening Prayer***

*Dear Lord,  
We humbly request your blessing upon this Council and welcome your guiding presence among us.*

*May our decisions be taken wisely and in good faith, to your glory and the true welfare of the citizens of the Hindmarsh Shire.*

**2. APOLOGIES**

**3. CONFIRMATION OF MINUTES**

***RECOMMENDATION:***

***That the Minutes of the Ordinary Council Meeting held on Wednesday 18 March 2020 at the Health and Fitness Centre, School Street, Dimboola as circulated to Councillors be taken as read and confirmed.***

*Attachment: 1*

**4. DECLARATION BY COUNCILLORS OR OFFICERS OF ANY DIRECT OR INDIRECT INTEREST IN ANY ITEM ON THE AGENDA.**

Direct; or

Indirect interest

- a) by close association;
- b) that is an indirect financial interest;
- c) because of conflicting duties;
- d) because of receipt of an applicable gift;
- e) as a consequence of becoming an interested party; or
- f) because of an impact on residential amenity.

Declaration of direct or indirect interest must also be advised by Councillors at the commencement of discussion of the specific item.

## 5. CORRESPONDENCE

### 5.1 GENERAL CORRESPONDENCE

**Responsible Officer:** Chief Executive Officer  
**Attachment:** 2 & 3

**Introduction:**

The following correspondence is tabled for noting by Council Inwards:

- 05/05/2020 – Thank you card from Nhill Newsagency

Outwards:

- 21/04/2020 – Nhill Newsagency
- 21/04/2020 – Dimboola Newsagency

**RECOMMENDATION:**

***That Council notes the attached correspondence.***

*Attachment: 2 & 3*

## 6. ASSEMBLY OF COUNCILLORS

**Responsible Officer:** Chief Executive Officer  
**Attachments:** 4

**Introduction:**

The attached Assembly of Councillors Records are presented as an attachment to the Council agenda for the information of Councillors and recorded at the Council meeting as required under s80A Local Government Act 1989.

**Options:**

1. That Council accepts the Assembly of Councillors Records as presented.

**RECOMMENDATION:**

***That Council accepts the Assembly of Councillors Records as presented.***

*Attachment: 4*

**7. PLANNING PERMITS**

**7.1 PLANNING PERMITS – VICSMART QUARTERLY REPORT AND PLANNING APPLICATIONS APPROVED UNDER CEO DELEGATION**

**Responsible Officer:** Director Infrastructure Services

**Introduction:**

This report is presented to Council to inform Council, and provide an update on VicSmart Permits processed by Council for the period 01 January 2020 to 31 March 2020.

This quarterly report also lists the Planning Applications approved under delegation by the CEO for the same period.

**Discussion:**

The VicSmart planning permit process is a statutory process that was introduced to streamline ‘simple’ planning permit applications.

Key features of VicSmart include: -

- A 10 business day permit to process
- Applications are not advertised
- Information to be submitted with applications and what Council can consider is pre-set
- The CEO or his delegate decides the application.

The table below lists the VicSmart permits that have been approved within this period.

| Permit No.  | Address                                  | Proposal   | Date Lodged | Date Approved | Statutory Days | Comments |
|-------------|--|--|-------------|---------------|----------------|----------|
| VS1654-2020 | 231 Reserve Rd Kiata                     | 2 Lot subdivision - boundary realignment                           | 24/12/2019  | 08/01/2020    | 5              | N/A      |
| VS1658-2020 | 57 Village Settlement School Rd Dimboola | Extensions to dwelling   | 05/03/2020  | 23/03/2020    | 11             | N/A      |
| VS1659-2020 | 10 Riverside Rd Dimboola                 | Extraction of Honey  | 18/02/2020  | 02/03/2020    | 9              | N/A      |
| VS1662-2020 | 2 Mackay Street, Nhill                   | Buildings and works to install shade sail at Nhill Lutheran School | 26/02/2020  | 04/03/2020    | 5              | N/A      |

In addition, the following Planning Permit Applications were approved under delegation by the Chief Executive Officer.

| Permit No.  | Address                     | Proposal  | Date Lodged | Date Approved | Statutory Days | Comments |
|-------------|-----------------------------|---|-------------|---------------|----------------|----------|
| PP1655-2020 | Rainbow Nhill Road          | Native vegetation removal                                 | 09/01/2020  | 21/02/2020    | 22             | N/A      |
| PP1660-2020 | 51 Rainbow Rises Rd Rainbow | Use of a Place of Assembly – ‘Rainbow Rises 240’car event | 13/02/2020  | 03/03/2020    | 19             | N/A      |

**Options**

N/A

**Link to Council Plan:**

- Strategic Objective 1.1 - An actively engaged community.
- Strategic Objective 2.1 - Well-maintained physical assets and infrastructure to meet community and organisational needs.
- Strategic Objective 3.1 - A strong rural economy and thriving towns
- Strategic Objective 4.2 - Quality customer services
- Strategic Objective 4.6 - An organisation that takes its risk management responsibilities seriously and embeds a culture of risk management throughout the organisation.

