



14 November 2019

To Councillor,
"as addressed"

NOTICE is hereby given that an **ORDINARY MEETING** of the Hindmarsh Shire Council will be held at the Council Chamber, 92 Nelson Street, Nhill on Wednesday 20 November 2019, commencing at **3:00pm**.

A handwritten signature in black ink, appearing to read 'gwood', written over a rectangular box.

Greg Wood
Chief Executive Officer

AGENDA

1. **Acknowledgement of the Indigenous Community and Opening Prayer**

2. **Apologies**

3. **Confirmation of Minutes**

4. **Declaration of Interests**

5. **Public Question Time**

6. **Deputations**

7. **Activity Reports**

8. Correspondence

9. Assembly of Councillors

9.1 Record of Assembly

10. Planning Permit Reports

10.1 Planning Application PA1642-2019 For The Construction of a Store on Lot 1 TP251227, 28 Victoria Street Nhill

11. Reports Requiring a Decision

11.1 Yurunga Restoration Request for Re-Allocation of Funds

12. Special Committees

12.1 Wimmera Mallee Pioneer Museum Committee

12.2 Yurunga Homestead Management Committee

12.3 Jeparit Town Committee

12.4 Nhill Town Committee

12.5 Dimboola Town Committee

13. Late Reports

13.1 Late Report – Hindmarsh Shire Community Action Grants 2019/20 Round 1

14. Other Business

15. Confidential Matters

15.1 Request for Quote - Award for Purchase of One (1) Compact Track Loader

16. Confidential Late Reports

16.1 Confidential Late Report – Buyback of One (1) Articulated Motor Grader

17. Meeting Close

1. ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY AND OPENING PRAYER

Acknowledgement of the Indigenous Community

We acknowledge the Shire's Indigenous community as the first owners of this country. We recognise the important ongoing role that indigenous people have in our community and pay our respects to their elders and people both living and past.

Opening Prayer

Dear Lord,

We humbly request your blessing upon this Council and welcome your guiding presence among us.

May our decisions be taken wisely and in good faith, to your glory and the true welfare of the citizens of the Hindmarsh Shire.

2. APOLOGIES

3. CONFIRMATION OF MINUTES

RECOMMENDATION:

That the Minutes of the Ordinary Council Meeting held on Wednesday 23 October 2019 at the Community Centre, 12 Wimmera Street Dimboola and the Minutes of the Special Council Annual Statutory Meeting held on Wednesday 6 November 2019 at the Nhill Memorial Community Centre, 77-79 Nelson Street Nhill as circulated to Councillors be taken as read and confirmed.

Attachments: 1 & 2

4. DECLARATION BY COUNCILLORS OR OFFICERS OF ANY DIRECT OR INDIRECT INTEREST IN ANY ITEM ON THE AGENDA.

Direct; or

Indirect interest

- a) by close association;
- b) that is an indirect financial interest;
- c) because of conflicting duties;
- d) because of receipt of an applicable gift;
- e) as a consequence of becoming an interested party; or

f) because of an impact on residential amenity.

Declaration of direct or indirect interest must also be advised by Councillors at the commencement of discussion of the specific item.

5. PUBLIC QUESTION TIME

6. DEPUTATIONS

No deputations.

7. ACTIVITY REPORTS

COUNCILLOR ACTIVITIES: OCTOBER 2019

Cr GERSCH, MAYOR

Attended:

02/10/2019	Dimboola rowing club pontoon opening
02/10/2019	Council briefing and meeting
07/10/2019	Meeting with Sporting club
08/10/2019	WDA board meeting
11/10/2019	CEO performance review Phil Shanahan
14/10/2019	NWMA meeting at Stawell
16/10/2019	RCV Annual meeting
16/10/2019	RCV forum
16/10/2019	RCV board meeting
17/10/2019	MAV state council
17/10/2019	MAV dinner and presentations
18/10/2019	Contact youth council
21/10/2019	Wimmera regional library meeting
21/10/2019	Youth council interviews
23/10/2019	Seniors ABBA concert
23/10/2019	Council briefing and meeting at Dimboola
24/10/2019	Rainbow mens shed opening
25/10/2019	Shire reception at Dimboola for Tidy Towns
26/10/2019	Bush Blitz at Nhill

Cr COLBERT, DEPUTY MAYOR

Attended:

02/10/2019	Council Briefing, Nhill.
02/10/2019	Council Meeting, Nhill.

23/10/2019 Council Briefing, Dimboola.
23/10/2019 Council Meeting, Dimboola.

Cr ISMAY

Attended:

01/10/2019 WMT special meeting Warracknabeal
02/10/2019 Rowing pontoon opening Dimboola
02/10/2019 Briefing meeting Nhill
07/10/2019 Davis park Grandstand meeting Nhill
08/10/2019 Tidy Towns meeting Oasis Rainbow
08/10/2019 Ross lake / Rainbow Reservoir discussion Rainbow
11/10/2019 Albacutya Bridge / CMA meeting Nhill
11/10/2019 CEO review Nhill
11/10/2019 Regional Achievement Awards Flemington
13/10/2019 DMSC Avenue of Honour Re dedication Dimboola
14/10/2019 WMT /Tatiara joint meeting Kaniva
14/10/2019 NWM Exec Meeting Stawell
15/10/2019 Open Rainbow A&P Show
16/10/2019 RCV conference Melbourne
17/10/2019 MAV Conference Melbourne
17/10/2019 MAV Awards night Melbourne
18/10/2019 MAV Resolution voting Melbourne
22/10/2019 Youth Council interviews Rainbow
22/10/2019 Youth council interview Jeparit
23/10/2019 Open seniors SOS/ ABBA concert Nhill
23/10/2019 Briefing meeting Dimboola
23/10/2019 Council meeting Dimboola
24/10/2019 Rainbow Mens shed opening Rainbow
24/10/2019 Youth council meeting Rainbow
24/10/2019 Meeting with Rural Outreach members
25/10/2019 Western Highway Action Group Meeting Ararat
25/10/2019 Tidy Towns welcome Rowing Club Dimboola
26/10/2019 Tidy towns presentation dinner Dimboola
27/10/2019 Working bee oasis Rainbow
28/10/2019 Rainbow town committee meeting
30/10/2019 DELWP / Off Road meeting Rainbow

