



**MINUTES OF THE COUNCIL MEETING OF THE HINDMARSH SHIRE COUNCIL HELD
7 AUGUST 2019 AT THE COUNCIL CHAMBERS, 92 NELSON STREET NHILL
COMMENCING AT 3:00PM.**

AGENDA

1. Acknowledgement of the Indigenous Community and Opening Prayer

2. Apologies

3. Confirmation of Minutes

4. Declaration of Interests

5. Public Question Time

6. Deputations

7. Correspondence

8. Assembly of Councillors

8.1 Record of Assembly

9. Planning Permit Reports

9.1 Planning Permit PA1612-2018 – 2 X Lot Subdivision – CA2B Section 24 Tsh Nhill
Psh Balrootan, Lot 2 PS548246 and Lot 1 TP126960, 95-99 Victoria Street Nhill

9.2 Planning Permit PA1626-2019 – Construction of Dwelling and Boundary Realignment
– CA139b and CA 139C Parish Ni Ni (1388 Gerang-Glenlee Road Glenlee)

10. Reports Requiring a Decision

- 10.1 Dimboola & Nhill Kindergarten Facility Upgrades – Request for Co-Contribution to Support Children’s Facilities Capital Program Application
- 10.2 Light Up Rainbow – Request for Co-Contribution to Support Public Safety Infrastructure Fund Program Application

11. Special Committees

- 11.1 Yurunga Management Committee
- 11.2 Hindmarsh Youth Council
- 11.3 Jeparit Town Committee
- 11.4 Antwerp Hall Committee
- 11.5 Nhill Town Committee

12. Late Reports

No report

13. Other Business

14. Confidential Matters

15. Meeting Close

Present:

Crs R Ismay (Mayor), R Lowe (Deputy Mayor), D Nelson, D Colbert, R Gersch, T Schneider

Apologies:

Nil

In Attendance:

Mr Greg Wood (Chief Executive Officer), Ms Monica Revell (Director Corporate and Community Services), Ms Angela Hoy (Director Infrastructure Services), Ms Sarah Dickinson (Executive Assistant), Mr Andre Dalton (Coordinator Planning and Development) (Items 1 to 9.2)

1. ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY AND OPENING PRAYER

Cr R Ismay opened the meeting at 3:00pm by acknowledging the Indigenous Community and offering the opening prayer.

2. APOLOGIES

3. CONFIRMATION OF MINUTES

RECOMMENDATION:

That the Minutes of the Ordinary Council Meeting held on Wednesday 24 July 2019 at the Council Chambers, 92 Nelson Street, Nhill as circulated to Councillors be taken as read and confirmed.

MOVED: Crs R Gersch/D Nelson

That the Minutes of the Ordinary Council Meeting held on Wednesday 24 July 2019 at the Council Chambers, 92 Nelson Street, Nhill as circulated to Councillors be taken as read and confirmed.

CARRIED

Attachment: 1

4. DECLARATION BY COUNCILLORS OR OFFICERS OF ANY DIRECT OR INDIRECT INTEREST IN ANY ITEM ON THE AGENDA.

Direct; or

Indirect interest

- a) by close association;
- b) that is an indirect financial interest;
- c) because of conflicting duties;
- d) because of receipt of an applicable gift;
- e) as a consequence of becoming an interested party; or
- f) because of an impact on residential amenity.

Declaration of direct or indirect interest must also be advised by Councillors at the commencement of discussion of the specific item.

None declared.

5. PUBLIC QUESTION TIME

Ms Leanne Reichenbach from Glenlee spoke about the planning permit, item 9.2, and how important the changes were to herself, her family and their farming operations.

6. DEPUTATIONS

No deputations.

7. CORRESPONDENCE

7.1 GENERAL CORRESPONDENCE

Responsible Officer: Chief Executive Officer

Attachment: 2

Introduction:

The following correspondence is tabled for noting by Council,

Inwards:

- Letter of thanks to Council staff

Outwards:

- Letter of congratulations to new operators and reopening of Little Desert Nature Lodge
- Letter of congratulations to Mr Le on opening new business
- Letter of congratulations to Mr Will Schilling on his sheep industry successes

RECOMMENDATION:

That Council notes the attached correspondence.

MOVED: Crs R Gersch/R Lowe

That Council notes the attached correspondence.

CARRIED

Attachment: 2

8. ASSEMBLY OF COUNCILLORS

Responsible Officer: Chief Executive Officer

Attachment: 3

Introduction:

The attached Assembly of Councillors Records are presented as an attachment to the Council agenda for the information of Councillors and recorded at the Council meeting as required under s80A Local Government Act 1989.

Options:

1. That Council accepts the Assembly of Councillors Records as presented.

RECOMMENDATION:

That Council accepts the Assembly of Councillors Records as presented.

MOVED: Crs R Lowe/D Colbert

That Council accepts the Assembly of Councillors Records as presented.

CARRIED

Attachment: 3

9. PLANNING PERMITS

**9.1 PLANNING PERMIT PA1612-2018 – 2 x LOT SUBDIVISION – CA2B SECTION 24
TSH NHILL PSH BALROOTAN, LOT 2 PS548246 AND LOT 1 TP126960, 95-99
VICTORIA STREET NHILL**

Responsible Officer: Director Infrastructure Services
File: Planning – Applications
Assessment: 130740
Applicant: John Rethus c/- Ferguson Perry Surveying Pty Ltd
Owner: John Rethus
Subject Land: CA2B, Sec 24 Psh Balrootan, Lot 2 PS548246, and Lot 1 TP126960, 95-99 Victoria Street Nhill

Proposal: 2 x Lot Subdivision

Zoning & Overlays:

Parcel 1 - Crown Allotment No 2B
Zone:
36.01 Public Use Zone Schedule 7 – Other Public Use (PUZ7)
Overlays:
44.06 Bushfire Management Overlay (BMO);
42.01 Environmental Significance Overlay Schedule 6 –
Catchments of Wetlands of Conservation Value (ESO6)

Parcel 2 - Lot 1 TP126960
Zones:
34.01 Commercial 1 Zone (C1Z)
32.08 General Residential Zone (GRZ1)
36.03 Public Conservation and Resource Zone (PCRZ)
36.01 Public Use Zone Schedule 7 – Other Public Use (PUZ7)
Overlays:
44.06 Bushfire Management Overlay (BMO);
42.01 Environmental Significance Overlay Schedule 6 –
Catchments of Wetlands of Conservation Value (ESO6)
43.01 Heritage Overlay Schedule 37 (HO37) - Agricultural
Showgrounds
44.04 Land Subject to Inundation Overlay (LSIO)

Parcel 3 - Lot 2 PS548246
Zones:
34.01 Commercial 1 Zone (C1Z)
32.08 General Residential Zone (GRZ1)
36.03 Public Conservation and Resource Zone (PCRZ)
36.01 Public Use Zone Schedule 7 – Other Public Use (PUZ7)
Overlays:
44.06 Bushfire Management Overlay (BMO)
42.01 Environmental Significance Overlay Schedule 6 –
Catchments of Wetlands of Conservation Value (ESO6)

43.01 Heritage Overlay Schedule 37 (HO37) - Agricultural Showgrounds

44.04 Land Subject to Inundation Overlay (LSIO)

Attachment:

4

Summary:

This report recommends that Council issue a planning permit to allow the subdivision of land into 2 x lots at 95-99 Victoria Street Nhill (adjacent to the Nhill-Harrow Rd) to provide for the excision of proposed Lot 1 to contain a shed (currently under construction – planning permit 1580-2018 approved 23 May 2018.)

Background, Subject site & locality:

Planning permit application PA1612-2018 was lodged with Council on 07 December 2018 for the purposes of creating a 2 lot subdivision to excise land to encompass a shed (previously approved permit 1580-2018).

The subject land is located approximately 1.29 kilometres south west of the Nhill Post Office at 95-99 Victoria Street Nhill. The site is bounded to the south by Nhill-Harrow Road, to the west and north by the Nhill Agricultural Showgrounds, and to the east by the Nhill Swamp Wildlife Reserve. The subject land is primarily flat, 4.49 hectares in area, and contains existing buildings associated with the showgrounds.

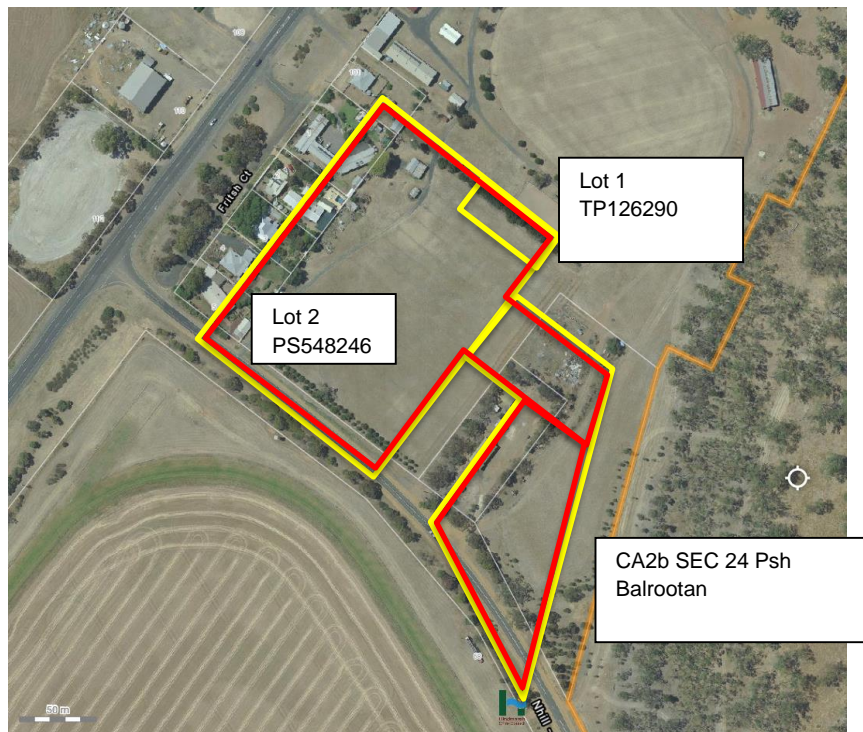
Proposal Details:

The proposal is to create 2 parcels of land as follows:

- Proposed Lot 1 – 1.012 ha in size, consisting of the shed under construction; and
- Proposed Lot 2 – 3.447 ha in size, being the residual balance lot, being part of the showgrounds.