**Financial Implications:**

Fees associated with planning permit applications and amendments are set by the State in accordance with the Planning and Environment (Fees) Regulations 2016. These fees are currently being applied to all applications received by Council. It is therefore considered that the VicSmart process does not have any financial implications for Council.

**Risk Management Implications:**

Risk is managed appropriately by adhering to the VicSmart process.

**Conflict of Interest:**

Under section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Author – Janette Fritsch, Manager Strategic Assets and Planning

In providing this advice as the Author, I have no disclosable interests in this report.

Officer Responsible – Angela Hoy, Director Infrastructure

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

**Communications Strategy:**

Nil

**Next Steps:**

Next Quarterly Report to be provided July 2020.

**RECOMMENDATION:**

***That Council notes the:***

- ***VicSmart permits issued; and***
- ***Planning Applications approved under delegation by the Chief Executive Officer as listed above, for the period 01 January 2020 to 31 March 2020.***

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**8. REPORTS REQUIRING A DECISION**

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**8.1 FINANCIAL REPORT FOR THE PERIOD ENDING 31 MARCH 2020**

**Responsible Officer:** Director Corporate and Community Services

**Attachment:** 5

**Introduction:**

The Financial Report for the third quarter of 2019/20 financial year has been prepared, including explanations of variances where applicable, and is presented for the information of Council.

**RECOMMENDATION:**

***That Council notes the Financial Report for the period ending 31 March 2020 as presented.***

*Attachment: 5*

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**8.2 COUNCIL PLAN 2017-2021 PROGRESS REPORT**

**Responsible Officer:** Director Corporate and Community Services

**Attachment:** 6

Discussion to be held during the meeting regarding the status of the 2019/2020 strategic actions in the council plan 2017-2021.

**Conflict of Interest:**

Under section 80C of the LGA officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible & Author: Monica Revell, Director Corporate & Community Services  
In providing this advice as the Officer Responsible, I have no interests to disclose.

**RECOMMENDATION:**

***That Council notes the Council Plan updated for the third quarter of 2019/20.***

*Attachment: 6*

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### 8.3 DRAFT BUDGET 2020/21

**Responsible Officer:** Director Corporate Services

**Introduction:**

This report presents the draft 2020/21 Annual Budget in accordance with the Local Government Act 1989 and associated Regulations.

**Discussion:**

Council is required under section 127(1) of the *Local Government Act 1989* to prepare a budget for each financial year. Under section 127(2) Council must ensure that the budget contains:

- (a) financial statements in the form and containing the information required by the regulations;
- (b) a description of the services and initiatives to be funded in the budget;
- (c) a statement as to how the services and initiatives described under paragraph (b) will contribute to achieving the strategic objectives specified in the Council Plan;
- (d) Major Initiatives, being initiatives identified by the Council as priorities, to be undertaken during the financial year;
  - (da) for services to be funded in the budget, the prescribed indicators of service performance that are required to be reported against in the performance statement under section 131;
  - (db) the prescribed measures relating to those indicators;
- (e) any other information required by the regulations.

Under section 127(3) the Council must ensure that the budget also contains -

- (a) the information the Council is required to declare under section 158(1);
- (b) if the Council intends to declare a differential rate under section 161, the information listed in section 161(2);
- (c) if the Council intends to declare a differential rate under section 161A, the information listed in section 161(2).

The 2020/21 budget document reflects the requirements of the Local Government Performance Reporting Framework and revised Local Government Planning and Reporting Regulations (LGPRF). The 2020/21 Budget has been developed in consideration of the Institute of Chartered Accountants' Victorian City Council Model Budget 2020/21. It replicated the format of the four Key Result Areas used in the 2017-2021 Council Plan, namely:

- Community Liveability;
- Built and Natural Environment;
- Competitive and Innovative Economy; and
- Our People, Our Processes.

