



**MINUTES OF THE COUNCIL MEETING OF THE HINDMARSH SHIRE COUNCIL HELD
5 FEBRUARY 2020 AT THE COUNCIL CHAMBERS, 92 NELSON STREET NHILL
COMMENCING AT 3:00PM.**

AGENDA

1. Acknowledgement of the Indigenous Community and Opening Prayer

2. Apologies

3. Confirmation of Minutes

4. Declaration of Interests

5. Public Question Time

6. Deputations

7. Activity Reports

8. Correspondence

9. Assembly of Councillors

9.1 Record of Assembly

10. Planning Permit Reports

10.1 Application to amend Planning Permit 1647-2019

11. Reports Requiring a Decision

- 11.7 Adoption of Wimmera River Waterway Management Plan (Dimboola)
- 11.9 Village Settlement School Road Upgrade
- 11.1 Consultation on Town Water Fluoridation Programs
- 11.2 Policy Framework
- 11.3 Social Media Policy
- 11.4 Dimboola Drainage Project – Allocation of Funds to Accommodate Budget Over-Expenditure
- 11.5 Financial Report for the Period Ending 31 December 2019
- 11.6 Council Plan 2017-2021 Progress Report
- 11.8 VicSmart Planning Permits – Quarterly Report

12. Special Committees

- 12.1 Dimboola Town Committee

13. Late Reports

- 13.1 Dimboola Bowling Club Request for Council Contribution Towards Community Sports Infrastructure Fund Grant Application

14. Other Business

15. Confidential Matters

16. Meeting Close

Present:

Crs R Gersch (Mayor), D Colbert (Deputy Mayor), R Ismay, R Lowe, D Nelson, T Schneider.

In Attendance:

Mr. Greg Wood (Chief Executive Officer), Ms. Angela Hoy (Director Infrastructure Services, Mrs. Monica Revell (Director Corporate and Community Services), Mrs. Taegan Jarred (Executive Assistant), Mrs. Janette Fritsch (Operations Manager) item 1 to item 11.9, Mr. Daniel Griffiths (Capital Works Manager) – item 11.7 to 11.4, Mr. Phil King (Economic Development Manager) – item 13.1.

1. ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY AND OPENING PRAYER

Cr R Gersch opened the meeting at 3:00pm by acknowledging the Indigenous Community and offering the opening prayer.

2. APOLOGIES

No apologies

3. CONFIRMATION OF MINUTES

RECOMMENDATION:

That the Minutes of the Ordinary Council Meeting held on Wednesday 18 December 2019 at the Council Chambers, 92 Nelson Street Nhill as circulated to Councillors be taken as read and confirmed.

MOVED: Crs R. Lowe/R. Ismay

That the Minutes of the Ordinary Council Meeting held on Wednesday 18 December 2019 at the Council Chambers, 92 Nelson Street Nhill as circulated to Councillors be taken as read and confirmed.

CARRIED

Attachment: 1

Cr D. Nelson entered the room at 3:01pm

4. DECLARATION BY COUNCILLORS OR OFFICERS OF ANY DIRECT OR INDIRECT INTEREST IN ANY ITEM ON THE AGENDA.

Direct; or

Indirect interest

- a) by close association;
- b) that is an indirect financial interest;
- c) because of conflicting duties;
- d) because of receipt of an applicable gift;
- e) as a consequence of becoming an interested party; or
- f) because of an impact on residential amenity.

Declaration of direct or indirect interest must also be advised by Councillors at the commencement of discussion of the specific item.

5. PUBLIC QUESTION TIME

- 5.1 John Nichols – item 11.7 (Adoption of Wimmera River Waterway Management Plan (Dimboola))
 - 5.2 Jonathan Starks – 11.9 Village Settlement School Road Upgrade
 - 5.3 Shirley McKenzie – item 11.7 (Adoption of Wimmera River Waterway Management Plan (Dimboola))
 - 5.4 Neil Bothe – item 11.7 (Adoption of Wimmera River Waterway Management Plan (Dimboola))
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6. DEPUTATIONS

No deputations.

7. ACTIVITY REPORTS

COUNCILLOR ACTIVITIES: DECEMBER 2019 AND JANUARY 2020

Cr GERSCH, MAYOR

Attended:

December 2019

02/12/2019 Dimboola Bendigo bank 15th anniversary
03/12/2019 Disability Social Day
03/12/2019 NWMA meeting
03/12/2019 Nhill Hospital Wing Opening
04/12/2019 Citizenship Ceremony
04/12/2019 MAV Mayors Update
07/12/2019 Funeral for Jeff Handbury
09/12/2019 Meeting with WWHS and Karen Community
09/12/2019 Community Meeting at Jeparit
11/12/2019 Christmas Social Ann Webster/Emma Kealy
12/12/2019 WDA Board Meeting
12/12/2019 Grants Commission update
13/12/2019 RCV Board Meeting
16/12/2019 Citizenship Presentation
17/12/2019 Nhill College School Presentation Night
18/12/2019 Council Meeting
18/12/2019 Council Christmas Function
20/12/2019 Council Christmas Break-up
26/12/2019 Nhill Boxing Day Races

January 2020

12/01/2020 Karen New Year Celebrations
16/01/2020 Meeting with CEO
25/01/2020 Meal with Ambassador Neil Soullier
26/01/2020 Australia Day Celebrations Rainbow
26/01/2020 Australia Day Celebrations Jeparit
26/01/2020 Australia Day Celebrations Dimboola
26/01/2020 Australia Day Celebrations Nhill
29/01/2020 Radio Interview ABC
29/01/2020 Nhill Library Update
29/01/2020 NWMA Meeting at Stawell

Cr COLBERT, DEPUTY MAYOR

Attended:

December 2019

18/12/2019 Council Briefing Meeting, Nhill
18/12/2019 Council Meeting, Nhill

Cr ISMAY

Attended:

December 2019

12/12/2019 Grants Commission, Nhill
13/12/2019 WMT Meeting, Bordertown
17/12/2019 WMSA Meeting, Horsham
18/12/2019 Briefing Meeting, Nhill
18/12/2019 Council Meeting, Nhill
18/12/2020 Councillor – Senior Staff Dinner
23/12/2019 Rainbow Town Committee Meeting, Rainbow

January 2020

26/01/2020 Australia Day, Rainbow
26/01/2020 Australia Day, Jeparit
27/01/2020 Rainbow Town Committee Meeting, Rainbow
28/01/2020 Desert Enduro meeting, Rainbow

Cr LOWE

Attended:

December 2019

03/12/2019 Disability Day Activities, Jaypex Park, Nhill
03/12/2019 Meet with John Nichols, Dimboola
04/12/2019 Citizenship Ceremony, Nhill
09/12/2019 Community Meeting, Jeparit
12/12/2019 Christmas Lunch, WMPM, Jeparit
12/12/2019 Victorian Grants Commission Meeting, Nhill
15/12/2019 Christmas Carol evening, Rainbow
18/12/2019 Council Briefing, Nhill
18/12/2019 Council Meeting, Nhill
18/12/2019 Councillor - Senior Staff Christmas Social Dinner, Nhill
19/12/2019 Christmas Party, Avonlea, Nhill
20/12/2019 Staff Breakup, Rainbow

January 2020

26/01/2020 Australia Day Ceremonies. Rainbow, Jeparit, Dimboola and Nhill
29/01/2020 Community Library Meeting, Rainbow
29/01/2020 Community Library Meeting, Jeparit

Cr NELSON

Attended:

December 2019

03/12/2019 Dimboola Football Netball Club AGM
09/12/2019 Town Committee Meeting, Dimboola
10/12/2019 Wimmera Development Association meeting, Horsham

12/12/2019 Victorian Grants Commission meeting, Nhill
17/12/2019 DMSC Awards night
18/12/2019 Briefing meeting, Nhill
Council Meeting, Nhill
SMT/Councillors Christmas party
20/12/2019 Allambi Elderly Peoples Home residents Christmas Party.

January 2020

24/01/2020 Dr Anne Webster MP mobile office, Dimboola
26/01/2020 Australia Day Ceremony, Dimboola
29/01/2020 Wimmera River inspection
30/01/2020 Community consultation- Library services, Dimboola

Cr SCHNEIDER

Attended:

December 2019

02/12/2020 Dimboola Town Committee meeting
17/12/2020 Awards Night, Dimboola Memorial Secondary College
18/12/2020 Council meeting, Nhill

January 2020

26/01/2020 Australia Day ceremony, Dimboola
29/01/2020 Wimmera River inspection, John Nicholls, Dimboola

SENIOR MANAGEMENT ACTIVITIES: DECEMBER 2019 AND JANUARY 2020

GREG WOOD, Chief Executive Officer:

Attended:

December 2019

03/12/2019 International Day for People with Disability, Nhill
03/12/2019 Rural North West MAV Regional Meeting, Warracknabeal
04/12/2019 Citizenship Ceremony, Nhill
04/12/2019 Community Care Workers End of Year Break up, Nhill
05/12/2019 Community Awareness BBQ Breakfast
09/12/2019 Jeparit Community Conversations, Jeparit
10/12/2019 Taxi Volunteers Thank You Morning Tea, Nhill
12/12/2019 RCCC Board Meeting, Horsham
12/12/2019 CEO Meeting, Horsham
12/12/2019 Victoria Grants Commission Meeting, Nhill
16/12/2019 Annual Leave
18/12/2019 Mayor/CEO Meeting, Nhill
18/12/2019 Council Briefing Meeting, Nhill
18/12/2019 Council Meeting, Nhill
18/12/2019 Councillor - Senior Staff Christmas Social Dinner, Nhill
19/12/2019 Great Victorian Bike Ride Meeting, Nhill
20/12/2019 End of Year Staff Christmas Lunch, Rainbow
23-31/12/2019 Christmas Closure/Annual Leave

January 2020

1-12/01/2020 New Year Closure/Annual Leave
16/01/2020 Library Futures Meeting with Yarriambiack and WRLC, Nhill
16/01/2020 Meeting with Mayor
20/01/2020 Hindmarsh Shire 25 Years Morning Tea, Nhill
23/01/2020 CEO & Corporate Services RCCC Workshop, Horsham
23/01/2020 Meeting with Anne Webster, MP, Nhill
25/01/2020 Dinner with Australia Day Ambassador
26/01/2020 Australia Day Celebrations Rainbow
26/01/2020 Australia Day Celebrations Jeparit
26/01/2020 Australia Day Celebrations Dimboola
26/01/2020 Australia Day Celebrations Nhill

ANGELA HOY, Director Infrastructure Services:

Attended:

December 2019

12/12/2019 Victoria Grants Commission
17/12/2019 Emergency Safety Measures for Buildings
20/12/2019 End of Year Staff Christmas Lunch, Rainbow

January 2020

15/01/2020 Liquor Licensing Training, Nhill Council Office
22/01/2020 OHS Committee Meeting, Council Chambers Nhill

MONICA REVELL, Director Corporate and Community Services:

Attended:

December 2019

03/12/2019 International Day of People with Disability
04/12/2019 Council Briefing
04/12/2019 Council Meeting
09/12/2019 Jeparit Community Conversation – Planned Infrastructure Projects
11/12/2019 Project Governance Executive Program
12/12/2019 Project Governance Executive Program
13-18/12/2019 Annual Leave
19/12/2019 Great Victorian Bike Ride Meeting
20/12/2019 End of Year Staff Christmas Lunch, Rainbow

January 2020

10/01/2020 Rural Council Transformation Project Meeting
15/01/2020 Meeting with Nhill Town Committee President
16/01/2020 Meeting with Yarriambiack Shire and consultant regarding WRLC withdrawal and future collaboration
17-24/01/2020 Annual Leave
26/01/2020 Australia Day Celebrations Dimboola
28/09/2012 Library Consultations, Nhill
29/09/2012 Library Consultations, Jeparit

8. CORRESPONDENCE

8.1 GENERAL CORRESPONDENCE

Responsible Officer: Chief Executive Officer

Attachment: 2

Introduction:

The following correspondence is tabled for noting by Council,

Inwards:

- Thank you letter from Dimboola Memorial Secondary College

Outwards:

- Nil

RECOMMENDATION:

That Council notes the attached correspondence.

MOVED: Crs R. Lowe/T. Schneider

That Council notes the attached correspondence.

CARRIED

Attachment: 2

MOVED: Crs R. Lowe/D. Nelson

That Council write letters of congratulations to

- 1) Rainbow Lions Club Citizen of the year: Don Fischer***
- 2) Jeparit Town Committee Citizens of the year: Clem and Maryanne Paech***
- 3) Dimboola Town Committee awards:***
 - a. Young Citizen of the Year: Jack Kalms***
 - b. Citizens of the Year: Des and Robyn Lardner***
 - c. Event of the Year: Recreation of the 1909 Photo of Opening of National Bank***
- 4) Bob Blackwood for 60 years' service with Victorian Bands League***

CARRIED

9. ASSEMBLY OF COUNCILLORS

Responsible Officer: Chief Executive Officer

Attachments: 3 & 4

Introduction:

The attached Assembly of Councillors Records are presented as an attachment to the Council agenda for the information of Councillors and recorded at the Council meeting as required under s80A Local Government Act 1989.

Options:

1. That Council accepts the Assembly of Councillors Records as presented.

RECOMMENDATION:

That Council accepts the Assembly of Councillors Records as presented.

MOVED: Crs R. Ismay/D. Nelson

That Council accepts the Assembly of Councillors Records as presented.

CARRIED

Attachment: 3 & 4

10. PLANNING PERMITS

10.1 APPLICATION TO AMEND PLANNING PERMIT 1647-2019 – USE AND DEVELOPMENT OF LAND – MINERAL EXTRACTION – EXPANSION OF EXISTING MINE – MINING LICENSE MIN5316, CA5 PARISH KURNBRUNIN (KURNBRUNIN ROAD, RAINBOW)

Responsible Officer:	Director Infrastructure Services
File:	Planning – Applications
Assessment:	11680
Applicant:	Ross Brown
Owner:	Teresa & Dennis Gould
Subject Land:	CA5 Psh Kurnbrunin (Kurnbrunin Rd Rainbow)
Permit Issued:	20 January 2020
Proposal:	To amend planning permit to include two additional conditions
Attachments:	5 & 6

Summary:

This report and recommendation is presented to Council at its meeting on the 05 February 2020, to amend planning permit PA1647-2019 by including two additional conditions for reasons outlined in the body of this report.

Background:

On Friday 13 December, 2019, two objections were received for planning permit application 1647-2019, Use and Development of Land – Mineral Extraction – Expansion of Existing Gypsum Mine.

Council endeavored to arrange an objector / applicant meeting prior to the Council meeting on 18 December 2019. The Applicant was available; however, one of the Objectors was not.

A supplementary Council report, summarising the objections and Council's response to each of the objections, was considered by Council on 18 December 2019 (refer attachment 5).

Council at its meeting on 18 December 2019, resolved to issue a Notice of Decision to approve planning permit PA1647-2019, subject to four (4) conditions.

An objector / applicant meeting was held on 09 January 2020 to further explore the objectors concerns.

Present at the meeting was the applicant and the applicant's representative, the two objectors, the objectors' representative (via telephone), Cr Ron Ismay and two Council officers.

It was agreed that the objections primarily related to truck noise and dust. The objectors put forward the following two additional conditions to which the applicant agreed.

(1) Hours of operation on-site are to be in accordance with the work plan (risk based work plan v 2.0) submitted with the application – i.e. weekdays and Saturdays between 8.00 am and 6.00 pm.

- (2) *Truck movements to and from the site are to occur weekdays and Saturdays between 8.00am and 6.00pm. Any variation to these hours requires the separate consent of the Responsible Authority.*

Following the meeting, both objectors withdrew their objections on the basis that the planning permit would be amended at the 05 February 2020 Council meeting by the addition of the two conditions.

As no appeal was lodged in VCAT the planning permit was issued on 20 January 2020 with the work plan endorsed as part of the permit (see attachment 6).

Proposal Details:

On the 24/01/2020 the applicant lodged an application to amend planning permit 1647-2019 by adding the agreed two conditions noted above.

With the agreement of the applicant, and as the objectors have withdrawn their objections, it is recommended that Council issue an amended planning permit to reflect these additional conditions.

Report to Council:

This report is being presented to Council at its meeting on 05 February 2020. The statutory processing time requirements of the Planning and Environment Act 1987 have been satisfied in this instance with the report presented to Council at 12 statutory days.

Conflict of interest:

Officer Responsible – Angela Hoy, Director Infrastructure Services
In providing this advice as the Officer Responsible, I have no interests to disclose.

Author – Janette Fritsch, Manager Strategic Assets and Planning.
In providing this advice as the Author, I have no disclosable interests in this report.

RECOMMENDATION:

That Council approves an amendment to planning permit PA1647-2019 for the use and development of land for mineral extraction – expansion of existing gypsum mine – mining license MIN5316, on CA5 Psh Kurnbrunin (Kurnbrunin Rd Rainbow, to include the following two conditions:

- (1) Hours of operation on-site are to be in accordance with the work plan (risk based work plan v.2.0) submitted with the application – i.e. weekdays and Saturdays between 8.00 am and 6.00 pm.***
- (2) Truck movements to and from the site are to occur weekdays and Saturdays between 8.00am and 6.00pm. Any variation to these hours requires the separate consent of the Responsible Authority.***

MOVED: Crs R. Ismay/R. Lowe

That Council approves an amendment to planning permit PA1647-2019 for the use and development of land for mineral extraction – expansion of existing gypsum mine – mining license MIN5316, on CA5 Psh Kurnbrunin (Kurnbrunin Rd Rainbow, to include the following two conditions:

(1) Hours of operation on-site are to be in accordance with the work plan (risk based work plan v.2.0) submitted with the application – i.e. weekdays and Saturdays between 8.00 am and 6.00 pm.

(2) Truck movements to and from the site are to occur weekdays and Saturdays between 8.00am and 6.00pm. Any variation to these hours requires the separate consent of the Responsible Authority.

CARRIED

Attachment: 5 & 6

MOVED: Crs R. Ismay/D. Nelson

That Council move to discuss item 11.7 Adoption of Wimmera River Waterway Management Plan (Dimboola) and 11.9 Villiage Settlement School Road Upgrade prior to item 11.1 Consultation on Town Water Fluoridation Programs.

CARRIED

11. REPORTS REQUIRING A DECISION

11.7 ADOPTION OF WIMMERA RIVER WATERWAY MANAGEMENT PLAN (DIMBOOLA)

Responsible Officer: Director Infrastructure Services

Attachment: 11

Introduction:

Council at its meeting on 06 February 2019 resolved to publically exhibit the draft Wimmera River Waterway Management Plan.

Nine submissions were received with various suggestions for amendments to the draft plan. The plan was revised, giving consideration to submissions received.

The revised plan was further discussed at the Wimmera River Stakeholders Advisory Group (WRSAG) meetings held 28 May 2019, 16 July 2019 and 17 September 2019.

A motion was passed at the 17 September 2019 meeting that the draft plan be referred to Council for consideration and adoption.

This report now recommends that the draft Plan be adopted by Council.

Discussion:

Hindmarsh Shire Council is the declared waterway manager for the Wimmera River within its municipal boundaries. A draft Wimmera River Waterway Management Plan has been developed to ensure the Wimmera River within the Dimboola locality is appropriately

managed for the benefit of the environment, community, recreational users, traditional and abutting landowners.

As the declared waterway manager for the Wimmera River within the Hindmarsh Shire, as appointed by the Minister for Ports under the *Marine Safety Act 2010 (Vic)* (MSA), Council has powers and functions under the MSA relating to the safe operation of vessels in the waters under its control. Council is also responsible for maintaining navigational aids and controlling the navigation of vessels, usually through the introduction of waterway rules.

While Council's extent of authority with regard to the management of the river in its entirety is limited, in an attempt to achieve stakeholder cohesion, Council established the WRSAG. The membership of the WRSAG comprises:

- Councillor of Hindmarsh Shire Council;
- Wimmera Catchment Management Authority;
- Dimboola Boat and Water Ski Club Inc.;
- Dimboola Rowing Club;
- Landowners who hold Stock and Domestic Water licenses;
- Dimboola Angling Club;
- Dimboola and District Historical Society; and
- Hindmarsh Landcare.

Guests are invited, as required, from the following organisations:

- Transport Safety Victoria;
- Barenji Gadjin Land Council;
- Parks Victoria; and
- Environment Protection Authority.

Since its inception, the WRSAG has met on multiple occasions to discuss issues and concerns held by each stakeholder group which informed the first draft of the plan.

Following the public consultation period, a further review of the plan was undertaken, incorporating suggestions contained in the submissions that related to Council's extent of authority.

Questions and suggestions outside this extent of authority were referred to external groups such as GWM Water, Transport Safety Victoria, Vic Police and the Wimmera CMA for their comment and later inclusion in the plan.

The revised plan was further discussed at the WRSAG meetings held 28 May 2019, 16 July 2019 and 17 September 2019.

A motion was passed at the 17 September 2019 meeting that the draft plan be referred to Council for consideration and adoption.

The final draft Wimmera River Waterway Management Plan is now presented for adoption by Council.

Options:

Council can choose to:

1. Adopt the Wimmera River Waterway Management Plan as presented.
2. Not adopt the Wimmera River Waterway Management Plan and provide direction as to further changes or consultation as required.

Link to Council Plan:

- 2.1.4 Enhance river and lakes environment to support informal recreation and social interaction (subject to funding).

Financial Implications:

The only expenses incurred by Council to date has been that associated with officer time.

Risk Management Implications:

The Wimmera River Waterway Management Plan enhances environmental, cultural and heritage protection of the river while meeting the needs of recreational users and license holders of private and stock water. The adoption of the Plan will serve to decrease risks associated with the management of the Wimmera River within the Dimboola locality.

Conflict of Interest:

Under section 80C of the LGA officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible: Angela Hoy, Director Infrastructure Services

In providing this advice as the Officer Responsible, I have no interests to disclose.

Author: Janette Fritsch, Manager Strategic Assets and Planning

In providing this advice as the Author, I have no interests to disclose.

Communications Strategy:

Officers will make the adopted Wimmera River Waterway Management Plan available for download from Council's website and for access in Council's customer service centres. The adopted plan will also be publicised through Council's social media channels.

RECOMMENDATION:

That Council adopts Wimmera River Waterway Management Plan as presented.

MOVED: Crs T. Schneider/R. Lowe

That Council

- 1. Defers the adoption of the Hindmarsh Shire Council Wimmera River Waterway Management Plan (Dimboola) and provide the opportunity for public comment on the revised rules for boating times as proposed by the Dimboola Boat and Water Ski Club.**
- 2. Prior to adopting the plan, write to the Wimmera Catchment Management Authority Board and invite them to inspect the river in Dimboola and meet with Council to discuss the best manner in which the exercise of responsibilities under the Heritage Rivers Act 1992, which acknowledge a need to consider environmental and recreational interests, can be implemented and managed.**

CARRIED

Attachment: 11

11.9 VILLAGE SETTLEMENT SCHOOL ROAD UPGRADE

Responsible Officer: Director Infrastructure Services

Attachments: 12 & 13

Introduction:

At its meeting on 06 February 2019, Council considered a report relating to upgrade options for Village Settlement School Road, Dimboola.

Following that meeting, and in accordance with the resolution of Council, a letter was sent to the owner of the property known as allotment 53 Village Settlement School Road, Dimboola, instructing compliance with condition 5.1 of planning permit 1010/06 by 31 December 2019. The condition requires the property owner to construct an all-weather access on Village Settlement School Road to the satisfaction of Council.

On the 16 December 2019, Council received a further letter from the property owner, asking that Council re-consider their decision.

This report seeks Council's response to this request.

Discussion:

Village Settlement School Road is a class 6 'formed only' road (no structural pavement) which provides paddock access to rural properties.

On the 22 May 2006, a planning permit was granted for the construction and use of a dwelling and associated outbuildings. Two conditions relating to the road upgrade were applied: the first required the property owner to upgrade Village Settlement School Road to Council's standard and at the applicant's cost and the second stated that the permit would not come into operation until the all-weather road had been constructed.