Cr LOWE

Attended:

02/10/2019 Council Briefing, Nhill.
02/10/2019 Council Meeting, Nhill.
08/10/2019 Public Meeting for Recreational Reservoir "Rainbow Lake", Rainbow.
12/10/2019 CEO Performance Review, Nhill.
22/10/2019 Interview Youth Council applicants, Rainbow & Jeparit.
23/10/2019 Seniors Concert, Nhill.

23/10/2019 Council Briefing, Dimboola.
23/10/2019 Council Meeting, Dimboola.
24/10/2019 Opening Men's Shed, Rainbow.
24/10/2019 Interview Youth Council applicant, Rainbow.
24/10/2019 Inspect footpath works with DCCS, Albert St. Rainbow 25/10/19. Tidy
Towns Welcome, Dimboola.
26/10/19 Tidy Towns Presentation Evening, Dimboola.

Cr NELSON

Attended:

01/10/2019 Victoria Police Award Presentation Ceremony, Horsham
01/10/2019 March and National Police Remembrance Day Service, Horsham
02/10/2019 Official Opening River / Rowing Pontoon, Dimboola
02/10/2019 Briefing Meeting, Nhill
02/10/2019 Council Meeting, Nhill
07/10/2019 Town committee Meeting, Dimboola
08/10/2019 Wimmera development Association meeting, Horsham
11/10/2019 CEO performance Review
12/10/2019 Dimboola CFA Annual Dinner
13/10/2019 Rededication of Avenue of Honour, DMSC, Dimboola
16/10/2019 Youth Council Interviews, Dimboola
23/10/2019 SOS Seniors Concert, Nhill
23/10/2019 Briefing Meeting, Dimboola
23/10/2019 Council Meeting, Dimboola
25/10/2019 ABC Radio Interview, Dimboola
25/10/2019 Working Bee DMSC Hall, Dimboola
25/10/2019 Tidy Towns Welcome event, Dimboola
26/10/2019 Tidy Towns Awards Dinner, Dimboola
27/10/2019 Tidy Towns Breakfast event, Dimboola
31/10/2019 Cancer Crusaders High Tea, Dimboola

Cr SCHNEIDER

Attended:

02/10/2019 Council Briefing, Nhill
02/10/2019 Council Meeting, Nhill
23/10/2019 Council Briefing, Dimboola
23/10/2019 Council Meeting, Dimboola

SENIOR MANAGEMENT ACTIVITIES: OCTOBER 2019

GREG WOOD, Chief Executive Officer:

Attended:

01/10/2019 EBA Negotiations, Council Chambers, Nhill
02/10/2019 Official Opening Dimboola Rowing Pontoon, Dimboola
02/10/2019 Mayor/CEO Meeting, Nhill

02/10/2019	Council Briefing Meeting, Nhill
02/10/2019	Council Meeting, Nhill
03/10/2019	Dimboola Library contractors meeting, Dimboola
04/10/2019	Swift/Public Libraries Meeting, Stawell
04/10/2019	Movie volunteer, Nhill
08/10/2019	WDA Meeting, Horsham
11/10/2019	CEO Performance Review, Nhill
16/10/2019	RCV Forum, Melbourne
17/10/2019	MAV Annual Conference and Dinner, Melbourne
18/10/2019	MAV State Council, Melbourne
23/10/2019	SOS ABBA Tribute Seniors Concert, Nhill
23/10/2019	Mayor/CEO Meeting, Dimboola
23/10/2019	Council Briefing Meeting, Dimboola
23/10/2019	Council Meeting, Dimboola
24/10/2019	LGPro CEO Forum, Ballarat
29/10/2019	Hindmarsh and RDV planning workshop, Nhill
31/10/2019	RCTP Governance Workshop, Wedderburn
31/10/2019	Movie volunteer, Nhill

ANGELA HOY, Director Infrastructure Services:

Attended:

02/10/2019	Council Briefing, Nhill
02/10/2019	Council Meeting, Nhill
23/10/2019	Council Briefing, Dimboola
23/10/2019	Council Meeting, Dimboola
24/10/2019	Municipal Fire Management Planning Committee Meeting, CFA Meeting Rooms, Nhill
25/10/2019	Lessons in Disaster Training, Coughlin Park Horsham
29 – 30/10/2019	Introduction to Emergency Management Training, Bungaree Community Centre

MONICA REVELL, Director Corporate and Community Services:

Attended:

02/10/2019	Official Opening Dimboola Rowing Pontoon
02/10/2019	Council Briefing, Nhill
02/10/2019	Council Meeting, Nhill
04/10/2019	Public Libraries Victoria Meeting
09/10/2019	DHHS Emergency Preparedness & Engagement Forum
15/10/2019	Dealing with Conflict of Interest Training
15/10/2019	Local Government Elections 2020 Information Forum
23/10/2019	Council Briefing, Dimboola
23/10/2019	Council Meeting, Dimboola
24/10/2019	Rainbow Mens Shed Official Opening
25/10/2019	Keep Victoria Beautiful Tidy Towns Welcome Function
26/10/2019	Keep Victoria Beautiful Awards Presentation

29/10/2019	Regional Development Victoria Project Planning Workshop
30/10/2019	My Community Directory Platform Overview Webinar
31/10/2019	Rural Council Transformation Project Governance Workshop

8. CORRESPONDENCE

8.1 GENERAL CORRESPONDENCE

Responsible Officer: Chief Executive Officer

Attachment: 3

Introduction:

The following correspondence is tabled for noting by Council,
Inwards:

- Letter from Emma Kealy MP re Nhill Rainbow Road
- Reply letter from Hon Jaala Pulford MP re Rainbow Nhill Road Upgrades

Outwards:

- Reply letter to Emma Kealy MP re Nhill Rainbow Road

RECOMMENDATION:

That Council notes the attached correspondence.