The proposal was originally only to subdivide CA2B, however, this would have caused proposed Lot 2 to become landlocked, so amended plans were submitted which included the following Lots:

- Lot 1 TP126290; and
- Lot 2 PS548246.



Existing lots are shown in yellow, and proposed lots are shown in red. The proposal does not impact on any existing native vegetation and no native vegetation is proposed to be removed, nor are any separate uses, buildings or works proposed as a part of this application.

Requirement for Permit:

A planning permit is required under the following clauses of the Hindmarsh Planning Scheme:

- 32.08 - General Residential Zone (GRZ1);
- 34.01 - Commercial 1 Zone (C1Z);
- 36.01 - Public Use Zone Schedule 7 – Other Public Use (PUZ7);
- 36.03 - Public Conservation and Resource Zone (PCRZ);
- 42.01 - Environmental Significance Overlay Schedule 6 – Catchments of Wetlands of Conservation Value (ESO6);
- 43.01 - Heritage Overlay Schedule 37 (HO37) - Agricultural Showgrounds;
- 44.04 - Land Subject to Inundation Overlay (LSIO); and
- 44.06 - Bushfire Management Overlay (BMO).

Definitions:

Section 3 of the Planning and Environment Act 1987 defines ‘subdivision’ as *“the division of land into two or more parts which can be disposed of separately”*.

‘Subdivision’ is not defined within the Hindmarsh Planning Scheme.

Restrictive Covenant or Section 173 Agreement:

The subject site is not burdened by a Restrictive Covenant or Section 173 Agreement.

Cultural Heritage Management Plan (CHMP):

The subdivision of land into 2 lots is exempt from requiring a CHMP pursuant the Aboriginal Heritage Regulations 2007, and the land is not affected by the Aboriginal Cultural Heritage Overlay.

Public Notification

Section 52 of the Planning and Environment Act 1987 prescribes the requirements relating to giving notice as such:

s52 Notice of application

- (1) *Unless the Responsible Authority requires the applicant to give notice, the Responsible Authority must give notice of an application in a prescribed form—*
- (a) *to the owners (except persons entitled to be registered under the **Transfer of Land Act 1958** as proprietor of an estate in fee simple) and occupiers of allotments or lots adjoining the land to which the application applies unless the Responsible Authority is satisfied that the grant of the permit would not cause material detriment to any person.*

The application is not exempt from the notice requirements of Section 52(1)(a), (b) and (d), the decision requirements of Section 64(1), (2) and (3) and the review rights of Section 82(1) of the Act and pursuant to Section 52 of the Planning and Environment Act 1987 the following forms of advertising were undertaken:

- Notices were sent to owners and occupiers of adjoining land; and
- The application was made available for public exhibition at Council's Nhill Office.

No objections have been lodged with Council.

Referrals:

External Referrals/Notices Required by the Planning Scheme:

Section 55 Referrals: WCMA – responded with a note;

CFA – responded requiring compliance with any mandatory conditions outlined within the planning scheme.

Section 52 Notices:

Internal Referrals:

- Engineering: No comment, as access will be gained from Nhill-Harrow Rd.
- Environmental Health: Not required.
- Building: Not required.
- Economic Development and Tourism: Not required.

Planning Assessment:

Planning Scheme Requirements:

Planning Policy Framework

Clause 11.01 - Victoria

Clause 11.01-1S - Settlement

Clause 11.01-1R - Settlement - Wimmera Southern Mallee

Clause 13.02-1S - Bushfire planning

Clause 17.01-1S - Diversified economy

Clause 17.01-1R - Diversified economy - Wimmera Southern Mallee

Local Planning Policy Framework

Clause 21- Municipal Strategic Statement

Zoning Provisions

Clause 32.08 - General Residential Zone (GRZ1)

Clause 34.01 - Commercial 1 Zone (C1Z)

Clause 36.01 - Public Use Zone Schedule 7 – Other Public Use (PUZ7)

Clause 36.03 - Public Conservation and Resource Zone (PCRZ)

Overlay Provisions

Clause 44.06 Bushfire Management Overlay (BMO)

Clause 42.01 Environmental Significance Overlay Schedule 6 – Catchments of Wetlands of Conservation Value (ESO6)

Clause 43.01 Heritage Overlay Schedule 37 (HO37) - Agricultural Showgrounds

Clause 44.04 Land Subject to Inundation Overlay (LSIO)

Particular Provisions

None Applicable

General Provisions

Clause 65 - Decision Guidelines, states that:

“Because a permit can be granted does not imply that a permit should or will be granted. The Responsible Authority must decide whether the proposal will produce acceptable outcomes in terms of the decision guidelines of this clause”.

The decision guidelines relevant to this application are stated within Clause 65.01 of the Hindmarsh Planning Scheme – Approval of an application or plan.

It is considered that the application complies with the relevant decision guidelines as outlined. The proposal is supportive of, and complies with the Planning Policy Framework, having

regard to the benefit the proposal will cause regarding appropriate use of land separate to the showgrounds.

Discussion:

The application has been assessed against the Planning Policy Framework and the Local Planning Policy Framework, and it is considered that the proposed use is consistent with relevant policies contained within this section of the Hindmarsh Planning Scheme.

Decision Guidelines:

In both the Public Conservation and Resource Zone, and the Public Use Zone, the following decision guidelines apply:

Before deciding on an application to use or subdivide land, construct a building or construct or carry out works, in addition to the decision guidelines in Clause 65, the Responsible Authority must consider, as appropriate:

- The Municipal Planning Strategy and the Planning Policy Framework.
- The comments of any Minister or public land manager having responsibility for the care or management of the land or adjacent land.
- Whether the development is appropriately located and designed, including in accordance with any relevant use, design or siting guidelines.

Planning response:

The proposal is considered to meet the applicable decision guidelines as stated. The site is appropriate for the proposed subdivision, having regard to the size of the land, the design of the proposed lots, and the ability of the land to be used separately to the dwelling.

The proposal enjoys broad and strong policy support both within State sections of the Planning Policy Framework along with specific policy support within the Local Planning Policy Framework.

Strategic, Statutory and Procedural Requirements:

The proposal is consistent with the Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.

Report to Council:

The Coordinator Planning and Development advises that all obligations of Council (strategic, statutory and procedural) have been addressed and discharged in this planning application.

Processing Times:

The application was received on 07 December 2018, and amended with the inclusion of additional lots on the 24 May 2019, thus resetting the clock to zero. The report is being presented to Council at its meeting on the 07 August 2019 (73 statutory days). The statutory

processing time requirements of the Planning and Environment Act 1987 have not been satisfied in this instance.

Conflict of Interest:

Under section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible – Angela Hoy, Director Infrastructure Services

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Andre Dalton, Coordinator Planning and Development

In providing this advice as the Author, I have no disclosable interests in this report.

RECOMMENDATION:

That the Council approve an application for a 2 lot subdivision at CA 2B, Sec 24, Psh Balrootan, Lot 2 PS548246, and Lot 1 TP126960, 95-99 Victoria Street Nhill, subject to the following conditions:

Formal Plan of Subdivision

1. ***The formal plan of subdivision lodged with Council for certification must be in accordance with the endorsed plan and must not be modified except to comply with the statutory requirements or with the written consent of the Responsible Authority.***

Permit Expiry

2. ***This permit will expire if:***
 - a) ***The plan of subdivision is not certified within three years of the date of this permit; or***
 - b) ***Is not completed within five years of the date of the certification of the plan of subdivision.***

The Responsible Authority may extend the permit if a request is made in writing before the permit expires or within six months afterwards.

Note:

The 1% AEP flood is not the maximum possible flood. A flood, larger in height and extent, than the 1% AEP flood, may occur in future.

MOVED: Crs R Gersch/D Colbert

That the Council approve an application for a 2 lot subdivision at CA 2B, Sec 24, Psh Balrootan, Lot 2 PS548246, and Lot 1 TP126960, 95-99 Victoria Street Nhill, subject to the following conditions:

Formal Plan of Subdivision

- 1. The formal plan of subdivision lodged with Council for certification must be in accordance with the endorsed plan and must not be modified except to comply with the statutory requirements or with the written consent of the Responsible Authority.***

Permit Expiry

- 2. This permit will expire if:***
 - a) The plan of subdivision is not certified within three years of the date of this permit; or***
 - b) Is not completed within five years of the date of the certification of the plan of subdivision.***

The Responsible Authority may extend the permit if a request is made in writing before the permit expires or within six months afterwards.

Note:

The 1% AEP flood is not the maximum possible flood. A flood, larger in height and extent, than the 1% AEP flood, may occur in future.