On 19 July 2006, Council considered a request from the property owner to reduce the formation width, allow him to relocate the house prior to the completion of the road upgrade and provide him a reasonable time period to complete the road works.

On 20 September 2006 Council approved the signing and sealing of a 173 agreement which stated that 'The Owner shall ensure that the permit requirements will be completed by no later than six months from the date of the Final Inspection or Occupancy Certificate.' The Final Inspection notice was issued 05/10/2016.

In December 2017, Council received a request from the property owner to have Village Settlement School road upgraded to all-weather access.

The request was considered by Council at its meeting on 02 May 2018 and subsequently a meeting was held on site. Present at that meeting was the property owner, the South Ward

Councillors and the Director Infrastructure Services. No agreement on the matter was reached.

The matter was further considered by Council at its meeting on 06 February 2019. Council resolved that Council Officers write to the property owner, instructing compliance with the condition on permit 1010/06 relating to the upgrade of Village Settlement School Road. This letter was sent on 17 February 2019, giving the landowner until 31 December 2019 to complete the works.

The letter received on 16 December 2019 from the property owner seeks to appeal Council's decision regarding the requirement for him to upgrade the road.

The property owner asks that Council re-consider the fairness of its decision and that the cost of the upgrade is distributed among the other property owners who now reside on Village Settlement School, and Council.

Options:

Council can:

1. At its cost, choose to upgrade a 480m section of Village Settlement School Road to provide all-weather access to the applicant of planning permit 1010/06 at a cost of approximately \$20,000;
2. Enforce compliance with condition 5.1 of planning permit 1010-06 and subsequent section 173 agreement for the upgrade of Village Settlement School Road to an all-weather road at the applicants cost of approximately \$20,000;
3. Enter into a shared cost arrangement with the applicant of planning permit 1010-06 to upgrade Village Settlement School Road to an all-weather road.

Link to Council Plan:

- 1.1.6 Continue to engage with our farming community on road and road related infrastructure maintenance and improvements.
- 2.1.3 Develop and prioritise detailed plans relating to new infrastructure, infrastructure upgrade and renewal (including roads, bridges, drains, footpaths and buildings) for each town.

Financial Implications:

Council manages over 2,800 kilometres of roads, including over 1,400 kilometres of earth formed (dry weather only) roads.

There is significant cost associated with upgrading earth roads to an all-weather gravel pavement. The current magnitude of this cost is approx. \$35,000 per km.

The cost to upgrade Village Settlement School Road is approx. \$20,000.

Once upgraded, classification 5R roads are graded once per year and inspected annually. Once Council has assumed maintenance responsibility, the ongoing maintenance cost is

approx. \$400 p/annum.

Risk Management Implications:

The current lack of all-weather access to properties with inhabited dwellings is outside Council's adopted service levels for residential access. Roads in these circumstances can have limitations for emergency service vehicles to have all year access to properties.

There is also concern that if council agrees to upgrade the road at council's cost then there may be a public perception that residents can ignore council's decisions with regards to conditions on planning permits.

Conflict of Interest:

Under section 80C of the LGA officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible: Angela Hoy, Director Infrastructure Services

In providing this advice as the Officer Responsible, I have no interests to disclose.

Author: Janette Fritsch, Manager Strategic Assets and Planning

In providing this advice as the Author, I have no interests to disclose.

Communications Strategy:

The property owner of allotment 53 Village Settlement School Road will be notified of Council's decision in writing.

RECOMMENDATION:

That Council writes to the owner of allotment 53 Village Settlement School Road, Dimboola:

- (a) Instructing compliance with condition 5.1 of planning permit 1010/06 and subsequent section 173 agreement for:***
- (i) The pavement on Village Settlement School Road be constructed of a 4 metre wide by 100mm consolidated depth gravel pavement to the satisfaction of the responsible authority, at the applicant's cost;***
- (b) Advising the owner should contact Council if they wish Council to provide a quotation and payment plan options; and***
- (c) Advising that this condition must be complied with by 30 April, 2020.***

MOVED: Crs T. Schneider/D. Nelson

That Council allocates the expenditure of \$20,000 in the 2020/2021 budget towards this project, Village Settlement School Road Upgrade.

CARRIED

Attachment: 12 & 13

11.1 CONSULTATION ON TOWN WATER FLUORIDATION PROGRAMS

Responsible Officer: Director Infrastructure Services

Introduction:

This report seeks Council approval to commence a public consultation program to determine whether Council should lobby for the implementation of water fluoridation programs across Council's four main towns – Nhill, Dimboola, Jeparit and Rainbow.

Discussion:

Water fluoridation is the adjustment of the level of fluoride, a naturally occurring substance, in community drinking water supplies to help prevent tooth decay. Fluoride is added at a level of one part per million (ppm) per litre or less at the water treatment plants, which are located at Dimboola and Jeparit (servicing Nhill and Rainbow).

Community fluoridation programs are widely regarded as a valuable way to assist in the prevention of tooth decay amongst the public, regardless of age, gender, socioeconomic background, financial status or access to dental care. Fluoride acts by strengthening the tooth's mineral structure to prevent against, and repair the early stages of, tooth decay. Various scientific studies have been performed, with one study spanning Victoria, Queensland, Tasmania and South Australia showing that children five and six years of age who had lived more than half their lives in a fluoridated area had 50% less decay in their baby teeth than those who did not have access to fluoridated water, and for 12-13 year olds, 38% less tooth decay in their adult teeth.

Community water fluoridation programs are considered safe, and there is no scientific evidence that water fluoridation programs are linked with thyroid disease, kidney disease, allergies or cancer.

The adjustment of fluoride in drinking water does not alter the taste or smell of the water.

Options:

Council can choose to:

1. Approve the commencement of a public consultation program to determine the level of public support for Council advocacy for the implementation of a water fluoridation program; or
2. Not approve the commencement of a public consultation program on the implementation of a water fluoridation program.

Link to Council Plan:

1.2.4 Advocate for enhanced services in community and mental health

Financial Implications:

There are limited financial implications associated with this report. Council will incur costs associated with public consultation, namely printing and time spent evaluating responses. Should the campaign produce a positive response towards water fluoridation programs, there may also be costs associated with the lobbying process.

Risk Management Implications:

There are minimal risk management implications associated with this report. Council does risk receiving complaints from the community; however, this will be reduced by ensuring that the public consultation period is extensive and the resources are available via a number of methods.

Conflict of Interest:

Under section 80C of the LGA officers providing advice to Council must disclose any interests, including the type of interest.

Author and Officer Responsible: Angela Hoy, Director Infrastructure Services

In providing this advice as the Author and Officer Responsible, I have no interests to disclose.

Communications Strategy:

Should Council approve this report, communications will be undertaken as follows:

1. Council officers, in conjunction with Grampians Wimmera Mallee Water and the Department of Health and Human Services, will commence a public consultation period during which the public can access various resources providing information about water fluoridation and lodge responses to the proposal. Once the period has concluded, Council officers will evaluate responses and report back to Council.

RECOMMENDATION:

That Council approves the commencement of a public consultation program to determine the level of support for Council advocacy for the implementation of a water fluoridation program across the Shire's town water supplies.

MOVED: Crs R. Ismay/T. Schneider

That Council approves the commencement of a public consultation program to determine the level of support for Council advocacy for the implementation of a water fluoridation program across the Shire's town water supplies.

CARRIED

11.2 FRAMEWORK POLICY

Responsible Officer: Director Corporate and Community Services
Attachment: 7

Introduction:

This report seeks Council adoption of the Policy Framework.

Discussion:

It was identified that Council did not have an overarching Policy Framework to mandate the processes for drafting and approving Council Policies or distinguishing Administrative Policies from Council Policies.

The purpose of the policy framework is to ensure that all Hindmarsh Shire Council policies are necessary, current, relevant, useful and compliant with current legislation, by providing a framework for their design, approval, implementation, monitoring and review.

The update to this policy primarily consisted of:

- reviewing Council's current processes documenting them into this Framework.
- consulting with Senior Management and relevant stakeholders.

Conclusion

This Policy Framework will aim to ensure that Hindmarsh Shire Council has a comprehensive and effective suite of policies which help Council to make consistent policy based decisions in line with the Hindmarsh Shire Council Plan.

Options:

1. Council can choose to adopt the Policy Framework;
2. Council can choose to make amendments to the Policy Framework; or
3. Council can choose not to adopt the Policy Framework.

Link to Council Plan:

Strategic Objective 4.6.2: An organisation that takes its risk management responsibilities seriously and embeds a culture of risk management throughout the organisation by developing a governance and compliance framework within Council.

Financial Implications:

Nil.

Risk Management Implications:

The Policy Framework will enable Council to maintain its governance responsibilities and ensure that Policies are developed and reviewed in a cohesive and consistent manner.

Conflict of Interest:

Under section 80C of the *Local Government Act 1989* officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible— Monica Revell, Director Corporate & Community Services

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author—Helen Thomson, Manager Governance and Human Services

In providing this advice as the Author, I have no disclosable interests in this report.

Communications Strategy:

Council will post the Policy Framework on our website and ensure the Policy is circulated to all staff.

RECOMMENDATION:

That Council adopts the Policy Framework.

MOVED: Crs D. Nelson/R. Lowe

That Council adopts the Policy Framework.

CARRIED

Attachment: 7

11.3 SOCIAL MEDIA POLICY

Responsible Officer: Director Corporate and Community Services
Attachment: 8

Introduction:

This report seeks Council adoption of the Social Media Policy.

Discussion:

It was identified that Council's Social Media Policy was due for review.

The purpose of the Social Media Policy is to provide strategic guidance to Hindmarsh Shire Council employees and Councillors involved in the delivery of social media and to encourage active promotion of Hindmarsh Shire through the use of social media. This policy also aims to facilitate dynamic and interactive two-way communication, which can complement existing communication and further improve information sharing and access and delivery of key services. This policy supports Council's Community Engagement Plan.

The update to this policy primarily consisted of:

- reviewing Council's current Social Media Policy.
- consulting with relevant stakeholders.

Conclusion

The update to the Social Media Policy ensures there is distinction between Council's strategic use of social media to communicate importance information and promote the Shire and operational matters relating to social media.

Options:

1. Council can choose to adopt the updated Social Media Policy;
2. Council can choose to make amendments to the Social Media Policy; or
3. Council can choose not to adopt the Social Media Policy.

Link to Council Plan:

Strategic Objective 1.1: An actively engaged community.

Strategic Objective 4.2: Quality customer service

Financial Implications:

Nil.

Risk Management Implications:

The Social Media Policy will enable Council to engage with the community over social media in an appropriate way by establishing clear responsibilities and guidelines.

Conflict of Interest:

Under section 80C of the *Local Government Act 1989* officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible— Monica Revell, Director Corporate & Community Services
In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author—Helen Thomson, Manager Governance and Human Services
In providing this advice as the Author, I have no disclosable interests in this report.

Communications Strategy:

Council will post the Social Media Policy on our website and ensure the Social Media Policy is circulated to all staff.

RECOMMENDATION:

That Council adopts the updated Social Media Policy.

MOVED: Crs T. Schneider/D. Colbert

That Council adopts the updated Social Media Policy.

CARRIED

Attachment: 8

11.4 DIMBOOLA DRAINAGE PROJECT – ALLOCATION OF FUNDS TO ACCOMMODATE BUDGET OVER EXPENDITURE

Responsible Officer: Director Infrastructure Services

Introduction:

This report seeks Council endorsement to re-allocate savings from the 2019-20 Capital works program from the Broughton-Yanac Road Major Culvert project, and to cancel the Elgin Lane reconstruction project in order to fund the over expenditure on the Dimboola Drainage project.

Discussion:

The Dimboola drainage project has been undertaken over a number of financial years, with the final stage along High Street, Ellerman Street and Horsham Road commencing in the 2018/19 financial year and completed in the 2019/20 year. This project included kerb and channel, underground stormwater, and road reconstruction works aiming to direct major overland flow away from residential properties during rain events.

The completed project came in over budget due to varying factors as listed below;

- Extension of works on High St with additional culverts required \$50,000;
- Works carried out which weren't originally required on Upper Regions St due to late design alignment change \$7,500;
- Issues with shoulders and roadway being properly prepared for seal in a timely manner due to unexpected rainfall \$10,000;
- Water main service re-alignment not identified in the Dial Before You Dig plan. The main was hit and eroded the kerb and channel bed whilst waiting for a plumber to carry out repair works \$10,000;
- Lack of staff resulting in inefficiencies of time spent on ground \$10,000;
- Open earth drain along Horsham Rd being constructed at incorrect level, resulting in job being have to be done twice \$5,000; and
- Poor initial cost estimate, which was estimated to be \$50,000 less than actually required to complete the job.

The above costs predict over expenditure is likely to be around \$140,000 above the existing budget of \$46,465.

In order to fund the over expenditure officers have reviewed the 19/20 budget and recommend the following projects be dropped and referred to the 20/21 budget as follows:

1. Elgin Lane sealed construction project allocated budget is \$102,163 (2019/20 \$27,760 and 2018/19 \$74,403 carry forward). This is the lane at the rear of the council offices in Nhill. The current budget allocated will need to be re-costed and increased to complete the works required - sealing, concreting and kerb and channel.
2. Broughton-Yanac Road Major Culvert works saving of up to \$50,790.93 can be utilised. The project is all but complete, with minor tidy up works all that is remaining

which will minimally add to the expenditure. The current expenditure is \$7,110.07, with a budget of \$57,901. This large amount of savings was made possible due to scope of works changing. The original plan was to replace several box culverts with new culverts due to them separating and filling with gravel. This was changed due to the old culverts being found to be in good condition and able to be realigned and re-used, saving significantly in material and transport costs.

Financial Position:

Current Dimboola drainage project budget position:

Project	Ledger	Budget	Expenditure
Dimboola Drainage project (Horsham Rd)	20152/564	\$46,465 (18/19 carry forward)	\$185,000
		Total over expenditure:	\$138,965

The proposal to fund the over expenditure is outlined in the table below:

Project	Ledger	Budget available	Proposed
Elgin Lane sealed construction	20156/486	\$102,163	Cancellation
Broughton-Yanac Rd major culvert	20251/885	\$50,790	Utilise budget savings (projected requirement only \$38,000 approx.)
	Total:	\$160,163	

Options:

1. That Council cancel 20156/486 Elgin Lane sealed construction project and utilise savings from the 20251/885 Broughton-Yanac Road Major Culvert project to fund the over expenditure on the Dimboola Drainage project (Horsham Road) projected at approx. \$140,000.00, up to the value of \$160,163.00 if required – GL code 20152/564
2. Council can source the budget from other areas/projects to fund the over expenditure on 20152/564 Dimboola Drainage project (Horsham Road)

Link to Council Plan:

Strategic objective 2.1: Well maintained physical assets and infrastructure to meet community and organisational needs.
Strategic objective 4.1: Long term financial sustainability.

Financial Implications:

20156/486 Elgin Lane sealed construction project will not be completed in the 2019/20 year if option 1 is carried. This project will be proposed to be re-introduced in the 2020/2021 budget, with cost estimates re-evaluated and adjusted.

If option 1 is carried, there will be no financial implication on 20251/885 Broughton-Yanac Road Major culvert, as the project is complete, aside from minor tidy up works, with significant savings made due to works plan change.

Risk Management Implications:

Risk of future projects running over budget remains due to unforeseen scenarios, for example water mains bursting, and changes of the scope in the last minute. The planning phase will be used to identify these issues where possible.

Conflict of Interest:

Under section 80C of the LGA officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible: Angela Hoy, Director Infrastructure Services

In providing this advice as the Officer Responsible, I have no interests to disclose.

Author: Daniel Griffiths, Manager Capital Works

In providing this advice as the Author, I have no interests to disclose.

Communications Strategy:

Not applicable.

RECOMMENDATION:

That Council cancels and refers to the 2020/21 budget process, the 20156/486 Elgin Lane sealed construction project and utilises savings from the 20251/885 Broughton-Yanac Road Major Culvert project to fund the over expenditure on the 20152/564 Dimboola Drainage project (Horsham Road) projected at approx. \$140,000.00, up to the value of \$160,163.00 if required.

MOVED: Crs D. Nelson/D. Colbert

That Council cancels and refers to the 2020/21 budget process, the 20156/486 Elgin Lane sealed construction project and utilises savings from the 20251/885 Broughton-Yanac Road Major Culvert project to fund the over expenditure on the 20152/564 Dimboola Drainage project (Horsham Road) projected at approx. \$140,000.00, up to the value of \$160,163.00 if required.

CARRIED

11.5 FINANCIAL REPORT FOR THE PERIOD ENDING 31 DECEMBER 2019

Responsible Officer: Director Corporate and Community Services
Attachment: 9

Introduction:

The Financial Report for the second quarter of 2019/20 financial year has been prepared, including explanations of variances where applicable, and is presented for the information of Council.

RECOMMENDATION:

That Council notes the Financial Report for the period ending 31 December 2019 as presented.

MOVED: Crs D. Nelson/R. Lowe

That Council notes the Financial Report for the period ending 31 December 2019 as presented.

CARRIED

Attachment: 9

11.6 COUNCIL PLAN 2017-2021 PROGRESS REPORT

Responsible Officer: Director Corporate and Community Services
Attachment: 10

Discussion to be held during the meeting regarding the status of the 2019/20 strategic actions in the council plan 2017-2021.

Conflict of Interest:

Under section 80C of the LGA officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible & Author: Monica Revell, Director Corporate & Community Services
In providing this advice as the Officer Responsible, I have no interests to disclose.

RECOMMENDATION:

That Council notes the Council Plan updated for the second quarter of 2018/19.

MOVED: Crs R. Lowe/R. Ismay

That Council notes the Council Plan updated for the second quarter of 2019/20.

CARRIED

Attachment: 10

11.8 VICSMART PLANNING PERMITS – QUARTERLY REPORT

Responsible Officer: Director Infrastructure Services

Introduction:

This report is presented to Council to inform Council, and provide an update on VicSmart permits processed by Council for the period 01 October 2019 to 31 December 2019.

Discussion:

The VicSmart planning permit process is a statutory process that was introduced to streamline 'simple' planning permit applications.

Key features of VicSmart include: -

- A 10 business day permit process
- Applications are not advertised
- Information to be submitted with applications and what Council can consider is pre-set
- The CEO or his delegate decides the application.

The table below lists the VicSmart permits that have been approved within this period.

Permit No.	Address	Proposal	Date Lodged	Date Approved	Statutory Days	Comments
VS1641-2019	37 Banksia Ct Dimboola	Extension to dwelling	30/10/2019	01/11/2019	2	N/A
VS1645-2019	CA54 Pullut West Rd Rainbow	Telecommunications Monopole	23/09/2019	21/10/2019	4	RFI stopped clock
VS1648-2019	211 River Rd Dimboola	Construction of extensions to dwelling	30/10/2019	01/11/2019	2	N/A
VS1649-2019	80-86 Lloyd St Dimboola	Construction of pergola, fence and signage	08/11/2019	27/11/2019	8	RFI stopped clock

Options

N/A

Link to Council Plan:

- Strategic Objective 1.1 - An actively engaged community.
- Strategic Objective 2.1 - Well-maintained physical assets and infrastructure to meet community and organisational needs.
- Strategic Objective 3.1 - A strong rural economy and thriving towns

- Strategic Objective 4.2 - Quality customer services
- Strategic Objective 4.6 - An organisation that takes its risk management responsibilities seriously and embeds a culture of risk management throughout the organisation.

Financial Implications:

Fees associated with planning permit applications and amendments are set by the State in accordance with the Planning and Environment (Fees) Regulations 2016. These fees are currently being applied to all applications received by Council. It is therefore considered that the VicSmart process does not have any financial implications for Council.

Risk Management Implications:

Risk is managed appropriately by adhering to the VicSmart process.

Conflict of Interest:

Under section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Author – Andre Dalton, Coordinator Planning & Development

In providing this advice as the Author, I have no disclosable interests in this report.

Officer Responsible – Angela Hoy, Director Infrastructure

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Communications Strategy:

Nil

Next Steps:

Next Quarterly Report to be provided April 2020.

RECOMMENDATION:

That Council notes the report for VicSmart permits processed by Council for the period 01 October 2019 to 31 December 2019.

MOVED: Crs D. Colbert/R. Lowe

That Council notes the report for VicSmart permits processed by Council for the period 01 October 2019 to 31 December 2019.

CARRIED

12. SPECIAL COMMITTEES

12.1 DIMBOOLA TOWN COMMITTEE

Responsible Officer: Director Corporate and Community Services

Attachment: 14

Introduction:

The Dimboola Town Committee held its general meeting on 9 December 2019. The purpose of this report is to note the minutes from the meeting. A copy of the minutes is included as an attachment for the information of Council.

RECOMMENDATION:

That Council notes the minutes of the Dimboola Town Committee meeting held on 9 December 2019.

MOVED: Crs T. Schneider/D. Nelson

That Council notes the minutes of the Dimboola Town Committee meeting held on 9 December 2019.

CARRIED

Attachments: 14

13. LATE REPORTS

13.1 DIMBOOLA BOWLING CLUB REQUEST FOR COUNCIL CONTRIBUTION TOWARDS COMMUNITY SPORTS INFRASTRUCTURE FUND GRANT APPLICATION

Responsible Officer: Director Corporate & Community Services

Attachment Number: 15

Introduction:

This report seeks support from Council for the Dimboola Bowling Club submission of an application through Sport & Recreation Victoria's, Community Sports Infrastructure Fund and financial contribution towards the project.

Discussion:

Applications for funding through the Community Sports Infrastructure Fund close on Friday 14 February 2020.

Councillor Nelson and Council's Manager Economic and Community Development met with members of the Dimboola Bowling Club on 29 January 2020 to discuss the submission of a grant for a new Synthetic Green.

Councillor Nelson has requested a late report to Council for Council to consider a \$30,000 contribution towards the project.

The synthetic green project is estimated to cost up to \$250,000 with grant funding of \$165,000 sought, the Dimboola Bowling Club contributing \$55,000 and seeking Council contribution of \$30,000.

Due to the short timeframe for the submission of the grant and Council officers committed to another application through the Community Sports Infrastructure Fund the club agreed to source an external party to prepare the grant application and supporting documents, forwarding to Council for submission prior to the closing date.

Options:

1. Council can support the request from the Dimboola Bowling Club for a contribution of \$30,000 for a new Synthetic Green and submit a grant application through the Community Sports Infrastructure Fund.
2. Council can choose not to support the Dimboola Bowling Club request for a contribution and not submit a grant application through the Community Sports Infrastructure Fund at this time.

Link to Council Plan:

Strategic Objective 1.2: A range of effective and accessible services to support the health and wellbeing of our community.

Strategic Objective 1.3: A community that is physically active with access to a wide range of leisure, sporting and recreation facilities.

Strategic Objective 2.1: Well-maintained physical assets and infrastructure to meet community and organisational needs.

Financial Implications:

Council's contribution for the project will be included in the 2020/2021 budget.

Risk Management Implications:

Upgrading the current grass bowling green to a new Synthetic Green will reduce the requirements for watering and mowing the green.

Conflict of Interest:

Under section 80C of the LGA officers providing advice to Council must disclose any interests, including the type of interest.

Author & Officer Responsible: Monica Revell, Director Corporate & Community Services
In providing this advice as the Officer Responsible, I have no interests to disclose.

RECOMMENDATION:

That

1. **Council allocate funding of up to \$30,000 in the 2020/2021 budget for the Dimboola Bowling Club's new Synthetic Green subject to the club contributing \$55,000; funding of \$165,000 through the Community Sports Infrastructure Fund.**

2. ***Any project shortfall be met by the Dimboola Bowling Club.***
3. ***A completed grant documentation be provided in full (including supporting documentation) by Midday on Monday 10 February 2020 to allow Council Officers time to submit the application.***

MOVED: Crs D. Nelson/T. Schneider

That

1. ***Council allocate funding of up to \$30,000 in the 2020/2021 budget for the Dimboola Bowling Club's new Synthetic Green subject to the club contributing \$55,000; funding of \$165,000 through the Community Sports Infrastructure Fund.***
2. ***Any project shortfall be met by the Dimboola Bowling Club.***
3. ***A completed grant documentation be provided in full (including supporting documentation) by Midday on Monday 10 February 2020 to allow Council Officers time to submit the application.***

CARRIED

Attachment: 15

14. OTHER BUSINESS

MOVED: Crs T Schneider/R. Ismay

That the CEO writes and thanks the Dimboola Boat and Water Ski Club for providing further details of the budget associated with the Water Ski Tournament & Night Jump and advises that it affirms its financial contribution of \$5,000, which represents support in excess of 25% towards both essential and a number of other significant event costs, including fireworks, and wishes them well for the event.

