



**MINUTES OF THE COUNCIL MEETING OF THE HINDMARSH SHIRE COUNCIL HELD
2 OCTOBER 2019 AT THE COUNCIL CHAMBERS, 92 NELSON STREET NHILL
COMMENCING AT 3:00PM.**

AGENDA

1. Acknowledgement of the Indigenous Community and Opening Prayer

2. Apologies

3. Confirmation of Minutes

4. Declaration of Interests

5. Public Question Time

6. Deputations

7. Correspondence

8. Assembly of Councillors

8.1 Record of Assembly

9. Planning Permit Reports

9.1 Application for Planning Permit 1635-2019 – Major Promotion Sign, Lot 6 PS339967,
3 Middleton Ave Nhill

9.2 Application for Planning Permit 1637-2019 – Removal of Native Vegetation –
1.474HA of Native Vegetation Including 18 X Large Trees - Rainbow-Nhill Rd Jeparit

10. Reports Requiring a Decision

- 10.1 Re-Allocation of Funds from 2019/2020 Operations & Maintenance Budget to Fund Over Expenditure on E-Waste Shed Contracts

11. Special Committees

- 11.1 Jeparit Town Committee
11.2 Hindmarsh Shire Council Audit Committee
11.3 Rainbow Town Committee

12. Late Reports

No report

13. Other Business

14. Confidential Matters

- 14.1 Re-Allocation of Funds to Purchase a Line Marker

15. Meeting Close

Present:

Crs R Ismay (Mayor), R Lowe (Deputy Mayor), D Nelson, D Colbert, R Gersch, T Schneider

Apologies:

In Attendance:

Mr Greg Wood (Chief Executive Officer), Ms Monica Revell (Director Corporate and Community Services), Ms Angela Hoy (Director Infrastructure Services), Ms Sarah Dickinson (Executive Assistant)

1. ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY AND OPENING PRAYER

Cr R Ismay opened the meeting at 3:02pm by acknowledging the Indigenous Community and offering the opening prayer.

2. APOLOGIES

3. CONFIRMATION OF MINUTES

RECOMMENDATION:

That the Minutes of the Ordinary Council Meeting held on Wednesday 18 September 2019 at the Council Chambers, 92 Nelson Street Nhill as circulated to Councillors be taken as read and confirmed.

MOVED: Crs R Gersch/R Lowe

That the Minutes of the Ordinary Council Meeting held on Wednesday 18 September 2019 at the Council Chambers, 92 Nelson Street Nhill as circulated to Councillors be taken as read and confirmed.

CARRIED

Attachment: 1

4. DECLARATION BY COUNCILLORS OR OFFICERS OF ANY DIRECT OR INDIRECT INTEREST IN ANY ITEM ON THE AGENDA.

Direct; or

Indirect interest

- a) by close association;
- b) that is an indirect financial interest;
- c) because of conflicting duties;
- d) because of receipt of an applicable gift;
- e) as a consequence of becoming an interested party; or
- f) because of an impact on residential amenity.

Declaration of direct or indirect interest must also be advised by Councillors at the commencement of discussion of the specific item.

None declared.

5. PUBLIC QUESTION TIME

James Course was in attendance and spoke to item 9.1.

6. DEPUTATIONS

No deputations.

7. CORRESPONDENCE

7.1 GENERAL CORRESPONDENCE

Responsible Officer: Chief Executive Officer

Attachment: 2

Introduction:

The following correspondence is tabled for noting by Council,

Inwards:

- Australian Citizenship Ceremonies Code
- Rail Freight Alliance Campaign Contribution

Outwards:

- Nil

RECOMMENDATION:

That Council notes the attached correspondence.

MOVED: Crs R Lowe/R Gersch

That Council notes the attached correspondence.

CARRIED

Attachment: 2

8. ASSEMBLY OF COUNCILLORS

Responsible Officer: Chief Executive Officer

Attachment: 3

Introduction:

The attached Assembly of Councillors Records are presented as an attachment to the Council agenda for the information of Councillors and recorded at the Council meeting as required under s80A Local Government Act 1989.

Options:

1. That Council accepts the Assembly of Councillors Records as presented.

RECOMMENDATION:

That Council accepts the Assembly of Councillors Records as presented.

MOVED: Crs T Schneider/D Colbert

That Council accepts the Assembly of Councillors Records as presented.

CARRIED

Attachment: 3

9. PLANNING PERMITS

9.1 APPLICATION FOR PLANNING PERMIT 1635-2019 – MAJOR PROMOTION SIGN, LOT 6 PS339967, 3 MIDDLETON AVE NHILL

Responsible Officer: Director Infrastructure Services
File: Planning – Applications
Assessment: 200112
Applicant: James Course c/- Regional Billboard co.
Owner: Desert Rain Nhill Pty Ltd
Subject Land: Lot 6 PS339967, 3 Middleton Ave Nhill
Proposal: Major Promotion Sign
Zoning & Overlays: Industrial 1 Zone (IN1Z)
Environmental Significance Overlay Schedule 6 (ESO6) –
Catchments of Wetlands of Conservation Value
Attachment: 4

Summary:

This report recommends that Council approve an application to construct a double-sided, externally illuminated major promotion sign at Lot 6 PS339967, 3 Middleton Ave Nhill (adjacent to the Western Highway). The application was received on the 17 July 2019.

Proposal Details:

The proposal seeks approval for the erection and display of a double-sided, externally illuminated major promotion sign on the property at 3 Middleton Ave, Nhill, including the display of third-party advertising within the proposed advertising area specified on plans.

The proposed major promotion sign proposes two 18.26m² display faces. One face will be viewed by Melbourne-bound traffic along the Western Hwy, while the reverse face will be viewed by Adelaide-bound traffic on the same road. In addition to this display face, there will be a permanent 0.72m² business identification sign on the skirting board below each display face. The proposed sign will be externally illuminated. The sign is intended to be used for a variety of advertisements and community service messages. The applicant has advised that “companies within a small radius of their advertising signs will always take preference over large nationwide advertising campaigns. Typically, at least 50% of the advertising content is for businesses located within a 5km radius of the sign. Road safety messages from the TAC are also very common across regional billboards.” While this is seen as a very positive philosophy and certainly encouraged, a condition requiring local content cannot be applied as there are no controls in the planning scheme to do so.

If approved, a condition is to be applied ensuring that any content of the advertising (or other) material displayed on the structure is not to depict racist, sexually explicit, offensive or any subject matter which is considered contentious or offensive by the Responsible Authority.

Requirement for Permit:

A planning permit is required pursuant to Clause 33.01-4 of the Hindmarsh Planning Scheme for buildings and works in the Industrial 1 Zone (IN1Z).

Clause 52.05 – Advertising Signs, outlines the requirements for signage within the Hindmarsh Planning Scheme. This zone is in Category 2, office and industrial - low limitation.

A planning permit is not required under the provisions of the Environmental Significance Overlay Schedule 6 (ESO 6).

Definitions:

The proposal is defined within Clause 73.02 – Sign Terms - of the Hindmarsh Planning Scheme as a ‘major promotion sign’ under the provisions of the planning scheme, being:
“A sign which is 18 square metres or greater that promotes goods, services, an event or any other matter, whether or not provided, undertaken or sold or for hire on the land or in the building on which the sign is sited”.

Restrictive Covenant or Section 173 Agreement:

The subject site is not burdened by a Restrictive Covenant or Section 173 Agreement.

Cultural Heritage Management Plan (CHMP):

The proposal is exempt from requiring a CHMP pursuant to the Aboriginal Heritage Regulations 2007, as the proposal is not within land affected by the Aboriginal Cultural Heritage Overlay.

Subject site & locality:

The subject site is known as Lot 6 PS339967, 3 Middleton Ave, Nhill, and is currently used for the purposes of a car wash.

The subject land is located approximately 1 km south west of the Nhill Post Office, at the southern entry to Nhill. The total area of the site is 780 metres, and no native vegetation is proposed to be removed. The nearest residentially zoned land is located approximately 145 metres to the south.

Public Notification:

The application was not required to be publicly notified under the provisions of Clause 33.01-4 (Industrial Zone) of the Hindmarsh Planning Scheme.

Referrals:

External Referrals/Notices Required by the Planning Scheme:

Section 52 Notices: Not required.

Section 55 Referrals: Required under Clause 66.03 - An application to display an animated or Roads Corporation electronic sign within 60 metres of a freeway or arterial road declared under the Road Management Act 2004 is to be referred to VicRoads (Regional

Roads Victoria) as a determining authority. The application was referred to VicRoads (RRV) on 06 August 2019. RRV responded in favour of the proposal with conditions on the 16 September 2019.

Internal Referrals:

- Engineering: Responded with comment.
- Environmental Health: No response.
- Building: Not required
- Economic Development and Tourism: Fully supportive of more avenues for local business advertising and maximising traffic capture in town.

Planning Assessment:

Planning Scheme Requirements:

Planning Policy Framework:

Clause 17	Economic Development
Clause 17.01-1R	Diversified economy - Wimmera Southern Mallee
Clause 22.01	Western Highway

Local Planning Policy Framework:

Clause 21 - Municipal Strategic Statement

Zoning Provisions:

Clause 33.01 – Industrial 1 Zone (IN1Z)

Planning Scheme Overlay Provisions:

Clause 42.01 - Environmental Significant Overlay Schedule 6 (ESO6) Catchments of Wetlands of Conservation Value

Particular Provisions:

Clause 52.05 - Signs

General Provisions:

Clause 65 - Decision Guidelines, states that:

“Because a permit can be granted does not imply that a permit should or will be granted. The Responsible Authority must decide whether the proposal will produce acceptable outcomes in terms of the decision guidelines of this clause”.

The decision guidelines relevant to this application are stated within Clause 65.01 of the Hindmarsh Planning Scheme – Approval of an application or plan.

It is considered that the application complies with the relevant decision guidelines as outlined. The proposal is supportive of, and complies with the Planning Policy Framework, having

regard to the benefit the proposal will cause regarding further economic development within the Shire.

Clause 52.05 – Signs Decision guidelines

An assessment of the proposal against the relevant decision guidelines has determined that the sign will not have any detrimental impact upon the character of the area, or views of significance.

The cumulative impact of signs on the character of this area is considered negligible, given the industrial nature of the neighbourhood, and its location within the wider context, serving as an entry to the town of Nhill.

An inspection undertaken on the 16 September 2019 by the Coordinator Planning and Development revealed that there may be a small intrusion on the visual approach to the existing Caltex service station to the north by Melbourne bound traffic; this will be negligible given the height of the proposed sign versus the height of the existing Caltex sign.

It is further considered that the proposed sign is supported by State planning policy having regard to economic development in the Shire, and accords with the overall intent of this particular provision.

Strategic, Statutory and Procedural Requirements:

The proposal is consistent with the Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.

Report to Council:

The Coordinator Planning and Development advises that all obligations of Council (strategic, statutory and procedural) have been addressed and discharged in this planning application.

Processing Times:

17/07/2019 – Application received.

06/08/2019 – Mandatory referral to VicRoads (Regional Roads Victoria) – 28 days.

08/08/2019 – Referred internally to Council departments

16/09/2019 – Regional Roads Victoria (RRV) responded, conditionally supporting the proposal (41 days).

02/10/2019 – Report presented to Council – 78 days

This report is being presented to Council at its meeting on the 02 October 2019. The statutory processing time requirements of the Planning and Environment Act 1987 have not been satisfied in this instance, due to the application not being referred for 20 days and the response times from VicRoads / RRV taking 41 days, rather than 28.

Conflict of Interest:

Under section 80C of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible: Angela Hoy, Director Infrastructure Services

In providing this advice as the Officer Responsible, I have no interests to disclose.

Author: Andre Dalton, Coordinator Planning and Development

In providing this advice as the Author, I have no interests to disclose.

RECOMMENDATION:

That Council approves planning application PA1635-2019 to construct a major promotion sign on Lot 6 PS339967, 3 Middleton Ave Nhill, subject to the following conditions:

Endorsed Plans:

1. ***The location and design of the development as shown on the endorsed plans shall not be altered or modified, whether or not in order to comply with any statute or statutory rule or local law or any other reason without the written consent of the Responsible Authority.***

Signage:

2. ***Signs not to be altered***
 - a) ***The location and details of the sign(s), and any supporting structure, as shown on the endorsed plans, must not be altered without the written consent of the Responsible Authority.***
 - b) ***The sign, and any part of the structure, is not to protrude over any part of the property boundary onto road reserve.***

No flashing light:

3. ***The sign must not contain any flashing light.***

Light emissions:

4. ***The sign lighting must be designed, baffled and located to the satisfaction of the Responsible Authority to prevent any adverse effect on adjoining land.***

Sign maintenance:

5. ***The sign(s) must be maintained to the satisfaction of the Responsible Authority.***

Content:

6. ***Any content of the advertising material displayed on the structure is not to depict racist, sexually explicit, offensive or subject matter which is considered contentious or offensive in the opinion of the Responsible Authority.***
7. ***The sign must not:***
- ***Dazzle or distract drivers due to its colouring.***
 - ***Be able to be mistaken for a traffic signal because it has, for example, red circles, octagons, crosses or triangles.***
 - ***Be able to be mistaken as an instruction to drivers.***

VicRoads:

8. a) ***The location and details of the sign shown on the endorsed plans must not be altered without the written consent of the Responsible Authority;***
- b) ***The sign must be contained within the property line; no part of the structure is permitted to protrude beyond the property line and into the road reserve;***
- c) ***The sign must be constructed and maintained to the satisfaction of the Responsible Authority;***
- d) ***The sign must be professionally manufactured from non-reflective or non-fluorescent materials;***
- e) ***The proponent must not use colours that could be mistaken for a traffic sign or signal, for example, a potential road hazard may be created, if it contains red, green or yellow lighting, or has red circles, octagons, crosses or triangles, or large reflective or illuminated arrows;***
- f) ***If the signs are illuminated, the source of the lighting must not be visible from any part of the declared road/highway;***
- g) ***If the signs are illuminated, any illumination must not be flashing, nor cause dazzle to the declared road/highway traffic; and***
- h) ***The sign must not dazzle or distract road users due to its colouring or luminosity. The luminance of the advertising sign must be such that it does not give a veiling luminance to the driver, of greater than 0.25 cd/m², throughout the driver's approach to the advertising sign.***
- i) ***This permit expires 15 years from the date of issue, at which time the sign and all supporting structures must be removed and the site made good to the satisfaction of the Responsible Authority.***

Note:

1. ***This is not a Building Permit. Please consult a Building Surveyor and ensure that a Building Permit is obtained prior to the commencement of works.***

MOVED: Crs R Gersch/T Schneider

That Council approves planning application PA1635-2019 to construct a major promotion sign on Lot 6 PS339967, 3 Middleton Ave Nhill, subject to the following conditions:

Endorsed Plans:

1. ***The location and design of the development as shown on the endorsed plans shall not be altered or modified, whether or not in order to comply with any statute or statutory rule or local law or any other reason without the written consent of the Responsible Authority.***

Signage:

2. ***Signs not to be altered***
 - a) ***The location and details of the sign(s), and any supporting structure, as shown on the endorsed plans, must not be altered without the written consent of the Responsible Authority.***
 - b) ***The sign, and any part of the structure, is not to protrude over any part of the property boundary onto road reserve.***

No flashing light:

3. ***The sign must not contain any flashing light.***

Light emissions:

4. ***The sign lighting must be designed, baffled and located to the satisfaction of the Responsible Authority to prevent any adverse effect on adjoining land.***

Sign maintenance:

5. ***The sign(s) must be maintained to the satisfaction of the Responsible Authority.***

Content:

6. Any content of the advertising material displayed on the structure is not to depict racist, sexually explicit, offensive or subject matter which is considered contentious or offensive in the opinion of the Responsible Authority.

7. The sign must not:

- **Dazzle or distract drivers due to its colouring.**
- **Be able to be mistaken for a traffic signal because it has, for example, red circles, octagons, crosses or triangles.**
- **Be able to be mistaken as an instruction to drivers.**

VicRoads:

- 8. a) The location and details of the sign shown on the endorsed plans must not be altered without the written consent of the Responsible Authority;**
- b) The sign must be contained within the property line; no part of the structure is permitted to protrude beyond the property line and into the road reserve;**
- c) The sign must be constructed and maintained to the satisfaction of the Responsible Authority;**
- d) The sign must be professionally manufactured from non-reflective or non-fluorescent materials;**
- e) The proponent must not use colours that could be mistaken for a traffic sign or signal, for example, a potential road hazard may be created, if it contains red, green or yellow lighting, or has red circles, octagons, crosses or triangles, or large reflective or illuminated arrows;**
- f) If the signs are illuminated, the source of the lighting must not be visible from any part of the declared road/highway;**
- g) If the signs are illuminated, any illumination must not be flashing, nor cause dazzle to the declared road/highway traffic; and**
- h) The sign must not dazzle or distract road users due to its colouring or luminosity. The luminance of the advertising sign must be such that it does not give a veiling luminance to the driver, of greater than 0.25 cd/m², throughout the driver's approach to the advertising sign.**
- i) This permit expires 15 years from the date of issue, at which time the sign and all supporting structures must be removed and the site made good to the satisfaction of the Responsible Authority.**

Note:

1. ***This is not a Building Permit. Please consult a Building Surveyor and ensure that a Building Permit is obtained prior to the commencement of works.***

CARRIED

Attachment: 4

9.2 APPLICATION FOR PLANNING PERMIT 1637-2019 – REMOVAL OF NATIVE VEGETATION – 1.474HA OF NATIVE VEGETATION INCLUDING 18 X LARGE TREES - RAINBOW-NHILL RD JEPARIT

Responsible Officer:	Director Infrastructure Services
File:	Planning – Applications
Assessment:	N/A – Council Road Reserve
Applicant:	Daniel Griffiths – Manager Capital Works
Owner:	Department of Environment, Land, Water and Planning (DELWP Crown Land)
Subject Land:	Rainbow – Nhill Rd – from Lorquon East Road intersection - 0 km to 2.3 km (Adjacent to 3420 Rainbow-Nhill Road, Jeparit).
Proposal:	Removal of 1.474 ha of native vegetation including 18 x large trees
Zoning & Overlays:	Farming Zone (FZ); Environmental Significance Overlay Schedule 6 (ESO6) – Catchments of Wetlands of Conservation Value; Vegetation Protection Overlay Schedule 2 (VPO2) – Biolink Corridor – Roadside Protection and Conservation
Attachment:	5

Summary:

This report recommends that Council approve an application to remove 1.474 ha of native vegetation, including 18 large trees on the Rainbow – Nhill Rd from the Lorquon East Road intersection - 0 km to 2.3 km.

Background:

On the 12 August 2019, an application for a planning permit to remove the aforementioned trees was lodged with Council, by Council's Engineering Department for the purpose of widening a 2.3 kilometre section of Rainbow-Nhill Road. The current VicRoads safety requirements for road construction (Australian Standards) recommend a 6 metre clearance zone either side of the asphalt road. To reduce the impact of the project on native vegetation, Council will instead be using a 2.5 metre wide clearance, which is common practice in rural Victoria. This significantly reduces the quantity of vegetation and tree removal required.

Proposal Details:

The proposal to remove 1.474 ha of native vegetation, including 18 large trees to achieve the 2.5 metre clearance zone includes the removal of the following types of trees:

Eucalyptus leucoxylon: 10
Eucalyptus largiflorens: 7
Eucalyptus macrocarpa:1

Requirement for Permit:

The permit triggers are:

- The Environmental Significance Overlay Schedule 6 (ESO6) – Catchments of

Wetlands of conservation Value.

- The Vegetation Protection Overlay – Schedule 2 (VPO2) – Biolink Corridor. A permit is required to remove, destroy or lop native vegetation.
- Clause 52.17-1 of the Victorian Planning provisions - Native Vegetation. A permit is required to remove, destroy or lop native vegetation, including dead native vegetation. This does not apply if the removal is in accordance with the Road Safety Exemption Agreement between Council and DELWP. For this project, the removal of 1.474 ha is greater than the maximum 0.5 ha allowed within the agreement.

No planning permit is required to remove native vegetation under the provisions of the Farming Zone (FZ).

Definitions:

Not Applicable.

Restrictive Covenant or Section 173 Agreement:

The subject site is not burdened by a Restrictive Covenant or Section 173 Agreement.

Cultural Heritage Management Plan (CHMP):

The proposal is exempt from requiring a CHMP pursuant to the Aboriginal Heritage Regulations 2007, as the proposal is not within land affected by the Aboriginal Cultural Heritage Overlay.

Subject site & locality:

The subject site is on road reserve, adjacent to 3420 Rainbow-Nhill Road, Jeparit. Surrounding land is currently used for the purposes of cropping and grazing. The surrounding properties have been extensively cleared with little established vegetation remaining.

The intersection of Rainbow-Nhill Road and Lorquon East Road and proposed native vegetation removal is located approximately 29.6 km north east of Nhill, and 13.6 km west of Jeparit. The proposed works extend 2.3 kilometres northwards of the intersection along the road formation. The closest dwellings are known as 961 Lorquon Rd to the south, 3420 Rainbow – Nhill Rd to the west, and 323 Lake Hindmarsh School Rd to the north.

s52 Notice of application

- (1) *Unless the Responsible Authority requires the applicant to give notice, the Responsible Authority must give notice of an application in a prescribed form—*
 - (a) *to the owners (except persons entitled to be registered under the **Transfer of Land Act 1958** as proprietor of an estate in fee simple) and occupiers of allotments or lots adjoining the land to which the application applies unless the Responsible Authority is satisfied that the grant of the permit would not cause material detriment to any person.*

Notice was given under Section 52 of the Act in the following manner:

- An advertisement in the Nhill Free Press on the 11 September 2019;
- An advertisement in the Dimboola Banner on the 11 September 2019;
- An advertisement in the Rainbow-Jeparit Argus on the 13 September 2019.

Letters to adjoining landowners, and signs placed on the subject land.

No objections have been received at the time of the writing of this report.

Referrals:

External Referrals/Notices Required by the Planning Scheme:

Section 52 Notices: Refer above.
Section 55 Referrals: DELWP – Supports proposal - subject to conditions.
WCMA – Supports proposal – subject to one advice note.

Internal Referrals:

- Engineering: Not required
- Environmental Health: Not required
- Building: Not required
- Economic Development and Tourism: Not required

DELWP Comment:

The response from DELWP, received 03 September 2019, states that DELWP does not object to the granting of a planning permit subject to conditions being included on any permit issued.

Planning Assessment:

Planning Scheme Requirements:

Planning Policy Framework:

Clause 12.01-1S - Protection of biodiversity
Clause 12.01-1R - Protection of biodiversity - Wimmera Southern Mallee
Clause 12.01-2S - Native vegetation management

Local Planning Policy Framework:

Clause 21 - Municipal Strategic Statement

Zoning Provisions:

Clause 35.07 – Farming Zone (FZ)

Planning Scheme Overlay Provisions:

Clause 42.01 - Environmental Significance Overlay Schedule 6 (ESO6) – Catchments of Wetlands of Conservation Value;
Clause 42.02 - Vegetation Protection Overlay Schedule 2 (VPO2) – Biolink Corridor – Roadside Protection and Conservation.

Particular Provisions:

Clause 52.17 – Native Vegetation

General Provisions:

Clause 65 - Decision Guidelines, states that:

“Because a permit can be granted does not imply that a permit should or will be granted. The Responsible Authority must decide whether the proposal will produce acceptable outcomes in terms of the decision guidelines of this clause”.

The decision guidelines relevant to this application are stated within Clause 65.01 of the Hindmarsh Planning Scheme – Approval of an application or plan.

Clause 35.07 – Farming Zone (FZ) Decision Guidelines

Not Applicable. No planning permit is required to remove native vegetation under the provisions of the Farming Zone.

Clause 42.01 - Environmental Significance Overlay Schedule 6 (ESO6) Decision Guidelines

It is considered that the proposal accords with the applicable decision guidelines within the ESO, with referral to the WCMA resulting in agreement to the proposal.

Clause 42.02 - Vegetation Protection Overlay Schedule 2 (VPO2) Decision Guidelines

It is considered that the proposal accords with the applicable decision guidelines within the VPO, as:

- The value of the existing vegetation has been assessed;
- The purpose of removal is to re-construct the existing road to a two-lane road;
- The quantity of vegetation to be removed has been reduced to the maximum extent reasonable and practical by reducing the clear zone to 2.5m; and
- Quotations for offset credits have been obtained in accordance with the requirements of the DELWP Native Vegetation Removal report assessment.

Clause 52.17 – Native Vegetation

It is considered that the removal of 18 trees is appropriate, given approval by the DELWP and the offsets that have been proposed.

Strategic, Statutory and Procedural Requirements:

The proposal is consistent with the Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.

Report to Council:

The Coordinator Planning and Development advises that all obligations of Council (strategic, statutory and procedural) have been addressed and discharged in this planning application.

Processing Times:

12/08/2019 – Application received
09/09/2019 – Notification requirement issued
13/09/2019 – Last date of notice
02/10/2019 – Report presented to Council – 49 days

This report is being presented to Council at its meeting on the 02 October 2019. The statutory processing time requirements of the Planning and Environment Act 1987 have been satisfied in this instance.

Conflict of Interest:

Under section 80C of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible: Angela Hoy, Director Infrastructure Services

In providing this advice as the Officer Responsible, I have no interests to disclose.

Author: Andre Dalton, Coordinator Planning and Development

In providing this advice as the Author, I have no interests to disclose.

RECOMMENDATION:

That Council approves planning application 1637-2019 to remove 1.474 hectares of native vegetation including eighteen (18) trees on Rainbow-Nhill Road (0km to 2.3km from the intersection of Lorquon East Road), subject to the following conditions:

Native Vegetation

- 1. This permit allows the removal of native vegetation shown on plans submitted and endorsed as a part of this planning permit.***
- 2. The extent of the native vegetation removal hereby permitted must not be altered without the prior written consent of the Responsible Authority.***
- 3. The remnant wood and associated vegetation shall be removed off-site and appropriately disposed of by the completion of works, to the satisfaction of the Responsible Authority.***

Department of Environment Land Water and Planning (DELWP)

Notification of permit conditions

- 4. Before works start, the permit holder must advise all persons undertaking the vegetation removal or works on site of all relevant permit conditions and associated statutory requirements or approvals.***

Native vegetation permitted to be removed, destroyed or lopped

5. ***The native vegetation permitted to be removed, destroyed or lopped under this permit is 1.474 hectares of native vegetation, which is comprised of 1.474 hectares of native vegetation including 18 large trees, with a strategic biodiversity value of 0.502.***

Protection of retained vegetation

6. ***Before works start, a plan to the satisfaction of the responsible authority identifying all native vegetation to be retained and describing the measures to be used to protect the identified vegetation during construction, must be prepared and submitted to and approved by the responsible authority. When approved, the plan will be endorsed and will form part of this permit. All works constructed or carried out must be in accordance with the endorsed plan.***

Native vegetation offsets

7. ***To offset the removal of 1.474 hectares of native vegetation, the permit holder must secure a native vegetation offset in accordance with the Guidelines for the removal, destruction or lopping of native vegetation (DELWP 2017), as specified below:***

A general offset of 0.440 general habitat units must meet the following criteria:

- a) ***located within the Wimmera Catchment Management Authority boundary or Hindmarsh Shire Council municipal area,***
- b) ***with a minimum strategic biodiversity score of at least 0.502, and***
- c) ***the offset(s) secured must also protect 18 large trees.***

Offset evidence

8. ***Before the removal of any native vegetation, evidence that the required offset by this permit has been secured must be provided to the satisfaction of the responsible authority. This evidence must be one or both of the following:***
 - a) ***an established first party offset site including a security agreement signed by both parties, and a management plan detailing the 10-year management actions and ongoing management of the site, and/or***
 - b) ***credit extract(s) allocated to the permit from the Native Vegetation Credit Register.***
9. ***A copy of the offset evidence will be endorsed by the responsible authority and form part of this permit. Within 30 days of endorsement of the offset evidence, a***

copy of the endorsed offset evidence must be provided to the Planning and Approvals Team at the Department of Environment, Land, Water and Planning - Grampians regional office via email: grampians.planning@delwp.vic.gov.au.

Expiry of Permit

10. This permit will expire if the following circumstance applies:

- a) The development is not completed within two (2) years of the date of this permit.**

In accordance with Section 69 of the Planning and Environment Act 1987, the Responsible Authority may extend the periods referred to if a request is made in writing within six (6) months of the expiry date of the permit.

~END OF CONDITIONS~

Permit Note/s:

DELWP

- 1) Except with the written consent of the responsible authority, within the area of native vegetation to be retained and any tree or vegetation protection zone associated with the permitted use and/or development, the following is prohibited:**
- a) Any vehicle or pedestrian access, trenching or soil excavation.**
b) Storage or dumping of any soils, materials, equipment, vehicles, machinery or waste products.
c) Entry or exit pits for underground services.
d) Any other actions or activities that may result in adverse impacts to retained native vegetation.
- 2) Before any works on public land start, a permit to take protected flora under the Flora and Fauna Guarantee (FFG) Act 1988 may be required. To obtain an FFG permit or further information, please contact a Natural Environment Program officer at the Grampians regional office of the Department of Environment, Land, Water and Planning on 0437 463 378 or on grampians.environment@delwp.vic.gov.au.**

MOVED: Crs R Lowe/T Schneider

That Council approves planning application 1637-2019 to remove 1.474 hectares of native vegetation including eighteen (18) trees on Rainbow-Nhill Road (0km to 2.3km from the intersection of Lorquon East Road), subject to the following conditions:

Native Vegetation

1. ***This permit allows the removal of native vegetation shown on plans submitted and endorsed as a part of this planning permit.***
2. ***The extent of the native vegetation removal hereby permitted must not be altered without the prior written consent of the Responsible Authority.***
3. ***The remnant wood and associated vegetation shall be removed off-site and appropriately disposed of by the completion of works, to the satisfaction of the Responsible Authority.***

Department of Environment Land Water and Planning (DELWP)

Notification of permit conditions

4. ***Before works start, the permit holder must advise all persons undertaking the vegetation removal or works on site of all relevant permit conditions and associated statutory requirements or approvals.***

Native vegetation permitted to be removed, destroyed or lopped

5. ***The native vegetation permitted to be removed, destroyed or lopped under this permit is 1.474 hectares of native vegetation, which is comprised of 1.474 hectares of native vegetation including 18 large trees, with a strategic biodiversity value of 0.502.***

Protection of retained vegetation

6. ***Before works start, a plan to the satisfaction of the responsible authority identifying all native vegetation to be retained and describing the measures to be used to protect the identified vegetation during construction, must be prepared and submitted to and approved by the responsible authority. When approved, the plan will be endorsed and will form part of this permit. All works constructed or carried out must be in accordance with the endorsed plan.***

Native vegetation offsets

7. ***To offset the removal of 1.474 hectares of native vegetation, the permit holder must secure a native vegetation offset in accordance with the Guidelines for the removal, destruction or lopping of native vegetation (DELWP 2017), as specified below:***

A general offset of 0.440 general habitat units must meet the following criteria:

- a) *located within the Wimmera Catchment Management Authority boundary or Hindmarsh Shire Council municipal area,*
- b) *with a minimum strategic biodiversity score of at least 0.502, and*
- c) *the offset(s) secured must also protect 18 large trees.*

Offset evidence

8. *Before the removal of any native vegetation, evidence that the required offset by this permit has been secured must be provided to the satisfaction of the responsible authority. This evidence must be one or both of the following:*
 - a) *an established first party offset site including a security agreement signed by both parties, and a management plan detailing the 10-year management actions and ongoing management of the site, and/or*
 - b) *credit extract(s) allocated to the permit from the Native Vegetation Credit Register.*
9. *A copy of the offset evidence will be endorsed by the responsible authority and form part of this permit. Within 30 days of endorsement of the offset evidence, a copy of the endorsed offset evidence must be provided to the Planning and Approvals Team at the Department of Environment, Land, Water and Planning - Grampians regional office via email: grampians.planning@delwp.vic.gov.au.*

Expiry of Permit

10. *This permit will expire if the following circumstance applies:*
 - a) *The development is not completed within two (2) years of the date of this permit.*

In accordance with Section 69 of the Planning and Environment Act 1987, the Responsible Authority may extend the periods referred to if a request is made in writing within six (6) months of the expiry date of the permit.

~END OF CONDITIONS~

Permit Note/s:

DELWP

- 1) *Except with the written consent of the responsible authority, within the area of native vegetation to be retained and any tree or vegetation protection zone associated with the permitted use and/or development, the following is prohibited:*

- a) ***Any vehicle or pedestrian access, trenching or soil excavation.***
 - b) ***Storage or dumping of any soils, materials, equipment, vehicles, machinery or waste products.***
 - c) ***Entry or exit pits for underground services.***
 - d) ***Any other actions or activities that may result in adverse impacts to retained native vegetation.***
- 2) ***Before any works on public land start, a permit to take protected flora under the Flora and Fauna Guarantee (FFG) Act 1988 may be required. To obtain an FFG permit or further information, please contact a Natural Environment Program officer at the Grampians regional office of the Department of Environment, Land, Water and Planning on 0437 463 378 or on grampians.environment@delwp.vic.gov.au.***

CARRIED

Attachment: 5

10. REPORTS REQUIRING A DECISION

10.1 RE-ALLOCATION OF FUNDS FROM 2019/2020 OPERATIONS & MAINTENANCE BUDGET TO FUND OVER EXPENDITURE ON E-WASTE SHED CONTRACTS

Responsible Officer: Director Infrastructure Services

Introduction:

This report seeks Council approval to approve price variations to Contract No 2018-2019 -11 and Contract No 2018-2019-12 for E-Waste sheds at Nhill and Dimboola Transfer stations, and to re-allocate funds from 2019/2020 Operations & Maintenance General Ledger 20818 – Hard Plastic Disposal program to the value of \$30,000.

Discussion:

Council at its meeting on 06/03/2019 approved the award of two contracts to Leyonhjelm Building Services Pty Ltd to provide two E-waste facilities as detailed below;

- Contract No: 2018-2019-11 – Design and Construction of E-Waste Shed at Nhill Transfer Station at a lump-sum price of \$102,217.27
- Contract No: 2018-2019-12 – Design and Construction of E-Waste Shed at Dimboola Transfer Station at a lump-sum price of \$105,657.27

Following the award of contracts a decision was made to incorporate an office in each of the sheds. This changed the class of the building from a Class 10 to a Class 8, thereby necessitating the inclusion of additional drawings, wall and roof bracing and increasing the thickness of the concrete slab.

Also, Sustainability Victoria on 10/04/2019 introduced additional requirements for the sheds as conditions for the release of the outstanding fund balance. The new requirements include (1) Provision of bunding around the floor area of e-waste skips and (2) Provision of impermeable flooring for the sheds.

Currently, foundation footings and concrete slab have been completed at the two locations, while erection of sheds are ongoing and near completion.

The tables below show the breakdown of contractor variation claims and additional works identified, totalling \$30,722.09.

Item No	Description Of Work	Amount (Excl GST)
1	Upgrade bracings to walls & roof	270.91
2	Update design/drawings to comply with Class-8 shed	170.00
3	Material & construction variations due to upgrade	7,712.73
4	Installation of Rainwater Tank. Including overflow discharge line	1,000.00
5	Supply and installation of flexible drive-over bunding.	4,356.50

6	Provision of impermeable flooring over skips area	1,660.00
	TOTAL	15,170.14

Table 1.1: Additional Works – Nhill E-waste Shed

Item No	Description Of Work	Amount (Excl GST)
1	Upgrade bracings to walls & roof	316.36
2	Update design/drawings to comply with Class-8 shed	170.00
3	Material & construction variations due to upgrade	8,049.09
4	Installation of Rainwater Tank. Including overflow discharge line	1,000.00
5	Supply and installation of flexible drive-over bunding.	4,356.50
6	Provision of impermeable flooring over skips area	1,660.00
	TOTAL	15,551.95

Table 1.2: Additional Works – Dimboola E-waste Shed

It is proposed that the budget of \$30,000 from the General Ledger 20818 – Hard Plastic Disposal be re-allocated to fund the over expenditure of the E-Waste Sheds project. The 2019/2020 project to process the hard plastic stockpiles will be deferred and funded in the 2020/2021 Operations and Maintenance Program

Sustainability Victoria has so far released 30% of the fund (\$60,000.00) for the two projects. The balance \$140,000.00 (70% of fund total) will not be released until all conditions of project completion are met.

Options:

Option 1: Council can approve the variation and re-allocation of \$30,000 from the general ledger 20818 - Hard Plastics Disposal to fund the over expenditure of the E-Waste Shed projects.

Option 2: Council can choose to approve the variation and re-allocation of \$30,000 from another budget line to fund the over expenditure of the E-Waste Shed projects.

Link to Council Plan:

2.4 A community living more sustainably

Risk Management Implications

Should council choose not to approve the variation and re-allocation of \$30,000 to fund the over expenditure of the E-Waste Sheds the following will occur:

1. The projects will not able to be completed and acquitted under the current funding guidelines;
2. Council will be unable to recover full expenditure to date and our statutory obligations will not be met in regards to the management and handling of E-Waste.

Financial Implications:

Variation to the two Contracts 2018-2019-11 and 2018-2019-12, being \$30,722.09, can be accommodated via re-allocation of the Hard Plastic Disposal Budget; General Ledger 20818, being \$30,000.00

Conflict of Interest:

Under section 80C of the LGA officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible: Angela Hoy, Director Infrastructure Services

In providing this advice as the Officer Responsible, I have no interests to disclose.

Author: Michael Kolapo, Project Management Engineer

In providing this advice as the Author, I have no interests to disclose.

Communications Strategy:

Following the approval of council for the variation and re-allocation of funds the contractor shall be notified that the variation to the contract has been approved.

Next steps:

Should Council approve the re-allocation of budget to fund the price variation on the E-waste Sheds, Officers will undertake the process to amend the contracts in accordance with Council's Procurement Policy.

RECOMMENDATION:

That Council approves price variations to Contract No 2018-2019 -11 and Contract No 2018-2019-12 for E-Waste sheds at Nhill and Dimboola Transfer stations, and approves the re-allocation of funds from 2019/2020 budget Operations & Maintenance General Ledger 20818 – Hard Plastic Disposal program to the value of \$30,000.

MOVED: Crs T Schneider/R Gersch

That Council approves price variations to Contract No 2018-2019 -11 and Contract No 2018-2019-12 for E-Waste sheds at Nhill and Dimboola Transfer stations, and approves the re-allocation of funds from 2019/2020 budget Operations & Maintenance General Ledger 20818 – Hard Plastic Disposal program to the value of \$30,000.

CARRIED

11. SPECIAL COMMITTEES

11.1 JEPARIT TOWN COMMITTEE

Responsible Officer: Director Corporate and Community Services

Attachment: 6

Introduction:

The Jeparit Town Committee held its annual general meeting on 9 September 2019. The purpose of this report is to note the minutes from this meeting and appoint members of the committee. A copy of the minutes is included as an attachment for the information of Council.

RECOMMENDATION:

1. ***That Council notes the minutes of the Jeparit Town Committee annual general meeting held on 9 September 2019.***
2. ***That, in exercise of the powers conferred by sections 86 and 87 of the Local Government Act 1989 (the Act), Council appoints as members of the Jeparit Town Committee:***
 - ***Jason Hutson (President)***
 - ***Brett Ireland (Vice President)***
 - ***Cheryl Quinn (Secretary)***
 - ***Teresa Smith (Treasurer)***
 - ***Wendy Werner***
 - ***Mel Wagener***
 - ***Graeme Blair***

MOVED: Crs R Lowe/T Schneider

1. ***That Council notes the minutes of the Jeparit Town Committee annual general meeting held on 9 September 2019.***
2. ***That, in exercise of the powers conferred by sections 86 and 87 of the Local Government Act 1989 (the Act), Council appoints as members of the Jeparit Town Committee:***
 - ***Jason Hutson (President)***
 - ***Brett Ireland (Vice President)***
 - ***Cheryl Quinn (Secretary)***
 - ***Teresa Smith (Treasurer)***
 - ***Wendy Werner***
 - ***Mel Wagener***
 - ***Graeme Blair***

CARRIED

Attachment: 6

11.2 HINDMARSH SHIRE COUNCIL AUDIT COMMITTEE

Responsible Officer: Director Corporate and Community Services

Attachment: 7

Introduction:

The Hindmarsh Shire Council Audit Committee held its meeting on 12 September 2019. The purpose of this report is to note the minutes from the meeting. A copy of the minutes is included as an attachment for the information of Council.

RECOMMENDATION:

That Council notes the minutes of the Hindmarsh Shire Council Audit Committee meeting held on 12 September 2019.

MOVED: Crs R Gersch/D Nelson

That Council notes the minutes of the Hindmarsh Shire Council Audit Committee meeting held on 12 September 2019.

CARRIED

Attachment: 7

11.3 RAINBOW TOWN COMMITTEE

Responsible Officer: Director Corporate and Community Services

Attachment: 8

Introduction:

The Rainbow Town Committee held its general meeting on 23 September 2019. The purpose of this report is to note the minutes received and appoint members of the committee from the meeting. A copy of the minutes is included as an attachment for the information of Council.

The Rainbow Town Committee requires approval to pay Mallee Earth Moving \$2,530.00 on behalf of the Rainbow Desert Enduro Working Groups. Under the delegation set by Council, Rainbow Town Committee cannot enter into purchases over \$2,000 without Council approval.

RECOMMENDATION:

- 1. That Council notes the minutes of the Rainbow Town Committee general meeting held on 23 September 2019, and approves payment of \$2,530 to be made by the*

Rainbow Town Committee to Mallee Earth Moving on behalf of the Rainbow Desert Enduro Working Groups.

2. That, in exercise of the powers conferred by sections 86 and 87 of the Local Government Act 1989 (the Act), Council appoints as members of the Rainbow Town Committee:

- ***Leonie Clarke (Chairperson)***
- ***Ross Heinrich (Vice Chairperson)***
- ***Bill Hutson (Secretary)***
- ***Adrian Bennett (Treasurer)***
- ***Peta Bennett***
- ***Greg Roberts***
- ***Michael Sullivan***
- ***Julie Mclean***
- ***Roger Aitken***

MOVED: Crs R Lowe/D Colbert

1. That Council notes the minutes of the Rainbow Town Committee general meeting held on 23 September 2019, and approves payment of \$2,530 to be made by the Rainbow Town Committee to Mallee Earth Moving on behalf of the Rainbow Desert Enduro Working Groups.

2. That, in exercise of the powers conferred by sections 86 and 87 of the Local Government Act 1989 (the Act), Council appoints as members of the Rainbow Town Committee:

- ***Leonie Clarke (Chairperson)***
- ***Ross Heinrich (Vice Chairperson)***
- ***Bill Hutson (Secretary)***
- ***Adrian Bennett (Treasurer)***
- ***Peta Bennett***
- ***Greg Roberts***
- ***Michael Sullivan***
- ***Julie Mclean***
- ***Roger Aitken***

CARRIED

Attachment: 8

12. LATE REPORTS

No report.

13. OTHER BUSINESS

MOVED: Crs D Nelson/T Schneider

That the Mayor writes a letter of apology to Emma Kealy regarding a comment made at the Nhill Skate Park competition on 26 September 2019.

CARRIED

14. CONFIDENTIAL REPORTS

In accordance with Section 89 (2) of the *Local Government Act* 1989, Council may close the meeting to the public if items to be discussed are deemed confidential, that is, if the items to be discussed relate to:

- a) Personnel matters;
- b) The personal hardship of any resident or ratepayer;
- c) Industrial matters;
- d) Contractual matters;
- e) Proposed developments;
- f) Legal advice;
- g) Matters affecting the security of Council property;
- h) Any other matter which the Council or Special Committee considers would prejudice the Council or any person;
- (i) a resolution to close the meeting to members of the public.

RECOMMENDATION:

That the meeting be closed in accordance with Section 89 of the Local Government Act 1989, to consider:

14.1 Re-Allocation of Funds to Purchase a Line Marker

MOVED: Crs R Gersch/R Lowe

That the meeting be closed in accordance with Section 89 of the Local Government Act 1989, to consider:

14.1 Re-Allocation of Funds to Purchase a Line Marker

CARRIED

Council moved into confidential session at 3:39pm.

Council resumed in open session at 3:44pm.

15. MEETING CLOSE

There being no further business Cr R Ismay declared the meeting closed at 3:44pm.

From: Mark Williams [REDACTED]
Sent: Monday, 14 October 2019 8:43 AM
To: Greg Wood [REDACTED]
Cc: [REDACTED]
Subject: Fluoridation

Hi Greg

At our last briefing you expressed an interest in having the water supplies in your shire fluoridated.

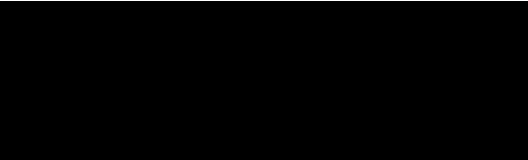
Last week I met with Suzie Sarkis who works in the DHHS Public Health Unit. Suzie looks after the fluoridation program.

Suzie suggested that the Council write to the Minister for Health expressing their interest in having the towns of the shire fluoridated.

Regards



Mark Williams
Managing Director
GWMWater



GWMWater respectfully acknowledges the Traditional Custodians of the lands and waterways throughout Victoria and pays its respect to their elders - past, present and emerging.

embracing *GWMWater supports workplace diversity: our differences contribute to our united achievements*
our diversity



Please consider the environment before printing this email.

Disclaimer:

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Hindmarsh
Shire Council

**Administration
Centre**

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Nhill VIC 3418
Ph: (03) 5391 4444
Fax: (03) 5391 1376

email:
info@hindmarsh.vic.gov.au

website:
www.hindmarsh.vic.gov.au

ABN 26 550 541 746

**Customer Service
Centres**

Jeparit

10 Roy Street
JEPARIT VIC 3423
Ph: (03) 5391 4450
Fax: (03) 5397 2263

Dimboola

101 Lloyd Street
DIMBOOLA VIC 3414
Ph: (03) 5391 4452
Fax: (03) 5389 1734

Rainbow

15 Federal Street
RAINBOW VIC 3424
Ph: (03) 5391 4451
Fax: (03) 5395 1436

2 October 2019

Des & Robyn Lardner
5 Firebrace Street
HORSHAM VIC 3400
Email: admin@deslardnerorganic.com.au

Dear Des & Robyn

Re: Thank you for your contribution to the Dimboola community

At its Council meeting held on 18 September 2019, Council resolved that I write on its behalf to thank you for your contribution to the community of Dimboola and district.

Since purchasing the Dimboola Pharmacy some 19 years ago you have both entrenched yourselves into the Dimboola community and the broader Hindmarsh region.

The relocation and expansion from the previous shop to the existing premises provided residents with a sense of security at a time when it was thought pharmaceutical services could be lost to Dimboola. The same could be said when you purchased the Tattsлото agency.

No doubt you have both made many friends throughout Dimboola and you will be sorely missed from both the business and community perspectives.

Who will ever forget the sight of Des arriving in Lloyd Street riding a camel dressed as a sheik for the opening of your pharmacy or some of the characters you have dressed up as at functions and events?

The dedication and passion to health and natural alternative, customer service and compassion to your customers can be further acknowledged through the various awards you and the business have been the recipient of.

Dimboola and Hindmarsh Shire have been fortunate to have people of your calibre within our communities and we wish you all the best for the future and once again say, thank you.

Yours sincerely

Greg Wood
Chief Executive Officer



Hindmarsh
Shire Council

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DIMBOOLA VIC 3414
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Fax: (03) 5389 1734

Rainbow
15 Federal Street
RAINBOW VIC 3424
Ph: (03) 5391 4451
Fax: (03) 5395 1436

7 October 2019

Emma Kealy
114 Firebrace Street
HORSHAM VIC 3400
Email: emma.kealy@parliament.vic.gov.au

Dear Emma

Re: Apology regarding a comment at the Nhill Skate Park Competition

I refer to a comment I made when introducing you at the Nhill Skate Park competition.

I have a great deal of respect and admiration for you personally and as a politician. It was not my intention to say anything offensive, it was meant as a compliment.

I unreservedly apologise for any discomfort or embarrassment I may have caused.

Yours sincerely

Cr. Ron Ismay
Mayor



ASSEMBLY OF COUNCILLORS RECORD

Assembly of Councillors means a planned or scheduled meeting of at least 3 councillors and one member of council staff which considers matters that are intended or likely to be:

- a) the subject of a decision of the Council; or*
- b) subject to the exercise of a function, duty of power of the council that has been delegated to a person or committee; but does not include a meeting of the Council, a special committee of the Council, a club, association, peak body, political party or other organisation.*

Requirements to be observed by an assembly of Councillors (Section 80A Local Government Act, 1989)

Title of Meeting: Council Briefing Session

Date: Wednesday 2 October 2019 **Time:** 1:00pm – 3:00pm

Assembly Location: Council Chambers, 92 Nelson Street, Nhill

Present:

Crs. Ronald Ismay (Mayor), Ronald Lowe (Deputy Mayor), Debra Nelson, Robert Gersch, David Colbert, Tony Schneider

Apologies:

In Attendance:

Mr Greg Wood (Chief Executive Officer), Ms Monica Revell (Director Corporate and Community Services) (Items 3 to 6), Ms Angela Hoy (Director Infrastructure Services) (Items 3 to 6), Mr Phil King (Manager Economic and Community Development) (Item 3), Mr Daniel Griffiths (Manager Capital Works) (Items 3 and 5), Mr Paul Spencer (Senior Assets Engineer) (Items 3 and 5)

Conflict of Interest Disclosures

1. Direct; or
2. Indirect interest
 - (a) by close association;
 - (b) that is an indirect financial interest;
 - (c) because of conflicting duties;
 - (d) because of receipt of an applicable gift;
 - (e) as a consequence of becoming an interested party; or
 - (f) because of an impact on residential amenity.

Declaration of direct or indirect interest must also be advised by Councillors at the commencement of discussion of the specific item.

Councillors:

Nil

Officers:

Nil

Matters Discussed:

No.	Detail	Presenter
1.	CEO Update	Greg Wood
2.	Gov Shared Services Feedback Response*	Greg Wood
3.	Davis Park	Phil King
4.	Beverley McArthur MP – Liberal Party Western Victoria	Beverley McArthur, Chris and Simon
5.	Albacutya Bridge Update	Daniel Griffiths
6.	Councillor Question Time	Greg Wood

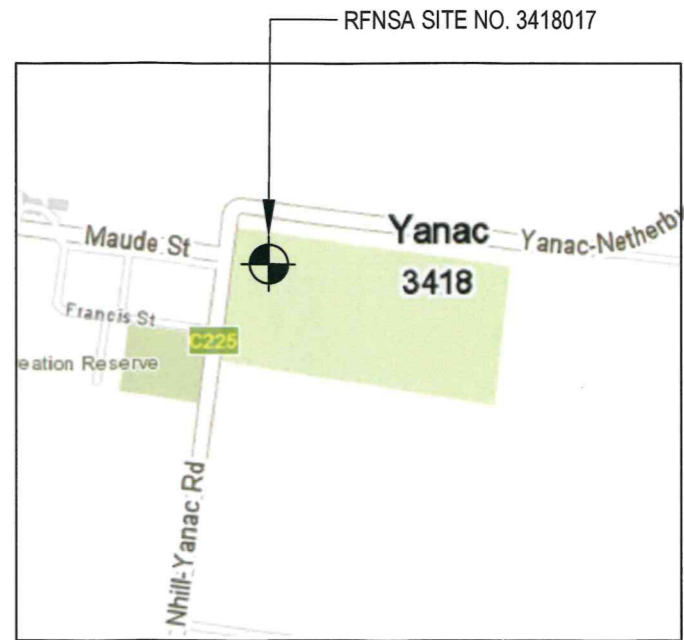
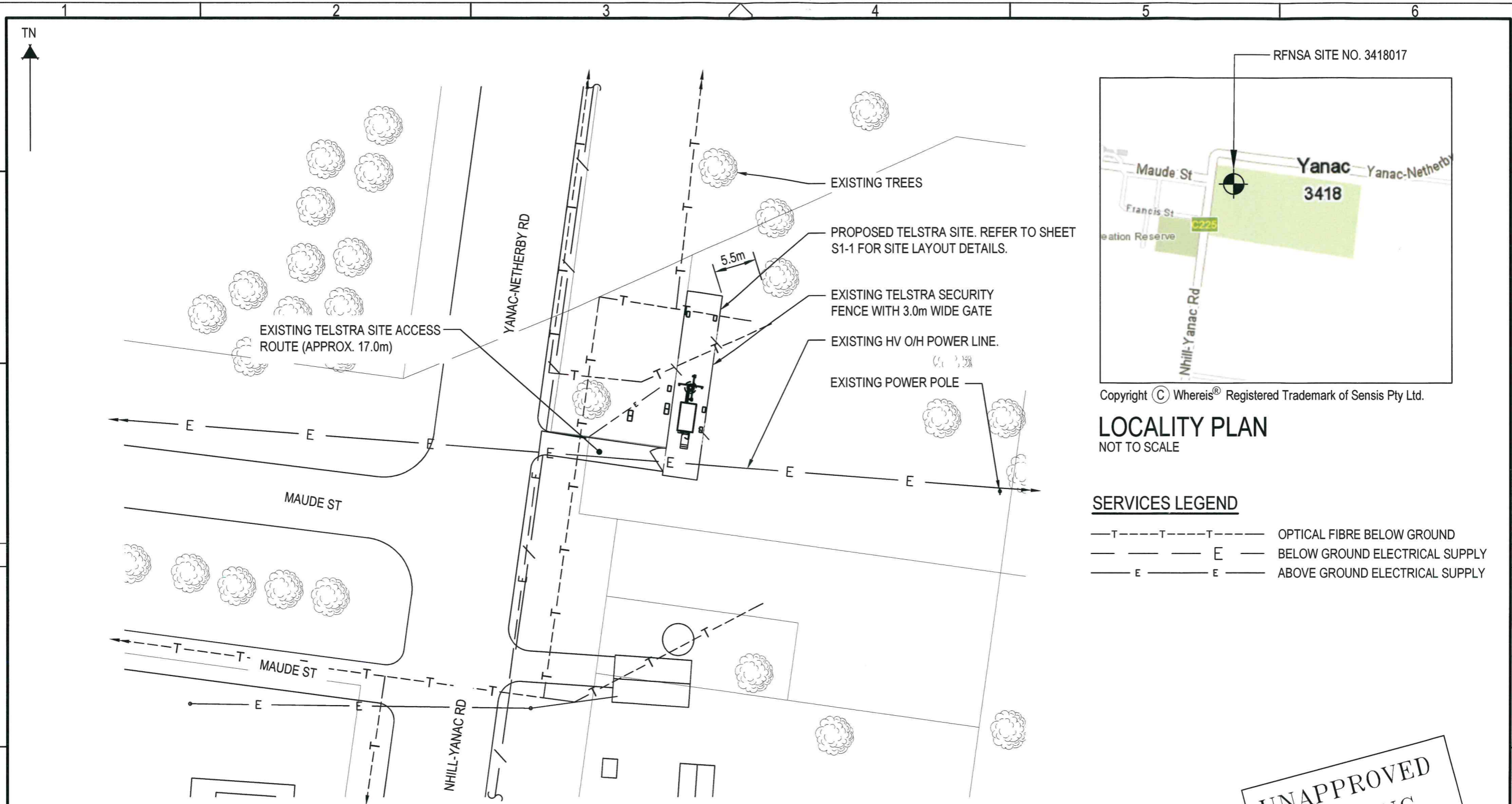
Completed by: Greg Wood

Signed:



Date: 02/10/2019

Must be kept for four years from date of the assembly. Available for public inspection at Council Offices for 12 months after date of assembly.



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LOCALITY PLAN
NOT TO SCALE

SERVICES LEGEND

- T---T---T--- OPTICAL FIBRE BELOW GROUND
- E---E---E--- BELOW GROUND ELECTRICAL SUPPLY
- E---E---E--- ABOVE GROUND ELECTRICAL SUPPLY

SITE ACCESS

SCALE 1:500
5m 0 5m 10m 15m 20m 25m SCALE 1:500

**UNAPPROVED
DRAWING**

PRELIMINARY

TO BE READ IN CONJUNCTION WITH SHEETS S1-1, S1-2, S1-3, S3 & S3-1.

PROPERTY DESCRIPTION		SITE STRUCTURE CO-ORDINATES (GDA94)	
LOT 1/TP218997 PARISH OF YANAC-A-YANAC COUNTY OF LOWAN		GPS READING ACCURACY: ±10m CENTRE OF MONOPOLE	
LATITUDE	-36.13483° (GDA94)	LONGITUDE	141.43777° (GDA94)

COMPLIANCE BOX
COMPLETED AS PER DESIGN
ALTERATIONS IN RED
NAME (PRINT) _____
SIGNATURE _____ DATE _____



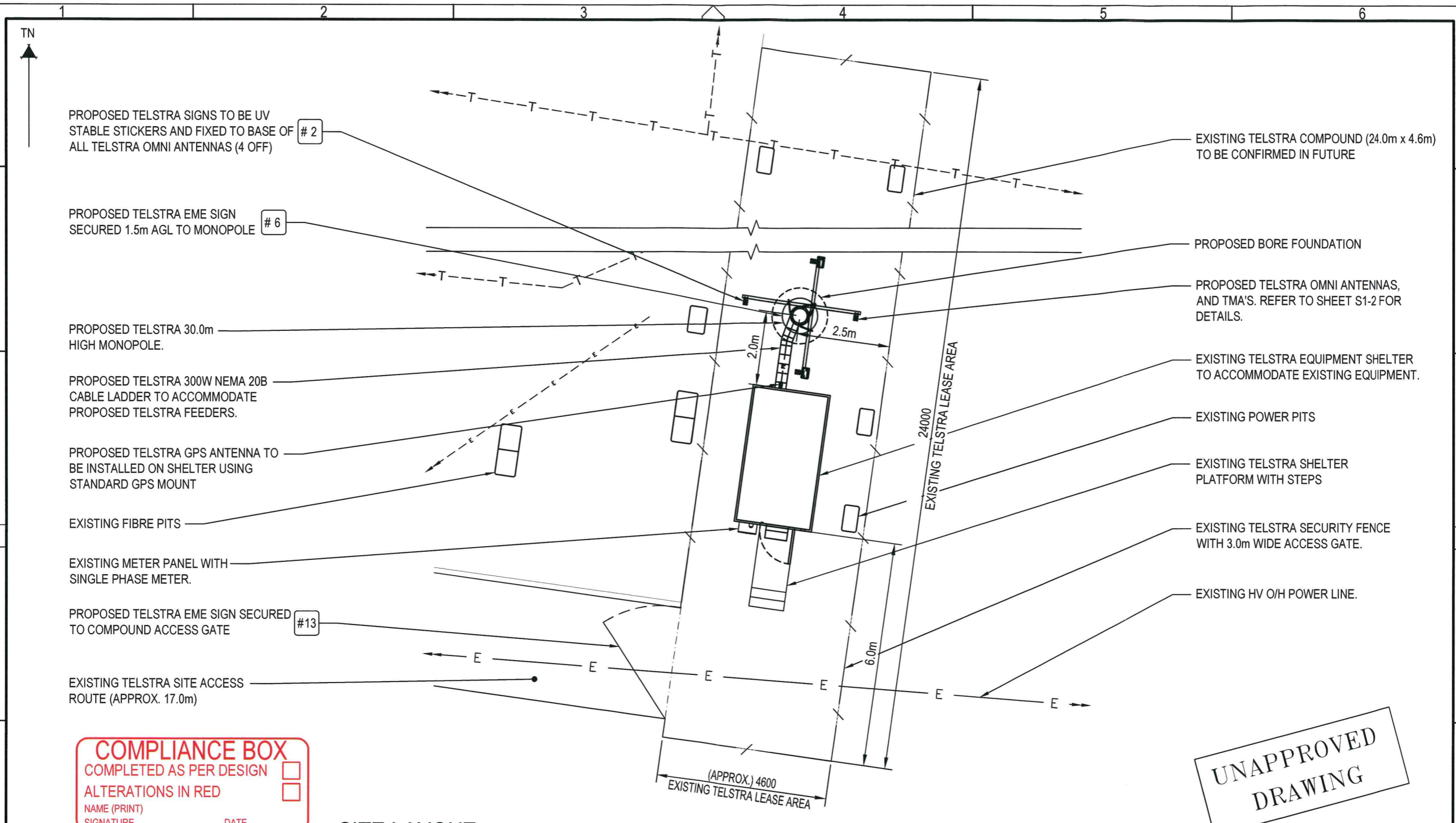
ORDER	DRAWN	CHKD	AMENDMENT	EXAM	APPD	DATE	ISS
VT20483.01	NH	TR	PRELIMINARY - 30082845WO233 VPL - LTE700 / WCDMA850	AS	SR	19.08.19	1

Telstra
**MOBILE NETWORK SITE 25974
YANAC EXCHANGE (SCAX)**
SITE ACCESS AND LOCALITY PLAN
1 PLAN 218997 MAIN ST, YANAC, VIC 3418

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DWG NO. **V113964** SHT NO. S1

Cad file: V113964_PD.dwg 6 A3



COMPLIANCE BOX
 COMPLETED AS PER DESIGN
 ALTERATIONS IN RED
 NAME (PRINT) _____
 SIGNATURE _____ DATE _____

SITE LAYOUT
 SCALE 1:100
 1m 0 1m 2m 3m 4m 5m SCALE 1:100

**UNAPPROVED
DRAWING**

PRELIMINARY

- NOTES :**
1. ALL FEEDERS ACCESS POINTS ON THE STRUCTURE MUST BE BIRD PROOFED AS PER EXTERNAL PLANT POLICY 003615.
 2. FOR EME SIGNS NOTED AS #X REFER TO 005486 DOCUMENTS FOR DETAILS.
 3. ALL DIMENSIONS ARE IN MILLIMETRES UNLESS OTHERWISE STATED.

TO BE READ IN CONJUNCTION WITH SHEETS S1, S1-2, S1-3, S3 & S3-1.

ORDER	DRAWN	CHKD	AMENDMENT	EXAM	APPD	DATE	ISS
VT20483.01	NH	TR	PRELIMINARY - 30082845WO233 VPL - LTE700 / WCDMA850	AS	SR	19.08.19	1

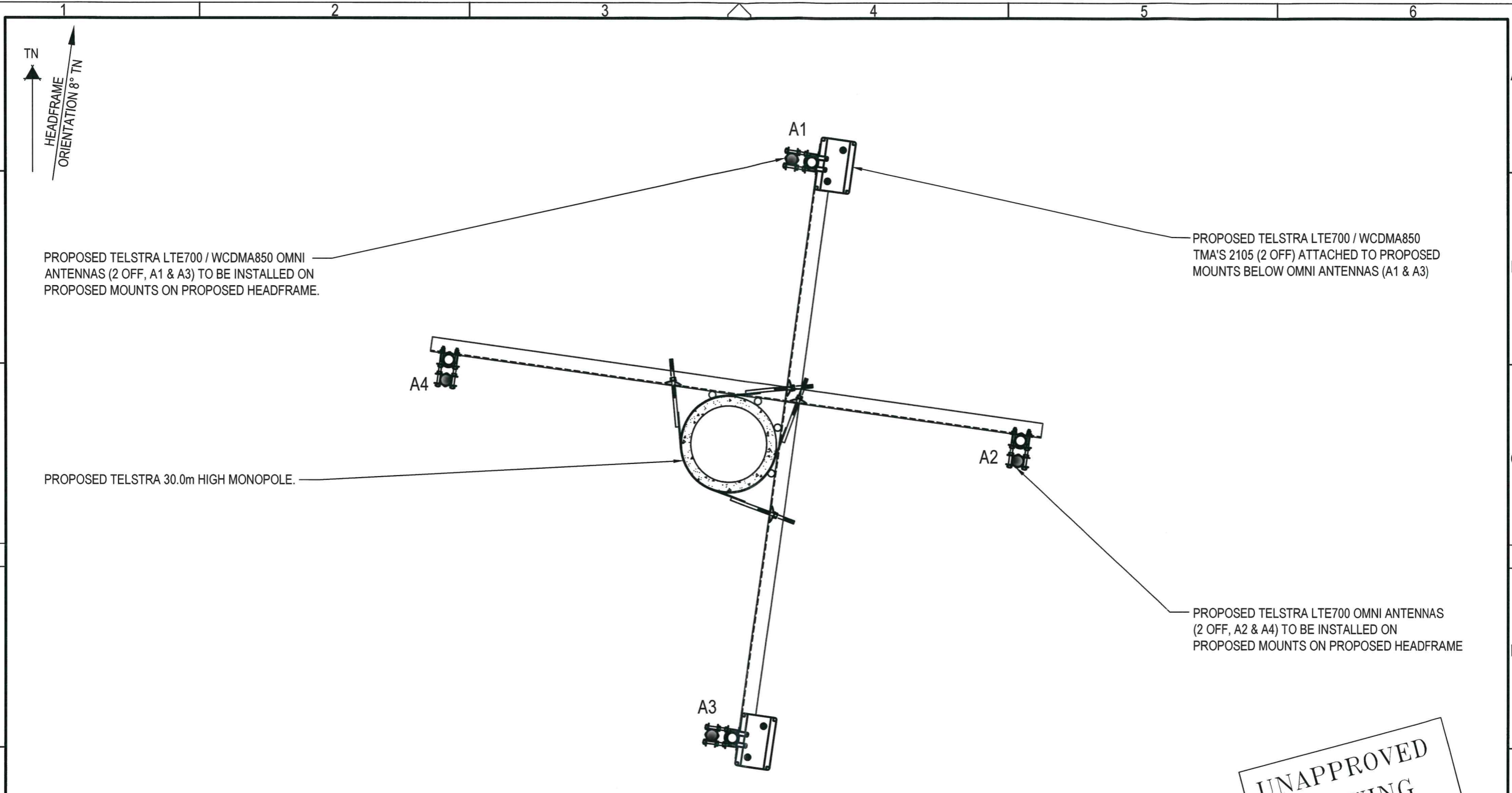


Telstra

**MOBILE NETWORK SITE 25974
YANAC EXCHANGE (SCAX)**

SITE LAYOUT
 1 PLAN 218997 MAIN ST, YANAC, VIC 3418

DWG NO. **V113964** SHT NO. **S1-1**



PROPOSED TELSTRA LTE700 / WCDMA850 OMNI ANTENNAS (2 OFF, A1 & A3) TO BE INSTALLED ON PROPOSED MOUNTS ON PROPOSED HEADFRAME.

PROPOSED TELSTRA LTE700 / WCDMA850 TMA'S 2105 (2 OFF) ATTACHED TO PROPOSED MOUNTS BELOW OMNI ANTENNAS (A1 & A3)

PROPOSED TELSTRA 30.0m HIGH MONOPOLE.

PROPOSED TELSTRA LTE700 OMNI ANTENNAS (2 OFF, A2 & A4) TO BE INSTALLED ON PROPOSED MOUNTS ON PROPOSED HEADFRAME

ANTENNA LAYOUT AT EL 30.0m
SCALE 1:20



**UNAPPROVED
DRAWING**

PRELIMINARY

TO BE READ IN CONJUNCTION WITH SHEETS S1, S1-1, S1-3, S3 & S3-1.

ORDER	DRAWN	CHKD	AMENDMENT	EXAM	APPD	DATE	ISS
VT20483.01	NH	TR	PRELIMINARY - 30082845WO233 VPL - LTE700 / WCDMA850	AS	SR	19.08.19	1

Telstra

**MOBILE NETWORK SITE 25974
YANAC EXCHANGE (SCAX)**

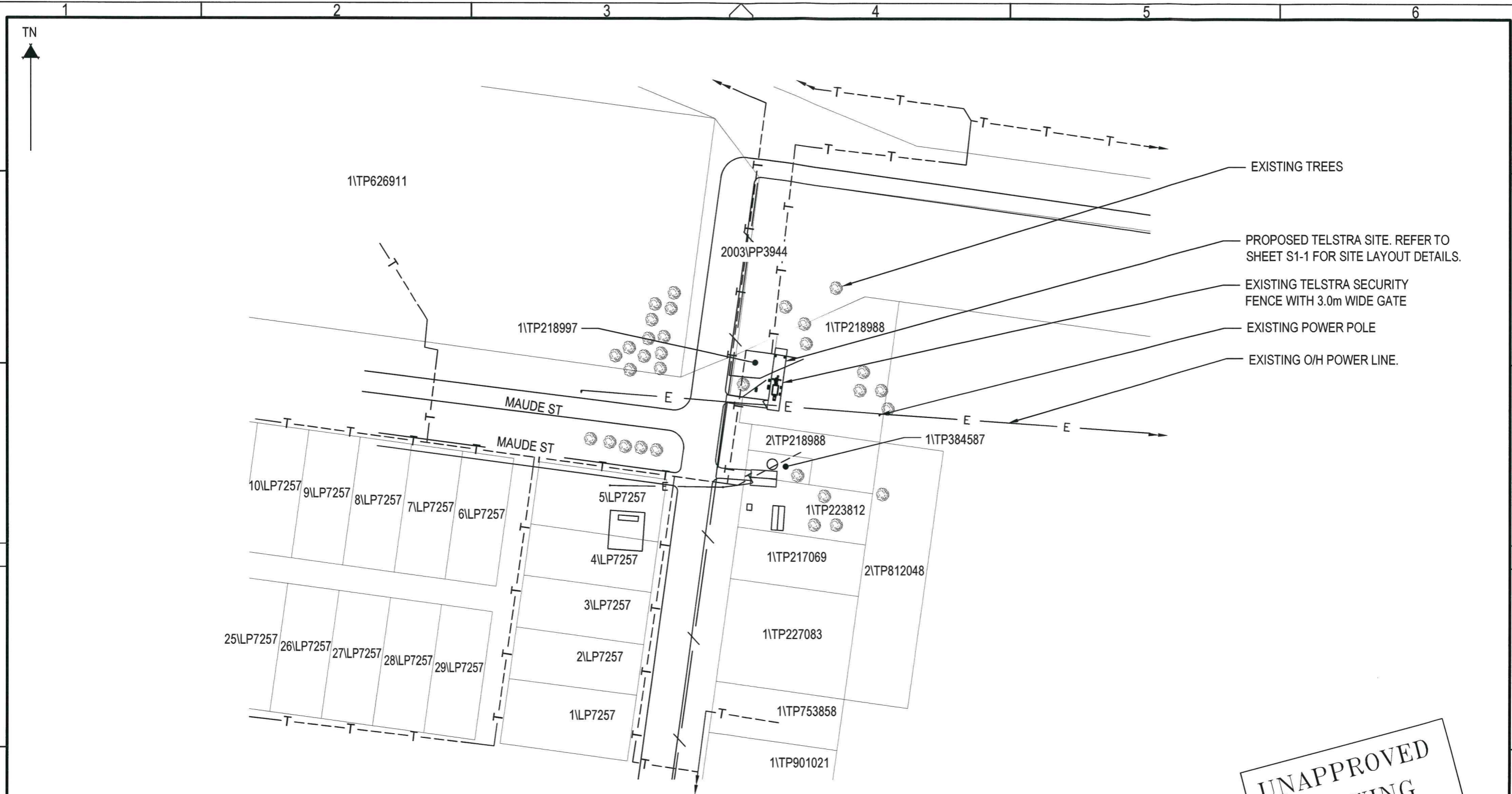
ANTENNA LAYOUT
1 PLAN 218997 MAIN ST, YANAC, VIC 3418

DWG NO. **V113964** SHT NO. S1-2

COMPLIANCE BOX
COMPLETED AS PER DESIGN
ALTERATIONS IN RED
NAME (PRINT) _____
SIGNATURE _____ DATE _____



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- EXISTING TREES
- PROPOSED TELSTRA SITE. REFER TO SHEET S1-1 FOR SITE LAYOUT DETAILS.
- EXISTING TELSTRA SECURITY FENCE WITH 3.0m WIDE GATE
- EXISTING POWER POLE
- EXISTING O/H POWER LINE.