The 2020/21 Budget provides for a broad range of services, programs and infrastructure projects and is a reflection of the strategic direction that Council has adopted through the Council Plan.

The budget has been developed to balance the retention of existing community service levels, maintenance and renewal of assets, and new initiatives to improve amenity and make Hindmarsh a better place to live in a challenging financial environment.



### **Rates and Charges**

The rates and charges calculated for 2020/21 are based on revaluation figures as at 1 January 2020. The Rating Strategy includes differentials for farms and commercial/industrial properties (10 percent discount), recreational properties (50 percent discount), and non-farm vacant land (100 percent penalty).

This is the fifth year of rate capping, with the State Government cap set at 2% for 2020/21. For 2020/21 the proposed rate increase is 2.0% in line with the Essential Services Commission (ESC) calculation method, which applies the increase to the average rates payable per assessment.

Due to significant rising costs in recycling and waste management the Kerbside waste / Recycling collection charge is proposed to increase to \$386. The general waste charge introduced in 2018/19 will increase to \$13, payable using the same criteria as the municipal charge.

Council does not make a profit on waste management, and these charges are necessary to cover costs.

### **Key Initiatives**

The proposed key initiatives for the 2020/21 financial year are outlined below. Further details are included in the relevant sections of the budget document.

### **Community Infrastructure**

- A sum of \$100,000 has been allocated towards the facilities at Davis Park Nhill, this is the second year an allocation has been made and it is proposed to be added to in future years. This allows Council the opportunity to take advantage of any funding opportunities that arise throughout the year.
- \$10,000 in recurrent and \$100,000 in capital as seed funding for grant opportunities arising during the year.
- \$30,000 contribution towards the installation of a new synthetic green at Dimboola Bowling Club. A grant application has been submitted with the club also providing significant funding towards the project.
- \$30,000 contribution to towards a new club rooms for Nhill Tennis Club. The funding will assist the club to meet the required contribution towards a grant application.
- \$60,000 contribution towards the grant application for new Female Friendly change rooms at Rainbow Recreation Reserve.
- \$3,232 contribution towards the repainting of deteriorating Rainbow Town Murals. Rainbow Town Committee will provide the balance of funding for this project.
- \$8,000 contribution towards the installation of shade at the Dimboola Health and Fitness Centre.

### **Tourism Development**

- \$10,000 to support the Rainbow Desert Enduro in August 2020.
- \$5,000 to support the Great Victorian Bike Ride in November 2020. The ride commences in Rainbow and will attract up to 3,000 participants.
- \$7,5000 to provide a contribution towards Wimmera Mallee Tourisms 'Trading off Tourism Trails' project delivering strategic/master plans for Caravan Parks and Townscapes, and providing business forums and events.
- \$20,000 towards the Albacutya Silo Art project which will see silo art on the Albacutya Silo.

### **Economic Development:**

- Business Assistance Grants. The Business Assistance Grants Program (BAGP) aims to support local businesses expanding their operations or new businesses, large and small, to establish in the Shire. It will provide assistance to offset costs associated with expanding or establishing a business in Hindmarsh Shire. \$20,000 has been included in the 2020/21 budget for this project.
- Business Assistance Initiatives. Council will provide \$30,000 towards initiatives that assist local businesses recover from the Covid-19 pandemic.

### **Empowered Communities**

- \$7,500 to each of the Shire's four Town Committees. This funding can be used as seed funding for grants that will fund works important to the community in each town. In its fourth year, this funding has enabled some fantastic projects in our towns since its inception.
- Hindmarsh Youth Council funding of \$10,000 to allow this successful initiative to continue.
- \$20,000 to its Community Action Grants which will enable community groups to apply for funding for events, minor facility upgrades, small equipment and community assistance.

### **Infrastructure**

- Local Roads: Albacutya Road curve widening, Rainbow \$276,475; Lorquon East & Rainbow Nhill Road intersection \$69,911; Salisbury Road, Nhill \$139,954; Lorquon East Road Jeparit \$245,971; Kiata North Road, Nhill \$212,735; Anderson Street disabled parking, Dimboola \$30,000; P Warners Road, Nhill \$28,000 will be reconstructed in 2020/21.
- Council will be undertaking 7 reseal and final seal projects in 2020/21. Totalling \$394,547 these include Horsham Road & Lowan Street, Dimboola; Rainbow Nhill Road, Rainbow; Livingston Street, Jeparit; Depta Road, Jeparit; Swinbourne Avenue, Rainbow; and Pigick Bus Route, Rainbow.
- Road resheet projects: Tarranyurk West Road, Charles Street, Boundary Road (in collaboration with West Wimmera Shire), Rhode Road, Croots Road, Wheatlands Road, Miatke Road, Village Settlement Road, totalling more than \$504,000.
- Footpaths: Footpath renewal projects will be completed in Lake Street, Rainbow; Lloyd Street, Dimboola Outstands; Pine Street, Nhill; and Crossovers in Nhill totalling \$125,052.