CARRIED

15. CONFIDENTIAL REPORTS

In accordance with Section 89 (2) of the *Local Government Act 1989*, Council may close the meeting to the public if items to be discussed are deemed confidential, that is, if the items to be discussed relate to:

- a) Personnel matters;
- b) The personal hardship of any resident or ratepayer;
- c) Industrial matters;
- d) Contractual matters;
- e) Proposed developments;
- f) Legal advice;
- g) Matters affecting the security of Council property;
- h) Any other matter which the Council or Special Committee considers would prejudice the Council or any person;

- (i) a resolution to close the meeting to members of the public.

No confidential reports

16. MEETING CLOSE

There being no further business Cr R Gersch declared the meeting closed at 4:30pm.



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Dimboola
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Rainbow
15 Federal Street
RAINBOW VIC 3424
Ph: (03) 5391 4451

10 February 2020

Bob Blackwood
141 Keller's Road
NHILL VIC 3418

Dear Bob

Re: Congratulations - sixty years' service with the Victorian Bands League

At its meeting held on Wednesday 5 February 2020, Council resolved that I write on its behalf to thank and congratulate you on your outstanding contribution of 60 years' service with the Victorian Bands League.

To be a member of the Victorian Bands League for 60 years is an incredible achievement and one that you and your family should be very proud of.

It must also give you immense joy to have your grandchild Lucy playing alongside you in the Nhill Dimboola Band to keep the tradition going.

Residents and visitors to Nhill, Dimboola, Hindmarsh Shire and the broader Wimmera Region are fortunate to have people like you and others in the band who have been willing to volunteer the time to practice and play for the community to enjoy.

Again, congratulations and thank you and we wish you all the best for the future.

Yours sincerely

Greg Wood
Chief Executive Officer



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17 February 2020

Clem and Mary-Anne Paech
PO Box 124
Jeparit VIC 3423

Dear Clem and Mary-Anne

Re: Jeparit Town Committee Citizens of the Year

At its meeting held on Wednesday 5 February 2020, Council resolved that I write on its behalf to congratulate you both on receiving the Jeparit Town Committee Citizens of the Year at the Jeparit 2020 Australia Day celebrations.

The continued tireless volunteer contributions you both make to numerous Jeparit organisations including, but limited to, the Jeparit Heritage Walk, Wimmera Mallee Pioneer Museum and Jeparit A&P Society among others is something that you, your family and your community should be very proud of.

The commitment and passion you both demonstrate helps makes Jeparit and the broader Hindmarsh Shire a better place to visit and live in is greatly appreciated.

Jeparit and the broader Hindmarsh Shire are fortunate to have people like you both who have been willing to volunteer their time for the community.

Again congratulations, thank you and we wish you all the best for the future.

Yours sincerely

Greg Wood
Chief Executive Officer



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17 February 2020

Don Fischer
10 Eddy Street
Rainbow VIC 3424

Dear Don

Re: Rainbow Lions Club Citizen of the Year

At its meeting held on Wednesday 5 February 2020, Council resolved that I write on its behalf to congratulate you on receiving the Rainbow Lions Club Citizen of the Year Award at the recent Australia Day celebrations.

The contributions you have made to numerous groups, organisations and individuals, including but not limited to, the Jeparit Rainbow Football Netball Club, Rainbow Bowls Club and Rainbow Lions Club in Rainbow and district is something you, your family and the broader Rainbow community should be very proud of.

Your support of youth through employment at the onion farm is greatly appreciated as is the joy you provide to residents of and visitors to Rainbow with your garden gnome exhibition.

Rainbow and district and the broader Hindmarsh Shire are fortunate to have people like you who are willing and able to volunteer their time for the community.

Again congratulations on being awarded the Rainbow Lions Club Citizen of the Year and thank you for your wonderful contributions to Rainbow and district and best wishes for the future.

Yours sincerely

Greg Wood
Chief Executive Officer



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17 February 2020

Chan and Jamie Uoy
Dimboola Imaganarium
7-9 Lochiel Street
Dimboola VIC 3414

Dear Chan and Jamie

Re: Dimboola Town Committee - Event of the Year

At its meeting held on Wednesday 5 February 2020, Council resolved that I write on its behalf to congratulate you on receiving the Dimboola Town Committee - Event of the Year at the recent Australia Day celebrations.

The recreation of the 1909 photo of the opening of the National Bank for its 110 year anniversary was certainly a drawcard attracting more than 200 people to the event.

The Dimboola Imaginarium has added to the vibrancy of Dimboola and we wish all the very best for the future and that trust you stay in Dimboola for many more years.

Again, congratulations on your Event of the Year award and thank you for choosing Dimboola to be the location for your new home and business.

Yours sincerely

Greg Wood
Chief Executive Officer



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Rainbow

15 Federal Street
RAINBOW VIC 3424
Ph: (03) 5391 4451

17 February 2020

Des and Robyn Lardner
139 Barnes Boulevard
HORSHAM VIC 3400

Dear Des and Robyn

Re: Dimboola Town Committee - Citizens of the Year

At its meeting held on Wednesday 5 February 2020, Council resolved that I write on its behalf to congratulate you on receiving the Dimboola Town Committee Citizens of the Year at the recent Australia Day celebrations.

You have both made incredible contributions to Dimboola and the broader Wimmera region over many years and to receive the Citizen of the Year Award is testimony to the high regard in which you are both held in Dimboola.

Since purchasing the Dimboola Pharmacy nearly twenty years ago your contributions to the pharmaceutical, health and giftware needs for the Dimboola community have been extraordinary.

This was further enhanced when you purchased the Tattsлото agency and relocated it to the Pharmacy.

The commitment and contributions you have both made to Dimboola has been greatly appreciated and being awarded the Citizens of the Year Award by the Dimboola Town Committee is due recognition.

Again, congratulations on being the recipient of the Dimboola Town Committee Citizen of the Year and thank you for all your contributions.

Yours sincerely

Greg Wood
Chief Executive Officer



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Doc Xd: 283326
10 February 2020

Dimboola Boat & Water Ski Club
C/O President
Darren Bone
Email: nj.crisp@hotmail.com
sandy5@activ8.net.au

Dear Darren

Re: Council decision for financial contribution to Peter Taylor Bare Foot Water Ski and Jump Event March 2020

Thank you for submitting further financial documentation as requested following the Council meeting of 18 December 2019.

At the Council meeting held on 5 February 2020, Council resolved the following:

That the CEO writes and thanks the Dimboola Boat and Water Ski Club for providing further details of the budget associated with the Water Ski Tournament & Night Jump and advises that it affirms its financial contribution of \$5,000, which represents support in excess of 25% towards both essential and a number of other significant event costs, including fireworks, and wishes them well for the event.

Hindmarsh Shire are fortunate to have clubs like yours wanting to organise events and volunteer their time to the community. We wish you all the best in your preparations for the event and will continue to provide assistance with promotion via Council's Facebook and website.

Yours sincerely

Greg Wood
Chief Executive Officer



Hindmarsh
Shire Council

**Administration
Centre**

PO Box 250
92 Nelson Street
Nhill VIC 3418
Ph: (03) 5391 4444
Fax: (03) 5391 1376

email:
info@hindmarsh.vic.gov.au

website:
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ABN 26 550 541 746

**Customer Service
Centres**

Jeparit

10 Roy Street
JEPARIT VIC 3423
Ph: (03) 5391 4450
Fax: (03) 5397 2263

Dimboola

101 Lloyd Street
DIMBOOLA VIC 3414
Ph: (03) 5391 4452
Fax: (03) 5389 1734

Rainbow

15 Federal Street
RAINBOW VIC 3424
Ph: (03) 5391 4451
Fax: (03) 5395 1436

29 January 2020

Mr Neil Soullier OAM

Dear Neil

Re: Hindmarsh Shire Council - 2020 Australia Day Ambassador

Dear Neil,

On behalf of Hindmarsh Shire Council I would like to extend our thanks and congratulate you on your role as the 2020 Australia Day Ambassador for Hindmarsh Shire.

Your support and efforts in establishing the Tynan-Eyre Memorial Foundation as a predecessor to the Victoria Blue Ribbon Foundation was visionary and will continue to be a legacy that supports Victoria's Police for many years to come.

The foundation's support of public hospitals, including the Wimmera Health Care Group's Horsham Hospital and Wimmera Cancer Centre also located in Horsham are further testimony to the important and ongoing role of the Victoria Blue Ribbon Foundation.

Your presentation of Constable T Bear to Aunty Nancy Harrison at the Dimboola ceremony was particularly well received.

We thank you for your insightful presentation and your ability to relate to the many demographics of the audiences who were present.

Council commends you on your commitment to sharing your story with rural communities as an Australia Day Ambassador and on behalf of Council, I sincerely thank you for taking the time to visit Hindmarsh Shire and trust you enjoyed your brief time with us.

I would also like to extend an invitation to you to visit Hindmarsh Shire again in the future as it would be a pleasure to welcome you once again.

Yours sincerely

Cr Rob Gersch
Mayor



ASSEMBLY OF COUNCILLORS RECORD

Assembly of Councillors means a planned or scheduled meeting of at least 3 councillors and one member of council staff which considers matters that are intended or likely to be:

- a) the subject of a decision of the Council; or*
- b) subject to the exercise of a function, duty of power of the council that has been delegated to a person or committee; but does not include a meeting of the Council, a special committee of the Council, a club, association, peak body, political party or other organisation.*

Requirements to be observed by an assembly of Councillors (Section 80A Local Government Act, 1989)

Title of Meeting: Council Briefing Session

Date: Wednesday 5 February 2020 **Time:** 1:00pm – 3:00pm

Assembly Location: Council Chambers, 92 Nelson Street, Nhill

Present:

Crs. Robert Gersch (Mayor), David Colbert (Deputy Mayor), Debra Nelson, Ronald Ismay, Ronald Lowe

Apologies:

In Attendance:

Mr. Greg Wood (Chief Executive Officer) item 1 to 7, Mrs. Monica Revell (Director Corporate Community Services) item 2 to 7, Ms. Angela Hoy (Director Infrastructure Services) item 2 to 7, Mr. Daniel Griffiths (Manager Capital Works) item 6 to 7, Janette Fritsch (Manager Strategic Assets & Planning) item 5 to 6.

Conflict of Interest Disclosures

1. Direct; or
2. Indirect interest
 - (a) by close association;
 - (b) that is an indirect financial interest;
 - (c) because of conflicting duties;
 - (d) because of receipt of an applicable gift;
 - (e) as a consequence of becoming an interested party; or
 - (f) because of an impact on residential amenity.

Declaration of direct or indirect interest must also be advised by Councillors at the commencement of discussion of the specific item.

Councillors:

Nil

Officers:

Nil

Matters Discussed:

No.	Detail	Presenter
1.	CEO Update	Greg Wood
2.	Proposed MAV Resolution	Cr Lowe
3.	Nhill Caravan Park Update	Angela Hoy
4.	Profit/Loss Barefoot Tournament 2020	Monica Revell
5.	RCTP Update	Greg Wood
6.	Wimmera River Waterway Management Plan	Janette Fritsch/Angela Hoy
7.	Capital Works Program Update	Daniel Griffiths
8.	Councillor Question Time	Greg Wood

Completed by: Greg Wood

Signed:



Date: 05/02/2020

Must be kept for four years from date of the assembly. Available for public inspection at Council Offices for 12 months after date of assembly.

AGENDA

NHILL TOWN COMMITTEE

Monday 20th January, 2020

Meeting opened 7:40pm

1. Attendance

Ross Barker, Jo Hayes, David Colbert, Bev Walker, Pauline McCracken, Catherine Bates (via video link)

2. Apologies

Helen Woodhouse-Herrick, Leith Dean, Helen Ross, Monica Revell, Janelle Reichelt

3. Minutes

Circulated via email

- Proposed accepted as read: Pauline
- Seconded: Jo
- Approved

4. Financial Report

Latest statement circulated via email

- Discussion over costs of printing/photocopying and if there is a more money efficient way of doing it; if printing done externally, the cost will be similar or higher, but if members can use their own equipment, it might be cheaper (although would have to be conscious of quality); Helen R has done much of the printing in the past but has had issues with her printer recently
- A discussion of providing a summary of costs per event as separate to the financial report in order to help plan and see money flow for each event
- Proposed acceptance: Pauline
- Seconded: Bev
- Approved

5. Correspondence

In:

- Notice of resignation from NTC from Brian McGenniken

- Invoice from IGA
- Invoice from Home Hardware (Carols – Santa's Hut)
- Invoice from Nhill Free Press (Carols – ads)
- Invoice from Nhill Learning Centre (meeting venue)
- Invoice from Marty Lieschke (Carols – sound)
- Invoice from Carol Nichols (Carols – letterbox drop)
- Invoice from Nhill College (Carols – printing)
- Request for 2019 financial statement from Janelle Reichelt
- Notice of abolition of boat ramp fees from Noella Smith
- Summary of community workshop and feedback from GWM Water
- Letter of support for dog park from Nhill Tourism Business Group
- Letter of congratulations to Ross on appointment as Nhill Town Committee Chairperson from Nhill Tourism Business Group

Out:

- Letter of thanks to Brian McGennissen
- Letter of concern to Richie Dodds (CEO WWHS) (as per last minutes)

- Approved

6. Business Arising from Correspondence

Re: Brian McGennissen resignation

- Verbal note of thanks from Ross as chair expressing his gratitude to Brian for his years of service on NTC

Re: request for 2019 financial statement

- Mention made of need to make sure all information is passed on as required and in a timely manner

Re: boat ramp fees

- Discussion of funding sources of Nhill Lake Committee and their income should be kept in mind, especially considering the maintenance works they have been carrying out
- Was discussed this abolition of fees took place a year ago and is a government initiative

Re: letters from Nhill Tourism Business Group

- Mention made of positive signs for future collaboration between and support from tourism group and NTC

7. Shire Business

None presented

8. Ongoing Business/Projects

Carols (report) - Catherine

- Overall the event went well; lots of positive feedback
- Community feedback will be sought re: timing
- Suggestion: MC to say something whilst groups exiting an entering stage to tie whole event together, e.g. little bits of the Christmas story each break
- Verbal note of thanks from Ross to Catherine for organising the event and to all who helped make it a success

Friday Fiestas

- Bands organised; first band being funded by Hindmarsh Shire – thank-you to the Shire for their support
- Food organised
- Posters organised; copies distributed for committee to distribute further please
- New resident event and teddy bear picnic on third night
- Will need help before the first night to set up the dance floor when the truck (stage) arrives
- Large donation from running of raffle; has been suggested to raffle organiser a proportion of takings this year goes towards bushfire relief
- Week 4: duck races

Replace section of dance floor

- Spending approved in November meeting
- No action as of yet
- Action: Pauline/Helen R

New residents' function

- Week 3 of Friday Fiestas
- Letterbox drop organised
- Approval for ad in paper sought, proposed Ross, seconded Pauline, approved

Bonfire night

- An uncertainty has arisen over the security of the promised funding and if we will be getting this promised money
- Will keep in contact with council to see what can be done
- Action: Catherine

Dog park

- Waiting for confirmation or otherwise of in-principle support from council
- Action: Ross

Water tower painting

- Discussion held over to next meeting due to absence of Helen R

Soundshell shade cloth

- An email was sent from Janelle re: funding for shade cloth
- Follow up funding application
- Action: Ross

9. New Business

Signatories and internet banking

- Proposed bank signatories of NTC account to be changed to the office bearers of NTC: Ross (chair), Pauline (vice chair), Catherine (secretary) and Jo (treasurer); all previous signatories to be removed
- Pauline requested not to be a signatory
- Modified proposition bank signatories to be changed to three of the office bearers of NTC: Ross (chair), Catherine (secretary) and Jo (treasurer); all previous signatories to be removed
 - Proposed: Ross
 - Seconded: Bev
 - Approved
- Proposed the signatories of the NTC bank account be given access to internet banking
 - Proposed: Ross
 - Seconded: Pauline
 - Approved

Provision of First Aid kit and fire safety equipment

- Discussion over the expectation of council for NTC and its subsidiaries to provide their own first aid kit and fire safety equipment
- Currently we use Helen R's first aid equipment and fire equipment comes from Helen R and Brian
- Is there any way we can either use first aid/fire equipment belonging to council, or get funding for such equipment, as NTC and its subsidiaries host community events affiliated with the Hindmarsh Shire
- Possibility raised of letting other community organisations use NTC first aid and fire safety equipment at their events
- Also worthwhile asking about defibrillator
- To contact council and discuss options
- Action: Catherine

10. Business Without Notice

- Verbal note of thanks from Ross to all who helped with Nhill Christmas decorations and Friday Fiesta window; special thanks to Helen R for the plan, design and execution, as well as Brian, Jo, Leith, Tanya McCracken, John Millington, and the Karen community helpers

Wellness Garden

- To follow up possible locations with Richie Dodds (WWHS CEO)
- Action: Bev

Drone competition

- Discussion of thoughts and ideas lead by Bev, who has been in contact with the relevant organisations about the rules and guidelines of holding such an event
- Possible venue of Davis Park
- Idea to be investigated further and a possible plan for event mapped out
- Action: Bev

Public holiday travelers

- Noted many tourists drive through Nhill on public holidays but have no reason to stop; how can we change this?
- Suggestion of Lions Club (or similar) holding an eye-catching barbeque event
- Some felt this may not be as relevant now as it used to be with local current food options having increased trading hours and gaining momentum, but still could be worth investigating
- Jo to ask at Lions Club meeting on Wednesday their thoughts on running such an event, maybe in conjunction with the book stall run on those days
- Action: Jo

11. Meeting Closure/2020 Meeting Dates

Meeting closed: 9:15pm

Next meeting: Monday 17th February, 2020, 7:30pm, The Patch

Remaining meetings for 2020 (TBC):

- Monday 16th March, 2020
- Monday 20th April, 2020
- Monday 18th May, 2020
- Monday 15th June, 2020
- Monday 20th July, 2020
- Monday 17th August, 2020
- Monday 21st September, 2020
- Monday 19th October, 2020
- Monday 16th November, 2020

12. Wish List

- Wellness garden
- Drone competition

Town Committee Treasury Report 19/11/2019 to 17/01/20

CHQ/REF	Date	Payee Details	Presented/Processed	Debit	Totals	Bank Balance
	19/11/2019	Open Balance				\$13,613.68
289	22/11/2019	Nebourhood House Venue Hire	2/12/2019	\$20.00		\$13,593.68
290	26/11/2019	Safeflame Candles	2/01/2020	\$1,140.05		\$12,453.63
291	15/01/2020	Nhill Learning Centre Venue Hire	Not Presented	\$11.00		\$12,442.63
292	15/01/2020	Super IGA	Not Presented	\$60.52		\$12,382.11
293	15/01/2020	Home Hardware	Not Presented	\$21.70		\$12,360.41
294	15/01/2020	Nhill Free Press	Not Presented	\$596.00		\$11,764.41
					\$689.22	
Invoice	16/12/2019	Marty Lieschke PA Carols		\$680.00		\$11,084.41
Invoice	16/12/2019	Nhill College Photocopies		\$641.00		\$10,443.41
Invoice	17/01/2020	Helen Ross Flyer Delivery		\$50.00		\$10,393.41
					\$1,371.00	
				\$3,220.27		<u>\$10,393.41</u>

Reconciliation

Amount	Balance	Date	Description
	\$12,453.63	17/01/2020	Closing Balance
\$689.22	\$11,764.41	17/01/2020	Unpresented Cheques
\$1,371.00	\$10,393.41	17/01/2020	Unpaid Invoices
	<u>\$10,393.41</u>		Funds available

Dimboola Town Committee Minutes
9th December @ Dimboola Victoria Hotel @ 7.10pm

Present: Jo Donnelly (JD,) Amanda Ingeme (AI), Kaylene Pietsch (KP), Bill Eldridge (BE), Tony Schneider (TS), Daniel Griffiths (DG), Sharyn Cook (SC), Debra Nelson (DN), Lou Catania (LC)

Apologies: Phil Colquhoun (PC)

	Item	Action	Whom
1	Welcome & apologies	Mvd AI 2 nd BE	
2	Minutes of last meeting	Mvd SC 2 nd DN	
3	Items arising last Minutes	Nil – BE & AI	
4	Further Items for the Agenda	Landcare Weekend, Silo Art Trail Mural, Council Pub Site Development, KVB Event in Melb, Sculptures out of Dead Trees.	
5	Treasurer's report	<p>Opening Balance Term Deposit account as at 1/01/20 - \$28,714.22 In: Interest: \$108.52 Opening Balance Cheque account as at 1/01/20 - \$23,420.68 In: Stubby Holders: \$120 TOTAL: \$120.00 Out: Dimboola Stockfeed: \$22.50 Dimboola IGA: \$127.15 Shirl King Xmas Lollies (Chq 602): \$58.47 TOTAL: \$208.12 Closing Balance Cheque Acct – \$23,322.56 Closing Balance Term Deposit Acct – \$28,822.74 Under earmarked Funds is an allocation of \$429 for Jan's Gardening. DN moved a Motion that no further funds be allocated, & these \$'s moved back into general account. 2nd AI. Mvd AI 2nd JD</p>	
5	Correspondence in/out	<p>IN: Letter of Congratulations from Emma Kealy re the Bus Shelter. Letter Peter Hughes re AWB BBQ Trailer donation to DTC Email Phil King re "Avenue of Honour" Rec Reserve for Sporting identities. Email Monica Revel re Council Media Policy S86 Email Phil King re DTC supporting an event by Dimboola Arts Group to show an outdoor film about the history of Dimboola & the Dimboola Hotel – to be held on the Dimboola Hotel developed</p>	