ALLOTMENT PLAN
SCALE 1:1500

**UNAPPROVED
DRAWING**

PRELIMINARY

TO BE READ IN CONJUNCTION WITH SHEETS S1, S1-1, S1-2, S3 & S3-1.

ORDER	DRAWN	CHKD	AMENDMENT	EXAM	APPD	DATE	ISS
VT20483.01	NH	TR	PRELIMINARY - 30082845WO233 VPL - LTE700 / WCDMA850	AS	SR	19.08.19	1

Telstra

**MOBILE NETWORK SITE 25974
YANAC EXCHANGE (SCAX)**

ALLOTMENT PLAN
1 PLAN 218997 MAIN ST, YANAC, VIC 3418

COMPLIANCE BOX

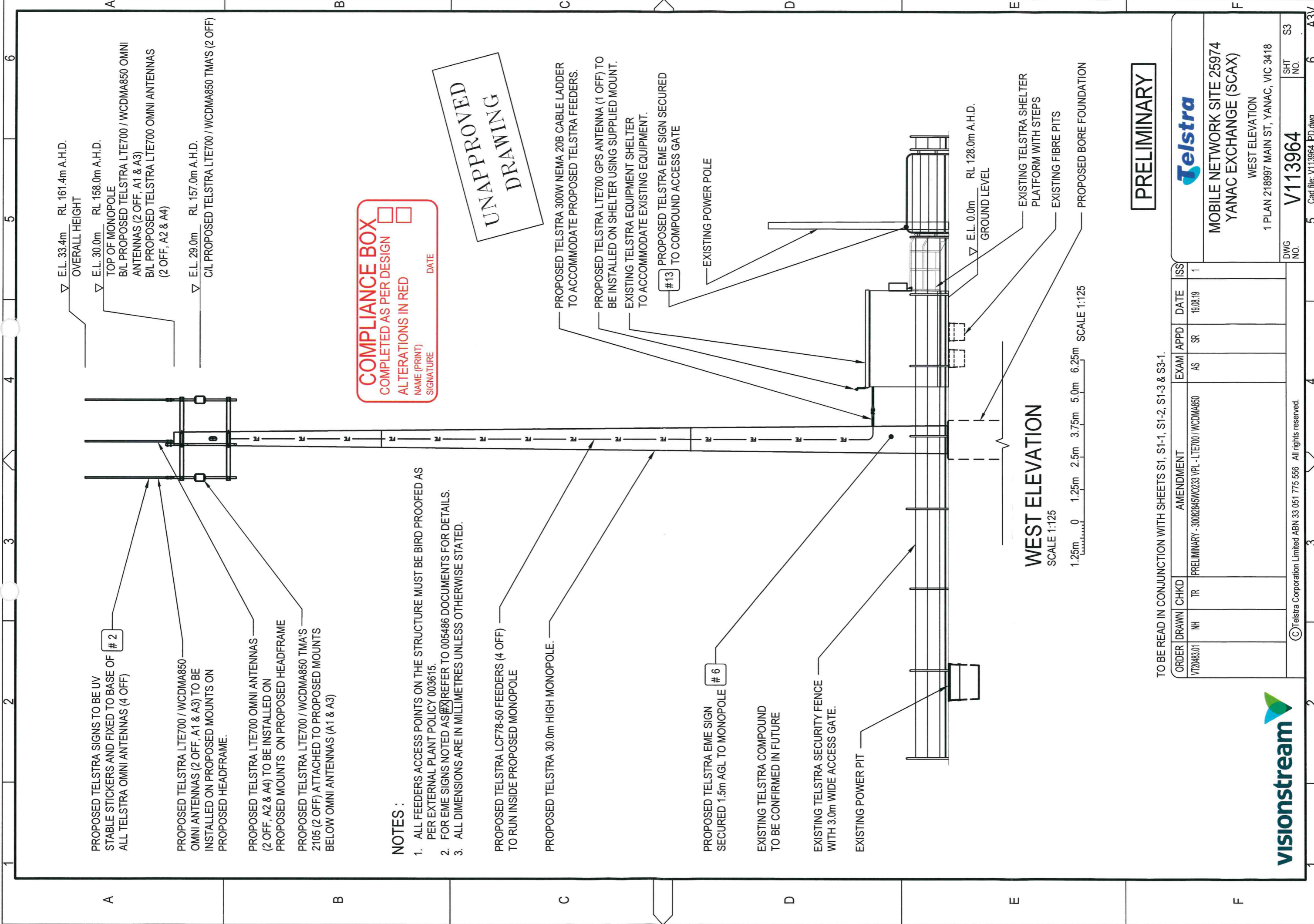
COMPLETED AS PER DESIGN

ALTERATIONS IN RED

NAME (PRINT) _____

SIGNATURE _____ DATE _____





▽ E.L. 33.4m RL 161.4m A.H.I.D.
OVERALL HEIGHT

▽ E.L. 30.0m RL 158.0m A.H.I.D.
TOP OF MONOPOLE
B/L PROPOSED TELSTRA LTE700 / WCDMA850 OMNI ANTENNAS (2 OFF, A1 & A3)
B/L PROPOSED TELSTRA LTE700 OMNI ANTENNAS (2 OFF, A2 & A4)

▽ E.L. 29.0m RL 157.0m A.H.I.D.
C/L PROPOSED TELSTRA LTE700 / WCDMA850 TMA'S (2 OFF)

PROPOSED TELSTRA SIGNS TO BE UV STABLE STICKERS AND FIXED TO BASE OF # 2 ALL TELSTRA OMNI ANTENNAS (4 OFF)

PROPOSED TELSTRA LTE700 / WCDMA850 OMNI ANTENNAS (2 OFF, A1 & A3) TO BE INSTALLED ON PROPOSED MOUNTS ON PROPOSED HEADFRAME.

PROPOSED TELSTRA LTE700 OMNI ANTENNAS (2 OFF, A2 & A4) TO BE INSTALLED ON PROPOSED MOUNTS ON PROPOSED HEADFRAME

PROPOSED TELSTRA LTE700 / WCDMA850 TMA'S (2 OFF) ATTACHED TO PROPOSED MOUNTS BELOW OMNI ANTENNAS (A1 & A3)

NOTES :

- ALL FEEDERS ACCESS POINTS ON THE STRUCTURE MUST BE BIRD PROOFED AS PER EXTERNAL PLANT POLICY 003615.
- FOR EME SIGNS NOTED AS #X REFER TO 005486 DOCUMENTS FOR DETAILS.
- ALL DIMENSIONS ARE IN MILLIMETRES UNLESS OTHERWISE STATED.

PROPOSED TELSTRA LCF78-50 FEEDERS (4 OFF) TO RUN INSIDE PROPOSED MONOPOLE

PROPOSED TELSTRA 30.0m HIGH MONOPOLE.

PROPOSED TELSTRA EME SIGN SECURED 1.5m AGL TO MONOPOLE # 6

EXISTING TELSTRA COMPOUND TO BE CONFIRMED IN FUTURE

EXISTING TELSTRA SECURITY FENCE WITH 3.0m WIDE ACCESS GATE.

EXISTING POWER PIT

PROPOSED TELSTRA 300W NEMA 20B CABLE LADDER TO ACCOMMODATE PROPOSED TELSTRA FEEDERS.

PROPOSED TELSTRA LTE700 GPS ANTENNA (1 OFF) TO BE INSTALLED ON SHELTER USING SUPPLIED MOUNT. EXISTING TELSTRA EQUIPMENT SHELTER TO ACCOMMODATE EXISTING EQUIPMENT.

#13 PROPOSED TELSTRA EME SIGN SECURED TO COMPOUND ACCESS GATE

EXISTING POWER POLE

WEST ELEVATION
SCALE 1:125

1.25m 0 1.25m 2.5m 3.75m 5.0m 6.25m SCALE 1:125

COMPLIANCE BOX
COMPLETED AS PER DESIGN
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NAME (PRINT)
SIGNATURE
DATE

UNAPPROVED DRAWING

PRELIMINARY

TO BE READ IN CONJUNCTION WITH SHEETS S1, S1-1, S1-2, S1-3 & S3-1.

ORDER	DRAWN	CHKD	AMENDMENT	EXAM	APPD	DATE	ISS
V720483.01	NH	TR	PRELIMINARY - 30082845W0233 VPL - LTE700 / WCDMA850	AS	SR	19.08.19	1

MOBILE NETWORK SITE 25974 YANAC EXCHANGE (SCAX)	
WEST ELEVATION 1 PLAN 218997 MAIN ST, YANAC, VIC 3418	
DWG NO.	SHT NO.
V113964	S3



NOTES:

GENERAL

- LEVELS RELATING TO GROUND LEVELS ARE APPROXIMATE ONLY & ARE TO BE CHECKED & VERIFIED ON SITE BY THE BUILDER PRIOR TO COMMENCEMENT OF ANY BUILDING WORKS. WRITTEN DIMENSIONS TAKE PRECEDENCE OVER SCALED DIMENSIONS.
- REQUIRED FILL & COMPACTION TO BE IN ACCORDANCE WITH A.S.2870-2011
- ALL WORKS INCLUDING BRICKS, BRICKWORK, CONCRETE SLABS & FOOTINGS SHALL COMPLY WITH THE REQUIREMENTS OF THE RELEVANT AUSTRALIAN STANDARDS.

CONCRETE SLABS & FOOTINGS

- ALL CONCRETE TO HAVE A STRENGTH OF 20MPa
- ALL SLAB, BEAM & FOOTING CONCRETE REINFORCEMENT TO BE IN ACCORDANCE WITH RELEVANT AUSTRALIAN STANDARDS A.S.2870, 1-2011
- LAPPING & SUPPORT OF REINFORCEMENT TO BE IN ACCORDANCE WITH RELEVANT AUSTRALIAN STANDARDS AS NOTED ABOVE.
- ALLOWABLE BEARING PRESSURE OF SOIL: UNDER STRIP OR PAD FOOTINGS - 100 kPa UNDER SLABS OR BEAMS - 50 kPa
- POLYTHENE MEMBRANE TO BE LAPPED A MINIMUM OF 200mm AT JOINTS & SHALL BE TAPPED AROUND PIPES WHICH PENETRATE THE SLAB.
- TOP SOIL CONTAINING ORGANIC MATTER SHALL BE REMOVED FROM THE SURROUNDING AREA.

WINDOWS & DOORS

- ALL EXTERNAL WINDOWS & GLAZED DOORS TO BE ALUMINIUM FRAMED UNLESS OTHERWISE NOTED.

ROOF STRUCTURE

- ROOF STRUCTURE DESIGNED IN ACCORDANCE WITH WIND LOADING AS SPECIFIED IN TITLE PANEL.
- CEILING BATTENS TO BE 25mm "TOP HAT" SECTION.
- ROOFING MATERIAL AS NOTED ON ELEVATIONS & PLAN.
- REFER TO BUILDING CONTRACTS FOR DOWNPIPE SPECIFICATIONS.

WALL FRAMING

- FOR STRUCTURAL DETAILS REF. BHP HOUSE WALL FRAMING DESIGN MANUAL.
- FOR ACTUAL CONFIGURATION & RACKING CAPACITY OF EACH TYPE OF BRACED PANEL REFER TO THE BHP HOUSE FRAMING MANUAL.
- WALL FRAMES DESIGNED & CONSTRUCTED IN ACCORDANCE WITH WIND LOADING AS SPECIFIED IN TITLE PANEL.

BAL 12.5

Sub Floor (Posts, Stumps Columns)

Enclosed: No Requirement. Brick & pier subfloor walls comply
Unenclosed: No Requirement.

Floors (Bearers, Joists and Flooring)

Enclosed: No Requirement
Unenclosed: No Requirement

Decks, Steps, Ramps and Landings etc.

Enclosed: JG King standard policy will be to enclose with brick. (Alternative materials must comply with AS 3959-2009 section 5.4) Where Decking is less than 300mm from a glazed element <400mm above deck level refer to AS 3959-2009 for suitable materials & state what we are using. There is no requirement for Deck Supports. There is no requirement for Deck Framing (bearers and joists)
Unenclosed: Where Decking is less than 300mm from a glazed element <400mm above deck level refer to AS 3959-2009 for suitable materials & state what we are using. There is no requirement for Deck Supports. There is no requirement for Deck Framing (bearers and joists)
Merbau decking to be used (Kwila) with max. 3mm spacing between boards.

Balustrades, handrails or other barriers

No Requirement

External Walls

Brick veneer walls comply. (Refer to AS3959-2009 sections 3 and 5 if alternate materials to be used & state what we are using.) Weepholes to be provided with spark guards with 2mm max aperture size and made of corrosion resistant steel, bronze or aluminium. 6mm Tk. F.C. sheet infills or brick comply.

Windows including door sidelites & glazed panels within doors

Aluminium window frames comply. (Refer to AS3959-2009 sections 3 and 5 if timber or UPV-C) If window extends < 400mm above adjacent external horizontal surface - 4mm Grade A safety glass to be used. (glazing requirements to double glazed windows are applicable only to the outer glazed leaf & state if applicable). Openable parts of the windows are to be provided with mesh screens of corrosion resistant aluminium with a max. aperture size of 2mm fitted internally or externally..

External doors

Side hung doors. (includes trench doors, panel fold and bi-fold): Provide External doors (including Garage PA Doors) with an externally fitted aluminium framed heavy duty fly door with screens of corrosion resistant aluminium mesh with a max.aperture size of 2mm.

or

Note: External swing doors comply with Part 5.5.3. -AS 3959-2011. Refer to manufacturers details for specifications Where door incorporates glazing < 400mm above adjacent external horizontal surface, Glass to be 4mm Grade A safety.

Door frames to be Meranti, KDHW or metal.

Refer to AS 3959-2009 5.5.3 for alternative solutions & state what we are using.

Sliding / Stacker doors: Aluminium framed sliding glass doors with Glazing to comply with AS 1288-2009. (If fitted with a screen aluminium mesh to be used and stated)

If timber refer to AS 3959-2009 sections 3 and 5 & state what we are using.

Vehicle access doors

Roller & Panel doors to be of steel or aluminium construction. If other materials (timber etc) refer to AS 3959-2009 sections 3 and 5 & state what we are using. All Roller & Panel doors to be sealed around edges with no gap around doors to be >3mm

Roofs (including attached verandah and carport roofs which form part of the main roof structure, penetrations, eaves, fascias, gables, gutters and downpipes)

Tiled Roof: Tiled roofs to be fully sarked below the roof battens covering the entire roof including the ridge and be installed so that there are no gaps at fascias, gutters, valleys etc.

Sheet Roof: Colorbond roofs to be fully sarked (below or above the roof battens) covering the entire roof including the ridge and be installed so that there are no gaps at fascias, gutters, valleys etc.

Detached roofs (verandahs carports etc.): Roof structures as per details comply (no lining required)

Roof Penetrations: Skylights to comply with AS 3959-2009. Product details and proof of compliance to be provided if skylight required. Ember guards with 2mm max aperture size and made of corrosion resistant steel, bronze or aluminium to be fitted to roof ventilators and vent pipes excluding gas heater flue

Evaporative coolers to be fitted with butterfly closers at or near the ceiling.

Eaves Linings, Fascias and Gables

Eaves to be constructed with 4.5mm FC sheet with PVC joiners.

Fascias to be constructed with non-combustible steel.

Gables to comply with the construction of external walls above.

Gutters and downpipes

Box gutters must be flashed at the gutter roof junction with non combustible material.

No material requirements for standard gutters & downpipes

General Requirements:
Where any part of a garage, carport, verandah or similar roofed structure is attached to or shares common roof space with a building required to comply with AS 3959-2009, the entire garage, carport, verandah or similar roofed structure is to comply with the above construction requirements. This includes any basement type garages etc.
Where there is an adjacent building to be constructed (i.e. detached garage) that garage construction is to comply with the above construction standards unless:
a) The adjacent building is >6m away from the subject residence
b) The adjacent building is constructed with a wall facing the subject residence complying with the above. Refer to AS 3959-2009 3.2.3 for further details

DATE	REVISION	DRAWN	CHECK
05/07/19	TENDER PLANS COMPLETED	NB	GR

JG KING Homes Horsham
146 Firebrace Street, Horsham, VIC. 3400
Tel. (03) 5381 1288 Fax. (03) 5382 6278

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<small>Plans produced under Quality Assured System by JG King Pty Ltd</small> <small>Quality ISO 9001</small> 	<table border="0"> <tr> <td>FLOOD PRONE AREA:</td> <td>NO</td> </tr> <tr> <td>TERMITE PRONE AREA:</td> <td>YES</td> </tr> <tr> <td>BUSHFIRE PRONE AREA:</td> <td>YES</td> </tr> <tr> <td>B.A.L. REQUIREMENTS:</td> <td>12.5</td> </tr> <tr> <td>WIND SPEED IF AVAILABLE:</td> <td>N3</td> </tr> <tr> <td>ALPINE AREA:</td> <td>NO</td> </tr> </table>	FLOOD PRONE AREA:	NO	TERMITE PRONE AREA:	YES	BUSHFIRE PRONE AREA:	YES	B.A.L. REQUIREMENTS:	12.5	WIND SPEED IF AVAILABLE:	N3	ALPINE AREA:	NO
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TERMITE PRONE AREA:	YES												
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ALPINE AREA:	NO												

AREA:	
GROUND FLOOR:	327.78m ²
GARAGE:	36.73m ²
PORCH:	9.39m ²
VERANDAH:	35.85m ²
TOTAL:	409.75m ²
SITE AREA:	53,210m ²
SITE COVERAGE:	0.77%
PERMEABILITY:	99.23%

HUNTER 360
"HOMESTEAD"
CATEGORY C
JG KING COLLECTION
SPECIFICATION
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PROPOSED RESIDENCE FOR
CHRISTOPHER WARRICK & LISA BACH AT
LOT LOT CA8, NO.1513 COKERDAM ROAD
KIATA

DATE: 05/07/2019	JOB No: 1903HOA344	SHEET No: 1 of ##
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I / We agree that these are our final plans which reflect the Tender document and authorise J. G. King to draw the full Contract set of plans acknowledging that any further structural alterations will incur a re-drafting fee as set out in the Tender documentation

(Signed).....Date...../...../20.....

(Signed).....Date...../...../20.....

GENERAL NOTES

1. STORMWATER DRAINAGE TO COMPLY WITH AS3500
2. TEMPORARY DOWNPIPES TO BE USED DURING CONSTRUCTION
3. STORMWATER DISCHARGED TO L.P.O.D. AS DESIGNED BY LOCAL AUTHORITY
4. REFER TO ENGINEERS DRAWINGS FOR STORMWATER DRAINAGE DESIGN AND LAYOUT
5. ALL EXTERNAL PAVING TO BE 75mm BELOW DPC.
6. ALL STEEL & MORTAR TO BE IN ACCORDANCE WITH SECTION 5 OF AS3700-2011.

TOWN PLANNING

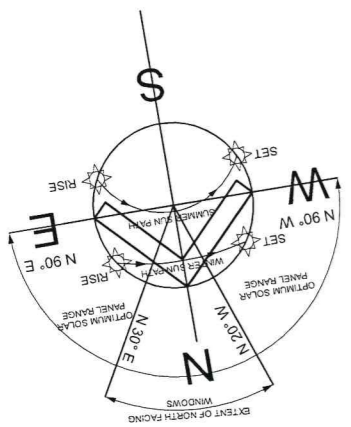
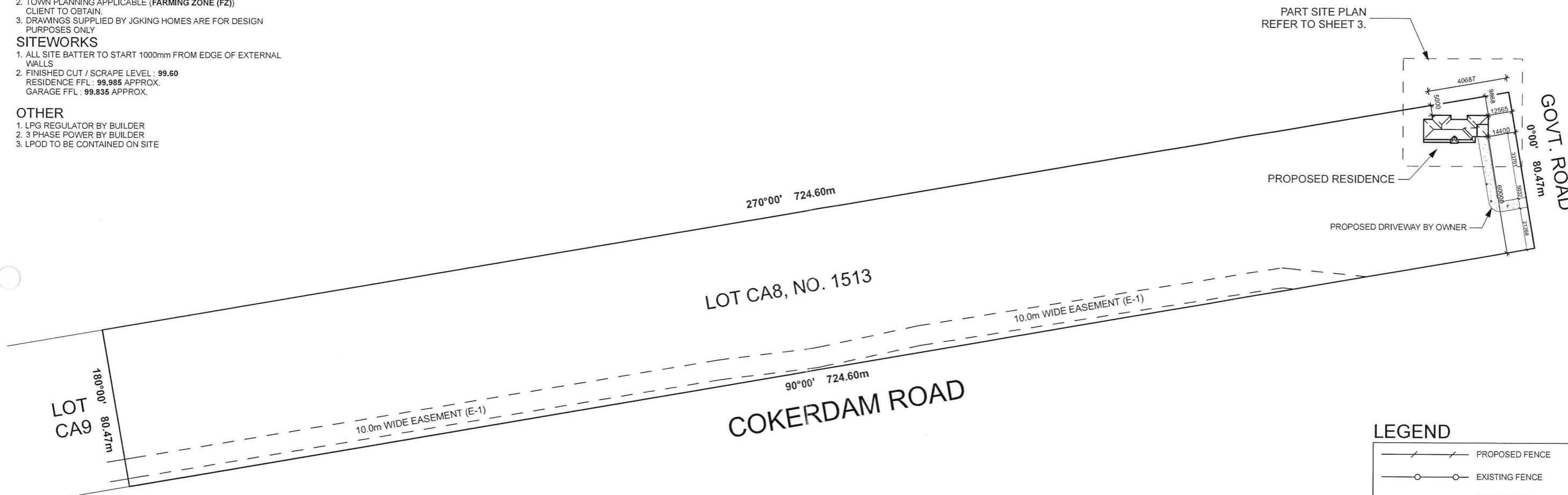
1. TOWN PLANNING REQUIRED D
2. TOWN PLANNING APPLICABLE (FARMING ZONE (FZ)) CLIENT TO OBTAIN.
3. DRAWINGS SUPPLIED BY JG KING HOMES ARE FOR DESIGN PURPOSES ONLY

SITWORKS

1. ALL SITE BATTER TO START 1000mm FROM EDGE OF EXTERNAL WALLS
2. FINISHED CUT / SCRAPE LEVEL : 99.60
RESIDENCE FFL : 99.985 APPROX.
GARAGE FFL : 99.835 APPROX.

OTHER

1. LPG REGULATOR BY BUILDER
2. 3 PHASE POWER BY BUILDER
3. LPOD TO BE CONTAINED ON SITE



LEGEND

- PROPOSED FENCE
- EXISTING FENCE
- WING FENCE
- FRONT / CORNER FENCE
- REFER TO FENCING NOTE FOR HEIGHT & MATERIAL SPECIFICATIONS
- 100mm DIA. UPVC SEWER PIPE
- METER BOX POSITION
- EXTERNAL TAP
- NOTE: 1x EXTERNAL TAP POSITIONED NEXT TO OVERFLOW RELIEF GULLY & 1x TAP TO BE CONFIRMED BY BUILDING SUPERVISOR.
- 100mm DIA. PVC STORMWATER PIPE (SEALED STORMWATER SYSTEM)
- POWER RUN IN TO METER BOX

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SITE PLAN SCALE 1:2000

<p>JG KING Homes Horsham 146 Firebrace Street, Horsham, VIC. 3400 Tel. (03) 5381 1288 Fax. (03) 5382 6278 Life starts here® www.jgkinghomes.com.au</p>	<p>Plans produced under Quality Assured System by JG King Pty Ltd Ballarat</p> <p>Quality ISO 9001</p>	<p>FLOOD PRONE AREA: NO</p> <p>TERMITE PRONE AREA: YES</p> <p>BUSHFIRE PRONE AREA: YES</p> <p>B.A.L. REQUIREMENTS: 12.5</p> <p>WIND SPEED IF AVAILABLE: N3</p> <p>ALPINE AREA: NO</p>	<p>AREA: GROUND FLOOR: 327.78m² GARAGE: 36.73m² PORCH: 9.39m² VERANDAH: 35.85m² TOTAL: 409.75m²</p> <p>SITE AREA: 53,210m² SITE COVERAGE: 0.77% PERMEABILITY: 99.23%</p>	<p>HUNTER 360 "HOMESTEAD" CATEGORY C JG KING COLLECTION SPECIFICATION © - Copyright 2019 JG King Pty. Ltd.</p>	<p>PROPOSED RESIDENCE FOR CHRISTOPHER WARRICK & LISA BACH AT LOT LOT CA8, NO.1513 COKERDAM ROAD KIATA</p>
		<p>DATE: 05/07/2019</p>	<p>JOB No: 1903HOA344</p>	<p>SHEET No: 2 of ##</p>	

GENERAL NOTES

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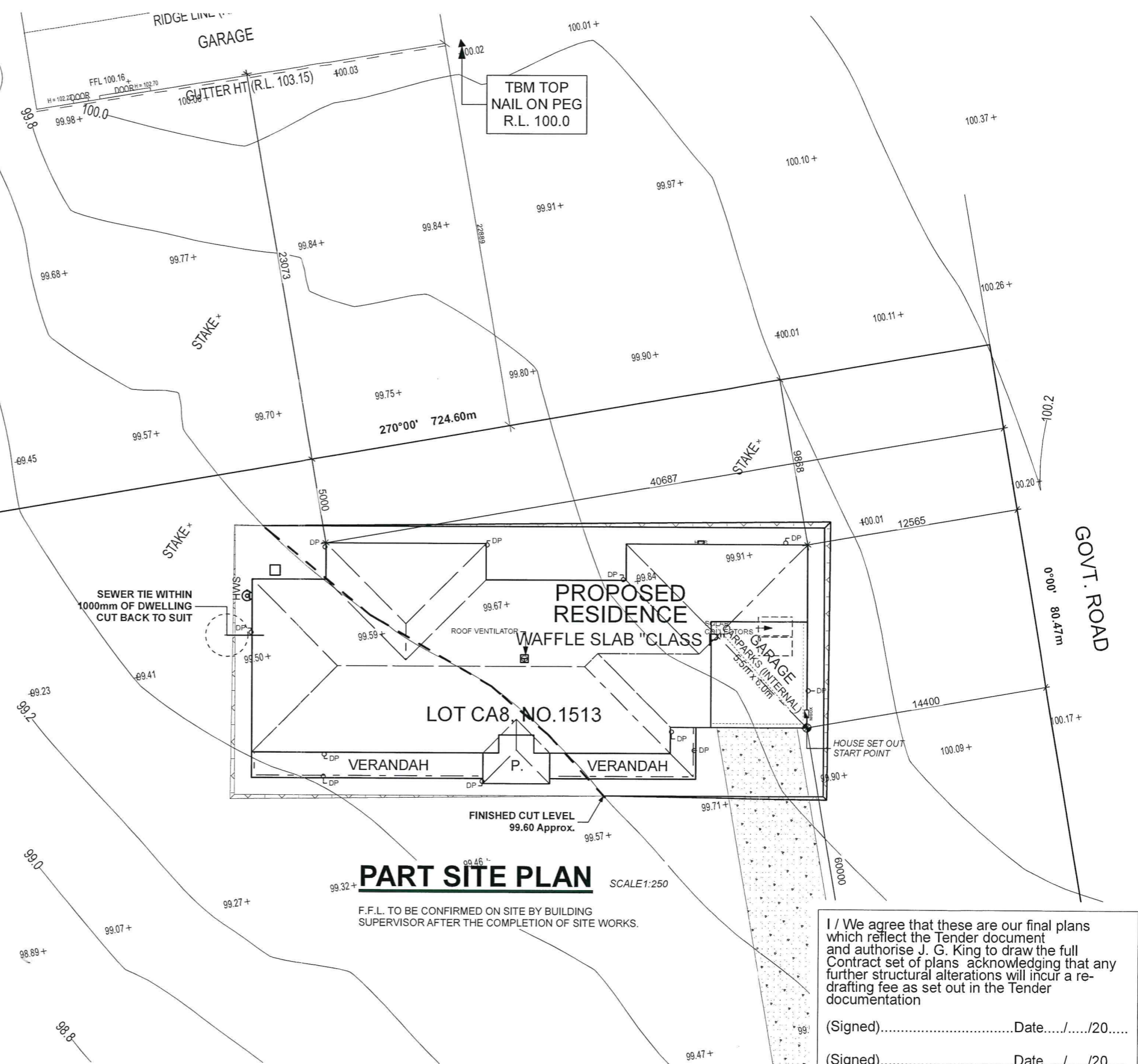
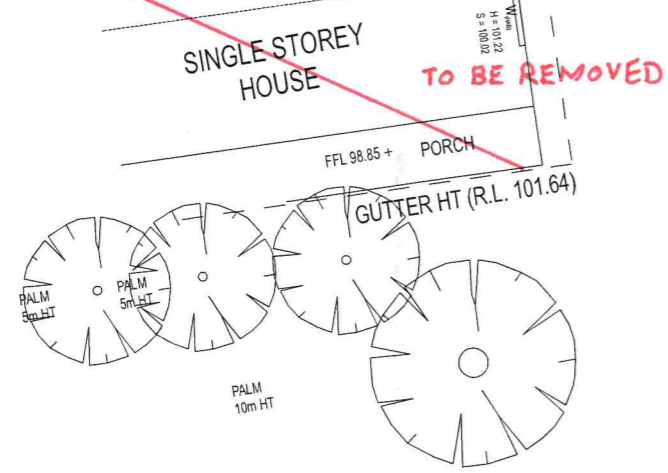
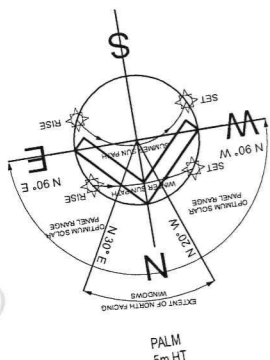
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RESIDENCE FFL - 99.985 APPROX.
GARAGE FFL - 99.835 APPROX.

OTHER

1. LPG REGULATOR BY BUILDER
2. 3 PHASE POWER BY BUILDER
3. LPOD TO BE CONTAINED ON SITE

LEGEND

PROPOSED FENCE
 EXISTING FENCE
 WING FENCE
 FRONT / CORNER FENCE
 REFER TO FENCING NOTE FOR HEIGHT & MATERIAL SPECIFICATIONS
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 METER BOX POSITION
 EXTERNAL TAP
 NOTE: 1x EXTERNAL TAP POSITIONED NEXT TO OVERFLOW RELIEF GULLY & 1x TAP TO BE CONFIRMED BY BUILDING SUPERVISOR.



PART SITE PLAN SCALE: 1:250

F.F.L. TO BE CONFIRMED ON SITE BY BUILDING SUPERVISOR AFTER THE COMPLETION OF SITE WORKS.

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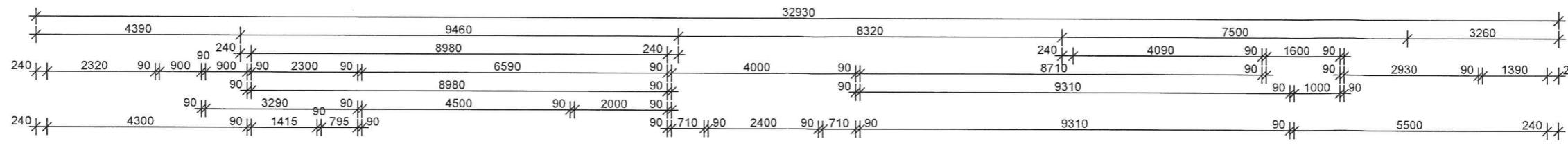
FLOOD PRONE AREA:	NO
TERMITE PRONE AREA:	YES
BUSHFIRE PRONE AREA:	YES
B.A.L. REQUIREMENTS:	12.5
WIND SPEED IF AVAILABLE:	N3
ALPINE AREA:	NO

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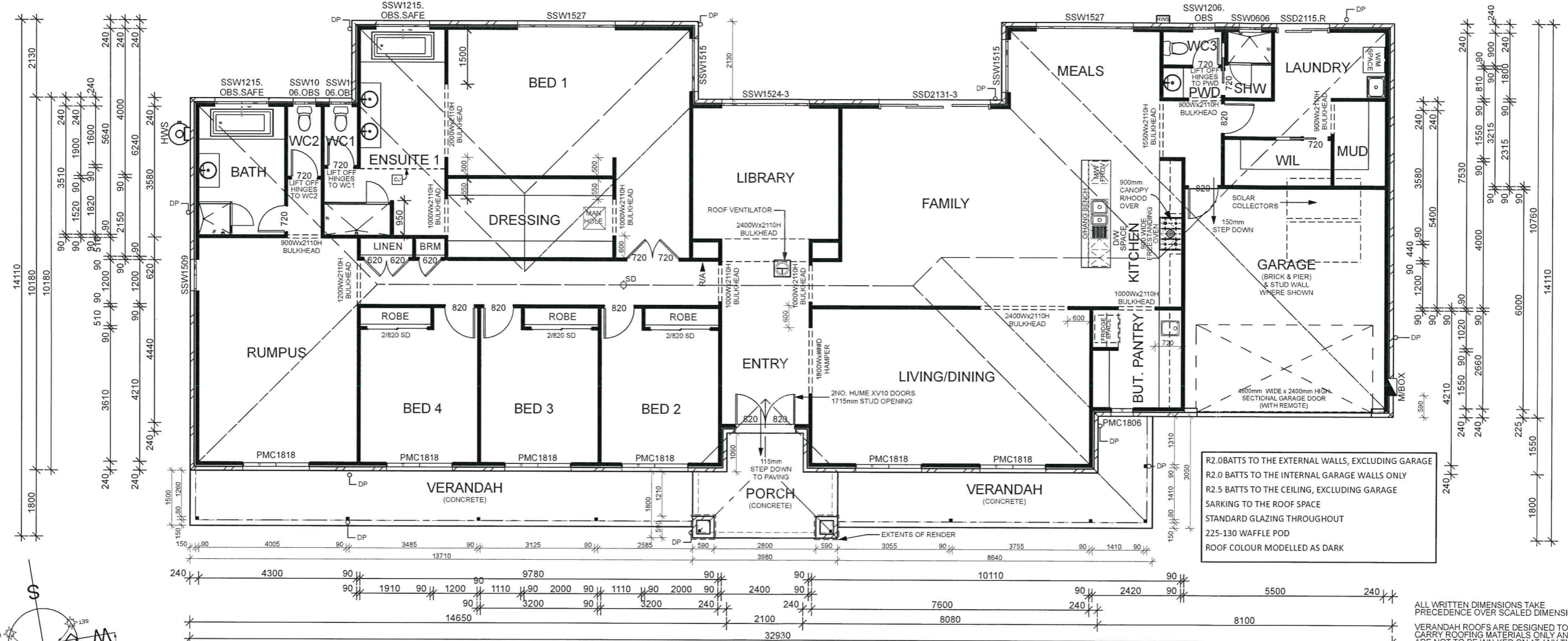
PROPOSED RESIDENCE FOR
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DATE: 05/07/2019 JOB No: 1903HOA344 SHEET No: 3 of ##
ORIGINAL PAPER SIZE: A3/A1/A2/A4
LAST PRINTED: 05-JUL-19 12:26 PM



ARTICULATION JOINTS AS PER ENGINEER'S SPECIFICATION, WHERE ARTICULATION IS NOMINATED ADJACENT TO ANY EXTERNAL WINDOW OR DOOR A CONTINUOUS FLEXIBLE JOINT IS TO BE PROVIDED FOR THE FULL HEIGHT OF THE WALL.

SOLAR PANEL LOCATION TO COMPLY WITH MANUFACTURERS REQUIREMENTS AND AS/NZS 3500 PLUMBING AND DRAINAGE. NOT TO BE RELOCATED WITHOUT CONSENT FROM THIS OFFICE OR DEVELOPER APPROVAL.



R2.0BATTS TO THE EXTERNAL WALLS, EXCLUDING GARAGE
 R2.0 BATTS TO THE INTERNAL GARAGE WALLS ONLY
 R2.5 BATTS TO THE CEILING, EXCLUDING GARAGE
 SARKING TO THE ROOF SPACE
 STANDARD GLAZING THROUGHOUT
 225-130 WAFFLE POD
 ROOF COLOUR MODELLED AS DARK

GROUND FLOOR PLAN SCALE:1:110

TILE MOVEMENT JOINTS ARE TO BE PROVIDED AND CONSTRUCTED IN ACCORDANCE WITH AS 3958.1 AND BE LOCATED ON A FULL TILE JOINT AT A MAXIMUM OF 6M CENTRES OR AT DOORWAYS / OPENINGS WHERE TILING CONTINUES INTO A DIRECTLY ADJOINING ROOM / PASSAGEWAY

ALL EXTERNAL WALLS 240mm & ALL INTERNAL WALLS 90mm UNLESS OTHERWISE SPECIFIED.

DIMENSIONED SIZES OF MATERIALS ARE NOMINAL ONLY AND MAY DIFFER SLIGHTLY TO ON SITE MEASUREMENTS DUE TO VARIANCES IN MANUFACTURING PROCESSES.

ALL WET AREAS TO BE COVERED BY IMPERVIOUS FLOOR & WALL AS PER AS3740 WATERPROOFING OF DOMESTIC WET AREAS

SMOKE ALARMS TO BE INSTALLED ADJACENT TO BEDROOM AREAS IN ACCORDANCE WITH NCC / BCA PART 3.7.2.2

BE INTERCONNECTED AND CONNECTED TO CONSUMER MAINS POWER, WHERE CONSUMER MAINS POWER IS SUPPLIED TO THE BUILDING.
 SMOKE ALARMS MUST COMPLY WITH AS 3786

BUILDING SEALING & PENETRATION SEALING TO COMPLY WITH NCC BUILDING CODE OF AUSTRALIA PART 3.12.3

COLORBOND SHEET ROOFING @ 22.5° PITCH STEEL TRUSSES @ 900 CTRS. MAX REFER TO SHEET 1 FOR BUSHFIRE REQUIREMENTS

DOWNPIPES TO BE PROVIDED AT 1 PER 60m² OF ROOF AREA, EXCLUDING BOX GUTTER AND RAINHEADS.
 SLOTTED GUTTERS & DOWNPIPES TO BE INSTALLED TO COMPLY WITH AS 3500.3 REFER TO SHEET 1 FOR BUSHFIRE REQUIREMENTS

STORMWATER DRAINAGE TO COMPLY WITH AS3500 TEMPORARY DOWNPIPES TO BE USED DURING CONSTRUCTION

CEILING & WALL INSULATION TO BE INSTALLED AS PER NCC BUILDING CODE OF AUSTRALIA PART 3.12.1.1. INSULATION SPECS AS PER THERMAL PERFORMANCE ASSESSMENT. REFER TO SHEET 1 FOR BUSHFIRE REQUIREMENTS

ALL WINDOWS TO BE ALUMINIUM FRAMED WITH SLIDING SASHES (AWINING MOCK CASEMENT WHERE SHOWN)
 ALL GLAZING TO COMPLY WITH AS 1288-2006 GLASS IN BUILDINGS THERMALLY IMPROVED
 WINDOWS WITHIN 1200mm OF A CORNER TO HAVE N4 RATED GLAZING

NO EAVE FROM BRICKWORK REFER TO SHEET 1 FOR BUSHFIRE REQUIREMENTS

ALL WRITTEN DIMENSIONS TAKE PRECEDENCE OVER SCALED DIMENSIONS

VERANDAH ROOFS ARE DESIGNED TO CARRY ROOFING MATERIALS ONLY AND ARE NOT TO BE WALKED ON AT ANY TIME.

LOCATION OF MANHOLE IS INDICATIVE ONLY AND IS TO BE CONFIRMED BY BUILDING SUPERVISOR IN CONJUNCTION WITH PLACEMENT OF CENTRAL HEATING UNIT.

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SAI GLOBAL

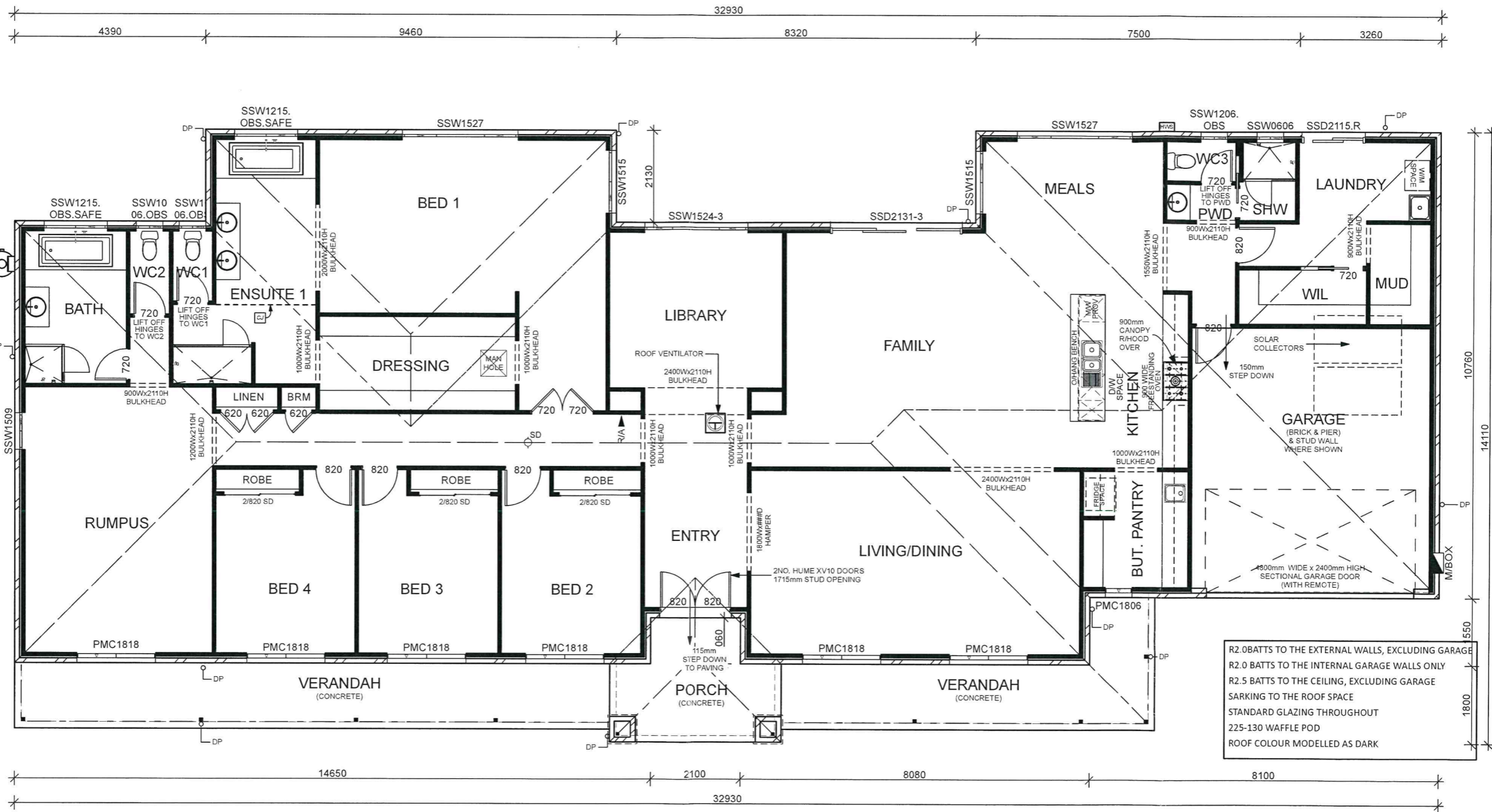
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TERMITE PRONE AREA:	YES
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SITE AREA	53,210m ²
SITE COVERAGE:	0.77%
PERMEABILITY:	99.23%

HUNTER 360 "HOMESTEAD"
 CATEGORY C
 JG KING COLLECTION SPECIFICATION
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PROPOSED RESIDENCE FOR CHRISTOPHER WARRICK & LISA BACH AT LOT LOT CA8, NO.1513 COKERDAM ROAD KIATA

DATE: 05/07/2019 JOB No: 1903HOA344 SHEET No: 4 of ##



GROUND FLOOR PLAN SCALE:1:100

R2.0BATS TO THE EXTERNAL WALLS, EXCLUDING GARAGE
 R2.0 BATS TO THE INTERNAL GARAGE WALLS ONLY
 R2.5 BATS TO THE CEILING, EXCLUDING GARAGE
 SARKING TO THE ROOF SPACE
 STANDARD GLAZING THROUGHOUT
 225-130 WAFFLE POD
 ROOF COLOUR MODELLED AS DARK

DATE	REVISION	DRAWN	CHECK
05/07/19	TENDER PLANS COMPLETED	NB	GR

I / We agree that these are our final plans which reflect the Tender document and authorise J. G. King to draw the full Contract set of plans acknowledging that any further structural alterations will incur a re-drafting fee as set out in the Tender documentation

(Signed).....Date...../...../20.....

(Signed).....Date...../...../20.....

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 146 Firebrace Street, Horsham, VIC. 3400
 Tel. (03) 5381 1288 Fax. (03) 5382 6278

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Certified System

Quality ISO 9001

FLOOD PRONE AREA: NO
 TERMITE PRONE AREA: YES
 BUSHFIRE PRONE AREA: YES
 B.A.L. REQUIREMENTS: 12.5
 WIND SPEED IF AVAILABLE: N3
 ALPINE AREA: NO

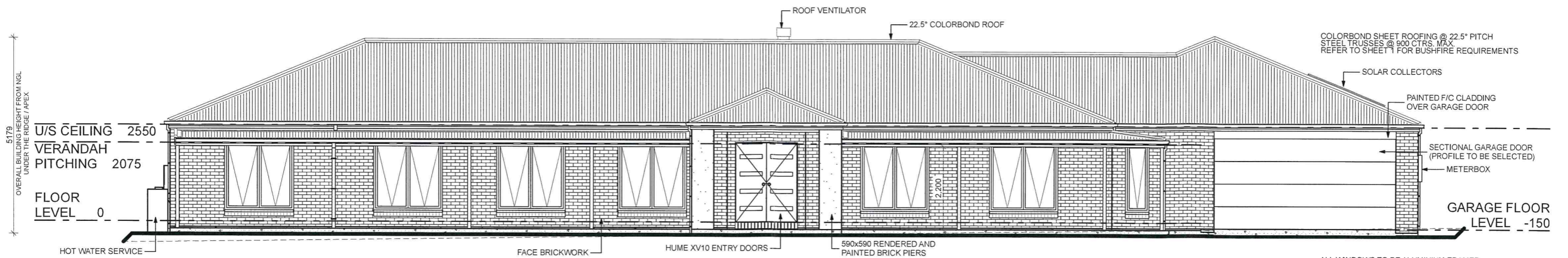
AREA:	
GROUND FLOOR:	327.78m ²
GARAGE:	36.73m ²
PORCH:	9.39m ²
VERANDAH:	35.85m ²
TOTAL:	409.75m ²
SITE AREA:	53,210m ²
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DATE: 05/07/2019 JOB No: 1903HOA344 SHEET No: 5 of ##

ORIGINAL PAPER SIZE: A3/A1/A2/A4
 LAST PRINTED: 05-Jul-19 12:26 PM



FRONT ELEVATION SCALE 1:100
NORTH

ALL WINDOWS TO BE ALUMINIUM FRAMED WITH SLIDING SASHES (AWNING MOCK CASEMENT WHERE SHOWN)
ALL GLAZING TO COMPLY WITH AS 1288-2006 GLASS IN BUILDINGS THERMALLY IMPROVED
WINDOWS WITHIN 1200mm OF A CORNER TO HAVE N4 RATED GLAZING

NO EAVE FROM BRICKWORK REFER TO SHEET 1 FOR BUSHFIRE REQUIREMENTS

ARTICULATION JOINTS AS PER ENGINEER'S SPECIFICATION. WHERE ARTICULATION IS NOMINATED ADJACENT TO ANY EXTERNAL WINDOW OR DOOR A CONTINUOUS FLEXIBLE JOINT IS TO BE PROVIDED FOR THE FULL HEIGHT OF THE WALL

SOLAR PANEL LOCATION TO COMPLY WITH MANUFACTURERS REQUIREMENTS AND AS/NZS 3500 PLUMBING AND DRAINAGE. NOT TO BE RELOCATED WITHOUT CONSENT FROM THIS OFFICE OR DEVELOPER APPROVAL



REAR ELEVATION SCALE 1:100
SOUTH

ALL WINDOWS & SLIDING GLASS DOORS TO HAVE A HEAD HEIGHT OF 2095mm UNLESS NOTED OTHERWISE..

BRICKWORK OVER ALL OPENINGS TO FRONT OF RESIDENCE. (EXCLUDING GARAGE VEHICLE ACCESS DOOR).

FC SHEET CLADDING ABOVE ALL OTHER OPENINGS. (INCLUDING GARAGE PIA DOOR).

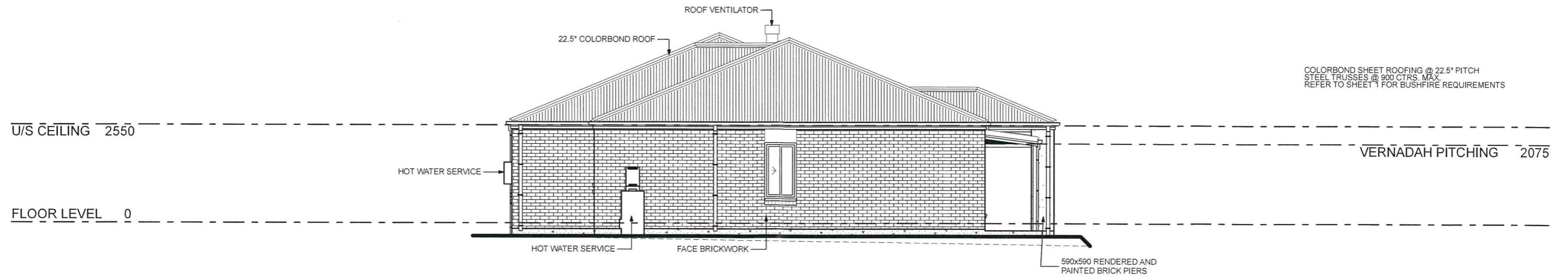
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05/07/19	TENDER PLANS COMPLETED	NB	GR

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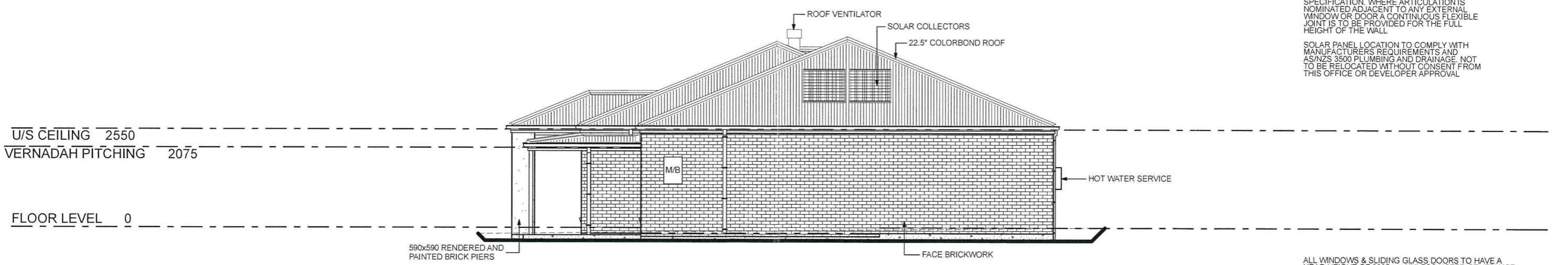
<p>JG KING Homes Horsham 146 Firebrace Street, Horsham, VIC. 3400 Tel. (03) 5381 1288 Fax. (03) 5382 6278</p> <p>Life starts here® www.jgkinghomes.com.au</p>	<p>Plans produced under Quality Assured System by JG King Pty Ltd Ballarat</p> <p>Quality ISO 9001</p>	<p>FLOOD PRONE AREA: NO TERMITE PRONE AREA: YES BUSHFIRE PRONE AREA: YES B.A.L. REQUIREMENTS: 12.5 WIND SPEED IF AVAILABLE: N3 ALPINE AREA: NO</p>	<p>AREA: GROUND FLOOR: 327.78m² GARAGE: 36.73m² PORCH: 9.39m² VERANDAH: 35.85m² TOTAL: 409.75m²</p> <p>SITE AREA: 53,210m² SITE COVERAGE: 0.77% PERMEABILITY: 99.23%</p>	<p>HUNTER 360 "HOMESTEAD" CATEGORY C JG KING COLLECTION SPECIFICATION © - Copyright 2019 JG King Pty. Ltd.</p>	<p>PROPOSED RESIDENCE FOR CHRISTOPHER WARRICK & LISA BACH AT LOT LOT CA8, NO.1513 COKERDAM ROAD KIATA</p>		
					<p>DATE: 05/07/2019</p>	<p>JOB No: 1903HOA344</p>	<p>SHEET No: 6 of ##</p>



COLORBOND SHEET ROOFING @ 22.5° PITCH
 STEEL TRUSSES @ 900 CTRS. MAX.
 REFER TO SHEET 1 FOR BUSHFIRE REQUIREMENTS

LEFT ELEVATION SCALE 1:100
 EAST

ALL WINDOWS TO BE ALUMINIUM FRAMED WITH SLIDING SASHES (AWNING MOCK CASEMENT WHERE SHOWN)
 ALL GLAZING TO COMPLY WITH AS 1288-2006 GLASS IN BUILDINGS THERMALLY IMPROVED
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RIGHT ELEVATION SCALE 1:100
 WEST

ALL WINDOWS & SLIDING GLASS DOORS TO HAVE A HEAD HEIGHT OF 2095mm UNLESS NOTED OTHERWISE.
 BRICKWORK OVER ALL OPENINGS TO FRONT OF RESIDENCE (EXCLUDING GARAGE VEHICLE ACCESS DOOR).
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DATE	REVISION	DRAWN	CHECK
05/07/19	TENDER PLANS COMPLETED	NB	GR

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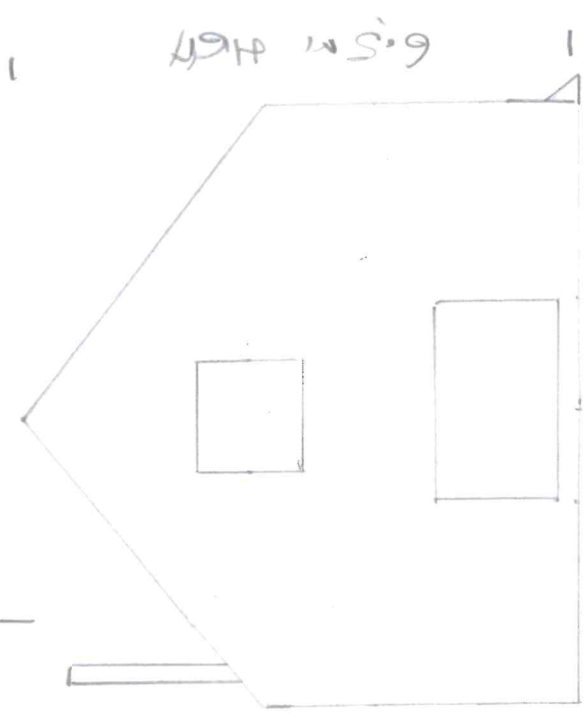
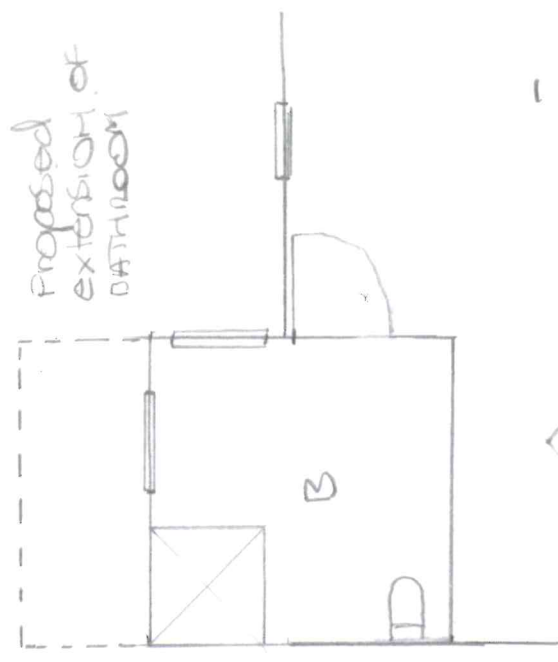
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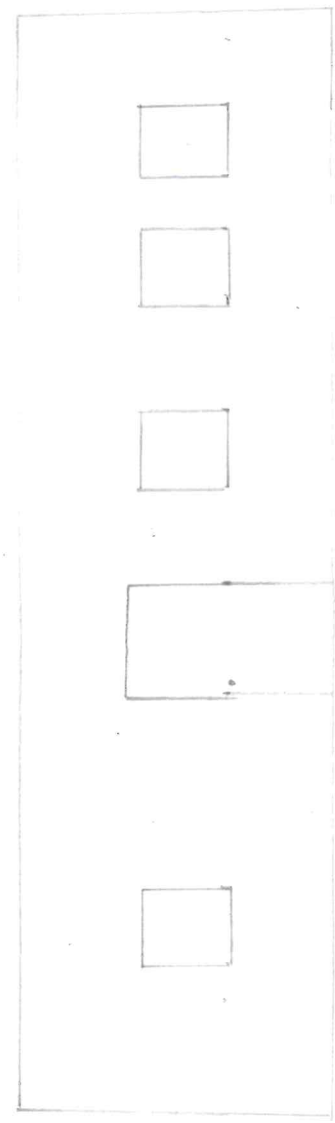
HUNTER 360 "HOMESTEAD"
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DATE: 05/07/2019 JOB No: 1903HOA344 SHEET No: 7 of ##
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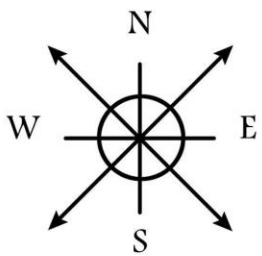


SIDE

HINDMARSH SHIRE COUNCIL

ANNUAL REPORT
2018/19





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Introduction

Welcome to the 2018/19 Report of Operations

The *Victorian Local Government Act 1989* requires all Councils to present an Annual Report to the Minister for Local Government by 30 September each year.

Council's Annual Report details the achievements and performance of Hindmarsh Shire Council during the 2018/19 financial year. Council is committed to transparent reporting and accountability to the community and the report of operations provides a transparent record of Council's operations and performance during the financial year.

Snapshot of our Council

Hindmarsh Shire Council is located in the Wimmera region in Western Victoria, covering an area of 7,527 km².

We are bound by two National Parks, the Little Desert in the South and Wyperfeld in the North. Hindmarsh Shire is based in or around the Shire's four main towns of Dimboola, Jeparit, Nhill and Rainbow.

We are a closely linked community of 5,721 people, with a median age of 50 years.

Hindmarsh Shire is rich in natural beauty like the Wimmera River and Lake Hindmarsh, Pink Lake and Lake Albacutya.

The economy is largely dependent on agriculture (primary and secondary), health services, manufacturing and retail.

58.3% of people work full time, 30.6% of people work part time, 5.1% of people were unemployed and 6.0% of people were away from work according to the 2016 Census.

83.5% of people were born in Australia, with English the only language spoken in 88.0% of homes. Our most significant group of migrants are Karen refugees from Burma (Myanmar), with approximately 180 Karen people calling Nhill home.



OUR VISION

A CARING, ACTIVE COMMUNITY ENHANCED BY ITS LIVEABILITY, ENVIRONMENT AND ECONOMY

OUR MISSION

- * TO PROVIDE ACCESSIBLE SERVICES TO ENABLE THE COMMUNITY TO BE HEALTHY, ACTIVE & ENGAGED
- * TO PROVIDE INFRASTRUCTURE ESSENTIAL TO SUPPORT THE COMMUNITY
- * TO PROTECT AND ENHANCE OUR NATURAL ENVIRONMENT
- * TO FOSTER A THRIVING AND DIVERSIFIED LOCAL ECONOMY WHERE ECONOMIC GROWTH IS ENCOURAGED & SUPPORTED
- * TO REALISE THE EXCELLENCE IN OUR PEOPLE, PROCESSES AND SYSTEMS.

VALUES

1. LEADERSHIP AND DIRECTION
2. TRANSPARENCY & ACCOUNTABILITY
3. HONESTY & INTEGRITY
4. TRUST & RESPECT
5. DIVERSITY & EQUALITY
6. JUSTICE & FAIRNESS
7. SUSTAINABILITY
8. ASPIRATION

FACTS & FIGURES

ANIMAL CONTROL

Dogs Registered 1,187
Cats Registered 402

ROADS

Kilometres of sealed roads 577

RATES

Rates Assessments 5,151
Rate Revenue Collected \$8.71m

CUSTOMER SERVICE

Telephone Calls - Nhill 9,660
Over Counter Assistance 10,091

LIBRARY

Number of visitors 23,802

WASTE & RECYCLING

Tonnes of Waste Collected 1,187
Tonnes of Recycling Collected 398

CINEMA

Cinema Patrons 2,321

CARAVAN PARKS

Caravan Park Visitors 13,617

The year in review

Mayor & CEO's Message

On behalf of Hindmarsh Shire Council it is a great pleasure to present Council's 2018/19 Annual Report.

During the past twelve months we continued to build strong partnerships with our community, businesses, and other stakeholders including the state and federal governments.

Lobbying:

Council lobbied the state government heavily to reinstate funding for rural roads. The introduction of the Fixing Country Roads program has meant Council has commenced upgrading the Nhill Rainbow Road, an important strategic route within our Shire.

Successful lobbying will see the installation of a telephone tower at Yanac, funded through the Mobile Blackspot program. Council will continue to lobby for further telephone towers throughout the Shire with the aim to reduce the areas without mobile phone reception.

Council will continue to advocate for increased funding to support small rural shires both operationally and with capital projects.

Community Consultation:

We have continued to undertake extensive community consultation over the past twelve months.

During March 2019 eight community conversations meetings were held throughout the Shire. The meetings were well attended, and gave our community an update on items contained in our 18/19 budget, priorities for the 19/20 budget, capital works projects undertaken in 18/19 and proposed capital works projects for 19/20.

Interested parties were invited to participate in a review of the Nhill Skate park draft design prior to finalisation. Members of the community took the opportunity to view the proposed plan and provide feedback. As a result of this consultation and constructive comment from several of the youth in attendance, the quarter pipe at the west end of the park was increased in size to allow park users to attain a higher speed in order to tackle the range of elements mid-course.

Each month representatives from Council attend the Dimboola, Jeparit, Nhill and Rainbow Town Committee meetings. Town Committees provide a link between their respective communities and Council.

Consultation and Community meetings were also undertaken to discuss the Rainbow Nhill Road Bridge (Outlet Creek) works and road closure, Nhill Aerodrome Master Plan, Town Planning, Diapur Windfarm, and the Wimmera River Stakeholder Advisory Group.

Grant Funding:

Grants are an important funding source for Council. Grants allow Council to deliver projects big and small to our community.

During 2018/19 Council was successful in receiving a large grant through the State Government's Fixing Country Roads Program to undertake upgrade works to the Nhill Rainbow Road, including funding to widen the Outlet Creek bridge.

Council also received grants to improve user access to our waterways including obtaining a grant for the installation of a fishing pontoon at Nhill Lake, and a grant to install a new boat launching pontoon at Dimboola.

Funding through the Children's Facilities Capital Program Minor Grants Initiative allowed Council to refurbish the bathrooms at the Jeparit and Rainbow Kindergartens. This project provides our kindergarten children with upgraded amenities.

Council were also successful in receiving a grant to erect E-Waste sheds at the Nhill and Dimboola transfer stations. From 1 July 2019 E-Waste cannot be deposited into landfill, the E-Waste sheds will provide a deposit point for recycling of E-Waste products.

Council received funding for disaster support and relief during 2018/19. This funding was combined with funding received by Yarriambiack Shire Council, West Wimmera Shire Council, and Horsham Rural City Council to support the Rural Outreach Program. The Rural Outreach Program is a rural Victorian mental health initiative. Local community-based Rural Outreach Workers are employed with the capacity to respond to the immediate needs of people living in rural and remote communities across the Wimmera Southern Mallee Shires. Other partners to the program include West Wimmera Health Service, Wimmera Primary Care Partnership, Harrow Bush Nursing Centre, Public Health Network Western Victoria, Rural Northwest Health, Edenhope & District Memorial Hospital, and Woomelang District Bush Nursing Centre.

Other grants received during 2018/19 for small projects to assist with improving our liveability, visitor amenities or supporting events include FreeZa activity funding, facilitated playgroup coordination, Walk to School, This Girl Can marketing promotion, Dimboola HPV event, and Nhill Aerodrome Entrance & Heritage Walk.

Council's Community Action Grants and Business Assistance Grants programs were again successful with Council providing funding to enable 32 community groups and businesses within our Shire to undertake projects. These programs continued to support our community during 2018/19 to undertake projects to support and enhance our community.

Events:

Hindmarsh Shire continues to be a great place to live, this is attributable to the many community groups who work tirelessly assisting Council to host events and activities.

Some of the events held during the past twelve months include the Rainbow Desert Enduro and Rainbow Rises 240, Dimboola Human Powered Vehicle (HPV) demonstration event, Nhill Pony express, New residents BBQs, Dimboola swap meet, Dimboola rowing regatta, Dimboola fishing competition, agricultural and pastoral society shows, international day of people with disabilities, Grease 40th Anniversary event, Peter Taylor Barefoot Waterski Memorial Tournament and Night Jump, Nhill Aviation Heritage Centre 10th Anniversary, town committee Christmas events, Nhill Lake February Fiestas, Nhill Park Run, Wimmera Mallee Pioneer Museum vintage rally, Jeparit Easter fishing competition, and Easter Eggstravaganza, markets, funs runs and horse races.

We thank all of the hardworking volunteers involved in delivering a busy schedule of events across our Shire.

Volunteers:

The contribution of our volunteers should not go unrecognised, and we thank the many volunteers that support our operations around the Shire.

We congratulate the Dimboola community volunteers on the success of their Keep Victoria Beautiful 2018 Victoria's Tidiest Town.

Council has 15 Section 86 committees, set up as delegates of Council under the *Local Government Act 1989*. These committees vary from our four town committees, who undertake

an extraordinary amount of work within our towns and perform a valuable role as Council's conduit to our community, through to hall and other facility managers. The contributions that these committees make to our Shire is significant and Council is very grateful for their support.

Business

Hindmarsh Shire was well represented at the Wimmera Development Association 2018 Business Awards with finalists in a number of categories.

We would like to congratulate the following businesses:

- Des Lardner Pharmacy, Dimboola – winner Best Retail Business
- Paw Po / Nhill Learning Centre, Nhill – winner Best New Business







Community Satisfaction:

Our Community Satisfaction survey results remain consistent with improvements in: overall performance, making community decisions, sealed local roads and overall council direction. Council scores higher than the average of small rural shires in 6 out of 7 key areas.

Performance Measures	Hindmarsh 2015	Hindmarsh 2016	Hindmarsh 2017	Hindmarsh 2018	Hindmarsh 2019	Small Rural Shires 2019
Overall Performance	64	62	63	60	65	58
Community Consultation (community consultation & engagement)	59	60	59	60	60	56
Advocacy (lobbying on behalf of the community)	59	59	60	62	61	55
Making community decisions (Decisions made in the interest of the community)	60	57	58	60	61	55
Sealed Local Roads (Condition of sealed local roads)	47	45	52	48	54	53
Customer Service	71	73	71	72	70	70
Overall Council Direction	61	57	66	51	53	51

Capital Works:

During 2018/19 Council undertook the following capital works:

-  2 shoulder resheets totalling \$86k.
-  13 road sealing projects totalling \$589k.
-  4 footpath projects totalling \$189k.
-  8 sealed road construction projects totalling \$2.426m.
-  5 unsealed road construction projects totalling \$320k.
-  3 kerb and channel projects totalling \$502k.

Council committed a significant portion of the construction program to upgrading the Rainbow-Nhill Rd, widening several kilometres improving the safety and efficiency of the link. Council also completed a tender process during 2018/19 to replace the Outlet Creek Bridge, with works being undertaken in the 2019/20 financial year.

The construction team also commenced the final stage of the Dimboola drainage upgrade works, with the last section on Horsham Rd to be completed early in the 2019/20 financial year.

These works are in addition to the significant amount of maintenance work Council undertakes on its road network and town amenity projects such as work to maintain and improve playgrounds, parks and sporting facilities.

Council is responsible for 3,200 kilometres of local road network. One of the main focuses for Council's capital works program is asset renewal. Council faces significant challenges into the future primarily due to the responsibility for a large local road network.

Council will continue to lobby the State and Federal governments for more appropriate funding in recognition of the size of this challenge and the importance of our road network to our economy.

Summary

Council has a team of staff members who are committed to our community. We look forward to delivering a significant number of projects in 2019/20, continuing to make our community liveable for our residents.

During 2019/20 work will continue on the Nhill Rainbow Road upgrades, commence construction of the Dimboola Library incorporating the Civic Hub, and commence the Wimmera River Discovery Trail incorporating visitor nodes at both Dimboola and Jeparit.

Council will undertake 13 reseal and final seal projects totalling more than \$780,000, and construct Kerb and Channel in Charles Street Jeparit.

Council will continue to advocate for increased funding for small rural shires and our rural roads, and lobby Regional Roads Victoria for a long term solution to trucks turning off and onto the Western Highway at Nhill.



Cr Ron Ismay
Mayor



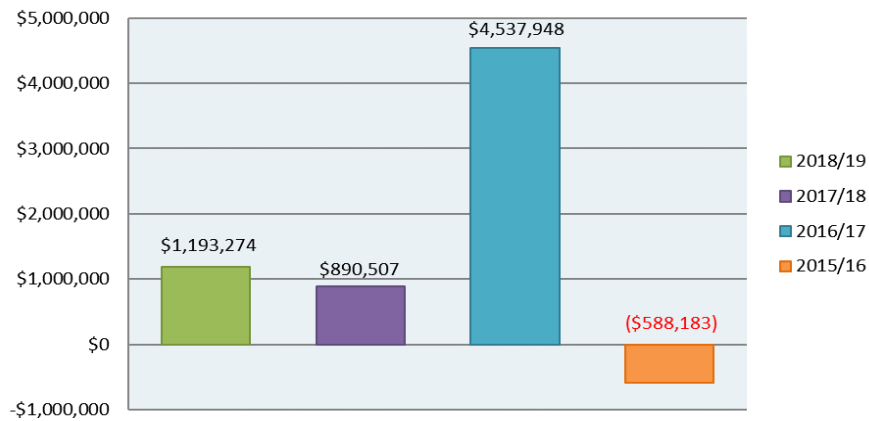
Greg Wood
Chief Executive Officer

Financial Summary

Council’s financial position continues to remain sound. A summary of our performance is outlined below. Detailed information relating to council’s financial performance is included within the Financial Statements and Performance Statement sections of this report.

Operating Position

Council reported a surplus of \$1.193 million in 2018/19. As per the Comprehensive Income Statement in the Financial Report, the favourable variance is due mainly to the early payment of \$2.42 million from the Financial Assistance grants received in June 2019 for the 2019/20 financial year.