The budget is prepared for approval by Council for public exhibition and receiving of any submissions under section 223 of the Local Government Act 1989. Council will be advised of any submissions received at the 24 June 2020 Council meeting.

The Budget is required to be made available for public inspection and will be available on Council's website. Residents have 28 days to lodge submissions on the budget.

### **Options:**

Council must formally prepare and advertise its 2020/21 budget pursuant to section 127 of the Local Government Act 1989.

### **Link to Council Plan:**

The 2020/21 Budget provides the funding for Council to undertake its initiatives and activities proposed in the Council Plan's four key result areas. Each program in the Budget contains a

statement about how the program will contribute to the initiatives and strategies detailed in the Council Plan 2017-2021.

**Financial Implications:**

The 2020/21 Budget is consistent with the parameters set out in Council's ten-year financial plan.

**Risk Management Implications:**

The preparation of the Budget is a statutory requirement.

**Conflict of Interest:**

Under section 80C of the LGA officers providing advice to Council must disclose any interests, including the type of interest.

Author & Officer Responsible: Monica Revell, Director Corporate & Community Services  
In providing this advice as the Author and Officer Responsible, I have no interests to disclose.

**Communications Strategy:**

Under the Local Government Act 1989 section 129 - Council must give notice of the preparation of the 2020/21 Budget, make a copy available at Council office and on Councils website and allow submissions under section 223. It is proposed that the draft budget will be made available to the community for comment from Friday 15 May to Thursday 18 June 2020. Submissions will be considered at the 24 June 2020 Council meeting.

**RECOMMENDATION:**

***That Council:***

- 1. approves the draft 2020/21 Budget for the purposes of public consultation in accordance with the Local Government Act 1989,***
- 2. gives public notice of the preparation of the draft Budget pursuant to sections 129 and 223 of the Local Government Act 1989, inviting written submissions from the public,***
- 3. considers public submissions and the formal adoption of the draft budget at the Council meeting on 24 June 2020, and***
- 4. authorises the Chief Executive Officer to undertake minor editorial changes to the proposed Budget 2020/21 if required.***

### 8.3.1 SUPPLEMENTARY REPORT – DRAFT BUDGET 2020/21

**Responsible Officer:** Director Corporate & Community Services  
**Attachment:** 7

#### Introduction:

Council has received the committed values for the 2020 revaluation from the Valuer Generals Office, resulting in minor changes to Council's rating section of the draft 2020/21 budget.

#### Supplementary Information:

Council's draft 2020/21 budget was based on the pre-committal file provided by the Valuer General.

Following the preparation of the draft 2020/21 budget and report 8.3 Draft Budget 2020/21, Council has received the approved valuations from the Valuer General's office.

This has resulted in a small change to property numbers and values, meaning Council's rate in the dollar to be levied required altering to ensure compliance with the State Government cap set at 2% for 2020/21. Council's budgeted General rates for 2020/21 has not altered and remains at \$7,152,158.

The rate in the dollar to be levied as general rates under section 158 of the Act for each type or class of land compared with the previous financial year has been updated and now reflects the following:

| Type or class of land                  | 2019/20<br>cents/\$CIV | 2020/21<br>cents/\$CIV | Change         |
|--|------------------------|------------------------|----------------|
| Residential Land                       | 0.52420                | <b>0.46641</b>         | <b>-11.02%</b> |
| Farm Land                              | 0.47178                | <b>0.41977</b>         | <b>-11.02%</b> |
| Business, Industrial & Commercial Land | 0.47178                | <b>0.41977</b>         | <b>-11.02%</b> |
| Recreational and Cultural Land         | 0.26210                | <b>0.23321</b>         | <b>-11.02%</b> |
| Urban Vacant Land                      | 1.04840                | <b>0.93283</b>         | <b>-11.02%</b> |