Attachment: 3

9. ASSEMBLY OF COUNCILLORS

Responsible Officer: Chief Executive Officer

Attachments: 4 & 5

Introduction:

The attached Assembly of Councillors Records are presented as an attachment to the Council agenda for the information of Councillors and recorded at the Council meeting as required under s80A Local Government Act 1989.

Options:

1. That Council accepts the Assembly of Councillors Records as presented.

RECOMMENDATION:

That Council accepts the Assembly of Councillors Records as presented.

Attachments: 4 & 5

10. PLANNING PERMITS

10.1 PLANNING APPLICATION PA1642-2019 FOR THE CONSTRUCTION OF A STORE ON LOT 1 TP251227, 28 VICTORIA STREET NHILL

Responsible Officer:	Director Infrastructure Services
File:	Planning – Applications
Assessment:	147840
Applicant:	Ms Katrina Anic
Owner:	Ms Katrina Anic
Subject Land:	Lot 1 TP251227, 28 Victoria St Nhill
Proposal:	Construction of Outbuilding (Store)
Zoning & Overlays:	Commercial 1 Zone (C1Z), Environmental Significance Overlay Schedule 6 (ESO6)
Attachment:	6

Summary:

This report recommends Council approves planning application PA1642-2019 for the construction of a store on Lot 1 TP251227, 28 Victoria St Nhill.

Proposal Details, Subject Site and Locality:

The proposal seeks a planning permit for buildings and works to construct an outbuilding for the purposes of a store on land adjacent to 28 Victoria St Nhill. The outbuilding is sited on a parcel of land separated from the main parcel via a laneway. The land which contains the existing residence (formerly used as a bank, fruit shop, and a pharmacy) is on a separate parcel. The 2 x separate titles were to be consolidated as a part of a planning permit granted on the 20 March 2006 (Permit No. 1006/06) for the in-ground pool, but this has not occurred and will be re-conditioned as part of this permit.

On the site of the proposed application, the aforementioned pool exists, as does a spa, a smaller shed, and a toilet facility. The nearest residentially zoned land is 22 metres to the west of the subject site. The proposed store measures 12 metres in length, 7 metres in width, and 5 metres in height from natural surface level to roof gutter (2 x storey), and will be used to store motor vehicles, and equipment. No native vegetation is proposed to be removed as a part of this application.

The site area is 784 sqm in area, and is located at the southern end of the Nhill CBD, approximately 230 metres south west of the Nhill Post Office.

Requirement for Permit:

A planning permit is triggered for this application pursuant to Clause 34.01-6 of the Hindmarsh Planning Scheme for buildings and works in the Commercial 1 Zone.

Definitions:

A “store” is defined under the provisions of the Hindmarsh Planning Scheme as “Land used to store goods, machinery, or vehicles”.

Restrictive Covenant or Section 173 Agreement:

The subject site is not burdened by a Restrictive Covenant or Section 173 Agreement.

s52 Notice of application

- (1) *Unless the Responsible Authority requires the applicant to give notice, the Responsible Authority must give notice of an application in a prescribed form—*
 - (a) *to the owners (except persons entitled to be registered under the **Transfer of Land Act 1958** as proprietor of an estate in fee simple) and occupiers of allotments or lots adjoining the land to which the application applies unless the Responsible Authority is satisfied that the grant of the permit would not cause material detriment to any person.*

Under the provisions of the C1Z, an application to construct a building or construct or carry out works is exempt from the notice requirements of section 52(1)(a), (b) and (d), the decision requirements of section 64(1), (2) and (3) and the review rights of section 82(1) of the Act. This exemption does not apply to land within 30 metres of land (not a road) which is in a residential zone. As such, the application was publicly notified by way of the placing of a sign on the land in the prescribed manner, and letters to adjoining landowners and occupiers. No objections have been received at the time of the writing of this report.

Referrals:

External Referrals/Notices Required by the Planning Scheme:

Section 55 Referrals: Not required.
Section 52 Notices: Not required.

Internal Referrals:

- Engineering: Access to property will be gained via the existing sealed laneway.
- Environmental Health: Not required
- Building: Not required
- Economic Development and Tourism: Not required

Planning Assessment:

Planning Scheme Requirements:

Planning Policy Framework

Clause 11.01-1R Settlement - Wimmera Southern Mallee
Clause 15.01-2S Building design
Clause 15.01-1S Urban design
Clause 17.01-1R Diversified economy - Wimmera Southern Mallee

Local Planning Policy Framework

Clause 21 - Municipal Strategic Statement

Zoning Provisions

Clause 34.01 - Commercial 1 Zone (C1Z)

Overlay Provisions

Clause 42.01 – Environmental Significance Overlay Schedule 6 (ESO6) – Catchments of Wetlands of Conservation Value

Particular Provisions

None applicable.

General Provisions

Clause 65 - Decision Guidelines, states that:

“Because a permit can be granted does not imply that a permit should or will be granted. The Responsible Authority must decide whether the proposal will produce acceptable outcomes in terms of the decision guidelines of this clause”.