CARRIED

Attachment: 4

9.2 PLANNING PERMIT PA1626-2019 – CONSTRUCTION OF DWELLING AND BOUNDARY REALIGNMENT – CA139B AND CA 139C PARISH NI NI (1388 GERANG-GLENLEE ROAD GLENLEE)

Responsible Officer: Director Infrastructure Services
File: Planning – Applications
Assessment: 76220
Applicant: Mr John Reichenbach
Owner: Mr J & Mrs L Reichenbach
Subject Land: CA139B and CA139C Parish Ni Ni (1388 Gerang-Glenlee Rd Glenlee)
Proposal: Construction of dwelling and boundary realignment
Zoning & Overlays: Farming Zone (FZ)
Bushfire Management Overlay (BMO)
Attachments: 5, 6 & 7

Summary:

This report recommends that Council approve planning permit PA1626-2019 to develop land (including buildings and works) for the construction of a third dwelling on two parcels of land, provided that a re-alignment of the boundary on Crown Allotment 139C allows for the third dwelling to be on its own land parcel, separate to the existing dwellings on existing Crown Allotment 139B.

Background and Proposal Details:

A planning application was lodged on the 03 April 2019 for the construction of a third dwelling on Farming Zoned land in Glenlee. The primary purpose of the proposed third dwelling on the land is to provide for a semi-retirement residence for the current property managers, whilst permitting the continued use of the existing two dwellings on the land (being the original homestead established in the late 1800's), and the second dwelling (approved December 2015), constructed in 2016. The two dwellings currently situated on the land will be occupied by family members as a part of the succession planning considered necessary to ensure the continued viable operation of the farm.

It is considered unconventional to permit three dwellings on one parcel of farming zoned land. An acceptable solution to allow for 3 x dwellings to exist on the farm holding is to realign the boundary of Crown Allotment 139C, to incorporate the proposed third dwelling. It is important to note that the application has not requested this as a part of this permit. Rather than simply recommending Council refuse the application, the officer has found what is considered to be a solution to an unusual request, consisting of the application of a recommended condition to realign the boundary of CA139C to create a parcel of approximately 80 ha in area, to permit this to happen. The realignment proposed will further create an allotment which could potentially be further subdivided to the minimum lot size in the Farming Zone of 2 x 40 ha parcels in future.

Subject site & locality:

The subject land is located at Crown Allotment 139B and Crown Allotment 139C Parish Ni Ni, at 1388 Gerang-Glenlee Road, Glenlee, approximately 20.2 kilometres to the north east of the Nhill Post Office. The land is primarily used for agriculture (grain, hay, and sheep), with large envelopes of remnant native vegetation at the centre of the allotment. The combined land of both crown allotments is approximately 185.5 hectares in area, it is primarily flat, and

is surrounded in entirety by land in similar agricultural use, other than land to the west, being the Glenlee State forest and Glenlee Flora and Fauna reserve.

The proposal of the addition of a third dwelling over the holding does not impact on any existing native vegetation and no native vegetation is proposed to be removed.

Requirement for Permit:

A planning permit is required under Clause 35.07 – Farming Zone (FZ) of the Hindmarsh Planning Scheme for ‘dwelling’, which is a Section 2 use in the zone if the Section 1 use conditions are not met (only one dwelling on the lot).

A planning permit is further required under Clause 44.06-2 of the Hindmarsh Planning Scheme (Bushfire Management Overlay) to construct a building or construct or carry out works associated with accommodation (including a dependent person’s unit).

Public Notification

Section 52 of the Planning and Environment Act 1987 prescribes the requirements relating to giving notice as such:

s52 Notice of application

1. *Unless the responsible authority requires the applicant to give notice, the responsible authority must give notice of an application in a prescribed form—*
 - (a) *to the owners (except persons entitled to be registered under the **Transfer of Land Act 1958** as proprietor of an estate in fee simple) and occupiers of allotments or lots adjoining the land to which the application applies unless the responsible authority is satisfied that the grant of the permit would not cause material detriment to any person.*

The application is required to be publicly notified under the provisions of the Planning and Environment Act 1987, with a notice placed on the land, and adjoining landowners notified by registered mail. Notice was given to the applicant to conduct public notification on the 18 April 2019, with the required statutory declaration returned by the applicant on 25 May 2019. No objections have been received at the time of writing this report, and it is considered that public notification has been carried out in accordance with the requirements of Section 52 of the Planning and Environment Act 1987.

Referrals

External Referrals/Notices Required by the Planning Scheme:

Section 55 Referrals: Country Fire Authority (CFA) – conditionally consented to the grant of a permit, requiring the endorsement of the submitted Bushfire Management Plan.

Section 52 Notices: Department of Environment, Land, Water and Planning – no objection.

Internal Referrals:

- Engineering: Not required.

- Environmental Health: A condition requiring appropriate effluent disposal from the proposed third dwelling in accordance with environmental health regulations will be applied.
- Building: A building permit will be required.

Planning Assessment:

Hindmarsh Shire Planning Scheme Requirements:

State Planning Policy Framework

Clause 11.01-1R - Settlement - Wimmera Southern Mallee

Clause 13.02 - Bushfire

Clause 13.02-1S - Bushfire planning

Clause 14.01 - Agriculture

Clause 14.01-1S - Protection of agricultural land

Clause 14.01-2S - Sustainable agricultural land use

Clause 14.01-2R - Agricultural productivity - Wimmera Southern Mallee

Local Planning Policy Framework

Clause 21 – Municipal Strategic Statement

The application has been assessed against the State Planning Policy Framework and the Local Planning Policy Framework, and it is considered that the proposed use is consistent with relevant policies contained within this section of the Hindmarsh Planning Scheme.

Zoning Provisions

Clause 35.07 - Farming Zone

Overlay Provisions

Clause 44.06 - Bushfire Management Overlay

Particular Provisions

None applicable.

General Provisions

Clause 65.01 Hindmarsh Planning Scheme

It is considered that the application complies with the relevant decision guidelines as outlined, provided the re-alignment of the boundary on crown allotment 139c allows for the third dwelling to be on its own land parcel.

Decision Guidelines

General Issues

The proposal is considered to accord with the applicable decision guidelines as outlined within the Planning Scheme, having particular regard to and support from agricultural policies within the framework. The size and suitability of the land (provided the boundary realignment occurs relating to the position of the existing and proposed dwellings), and given the proposal's intent to allow for farm succession planning, will result in a desirable outcome in accordance with the intent of the Farming Zone.

Agricultural issues and the impacts from non-agricultural uses

The proposal is considered to meet the guidelines with regard to agricultural considerations. The proposal will have minimal impact upon the continued agricultural viability of the land, and will continue to cause the land to be viably farmed by allowing for intergenerational farm succession planning. The size of the subject land ensures the land can capably handle effluent from the proposal, and access to rural infrastructure will not be impacted upon by the proposal.

Dwelling issues

It is considered that in this instance the approval of a third dwelling (subject to proposed the boundary realignment) will not only permit the continued use of the land for agricultural production, but will ensure long term continuation of agriculture on the land, facilitating succession planning by providing appropriate housing for future generations. No subdivision is proposed as a part of this application. However, officers recommend that a re-alignment of the boundary on Crown Allotment 139C allow the third dwelling to be on its own land parcel, separate to the existing dwellings on existing Crown Allotment 139B.

The approval of a third dwelling on the land will not only enhance and ensure continued use of the land for agriculture in the longer term, but will not cause the proposed dwelling to be adversely affected by agriculture on surrounding land.

Environmental issues

The proposed dwelling:

- will not negatively impact on the natural physical features and resources of the area;
- will not negatively impact on the flora and fauna on the site and its surrounds as no native vegetation is proposed to be removed; and
- will not negatively impact upon biodiversity of the area.

A proposed boundary realignment creating a lot of approximately 80 hectares has the potential to facilitate the creation of two lots which will not only maximise the use of land for agriculture, but cause the protection of the remaining areas of native vegetation.

Clause 44.06 - Bushfire Management Overlay:

The applicants have submitted a Bushfire Management Statement and plan to address the requirements of this clause, with these submitted to the CFA. The plans submitted with the original application did not clearly show the dwelling and its location in proximity to the BMO, however, subsequent assessment by Council's Planning Officer revealed that the dwelling was within the BMO, thus the requirements of the overlay were triggered.

Strategic, Statutory and Procedural Requirements:

The proposal is consistent with the State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.

Report to Council:

The Coordinator Planning and Development advises that all obligations of Council (strategic, statutory and procedural) have been addressed and discharged in this planning application.

Options:

As mentioned previously within this report, it is unconventional to permit a third dwelling on a Farming Zoned allotment, as there is a perception that this may lead to a proliferation of dwellings in the area. To address this concern, although in the opinion of the Coordinator Planning and Development not necessary (see Option 1), the following option is offered as a

solution ('Option 2'). A condition can be applied to any planning permit issued requiring the boundary of CA 139C be realigned to include the proposed dwelling, thus separating it from the existing dwellings on CA139B, further creating an allotment approximately 80 hectares in size encompassing a separate dwelling.

Option 1: Council resolves the application be approved subject to conditions, inclusive of a condition as follows:

- *Plans prepared by a licensed land surveyor are to be submitted for certification for the realignment of the boundary between CA 139B and CA139C to include the proposed dwelling, to show CA139C to be not less than 80 hectares in area. These plans are to be submitted prior to the issue of an occupancy certificate for the proposed dwelling and must be to the satisfaction of the Responsible Authority.*

Council has the option ('Option 2') to refuse the application subject to reasons including possible proliferation of dwellings in the area, but it is the view of the Coordinator Planning and Development that the proposal will not cause a proliferation of dwellings in the area (one dwelling per 40 hectares dwelling density within the Farming Zone), and that such matters as precedent do not fall into the ambit of discretion the Coordinator Planning and Development must exercise when assessing an application against the decision guidelines within the Farming Zone.