The estimated total amount to be raised by general rates in relation to each type or class of land compare with the previous financial year has been updated and now reflects the following:

| Type or class of land                             | 2019/20<br>\$ | 2020/21<br>\$    | Change<br>\$ | %              |
|---|---------------|------------------|--------------|----------------|
| Residential Land                                  | 1,552,372     | <b>1,456,796</b> | (95,576)     | <b>-6.16%</b>  |
| Farm Land   | 5,163,527     | <b>5,426,486</b> | 262,959      | <b>5.09%</b>   |
| Business, Industrial & Commercial Land            | 248,459       | <b>223,849</b>   | (24,610)     | <b>-9.91%</b>  |
| Recreational and Cultural Land                    | 5,617         | <b>4,995</b>     | (622)        | <b>-11.07%</b> |
| Urban Vacant Land                                 | 41,936        | <b>40,032</b>    | (1,904)      | <b>-4.54%</b>  |
| <b>Total amount to be raised by general rates</b> | 7,011,911     | <b>7,152,158</b> | 140,247      | <b>2.00%</b>   |

The number of assessments in relation to each type or class of land, and the number of assessments, compared with the previous financial year has been updated and now reflects

the following:

| Type or class of land                  | 2019/20      | 2020/21      | Change   |              |
|--|--------------|--------------|----------|--------------|
|  | Number       | Number       | Number   | %            |
| Residential Land                       | 2,535        | 2,358        | 3        | 0.12%        |
| Farm Land                              | 2,070        | 2,073        | 3        | 0.14%        |
| Business, Industrial & Commercial Land | 329          | 329          | -        | 0.00%        |
| Recreational and Cultural Land         | 15           | 15           | -        | 0.00%        |
| Urban Vacant Land                      | 175          | 171          | (4)      | -2.29%       |
| <b>Total number of assessments</b>     | <b>5,124</b> | <b>5,126</b> | <b>2</b> | <b>0.04%</b> |

The estimated total value of each type or class of land, and the estimated total value of land compared with the previous financial year has been updated and now reflects the following:

| Type or class of land                  | 2019/20              | 2020/21              | Change             |               |
|--|----------------------|----------------------|--------------------|---------------|
|  | \$                   | \$                   | \$                 | %             |
| Residential Land                       | 296,104,000          | 312,339,500          | 16,235,500         | 5.48%         |
| Farm Land                              | 1,094,339,800        | 1,292,719,300        | 198,379,500        | 18.13%        |
| Business, Industrial & Commercial Land | 52,657,600           | 53,326,100           | 668,500            | 1.27%         |
| Recreational and Cultural Land         | 2,413,000            | 2,142,000            | (271,000)          | -11.23%       |
| Urban Vacant Land                      | 3,999,500            | 4,291,500            | 292,000            | 7.30%         |
| <b>Total value of land</b>             | <b>1,449,513,900</b> | <b>1,664,818,400</b> | <b>215,304,500</b> | <b>14.85%</b> |

**Conflict of Interest:**

Under section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Author and Officer Responsible – Monica Revell, Director Corporate & Community Services  
In providing this advice as the Author and Officer Responsible, I have no disclosable interests in this report.

**RECOMMENDATION:**

**That Council:**

1. **approves the draft 2020/21 Budget for the purposes of public consultation in accordance with the Local Government Act 1989,**
2. **gives public notice of the preparation of the draft Budget pursuant to sections 129 and 223 of the Local Government Act 1989, inviting written submissions from the public,**
3. **considers public submissions and the formal adoption of the draft budget at the Council meeting on 24 June 2020, and**
4. **authorises the Chief Executive Officer to undertake minor editorial changes to the proposed budget 2020/21 if required.**

Attachment: 7

**8.4 COUNCIL PLAN 2017-2021 ANNUAL REVIEW & STRATEGIC RESOURCE PLAN 2020/2021-2023/2024**

**Responsible Officer:** Director Corporate and Community Services

**Attachment:** 8

**Introduction:**

This report presents the draft revised Council Plan 2017-2021, recommending that Council make minor editorial changes and update the Strategic Resource Plan.

**Discussion**

Section 125 of the *Local Government Act 1989* (Act) provides that a Council must prepare and approve a Council Plan within six months after a general election or by the next 30 June, whichever is the later. Council adopted its 2017-2021 Council Plan at its meeting held on 23 August 2017.

Section 125 of the Act also provides that at least once each financial year Council must consider whether the current Council Plan requires any adjustment in respect of the remaining period of the Plan.