The decision guidelines relevant to this application are stated within Clause 65.01 of the Hindmarsh Planning Scheme – Approval of an application or plan.

It is considered that the application complies with the relevant decision guidelines as outlined.

Decision Guidelines

General Issues:

The proposal is considered to accord with the applicable decision guidelines as outlined within the Planning Scheme, having particular regard to the interface with adjoining residential areas. Built form in the immediate vicinity of the subject land is of a similar bulk, height and scale, and the use of the store for domestic purposes will not cause detrimental amenity impacts to the nearby residential neighbourhood.

Building and works:

The movement of pedestrians and cyclists, and vehicles providing for supplies, waste removal, emergency services and public transport will not be detrimentally impacted upon other than at construction stage.

Consideration of the overlooking and overshadowing as a result of the proposed works has been undertaken and it is considered that the proposal will have no impact.

Strategic, Statutory and Procedural Requirements:

The proposal is consistent with the Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.

Report to Council:

The Coordinator Planning and Development advises that all obligations of Council (strategic, statutory and procedural) have been addressed and discharged in this planning application.

Processing Times:

The application was received on 23 August 2019, with an information response received by Council on the 03 October 2019. The report is being presented to Council at its meeting on the 20 November 2019 (47 statutory days). The statutory processing time requirements of the Planning and Environment Act 1987 have been satisfied in this instance.

Conflict of Interest:

Under section 80C of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible: Angela Hoy, Director Infrastructure Services

In providing this advice as the Officer Responsible, I have no interests to disclose.

Author: Andre Dalton, Coordinator Planning and Development

In providing this advice as the Author, I have no interests to disclose.

RECOMMENDATION:

That Council approves planning application PA1642-2019 for the construction of a store on Lot 1 TP251227, 28 Victoria Street, subject to the following conditions:

Endorsed Plans

1. ***The location and design of the development as shown on the endorsed plans shall not be altered or modified, whether or not in order to comply with any statute or statutory rule or local law or any other reason without the written consent of the Responsible Authority.***

Amenity

2. ***The construction of the store must be managed so that the amenity of the area is not detrimentally affected through the:***
 - (a) ***Transport of materials, goods or commodities to or from the land;***
 - (b) ***Appearance of any buildings, works or materials;***
 - (c) ***Emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit, or oil;***
 - (d) ***Presence of vermin; or***
 - (e) ***In any other way.***
3. ***The site must be kept in an ordered and tidy state and its appearance must not prejudicially affect the amenity of the area.***

4. *All loading and unloading of vehicles and delivery of goods to and from the premises must occur on site.*

Minimising Glare

5. *The exterior colour and cladding of the building must be of a non-reflective nature to the satisfaction of the Responsible Authority.*

Engineering

6. *Any proposed vehicular crossing shall have satisfactory clearance to any power or telecommunication pole and street tree. Any relocation, alteration or replacement required shall be in accordance with the requirements of the Responsible Authority and shall be at the applicant's expenses.*

Consolidation

7. *The titles to the subject land (Lot 1 TP251227 and Lot 1 TP113637) shall be consolidated by a plan of consolidation, to be certified by the Responsible Authority pursuant to the provisions of the Subdivision Act 1988, within twelve (12) months of the date of issue of the permit and thereafter immediately lodged in the Office of Titles, for approval and the issue of a consolidated title, prior to the issue of a Certificate of Final Inspection for the store on Lot 1 TP251227.*

Permit Lapse/Extension

8. *The development approved by this permit will expire if one of the following circumstances applies:*
- (a) *Construction is not commenced within two years of the date of this permit.*
 - (b) *Construction is not completed within four years of the date of this permit.*

The Responsible Authority may extend the periods referred to if a request is made in writing before the permit expires, or:

- (a) *Within six months afterwards for commencement, or*
- (b) *Within twelve months afterwards for completion.*

Notes:

- (1) *This permit is not a Building Permit. Please consult a Building Surveyor and ensure a Building Permit is obtained for the construction of the store.*

- (2) Approval must be obtained from Council's Engineering Department (Phone: 03 5391 4444) for the construction or alteration of any vehicle crossings, should this be required.**
- (3) A copy of this permit and endorsed plans must be provided to all builders and contractors who are to work on site so they are aware of the conditions to which this approval is subject.**

Attachment: 6

11. REPORTS REQUIRING A DECISION

11.1 YURUNGA RESTORATION REQUEST FOR RE-ALLOCATION OF FUNDS

Responsible Officer: Director Corporate and Community Services,
Attachments: 7, 8 & 9

Introduction:

This report recommends that Council reallocate \$25,000 of funds, originally allocated for restoration works of the Yurunga Homestead veranda.

It is proposed the re-allocated funds will be utilised to fund the development of a Conservation Management Plan (CMP) for Yurunga Homestead which has the full support of the Yurunga Homestead Committee of Management (letter of support attached).

Background:

Funding of \$27,400 (G/L 30255) for the restoration of the Yurunga Homestead north veranda was originally allocated in Council's 2018/19 Budget.

An additional carry forward of \$8,433 from the 2017/18 Budget was also allocated providing a total of \$35,833 which has been carried forward to the 2019/20 Budget.

It is proposed that \$25,000 of this \$35,833 be reallocated to fund the CMP with the remaining \$10,833 to stay allocated as a contingency for the grant funded works.

Discussion:

1. Restoration of North Veranda

Since the 2019/20 carry forward of \$35,833 allocated to the Yurunga Homestead northern veranda restoration Council has been successful in obtaining a grant of \$65,000 from Heritage Victoria, which will fully cover the necessary restoration work.