Option 2: Council resolves to issue a Notice of Refusal specifying reasons.

The risk involved with exercising Option 2 is primarily related to the applicant's rights to appeal at VCAT within 60 days of the issuing of a notice of refusal, and that Council's decision will not be defensible on valid planning grounds. This also may result in costs being awarded against Council.

Processing Times:

The application was considered lodged on 03 April 2019. The report is being presented to Council for approval on the 07 August 2019 (108 days). The statutory processing time requirements of the Planning and Environment Act 1987 have not been satisfied in this instance, as referral of the application to the CFA was missed due to difficulty locating the proposed dwelling in relation to the Bushfire Management Overlay.

Conflict of Interest:

Under section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible – Angela Hoy, Director Infrastructure Services

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Andre Dalton, Coordinator Planning and Development

In providing this advice as the Author, I have no disclosable interests in this report.

RECOMMENDATION:

That Council approve an application for the construction of a third dwelling and boundary realignment on CA139B and CA139C Parish Ni Ni (1388 Gerang-Glenlee Rd Glenlee) subject to the following conditions:

Endorsed Plans

- 1. The location and design of the development as shown on the endorsed plans shall not be altered or modified, whether or not in order to comply with any statute or statutory rule or local law or any other reason without the written consent of the Responsible Authority.***

Amenity

- 2. The use and development must be managed so that the amenity of the area is not detrimentally affected, through the:***
 - a) Transport of materials, goods or commodities to or from the land;***
 - b) appearance of any building, works or materials;***
 - c) emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil;***
 - d) presence of vermin;***
 - e) others as appropriate.***

General

- 3. The dwelling must be connected to a potable water supply with adequate storage for domestic use as well as for fire-fighting purposes.***

Environmental Health

- 4. The wastewater from the dwelling must be connected to an approved septic system and retained on-site in accordance with the State Environment Protection Policy (Waters of Victoria) under the Environment Protection Act 1970.***

Country Fire Authority

Bushfire Management Plan endorsed

- 5. The Bushfire Management – Bushfire Management Plan (version 1.0; dated 16/07/2019); prepared by Duncan Hope for SENICA Group must be endorsed to form part of the permit and must not be altered unless otherwise agreed to in writing by the CFA and Responsible Authority.***

Boundary realignment

- 6. Plans prepared by a licensed land surveyor are to be submitted for certification for the realignment of the boundary between CA 139B and CA139C to include the proposed dwelling, to show CA139C to be not less than 80 hectares in area. These plans are to be submitted prior to the lodgement of the required building permit, with certification of the plans to occur prior to the issue of an occupancy certificate for the proposed dwelling and must be to the satisfaction of the Responsible Authority.***

Permit Lapse/ Extension

7. The development approved by this permit will expire if one of the following circumstances applies:

- a) Construction is not commenced within two years of the date of this permit.**
- b) Construction is not completed within four years of the date of this permit.**

The Responsible Authority may extend the periods referred to if a request is made in writing before the permit expires, or:

- a) Within six months afterwards for commencement, or**
- b) Within twelve months afterwards for completion.**

Notes:

- 1. This is not a Building Permit. Please consult a Building Surveyor and ensure that a Building Permit is obtained.**

MOVED: Crs T Schneider/D Nelson

That Council approve an application for the construction of a third dwelling and boundary realignment on CA139B and CA139C Parish Ni Ni (1388 Gerang-Glenlee Rd Glenlee) subject to the following conditions:

Endorsed Plans

- 1. The location and design of the development as shown on the endorsed plans shall not be altered or modified, whether or not in order to comply with any statute or statutory rule or local law or any other reason without the written consent of the Responsible Authority.**

Amenity

- 2. The use and development must be managed so that the amenity of the area is not detrimentally affected, through the:**
 - a) Transport of materials, goods or commodities to or from the land;**
 - b) appearance of any building, works or materials;**
 - c) emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil;**
 - d) presence of vermin;**
 - e) others as appropriate.**

General

- 3. The dwelling must be connected to a potable water supply with adequate storage for domestic use as well as for fire-fighting purposes.**

Environmental Health

- 4. The wastewater from the dwelling must be connected to an approved septic system and retained on-site in accordance with the State Environment Protection Policy (Waters of Victoria) under the Environment Protection Act 1970.**

Country Fire Authority

Bushfire Management Plan endorsed

5. ***The Bushfire Management – Bushfire Management Plan (version 1.0; dated 16/07/2019); prepared by Duncan Hope for SENICA Group must be endorsed to form part of the permit and must not be altered unless otherwise agreed to in writing by the CFA and Responsible Authority.***

Boundary realignment

6. ***Plans prepared by a licensed land surveyor are to be submitted for certification for the realignment of the boundary between CA 139B and CA139C to include the proposed dwelling. These plans are to be submitted prior to the lodgement of the required building permit, with certification of the plans to occur prior to the issue of an occupancy certificate for the proposed dwelling and must be to the satisfaction of the Responsible Authority.***

Permit Lapse/ Extension

7. ***The development approved by this permit will expire if one of the following circumstances applies:***
- a) ***Construction is not commenced within two years of the date of this permit.***
 - b) ***Construction is not completed within four years of the date of this permit.***

The Responsible Authority may extend the periods referred to if a request is made in writing before the permit expires, or:

- a) ***Within six months afterwards for commencement, or***
- b) ***Within twelve months afterwards for completion.***

Notes:

1. ***This is not a Building Permit. Please consult a Building Surveyor and ensure that a Building Permit is obtained.***

CARRIED

Attachments: 5, 6 & 7

Note: Point 6 was varied from the recommendation.

10. REPORTS REQUIRING A DECISION

10.1 DIMBOOLA & NHILL KINDERGARTEN FACILITY UPGRADES – REQUEST FOR CO-CONTRIBUTION TO SUPPORT CHILDREN’S FACILITIES CAPITAL PROGRAM APPLICATION

Responsible Officer: Director Corporate and Community Services

Introduction:

This report seeks endorsement and financial assistance from Council in support of funding applications to the Children’s Facilities Capital Grants Program for upgrades at the Dimboola and Nhill Kindergartens / Early Years Centres.

In early 2019 the Victorian Government announced that they were funding the introduction of a subsidised 3YO Kindergarten program (up to 15 hours per week) which will be gradually rolled out across Victoria over the next 10 years (2020-29). Horsham and District Kindergarten Association (HDKA) currently offers either a 3 or 5 hour 3YO Kindergarten program which is funded by parents and subsidised by Council.

Shortly after the Victorian Government’s announcement, Hindmarsh Shire Council was advised that it was one of six Local Government Areas that had been selected to introduce subsidised up to 15 hours of 3YO Kindergarten in 2020.

The introduction of subsidised 3YO Kindergarten is expected to increase demand for positions at Council’s Dimboola and Nhill Early Years Centres. HDKA do not expect any change in service provision at Rainbow and Jeparit as a result of the expanded 3YO Kindergarten program.

Discussion:

Increased demand for positions at Dimboola and Nhill will raise the possibility of families being wait-listed for a position as both centres have the potential to reach their capacities.

Council officers have worked with HDKA to identify changes to the layout of the Dimboola and Nhill Early Years Centres in order to increase their licenced capacity.

These investigations have coincided with the introduction of the Children’s Facilities Capital Grants Program which provides funding for upgrades that improve service delivery, increase capacity or both.

Schematic design plans are currently being prepared ahead of the 9 August deadline for applications. Builders have also been contacted regarding the preparation of quotes. At the time of preparing this report quotes have not been provided by the builders as the schematic design plans are not yet available to assist with quotation.

An early estimate for the Dimboola upgrade, which includes the repurposing of several rooms to include a new children's bathroom, sleep room and upgraded open space area is approximately \$40,000 ex GST.

The proposed change at Nhill involves bringing the outside area in, by enclosing the alfresco courtyard area (under the existing roof line of the centre) with the installation of new glass doors, windows, flooring etc. The estimated cost for this project is \$50,000 ex GST. Builders will be advised to include reasonable contingency within their quotes to allow for any additional costs once plans are finalised.

The Children's Facilities Capital Grants Program funding ratio allows for funding of up to 75% of a project's cost. Therefore Council would be required to provide approximate co-contributions of \$10,000 ex GST and \$12,500 ex GST respectively.

As one of the first six Local Government Areas rolling out the subsidised 3YO Kindergarten program, Hindmarsh Shire Council is well placed to take advantage of this latest round of Children's Facilities Capital Grants Program funding.

The Department of Education has been and will continue to work closely with both HDKA and Council to ensure the transition to subsidised 3YO Kindergarten is as smooth as possible. The Victorian School Building Authority has been in direct contact and advised Council to discuss any issues in relation to our application for facility upgrade funding. The funding conditions also state that Local Government Areas selected to roll out the new 3YO Kindergarten program in the first two years will be prioritised for funding assessment.

Although Council's application won't be 'shovel ready' at the time of submission, it is anticipated that the impending launch of subsidised 3YO Kindergarten within Hindmarsh Shire will significantly strengthen Council's funding application.

Link to Council Plan:

Strategic Objective 1.2: A range of effective and accessible services to support the health and wellbeing of our community.

Strategic Objective 2.1: Well-maintained physical assets and infrastructure to meet community and organisational needs.

Financial Implications

It is proposed that Council's contribution come from General Ledger 30104, Council Contribution for Grant Funded Projects in the 2019/2020 Annual Budget which has allocated \$45,000 for recurrent expenditure and \$55,000 for capital expenditure.