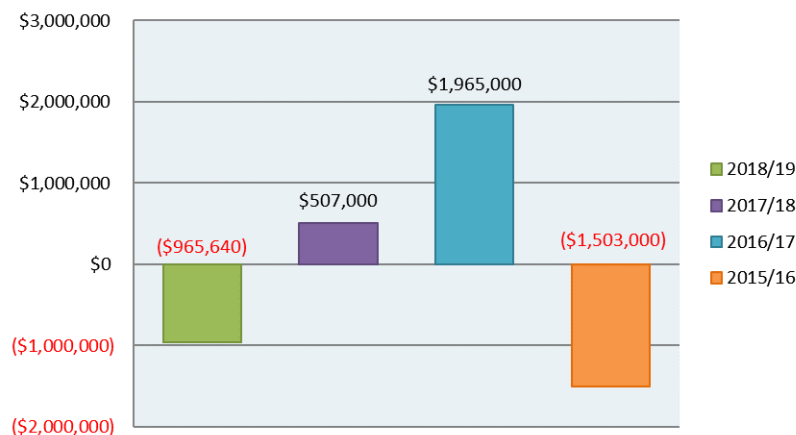


Surplus / (deficit) for the year

Council received additional grants that were not budgeted for. These included grants for a refurbishment of the Jeparit and Rainbow kindergartens, installation of a fishing pontoon at Nhill Lake, installation of a boating pontoon at Dimboola, Nhill Aerodrome Entrance and Heritage Walk, construction of E-Waste sheds at Dimboola and Nhill, Fixing Country Roads Program and Local Roads to Market Program.

Employee costs were under budget due to a number of vacant positions throughout 2018/19, while materials and services were significantly over budget due to payments in relation to flood recovery works.

Council’s adjusted underlying result, that is, the result after removing non-recurrent capital grants, cash capital contributions and non-monetary capital contributions, is a deficit of \$0.965 million.

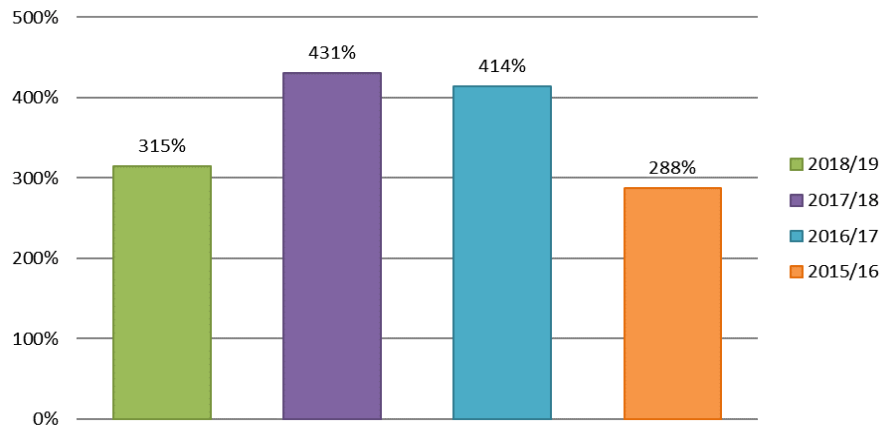


Adjusted Underlying Surplus / (deficit) for the year

Liquidity

Cash increased by \$0.649 million from the previous financial year. Large capital works projects including the Albacutya Bridge and Dimboola Library incorporating Civic Hub were not completed during 2018/19.

The working capital ratio which assesses Council’s ability to meet its current commitments is calculated by measuring Council’s current assets as a percentage of current liabilities. Council’s result of 351% is an indicator of Council’s strong financial position and well within the band of 150% or more for the Victorian Auditor General’s Offices (VAGO) assessment as ‘low risk’.

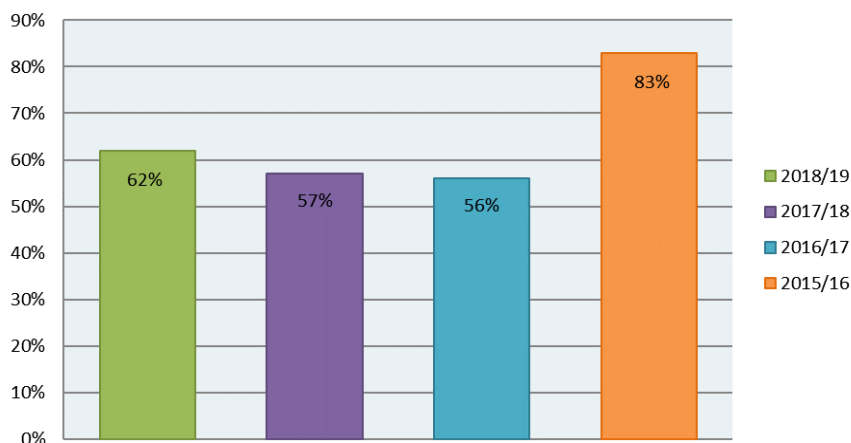


Working capital ratio %

Obligations

Council aims to ensure that it is able to maintain its infrastructure assets at the expected levels, while at the same time continuing to deliver the services needed by its community.

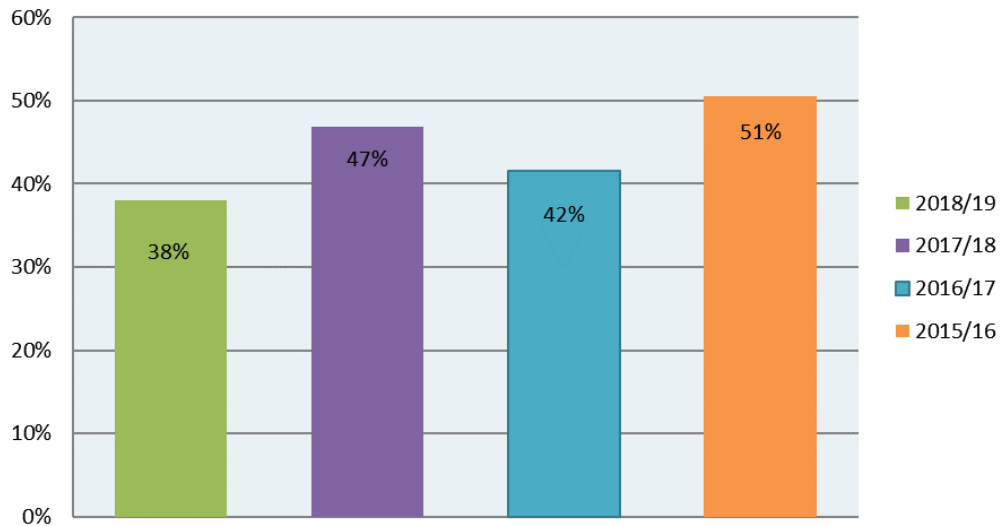
With land, building and infrastructure assets valued at more than \$125 million, it is a challenge to maintain them with an income of just \$25.01 million. Assets deteriorating faster than their maintenance and renewal can be funded creates an ‘infrastructure renewal gap’. To bridge this gap, Council invested \$3.18 million in infrastructure renewal works during the 2018/19 year. Council’s asset renewal ratio which is measured by comparing asset renewal expenditure to depreciation (the reduction in the value of our assets over time, due in particular to wear and tear) was 62%. While this percentage sits within VAGO’s range of medium risk rather than the low risk spectrum, the impact on the lower renewal expenditure remains a concern, therefore future budgets need to focus on renewal expenditure as a priority.



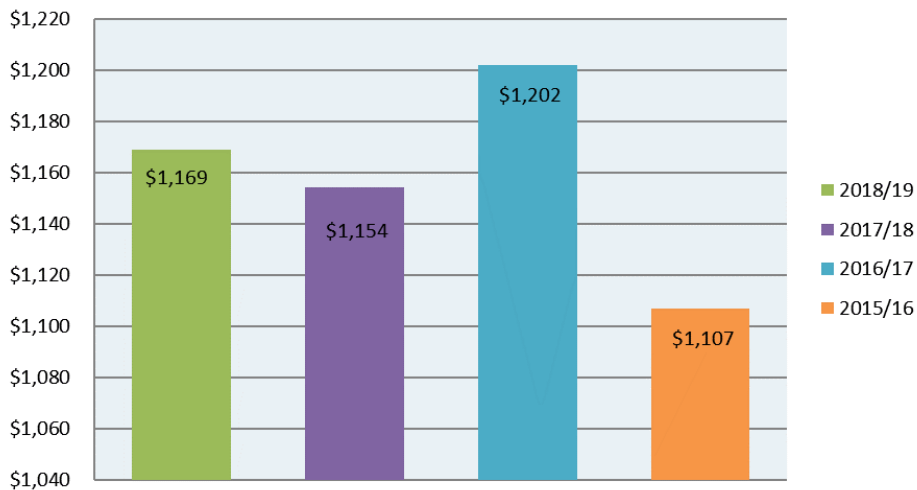
Asset renewal ratio %

Stability and efficiency

Council raises a wide range of revenues including rates, user fees, fines, grants and contributions. Despite this, Council's rates concentration which compares rate revenue to adjusted underlying revenue was 38% for the 2018/19 year which below the expected target band of 40% - 80%. Council continues to advocate for additional grants, and appreciates the State Government's Fixing Country Roads Grant and increase in the Victorian Grants Commission Grant payment. Average residential rates per residential assessment for 2018/19 was \$1,169 which compares favourably to similar small rural councils.



Rates concentration ratio %



Rates per residential assessment

Description of Operations

Hindmarsh Shire Council is responsible for more than 120 services, ranging from services for children to those for older adults, from open space to community buildings, waste management and infrastructure to matters concerning business development, planning for appropriate development and ensuring accountability for Council's budget. This broad range of services and facilities are described in our Council Plan 2017-2021 and the associated budget 2018/19 and reported upon in this document. More information about Council services is contained in the section on Our Performance.

The delivery of services, facilities, support and advocacy to achieve the Strategic Objectives is measured by a set of service performance indicators and measures. Council also has a wide range of responsibilities under Victorian and federal legislation.

Economic or other factors

Council received funding through round one of the state governments *Fixing Country Roads* program which has enabled Council to undertake significant upgrade works to the Nhill Rainbow Road. This funding is only available for new or upgrade projects, and although Council welcomes the funding, to enable Council to match their required contribution it means a reduction in the completion of renewal works.

Council is able to cover the reduction in renewal works in the short term, but long term our renewal gap will increase to a level that is not sustainable.

Council remains debt free, with a capacity to meet short term unforeseen economic challenges due to managing its financial position prudently.

Major Capital Works

During 2018/19 major capital works undertaken included:

Nhill Rainbow Road

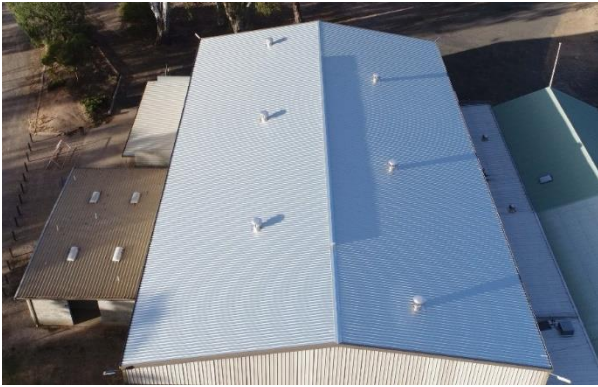
Council successfully obtained funding through the State Government Fixing Country Roads program and Local Roads to Market program for the construction and widening of Nhill Rainbow Road. Various sections of this strategic route have been upgraded during 2018/19. Further works will be undertaken during 2019/20 to improve conditions for all users.

Nhill Skate Park

At its meeting on 5 September 2018, Council awarded the tender for the detailed design and construction of the new Nhill Skate Park to Queensland based company Trinity Skate Parks. Construction was completed in May 2019. The new skate park is a popular attraction for residents and those passing through Nhill. An official opening will be held in September 2019.

Council and Sport and Recreation Victoria funded the Nhill skate park, recognising the need for new facilities after extensive consultation with youth in the local community.





Dimboola Sports Stadium Roof Replacement

Work to replace Dimboola Sports Stadium roof was completed in April 2019. New features included the installation of insulation blanket, complete with safety mesh and the introduction of six industrial grade ventilators to improve the ventilation in the stadium on hot days.

Dimboola Drainage Project

Council commenced the final stages of the Dimboola Drainage Project during 2018/19. This included constructing kerb and channel and underground drainage on High St, Ellerman St and Horsham Rd. The project completes the overland flow works reducing the likelihood of flooding during serious rainfall events. Works will be finalised in the 2019/20 financial year

Dimboola Netball Change Rooms

Work on the construction of the new Dimboola Football Netball Club's netball change rooms was undertaken during 2018/19. The change rooms are a modular building that was constructed in Ballarat with local contractors and volunteers constructing the veranda, deck and all-abilities access ramp and connecting services.

The project was funded through Sport and Recreation Victoria's Country Football Netball Program Female Friendly Facilities Fund, Hindmarsh Shire Council and the Dimboola Football Netball Club.

Antwerp Woorak Road





Council received \$150,000 through the Federal Government's Heavy Vehicle and Productivity Program, and \$500,000 through the Local Roads to Market program to upgrade a section of the Antwerp Woorak Road. This key east-west link upgrade is a high priority for Council, with further works scheduled for 2019/20.










Highlights of the Year

July 2018

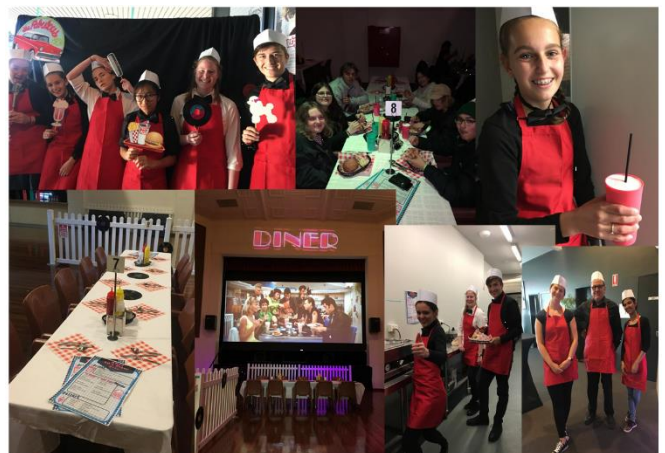
-  Winter School Holiday program throughout the Shire focusing on live music, art and culture with thanks to the Victorian Government's FreeZa funding.
-  Round 1 Business Assistance Grants and Community Action Grants Program for 2018/19 opened.
-  Construction commenced to replace the ageing footpath on the east side of Victoria Street, Dimboola from Lochiel to Wimmera Street.
-  Primary and secondary firebreaks sprayed throughout the Shire in preparation for the upcoming fire season.

August 2018







-  Watoto Signs and Wonders Concert held Nhill Memorial Community Centre
-  Rainbow Desert Enduro from 10-12 August.
-  Dimboola HPV Expo.
-  Provision of Early Years Services in Hindmarsh Shire awarded to Horsham and District Kindergarten Association for the delivery of both kindergarten and childcare programs in Dimboola and Nhill, and kindergarten in Jeparit and Rainbow.
-  Tree Strategy prepared providing preferred species list and technical guidelines.

September 2018







-  Free Green Waste month held for residents.
-  Order of Australia Association – Student Citizenship Awards held at Hindmarsh Shire Council chamber recognising three students from Hindmarsh Shire.
-  Nhill Skate park design and construction tender awarded to Trinity Skate Parks.
-  Hindmarsh Shire Youth Council transformed the Nhill Memorial Community Centre for the screening of "Grease" 40th anniversary special.





October 2018

-  Rainbow Recreation Reserve Master Plan / Rainbow Caravan Park consultation undertaken with key stakeholders, user groups and the community.
-  Understanding Social Enterprise Workshops delivered in Rainbow and Nhill by the Social Enterprise Academy.
-  Walk to School month facilitated throughout Hindmarsh Shire with activities held for participating students.
-  Dimboola Safer Streets Lighting Project completed providing eight lights to the underside verandas in Lloyd Street, Dimboola.
-  Work underway on Rainbow Nhill Road to strengthen and widen a section of pavement near Schulze's Beach Road.
-  Dimboola named winner Keep Victoria Beautiful 2018 Victoria's Tidiest Town.




November 2018

-  Cr Ron Ismay re-elected Hindmarsh Shire Council mayor for the coming twelve months.
-  Cr Ron Lowe re-elected Hindmarsh Shire Council deputy mayor for the coming twelve months.
-  New Hindmarsh Shire Council logo adopted to modernise old logo.
-  Hindmarsh Shire Youth Council nominations open for 2019.
-  Successfully obtained \$1m funding to strengthen the existing Albacutya Bridge through the Victorian Government's Agriculture Infrastructure and Jobs Fund.
-  Information session hosted for emergency management practitioners at the Kiata Wind Farm.



December 2018

-  Hindmarsh Shire Council and West Wimmera Health Service united to help raise awareness and take action to end family violence hosting a community breakfast and community youth event.
-  International Day of People with Disability held at Jaypex Park. Activities included a Treasure Hunt, games and painting activities, and a bbq lunch.




January 2019

-  Shane Power resigned from the role of Director Infrastructure Services.
-  First FreeZa event for 2019 hosted at Dimboola Swimming Pool with over 300 people attending to enjoy pizza and hear DJ Chris Hauselberger provide a great mix of old and new tunes.
-  Horsham District Kindergarten Association commence delivery of Hindmarsh Shire Early Years Services.


February 2019


-  Australian Skate Park League facilitated skate, scooter and BMX competitions at both Dimboola and Rainbow Skate parks.
-  2019 Hindmarsh Shire Youth Council launched with a celebration held at the Jeparit Memorial Hall.

March 2019




-  Hindmarsh Shire Council and West Wimmera Health Services celebrate Cultural Diversity Week with the theme 'Proud to Belong – Your Story, Your Generation'.
-  Community Conversation meetings held at eight locations throughout the Shire to provide the community with an opportunity to hear first-hand what is happening in Council.
-  New entrance signage installed at Riverside Holiday Park Dimboola.




 The Honourable Senator Bridget McKenzie, Federal Minister for Regional Services, visited Dimboola to announce successful funding for the Wimmera River Discovery Trail through the Building Better Regions Fund.


 Rainbow Rises 240 Off Road Race hosted in Rainbow seeing competitors take on a challenging 240km short course event, conducted around the 8km circuit on the edge of town.


April 2019

-  Nhill Skate park construction completed by Trinity Skate Parks.
-  Works undertaken to improve Jeparit Skate Park with an additional Quarter Pipe, the return of the travelling 'Fun Box' ramps and two pack coating applied to provide better wheel grip and improve appearance.
-  Council's Environmental Health Officer, Gagandeep (Shelly) Kaur awarded the 2018 Young Environmental Health Professional Award.



 Contractor engaged to trim overhanging branched along rural roads.







 Tender awarded for the construction of the Dimboola Library extension.

 Mallee Electorate Candidates Forum held in Nhill with eight candidates and 80 people from the public attending.

May 2019

-  Minister for Local Government, the Hon Adem Somyurek, attended Dimboola to perform a sod turning ceremony for the Dimboola Library extension.
-  Upgrades to Rainbow and Jeparit Kindergarten bathrooms completed through funding received from the Victorian Government's Children's Facilities Capital Program and Hindmarsh Shire Council.
-  Hindmarsh Shire Council announced as one of six local government areas set to benefit from the Victorian Government's introduction of funded 3 year old kindergarten commencing in 2020.
-  Nhill Aerodrome Master Plan update adopted by Council.

June 2018

-  Angela Hoy appointed to the role of Director Infrastructure Services.
-  2019/2020 budget adopted by Council.
-  Council staff attended the Wimmera Careers Expo in partnership with Yarriambiack, West Wimmera and Horsham Rural City Councils.
-  Health and Wellness Expo hosted by Hindmarsh Shire Council in partnership with West Wimmera Health Service and Wimmera Primary Care Partnership.
-  A fund raising activity for Relay for Life was held with Hindmarsh Shire Council staff encouraged to wear bright and funky socks to work.
-  Freestyle Dance Ministry of OM Australia (Operation Mobilisation) undertook workshops in Nhill, Dimboola, and Rainbow with participants learning a range of Hip Hop moves during the one hour workshop.



Major Achievements

During 2018/19 the major achievements included the following:

Dimboola HPV Event

The 2018 Dimboola Human Powered Vehicle Expo, held on Sunday 5 August, was a huge success. Around 700 people enjoyed the day in the sun watching all of the action at the Dimboola Recreation Reserve, with the rain holding off until after the race had finished.



Local MP Emma Kealy waved the starting flag as 29 HPVs and Energy Efficient Vehicles began their six hour demonstration race around the 1.2km course. Twelve teams from across Victoria and South Australia were represented and all enjoyed the day.

This year's event was significantly larger than the inaugural 2017 expo, with at least 10 extra vehicles and 2 new teams adding to those returning for their second year. The onsite caterers were kept busy with the coffee vendor reporting they were 5 times busier than last year's event, and the Dimboola Town Committee having a steady line-up for their BBQ throughout the day.

This year's event was boosted by grant support from the Australian Government Building Better Regions Fund and Visit Victoria's Regional Events Fund. This support enabled much broader marketing and promotions for the event. Feedback received from the teams has been very favourable for continuing to hold future events at the Dimboola Recreation Reserve. Some improvements to the track surface and some widening in places will be necessary to increase HPV numbers and develop the 'expo' into an official race event

Rainbow Desert Enduro & Rainbow Rises 240

A new champion was crowned at the final round of the BF Goodrich CAMS Australian Off Road Championship held in Rainbow over the weekend of 10-12 August. Competitors from all over Australia took to the challenging Rainbow track. Shannon Rentsch along with his co-driver, father Ian Rentsch, secured their 9th Australian Championship with victory on the Saturday backed up by a second place on the Sunday behind Mark Burrows.

Competitor registration and race vehicle scrutineering took place on the Friday afternoon with race qualifying and stage one of the main race held Saturday. Sunday saw competitors line up for a further 5 laps of the gruelling 75km course with mixed weather adding to the challenges already presented by the track.

More than 1,000 people descended on Rainbow for the weekend with local businesses, community organisations and sporting groups benefitting from the opportunity to cater for the influx of visitors.

This year the committee held a short course event within the Rainbow Rises Reserve on the outskirts of Rainbow. The short 7.7km brought a different set of challenges for competitors who are used to the mud normally seen at the August Enduro. The Rainbow Rises 240 event kicked off the Victorian Off Road Racing Championship.

United to End Violence Against Women

Hindmarsh Shire Council and West Wimmera Health Service united to help raise awareness and take action to end family violence.

The community attended two events on Friday 7 December 2018 to show their commitment to stamping out violence against women at a morning of free events.

Simone O'Brien shared her deeply personal and powerful story of family violence, followed by Lind McLennan – Leading Senior Constable – Youth Resource Officer Horsham.

Rainbow & Dimboola Skate Competitions

The Australian Skate Park League (SPL) came to Hindmarsh Shire on Friday 8 and Saturday 9 February with VIC League competitions held at Rainbow and Dimboola respectively.

Both events included skate, scooter and BMX competitions with many of our local youth attending to show off their skills.

Early Years Services

2019 heralded a significant change for Hindmarsh Shire Early Years Services with Horsham and District Kindergarten Association (HDKA) taking over the delivery of kindergarten services in Nhill, Dimboola, Rainbow and Jeparit. HDKA also deliver childcare services in Nhill and Dimboola.

Health and Wellness Expo

Hindmarsh Shire Council partnered with West Wimmera Health Service and Wimmera Primary Care Partnership to run a highly successful Health and Wellness Expo on Thursday 27 June 2019.

Former Hawthorn Premiership player and 1986 Brownlow Medallist Robert 'Dipper' DiPierdomenico hosted the Health and Wellness Expo that was attended by approximately 180 people.

Attendees at the Expo heard from 15 speakers who presented a range of topics and were able to discuss various health and wellbeing related issues with representatives of nearly 30 companies and organisations hosting display stalls.

Dimboola Safer Streets Lighting Project

Dimboola's Lloyd Street is much brighter at night following the installation of solar powered security lighting.

Eight lights and three solar panels were installed following Hindmarsh Shire Council's successful grant application through the Victorian Government's Community Safety Fund. Funding was also provided by Council and the Dimboola Town Committee.

The installation of solar lights has made a significant difference to the footpath lighting on the underside of the verandas in Lloyd Street, Dimboola. The lights have a sensor that when approached they become brighter and then dim again once motion is no longer detected.

Advocacy

One of Council's key roles is to advocate on behalf of our community. Council's advocacy efforts in 2018/19 continued to be successful, with the announcement of a mobile phone tower at Yanac.

Advocacy work around Early Years has resulted in Hindmarsh Shire Council being one of six local governments within Victoria who will have funded 3 year old kinder in 2020.

Council continually advocates for increased grant funding, including the Victorian Grants Commission payments, and increased grant funding for roads.

Council were able to obtain the full funding for the Victorian State Government's Fixing Country Roads Program Round 1 due to identifying and advocating for improvements to strategic routes within Hindmarsh Shire.

Community Conversations

In March 2019, Council held eight Community Conversation meetings within the Shire. The meetings involved approximately 60 people who provided Council with feedback on issues important in their communities.

Community Engagement

During 2018/19 Council undertook a range of community meetings.

Outlet Creek Bridge Widening – A community meeting was held in Rainbow in relation to the Outlet Creek Bridge Widening project and impacts of the necessary road closure while the works were being completed.

Planning Meeting – A community meeting was held in Nhill in relation to a planning permit application from Luv-a-Duck to inform the community of the application prior to Council approval.

Early Years Services – Meetings were held in Dimboola, Jeparit, Nhill and Rainbow with interested community members in relation to the provision of Early Years Services throughout the Shire in 2019 to inform Horsham District Kindergarten association on priorities for 3 year old and 4 year old kindergarten in all four towns, and long day care in Dimboola and Nhill.













Council has undertaken other community consultation sessions with the Community including Nhill Skate Park, Dimboola Library and Rainbow Recreation Reserve / Caravan Park Master Plan.

Consultation was also undertaken with stakeholders and user groups regarding Jeparit Customer Service / Provision of Library Services, Davis Park Proposed clubrooms, and Dimboola Netball Change Rooms

Community Action Grants and Business Assistance Grants







During 2018/19 Council's Community Action Grants and Business Assistance Grants schemes awarded \$35,597 to 32 community group and businesses across our Shire.

Community Action Grant recipients included:

-  Rainbow Archive and Historical Society
-  Snape Reserve Trust for Nature Committee of Management
-  Dimboola Rowing Club
-  Woorak Community and Land Care Management Group
-  Nhill Town Committee
-  Lowan Lodge 107
-  Broughton Public Hall
-  Nhill Golf Club
-  Dimboola Playgroup
-  Jeparit Bowls Club
-  Rainbow Progress Association
-  Nhill Aviation Heritage Centre

-  1st Rainbow Scout Group
-  Kiata Progress Association
-  Jeparit Rainbow Football Netball Club
-  Rainbow Bowls Club
-  Friends of Albacutya
-  Dimboola Croquet Club
-  Nhill RSL Sub-Branch
-  Dimboola Golf Club
-  SWA Nhill Twilight
-  Dimboola RSL Sub-Branch
-  Rainbow Recreation Reserve Committee
-  Nhill Lions Club

Business Assistances Grant recipients included:

-  Paw Po Products (Nhill Neighbourhood House and Learning Centre)
-  Dimboola Hooked on Classic
-  Design Ease
-  Sharp Boutique
-  Lola's Garage
-  Gypsy Soul Hire.

Challenges

Council faces many challenges with our changing economy. The continued consolidation of farming enterprises to create larger farms and / or corporate entities, decreasing rate base, the continuation of Rate Capping and continual cost shifting to Local Government, the need to maintain our existing infrastructure, particularly our extensive road network, whilst funding new projects that improve liveability within our Shire and build a strong future all remain a challenge.

Ageing infrastructure remains another challenge faced by Council. Davis Park grandstand, a circa 1950's built timber framed spectator grandstand in Nhill has been inspected by independent engineers and assessed as not being fit for purpose.

The structural integrity of the building is not sound and it was therefore closed to the public for use in 2018. Because of the age and condition of the building, any refurbishment work would only marginally extend its lifespan.

The independent engineers report stated that to make the building safe approximately \$250,000 would need to be spent on it which would provide a further 5 – 10 years of service. If a longer term plan was desired the recommendation was to replace it.

Due to the anticipated replacement cost and the difficulty in obtaining funding assistance for a grandstand, Council has retained the recommendation of having it closed for use. Council applied for funding assistance through the Federal Government Community Sports Infrastructure Fund but despite positive comments from the Department the funding application was not successful.

Our Council

Council Profile

Hindmarsh Shire is located in the Wimmera region in western Victoria and covers an area of 7,527 km². Situated on the Western Highway, 375km west of Melbourne and 350km east of Adelaide, Hindmarsh Shire is alive with business opportunities as it lies on the second-busiest freight corridor in Australia.

Our Shire is bound by two National Parks, the Little Desert in the South and Wyperfeld in the North. Other distinct natural features include the Big Desert Wilderness Area to the West, as well as the Wimmera River and Lakes Hindmarsh and Albacutya. The central part of the Shire is utilised primarily for broad acre cropping and grazing.

The first Australians in the Hindmarsh area were the Wotjobaluk people. Communities were located near the Nhill Swamp, the Wimmera River at Dimboola, Lake Hindmarsh near Jeparit and Lake Albacutya near Rainbow, while the majority made their home along the Red Gum lined banks of the Wimmera River and Nine Creeks area in Dimboola.

Hindmarsh Shire's four main towns are Nhill, Dimboola, Jeparit and Rainbow. Each community has its own spirit and identity, but all town's offer spacious rural living, inclusive small communities and wonderful natural amenities.

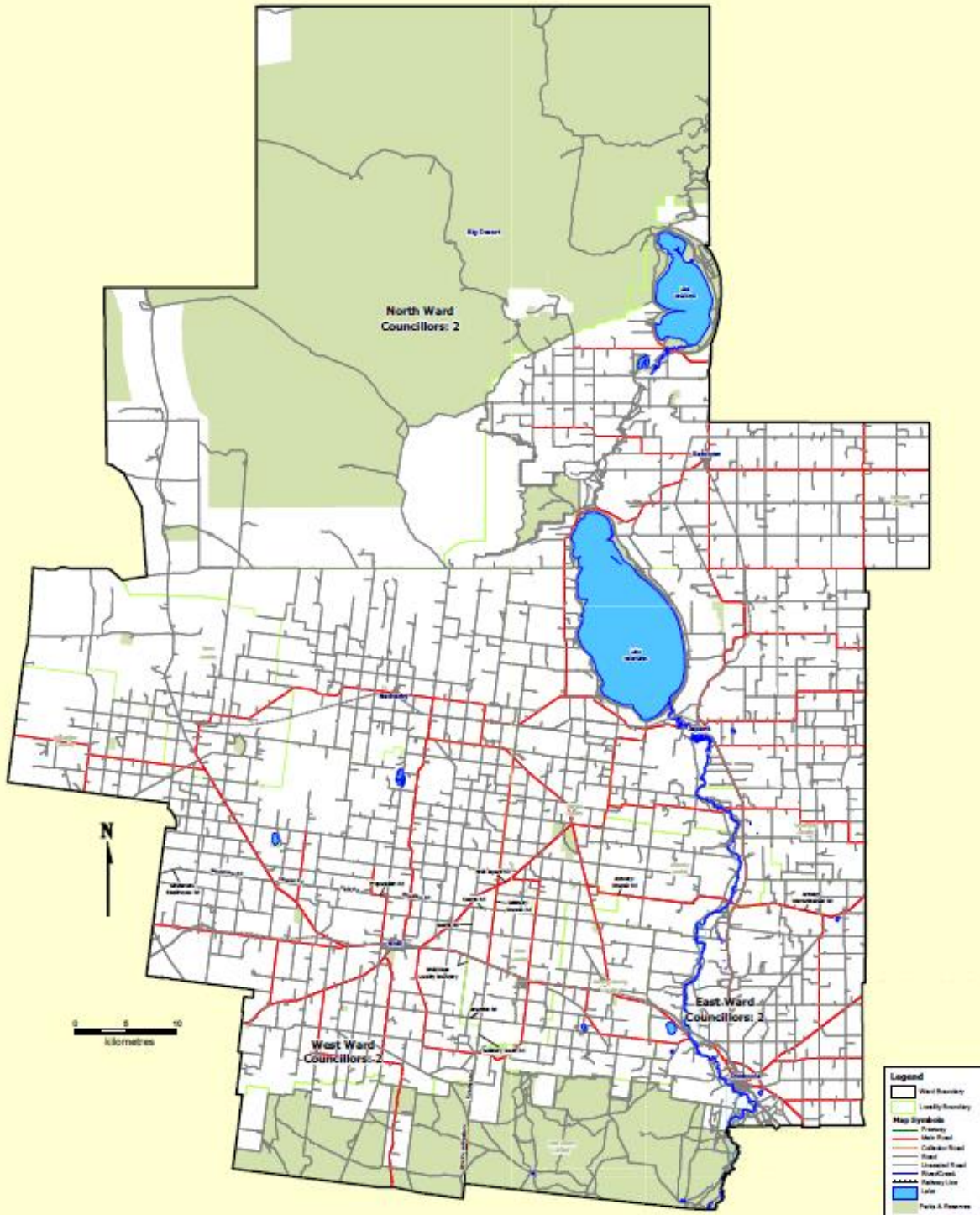
Today, 5,721 people live in Hindmarsh Shire (2016 census data), with a median age of 50 years. 83% of people in Hindmarsh Shire were born in Australia; with English the only language spoken in 88% of homes. Our most significant group of migrants are Karen refugees from Burma (Myanmar), with approximately 180 Karen people calling Nhill home.

The median weekly household income is \$907, and most people own their homes outright. Most people are employed in farming, with employment in health care coming a close second, followed by retail, manufacturing, education and transport. Hindmarsh has a very high rate of volunteering, 18% higher than the national average.



Local Government Act 1989
ELECTORAL STRUCTURE OF HINDMARSH SHIRE COUNCIL

NOTE: By Order in Council made under Section 220Q (k), (l), (m) and (n) of the Local Government Act 1989, the boundaries of the wards, the names of the wards and the number of councillors assigned to each ward of the Hindmarsh Shire Council are fixed as described in this plan.



Map created by the Hindmarsh Shire Council. All rights reserved. No part of this publication may be reproduced, stored in a retrieval system, or transmitted in any form or by any means, electronic, mechanical, photocopying, recording, or by any information storage and retrieval system, without the prior written permission of the Council.

I hereby certify that the electoral boundaries shown on this map were presented to the Electoral Representation Review Panel Report for Hindmarsh Shire Council, submitted to the Minister for Local Government on 21 February 2008.

Sharon Tully, Electoral Commissioner

Electoral Structure of
Hindmarsh Shire Council
LEGL./04-191

Council Offices

Nhill Office

92 Nelson Street
NHILL VIC 3418
Phone: 03 5391 4444
Fax: 03 5391 1376

Dimboola Office

101 Lloyd Street
DIMBOOLA VIC 3414
Phone: 03 5361 4452
Fax: 03 5389 1734

Jeparit Office

10 Roy Street
JEPARIT VIC 3423
Phone: 03 5391 445
Fax: 03 5397 2263

Rainbow Office

15 Federal Street
RAINBOW VIC 3424
Phone: 03 5391 4451
Fax: 03 5395 1436

Postal address:

PO Box 250
NHILL VIC 3418

Email: info@hindmarsh.vic.gov.au

Website: www.hindmarsh.vic.gov.au

Facebook:

<http://www.facebook.com/hindmarshshirecouncil>

Councillors

On 22 October 2016, the Hindmarsh Shire community elected its Council for a four year term to provide leadership for the good governance of the municipal district and the local community. The municipality is divided into three wards, represented by two Councillors in each ward. The Councillors are the elected representatives of residents and ratepayers and have the responsibility for setting the strategic direction for the municipality, policy development, identifying service standards and monitoring performance across the organisation. The Councillors are listed below.

Cr Ron Ismay

Mayor

North Ward

Date elected: 22 October 2016

E: rismay@hindmarsh.vic.gov.au

M: 0429 951 094



Cr Ron Lowe

Deputy Mayor

North Ward

Date elected: 22 October 2016

E: rlowe@hindmarsh.vic.gov.au

M: 0427 318 067



Cr David Colbert

West Ward

Date elected: 22 October 2016

E: dcolbert@hindmarsh.vic.gov.au

M: 0459 034 233



Cr Rob Gersch

West Ward

Date elected: 22 October 2016

E: rgersch@hindmarsh.vic.gov.au

M: 0427 600 122



Cr Debra Nelson

East Ward

Date elected: 22 October 2016

E: dnelson@hindmarsh.vic.gov.au

M: 0459 021 802



Cr Tony Schneider

East Ward

Date elected: 22 October 2016

E: tschneider@hindmarsh.vic.gov.au

M: 0459 035 917



Our People

Council is the governing body that appoints a Chief Executive Officer (CEO). The CEO has responsibility for the day to day management of operations in accordance with the strategic directions of the Council Plan. Two Directors and the CEO form the Senior Management Team (SMT) and lead the organisation. Details of the CEO and senior officers reporting directly to the CEO are set out below.



Greg Wood

Chief Executive Officer

Greg Wood was appointed to the Chief Executive Officer of Hindmarsh Shire Council in September 2016. Greg provides strategic guidance for all management and operations of Council and is responsible for the overall operations of Council.



Monica Revell

Director Corporate & Community Services

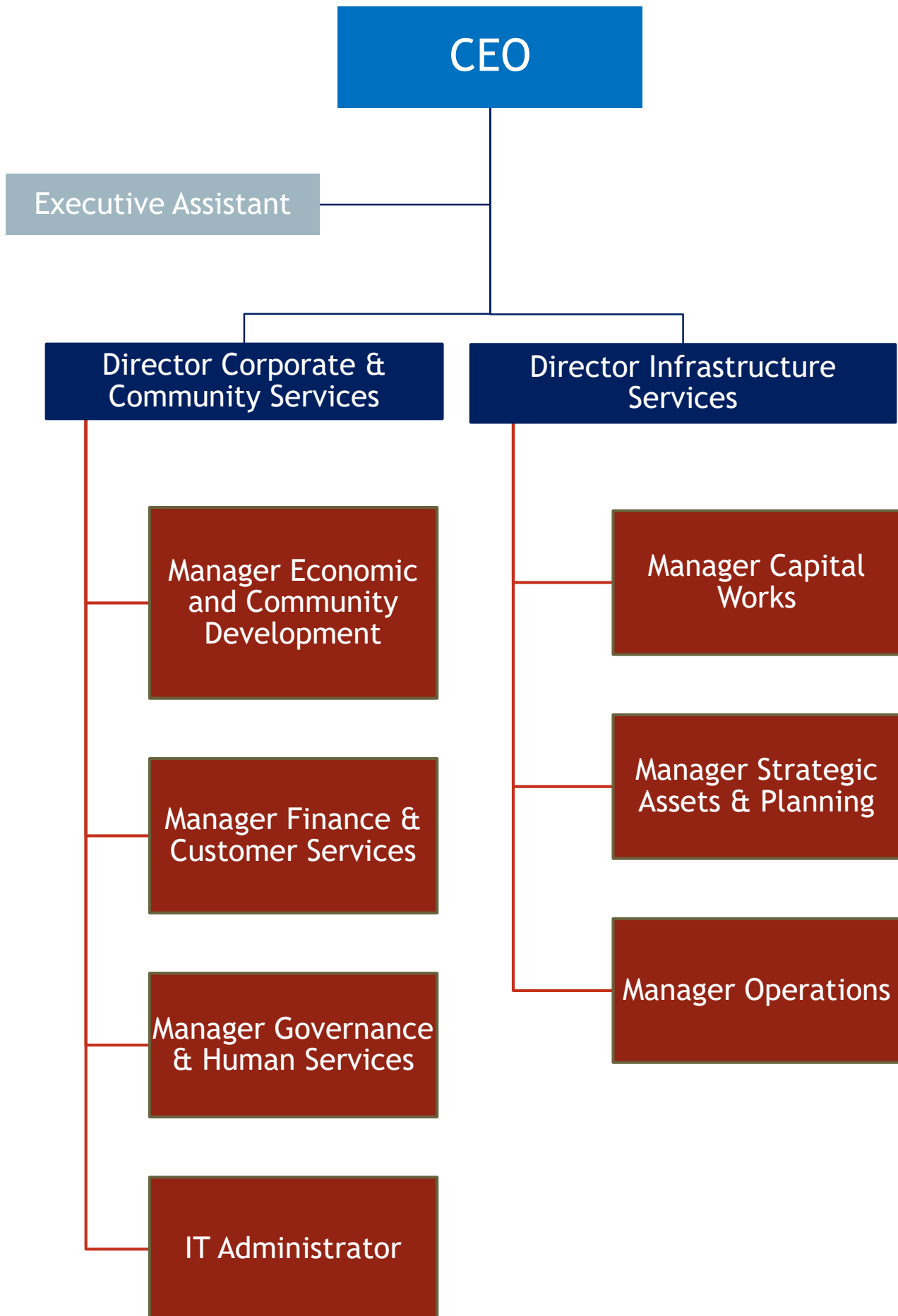
Monica Revell was appointed to the role of Director Corporate and Community Services of Hindmarsh Shire Council in December 2017. Monica is responsible for Finance, Governance, Local Laws, Information Technology, Business Development, Family, Youth and Leisure, Aged and Disability, and Economic Development.



Angela Hoy

Director Infrastructure Services

Angela Hoy was appointed to the role of Director Infrastructure Services of Hindmarsh Shire Council in June 2019. Angela is responsible for Asset planning, Engineering and Traffic, Environment and Sustainability, Infrastructure, Parks and Gardens, Building, Planning and Development.



Council Staff

A summary of the number of full time equivalent (FTE) council staff by organisational structure, employment type and gender is set out below.

Employee type/gender	Our People Our Processes	Built and Natural Environment	Competitive and Innovative Economy	Community Liveability	Total FTE
Permanent FT –F	7.00	3.00	1.00	3.00	14
Permanent FT –M	2.00	47.00	2.00	3.00	54
Permanent PT –F	2.41	1.37	0.32	8.98	13.08
Permanent PT –M	0.00	0.00	0.48	0.00	0.48
Casual – F	0.00	0.00	1.30	1.55	2.85
Casual - M	0.00	1.00	0.13	0.00	1.13
SO FT – F	0.80	1.00	0.00	0.20	2
SO FT – M	1.00	0.00	0.00	0.00	1

FT-Full time PT-Part time F-Female M-Male SO-Senior Officer

A summary of the number of full time equivalent (FTE) staff categorised by employment classification and gender is set out below.

Structure	Band 1	Band 2	Band 3	Band 4	Band 5	Band 6	Band 7	Band 8	All other	Total
Classification	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE	FTE
Permanent Full Time - Female	0.0	0.0	0.0	3.0	4.0	4.0	0.0	3.0	2.0	16.0
Permanent Full Time - Male	0.0	6.0	30.0	3.0	5.0	4.0	3.0	3.0	1.0	55.0
Permanent Part Time - Female	2.1	4.5	0.0	3.2	2.5	0.8	0.0	0.0	0.0	13.1
Permanent Part Time - Male	0.0	0.5	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.5
Casual - Female	1.3	1.1	0.5	0.0	0.0	0.0	0.0	0.0	0.0	2.9
Casual - Male	0.1	0.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0	1.1
TOTAL	3.4	12.1	31.5	9.2	11.5	8.8	3.0	6.0	2.0	88.5

Equal Employment Opportunity Program

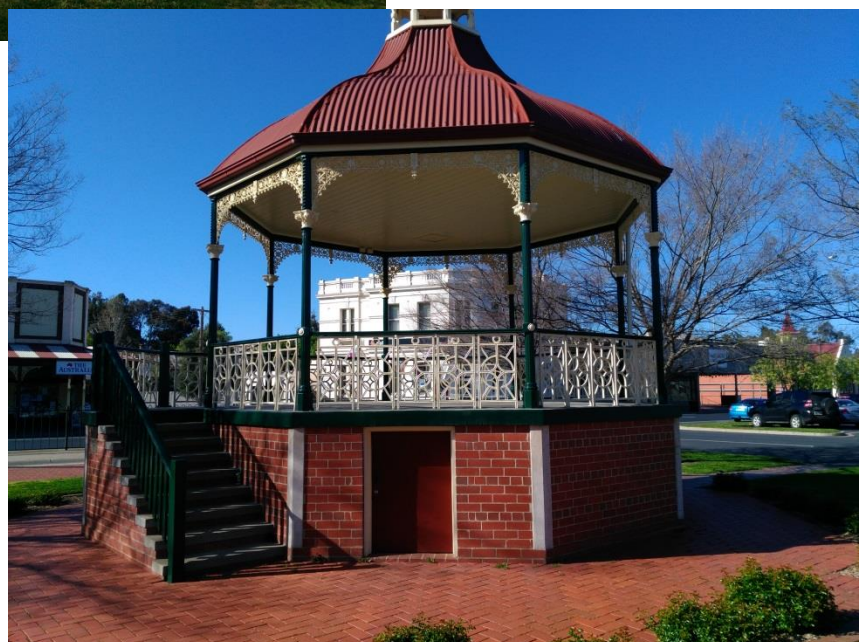
Council is committed to the principles of equal opportunity. In all policies and practices of the Council, there shall be no discrimination relating to sex, marital status, parenthood, race, colour, national origin, physical or mental impairment, or religious or political affiliation. Selection of individuals for employment, promotion or advancement, training and staff development will be on the basis of personal merit in fair and open competition according to the skills, qualifications, knowledge and efficiency relevant to the position involved. Council's policy on equal opportunity reflects our desire to enjoy a workplace free of discrimination where each person has the opportunity to progress to the extent of their ability.

Act @ Work

Hindmarsh Shire Council is participating in a program called Act@Work. The organisation-wide program developed by Women's Health Grampians provides intensive support to organisations in planning and implementing an Action Plan for ensuring a safe and respectful workplace. Staff throughout the organisation have undertaken training on Act@Work.

Health & Safety

Hindmarsh Shire Council is committed to the provision of the highest levels of Occupational Health and Safety. Council's aim is to maintain a safety culture that supports and incident and injury-free workplace for all employees, councillors, contractors, visitors and the public.



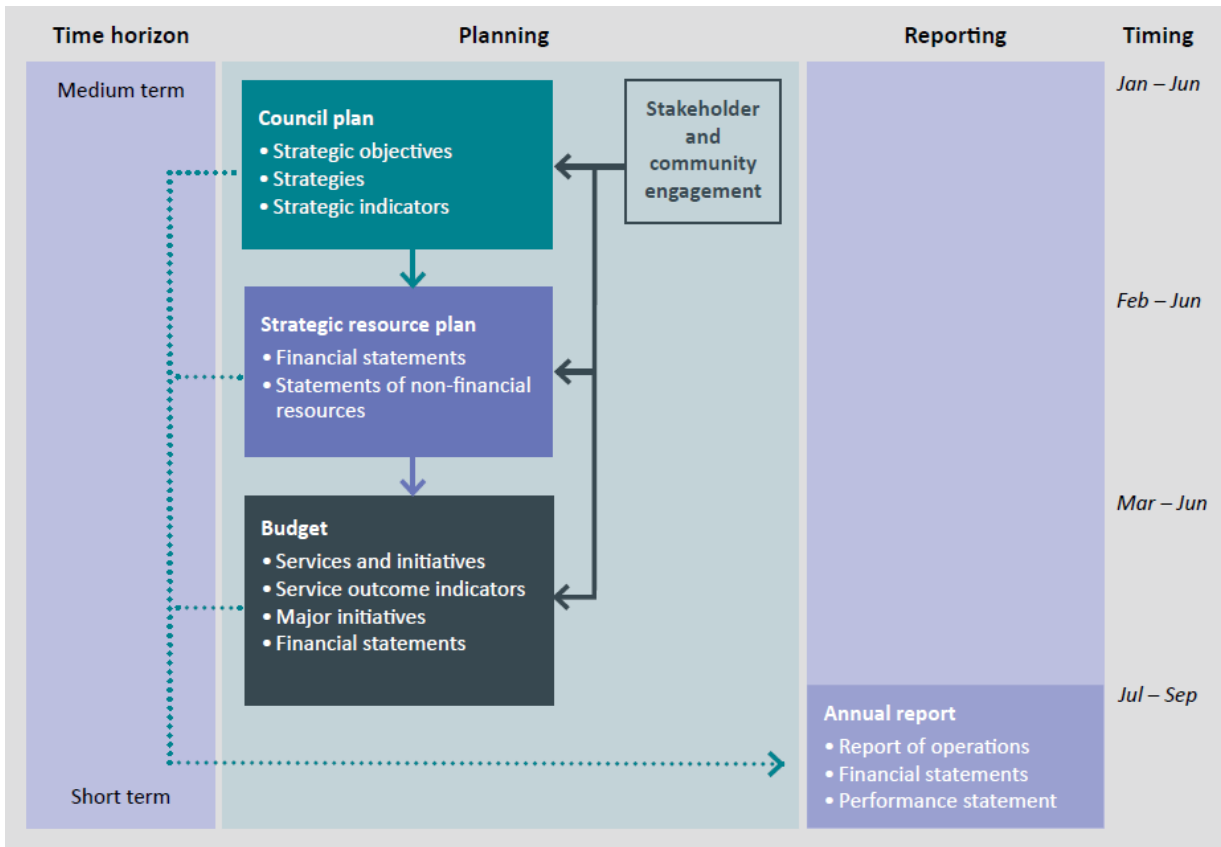
Our Performance

Planning and accountability framework

The Planning and Accountability Framework is found in part 6 of the Local Government Act. The Act requires councils to prepare the following planning and reporting documents:

- A council plan within the six months after each general election or by 30 June, whichever is later.
- A strategic resource plan for a period of at least four years and include this in the council plan.
- A road management plan within the first six months after each general election or by 30 June, whichever is later.
- A budget for each financial year.
- An annual report in respect of each financial year.

The following diagram shows the relationships between the key planning and reporting documents that make up the planning and accountability framework for local government. It also shows that there are opportunities for community and stakeholder input and feedback at each stage of the planning and reporting cycle.



Council Plan

The Council Plan 2017-2021 includes strategic objectives, strategies for achieving these for the four year period, strategic indicators for monitoring achievement of the strategic objectives and a strategic resource plan. The following are the four strategic objectives as detailed in the Council Plan.

<p>1. Community Liveability</p> 	<p>1.1 An actively engaged community. 1.2 A range of effective and accessible services to support the health and wellbeing of our community. 1.3 A community that is physically active with access to a wide range of leisure, sporting and recreation facilities.</p>
<p>2. Built and Natural Environment</p> 	<p>2.1 Well-maintained physical assets and infrastructure to meet community and organisational needs. 2.2 A community that reduces its reliance on water and manages this resource wisely. 2.3 A healthy natural environment. 2.4 A community living more sustainably.</p>
<p>3. Competitive and Innovative Economy</p> 	<p>3.1 A strong rural economy and thriving towns. 3.2 A thriving tourism industry. 3.3 Modern and affordable information and communication technology throughout the municipality. 3.4 Transport solutions that support the needs of our communities and businesses.</p>
<p>4. Our people our processes</p> 	<p>4.1 Long-term financial sustainability. 4.2 Quality customer services. 4.3 An engaged, skilled Council and workforce capable of meeting community needs. 4.4 Efficient and effective information communications technology. 4.5 Support for the community in the areas of emergency preparedness, response and recovery. 4.6 An organisation that takes its risk management responsibilities seriously and embeds a culture of risk management throughout the organisation.</p>

Performance

Council's performance for the 2018/19 year has been reported against each strategic objective to demonstrate how council is performing in achieving the 2017-2021 council plan. Performance has been measured as follows:

Results achieved in relation to the strategic indicators in the Council Plan.

Progress in relation to the major initiatives identified in the budget.

Services funded in the budget and the persons or sections of the community who are providing those services.

Results against the prescribed service performance indicators and measures.

Strategic Objective 1: Community Liveability



The following statement reviews the performance of Council against the Council Plan including results achieved in relation to the strategic indicators included in the Council Plan.

Strategic Indicator/measure	Result	Comments
1.1.1 Establish stronger links with the indigenous community through the Barengi Gadjin Land Council, Goolum Goolum Aboriginal Cooperative and Wurega Aboriginal Corporation.	Reconciliation Action Plan to be developed	Council's Tourism and Economic Development Officer has established links with the indigenous community. A reconciliation action plan will be developed through consultation with the Barengi Gadjin Land Council, Goolum Goolum Aboriginal Cooperative and Wurega Aboriginal Corporation.
1.1.2 Maintain Community Action Plans for Dimboola, Jeparit, Nhill and Rainbow. Follow up on Community Action Plans and their working group projects.	Community Action Plans reviewed.	Community Action Plans have been reviewed in late 2017. Dimboola Community Precinct Plan was amended in October/November 2017. Both Dimboola and Nhill's plans are reviewed on a regular basis.
1.1.3 Support integration of migrants into the community	Cultural event and information sessions held. Community Plan reviewed.	A Hindmarsh Open weekend was held in late 2017 for a group of Karen migrants from Werribee and Melbourne with some gaining employment and relocating to the Shire. The 2018 Karen New Year celebration was held in January 2018 with more than 500 people attending. The 2014 Karen Community Plan has been reviewed and a new 2017-2021 Plan has been established and was launched at the Karen New Year Celebrations in January 2018.
1.1.4 Support and celebrate volunteering and work collaboratively with volunteer groups.	Volunteering events supported.	Council staff have supported numerous events as volunteers throughout the year including the Wimmera Mallee Pioneer Museum Vintage Rally, the Rainbow Desert Enduro, Jeparit Fishing Contest, Nhill Lake Fiesta, Dimboola Town Committee Easter Eggstravaganza and numerous community based working bees including Clean Up Australia Day. Volunteers recognised in June with Coffee and Cake Vouchers available to thank our wonderful volunteers.
1.1.5 Hold Council-Community Conversations in the four towns to provide an alternative avenue of engagement, consultation and promotion.	Community Conversations held.	Community Conversations were held during March 2018 & 2019 in Dimboola, Jeparit, Nhill, Rainbow, Antwerp, Broughton, Winiam and Woorak. Community Conversations were well supported with local residents appreciating the opportunity to have input into the development of the 2018/19 & 2019/20 budget.
1.1.6 Continue to engage with our farming community on road and road related infrastructure maintenance and improvements.	Farmer consultation meetings held.	Farmer consultations to identify key transport routes impacted by roadside vegetation were conducted in 2017/18. Feedback from farmer consultations has resulted in: (1) The introduction of 6S roads that are used by farmers as important 'strategic' connector roads. (2) The formal roadside vegetation assessment has been completed with 275km of high priority and 210kms of longer term vegetation control identified. Working with an independent vegetation assessor the pruning program commenced in 2019. An update of this program was provided at the 2019 Community Conversation Meetings

Strategic Indicator/measure	Result	Comments
1.1.7 Promote and support the development of a Dimboola Indigenous Keeping Place	Consultation meetings held	Council's tourism and economic development officer regularly discusses the Dimboola Indigenous Keeping Place project with Barengi Gadjin Land Council and will continue to advocate for funding. Initial plans have been included in the landscaping component of the Wimmera River Discovery Trail that has been incorporated into the rear of the Dimboola Library project. This will form the Dimboola visitor node of the Wimmera River Discovery Trail.
1.2.1 Broaden the engagement of young people in the Shire and continue to facilitate the Hindmarsh Youth Council.	2018 Hindmarsh Shire Youth Council established.	Activities include the continuation of FreeZa Programs and the facilitation of the Hindmarsh Shire Youth Council. We have run school holiday programs as well as a variety of FreeZa events. Council has increased its reach and engagement of young people substantially over the last 12 months and exceeded its funding targets. 2019 Youth Council inducted at February 2019 Youth Council launch. 2019 Youth Council have appointed Chair, Vice Chair and Secretary to empower the Youth Councillors and assist them to learn new skills.
1.2.2 Review the actions in Council's Positive Ageing and Inclusion Plan.	To be reviewed in 2019/20.	Review of the plan has been delayed due to staff absences. The review will be conducted in 2019/20.
1.2.3 Review the provision of aged and health services in the Shire and Council's role in the growing sector.	Ongoing.	Council continues to hold discussions regarding the provision of aged and health services in the Shire and Council's ongoing role.
1.2.4 Advocate for enhanced services in community and mental health.	Mental Health training undertaken.	Council's youth and early years officer has been facilitating mental health workshops through the Understanding Reality program which has attracted more than 100 participants. Council along with health services and neighbouring Councils has combined to provide the Rural Outreach Program.
1.2.5 Review and implement Municipal Early Years Plan.	Review commenced.	A review of the Municipal Early Years Plan has commenced with an amended version expected to be completed during 2019/20. Assistance with the implementation will be provided by Council's supported playgroup facilitator and early years provider.
1.2.6 Develop Dimboola Community, Civic and Business Hub (subject to funding).	Funding secured through the State Governments Living Libraries.	Funding of \$600,000 has been secured from the state government and Council has committed \$600,000 for this project. Designs have been finalised and contractor appointed.

Strategic Indicator/measure	Result	Comments
1.2.7 Continually review public safety, and security of assets and infrastructure in the CBDs of our towns.	Safety work (lighting) completed.	Applications for funding to improve lighting in Nhill and Dimboola was successful and implementation completed. Installation of additional lighting under verandas of shops along Lloyd Street, Dimboola and various locations around Nhill is underway.
1.2.8 Promote the 'traffic light' approach to health food choices in community facilities, sporting clubs and events.	Guidance material promoted and Policy adopted.	Council promoted and encouraged schools within our shire to participate in a training session hosted by West Wimmera Health Services on the Victorian Government's Healthy Choices guidelines in March 2018. Healthy eating policy adopted by Council during 2018/19.
1.2.9 Promote positive, equal and respectful relationships between and among women and men, girls and boys.	Act@ Work training completed.	The Act@Work Plan has been adopted. Interview panels now have a gender balance, further tasks from the action plan will be implemented on an ongoing basis.
1.3.1 Develop Skate Parks in Dimboola, Rainbow and Nhill.	Skate parks constructed in Dimboola, Rainbow and Nhill.	Dimboola and Rainbow Skate Parks constructed and official openings held on 9 and 10 April 2018 respectively. Nhill Skate Park construction complete with an official opening to be held in September 2019.
1.3.2 Develop and promote a public art/street art policy.	Policy adopted.	Policy developed and adopted by Council during 2018/19. Policy is available on Council's website.
1.3.3 Complete detailed Recreation Reserve Master Plans.	Davis Park Nhill master plan developed.	Davis Park, Nhill Master Plan has been developed. The Rainbow Recreation Reserve and Caravan Park Masterplan was adopted by Council during 2018/19.
1.3.4 Undertake a feasibility assessment for the development of new library hub, combining other visitor information and other services.	On hold.	Project is on hold.
1.3.5 Advocate for the continued and expanded provision of Neighbourhood House activities / services.	Meetings held.	Rainbow Neighbourhood house is providing limited programs to Jeparit. Meetings have been held between Nhill Neighbourhood House and Dimboola Community Centre committee of management.
1.3.6 Redevelop Rainbow Recreation Reserve Change Rooms (subject to funding).	Funding not supported.	Funding application was not supported. Another application will be submitted in 2019/20.
1.3.7 Ongoing exploration and assessment of options and opportunities for the development of walking and cycling tracks within the main townships, to support recreational participation, health and wellbeing.	Funding obtained for development of walking track in Dimboola and Wimmera River Discovery Trail.	Development of a walking track within the Dimboola Recreation Reserve has been completed. Funding has been obtained for the Wimmera River Discovery Trail. Council supported the establishment of Nhill Parkrun.

The following statement provides information in relation to the services funded in the 2018/19 budget and the persons or sections of the community who are provided the service.

Service	Description	Net Cost Actual Budget Variance \$
Community Development	Work with community groups, organisations and individuals to assist communities reach their aspirations and be healthy, active and engaged.	142,584 <u>155,279</u> (12,695)
Maternal Child Health Centres	Maintain the maternal and child health centres in Dimboola and Nhill and provide support to child service providers through the Municipal Early Years Plan. (Council does not provide maternal and child health services. This service is provided by West Wimmera Health Service.)	12,954 <u>18,416</u> (5,462)
Kindergarten Services	Provision of Kindergarten services in Dimboola, Jeparit, Nhill and Rainbow under contract with Wimmera Uniting Care. (Council does not directly deliver Kindergarten Services)	186,259 <u>188,089</u> (1,830)
Youth Services	Improve the wellbeing and opportunities for youth within the Shire.	57,470 <u>74,366</u> (16,896)
Aged and Disability Services	Home and Community Care Services aim to support people in their own homes and communities by providing services that promote and maintain independence. Deliver the full range of services provided by Council's Home and Community Care Department including: <ul style="list-style-type: none"> • Assessments • Delivered Meals and Centre Based Meals • Personal Care • Respite Care services • Home care / Domestic Assistance services • Property Maintenance and minor modifications. 	(58,995) <u>81,888</u> (140,883)
Health Promotions	To protect and enhance the health of the community.	59,482 <u>71,471</u> (11,989)
Libraries	Provision of permanent library services in Dimboola and Nhill and mobile library services in Jeparit and Rainbow.	229,576 <u>180,154</u> 49,422
Arts, Culture and Community Events	Promote and support activities relating to arts, culture and community events throughout the Shire.	87,522 <u>102,949</u> (15,427)
Recreation Programs	Providing a range of recreation programs that encourage an active and healthy life.	12,903 <u>12,065</u> 838
Public Order and Safety	Educate the community about public order and safety and enforce compliance with the local laws when required. Maintain and operate school crossings for Dimboola, Jeparit, Nhill and Rainbow. The school crossing on the Western Highway in Nhill is the only staffed crossing in the Shire. Other crossings on local roads are manned by volunteers or school teachers.	88,875 <u>77,114</u> 11,761
Early Years	Lead a joint effort that will give Hindmarsh children the best start in life, working collaboratively with community and early years providers.	31,148 <u>37,588</u> (6,440)

Service/Indicator/measure	Result 2019	Result 2018	Result 2017	Result 2016	Material Variations
Maternal and Child Health (MCH)					
Satisfaction					
<i>Participation in first MCH home visit</i> [Number of first MCH home visits / Number of birth notifications received] x100	n/a	n/a	n/a	n/a	Not applicable. Council has no operational control over MCH services.
Service standard					
<i>Infant enrolments in the MCH service</i> [Number of infants enrolled in the MCH service (from birth notifications received) / Number of birth notifications received] x100	n/a	n/a	n/a	n/a	Not applicable. Council has no operational control over MCH services.
Participation					
<i>Participation in the MCH service</i> [Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100	n/a	n/a	n/a	n/a	Not applicable. Council has no operational control over MCH services.
<i>Participation in the MCH service by Aboriginal children</i> [Number of aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100	n/a	n/a	n/a	n/a	Not applicable. Council has no operational control over MCH services.
Home and Community Care					
Timeliness					
<i>Time taken to commence the HACC services</i> [Number of days between the referral of a new client and the commencement of HACC service/Number of new clients who have received a HACC service]	n/a	n/a	n/a	6.64	Reporting ceased on 1 July 2016
Service standard					
<i>Compliance with Community Care Common Standards</i> [Number of Community Care Common Standards expected outcomes met / Number of expected outcomes under the Community Care Common Standards] x100	n/a	n/a	n/a	100.00%	Reporting ceased on 1 July 2016
Service cost					
<i>Cost of domestic care service</i> [Cost of the domestic care services/Hours of domestic care service provided]	n/a	n/a	n/a	\$46.40	Reporting ceased on 1 July 2016.
Service cost					
<i>Cost of personal care service</i> [Cost of the personal care services/Hours of personal care service provided]	n/a	n/a	n/a	\$42.77	Reporting ceased on 1 July 2016

Service/Indicator/measure	Result 2019	Result 2018	Result 2017	Result 2016	Material Variations
Service cost					
<i>Cost of respite care service</i> [Cost of the respite care services / Hours of respite care service provided]	n/a	n/a	n/a	\$45.47	Reporting ceased on 1 July 2016
Participation					
<i>Participation in HACC service</i> [Number of people that received a HACC service / Municipal target population for HACC services] x100	n/a	n/a	n/a	60.85%	Reporting ceased on 1 July 2016
<i>Participation in HACC service by CALD people</i> [Number of CALD people who receive a HACC service / Municipal target population in relation to CALD people for HACC services] x100	n/a	n/a	n/a	60.53%	Reporting ceased on 1 July 2016
Food Safety					
Timeliness					
<i>Time taken to action food complaints</i> [Number of days between receipt and first response action for all food complaints / Number of food complaints]	1.0	1.0	5.25	1.4	Council employed a full time environmental health officer in 2017/18 resulting in food complaints being actioned within 1 business day.
Service standard					
<i>Food safety assessments</i> [Number of registered class 1 food premises and class 2 food premises that receive an annual food safety assessment in accordance with the Food Act 1984 / Number of registered class 1 food premises and class 2 food premises that require an annual food safety assessment in accordance with the Food Act 1984] x100	86.17%	88.24%	77.92%	75.64%	10 new kitchens registered under class 2 during 2018/19, of these 6 did not receive an annual inspection due to renovations or failing to reply to Council's request for an inspection.
Service cost					
<i>Cost of food safety service</i> [Direct cost of the food safety service / Number of food premises registered or notified in accordance with the Food Act 1984]	\$772.82	\$900.07	\$750.82	\$740.23	As at 30 June 2019, 11 additional food premises were registered, the increase in business numbers reduces the cost of food safety services.
Health and safety					
<i>Critical and major non-compliance outcome notifications</i> [Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance outcome notifications and major non-compliance notifications about food premises] x100	100%	0.00%	0.00%	100%	Council received 2 critical non-compliance notifications during 2018/19. Both non-compliance notifications were followed up ensuring actions were taken to achieve compliance.
Libraries					
<i>Utilisation</i> <i>Library collection usage</i> [Number of library collection item loans / Number of library collection items]	1.21	1.21	1.39	1.28	No material variation.

Service/Indicator/measure	Result 2019	Result 2018	Result 2017	Result 2016	Material Variations
Libraries					
Resource standard					
Standard of library collection [Number of library collection items purchased in the last 5 years / Number of library collection items] x100	37.46%	37.71%	39.35%	41.75%	No material variation.
Service cost					
Cost of library service [Direct cost of the library service / Number of visits]	\$10.95	\$11.28	\$7.14	\$5.47	No material variation.
Participation					
Active library members [Number of active library members / Municipal population] x100	7.71%	9.11%	10.03%	10.64%	As at 30 June 2019 there was a reduction in 82 active library members (2017/18 – 517 members; 2018/19 – 435 members.)
Animal Management					
Timeliness					
Time taken to action animal management requests [Number of days between receipt and first response action for all animal management requests / Number of animal management requests]	1.00	1.00	1.00	1.00	Animal management requests are responded to within 1 business day.
Service standard					
Animals reclaimed [Number of animals reclaimed / Number of animals collected]	26.32%	36.09%	36.69%	41.99%	In 2018/19, Council dealt with a large amount of feral cats, these were unable to be rehoused.
Service cost					
Cost of animal management service [Direct cost of the animal management service / Number of registered animals]	\$97.24	\$92.33	\$97.52	\$74.42	As at 30 June 2019 there were 20 less animals registered than the previous financial year therefore increasing the direct cost of animal management services.
Health and safety					
Animal management prosecutions [Number of successful animal management prosecutions]	0.00	0.00	0.00	0.00	No animal matters required prosecution during 2018/19.

Strategic Objective 2: Build and Natural Environment



The following statement reviews the performance of Council against the Council Plan including results achieved in relation to the strategic indicators included in the Council Plan.

Strategic Indicator/measure	Result	Comments
2.1.1 Re-develop and maintain attractive streetscapes, open spaces and public places.	Dimboola streetscape renewal completed.	Replacement of park seats were completed in Lloyd Street Dimboola in late 2018. Mulching in High Street, Dimboola has been completed.
2.1.2 Encourage and support residents and ratepayers to maintain the cleanliness and good order of the properties for which they are responsible.	One free green waste collection month held.	Green waste month successfully completed in October 2018. Council received approximately 1,266 loads of green waste throughout the Shire which is approximately 748% greater than the average monthly intake. The number of loads received in 2018 was 61.27% greater than the October 2017 free green waste month.
2.1.3 Develop and prioritise detailed plans relating to new infrastructure, infrastructure upgrade and renewal (including roads, bridges, drains, footpaths and buildings) for each town.	Footpath asset management plan adopted. Building condition and EMS audit commenced.	Council adopted a footpath asset management plan. As part of the 2017/18 budget process council adopted a 10 year capital expenditure plan for capital works. Building condition and ESM Audits commenced in March 2019. Twelve of 180 buildings have been inspected.
2.1.4 Enhance river and lakes environment to support informal recreation and social interaction (subject to funding).	Ross Lakes study commissioned. Improved Wimmera River fishing and boating facilities installed.	A study into the use of Ross Lake at Rainbow has been commissioned and distributed to stakeholders. The report provides a positive overview of the proposal. Fishing and boating pontoons have been installed at Dimboola while a fishing pontoon has been installed at Jeparit and Nhill. Wimmera River Waterway Management Plan developed.
2.1.5 Continue to implement the Nhill Aerodrome Master Plan.	Nhill Aerodrome Master Plan adopted.	Amenities at the Nhill Aerodrome have been upgraded. Construction has commenced on the new memorial entrance.
2.1.6 In partnership with other agencies implement recommendations from the Wimmera Catchment Management Authority's Flood Plain Management Strategy.	Strategy completed.	Council has representation on the Wimmera Floodplain Management Strategy Implementation Committee.
2.1.7 Advocate for the construction of emergency services facilities in Dimboola.	Advocacy undertaken.	Council continues to advocate for the relocated emergency services in Dimboola. CFA have purchase property in High Street, Dimboola.
2.1.8 Explore alternative road base treatments that reduce long term maintenance cost.	Concrete crushed and reused.	During 2018/19 Council used crush concrete on roads / laneways. Crushed concrete has also been used in rural culvert replacement.

Strategic Indicator/measure	Result	Comments
2.2.1 Explore options for rainwater / stormwater harvesting to supplement the water supply for community assets.	Ongoing.	Council was successful in obtaining funding to replace drought relief and fire suppressions water tanks on Rainbow-Nhill Road, Lake Hindmarsh. Drought relief tanks have been installed at Diapur with the tank charged from underground aquifers.
2.2.2 Replace appliances in Council facilities with water efficient appliances if and when redevelopment occurs	Ongoing.	Water efficient appliances are being installed on an ongoing basis when redevelopment occurs.
2.3.1 Continue to work with local Landcare groups.	Memorandum of Understanding with Hindmarsh Landcare Network.	A new Memorandum of Understanding between Council and the Hindmarsh Landcare Network was signed in 2017.
2.3.2 Continue to implement actions from Roadside Pest Plan and Animals Plan (subject to funding).	Rural roadsides treated for weeds.	All Hindmarsh Shire rural roadsides have been treated with weed eradication applications. In addition, Council is negotiating with the Landcare Coordinator to provide the conduit between Council and farmers that are interested in partnering with Council to treat sucker trees on low traffic volume roadsides.
2.3.3 Implement Planting Program to improve tree coverage and shade cover in high traffic urban areas.	Consultant engaged to develop Street and Reserve Tree Strategy.	Council adopted Street and Reserve Tree Strategy in November 2018.
2.4.1 Advocate for distributed energy generation for Shire towns using solar, waste and biomass, wind and geothermal sources, subject to funding.	Renewable energy development underway.	Kiata Windfarm project completed by private developer. Council submitted a letter of support to DELWP as part of planning consultation for the proposed Nhill Windfarm. Council participated in the Wimmera Southern Mallee Regional Planning and Energy Workshop.
2.4.2 Advocate for upgrades to the main electricity grid servicing Hindmarsh Shire to support alternative electricity generation.	Ongoing.	Where opportunities arise Council officers and Councillors advocate with Ministers for upgrades to the main electricity grid.
2.4.3 Explore innovative waste management options for green waste.	Ongoing.	Council are working with the regional waste management group on initiatives for management of organics.
2.4.4 Continue to support Wimmera Mallee Sustainability Alliance.	Ongoing.	Membership with the Wimmera Mallee Sustainability Alliance renewed for 2018/19.