This funding does not require a co-contribution from Council.

Restoration work is planned to begin in January/February 2020.

2. Conservation Management Plan (CMP)

Heritage consultants Minerva Heritage were engaged to assist with the preparation of the Heritage Victoria grant application. Minerva Heritage has again been engaged to provide heritage advice and project management assistance for the restoration project which was a requirement of the grant.

As part of the documentation preparation for the grant application, Minerva Heritage carried out a review and assessment of Yurunga Homestead and presented the *Yurunga Homestead Directions Report* (refer to pages 5 and 6 of report attached) to the Yurunga Homestead Committee of Management.

This report prioritised the development of a Conservation Management Plan to best direct Council and the Committee of Management in critical building conservation priorities.

The Conservation Management Plan will assist Council in:

- Prioritising maintenance spend and conservation/restoration projects,
- Providing leverage for grant funding for conservation/restoration projects,
- Providing clear understanding of the current structural state and integrity of the homestead, and
- Giving Council a clear direction for the on-going conservation of Yurunga Homestead (a legal responsibility of Council due to its Heritage Listing)

Minerva Heritage prepared a fee proposal of \$22,800 for the preparation of a CMP for Yurunga Homestead however the project will be further scoped and additional call for quotations will be made in accordance to Council's procurement policy.

Link to Council Plan:

Strategic Objective 2.1	Well-maintained physical assets and infrastructure to meet community and organisational needs
Strategic Objective 3.1	A strong rural economy and thriving towns
Strategic Objective 3.2	A thriving tourism industry
Strategic Objective 3.2.2	Appealing tourism facilities that promote visitation and meet visitor needs

Financial Implications:

There has been a carry forward of \$35,833 approved for the Yurunga Homestead north veranda restoration (G/L 30255) in the 2019/20 Budget.

As Council has now received funding of \$65,000 from Heritage Victoria for this restoration work it is proposed that \$25,000 of the original allocation of \$35,833 be re-allocated to fund the Conservation Management Plan and the remaining \$10,633 to stay allocated to the restoration project as a contingency for the grant funded works.

Failure to develop a CMP will lead to more reactionary maintenance spend rather than strategic conservation works as advised from heritage experts. This may lead to continued structural degradation and greater maintenance funding needed in the future.

Risk Management Implications:

Appropriate Risk Assessments will be prepared in accordance to Councils procedures and policies prior to the implementation of any initiatives.

Conflict of Interest:

Under section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible – Monica Revell Director Corporate and Community Services,
In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Jeff Woodward, Tourism Officer

In providing this advice as the Author, I have no other disclosable interests in this report.

Communications Strategy:

To be established.

Options:

1. Council supports the proposal for the reallocation of \$25,000 funds to enable the development of a Conservation Management Plan.
2. Council declines to support the reallocation of funds, or requests further information regarding the proposal before making a decision.

RECOMMENDATION:

That Council supports the re-allocation of \$25,000 from the \$35,833 Yurunga Homestead veranda restoration budget (G/L 30255) for the development of a Conservation Management Plan for Yurunga Homestead.

Attachments: 7, 8 & 9

12. SPECIAL COMMITTEES

12.1 WIMMERA MALLEE PIONEER MUSEUM COMMITTEE

Responsible Officer: Director Corporate and Community Services

Attachments: 10 & 11

Introduction:

The Wimmera Mallee Pioneer Museum Committee held its general meeting on 17 September 2019 and its annual general meeting on 17 October 2019. The purpose of this report is to note the minutes from the meetings and appoint members of the committee. A copy of the minutes is included as an attachment for the information of Council.

RECOMMENDATION:

1. *That Council notes the minutes of the Wimmera Mallee Pioneer Museum Committee general meeting held on 17 September 2019 and annual general meeting held on 17 October 2019.*
2. *That, in exercise of the powers conferred by sections 86 and 87 of the Local Government Act 1989 (the Act), Council appoints as members of the Wimmera Mallee Pioneer Museum Committee:*
 - *Peter Pumpa (President)*
 - *Aaron McLean (Vice President)*
 - *Wendy Werner (Secretary)*
 - *Mary Anne Paech (Treasurer)*
 - *Merilyn Lowe*
 - *Greg Schwedes*
 - *June Gawith*
 - *Jim Gawith*
 - *Tige Mannington*
 - *Trevor Chilton*

Attachments: 10 & 11

12.2 YURUNGA HOMESTEAD MANAGEMENT COMMITTEE

Responsible Officer: Director Corporate and Community Services

Attachment: 12

Introduction:

The Yurunga Homestead Management Committee held its annual general meeting on 26 September 2019. The purpose of this report is to note the minutes from this meeting and appoint members of the committee. A copy of the minutes is included as an attachment for the information of Council.

RECOMMENDATION:

3. ***That Council notes the minutes of the Yurunga Homestead Management Committee annual general meeting held on 26 September 2019.***
4. ***That, in exercise of the powers conferred by sections 86 and 87 of the Local Government Act 1989 (the Act), Council appoints as members of the Yurunga Homestead Management Committee:***
 - ***Jennifer Solly (Chairperson)***
 - ***Peter Solly (Secretary)***
 - ***Helen Fisher (Acting Treasurer)***
 - ***Lou Ravenhorst***
 - ***Samantha Smith***
 - ***Helen Heinrich***

Attachment: 12

12.3 JEPARIT TOWN COMMITTEE

Responsible Officer: Director Corporate and Community Services

Attachment: 13

Introduction:

The Jeparit Town Committee held its meeting on 14 October 2019. The purpose of this report is to note the minutes from the meeting. A copy of the minutes is included as an attachment for the information of Council.