The Council Plan is the key document that drives the direction of the Council and is a requirement of the Act. It must include, s125 (2)

- a. the strategic objectives of Council;
- b. strategies for achieving the objectives for at least the next four years;
- c. strategic indicators for monitoring the achievements of the objectives;
- d. a Strategic Resource Plan; and
- e. any other matters prescribed by the regulations.

It is recommended that Council make only minor editorial changes to the Council Plan.

The Strategic Resource Plan details the resources required to achieve the strategic objectives. It must include in respect of at least the next four financial years -

- a. financial statements describing the required financial resources in the form and containing the information required by regulations;
- b. statements describing the required non-financial resources, including human resources, in the form and containing the information required by regulations;

A Council must review the Strategic Resource Plan during the preparation of the Council Plan; and adopt the Strategic Resource Plan no later than 30 June each year. A copy of the current Strategic Resources Plan must be available for inspection by the public at the Council office and any district offices and any other place required by the regulations. In addition, a Council must ensure that the current Strategic Resource Plan is published on the Council's internet website.

Since the adoption of the Council Plan in August 2017, 26 of the 78 objectives have been completed. Of the 52 objectives remaining 36 will be ongoing. There has been delays due to funding, staff absences and the COVID-19 pandemic on 12 objectives.

In this review, only minor editorial adjustments have been made to the Council Plan:

- The mayoral report has been updated to reflect the change in Mayor.
- Where initiatives have been completed or become ongoing this has been reflected in the 'Year to be achieved' column.

The Strategic Resources Plan (SRP) has been updated to show the 2021/22 to 2023/24 figures.

The Act provides that should Council propose to make an adjustment to those aspects (as outlined in s125 (2)(a)(b) and (c) then public notice of the proposal must be given and submissions invited in accordance with s223.

**Options:**

Council can:

1. Endorse and release the draft revised Council Plan 2017-2021 for public consultation.
2. Further amend the draft revised Council Plan 2017-2021 and endorse the amended draft plan for public consultation.

**Link to Council Plan:**

Compliance with the requirements to prepare and review the Council Plan is an important aspect of Good Governance and Leadership.

**Financial Implications:**

A Strategic Resource Plan is prepared as part of the Council Plan preparation process. It outlines the financial and other resources required to complement the objectives, and strategies for achieving them, within the Council Plan.

**Risk Management Implications:**

The preparation of the Council Plan is a statutory requirement.

**Conflict of Interest:**

Under section 80C of the LGA officers providing advice to Council must disclose any interests, including the type of interest.

Author and Officer Responsible: Monica Revell, Acting Director Corporate Services

In providing this advice as the Author and Officer Responsible, I have no interests to disclose.

**Communications Strategy:**

Council must give notice of the proposed adjustment of the Council Plan under section 125 LGA, make a copy available at each Council office and on Council's website and allow submissions under section 223 LGA. It is proposed that the draft plan will be made available

to the community for comment from Friday 15 May to Thursday 18 June 2020. Submissions will be considered at the 24 June 2020 Council meeting.

**RECOMMENDATION:**

***That having reviewed and adjusted the Council Plan 2017-2021 in accordance with the requirements of s125 of the Local Government Act 1989, Council:***

- 1 endorses and releases the draft revised Hindmarsh Shire Council Plan 2017-2021, including the Strategic Resources Plan 2021/22-2023/24, for public consultation in accordance with section 223 of the Local Government Act 1989,***
- 2 considers public submissions and the formal adoption of the draft revised Hindmarsh Shire Council Plan 2017 – 2021 at the Council meeting on 24 June 2020, and***
- 3 authorises the Chief Executive Officer to undertake minor editorial changes to the revised draft Hindmarsh Shire Council Plan 2017 – 2021 if required.***

*Attachment: 8*

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## 9. SPECIAL COMMITTEES

### 9.1 JEPARIT TOWN COMMITTEE

**Responsible Officer:** Director Corporate and Community Services  
**Attachment:** 9 & 10

**Introduction:**

The Jeparit Town Committee held its general meeting on 10 February and 9 March 2020. The purpose of this report is to note the minutes from the meeting. A copy of the minutes is included as an attachment for the information of Council.