The following statement reviews the progress of Council in relation to major initiatives identified in the 2018/19 budget for the year.

Major Initiatives	Progress
2 large reconstruction projects: a section of Pigick Bus Route near Rainbow and the dual carriageway section of Anderson Street west of Lloyd Street, Dimboola.	Work on Pigick Bus Route and Anderson Street, Dimboola were postponed due to the Council obtaining significant funding through the Fixing Country Roads Program.
Construction of Nhill Skate Park.	Construction of Nhill Skate Park was completed early 2019. The official opening including a Skate Park Leagues event will be held in Spring 2019 when the weather is warmer to reduce the likelihood of inclement weather impacting the event.
Replacement of Dimboola Sports Stadium Roof	Works to replace the Dimboola Sports Stadium Roof was completed in April 2019. The project was completed on time and within budget.

The following statement provides information in relation to the services funded in the 2018/19 budget and the persons or sections of the community who are provided the service.

Service	Description	Net Cost Actual Budget Variance \$
Local Roads and Bridges	The aim of Council's road and bridges program is to provide safe, all weather access to residences and allow for efficient transport of goods to and from the Shire.	7,785,049 <u>7,312,624</u> 472,425
Drainage Management	The aim of this program is to have well maintained, fit for purpose drainage systems within townships.	527,245 <u>682,101</u> (154,856)
Paths and Trails	The aim of Council's paths and trails program is to provide well maintained pedestrian, including disabled, access to critical and popular destinations around our townships.	279,391 <u>472,041</u> (192,650)
Tree Management	The aim of Council's Tree Management program is to conduct maintenance, inspections and replanting works on Council road reserves, parks and gardens and recreation reserves.	313,232 <u>348,623</u> (35,391)
Town Beautification	The aim of Council's Town Beautification program is to maintain and redevelop public open spaces in Dimboola, Jeparit, Nhill and Rainbow.	715,118 <u>713,972</u> 1,146
Community Centres and Public Halls	Maintenance, renewal and upgrade of Council-owned and controlled community centres and halls, and supporting communities that undertake these activities on behalf of Council.	241,647 <u>270,952</u> (29,305)
Recreation Facilities	Maintenance, renewal and upgrade of Council owned and controlled recreational land, buildings and facilities. Council also supports groups that undertake these activities on behalf of Council.	1,347,958 <u>1,160,360</u> 187,598
Waste Management	Management of Council's transfer stations and collection and disposal of domestic waste and recyclables across the Shire.	11,421 <u>67,216</u> (55,795)
Quarry Operations	Management of Council-owned and controlled quarries and gravel pits for extraction of gravel for road making.	(28,033) <u>26,233</u> (54,266)
Waterway Management	Management of Council-controlled waterways including weir pools and lakes.	72,920 <u>120,743</u> (47,823)
Environment Management	Manage, protect and enhance Council's natural assets in conjunction with Government departments and environmental groups.	79,927 <u>96,511</u> (16,584)
Fire Protection	To identify potential fire hazards and to prevent loss to life and property caused by fire.	51,566 <u>64,642</u> (13,076)

The following statement provides the results of the prescribed service performance indicators and measures including explanation of material variations.

Service/Indicator/measure	Result 2019	Result 2018	Result 2017	Result 2016	Material Variations
Roads					
Satisfaction of use					
<i>Sealed local road requests</i> [Number of sealed local road requests / Kilometres of sealed local roads] x100	9.19	11.69	26.53	27.72	Council received 53 sealed local road requests in 2018/19 a reduction from 67 requests in 2017/18.
Condition					
<i>Sealed local roads below the intervention level</i> [Number of kilometres of sealed local roads below the renewal intervention level set by Council / kilometres of sealed local roads] x100	99.83%	99.83%	99.91%	97.72%	No material variations.
Service cost					
<i>Cost of sealed local road reconstruction</i> [Direct cost of sealed local road reconstruction / square metres of sealed local roads reconstructed]	\$25.79	\$24.05	\$34.95	\$29.36	No material variations.
<i>Cost of sealed local road resealing</i> [Direct cost of sealed local road resealing / Square metres of sealed local roads resealed]	\$4.93	\$4.78	\$4.79	\$4.32	No material variations.
Satisfaction					
<i>Satisfaction with sealed local roads</i> [Community satisfaction rating out of 100 with how council has performed on the condition of sealed local roads]	54	48	52	45	Council has invested additional funding on sealed roads to improve the quality of strategic routes within the Shire, this has resulted in higher community satisfaction.
Aquatic Facilities					
Service standard					
<i>Health inspections of aquatic facilities</i> [Number of authorised officer inspections of Council aquatic facilities / number of Council aquatic facilities]	1.00	0.75	0.50	0.00	Council undertook inspections at all four aquatic facilities during the opening periods.
Health and Safety					
<i>Reportable safety incidents at aquatic facilities</i> [Number of Worksafe reportable aquatic facility safety incidents]	0.00	0.00	0.00	0.00	No material variations.
Service cost					
<i>Cost of indoor aquatic facilities</i> [Direct cost of indoor aquatic facilities less income received / number of visits to indoor aquatic facilities]	\$0.00	\$0.00	\$0.00	\$0.00	Council does not operate indoor aquatic facilities.
<i>Cost of outdoor aquatic facilities</i> [Direct cost of outdoor aquatic facilities less income received / number of visits to outdoor aquatic facilities]	\$17.51	\$17.42	\$17.68	\$18.14	No material variations.

Service/Indicator/measure	Result 2019	Result 2018	Result 2017	Result 2016	Material Variations
Aquatic Facilities					
Utilisation					
<i>Utilisation of aquatic facilities</i> [Number of visits to aquatic facilities / municipal population]	3.62	3.40	3.47	3.31	An additional 1,155 people visited Council's aquatic facilities during 2018/19.
Waste Collection					
Satisfaction					
<i>Kerbside bin collection requests</i> [Number of kerbside garbage and recycling bin collection requests / number of kerbside bin collection households] x1,000	4.26	10.63	11.47	10.17	Due to Council's small rate base, even a small increase or decrease of requests will result in a material variation. Council received 24 requests in 27 requests in 2016/17, 25 requests in 2017/18 and 10 requests in 2018/19.
Service standard					
<i>Kerbside collection bins missed</i> [Number of kerbside garbage and recycling collection bins missed / Number of scheduled kerbside garbage and recycling collection bin lifts] x10,000	0.47	1.91	3.26	2.11	During 2018/19 only 3 bins were missed, this is a reduction on the 40 bins missed in 2017/18.
Service cost					
<i>Cost of kerbside garbage collection service</i> [Direct cost of the kerbside garbage bin collection service / Number of kerbside garbage collection bins]	\$177.09	\$168.37	\$165.77	\$164.20	Council contracts out Waste and Recycling collection. The service costs reflect costs invoiced to Council by the contractor.
<i>Cost of kerbside recyclables collection service</i> [Direct cost of the kerbside recyclables bin collection service / number of kerbside recyclables collection bins]	\$99.14	\$84.65	\$80.78	\$78.05	Council contracts out Waste and Recycling collection. Due to the recycling crisis, Council's recycling costs have significantly increase during 2018/19.
Waste Diversion					
<i>Kerbside collection waste diverted from landfill</i> [Weight of recyclables and green organics collected from kerbside bins / weight of garbage, recyclables and green organics collected from kerbside bins] x100	32.26%	34.91%	23.29%	21.88%	Council collected 382 tonnes of recycling during the reporting period.

Strategic Objective 3: Competitive and Innovative Economy



The following statement reviews the performance of Council against the Council Plan including results achieved in relation to the strategic indicators included in the Council Plan.

Strategic Indicator/measure	Result	Comments
3.1.1 Market the Shire's liveability, its stunning environment, relaxed country living and unique business opportunities.	Ongoing.	Hindmarsh Shire Youth Council prepared a tourism guide for families which has been printed and distributed. Migrant open weekends have been held promoting the Shire's liveability. Ongoing implementation of improved signage promoting towns and the Shire.
3.1.2 Prepare designs and prospectus for Dimboola Industrial Estate.	Subject to funding.	This project will be completed subject to funding being available.
3.1.3 Support and promote work experience, apprenticeships and cadetships.	Work experience students engaged.	We continue our partnership with the Wimmera Development Association's internship program and in February 2019 we again employed an engineering cadet.
3.1.4 Facilitate business and social enterprise incubators, workshops and training.	Business workshops held throughout the Shire.	A range of small business workshops were held across the Shire in 2017 on a range of different topics. Council continues to promote the Business Assistance Grants program, providing funding to a range of businesses within the Shire. Social enterprise workshops were held with the Australian Centre for Rural Entrepreneurship in Nhill and Rainbow in late 2018.
3.1.5 Support Emerging Entrepreneurs Program in partnership with Rural Councils Victoria	To be completed.	Project has not commenced.
3.1.6 Encourage investment in housing stock to address housing shortages	To be completed.	Project has not commenced.
3.1.7 Active involvement in Rural Councils Victoria (RCV) and Wimmera Development Association (WDA).	Continued support/membership of Rural Councils Victoria and Wimmera Development Association.	Membership and active involvement with RCV and WDA is continuing and an ongoing basis.

Strategic Indicator/measure	Result	Comments
3.1.8 Work regionally / collaboratively with other organisations.	Continued support / membership of other organisations.	Council continues to support / be members of the Wimmera Regional Sports Assembly, Western Highway Action Groups, Wimmera Regional Transport Group, Wimmera Regional Library Corporation, and Wimmera Indigenous Tourism Group.
3.1.9 Review Hindmarsh Planning Scheme, including Municipal Strategic Statement, with a focus on industrial and residential development.	Consultant appointed to undertake review.	Council engaged a consultant to undertake a review of the Municipal Strategic Statement, a draft is currently being prepared.
3.2.1 Implement recommendations from the Wimmera Mallee Pioneer Museum Master Plan.	Not achieved.	Council's Tourism & Economic Development Officer attends monthly Wimmera Mallee Pioneer Museum Committee of Management meetings and is attempting to implement recommendations from the Master Plan. Funding is required to implement recommendations, funding is yet to be obtained.
3.2.2 Promote and continue to develop our tourism facilities	Ongoing.	Strategic Signage Plan has been development. Hindmarsh Heritage Drive brochures have been developed and distributed. Recreational Bikes for the Riverside Holiday Park, Dimboola have been purchased. New signage has been placed at the front entrance for the Riverside Holiday Park, also in Dimboola, Jeparit and Rainbow.
3.2.3 Develop a trail along the Wimmera River and Lake Hindmarsh (subject to funding).	Funding obtained for Stage 1.	Council has been successful in obtaining funding through the Building Better Regions Fund for the Wimmera River Discovery Trail, Stage 1 from Dimboola to Jeparit.
3.2.4 Support innovative community-driven events and festivals that stimulate tourism growth and the region.	Events supported.	Council has provided support for the Nhill Lake Fiesta, Jeparit Fishing Competition, Dimboola Rowing Regatta and Fishing Classic, Rainbow Desert Enduro, Wimmera Mallee Pioneer Museum Vintage Rally, Park Run in Nhill and NAHC Vintage Military Vehicle rendezvous amount others. Council has developed an events management guide to assist with event management.
3.2.5 Facilitate links between contemporary local and regional events, tourism product and businesses to maximise economic outcomes across the Shire.	Calendar of events hosted and promoted on Visit Hindmarsh & Facebook.	Council events listed on the Visit Hindmarsh website and promoted on Council's Facebook page. Council continues to work pro-actively with event organisers for Shire tourism promotional opportunities at events.

Strategic Indicator/measure	Result	Comments
3.2.6 Review the management of Council's caravan and camping accommodation.	Report presented to Council.	A report was present to Council with suggested management options for consideration.
3.2.7 Facilitate "Tourism is everyone's business" forums.	Forums held.	Successful Tourism forums were held in Dimboola, Jeparit, Nhill and Rainbow during February 2018. Nhill Tourism and Business Group has been established and meets on a regular basis. Council's Tourism & Economic Development Officer attends these meetings
3.2.8 Promote and support local historic assets and heritage groups.	Brochures developed and distributed.	Heritage Drive brochure has been developed and distributed. Hindmarsh Shire Youth Councillors developed a tourism brochure – A tourism guide for families, which has been distributed.
3.2.9 Work collaboratively with the Wimmera Mallee region's Indigenous Tourism Group	Active participation in regional tourism group.	Council's Tourism and Economic Development Officer is a very active participant in the Wimmera Mallee Tourism Association and is developing substantial links with the BGLC.
3.3.1 Advocate for appropriate NBN coverage.	Ongoing.	Council continues to advocate for NBN coverage within our community.
3.3.2 Promote the use of latest technology to advance business practices.	Ongoing.	Promotion is ongoing.
3.3.3 Advocate for improved mobile phone coverage, including telecommunications tower at Yanac.	Ongoing.	Council continues to advocate for improved mobile phone coverage within our community. A tower at Yanac was announced in March 2019 as part of the Mobile Black Spot program.
3.3.4 Advocate strongly for installation of a television repeater tower at Rainbow.	Ongoing	Council continues to advocate for improved television coverage in Rainbow.
3.4.1 Advocate for flexible and responsive public and freight transport.	Active involvement in Western Highway Action Committee and Wimmera Regional Transport Group.	Council's membership with WHAC and WRTG continues. Road transport and bulk grain handling featured heavily in the Economic Development Strategy discussions. Council is also a member of the Rail Freight Alliance.
3.4.2 Investigate innovative transport solutions and facility upgrades.	Planning underway.	Redevelopment of the Dimboola Bus Stop is proposed as part of the redevelopment of the Dimboola Library. Council staff have considered options are currently in discussions with Public Transport Victoria and V/Line.

The following statements provide information in relation to the services funded in the 2018/19 budget and the persons or sections of the community who are provided the service.

Service	Description	Net Cost Actual Budget Variance \$
Economic Development	To encourage Economic Development throughout the municipality.	141,958 <u>311,105</u> (169,147)
Tourism	To develop a thriving Wimmera Mallee Tourism industry predominantly based on, but not limited to, the Shire's heritage and environmental assets.	254,187 <u>292,027</u> (37,840)
Private Works	Provision of private civil works services. Provide quotations for private works undertaken by the Council works department to residents, contractors and other authorities. Potential private works include grading of farm driveways, grading of fence lines, construction of driveway cross-overs, and supply of labour, plant and materials. Private works also include repair to Council's infrastructure caused by repair to third party assets.	(29,138) <u>7,480</u> (36,618)
Caravan Parks and Camping Grounds	Maintenance, renewal and upgrade of Council Caravan Parks and Camping Grounds.	(28,983) <u>99,355</u> (128,338)
Land Use Planning	To ensure that any development that occurs in Hindmarsh Shire is carried out in accordance with relevant planning policies, principles and controls. Provide customers with advice on planning scheme requirements. Prepare and assess planning scheme amendments and consider planning permit applications. Represent Council at Panel Hearings and at Victorian Civil and Administrative Tribunal. Undertake planning scheme compliance checks when necessary. Process subdivisions and planning certificates. Implement actions from the Wimmera Southern Mallee Regional Growth Plan.	97,032 <u>205,374</u> (108,342)
Building Control	To provide statutory and private building services to the community. To carry out Council's statutory private building requirements. Issuing of building permits and certificates. Receipt and recording of building permits undertaken by private building surveyors. Undertake building enforcement and compliance checks. Provision of reports to the Building Control Commission.	89,596 <u>137,046</u> (47,450)
Aerodrome	Manage and maintain the Nhill Aerodrome.	48,464 <u>69,816</u> (21,352)

Service/Indicator/measure	Result 2019	Result 2018	Result 2017	Result 2016	Material Variations
Statutory Planning					
Timeliness					
<i>Time taken to decide planning applications</i> [The median number of days between receipt of a planning application and a decision on the application]	72	58	37	31	Council received 34 planning applications during 2018/19. 4 applications were incorrectly loaded and not closed in the PPARS database by Council staff. Council planning staff will receive ongoing training in this area as Council recognises the importance of correct data entry.
Service standard					
<i>Planning applications decided within 60 days</i> [Number of planning application decisions made within 60 days / Number of planning application decisions made] x100	52.78%	68.97%	86.67%	97.22%	14 out of 34 planning applications were actioned within the 60 day timeframe.
Service cost					
<i>Cost of statutory planning service</i> [Direct cost of statutory planning service / Number of planning applications received]	\$4,241	\$4,454	\$5,350	\$4,366	Council received 34 planning applications during 2018/19; 33 applications were received during 2017/18.
Decision making					
<i>Council planning decisions upheld at VCAT</i> [Number of VCAT decisions that did not set aside Council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100	0%	50%	0.00%	100%	One planning matter was taken to VCAT during 2018/19. The application was struck out due to lacking substance.

Strategic Objective 4: Our people, our processes



The following statement reviews the performance of Council against the Council Plan including results achieved in relation to the strategic indicators included in the Council Plan.

Strategic Indicator/measure	Result	Comments
4.1.1 An equitable, efficient and transparent rating strategy.	Annual review conducted.	We reviewed the rating strategy for Council's 2019/20 Budget.
4.1.2 Further develop 10 year financial plan.	Ten Year Plan updated annually.	We have developed a Long Term Financial Plan, which has been reviewed by our internal auditors and is updated annually as part of the Budget process.
4.1.3 Advocate to State and Federal Governments for a sustainable funding model for small rural councils.	Advocacy on various levels.	Deputations to Canberra were undertaken in early 2019. We will continue to advocate with Federal and State members. Actively supports Rural Council's Victoria lobbying to Minister for Local Government and the Treasurer on behalf of Council.
4.1.4 Build strong relationships with upper and lower house representatives at a State and Federal level.	Close relationships formed with state and federal ministers.	Close relationships have been developed with Emma Kealy MP and Anne Webster MP. Council held a Federal Election Forum for Mallee Candidates in April 2019.
4.1.5 Undertake service planning across Council's operations	Service reviews commenced.	Service planning has commenced for Operations and Statutory Planning. Reviews of service levels are discussed during the annual budget preparation.
4.2.1 Develop and implement a customer service strategy.	Adoption of Customer Service Charter.	Council adopted a new Customer Service Charter which clearly details Council's service strategy for customer service standards.
4.3.1 Implement a project management system, including training for key staff.	Project Management system being rolled out.	Implementation of a new project management system has been completed and project management framework adopted by Senior Management Team. Training has been completed with key staff.
4.3.2 Provide professional development opportunities and training for staff and Councillors	Training and professional development undertaken.	Staff and Councillors are encouraged to undertake professional development. Sessions such as dispute resolution training have been held in Nhill for a number of staff. Staff training requirements are identified during annual performance reviews.

Strategic Indicator/measure	Result	Comments
4.3.3 Implement actions and initiatives from the Act@Work program.	A number of initiatives implemented.	<p>All staff have undertaken Act@Work training and appropriate action plan has been developed and approved by the Chief Executive Officer.</p> <p>Survey conducted post training measured attitudes, awareness and knowledge of the prevention of violence against women and made comparisons with an initial survey. A second staff survey was completed. This 'post training' survey measured the current attitudes, awareness and knowledge of the prevention of violence against women and made comparisons with the outcomes of the initial baseline survey.</p> <p>Recent interview panels have ensured a gender balance.</p>
4.4.1 Review and implement Council's IT strategy.	To be completed.	<p>Council are currently working with 5 other Rural Councils following the successful application for the Rural Councils Transformation Project (RCTP) funding which is looking at transforming Council's Information Technology. A review will be undertaken alongside this project.</p>
4.5.1 Review Council's role in emergency management.	Report presented to Council.	<p>A report was presented to Council on Phase 1 of Local Government Victoria's <i>Council in Emergencies</i> project and also the potential changes and impacts of the Emergency Management Bill.</p>
4.5.2 Maintain the Jeparit levee bank.	Condition report.	<p>A Jeparit Flood Levee Management Plan was developed in March 2014. The Wimmera Catchment Management Authority presented to Council in August 2018 on the draft Wimmera Flood Strategy.</p>
4.6.1 Include risk management as a standing item on Audit Committee, Council and Senior Management Team agendas.	Audit Committee meetings have considered risk management items.	<p>Risk management is included as a standing item on Audit committee agendas.</p>
4.6.2 Develop a governance and compliance framework within Council.	Framework developed.	<p>Council employed a Governance Advisor who developed and implemented a governance and compliance review framework. Regular reviews are undertaken to ensure council is compliant with required legislation.</p>

The following statement provides information in relation to the services funded in the 2018/19 budget and the persons or sections of the community who are provided the service.

Service	Description	Net Cost Actual Budget Variance \$
Civic Leadership and Governance	<p>To ensure that Council provides effective leadership and that its decisions are transparent, inclusive and based on sound recommendations and advice.</p> <ul style="list-style-type: none"> • Management support for the Mayor and Council. • Regular media releases and newsletters to inform the community of current issues. • Lobbying of politicians and government departments. • Advocacy on behalf of the community on key local government issues. • Memberships include Municipal Association of Victoria, Rural Council Victoria, North West Municipalities Association and Wimmera Development Corporation • Community Satisfaction Feedback Survey 	865,526 <u>913,298</u> (47,772)
Customer Service Centres	<p>Operation and maintenance of customer service centres to provide facilities from which Council can efficiently deliver services to the community.</p> <ul style="list-style-type: none"> • Management of professionally-focused Customer Service Centres in each township. • Seek improvement in the community satisfaction survey conducted annually. • Adherence to Council's Customer Services Charter. • Provide licensing and registration services on behalf of VicRoads. • Provision of information to ratepayers and the general public on a broad range of services provided by Council and other government agencies. 	617,135 <u>618,245</u> (1,110)
Council Elections	<p>Efficient and effective running of Elections by the Victorian Electoral Commission on behalf of Council.</p> <ul style="list-style-type: none"> • Ongoing maintenance of the voters' rolls. 	0 <u>0</u> 0
Financial Management	<p>To ensure the efficient and effective allocation of resources through sound financial planning and management that secures the long term financial viability of the municipality.</p> <ul style="list-style-type: none"> • Preparation of the annual budget, including the capital works budget • Preparation of Council's Annual Report • Preparation of management reports to Council and Senior Managers. • Investment of surplus funds in accordance with Council's investment policy having regard to legislation and financial risk. • Support of the internal and external audit functions • Management of Council's taxation obligations • Continued lobbying of governments for additional funding and resources 	(4,716,889) <u>(2,250,890)</u> (6,967,779)

		Net Cost
		Actual
		Budget
		Variance
		\$
Service	Description	
Rating and Valuations	Management of Council's rating system, including valuation of properties and the levying of rates and charges. <ul style="list-style-type: none"> • Maintenance of property and valuation records, including supplementary valuations. • Administering Pensioner rate concessions on behalf of the State Government. • Issue of quarterly Rates and Valuations notices. • Collection of rates and legal action where necessary. • Issue of Land Information Certificates. 	(7,544,064) <u>(7,493,447)</u> (50,617)
Records Management	Effective and efficient recording, storage, retrieval and disposal of records in line with the standards of the Public Records Office of Victoria. <ul style="list-style-type: none"> • Compliance with Privacy and Freedom of Information Legislation. • Ensure that Council records, stores and disposes of its records in accordance with statutory obligations. 	72,629 <u>71,357</u> 1,272
Information Technology	Using Information Technology as a tool to connect with the community and provide efficient and effective services.	229,662 <u>322,929</u> (93,267)
Risk Management	Monitor and manage Council's risks in relation to operations, employment and infrastructure. <ul style="list-style-type: none"> • Monitor and review the Risk Register. • Regular review of the risks and control measures by Senior Management. • Ensuring that Council's assets and interests are insured adequately against risk. • Management of WorkCover Authority insurance and work place injury claims. • Quarterly meetings of the Risk Management Committee. • Quarterly meetings of the Audit Committee. • Advise staff and contractors in relation to Workplace Health and Safety. • Ensure that Council is aware of, and complies with, all of its statutory obligations. 	358,930 <u>404,867</u> (45,937)
Contract Management	Preparation of contract specifications, administration of tender processes and management of Council's contracted services. <ul style="list-style-type: none"> • Tender preparation and specification development. • Supervision and management of contracted Council services. • Ensure that Council's tendering process (including letting of tenders and appointment of contractors) comply with Council purchasing policies and statutory obligations. • Ensure value for money and best products are achieved. 	94,728 <u>110,480</u> (15,752)
Payroll and Human Resources Services	Provision of payroll services to Council employees and the provision of human resources services to management.	257,892 <u>266,021</u> (8,129)
Emergency Management	Provide support to the community in the areas of emergency preparedness, emergency response and emergency recovery.	60,356 <u>91,744</u> (31,388)

Service	Description	Net Cost
		Actual
		<u>Budget</u>
		Variance
		\$
Depots and Workshops	Operation of Council's depots and workshops including the provision of heavy plant and equipment. <ul style="list-style-type: none"> • Securely house plant, equipment and materials. • Provide a base for the outdoor staff. • Provide a location to carry out maintenance and repairs of Council's plant and equipment. • Purchase and maintain plant and equipment to enable the delivery of works 	1,040,181 <u>1,604,831</u> (564,650)
Asset Management	Provision of skills, resources and systems to ensure the most efficient and effective management of Council's assets. <ul style="list-style-type: none"> • Ensure that Council targets the correct level of asset expenditure to achieve and maintain the desired levels of service into the foreseeable future. • Ensure that Council's asset renewal expenditure targets the most critical assets. • Provide Council's asset valuations. 	219,541 <u>368,099</u> (148,558)
Fleet Management	Ensure that Council's vehicle fleet is managed, maintained and replaced in the most efficient and effective way possible. <ul style="list-style-type: none"> • Timely maintenance of fleet vehicles. • Purchase and replacement of fleet vehicles in accordance with Council policy. 	416,415 <u>438,798</u> (22,383)
Accounts Payable	Payment of invoices in an efficient and timely manner. <ul style="list-style-type: none"> • Maintenance of secure payment systems and processes. • Payment of invoices in accordance with Council's payment terms (within 30 days). • All payments to be made via EFT or Direct Credit. 	47,723 <u>50,082</u> (2,359)
Accounts Receivable	Receiving of payments from debtors in an efficient and timely manner. <ul style="list-style-type: none"> • Monthly invoicing of accounts. • Ensure Council's Outstanding Debtor Policy is adhered to. • Regular reports to management on outstanding debtors. 	23,872 <u>22,847</u> 1,025

Service/Indicator/measure	Result 2019	Result 2018	Result 2017	Result 2016	Material Variations
Governance					
Transparency					
<i>Council resolutions at meetings closed to the public</i> [Number of council resolutions made at ordinary or special meetings of council, or at meetings of a special committee consisting only of councillors, closed to the public / Number of council resolutions made at ordinary or special meetings of council or at meetings of a special committee consisting only of councillors] x100	24.19%	16.13%	15.00%	12.58%	Decisions made in closed council relate to personnel matters, contractual matters, hardship applications and legal advice. Council considered a large number of contractual matters for the provision of services, and items of plant during 2018/19.
Consultation and engagement					
<i>Satisfaction with community consultation and engagement</i> [Community satisfaction rating out of 100 with how council has performed on community consultation and engagement]	60	60	59	59	No material variations.
Attendance					
<i>Council attendance at Council meetings</i> [The sum of the number of councillors who attended each ordinary and special council meeting / (Number of ordinary and special council meetings) x (Number of councillors elected at the last council general election)] x100	94.70%	96.97%	99.33%	97.62%	No material variations.
Service cost					
<i>Cost of governance</i> [Direct cost of the governance service / Number of councillors elected at the last council general election]	\$47,441	\$46,391	\$45,245	\$42,121	No material variations.
Satisfaction					
<i>Satisfaction with council decisions</i> [Community satisfaction rating out of 100 with how council has performed in making decisions in the interest of the community]	61	60	58	57	No material variations.

Governance, management and other information

Governance

The Hindmarsh Shire Council is constituted under the *Local Government Act 1989* to provide leadership for the good governance of the municipal district and the local community. Council has a number of roles including:

Taking into account the diverse needs of the local community in decision-making.

Providing leadership by establishing strategic objectives and monitoring achievements.

Ensuring that resources are managed in a responsible and accountable manner.

Advocating the interests of the local community to other communities and governments.

Fostering community cohesion and encouraging active participation in civic life.

Council is committed to effective and sustainable forms of democratic and corporate governance as the key to ensuring that Council and its administration meet the community's priorities. The community has many opportunities to provide input into Council's decision-making processes, including community consultation, public forums such as ward meetings and the ability to make submissions to Special Committees of Council.

Council's formal decision-making processes are conducted through Council meetings and Special Committees of Council. Council delegates the majority of its decision-making to Council staff. These delegations are exercised in accordance with adopted Council policies.

Meetings of Council

Council conducts open public meetings on the first and third Wednesday of each month. Members of the community are welcome to attend these meetings and observe from the gallery. Council meetings also provide the opportunity for community members to submit a question to the Council, make a submission or speak to an item. For the 2018/19 year, Council held the following meetings:

20 ordinary Council meetings.

2 special Council meetings.

The following table provides a summary of Councillor attendance at Council meetings and Special Council meetings for the 2018/19 financial year.

Councillors	Council Meeting	Special Council Meeting	Total
Cr Ron Ismay (Mayor)	20	2	22
Cr Ron Lowe	19	2	21
Cr Rob Gersch	19	2	21
Cr Deb Nelson	20	2	22
Cr Tony Schneider	17	2	19
Cr David Colbert	19	2	21
Total meetings held	20	2	22

Special Committees

The *Local Government Act 1989* allows Council's to establish one or more special committees consisting of:

Councillors.

Council staff.

Other persons.

Any combination of the above.

The following table contains a list of all special committees established by Council and the purpose for which each committee was established.

Special Committee	Councillors	Officers	Other	Purpose
Nhill Town Committee	1	1	5	To represent the diverse members of the Nhill community, identify community needs and interests, and advocate on behalf of the community.
Dimboola Town Committee	1	1	13	To represent the diverse members of the Dimboola community, identify community needs and interests, and advocate on behalf of the community.
Jeparit Town Committee	1	1	9	To represent the diverse members of the Jeparit community, identify community needs and interests, and advocate on behalf of the community.
Rainbow Town Committee	1	1	10	To represent the diverse members of the Rainbow community, identify community needs and interests, and advocate on behalf of the community.
Antwerp Hall Committee	No delegate	No delegate	13	To provide a public hall facility for the use and benefit of the citizens of Antwerp and district.
Diapur Hall Committee	No delegate	No delegate	12	To provide a public hall facility for the use and benefit of the citizens of Diapur and district.
Gerang Hall Committee	No delegate	No delegate	6	To provide a public hall facility for the use and benefit of the citizens of Gerang and district.
Jeparit Memorial Hall Committee	No delegate	No delegate	8	To provide a public hall facility for the use and benefit of the citizens of Jeparit and district, and to manage/sub lease the Returned Service League Clubrooms and Senior Citizens Clubrooms.
Lorquon Memorial Hall Committee	No delegate	No delegate	8	To provide a public hall facility for the use and benefit of the citizens of Lorquon and district.

Special Committee	Councillors	Officers	Other	Purpose
Rainbow Civic Centre Committee	1	No delegate	8	To promote, develop and maintain the premises for the benefit of the community and to satisfy the financial return to the Council in order that the Civic Centre move to becoming self-supporting.
Yanac Hall & Recreation Reserve Committee	1	No delegate	11	To provide a public hall and recreation reserve for the use and benefit of the citizens of Yanac and district.
Rainbow Recreation Reserve Committee	1	No delegate	7	To provide a public hall and recreation reserve facilities for the use and benefit of the citizens of Rainbow and district.
Nhill Sun Moth Reserve Committee of Management	No delegate	No delegate	7	To coordinate, manage, develop, maintain and promote the area known as the Nhill Sun Moth Reserve, area for the conservation of rare, threatened and endangered species of flora and fauna found there and in particular, the nationally endangered Golden and Pale Sun Moths.
Wimmera Mallee Pioneer Museum Committee	1	1	16	To manage the Wimmera Mallee Pioneer Museum.
Yurunga Homestead Committee	1	1	6	To manage the Yurunga Homestead.

Code of Conduct

The Local Government Act 1989 requires Council's to develop and approve a Councillor Code of Conduct within 12 months after each general election. On 1 February 2017, Council adopted a revised Councillor Code of Conduct which is designed to:

- Assist Councillors to maintain the highest standards of conduct and behaviour as well as provide a means to deal with problems they may encounter;
- Attract the highest level of confidence from Council's stakeholders;
- Assist the Mayor and Councillors to discharge the responsibilities of their public office appropriately.

In addition to setting out the Councillors Conduct Principles, the Code also outlines:
 Other conduct definitions under the Act, such as those relating to misuse of position, improper direction, breach of confidentiality and conflict of interest;
 Roles and relationships;
 Dispute resolution procedures.

Conflict of Interest

Councillors are elected by residents and ratepayers to act in the best interest of the community. This is a position of trust that requires Councillors to act in the public interest. When a Council delegates its powers to a Council officer or a committee, the committee or officer also needs to act in the public interest.

A conflict of interest occurs when a personal or private interest might compromise the ability to act in the public interest. A conflict of interest exists even if no improper act results from it. Council has a comprehensive procedure in place to accommodate the disclosure of a conflict of interest. Declaration of a conflict of interest is a standard agenda item for all Council and Committee meetings.

While the procedures vary depending on the particular role and circumstances, in general they involve disclosing the relevant interests in a specific way and then stepping aside from the relevant decision-making process or from the exercise of the public duty. A register is maintained to record all disclosed conflict of interests. During 2018/19, 10 conflicts of interest were declared at Council and Special Committee meetings.

Councillor Allowances

In accordance with Section 74 of the *Local Government Act 1989*, Councillors are entitled to receive an allowance while performing their duty as a Councillor. The Mayor is also entitled to receive a higher allowance.

The State Government sets the upper and lower limits for all allowances paid to Councillors and Mayors. Councils are divided into three categories based on the income and population of each Council. In this instance, Hindmarsh Shire Council is recognised as a category one council.

For the period 1 July 2018 to 30 November 2018, the councillor annual allowance for a category 1 council (as defined by the *Local Government Act 1989*) was fixed at \$20,230 per annum and the allowance for the Mayor was \$60,442 per annum. The Minister for Local Government approved an annual adjustment of 2.0 per cent to take effect on 1 December 2018. The annual allowances were adjusted for the period 1 December 2018 to 30 June 2019 to \$20,635 per annum for the councillor allowance and \$61,650 per annum for the Mayoral allowance.

The following table contains a summary of the allowances paid to each councillor during the year.

Councillors	Allowance
	\$
Cr Ron Ismay (Mayor)	\$61,427.80
Cr Ron Lowe	\$20,560.58
Cr Rob Gersch	\$20,560.58
Cr Deb Nelson	\$20,560.58
Cr Tony Schneider	\$20,560.58
Cr David Colbert	\$20,560.58

Councillors Expenses

In accordance with Section 75 of the *Local Government Act 1989*, Council is required to reimburse a Councillor for expenses incurred whilst performing his or her duties as a Councillor. Council is also required to adopt and maintain a policy in relation to the reimbursement of expenses for Councillors. The policy provides guidance for the reimbursement of expenses and the provision of resources, facilities and other support to the Mayor and Councillors to enable them to discharge their duties. Council also publishes in its Annual Report the details of the expenses, including reimbursement of expenses for each Councillor and member of a Council Committee paid by the Council. The details of the expenses for the 2018/19 year are set out in the following table.

Councillors	TR \$	CM \$	CC \$	IC \$	CE \$	CT \$
Cr Ron Ismay (Mayor)					2,215.49	7,484.40
Cr Ron Lowe		609.84			1,140.08	
Cr Rob Gersch					1,031.30	3,193.57
Cr Deb Nelson		2,554.86			1,214.10	
Cr Tony Schneider					422.06	
Cr David Colbert					408.03	

Legend: TR-Travel CM-Car Mileage CC-Child Care IC-Information and CE-Communication expenses CT-Conferences and Training expenses.

Note: No expenses were paid by Council including reimbursements to members of Council committees during the year.

Management

Council has implemented a number of statutory and better practice items to strengthen its management framework. Having a strong governance and management framework leads to better decision making by Council. The Act requires Council to undertake an assessment against the prescribed governance and management checklist and include this assessment in its report of operations. Council's Governance and Management Checklist results are set out in the section below. The following items have been highlighted as important components of the management framework.

Audit Committee

The Audit Committee's role is to review, evaluate and recommend improvements to the system of procedures and internal controls established by the Council. As part of the audit planning process, the Internal Auditor assists Council in identifying and assessing the operational and financial risks to which it is exposed. The internal audit function monitors compliance to ensure that internal controls over financial and operational areas are effective. The Audit Committee consists of four independent members, Mr Darren Welsh (Chair), Mr Ashley Roberts, Ms Krista Thiele, Mr Bernard Young and two Councillors. The desired Audit Committee membership comprises two Councillors and up to four independent members and their term of membership coincides with the term of the Councillors of the Hindmarsh Shire Council. The members of the Audit Committee elect a Chairman to fill that role until the Committee resolves that a new Chairman should be elected.

The Audit Committee meets at least three times in each financial year. The Internal Auditor, Chief Executive Officer and Director Corporate & Community Services attend all Audit

Committee meetings. Other management representatives attend as required to present reports. The external auditors generally attend the May and September Audit Committee meetings to present the annual audit plan and Independent Audit Report.

Recommendations from each Audit Committee meeting are subsequently reported to, and considered by Council.

Internal Audit

Council's internal audit function provides independent and objective assurance that the appropriate processes and controls are in place across Council. A risk based audit plan is prepared annually to ensure the audit resources remain focused on the appropriate areas. The review process considers Council's risk framework, the Council Plan, the impact of any change on operations, systems or the business environment; prior audit coverage and outcomes and management input.

The Internal Auditor attends Audit Committee meetings to report on the status of the audit plan, comment on the implementation of audit recommendations and to present findings of completed reviews.

During 2018/19 an internal audit on Council's Risks was undertaken to determine proposed internal audits for the upcoming three years.

External Audit

Council is externally audited by the Victorian Auditor-General. For 2018/19, the annual external audit of Council's Financial Statements and Performance Statement was conducted by the Victorian Auditor-General's representative, Mr Richard Ainio of Crowe Horwath.

Crowe Horwath, VAGO's representative since the 2014/15 financial year, attended the September 2018 Audit Committee meeting to present the independent audit report for the 2017/18 financial year, and also attended the March 2019 to present the 2018/19 audit strategy. The external audit management letter and responses are also provided to the Audit Committee.

Risk Management

In July 2013, Council adopted its Risk Management Policy, addressing items such as:

- Risk management processes and procedures;
- Communication and training;
- Responsibilities of internal and external stakeholders;
- Risk registers.

Governance and Management Checklist

The following are the results in the prescribed form of Council's assessment against the prescribed governance and management checklist.

Governance and Management Items	Assessment	<input checked="" type="checkbox"/>
Community engagement policy (policy outlining council's commitment to engaging with the community on matters of public interest)	Community Engagement Framework was adopted by Council on 18 March 2015. It combines policy document and guidelines.	<input checked="" type="checkbox"/>
Community engagement guidelines (guidelines to assist staff to determine when and how to engage with the community)	Community Engagement Framework was adopted by Council on 18 March 2015. It combines policy document and guidelines.	<input checked="" type="checkbox"/>
Strategic Resource Plan (plan under section 126 of the Act outlining the financial and non-financial resources required for at least the next 4 financial years)	Adopted in accordance with section 126 of the Act. Date of adoption: 26 June 2019.	<input checked="" type="checkbox"/>
Annual budget (plan under section 130 of the Act setting out the services to be provided and initiatives to be undertaken over the next 12 months and the funding and other resources required)	Adopted in accordance with section 130 of the Act. Date of adoption: 26 June 2019.	<input checked="" type="checkbox"/>
Asset management plans (plans that set out the asset maintenance and renewal needs for key infrastructure asset classes for at least the next 10 years)	Council adopted a new Asset Management Strategy on 17 June 2015. The Strategy guides the development and review of asset management plans that encompass fit-for-purpose services and facilities which are secure, reliable, technologically efficient, innovative, safe and meet customers' needs. An Asset Management Plan (general) and Asset Management Plan (paths) have been developed. Council currently have a draft Road Asset Management Plan to be adopted in 2019/20, with further plans being developed for buildings, drains and other assets.	<input checked="" type="checkbox"/>
Rating strategy (strategy setting out the rating structure of Council to levy rates and charges)	Date of operation of current strategy: 26 June 2019.	<input checked="" type="checkbox"/>
Risk policy (policy outlining Council's commitment and approach to minimising the risks to Council's operations)	Date of operation of current policy: 01 June 2013	<input checked="" type="checkbox"/>
Fraud policy (policy outlining council's commitment and approach to minimising the risk of fraud)	Date of operation of current policy: Theft and Fraud Policy 22 August 2008, Protected Disclosure 20 December 2017	<input checked="" type="checkbox"/>
Municipal emergency management plan (plan under section 20 of the <i>Emergency Management Act 1986</i> for emergency prevention, response and recovery)	Prepared and maintained in accordance with section 20 of the <i>Emergency Management Act 1986</i> Date of preparation: 01 July 2017	<input checked="" type="checkbox"/>
Procurement policy (policy under section 186A of the <i>Local Government Act 1989</i> outlining the matters, practices and procedures that will apply to all purchases of goods, services and works)	Prepared and approved in accordance with section 186A of the <i>Local Government Act 1989</i> Date of approval: 26 June 2019.	<input checked="" type="checkbox"/>
Business continuity plan (plan setting out the actions that will be undertaken to ensure that key services continue to operate in the event of a disaster)	Council has in place a business continuity plan, updated 01 July 2014.	<input checked="" type="checkbox"/>
Disaster recovery plan	Council has in place a disaster recovery plan,	<input checked="" type="checkbox"/>

Governance and Management Items	Assessment <input checked="" type="checkbox"/>
(plan setting out the actions that will be undertaken to recover and restore business capability in the event of a disaster)	updated 01 July 2014.
Risk management framework (framework outlining council's approach to managing risks to the Council's operations)	Date of operation of current Risk Management Strategy, 01 July 2013 <input checked="" type="checkbox"/>
Audit Committee (advisory committee of council under section 139 of the Act whose role is to oversee the integrity of a council's financial reporting, processes to manage risks to the council's operations and for compliance with applicable legal, ethical, and regulatory requirements)	Established in accordance with section 139 of the Act Date of establishment: 22 January 2003 Reviewed: 16 July 2014 <input checked="" type="checkbox"/>
Internal audit (independent accounting professionals engaged by the council to provide analyses and recommendations aimed at improving council's governance, risk and management controls)	Date of engagement of current provider: 06 June 2018 <input checked="" type="checkbox"/>
Performance reporting framework (a set of indicators measuring financial and non-financial performance, including the performance indicators referred to in section 131 of the Act)	Date of operation of current framework: 01 July 2014 <input checked="" type="checkbox"/>
Council Plan reporting (report reviewing the performance of the council against the Council Plan, including the results in relation to the strategic indicators, for the first six months of the financial year)	Quarterly reports on the performance against the Council Plan are presented to Council. Date reports presented: 24 October 2018, 20 February 2019, 01 May 2019, and 26 June 2019. <input checked="" type="checkbox"/>
Financial reporting (quarterly statements to Council under section 138 of the Act comparing budgeted revenue and expenditure with actual revenue and expenditure)	Statements presented to Council in accordance with section 138(1) of the Act Date statements presented: 01 August 2018, 24 October 2018, 20 February 2019, and 01 May 2019. <input checked="" type="checkbox"/>
Risk reporting (six-monthly reports of strategic risks to council's operations, their likelihood and consequences of occurring and risk minimisation strategies)	Reports were presented to the Audit Committee meeting on 13 September 2018, 07 March 2019 and 09 May 2019. <input checked="" type="checkbox"/>
Performance reporting (six-monthly reports of indicators measuring the results against financial and non-financial performance, including performance indicators referred to in section 131 of the Act)	Date of reports: 19 September 2018 and 20 February 2019. <input checked="" type="checkbox"/>
Annual report (annual report under sections 131, 132 and 133 of the Act to the community containing a report of operations and audited financial and performance statements)	Considered at a meeting of Council in accordance with section 134 of the Act Annual report considered: 24 October 2018 <input checked="" type="checkbox"/>
Councillor Code of Conduct (Code under section 76C of the Act setting out the conduct principles and the dispute resolution processes to be followed by Councillors)	Reviewed in accordance with section 76C of the Act Date reviewed: 1 February 2017 <input checked="" type="checkbox"/>
Delegations (a document setting out the powers, duties and functions of council and the Chief Executive Officer that have been delegated to members of staff)	Reviewed in accordance with section 98(6) of the Act Date of review: CEO Delegations 01 August 2018 and Staff Delegations 21 February 2018. <input checked="" type="checkbox"/>
Meeting procedures (a local law governing the conduct of meetings of council and special committees)	Meeting procedures local law made in accordance with section 91(1) of the Act Date local law made: 23 June 2014 <input checked="" type="checkbox"/>

I certify that this information presents fairly the status of Council's governance and management arrangements.



Cr Ron Ismay
Mayor
18 September 2019










Greg Wood
Chief Executive Officer
18 September 2019

Statutory Information

The following information is provided in accordance with legislative and other requirements applying to Council.

Documents available for public inspection

In accordance with Part 12 of the Local Government (General) Regulations 2015, the following is a list of the prescribed documents that are available for inspection or copies of the documents can be obtained for the purposes of section 222 of the *Local Government Act 1989* at 92 Nelson Street, Nhill:

-  a document containing details of overseas or interstate travel (other than interstate travel by land for less than three days) undertaken in an official capacity by Councillors or any member of Council staff in the previous 12 months;
-  the agendas for, and minutes of, ordinary and special meetings held in the previous 12 months which are kept under section 93 of the Act, other than those agendas and minutes relating to a part of a meeting which was closed to members of the public under section 89 of the Act and are confidential information within the meaning of section 77(2) of the Act.
-  the minutes of meetings of special committees established under section 86 of the Act and held in the previous 12 months, other than those minutes relating to a part of a meeting which was closed to members of the public under section 89 of the Act and are confidential information within the meaning of section 77(2) of the Act.
-  a register of delegations kept under section 87(1) and 98(4) of the Act, including the date on which the last review took place under sections 86(6) and 98(6), respectively, of the Act.
-  a document containing details of all leases involving land which were entered into by the Council as lessor, including the lessee and the terms and the value of the lease.
-  a register maintained under section 224(1A) of the Act of authorised officers appointed under that section.
-  a list of donations and grants made by the Council in the previous 12 months, including the names of persons who, or bodies which, have received a donation or grant and the amount of each donation or grant.

Best value

In accordance with section 208B(f) of the *Local Government Act 1989*, at least once every year a Council must report to its community on what it has done to ensure that it has given effect to the Best Value Principles. Council incorporates Best Value Principles through regular business planning and performance monitoring processes and through a commitment to continuous improvement and innovation.

The following Best Value initiatives were undertaken during 2018/19:

Budget process – review of guidelines and processes for the preparation of the annual budget.
Long term financial planning – further evaluation and improvement of underlying assumptions.
Long term asset planning – four year capital works program developed with the aim to increase this to a ten year capital works program.

Rural Council Transformation Project – successful with an application for the Rural Council Transformation Project (RCTP) along with Horsham Rural City, West Wimmera Shire, Yarriambiack Shire, Buloke Shire, and Loddon Shire to transform Council's corporate services functions including finance and records management. This project will be undertaken during 2019 to 2022.

Carers Recognition

In accordance with the *Carers Recognition Act 2012*, Council is required to report annually on its care measurement obligations under Section 11 of that Act. Council has taken all practicable measures to comply with its responsibilities outlined in the *Carers Recognition Act 2012*. Council has promoted the principles of that Act to people in care relationships who receive Council services, to people in care relationships, and to the wider community by:

Distributing printed material through relevant Council services.
Providing information at Council's customer service centres.

Council has taken all practicable measures to ensure staff, Council agents and volunteers working for Council are informed about the principles and obligations of the Act by including information on the care relationship in:

Council induction and training programs for staff working in Aged and Disability Services;
Council induction and training programs for staff working in front-line positions with the general community;
Induction and training programs for volunteers working directly with the community.

Council has taken all practicable measures to review and modify policies, procedures and supports to include recognition of the carer relationship and has provided the following additional activities and resources to recognise the care relationship:

Provision of respite services for carers;
Providing regular carer support in the form of Memory Lane Cafés.

Contracts

During the 2018/19 financial year Council did not enter into any contracts valued at \$150,000 or more for services or \$200,000 or more for works without first engaging in a competitive process.

Disability Action Plan

In accordance with section 38 of the *Disability Act 2006*, Council has prepared a Disability Action Plan – Positive Ageing and Inclusion in Hindmarsh Shire 2013-2018. Council must report on the implementation of the Disability Action Plan in its annual report. Council's Positive Ageing and Inclusion Plan will be reviewed during 2019/20.

The following actions have been implemented from the Positive Ageing and Inclusion in Hindmarsh 2013-2018 plan:

The creation of the Hindmarsh Shire Event Management Guide, through public safety and security indicates that events are All Access to ensure that events cater for all abilities.

Council continues to advocate for those with a disability by recognising training needs for staff to assist in giving those with a disability choice and control when it comes to accessing services through council.

Continued participation in Wimmera Disability Access Forum.

Continued partnerships with Wimmera service providers that provide Disability Advocacy.

Council continues to explore funding opportunities and partnerships to enhance integrated and specific programs for people with disabilities.

Domestic Animal Management Plan

In accordance with the *Domestic Animals Act 1994*, Council is required to prepare a Domestic Animal Management Plan at four yearly intervals and evaluate its implementation in the annual report.

Council adopted its Domestic Animal Management Plan 2017-2021 on 25 October 2017. The plan was developed through consultation with Council's Local Laws Team and consideration of input from other Council departments.

Food Act Ministerial Directions

In accordance with section 7E of the *Food Act 1984*, Council is required to publish a summary of any Ministerial Directions received during the financial year in its annual report.

No such Ministerial Directions were received by Council during the financial year.

Freedom of Information

In accordance with section 7(4AA)(a) and 7(4AA)(b) of the *Freedom of Information Act 1982*, Council is required to publish certain statements in its annual report or separately such as on its website, concerning its functions and information available. Council has chosen to publish the statements separately, however provides the following summary of the application and operation of the *Freedom of Information Act 1982*.

Access to documents may be obtained through written request to the Freedom of Information Officer, as detailed in section 17 of the *Freedom of Information Act 1982* and in summary as follows:

Requests should be in writing.

Requests should identify as clearly as possible what documents are being requested.

Requests should be accompanied by the appropriate application fee (the fee may be waived in certain circumstances).

Requests for documents in the possession of Council should be addressed to the Freedom of Information Officer. Requests can also be lodged by email.

Access charges may apply once documents have been processed and a decision on access is made (e.g. photocopying and search and retrieval charges).

Further information regarding Freedom of Information can be found at www.foi.vic.gov.au and on our website www.hindmarsh.vic.gov.au.

Protected Disclosure Procedures

In accordance with section 69 of the *Protected Disclosure Act 2012*, a Council must include in its annual report information about how to access the procedures established by the Council under Part 9 of that Act. It is also required to provide certain information about the number and types of protected disclosures complaints investigated during the financial year.

The *Protected Disclosure Act 2012* aims to ensure openness and accountability in government by encouraging people to disclose improper conduct within the public sector and provide protection for people who make disclosures. Procedures on how to make a disclosure are publicly available on Council's website.

During the 2018/19 year no disclosures were notified to Council officers appointed to receive disclosures, or to the Independent Broad Based Anti-corruption Commission (IBAC).

Road Management Act Ministerial direction

In accordance with section 22 of the *Road Management Act 2004*, a Council must publish a copy or summary of any Ministerial direction in its annual report. No such Ministerial Directions were received by Council during the financial year.

Infrastructure and development contributions

In accordance with section 46GM and 46QD of the *Planning and Environment Act 1987*, a Council that is a collecting or development agency must prepare and give a report to the Minister for Planning on infrastructure and development contributions including levies and works in kind. The report must be published in a Council's annual report.

No such contributions were received by Council during the financial year.





HINDMARSH SHIRE COUNCIL

Performance Statement For the year ended 30 June 2019

Our Municipality

Hindmarsh Shire is located in the Wimmera region in western Victoria and covers an area of 7,527km². Situated on the Western Highway, 375km west of Melbourne and 350km east of Adelaide, Hindmarsh Shire is alive with business opportunities as it lies on the second-busiest freight corridor in Australia.

Our Shire is bound by two National Parks, the Little Desert in the South and Wyperfeld in the North. Other distinct natural features include the Big Desert Wilderness Area to the West, as well as the Wimmera River and Lakes Hindmarsh and Albacutya. The central part of the Shire is utilised primarily for broad acre cropping and grazing.

Hindmarsh Shire's four main towns are Nhill, Dimboola, Jeparit and Rainbow. Each community has its own spirit and identity, but all town's offer spacious rural living, inclusive small communities, and wonderful natural amenities.

The first Australians in the Hindmarsh area were the Wotjobaluk people. Communities were located near the Nhill Swamp, the Wimmera River at Dimboola, Lake Hindmarsh near Jeparit and Lake Albacutya near Rainbow, while the majority made their home along the Red Gum lined banks of the Wimmera River and Nine Creeks area in Dimboola.

Today it is estimated, 5,645 people live in Hindmarsh Shire, with a median age of 50 years. According to the 2016 Census 83% of people in Hindmarsh Shire were born in Australia, with English the only language spoken in 88% of homes. Our most significant group of migrants are Karen refugees from Burma (Myanmar), with approximately 190 calling Nhill home.

The median weekly household income is \$906, and most people own their homes outright. Most people are employed in farming, with employment in health care coming a close second, followed by retail, manufacturing, education and transport. Hindmarsh has a very high rate of volunteering, 18% higher than the national average.



Sustainable Capacity Indicators

For the year ended 30 June 2019

<i>Indicator/measure</i>	Results 2016	Results 2017	Results 2018	Results 2019	Material Variations
<i>Own-source revenue</i> <i>Own-source revenue per head of municipal population</i> [Own-source revenue / Municipal population]	\$1,811	\$1,880	\$1,891	\$2,048	Own source revenue during 2018/19 has increased including rates and charges, and user fees. There has been a small decrease in population resulting in higher own source revenue.
<i>Recurrent grants</i> <i>Recurrent grants per head of municipal population</i> [Recurrent grants / Municipal population]	\$916	\$1,601	\$1,200	\$1,125	Recurrent grants decreased by \$460k during 2018/19 this is mainly due to the reduction in the Roads to Recovery grant.
<i>Population</i> <i>Expenses per head of municipal population</i> [Total expenses / Municipal population]	\$3,089	\$3,151	\$3,048	\$4,219	The increase is due to significant expenditure on flood recovery works and a reduction in the population.
<i>Infrastructure per head of municipal population</i> [Value of infrastructure / Municipal population]	\$19,938	\$28,647	\$27,273	\$27,580	A reduction in the municipal population, along with investment in Council Infrastructure and revaluation of assets alters the value of infrastructure per municipal population.
<i>Population density per length of road</i> [Municipal population / Kilometres of local roads]	1.73	1.71	1.79	1.78	No material variations.
<i>Disadvantage</i> <i>Relative socio-economic disadvantage</i> [Index of Relative Socio-economic Disadvantage by decile]	2	2	2	2	No material variations.

Definitions

"adjusted underlying revenue" means total income other than—

- non-recurrent grants used to fund capital expenditure; and
- non-monetary asset contributions; and
- contributions to fund capital expenditure from sources other than those referred to above

"infrastructure" means non-current property, plant and equipment excluding land

"local road" means a sealed or unsealed road for which the council is the responsible road authority under the *Road Management Act 2004*

"population" means the resident population estimated by council

"own-source revenue" means adjusted underlying revenue other than revenue that is not under the control of council (including government grants)

"relative socio-economic disadvantage", in relation to a municipality, means the relative socio-economic disadvantage, expressed as a decile for the relevant financial year, of the area in which the municipality is located according to the Index of Relative Socio-Economic Disadvantage (Catalogue Number 2033.0.55.001) of SEIFA

"SEIFA" means the Socio-Economic Indexes for Areas published from time to time by the Australian Bureau of Statistics on its Internet website

"unrestricted cash" means all cash and cash equivalents other than restricted cash.

Service Performance Indicators

For the year ended 30 June 2019

<i>Service/indicator/measure</i>	Results 2016	Results 2017	Results 2018	Results 2019	Material Variations
Governance Satisfaction <i>Satisfaction with council decisions</i> [Community satisfaction rating out of 100 with how council has performed in making decisions in the interest of the community]	57	58	60	61	No material variations.
Statutory Planning Decision making <i>Council planning decisions upheld at VCAT</i> [Number of VCAT decisions that did not set aside council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100	100%	n/a	50%	0%	1 planning matter was taken to VCAT during 2018/19. The application was struck out due to lacking substance.
Roads Satisfaction <i>Satisfaction with sealed local roads</i> [Community satisfaction rating out of 100 with how council has performed on the condition of sealed local roads]	45	52	48	54	Council has invested additional funding on sealed roads to improve the quality of strategic routes within our Shire, this has resulted in higher community satisfaction.
Libraries Participation <i>Active library members</i> [Number of active library members / Municipal population] x100	11%	10%	9%	7%	As at 30 June 2019 there was a reduction of 82 active library members. (2018/19 – 435; 2017/18 – 517).
Waste Collection Waste diversion <i>Kerbside collection waste diverted from landfill</i> [Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100	22%	23%	34%	32%	Council collected 382 tonnes of recycling and 1187 tonnes of waste during 2018/19, compared to 2017/18 collection of 419 tonnes of recycling and 1200 tonnes of waste.
Aquatic facilities Utilisation <i>Utilisation of aquatic facilities</i> [Number of visits to aquatic facilities / Municipal population]	3	3	3	4	Aquatic facilities for the period November to March. An additional 1,155 people visited Council's aquatic facilities during 2018/19.

Service/indicator/measure	Results 2016	Results 2017	Results 2018	Results 2019	Material Variations
Animal management Health and safety <i>Animal management prosecutions</i> [Number of successful animal management prosecutions]	n/a	n/a	n/a	n/a	No animal prosecutions during 2018/19.
Food safety Health and safety <i>Critical and major non-compliance notifications</i> [Number of critical non-compliance notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance notifications and major non-compliance notifications about food premises] x100	100%	n/a	n/a	100%	Council received 2 critical non-compliance notifications during 2018/19. Both non-compliance notifications were followed up ensuring actions were taken to achieve compliance.
Home and community care Participation <i>Participation in HACC service</i> [Number of people that received a HACC service / Municipal target population for HACC services] x100	61%	n/a	n/a	n/a	Reporting ceased on 1 July 2016.
Participation <i>Participation in HACC service by CALD people</i> [Number of CALD people who receive a HACC service / Municipal target population in relation to CALD people for HACC services] x100	60%	n/a	n/a	n/a	Reporting ceased on 1 July 2016
Maternal and child health Participation <i>Participation in the MCH service</i> [Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100	n/a	n/a	n/a	n/a	Not applicable. Council has no operational control over MCH services.
Participation <i>Participation in the MCH service by Aboriginal children</i> [Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100	n/a	n/a	n/a	n/a	Not applicable. Council has no operational control over MCH services.

Definitions

"Aboriginal child" means a child who is an Aboriginal person

"Aboriginal person" has the same meaning as in the Aboriginal Heritage Act 2006

"active library member" means a member of a library who has borrowed a book from the library

"annual report" means an annual report prepared by a council under sections 131, 132 and 133 of the Act

"class 1 food premises" means food premises, within the meaning of the *Food Act 1984*, that have been declared as class 1 food premises under section 19C of that Act

"class 2 food premises" means food premises, within the meaning of the *Food Act 1984*, that have been declared as class 2 food premises under section 19C of that Act

"Community Care Common Standards" means the Community Care Common Standards for the delivery of HACC services, published from time to time by the Commonwealth

"critical non-compliance outcome notification" means a notification received by council under section 19N(3) or (4) of the *Food Act 1984*, or advice given to council by an authorized officer under that Act, of a deficiency that poses an immediate serious threat to public health

"food premises" has the same meaning as in the *Food Act 1984*

"HACC program" means the Home and Community Care program established under the Agreement entered into for the purpose of the Home and Community Care Act 1985 of the Commonwealth

"HACC service" means home help, personal care or community respite provided under the HACC program

"local road" means a sealed or unsealed road for which the council is the responsible road authority under the *Road Management Act 2004*

"major non-compliance outcome notification" means a notification received by a council under section 19N(3) or (4) of the *Food Act 1984*, or advice given to council by an authorized officer under that Act, of a deficiency that does not pose an immediate serious threat to public health but may do so if no remedial action is taken

"MCH" means the Maternal and Child Health Service provided by a council to support the health and development of children within the municipality from birth until school age

"population" means the resident population estimated by council

"target population" has the same meaning as in the Agreement entered into for the purposes of the Home and Community Care Act 1985 of the Commonwealth

"WorkSafe reportable aquatic facility safety incident" means an incident relating to a council aquatic facility that is required to be notified to the Victorian WorkCover Authority under Part 5 of the *Occupational Health and Safety Act 2004*.

Financial Performance Indicators

For the year ended 30 June 2019

Dimension/ <i>indicator</i> /measure	Results	Results	Results	Results	Forecasts				Material Variations
	2016	2017	2018	2019	2020	2021	2022	2023	
Operating position Adjusted underlying result Adjusted underlying surplus (or deficit) [Adjusted underlying surplus (deficit)/ Adjusted underlying revenue] x100	-10.4%	10.8%	2.7%	-4.2%	-14.1%	-8.5%	-6.7%	-8.2%	The result for 2019 is due to higher non-recurrent expenditure on materials, and increase in non-recurrent income. Higher non-recurrent expenditure has not been removed from the adjusted underlying surplus. The result for this measure is decreasing due to over the 4 years to 2023. The decreasing trend is mainly due to the introduction of rates capping.
Liquidity Working capital Current assets compared to current liabilities [Current assets / Current liabilities] x100	287.9%	414.1%	431.2%	310.0%	108.7%	71.9%	63.5%	43.8%	The reduction in working capital is due to timing of non-recurrent payments for outstanding invoices in relation to flood recovery at 30 June 2019.
Unrestricted cash Unrestricted cash compared to current liabilities [Unrestricted cash / Current liabilities] x100	94.3%	371.4%	393.9%	254.9%	78.9%	41.6%	32.5%	12.7%	The reduction in unrestricted cash as at 30 June 2019 is due to a lower cash balance and higher current liabilities than the previous financial year. Council's cash is forecast to reduce for the 4 years to 2023.

Dimension/ <i>indicator</i> /measure	Results	Results	Results	Results	Forecasts				Material Variations
	2016	2017	2018	2019	2020	2021	2022	2023	
Obligations									
Loans and borrowings									
<i>Loans and borrowings compared to rates</i> [Interest bearing loans and borrowings / Rate revenue] x100	n/a	n/a	n/a	n/a	0.0%	0.0%	0.0%	0.0%	Council continues to remain debt free with no loans or borrowings.
Loans and borrowings									
<i>Loans and borrowings repayments compared to rates</i> [Interest and principal repayments on interest bearing loans and borrowings / Rate revenue] x100	n/a	n/a	n/a	n/a	0.0%	0.0%	0.0%	0.0%	Council continues to remain debt free with no loans or borrowings.
Indebtedness									
<i>Non-current liabilities compared to own source revenue</i> [Non-current liabilities / Own source revenue] x100	2.3%	2.8%	2.3%	2.3%	1.3%	1.3%	1.3%	1.3%	Non-current provisions at 30 June 2019 remained steady. The forecast is a reduction in non-current provisions over the 4 years to 2023 based on the employee profile and related long service leave entitlements.
Asset renewal									
<i>Asset renewal compared to depreciation</i> [Asset renewal expenses / Asset depreciation] x100	66.0%	55.6%	57.0%	62.7%	82.4%	86.0%	88.9%	83.4%	Expenditure on Asset renewal remains a high priority for Council with increased investment in Asset Renewal during 2018/19.

Dimension/ <i>indicator</i> /measure	Results	Results	Results	Results	Forecasts				Material Variations
	2016	2017	2018	2019	2020	2021	2022	2023	
Stability									
Rates concentration									
<i>Rates compared to adjusted underlying revenue</i> [Rate revenue / Adjusted underlying revenue] x100	50.5%	41.6%	46.9%	37.8%	54.1%	49.1%	49.0%	49.0%	A significant increase in recurrent grants (mainly the Victorian Grants Commission) has resulted in a reduction in rates concentration.
Rates effort									
<i>Rates compared to property values</i> [Rate revenue / Capital improved value of rateable properties in the municipality] x100	0.7%	0.6%	0.6%	0.6%	0.6%	0.6%	0.6%	0.6%	No material variations.
Efficiency									
Expenditure level									
<i>Expenses per property assessment</i> [Total expenses / Number of property assessments]	\$3,076	\$3,331	\$3,362	\$4,670	\$3,717	\$3,960	\$3,963	\$4,090	Expenses were significantly higher in 2018/19 due to a large amount of flood recovery work being undertaken.
Revenue level									
<i>Average residential rate per residential property assessment</i> [Residential rate revenue / Number of residential property assessments]	\$1,107	\$1,202	\$1,154	\$1,169	\$1,198	\$1,222	\$1,223	\$1,246	No material variations.
Workforce turnover									
<i>Resignations and terminations compared to average staff</i> [Number of permanent staff resignations and terminations / Average number of permanent staff for the financial year] x100	13%	11%	18%	19%	12%	11%	11%	11%	Due to Council's small FTE, staff turnover statistics are sensitive to resignations.

Definitions

"adjusted underlying revenue" means total income other than—

- (a) non-recurrent grants used to fund capital expenditure; and
- (b) non-monetary asset contributions; and
- (c) contributions to fund capital expenditure from sources other than those referred to in paragraphs (a) and (b)

"adjusted underlying surplus (or deficit)" means adjusted underlying revenue less total expenditure

"asset renewal expenditure" means expenditure on an existing asset or on replacing an existing asset that returns the service capability of the asset to its original capability

"current assets" has the same meaning as in the AAS

"current liabilities" has the same meaning as in the AAS

"non-current assets" means all assets other than current assets

"non-current liabilities" means all liabilities other than current liabilities

"non-recurrent grant" means a grant obtained on the condition that it be expended in a specified manner and is not expected to be received again during the period covered by a council's Strategic Resource Plan

"own-source revenue" means adjusted underlying revenue other than revenue that is not under the control of council (including government grants

"population" means the resident population estimated by council

"rate revenue" means revenue from general rates, municipal charges, service rates and service charges

"recurrent grant" means a grant other than a non-recurrent grant

"residential rates" means revenue from general rates, municipal charges, service rates and service charges levied on residential properties

"restricted cash" means cash and cash equivalents, within the meaning of the AAS, that are not available for use other than for a purpose for which it is restricted, and includes cash to be used to fund capital works expenditure from the previous financial year

"unrestricted cash" means all cash and cash equivalents other than restricted cash.

Other Information

For the year ended 30 June 2019

1. Basis of preparation

Council is required to prepare and include a performance statement within its annual report. The performance statement includes the results of the prescribed sustainable capacity, service performance and financial performance indicators and measures together with a description of the municipal district and an explanation of material variations in the results. This statement has been prepared to meet the requirements of the *Local Government Act 1989* and Local Government (Planning and Reporting) Regulations 2014.

Where applicable the results in the performance statement have been prepared on accounting bases consistent with those reported in the Financial Statements. The other results are based on information drawn from Council information systems or from third parties (e.g. Australian Bureau of Statistics).

The performance statement presents the actual results for the current year and for the prescribed financial performance indicators and measures, the results forecast by Council's strategic resource plan. The Local Government (Planning and Reporting) Regulations 2014 requires explanation of any material variations in the results contained in the performance statement. Council has adopted materiality thresholds relevant to each indicator and measure and explanations have not been provided for variations below the materiality thresholds unless the variance is considered to be material because of its nature.

The forecast figures included in the performance statement are those adopted by Council in its strategic resource plan on 26 June 2019 which forms part of the council plan. The strategic resource plan includes estimates based on key assumptions about the future that were relevant at the time of adoption and aimed at achieving sustainability over the long term. Detailed information on the actual financial results is contained in the General Purpose Financial Statements. The strategic resource plan can be obtained by contacting Council at its municipal offices at 92 Nelson Street Nhill, by email to info@hindmarsh.vic.gov.au or phone 03 5391 4444.

Certification of the performance statement

In my opinion, the accompanying performance statement has been prepared in accordance with the *Local Government Act 1989* and the Local Government (Planning and Reporting) Regulations 2014.



Ms Monica Revell

Director Corporate & Community Services

Dated: 18 September 2019

In our opinion, the accompanying performance statement of the Hindmarsh Shire Council for the year ended 30 June 2019 presents fairly the results of council's performance in accordance with the *Local Government Act 1989* and the Local Government (Planning and Reporting) Regulations 2014.

The performance statement contains the relevant performance indicators, measures and results in relation to service performance, financial performance and sustainable capacity.

At the date of signing, we are not aware of any circumstances that would render any particulars in the performance statement to be misleading or inaccurate.

We have been authorised by the council and by the Local Government (Planning and Reporting) Regulations 2014 to certify this performance statement in its final form.



Mr Ron Ismay

Councillor

Dated: 18 September 2019



Mr Ronald Lowe

Councillor

Dated: 18 September 2019



Mr Greg Wood

Chief Executive Officer

Dated: 18 September 2019

Independent Auditor's Report

To the Councillors of Hindmarsh Shire Council

Opinion

I have audited the accompanying performance statement of Hindmarsh Shire Council (the council) which comprises the:

- description of municipality for the year ended 30 June 2019
- sustainable capacity indicators for the year ended 30 June 2019
- service performance indicators for the year ended 30 June 2019
- financial performance indicators for the year ended 30 June 2019
- other information for the year ended 30 June 2019 (basis of preparation)
- certification of the performance statement.

In my opinion, the performance statement presents fairly, in all material respects, the performance of the council for the year ended 30 June 2019, in accordance with the performance reporting requirements of Part 6 of the *Local Government Act 1989*.

Basis for Opinion

I have conducted my audit in accordance with the *Audit Act 1994* which incorporates the Australian Standards on Assurance Engagements. I further describe my responsibilities under that Act and those standards in the *Auditor's Responsibilities for the Audit of the Performance Statement* section of my report.

My independence is established by the *Constitution Act 1975*. My staff and I are independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the performance statement in Victoria. My staff and I have also fulfilled our other ethical responsibilities in accordance with the Code.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Councillors' responsibilities for the performance statement

The Councillors of the council are responsible for the preparation and fair presentation of the performance statement in accordance with the performance reporting requirements of the *Local Government Act 1989*, and for such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of the statement of performance that is free from material misstatement, whether due to fraud or error.

Auditor's responsibilities for the audit of the performance statement

As required by the *Audit Act 1994*, my responsibility is to express an opinion on the performance statement based on the audit. My objectives for the audit are to obtain reasonable assurance about whether the performance statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Standards on Assurance


Engagements will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of users taken on the basis of this performance statement.

As part of an audit in accordance with the Australian Standards on Assurance Engagements, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- identify and assess the risks of material misstatement of the performance statement, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the council's internal control
- evaluate the overall presentation, structure and content of the performance statement, including the disclosures, and whether the performance statement represents the underlying events and results in a manner that achieves fair presentation.

I communicate with the Councillors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

MELBOURNE
23 September 2019


Jonathan Kyvelidis
as delegate for the Auditor-General of Victoria

Annual Financial Report

For the Year Ended 30 June 2019



**HINDMARSH
SHIRE
COUNCIL**

Hindmarsh Shire Council

Financial Report

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Certification of the Financial Statements

In my opinion, the accompanying financial statements have been prepared in accordance with the *Local Government Act 1989*, the *Local Government (Planning and Reporting) Regulations 2014*, the Australian Accounting Standards and other mandatory professional reporting requirements.