RECOMMENDATION:

That Council notes the minutes of the Jeparit Town Committee meeting held on 14 October 2019.

Attachment: 13

12.4 NHILL TOWN COMMITTEE

Responsible Officer: Director Corporate and Community Services

Attachment: 14

Introduction:

The Nhill Town Committee held its meeting on 21 October 2019. The purpose of this report is to note the minutes from the meeting. A copy of the minutes is included as an attachment for the information of Council.

RECOMMENDATION:

That Council notes the minutes of the Nhill Town Committee meeting held on 21 October 2019.

Attachment: 14

12.5 DIMBOOLA TOWN COMMITTEE

Responsible Officer: Director Corporate and Community Services

Attachment: 15

Introduction:

The Dimboola Town Committee held its ordinary meeting on 4 November 2019. The purpose of this report is to note the minutes received. A copy of the minutes is included as an attachment for the information of Council.

The Dimboola Town Committee requires approval to engage MTB Carpentry Pimpinio for concrete works at the Dimboola Recreation Reserve to the value of \$5,320 including GST and also request approval to purchase materials to erect a shelter at the Dimboola Recreation Reserve (near the soundshell) to the value of \$6,291.93 including GST.

The Dimboola Town Committee have obtained grant funding to undertake these projects. Under the delegation set by Council, Dimboola Town Committee cannot enter into purchases over \$2,000 without Council approval.

RECOMMENDATION:

That Council

- 1. notes the minutes of the Dimboola Town Committee ordinary meeting held on 4 November 2019, and***
- 2. approves expenditure of \$5,320.00 (including GST) to MTB Carpentry Pimpinio for concreting works at the Dimboola Weir Shelter, and \$6,291.93 (including GST) to Keith Timber for the purchase of materials to erect a shelter at the Dimboola Recreation Reserve.***

Attachment: 15

13. LATE REPORTS

13.1 HINDMARSH SHIRE COMMUNITY ACTION GRANTS 2019/20 ROUND 1

Responsible Officer: Director Corporate and Community Services

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Introduction:

This report seeks endorsement from Council to provide funding through the Community Action Grants Program to eligible organisation's / community groups as outlined in the following report.

Discussion:

The Community Action Grants program was established to support communities with funds to provide services, self-help and assist with community development, social action and connectedness. Total annual funding of \$30,000 has been allocated to the program, categorised into four areas:

- Community Assistance
- Event Sponsorship
- Minor Facility Upgrades
- Small Equipment

The 2019/20 Community Action Grants Program was promoted with a media release on the Council's website and to local media; adverts were displayed in shop front windows as well as Facebook promotions on Council's Facebook page.

Applications for all categories in round one of funding initially closed on Friday 20 September 2019, however the closing date was extended to Thursday 31 October 2019. Eight (8) applications for funding totaling **\$7,679.00** was received.

Category	Number of Applicants	Funding Available	Total Amount Requested
Community Assistance	Nil (0)	Round 1 \$15,000	\$0
Event Sponsorship	Three (3)		\$1,500
Minor Facility Upgrades	Two (2)		\$4,000
Small Equipment	Three (3)		\$2,179

Funding applications have been assessed against the following eligibility criteria:

All applications must:

- Demonstrate direct economic and social benefit to the community;
- Not already receive substantial support from Hindmarsh Shire Council;
- Be made by an incorporated community group or not-for-profit organisation or auspiced by such a group.
- Apply for one category per funding round.
- Obtain any / all relevant permits required to host an event within Hindmarsh Shire Council

Ineligible Applications:

Applications by, or for, the following purposes will not be eligible for funding:

- Community organisations who do not provide direct benefit to the Hindmarsh Shire community;
- Individuals;
- Applicants who have successfully obtained funding of \$500.00 or more for Community Assistance, Small Equipment and Minor Facility grant through the Community Action Grants Program in the current or previous financial year (organisations can only apply for funding every *two* years) are ineligible to apply, with the exception of community groups and organisations seeking Event Sponsorship for annual events (given they have acquitted any pervious funding);
- Capital works on major facility maintenance;
- Funding to groups for purposes already significantly supported by Hindmarsh Shire Council (e.g. groups that use a Council facility free of charge and pay no utility or operating costs);
- Programs considered the major responsibility of the State or Federal Government;
- Schools;
- Projects that are clearly a duplication of an existing service;
- Retrospective funding (projects that have commenced or have been completed will not be funded); and
- Clubs / organisations that have received funds from a sucessful application through a sub-committee of the club / organisation.

Assessment Criteria

Applications will be assessed against a set of Assesment Criteria.

Applications scoring highly against the criteria detailed below are more likely to receive funding.

Why? 40%	<ul style="list-style-type: none"> - Explain the demonstrated community need. - How will the project improve social connections and build community wellbeing? - How will the project achieve economic benefit for the community? - Has the project been identified in a Community Plan?
What? 40%	<ul style="list-style-type: none"> - Provide a brief summary of what you are going to do. - How will your project increase community participation? - Complete and submit a Risk Assessment for any Event. - Provide details on how Hindmarsh Shire Council's contribution will be recognised and acknowledged.
How? 20%	<ul style="list-style-type: none"> - Provide quotes/ information on specific item(s) funds will be used to purchase. - Provide a copy of the applying organisation's most recent bank statement and banking details. - Complete the budget and in-kind contribution templates. - Provide details on how your event's success will be measured? - Provide a copy of public liability insurance (events only).

	- Applicants must have obtained any/all relevant permits required to host an event within the shire.
Finally	- Complete eligibility and submissions checklist.

Community Assistance

The **Community Assistance** Program offers grants of up to a **\$1,000** to assist with valuable projects that do not fit under the three other categories of the Community Action Grants Program.