Risk Management Implications

There are no risk management implications.

Conflict of Interest:

Under section 80C of the LGA officers providing advice to Council must disclose any interests, including the type of interest.

Author: Simon Landrigan, Community Development Coordinator

In providing this advice as the Author, I have no interests to disclose.

Officer Responsible: Monica Revell, Director Corporate & Community Services

In providing this advice as the Officer Responsible, I have no interests to disclose.

Communications Strategy:

Should Council support the recommendation of this report and if each funding application is subsequently successful, Council will work in conjunction with Horsham & District Kindergarten Association to advise stakeholders including West Wimmera Health Service and Dimboola and Nhill Playgroups of the proposed changes, prior to a public announcement via media release, Council website and social media.

Options:

1. Council endorses and allocates funds from *Council Contribution for Grant Funded Projects* (General Ledger 30104) in support of the application for funding of facility upgrades at Dimboola and Nhill Early Years Centres.
2. Council declines to support and not allocate funds from Council Contribution for Grant Funded Projects (General Ledger 30104) to be used in support of application for funding of facility upgrades at Dimboola and Nhill.

RECOMMENDATION:

That Council endorses and allocates \$22,500 (excl GST) from Council Contribution for Grant Funded Projects (General Ledger 30104) in support of the application for funding of facility upgrades at Dimboola and Nhill Early Years Centres.

MOVED: Crs D Colbert/T Schneider

That Council endorses and allocates \$22,500 (excl GST) from Council Contribution for Grant Funded Projects (General Ledger 30104) in support of the application for funding of facility upgrades at Dimboola and Nhill Early Years Centres.

CARRIED

10.2 LIGHT UP RAINBOW – REQUEST FOR CO-CONTRIBUTION TO SUPPORT PUBLIC SAFETY INFRASTRUCTURE FUND PROGRAM APPLICATION

Responsible Officer: Director Corporate and Community Services

Introduction:

This report seeks endorsement from Council in support of a funding application through the Victorian Government's Community Crime Prevention Program, Public Safety Infrastructure Fund 2019/2020 to increase public lighting throughout Rainbow.

Discussion:

The Public Safety Infrastructure Fund 2019/2020 grants are available to support Victorian Councils to undertake the development and improvement of public safety and security infrastructure.

Infrastructure grants between \$20,000 and \$250,000 will support projects using good urban design and equipment, including Closed Circuit Television (CCTV) and lighting for example, to help improve community safety, security and confidence in public places.

Funding is available only for the costs of procuring and installing infrastructure. Co-contributions requirements apply.

Council was unsuccessful with a grant application through the Federal Government's Safer Communities Fund – Round 3 Infrastructure Grants Program in 2018/2019 for the installation of street lighting in Rainbow.

This project, entitled 'Light Up Rainbow' proposes a broader and more extensive program to install lighting in numerous public places throughout Rainbow.

Numerous areas throughout Rainbow have been identified as being poorly lit at night. Rainbow does not have a high crime rate in comparison to other similarly sized or larger rural, regional and metropolitan centres.

However, incidents of crime such as theft, attacks against the person, trespassing, vandalism and other forms of anti-social behaviour do exist and it would be remiss of Council not to take action to reduce any of these issues through the improvement of public lighting.

Rainbow has an ageing population and improved public lighting will increase the level of confidence in residents to venture out at night. It will provide a higher degree of personal security and reduce the opportunities for anti-social behaviour.

The 'Light Up Rainbow' project will achieve significant safety, security and crime mitigation outcomes in three specific poorly lit areas of Rainbow, including;

Federal Street, King Street (North) and Railway Street (North); these streets are the main pedestrian thoroughfares between the Federal Street business district and the Rainbow Oasis Community Hub, Rainbow Skate Park and Rainbow P12 College.

Federal Street, King Street (South), Swinbourne Avenue, Lake Street and Railway Street (South); these streets are the main pedestrian thoroughfares between the Federal Street business district and the Rainbow Recreation Reserve, Rainbow Hospital, Rainbow Caravan Park, Rainbow Police and Rainbow CFA.

Rainbow Recreation Reserve and Rainbow Caravan Park; in addition to the numerous sporting, recreation, amenities and facilities located within these areas, the Rainbow Ambulance Station, Rainbow Scout Hall and additional car parking spaces for the Rainbow Hospital are located within the Recreation Reserve.

The Light Up Rainbow project will see the installation of 19 new street lights onto existing electricity company power poles along King Street (North and South), Railway Street (North and South), Swinbourne Avenue and Lake Street.

A further 19 solar powered lights will be installed under shop verandas along Federal Street and 20 solar powered lights installed throughout the Rainbow Recreation Reserve and Caravan Park.

The street lights will be installed by appropriately qualified electricity company staff while the solar panels and lights along the Federal Street verandas will be installed by qualified and experienced electricians.

It is proposed that the solar powered lights in the Rainbow Recreation Reserve will be installed by volunteer in-kind support.

The areas selected for improved lighting have been identified by Rainbow residents, community groups and organisations and Rainbow Police.

In all cases improved lighting will increase the level of safety for all people who use the identified thoroughfares which will in turn encourage more people to walk or use the areas at night.

Improved lighting will directly increase natural surveillance opportunities whilst reducing personal safety concerns and discourage anti-social behaviour leading to reduced premeditated or opportunistic crime and related issues such as trespassing, vandalism etc.

In all instances, the locations of new lighting will be strategically positioned to provide the best possible luminance to increase visibility and levels of safety and security.

In regional areas the Public Safety Infrastructure Fund 2019 / 2020 offers a funding ratio of \$9:\$1 with grants of between \$20,000 and \$250,000.

A maximum of 50% of the co-contribution can be of in-kind support.

Link to Council Plan:

Strategic Objective 1.1: An actively engaged community.

Strategic Objective 1.2: A range of effective and accessible services to support the health and wellbeing of our community.

Strategic Objective 1.3: A community that is physically active with access to a wide range of leisure, sporting and recreation facilities.

Strategic Objective 2.1: Well-maintained physical assets and infrastructure to meet community and organisational needs.

Financial Implications

It is proposed that Councils contribution come from General Ledger 30104, Council Contribution for Grant Funded Projects in the 2019/2020 Annual Budget which has allocated \$45,000 for recurrent expenditure and \$55,000 for capital expenditure.

At the time of preparing this Council Report, the final costs for the installation of solar lights in Federal Street were not available. However, it is anticipated that the total of purchasing and the installation of lighting as indicated will be approximately \$125,000 including a contingency of 10%.

Based on the funding ratio of \$9:\$1 - Councils contribution will be \$12,500.

This figure does not include the in-kind support that will be provided by a number of Rainbow stakeholders.

Risk Management Implications

Appropriate Risk Management Plans will be established if the grant application is successful and prior to any resulting works commencing.

Conflict of Interest:

Under section 80C of the LGA officers providing advice to Council must disclose any interests, including the type of interest.

Author: Phil King, Economic and Community Development Manager

In providing this advice as the Author, I have no interests to disclose.

Officer Responsible: Monica Revell, Director Corporate & Community Services

In providing this advice as the Officer Responsible, I have no interests to disclose.

Communications Strategy:

Should Council support the recommendation of this report and if the funding application is subsequently successful, Council will publicise the project via appropriate mediums and will work with the numerous stakeholders involved.

Options:

2. Council endorses and allocates \$12,500 of funds from *Council Contribution for Grant Funded Projects* (General Ledger 30104) in support of the application for funding the Light Up Rainbow project.
3. Council declines to support and not allocate funds from Council Contribution for Grant Funded Projects (General Ledger 30104) for the Light Up Rainbow project.

RECOMMENDATION:

That Council endorses and allocates \$12,500 of funds from Council Contribution for Grant Funded Projects (General Ledger 30104) in support of the application for funding the Light Up Rainbow project.

MOVED: Crs D Colbert/R Gersch

That Council endorses and allocates \$12,500 of funds from Council Contribution for Grant Funded Projects (General Ledger 30104) in support of the application for funding the Light Up Rainbow project.

CARRIED

11. SPECIAL COMMITTEES

11.1 YURUNGA MANAGEMENT COMMITTEE

Responsible Officer: Director Corporate and Community Services

Attachment: 8

Introduction:

The Yurunga Management Committee held its meeting on 23 May 2019. The purpose of this report is to note the minutes from the meeting. A copy of the minutes is included as an attachment for the information of Council.

RECOMMENDATION:

That Council notes the minutes of the Yurunga Management Committee meeting held on 23 May 2019.

MOVED: Crs R Lowe/D Colbert

That Council notes the minutes of the Yurunga Management Committee meeting held on 23 May 2019.

CARRIED

Attachment: 8

11.2 HINDMARSH YOUTH COUNCIL

Responsible Officer: Director Corporate and Community Services
Attachment: 9

Introduction:

The Hindmarsh Youth Council held its meeting on 24 June 2019. The purpose of this report is to note the minutes from the meeting. A copy of the minutes is included as an attachment for the information of Council.

RECOMMENDATION:

That Council notes the minutes of the Hindmarsh Youth Council meeting held on 24 June 2019.

MOVED: Crs D Colbert/R Lowe

That Council notes the minutes of the Hindmarsh Youth Council meeting held on 24 June 2019.

CARRIED

Attachment: 9

11.3 JEPARIT TOWN COMMITTEE

Responsible Officer: Director Corporate and Community Services
Attachment: 10

Introduction:

The Jeparit Town Committee held its meeting on 8 July 2019. The purpose of this report is to note the minutes from the meeting. A copy of the minutes is included as an attachment for the information of Council.