		<p>site. It would entail the DTC loaning the Screen. (Either it be the larger blow up screen or if inclement weather the smaller screen & utilize / hire the RSL Club.</p> <p>Email from LC re a suggestion of the Dimboola Signage that is faded coming into town</p> <p>OUT:</p> <p>Letter supporting Hindmarsh Shire – Riverside Caravan Park Grant for All amenities facility at Caravan Park.</p> <p>Mvd JD 2nd AI</p>	
6	General business		
	Sound Shell development Progress	Nothing to report by Daniel. Hasn't progressed – Phil sending out requests for quotes. We addressed with DG that we would like it completed for Xmas.	DG / Shire
	Corella Damage in town update	Community groups can seek approval for loan of scare gun from CFA or DWLP. Council are able to assist with applications.	DG / Shire
	Council Media Policy	Jo Donnelly to forward a copy to all members of DTC	JD
	Dimboola Swimming pool seating	All 3 "Chables" have been installed.	
	River Water Levels	Defer until next meeting. PC wished to express concerns.	
	Future HPV Event / Grant Lighting	Grant was successful for lighting.	
	RV Free Parking – 24hr to 48hr	<p>KP mentioned visitors to town that stay in the RV Free parking have requested to extend to 48Hr. BE mentioned that the current area is not appealing & would be better in open area near Lloyd / Park Streets. It was noted that there would be concerns of visibility of local residents. It was also stated that this area is still used (& usually by visitors not in RV's – don't have shower / toilet facilities). This is a concern for people using walking tracks also. With regard to the current RV friendly spot, it was discussed that the idea that it not be too appealing would incline people to use the Caravan Park instead where there are full facilities. It was stated that there could be a trial of extending the stay time of the current RV Free Parking from 24 hours to 48 hours – but under the condition that it would have to be better monitored that it only be RV vehicles that have full grey water facilities. It was stated that the monitoring of this should be extended to all Council Empolyees (Not just Ranger who works Mon – Fri 9am to 5pm, and is only in Dimboola a small % of the time). JD to express this to Phil King, for him to go through the correct channels.</p>	JD
	Installation of Signs on the Walking Track	Working Bee sometime in the new year – Confirm who has the signs ... PK?	PC & DTC
	Soil around seating near Playground Rec Reserve	Shire members brought to our attention that there is a hazard at the new seating near the Playground area at the Rec Reserve, & that there is approx 10cm step up/down from the Concrete	

		base, & that this should be levelled off with soil. It was addressed that could this be a Shire job, as the DTC funded the Tables/Chairs & Concreting? DG to follow up.	
	BBQ Shelter on the banks of the Sound Shell update	JD working with PK to submit the building Permit for works to commence. PK sent through the update of the Calculations for the Roof Trusses. JD to get only this urgently as we would like it up by Easter	JD / PK
	Spreading of Quarry Dust / Gravel on existing Walking Track	KP pointed out there is a section between the Bridge & the Caravan Park, & another section along Wimmera Street that need pretty urgent attention & the proximity to the Caravan Park & Visitors. JD to follow up with PK if the Gravel has been ordered – if so, where & when for delivery. If not JD to order with KJ Baker – GreGre Gravel Footpath Grade.	JD / PC / PK
	Crop Report	Rough breakdown – Total \$37,381 – deduct Chemical / Fertilizer (\$5,583) – Profit - \$31,798 (Fuel, Machinery, Labour has all been donated) – DTC suggested some \$'s should be taken out for the above KP to supply an official breakdown for next meeting. JD to send a thank you letter to each (Nick, Tom & Bruce) KP to talk to Nick & Tom – next crop is March. We would be eligible for another crop.	KP / JD
	Lou's sign for "480M to turn off to Entrance to the Little Desert"	Sign now installed – DTC congratulated Lou. Lou submitted an idea for the other "weathered / faded" Dimboola sign. DTC liked aspects of suggestion but asked Lou for any other ideas. Anyone else have any ideas? Bring to next meeting.	DTC / LC
	Event Signage Entrances to town	Option could be to add / weld on a structure underneath the Current signage at both entrances to the town that includes the "Services" (Lions, Schools, Churches, etc). It was discussed that maybe 2 supporting bars underneath with mesh could be installed / welded onto the supports & event signage could be attached to this. Ongoing	JD
	Xmas Carols on Lochiel update	We were reasonably happy with the event – considering it was a string of Very hot days prior. All those that attended had a great time. Santa, Music, Competitions & Sausage Sizzle were a big hit.	
	Australia Day Awards update	Went well. Robyn & Des Lardner won the Citizens of the Year. Jack Kalms was Junior Citizen of the Year, & the Dimboola Imaginarium won the Event of the Year with their Recreation of 100 year photo. JD to send a letter to Greg Wood voicing the DTC disappointment in the Shire representatives (CEO, Mayor) leaving just prior to the DTC Awards, to go to a BBQ Lunch in Nhill.	JD
	Storage for the DTC	Possibly the Old Barley Board building. (Opposite the Shire Depot in Dimboola) TS followed up with them. We would need to submit an "Expression of Interest letter" to them. There would probably be Rent involved. JD to follow up with PK (through DG)	TS
	Welcome New Residents Packs	Usually have it last Friday before Daylight Saving finishes. It would be the 5 th April. Friday 13 th March – AI to follow up with the Rowing Club to have it there again this year. Everyone to get back to me with new Resident names. Jo Donnelly to do a poster and send to Shire & Banner	JD, KP & AI

Walk of Fame Rec Reserve	PK & TS suggested an idea of a “Walk of Fame” of Local Sporting identities (from all time) in the Rec Reserve. It was suggested that an “Avenue of Honour” might be a good idea going alongside trees? &/or up the entrance to the Rec Reserve, extending to the walking tracks TS to look into options further. LC may be able to do the signs for us?	TS
Vandalised Sign at Wayside Stop	The “Dimboola” sign at the Wayside stop was vandalized & PK suggested that as it was faded anyhow, it should be replaced (efforts from the shire to remove the Graffiti didn’t work). But, big thank you to Ron Donaldson who spent a few days & paid for Graffiti removal product himself, cleaned it up for the town. JD to send a thank you letter to Ron. Sign may not need to be replaced now	JD
Dimboola Stubby Coolers, etc	Old Stubby coolers left over from 2018 – discussed selling them at discount rate – but will add them into the New Residents packs instead. Caravan Park suggested maybe Bumber Stickers might be a good idea? KP to follow up with Kambrella’s costing & minimum run. Also magnets that we have left over from KVB event could be sold at Caravan Park	KP
Sydney Nolan Studio	Sydney Nolan Studio is owned by Michelle & Tim from IGA. Got the Grant to “Update the Streetscape”, Hold up was the Building Inspector. JD to write letter of support to Shire. Heritage area – They got the Grant about 18 months ago? (JD to follow up with Michelle).	JD
Ski Event 28 th March DTC BBQ	Starts on Friday 27 th . 28 th is the Competitive day. DTC has been asked if we would like to do the BBQ from 4pm onwards – all agreed	DTC
Grainflow BBQ	Peter Hughes emailed stating that the BBQ trailer is in poor condition due to it being left out in the elements. They have donated the trailer to the DTC. Peter has contacted Ron Ismay about re-spraying it (DTC to pay). New signage to be placed on the trailer stating “Proudly donated by AWB” – or similar. (Presentation ceremony to be done after it is ready to go) – JD to email Peter Hughes to go ahead & Thank AWB) JD to follow up with PK re registration of the DTC new BBQ trailer PC has been working on	JD
Dimboola Stockfeed – Concrete owed	PC has sold the “Dimboola Stockfeed”. He owes DTC 27 bags concrete. PC suggested he will pay for 2 replacement tyres for BBQ trailer & owe 11 bags concrete. Agreed	DTC
Plaques for Completed projects & trophies	KP has picked up plaques to thank those that donated funds. (Dimboola 8 Ball donated seat, Gazebo, Table Setting inside the Gazebo, Ivan Kuhne seat near Rowing Club) – another printing error. LC to do a sample of what he can do & submit to DTC.	KP /LC
Extra 2 Chairs	Ivan Pipcorn for 1 & 1 spare	
Frisbee Golf	KP looked into Frisbee Golf for the Rec Reserve. Quite Popular. KP to follow up on where some could go as a trial.	KP

Easter Event	It was discussed that it would be good to share the load amongst the community – DTC to fund the event, but JD to put out there to the public (via Facebook & the Banner) if any group would like to organize / run the event this year. – budget approx \$2,000.	JD
DTC / Rowing Club Event on new Rowing pontoon	AI to talk to Peter Hughes – DTC to support (thought of possibly including New Residents?)	AI
Landcare Weekend	July. Karin community doing Dinner. Jan John asked if the DTC would be interested in catering for the Breakfast or Lunch. DTC suggested it should go to other community Groups (Alambi, Lutherin School) – if they get stuck we could help)	KP
Silo Art Trail Mural	Resident suggested Dimboola getting on board for a Mural? (Very expensive - \$100,000+) DG suggested to follow up with Jeff Woodward – he has been doing work re Silo Art Trail.	
Council Pub Site Development	Danni Taylor sent an email re they have done all the work & submitted the Planning Permit to shire, in time for this months meeting – but it wasn't put on the Agenda. DG suggested it was because there was no Planner at the moment. He also mentioned that he was back today. DG to follow up with Shire to get onto the Agenda. (Deb Nelson also to follow up)	DN / DG
KVB Governor General Event	Governor General KVB Event on Tues 18 th Feb in Melbourne at Government House. Jan has an extra ticket. KP, DN, TS & JD also going.	
Carved Dead Trees	Kerrie Clarke sent JD some images of Carved dead trees from another town. Idea for some of our dead trees in prominent spots. If anyone is aware of anyone that does this & how much?	JD / DTC
Next Meeting	Monday 2 nd March 2020 – 7pm at Dimboola Community Centre	
Meeting Closed	Closed at 9.20pm	

Yurunga Committee of Management

General Meeting Thursday, October 24, 2019, Yurunga dining room

Minutes

Welcome and opening at 7:40pm

Members present: Jenny Solly (Chair), Peter Solly (Secretary) Helen Fisher

Visitors: Jeff Woodward (Hindmarsh Shire), Helen Heinrich

Apologies: Lou Ravenhorst, Samantha Smith

Moved: Helen Fisher, Peter Solly - That the apologies be accepted. c/d

Additional items for General Business (to be accepted at Chairperson's discretion)

- Motion to nominate new Committee members.
- Quote from Frank Mellington to paint picket fence.

Declaration by a Councillor, Officer or Committee Member of any direct or indirect interest in any item on the agenda – nil.

Minutes of the previous meeting as circulated.

Moved: Helen Fisher, Peter Solly - That the minutes be accepted as a true and accurate record. c/d

Business Arising:

- Sept 26: Peter removed the daisy bushes along the North verandah, extended the watering system along the picket fence & reset the computer in the orchard
- Sept 29: Helen replanted a rose to remove the box
- Oct 1: Jenny cleared wheat straw from under trees in the orchard to expose the watering nozzles. Half were blocked
- Oct 2: Peter checked all the nozzles
- Oct 3: Water leak at the main still not repaired after 3 weeks. It was finally fixed on October 11
- Oct 3: Garry Salt asked Peter to remove some North verandah boards and take photos for the heritage consultants. This was done on October 10 and Dr Gary Hill was very pleased
- Oct 12: Successful Spirit Travel & Tours (Melbourne) visit, 20 people, Peter and Jenny
- Oct 14: Peter and Jenny removed the excess wheat straw mulch from the orchard and North verandah rose bed (4 tandem trailer loads!)
- Peter has the right glue to repair the broken metal fence cap
- Polypipe under the perimeter trees will be picked up after harvest

- Garry Salt has given us the go ahead to employ a roofing plumber to improve ventilation in the toilet. Permission was given October 17th. Ventilator purchased October 18th and installed October 19th. Our Committee will pay the costs
- A Heritage Victoria project meeting is planned on site for January 2020 to kick off the verandah project
- Trig Mellington will provide quotes to paint the picket fence & stain/paint the raw timber inside the front door
- Allan will mow the site next week so all will be good for the Centenary of Education weekend

Correspondence In (Emails)

- Oct 7 & 8: Joanna Vowles from Trade Travel Mildura to Peter re booking for lunch and tour on Monday, April 20, 2020
- Oct 8: Dr Gary Hill to Peter re removing verandah boards and photos
- Oct 8 & 9: Jeff Woodward to Peter re Conservation Management Plan funds available and formal motion required at next meeting
- Oct 11: Garry Salt to Peter re verandah photos
- Oct 14: Jeff to Peter re invitation from Monica Revell to attend gender equity training in Jeparit , November 7, 6-7.30pm, light meal provided
- Oct 17 (x2): Garry Salt to Peter re toilet ventilation and we can organise

Late Correspondence In

- Oct 21: Peter to Garry Salt re toilet ventilator

Correspondence Out (Emails)

- Oct 3: Peter to Jeff re water leak reported 3 weeks ago
- Oct 8: Peter to Joanna Vowles, Trade Travel Mildura re booking on April 20, 2020
- Oct 8: Jenny to Council & Jeff re copy of August Minutes
- Oct 8: Peter to Dr Gary Hill re removing boards and taking photos
- Oct 9: Peter to Jeff re support for Conservation Management Plan
- Oct 11: Peter to Dr Gary Hill, Garry Salt & Jeff Woodward re copies of verandah photos with measurements and descriptions
- Oct 14: Peter to Committee members re gender equity training
- Oct 15: Jenny to Jeff re gender equity training details have been circulated
- Oct 16: Peter to Garry Salt re Thanks, water leak now fixed, and ventilation in the toilet
- Oct 17: Peter to Garry Salt re Lachie Robinson to organize ventilation

Late Correspondence Out

- Peter to Garry Salt re toilet ventilator installed

Moved: Helen Fisher, Peter Solly - That the inward correspondence be received and the outwards endorsed. c/d

Reports

Hindmarsh Shire – Jeff Woodward

- The funding agreement for the verandah restoration is in progress. Gary Hill has been engaged to assist.
- A Victoria wide regional tourism review is in progress with a focus on more inclusivity and equity across the state. The aim is to get tourists further out from the capital cities.
- If we are increasing any prices, we need to give plenty of notice, particularly to tour companies.

Moved : Helen Fisher, Peter Solly - That the Hindmarsh Shire report be received. c/d

Financial – Jenny Solly

- At 30th September 2019, the bank balance is \$11040.21
- Income for September was \$1545.00, expenses \$141.02

Moved: Helen Fisher, Peter Solly - That the financial report be received. c/d

General Business

- Motion to nominate new members:

Moved: Helen Fisher, Peter Solly – that we accept Helen Heinrich and Samantha Smith as members of the Yurunga Homestead Committee of Management. c/d

- Frank Mellington has provided a quote for \$1562.00 including GST to paint the picket fence. He is unwilling to do the painting inside the front door due to colour matching issues.

Moved: Helen Fisher, Peter Solly – that we accept Frank Mellington’s quote for the fence and check that solaguard paint is used. c/d

- Possible funding for the Conservation Management Plan. Jeff Woodward explained that there may be money available in the Shire budget to fund the Conservation Management Plan. Committee endorsement is required. Moved Helen Fisher, Peter Solly – That the Yurunga S86 Committee of Management fully endorse the recommendation for the reallocation of funds originally for veranda maintenance, to fund the development of a Conservation Management Plan for Yurunga. c/d
- Gender Equity training (Jeparit Hall, November 7, 6-7.30pm, light meal provided) Helen Fisher, Jenny Solly and Peter Solly are planning to attend. We will RSVP that 3 will attend.
- Tour guides for the Centenary of Education weekend. (Yurunga open on Sunday, November 3, 2-4pm) Barbara Young is on the roster. Jenny Solly, Peter Solly and Helen Fisher will assist with possible other volunteers.

- Muslin dress cleaning & bedroom curtain. Helen is contacting the Grimwade Centre for advice. We are also considering the table in the sitting room, the screen in the men's room and the christening gown.
- Repairing the metal fence cap (Peter). Still to be done.
- Finalising gardens this month for Garden Day 2020 - The Oasis, Oakleys, Mal Drendel, Terese & Denny Gould confirmed.
 - Lisa Wutherspoon confirmed
 - Ann Simms
 - Joan Harmer confirmed
 - How many do we need?
 - List rose garden at the Cenotaph in Federal St
 - We need to give a heads up to the traders.
- Harvest break November & December, next meeting is in January.
- Purchasing 30 plates & 12 mugs when on special (Helen). Still to be done.

Remember: self-guided tour booklets, window fly wire screens

Bookings

Monday, November 11, Spirit Travel & Tours (Melbourne), 22 ppl, 2pm arrival
Contact: Tony Balcombe 0413 883 441. Guides – Jenny plus?

Monday, November 25, U3rdA Horsham, 10.45am arrival, 20ish ppl (to be confirmed)
Contact: Faye Smith 0427 821 510. Guides Jenny plus Helen Fisher.

Legacy Christmas lunch, details to follow. Probable date first Tuesday in December.

Monday, April 20, 2020, Trade Travel (Mildura), Studfield Wantirna Combined Probus Club, 20-30 people for lunch & tour, 12.45pm arrival, 2.15pm departure
Contact: Joanna Vowles 1800 034 439

Next meeting, Thursday, January 23, 2020

Please notify the Secretary or Chairperson of any agenda items 10 days before the meeting

Meeting Closed at 8:55 pm

RAINBOW TOWN COMMITTEE MEETING 27TH JANUARY 2020

Small meeting room @ 7:30 pm start

Members Attending: Michael Sullivan, Adrian Bennett, Bill Hutson, Greg Roberts
Leonie Clarke Julie McLean.

Visiting: were Cr Ron Ismay and also Liaison Officer Wayne Schulz.

Welcome: Chairperson Leonie Clarke welcomed all to the meeting.

Apologies: Roger Aitken, Peta Bennett, Ross Heinrich.

Motion: to except apologies.

Moved: Greg Roberts/Adrian Bennett - carried

Declaration by members of any conflict of interest in any item of the agenda, either,

Direct; or

Indirect interest of one of five types;

a close association;

an indirect financial interest;

a conflicting duty;

an applicable gift or

a party to the matter in any term on the agenda

An impact on residential amenity.

Chairman requests members declare any known conflicts of and/or pecuniary interests.

Motion: to adopt November 2019 circulated minutes as correct

Moved: Michael Sullivan / Greg Roberts - carried

Business arising from last meeting: non recorded

Rainbow Town Committee:

Treasures Report: Adrian Bennett

26/11 / 19 – 27/01/20

Opening Balance \$55,788.06

Income \$6,144.00

Payments \$1,076.01

Closing Balance \$60,856.05

Income

RTC \$144.00 Refund form Dare Telecom

RDE \$5,000.00

Payments

RTC \$14.00 Bow Bakery (New Res BBQ)

RTC \$234.56 IGA Rainbow (New Res BBQ)

RTT \$1,000.00

RTC \$20.00 Rainbow Lions Club (New Res BBQ)

RTC \$203.70 Clugston Butchers (New Res BBQ)

RDE \$603.75 NUV Rainbow PTY LTD

Rainbow Town Committee Projects & Commitments

Day on the Lake \$816.75

Lawn \$802.75

Pella Project \$282.29

Grave Seat \$50.00

Open Spaces project \$422.37 (*reallocated to TV/Info Station*)

Historic Film Farming in the Mallee \$710.00 (Drought Response Funding)

Hindmarsh Shire Grant 2017 \$6,500.00 (Unallocated).

Hindmarsh Shire Grant 2018 \$6,500.00 (Unallocated).

Hindmarsh Shire Grant 2019 \$6,500.00 (Unallocated).

Rainbow Silo Art \$7,400.00 (transferred from Pella Project)

Town Entrance Project \$2,505.00

RTT: Rainbow Town Traders \$7,079.58

RDE: Rainbow Desert Enduro \$14,034.09

Project funds \$53,602.83

Uncommitted funds \$7,253.22

Cheque Account \$60,834.65

Petty Cash Account \$21.40

Accounts

Nil

Motion: *to receive treasurer's report and pass accounts for payment*

Moved: Greg Roberts / Adrian Bennett – carried

Motion: to approve payment NUV fuel account for EWG \$603.75
Also to approve reimbursement to Julie McLean for Federal Street Christmas lights \$370.53

Moved: Adrian Bennett / Greg Roberts - carried

Liaison Officer Report: Wayne Schulze

- Maintenance crew are up in this area at the moment mainly on School bus routes.
- Pigick area getting work done as there will be a lot of gypsum carting this year.
- Because of the holiday shut down crews are just getting back to capacity.
- A lot of work is being undertaken with budget preparations at the moment.
- We are currently working with investigating infrastructure recommendations from RTC.

Motion: to receive Liaison Officer report.

Moved: Michael Sullivan / Julie McLean – carried

Cr Report: Cr Ron Ismay:

- Tony Carabott is keen to run the Off Road Race in March would be run over two days.
- The infrastructure grant submission is in for the Enduro.
- Greg Roberts suggested that it would be good if Council could use their new line marker on the bridge and sand hill corner as lines would add to safety.

Motion: to receive Cr report

Moved: Greg Roberts / Adrian Bennet - carried

Inwards correspondence:

- Monica Revell: various correspondences re TTWG accounts for the 100 years back to school.
- Monica Revell: re media release responsibilities. (fw)
- Communication with Turbo Gallery re this year's pre budget submission.
- Email: from Phil King re application for the Rainbow Lighting project was unsuccessful was going to submit again in the next round. This was the one we committed to providing funding of \$2,000.00.
- Email: requesting infrastructures' to be prioritised for 2020.
- Email: from Phil King requesting a letter of support for the ladies change room at the rec recreation reserve

Outwards correspondence

- Emailed: Infrastructure suggestions with Winifred St being this year's first priority.
- Supplied letter of support for rec reserve to Phil King account RTC

Motion: *to receive inwards and endorse outwards correspondence*

Moved: Michael Sullivan / Adrian Bennett – carried.

General Business

Budget:

With the consideration of the following subjects it is time to have a sneak look at our budget to what extent we can cater for these proposed allocations as we have a build-up of funds that need to be looked at.

Rainbow Town Entrance:

- Bill gave demonstration of a concept he designed of how the rainbow sign could be attached to the cement filled insul brick because there is a problem with how to do this.
- Needs to pass Vic roads and Council.
- Bill needs authorisation to spend some money on getting drawings completed and signed off by an engineer
- Base could be done with Dave Reid?
- Some working bees required.

Motion: to Authorise expenditure to get drawings done for RTE project.

Moved: Michael Sullivan / Greg Roberts - carried

Pre Budget Submission

- Discus the pre-budget submission Rainbow Murals Restoration stage 1.
- After some discussion it was decided to offer a contribution of 51% of the project
- Treasurer Adrian Bennett suggested that we needed to be careful of how much money this committee spend.

Motion: that RTC offer to fund 51% (\$5040.46) to restoration of the stage 1 mural restoration project.

Moved: Michael Sullivan / Greg Roberts - carried

Other general business:

Greg Roberts: read out correspondence re closure of railway line between Dimboola/Rainbow.

Great Vic bike road for next agenda

As there was no further business Chairperson Leonie Clarke Meeting

Closed @ 8.20pm

Wimmera Mallee Pioneer Museum

Dimboola Road,
Jeparit, Victoria 3423

Email: wmpmjeparit@hotmail.com
Facebook: www.facebook.com/WMPMJeparit

Minutes (Amended) – Tuesday, November 19, 2019

1. Welcome

The President welcomed members and guests.

2. Present

Merylin Lowe(ML), Tige Mannington(TM), June Gawith(JuG), Jimmy Gawith(JiG), Peter Pumpa(PP), Wendy Werner (WW) Ron Lowe (RL) Jeff Woodward (JW)

3. Apologies

MaryAnne Paech (MP), Greg Schwedes(GS)

Motion: To accept the apologies. Moved:JiG

Seconded:TM

CARRIED

4. Minutes of Previous Meeting

The last meeting, on October 15, 2019, was an official meeting. The minutes have been circulated previously to the committee.

Action: To accept the minutes of the September meeting. Moved: JiG

Seconded:ML CARRIED

5. Treasurer's Report

The treasurer report was circulated.

Banked \$ 350.45 for October (November statement)

Term Deposit \$5073.54 Matures 27.12.2019

Invoices to be paid: Jeparit Supermarket \$23.88

Wendy Werner \$ 290.98

Motion: To accept the Treasurer's report.

Motion:

WW

Seconded:TM

CARRIED

Motion: To pay outstanding invoices as attached

Motion: ML

Seconded:JuG

CARRIED

Motion: To Reinvest Term Deposit for 6 months.

Motion: WW

Seconded: ML

CARRIED

CARRIED

7. Correspondence

Inwards

- TOMM -submit 2 free magazine classifieds
- Louise Dillon- Draft Action Plan-Jeparit Country Marketing
- JTC letter of support of lighting grant.
- Angela Hoy-follow up curator
- PROV-Local History Grants
- Bill Patrick-Royal Flying Doctor Service
- Picture Drum wool carder
- Wimmera Health Care Group-EFT request

Outwards

- JW-WW tourism meeting
- PK security grant letters of support (JTC/WMPM)
- JW museum/visitor information centre sign
- Carey Covers carriage canopy
- WMPM & JTC letter of support for security lighting grant
- Community volunteer fee number
- Carey Covers buggy cover

Motion: To accept the correspondence. Moved

Seconded

CARRIED

8. Business arising from Correspondence

- Advertising TOMM -Post one general ad now for the Rally

9. General Business

9.1 Maintenance:

9.1.1 Letter sent to HSC (7/8/2019) re: maintenance issues for inclusion in 2019-2020. UPDATE (JW)

9.1.1.1 Electric outlet in workshop is not working Waiting for reply from Garry Salt (GaS)UPDATE (JW)

9.1.1.2 Order Weatherproofing oil for decks, remove empty barrels Waiting for reply from GaS (JW/GaS)

9.1.2. Wooden Fence behind Baker's Oven has fallen over. Greg Schwedes has posts/rails (buloke) that may be used. Inspected the fence looks perfect. Will dig it out after harvest. (PP/GS) built by the Deutchers.