Applicants

There were no applications received for the Community Assistance Program.

Event Sponsorship

Event sponsorships offer grants of up to **\$500** to assist with an event within Hindmarsh Shire which demonstrates social and economic benefit. For events with a regional impact, Council may allocate an increased sponsorship amount.

There were three applications received with funding requests totaling \$1,500.

Applicants

1. Dimboola Rowing Club Inc seeks funding of \$500 to assist with the sponsorship of the 2019 Annual Rowing Regattas which was held over the weekend of Saturday 9 and Sunday 10 November 2019.

Sponsorship will assist the club in purchasing trophies to the value of \$7,240 for the winning crews of both regattas.

On Saturday 9 November 2019 the Dimboola Rowing Club hosted their 132nd annual regatta which is held over a 750 meter course, on Sunday 10 November the annual Head of the Wimmera was held over a 6.2km course. The Dimboola Rowing Regatta attracts over 500 rowers and officials from across Victoria, South Australia and New South Wales to Dimboola which contributes significant economic benefits to local businesses as well as the Dimboola Rowing Club.

Dimboola Rowing Club Inc is affiliated with Rowing Victoria and Rowing Australia and is an incorporated organisation with Consumer Affairs Victoria.

The date of the Dimboola Rowing Regatta is set by Rowing Victoria.

The total project cost to conduct the Dimboola Rowing Regatta is \$55,170, with a financial contribution of \$10,170 that is made up by sponsorships, entry fees, club contribution and an in-kind contribution of \$45,000 from the Dimboola Rowing Club Rowing Victoria.

NOTE: *The sponsorship application from the Dimboola Rowing Club was received prior to*

the Regatta taking place.

2. Piggery Lane Players Inc seeks funding of \$500 to assist with cost to perform the family friendly pantomime 'Captain Hook's Revenge'.

The pantomime was performed at the Nhill Memorial Community Centre on Saturday 19 October as a matinee and as an evening performance in front of audiences of more than 150 at each session which was the best attendance for many years.

Piggery Lane Players Inc is a local Nhill volunteer drama group that has provided the broader Nhill and district community with entertainment over many years.

Where possible they support local businesses for the supply of materials for sets, costumes, make-up, catering etc which provides local economic benefits.

The total cost to provide the performances was \$5,350 which consists of a financial contribution of \$600 from Piggery Lane Players, Council's grant application of \$500, ticket sales of \$1,750 and in-kind contribution of \$2,500.

NOTE: *The sponsorship application from Piggery Lane Players Inc was received prior to their pantomime performances.*

3. Nhill Neighbourhood House Learning Centre seeks funding of \$500 as the auspice organisation for the Nhill Karen community's, 2020 Karen New Year Celebrations.

The Nhill Karen community will hold the Karen New Year celebrations on Saturday 25 January 2020 at the Nhill Memorial Community Centre.

Karen people from Werribee, Geelong, Bendigo and Mount Gambier will join Nhill's Karen community and many residents of Nhill and the broader Wimmera Region for celebrations lasting approximately five hours that includes traditional song, dance, dress and food.

The 2020 Karen New Year will be the tenth year that the event has been celebrated and it is anticipated that at least 450 people will be in attendance which will provide significance economic benefits to Nhill and the broader Hindmarsh Shire.

The total cost to host the 2020 Karen New Year will be \$12,000 with financial contributions of \$500 sponsorship from Council, \$2,000 sponsorship from the Victorian Multicultural Commission, \$3,500 cash contribution and \$6,000 of in-kind support from the Nhill Karen community.

Minor Facility Upgrades

Minor Facility Upgrade grants offer financial assistance of up to **\$2,000** to upgrade community facilities.

There were two applications received with funding requests totaling \$4,000.

Applicants

1. Winiam Hall Committee seeks funding of \$2,000 to undertake the partial renovation of the kitchen by replacing existing circa 1960's kitchen cupboards with new modular kitchen units. Existing kitchen cupboards are out dated and not rodent proof which means that crockery, cutlery, food and other kitchen items need to be kept in plastic air tight tubs when not in use which in turn creates OHS issues for the hall committee, volunteers and any user ground that hire the hall.

The hall is regularly used by numerous community organisations and residents for both community and private functions and events and it is expected that improvements to the kitchen will lead to increased patronage.

The total project cost is \$3,398, with a financial cash contribution of \$398 and in-kind contribution of \$1,000 from the Hall Committee.

2. Nhill Bowling Club seeks funding of \$2,000 to replace the existing floor covering in their clubroom's kitchen which has been in service for nearly 32 years.

After constant use throughout this period of time the existing linoleum floor covering in the kitchen has become worn, faded, stained and is hard to keep hygienically clean.

In addition to use by its own members, the Nhill Bowling Club is regularly booked by community organisations, businesses and residents for a range of functions and events.

The existing kitchen floor covering does not provide a positive reflection on the club which is in contrast the rest of the clubrooms, bowling greens and surrounds.

It is anticipated that an upgraded kitchen will encourage greater use by the community as it will provide a hygienic and safe environment from which to prepare meals, afternoon teas and general catering requirements.

The total project cost is \$4,610 which includes a financial cash contribution of \$2,110 and in-kind of \$500 from the Nhill Bowling Club in addition to the grant of \$2,000 from Council.

Small Equipment

Small Equipment grants provide funding assistance of up to **\$1,000** towards the purchase of small equipment items.

There were three applications with funding requests totaling \$2,179.

Applicants

1. Nhill Urban Fire Brigade seeks funding of \$980 for the purchase of a new fire hose washer fitted with a quick-connect coupling. This new hose washer will replace a complex and out dated, difficult to use hose washer with a new unit that is user friendly, easier to connect, efficient and therefore more effective in the cleaning of dirty fire hoses.