RECOMMENDATION:

That Council notes the minutes of the Jeparit Town Committee meeting held on 8 July 2019.

MOVED: Crs R Lowe/T Schneider

That Council notes the minutes of the Jeparit Town Committee meeting held on 8 July 2019.

CARRIED

Attachment: 10

11.4 ANTWERP HALL COMMITTEE

Responsible Officer: Director Corporate and Community Services

Attachments: 11 & 12

Introduction:

The Antwerp Hall Committee held its annual general meeting and general meeting on 14 July 2019. The purpose of this report is to note the minutes from the meetings. A copy of the minutes is included as an attachment for the information of Council.

RECOMMENDATION:

1. ***That Council notes the minutes of the Antwerp Hall Committee general meeting held on 14 July 2019.***
2. ***That Council notes the minutes of the Antwerp Hall Committee annual general meeting held on 14 July 2019.***
3. ***That, in exercise of the powers conferred by sections 86 and 87 of the Local Government Act 1989 (the Act), Council appoints as members of the Antwerp Hall Management Committee:***
 - ***Neville Hornby***
 - ***Jo Hornby***
 - ***Heather Jorgensen***
 - ***Tim Jorgensen***
 - ***Ivan Polack***
 - ***Shane Bond***
 - ***Peta Foster***
 - ***Nathan Albrecht***
 - ***Rebecca Albrecht***
 - ***Alex Jupp***
 - ***Jamie-Lee Jupp***
 - ***Dianne Bond***
 - ***Ann Jenz***
 - ***Col Jenz***
 - ***Dennis Albrecht***
 - ***Val Albrecht***
 - ***Chris Avery***
 - ***Abbey Greig***
 - ***Daniel Greig***
 - ***Lucinda Eldridge***

- **Hayden Eldridge**

MOVED: Crs R Gersch/T Schneider

1. **That Council notes the minutes of the Antwerp Hall Committee general meeting held on 14 July 2019.**
2. **That Council notes the minutes of the Antwerp Hall Committee annual general meeting held on 14 July 2019.**
3. **That, in exercise of the powers conferred by sections 86 and 87 of the Local Government Act 1989 (the Act), Council appoints as members of the Antwerp Hall Management Committee:**
 - **Neville Hornby**
 - **Jo Hornby**
 - **Heather Jorgensen**
 - **Tim Jorgensen**
 - **Ivan Polack**
 - **Shane Bond**
 - **Peta Foster**
 - **Nathan Albrecht**
 - **Rebecca Albrecht**
 - **Alex Jupp**
 - **Jamie-Lee Jupp**
 - **Dianne Bond**
 - **Ann Jenz**
 - **Col Jenz**
 - **Dennis Albrecht**
 - **Val Albrecht**
 - **Chris Avery**
 - **Abbey Greig**
 - **Daniel Greig**
 - **Lucinda Eldridge**
 - **Hayden Eldridge**

CARRIED

Attachments: 11 & 12

11.5 NHILL TOWN COMMITTEE

Responsible Officer: Director Corporate and Community Services
Attachment: 13

Introduction:

The Nhill Town Committee held its meeting on 16 July 2019. The purpose of this report is

to note the minutes from the meeting. A copy of the minutes is included as an attachment for the information of Council.

RECOMMENDATION:

That Council notes the minutes of the Nhill Town Committee meeting held on 16 July 2019.

MOVED: Crs D Nelson/R Gersch

That Council notes the minutes of the Nhill Town Committee meeting held on 16 July 2019.

CARRIED

Attachment: 13

12. LATE REPORTS

No report.

13. OTHER BUSINESS

14. CONFIDENTIAL REPORTS

In accordance with Section 89 (2) of the *Local Government Act* 1989, Council may close the meeting to the public if items to be discussed are deemed confidential, that is, if the items to be discussed relate to:

- a) Personnel matters;
- b) The personal hardship of any resident or ratepayer;
- c) Industrial matters;
- d) Contractual matters;
- e) Proposed developments;
- f) Legal advice;
- g) Matters affecting the security of Council property;
- h) Any other matter which the Council or Special Committee considers would prejudice the Council or any person;
- (i) a resolution to close the meeting to members of the public.

No confidential matters.

15. MEETING CLOSE

There being no further business Cr R Ismay declared the meeting closed at 3:46pm.



ASSEMBLY OF COUNCILLORS RECORD

Assembly of Councillors means a planned or scheduled meeting of at least 3 councillors and one member of council staff which considers matters that are intended or likely to be:

- a) the subject of a decision of the Council; or*
- b) subject to the exercise of a function, duty of power of the council that has been delegated to a person or committee; but does not include a meeting of the Council, a special committee of the Council, a club, association, peak body, political party or other organisation.*

Requirements to be observed by an assembly of Councillors (Section 80A Local Government Act, 1989)

Title of Meeting: Council Briefing Session

Date: Wednesday 7 August 2019 **Time:** 1:00pm – 3:00pm

Assembly Location: Council Chambers, 92 Nelson Street, Nhill

Present:

Crs. Ronald Ismay (Mayor), Ronald Lowe (Deputy Mayor), Debra Nelson, Robert Gersch, Tony Schneider, David Colbert

Apologies:

In Attendance:

Mr Greg Wood (Chief Executive Officer), Ms Monica Revell (Director Corporate and Community Services) (Items 2 to 7), Ms Angela Hoy (Director Infrastructure Services) (Items 2 to 7)

Conflict of Interest Disclosures

1. Direct; or
2. Indirect interest
 - (a) by close association;
 - (b) that is an indirect financial interest;
 - (c) because of conflicting duties;
 - (d) because of receipt of an applicable gift;
 - (e) as a consequence of becoming an interested party; or
 - (f) because of an impact on residential amenity.

Declaration of direct or indirect interest must also be advised by Councillors at the commencement of discussion of the specific item.

Councillors:

Nil

Officers:

Nil

Matters Discussed:

No.	Detail	Presenter
1.	CEO Update	Greg Wood
2.	Nhill College School Captains Presentation	(Captains) Emily Koop, Chloe Deckert, (Vice Captain) Elena James and (Teacher) Lynne Coughlan
3.	CEO Update	Greg Wood/Monica Revell
4.	Local Government Bill	Greg Wood/Cr Ron Ismay
5.	Youth Council 2020	Monica Revell
6.	Library Update	Monica Revell
7.	Councillor Question Time	Greg Wood

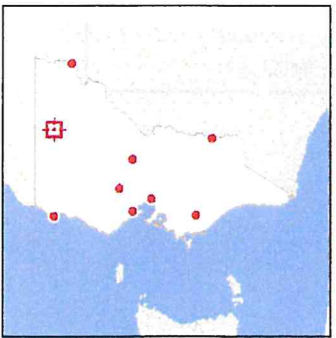
Completed by: Greg Wood

Signed:



Date: 07/08/2019

Must be kept for four years from date of the assembly. Available for public inspection at Council Offices for 12 months after date of assembly.



Legend

Towns (25K)

Current Mining Licences and Leases

Map Scale: 1:7,500
Projection: MGA 54

□ Current Mining Licences and Leases

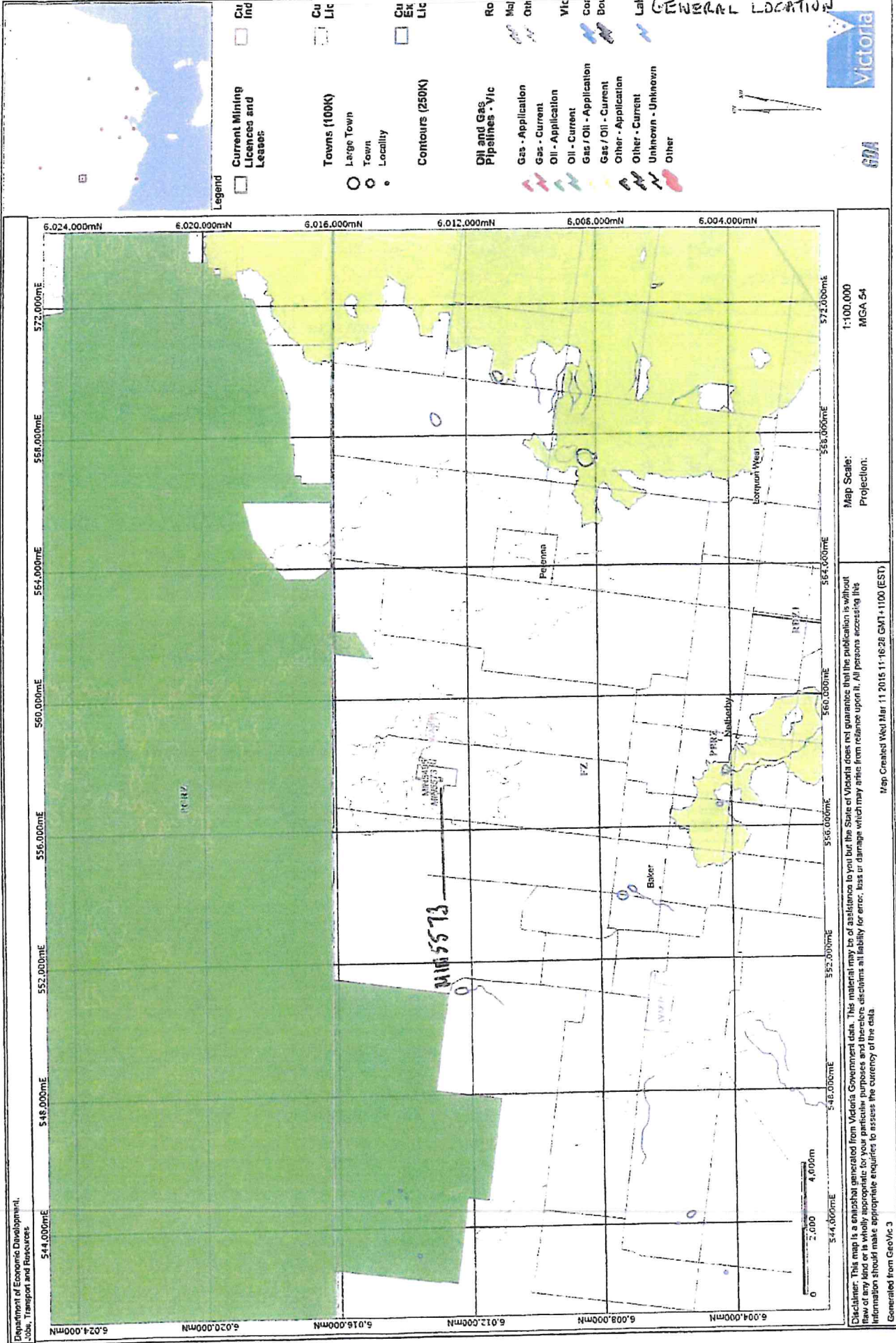
- Roads (v)**
- Freeway
 - Highway
 - Main Road
 - Other