9.1.3. Garden Shed near Werrap Hall. Can we move the shed? Volunteers will move over behind Tarranyurk hall. (WW)

9.1.4 Church Stump replacement UPDATE (PP)- replace before Feb meeting.

9.3 Advertising/Marketing/Tourism

(discussed before 9.6 with JW present)

9.3.1 Current distribution of WMPM brochures JW distributed an order form he has sent out to a number of Visitor Information Centres. (JW email locations to WW) also deliver Jeparit Brochures to update opening times. (Hamilton, Horsham, Ararat, Stawell, Limestone coast,(SA) Mildura,)

9.3.2 Facebook Management- JW will talk to Sarah re Administration/Editor settings. Current setting is Public for posting.

9.3.3 Information centre sign JW circulated a draft. Will order Lighter blue/bolder yellow for Sandwich board sign.

9.3.4 Drone & Street photos – do we want to use these for front gates. A few more photos need to be taken and further discussion with committee before finalizing...JW may be able to Photoshop.

9.3.5 Jeparit Brochure-are any changes needed for the upcoming reprint. None noted for museum.

9.4 Visitors/group bookings

9.4.1. Mary-Anne Paech report

Attendance

	OCT-	NOV
Adults	7	5
Pensioners	15	9
Children		
Families	2	
Groups		8, 32,32
total visitors:	116	

Group Bookings:

November 5: Horsham Bikers Ride for prostate Ca 32 riders arrived about 2.30pm all had an enjoyable afternoon.(EL Disaster) with a couple of town folk coming down to have a chat.

November 11;Wimmera Health Visited with 8 clients. They brought their own lunch and sat at the dining table.

November 16: Royal Doctor Flying Service “hot docs” fundraising rally.(32) Lunch: Quiche + Salad with slice/cake and tea & coffee (\$15 including entry fee) (profit on lunch approx \$150)

May 2. 2020 Len Fox Car Club 50-60 people possible morning tea. (\$10 with entry)

9.5 Merchandising

9.5.1 Seeds of Change graphics/burn copies UPDATE(MP)-Ongoing.

Jeff Woodward arrived. At 8pm

9.6 Conservation/Preservation/Restoration

9.6.1 Carriage Restoration works UPDATE (TM) hasn't started yet. Fixtures will vary somewhat from original. Keep the builder's plaque.

9.6.3 Archival paper for Bible in Church (ML)-Paper has been purchased.

9.6.4 Protocol development: ML to talk to Nhill/Dimboola Historical Society-

9.7 Donations

9.7.1 International W-4 (PP)

Motion: To accept the W-4 donation from John Albrecht estate. Restored by George Allit PP

Seconded: JiG CARRIED

9.7.2 School desk (WW)

Motion: To accept the school desk donation from Kaela Lamba. ML Seconded JiG CARRIED

9.8 Research/interp signage

9.8.1 New Year mile trophy (ML) ML presented a Jeparit Leader article from November 1930 about the upcoming athletic carnival. Will search Jeparit Leader for 1927 articles when she can gain access to the Jeparit Historical Society.

9.8.2 Squatters run/selectors-Clearing the land (WW) WW will organize a mock up of an Interpretive sign.

9.7 Other business

9.7.1 John Deer Tractor donated by Roy Pohlner from Locheil has Marilyn's name on plaque.

(descendent but not the donor). To be changed to Roy Pohlner. ML to Sign paperwork ongoing (ML/PP)

Talk to Trevor Zanker to update catalogue.

9.7.2 Wood sales –UPDATE (PP) collect wood and mallee stumps in April? (Peter Robson)

9.7.3. New Volunteers: 3 new this month.

Julie Arvanitis . She may be able to help with front desk, cleaning, drafting minutes.

Donald Topping: cleaning, general duties -waiting on background check.

Clive Gordes: front desk...possible facebook updates.

9.7.4 Grant opportunities-

Security Grant: submitted awaiting response (possibly January)

Local History Grant: \$15000 possible funding for cataloguing/significance assessment/other? WW to follow up

9.7.5 Ryko the Byko Exhibit:

Can printers in Horsham make a digital copy of the banner? (WDP/ others?) (ML) this will affect how the banner can be displayed.

Design a protected display for banners/photos/other (ML/GS) Choose appropriate location.

9.7.6 Items for removal

Reel to reel, computer monitor (Trash), TV in cabinet (front room Briarley), coder did this come from Roy Livingston? speakers. Compaq computer. ONGOING (WW)

9.7.7 Two items JiG was asking about. ‘bullet’ shaped item. BI thinks it might be a theodolite cover. JiG’s mystery item is a drum wool carder, made by Reuben Sutcliffe Manchester. (Maldon Vintage machinery museum has one)(JiG/WW).

9.7.8 JiG and WW to get together and record further information regarding machinery (eg header vs harvester) UPDATE (JiG/WW) Planned to do this during school children visit..

9.7.9 QR Project with Heidi Lee. Meet with school children Thursday November 28.

9.7.10 McKay posters – ML to obtain quote from WDP to print onto tin and frame (as for 1st poster).(first poster with photoshop on tin cost \$255). Motion: To retain Wimmera Design and Print to copy and print 3 McKay posters onto tin. For a cost of \$765.

9.7.11 Storage of excess items - Write a letter to Shire expression of interest- requesting use of the workshop building for storage/repairs. Letter has been drafted, needs PPs signature.

9.7.12 Bruce Donnelly from Dimboola as historian/archivist

Approach him to see if he is willing to help out writing grants or story boards UPDATE(WW) NC

9.7.13 Audio Units These are to be retrieved from Dave Flavel’s estate (JiG/PP). RL to follow up audio recording of Detpa school. WW to organize a date to get together with former students at the school.

9.7.14 Areas of Responsibility-(ALL) NC

10 New business

10.1 Cataloguing- ML will attend Cataloguing course with PROV (November 25)-possible strategy for cataloguing our collection

10.3 Printing Workshop in the School 5-10 people in July (WW)

10.4 End of year Celebration. Tentative date December 12 at noon, Pizza party at Museum BBQ BYO partner and drinks. Please RSVP WW December 5- attendance and special dietary requirements.

10.5 HSC Budget items any suggestions to WW -ASAP

10.6 Security: ML to talk with Leading Edge regarding security camera system, to prepare for possible grant.

10.7 Inclusion of Discussions in the minutes: RL spoke with CEO regarding the inclusion of discussion points in the minutes. Special reference to September item

11. Rally-

WW to contact horse exhibitors in January.

12. 50th Anniversary

Next Meeting: Tuesday February 18, 2020 at 7:30 pm at the Ed Centre.

13th Rally June 6/7 2020

50th anniversary celebration September 5/6, 2020 (when is footy?-sunday)

Meeting closed at 10.23 pm

November-February

JW- Electric outlet in workshop

Weatherproofing oil for decks, remove barrels
distribution of museum brochures
follow up facebook administration by HSC
Design information centre sign

PP- Wooden Fence behind Baker's oven- Dig out from GS shed and install in museum
Replace church stump(s)
Wood sales- talk to farmers (Robson's) about taking wood/mallee stumps W'bee in April(?)

GS- Wooden Fence behind Baker's oven- Dig out from GS shed and install in museum

WW- submit TOMM classified
move garden shed from near Werrap. To Behind Tarranyurk Hall. (DT, DC)
Interp for Squatters run, clearing the land.
Talk to Trevor Zanker re catalogue, incl changes to donation M-R Pohlner, remove TV in cabinet from Catalogue.
Check out Compaq computer-whats on it?
Whats on the reel to reel?
What is the coding machine? Was it the Shire's? (Talk to JiG)...
Write local history grant (up to 15K) cataloguing equipment/personell (WZ?)
Research "bullet" item. Drum wool carder at Maldon Vintage Machinery Museum.
Get together with JiG to record..Harvester v header info.
Write a letter to Shire -using the current Depot as storage and for Men's shed projects.
Approach Bruce Donnelly/ Ann Longmire as historian/archivist
Organize morning tea for Depta School reunion with Ron Lowe
Organize Printing workshop with Adrian Spurr (July)- detail plan
Organize end of year celebration
Send out end of year wishes to current exhibitors
Contact new exhibitors (& horse).

MP- Seeds of Change graphics (DT to burn DVD's)
Does Wendy Zanker want to join committee/volunteer?

ML- Archival paper for Bible in Church
Protocol development: Ask Nhill and Dimboola about their protocols.
Background research for W-4 and school desk, perfect stove, wally Hoffman medal, steam engine(?) Gloury Carriage, New Year mile trophy
Ryko the Byko Exhibit: can WDP digitize current banners?
McKay Posters (3): get these printed on tin and same frame as "The Smithy Rose"
Security-follow up with Jaycar

JiG- Header/ Harvester/ Stripper record differences
QR codes- talk to school children.

JuG- QR codes- talk to school children
Depta School Stories- record along with Bernice and Lois
Can we get some history about Doreen and Stan's wedding attire?

All: Jeparit Brochure Changes
Front gate artwork
HSC budget items.

POLICY

Hindmarsh Shire Council Conflict of Interest Policy (Councillors)



Purpose

Council is committed to governing in the best interests of the Community and delivering services in a fair, transparent and accountable manner. This Policy deals with situations in which Councillors and personnel acting on behalf of Council have an actual, perceived or potential conflict of interest between their public role and their personal interests.

The purpose of this Policy is to:

- guide Councillors and members of Section 86 Committees on what a conflict of interest is;
- guide Councillors and members of Section 86 Committees on when they are required to disclose conflicts of interest;
- ensure Council's organisational and decision making processes are transparent; and
- ensure that Council is compliant with the *Local Government Act 1989*.

Scope

This policy applies to all Councillors and members of Section 86 Committees.

Policy

1. Definitions

CEO means Chief Executive Officer of Hindmarsh Shire Council

2. Legislative context

The Local Government Act 1989 (**Act**) requires conflicts of interest to be declared and specific steps to be taken when a conflict arises.

The Act describes seven classes of interests. This includes direct interests and the following six indirect interests:

- Close association;
- Indirect financial interest;
- Conflicting duty;
- Applicable gift;

- Party to the matter; and
- Residential amenity.

The Act includes a further interest known as “conflicting personal interest” which applies when a person considers that they have a personal interest that is in conflict with their public duty AND they do not have a conflict of interest as defined by the other categories of the Act.

Please see the Conflict of Interest Guides which have been prepared by Local Government Victoria for Councillors and staff for useful scenarios and examples of different kinds conflict of interest to assist with making a decision as to whether or not you have a conflict of interest.

2.1. Penalties

Councillor	Section 86 Committee Member
<p>A Councillor who fails to disclose a conflict of interest may be prosecuted in court and fined. If this results in the person being convicted, they are liable to be disqualified from being a Councillor for eight years.</p> <p>A Councillor who fails to comply with section 79 of the Act and is found guilty of an offence may incur a fine not exceeding 120 penalty units.</p>	<p>A member of a s86 Committee who fails to disclose a conflict of interest may be prosecuted in court and fined.</p> <p>A member of a s86 Committee who fails to comply with section 79 of the Act and is found guilty of an offence may incur a fine not exceeding 120 penalty units.</p>

3. Making disclosures

3.1. Declaring a conflict of interest

Council has processes in place for Councillors and members of Section 86 Committees acting on behalf of Council in relation to the declaration of conflicts of interest. These processes are detailed below.

3.2. Council Meetings

Category: Council Meeting	
Councillors	<p>Councillors advise that they have a conflict of interest at the start of the Council Meeting and again immediately before the matter is considered.</p> <p>When making the disclosure the Councillor states the class of interest and describes the nature of the interest. However, if this would mean disclosing information that is confidential or private, particularly if it is about another person, the Councillor can make a full disclosure to the CEO in writing before the meeting and then just disclose the class of interest in the meeting.</p> <p>The Councillor is to leave the Council Chamber and any area where they can see or hear the meeting, until the matter has been concluded.</p> <p>The Councillor completes a conflict of interest declaration form and the conflict is recorded in the Council minutes.</p> <p>If a Councillor considers that he or she has a personal interest (separate from a</p>

Category: Council Meeting	
	<p>direct or indirect interest as defined in the Act) in relation to a matter that is in conflict with their public duty in relation to the matter, the Councillor or member may, immediately before the matter is considered at the relevant meeting, apply to the Council to be exempted from voting on the matter. If a Councillor or member of a special committee makes an application, they must give reasons in support of the application. A Council may consent to an application and must not unreasonably withhold consent.</p> <p>The Councillor leaves the Council Chamber and any area where they can see or hear the meeting until the matter has been concluded.</p> <p>The Councillor completes a conflict of interest declaration form and the conflict is recorded in the Council minutes.</p>

3.3. Section 86 Committee Meetings

Category: Section 86 Committee Meetings	
S86 Committee Members	<p>Committee Members advise that they have a conflict of interest at the start of the s86 Committee Meetings and again immediately before the matter is considered.</p> <p>When making the disclosure the Committee Member states the class of interest and describes the nature of the interest. However, if this would mean disclosing information that is confidential or private, particularly if it is about another person, the Committee Member can make a full disclosure to chairperson of the s86 committee in writing before the meeting and then just disclose the class of interest in the meeting.</p> <p>The Committee Member is to leave the meeting room and any area where they can see or hear the meeting, until the matter has been concluded.</p> <p>The conflict of interest declaration is to be recorded in the Council minutes.</p>

4. Roles and responsibilities

Person/s responsible	Accountabilities
Councillors	<ul style="list-style-type: none"> • Being aware of their obligations to avoid conflicts of interest; • Disclosing any conflicts of interest in accordance with sections 77A to 79C of the Act; • Not being involved in decisions and actions that could reasonably be seen to be compromised by their private interests or affiliations; • Avoiding private action in which they could be seen to have an improper advantage from inside information from their position within Council; • Not using their position or Council resources for private gain; • Ensuring that there can be no reasonable perception that they have received an improper benefit that may influence the performance of their duties.

CEO	<ul style="list-style-type: none"> Implementing policy and procedure for identifying and managing conflicts of interest.
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5. Compliance

5.1. Audit and reporting

All declared conflicts of interest will be recorded in the Conflict of Interest Register by the Governance Unit and monitored as per Council Policy.

5.2. Training and development

This Policy will be included in induction and ongoing governance training programs.

The Governance Unit will develop and manage the annual education and training program. The program will include a range of communication tools and mechanisms including face to face training, information provided at regular intervals such as when Ordinary Interest Returns are due.

Training and development will be put in place for Councillors annually.

5.3. Privacy

In accordance with the Victorian Privacy and Data Protection Act 2014 any personal information or confidential information collected will be for the purpose of documenting any real or apparent conflicts of interest.

Information relevant to conflict of interest will be disclosed to the CEO. If a resolution cannot be achieved, this will be reported to the CEO. Information will be used to the purpose of recording and evaluating conflicts of interest and may be disclosed as permitted by law.

Please refer to Council's Privacy Policy for further information.

6. Communication

This policy will be communicated via Council's website, Council's intranet, via email, at the Councillor induction.

7. Responsibility

Policy Owner: CEO

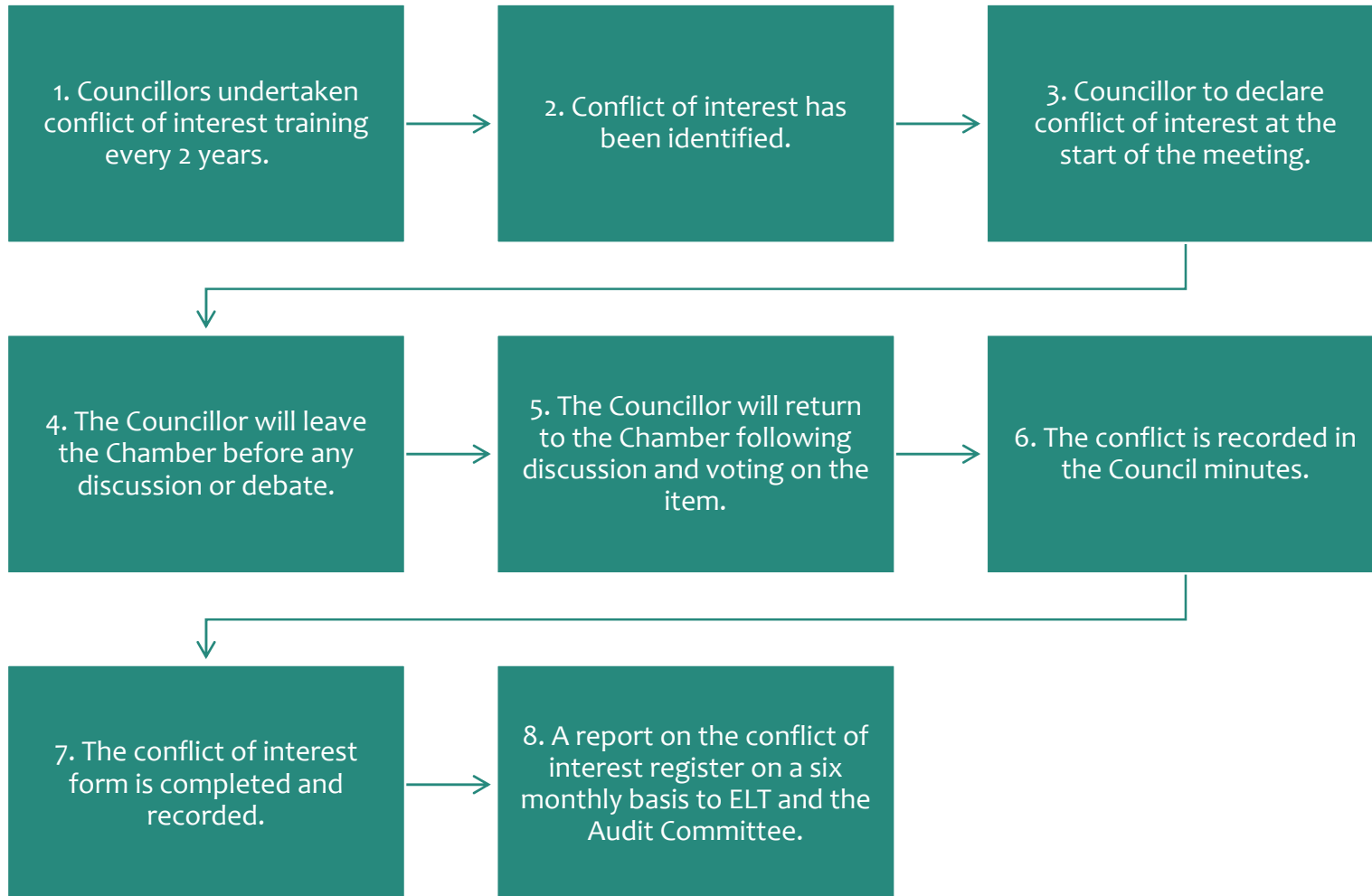
8. Supporting documents

Document	Location
Councillor Code of Conduct	Council Policies
Hospitality and Gifts Policy (Councillors)	Council Policies
Privacy Policy	Council Policies
Local Government Act 1989	http://www6.austlii.edu.au/cgi-bin/viewdb/au/legis/vic/consol_act/lga1989182/
Local Government Victoria: Conflict of Interest – A Guide for Councillors	Local Government Victoria: Conflict of Interest - A Guide for Councillors

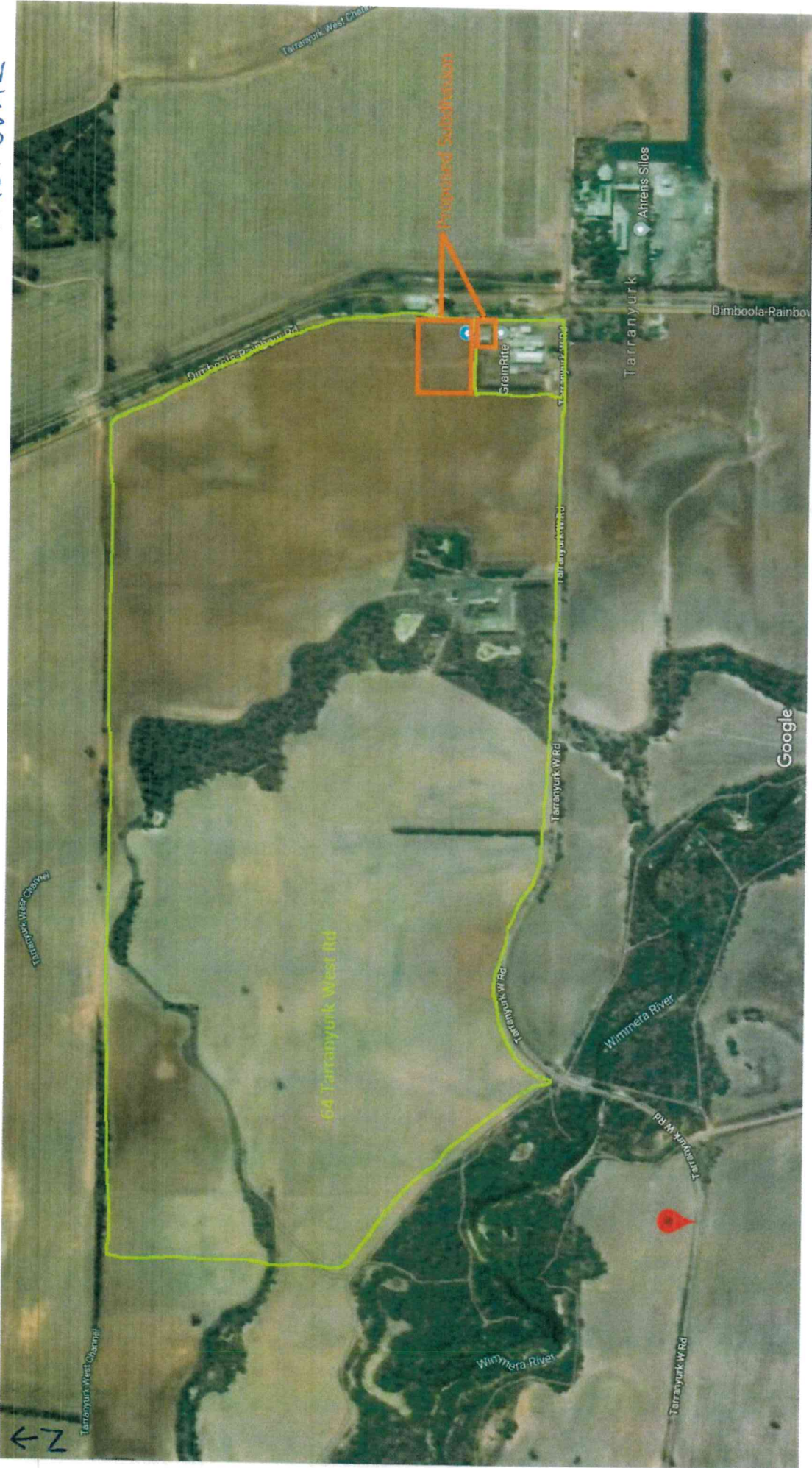
9. Document control

Hindmarsh Shire Council Conflict of Interest Policy (Councillors)		Policy Category	GOVERNANCE
Version Number	01	Policy Status	DRAFT
Approved/Adopted By		Approved/Adopted on:	
Responsible Officer	Manager Governance and Human Services	Review Date:	Review date 2 years after approval
Version History	Date	Version	Description
			<ul style="list-style-type: none"> • New policy