**RECOMMENDATION:**

*That Council notes the minutes of Jeparit Town Committee meeting held on 10 February and 9 March 2020.*

*Attachments: 9 & 10*

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### 9.2 DIMBOOLA TOWN COMMITTEE

**Responsible Officer:** Director Corporate and Community Services  
**Attachment:** 11

**Introduction:**

The Dimboola Town Committee held its general meeting on 2 March 2020. The purpose of this report is to note the minutes from the meeting. A copy of the minutes is included as an attachment for the information of Council.

**RECOMMENDATION:**

*That Council notes the minutes of the Dimboola Town Committee meeting held on 2 March 2020.*

*Attachment: 11*

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### 9.3 YURUNGA COMMITTEE OF MANAGEMENT

**Responsible Officer:** Director Corporate and Community Services  
**Attachment:** 12

**Introduction:**

The Yurunga Committee of Management held its general meeting on 23 January 2020. The purpose of this report is to note the minutes from the meeting. A copy of the minutes is included as an attachment for the information of Council.

**RECOMMENDATION:**

*That Council notes the minutes of the Yurunga Committee of Management meeting held on 23 January 2020.*

*Attachment: 12*

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#### **9.4 RAINBOW TOWN COMMITTEE**

**Responsible Officer:** Director Corporate and Community Services

**Attachment:** 13

**Introduction:**

The Rainbow Town Committee held its general meeting on 24 February 2020. The purpose of this report is to note the minutes from the meeting. A copy of the minutes is included as an attachment for the information of Council.

**RECOMMENDATION:**

***That Council notes the minutes of the Rainbow Town Committee meeting held on 24 February 2020.***

*Attachment: 13*

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#### **9.5 NHILL TOWN COMMITTEE**

**Responsible Officer:** Director Corporate and Community Services

**Attachment:** 14

**Introduction:**

The Nhill Town Committee held its general meeting on 16 March 2020. The purpose of this report is to note the minutes from the meeting. A copy of the minutes is included as an attachment for the information of Council.

**RECOMMENDATION:**

***That Council notes the minutes of the Nhill Town Committee meeting held on 16 March 2020.***

*Attachment: 14*

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#### **9.6 WIMMERA MALLEE PIONEER MUSEUM**

**Responsible Officer:** Director Corporate and Community Services

**Attachment:** 15

**Introduction:**

The Wimmera Mallee Pioneer Museum held its general meeting on 17 March 2020. The purpose of this report is to note the minutes from the meeting. A copy of the minutes is included as an attachment for the information of Council.

**RECOMMENDATION:**

***That Council notes the minutes of the Wimmera Mallee Pioneer Museum meeting held on 17 March 2020.***

Attachment: 15

## 10. LATE REPORTS

### 10.1 HINDMARSH SHIRE COUNCIL INSTRUMENT OF APPOINTMENT AND AUTHORISATION (PLANNING AND ENVIRONMENT ACT 1987)

**Responsible Officer:** Director Corporate & Community Services

**Attachment Number:** 16

**Introduction:**

S224 (1) of the *Local Government Act 1989* provides that a Council may appoint a person to be an authorised officer for the purpose of the administration and enforcement of any Act, regulations or local laws which relate to the functions and powers of Council. This report seeks to appoint Council officers as authorised officers of Hindmarsh Shire Council under the *Planning and Environment Act 1987*.

**Discussion:**

Council is required to have an authorised officer under the *Planning and Environment Act 1987* to attend to enforcement of planning permits.

Council Officers have prepared the attached Instrument of Appointment and Authorisation (*Planning and Environment Act 1987*) which seeks to appoint the following officers as authorised officers under the *Planning and Environment Act 1987*:

Gagandeep Kaur  
Greg Wood  
Helen Thomson  
Monica Revell  
Peter Rudge

**Options:**

1. Council can choose to adopt the S11A Instrument of Appointment and Authorisation (Planning and Environment Act 1987)
2. Council can choose to not adopt the S11A Instrument of Appointment and Authorisation (Planning and Environment Act 1987)

**Link to Council Plan:**

Strategic Objective 4.6.2: An organisation that takes its risk management responsibilities seriously and embeds a culture of risk management throughout the organisation by developing a governance and compliance framework within Council.

Strategic Objective 4.1. Long-term financial sustainability.

**Financial Implications:**

N/A

**Risk Management Implications:**

Updating the Instrument of Delegation to Council Staff will ensure that Council is maintaining

good governance and that Council Officers have the appropriate delegation to make decisions.