Mrs Monica Revell
Director Corporate & Community Services

Date : 18-Sep-19

Nhill

In our opinion the accompanying financial statements present fairly the financial transactions of Hindmarsh Shire Council for the year ended 30 June 2019 and the financial position of the Council as at that date.

As at the date of signing, we are not aware of any circumstances that would render any particulars in the financial statements to be misleading or inaccurate.

We have been authorised by the Council and by the *Local Government (Planning and Reporting) Regulations 2014* to certify the financial statements in their final form.



Cr Ron Ismay
Councillor

Date : 18-Sep-19

Nhill



Cr Ron Lowe
Councillor

Date : 18-Sep-19

Nhill



Mr Greg Wood
Chief Executive Officer

Date : 18-Sep-19

Nhill

Independent Auditor's Report

To the Councillors of Hindmarsh Shire Council

Opinion	<p>I have audited the financial report of Hindmarsh Shire Council (the council) which comprises the:</p> <ul style="list-style-type: none"> • balance sheet as at 30 June 2019 • comprehensive income statement for the year then ended • statement of changes in equity for the year then ended • statement of cash flows for the year then ended • statement of capital works for the year then ended • notes to the financial statements, including significant accounting policies • certification of the financial statements. <p>In my opinion the financial report presents fairly, in all material respects, the financial position of the council as at 30 June 2019 and its financial performance and cash flows for the year then ended in accordance with the financial reporting requirements of Part 6 of the <i>Local Government Act 1989</i> and applicable Australian Accounting Standards.</p>
Basis for Opinion	<p>I have conducted my audit in accordance with the <i>Audit Act 1994</i> which incorporates the Australian Auditing Standards. I further describe my responsibilities under that Act and those standards in the <i>Auditor's Responsibilities for the Audit of the Financial Report</i> section of my report.</p> <p>My independence is established by the <i>Constitution Act 1975</i>. My staff and I are independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 <i>Code of Ethics for Professional Accountants</i> (the Code) that are relevant to my audit of the financial report in Victoria. My staff and I have also fulfilled our other ethical responsibilities in accordance with the Code.</p> <p>I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.</p>
Councillors' responsibilities for the financial report	<p>The Councillors of the council are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and the <i>Local Government Act 1989</i>, and for such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.</p> <p>In preparing the financial report, the Councillors are responsible for assessing the council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless it is inappropriate to do so.</p>

Auditor's responsibilities for the audit of the financial report


As required by the *Audit Act 1994*, my responsibility is to express an opinion on the financial report based on the audit. My objectives for the audit are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the council's internal control
- evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Councillors
- conclude on the appropriateness of the Councillors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the council's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the council to cease to continue as a going concern.
- evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the Councillors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

MELBOURNE
23 September 2019


Jonathan Kyvelidis
as delegate for the Auditor-General of Victoria

Comprehensive Income Statement For the Year Ended 30 June 2019

	Note	2019 \$'000	2018 \$'000
Income			
Rates and charges	3.1	8,650	8,350
Statutory fees and fines	3.2	190	180
User fees	3.3	1,049	856
Grants - operating	3.4	10,491	5,515
Grants - capital	3.4	2,896	1,903
Contributions - monetary	3.5	63	41
Net gain (or loss) on disposal of property, infrastructure, plant and equipment	3.6	39	47
Share of net profits (or loss) of associates and joint ventures	6.2	5	29
Other income	3.7	1,632	1,273
Total income		25,015	18,194
Expenses			
Employee costs	4.1	(6,388)	(6,559)
Materials and services	4.2	(10,970)	(4,563)
Depreciation	4.3	(5,071)	(4,836)
Other expenses	4.5	(1,393)	(1,345)
Total expenses		(23,822)	(17,303)
Surplus/(deficit) for the year		1,193	891
Other comprehensive income			
Items that will not be reclassified to surplus or deficit in future periods			
Net asset revaluation increment/(decrement)	6.1	-	(760)
Total comprehensive result		1,193	131

The above comprehensive income statement should be read in conjunction with the accompanying notes.

Balance Sheet
As at 30 June 2019

	Note	2019 \$'000	2018 \$'000
Assets			
Current assets			
Cash and cash equivalents	5.1	11,877	11,228
Trade and other receivables	5.1	2,085	704
Inventories	5.2	291	292
Other assets	5.2	190	65
Total current assets		14,443	12,289
Non-current assets			
Trade and other receivables	5.1	2	2
Investments in associates, joint arrangements and subsidiaries	6.2	484	480
Property, infrastructure, plant and equipment	6.1	158,061	157,201
Total non-current assets		158,547	157,683
Total assets		172,990	169,972
Liabilities			
Current liabilities			
Trade and other payables	5.3	2,875	985
Trust funds and deposits	5.3	32	182
Provisions	5.4	1,751	1,682
Total current liabilities		4,658	2,849
Non-current liabilities			
Provisions	5.4	269	253
Total non-current liabilities		269	253
Total liabilities		4,927	3,102
Net assets		168,063	166,870
Equity			
Accumulated surplus		65,411	64,218
Reserves	9.1	102,652	102,652
Total equity		168,063	166,870

The above balance sheet should be read in conjunction with the accompanying notes.

Statement of Changes in Equity For the Year Ended 30 June 2019

2019	Note	Accumulated		Revaluation
		Total \$'000	Surplus \$'000	Reserve \$'000
Balance at beginning of the financial year		166,870	64,218	102,652
Surplus/(deficit) for the year		1,193	1,193	-
Net asset revaluation increment/(decrement)	6.1	-	-	-
Balance at end of the financial year		168,063	65,411	102,652

2018	Note	Accumulated		Revaluation
		Total \$'000	Surplus \$'000	Reserve \$'000
Balance at beginning of the financial year		166,739	63,327	103,412
Surplus/(deficit) for the year		891	891	-
Net asset revaluation increment/(decrement)	6.1	(760)	-	(760)
Balance at end of the financial year		166,870	64,218	102,652

The above statement of changes in equity should be read in conjunction with the accompanying notes.

Statement of Cash Flows
For the Year Ended 30 June 2019

	Note	2019 Inflows/ (Outflows) \$'000	2018 Inflows/ (Outflows) \$'000
Cash flows from operating activities			
Rates and charges		8,712	8,433
Statutory fees and fines		7	10
User fees		196	1,022
Grants - operating		10,491	5,516
Grants - capital		2,896	1,903
Contributions - monetary		63	41
Interest received		182	167
Trust funds and deposits taken		(147)	175
Other receipts		1,451	1,169
Net GST refund/payment		-	52
Employee costs		(6,224)	(6,445)
Materials and services		(9,542)	(4,647)
Other payments		(1,545)	(1,494)
Net cash provided by/(used in) operating activities		6,540	5,902
Cash flows from investing activities			
Payments for property, infrastructure, plant and equipment	6.1	(6,165)	(4,537)
Proceeds from sale of property, infrastructure, plant and equipment		274	169
Net cash provided by/(used in) investing activities		(5,891)	(4,368)
Net increase (decrease) in cash and cash equivalents		649	1,534
Cash and cash equivalents at the beginning of the financial year		11,228	9,694
Cash and cash equivalents at the end of the financial year		11,877	11,228
Restrictions on cash assets	5.1		

The above statement of cash flows should be read in conjunction with the accompanying notes.

**Statement of Capital Works
For the Year Ended 30 June 2019**

	Note	2019 \$'000	2018 \$'000
Property			
Buildings		503	272
Total property		503	272
Plant and equipment			
Plant, machinery and equipment		1,064	598
Fixtures, fittings and furniture		19	99
Total plant and equipment		1,083	697
Infrastructure			
Roads		3,421	2,352
Bridges		26	-
Footpaths and cycleways		91	223
Drainage		66	83
Kerb & Channel		502	236
Other infrastructure		473	674
Total infrastructure		4,579	3,568
Total capital works expenditure		6,165	4,537
Represented by:			
New asset expenditure		1,813	1,063
Asset renewal expenditure		3,180	2,760
Asset upgrade expenditure		1,172	714
Total capital works expenditure		6,165	4,537

The above statement of capital works should be read in conjunction with the accompanying notes.

OVERVIEW

Introduction

The Hindmarsh Shire Council was established by an Order of the Governor in Council on 20 January 1995 and is a body corporate.

The Council's main office is located at 92 Nelson Street, Nhill, Victoria.

Statement of compliance

These financial statements are a general purpose financial report that consists of a Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows, Statement of Capital Works and Notes accompanying these financial statements. The general purpose financial report complies with the Australian Accounting Standards (AAS), other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1989*, and the *Local Government (Planning and Reporting) Regulations 2014*.

Significant accounting policies

(a) Basis of accounting

The accrual basis of accounting has been used in the preparation of these financial statements, whereby assets, liabilities, equity, income and expenses are recognised in the reporting period to which they relate, regardless of when cash is received or paid.

Judgements, estimates and assumptions are required to be made about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated judgements are based on professional judgement derived from historical experience and various other factors that are believed to be reasonable under the circumstances. Actual results may differ from these estimates.

Revisions to accounting estimates are recognised in the period in which the estimate is revised and also in future periods that are affected by the revision. Judgements and assumptions made by management in the application of AAS's that have significant effects on the financial statements and estimates relate to:

- the fair value of land, buildings, infrastructure, plant and equipment (refer to Note 6.1)
- the determination of depreciation for buildings, infrastructure, plant and equipment (refer to Note 6.1)
- the determination of employee provisions (refer to Note 5.4)
- the determination of landfill provisions (refer to Note 5.4)

Unless otherwise stated, all accounting policies are consistent with those applied in the prior year. Where appropriate, comparative figures have been amended to accord with current presentation, and disclosure has been made of any material changes to comparatives.

Note 1 Performance against budget

The performance against budget notes compare Council's financial plan, expressed through its annual budget, with actual performance. The *Local Government (Planning and Reporting) Regulations 2014* requires explanation of any material variances. Council has adopted a materiality threshold of the lower of 10 percent or \$100,000 where further explanation is warranted. Explanations have not been provided for variations below the materiality threshold unless the variance is considered to be material because of its nature.

The budget figures detailed below are those adopted by Council on 27 June 2018. The Budget was based on assumptions that were relevant at the time of adoption of the Budget. Council sets guidelines and parameters for income and expense targets in this budget in order to meet Council's planning and financial performance targets for both the short and long-term. The budget did not reflect any changes to equity resulting from asset revaluations, as their impacts were not considered predictable.

These notes are prepared to meet the requirements of the *Local Government Act 1989* and the *Local Government (Planning and Reporting) Regulations 2014*.

1.1 Income and expenditure

	Budget 2019 \$'000	Actual 2019 \$'000	Variance 2019 \$'000	Variance %	Ref
Income					
Rates and charges	8,645	8,650	5	0	
Statutory fees and fines	136	190	54	40	1
User fees	691	1,049	358	52	2
Grants - operating	3,089	10,491	7,402	240	3
Grants - capital	859	2,896	2,037	237	4
Contributions - monetary	13	63	50	385	5
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	298	39	(259)	(87)	
Share of net profits/(losses) of associates and joint ventures	-	5	5	-	
Other income	1,445	1,632	187	13	6
Total income	15,176	25,015	9,839	1	
Expenses					
Employee costs	7,115	6,388	(727)	(10)	7
Materials and services	4,071	10,970	6,899	169	8
Depreciation	4,928	5,071	143	3	
Other expenses	2,046	1,393	(653)	(32)	9
Total expenses	18,160	23,822	5,662	31	
Surplus/(deficit) for the year	(2,984)	1,193	4,177	(140)	

(i) Explanation of material variations

Variance Ref	Item	Explanation
1	Statutory fees and fines	Statutory fees and fines are higher than budgeted due to a larger number of fines being issued.
2	User fees	User fees are higher than budgeted due to Income received from Private works and Caravan Parks being higher than budgeted.
3	Grants - Operating	Operating grants are higher than budgeted due to unbudgeted grant funds for Disaster Support & Relief, the Dimboola HPV event, This Girl Can Marketing and Recycling Services Temporary Relief Grants.
4	Grants - Capital	Council have received unbudgeted grants for the refurbishment of Jeparit and Rainbow kindergartens, provision of a fishing pontoon at Nhill Lake, provision of boating pontoon at Dimboola, Nhill Aerodrome Entrance & Heritage Walk, e-waste, Fixing Country Roads Program and Local Roads to Market Program.
5	Contributions - monetary	Contributions are higher than budgeted due to receipt of payment from the Dimboola & district sporting club toward the female change rooms facility.
6	Other Income	Other income is higher than budget due to increased interest income, and increased quarry material used on jobs and plant recovery.
7	Employee Costs	Employee costs are currently under expenditure due to the period of time some vacancies remained unfilled, also the departure of top of band employees whose replacements commence at the bottom of the banding impacts this.
8	Materials & Services	Materials and Services are over budget due to payments in relation to Flood recovery works.
9	Other expenses	This variance is composed of a number of small variances along with a reduction in the kindergarten subsidy required by the provider of this service.

Note 1 Performance against budget (cont'd)

1.2 Capital works

	Budget 2019 \$'000	Actual 2019 \$'000	Variance 2019 \$'000	Variance 2019 %	Ref
Property					
Buildings	127	503	376	296.1	1
Total property	127	503	376	296.1	
Plant and equipment					
Plant, machinery and equipment	1,737	1,064	(673)	(38.7)	2
Fixtures, fittings and furniture	5	19	14	280.0	
Total plant and equipment	1,742	1,083	(659)	(37.8)	
Infrastructure					
Roads	2,991	3,421	430	14.4	3
Bridges	-	26	26	-	
Footpaths and cycleways	260	91	(169)	(65.0)	4
Drainage	128	66	(62)	(48.4)	5
Kerb & Channel	128	502	374	292.2	6
Other infrastructure	441	473	32	7.3	7
Total infrastructure	3,948	4,579	631	16.0	
Total capital works expenditure	5,817	6,165	348	6.0	
Represented by:					
New asset expenditure	324	1,813	1,489	459.6	
Asset renewal expenditure	5,440	3,180	(2,260)	(41.5)	
Asset upgrade expenditure	53	1,172	1,119	2,111.3	
Total capital works expenditure	5,817	6,165	348	6.0	

(i) Explanation of material variations

Variance Ref	Item	Explanation
1	Buildings	Carried forward expenditure for the final payment for the Nhill Early Years Centre and the Dimboola Recreation Reserve Netball Facilities was expended in 2019. Grant opportunities arose for kindergarten bathroom upgrades at the Rainbow and Jeparit kindergartens and also the construction of E-waste sheds at Dimboola and Nhill transfer stations also contributed to the variance.
2	Plant, machinery and equipment	There are some plant items that were unable to be delivered before the end of the financial year. These items will be purchased in 2020, with the funds carried forward for this purpose.
3	Roads	The variance in actual expenditure to budgeted is due to gaining grant funding for completing further road construction projects that were not budgeted.
4	Footpaths and cycleways	The reduced expenditure was due to not completing all budgeted projects. The significant increase in grant funding for completing further road construction projects meant there was not enough time to complete all budgeted projects with some carried forward to 2020.
5	Drainage	The reduced expenditure was due to not completing all budgeted projects. The significant increase in grant funding for completing further road construction projects meant there was not enough time to complete all budgeted projects with some carried forward to 2020.
6	Kerb & Channel	The reduced expenditure was due to not completing all budgeted projects. The significant increase in grant funding for completing further road construction projects meant there was not enough time to complete all budgeted projects with some carried forward to 2020.
7	Other infrastructure	The variance in actual expenditure to budgeted is due to gaining grant funding during the year for small capital projects that were not budgeted for, including, Nhill RSL ANZAC Memorial enhancement, Dimboola Boating Pontoon, and Nhill Aerodrome entrance and heritage walk upgrade.

Note 2.1 Analysis of Council results by program

Council delivers its functions and activities through the following programs.

2 (a) Community Liveability

Community Liveability focuses on achieving an actively engaged community, providing a range of effective and accessible services to support the health and wellbeing of our community, and promoting a community that is physically active with access to a wide range of leisure, sporting and recreation facilities.

Built and Natural Environment

Built and Natural environment focuses on provision of well maintained physical assets and infrastructure to meet community and organisational needs. A community that reduces its reliance on water and manages this resource wisely. A healthy natural environment and a community living more sustainably.

Competitive and Innovative Economy

A strong rural economy and thriving towns, a thriving tourism industry, modern and affordable information and communication technology throughout the municipality, and transport solutions that support the needs of our communities and businesses.

Our People, Our Processes

This area of Council focuses on long term financial sustainability, quality customer services, an engaged, skilled Council and workforce capable of meeting community needs, efficient and effective information communications technology. Providing support for the community in the areas of emergency preparedness, response and recovery. Also, an organisation that takes its risk management responsibilities seriously and embeds a culture of risk management throughout the organisation.

Note 2.1 Analysis of Council results by program

2.1 (b) Summary of revenues, expenses, assets and capital expenses by program

	Income	Expenses	Surplus/(Deficit)	Grants included in income	Total assets
	\$'000	\$'000	\$'000	\$'000	\$'000
2019					
Community Liveability	1,331	(2,045)	(714)	952	1,384
Built and Natural Environment	10,123	(16,764)	(6,641)	7,657	143,816
Competitive and Innovative Economy	623	(1,161)	(538)	46	2,491
Our People, our Processes	12,938	(3,852)	9,086	4,732	18,372
Unattributed	-	-	-	-	6,927
	25,015	(23,822)	1,193	13,387	172,990

	Income	Expenses	Surplus/(Deficit)	Grants included in income	Total assets
	\$'000	\$'000	\$'000	\$'000	\$'000
2018					
Community Liveability	1,346	(2,005)	(659)	957	856
Built and Natural Environment	5,054	(11,396)	(6,342)	1,944	140,152
Competitive and Innovative Economy	602	(1,283)	(681)	89	1,859
Our People, our Processes	12,356	(3,783)	8,573	4,428	17,217
Unattributed	-	-	-	-	9,888
	19,358	(18,467)	891	7,418	169,972

Note 3 Funding for the delivery of our services

	2019	2018
3.1 Rates and charges	\$'000	\$'000

Council uses Capital Improved Value (CIV) as the basis of valuation of all properties within the municipal district. The CIV of a property is the value of the land and all of its improvements.

The valuation base used to calculate general rates for 2018/19 was \$1,393.62 million (2017/18 \$1,237.08 million).

General rates	6,847	6,710
Municipal charge	742	737
Waste management charge	970	874
Revenue in lieu of rates	91	29
Total rates and charges	8,650	8,350

The date of the latest general revaluation of land for rating purposes within the municipal district was January 2019, and the valuation will be first applied in the rating year commencing 1 July, 2019.

Annual rates and charges are recognised as revenues when Council issues annual rates notices. Supplementary rates are recognised when a valuation and reassessment is completed and a supplementary rates notice issued.

3.2 Statutory fees and fines

Animal registration fees	70	71
Building fees	57	50
Infringements and costs	16	31
Court recoveries	-	-
Town planning fees	41	28
Land information certificates	6	-
Permits	-	-
Total statutory fees and fines	190	180

Statutory fees and fines (including parking fees and fines) are recognised as revenue when the service has been provided, the payment is received, or when the penalty has been applied, whichever first occurs.

3.3 User fees

Aged and health services	315	288
Private works	106	53
Caravan parks & camping fees	348	302
Transfer station fees	68	55
Commercial garbage collection fees	48	40
Film screenings and hall hire	32	32
Other fees and charges	132	86
Total user fees	1,049	856

User fees are recognised as revenue when the service has been provided or council has otherwise earned the income.

3.4 Funding from other levels of government	2019	2018
Grants were received in respect of the following :	\$'000	\$'000
Summary of grants		
Commonwealth funded grants	6,040	6,409
State funded grants	7,347	1,009
Total grants received	13,387	7,418
(a) Operating Grants		
Recurrent - Commonwealth Government		
Financial Assistance Grants	4,732	4,410
General home care	512	480
Other	28	-
Recurrent - State Government		
Delivered Meals	1	1
Home care services	81	82
Home maintenance	5	6
Senior citizens	23	19
School crossing supervisors	6	7
Libraries	105	104
Youth participation program	25	39
Roadside weeds and pest management	74	124
Other	-	21
Total recurrent operating grants	5,592	5,293
Non-recurrent - Commonwealth Government		
Building better regions funding	9	-
Non-recurrent - State Government		
Community health	11	-
Karen community capacity building & migration project	-	70
Community safety fund	-	10
Disaster support & relief	75	-
Regional events funding	8	-
Walk to school	14	11
Youth participation project	2	3
Mosquito management	-	2
Facilitated playgroup	72	41
Disaster recovery	4,705	71
Other	3	14
Total non-recurrent operating grants	4,899	222
Total operating grants	10,491	5,515

	2019	2018
	\$'000	\$'000
(b) Capital Grants		
<i>Recurrent - Commonwealth Government</i>		
Roads to recovery	759	1,519
Total recurrent capital grants	759	1,519
<i>Non-recurrent - State Government</i>		
Nhill early years centre	-	22
Dimboola civic precinct	-	100
Recreational fishing	50	10
Skate parks	20	90
Public safety infrastructure	2	19
Building our regions	-	75
Stronger communities walking track	20	20
National livestock identification scheme	-	19
Variable message sign	-	18
Aerodrome entrance and heritage walk	30	-
Dimboola boating pontoon	64	-
E-waste sheds	60	-
Fixing country roads	1,243	-
Kindergarten refurbishment	18	-
Roads to market	630	-
Other	-	11
Total non-recurrent capital grants	2,137	384
Total capital grants	2,896	1,903
(c) Unspent grants received on condition that they be spent in a specific manner		
Balance at start of year	1,003	1,125
Received during the financial year and remained unspent at balance date	496	321
Received in prior years and spent during the financial year	(433)	(443)
Balance at year end	1,066	1,003

Grant income is recognised when Council obtains control of the contribution. Control is normally obtained upon receipt (or acquittal).

3.5 Contributions

Monetary	63	41
Total contributions	63	41

Monetary and non monetary contributions are recognised as revenue when Council obtains control over the contributed asset.

3.6 Net gain/(loss) on disposal of property, infrastructure, plant and equipment

Proceeds of sale	274	213
Written down value of assets disposed	(235)	(166)
Total net gain/(loss) on disposal of property, infrastructure, plant and equipment	39	47

The profit or loss on sale of an asset is determined when control of the asset has passed to the buyer.

3.7 Other income	2019	2018
	\$'000	\$'000
Plant operations	790	596
Quarry operations	491	386
Interest	187	167
Recoupments	79	53
Fire services levy administration	42	41
Centralised valuation funding	28	-
Scrap metal and transfer station sales	10	26
Microads agency administration	4	3
Other	1	1
Total other income	1,632	1,273

Interest is recognised as it is earned.

Other income is measured at the fair value of the consideration received or receivable and is recognised when Council gains control over the right to receive the income.

Note 4 The cost of delivering services

4.1 (a) Employee costs

Wages and salaries	4,810	4,981
WorkCover	119	159
Annual leave, sick leave and long service leave	648	616
Superannuation	577	556
Fringe benefits tax	56	87
Training	148	129
Other	30	31
Total employee costs	6,388	6,559

(b) Superannuation

Council made contributions to the following funds:

Defined benefit fund

Employer contributions to Local Authorities Superannuation Fund (Vision Super)	66	74
	66	74
Employer contributions payable at reporting date.	nil	nil

Accumulation funds

Employer contributions to Local Authorities Superannuation Fund (Vision Super)	266	254
Employer contributions - other funds	245	228
	511	482
Employer contributions payable at reporting date.	nil	nil

Refer to note 9.3 for further information relating to Council's superannuation obligations.

4.2 Materials and services

Contract payments	242	216
Building maintenance	152	100
Flood recovery expenditure	6,273	-
Depots and workshops	34	45
Emergency assistance and fire prevention	4	13
Health promotion	9	8
Home and community care	111	104
Community development, tourism and youth activities	206	254
Garbage and recycling collection and waste disposal	551	452
Utilities	330	316
Office administration	26	47
Information technology	251	310
Parks, reserves and aerodromes	109	104
Plant and fleet operations	944	951
Printing stationery and advertising	37	33
Quarry operations	425	240
Rating and valuation	26	74
Roads, footpaths, bridges and drainage management	698	665
Swimming pool maintenance and management	294	316
Town beautification	54	18
Consultants and labour hire	91	134
Other	103	163
Total materials and services	10,970	4,563

	2019 \$'000	2018 \$'000
4.3 Depreciation		
Property	463	424
Plant and equipment	811	794
Infrastructure	3,797	3,618
Total depreciation	5,071	4,836

Refer to note 6.1 for a more detailed breakdown of depreciation charges and accounting policy.

4.4 Bad and doubtful debts

Movement in provisions for doubtful debts

Balance at the beginning of the year	17	17
New provisions recognised during the year	-	-
Amounts already provided for and written off as uncollectible	-	-
Amounts provided for but recovered during the year	-	-
Balance at end of year	<u>17</u>	<u>17</u>

Provision for doubtful debt is recognised based on an expected credit loss model. This model considers both historic and forward looking information in determining the level of impairment.

4.5 Other expenses

Advertising	62	41
Auditors' remuneration - VAGO - audit of the financial statements, performance statement and grant acquittals	44	43
Auditors' remuneration - Internal	7	-
Bank charges	32	31
Community action grants	22	20
Council contributions - other	-	28
Councillors' allowances	179	174
Fire services levy	22	23
Hindmarsh landcare network contribution	10	-
Insurance	268	256
Kindergartens	-	87
Landfill charges	251	238
Legal costs	5	-
Postage	24	23
Regional library contribution	265	259
Subscriptions	120	88
Telecommunications	20	24
Town committees	30	30
Others	32	(20)
Total other expenses	1,393	1,345

Note 5 Our financial position

5.1 Financial assets

(a) Cash and cash equivalents

Cash at bank	9,877	7,228
Term deposits	2,000	4,000
Total cash and cash equivalents	11,877	11,228

Councils cash and cash equivalents are subject to external restrictions that limit amounts available for discretionary use. These include:

- Trust funds and deposits (Note 5.3)	32	182
Total restricted funds	<u>32</u>	<u>182</u>
Total unrestricted cash and cash equivalents	11,845	11,046

Intended allocations

Although not externally restricted the following amounts have been allocated for specific future purposes by Council:

- cash held to fund carried forward capital works	2,411	1,788
- grants unspent	1,066	1,003
Total funds subject to intended allocations	3,477	2,791

Cash and cash equivalents include cash on hand, deposits at call, and other highly liquid investments with original maturities of 90 days or less, net of outstanding bank overdrafts.

Other financial assets are valued at fair value, at balance date. Term deposits are measured at original cost. Any unrealised gains and losses on holdings at balance date are recognised as either a revenue or expense.

	2019	2018
	\$'000	\$'000
(c) Trade and other receivables		
Current		
<i>Statutory receivables</i>		
Rates debtors	383	445
Building permit debtors	21	7
Infringement debtors	88	73
Provision for doubtful debts - infringements	-	-
GST receivable	488	97
<i>Non statutory receivables</i>		
Loans and advances to community organisations	-	-
Other debtors	49	31
Sundry debtors	1,070	65
Street scheme debtors	2	2
Provision for doubtful debts - other debtors	(16)	(16)
Total current trade and other receivables	<u>2,085</u>	<u>704</u>
Non-current		
<i>Statutory receivables</i>		
Special rate scheme	-	-
<i>Non statutory receivables</i>		
Street scheme debtors	2	2
Total non-current trade and other receivables	<u>2</u>	<u>2</u>
Total trade and other receivables	<u>2,087</u>	<u>706</u>

Short term receivables are carried at invoice amount. A provision for doubtful debts is recognised when there is objective evidence that an impairment has occurred. Long term receivables are carried at amortised cost using the effective interest rate method.

(d) Ageing of Receivables

The ageing of the Council's trade and other receivables (excluding statutory receivables) that are not impaired was:

Current (not yet due)	-	65
Past due by up to 30 days	412	8
Past due between 31 and 180 days	4	-
Past due between 181 and 365 days	33	3
Past due by more than 1 year	21	29
Total trade and other receivables	<u>470</u>	<u>105</u>

(e) Ageing of individually impaired Receivables

At balance date, other debtors representing financial assets with a nominal value of \$16,649 (2018: \$16,649) were impaired. The amount of the provision raised against these debtors was \$16,649 (2018: \$16,649). They individually have been impaired as a result of their doubtful collection. Many of the long outstanding past due amounts have been lodged with Council's debt collectors or are on payment arrangements.

The ageing of receivables that have been individually determined as impaired at reporting date was:

Current (not yet due)	-	-
Past due by up to 30 days	-	-
Past due between 31 and 180 days	-	-
Past due between 181 and 365 days	-	-
Past due by more than 1 year	16	16
Total trade & other receivables	<u>16</u>	<u>16</u>

5.2 Non-financial assets	2019	2018
(a) Inventories	\$'000	\$'000
Inventories held for distribution	291	292
Total inventories	291	292

Inventories held for distribution are measured at cost, adjusted when applicable for any loss of service potential. All other inventories, including land held for sale, are measured at the lower of cost and net realisable value. Where inventories are acquired for no cost or nominal consideration, they are measured at current replacement cost at the date of acquisition.

(b) Other assets

Prepayments	190	64
Accrued income	-	1
Total other assets	190	65

5.3 Payables

(a) Trade and other payables

Trade payables	2,477	666
Accrued expenses	398	319
Total trade and other payables	2,875	985

(b) Trust funds and deposits

Refundable deposits	12	12
Fire services levy	20	170
Total trust funds and deposits	32	182

Amounts received as deposits and retention amounts controlled by Council are recognised as trust funds until they are returned, transferred in accordance with the purpose of the receipt, or forfeited. Trust funds that are forfeited, resulting in council gaining control of the funds, are to be recognised as revenue at the time of forfeit.

Purpose and nature of items

Refundable deposits - Deposits are taken by council as a form of surety in a number of circumstances, including in relation to building works, tender deposits, contract deposits and the use of civic facilities.

Fire Service Levy - Council is the collection agent for fire services levy on behalf of the State Government. Council remits amounts received on a quarterly basis. Amounts disclosed here will be remitted to the state government in line with that process.

5.4 Provisions

	Employee	Landfill restoration	Quarry	Total
	\$ '000	\$ '000	\$ '000	\$ '000
2019				
Balance at beginning of the financial year	1,769	21	145	1,935
Additional provisions	787	3	23	813
Amounts used	(728)	-	-	(728)
Balance at the end of the financial year	1,828	24	168	2,020
2018				
Balance at beginning of the financial year	1,668	21	145	1,834
Additional provisions	623	-	-	623
Amounts used	(522)	-	-	(522)
Balance at the end of the financial year	1,769	21	145	1,935

	2019	2018
	\$'000	\$'000
(a) Employee provisions		
Current provisions expected to be wholly settled within 12 months		
Annual leave	604	561
Long service leave	100	102
	704	663
Current provisions expected to be wholly settled after 12 months		
Annual leave	77	93
Long service leave	896	861
	973	954
Total current employee provisions	1,677	1,617
Non-current		
Long service leave	151	152
Annual leave	-	-
Total non-current employee provisions	151	152
Aggregate carrying amount of employee provisions:		
Current	1,677	1,617
Non-current	151	152
Total aggregate carrying amount of employee provisions	1,828	1,769

The calculation of employee costs and benefits includes all relevant on-costs and are calculated as follows at reporting date.

Wages and salaries and annual leave

Liabilities for wages and salaries, including non-monetary benefits, annual leave and accumulated sick leave expected to be wholly settled within 12 months of the reporting date are recognised in the provision for employee benefits in respect of employee services up to the reporting date, classified as current liabilities and measured at their nominal values.

Liabilities that are not expected to be wholly settled within 12 months of the reporting date are recognised in the provision for employee benefits as current liabilities, measured at the present value of the amounts expected to be paid when the liabilities are settled using the remuneration rate expected to apply at the time of settlement.

Long service leave

Liability for long service leave (LSL) is recognised in the provision for employee benefits. LSL is measured at present value. Unconditional LSL is disclosed as a current liability. Conditional LSL that has been accrued, where an employee is yet to reach a qualifying term of employment, is disclosed as a non-current liability.

Key assumptions:

- discount rate	1.148%	2.327%
- index rate	4.313%	3.875%

(b) Landfill restoration

Current	24	21
Non-current	-	-
	24	21

Council is obligated to restore a number of landfill and quarry sites to a particular standard. The forecast life of the site is based on current estimates of remaining capacity and the forecast rate of infill. The provision for landfill restoration has been calculated based on the present value of the expected cost of works to be undertaken. The expected cost of works has been estimated based on current understanding of work required to reinstate the site to a suitable standard. Accordingly, the estimation of the provision required is dependent on the accuracy of the forecast timing of the work, work required and related costs.

Key assumptions:

- estimated cost to rehabilitate	24	21
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(c) Quarry restoration

Current	50	44
Non-current	118	101
	168	145

Key assumptions:

- estimated cost to rehabilitate	168	145
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5.5 Financing arrangements

The Council has the following funding arrangements in place as at 30 June 2019.

Credit card facilities	30	30
Total facilities	30	30
Used facilities	20	23
Unused facilities	10	7

5.6 Commitments

The Council has entered into the following commitments. Commitments are not recognised in the Balance Sheet. Commitments are disclosed at their nominal value and presented inclusive of the GST payable.

2019	Not later than 1	Later than 1	Later than 2	Later than 5	Total
	year	year and not later than 2 years	years and not later than 5 years	years	
	\$'000	\$'000	\$'000	\$'000	\$'000
Operating					
Building services	-	115	252	-	367
Recycling	260	87	-	-	347
Garbage collection	197	66	-	-	263
Transport waste and recycling to Dooen	61	20	-	-	81
Swimming pool management	282	287	213	-	782
Meals for delivery	59	54	-	-	113
Internal audit services	49	49	49	-	147
Kindergarten Services	48	60	120	-	228
Total	956	738	634	-	2,328

2018	Not later than 1	Later than 1	Later than 2	Later than 5	Total
	year	year and not later than 2 years	years and not later than 5 years	years	
	\$'000	\$'000	\$'000	\$'000	\$'000
Operating					
Building services	158	162	-	-	320
Recycling	260	260	260	-	780
Garbage collection	197	197	197	-	591
Transport waste and recycling to Dooen	62	62	62	-	186
Swimming pool management	266	-	-	-	266
Meals for delivery	91	59	-	-	150
Internal audit services	49	49	98	-	196
Total	1,083	789	617	-	2,489

Note 6 Assets we manage

6.1 Property, infrastructure, plant and equipment

6.1 a Summary of property, infrastructure, plant and equipment

	At Fair Value 30 June 2018	Additions	Depreciation	Disposal	Transfers	At Fair Value 30 June 2019
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Property	23,958	172	(463)	(3)	2,399	26,063
Plant and equipment	5,317	1,084	(811)	(231)	-	5,359
Infrastructure	124,808	3,141	(3,797)	-	28	124,180
Work in progress	3,118	1,768	-	-	(2,427)	2,459
	157,201	6,165	(5,071)	(234)	-	158,061

Summary of Work in Progress

	Opening WIP	Additions	Write-off	Transfers	Closing WIP
	\$'000	\$'000	\$'000	\$'000	\$'000
Property	2,664	331	-	(2,399)	596
Plant and equipment	3	-	-	-	3
Infrastructure	451	1,437	-	(28)	1,860
Total	3,118	1,768	-	(2,427)	2,459

(a) Property

	Land - specialised	Total Land & Land Improvements	Heritage buildings	Buildings - specialised	Total Buildings	Work In Progress	Total Property
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
At fair value 1 July 2018	2,370	2,370	215	25,028	25,243	2,664	30,277
Accumulated depreciation at 1 July 2018	-	-	(40)	(3,615)	(3,655)	-	(3,655)
	2,370	2,370	175	21,413	21,588	2,664	26,622
Movements in fair value							
Additions	1	1	-	171	171	331	503
Disposal	(3)	(3)	-	-	-	-	(3)
Transfers	-	-	-	2,399	2,399	(2,399)	-
	(2)	(2)	-	2,570	2,570	(2,068)	500
Movements in accumulated depreciation							
Depreciation	-	-	(3)	(460)	(463)	-	(463)
	-	-	(3)	(460)	(463)	-	(463)
At fair value 30 June 2019	2,368	2,368	215	27,598	27,813	596	30,777
Accumulated depreciation at 30 June 2019	-	-	(43)	(4,075)	(4,118)	-	(4,118)
	2,368	2,368	172	23,523	23,695	596	26,659

(b) Plant and Equipment

	Plant machinery and equipment	Fixtures fittings and furniture	Work in Progress	Total plant and equipment
	\$'000	\$'000	\$'000	\$'000
At fair value 1 July 2018	9,545	1,126	3	10,674
Accumulated depreciation at 1 July 2018	(4,523)	(831)	-	(5,354)
	5,022	295	3	5,320
Movements in fair value				
Additions	1,065	19	-	1,084
Disposal	(772)	-	-	(772)
	293	19	-	312
Movements in accumulated depreciation				
Depreciation	(737)	(74)	-	(811)
Accumulated depreciation of disposals	541	-	-	541
	(196)	(74)	-	(270)
At fair value 30 June 2019	9,838	1,145	3	10,986
Accumulated depreciation at 30 June 2019	(4,719)	(905)	-	(5,624)
	5,119	240	3	5,362

(c) Infrastructure

	Roads	Bridges	Footpaths and cycleways	Drainage	Kerb & Channel	Other Infrastructure	Work In Progress	Total Infrastructure
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
At fair value 1 July 2018	122,760	7,069	6,698	6,295	19,019	10,984	451	173,276
Accumulated depreciation at 1 July 2018	(33,146)	(2,226)	(3,325)	(2,074)	(4,455)	(2,791)	-	(48,017)
	89,614	4,843	3,373	4,221	14,564	8,193	451	125,259
Movements in fair value								
Additions	2,358	-	91	66	174	452	1,437	4,578
Transfers	14	-	-	-	14	-	(28)	-
	2,372	-	91	66	188	452	1,409	4,578
Movements in accumulated depreciation								
Depreciation	(2,802)	(70)	(159)	(79)	(241)	(446)	-	(3,797)
	(2,802)	(70)	(159)	(79)	(241)	(446)	-	(3,797)
At fair value 30 June 2019	125,132	7,069	6,789	6,361	19,207	11,436	1,860	177,854
Accumulated depreciation at 30 June 2019	(35,948)	(2,296)	(3,484)	(2,153)	(4,696)	(3,237)	-	(51,814)
	89,184	4,773	3,305	4,208	14,511	8,199	1,860	126,040

Acquisition

The purchase method of accounting is used for all acquisitions of assets, being the fair value of assets provided as consideration at the date of acquisition plus any incidental costs attributable to the acquisition. Fair value is the price that would be received to sell an asset (or paid to transfer a liability) in an orderly transaction between market participants at the measurement date.

Where assets are constructed by Council, cost includes all materials used in construction, direct labour, borrowing costs incurred during construction, and an appropriate share of directly attributable variable and fixed overheads.

In accordance with Council's policy, the threshold limits have applied when recognising assets within an applicable asset class and unless otherwise stated are consistent with the prior year.

	Depreciation Period	Threshold Limit \$'000
<i>Asset recognition thresholds and depreciation periods</i>		
Land & land improvements		
land	-	1
Buildings		
buildings	30 - 100 years	1
Plant and Equipment		
plant, machinery and equipment	2 - 20 years	1
fixtures, fittings and furniture	2 - 50 years	1
Infrastructure		
roads - pavements, substructure, formation and earthworks	15 - 110 years	1
roads - kerb, channel and minor culverts and other	60 - 100 years	1
bridges	70 - 120 years	1
footpaths and cycleways	15 - 80 years	1
drainage	80 - 120 years	1
other infrastructure	5 - 100 years	1

Land under roads

Council will recognise land under roads, acquired after 1 July 2008 at fair value.

Depreciation and amortisation

Buildings, land improvements, plant and equipment, infrastructure, and other assets having limited useful lives are systematically depreciated over their useful lives to the Council in a manner which reflects consumption of the service potential embodied in those assets. Estimates of remaining useful lives and residual values are made on a regular basis with major asset classes reassessed annually. Depreciation rates and methods are reviewed annually.

Where assets have separate identifiable components that are subject to regular replacement, these components are assigned distinct useful lives and residual values and a separate depreciation rate is determined for each component.

Road earthworks are not depreciated on the basis that they are assessed as not having a limited useful life.

Straight line depreciation is charged based on the residual useful life as determined each year.

Depreciation periods used are listed above and are consistent with the prior year unless otherwise stated.

Finance leases

Leases of assets where substantially all the risks and rewards incidental to ownership of the asset are transferred to the Council are classified as finance leases. Finance leases are capitalised, recording an asset and a liability at the lower of the fair value of the asset and the present value of the minimum lease payments, including any guaranteed residual value. Lease payments are allocated between the reduction of the lease liability and the interest expense. Leased assets are depreciated on a straight line basis over their estimated useful lives to the Council where it is likely that the Council will obtain ownership of the asset or over the term of the lease, whichever is the shorter. At balance date Council has no finance leases.

Repairs and maintenance

Where the repair relates to the replacement of a component of an asset and the cost exceeds the capitalisation threshold the cost is capitalised and depreciated. The carrying value of the replaced asset is expensed.

Leasehold improvements

Leasehold improvements are recognised at cost and are amortised over the unexpired period of the lease or the estimated useful life of the improvement, whichever is the shorter. At balance date, Council has no leasehold improvements.

Valuation of land and buildings

Valuation of land and buildings were undertaken by a qualified independent valuer Ben Sawyer, certified practicing valuer AAPI Registration 63163 from Preston Rowe Patterson Horsham & Wimmera Pty Ltd. The valuation of land and buildings is at fair value, being market value based on highest and best use permitted by relevant land planning provisions. Where land use is restricted through existing planning provisions the valuation is reduced to reflect this limitation. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the comprehensive income statement.

Specialised land is valued at fair value using site values adjusted for englobo (undeveloped and/or unserviced) characteristics, access rights and private interests of other parties and entitlements of infrastructure assets and services. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the comprehensive income statement.

Any significant movements in the unobservable inputs for land and land under roads will have a significant impact on the fair value of these assets.

The date of the current valuation is detailed in the following table.

Details of the Council's land and buildings and information about the fair value hierarchy as at 30 June 2019 are as follows:

	Level 1	Level 2	Level 3	Date of Valuation
	\$'000	\$'000	\$'000	
Specialised land	-	-	2,368	Jun-15
Heritage Buildings	-	-	172	Jun-15
Buildings	-	-	23,524	Jun-15
Total	-	-	26,064	

Valuation of infrastructure

Valuation of road and kerb and channel assets has been determined in accordance with an independent valuation undertaken by Talis Consultants Pty Ltd. An independent valuation of bridges has also been undertaken, by Pitt & Shery. The valuation of all other infrastructure assets has been determined by Mrs Angela Hoy, Director of Infrastructure Services.

The date of the current valuation is detailed in the following table.

The valuation is at fair value based on replacement cost less accumulated depreciation as at the date of valuation.

Details of the Council's infrastructure and information about the fair value hierarchy as at 30 June 2019 are as follows:

	Level 1	Level 2	Level 3	Date of Valuation
	\$'000	\$'000	\$'000	
Roads	-	-	89,183	Jun-17
Bridges	-	-	4,772	Jun-18
Footpaths and cycleways	-	-	3,305	Jun-19
Drainage	-	-	4,208	Jun-19
Kerb & Channel	-	-	14,511	Jun-17
Other infrastructure	-	-	8,199	Jun-19
Total	-	-	124,178	

Description of significant unobservable inputs into level 3 valuations

Specialised buildings are valued using a depreciated replacement cost technique. Significant unobservable inputs include the current replacement cost and remaining useful lives of buildings. Current replacement costs is calculated on a square metre basis and ranges from \$300 to \$2,600 per square metre. The remaining useful lives of buildings are determined on the basis of the current condition of buildings and vary from 5 years to 75 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of buildings are sensitive to changes in expectations or requirements that could either shorten or extend the useful lives of buildings.

Infrastructure assets are valued based on the depreciated replacement cost. Significant unobservable inputs include the current replacement cost and remaining useful lives of infrastructure. The remaining useful lives of infrastructure assets are determined on the basis of the current condition of the asset and vary from 10 years to 100 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of infrastructure are sensitive to changes in use, expectations or requirements that could either shorten or extend the useful lives of infrastructure assets.

	2019 \$'000	2018 \$'000
6.2 Investments in associates, joint arrangements and subsidiaries		
(a) Investments in associates		
Investments in associates accounted for by the equity method are:		
- Wimmera Regional Library Corporation	386	378
- Wimmera Development Association	98	102
Wimmera Regional Library Corporation		
<i>Background</i>		
Hindmarsh Shire Council, in conjunction with Horsham Rural City Council, Northern Grampians Shire Council, West Wimmera Shire Council and Yarriambiack Shire Council, have an interest in the Wimmera Regional Library Corporation		
Hindmarsh Shire has a 13.34% interest in equity (13.16% in 2017/18)		
Fair value of Council's investment in Wimmera Regional Library Corporation	<u>386</u>	<u>378</u>
Council's share of accumulated surplus/(deficit)		
Council's share of accumulated surplus/(deficit) at start of year	151	159
Change in equity share apportionment	-	-
Reported surplus/(deficit) for year	(206)	(8)
Transfers (to) from reserves	-	-
Distributions for the year	-	-
Council's share of accumulated surplus/(deficit) at end of year	<u>(55)</u>	<u>151</u>
Council's share of reserves		
Council's share of reserves at start of year	226	227
Change in equity share apportionment	(8)	(1)
Transfers (to) from reserves	(94)	-
Council's share of reserves at end of year	<u>124</u>	<u>226</u>
Movement in carrying value of specific investment		
Carrying value of investment at start of year	378	387
Change in equity share apportionment	8	(1)
Share of surplus/(deficit) for year	-	(8)
Share of asset revaluation	-	-
Distributions received	-	-
Carrying value of investment at end of year	<u>386</u>	<u>378</u>

The Council provided notice of withdrawal from the Wimmera Regional Library Corporation effective from 30 June 2020 in accordance with the terms of the agreement signed with the library corporation. Pursuant to the terms and conditions of the agreement, the Council expects to recover its investment in associate which principally comprises assets that will be returned. The Council does not expect material impact of this withdrawal on the carrying value of its assets and liabilities.

Wimmera Development Association

Background

Hindmarsh Shire Council, in conjunction with Horsham Rural City Council, Northern Grampians Shire Council, West Wimmera Shire Council and Yarriambiack Shire Council, have an interest in the Wimmera Development Association

Hindmarsh Shire has a 10.34% interest in equity (10.34% in 2017/18)

	2019 \$'000	2018 \$'000
Fair value of Council's investment in Wimmera Development Association	<u>98</u>	<u>102</u>
Council's share of accumulated surplus/(deficit)		
Council's share of accumulated surplus/(deficit) at start of year	78	41
Change in equity share apportionment	-	-
Reported surplus/(deficit) for year	(4)	37
Transfers (to) from reserves	-	-
Distributions for the year	-	-
Council's share of accumulated surplus/(deficit) at end of year	<u>74</u>	<u>78</u>
Council's share of reserves		
Council's share of reserves at start of year	24	23
Change in equity share apportionment	-	1
Transfers (to) from reserves	-	-
Council's share of reserves at end of year	<u>24</u>	<u>24</u>
Movement in carrying value of specific investment		
Carrying value of investment at start of year	102	64
Change in equity share apportionment	-	-
Share of surplus/(deficit) for year	(4)	38
Share of asset revaluation	-	-
Distributions received	-	-
Carrying value of investment at end of year	<u>98</u>	<u>102</u>

Associates are all entities over which Council has significant influence but not control or joint control. Investments in associates are accounted for using the equity method of accounting, after initially being recognised at cost.

Note 7 People and relationships	2019	2018
7.1 Council and key management remuneration	No.	No.

(a) Related Parties

Parent entity

Hindmarsh Shire Council is the parent entity.

Subsidiaries and Associates

Interests in subsidiaries and associates are detailed in Note 6.2.

(b) Key Management Personnel

Details of persons holding the position of Councillor or other members of key management personnel at any time during the year are:

Councillors	Councillor R. Ismay (Mayor)
	Councillor R. Lowe (Deputy Mayor)
	Councillor R. Gersch
	Councillor T. Schneider
	Councillor D. Colbert
	Councillor D. Nelson
	Chief Executive Officer
	Director - Corporate and Community Services
	Director - Infrastructure Services

Total Number of Councillors	6	6
Total of Chief Executive Officer and other Key Management Personnel	4	4
Total Number of Key Management Personnel	10	10

(c) Remuneration of Key Management Personnel

	2019	2018
	\$'000	\$'000
Total remuneration of key management personnel was as follows:		
Short-term benefits	789	716
Long-term benefits	-	-
Termination benefits	2	22
Total	791	738

The numbers of key management personnel whose total remuneration from Council and any related entities, fall within the following bands:

	2019	2018
	No.	No.
\$20,000 - \$29,999	5	4
\$30,000 - \$39,999	-	1
\$50,000 - \$59,999	-	1
\$60,000 - \$69,999	2	-
\$70,000 - \$79,999	-	1
\$110,000 - \$119,999	1	-
\$130,000 - \$139,999	-	1
\$150,000 - \$159,999	-	1
\$170,000 - \$199,999	1	-
\$230,000 - \$259,999	1	1
	10	10

Remuneration disclosed is total remuneration package (TRP) inclusive of base salary, superannuation & vehicle benefits. Accrued annual and long service leave is excluded.

	2019	2018
	\$'000	\$'000
Related party disclosure		
7.2 (a) Transactions with related parties		
During the period Council entered into the following transactions with related parties.		
<i>Council entered into purchases of materials and services on normal commercial terms and arrangements with the following businesses:</i>		
<i>T. Ismay & Co (a related party to Cr R. Ismay)</i>	3	4
<i>Jim's Butchery (a related party to Cr R. Gersch)</i>	3	1

(b) Outstanding balances with related parties

The following balances are outstanding at the end of the reporting period in relation to transactions with related parties:

T. Ismay & Co (a related party to Cr R. Ismay) - nil
Jim's Butchery (a related party to Cr R. Gersch) - nil

There are no outstanding balances with related parties at 30 June 2019.

Note 8 Managing uncertainties

8.1 Contingent assets and liabilities

(a) Contingent assets

Operating lease receivables

Council receives lease payments for telephone towers, small sections of land, and rooms within Council owned buildings. The receivable is incidental to the purpose for holding the property. The lease terms are between 1 and 10 years and include a CPI based revision annually.

Future minimum rentals receivable under non-cancellable operating leases are as follows:

	2019	2018
	\$'000	\$'000
Not later than one year	48	55
Later than one year and not later than five years	136	130
Later than five years	113	113
	<u>297</u>	<u>298</u>

(b) Contingent liabilities

Superannuation

Council has obligations under a defined benefit superannuation scheme that may result in the need to make additional contributions to the scheme, matters relating to this potential obligation are outlined below. As a result of the volatility in financial markets the likelihood of making such contributions in future periods exists.

Future superannuation contributions

In addition to the disclosed contributions, Hindmarsh Shire Council has paid unfunded liability payments to Vision Super totalling \$0 during the 2018/19 year (2017/18 \$0). There were no contributions outstanding and no loans issued from or to the above schemes as at 30 June 2019. The expected contributions to be paid to the Defined Benefit category of Vision Super for the year ending 30 June 2020 are \$60,000.

Liability Mutual Insurance (where applicable)

Council is a participant of the MAV Liability Mutual Insurance (LMI) Scheme. The LMI scheme provides public liability and professional indemnity insurance cover. The LMI scheme states that each participant will remain liable to make further contributions to the scheme in respect of any insurance year in which it was a participant to the extent of its participant's share of any shortfall in the provision set aside in respect of that insurance year, and such liability will continue whether or not the participant remains a participant in future insurance years.

(c) Guarantees for loans to other entities

Council holds financial guarantees totalling \$131,000 held with the National Australia Bank on behalf of the Minister for Energy and resources for the purpose of ensuring quarry sites are restored to an environmentally satisfactory condition. If Council fail to meet the conditions of these guarantees they may become future liabilities to Council.

The amount disclosed for financial guarantee in this note is the nominal amount of the underlying loan that is guaranteed by the Council, not the fair value of the financial guarantee.

Financial guarantee contracts are not recognised as a liability in the balance sheet unless the lender has exercised their right to call on the guarantee or Council has other reasons to believe that it is probable that the right will be exercised.

8.2 Change in accounting standards

The following new AAS's have been issued that are not mandatory for the 30 June 2019 reporting period. Council has assessed these pending standards and has identified the following potential impacts will flow from the application of these standards in future reporting periods.

Revenue from contracts with customers (AASB 15) (applies 2019/20 for LG sector)

The standard shifts the focus from the transaction-level to a contract-based approach. Recognition is determined based on what the customer expects to be entitled to (rights and obligations), while measurement encompasses estimation by the entity of the amount expected to be entitled for performing under the contract. The full impact of this standard is not known however it is most likely to impact where contracts extend over time, where there are rights and obligations that may vary the timing or amount of the consideration, or where there are multiple performance elements. This has the potential to impact on the recognition of certain grant income.

Amendments to Australian Accounting Standards – Deferral of AASB 15 for Not-for-Profit Entities (AASB 2016-7) (applies 2019/20)

This Standard defers the mandatory effective date of AASB 15 for not-for-profit entities from 1 January 2018 to 1 January 2019.

Leases (AASB 16) (applies 2019/20)

The classification of leases as either finance leases or operating leases is eliminated for lessees. Leases will be recognised in the Balance Sheet by capitalising the present value of the minimum lease payments and showing a 'right-of-use' asset, while future lease payments will be recognised as a financial liability. The nature of the expense recognised in the profit or loss will change. Rather than being shown as rent, or as leasing costs, it will be recognised as depreciation on the 'right-of-use' asset, and an interest charge on the lease liability. The interest charge will be calculated using the effective interest method, which will result in a gradual reduction of interest expense over the lease term.

Council has elected to adopt the modified retrospective approach to the transition to the new lease standard. This will mean that only existing operating leases for non low value assets, with remaining terms greater than 12 months, will be recognised on transition (1 July 2019). Based on our current lease commitments and an assumption of a continuation of the current leasing arrangements Council expects that the transition to the new standard will see the initial recognition of \$239,501 in lease related assets and an equivalent liability.

Income of Not-for-Profit Entities (AASB 1058) (applies 2019/20)

This standard is expected to apply to certain transactions currently accounted for under AASB 1004 Contributions and establishes revenue recognition principles for transactions where the consideration to acquire an asset is significantly less than fair value to enable a not-for-profit entity to further its objectives.

8.3 Financial instruments

(a) Objectives and policies

The Council's principal financial instruments comprise cash assets, term deposits, receivables (excluding statutory receivables), payables (excluding statutory payables) and bank borrowings. Details of the significant accounting policies and methods adopted, including the criteria for recognition, the basis of measurement and the basis on which income and expenses are recognised, in respect of each class of financial asset, financial liability and equity instrument is disclosed in the notes of the financial statements. Risk management is carried out by senior management under policies approved by the Council. These policies include identification and analysis of the risk exposure to Council and appropriate procedures, controls and risk minimisation.

(b) Market risk

Market risk is the risk that the fair value or future cash flows of council financial instruments will fluctuate because of changes in market prices. The Council's exposure to market risk is primarily through interest rate risk with only insignificant exposure to other price risks and no exposure to foreign currency risk.

Interest rate risk

Interest rate risk refers to the risk that the value of a financial instrument or cash flows associated with the instrument will fluctuate due to changes in market interest rates. Cash flow interest rate risk is the risk that the future cash flows of a financial instrument will fluctuate because of changes in market interest rates. Council has minimal exposure to cash flow interest rate risk through its cash and deposits that are at floating rates.

Investment of surplus funds is made with approved financial institutions under the *Local Government Act 1989*. Council manages interest rate risk by adopting an investment policy that ensures:

- diversification of investment product;
- monitoring of return on investment; and
- benchmarking of returns and comparison with budget.

There has been no significant change in the Council's exposure, or its objectives, policies and processes for managing interest rate risk or the methods used to measure this risk from the previous reporting period.

Interest rate movements have not been sufficiently significant during the year to have an impact on the Council's year end result.

(c) Credit risk

Credit risk is the risk that a contracting entity will not complete its obligations under a financial instrument and cause Council to make a financial loss. Council have exposure to credit risk on some financial assets included in the balance sheet. Particularly significant areas of credit risk exist in relation to outstanding fees and fines as well as loans and receivables from sporting clubs and associations. To help manage this risk:

- Council have a policy for establishing credit limits for the entities council deal with;
- Council may require collateral where appropriate; and
- Council only invest surplus funds with financial institutions which have a recognised credit rating specified in council's investment policy.

Receivables consist of a large number of customers, spread across the ratepayer, business and government sectors. Credit risk associated with the Council's financial assets is minimal because the main debtor is secured by a charge over the rateable property.

There are no material financial assets which are individually determined to be impaired.

Council may also be subject to credit risk for transactions which are not included in the balance sheet, such as when council provide a guarantee for another party. Details of our contingent liabilities are disclosed in Note 8.1(b).

The maximum exposure to credit risk at the reporting date to recognised financial assets is the carrying amount, net of any provisions for impairment of those assets, as disclosed in the balance sheet and notes to the financial statements. Council does not hold any collateral.

(d) Liquidity risk

Liquidity risk includes the risk that, as a result of council's operational liquidity requirements it will not have sufficient funds to settle a transaction when required or will be forced to sell a financial asset at below value or may be unable to settle or recover a financial asset.

To help reduce these risks Council:

- have a liquidity policy which targets a minimum and average level of cash and cash equivalents to be maintained;
- have readily accessible standby facilities and other funding arrangements in place;
- have a liquidity portfolio structure that requires surplus funds to be invested within various bands of liquid instruments;
- monitor budget to actual performance on a regular basis; and
- set limits on borrowings relating to the percentage of loans to rate revenue and percentage of loan principal repayments to rate revenue.

The Council's maximum exposure to liquidity risk is the carrying amounts of financial liabilities as disclosed on the face of the balance sheet and the amounts related to financial guarantees disclosed in Note 8.1(c), and is deemed insignificant based on prior periods' data and current assessment of risk.

There has been no significant change in Council's exposure, or its objectives, policies and processes for managing liquidity risk or the methods used to measure this risk from the previous reporting period.

With the exception of borrowings, all financial liabilities are expected to be settled within normal terms of trade.

Unless otherwise stated, the carrying amounts of financial instruments reflect their fair value.

(e) Sensitivity disclosure analysis

Taking into account past performance, future expectations, economic forecasts, and management's knowledge and experience of the financial markets, Council believes the following movements are 'reasonably possible' over the next 12 months:

- A parallel shift of +2.0% and -1.0% in market interest rates (AUD) from year-end rates of 1.2%.

These movements will not have a material impact on the valuation of Council's financial assets and liabilities, nor will they have a material impact on the results of Council's operations.

8.4 Fair value measurement

Fair value hierarchy

Council's financial assets and liabilities are not valued in accordance with the fair value hierarchy, Council's financial assets and liabilities are measured at amortised cost.

Council measures certain assets and liabilities at fair value where required or permitted by Australian Accounting Standards. AASB 13 Fair value measurement, aims to improve consistency and reduce complexity by providing a definition of fair value and a single source of fair value measurement and disclosure requirements for use across Australian Accounting Standards.

AASB 13 defines fair value as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Fair value under AASB 13 is an exit price regardless of whether that price is directly observable or estimated using another valuation technique.

All assets and liabilities for which fair value is measured or disclosed in the financial statements are categorised within a fair value hierarchy, described as follows, based on the lowest level input that is significant to the fair value measurement as a whole:

Level 1 — Quoted (unadjusted) market prices in active markets for identical assets or liabilities

Level 2 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is directly or indirectly observable; and

Level 3 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is unobservable.

For the purpose of fair value disclosures, Council has determined classes of assets and liabilities on the basis of the nature, characteristics and risks of the asset or liability and the level of the fair value hierarchy as explained above.

In addition, Council determines whether transfers have occurred between levels in the hierarchy by re-assessing categorisation (based on the lowest level input that is significant to the fair value measurement as a whole) at the end of each reporting period.

Revaluation

Subsequent to the initial recognition of assets, non-current physical assets, other than plant and equipment, are measured at their fair value, being the price that would be received to sell an asset (or paid to transfer a liability) in an orderly transaction between market participants at the measurement date. At balance date, the Council reviewed the carrying value of the individual classes of assets measured at fair value to ensure that each asset materially approximated its fair value. Where the carrying value materially differed from the fair value at balance date, the class of asset was revalued.

Fair value valuations are determined in accordance with a valuation hierarchy. Changes to the valuation hierarchy will only occur if an external change in the restrictions or limitations of use of an asset result in changes to the permissible or practical highest and best use of the asset. In addition, Council undertakes a formal revaluation of land, buildings, and infrastructure assets on a regular basis ranging from 3 to 5 years. The valuation is performed either by experienced council officers or independent experts.

Where the assets are revalued, the revaluation increments are credited directly to the asset revaluation reserve except to the extent that an increment reverses a prior year decrement for that class of asset that had been recognised as an expense in which case the increment is recognised as revenue up to the amount of the expense. Revaluation decrements are recognised as an expense except where prior increments are included in the asset revaluation reserve for that class of asset in which case the decrement is taken to the reserve to the extent of the remaining increments. Within the same class of assets, revaluation increments and decrements within the year are offset.

Impairment of assets

At each reporting date, the Council reviews the carrying value of its assets to determine whether there is any indication that these assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs of disposal and value in use, is compared to the assets carrying value. Any excess of the assets carrying value over its recoverable amount is expensed to the comprehensive income statement, unless the asset is carried at the revalued amount in which case, the impairment loss is recognised directly against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that same class of asset.

8.5 Events occurring after balance date

No matters have occurred after balance date that require disclosure in the financial report.

Note 9 Other matters

	Balance at beginning of reporting period \$'000	Increment (decrement) \$'000	Balance at end of reporting period \$'000
9.1 Reserves			
(a) Asset revaluation reserves			
2019			
Property			
Land and land improvements	1,639	-	1,639
Buildings	9,827	-	9,827
	11,466	-	11,466
Infrastructure			
Roads	86,443	-	86,443
Bridges	218	-	218
Footpaths and cycleways	1,479	-	1,479
Drainage	2,416	-	2,416
Other infrastructure	602	-	602
Share of asset revaluation in associates	28	-	28
	91,186	-	91,186
Total asset revaluation reserves	102,652	-	102,652
2018			
Property			
Land and land improvements	1,639	-	1,639
Buildings	9,827	-	9,827
	11,466	-	11,466
Infrastructure			
Roads	86,443	-	86,443
Bridges	978	(760)	218
Footpaths and cycleways	1,479	-	1,479
Drainage	2,416	-	2,416
Other infrastructure	602	-	602
Share of asset revaluation in associates	28	-	28
	91,946	(760)	91,186
Total asset revaluation reserves	103,412	(760)	102,652

The asset revaluation reserve is used to record the increased (net) value of Council's assets over time.

	2019	2018
9.2 Reconciliation of cash flows from operating activities to surplus/(deficit)	\$'000	\$'000
Surplus for the year	1,193	891
Depreciation	5,071	4,836
Profit/(loss) on disposal of property, infrastructure, plant and equipment	(39)	(48)
Other	(3)	(28)
<i>Change in assets and liabilities:</i>		
(Increase)/decrease in trade and other receivables	(1,381)	135
(Increase)/decrease in prepayments	(126)	(56)
(Increase)/decrease in accrued income	(1)	65
Increase/(decrease) in trade and other payables	1,811	(83)
(Increase)/decrease in inventories	1	(91)
Increase/(decrease) in provisions	85	100
Increase/(Decrease) in trust funds and deposits	(150)	170
Increase/(Decrease) in accrued expenses	79	11
Net cash provided by operating activities	<u>6,540</u>	<u>5,902</u>

9.3 Superannuation

Council makes the majority of its employer superannuation contributions in respect of its employees to the Local Authorities Superannuation Fund (the Fund). This Fund has two categories of membership, accumulation and defined benefit, each of which is funded differently.

Accumulation

The Fund's accumulation categories receive both employer and employee contributions on a progressive basis. Employer contributions are normally based on a fixed percentage of employee earnings (for the year ended 30 June 2019, this was 9.5% as required under Superannuation Guarantee legislation).

Defined Benefit

Council does not use defined benefit accounting for its defined benefit obligations under the Fund's Defined Benefit category. This is because the Fund's Defined Benefit category is a pooled multi-employer sponsored plan. Council makes employer contributions to the Defined Benefit category of the Fund at rates determined by the Trustee on the advice of the Fund Actuary. For the year ended 30 June 2019, this rate was 9.5% of members' salaries (9.5% in 2017/2018).

As at 30 June 2018, an interim actuarial investigation was completed. The vested benefit index (VBI) of the Defined Benefit category of which Council is a contributing employer was 106.0%. To determine the VBI, the Fund Actuary used the following long-term assumptions:

Net investment returns 6.0% pa

Salary information 3.5% pa

Price inflation (CPI) 2.0% pa.

Vision Super has advised that the estimated VBI at 30 June 2019 was 107.1%.

The VBI is to be used as the primary funding indicator. Because the VBI was above 100%, the 30 June 2018 interim actuarial investigation determined the Defined Benefit category was in a satisfactory financial position and that no change was necessary to the Defined Benefit category's funding arrangements from prior years.

Defined benefit 2018 interim actuarial investigation surplus amounts

The Fund's interim investigation as at 30 June 2018 identified the following in the defined benefit category of which Council is a contributing employer:

A VBI surplus of \$131.9 million, (\$69.8 million 2017)

A total service liability surplus of \$218.3 million, (\$193.5 million 2017)

A discounted accrued benefits surplus of \$249.1 million (\$228.8 million 2017)

The VBI surplus means that the market value of the fund's assets supporting the defined benefit obligations exceed the vested benefits that the defined benefit members would have been entitled to if they had all exited on 30 June 2018. Council was notified of the 30 June 2018 VBI during August 2018.





HINDMARSH SHIRE COUNCIL
FRAUD CONTROL AND PREVENTION POLICY & FRAUD CONTROL
AND PREVENTION PLAN

POLICY



Fraud Prevention and Control Policy

Purpose

The purpose of this policy and plan is to demonstrate Council's commitment to the prevention, detection and investigation of fraudulent activity.

Council does not tolerate fraudulent activity by its employees, officers or members, nor the taking of reprisals against those who come forward to disclose such conduct.

This policy requires Councillors and officers to:

- Demonstrate transparency and build integrity into every decision and action;
- Develop and maintain evidence based risk registers;
- Ensure impartiality of decision making, advice and review;
- Provide clarity around responsibility and accountability, including disclosures, conflicts of interest and reporting; and
- Support the approach through education and training.

This policy should be read in conjunction with the Fraud Prevention and Control Plan.

Scope

This policy applies to all Councillors and all Council employees including management, volunteers and contractors.

Policy

1. Definitions

CEO means Hindmarsh Shire Council's Chief Executive Officer

Corrupt conduct is defined as per section 4 (1) of the *Independent Broad – Based Anti-corruption Commission Act 2011* as conduct:

- (a) of any person that adversely affects the honest performance by a public officer or public body of his or her or its functions as a public officer or public body; or
- (b) of a public officer or public body that constitutes or involves the dishonest performance of his or her or its functions as a public officer or public body; or
- (c) of a public officer or public body that constitutes or involves knowingly or recklessly breaching public trust; or

- (d) of a public officer or a public body that involves the misuse of information or material acquired in the course of the performance of his or her or its functions as a public officer or public body, whether or not for the benefit of the public officer or public body or any other person.

Council means Hindmarsh Shire Council

Conflict of interest has the same meaning as in Part 4 of the LGA

Fraud means an “intentional act by one or more individuals among management, those charged with governance, employees, or third parties, involving the use of deception to obtain an unjust or illegal advantage”.¹

For the purpose of this policy, fraud is not restricted to tangible benefits only and includes intangibles such as information.

A fraudulent act can also be committed by an act of omission, dishonesty or deceitful and misleading behavior.

Fraud Control Plan means a document summarising Council’s fraud risks and associated action strategies, either in place or in development, to minimise or combat those risks. The control plan is intended to prevent and limit the effects of fraud. It can be found attached to this Policy.

Management means staff in supervisory positions.

LGA means the Local Government Act 1989 (Vic)

2. Background

2.1. Consultation

This policy has been developed following consultation with the Senior Management Team, Manager Governance and Human Services and Council’s Audit Committee.

This policy’s contents are communicated across the organisation by circulation of the policy and through presentations at staff meetings.

2.2. Corporate Framework

This policy is informed by the Hindmarsh Shire Council Plan 2017 – 2021, particularly Item 4.6:

An organisation that takes its risk management responsibilities seriously and embeds a culture of risk management throughout the organisation.

Additionally, this policy supports Council’s Value of Integrity by demonstrating that we are transparent and accountable.

3. Policy statement

Elected Councillors and Council’s administration are committed to preventing, deterring and detecting fraudulent and corrupt behavior in the performance of all Council activities.

¹ Auditing Standards ASA 240, 2009

This commitment shall be met by:

- Identification of business processes which are potentially at the risk of fraud and corrupt conduct;
- Controls to mitigate the risk of exposure;
- Procedures to investigate allegations of fraudulent or corrupt conduct;
- Provision of training, awareness and enforcement of Codes of Conduct to ensure employees and contractors are aware of their responsibilities in the prevention and management of fraud and corrupt conduct;
- Ensuring an environment in which fraudulent or corrupt conduct is discouraged.

In order to meet this commitment, any evidence of fraudulent or corrupt conduct must be brought to the attention of management as detailed in section 6.

4. Corrupt Conduct

4.1. IBAC mandatory notification

Section 57 of the *Independent Broad-based Anti-corruption Commission Act 2011 (IBAC Act)* requires that the principal officers, as defined in the IBAC Act, of a Public Sector body notify IBAC on reasonable grounds of any matter they suspect is occurring or has occurred constituting corrupt conduct.

There is no legislative obligation for relevant principal officers to search out corrupt conduct, only report it when suspected. To meet the threshold for notification to IBAC, the conduct must:

- Be corrupt;
- Be an indictable offence or a prescribed common-law offence committed in Victoria; and
- Lead a reasonable person to suspect that corrupt conduct has occurred or is occurring (reasonable suspicion).

5. Protected Disclosure

5.1. Protected Disclosure Act

Employees should be aware of the provisions of the *Protected Disclosure Act 2012 (PD Act)* and Council's Protected Disclosure Procedure. A person is entitled to report suspicions of fraud and receive the protections afforded by the PD Act. In such circumstances, the report should be forwarded to the Independent Broad Based Anti-Corruption Commission (**IBAC**) in accordance with Council's Protected Disclosure Procedure.

For further information about protected disclosure please see Council's Protected Disclosure Procedure.

6. Procedures

6.1. Reporting of fraud

Employee reporting is vital to fraud detection.

The following table summarises the reporting chain:

ACTIVITY INVOLVING	REPORT TO
A fellow employee	Line Manager / Supervisor; and Departmental Manager; and Director of Corporate and Community Services.
Manager	Director of Corporate and Community Services; and Relevant Departmental Director
Director	Chief Executive Officer
Chief Executive Officer	Mayor
Mayor or Councillor	Chief Executive Officer
Non staff member	Departmental Manager; and Director of Corporate and Community Services.

All reports of fraud received should be reported to the Director of Corporate and Community Services (**DCCS**). The DCCS is responsible for reporting the fraud allegation to the Human Resources, to ensure the relevant Human Resource policies are being complied with.