Appendix 1 **FLOW CHART FOR DECLARING CONFLICT OF INTEREST IN A COUNCIL MEETING**



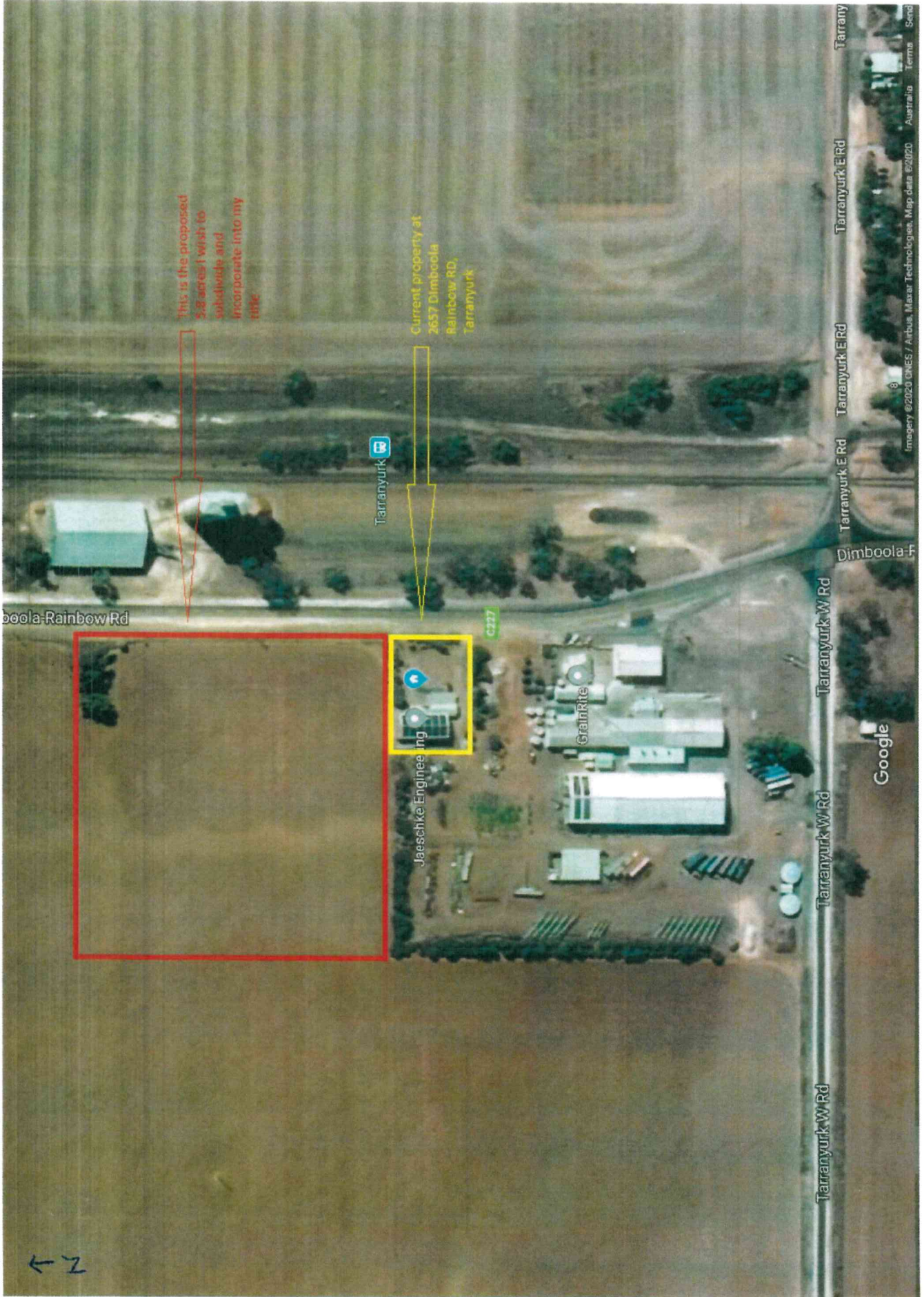
PROPOSAL



PROPOSAL

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This is the proposed 5.8 acres I wish to subdivide and incorporate into my title

Current property at 2657 Dimboola Rainbow Rd, Tarranyurk

Jaeschke Engineering

GrainRite

Google

← 2

PROPOSED COMMUNITY PARK *version 2*
116-120 LLOYD STREET, DIMBOOLA,
VICTORIA, 3414

DECEMBER 10 2019

CONTENTS:

- TP01 - TITLE PAGE
- LAND SURVEY PLAN [BY OTHERS]
- TP02- EXISTING CONDITIONS - SITE PHOTOS
- TP03- EXISTING CONDITIONS - SITE PLAN
- TP04- SITE/GROUND PLAN PROPOSED
- TP05- ROOF PLAN PROPOSED
- TP06- ELEVATIONS
- TP07- ELEVATIONS *x 2*
- TP08- DETAIL SECTION *(missing)*
- TP09- LANDSCAPE PLAN



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notes

client details
Dimboola
Art Inc.

project number
19002
project
DIMBOOLA
POP-UP PARK

drawing title
TITLE PAGE
drawn
SL

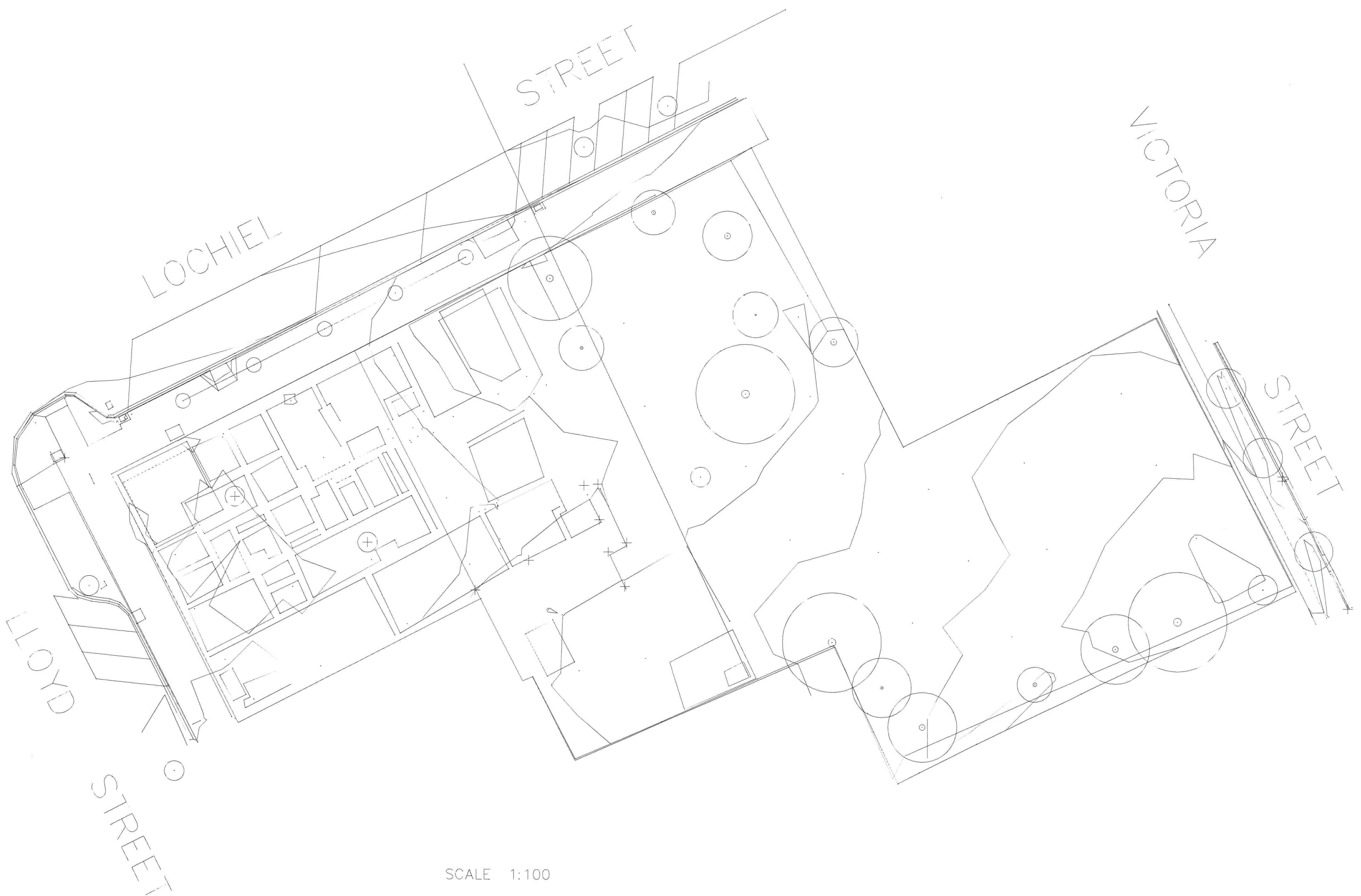
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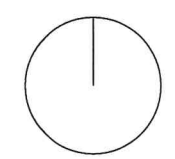
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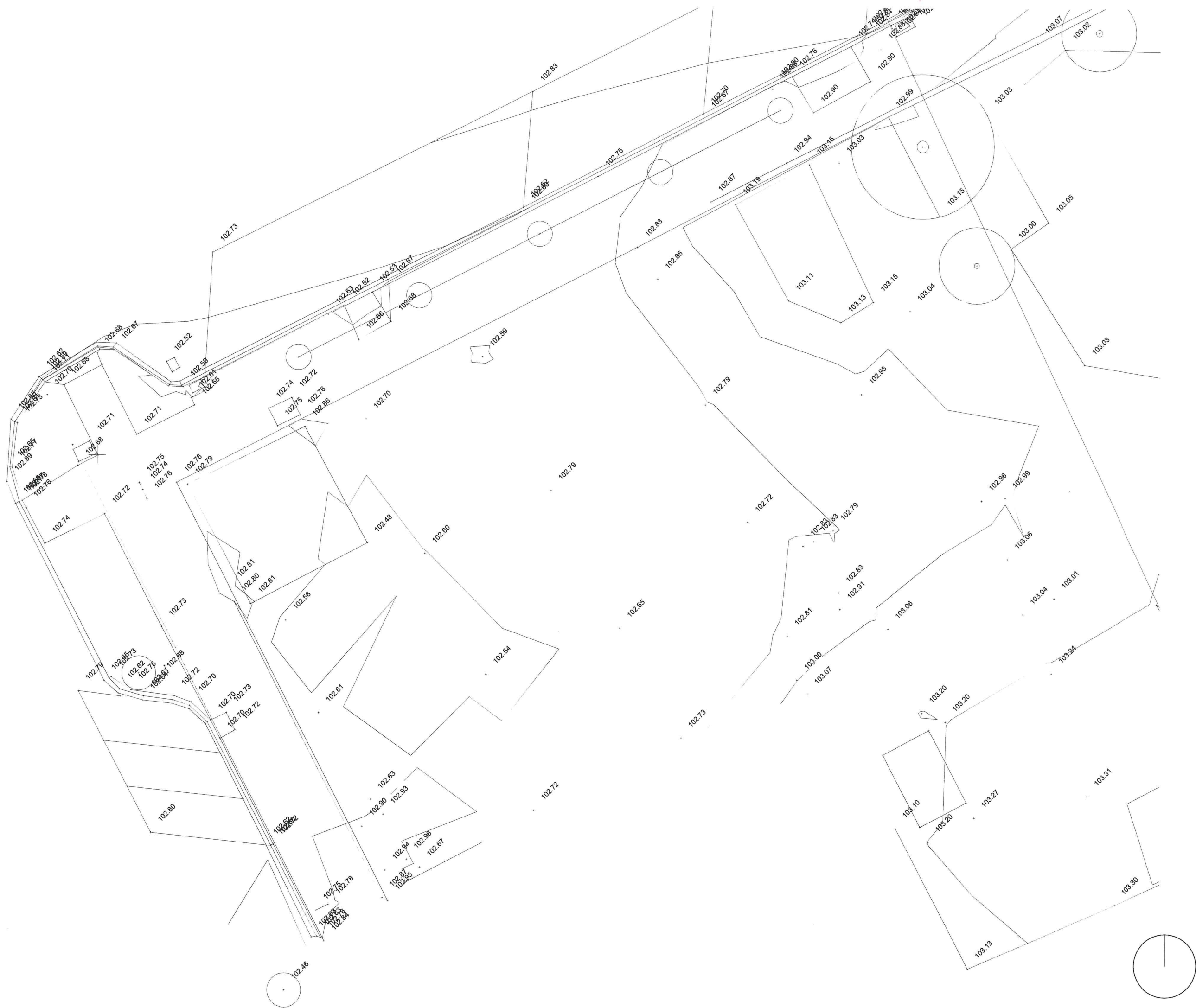


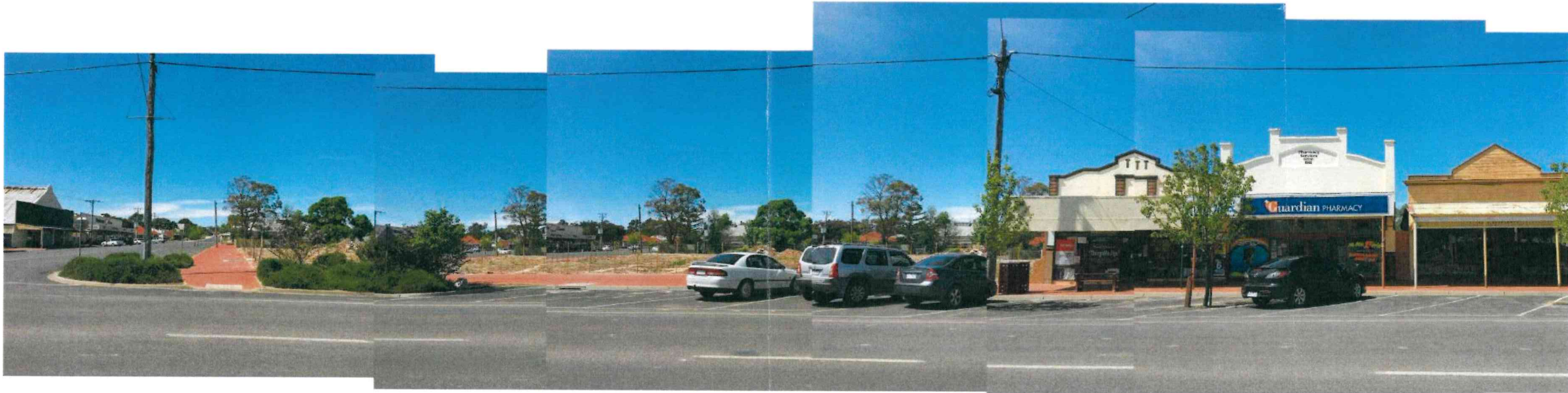
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TP01



SCALE 1:100







STREETSCAPE VIEW OF SUBJECT SITE FROM LLOYD STREET



VIEW TO LOCHIEL ST FROM LLOYD ST INTERFACE OF SUBJECT SITE



VIEW OF EXISTING HISTORIC BRICK BOUNDARY WALL TO BE RETAINED



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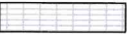

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 PHOTOS
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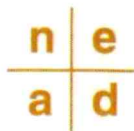
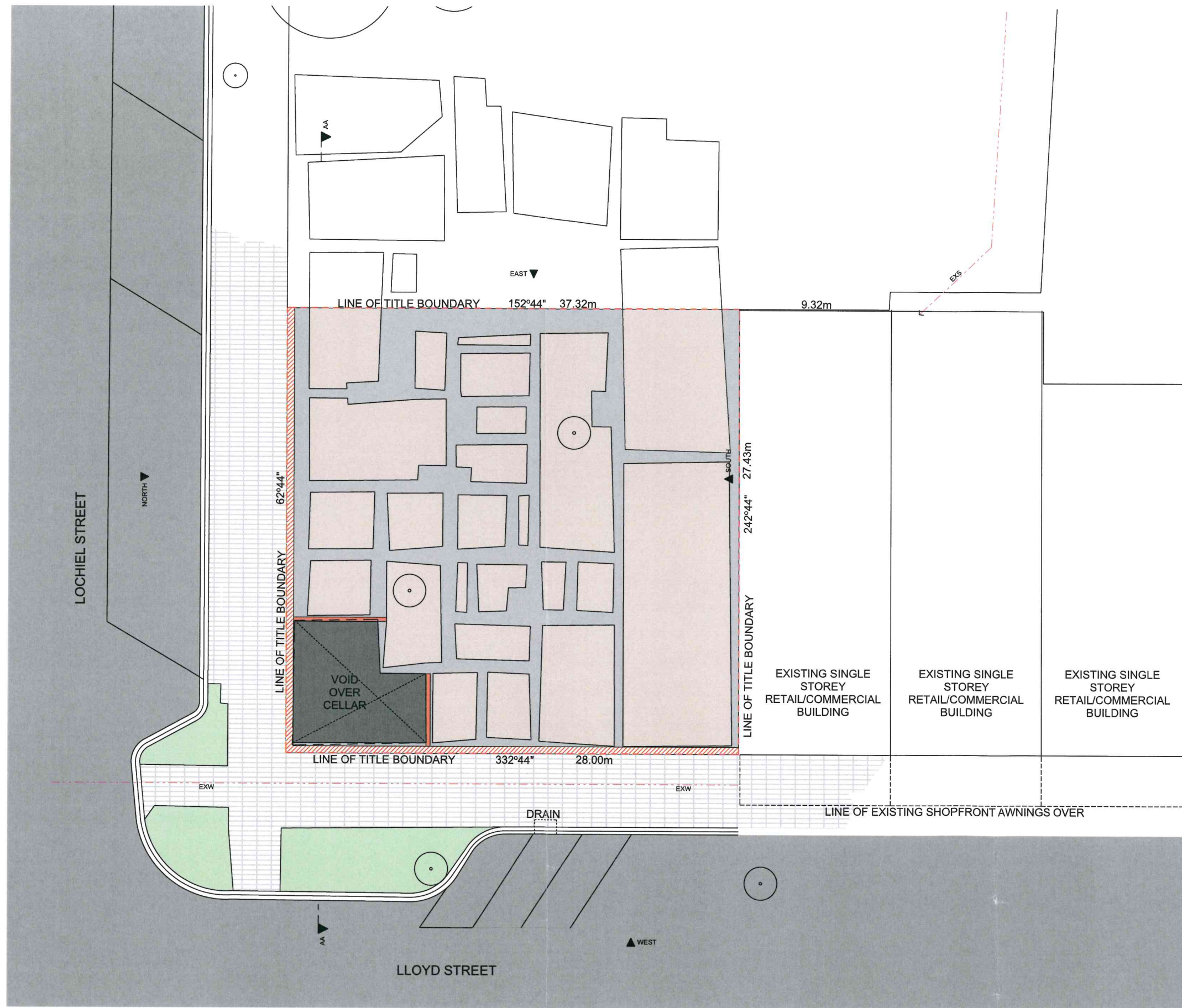
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date
 10/12/2019
 scale
 NTS

rev.

drawing no.
 TP02

LEGEND	
	EXISTING FOOTING CONC/BRICK. FINISH
	EXISTING BRICK GRAVEL
	REMNANT BASE BRICK WALL 450-600mm WIDE
	REMNANT WALL TO BOUNDARY 250mm WIDE
	EXISTING BRICK FOOTPATH
	EXISTING TREES



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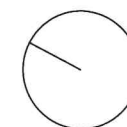
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 EXISTING CONDITIONS
 SITE PLAN

drawn SL
checked ZO

date
 10/12/2019

scale
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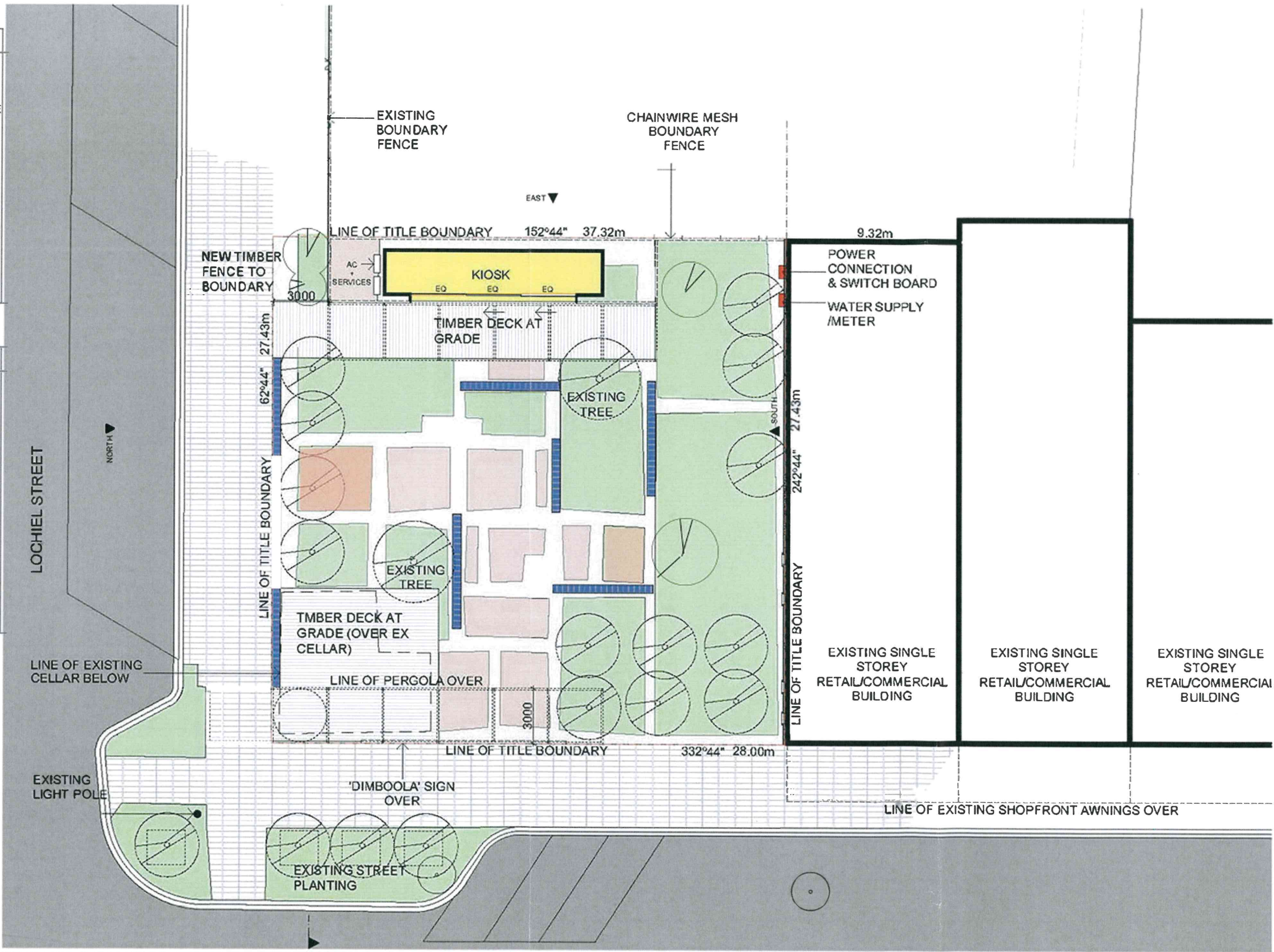
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drawing no.
 TP03

LEGEND	
	KIOSK
	REPRESENTATIVE FOOTING CONC. FINISH
	NEW TIMBER DECKING
	GROUND COVER
	RECONSTITUTED BRICK GRAVEL FROM SITE
	TIMBER SEATING

AREA SCHEDULE	
TOTAL SITE AREA:	769sqm
TOTAL PERMEABLE SITE AREA:	348sqm 45%
TOTAL DECK/ SEATING AREA: [incl ramp]	188sqm 24%
TOTAL FLOOR AREA FLEXI KIOSK:	27sqm *approx
TOTAL AREA OF PERGOLA:	406sqm
TOTAL AREA OF SOFT LANDSCAPE:	243sqm 32%



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project
DIMBOOLA
POP-UP PARK

drawing title
PROPOSED SITE/ GROUND PLAN

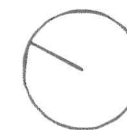
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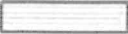