CURRENT LICENSE

PROPOSED LICENSE

Disclaimer: This map is a snapshot generated from Victoria Government data. This material may be of assistance to you but the State of Victoria does not guarantee that the publication is without flaw of any kind or is wholly appropriate for your particular purposes and therefore disclaims all liability for error, loss or damage which may arise from reliance upon it. All persons accessing this information should make appropriate enquiries to assess the currency of the data.





Department of Economic Development,
Jobs, Transport and Resources

Map Scale:
1:100,000
MGA 54
Projection:

Disclaimer: This map is a snapshot generated from Victoria Government data. This material may be of assistance to you but the State of Victoria does not guarantee that the publication is without error of any kind or is wholly appropriate for your particular use and therefore disclaims all liability for error, loss or damage which may arise from reliance upon it. All persons accessing this information should make appropriate enquiries to assess the currency of the data.

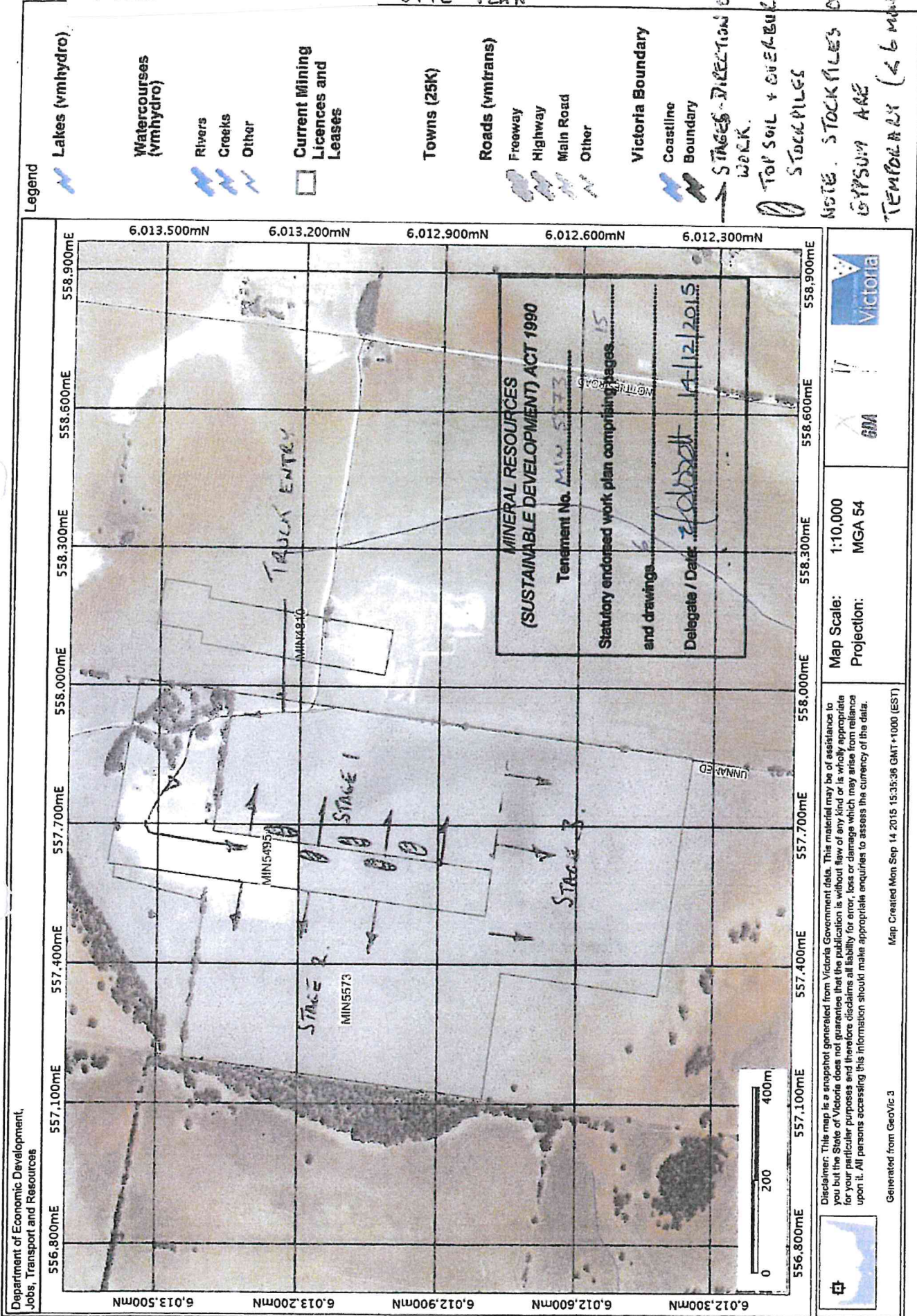
Generated from GeoVic 3

Map Created Wed Mar 11 2015 11:16:26 GMT+1100 (EST)



Attachment 1.3

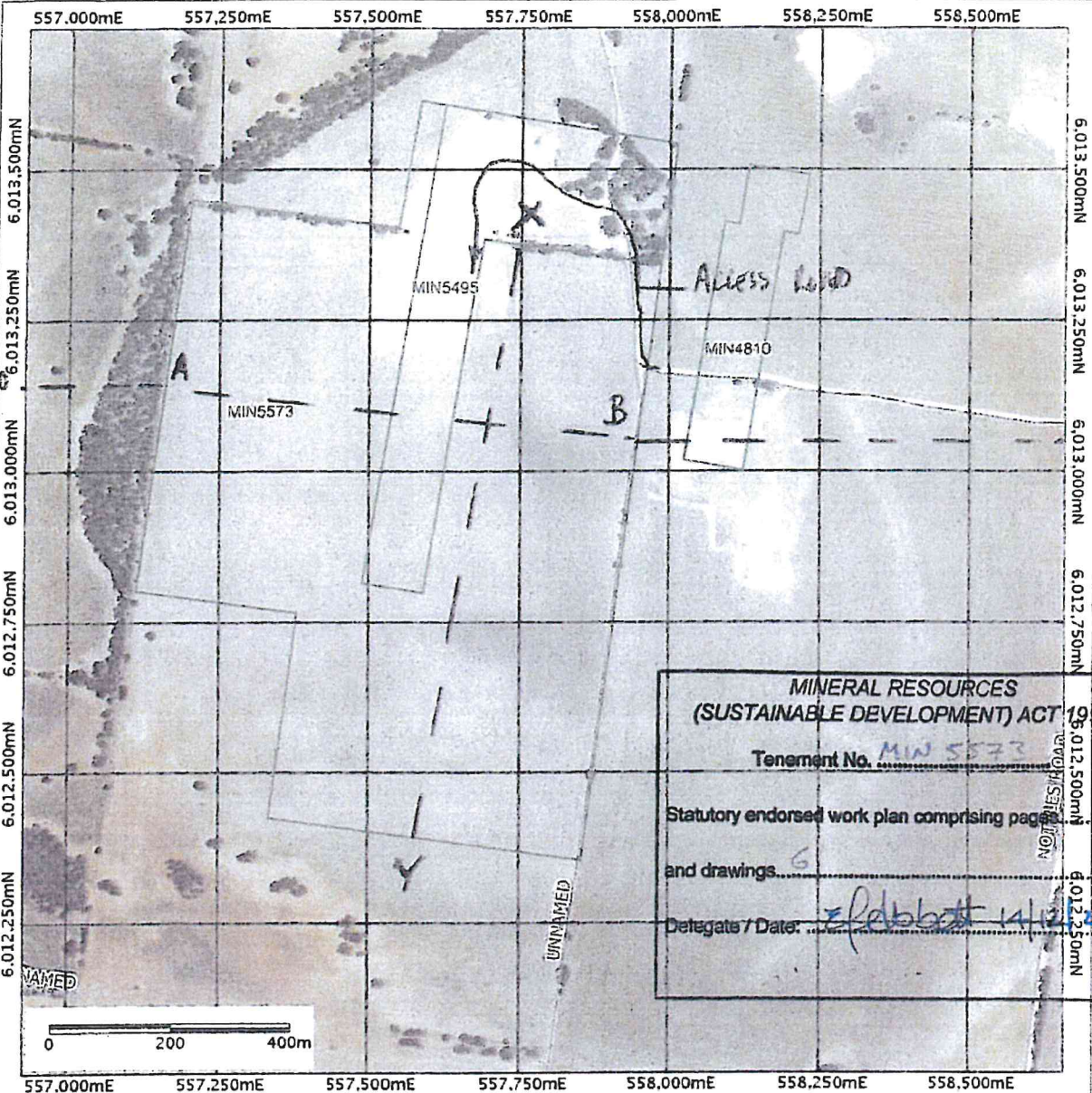
SITE PLAN



Attachment 1.4

CROSS SECTIONS) SITE PLAN 1:10,000

Department of Economic Development,
Jobs, Transport and Resources



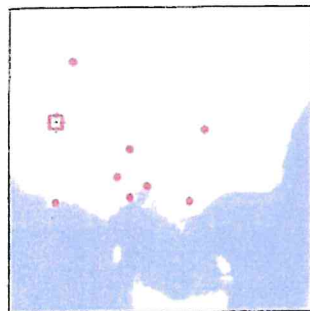
**MINERAL RESOURCES
(SUSTAINABLE DEVELOPMENT) ACT 1990**

Tenement No. MIN 5573

Statutory endorsed work plan comprising pages 15
and drawings 6

Delegate / Date: E. Abbott 14/12/2015

NOTES/REVISIONS



Legend

- Current Mining Licences and Leases
- Current R Licences
- Current P Licences
- 1 Km Graticules (GDA94 - Commence 1/7/2005)