**Conflict of Interest:**

Under section 80C of the *Local Government Act 1989* officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible— Monica Revell, Director Corporate & Community Services  
In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author—Helen Thomson, Manager Governance and Human Services  
In providing this advice as the Author, I have no disclosable interests in this report.

**Communications Strategy:**

N/A

**RECOMMENDATION:**

***In the exercise of the powers conferred by s 224 of the Local Government Act 1989 (the Act) and the other legislation referred to in the attached instrument of appointment and authorisation (the instrument), Hindmarsh Shire Council (Council) RESOLVES THAT -***

- 1. The members of Council staff referred to in the instrument be appointed and authorised as set out in the instrument.***
- 2. The instrument comes into force immediately the common seal of Council is affixed to the instrument, and remains in force until Council determines to vary or revoke it.***
- 3. the instrument be sealed.***

*Attachment: 16*

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**10.2 WIMMERA MALLEE PIONEER MUSEUM COMMITTEE OF MANAGEMENT –  
ALLOCATION OF FUNDS**

**Responsible Officer:** Director Corporate and Community Services

**Introduction:**

This report seeks support from Council to approve the allocation of funds from the Wimmera Mallee Pioneer Museum Committee of Management to appoint a commercial painting service to paint the exterior of the Woorak West Methodist Church at the museum.

In accordance to the limitations and conditions specified in the Schedule, item 6 of the Instrument of Delegation to the Wimmera Mallee Pioneer Museum Committee of Management dated 1 November 2017, the Wimmera Mallee Pioneer Museum Committee of Management seeks support from Council to enter into an agreement exceeding its limit of \$2,000.

**Discussion:**

The exterior surfaces of the Woorak West Methodist Church have been deteriorating for some time and this has been seen as a priority project by the Committee of Management.

At the meeting held on 17 March the committee discussed obtaining quotations to paint the church and present to the next committee meeting.

This exterior surface painting is a significant restoration/conservation project which will give much needed protection to the integrity of the church

Following obtaining a quote for works for \$5,500 (including gst) members of the committee have requested Council approve the expenditure to undertake the painting of the Woorak West Methodist Church at the museum. The committee has been unable to meet because of the pandemic situation to make a formal request.

The Wimmera Mallee Pioneer Museum Committee of Management has sufficient funds to cover the \$5,500 expenditure for painting of the church.

**Link to Council Plan:**

Strategic Objective 1.1: An actively engaged community.

Strategic Objective 2.1: Well-maintained physical assets and infrastructure to meet community and organisational needs.

Strategic Objective 3.1: A strong rural economy and thriving towns

Strategic Objective 3.2: A thriving tourism industry

Strategic Objective 3.2.2: Appealing tourism facilities that promote visitation and meet visitor needs

**Financial Implications:**

There are no financial implications to Council.

**Risk Management Implications:**

There are no risk management implications.

**Conflict of Interest:**

Under section 80C of the LGA officers providing advice to Council must disclose any interests, including the type of interest.

Author: Jeff Woodward, Tourism and Economic Development Officer

In providing this advice as the Author, I have no interests to disclose.

Officer Responsible: Monica Revell, Director Corporate & Community Services

In providing this advice as the Officer Responsible, I have no interests to disclose.

**Communications Strategy:**

The Wimmera Mallee Pioneer Museum Committee of Management will receive formal notification within 14 days of the Council meeting.

**Options:**

1. Council can approve the request to allocate funds towards the painting of the Woorak West Methodist Church exterior surfaces.
2. Council can decline the request to allocate funds towards the painting of the Woorak West Methodist Church exterior surfaces.
3. Council can decline the request and ask for more information on the project.

**RECOMMENDATION:**

***That Council approves the request from members of the Wimmera Mallee Pioneer Museum Committee of Management to allocate expenditure of \$5,500 (including GST) towards the painting of the Woorak West Methodist Church exterior surfaces.***

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**11. CONFIDENTIAL REPORTS**

In accordance with Section 89 (2) of the *Local Government Act* 1989, Council may close the meeting to the public if items to be discussed are deemed confidential, that is, if the items to be discussed relate to:

- a) Personnel matters;
- b) The personal hardship of any resident or ratepayer;
- c) Industrial matters;
- d) Contractual matters;
- e) Proposed developments;
- f) Legal advice;
- g) Matters affecting the security of Council property;
- h) Any other matter which the Council or Special Committee considers would prejudice the Council or any person;
- (i) a resolution to close the meeting to members of the public.

No report.

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**12. MEETING CLOSE**

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