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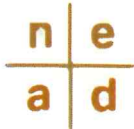
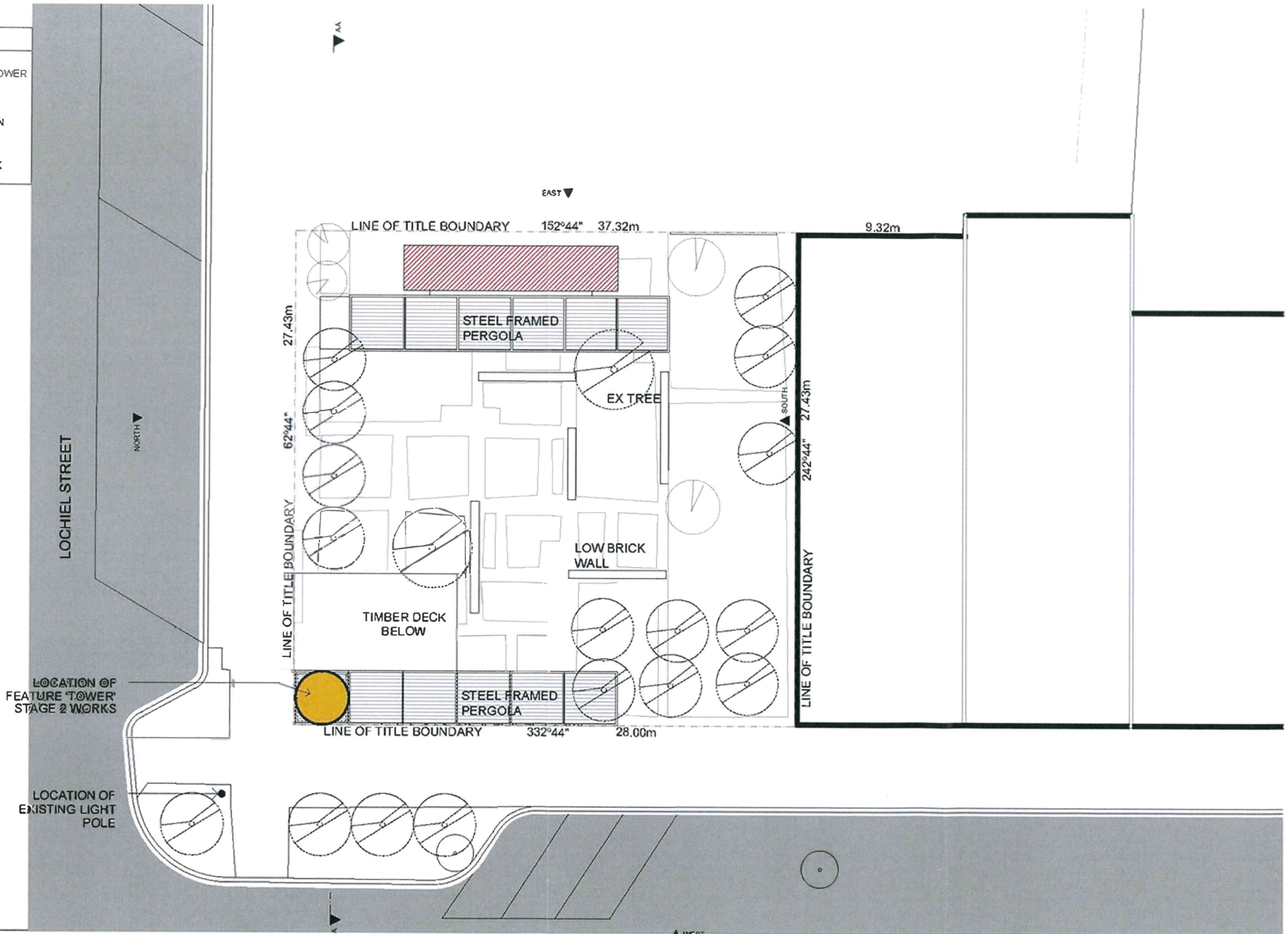
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drawing no.
TP04

LEGEND	
	FEATURE TOWER - STAGE 2
	TIMBER BATTENS ON PERGOLA
	FLEX/KIOSK



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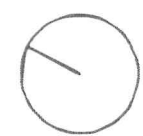
project number
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 project
 DIMBOOLA
 POP-UP PARK

drawing title
 PROPOSED ROOF PLAN

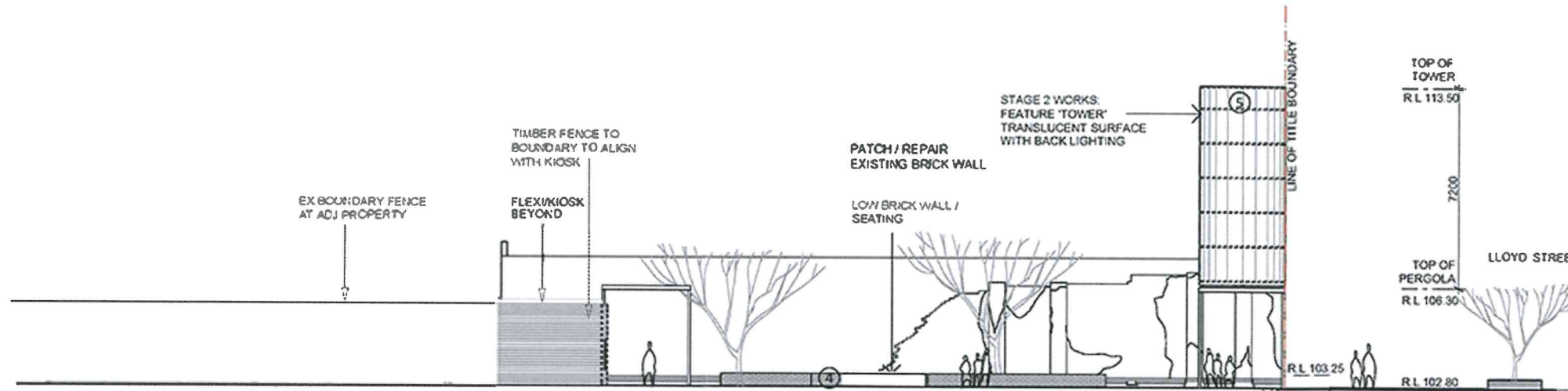
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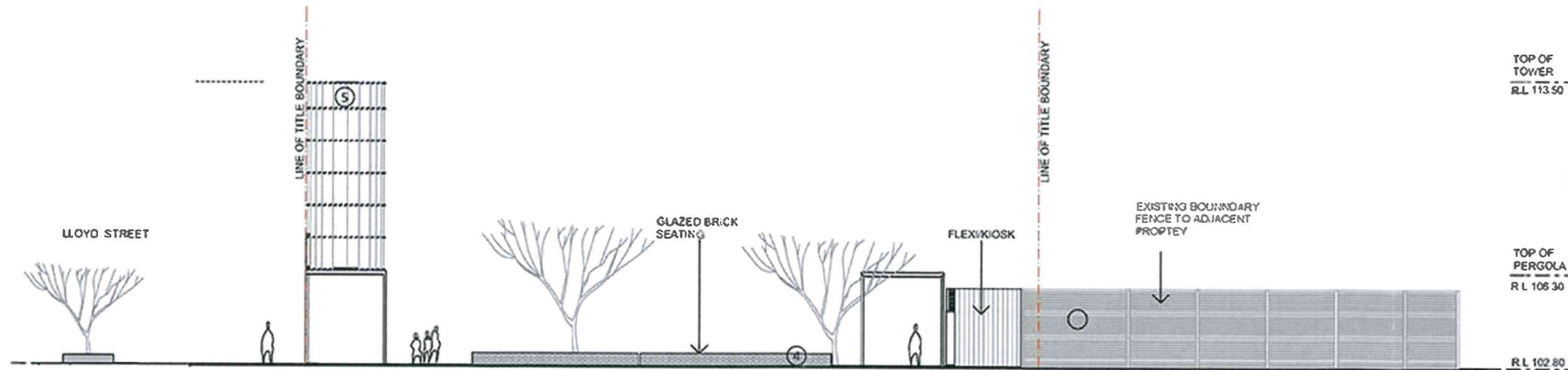
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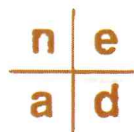
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TP05



PROPOSED NORTH ELEVATION



PROPOSED SOUTH ELEVATION



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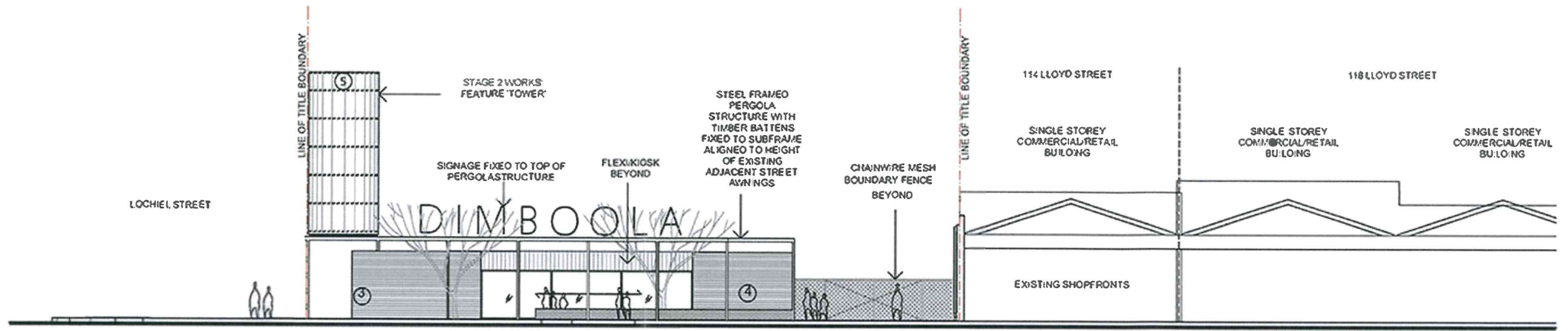
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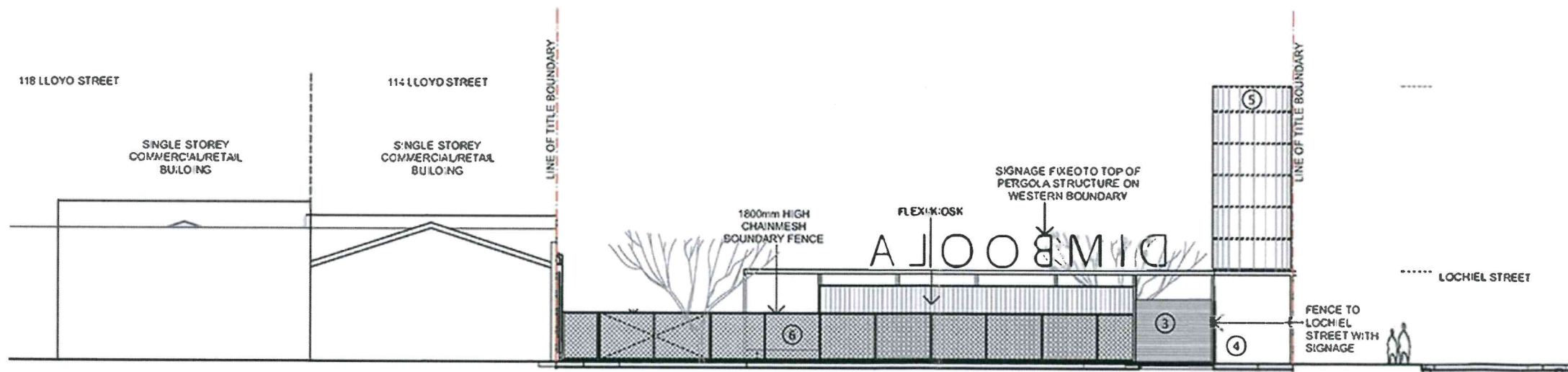
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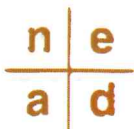
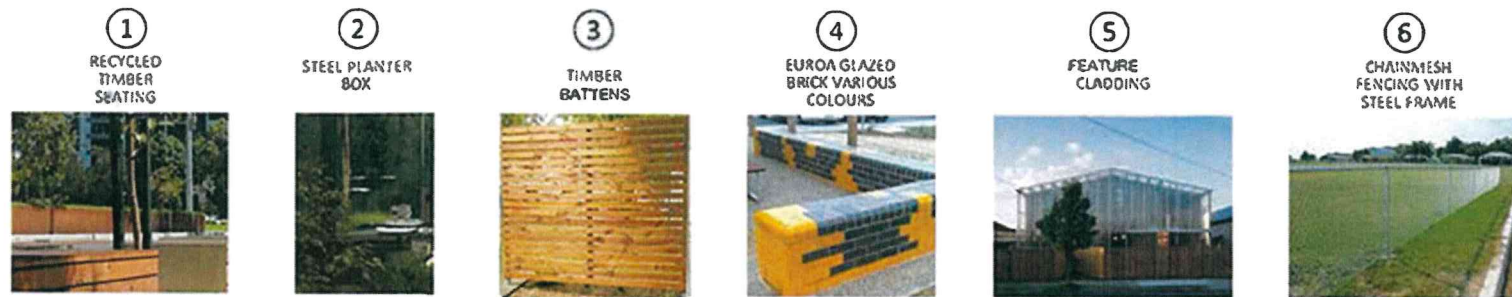
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PROPOSED NORTH ELEVATION



PROPOSED SOUTH ELEVATION



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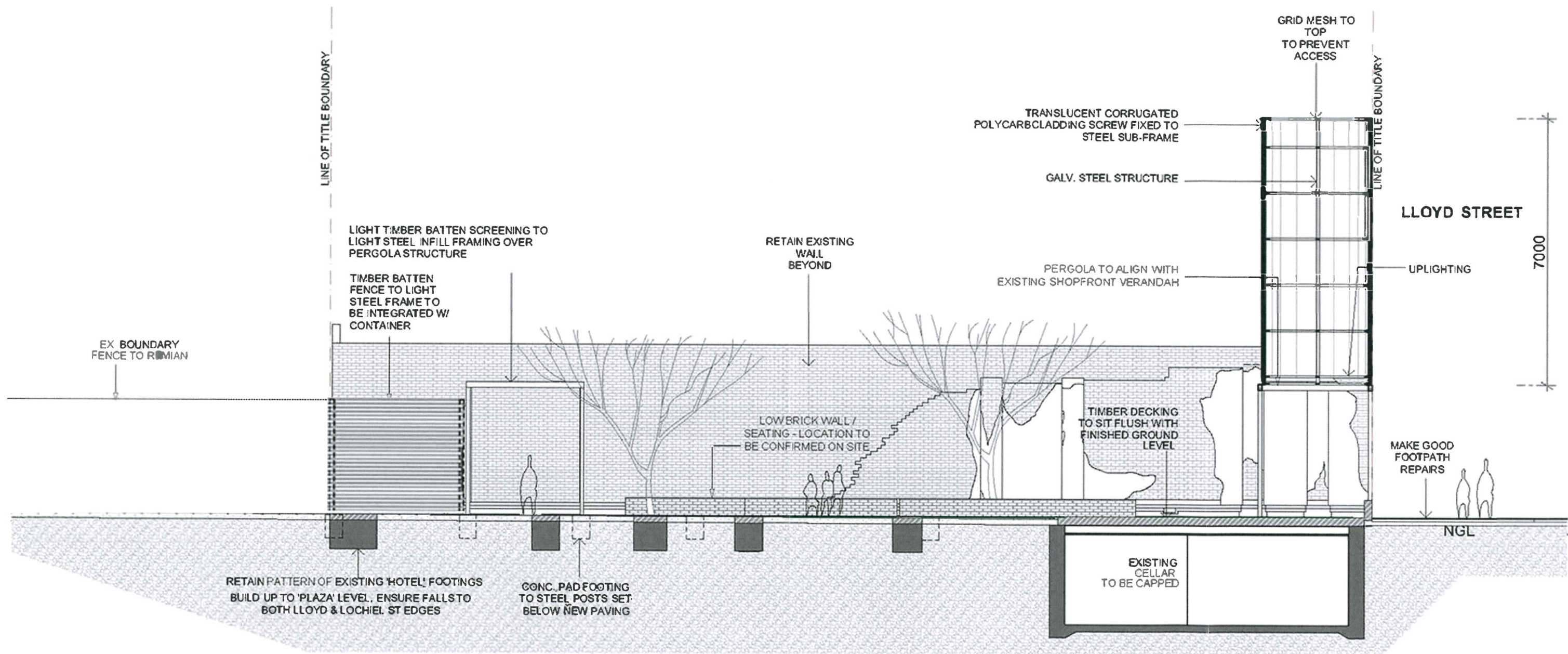
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date
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rev.

drawing no.
 TP07



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project number
 19002
 project
 DIMBOOLA
 POP-UP PARK

drawing title
 SECTION
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 SL

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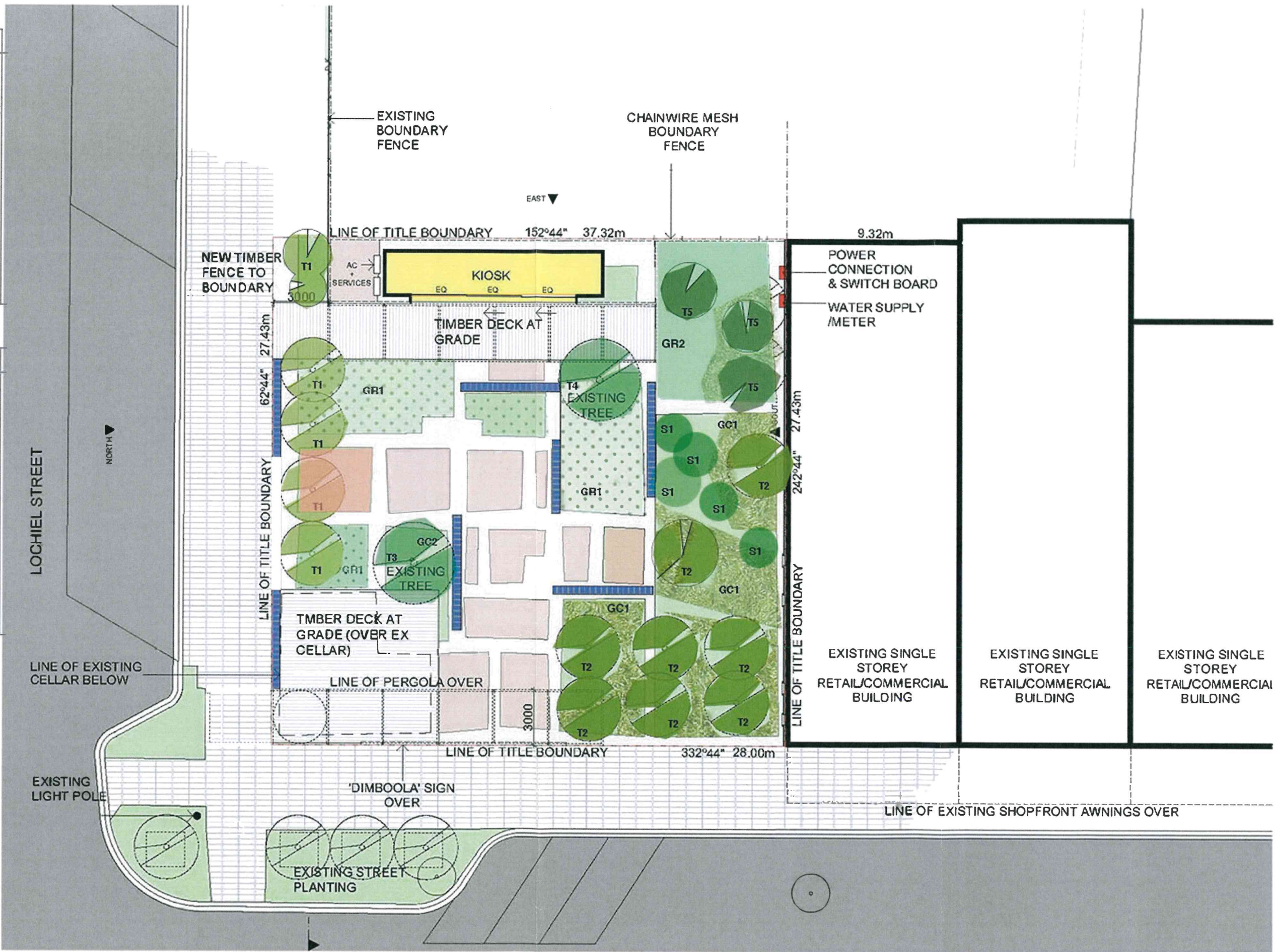
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 TP07

LEGEND

- KIOSK
- REPRESENTATIVE FOOTING CONC. FINISH
- NEW TIMBER DECKING
- GROUND COVER
- RECONSTITUTED BRICK GRAVEL FROM SITE
- TIMBER SEATING

AREA SCHEDULE

TOTAL SITE AREA:	769sqm
TOTAL PERMEABLE SITE AREA:	348sqm 45%
TOTAL DECK/ SEATING AREA: (incl ramp)	188sqm 24%
TOTAL FLOOR AREA FLEXI KIOSK:	27sqm *approx
TOTAL AREA OF PERGOLA:	406sqm
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client details
Dimboola Art Inc.

project number
19002

project
DIMBOOLA POP-UP PARK

drawing title
PROPOSED LANDSCAPE PLAN

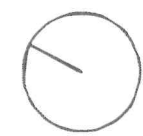
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date
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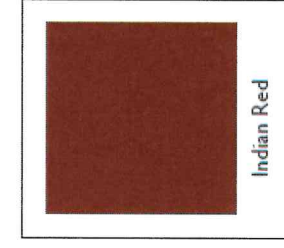
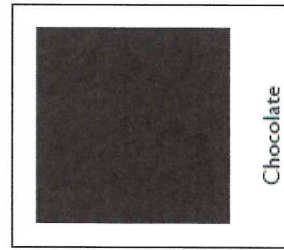
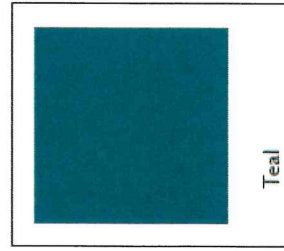
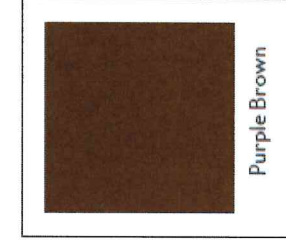
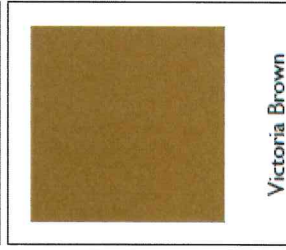
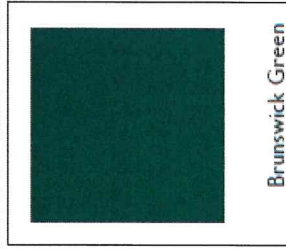
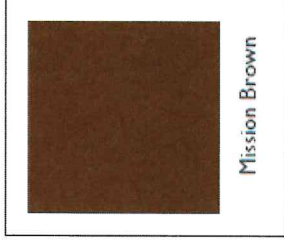
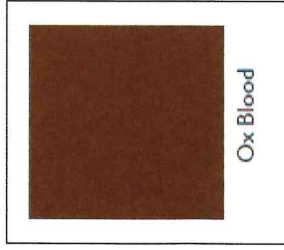
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TP09