As with all volunteer CFA units, there is an expectation to maintain equipment in good working condition so that they are ready for immediate operational use.

Because fire hoses are vitally important for the control of fires, it is imperative that they are kept in good condition. This new fire hose washer will assist in keeping hoses in good operational condition and will also be made available to other Fire Brigades in the Lowan Group including Broughton, Diapur, Lorquon, Netherby, Propodollah, Winiam, Woorak and Yanac.

The total project cost is \$980 which is the total amount of the grant application.

2. Nhill and District Historical Society Inc seeks funding of \$199 for the purchase of a portable wheel chair ramp to enable all-ability access into the building.

The portable wheel chair ramp will allow people who are currently unable to enter the Nhill and District Historical Society building access to view exhibits, carry out research or to volunteer their services.

The total project cost is \$199 which is the total amount of the grant application.

3. Nhill and District Sporting Club seeks funding of \$1,000 to assist with the purchase of cricket helmets which have now become mandatory when playing cricket.

Funding will assist the NDSC in ensuring that all players have access to a cricket helmet which will assist in reducing the financial burden on individuals and families whilst at the same time increasing participation levels.

Since the decision to disband the West Wimmera Cricket Association, the local clubs amalgamated to become the West Wimmera Warriors and now compete under the operation of the Nhill and District Sporting Club with three teams competing in the Horsham Cricket Association.

The total project cost is \$3,450 with Nhill and District Sporting Club and players contributing \$2,450 and the balance of \$1,000 from the grant application.

Application summary:

Applicant	Amount Requested	Total Project Cost	Recommended Allocation
<i>Community Assistance - \$1,000</i>			
No applications received			
<i>Event Sponsorship - \$500</i>			
Dimboola Rowing Club	\$500	\$55,170	\$500
Piggery Lane Players	\$500	\$5,350	\$500

Nhill Neighbourhood House Learning Centre	\$500	\$12,000	\$500
Minor Facility Upgrades - \$2,000			
Winiam Hall Committee	\$2,000	\$3,398	\$2,000
Nhill Bowling Club	\$2,000	\$4,610	\$2,000
Small Equipment - \$1,000			
Nhill Urban Fire Brigade	\$980	\$980	\$980
Nhill and District Historical Society	\$199	\$199	\$199
Nhill and District Sporting Club	\$1,000	\$3,450	\$1,000

Options

Council can choose to support some or all, partly or in full, or none of the applications to the Hindmarsh Shire Council Community Action Grants 2019/2020.

Link to Council & Community Plans:

The Community Action Grants relate to Council's Vision of "a caring, active community enhanced by its livability, environment and economy".

Strategic Objectives:

- 1.1 An actively engaged community.
- 1.1.6 Support and encourage volunteers and work collaboratively.
- 1.2 A range of effective and accessible services to support the health and wellbeing of our community.
- 1.3 A community that is physically active with access to a wide range of leisure, sporting and recreation facilities.
- 2.1 Well-maintained physical assets and infrastructure to meet community and organisational needs.
- 3.2 A thriving tourism Industry.
- 3.2.2 Appealing tourism facilities that promote visitation and meet visitor needs.
- 3.2.3 To 'support locally-significant community-driven events and festivals that stimulate tourism growth in the region'.
- 3.2.6 Promote and support local historic assets and heritage groups

Financial Implications:

The Community Action Grants Program has \$30,000 available for the 2019/2020 financial year.

Conflict of Interest:

Under section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible – Monica Revell, Director of Corporate and Community Services
In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Phil King, Manager Economic and Community Development
In providing this advice as the Author, I have no disclosable interest in this report.

Risk Management Implications:

Risks are to be managed by the successful applicants.

Communications Strategy

Successful and unsuccessful applicants will be notified of Council's decision by phone and via letter correspondence regarding application outcomes.

RECOMMENDATION:

That

a) based on the eligibility and assessment criteria, Council approves the following funding allocations:

Community Assistance

No applications received

Event Sponsorship

- 1. A grant of \$500 – Dimboola Rowing Club***
- 2. A grant of \$500 – Piggery Lane Players***
- 3. A grant of \$500 – Nhill Neighbourhood House Learning Centre***

Minor Facility Upgrades

- 1. A grant of \$2,000 – Winiam Hall Committee***
- 2. A grant of \$2,000 – Nhill Bowling Club***

Small Equipment

- 1. A grant of \$980 – Nhill Urban Fire Brigade***
- 2. A grant of \$199 – Nhill and District Historical Society***
- 3. A grant of \$1,000 – Nhill and District Sporting Club***

There were no ineligible applications.

TOTAL RECOMMENDED FUNDING ALLOCATED: \$7,679.00

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15. CONFIDENTIAL REPORTS

In accordance with Section 89 (2) of the *Local Government Act 1989*, Council may close the meeting to the public if items to be discussed are deemed confidential, that is, if the items to be discussed relate to:

- a) Personnel matters;
- b) The personal hardship of any resident or ratepayer;
- c) Industrial matters;
- d) Contractual matters;
- e) Proposed developments;
- f) Legal advice;
- g) Matters affecting the security of Council property;
- h) Any other matter which the Council or Special Committee considers would prejudice the Council or any person;
- (i) a resolution to close the meeting to members of the public.

RECOMMENDATION:

That the meeting be closed in accordance with Section 89 of the Local Government Act 1989, to consider:

15.1 Request for Quote - Award for Purchase of One (1) Compact Track Loader

And

16.1 Confidential Late Report – Buyback of One (1) Articulated Motor Grader

17. MEETING CLOSE