Reports of fraud can be made anonymously if necessary. A report of fraud has to be made on reasonable grounds.

6.2. Investigations

Council will implement procedures to facilitate investigation of allegations of fraudulent and corrupt conduct. Where such allegations are substantiated, Council will respond by either reporting the incident to relevant authorities or undertaking disciplinary action under the Employee Code of Conduct and Hindmarsh Shire Council's Disciplinary Procedure.

A flowchart outlining the process to be followed is contained in Appendix 1.

The confidentiality of persons who raise such concerns will be maintained.

The constitution of the Fraud Investigation Team (**FIT**) is outlined in the Fraud Prevention and Control Plan which can be found attached to this policy.

The process of fraud investigations is outlined in Council's Fraud Prevention and Control Plan.

6.3. Conduct and discipline

Council is committed to ensuring a corporate culture of honesty and integrity. Council is committed to investigating all complaints of fraud, corruption, dishonest acts and conflicts of interest made against Councillors, staff and contractors.

Councillors

Where any matter is investigated and an incident of fraud or corrupt conduct in respect of an Councillor is affirmed, the procedure as outlined in Hindmarsh Shire Council's Councillor Code of Conduct are to be followed.

Employees

Where any matter is investigated and an incident of fraud or corrupt conduct in respect of an employee is affirmed, employment ramifications, including termination, will be considered on a case by case basis in accordance with Hindmarsh Shire Council's Disciplinary Procedure.

6.4. External notification

Council is committed to ensuring that all allegations, breaches of the Code of Conduct, or this policy which are considered to be prima facie cases supported by evidence of fraudulent or corrupt conduct are notified to the appropriate law enforcement agency or regulatory agency for investigation.

6.5. Prosecution

Instances of fraud will be prosecuted in accordance with the detailed procedures documented in the Fraud Control Plan.

7. Policy implementation

In seeking to prevent fraudulent activity it is important for Council to maintain an effective internal control environment, develop and foster an ethical culture amongst stakeholders, and to enhance awareness of the risk of fraud across all levels. His policy will be implemented in association with three other documents:

- The Fraud Prevention and Control Plan; and
- The Conflict of Interest Policy.

7.1. Responsibility

The assignment of responsibility for the various elements of Fraud and Corruption Control is a critical prerequisite for the establishment of a successful fraud and corruption policy. All levels within Council have responsibilities in terms of fraud control. Specific responsibilities are as follows

7.1.1. Councillors

- Ensuring an appropriate Fraud Prevention and Control Policy is adopted.
- Maintain compliance with the Conflict of Interest obligations pursuant to Part 4 of the LGA and Council's Conflict of Interest Declaration Form.
- Comply with the Councillor Code of Conduct.
- Promote a genuine commitment to fraud control within Council.

- Ensure the highest standards of integrity and ethical leadership are maintained.

7.1.2. Executive Management (CEO & Directors)

- Implement and promote the Fraud Prevention and Control Policy and Plan across Council.
- Establish and maintain an effective internal control environment.
- Provide appropriate organisational resources to ensure proper implementation of the Fraud Prevention and Control Policy and Plan, including running fraud awareness training every two years.
- Investigate all reports of fraud in accordance with Council policy.
- The Director of Corporate Services will be responsible for fraud control and reporting from an organisational perspective, including the reporting of fraud to the CEO and the Audit Committee.
- Comply with the Employee Code of Conduct, Staff Conflict of Interest Policy and other Council policies.

7.1.3. Manager, Coordinators, Team Leaders and Supervisors

- Establish and maintain effective management practices, systems, procedures and controls.
- Ensure that staff understand their responsibilities through adequate supervision, written procedures and awareness training.
- Be aware of and actively monitor key fraud indicators and symptoms.
- Respond positively to matters raised by Internal and External Audit.
- Act upon all reports of fraud in accordance with this Policy and the Fraud Control Plan.
- Comply with the Employee Code of Conduct, Staff Conflict of Interest Policy and all other Council policies.

7.1.4. Employees, Contractors and Volunteers

- Report suspected instances of fraud or misuse of Council assets and resources.
- Comply with the Employee Code of Conduct, Staff Conflict of Interest Policy and all other policies.

7.1.5. Audit Committee

- Monitor the implementation of the Fraud Prevention and Control Policy and Plan and all other Council policies.
- Direct and guide the internal audit function and approve, monitor and manage the annual internal audit plan.
- Liaise closely with internal and external audit and ensure issues and recommendations are appropriately actioned.

7.2. Fraud risk controls

Council's commitment to the mitigation of fraud and corrupt conduct is supported by Council's implementation of controls and risk treatment plan as documented in Council's Risk Register.

The potential risk of fraud is inherent in all risk assessments and internal audit reviews, allowing the implementation of controls to mitigate the risk of exposure, further strengthening the organisation's ability to resist fraud and corrupt conduct.

7.3. Employee, Customer and Community Awareness

Council's commitment to fraud and corruption control will be accompanied by providing appropriate staff training and utilising existing communication mediums to increase customer and community awareness. Council will also publicise and raise awareness of relevant codes of conduct to ensure employees, contractors, customers and community are aware of their responsibilities or role in combating fraud and corruption.

7.4. Fraud, corruption and conflict of interest reporting

Council is committed to encouraging staff, customers or community to report suspicious activity

8. Principles of effective fraud control

Control of Fraud in Council's activities and operations is based on the following principles:

- Effective education of what fraud is and how to recognise it;
- Prevention, detection and investigation or Fraud;
- Prosecution of offenders, including routine or minor instance of fraud where appropriate.

Related Documents

Hindmarsh Shire Council Conflict of Interest Policy;
 Hindmarsh Shire Council Employee Code of Conduct;
 Hindmarsh Shire Council Fraud Control Plan;
 Hindmarsh Shire Council Fraud Employee Guide;
 Hindmarsh Shire Council Protected Disclosure Policy;
 Hindmarsh Shire Council Councillor Code of Conduct; and
 Hindmarsh Shire Council Conflict of Interest Policy.

Resources

Independent Broad – Based Anti-corruption Commission Act 2011

Local Government Act 1989 (VIC)

Protected Disclosure Act 2012

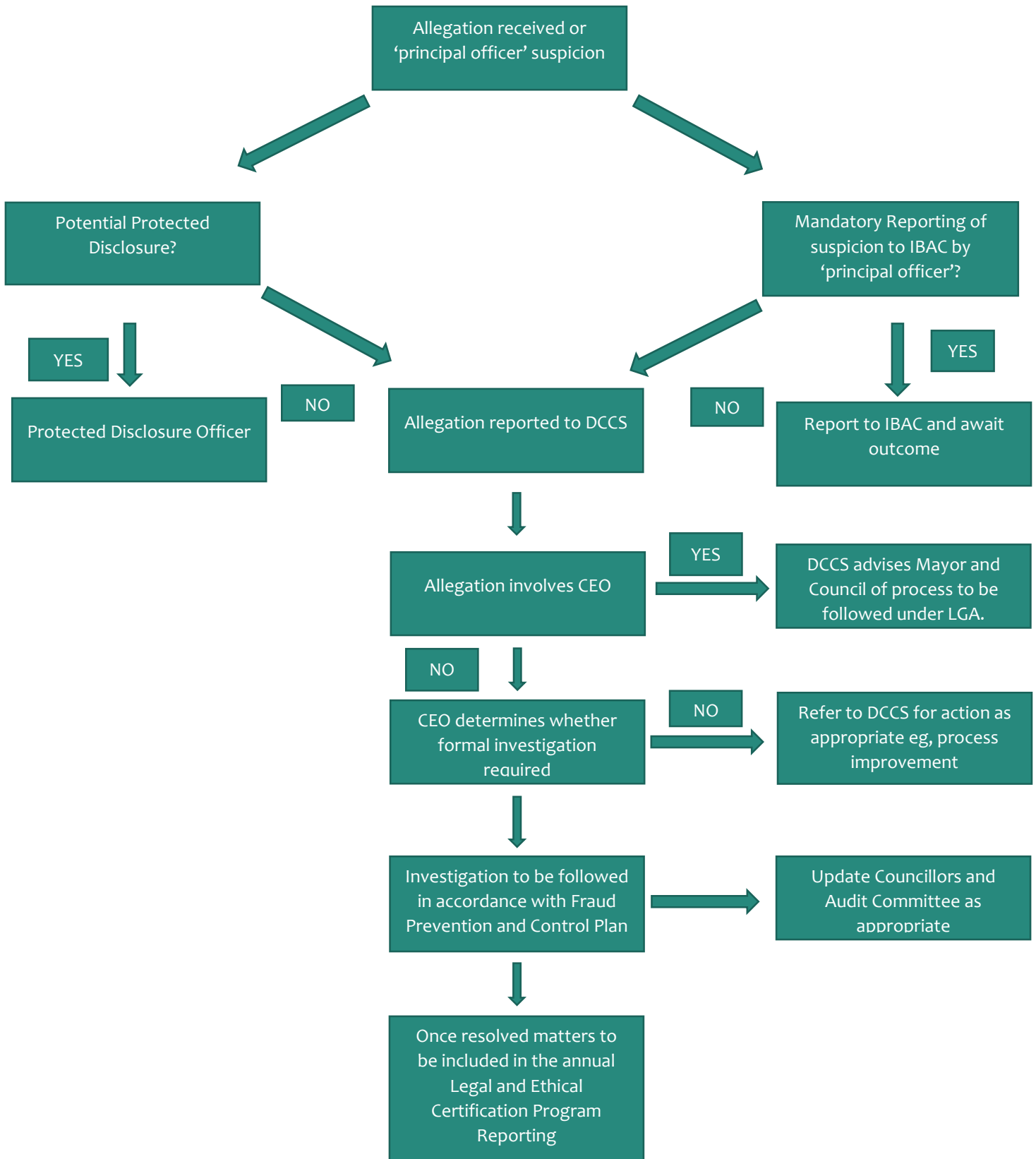
Hindmarsh Shire Council Plan 2017-2021

DOCUMENT CONTROL

Hindmarsh Shire Council Fraud Prevention and Control Policy		Policy Category	Personnel
Version Number	0.1	Policy Status	DRAFT
Approved/Adopted By		Approved/Adopted on:	

Responsible Officer	DCCS		
Version History	Date	Version	Description

Appendix 1 – INVESTIGATION OF ALLEGATIONS





HINDMARSH SHIRE COUNCIL
FRAUD PREVENTION AND CONTROL PLAN

1. DEFINITIONS

CEO means Hindmarsh Shire Council's Chief Executive Officer

Corrupt conduct is defined as per section 4 (1) of the *Independent Broad – Based Anti-corruption Commission Act 2011* as conduct:

- (e) of any person that adversely affects the honest performance by a public officer or public body of his or her or its functions as a public officer or public body; or
- (f) of a public officer or public body that constitutes or involves the dishonest performance of his or her or its functions as a public officer or public body; or
- (g) of a public officer or public body that constitutes or involves knowingly or recklessly breaching public trust; or
- (h) of a public officer or a public body that involves the misuse of information or material acquired in the course of the performance of his or her or its functions as a public officer or public body, whether or not for the benefit of the public officer or public body or any other person.

Conflict of interest has the same meaning as in Part 4 of the LGA

Council means Hindmarsh Shire Council

Executive Management Team means the CEO, Director Infrastructure Services and Director Corporate and Community Services.

For the purpose of this policy, fraud is not restricted to tangible benefits only and includes intangibles such as information.

Fraud Control Plan means a document summarising Council's fraud risks and associated action strategies, either in place or in development, to minimise or combat those risks. The control plan is intended to prevent and limit the effects of fraud. It can be found attached to this Policy.

Fraud means an "intentional act by one or more individuals among management, those charged with governance, employees, or third parties, involving the use of deception to obtain an unjust or illegal advantage".²

A fraudulent act can also be committed by an act of omission, dishonesty or deceitful and misleading behavior.

LGA means the Local Government Act 1989 (Vic)

Management means staff in supervisory positions.

² Auditing Standards ASA 240, 2009

2. PURPOSE

Fraud is a serious crime that can affect all organisations. It can be perpetrated by individuals within Council and by people that Council has dealings with.

The effects of fraud can include:

- loss of public confidence in Council;
- loss of stakeholder confidence in Council;
- depriving the community of their resources;
- reduction of the effectiveness of Council assets and equipment;
- harming Council's clients;
- damaging Council staff morale and wellbeing;
- damaging Council's reputation; and
- wasting Council resources by investigating the fraud and managing the consequences of the fraud.

It is critical that Council has systems and procedures in place to ensure the risk of fraud is minimised as far as possible, and that where instances may occur, there is a prompt and effective response to them.

The Hindmarsh Shire Council Fraud Prevention and Control Plan (**Plan**) and the associated policy aim to:

- demonstrate Council transparency;
- ensure that all Council decisions are made with integrity;
- ensure that Council develops and maintains evidence based Risk Registers;
- ensure impartiality of decision making, advice and review;
- provide clarity around responsibility and accountability, including disclosures, conflicts of interest and reporting; and
- support the approach through tailored education and training.

3. APPLICATION

This Plan applies to all Hindmarsh Shire Council staff, Councilors, volunteers and contractors.

4. OUTCOMES

This Plan aims for the following outcomes:

- **Fraud prevention** – initiatives to deter and minimise the opportunity for fraud;
- **Fraud detection** – initiatives to detect fraud as soon as possible after it occurs (also includes identifying and eliminating weaknesses in controls that could allow for fraud to be perpetrated); and
- **Fraud response** – initiatives to appropriately and effectively deal with detected or suspected fraud.

5. FRAUD PREVENTION

The most effective control against fraud is a well-informed workforce who are prepared to disclose corrupt behavior. Council's Employee Code of Conduct, encourages staff to report all incidents of suspected corrupt conduct (including fraud), misconduct, serious mismanagement or substantial waste of public resources.

Fraud prevention mechanisms employed by Council will comprise of:

- **Documenting and communicating Council's stance on fraud** and its expectations around fraud management through Council's fraud Prevention and Control Framework.
- **Undertaking a Fraud Risk Assessment** to identify fraud risks within the organisation implementing controls to minimise the risk of fraud.
- Implement **Fraud management education** through a range of training and document dissemination programs to foster fraud awareness.

Documenting and communicating Council's stance on fraud

Council procedures are an important element in fraud prevention and control.

a) Codes of conduct

Employee Code of Conduct

Council's Employee Code of Conduct includes provisions relating to conflict of interest, gifts and hospitality and fraud.

Councillor Code of Conduct

The Councillor Code of Conduct recognises the importance of Councillors maintaining the highest levels of integrity and ethical behavior. It is used to guide the behavior of Councillors and provide a mechanism for accountability on issues of good governance.

b) Pre-employment screening

It is important that relevant checks are carried out on all new employees before an appointment is made.

Council's Recruitment Procedure requires two referee checks to be completed for the preferred applicant to be appointed to a position.

All jobs offers are provisional based on the satisfactory completion of screening checks which may include one or more of the following:

- Medical checks;
- Police check;
- Pre-existing injury form;
- Capacity testing if required;

- Working with Children Check (required for roles where there is unsupervised contact with children); and
- Provision of evidence of any pre-requisite qualifications.

All of the above documentation is to be saved in hardcopy on the relevant personnel file.

c) Annual Leave

Where fraud occurs, it can sometimes be associated with a pattern of the employee not taking annual leave. It is therefore important that annual leave levels are monitored and employees take leave on a regular basis.

Measures in place to monitor leave balances involves the following three step process:

1. Leave reports are run each fortnight by the Finance Department to monitor employee's leave balances;
2. Employees and their managers are alerted to their leave balance as it approaches six weeks;
3. Once an Employee has in excess of six weeks annual leave, they are required to enter into a formal leave plan in consultation with their manager.

d) Conduct principles and conflict of interest

Statutory requirements

The LGA contains provisions relating to the conduct and interests of Councillors, members of Council Section 86 Committees, the Audit Committee and members of Council staff.

These provisions cover:

- principles of conduct and code of conduct for Councillors (sections 76B, 76BA and 76C);
- misuse of position by Councillors, members of Section 86 Committees and the Audit Committee (section 76D);
- improper direction and improper influence (section 76E);
- treatment of confidential information (section 77);
- conduct principles and code of conduct for members of Council staff (sections 95 and 95AA);
- disclosures of conflicts of interest and the register of interests applying to Councillors, members of Council Section 86 Committees, the Audit Committee and members of Council staff (sections 77A to 81); and
- the Audit Committee (section 139(4)).

e) Conflicts of interest

A conflict of interest is a situation where there is potential that a Councillor, member of a Section 86 Committee, the Audit Committee or an employee can be seen to influence a decision or action of the Council or its employees to gain benefit for themselves and/or a third party.

A conflict of interest may also exist due to the business activities of a partner, relative or friend, where there may be a perceived interest.

Not disclosing a conflict of interest may constitute fraudulent activity.

The LGA deals extensively with conflicts of interest and imposes specific obligations on Councillors, members of Section 86 Committees, the Audit Committee, members of Council staff and contractors engaged to provide advice or services to the Council.

Under the LGA, a conflict of interest arises if a relevant person has a 'direct interest' (as defined in the LGA) or an 'indirect interest' (as defined in the LGA) in a matter.

A person has a 'direct interest' in a matter if there is reasonable likelihood that would the benefits, obligations, opportunities or circumstances of the person would be directly altered if the matter is decided in a particular way.

A person has an 'indirect interest' in a matter if the person has:

- an indirect interest by close association
- an indirect financial interest
- an indirect interest because of the conflicting duties
- an indirect interest because the person has received an applicable fit
- an indirect interest because the person has become an interested party to civil proceedings.

The full legislative definitions of 'direct interest' and 'indirect interest' can be located in the LGA.

The onus is on the Councillor, member of a Council Section 86 Committee, the Audit Committee, member of Council staff or contractr involved being alert to and promptly declaring a direct or indirect interest in the matter. Advice can be sought from the Director Corporate and Community Services.

Fraud risk assessments

a) Risk management principles

The Risk Management Policy sets out key elements to be employed by all employees, contractors, committees and volunteers engaged in Council business and it defines the responsibilities of individuals and committees involved in the risk management process.

The Risk Management Policy provides that processes will be undertaken to identify, evaluate and treat risks across the organisation, and to develop and monitor risk treatment plans. In order to make effective use of the resources available, and in recognising that not all risks can be immediately addressed, the actions to address risk will be based on assessed priorities.

b) Consideration of fraud risk

Fraud risks are to be assessed within the context of the Risk Management Policy as one element of the organisation's risk focus. Without considering the controls that are in place, fraud will generally be considered a high risk due to its potential impact on Council's financial position and reputation.

Formal fraud risk assessments will be conducted every second year, with the results to form part of Council's existing risk management framework and be incorporated into Council's risk register.

c) Implementation of actions

The results of risk assessments undertaken and subsequent actions required are documented in Council's risk register. This provides a mechanism for tracking of risks and resulting activity.

Actions relating to fraud risks that have a 'high' residual risk rating will be reported to the Senior Management Team to monitor the progress of activity against those actions.

d) Review of fraud control arrangements

Review of controls in context of fraud investigation

In the event of fraud occurring, the CEO or delegate will as part of the investigation of that fraud, review the reasons for any failure of internal controls and recommend improvements to systems and controls to prevent future occurrences.

Review of risk assessments and actions

Risk assessments relating to fraud and resultant actions will be reviewed biennially by Manager Governance and Human Services as part of Council's risk management process. This review should consider the effectiveness of any actions undertaken and introduce changes to activities where required.

Review of fraud prevention and control strategy

Fraud control is an area where there is continual discussion and innovation. The measures included within this Plan will be reviewed on a regular basis to ensure they are continually improved where possible, in order for the Plan to remain appropriate to Council's needs.

A formal review of this Plan will take place every two years.

Fraud training

Appropriate training will be provided at all levels to ensure that management and employees are aware of their various responsibilities in regard to fraud control.

This will be done through:

- providing new employees with induction training which includes fraud awareness and code of conduct elements;
- training relevant finance staff in policies and procedures for write – off, recovery, losses and deficiencies;
- inclusion of this Plan and the associated policy in the induction program;
- other targeted training as required.

Training will be coordinated by the Manager Governance and Human Services in conjunction with the Director Corporate and Community Services and Manager Finance.

6. FRAUD DETECTION

Fraud detection programs will comprise of:

- the encouragement of reporting of suspected fraud from staff, stakeholders, partners, suppliers and members of the public through confidential reporting mechanisms.
- conducting annual reviews of Council's control environment, including ongoing review of the risk register and delivery of the audit program.
- established effective accounting and system controls (including audit logging) that minimizes the risk of fraud, and maximizes the chances of early detection should it occur.

Internal controls

Adequate internal control systems are critical for preventing and detecting frauds.

Council's internal control structure in relation to corruption and fraud control includes:

- leadership from the CEO, Senior Management Team and Audit Committee;
- policies and procedures a work culture that does not tolerate corrupt conduct or fraudulent activities; and
- an internal audit program.

Key areas of fraud risk and prevention/detection measures in place

The key areas of fraud risk in Council and the relevant controls in place are as follows:

RISK	INTERNAL CONTROLS	MONITORING/REVIEW	RESPONSIBLE OFFICER
Theft of cash	Theft and Fraud Policy Finance Procedure Employee Code of Conduct	VAGO audit; Updated as required	DCCS and MFCS
Theft/ misuse of assets	Theft and Fraud Policy Employee Code of Conduct	Updated as required	DCCS and MFCS
Accounts payable	Finance Procedure	VAGO audit; Updated as required	DCCS and MFCS
Payroll fraud	Finance Procedure	VAGO audit; Updated as required	DCCS and MFCS
Procurement fraud	Procurement Policy		DCCS and MFCS
Recruitment fraud	Recruitment Procedure	Updated annually	DCCS and MFCS
Misuse of credit card	Council has a 'no credit card' policy	N/A	DCCS and MFCS
IT and information security	Records Management Procedure IT Procedures	Updated as required	DCCS and MFCS
Collection of revenue	Finance Procedure	VAGO audit; Updated as required	DCCS and MFCS
Reimbursement of	Finance Procedure	VAGO audit;	DCCS and MFCS

RISK	INTERNAL CONTROLS	MONITORING/REVIEW	RESPONSIBLE OFFICER
employee and Councillor expenditure	Staff Travel and Accommodation Policy Councillor Expense Entitlements Policy	Updated as required	

7. FRAUD RESPONSE

Procedures for reporting and investigating fraud

a) Reporting of suspected fraud

Any employee who has knowledge of an occurrence of fraud, or has reason to suspect that a fraud has occurred, has a duty to raise that matter immediately. The matter should be raised with their Line Manager / Supervisor, their Departmental Manager and then subsequently, the Director of Corporate and Community Services.

If the employee wishes to make a disclosure in accordance with the Protected Disclosure Act 2012, the disclosure will be made to the Director Corporate and Community Services as Council's Protected Disclosure Officer

b) Protection of employees reporting suspected fraud

No individual reporting suspected fraud or otherwise will be discriminated against.

Confidentiality of the information and the identity of the employee making the allegation of suspected fraud will be maintained throughout the process.

An employee seeking to disclose a suspected fraud may be protected by the Protected Disclosure Act 2012 which covers the disclosure of improper conduct serious enough to constitute a criminal offence or reasonable grounds for dismissal.

Procedures relating to the Protected Disclosure Act 2012 must be followed if an employee wishes to raise a suspected fraud. The reporting structure, investigation procedures are included in Council's Protected Disclosure Policy.

c) Investigation processes

The investigation of suspected fraud will be performed in a timely, consistent, methodical and comprehensive manner.

Within 72 hours of being advised, the Fraud Investigation Team consisting of the CEO, Manager Finance and Customer Services and Departmental Manager (of the employee being accused of engaging in fraudulent activity, unless the employee is in the Customer Service and Finance Team in

which case another Manager as determined by the CEO) (**FIT**), will impartially assess the fraud allegation, to determine whether it warrants further investigation.

The initial assessment will be based on the following criteria:

- does the disclosure relate to the conduct of a Council employee?
- is the alleged conduct improper?
- does the person making the disclosure have reasonable grounds for believing the alleged conduct has occurred?

If it is decided that further investigation is warranted, the FIT will perform an initial review based on the following:

- financial impact;
- impact on Council's reputation;
- legal exposures; and
- risks to health and safety.

Care will be taken to ensure that procedures are fair and a decision is reached by an objective decision maker. Maintaining procedural fairness protects the rights of individuals involved in the process.

Following consideration of all evidence and investigation, the FIT will determine whether an external investigation will follow. The FIT will determine how and by whom, the investigation will be conducted and whether the Victoria Police, Council's Insurers and or any other external assistance (eg, internal auditors, external investigators etc) will be utilised.

The following protocols shall apply if a fraud is suspected:

Record security – the Departmental Manager will take action to prevent the theft, alteration, or destruction of records that may be relevant to the investigation.

Personnel actions – if the occurrence of fraud is substantiated by the investigation, disciplinary action will be taken in accordance with Council's Employee Code of Conduct and Disciplinary Procedure.

Confidentiality – all participants in a fraud investigation will keep the details and results of the investigation confidential except as expressly provided in this document.

Media – no employee, other than the CEO will discuss suspected fraud with the media.

Contributors – the fraud investigation procedure will consider all realistic contributors and their contributions will be assessed and documented.

Reporting – if there is a suspicion that a crime has been committed, the police will be involved at the earliest opportunity.

If there is suspicion that fraud arises from corrupt conduct, the CEO will report the matter to the Independent Broad-based Anti-Corruption Commission (IBAC) pursuant to the mandatory reporting requirements legislated under s57A of the IBAC Act.

Council will fully cooperate with any investigation of fraud undertaken by law enforcement or regulatory authorities.

Procedures relating to the Protected Disclosure Act 2012 must be followed if an employee wishes to raise a suspected fraud. The reporting structure, investigation procedures are included in Council's Protected Disclosure Policy.

Remedial actions / new controls – Upon conclusion of the investigation, any remedial actions or new controls, such as new accountabilities, training/awareness, risk assessment/control will be noted as actions on the Risk Register and be actioned in a timely manner.

8. ROLES AND RESPONSIBILITIES

All Councillors and staff need to be aware of their responsibility to maintain the highest standards of integrity and promote an ethical workplace.

Roles and responsibilities within Council

Role	Responsibility
Chief Executive Officer	<ul style="list-style-type: none"> • The CEO has overall responsibility for fraud control to ensure compliance with Legislation, Standards and Guidelines. • The CEO has overall responsibility to ensure that there are appropriate guidelines in place. • The CEO must be a member of the FIT. • Ensure legal action is taken and/or report to Council when necessary.
Council	<ul style="list-style-type: none"> • Council is the key driver of good governance of the municipality • It is responsible for setting the highest standards of honesty, accountability and integrity in the provision of services to the community and the management of the organisation. • Council will ensure that the CEO has appropriate measures in place to detect and prevent fraud.
Councillors	<ul style="list-style-type: none"> • Adhere to the LGA • Adhere to the Councillor Code of Conduct • Abide by these when: <ul style="list-style-type: none"> ○ Considering reports; ○ Making decisions; and ○ scrutinising Council's activities. • Councillors will support all policies and measures to deter, detect, identify, report, investigate, and action suspected instances of fraud and corruption.
FIT	<ul style="list-style-type: none"> • CEO, Manager Finance and Customer Services and Departmental Manager (of the employee being accused of engaging in fraudulent activity) • Immediately investigate any allegations of fraud (reported or otherwise), to determine whether it warrants further investigation.
Audit Committee	<ul style="list-style-type: none"> • The Audit Committee plays a key role in fraud control through providing an independent review of Councils audit controls, annual financial statement and review of key policies (as per Terms of Reference).

Role	Responsibility
Senior Management Team (SMT)	<ul style="list-style-type: none"> • This includes revenue and expenditure, assets and liabilities. <p>It is management's responsibility to:</p> <ul style="list-style-type: none"> • Identify risk exposures to corrupt and fraudulent activities • Establish controls and procedures for prevention and detection of such activities • Arrange guidance and instruction to all staff relative to responsibilities and fraud reporting requirements to be overseen by Finance and Information Services. • Maintain effective auditing and reporting on key financial systems. • Immediately implement action plans identified in any risk assessments to eliminate or reduce the fraud risk and report on the outcome of these plans within 12 months of implementation. • Monitor and actively manage excessive outstanding leave for staff.
Manager Finance and Customer Service and Manager Governance and Human Services	<ul style="list-style-type: none"> • Overseeing the implementation of Council's Fraud Prevention and Control Policy • Biennial review of Fraud Prevention and Control Policy and Plan. • Coordinating fraud control activities within Council as part of the overall risk management function. • Participation and communication with Executive Management Team and Audit Committee regarding the implementation of the policy.
Employees / Contractors / Volunteers	<p>Employees, contractors and volunteers are responsible for:</p> <ul style="list-style-type: none"> • Acting with propriety and the highest standards of ethical behaviour in all Council activities • Not using their position within the Council to gain personal advantage or to confer undue advantage, or disadvantage, on any other person or entity • Safeguarding Council funds, assets and intellectual property against theft, misuse or improper use • Reporting any suspected fraud
Internal audit	<p>Internal audit assists management and in turn Council to achieve sound managerial review and control over all Council assets and activities. Internal audit provides an independent and objective assurance and consulting activity, enabling Council to accomplish its objectives by bringing a systematic disciplined approach to:</p> <ul style="list-style-type: none"> • Evaluating and checking control systems • Improving the effectiveness of management and corporate governance <p>The main objectives of internal audit are to report on whether:</p> <ul style="list-style-type: none"> • there are sufficient internal controls in place to safeguard Council's finances, assets and integrity of information • there is adequate compliance with relevant laws / statutes and with Council's policies and procedures • functional areas are being operated efficiently and effectively.
External audit	<ul style="list-style-type: none"> • external audit is conducted by the Victorian Auditor General's Office (VAGO) to verify Council's annual reported financial performance. • External audits also have a role in the process of achieving fraud control by

Role	Responsibility
	reviewing internal policies and procedures and testing systems via specific guidelines developed in accordance with relevant legislation, accounting standards and the Auditor-General's code of ethics.

9. RESOURCES AND RELATED DOCUMENTS

Resources

Independent Broad – Based Anti-corruption Commission Act 2011

Local Government Act 1989 (VIC)

Protected Disclosure Act 2012

Hindmarsh Shire Council Plan 2017-2021

Related documents

Hindmarsh Shire Council Conflict of Interest Policy;

Hindmarsh Shire Council Employee Code of Conduct;

Hindmarsh Shire Council Fraud Control Plan;

Hindmarsh Shire Council Fraud Employee Guide;

Hindmarsh Shire Council Protected Disclosure Policy;

Hindmarsh Shire Council Procurement Policy;

Hindmarsh Shire Council Recruitment Procedure;

Hindmarsh Shire Council Gifts, Benefits and Hospitality Policy;

Hindmarsh Shire Council Councillor Code of Conduct; and

Hindmarsh Shire Council Conflict of Interest Policy.

DOCUMENT CONTROL

Hindmarsh Shire Council Fraud Prevention and Control Plan		Policy Category	COUNCIL
Version Number	0.1	Policy Status	DRAFT
Approved/Adopted By		Approved/Adopted on:	
Responsible Officer	DCCS		

	Date	Version	Description
Version History	31/07/2019	0.1	Initial draft



HINDMARSH SHIRE COUNCIL

FINANCIAL REPORT

**FOR THE PERIOD ENDING
30 SEPTEMBER 2019**

**Hindmarsh Shire Council
Management Financial Report
For the period ending 30 September 2019**

COMMENTARY

General

This report is for the period ending 30 September 2019.

The Financial report provides financial reporting and variances against budget. This report incorporates Year to Date actual and variance figures for the three months up to 30 September 2019.

Dashboard

The Dashboard provides Council with a set of graphs detailing of both financial and non-financial items. This will be available for distribution at the Council meeting.

Executive Summary

The Executive Summary provides Council with a summary of financial items comparing year to date actuals against year to date budget.

Financials

Attached to this report are a set of financial statements consisting of an Income Statement, Balance Sheet, Cash Flow Statement, Capital Works Schedule and Detailed Program Expenditure. These statements are prepared in line with Australian Accounting Standards and the relevant regulations under the Local Government Act 1989, and the Local Government (Planning and Reporting) Regulations 2014. The statements provide YTD Actual data with a comparison against YTD Budget figures.

A brief summary of the major budget variances is outlined on the following pages.

Comprehensive Income Statement

The Comprehensive Income Statement shows an operating surplus for the period 1 July 2019 to 30 September 2019 of \$5,687,067 compared to a budgeted surplus of \$6,738,878.

There are a number of items that make up the overall variances between actual and budget. Explanation of material variances have been detailed against the Comprehensive Income Statement report.

Balance Sheet and Cash Flow

Cash and cash equivalents at 30 September 2019 shows a balance of \$10,377,947.

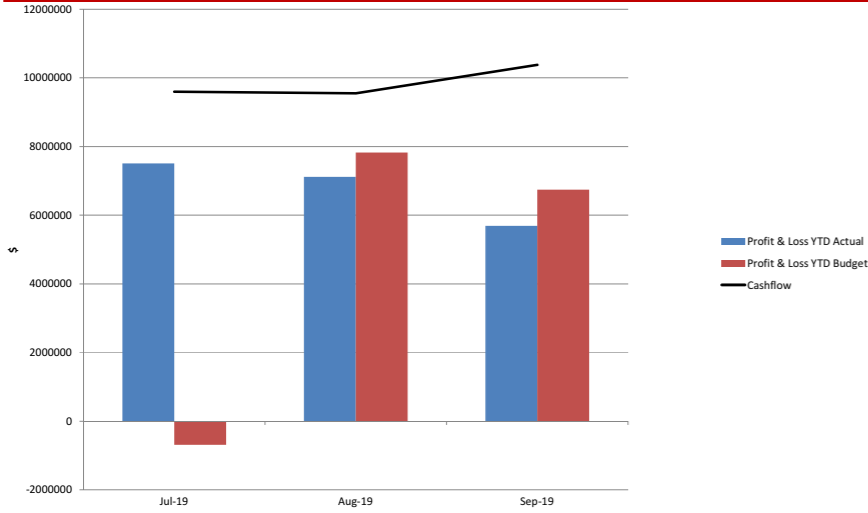
Capital Expenditure

This report shows Capital works expenditure for the period 1 July 2019 to 30 September 2019.



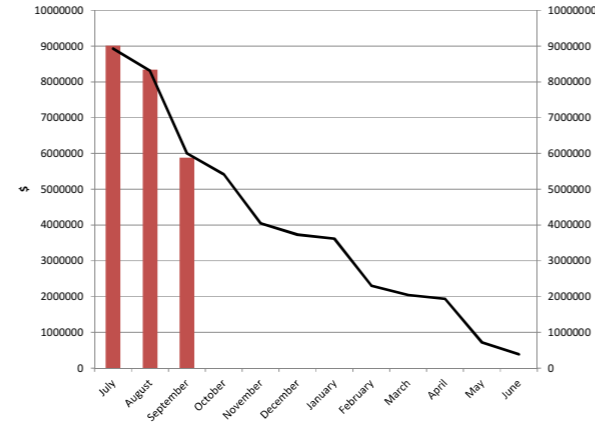
Hindmarsh Shire Council Performance Dashboard For the period ending 30 September 2019

Profit & Loss

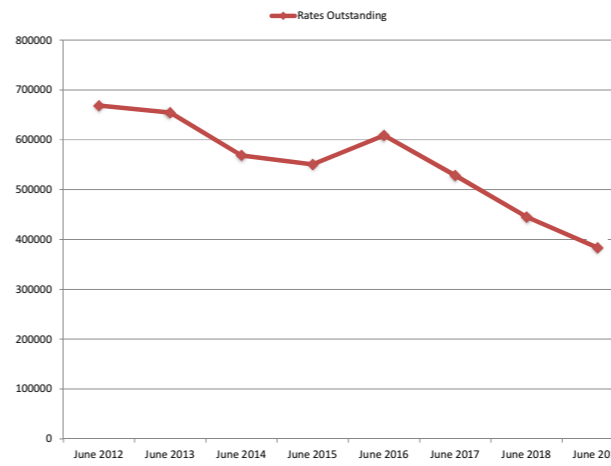


Outstanding Debtors, Rates & Infringements

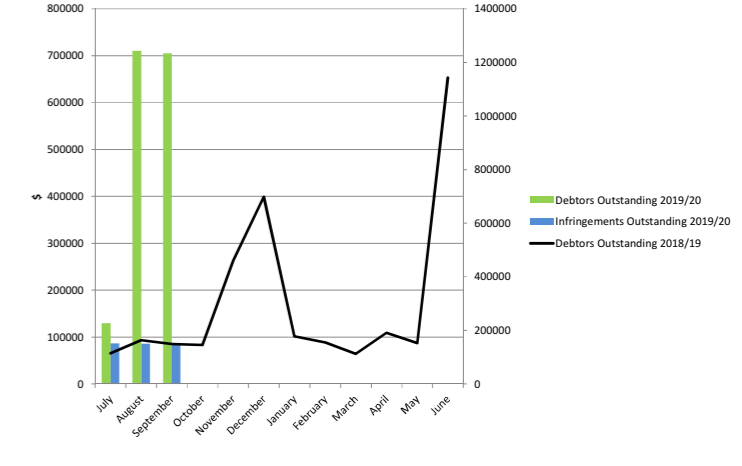
Rates Outstanding



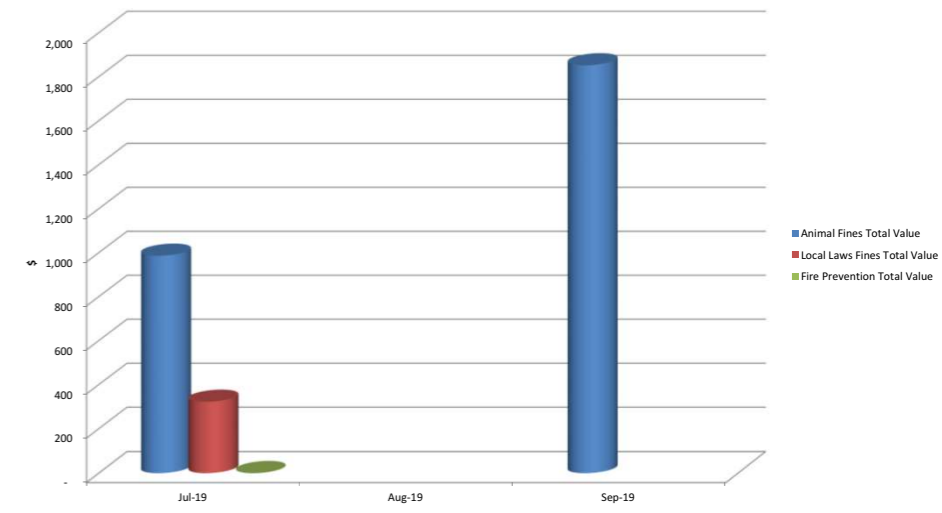
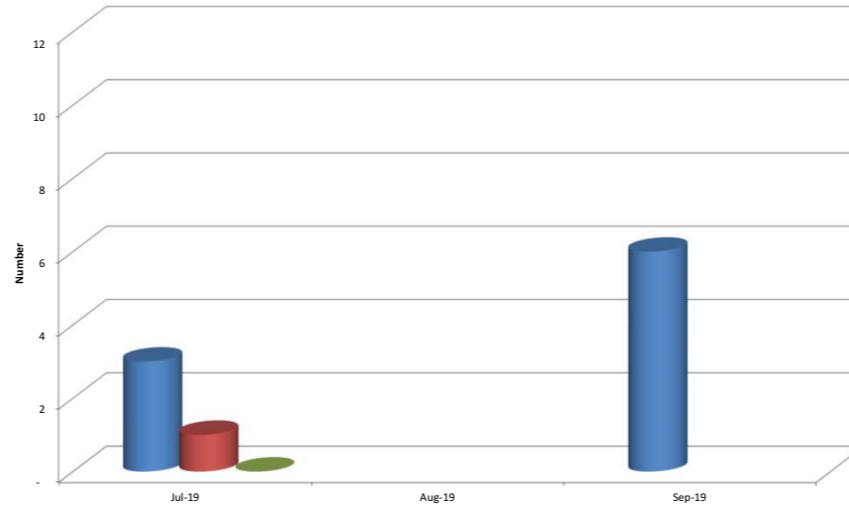
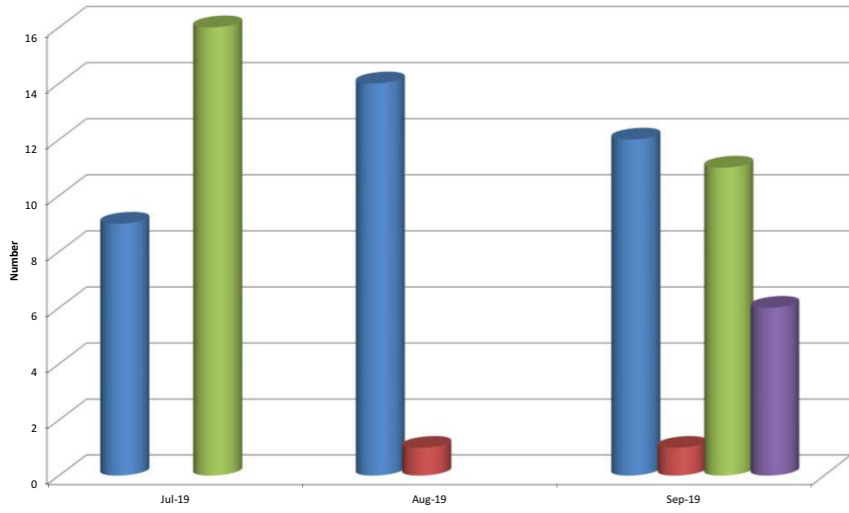
Rates Arrears



Debtors & Infringements

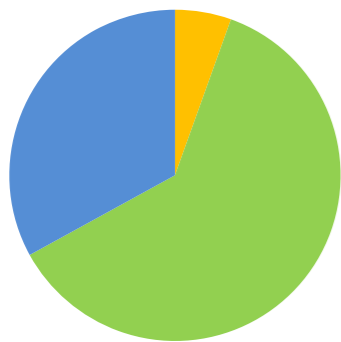


Local Laws

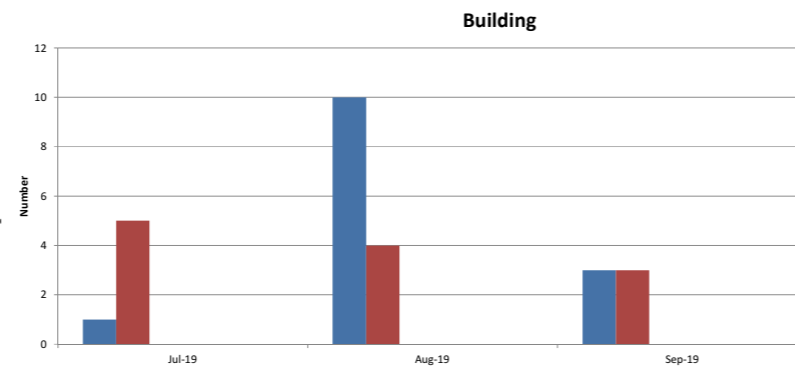


Capital Works

Capital Works

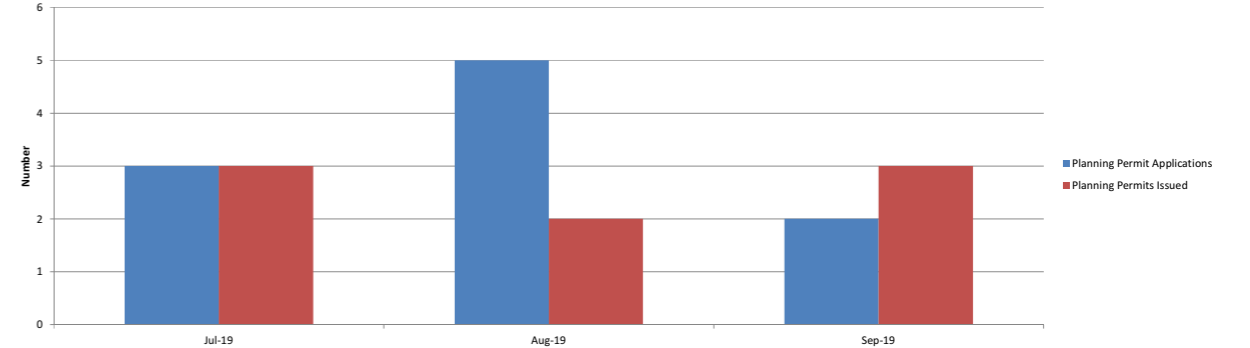


Building



Building & Planning

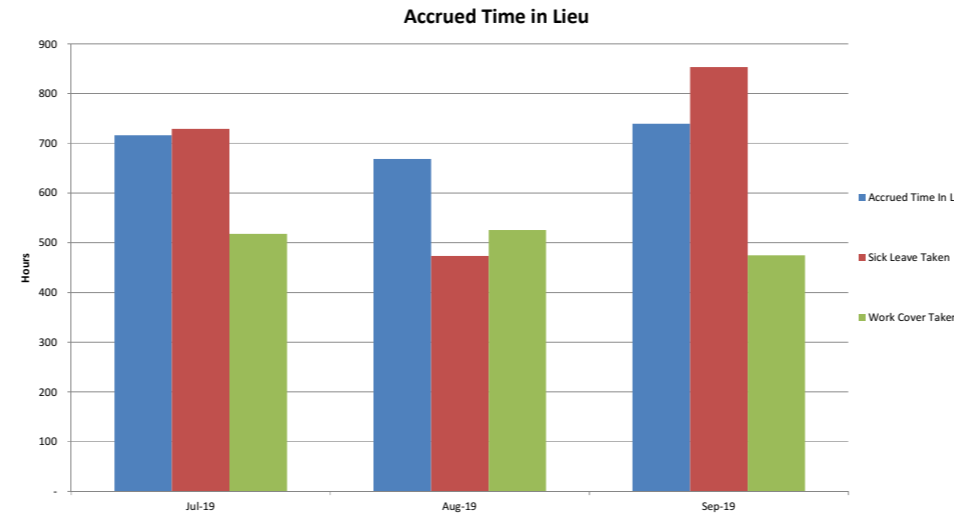
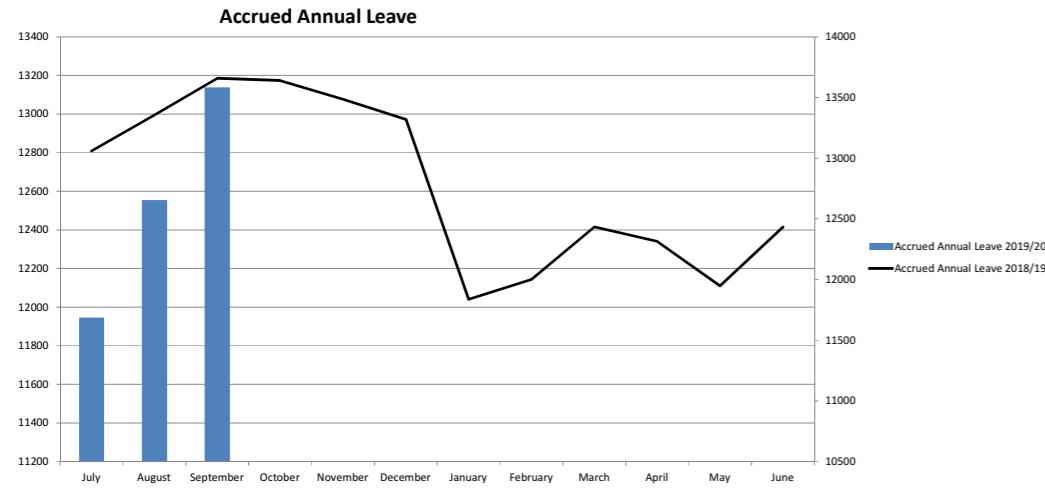
Planning





Hindmarsh Shire Council Performance Dashboard For the period ending 30 September 2019 (Continued)

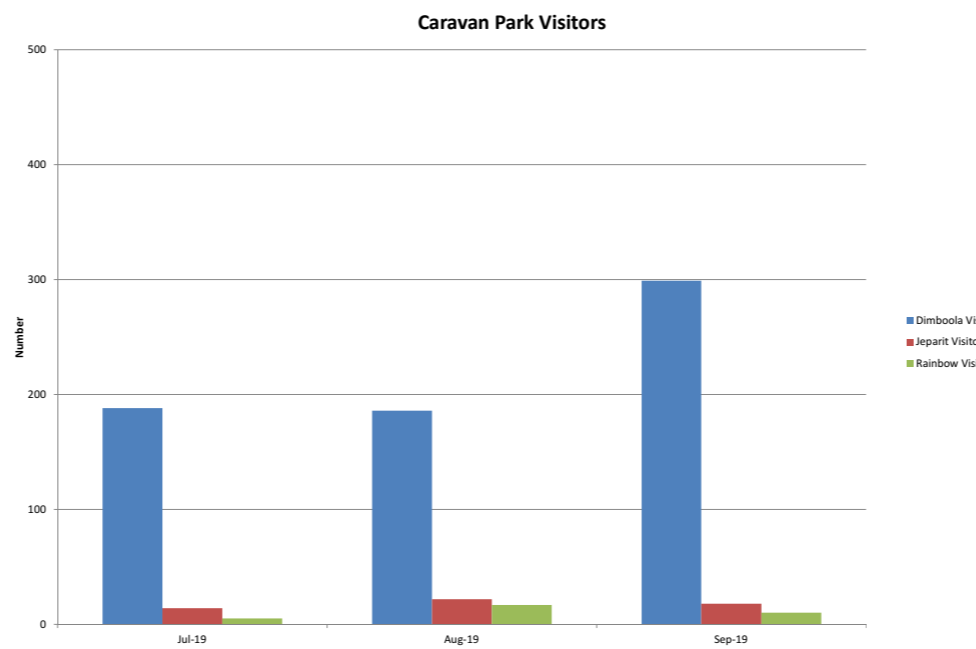
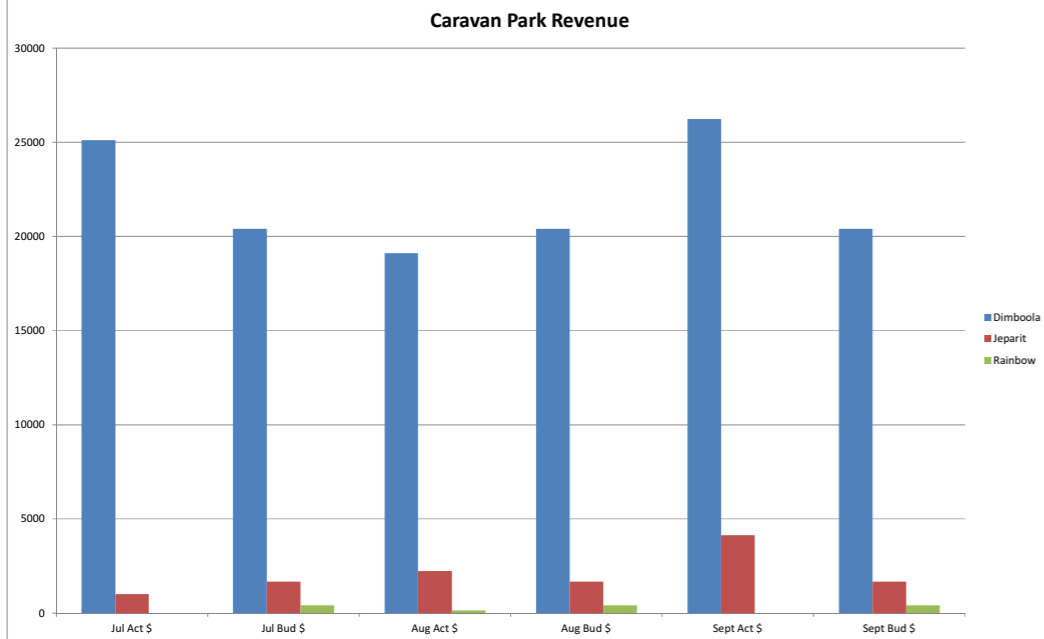
Human Resources



Customer Services



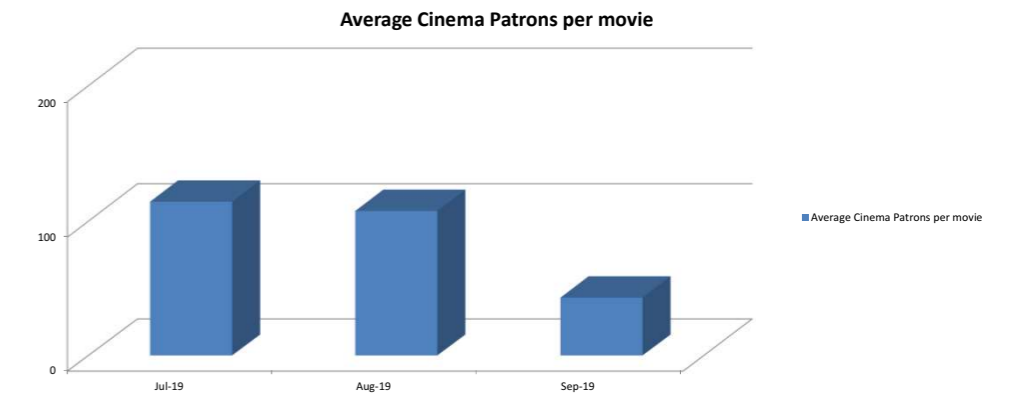
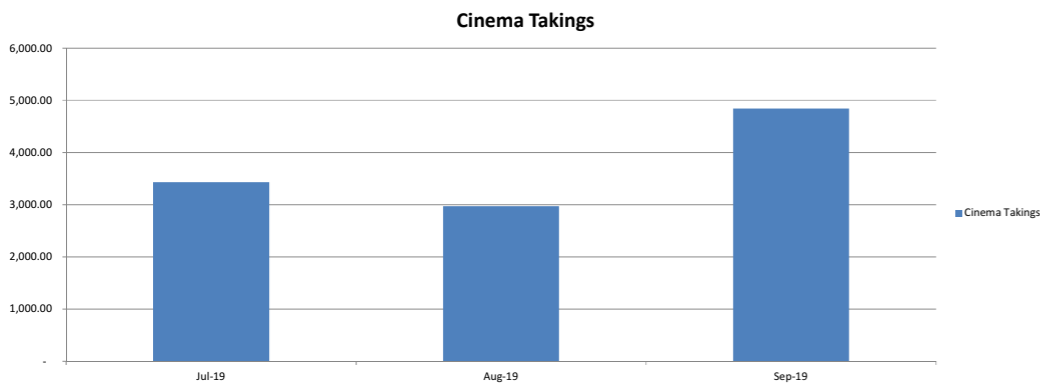
Caravan Parks



Aged & Disability Services

Data not available this quarter

Nhill Memorial Community Centre



**Hindmarsh Shire Council
Executive Summary
As at 30 September 2019**

	Actual YTD September 2019	Budget YTD September 2019	Indicator
Rates & Charges Collected	3,237,522	8,748,545	
Income Statement Operating Surplus/(Deficit)	5,687,068	6,738,878	
Adjusted Underlying Surplus/(Deficit)	5,638,939	5,853,022	
Cash & Investments	10,377,948		
Rates Debtors	5,866,200		
Sundry Debtors	704,517		
Infringement Debtors	86,803		
Balance Sheet Working Capital	15,182,520		
Total Operating Revenue	10,931,379	11,395,488	
Total Operating Expenditure	5,244,311	4,656,610	
Capital Works Expenditure	1,575,656	2,315,745	

Indicator Legend

	No action required
	Requires active monitoring
	Immediate action required

Hindmarsh Shire Council
Comprehensive Income Statement
For The Period Ended 30 September 2019

	YTD Actual \$	YTD Budget \$	YTD Variance \$	Ref
Income				
Rates and charges	8,737,102	8,748,545	(11,443)	1
Statutory fees and fines	3,060	2,748	312	
User fees & Reimbursements	303,493	226,350	77,143	2
Contributions - cash	25,544	18,084	7,460	3
Grants - operating (recurrent)	859,838	826,061	33,777	4
Grants - operating (non-recurrent)	612,008	16,617	595,391	5
Grants - capital (recurrent)	0	270,199	(270,199)	6
Grants - capital (non-recurrent)	20,000	785,146	(765,146)	7
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	28,129	100,710	(72,581)	
Interest	23,241	31,239	(7,998)	
Other income	318,964	369,789	(50,825)	
Total Income	10,931,379	11,395,488	(464,109)	
Expenses				
Employee costs	1,560,157	1,734,945	(174,788)	8
Materials and services	1,666,050	1,199,346	466,704	9
Depreciation	1,287,497	1,299,159	(11,662)	10
Other expenses	730,606	423,160	307,446	11
Total expenses	5,244,311	4,656,610	587,701	
Share of net profits/(losses) of associates and joint ventures accounted for by the equity method	-	-	-	
Surplus (deficit) for the year to date	5,687,068	6,738,878	(1,051,810)	
Net asset Revaluation increment / (decrement)	-	-	-	
Comprehensive result	5,687,068	6,738,878	(1,051,810)	

Comprehensive Income Statement
Explanation of material variations
For The Period Ended 30 September 2019

Variance Ref	Item	Explanation
1	Rates & Charges	Rates & Charges are slightly lower than budget.
2	User fees & Reimbursements	User fees & Reimbursements are higher than budgeted due to Income received from Private works (including the regional Roads Victoria contract), Caravan Parks, and meals on wheels being higher than budgeted.
3	Contributions - cash	Contributions are higher than budgeted due to receipt of final payment from the dimboola & district sporting club toward the female change rooms facility.
4	Grants - operating (recurrent)	Recurrent operating grants are slightly higher than budgeted due to receiving the Roadside Weeds and Pests grant.
5	Grants - Operating (non-recurrent)	Non-recurrent operating grants are higher than budget due to Council receiving unbudgeted grant funds for for the 2016 Flood recovery works.
6	Grants - Capital (recurrent)	Recurrent capital grants are lower than budget due to not yet receiving the Roads to Recovery funding.
7	Grants - Capital (non-recurrent)	Non-recurrent capital grants is lower than budgeted as we have not yet received the Victorian Regional Partnership Funding, or the budgeted Fixing Country Roads Program funds.
8	Employee Costs	Employee costs are currently under expenditure due to their being some vacant positions during this quarter.

Comprehensive Income Statement
Explanation of material variations
For The Period Ended 30 September 2019

9	Materials & Services	Materials and Services are over budget due to payments in relation to Flood recovery works.
10	Depreciation	A full reconciliation for Depreciation will occur with End of Year processes.
11	Other Expenses	Other expenses are over budget due to a repayment of underspent commonwealth over 65 funding from 2017/18 being returned.

Hindmarsh Shire Council
Balance Sheet
As at 30 September 2019

	YTD Actual 2019/20 \$	Actual 2018/19 \$	Ref
Current assets			
Cash and cash equivalents	10,377,947	11,877,433	
Rates and other receivables	7,274,203	2,085,427	1
Other assets & Inventories	302,340	481,249	
Total current assets	<u>17,954,489</u>	<u>14,444,110</u>	
Non-current assets			
Investments in associates by equity method	483,848	483,848	
Infrastructure, Property and Plant and Equipment	156,774,359	158,061,856	
Capital Expenditure 2019/20	1,575,656	0	2
Trade and other receivables	2,207	2,207	
Total non-current assets	<u>158,836,069</u>	<u>158,547,911</u>	
Total assets	<u>176,790,558</u>	<u>172,992,020</u>	
Current liabilities			
Trade and other payables	126,256	2,876,959	
Trust Funds and Deposits	871,978	31,936	3
Provisions	1,773,735	1,751,603	
Total current liabilities	<u>2,771,969</u>	<u>4,660,498</u>	
Non current liabilities			
Provisions	268,351	268,351	
Total non-current liabilities	<u>268,351</u>	<u>268,351</u>	
Total liabilities	<u>3,040,320</u>	<u>4,928,849</u>	
Net assets	<u>173,750,239</u>	<u>168,063,171</u>	
Equity			
Accumulated surplus	65,410,848	64,217,574	
Surplus/(Deficit) for period	5,687,068	1,193,274	
Asset revaluation reserve	102,652,323	102,652,323	
Total equity	<u>173,750,239</u>	<u>168,063,171</u>	

Balance Sheet
Explanation of material variations
As at 30 September 2019

Variance		
Ref	Item	Explanation
1	Rates & Other Receivables	Rates and other receivables reflects the total rates outstanding as at 30 September 2019 for the 2019/20 financial year.
2	Capital Expenditure	Capital Expenditure as at 30 September 2019 was \$1,575,656. Refer to the Capital Works report for further information.
3	Trust Funds and Deposits	As at 30 June 2019 Council holds \$859,662 for the Fire Services Levy which will be remitted during the 2019/20 financial year and \$12,316 in refundable deposits.

Hindmarsh Shire Council
Statement of Cash Flows
For the Period Ending 30 September 2019

Cash Flows from Operating Activities

	Inflows/ (Outflows)
Receipts	
Rates & Charges	3,237,522
Statutory Fees and Fines	4,797
User Fees	742,272
Interest	23,241
Contributions - Cash	25,544
Grants - Recurrent	1,471,846
Net GST refund/(payment)	376,129
Grants - Non Recurrent	20,000
Trust	334,202
Other Revenue	318,964
Payments	
Employee Costs	(1,538,025)
Other Expenses	(741,819)
Suppliers	(4,226,632)
	48,042
Net cash inflow/(outflow) from operating activities	48,042

Cash Flows from Investing Activities

Payments for Property Plant and Equipment and Infrastructure	(1,575,656)
Proceeds from sale of Property Plant and Equipment	28,129
Net cash inflow (outflow) from investing activities	(1,547,527)

Cash flows from Financing activities

Net cash inflow (outflow) from financing activities	-
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Net increase/(decrease) in cash held	(1,499,485)
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Cash at beginning of the period	11,877,433
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Cash at end of the period	10,377,948
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Hindmarsh Shire Council
Capital Works
For The Period Ended 30 September 2019

	YTD Actual \$	YTD Budget \$	YTD Variance \$	Ref
Property				
Land	-	-	-	
Total Land	-	-	-	
Buildings	118,752	101,211	(17,541)	
Total Buildings	118,752	101,211	17,541	
Total Property	118,752	101,211	17,541	
Plant and Equipment				
Plant, machinery and equipment	99,613	527,790	428,177	1
Fixtures, fittings and furniture	3,856	11,706	7,850	
Total Plant and Equipment	103,469	539,496	436,027	
Infrastructure				
Roads	516,910	1,290,000	773,091	2
Bridges	486,478	-	(486,478)	3
Footpaths and cycleways	142,859	267,420	124,561	4
Drainage	8,294	37,395	29,101	
Other infrastructure	198,893	80,223	(118,670)	5
Total Infrastructure	1,353,435	1,675,038	(321,603)	
Total Capital Works Expenditure	1,575,656	2,315,745	740,089	
Represented by:				
New asset expenditure	248,870	271,143	22,273	
Asset renewal expenditure	599,304	1,851,960	1,252,656	
Asset expansion expenditure	-	-	-	
Asset upgrade expenditure	727,482	192,642	(534,840)	
Total Capital Works Expenditure	1,575,656	2,315,745	740,089	

Capital Works
Explanation of material variations
For The Period 1 July to 30 September 2019

Variance Ref	Item	Explanation
1	Plant, machinery and equipment	Although a number of items of plant have been ordered they are yet to be delivered and paid for.
2	Roads	The shortfall in actual expenditure to budgeted is due to the phasing of the budgeted projects.
3	Bridges	The expenditure is not in the current year budget due to being budgeted in prior year.
3	Footpaths and cycleways	This variance is mainly due to the phasing of the Wimmera River Discovery Trail.
4	Other	This variance is mainly due to the completion of the Dimboola boating pontoon falling in the 2019/20 financial year.