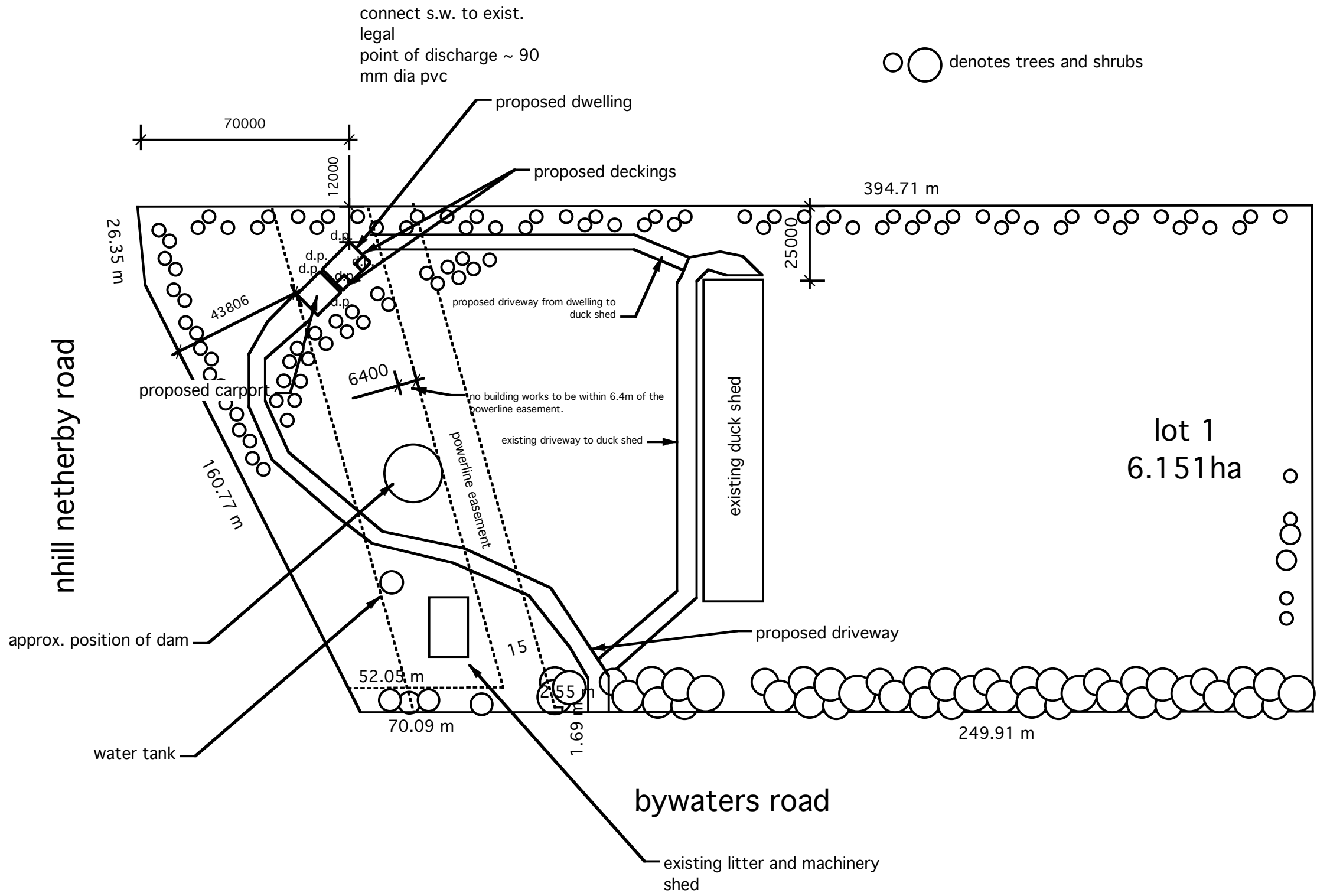
Heritage Colour Chart

Dark Trim Colour examples

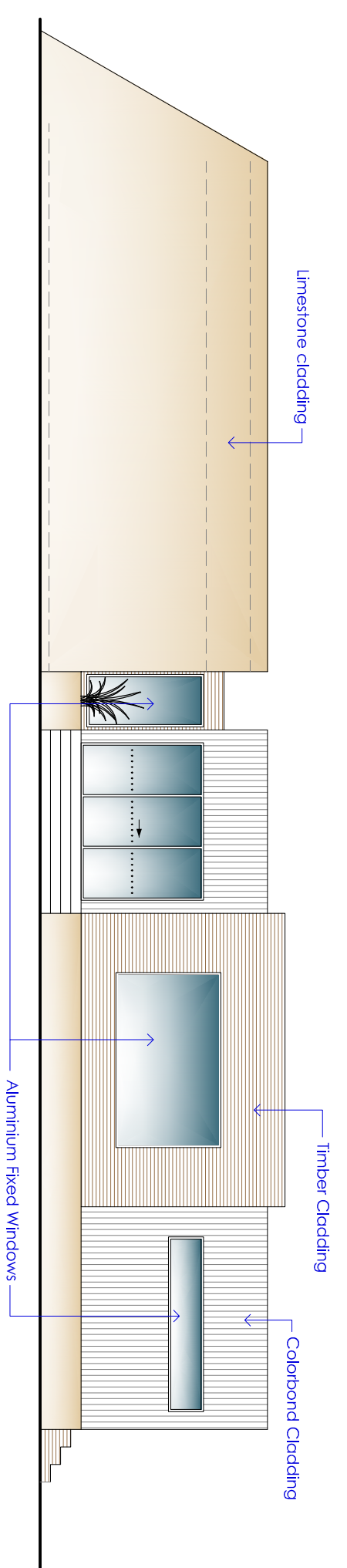


Main Body or Light Trim colour examples

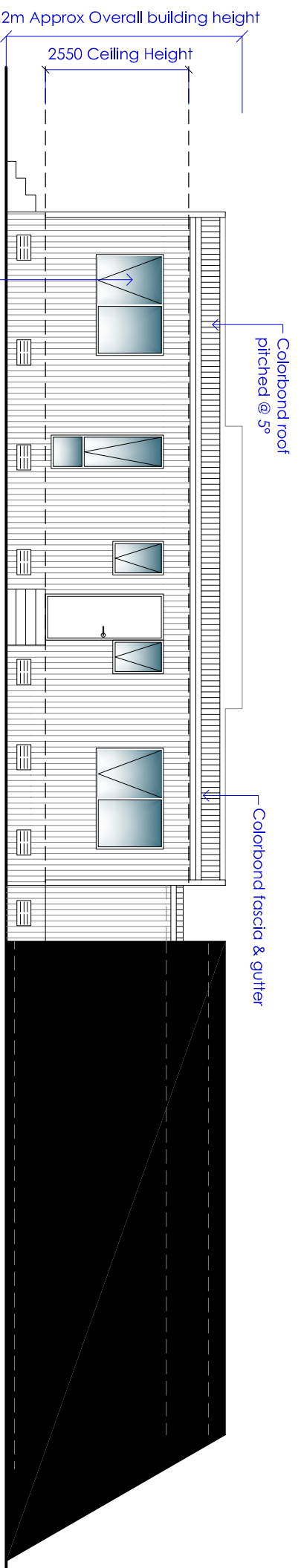




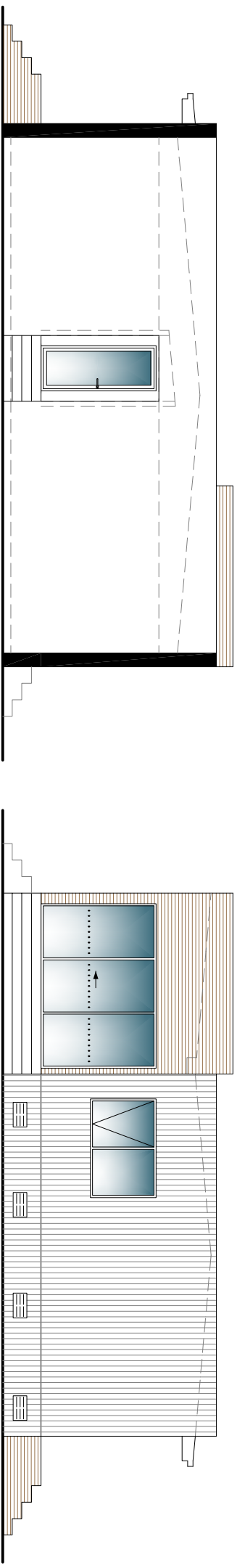
<i>Design Ease Drafting Services</i> 77 Lloyd Street, Dimboola 3414 Mob: 0418 338679 Ph: 5389 2080 email: ilse@designease.com.au	Proposed Dwelling for Paul Willshire Lot 1 Nhill Netherby Rd, (Cnr Nhill Netherby Rd & Bywaters Rd) project		1 : 1500 scale
	20191004 project no.	October 2019 date	1 of 1 sheet no.



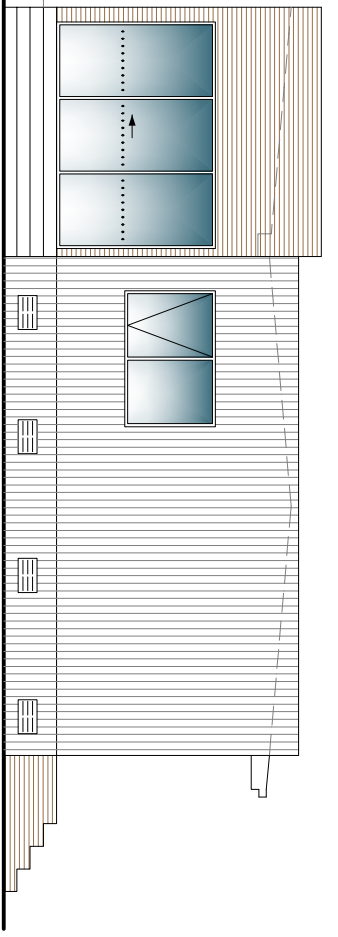
Front Elevation



Rear Elevation



Side Elevation



Side Elevation

Proposed Dwelling		Drawn by S. Baker	Date 26/11/2019
Client:	Paul Willshire	Revision No.	Date
Address:	Lot 1 Nhill-Netherby Road Nhill, VIC	1	26/11/2019
Job No	1014	Scale	1:100 @ A3
		Elevations	Page 2 of 2

Farm Management Plan

Lot 1 Nhill – Netherby Road, Nhill

(Lot 1 PS638849)

Prepared by Southern Cross Town Planning Pty Ltd

1. Introduction

1.1 Purpose

This Farm Management Plan supports a planning permit application to develop and use Lot 1 Nhill – Netherby Road, Nhill (Lot 1 PS638849) for the purpose of a dwelling in association with and existing animal husbandry business.

The Plan describes the current extent and conditions on the subject land. It details the agricultural enterprise that is being conducted on the subject site. The Plan is aimed at assisting the landowner to make decisions about the managing the property and farming enterprise. Once the planning permit has been approved, the endorsed Farm Management Plan can be implemented.

1.2 Background

Willy's Duck farm (Registered company name) is an existing dry shed farm built in 2010 by Darryl Hirth, dedicated to the production of growing ducks under licence to Luv A Duck Pty Ltd (LAD). By leveraging a well thought out business plan executed by a skilled management team, Willy's Duck Farm will generate in excess of 1.5 million dollars in turnover.

The current management relationship with LAD is;

- A new 5 years + 5 years duck growing contract with 'Luv A Duck Pty Ltd' which will include,
 - Comprehensive LAD training for new owners;
 - On- going support from Luv A Ducks personal on best practices and the introduction to animal husbandry leading to certification;
 - A full 7 weeks training program on handover managed by Luv A Duck;
 - Ongoing training throughout the year on OHS issues & best practices.

The new contract for the farm will commence on bird placement for a period of 5 years + 5 years. The farm & ducks will need to be maintained and housed to the standards outlined in the contract.

On the new contract, Luv A Duck Pty Ltd have stipulated that on-site accommodation on site will be required to be completed by the 31st of December 2021. When Darryl Hirth built the dry shed back in 2010 a farm managers residence was not a requirement for the grower's contract with Luv A Duck Pty Ltd. On-site permanent habitation of the land is now a compulsory requirement of Luv A Duck Pty Ltd.

1.2 Proposal

The subject lot has recently been subdivided off a parent title to facilitate the establishment of an animal husbandry business. The duck raising business has been operating on the site for several years. The construction of a dwelling on the land is essential to allow the owners to carry out farming activities in a viable and economic manner.

1.3 Planning regime

The subject site is located within the Hindmarsh Shire Council and is included within the Farming Zone (FZ). The site is not covered by any planning scheme overlays.

2. Existing Conditions

The existing facilities on the 6.1ha site, 5km from Nhill, include a 108m x 20m growing shed that can hold up to 16,000 birds. Also included is a 10m x 15m litter shed, a machinery shed. The water for the ducks and the misting system for cooling in summer is supplied from a bore connected to a 90,000-litre storage tank. The property is set up with twin pressure pumps and fogger pumps to provide back-up systems in the event of a pump failure. The duck shed is fitted with a misting system to cool the ducks during hot weather and gas heating is used to provide heat for the young ducklings. Three-phase power is supplied to the property from the mains supply, and supported by a back-up generator.

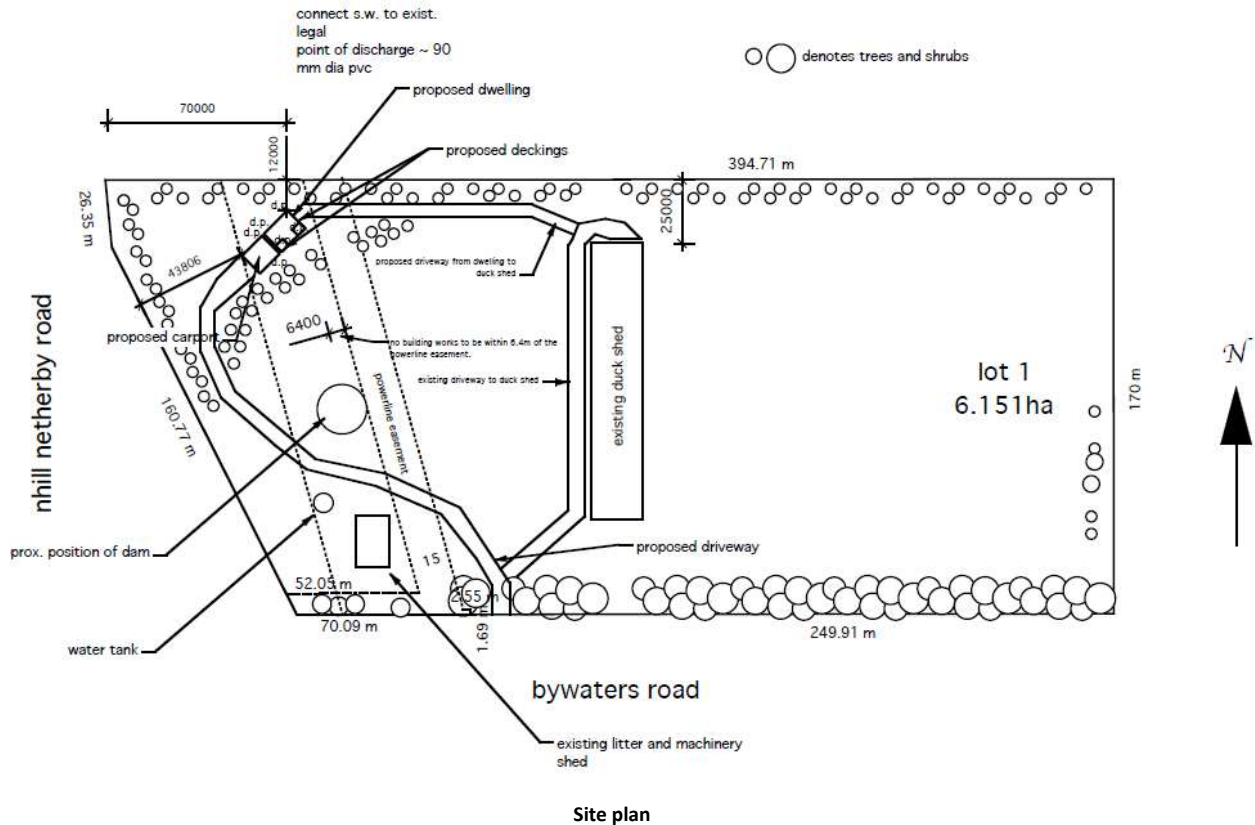
2.1 Locality Plan

The subject site is located on the eastern side of the Nhill-Netherby Road, on the corner of Bywaters Road, approximately 6km north of Nhill township.

The site is formally known as Lot 1 PS638849. A powerline easement crosses the site. A s173 Agreement prevents the subdivision of the land. There are no other restrictions on title relevant to this matter.



Subject site



2.5 Flora and Fauna

The subject site has been cleared of all trees and the site has previously been grazed. There is no visual evidence of native fauna habituating the site except for visiting water birds. Rabbits and weeds are an environmental concern on the site.

Boundaries have been planted with native shrubs. Native vegetation along boundaries will continue to be maintained and expanded.

3. Proposed Enterprise

3.1 Keys to Success

Willy's Duck Farm has identified three keys that are instrumental for success. The first is the implementation of strict financial controls. By having the proper controls, production efficiency will be maximised. The second key will be the never-ending pursuit for the industry's highest concentration levels of bio-security measures throughout the operation. And the third key is the recognition and implementation of the philosophy that 100% satisfaction is required to ensure a profitable business.

3.2 Products

Willy's Duck Farm concentrates on the growing of Pekin ducks for the Australian market, licensed to Luv A Duck Pty Ltd. A duck takes 37 days to grow to maturity. There are an average of 7.5 grows per year.

3.3 Market Analysis Summary

The Australian duck meat industry is relatively small, but is expanding at a growth rate of 10-15% annually. The industry processes 8 million birds annually and is worth an estimated \$100 million. This growth together with increasing domestic and global demand makes duck meat farming an attractive option for those considering entry into the industry. Luv A Duck Pty Ltd is investing a further \$20 million dollars into a retail production facility in Ballarat which may open the door to export opportunities for the Australian Pekin duck. It is understood that 95% of Australian grown ducks are consumed within the country.

3.4 Strategy and Implementation Summary

This Business and Farm Management Plan outlines plans for services, organisational structure, processes and infrastructure needed. This business plan does include financial year reports (but not budgets & general running costs etc). A review of the business operations will be made six months from commencement of operations to verify sales, firmly establish budgets and operational expenses to make adjustments accordingly.

3.5 Management Summary

Willy's Duck Farm will be led by the team of Paul Willshire and Sanor Chunahka. Paul brings a wealth of business franchise management skills to the operation and has qualifications in hospitality management & cooking. Sanor grew up on farms and bring a skill set learnt early. He is also trained as an industrial engineer working in Thailand & Japan.

Financials for the Farm: ABN 60 566 763 143

- 2011-\$79,335
- 2012 \$129,611
- 2013 \$150,423
- 2014 \$144,909
- 2015 \$143,046
- 2016 \$154,000
- 2017 \$119,194
- 2018 \$142,612

4. Farm Management Plan

4.1 Background

The focus of the business is local duck growing and the challenges facing livestock breeders today. The site will be made available for speedy collection of ducks by improving driveway conditions, new secure fences around the property boundary and new double gates for visitors parking. Biosecurity is a key and ongoing concerns at the site. Ducks must be protected from unauthorised contact at all times.

Services provided will result in ducks being housed and raised on site 24/7. It is acknowledged that there will need to be a permanent presence on site for the business owners to attend to routine duck needs, ensure biosecurity, deal with any emergencies and coordinate with clients, contractors and suppliers as required. This permanent presence also provides a level of client comfort when ducks (as valuable assets) are actively secured and managed 24 hours a day. A permanent residence

will also allow the provision of economically competitive services, reducing travel times (eg 4 trips per day from Nhill) & further trips when alarms are triggered.

4.2 Development Proposal

The level of development proposed for Lot 1 Nhill – Netherby Road will include:

- A designated block for the building of a single dwelling 2-3-bedroom farm managers residence on site, including a gravelled surfaced driveway to the farm managers residence with the entrance to the property via Bywater's Road (current entrance).
- The building block will include on-site parking for 2 cars and 1 trailer under a carport at the side of the house.
- A small storage shed for basic garden tools.
- Water will be supplied to the house from rainwater tanks, and assisted by an existing bore water connection for general use and landscaping.
- A plantation establishment on a raised embankment on the western boundary (Netherby Road) and landscaping across the site using Australian native plants from the Dimboola Nursery.
- Pasture improvement on vacant land will be used to grow organic vegetables for personal consumption.

4.3 Utilities on title

- Powercor - approval to proceed with caution (clearance to be 4.6 metres)
- Telstra - plans available-proceed with caution (clearance to be 2 metres) from the optic cable shown on the plan-Optic cable shown is a 3-metre set back from overhead powerlines.

4.4 Further investment

The following facilities and equipment needed to operate the business have been identified as:

- Erect a permanent farm managers residence providing 24-hour security and care for all ducks on site, this will also ensure the Bio-security/monitoring of clients when on the property
- Provide a staff amenities shelter, this will include a wash basin, toilet, shower & general kitchenette
- Replace all damaged fences on the property
- Purchase tractor and hydraulic litter trailer
- Replace front gate with an electric gate, so Luv A Duck personal have 24-hour access
- Close in the rear opening of litter shed which faces Netherby Road with a new roller door for security purposes.
- Explore option for additional duck sheds

4.5 New Market Opportunities:

- Investigate business improvement opportunities
- Luv A Ducks \$20-million-dollar future retail development in Ballarat, this may well lead to an increase demand for locally produced ducks for overseas export.

4.6 Competitor Analysis:

- Undertake a competitor analysis and benchmark – i.e. Seek out best practices and know how from other duck growers.
- Implement improvement initiatives learnt on the job, by Luv A Ducks personal instructor

4.7 Business Processes:

- The following key systems and processes needed to operate the duck farm business have been identified as:
 - Quotations for future work by local trades people as required
 - All future contracts and agreements to be in writing
 - Inducting owners & visitors to site (includes such things as – Biosecurity, induction, work place safety procedures and general rules and regulations when entering the property)
 - Ongoing settling in ducks and biosecurity measures to prevent the spread of disease
 - Financial services – accounts payable, accounts receivable, invoicing, purchasing, financial reporting and taxation requirements by hiring local business professionals

4.8 Managing Environmental Impacts:

Most intensive agricultural enterprises are associated with potential environmental impacts. For duck farming potential environmental impacts are commonly associated with:

- air quality (odour and dust)
- noise
- catchment protection (e.g. nutrient run off, erosion or storm water flows)
- disposal of litter
- disposal of dead birds

All of these impacts will be treated with the upmost professionalism, outlined by Hindmarsh Council, relevant authority and industry guidelines.

4.9 Siting and Design Considerations

Appropriate siting is the most cost-effective way of dealing with environmental performance issues such as odour, dust, noise and protection of waters. By addressing these issues at the planning stage, ongoing operational costs and management issues will be significantly reduced.

Critical issues we are considering include:

- Odour, dust and noise impacts – addressing such impacts are the most common challenges faced by commercial duck meat farmers. The property should be large enough to provide for adequate setbacks (buffer distances) to minimise the potential of offensive odour, dust and noise impacts on neighbours.
- Biosecurity – particularly a separation distance from dwelling to dry shed to prevent the spread of disease;
- Water supplies for fighting bushfires;
- Septic tank positioning;

- Site constraints such as topography, water flows, native vegetation and bushfire hazard risk reduction requirements;
- Service corridors and supply of power to the property, water pipelines, runoff and storage are currently being assessed & have been included on the plan

4.10 Animal Welfare:

There are no mandatory skills required as a pre-requisite for farming ducks. However, animal welfare is a critical component. Good stockmanship and an affinity for livestock will provide both productivity and animal welfare outcomes.

4.11 Community

- Assess local community satisfaction
- Implement improvements as instructed by Luv A Duck personal
- Follow strict environmental regulations
- And be good corporate citizens by being actively engaged with the Nhill community organisations and attending local events.

5. Conclusion

From the economic and strategic analysis of the proposed enterprise, it can be concluded that:

- The farming enterprise proposed is suited to the capability of the site.
- The enterprise can be developed to be economically profitable.
- There is the opportunity to expand the agricultural business on site.
- The decision to develop an animal husbandry enterprise is a long term commitment.
- There will be no negative impact on the environment from the establishment of this enterprise.
- There will be no adverse impact on adjoining or nearby farms and rural land uses.
- The ongoing and continual monitoring of the stock and management of the land requires the permanent and full-time occupation of the site, through a permanent dwelling.