Detailed Income / Expenditure for the period ending 30 September 2019

Account	YTD Actuals	Carried Forward Budget	Annual Budget
101 Community Development			
Income			
Profit/Loss			
10115 Town Committee Recoupments	(\$272.73)	\$0.00	\$0.00
10174 Rainbow Desert Enduro - Grant	(\$5,000.00)	\$0.00	\$0.00
Profit/Loss Total	(\$5,272.73)	\$0.00	\$0.00
Income Total	(\$5,272.73)	\$0.00	\$0.00
Expenditure			
Profit/Loss			
10100 Indoor Salaries	\$15,899.68	\$0.00	\$83,736.00
10102 Contract and Materials	\$4,043.64	\$0.00	\$2,500.00
10104 Town Committees - Council Contribution	\$30,000.00	\$0.00	\$30,012.00
10105 Regional Victoria Living Expo	\$250.00	\$0.00	\$0.00
10107 Community Planning Workshops	\$0.00	\$0.00	\$504.00
10108 Multi-cultural support	\$0.00	\$0.00	\$3,505.00
10109 Memberships and Subscriptions	\$316.36	\$0.00	\$5,000.00
10116 Software & Licence Fees	\$454.55	\$0.00	\$1,000.00
10118 Reconciliation Activities	\$0.00	\$0.00	\$997.00
10123 Rainbow Desert Enduro	\$9,117.76	\$0.00	\$10,012.00
10124 Dimboola Ski Club Barefoot Championships	\$4,500.00	\$0.00	\$5,000.00
10131 Town Committee Expenditure	\$3,822.00	\$0.00	\$0.00
10145 Telecommunication	\$732.72	\$0.00	\$2,401.00
10146 This Girl Can	\$0.00	\$8,899.00	\$0.00
Profit/Loss Total	\$69,136.71	\$8,899.00	\$144,667.00
Expenditure Total	\$69,136.71	\$8,899.00	\$144,667.00
101 Community Development Total	\$63,863.98	\$8,899.00	\$144,667.00
102 Maternal and Child Health			
Expenditure			
Profit/Loss			
10200 Indoor Salaries	\$2,271.70	\$0.00	\$9,000.00
10204 Building Maintenance	\$1,289.94	\$0.00	\$2,000.00
10244 Utilities	\$0.00	\$0.00	\$756.00
10245 Telecommunications	\$95.31	\$0.00	\$480.00
10247 Depreciation on Buildings	\$997.50	\$0.00	\$3,986.00
Profit/Loss Total	\$4,654.45	\$0.00	\$16,222.00
Expenditure Total	\$4,654.45	\$0.00	\$16,222.00
102 Maternal and Child Health Total	\$4,654.45	\$0.00	\$16,222.00
103 Kindergarten Services			
Income			
Profit/Loss			
10372 Facilitated Playgroup Grant	(\$14,475.73)	\$0.00	(\$56,490.00)
Profit/Loss Total	(\$14,475.73)	\$0.00	(\$56,490.00)
Income Total	(\$14,475.73)	\$0.00	(\$56,490.00)
Expenditure			
Profit/Loss			
10300 Indoor Salaries	\$2,271.69	\$0.00	\$9,000.00
10304 Building Maintenance	\$2,562.85	\$0.00	\$14,970.00
10305 Kindergarten Subsidy	\$24,198.18	\$0.00	\$75,000.00
10344 Utilities	(\$2,114.10)	\$0.00	\$504.00
10345 Telecommunication	(\$47.22)	\$0.00	\$3,841.00
10347 Depreciation	\$14,193.18	\$0.00	\$56,326.00

Account	YTD Actuals	Carried Forward Budget	Annual Budget
10352 Facilitated Playgroup Coordination	\$11,729.21	\$.00	\$56,546.00
Profit/Loss Total	\$52,793.79	\$.00	\$216,187.00
Expenditure Total	\$52,793.79	\$.00	\$216,187.00
103 Kindergarten Services Total	\$38,318.06	\$.00	\$159,697.00
104 Youth Services			
Income			
Profit/Loss			
10471 Freeza	(\$12,250.00)	\$.00	(\$24,500.00)
10473 School Holiday Program - Fees	(\$272.73)	\$.00	\$.00
10476 Walk to School - Grant	\$.00	\$.00	(\$10,000.00)
Profit/Loss Total	(\$12,522.73)	\$.00	(\$34,500.00)
Income Total	(\$12,522.73)	\$.00	(\$34,500.00)
Expenditure			
Profit/Loss			
10400 Indoor Salaries	\$16,093.44	\$.00	\$60,347.00
10402 Contracts and Materials	\$1,187.58	\$.00	\$1,000.00
10403 Advertising	\$.00	\$.00	\$997.00
10405 Freeza	\$8,818.97	\$38,751.00	\$24,500.00
10407 Hindmarsh Youth Council	\$490.56	\$.00	\$10,012.00
10410 National Youth Week	\$300.00	\$1,362.00	\$.00
10411 Walk to School	\$.00	\$.00	\$10,000.00
Profit/Loss Total	\$26,890.55	\$40,113.00	\$106,856.00
Expenditure Total	\$26,890.55	\$40,113.00	\$106,856.00
104 Youth Services Total	\$14,367.82	\$40,113.00	\$72,356.00
105 Aged and Disability Services			
Income			
Profit/Loss			
10570 Meals on Wheels Grant	(\$12,624.31)	\$.00	(\$43,232.00)
10571 Meals on Wheels Fees	(\$18,946.30)	\$.00	(\$51,880.00)
10572 General Home Grant	(\$68,013.74)	\$.00	(\$248,605.00)
10573 General Home Care Fees	(\$9,913.34)	\$.00	(\$31,000.00)
10574 Case Assessment Grant	(\$23,668.78)	\$.00	(\$92,770.00)
10575 Personal Care Grant	(\$26,025.39)	\$.00	(\$75,108.00)
10576 Personal Care Fees	(\$803.13)	\$.00	(\$3,001.00)
10577 Respite Care Grant	(\$9,552.11)	\$.00	(\$37,815.00)
10578 Respite Care Fees	(\$241.12)	\$.00	(\$2,004.00)
10579 Home Care Property Maintenance Grant	(\$10,732.36)	\$.00	(\$42,566.00)
10580 Home Care Property Maintenance Fees	(\$2,661.65)	\$.00	(\$7,500.00)
10581 Agency Home Care Fees	(\$47,859.82)	\$.00	(\$130,000.00)
10582 Senior Citizen - Home Care - Grant	(\$4,624.40)	\$.00	(\$17,982.00)
10584 Volunteer Coordination Grant	(\$662.46)	\$.00	(\$2,596.00)
10585 Seniors Week Grant	(\$2,600.00)	\$.00	(\$2,605.00)
10588 Community Transport Fees	(\$406.45)	\$.00	(\$2,004.00)
Profit/Loss Total	(\$239,335.36)	\$.00	(\$790,668.00)
Income Total	(\$239,335.36)	\$.00	(\$790,668.00)
Expenditure			
Profit/Loss			
10500 Indoor Salaries	\$70,404.44	\$.00	\$267,125.00
10502 Contracts and Materials	\$2,258.37	\$.00	\$5,000.00
10503 Advertising	\$.00	\$.00	\$504.00
10504 Meals on Wheels - Contracts	\$60,917.66	\$71,163.00	\$65,000.00
10505 General Home Care Salaries	\$72,355.08	\$15,594.00	\$185,000.00

Account	YTD Actuals	Carried Forward Budget	Annual Budget
10506 Personal Care Salaries	\$39,165.17	\$29,624.00	\$46,000.00
10507 Respite Care Salaries	\$13,309.45	\$18,445.00	\$20,000.00
10508 Agency Home Care Salaries	\$39,228.01	\$0.00	\$120,000.00
10509 Property Maintenance - Home Care - Salaries	\$32,988.38	\$18,643.00	\$30,012.00
10510 Software Maintenance Contract	\$155.32	\$0.00	\$10,000.00
10513 Senior Citizens - General Expenditure	\$0.00	\$0.00	\$2,005.00
10514 Seniors Week	\$194.09	\$520.00	\$2,604.00
10515 Insurance - Senior Citizens Club Rooms	\$0.00	\$0.00	\$2,496.00
10516 Memberships and Subscriptions	\$80.00	\$0.00	\$504.00
10517 Implement Ageing Strategy	\$0.00	\$0.00	\$2,004.00
10518 Home Care Staff - Training	\$1,110.31	\$0.00	\$13,998.00
10519 Senior Citizens Building Maintenance	\$565.87	\$0.00	\$10,204.00
10520 Senior Citizens Centre Cleaning	\$1,085.69	\$0.00	\$7,437.00
10521 Aged Care Expo	(\$1,784.11)	\$0.00	\$0.00
10523 Senior Citizens Utilities	\$812.71	\$0.00	\$3,264.00
10525 Under 65`s Underspent funds	\$7,088.86	\$0.00	\$0.00
10545 Telecommunications	\$1,808.54	\$0.00	\$7,154.00
10547 Depreciation - Plant & Equipment	\$1,243.95	\$0.00	\$13,689.00
Profit/Loss Total	\$342,987.79	\$153,989.00	\$814,000.00
Capital			
10550 HACC Minor Capital	\$6,538.18	\$50,275.00	\$0.00
Capital Total	\$6,538.18	\$50,275.00	\$0.00
Expenditure Total	\$349,525.97	\$204,264.00	\$814,000.00
105 Aged and Disability Services Total	\$110,190.61	\$204,264.00	\$23,332.00
106 Health Promotion			
Income			
Profit/Loss			
10670 Health Registration Fees	(\$11.35)	\$0.00	(\$23,001.00)
10671 Septic Tank Fees	\$0.00	\$0.00	(\$997.00)
10672 Tobacco Activity	\$0.00	\$0.00	(\$13,709.00)
10673 Immunisation Services Grant	(\$114.00)	\$0.00	\$0.00
Profit/Loss Total	(\$125.35)	\$0.00	(\$37,707.00)
Income Total	(\$125.35)	\$0.00	(\$37,707.00)
Expenditure			
Profit/Loss			
10600 Indoor Salaries	\$23,664.64	\$0.00	\$101,957.00
10601 Indoor Training	\$1,359.09	\$2,418.00	\$0.00
10602 Contracts and Materials	\$2,055.28	\$0.00	\$5,499.00
10604 Software Maintenance Contract	\$5,546.36	\$0.00	\$2,953.00
10606 Health & Wellbeing Plan Implementation	\$0.00	\$0.00	\$997.00
Profit/Loss Total	\$32,625.37	\$2,418.00	\$111,406.00
Expenditure Total	\$32,625.37	\$2,418.00	\$111,406.00
106 Health Promotion Total	\$32,500.02	\$2,418.00	\$73,699.00
108 Libraries			
Income			
Profit/Loss			
10870 Library Grant	\$0.00	\$0.00	(\$107,919.00)
Profit/Loss Total	\$0.00	\$0.00	(\$107,919.00)
Income Total	\$0.00	\$0.00	(\$107,919.00)
Expenditure			
Profit/Loss			

Account	YTD Actuals	Carried Forward Budget	Annual Budget
10800 Indoor Salaries	\$15,095.49	\$.00	\$45,560.00
10802 Contracts and Materials	\$.00	\$.00	\$2,000.00
10804 Council Contribution to WRLC	\$64,759.00	\$.00	\$237,437.00
10805 Cleaning - Nhill and Dimbolla Libraries	\$1,613.64	\$.00	\$9,212.00
10806 Building Maintenance - Nhill & Dimbolla Libraries	\$3,595.79	\$.00	\$4,132.00
10844 Utilities	\$346.72	\$.00	\$4,202.00
10845 Telecommunications	\$477.21	\$.00	\$2,089.00
Profit/Loss Total	\$85,887.85	\$.00	\$304,632.00
Capital			
10852 Dimbolla Civic Precinct	\$8,446.91	\$733,915.00	\$460,000.00
10853 Living Libraries	\$.00	\$.00	\$230,000.00
Capital Total	\$8,446.91	\$733,915.00	\$690,000.00
Expenditure Total	\$94,334.76	\$733,915.00	\$994,632.00
108 Libraries Total	\$94,334.76	\$733,915.00	\$886,713.00
109 Arts & Culture and Community Events			
Expenditure			
Profit/Loss			
10900 Indoor Salaries	\$10,239.65	\$.00	\$58,242.00
10904 Community Action Grant Program	\$1,945.00	\$.00	\$30,000.00
10909 Meet & Greet Barbecue	\$.00	\$.00	\$1,994.00
10910 Regional Community Events (Arts & Culture)	\$.00	\$.00	\$6,000.00
10911 Youth & Volunteer Activities & Events	\$.00	\$.00	\$4,008.00
10915 IDOWP & Harmony Day	\$.00	\$.00	\$1,500.00
10944 Utilities	\$948.19	\$.00	\$5,139.00
10945 Telecommunications	\$113.62	\$.00	\$505.00
Profit/Loss Total	\$13,246.46	\$.00	\$107,388.00
Expenditure Total	\$13,246.46	\$.00	\$107,388.00
109 Arts & Culture and Community Events Total	\$13,246.46	\$.00	\$107,388.00
110 Recreation Programs			
Expenditure			
Profit/Loss			
11000 Indoor Salaries	\$2,974.40	\$.00	\$12,513.00
Profit/Loss Total	\$2,974.40	\$.00	\$12,513.00
Expenditure Total	\$2,974.40	\$.00	\$12,513.00
110 Recreation Programs Total	\$2,974.40	\$.00	\$12,513.00
111 Public Order and Safety			
Income			
Profit/Loss			
11170 Animal Control Fines	(\$2,738.00)	\$.00	(\$997.00)
11171 Animal Control Registration Fees	(\$2,896.50)	\$.00	(\$70,000.00)
11172 Pound Fees	(\$408.00)	\$.00	(\$1,501.00)
11173 Local Laws Fees	(\$495.91)	\$.00	(\$997.00)
11174 Local Laws Fines	(\$322.00)	\$.00	\$.00
11175 School Crossing Grants	(\$6,174.00)	\$.00	(\$6,039.00)
11176 Community Education Grant (Vicroads)	(\$1,600.00)	\$.00	\$.00
Profit/Loss Total	(\$14,634.41)	\$.00	(\$79,534.00)
Income Total	(\$14,634.41)	\$.00	(\$79,534.00)
Expenditure			
Profit/Loss			
11100 Indoor Salaries	\$33,331.45	\$.00	\$137,525.00
11102 Contracts and Materials	\$333.96	\$.00	\$6,000.00

Account	YTD Actuals	Carried Forward Budget	Annual Budget
11103 Advertising	\$.00	\$.00	\$552.00
11104 Animal Registration- Department Fees	\$6,376.00	\$.00	\$5,498.00
11105 Printing & Postage of Animal Notices	\$.00	\$.00	\$2,401.00
11145 Telecommunication	\$137.64	\$.00	\$960.00
11147 Depreciation - Buildings	\$3,574.71	\$.00	\$1,585.00
Profit/Loss Total	\$43,753.76	\$.00	\$154,521.00
Expenditure Total	\$43,753.76	\$.00	\$154,521.00
111 Public Order and Safety Total	\$29,119.35	\$.00	\$74,987.00
112 Early Years			
Expenditure			
Profit/Loss			
11200 Early Years	\$2,189.29	\$.00	\$31,444.00
Profit/Loss Total	\$2,189.29	\$.00	\$31,444.00
Expenditure Total	\$2,189.29	\$.00	\$31,444.00
112 Early Years Total	\$2,189.29	\$.00	\$31,444.00
201 Local Roads and Bridges			
Income			
Profit/Loss			
20170 Roads to Recovery Grant	\$.00	\$.00	(\$1,080,798.00)
20171 Gypsum Road Contributions	\$.00	\$.00	(\$58,654.00)
20174 Floods Recovery Grant	(\$590,932.56)	\$.00	\$.00
20178 Fixing Country Roads Program	\$.00	\$.00	(\$1,501,197.00)
20179 Local Roads to Market Program	(\$20,000.00)	\$.00	\$.00
Profit/Loss Total	(\$610,932.56)	\$.00	(\$2,640,649.00)
Income Total	(\$610,932.56)	\$.00	(\$2,640,649.00)
Expenditure			
Profit/Loss			
20100 Indoor Salaries	\$29,257.17	\$.00	\$139,651.00
20101 Engineering Investigation & Design Indoor Salaries	\$12,660.03	\$.00	\$75,649.00
20104 Sealed Road Team Leader Inspections	\$5,264.46	\$.00	\$14,615.00
20105 Sealed Road Programmed Inspections	\$10,073.20	\$.00	\$25,018.00
20106 Sealed Road Shoulder Maintenance	\$11,884.13	\$.00	\$191,150.00
20107 Sealed Road Pavement Patching and Repair	\$27,013.03	\$.00	\$101,000.00
20108 Sealed Road Crack Sealing	\$2,885.50	\$.00	\$27,000.00
20109 Sealed Road Edge Repairs	\$37,266.28	\$.00	\$193,000.00
20110 Sealed Road Line Marking	\$3,011.23	\$.00	\$25,404.00
20111 Unsealed Road Team Leader Inspections	\$4,950.89	\$.00	\$25,970.00
20112 Unsealed Road Programmed Inspections	\$9,706.47	\$.00	\$7,170.00
20113 Unsealed Road - Gravel Road Maintenance	\$163,902.04	\$.00	\$715,000.00
20117 Unsealed Road Earth Grading	\$65,137.00	\$.00	\$283,400.00
20118 Road Signage	\$20,206.38	\$.00	\$55,137.00
20119 Guide Post Maintenance	\$6,276.92	\$.00	\$36,398.00
20120 Gypsum Road Maintenance	\$2,955.74	\$.00	\$41,810.00
20121 Bridge Maintenance	\$1,398.11	\$.00	\$5,689.00
20122 Street Lighting	\$6,509.00	\$.00	\$39,832.00
20124 Cathodic Protection - Antwerp Bridge	\$.00	\$.00	\$3,061.00
20125 Floods 2016	\$724,855.66	\$.00	\$.00
20126 Dimboola Laneway	\$1,528.11	\$.00	\$.00
20147 Depreciation - Roads & Bridges	\$741,444.42	\$.00	\$3,004,056.00
Profit/Loss Total	\$1,888,185.77	\$.00	\$5,010,010.00
Capital			
20100 Indoor Salaries	\$32,509.82	\$.00	\$106,111.00

Account	YTD Actuals	Carried Forward Budget	Annual Budget
20152 Kerb & Channel	\$132,642.50	\$67,471.00	\$250,461.00
20154 Reseals and Final Seals	\$1,182.00	\$0.00	\$783,766.00
20156 Sealed Road Construction	\$253,169.55	\$563,509.00	\$3,387,884.00
20158 Shoulder Resheet	\$53,377.29	\$0.00	\$168,059.00
20160 Unsealed Road Construction	\$44,028.34	\$0.00	\$465,845.00
20164 Bridges	\$486,478.11	\$810,080.00	\$0.00
Capital Total	\$1,003,387.61	\$1,441,060.00	\$5,162,126.00
Expenditure Total	\$2,891,573.38	\$1,441,060.00	\$10,172,136.00
201 Local Roads and Bridges Total	\$2,280,640.82	\$1,441,060.00	\$7,531,487.00
202 Drainage Management			
Expenditure			
Profit/Loss			
20200 Indoor Salaries	\$9,231.33	\$0.00	\$45,130.00
20204 Sealed Road Drainage and Culvert Maintenance	\$14,890.52	\$0.00	\$74,995.00
20205 Unsealed Road Drainage and Culvert Maintenance	\$15,794.63	\$0.00	\$121,765.00
20206 Underground Drainage Maintenance - Pits	\$5,209.35	\$0.00	\$15,293.00
20207 Underground Drainage Maintenance - Pipework	\$0.00	\$0.00	\$7,107.00
20208 Earth Gutter Maintenance	\$1,614.90	\$0.00	\$30,852.00
20209 Kerb and Channel Maintenance	\$114.25	\$0.00	\$6,050.00
20210 Urban Drainage Inspections	\$1,767.33	\$0.00	\$5,197.00
20247 Depreciation - Drainage & Kerb and Channel	\$80,323.41	\$0.00	\$319,225.00
Profit/Loss Total	\$128,945.72	\$0.00	\$625,614.00
Capital			
20200 Indoor Salaries	\$4,235.50	\$0.00	\$17,685.00
20251 Major Culverts	\$4,058.98	\$114,959.00	\$131,954.00
Capital Total	\$8,294.48	\$114,959.00	\$149,639.00
Expenditure Total	\$137,240.20	\$114,959.00	\$775,253.00
202 Drainage Management Total	\$137,240.20	\$114,959.00	\$775,253.00
203 Paths and Trails			
Income			
Profit/Loss			
20371 Building Better Regions Funding	\$0.00	\$0.00	(\$600,000.00)
20372 Victorian Regional Partnership Funding	\$0.00	\$0.00	(\$400,000.00)
Profit/Loss Total	\$0.00	\$0.00	(\$1,000,000.00)
Income Total	\$0.00	\$0.00	(\$1,000,000.00)
Expenditure			
Profit/Loss			
20300 Indoor Salaries	\$14,160.25	\$0.00	\$64,964.00
20304 Footpath Maintenance	\$8,794.54	\$0.00	\$34,333.00
20305 Footpath Inspections	\$0.00	\$0.00	\$1,729.00
20306 Footpath Programmed Inspections	\$0.00	\$0.00	\$7,022.00
20347 Depreciation - Footpaths	\$39,327.90	\$0.00	\$160,131.00
Profit/Loss Total	\$62,282.69	\$0.00	\$268,179.00
Capital			
20300 Indoor Salaries	\$7,318.09	\$0.00	\$26,559.00
20353 Footpaths	\$134,952.88	\$165,084.00	\$43,551.00
20354 Wimmera River Discovery Trail	\$588.41	\$200,000.00	\$1,000,000.00
Capital Total	\$142,859.38	\$365,084.00	\$1,070,110.00
Expenditure Total	\$205,142.07	\$365,084.00	\$1,338,289.00
203 Paths and Trails Total	\$205,142.07	\$365,084.00	\$338,289.00

Account	YTD Actuals	Carried Forward Budget	Annual Budget
204 Tree Management			
Expenditure			
Profit/Loss			
20400 Indoor Salaries	\$4,215.67	\$0.00	\$21,999.00
20402 Contracts and Materials	\$712.85	\$0.00	\$0.00
20404 Rural Tree Trimming and Removal	\$85,190.68	\$0.00	\$212,714.00
20405 Urban Trees Lopping & Pruning and Removal	\$11,893.93	\$0.00	\$90,768.00
20406 Urban Trees Replacement Program	\$4,504.05	\$43,233.00	\$30,697.00
Profit/Loss Total	\$106,517.18	\$43,233.00	\$356,178.00
Expenditure Total	\$106,517.18	\$43,233.00	\$356,178.00
204 Tree Management Total	\$106,517.18	\$43,233.00	\$356,178.00
205 Town Beautification			
Income			
Profit/Loss			
20561 Western Highway Median Maintenance	\$0.00	\$0.00	(\$7,539.00)
20562 Nhill Truck Trailer Exchange (A&P Location)	\$0.00	\$0.00	(\$12,004.00)
Profit/Loss Total	\$0.00	\$0.00	(\$19,543.00)
Income Total	\$0.00	\$0.00	(\$19,543.00)
Expenditure			
Profit/Loss			
20500 Indoor Salaries	\$12,120.27	\$0.00	\$55,585.00
20502 Contracts and Materials	\$29.54	\$0.00	\$500.00
20504 Urban Streets - Mechanical Street Sweeping	\$27,291.63	\$0.00	\$43,183.00
20505 Commercial Area - Mechanical Street Sweeping	\$0.00	\$0.00	\$16,723.00
20506 Commercial Area Manual Street Sweeping	\$6,003.17	\$0.00	\$36,591.00
20507 Urban Area Litter Removal	\$146.80	\$0.00	\$0.00
20508 Commercial Area Litter Removal	\$765.63	\$0.00	\$0.00
20509 Public Toilet Building Maintenance	\$657.58	\$0.00	\$20,219.00
20510 Public Toilet Cleaning	\$27,894.25	\$0.00	\$114,814.00
20511 Parks and Gardens - Lawn Mowing and Maintenance	\$17,990.30	\$0.00	\$68,945.00
20512 Parks and Gardens - Watering	\$362.36	\$0.00	\$7,275.00
20513 Parks and Gardens - Infrastructure Maintenance	\$7,388.92	\$0.00	\$41,745.00
20514 Parks and Gardens - Garden Beds	\$6,815.00	\$0.00	\$46,433.00
20515 Parks and Gardens - Grass Maintenance	\$15,174.48	\$0.00	\$62,652.00
20516 Parks and Gardens - Playground Inspections	\$1,461.13	\$0.00	\$10,636.00
20517 Parks and Gardens - Playground Maintenance	\$9,372.42	\$0.00	\$39,440.00
20522 Western Highway Median Maintenance	\$872.11	\$0.00	\$10,936.00
20523 Nhill Truck Trailer Exchange (A&P Location)	\$808.46	\$0.00	\$6,253.00
20544 Utilities	\$4,063.73	\$0.00	\$55,487.00
20547 Depreciation	\$25,553.04	\$0.00	\$101,136.00
Profit/Loss Total	\$164,770.82	\$0.00	\$738,553.00
Capital			
20554 Town Entry Signs	\$0.00	\$20,000.00	\$0.00
20556 Street Furniture	\$0.00	\$0.00	\$16,002.00
20557 Jaypex Park Upgrade	\$27,181.73	\$10,150.00	\$20,000.00
Capital Total	\$27,181.73	\$30,150.00	\$36,002.00
Expenditure Total	\$191,952.55	\$30,150.00	\$774,555.00
205 Town Beautification Total	\$191,952.55	\$30,150.00	\$755,012.00
206 Community Centres and Public Halls			
Income			
Profit/Loss			
20671 Hall Hire - Jeparit Hall & Community Building	(\$36.37)	\$0.00	\$0.00

Account	YTD Actuals	Carried Forward Budget	Annual Budget
20672 Nhill Memorial Community Centre	(\$11,242.61)	\$0.00	(\$30,000.00)
20674 Rainbow MECC Lighting Contribution	(\$17,300.00)	\$0.00	\$0.00
Profit/Loss Total	(\$28,578.98)	\$0.00	(\$30,000.00)
Income Total	(\$28,578.98)	\$0.00	(\$30,000.00)
Expenditure			
Profit/Loss			
20600 Indoor Salaries	\$14,973.48	\$0.00	\$85,104.00
20603 Advertising	\$415.44	\$0.00	\$2,004.00
20604 Nhill Community Centre Maintenance	\$4,322.76	\$0.00	\$16,603.00
20605 Public Halls Building Maintenance	\$4,439.93	\$0.00	\$58,596.00
20606 Public Halls Inspections	\$0.00	\$0.00	\$1,738.00
20611 Buildings - Condition Assessment	\$0.00	\$0.00	\$10,000.00
20612 Nhill Community Centre - Film Hire	\$3,472.07	\$0.00	\$15,006.00
20613 Nhill Community Centre Materials	\$1,928.78	\$0.00	\$4,502.00
20614 Dim Com Centre & Rainbow Hist Society Contribution	\$0.00	\$0.00	\$997.00
20615 Nhill Community Centre - Friends of Funds	\$0.00	\$9,636.00	\$0.00
20616 Public Halls Assistance Grants	\$0.00	\$0.00	\$5,006.00
20644 Utilities	\$1,757.10	\$0.00	\$27,228.00
20645 Telecommunications	\$103.47	\$0.00	\$600.00
20647 Depreciation	\$29,462.46	\$0.00	\$113,783.00
Profit/Loss Total	\$60,875.49	\$9,636.00	\$341,167.00
Capital			
20650 Rainbow MECCA	\$22,300.00	\$0.00	\$5,000.00
20659 Energy Audit Optimisation Project	\$0.00	\$0.00	\$17,703.00
Capital Total	\$22,300.00	\$0.00	\$22,703.00
Expenditure Total	\$83,175.49	\$9,636.00	\$363,870.00
206 Community Centres and Public Halls Total	\$54,596.51	\$9,636.00	\$333,870.00
207 Recreation Facilities			
Income			
Profit/Loss			
20770 Recreation Reserve Recoupments	(\$3,926.30)	\$0.00	(\$3,002.00)
20776 Dimboola Football Club Netball Facilities - Grant	(\$7,500.00)	\$0.00	\$0.00
20784 WMCA Grant	\$0.00	\$0.00	(\$40,000.00)
Profit/Loss Total	(\$11,426.30)	\$0.00	(\$43,002.00)
Income Total	(\$11,426.30)	\$0.00	(\$43,002.00)
Expenditure			
Profit/Loss			
20700 Indoor Salaries	\$17,352.00	\$0.00	\$77,318.00
20702 Contracts and Materials	\$0.00	\$0.00	\$396.00
20704 Swimming Pool Management	\$0.00	\$0.00	\$264,512.00
20705 Swimming Pool Maintenance	\$553.00	\$0.00	\$40,446.00
20706 Swimming Pool Building Maintenance	\$328.81	\$0.00	\$16,638.00
20708 Swimming Pool Preparation and Painting	\$0.00	\$0.00	\$7,299.00
20709 Swimming Area Ground Maintenance	\$1,760.24	\$0.00	\$8,118.00
20710 Recreation Reserve Building Maintenance	\$3,208.19	\$2,025.00	\$27,694.00
20711 Jeparit Riverbank Precinct Minor Works	\$7,880.00	\$8,100.00	\$0.00
20712 Recreation Reserve Oval Mowing and Maintenance	\$6,072.34	\$0.00	\$33,938.00
20713 Recreation Reserve Surrounds Maintenance	\$13,562.33	\$0.00	\$35,280.00
20714 Recreation Reserve Loose Litter Removal	\$688.69	\$0.00	\$3,590.00
20718 Service of Pool Filters	\$2,910.00	\$0.00	\$14,285.00
20719 Nhill Community Pavilion Design Work	\$4,490.00	\$11,514.00	\$0.00
20720 Precinct & Recreation Plan Projects Funding	\$24,581.25	\$0.00	\$0.00

Account	YTD Actuals	Carried Forward Budget	Annual Budget
20744 Utilities	\$5,712.20	\$.00	\$63,550.00
20745 Telecommunications	\$93.68	\$.00	\$504.00
20747 Depreciation - Other Structures	\$82,533.39	\$.00	\$315,748.00
Profit/Loss Total	\$171,726.12	\$21,639.00	\$909,316.00
Capital			
20700 Indoor Salaries	\$555.46	\$.00	\$.00
20730 Dimboola Rec Reserve Walking Track	\$.00	\$5,474.00	\$.00
20752 Dimboola Soundshell Project	\$.00	\$8,500.00	\$.00
20755 Dimboola Recreation Reserve Netball Facilities	\$7,156.03	\$4,449.00	\$.00
20761 Dimboola Boating Pontoon	\$129,650.00	\$81,010.00	\$.00
20762 Jeparit Swimming Hole Upgrade	\$.00	\$.00	\$80,000.00
20794 Davis Park Renewal	\$.00	\$.00	\$100,000.00
20797 Skate Park Facilities	\$135.72	\$8,274.00	\$.00
Capital Total	\$137,497.21	\$107,707.00	\$180,000.00
Expenditure Total	\$309,223.33	\$129,346.00	\$1,089,316.00
207 Recreation Facilities Total	\$297,797.03	\$129,346.00	\$1,046,314.00
208 Waste Management			
Income			
Profit/Loss			
20870 Garbage Charge	(\$937,748.29)	\$.00	(\$933,710.00)
20871 Commercial Garbage Collection Fees	(\$6,815.53)	\$.00	(\$40,804.00)
20872 Commercial Recycle Collection Fees	(\$680.91)	\$.00	(\$3,061.00)
20873 Transfer Station Sales including Scrap Metal	(\$11,511.21)	\$.00	(\$10,000.00)
20874 Transfer Station Fees	(\$17,819.29)	\$.00	(\$58,000.00)
20876 Garbage Bin & Parts Sales	(\$745.14)	\$.00	(\$504.00)
20877 Waste Management Sales	(\$27.27)	\$.00	(\$156.00)
20878 General Waste Charge	(\$33,579.00)	\$.00	(\$33,588.00)
Profit/Loss Total	(\$1,008,926.64)	\$.00	(\$1,079,823.00)
Income Total	(\$1,008,926.64)	\$.00	(\$1,079,823.00)
Expenditure			
Profit/Loss			
20800 Indoor Salaries	\$38,010.23	\$.00	\$160,322.00
20802 Contracts and Materials	\$260.54	\$.00	\$6,500.00
20803 Advertising	\$172.73	\$.00	\$204.00
20804 Kerbside Garbage Collection	\$43,148.44	\$.00	\$270,300.00
20805 Kerbside Recycle Collection	\$41,594.50	\$.00	\$210,817.00
20806 Transportation of Garbage to Doon Landfill	\$9,887.14	\$.00	\$71,000.00
20807 Doon Landfill Charges	\$31,222.56	\$.00	\$191,000.00
20808 Delivery of Recycle	\$2,366.10	\$.00	\$32,000.00
20810 Transfer Station Recycle Collection	\$.00	\$.00	\$7,000.00
20811 Transfer Station Push in Waste and Cover	\$9,204.34	\$.00	\$19,448.00
20812 Transfer Station Chemical Drum Disposal	\$.00	\$.00	\$2,137.00
20813 Transfer Station Maintenance	\$8,130.48	\$.00	\$16,492.00
20815 Transfer Station Greenwaste Processing	\$204.50	\$.00	\$5,199.00
20818 Hard Plastic Disposal	\$.00	\$.00	\$30,000.00
20820 Urban Area Litter Removal	\$9,201.64	\$.00	\$51,245.00
20821 Commercial Area Litter Removal	\$7,570.51	\$.00	\$53,769.00
20847 Depreciation	\$8,156.25	\$.00	\$32,629.00
Profit/Loss Total	\$209,129.96	\$.00	\$1,160,062.00
Capital			
20850 Ewaste shed Dimboola	\$41,095.14	\$.00	\$.00
20851 Ewaste Shed Nhill	\$39,754.18	\$.00	\$.00

Account	YTD Actuals	Carried Forward Budget	Annual Budget
Capital Total	\$80,849.32	\$.00	\$.00
Expenditure Total	\$289,979.28	\$.00	\$1,160,062.00
208 Waste Management Total	(\$718,947.36)	\$.00	\$80,239.00
209 Quarry Operations			
Income			
Profit/Loss			
20970 Quarry Sales	(\$1,125.00)	\$.00	\$.00
20971 Quarry Material Used on Jobs	(\$76,925.00)	\$.00	(\$537,500.00)
Profit/Loss Total	(\$78,050.00)	\$.00	(\$537,500.00)
Income Total	(\$78,050.00)	\$.00	(\$537,500.00)
Expenditure			
Profit/Loss			
20900 Indoor Salaries	\$3,049.68	\$.00	\$16,504.00
20904 Quarry Raising	\$4,606.60	\$.00	\$86,000.00
20905 Quarry Material Crushing	\$.00	\$.00	\$215,000.00
20906 Quarry Material Loading	\$1,398.89	\$.00	\$43,000.00
20907 Quarry Rehabilitation	\$284.09	\$.00	\$111,800.00
20908 Quarry Compensation Payment	\$9,972.00	\$.00	\$86,000.00
20909 Quarry Restoration	\$.00	\$.00	\$100,012.00
20911 Quarry General Maintenance	\$614.70	\$.00	\$11,000.00
20947 Depreciation	\$2,584.08	\$.00	\$10,336.00
Profit/Loss Total	\$22,510.04	\$.00	\$679,652.00
Expenditure Total	\$22,510.04	\$.00	\$679,652.00
209 Quarry Operations Total	(\$55,539.96)	\$.00	\$142,152.00
210 Waterway Management			
Expenditure			
Profit/Loss			
21000 Indoor Salaries	\$9,386.29	\$.00	\$41,860.00
21002 Contracts and Materials	\$.00	\$.00	\$2,497.00
21006 Weir Operations	\$1,070.70	\$.00	\$6,098.00
21007 Nhill Lake Water Allocation	\$.00	\$.00	\$3,121.00
21044 Utilities	\$.00	\$.00	\$7,251.00
21045 Depreciation	\$8,388.51	\$.00	\$35,530.00
Profit/Loss Total	\$18,845.50	\$.00	\$96,357.00
Capital			
21090 Weirs - Dimboola & Jeparit	\$10,880.00	\$30,100.00	\$.00
Capital Total	\$10,880.00	\$30,100.00	\$.00
Expenditure Total	\$29,725.50	\$30,100.00	\$96,357.00
210 Waterway Management Total	\$29,725.50	\$30,100.00	\$96,357.00
211 Environment Management			
Income			
Profit/Loss			
21170 Roadside Weeds and Pests (DPI)	(\$75,000.00)	\$.00	(\$75,006.00)
Profit/Loss Total	(\$75,000.00)	\$.00	(\$75,006.00)
Income Total	(\$75,000.00)	\$.00	(\$75,006.00)
Expenditure			
Profit/Loss			
21100 Indoor Salaries	\$8,663.53	\$.00	\$38,104.00
21104 Hindmarsh Landcare Network Contribution	\$.00	\$.00	\$10,000.00
21105 Vermin and Noxious Weeds	\$1,468.08	\$.00	\$8,700.00

Account	YTD Actuals	Carried Forward Budget	Annual Budget
21106 Lanes and Drains Herbicide Spraying	\$10,460.13	\$.00	\$35,005.00
21109 Roadside Weeds and Pests (DPI)	\$9,025.43	\$63,791.00	\$75,018.00
21170 Roadside Weeds and Pests (DPI)	\$.00	\$.00	\$24,922.00
Profit/Loss Total	\$29,617.17	\$63,791.00	\$191,749.00
Expenditure Total	\$29,617.17	\$63,791.00	\$191,749.00
211 Environment Management Total	(\$45,382.83)	\$63,791.00	\$116,743.00
212 Fire Prevention			
Income			
Profit/Loss			
21271 Fire Prevention Fines	\$.00	\$.00	(\$10,000.00)
Profit/Loss Total	\$.00	\$.00	(\$10,000.00)
Income Total	\$.00	\$.00	(\$10,000.00)
Expenditure			
Profit/Loss			
21200 Indoor Salaries	\$5,179.73	\$.00	\$.00
21204 Fire Plug Post Maintenance	\$.00	\$.00	\$9,796.00
21205 Rural Roadside Spraying/Slashing	\$4,211.32	\$.00	\$36,160.00
21206 Town Boundary Spraying/Slashing	\$.00	\$.00	\$3,709.00
21207 Private Property Clean-up for Fire Prevention	\$.00	\$.00	\$504.00
Profit/Loss Total	\$9,391.05	\$.00	\$50,169.00
Expenditure Total	\$9,391.05	\$.00	\$50,169.00
212 Fire Prevention Total	\$9,391.05	\$.00	\$40,169.00
301 Economic Development			
Income			
Profit/Loss			
30170 Saleyard Fees - Nhill	(\$1,186.36)	\$.00	(\$5,006.00)
30171 Saleyard Truckwash Fees - Nhill	(\$6.00)	\$.00	\$.00
Profit/Loss Total	(\$1,192.36)	\$.00	(\$5,006.00)
Income Total	(\$1,192.36)	\$.00	(\$5,006.00)
Expenditure			
Profit/Loss			
30100 Indoor Salaries	\$6,631.83	\$.00	\$27,312.00
30102 Contracts and Materials	\$.00	\$.00	\$4,995.00
30103 Advertising	\$360.92	\$.00	\$2,004.00
30104 Council Contribution For Grant Funded Projects	\$5,930.00	\$.00	\$45,000.00
30105 Saleyard Membership - Nhill	\$.00	\$.00	\$804.00
30106 Saleyard Maintenance Nhill - Yard and Pen	\$.00	\$.00	\$1,994.00
30107 Saleyard Ground Maintenance Nhill	\$.00	\$.00	\$4,609.00
30108 Saleyard Utilities Nhill	\$223.77	\$.00	\$3,734.00
30109 Community Enterprise Centre Dimboola	\$144.42	\$.00	\$.00
30110 Economic Development Strategy Implementation	\$.00	\$.00	\$10,000.00
30113 Nhill Air Show	\$5,000.00	\$.00	\$10,000.00
30120 Business Assistance Grant Program	\$.00	\$.00	\$20,000.00
30143 Memberships and Subscriptions - Saleyard	\$343.00	\$.00	\$.00
30144 Utilities	\$.00	\$.00	\$2,197.00
30147 Depreciation - Buildings	\$14,023.11	\$.00	\$38,394.00
Profit/Loss Total	\$32,657.05	\$.00	\$171,043.00
Capital			
30104 Council Contribution For Grant Funded Projects	\$23,952.27	\$45,000.00	\$55,000.00
Capital Total	\$23,952.27	\$45,000.00	\$55,000.00
Expenditure Total	\$56,609.32	\$45,000.00	\$226,043.00

Account	YTD Actuals	Carried Forward Budget	Annual Budget
301 Economic Development Total	\$55,416.96	\$45,000.00	\$221,037.00
302 Tourism			
Income			
Profit/Loss			
30208 Information Centre Nhill - S86 Funds	(\$62.46)	\$0.00	\$0.00
30279 Hindmarsh Tourism Contribution	(\$567.27)	\$0.00	\$0.00
Profit/Loss Total	(\$629.73)	\$0.00	\$0.00
Income Total	(\$629.73)	\$0.00	\$0.00
Expenditure			
Profit/Loss			
30200 Indoor Salaries	\$29,179.96	\$0.00	\$124,423.00
30202 Contracts and Materials	\$459.68	\$0.00	\$2,000.00
30203 Advertising & Market Promotions	\$548.18	\$0.00	\$10,000.00
30205 Regional Tourism Association Contribution	\$6,333.86	\$0.00	\$6,147.00
30206 Information Centre Building Maintenance	\$14.43	\$0.00	\$1,717.00
30207 Information Centre Nhill - Cleaning	\$359.42	\$0.00	\$1,500.00
30208 Information Centre Nhill - S86 Funds	\$12.66	\$1,740.00	\$0.00
30211 Building Maintenance - Yuranga and Pioneer Museum	\$3,987.39	\$0.00	\$39,220.00
30212 RV Dump Point Maintenance	\$0.00	\$0.00	\$2,004.00
30213 Dimboola HPV Event	\$4,178.00	\$0.00	\$3,000.00
30216 Website Maintenance & Subscription	\$2,077.35	\$0.00	\$7,503.00
30244 Utilities	\$591.17	\$0.00	\$1,309.00
30245 Telecommunications	\$196.84	\$0.00	\$1,742.00
30247 Depreciation - Buildings	\$13,791.06	\$0.00	\$53,739.00
Profit/Loss Total	\$61,730.00	\$1,740.00	\$254,304.00
Capital			
30251 Tourism Signage	\$0.00	\$0.00	\$20,000.00
30255 Yuranga Homestead - Restoration Works	\$0.00	\$35,833.00	\$0.00
Capital Total	\$0.00	\$35,833.00	\$20,000.00
Expenditure Total	\$61,730.00	\$37,573.00	\$274,304.00
302 Tourism Total	\$61,100.27	\$37,573.00	\$274,304.00
303 Private Works			
Income			
Profit/Loss			
30372 Private Works Fees	(\$15,328.96)	\$0.00	(\$55,000.00)
30380 RRV Inspections	(\$14,572.26)	\$0.00	\$0.00
30381 RRV Routine Maintenance	(\$18,426.00)	\$0.00	\$0.00
30384 RRV Provisional Items	(\$7,416.00)	\$0.00	\$0.00
Profit/Loss Total	(\$55,743.22)	\$0.00	(\$55,000.00)
Income Total	(\$55,743.22)	\$0.00	(\$55,000.00)
Expenditure			
Profit/Loss			
30300 Indoor Salaries	\$3,063.08	\$0.00	\$16,504.00
30304 Private Works	\$6,838.90	\$0.00	\$50,000.00
30314 RRV Provisional Items Exp	\$9,198.00	\$0.00	\$0.00
30344 Utilities	\$0.00	\$0.00	\$1,321.00
Profit/Loss Total	\$19,099.98	\$0.00	\$67,825.00
Expenditure Total	\$19,099.98	\$0.00	\$67,825.00
303 Private Works Total	(\$36,643.24)	\$0.00	\$12,825.00
304 Caravan Parks and Camping Grounds			

Account	YTD Actuals	Carried Forward Budget	Annual Budget
Income			
Profit/Loss			
30470 Caravan Park Lease Fees	(\$2,272.73)	\$.00	(\$10,000.00)
30471 Caravan Park Fees	(\$77,967.25)	\$.00	(\$270,000.00)
30472 Camping Ground Fees	(\$599.60)	\$.00	(\$1,501.00)
Profit/Loss Total	(\$80,839.58)	\$.00	(\$281,501.00)
Income Total	(\$80,839.58)	\$.00	(\$281,501.00)
Expenditure			
Profit/Loss			
30400 Indoor Salaries	\$43,626.10	\$.00	\$219,190.00
30402 Contracts and Materials	\$968.09	\$.00	\$12,000.00
30404 Caravan Park Building Maintenance	\$11,021.44	\$.00	\$20,085.00
30405 Caravan Parks Ground Maintenance	\$19,594.76	\$.00	\$22,642.00
30406 Camping Grounds Building Maintenance	\$2,772.67	\$.00	\$4,046.00
30407 Camping Grounds Infrastructure Maintenance	\$911.15	\$.00	\$1,561.00
30408 Camping Ground Beach Cleaning	\$316.91	\$.00	\$1,008.00
30409 Caravan Parks Marketing & Promotion	\$.00	\$.00	\$5,006.00
30410 Online Booking System and Payment Gateway	\$1,397.00	\$.00	\$6,254.00
30411 Memberships & Subscriptions	\$881.36	\$.00	\$3,505.00
30412 Caravan Park Linen	\$850.63	\$.00	\$3,998.00
30444 Utilities	\$9,008.08	\$.00	\$44,261.00
30445 Telecommunications	\$118.48	\$.00	\$1,260.00
Profit/Loss Total	\$91,466.67	\$.00	\$344,816.00
Capital			
30452 Fire Services Provision at Caravan Parks	\$.00	\$.00	\$30,000.00
Capital Total	\$.00	\$.00	\$30,000.00
Expenditure Total	\$91,466.67	\$.00	\$374,816.00
304 Caravan Parks and Camping Grounds Total	\$10,627.09	\$.00	\$93,315.00
305 Land Use Planning			
Income			
Profit/Loss			
30570 Land Use Planning Permit Fees	(\$16,603.88)	\$.00	(\$30,000.00)
30571 Land Use Planning Certificate Fees	\$.00	\$.00	(\$504.00)
30572 Land Use Planning Enforcement Fees	(\$896.95)	\$.00	(\$1,000.00)
Profit/Loss Total	(\$17,500.83)	\$.00	(\$31,504.00)
Income Total	(\$17,500.83)	\$.00	(\$31,504.00)
Expenditure			
Profit/Loss			
30500 Indoor Salaries	\$39,370.84	\$.00	\$197,270.00
30502 Contracts and Materials	\$.00	\$.00	\$997.00
30503 Advertising	\$.00	\$.00	\$504.00
30508 Planning Scheme Amendments	\$.00	\$.00	\$10,000.00
Profit/Loss Total	\$39,370.84	\$.00	\$208,771.00
Expenditure Total	\$39,370.84	\$.00	\$208,771.00
305 Land Use Planning Total	\$21,870.01	\$.00	\$177,267.00
306 Building Control			
Income			
Profit/Loss			
30670 Building Control Permit Fees	\$8,798.38	\$.00	\$.00
30671 Building Control Certificate Fees	(\$561.85)	\$.00	\$.00
30674 Building Permit Fees	(\$3,379.00)	\$.00	\$.00

Account	YTD Actuals	Carried Forward Budget	Annual Budget
30675 Private Building Surveyor Lodgements	(\$1,212.99)	\$.00	\$.00
30676 Report and Consents	(\$751.20)	\$.00	\$.00
30677 Property Information Requests	(\$94.40)	\$.00	\$.00
30678 Legal Point of Discharge	(\$578.80)	\$.00	\$.00
Profit/Loss Total	\$2,220.14	\$.00	\$.00
Income Total	\$2,220.14	\$.00	\$.00
Expenditure			
Profit/Loss			
30600 Indoor Salaries	\$4,861.59	\$.00	\$22,027.00
30602 Contracts and Materials	\$1,010.50	\$.00	\$800.00
30604 Building Control Contractor	\$23,262.62	\$.00	\$150,445.00
30605 Software & Licence Fees	\$.00	\$.00	\$2,400.00
30643 Memberships and Subscriptions	\$.00	\$.00	\$500.00
Profit/Loss Total	\$29,134.71	\$.00	\$176,172.00
Expenditure Total	\$29,134.71	\$.00	\$176,172.00
306 Building Control Total	\$31,354.85	\$.00	\$176,172.00
307 Aerodromes			
Income			
Profit/Loss			
30770 Aerodrome Fees	\$.00	\$.00	(\$12,004.00)
Profit/Loss Total	\$.00	\$.00	(\$12,004.00)
Income Total	\$.00	\$.00	(\$12,004.00)
Expenditure			
Profit/Loss			
30700 Indoor Salaries	\$3,975.39	\$.00	\$17,408.00
30702 Contract and Materials	\$184.09	\$.00	\$2,004.00
30703 Advertising	\$.00	\$.00	\$204.00
30704 Aerodrome Inspections	\$3,467.36	\$.00	\$14,141.00
30705 Aerodrome Toilet Cleaning	\$.00	\$.00	\$1,993.00
30706 Runways and Taxiways	\$149.06	\$.00	\$3,097.00
30707 Aerodrome Lines lights and Markers	\$306.56	\$.00	\$6,196.00
30708 Aerodrome Grass Slashing and Spraying	\$356.63	\$.00	\$10,001.00
30709 Aerodrome Membership	\$546.00	\$.00	\$997.00
30710 Building Maintenance	\$4,859.41	\$.00	\$2,005.00
30711 Surrounds Maintenance	\$79.55	\$.00	\$1,501.00
30744 Utilities	\$441.52	\$.00	\$2,570.00
30745 Telecommunications	\$146.99	\$.00	\$996.00
30747 Depreciation - Buildings	\$4,612.38	\$.00	\$18,644.00
Profit/Loss Total	\$19,124.94	\$.00	\$81,757.00
Capital			
30751 Power Supply Upgrade	\$.00	\$3,000.00	\$.00
30752 Nhill Aerodrome Entrance & Heritage Walk Upgrade	\$.00	\$19,311.00	\$.00
Capital Total	\$.00	\$22,311.00	\$.00
Expenditure Total	\$19,124.94	\$22,311.00	\$81,757.00
307 Aerodromes Total	\$19,124.94	\$22,311.00	\$69,753.00
401 Civic Leadership and Governance			
Expenditure			
Profit/Loss			
40100 Indoor Salaries	\$98,361.07	\$.00	\$427,459.00
40101 Advocacy Development & Training	\$4,944.26	\$.00	\$35,006.00
40102 Contracts and Materials	\$1,608.83	\$.00	\$28,007.00

Account	YTD Actuals	Carried Forward Budget	Annual Budget
40103 Advertising	\$959.41	\$.00	\$20,000.00
40104 Mayoral Allowance	\$17,441.46	\$.00	\$64,884.00
40105 Councillors Allowance	\$27,101.03	\$.00	\$118,633.00
40107 Civic Receptions	\$.00	\$.00	\$5,005.00
40108 Councillor Travel & Remote Area Allowance	\$.00	\$.00	\$3,998.00
40109 Audit Committee	\$.00	\$.00	\$2,401.00
40110 Internal Audit Fees	\$.00	\$.00	\$25,000.00
40113 Legal Fees	\$7,051.51	\$.00	\$20,000.00
40115 Councillors Training & Conferences & Seminars	\$2,634.00	\$.00	\$9,003.00
40116 Awards & Ceremonies	\$9.45	\$.00	\$6,003.00
40118 Software & Licence Fees	\$.00	\$.00	\$5,006.00
40120 Community Satisfaction Survey	\$.00	\$.00	\$17,000.00
40123 Website Maintenance & Subscription	\$251.84	\$.00	\$6,602.00
40143 Memberships and Subscriptions	\$24,250.66	\$.00	\$95,000.00
40145 Telecommunication	\$1,760.60	\$.00	\$13,494.00
40147 Depreciation	\$9,318.24	\$.00	\$31,993.00
Profit/Loss Total	\$195,692.36	\$.00	\$934,494.00
Expenditure Total	\$195,692.36	\$.00	\$934,494.00
401 Civic Leadership and Governance Total	\$195,692.36	\$.00	\$934,494.00
402 Customer Service Centre			
Expenditure			
Profit/Loss			
40200 Indoor Salaries	\$112,243.68	\$.00	\$308,289.00
40202 Contracts and Materials	\$3,745.53	\$.00	\$6,002.00
40204 Postage	\$2,975.17	\$.00	\$12,004.00
40205 Printing and Stationary	\$4,796.86	\$.00	\$25,006.00
40207 Cleaning Products	\$99.05	\$.00	\$2,197.00
40208 Building Maintenance	\$2,487.13	\$9,628.00	\$29,990.00
40244 Utilities	\$8,463.21	\$.00	\$32,315.00
40245 Telecommunication	\$3,870.78	\$.00	\$22,004.00
40247 Depreciation - Buildings	\$25,787.22	\$.00	\$101,975.00
Profit/Loss Total	\$164,468.63	\$9,628.00	\$539,782.00
Expenditure Total	\$164,468.63	\$9,628.00	\$539,782.00
402 Customer Service Centre Total	\$164,468.63	\$9,628.00	\$539,782.00
404 Financial Management			
Income			
Profit/Loss			
40470 Victoria Grant Commission General Purpose Grant	(\$398,145.50)	\$.00	(\$1,641,312.00)
40471 Victoria Grant Commission Local Roads Grant	(\$204,016.25)	\$.00	(\$837,996.00)
40472 Interest on Investments	(\$17,173.60)	\$.00	(\$80,000.00)
40474 Phone Tower Leases	(\$18,130.94)	\$.00	(\$40,000.00)
40475 Other Corporate Income	(\$5,935.40)	\$.00	(\$20,000.00)
40476 Miscellaneous income	(\$3,636.37)	\$.00	\$.00
40478 Finance - Proceeds on Sale - Plant	(\$28,129.18)	\$.00	(\$403,000.00)
40479 Windfarm Charge	\$.00	\$.00	(\$91,737.00)
Profit/Loss Total	(\$675,167.24)	\$.00	(\$3,114,045.00)
Income Total	(\$675,167.24)	\$.00	(\$3,114,045.00)
Expenditure			
Profit/Loss			
40400 Indoor Salaries	\$34,337.95	\$.00	\$155,765.00
40402 Contracts and Materials	\$25.18	\$.00	\$2,004.00
40404 Statutory Audit Fees	\$280.50	\$.00	\$55,000.00
40405 Bank Account Fees	\$7,152.29	\$.00	\$33,001.00

Account	YTD Actuals	Carried Forward Budget	Annual Budget
40408 Other Bank Fees and Charges	\$78.70	\$.00	\$997.00
40409 Financial Management Software Maintenance Fees	\$43,761.37	\$.00	\$189,099.00
40410 Expenses on Sale of Plant	\$.00	\$.00	\$2,004.00
40443 Memberships and Subscriptions	\$200.00	\$.00	\$4,502.00
40445 Telecommunication	\$72.59	\$.00	\$997.00
Profit/Loss Total	\$85,908.58	\$.00	\$443,369.00
Expenditure Total	\$85,908.58	\$.00	\$443,369.00
404 Financial Management Total	(\$589,258.66)	\$.00	(\$2,670,676.00)
405 Rating and Valuations			
Income			
Profit/Loss			
40570 Rates Revenue	(\$7,019,574.77)	\$.00	(\$7,011,913.00)
40571 Municipal Charge	(\$746,200.00)	\$.00	(\$746,400.00)
40572 Interest on Overdue Rates and Charges	(\$6,067.04)	\$.00	(\$45,006.00)
40573 Recoupment of Legal Fees	(\$2,400.61)	\$.00	(\$15,006.00)
40574 Fire Services Levy Support	\$.00	\$.00	(\$43,043.00)
Profit/Loss Total	(\$7,774,242.42)	\$.00	(\$7,861,368.00)
Income Total	(\$7,774,242.42)	\$.00	(\$7,861,368.00)
Expenditure			
Profit/Loss			
40500 Indoor Salaries	\$31,109.56	\$.00	\$132,582.00
40502 Contracts and Materials	\$547.62	\$.00	\$1,000.00
40504 Printing and Postage of Rate Notices	\$5,600.01	\$.00	\$17,010.00
40506 Supplementary Valuations	\$.00	\$.00	\$7,251.00
40507 Debt Collection Fees	\$4,137.51	\$.00	\$17,996.00
40508 Fire Services Levy	\$22,938.26	\$.00	\$25,006.00
40509 Bad & Doubful Debts	\$.00	\$.00	\$5,006.00
Profit/Loss Total	\$64,332.96	\$.00	\$205,851.00
Expenditure Total	\$64,332.96	\$.00	\$205,851.00
405 Rating and Valuations Total	(\$7,709,909.46)	\$.00	(\$7,655,517.00)
406 Records Management			
Expenditure			
Profit/Loss			
40600 Indoor Salaries	\$7,107.62	\$.00	\$51,740.00
40602 Contracts and Materials	\$32.43	\$.00	\$5,000.00
40604 Records Management Software Maintenance Fees	\$11,334.00	\$.00	\$16,000.00
Profit/Loss Total	\$18,474.05	\$.00	\$72,740.00
Expenditure Total	\$18,474.05	\$.00	\$72,740.00
406 Records Management Total	\$18,474.05	\$.00	\$72,740.00
407 Information Technology			
Expenditure			
Profit/Loss			
40700 Indoor Salaries	\$21,200.16	\$.00	\$105,098.00
40702 Contracts and Materials	\$211.51	\$.00	\$10,000.00
40704 Maintenance Agreements & Software Licences	\$31,618.60	\$.00	\$98,000.00
40707 Memberships & Subscriptions	\$.00	\$.00	\$4,574.00
40710 Internet Services	\$2,549.88	\$.00	\$20,000.00
40745 Telecommunications	\$48.24	\$.00	\$1,200.00
40747 Depreciation	\$4,444.80	\$.00	\$47,191.00
Profit/Loss Total	\$60,073.19	\$.00	\$286,063.00
Capital			

Account	YTD Actuals	Carried Forward Budget	Annual Budget
40752 Workstations & Ipads	\$3,855.75	\$14,081.00	\$40,352.00
40756 Storage Area Network Replacement	\$.00	\$.00	\$6,500.00
Capital Total	\$3,855.75	\$14,081.00	\$46,852.00
Expenditure Total	\$63,928.94	\$14,081.00	\$332,915.00
407 Information Technology Total	\$63,928.94	\$14,081.00	\$332,915.00
408 Risk Management			
Income			
Profit/Loss			
40870 Insurance Recoupments	(\$32.82)	\$.00	(\$15,006.00)
Profit/Loss Total	(\$32.82)	\$.00	(\$15,006.00)
Income Total	(\$32.82)	\$.00	(\$15,006.00)
Expenditure			
Profit/Loss			
40800 Indoor Salaries	\$19,288.84	\$.00	\$86,465.00
40802 Contracts and Materials	\$254.55	\$.00	\$1,694.00
40804 Risk Management Software Maintenance Fees	\$.00	\$.00	\$8,000.00
40805 Insurance	\$286,767.74	\$.00	\$310,000.00
40806 Excess on Claims	\$26,905.00	\$.00	\$30,000.00
40807 OHS Staff Training	\$.00	\$.00	\$10,000.00
40810 OHS Committee Training	\$.00	\$.00	\$3,998.00
40811 Risk Assessment	\$.00	\$.00	\$4,400.00
Profit/Loss Total	\$333,216.13	\$.00	\$454,557.00
Expenditure Total	\$333,216.13	\$.00	\$454,557.00
408 Risk Management Total	\$333,183.31	\$.00	\$439,551.00
409 Contract Management			
Expenditure			
Profit/Loss			
40900 Indoor Salaries	\$20,092.83	\$.00	\$87,098.00
40902 Contracts and Materials	\$3,818.31	\$.00	\$2,041.00
40904 Contract Management System	\$1,030.00	\$.00	\$10,000.00
40945 Telecommunication	\$.00	\$.00	\$1,645.00
Profit/Loss Total	\$24,941.14	\$.00	\$100,784.00
Expenditure Total	\$24,941.14	\$.00	\$100,784.00
409 Contract Management Total	\$24,941.14	\$.00	\$100,784.00
410 Payroll and HR Services			
Expenditure			
Profit/Loss			
41000 Indoor Salaries	\$38,328.80	\$.00	\$165,856.00
41002 Contracts and Materials	\$3,772.55	\$.00	\$3,000.00
41003 Advertising and Recruitment	\$5,788.78	\$.00	\$10,000.00
41004 Staff Development Training	\$18,848.13	\$.00	\$62,004.00
41005 Cadetships	\$.00	\$.00	\$7,996.00
41043 Memberships and Subscriptions	\$4,270.00	\$.00	\$4,502.00
41045 Telecommunications	\$100.00	\$.00	\$600.00
Profit/Loss Total	\$71,108.26	\$.00	\$253,958.00
Expenditure Total	\$71,108.26	\$.00	\$253,958.00
410 Payroll and HR Services Total	\$71,108.26	\$.00	\$253,958.00
411 Emergency Management			
Expenditure			
Profit/Loss			
41100 Indoor Salaries	\$11,938.47	\$.00	\$63,734.00

Account	YTD Actuals	Carried Forward Budget	Annual Budget
41102 Contracts and Materials	\$410.00	\$.00	\$2,497.00
41105 Emergency Water Supply - Drought Bores	\$345.60	\$.00	\$4,933.00
41106 Wimmera Emergency Mgt Officer Contribution	\$.00	\$.00	\$15,006.00
41108 Emergency Attendance	\$415.66	\$.00	\$4,994.00
41145 Telecommunications	\$303.14	\$.00	\$1,080.00
Profit/Loss Total	\$13,412.87	\$.00	\$92,244.00
Expenditure Total	\$13,412.87	\$.00	\$92,244.00
411 Emergency Management Total	\$13,412.87	\$.00	\$92,244.00
412 Depots and Workshops			
Expenditure			
Profit/Loss			
41200 Indoor Salaries	\$8,770.26	\$.00	\$6,417.00
41202 Contracts and Materials	\$1,138.69	\$.00	\$1,044.00
41204 Depot Building and Surround Maintenance	\$12,406.67	\$.00	\$68,931.00
41205 Depot Coordination and Administration	\$39,342.14	\$.00	\$101,885.00
41206 Purchase of Minor Tools and Traffic Signs	\$11,964.77	\$.00	\$21,321.00
41244 Utilities	\$3,336.11	\$.00	\$14,454.00
41245 Telecommunication	\$4,882.53	\$.00	\$12,508.00
41247 Depreciation - Buildings	\$2,385.75	\$.00	\$9,541.00
41251 Plant Replacement	\$424.91	\$.00	\$.00
Profit/Loss Total	\$84,651.83	\$.00	\$236,101.00
Capital			
41250 Depots & Workshop	\$.00	\$.00	\$110,000.00
41251 Plant Replacement	\$1,858.54	\$1,010,000.00	\$1,780,000.00
Capital Total	\$1,858.54	\$1,010,000.00	\$1,890,000.00
Expenditure Total	\$86,510.37	\$1,010,000.00	\$2,126,101.00
412 Depots and Workshops Total	\$86,510.37	\$1,010,000.00	\$2,126,101.00
413 Asset Management			
Income			
Profit/Loss			
41370 Road Opening Permits	\$.00	\$.00	(\$2,000.00)
Profit/Loss Total	\$.00	\$.00	(\$2,000.00)
Income Total	\$.00	\$.00	(\$2,000.00)
Expenditure			
Profit/Loss			
41300 Indoor Salaries	\$42,154.63	\$.00	\$188,989.00
41302 Contracts and Materials	\$88.80	\$.00	\$5,090.00
41304 Asset Management GIS Software Maintenance	\$15,000.00	\$.00	\$20,650.00
41305 Step Asset Management Program	\$.00	\$.00	\$1,020.00
41306 Asset Management Software & Training	\$21,628.00	\$.00	\$30,000.00
41307 Memberships & Subscriptions	\$500.00	\$.00	\$6,000.00
41308 Asset Inspections	\$3,110.82	\$.00	\$.00
41309 Road & Infrastructure Audit	\$1,685.77	\$75,000.00	\$100,000.00
41345 Telecommunications	\$1,109.90	\$.00	\$3,800.00
Profit/Loss Total	\$85,277.92	\$75,000.00	\$355,549.00
Expenditure Total	\$85,277.92	\$75,000.00	\$355,549.00
413 Asset Management Total	\$85,277.92	\$75,000.00	\$353,549.00
414 Fleet Management			
Income			
Profit/Loss			
41470 Vehicle Salary Sacrifice	(\$26,039.06)	\$.00	(\$85,498.00)

Account	YTD Actuals	Carried Forward Budget	Annual Budget
Profit/Loss Total	(\$26,039.06)	\$0.00	(\$85,498.00)
Income Total	(\$26,039.06)	\$0.00	(\$85,498.00)
Expenditure			
Profit/Loss			
41400 Indoor Salaries	\$3,536.89	\$0.00	\$14,810.00
41404 Fleet Servicing and Maintenance	\$0.00	\$0.00	\$10,044.00
41405 Fleet Tyres	\$0.00	\$0.00	\$5,982.00
41406 Fleet Registration & Insurance	\$612.65	\$0.00	\$10,044.00
41407 Fringe Benefit Tax	\$16,840.00	\$0.00	\$100,000.00
41408 Fleet Fuel	\$0.00	\$0.00	\$35,009.00
41447 Depreciation - Fleet	\$27,657.96	\$0.00	\$61,897.00
Profit/Loss Total	\$48,647.50	\$0.00	\$237,786.00
Capital			
41450 Fleet Replacement	\$97,754.78	\$45,500.00	\$332,000.00
Capital Total	\$97,754.78	\$45,500.00	\$332,000.00
Expenditure Total	\$146,402.28	\$45,500.00	\$569,786.00
414 Fleet Management Total	\$120,363.22	\$45,500.00	\$484,288.00
415 Accounts Payable			
Expenditure			
Profit/Loss			
41500 Indoor Salaries	\$7,637.50	\$0.00	\$32,375.00
Profit/Loss Total	\$7,637.50	\$0.00	\$32,375.00
Expenditure Total	\$7,637.50	\$0.00	\$32,375.00
415 Accounts Payable Total	\$7,637.50	\$0.00	\$32,375.00
416 Accounts Receivable			
Expenditure			
Profit/Loss			
41600 Indoor Salaries	\$2,890.69	\$0.00	\$12,141.00
Profit/Loss Total	\$2,890.69	\$0.00	\$12,141.00
Expenditure Total	\$2,890.69	\$0.00	\$12,141.00
416 Accounts Receivable Total	\$2,890.69	\$0.00	\$12,141.00
Plant Clearing Accounts			
Income			
Profit/Loss			
L0500 Plant Operations - Recovery	(\$402,409.50)	\$0.00	(\$1,968,115.00)
L0505 Plant Recovery - Cars & Utilities	(\$15,316.00)	\$0.00	(\$50,000.00)
L0510 Minor Plant - Recovery	(\$1,402.50)	\$0.00	\$0.00
L0520 Diesel Fuel Grant	(\$5,785.00)	\$0.00	(\$23,998.00)
Profit/Loss Total	(\$424,913.00)	\$0.00	(\$2,042,113.00)
Income Total	(\$424,913.00)	\$0.00	(\$2,042,113.00)
Expenditure			
Profit/Loss			
L0100 Plant Operations - Coordination	\$6,795.31	\$0.00	\$40,804.00
L0105 Plant Operations - Workshop	\$11,768.49	\$0.00	\$50,997.00
L0115 Plant Operations - Materials	\$174,149.97	\$0.00	\$759,042.00
L0120 Plant Operations - Repairs & Service	\$36,742.04	\$0.00	\$206,206.00
L0130 Plant Operations - Operator Maintenance	\$7,889.32	\$0.00	\$51,010.00
L0135 Plant Ops - Fabrications & Fitting of Accessories	\$0.00	\$0.00	\$5,102.00
L0139 Plant - Depreciation	\$147,694.17	\$0.00	\$667,191.00
L0140 Minor Plant Maintenance	\$893.57	\$0.00	\$19,520.00

Account	YTD Actuals	Carried Forward Budget	Annual Budget
Profit/Loss Total	\$385,932.87	\$.00	\$1,799,872.00
Expenditure Total	\$385,932.87	\$.00	\$1,799,872.00
Plant Clearing Accounts Total	(\$38,980.13)	\$.00	(\$242,241.00)

Community Liveability

What we will achieve	How we will achieve this	How we will measure success	Year to be achieved	Achievements	Looking ahead
1.1 An actively engaged community.	1.1.1 Establish stronger links with the indigenous community through the Barengi Gadjin Land Council, Goolum Goolum Aboriginal Cooperative and Wurega Aboriginal Corporation	Reconciliation Action Plan developed	2017/18	<p>Tourism & Economic Development Officer continues to establish strong links with BGLC through regular meetings and discussions on a range of topics including tourism related events, activities and initiatives.</p> <p>Tourism & Economic Development Officer has begun the process of establishing a Reconciliation Action Plan and has been in discussion with BGLC regarding format and content.</p> <p>Tourism & Economic Development Officer continues to be a representative on the Wimmera Indigenous Tourism Group.</p> <p>Council CEO & Director Infrastructure Services attended the Goolum Goolum Wimmera River Challenge in Dimboola.</p> <p>Reconciliation Plan and MOU drafted, awaiting feedback/input from BGLC</p> <p>MOU drafted for Wimmera River Discovery Trail project for which BGLC and Cultural Heritage are key</p>	<p>Continued strengthening of the relationship between Council and BGLC.</p> <p>Establishment of the Reconciliation Action Plan in consultation with BGLC.</p> <p>Continued representation at future Wimmera Indigenous Tourism Group meetings.</p>
	1.1.2 Maintain Community Action Plans for Dimboola, Jeparit, Nhill and Rainbow.	<p>Community Action Plans reviewed in 2018 &</p> <p>Six monthly reports to Council on progress of Community Action Plans</p>	2018/19	<p>Community Action Plans have been reviewed in late 2017. Dimboola Community Precinct Plan was amended in October / November 2017. Both Dimboola and Nhill plans are reviewed on a regular basis.</p>	<p>Establishment of new Community Precinct Plans for Jeparit and Rainbow in 2020.</p>

What we will achieve	How we will achieve this	How we will measure success	Year to be achieved	Achievements	Looking ahead
1.1 An actively engaged community.	1.1.3 Support integration of migrants into the community	At least two cultural events per year supported by Council Karen Community Plan reviewed	Ongoing 2017/18	Council has supported Nhill Neighbourhood House Learning Centre (NNHLC) with their successful application to receive funding to establish the Wimmera CALD Workforce Industry Partnership (WCWIP). WCWIP will employ two people to assist in the development of strong links between Wimmera employers and Wimmera CALD residents to gain appropriate skills in order to obtain employment. Council's Settlement Officer ceased employment with Council at the end of December 2018 as it was the completion of funding for the role. The 2014 Karen Community Plan has been reviewed and a new 2017-2021 Plan has been established and was launched at the Karen New Year Celebrations in January 2018.	Council will continue to support NNHLC's WCWIP program with annual funding for the next three years. It is anticipated that NNHLC will increase settlement support subject to availability of funding. Due to the increased number of Karen people residing in Horsham, the 2019 Karen New Year Celebrations will be held at the Horsham Town Hall on Saturday 12 January 2019. However it is expected that the celebrations will return to Nhill in 2020. The 2020 Karen New Year celebrations will again be held in Nhill and Council has been supporting the Nhill Karen community with preparations of grant applications for funding assistance.
	1.1.4 Support and celebrate volunteering and work collaboratively with volunteer groups	Participation in at least one event per year that recognises volunteers across the Shire	Ongoing	Council staff continues to support numerous events and activities as volunteers throughout the year. Events and activities have included the Wimmera Mallee Pioneer Museum Vintage Rally, the Rainbow Desert Enduro, Jeparit Fishing Contest, Nhill Lake Fiesta, Dimboola Town Committee Easter Eggstravaganza, Christmas events and numerous community based working bees including Clean Up Australia Day. Volunteers are recognised in June each year.	Support at community based events and working bees will continue to be supported. Council will recognise our volunteers in June 2020.

What we will achieve	How we will achieve this	How we will measure success	Year to be achieved	Achievements	Looking ahead
	<p>1.1.5 Hold Council-Community Conversations in the four towns to provide an alternative avenue of engagement, consultation and promotion</p>	<p>Four Council-Community Conversations held per year</p>	<p>2017/18</p>	<p>Community consultations were held during March 2018 & 2019 in Dimboola, Jeparit, Nhill, Rainbow, Antwerp, Broughton, Winiam and Woorak. Community Conversations were generally well supported with local residents appreciating the opportunity to have input into the development of the 2018 / 2019 and 2019/20 Budget. Workshops were held in Rainbow, Nhill, Jeparit and Dimboola on Councils Planning Scheme Review. Tree Strategy consultation sessions were held in each township in May 2018. Council officers attend monthly Town Committee meetings in Nhill, Jeparit, Rainbow & Dimboola.</p>	<p>It is also planned to hold community forums in Jeparit and Rainbow to review their Community Action Plans. Council is planning to hold a Community Consultation in Jeparit in November 2019 to discuss a number of initiatives being planned for Jeparit. Further community Consultation processes will be held in both Jeparit and Rainbow in 2020 to establish Community Action Plans.</p>
	<p>1.1.6 Continue to engage with our farming community on road and road related infrastructure maintenance and improvements</p>	<p>Farmer consultation forums held annually throughout the Shire</p>	<p>Ongoing</p>	<p>Feedback from Farmer consultations conducted in 2017/2018 has resulted in: (1) The introduction of 6S roads that are used by farmers as important 'strategic' connector roads. (2) The formal roadside vegetation assessment has been completed with 275km of high priority and 210kms of longer term vegetation control identified. Working with an independent vegetation assessor the pruning program commenced in 2019. An update of this program was provided at the 2019 Community Conversation Meetings.</p>	<p>Council continues to invest in the upgrade of key strategic routes to support agricultural productivity.</p>

What we will achieve	How we will achieve this	How we will measure success	Year to be achieved	Achievements	Looking ahead
	1.1.7 Promote and support the development of a Dimboola Indigenous Keeping Place	Planning for Keeping Place progressed	2018/19	<p>Tourism & Economic Development Officer regularly discusses this project with BGLC.</p> <p>Initial plans have been included in the landscaping component of the Wimmera River Discovery Trail that has been incorporated into the rear of the Dimboola Library project. This will form the Dimboola visitor node of the Wimmera River Discovery Trail.</p> <p>MOU drafted for WRDT.</p> <p>BGLC now have dedicated Economic Development Officer to work in that space.</p>	<p>Continue to advocate for this project and assist where possible in developing and scoping it.</p> <p>The Tourism and Economic Development Officer also attends the Wimmera Indigenous Tourism Group meetings.</p> <p>Further action will be undertaken when the outcome of the Wimmera River Discovery Trail grant application is known.</p> <p>Working with BGLC on WRDT, continue to advocate for Keeping Place.</p>
1.2 A range of effective and accessible services to support the health and wellbeing of our community.	1.2.1 Broaden the engagement of young people in the Shire and continue to facilitate the Hindmarsh Youth Council	<p>Number of young people engaged</p> <p>Youth priorities developed and actioned</p>	Ongoing	<p>The ongoing success of the Hindmarsh Shire Youth Council and attendance at numerous youth events and activities is clear evidence that Council's engagement with youth is succeeding.</p> <p>The establishment of the Hindmarsh Shire tourism guide for families was an initiative of the Youth Council and has been well received.</p> <p>Other priorities from the Youth Strategy continue to be implemented.</p> <p>2019 Youth Council inducted at February 2019 Youth Council launch. 2019 Youth Council have appointed Chair, Vice Chair and Secretary to empower the Youth Councillors and assist them to learn new skills.</p>	<p>Regular Youth Council meetings and proposed youth development programs including the Youth Council Retreat and Leadership Conferences will further enhance the capabilities of our youth.</p> <p>Planning for future FreeZa events and other youth related activities and events will be discussed at Youth Council meetings.</p> <p>2020 Youth Council will be inducted at the Statutory Meeting on 6 November 2019.</p>
1.2 A range of effective and accessible services to support the health and wellbeing of our community.	1.2.2 Review actions in Council's Positive Ageing and Inclusion Plan	Review conducted	2017/18	Review has commenced on Council's Positive Ageing and Inclusion Plan.	Attendees at Council's 2019 Seniors Concert will be asked to complete a survey to inform the review of Council's Positive Ageing and Inclusion Plan.

What we will achieve	How we will achieve this	How we will measure success	Year to be achieved	Achievements	Looking ahead
	<p>1.2.3 Review the provision of aged and health services in the Shire and Council's role in this growing sector</p>	<p>Review conducted</p>	<p>2017/18</p>	<p>Council continues to hold discussions regarding the provision of aged and health services in the Shire and Council's ongoing role. Currently awaiting details on funding post 30 June 2020.</p> <p>Meeting held with Nhill Learning Centre regarding providing training, this has resulted in one Karen employee working in Council's HACC department and expression of interest from another.</p>	
	<p>1.2.4 Advocate for enhanced services in community and mental health</p>	<p>Improved provision of services</p>	<p>2017/18</p>	<p>Youth and Early Years Officer has been facilitating mental health workshops through the Understanding Reality program which has attracted more than 100 participants to date.</p> <p>Council provided with \$75,000 funding for Mental Health Drought Support in 2018/19. This money has been pooled with West Wimmera, Yarriambiack and Horsham Rural City Council to enable the program to employ 3 support officers for the 4 Shires.</p>	<p>Continued promotion and implementation of mental health training to teenagers. Approximately 90 teenagers have enrolled to be part of the next round of training. Sourcing of external funding for this program is to continue.</p> <p>Mental Health Training to be undertaken in May 2019 in Nhill.</p>
	<p>1.2.5 Review and implement Municipal Early Years Plan</p>	<p>Two actions from Municipal Early Years Plan implemented</p>	<p>2017/18</p>	<p>A review of the Municipal Early Years Plan has commenced with an amended version expected to be completed during 2019/20. Assistance with the implementation will be provided by Council's Supported Playgroup Facilitator and Early Years provider (Horsham District Kindergarten Association).</p>	

What we will achieve	How we will achieve this	How we will measure success	Year to be achieved	Achievements	Looking ahead
	<p>1.2.6 Develop Dimboola Community, Civic and Business Hub (subject to funding)</p>	<p>Hub constructed</p>	<p>2017/18</p>	<p>Funding of \$600,000 has been secured from the State Government for the Dimboola Library project and Council has committed \$600,000.</p> <p>Designs have been finalised and the tender process to award a contract for the construction began in early January 2019.</p> <p>Council awarded the contract for the construction of the new Dimboola Library in May 2019 and on-site works commenced in October 2019.</p> <p>Council has been awarded \$600,000 (subject to funding agreement) from the Federal Government to refurbish the existing Old Shire Hall in Dimboola to further establish the Dimboola Community Civic Hub.</p> <p>Council has received \$600,000 from the Federal Government, \$400,000 from the Victorian Government and is contributing \$200,000 towards the Wimmera River Discovery Trail with the Dimboola Visitor Node being incorporated into the landscaping of the Dimboola Community Civic Hub.</p>	<p>Construction of the new Dimboola Library should begin in earnest in November 2019 with an expected completion date of May / June 2020.</p> <p>Plans and tender documentation for the refurbishment of the Old Shire Hall (existing Dimboola Library) are well underway and should be ready for tender early in 2020.</p> <p>Landscaping plans for the Dimboola Community Civic Hub continue to be developed and are expected to be completed in early 2020.</p>

What we will achieve	How we will achieve this	How we will measure success	Year to be achieved	Achievements	Looking ahead
<p>1.2 A range of effective and accessible services to support the health and wellbeing of our community.</p>	<p>1.2.7 Continually review public safety, and security of assets and infrastructure in the CBDs of our towns</p>	<p>Report presented to Council.</p>	<p>2017/18</p>	<p>Lighting under the verandas of shops along Lloyd Street, Dimboola and for various locations around Nhill leading to and from main public spaces including Nhill Lake, Davis Park, Jaypex Park and the Nhill Swimming Pool / Lowan Sports Stadium / Nhill College / River Dimboola has been completed.</p> <p>An LED lighting upgrade is planned to be completed for the Council Office and Nhill Memorial Community Centre by December 2019.</p> <p>A grant application for funding to install additional street lighting in Rainbow has been submitted.</p> <p>Grant applications have also been prepared for additional street lighting in the Dimboola Recreation Reserve and the Wimmera Mallee Pioneer Museum</p>	<p>Council continues to seek funding for lighting installation and upgrades.</p> <p>Council is continuing to work with Sustainability Victoria and their additional funding to investigate and install upgrades.</p> <p>If funding for additional street lighting in Rainbow is secured works will be undertaken early to mid-2020.</p>
	<p>1.2.8 Promote the ‘traffic light approach’ to healthy food choices in community facilities, sporting clubs and events</p>	<p>Guidance material prepared and promoted Council policy adopted</p>	<p>2018/19</p>	<p>Council promoted and encouraged schools within our shire to participate in a training session hosted by West Wimmera Health Services on the Victorian Government’s Healthy Choices guidelines in March 2018.</p> <p>Health eating policy was adopted by Council during 2018/19.</p>	

What we will achieve	How we will achieve this	How we will measure success	Year to be achieved	Achievements	Looking ahead
	<p>1.2.9 Promote positive, equal and respectful relationships between and among women and men, girls and boys</p>	<p>Participation in White Ribbon Day or similar initiative.</p> <p>Implementation of actions from the Act@Work Action Plan</p> <p>Utilisation of Communities of Respect and Equality (Core) Alliance guidelines</p>	<p>2017/18</p>	<p>The Act@Work Action Plan has been adopted.</p> <p>A second staff survey was conducted in December, 2017. This 'post training' survey measured the current attitudes, awareness and knowledge of the prevention of violence against women and made comparisons with the outcomes of the initial baseline survey.</p> <p>Recent interview panels have had a gender balance conducting interviews.</p> <p>Council in conjunction with West Wimmera Health Service held a forum to raise awareness about Violence Against Women in late 2018 which was well attended by the community and local Secondary Colleges.</p> <p>Further Act@Work training was held in October 2018 for new staff members.</p>	<p>Tasks from the Act@Work Action Plan to be implemented on an ongoing basis along with other appropriate initiatives.</p>
<p>1.3 A community that is physically active with access to a wide range of leisure, sporting and recreation facilities.</p>	<p>1.3.1 Develop Skate Parks in Dimboola, Rainbow and Nhill</p>	<p>Dimboola and Rainbow: Skate Parks constructed</p> <p>Nhill: Skate Park designs completed</p>	<p>2017/18</p>	<p>Dimboola, Rainbow & Nhill Skate Parks have been constructed.</p> <p>Official openings of both the Rainbow and Dimboola Skate Park were held on 9 and 10 April 2018 respectively.</p> <p>Both openings were very well attended by the public and included a FreezA event and skate workshops and demonstrations.</p> <p>Skate competitions were held in Rainbow and Dimboola in February 2019 with a positive response from those who attended.</p> <p>Construction of Nhill Skate Park underway with completion due in May 2019.</p> <p>The Nhill Skate Park was officially opened in September at the same time as the Dimboola Female Change Rooms official opening. A well-attended competition was held the following week as an unofficial opening.</p>	<p>Council has submitted a grant application for a skate competition to be held in 2020 Youth Week featuring all four skate parks within the shire.</p>

What we will achieve	How we will achieve this	How we will measure success	Year to be achieved	Achievements	Looking ahead
<p>1.3 A community that is physically active with access to a wide range of leisure, sporting and recreation facilities.</p>	<p>1.3.2 Develop and promote a public art/street art policy</p>	<p>Policy adopted Public art projects developed</p>	<p>2017/18</p>	<p>Policy developed and adopted by Council 15 August 2018. Policy available on Council website. A large Dimboola mural was commissioned and painted in August 2019 on the exterior wall of the Dimboola Café next to the Dimboola Library.</p>	<p>Policy to be considered with all future public art. Further public art to be investigated.</p>
	<p>1.3.3 Complete detailed Recreation Reserve Master Plans</p>	<p>Master Plans developed</p>	<p>Nhill 2017/18 Dimboola 2018/19</p>	<p>Master Plan developed for Davis Park, Nhill. Draft plans for a new community pavilion / function room for Davis Park have been prepared with final amendments to be advised by NDSC. Dimboola Recreation Reserve Planning Report has been prepared which will be used to assist in preparing a Master Plan. A draft copy of the Rainbow Recreation Reserve and Caravan Park Masterplan was presented to the Community on 9 October, 2018 with positive feedback received. The Rainbow Recreation Reserve and Caravan Park Masterplan was adopted by Council at its July 2019 Council Meeting.</p>	<p>Ongoing development of plans for a new community pavilion / function room for Davis Park will be undertaken. Once agreement has been reached on final design cost estimates will be obtained and investigation of funding opportunities will proceed. Master Plan for Dimboola Recreation Reserve to be prepared. The final version of the Rainbow Recreation Reserve / Caravan Park Masterplan will be completed in early 2019 and following presentation to the community, it will be presented to Council for adoption. Continue to identify funding opportunities for recreation reserves to meet master plan priorities.</p>
	<p>1.3.4 Undertake a feasibility assessment for the development of new library hub, combining other visitor information and other services</p>	<p>Feasibility assessment completed</p>	<p>2018/19</p>	<p>On hold.</p>	<p>On hold.</p>

What we will achieve	How we will achieve this	How we will measure success	Year to be achieved	Achievements	Looking ahead
	<p>1.3.5 Advocate for the continued and expanded provision of Neighbourhood House activities/services</p>	<p>Neighbourhood House activities in Jeparit and Dimboola</p>	<p>2017/18</p>	<p>Rainbow Neighbourhood House is providing limited programs to Jeparit.</p> <p>The Dimboola Community Centre Committee of Management has held meetings with Nhill Neighbourhood House Learning Centre to determine if they are interested in providing / supporting learning programs in Dimboola.</p> <p>Although the Nhill Neighbourhood House Learning Centre was not in a position to take on management of the Dimboola Community Centre they still may be interested in providing services to Dimboola.</p>	<p>The Rainbow Neighbourhood will continue to provide programs to Jeparit providing there is sufficient interest.</p> <p>The Dimboola Community Centre Committee of Management will liaise directly with Nhill Neighbourhood House as required.</p>
	<p>1.3.6 Redevelop Rainbow Recreation Reserve Change Rooms (subject to funding)</p>	<p>Change room redevelopment completed</p>	<p>2018/19</p>	<p>The 2019/20 CSIF grant application for new female change rooms was not successful. A follow-up meeting with SRV identified areas where future applications could be improved with the design of the building to be modified to meet Netball Victoria standards.</p>	<p>A new application for funding will be prepared and submitted for new female friendly change rooms at the Rainbow Recreation Reserve. Plans will take comments from SRV into consideration which will strengthen the application. Timing for new funding rounds is not known but assumed it will be March / April.</p> <p>Dates for the 2020 / 2021 rounds of SRV Funding programs have not been released but they are expected to be released in the October / November 2019 period.</p>

What we will achieve	How we will achieve this	How we will measure success	Year to be achieved	Achievements	Looking ahead
	<p>1.3.7 Ongoing exploration and assessment of options and opportunities for the development of walking and cycling tracks within the main townships, to support recreational participation, health and wellbeing</p>	<p>Assess options for the development of local trails and tracks networks, e.g. a walking track circling the Dimboola Recreation Reserve</p>	<p>2018/19</p>	<p>New walking tracks within the Dimboola Recreation Reserve have been developed with grant funding and support from the Dimboola Town Committee.</p> <p>Established parkrun in Nhill.</p> <p>Plans and funding for other towns not yet undertaken.</p> <p><i>Grampians RDV Region Cycling and Trails Masterplan</i> delivered through WDA/Regional Partnerships. Implementation funding assisted Wimmera River Discovery Trail grant, plus development of "Cycle West" regional branding/marketing (including some photography and marketing focus on WRDT and Dimboola).</p>	<p>Further development of the new walking tracks will be undertaken in early 2019 – this will include installation of signage, safety bollards, etc.</p> <p>Improvements to the Edward Eyre Heritage Walk in Jeparit could be undertaken as part of the Wimmera River Discovery Trail.</p>

Built & Natural Environment

What we will achieve	How we will achieve this	How we will measure success	Year to be achieved	Achievements	Looking ahead
<p>2.1 Well-maintained physical assets and infrastructure to meet community and organisational needs.</p>	<p>2.1.1 Re-develop and maintain attractive streetscapes, open spaces and public places</p>	<p>One streetscape project per annum</p>	<p>Ongoing</p>	<p>Replacement of park seats were completed in Dimboola in second quarter.</p> <p>Mulching of High Street Dimboola has taken place. Mulching of Nelson Street Nhill has taken place.</p> <p>Victoria Street Dimboola – open earth drains replaced with kerb and channel and nature strips mulched. Wimmera Street Dimboola – open earth drains replaced with kerb and channel. Dimboola Drainage Project – amenity of Horsham entrance improved with functional drainage.</p> <p>Albert St Rainbow – installation of footpath and school crossing outstands. Broadway St Jeparit – installation of footpath. Jaypex Park Nhill – installation of 6 new tables and chairs.</p> <p>Budget initiative was prepared and included in the 19/20 budget that included renewal of street furniture for the Rainbow township.</p>	<p>Budget initiative to be prepared for inclusion in the 20/21 budget that includes renewal of street furniture for Jeparit.</p> <p>Regular maintenance programs on all playgrounds.</p> <p>Some streetscape masterplans and concepts for our four major towns will form one aspect of the Wimmera Mallee Tourism BBRF funded project underway.</p> <p>Based on streetscape beautifications plans, a funding application could be submitted for streetscape works in Roy Street, Jeparit – depending on appropriate funding programs.</p>

What we will achieve	How we will achieve this	How we will measure success	Year to be achieved	Achievements	Looking ahead
	<p>2.1.2 Encourage and support residents and ratepayers to maintain the cleanliness and good order of the properties for which they are responsible</p>	<p>One free green waste month per year Residential clean-up campaign trial completed</p>	<p>Ongoing 2017/18</p>	<p>Council held a free green waste month in September 2019. Council received approximately 1,334 loads of green waste throughout the shire which is around 1,190 loads (approximately 826.39%) greater than the average monthly intake. The number of loads received in 2019 is 5.45% greater than the September 2018 free green waste month. Council received 1,265 loads of green waste throughout the Shire in September 2018. Regular proactive inspection of footpaths to identify overhanging trees that require trimming, either on nature strips or planted on private property.</p>	<p>Leading by example – ensuring regular inspection and maintenance of Council owned properties.</p>
	<p>2.1.3 Develop and prioritise detailed plans relating to new infrastructure, infrastructure upgrade and renewal (including roads, bridges, drains, footpaths and buildings) for each town.</p>	<p>Capital Improvement Plan adopted.</p>	<p>Ongoing</p>	<p>Council adopted a Footpath asset management plan. As part of the 17/18 budget process council adopted a 10 year capital expenditure plan for capital improvements. Building condition and ESM Audits commenced in March 2019. 85 of the 180 buildings have been inspected with the audit to continue until all the buildings are complete. Inspection reports have been received and maintenance planning has commenced.</p>	<p>Asset management plans for Roads and Bridges to be developed. Ongoing reviews of the 10 year plan. Cyclic assessment of infrastructure condition surveys to occur. Implement maintenance works as a result of ESM and condition reports on Council owned buildings. Ensure that buildings are regularly inspected to maintain maximum condition.</p>

What we will achieve	How we will achieve this	How we will measure success	Year to be achieved	Achievements	Looking ahead
<p>2.1 Well-maintained physical assets and infrastructure to meet community and organisational needs.</p>	<p>2.1.4 Enhance river and lakes environment to support informal recreation and social interaction (subject to funding)</p>	<p>Plans for Nhill Lake improvements developed</p> <p>Study of recreational and environmental water for Rainbow community completed</p> <p>Improved Wimmera River facilities for fishing and boating</p>	<p>2018/19</p>	<p>A study into the use of Ross Lake at Rainbow has been commissioned and distributed to stakeholders.</p> <p>The report provides a positive overview of the proposal.</p> <p>Fishing and boating pontoons have been installed at Dimboola while a fishing pontoon has been installed at Jeparit. A new fishing pontoon has been installed at Nhill Lake.</p> <p>Jeparit Anglers club have also been successful with funding for another fishing pontoon on the Wimmera River at Jeparit (near the Golf Club) which has recently been installed.</p> <p>The draft Wimmera River Waterway Management Plan was advertised for public comment in February 2019. At time of closing, nine responses were received. Responses were considered and plan amended, with the amended plan currently being reviewed by the advisory committee.</p> <p>The bridge along Rainbow Nhill Road across Outlet Creek has been replaced and upgraded in full to a dual lane bridge.</p> <p>A study into the structural soundness of the Albacutya Bridge has been completed with results to be used in obtaining funding to replace the bridge.</p> <p>Alluvium Consultants have proposed and provided some preliminary design solutions and costs for the replacement of the leaking wooden sections of the Jeparit weir which are only expected to last a few more years.</p>	<p>Stage two on the site report and assessment for Ross Lakes has reached draft stage with the recommendation that the Lake be supported as an intermittent wetland.</p> <p>The draft report will be finalised and the project will be predominately managed by Wimmera CMA.</p> <p>Ongoing development of a project to repurpose a decommissioned water reservoir at Rainbow for use as a recreational lake for the local community.</p> <p>Wimmera River Waterway Management Plan to be finalised and presented to Council for adoption.</p> <p>Ongoing relationship building with the Wimmera Catchment Management Authority, Parks Victoria and Marine Safety Victoria.</p> <p>Securing of additional funds to assist with the redevelopment of the Jeparit Swimming Hole and Wimmera River Discovery Trail – Jeparit Visitor Node.</p>

What we will achieve	How we will achieve this	How we will measure success	Year to be achieved	Achievements	Looking ahead
	2.1.4 CONT Enhance river and lakes environment to support informal recreation and social interaction (subject to funding)	Plans for Nhill Lake improvements developed Study of recreational and environmental water for Rainbow community completed Improved Wimmera River facilities for fishing and boating	2018/19	As a part of the Jeparit node of the Wimmera River Discovery Trail, two concept drawings have been prepared for the redevelopment of the Jeparit Swimming Hole, with a third currently being developed to consider mobility scooter access. Flood gauges at Dimboola are to be installed by the Wimmera Catchment Management Authority to more accurately monitor water levels, which are to be agreed upon by various user groups based on their recreation activities. Wimmera River Discovery Trail funded, will align with and support WMCA drought refuge pool strategy. The new Dimboola Rowing Club launch pontoon is completed, is in use and has been officially opened. GWM Water has obtained funding for water connection infrastructure to the former water reservoir to create a community recreation lake.	
	2.1.5 Continue to implement the Nhill Aerodrome Master Plan	One initiative from the Master Plan implemented	2018/19	Amenities have been upgraded. Nhill Aerodrome Master Plan adopted by Council on 01 May 2019. A grant has been obtained to establish a new memorial entrance to the aerodrome. This has been established in conjunction with NAHC. Construction of the new entry is almost complete. Construction of the new entrance into the Nhill Aerodrome is basically complete.	Continue to adhere to the plan and develop and maintain the aerodrome as a functional facility and tourist attraction. Continue to budget and advocate for master plan actions to be undertaken. Official opening of the new memorial entrance into the Nhill Aerodrome.

What we will achieve	How we will achieve this	How we will measure success	Year to be achieved	Achievements	Looking ahead
	<p>2.1.6 In partnership with other agencies implement recommendations from the Wimmera Catchment Management Authority's Flood Plain Management Strategy</p>	<p>Implementation of recommendations from strategy underway</p>	<p>2018/19</p>	<p>Wimmera Catchment Management Authority's Flood Plain Management Strategy is complete. HSC Officer representation on Wimmera Floodplain Management Strategy Implementation Committee.</p>	<p>Implement actions from the Wimmera Catchment Management Authority's Flood Plain Management Strategy – subject to funding. Ongoing.</p>
	<p>2.1.7 Advocate for the construction of emergency services facilities in Dimboola</p>	<p>Emergency services relocated</p>	<p>Ongoing</p>	<p>The CFA have purchased property in High Street, Dimboola where the local CFA will be relocated to when appropriate funding is obtained. A letter has been sent to the Andrews government advocating for a new facility.</p>	<p>Advocate for and support the local Dimboola CFA in their quest to obtain funding for a new fire station. Ongoing.</p>
	<p>2.1.8 Explore alternative road base treatments that will reduce long term maintenance cost</p>	<p>Alternative road base treatments trialled in three locations</p>	<p>2018/19</p>	<p>Works currently planned to install a geotextile material in the road base along McKenzie and Grieg Roads to prevent the rising salinity reacting with the limestone.</p>	<p>Look to incorporate the use of recycled material in road specifications. Review of road construction trials. Investigate use of gypsum in road base to counteract salinity issues.</p>
<p>2.2 A community that reduces its reliance on water and manages this resource wisely</p>	<p>2.2.1 Explore options for rainwater/stormwater harvesting to supplement the water supply for community assets</p>	<p>Rainwater/stormwater harvesting opportunities identified</p>	<p>2018/19</p>	<p>Installation of drought relief and fire suppression water tanks at Diapur. Tanks are charged from underground aquifers. Replacement of pumps and fire suppression water tanks on Rainbow-Nhill Road, Lake Hindmarsh to be installed in second quarter of 2018/19. This project was completed in May 2019. Funding of \$50,000 has been obtained through a Community Climate Change Adaptation Program to assist with the establishment of community green spaces as part of the Wimmera River Discovery Trail Visitor Nodes in Dimboola and Jeparit.</p>	<p>Incorporate into all designs for new facilities, Tree gardens, WSUD's Encouraging the use of tanks and other water harvesting techniques for new structures. Consider upgrade of gardens for improved reticulation/automatic watering systems. Investigate use and installation of trash nets to improve quality of water in our catchments.</p>

What we will achieve	How we will achieve this	How we will measure success	Year to be achieved	Achievements	Looking ahead
	2.2.2 Replace appliances in Council facilities with water efficient appliances if and when redevelopment occurs	Water efficient appliances installed	Ongoing	Dual flush toilets have been installed at Nhill Aerodrome.	Investigation of the cost and installation of push button taps in new public facilities.
2.3 A healthy natural environment.	2.3.1 Continue to work with local Landcare groups	Memorandum of Understanding with Hindmarsh Landcare Network	Ongoing	MOU with Hindmarsh Landcare exists and is reviewed periodically.	Periodical reviews of MOU. Exploring ways to align Hindmarsh Landcare Network Wimmera River corridor tree planting project with WRDT.
2.3 A healthy natural environment.	2.3.2 Continue to implement actions from the Roadside Pest Plant and Animals Plan (subject to funding)	Kilometres of roadside treated	Ongoing	When undertaking the annual strategic fire break program, the opportunity is also taken to spray for noxious weeds. In addition, Council is negotiating with the Landcare Co-ordinator to provide the conduit between Council and farmers that are interested in partnering with Council to treat sucker trees on low traffic volume roadsides.	Continuance of shire wide roadside slashing and spraying program, working with the local Landcare groups.
	2.3.3 Implement Planting Program to improve tree coverage and shade cover in high traffic urban areas	Number of trees planted and successfully established	2017/18	Draft Street and Reserve Tree Strategy adopted in November 2018. Approximately 220 trees have been ordered for urban planting in June 2019.	Street and Reserve Tree Strategy to be considered during budget process.
2.4 A community living more sustainably.	2.4.1 Advocate for distributed energy generation for Shire towns using solar, waste and biomass, wind and geothermal sources, subject to funding	Distributed energy generation trial program developed	2019/20	Submitted letter of support to DELWP as part of planning consultation for proposed Nhill Wind Farm Participated in Wimmera Southern Mallee Regional Planning and Energy Workshop	
	2.4.2 Advocate for upgrades to the main electricity grid servicing Hindmarsh Shire to support alternative electricity generation	Advocacy activity undertaken	2017/18	Where the opportunity arises this is raised with Ministers where appropriate.	Advocacy will be included in the agenda for the upcoming Canberra trip for the Mayor and CEO.

What we will achieve	How we will achieve this	How we will measure success	Year to be achieved	Achievements	Looking ahead
	2.4.3 Explore innovative waste management options for green waste	Report provided to Council	2017/18	Investigation of the purchase of a mulching head attachment to the skid steer, subject to Council approval, to turn green waste into recycled mulch.	Working with regional waste management group on initiatives for management of organics.
	2.4.4 Continue to support Wimmera Mallee Sustainability Alliance	Active Wimmera Mallee Sustainability Alliance membership continued	Ongoing	Membership renewed. Council represented by Cr Ismay and Coordinator Facilities and Environment.	

Competitive & Innovative Economy

What we will achieve	How we will achieve this	How we will measure success	Year to be achieved	Achievements	Looking ahead
<p>3.1 A strong rural economy and thriving towns.</p>	<p>3.1.1 Market the Shire's liveability, its stunning environment, relaxed country living and unique business opportunities</p>	<p>Development of marketing initiatives and continued promotion of Council and tourism websites</p>	<p>Ongoing</p>	<p>The Youth Council's tourism guide for families has been printed and distributed. Tourism Officer continues to attend regional tourism meetings. Funding application for a Strategic Municipal Marketing Plan has been submitted – awaiting outcomes of application. Tourism signage plan has been prepared. Migrant Open Weekends have been held.</p> <p>Improved signage promoting towns and the shire have been prepared and will be implemented on an ongoing basis.</p> <p>Visit Victoria funded a masterplan/business case exploring options for an alternate Silo Art project in Rainbow.</p> <p>New Shire and Town entry sign designs being finalised in consultation with VicRoads</p>	<p>Awaiting outcomes of Strategic Municipal Marketing Plan and Council Budget submissions to implement actions.</p> <p>Further development of the Silo Art Trail into Hindmarsh Shire.</p> <p>Establishment of the Destination Management Plan through WDA.</p> <p>Include businesses for sale and employment opportunities on Council and Tourism websites.</p>
	<p>3.1.2 Prepare designs and prospectus for Dimboola Industrial Estate</p>	<p>Designs completed</p>	<p>2017/18</p>	<p>To be developed – subject to funding. Concept Plans have been established.</p>	<p>To be developed – subject to funding.</p>
	<p>3.1.3 Support and promote work experience, apprenticeships and cadetships</p>	<p>Number of cadets and work experience students hosted by Council</p>	<p>Ongoing</p>	<p>Engagement of work experience students has continued across arrange of Council Departments.</p> <p>Infrastructure Services accommodated engineer student placement.</p>	<p>Continued support of work experience students etc.</p>

What we will achieve	How we will achieve this	How we will measure success	Year to be achieved	Achievements	Looking ahead
3.1 A strong rural economy and thriving towns.	3.1.4 Facilitate business and social enterprise incubators, workshops and training	Professional development activities facilitated	2018/19	<p>A range of small business workshops were held across the Shire in 2017 on a range of different topics.</p> <p>The Business Assistance Grants program assists with funding training etc.</p> <p>A review of the criteria for the Business Assistance Grants was held prior to the 2018/2019 Financial Year.</p> <p>Social enterprise workshops were held with Australian Centre for Rural Entrepreneurship in Nhill and Rainbow.</p>	<p>Continued funding of the Business Assistance Grants program.</p> <p>A review of the criteria for the Business Assistance Grants was held prior to the 2018/2019 Financial Year and will be reviewed on a regular basis.</p>
	3.1.5 Support Emerging Entrepreneurs Program in partnership with Rural Councils Victoria	Program delivered in partnership with Rural Councils Victoria	2017/18	To be developed.	
	3.1.6 Encourage investment in housing stock to address housing shortages	Investment options promoted	2018/19	To be developed.	
	3.1.7 Active involvement in Rural Councils Victoria (RCV) and Wimmera Development Association (WDA)	Continued membership of Rural Councils Victoria and Wimmera Development Association	Ongoing	Membership and active involvement with WDA and RCV is continuing on an ongoing basis.	Membership and active involvement with WDA and RCV is continuing on an ongoing basis.

What we will achieve	How we will achieve this	How we will measure success	Year to be achieved	Achievements	Looking ahead
	3.1.8 Work regionally/collaboratively with other organisations	Continued support/membership of Wimmera Regional Sports Assembly. Western Highway Action Group, Wimmera Regional Transport Group and Centre for Participation	Ongoing	Council's Community Development Coordinator is on the Wimmera Regional Sports Assembly Board and regularly attends meetings. Council is represented on the Western Highway Action Group by Cr Ismay and Council's Director Infrastructure Services and the Wimmera Regional Transport Group by Cr Gersch and Council's Director Infrastructure Services. Wimmera Regional Library Corporation – Cr Tony Schneider and Council's Director Corporate & Community Services. Tourism and Economic Development Officer is a representative on the Wimmera Indigenous Tourism Group.	Representation and attendance at these organisations will continue.
	3.1.9 Review Hindmarsh Planning Scheme, including Municipal Strategic Statement, with a focus on industrial and residential development	Hindmarsh Planning Scheme and Municipal Strategic Statement adopted.	2018/19	Public consultation for review of Planning Scheme has been completed. Draft is currently underway.	Ongoing.
3.2 A thriving tourism industry.	3.2.1 Implement recommendations from the Wimmera Mallee Pioneer Museum Master Plan	One project implemented per year	Ongoing	Tourism & Economic Development Officer attends monthly WMPM CoM meetings and is attempting to implement recommendations from the Master Plan. Funding is required to implement recommendations which have not yet been obtained. A funding application for the purchase and installation of solar powered lights at the WMPM has been submitted.	Continue the implementation of the recommendations from the WMPM Master Plan. Continue to work with S86 Committee and look for funding opportunities.

What we will achieve	How we will achieve this	How we will measure success	Year to be achieved	Achievements	Looking ahead
	<p>3.2.2 Promote and continue to develop our tourism facilities</p>	<p>Increased numbers of visitors to Council owned/operated tourism assets</p> <p>Improved tourism signage</p>	<p>Ongoing</p>	<p>Signage Strategic Plan has been developed.</p> <p>Hindmarsh Heritage Drive brochures developed and distributed.</p> <p>Recreational bikes for Riverside Holiday Park, Dimboola are proving to be popular and hire and usage agreements prepared and in use.</p> <p>A new front entrance sign for the Riverside Holiday Park has also been prepared.</p> <p>Visit Victoria funded a masterplan/business case exploring options for an alternate Silo Art project in Rainbow.</p> <p>New Shire and Town entry sign designs being finalised in consultation with VicRoads.</p> <p>New HSC brochure suite being developed.</p> <p>"Hindmarsh Highlights" and town tourism sigs (Nhill and Jeparit) have been installed.</p> <p>Riverside Holiday Park brochures and business cards printed.</p> <p>New WMT website "Visit Wimmera Mallee" launched include interact touring routes, videos and podcasts.</p>	<p>Further development of the Silo Art Trail – subject to funding.</p> <p>Further development and implementation of Wimmera River Discovery Trail.</p> <p>A grant application has been submitted to BBRF for the WRDT – announcements due in March / April.</p> <p>Implementation of the branding and signage plan.</p> <p>"Hindmarsh Highlights" and town tourism sigs (Nhill and Jeparit) have been installed.</p> <p>A name change for the Jeparit Caravan Park has been suggested to better reflect its strategic location adjacent to the Wimmera River.</p>

What we will achieve	How we will achieve this	How we will measure success	Year to be achieved	Achievements	Looking ahead
<p>3.2 A thriving tourism industry.</p>	<p>3.2.3 Develop a trail along the Wimmera River and Lake Hindmarsh (subject to funding)</p>	<p>Wimmera River Discovery Trail, Stage 1, completed</p>	<p>2017/18</p>	<p>The Wimmera River Discovery Trail has been identified as a priority in the draft Grampians Region Cycling and Trails master plan and is gaining support from a range of organisations and sources.</p> <p>Council successful in obtaining funding through the Building Better Regions Fund for the Wimmera River Discovery Trail, Stage 1 from Dimboola to Jeparit.</p> <p>Advisory Group established, MOU with BGLC drafted.</p>	<p>Continue to advocate for funding for the establishment of the Wimmera River Discovery Trail. Develop a business study / business case to provide stronger leverage for funding opportunities.</p> <p>Works to commence on the Wimmera River Discovery Trail in mid 2019.</p>
	<p>3.2.3 Support innovative community-driven events and festivals that stimulate tourism growth in the region</p>	<p>Support of at least three community events per year</p> <p>Funding guidelines for regional events, arts and culture, developed and Community Action Grants Program – Events Sponsorship - reviewed</p>	<p>Ongoing</p>	<p>Support has been provided for the Nhill Lake Fiesta, Jeparit Fishing Competition, Dimboola Rowing Regatta and Fishing Classic, Rainbow Desert Enduro and Wimmera Mallee Pioneer Museum Vintage Rally, ParkRun in Nhill and NAHC Vintage Military Vehicle rendezvous among others.</p> <p>Community Action Grants program has been reviewed.</p> <p>An improved process for the assessment and approval process for community based events has been established.</p>	<p>Continue to advocate and support community based events and festivals.</p> <p>Improved and more efficient processes and procedures to assist with the planning and implementation of events are being developed.</p>
	<p>3.2.4 Facilitate links between contemporary local and regional events, tourism product and businesses to maximise economic outcomes across the Shire</p>	<p>Calendar of events hosted and promoted on Council's websites and Facebook pages</p>	<p>2017/18</p>	<p>Council events listed on new council website, council/community events listed on Visit Hindmarsh website and promoted on Council's Facebook.</p> <p>Tourism brochure distribution at Rainbow Desert Enduro.</p> <p>Live Stream digital marketing at Rainbow Enduro events and HPV event. WMT owned equipment obtained through grant for Live Streaming future events.</p>	<p>Continued focus of promotion of Hindmarsh tourism attractions shire-wide at events. Pro-actively working with event organisers for shire tourism promotional opportunities at events.</p> <p>Wimmera Mallee Tourism's BBRF funded project "Trading off the Tourism Trails" will incorporate community and business forums and support focusing on maximizing economic input from tourism.</p>

What we will achieve	How we will achieve this	How we will measure success	Year to be achieved	Achievements	Looking ahead
	3.2.5 Review the management of Council's caravan and camping accommodation	Report provided to Council	2017/18	Report presented to Council with suggested management options for considerations. Regular meetings are held in all council owned caravan and camping facilities to understand areas for improvement.	Review the management of Council's caravan and camping accommodation in 2018 / 2019. Ongoing. Expansion of facilities subject to suitable funding sources as opportunities arise. Wimmera Mallee Tourism's BBRF funded project "Trading off the Tourism Trails" will incorporate strategies around caravan parks across the region.
	3.2.6 Facilitate "Tourism is everyone's business" forums	Forums held	2018/19	Successful Tourism Forums were held in Dimboola, Rainbow, Jeparit and Nhill during February 2018. The Nhill Tourism and Business Group has been established and meets on a regular basis. Council's Tourism and Economic Development Officer attends these meetings.	Continue to promote "Tourism is everyone's business" throughout the Shire in an ongoing capacity. Hold a Tourism Forum adapted specifically for the Karen community. Wimmera Mallee Tourism's BBRF funded project "Trading off the Tourism Trails" will incorporate strategies around caravan parks across the region A name change for the Jeparit Caravan Park has been suggested to better reflect its strategic location adjacent to the Wimmera River.
	3.2.7 Promote and support local historic assets and heritage groups.	Local historic assets and heritage groups supported.	Ongoing	Heritage Drive brochure established and distributed Youth Council tourism brochure – A tourism guide for families established and distributed. Heritage Victoria Grant obtained for veranda repairs at Yurunga. Victoria Remembers Grant obtained for memorial development at Nhill Aerodrome	Implementation of the Signage Strategic Plan. An idea to establish a Hindmarsh Cemeteries brochure has been mooted which would complement the Heritage Drive brochure and add another tourism aspect to the region.

What we will achieve	How we will achieve this	How we will measure success	Year to be achieved	Achievements	Looking ahead
				<p>entrance and interpretive signage, will be completed by November 2019.</p> <p>Financial and in-kind support for NAHC Air Show, November 2019.</p> <p>Significant increase in organised bus tours, particularly to Yurunga and NAHC, through advocacy by Wimmera Mallee Tourism.</p> <p>New Brochures, plus pull-up banner designed and printed for Wimmera Mallee Pioneer Museum.</p>	
	<p>3.2.8 Work collaboratively with the Wimmera Mallee region's Indigenous Tourism Group</p>	<p>Actively participate in the regional tourism group</p>	<p>Ongoing</p>	<p>Tourism and Economic Development Officer is a very active participant in the Wimmera Mallee Tourism Association and is developing substantial links with the BGLC. Drafted MOU with BGLC for WRDT.</p> <p>Drafted broader MOU and Reconciliation Action Plan. Both this and WRDT MOU will assist with greater opportunities to work with and support BGLC and the Wotjobaluk Communities.</p> <p>The recently completed Dimboola mural has a strong indigenous theme and the artists 'interpretive sign' will detail further indigenous information. This will complement the Dimboola Visitor Node of the WRDT.</p>	<p>Continue to advocate for the development of the Wimmera Keeping Place to be built in Dimboola.</p> <p>The proposed Dimboola Visitor Node of the Wimmera River Discovery Trail will have a focus on indigenous culture and heritage through interpretative signage and landscaping.</p>
<p>3.3 Modern and affordable information and communication technology throughout the municipality.</p>	<p>3.3.1 Advocate for appropriate NBN coverage.</p>	<p>Support the Wimmera Development Association and Wimmera Mallee councils in advocacy efforts</p>	<p>2017/18</p>	<p>Ongoing</p>	<p>Ongoing</p>

What we will achieve	How we will achieve this	How we will measure success	Year to be achieved	Achievements	Looking ahead
	3.3.2 Promote the use of latest technology to advance business practices	Promotional activities undertaken	2018/19	Ongoing Council's road construction team now uses latest technology being 3D machine control on their graders, increasing efficiency.	Ongoing
	3.3.3 Advocate for improved mobile phone coverage, including telecommunications tower at Yanac	Number of black spots reduced	Ongoing	Tower at Yanac announced in March 2019 as part of the Mobile Black Spot program.	Ongoing
	3.3.4 Advocate strongly for installation of a television repeater tower at Rainbow	Television reception improved	2020/21	Ongoing	Ongoing
3.4 Transport solutions that support the needs of our communities and businesses.	3.4.1 Advocate for flexible and responsive public and freight transport.	Active involvement in Western Highway Action Committee and Wimmera Regional Transport Group	Ongoing	Representation at the Western Victoria Rail Project and promotion of the project has been undertaken. Council has provided input into the Regional freight and transport plans via the Wimmera Regional Transport group. Council is also a member of the Rail Freight Alliance.	Continued advocacy and promotion of the project.
	3.4.2 Investigate innovative transport solutions and facility upgrades	Improvements to transport gaps identified Improvements to Dimboola bus stop facilities	2018/19	Redevelopment of the Dimboola Bus Stop is proposed as part of the redevelopment of the Dimboola Library. A temporary coach stop is located in Lochiel Street adjacent to the former Dimboola Hotel site. It is envisaged that this will be established as the permanent coach stop location.	Council to consider options for passenger bus drop off / pick up zones prior to undertaking any community consultations. Plans will be prepared and presented to V/Line and PTV regarding a permanent coach stop in Lochiel Street.

Our People, Our Processes

What we will achieve	How we will achieve this	How we will measure success	Year to be achieved	Achievements	Looking ahead
4.1 Long-term financial sustainability.	4.1.1 An equitable, efficient and transparent rating strategy	Annual review of Council's Rating Strategy	Ongoing	Council's rating strategy is reviewed annually as part of the budget process.	Council's rating strategy will be reviewed as part of the 19/20 budget process.
	4.1.2 Further develop Council's long term year financial plan	Ten year plan updated annually	Ongoing	Council's long term financial plan is updated annually as part of the budget process.	Council's long term financial plan will be updated as part of the 19/20 budget process.
	4.1.3 Advocate to State and Federal Governments for a sustainable funding model for small rural councils	Lobby relevant Ministers as opportunities arise	Ongoing	Cr Gersch continually and actively supports RCV's lobbying to Minister for Local Government and the Treasurer on behalf of Council.	
	4.1.4 Build strong relationships with upper and lower house representatives at a state and federal level.	Lobby relevant representatives as opportunities arise	Ongoing	Close relationships developed with Andrew Broad MP and Emma Kealy MP	Council to hold Federal Election Forum for Mallee Candidates in April 2019.
	4.1.5 Undertake service planning across Council's operations	Number of service plans completed	2017/18	Service planning has commenced for Operations and Statutory Planning.	Further service plans to be undertaken during 2018/19.
4.2 Quality customer services.	4.2.1 Develop and implement a customer service strategy	Customer service strategy adopted	2017/18	New customer service charter adopted which clearly details Council's service strategy for customer service standards.	
4.3 An engaged, skilled Council and workforce capable of meeting community needs.	4.3.1 Implement a project management system, including training for key staff	Project Management System in place	2017/18	Project management system has been implemented and Project Management Framework adopted by Senior Management Team.	

What we will achieve	How we will achieve this	How we will measure success	Year to be achieved	Achievements	Looking ahead
<p>4.3 An engaged, skilled Council and workforce capable of meeting community needs.</p>	<p>4.3.2 Provide professional development opportunities and training for staff and Councillors</p>	<p>Training and professional development undertaken</p>	<p>Ongoing</p>	<p>Sessions such as dispute resolution training have been held in Nhill for a number of staff, as well as active encouragement to look for and attend training that will develop staff skills for their roles.</p> <p>Fraud Awareness, Unshakeable Leaders and Unshakeable at work training undertaken by staff in early 2019.</p> <p>Training requirements are also identified through performance reviews.</p>	<p>Managing Stress and building resilience training being undertaken by range of staff in November 2019.</p>
	<p>4.3.3 Implement actions and initiatives from the Act @ Work program</p>	<p>Actions implemented</p>	<p>2017/18</p>	<p>All staff have undertaken Act@Work training and appropriate Action Plan has been developed and approved by the Chief Executive Officer.</p> <p>A second staff survey was conducted in December, 2017. This 'post training' survey measured the current attitudes, awareness and knowledge of the prevention of violence against women and made comparisons with the outcomes of the initial baseline survey.</p> <p>Recent interview panels have had a gender balance conducting interviews.</p>	<p>Implementation of the Act@Work Action Plan.</p> <p>Recruitments will ensure consideration is given to gender balance for interview panels.</p>
<p>4.4 Efficient and effective information communications technology.</p>	<p>4.4.1 Review and implement Council's IT strategy</p>	<p>IT Strategy review completed</p>	<p>2017/18</p>	<p>On hold.</p> <p>Council successful with Rural Councils Transformation Project (RCTP) which is looking at transforming Council's Information Technology.</p>	

What we will achieve	How we will achieve this	How we will measure success	Year to be achieved	Achievements	Looking ahead
4.5 Support for the community in the areas of emergency preparedness, response and recovery	4.5.2 Review Council's role in emergency management	Report presented to Council	2017/18	Report presented to Council on Phase 1 of Local Government Victoria's <i>Council in Emergencies</i> project and also the potential changes and impacts of the Emergency Management Bill. Regular ongoing training and meetings held. Commenced process to update MEMP and MFMP.	Partner with key agencies and emergency services to implement changes resulting from Emergency Management Bill.
	4.5.3 Maintain the Jeparit levee bank.	Maintenance works completed	2017/18	Provision has been made in the draft 2018/2019 budget for abutment works and boards.	Allocation for full structure replacement should be made in the long term financial plan. Council will require external funding to assess and renew the Jeparit levee bank prior to accepting maintenance responsibilities.
4.6 An organisation that takes its risk management responsibilities seriously and embeds a culture of risk management throughout the organisation.	4.6.1 Include risk management as a standing item on Audit Committee, Council and Senior Management Team agendas	All Audit Committee meetings have considered risk management	Ongoing	Risk Management is a standing item on Audit Committee Agenda's. Risk's reviewed at SMT meetings.	
	4.6.2 Develop a governance and compliance framework within Council.	Quality Assurance Framework developed.	2017/18	Governance adviser implemented framework for governance and compliance review.	Regular reviews undertaken to ensure council is compliant with required legislation.

Yurunga Committee of Management

General Meeting Thursday, August 22, 2019
Solly residence, 5 Taverner Street, Rainbow

Minutes

Meeting opened at 7:28 pm

Members present: Jenny Solly (Chair) Peter Solly (Secretary) Kaylene Fisher (Treasurer)

Visitors: Jeff Woodward (Hindmarsh Shire)

Apologies: Helen Fisher, Lou Ravenhorst Moved Kaylene Fisher, Peter Solly
That the apologies be accepted. c/d

Additional items for General Business (to be accepted at Chairperson's discretion)

- Lunch tour Sunday September 8th (was tour only) Trade Travel – Mildura
- Plumbing leak on south fence has been fixed – Peter
- Reminder to Garry Salt re ventilator in toilet roof.

Declaration by a Councillor, Officer or Committee member of any direct or indirect interest in any item on the agenda

- Nil

Minutes of the previous meeting as circulated

Moved Kaylene Fisher, Peter Solly That the minutes be accepted as a true and accurate record. c/d

Business Arising:

- July 29: Robyn Creek installed the new dining room blinds
- Aug 5: Thanks to Elaine & Katherine Fuller for pruning the orchard trees. Thanks to Jan Edelsten & Kaylene for stacking the prunings & chipping the weeds.

Moved Kaylene Fisher, Peter Solly That we send thank you cards to Jan , Elaine and Katherine. c/d

- Aug 5: Tunstall Combined Probus lunch & tour, 31 ppl. Thanks Helen for cooking, Helen & Robyn for making sandwiches, donors, Peter & Jenny for setting up, Kaylene, Sam Smith, Robyn, Helen, Peter & Jenny for assisting
- Aug 5: Helen sold some of her quince & orange paste. Quince paste in the fridge at Yurunga for sale on Sundays & tours
- Most of the crocus bulbs along the south verandah are up. Tulips are slower

- Aug 9: Successful Enduro soup stall in Federal Street. Very cold night. Thanks Kaylene & Jenny for donating & cooking soups, Helen for donation, Peter & Jenny for setting up, Kaylene, Peter & Jenny for selling the 5 soups. We made a profit of \$309.25

Correspondence In (Emails)

- July 29: Noela Smith, Hindmarsh Shire to Peter re food template for Enduro
- July 29: Jeff Woodward to Peter re thanks
- July 29: Streatrader to Peter re registration for Enduro stall
- July 30: Phil King to Peter re thanks for letter of support (lighting project)
- July 30: Jeff Woodward to all re invitation to Regional Tourism Review, Horsham, Aug 14
- Aug 9: Jeff Woodward to Peter re Roving Curator Program applications
- Aug 15: Garry Salt to Jenny re Minerva Heritage report on Yurunga to Council, & invoice for heritage impact statement for application to Heritage Victoria for north verandah (\$3,250.00)
- Aug 15: Jeff Woodward to Peter & Jenny re Regional Tourism Review forum

Late Correspondence In

- Aug 16: Jeff Woodward to Peter re booking for tour on Sunday Sept 8, Belmont South Probus Club, 13 ppl plus 2 crew
- Aug 19: Reply from Gloria Mazza to Peter re tour Sept 8
- Aug 22: Gloria Mazza to Peter re amending booking Sept 8 to 12:30 – 2:30 pm including a light lunch

Correspondence Out (Emails)

- July 29: Peter to Jeff re 22 scanned volunteer registration forms
- July 29: Peter to Maddison Hosking, Trade Travel re numbers & dietary needs for Aug 5
- July 30: Peter to Phil King re letter of support for Rainbow lighting project
- Aug 7: Peter to Jeff re electronic copy of Minerva Heritage report
- Aug 8: Peter to Maddison Hosking re invoice for lunch & tour on Aug 5
- Aug 9: Jenny to Jeff re Roving Curator Program & electronic copy of heritage report
- Aug 15: Jenny to Jeff & Garry Salt re copy of heritage report
- Aug 15: Jenny to Garry re thanks & Conservation Management Plan
- Aug 15: Jenny to Jeff re thanks for report on Regional Tourism forum

Late Correspondence Out

- Aug 15: June minutes to Jeff and Council
- Aug 19: Peter to Gloria Mazza, Trade Travel re tour Sunday Sept 8

Moved Kaylene Fisher, Peter Solly That the inward correspondence be accepted and the outward endorsed. c/d

Reports:

Hindmarsh Shire, Jeff Woodward.

- There is a Regional Tourism Review happening. It will be interesting to see what happens but it should be positive for Wimmera Mallee Tourism. It is looking at how to better spread resources and marketing to get people more than 2 hours from Melbourne.
- To be launched next Friday, 30th August is the new web site, "Visit Wimmera Mallee" which will include an augmented reality app.
- We had visitors to the area today, including Yurunga, Sarah and Adam who are developing a cycling master plan for Wimmera Mallee. State Government has allocated \$500K, \$400K to go to the discovery trail and \$100K for marketing. The "Cycle West" brand will be promoting things to do.
- Little Desert Nature Lodge has new managers. They will be looking to encourage school groups and will be looking for activities in the wider area, which could include Yurunga.

Financial

- Expenses: \$787.00 for dining room blinds plus 6 unrepresented cheques totaling \$1033.64
- Income: \$526.50
- Bank Balance at 31/7/19 \$8701.82, less unrepresented cheques.

General Business

- Seeking funding for a Conservation Management Plan for Yurunga Estimated cost: \$20,000. We need to keep in touch with Dr Gary Hill and look for appropriate grants.
- Seeking permit exemption for fly wire window screens. Jeff is to chase this up. A reminder email is required.
- Repair of damaged original metal fence cap (at double gate). Peter is to talk to Ron Ismay.
- More spraying & mowing needed

Peter spoke to Ian McLean on Aug 19 re Lions mowing edges around trees. No fee, some petrol will be provided. Aug 20 Ian spent about 2 hours mowing. 21 Aug Alan Roberts mowed. There is still lots of weeds and grass between trees on the edges and the orchard and fence lines.

- Garden Day 2020 (3rd Saturday in October) Oakley's Nursery, The Oasis, Teresa & Den Gould are all interested. Perhaps Steve & Pam Newton. Mal Drendel is keen, Carol Gebert is a possibility.

- Seeking assistance to paint the picket fence. We will ask Lou to talk to the Lions and make a general call for volunteers.
- Lunch & tour Monday, September 2, 4WD Toyota group, 27 ppl. Robyn is to be asked to do the sandwiches.
- Lunch tour Sunday Sept 8, Belmont South Probus Club 13 ppl plus 2 crew 12:30 – 2:30. Kaylene is available, Peter is away.
- Planning for AGM, September 26, 2019 – Need to book supper room, Invitees, Argus ads, we will provide a simple supper. We will get details to Jeff and Council with individual invitations to Councillors and the CEO
- Plumbing leak on south fence has been fixed – Peter
- Reminder to Garry Salt re ventilator in toilet roof. Reminder emails are to be sent to Jeff and Garry.

Remember to do in Spring: paint the back door beading, paint the picket fence, prune the buddleia, bedroom curtain & self guided tour booklets.

Bookings

Monday September 2, Toyota 4WD group from Adelaide, 10 cars, 27 ppl for lunch & tour (1 gluten free) Contact: Garry Christian 0418 847 381 . Need to email to check arrival time. Dorothy Christian will be invited as our guest. Jenny Peter and Robyn are available, Perhaps approach Barbara and Carol to assist.

Sunday September 8: Trade Travel Mildura 13 ppl plus 2 crew. Belmont Sout Probus Club contact Gloria Mazza 1800034439 – booking amended to 22 Aug to 12:30 arrival for light lunch and tour, depart 2:30. Jenny and Kaylene are available.

Wednesday, September 11, Spirit Travel & Tours (Melbourne), 16ppl, 2pm arrival, tour only. Gwen Barry (Lesley Robinson's mum) on board. Contact: Tony 0413 883 441. Jenny, Peter and Kaylene are available.

Monday, September 16, Somers Probus Club, 30-40 ppl for lunch & tour Contact: Daryl & June Cowen 0439 100 546. Jenny and Peter are available. More will be required.

Tuesday, September 17, Beulah Day Centre, 11am arrival, numbers to be confirmed Contact: Lisa Cooke 5396 8224

Saturday, October 12, Spirit Travel & Tours (Melbourne), 20 ppl, 2pm arrival, tour only Contact: Tony 0413 883 441

Monday, November 11, Spirit Travel & Tours (Melbourne), 22 ppl, 2pm arrival, tour only Contact: Tony 0413 883 441

Next meeting, Thursday, September 26, 2019 AGM followed by a general meeting in the Mecca meeting room.

Please notify the Secretary or Chairperson of any agenda items 10 days before the meeting

Meeting Closed 8:45 pm

MINUTES: Jeparit Town Committee

Date: 9th September 2019 at 7.30pm

Jeparit Community Ed Group Rooms

NO: ITEM: RESPONSIBILITY:

1.0 Attendees Present: **President/Chairperson**
Jason Hutson (Pres), Brett Ireland (VPres), Cheryl Quinn (Sec), Teresa Smith (Tres), Wendy Werner (C), Mel Wagener (C).
Paul Spencer (HSC).

1.1 Apologies: Ms. J. Fritsch (HSC), Mr. G. Blair (C)

Motioned by: Cheryl Quinn **Seconded by:** Mel Wagener **MCarried**

2.0 Declaration of Pecuniary Interest: **ALL**
Declaration by members of any conflict of interest on any item on the Agenda, either **DIRECTLY** or **INDIRECT** interest of one of the following six (6) type.

1. A close association.	2. An indirect financial interest.
3. A conflict of duty.	4. An applicable gift.
5. A party to any term/matter on the Agenda.	6. An impact on residential amenity.

3.0 Minutes of last meeting held on: **12th August 2019** **Secretary**
At Community Ed Group rooms. Notes:
Previous secretary has been handed keys to doors of the Community Education Group Rooms **President**
New Defibrillator installed at Police Station in Jeparit

Motioned by: Mel Wagener **Seconded by:** Wendy Werner **MCarried**

4.0 CORRESPONDENCE:

4.1 Correspondence received: **Secretary**
Grampians Tourism (forwarded) Newsletter (twice)
David Brennan (forwarded) Environmental Water Management Forum
Catherine Bates Re: Christmas Carol dates this year.
Shade Grants Program (forwarded application closes 2/10/19)
Phil King – Jeparit Library/customer service centre (forwarded)

4.2. Correspondence outward:

Secretary

Reply to Catheribne Bates re Christmas carol dates for Jeparit
Email to Liz Chivell, regarding Agenda items
JTC Minutes 112/8/19 emailed to s86@hindmarsh.vic.gov.au
The Argus Newspaper – copy in file of AGM

Motioned by: Mel Wagener **Seconded by:** Teresa Smith **MCarried**

5.0 TREASURERS REPORT: as per attachment **Treasurer**

Motioned by: Teresa Smith **Seconded by:** Mel Wagener **MCarried**

6.0 HSC REPORT : Mr. Paul Spencer **Representative HSC**

6.1 E.WASTE: Media releases have been placed in all local newspapers regarding “Grampians Central West Waste & Resource Recovery Group.

6.2 WDA Monthly reports need to be made avail to Post Office and /café.

6.3 DUMP POINT Maintenance required for entry and departure point, insufficient funds to update but has been put forward for consideration as an upgrade for 20/21

6.4 ROSE GARDEN: (Broadway) Request has been made to HSC to pick up the ongoing maintenance of the Rose Garden.

6.5 JCChambers: In need of a water leak repair – plumber has been requested to repair properly.

6.6 TOWN SIGNS: Proposal; works must meet VicRoads guidelines and be submitted by Council info passed to JTC member.

6.7 YEAR 2 TREE PLANTING: Sth of Broadway, Vacant land next to Rail line, Dump site, Shire Depot fence line. Bowling club – CFA strip, Bowling club, Rainbow & Jeparit East Rds triangle. Information passed to JTC member

7.0 GENERAL BUSINESS:

7.1 Environmental Water Management (Wendy Werner will attend) **WW**

7.2 Pool table iron has been located

7.3 Meeting is being held to establish the on going viability of the Jeparit Fishing Club. **WW**

7.4 Discussion held regarding Caravan Park/Cabin use payment system facilities - no epos/credit card available.

7.5 Conversation over the shade grant for various organisations including Pool (synthetic grassed area), Tennis club, Football Shed.

JEPARIT TOWN COMMITTEE Meeting Treasurers Report 09/09/19

Business Cheque Account	08/09/19	\$26459.33
Common Fund	08/09/19	\$10733.00
Interest	30/8/19	\$4.40
Term Deposit		\$17995.91
River & Environment Account		\$588.94
		<hr/>
BALANCE OF ALL ACCOUNTS		\$55777.18

Deposit 15th August Hindmarsh Shire \$7500.00

Dimboola Town Committee Minutes

7th October @ Dimboola Community Centre @ 7.30pm

Present: Jo Donnelly (JD,) Amanda Ingeme (AI), Chris Johnston (CJ), Jan Ballard (JB), Kaylene Pietsch (KP), Phil Colquhoun (PC), Bill Eldridge (BE), Ron Donaldson (RD), Tony Schneider (TS), Debra Nelson (DN), Danni Taylor (DT), Daniel Griffiths (DG).

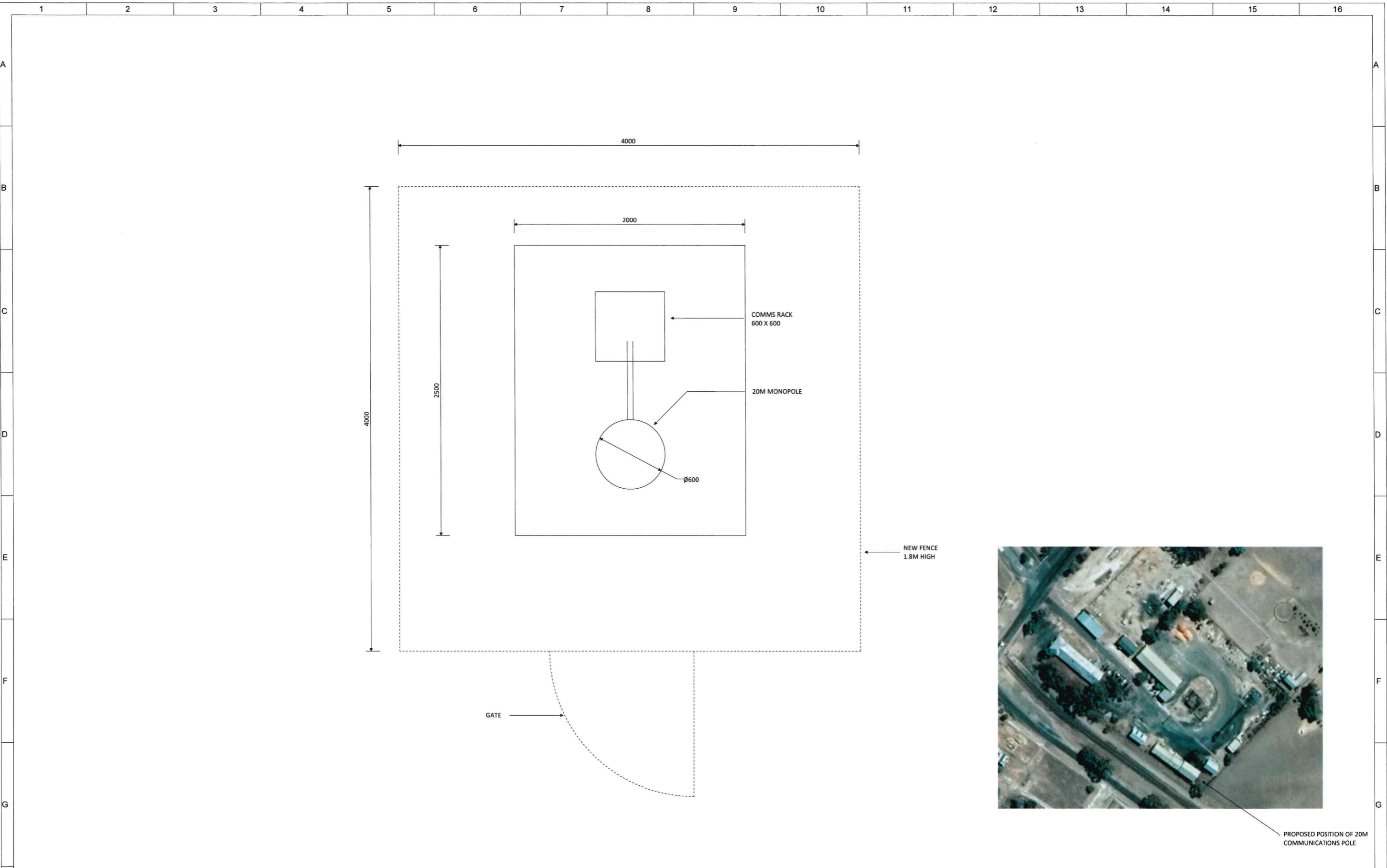
Apologies: Angela Hoy (AH), Monica Revell (MR), Sharyn Cook (SC),

	Item	Action	Whom
1	Welcome & apologies	Mvd JB 2 nd JD	
2	Minutes of last meeting	Mvd AI 2 nd KP	
3	Items arising last Minutes	Nil	
4	Treasurer's report	Opening Balance Term Deposit account as at 1/9/19 - \$28,463.66 Opening Balance Cheque account - \$30,081.70 In: \$500 (Des & Robyn Lardner) \$40 Stubby Coolers Out: \$44.10 Wimmera Native Nursery Closing Balance Cheque Acct – \$30,577.60 Closing Balance Term Deposit Acct – \$28,463.66 Mvd KP 2 nd JD	
5	Correspondence in/out	IN: Quote from Keith Timber Group for revised Shelter for the Rec Reserve Sound Shell Shelter. Quote from Max Baker re concreting work around town Email Phil King re Tables / Chairs for Weir Shelter Financials Bendigo Bank Invoice from Dimboola Stock Feed (Post Hole Digger) Term Deposit & Cheque Account Statement Invoice to go to Hindmarsh Shire – from Swimming Pool. OUT: Thank you letter to Des Lardner for Donation Email to Phil King re Building Permits for the Shelter at the Rec Reserve Sound Shell Shelter Mvd RD 2 nd BE	
6	General business		
	Danni Taylor – Update on the Corner Block (Old Pub) Development	Welcome Danni. Re the Successful \$200,000 Grant towards the development of the Corner Block (the Old Pub site) Graham has loaned for 2 years. The proposal is for a series of Verandahs on the Street Scape will be Stage 1 with a Silo on the corner. Cellar will just be capped at this stage so it can	DT

		be developed at a future date with displays etc. Hoping that there will also be some kind of lockable Grain bin or container for use as a pop up shop. (Quote for \$30,000 received – fitted out with some timber cladding on outside). Enquiring with Aherns (old Jeske's), for an "in kind" supply / support towards these structures / Verandah's / Silo. Planning permits going in next week. Site preparation Quote from Stodards in Melbourne . Hoping that the Shire will contribute to the Lochiel Verandah's – considering that the relocation of the Bus-stop to this area on Lochiel Street would require some form of shelter – it could be included in the verandah. CMA / Wimmera Nursery will be donating plants. Will be asking local community members to help with the clean-up and planting out area. Shire has been very supportive. Plans will be going up around the town to let locals know what is happening. Tracy Rigney at CMA will do some filming of the Project. (Power & water will be available on the Common Wall)	
	Pedestrian Bridge on the Walking Track - Update	Done – Just the Safety Mesh to be collected by PC	PC
	Promotion of Town Update	JD to follow up with Monica, Angela & Daniel re getting directional signage for Event.	JD, MR
	Update on Sound Shell development	No representative	
	Corella Damage in Town Update	No representative.	
	Invoice from Dimboola Swimming Pool	Mick & Lisa Poly..... \$1,0017.10 has been spent out of the former Dimboola Swimming Pool Committee of Management funds (Flippers, noodles etc) for the new season. To be passed on to the Hindmarsh Shire. KP moved, 2 nd BE. All in favour. The balance of the Cargil Pool Fund \$'s should be used as seed funding to go towards a grant (in kind) – to be discussed with Mick & Lisa. (Thoughts were maybe a slide?) Rainbow Slide was donated. Mick has asked for Tables & Chairs to be replaced. It was discussed that this should be funded by the Hindmarsh Shire – hopefully in this budget? (If not, next years budget)	
	Installation of Bollards / signs on walking Track	Include in Working bee (20 th October)	
	Money From Stubby Coolers	KP put forward a Motion that the money raised from the Stubby Coolers go towards paying for the band (\$300 - \$400) and any other expenses related to the Tidy Town Event in October. It was discussed that the KVB Committee should be covering off the cost of the band as it is included in the event / dinner & was agreed on at the previous meeting with the KVB Committee. But it seems they might be reluctant to pay this cost? To be confirmed – but if they won't cover the cost, it was moved that the DTC pay for the band. RD put forward Motion; 2 nd AI. Majority in favour. CJ against.	

Tidy Towns Update	<p>Shire has organized Grazing platters thru Black Betty for the Welcome on the Friday night at the Rowing Club. Foreseeing there might only be about 40 people?</p> <p>Sub- Committee (JD, JB, KP, AI, DN) to put together the "Show Bags" for the event on Monday 14th October 5.30pm at the Community Centre. KP to follow up with the school re the last of the bags being printed.</p> <p>Mary Clarke agreed to supply 200 "Food Festival" Glasses for the Tables (one for each guest) – they can take home if they wish. (Will need to be washed at the school in Dishwashers there, prior to the event. Donated at nil cost.</p> <p>JB & CJ to get back to Monica Revel the route the Bus will be taking on the "Tour of Dimboola" so that she can organize the Shire Staff to clean up that route.</p> <p>DTC to do the Breakfast BBQ on the Sunday 27th.</p>	CJ, JB MR
Vouchers re Tidy Towns	<p>Competition for the night of the dinner (underneath one of the Chairs)</p> <p>Voucher for 2 nights for 2 people to the value of \$150 be paid by the town Committee. CJ put forward & BE 2nd. All in favour.</p>	KP
Signage for Tidy Towns @ Roundabout	<p>Require "Directional Signage" to the left of Pickering Gardens – directing KVB VIP's to the Rowing Club prior to the event on Friday night 5pm; & also near the Roundabout on the Saturday (around Midday onwards for the 6pm event at the school), directing KVB Visitors to the Memorial High School Venue for the Dinner / Awards night.</p>	AH
Working Bee prior to Tidy Towns	<p>Sunday 20th October. JB to put together a list of everything that will need to be done prior to the event. The men will organize the bollards & signs on the walking track. JD will put something in the paper prior to the 20th October, asking for volunteers for the working bee. Meeting at the BBQ area opposite the Community Centre at 9am.</p>	JD
Bollards around the sound Shell	<p>This will need to be a Shire job – we don't have the equipment. Need to ensure there are enough Bollards left to complete the job – to be done after the Tidy Towns event & prior to Xmas</p>	PC, MR
Des & Robyn Lardner Donation ideas	<p>\$500 Donation. JD approach Danni Taylor – asking for her to ask some local artists for ideas of something arty for the new put site.</p>	JD
Historical Society Donation money – Ideas?	<p>\$1,000 – Hold out on this until works around town completed.</p>	
Successful Funding – where to spend the \$'s	<p>Go towards the Jobs specified in the quotes to/from Max Baker. JD to ask Max Baker for revised quote.</p>	JD
Weir Seating	<p>Arrived – at the Depot. Agreed that this can be installed when the concreting by Max Baker has been done – by Max Baker</p>	
Ivan Kuhne Seating update	<p>Ivan Kuhne's family will pay for the seat – to be located at the Rowing Finish Line. DTC to install asap</p>	KP

Shelter at Rec Reserve	Phil King has requested the quote, & forwarded to JD. Quote for the Frames & Trusses, Roofing Material & Roofing Iron by Keith Timber Group comes to \$6,291.93 (Need to confirm this includes delivery). JD to confirm with Max Baker cost to erect the structure.	JD
Spreading of quarry / Gravel dust	Completed on Sunday 15 th September – looks great	
Storage for the DTC	Kaylene spoke to Raylene & Dennis Britton. Not suitable. PC to ask about the Old Barley Board building.	PC
Lions Club Signage	Option could be to add / weld on a structure underneath the Current signage at both entrances to the town that includes the “Services” (Lions, Schools, Churches, etc). It was discussed that maybe 2 supporting bars underneath with mesh could be installed / welded onto the supports & event signage could be attached to this.	PC, BE, BD
Kiata Wind Farm Grant	It was discussed that maybe Danni Taylor’s group could apply for \$’s to go towards the Corner block Old Pub development – to go towards a project. DTC would be happy to support.	JD, TS
Xmas this year Saturday 21 st December AM, in the main street – outside the library	Lions Club not doing main street Xmas Event. DTC to organize main street Xmas event on the Saturday morning before Xmas. Santa to attend. Do the Raffles. Ian Leehman has agreed to do the Music. 21 st December. BBQ out front of Library. Stretrader to be submitted. Xmas Decorations etc to be discussed at next months meeting	DTC
BBQ Volunteers for the Show	BE, PC, RD, JD, AI, DN. PC to bring his small BBQ & Tressel tables. AI will organize the AWB BBQ. Chris will organize the Lions BBQ. Maybe use our DTC Coolroom?	JD
Entertainment for Show Evening / BBQ	Quantan has agreed to be the evening entertainment at the show (5pm to 7pm). DTC to do the BBQ. Rowing Club will organize the Bar. DTC to do softdrinks.	KP
Next Meeting	Monday 4 th November at 7pm – at Community Centre.	
Meeting Closed	Closed at 9.05pm	



INDICATIVE ONLY	REV.	DATE	DESCRIPTION
A	05/09/19	DRAFT	

CLIENT

BUREAU OF METEROLOGY

5 / 27 MARS RD
LANE COVE WEST
NSW 2066

PH: +61 2 9901 8400
FAX: +61 2 9420 4591

SITE NAME

JEPARIT DEPOT

DRAWN

S. WATERHOUSE

TITLE

**BUREAU OF METEROLOGY
JEPARIT DEPOT
SITE GENERAL ARRANGEMENT**

DATE

5 SEPT 2019

DRAWING NO

TK40430-2001

SHEET NO

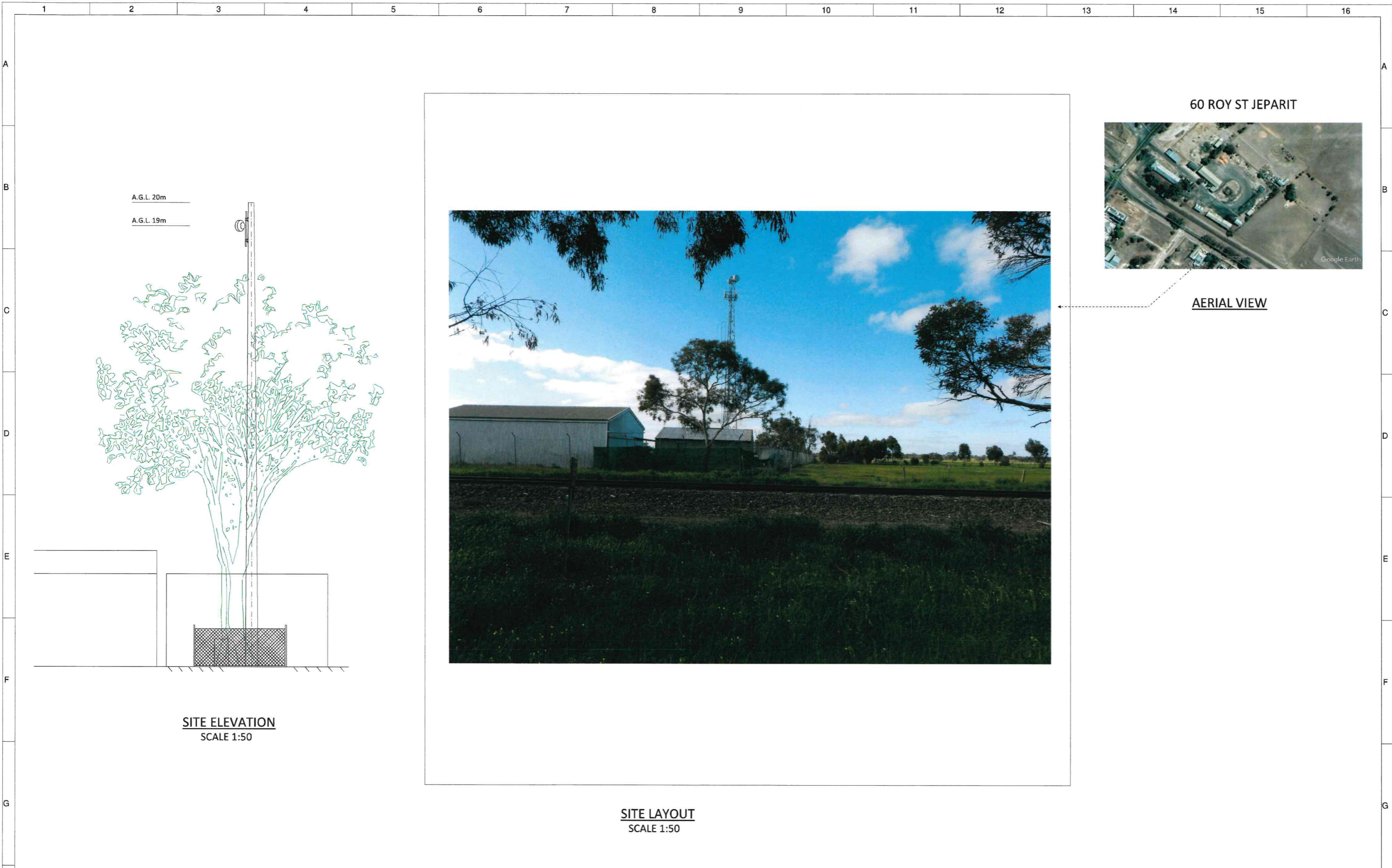
1 OF 1

SHEET SIZE

A1

SCALE 15:1

DIMENSIONS ARE IN MILLIMETERS UNLESS OTHERWISE STATED



INDICATIVE ONLY	REV.	DATE	DESCRIPTION
B	30/09/19	MODIFICATIONS	
A	24/06/19	DRAFT	

CLIENT

BUREAU OF METEOROLOGY

ati
australia

5 / 27 MARS RD
LANE COVE WEST
NSW 2066

PH: +61 2 9901 8400
FAX: +61 2 9420 4591

SITE NAME

60 ROY ST JEPARIT

DRAWN

R THOMAS

TITLE

**BUREAU OF METEOROLOGY
60 ROY ST JEPARIT
SITE ELEVATION**

DATE

24 JUN 2019

DRAWING NO

TK40430-2002

SHEET NO

1 OF 1

SHEET SIZE

A1

SCALE

AS SHOWN

DIMENSIONS ARE IN MILLIMETERS UNLESS OTHERWISE STATED