Towns (2)

Map Scale: 1:10,000
Projection: MGA 54

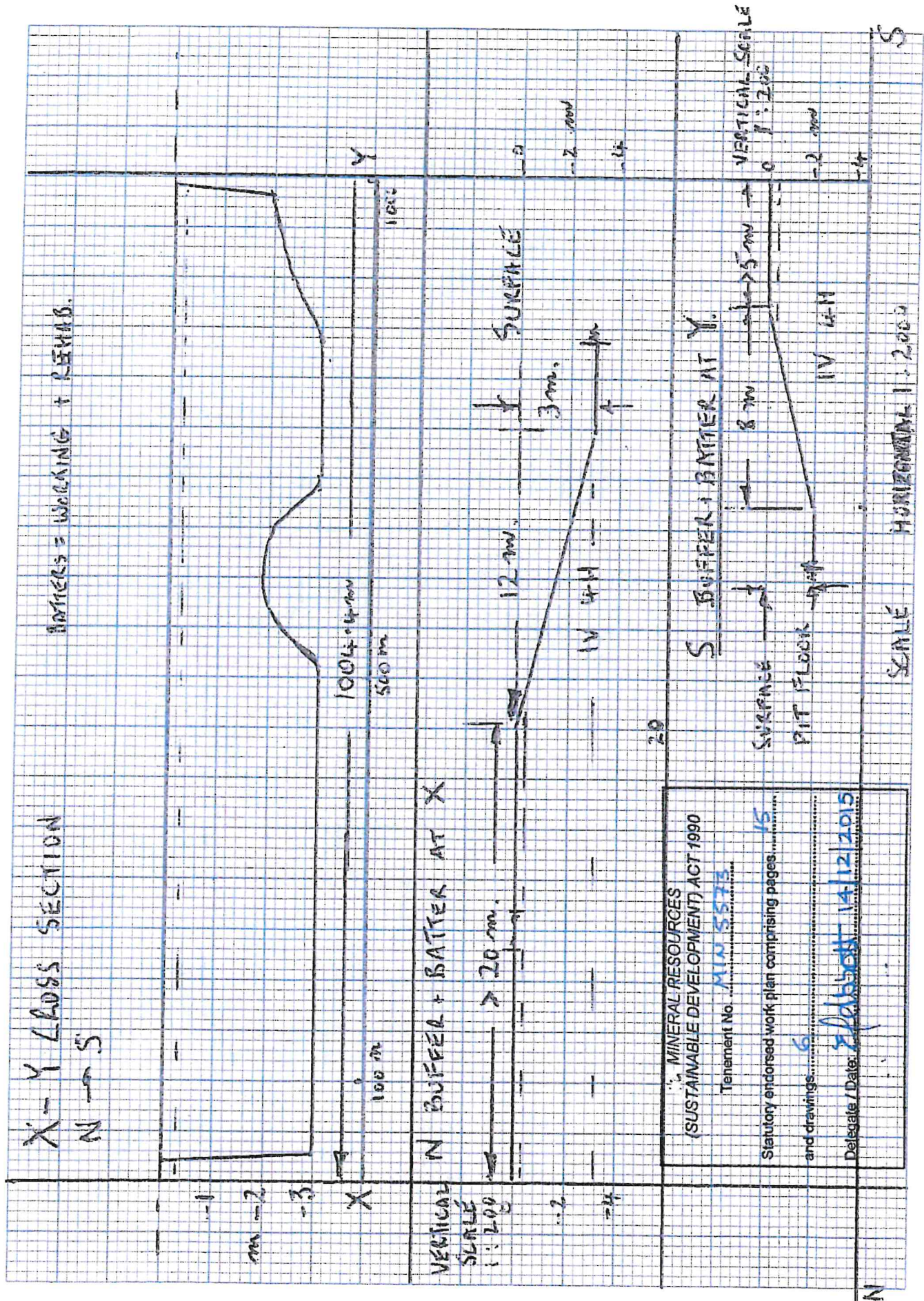
Disclaimer: This map is a snapshot generated from Victoria Government data. This material may be of assistance to you but the State of Victoria does not guarantee that the publication is without flaw of any kind or is wholly appropriate for your particular purposes and therefore disclaims all liability for error, loss or damage which may arise from reliance upon it. All persons accessing this information should make appropriate enquiries to assess the currency of the data.



Attachment 1.5 ~~XY~~ CROSS SECTION

MIN 5573

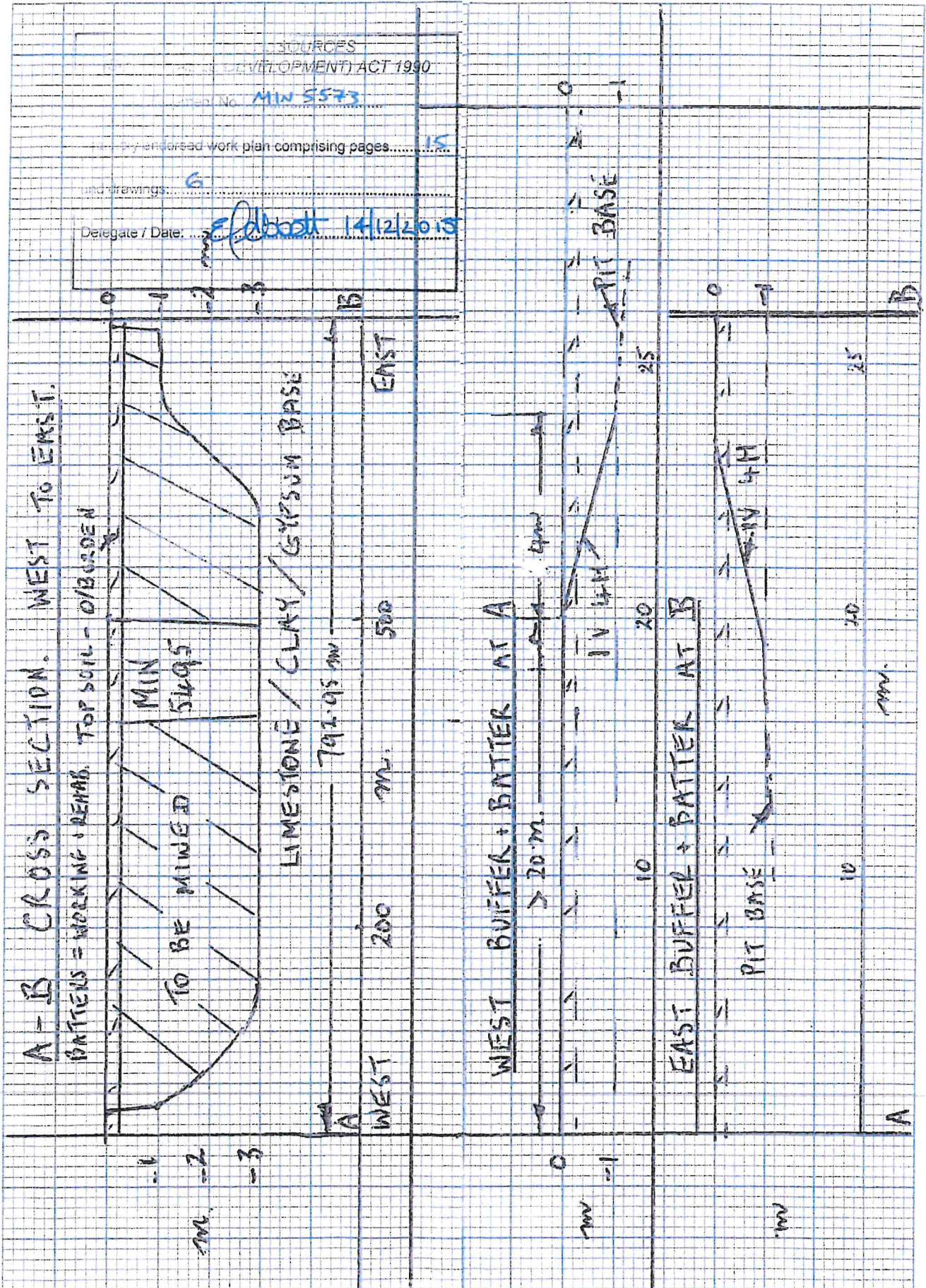
2mm Squares



2mm Squares

MIN 5573

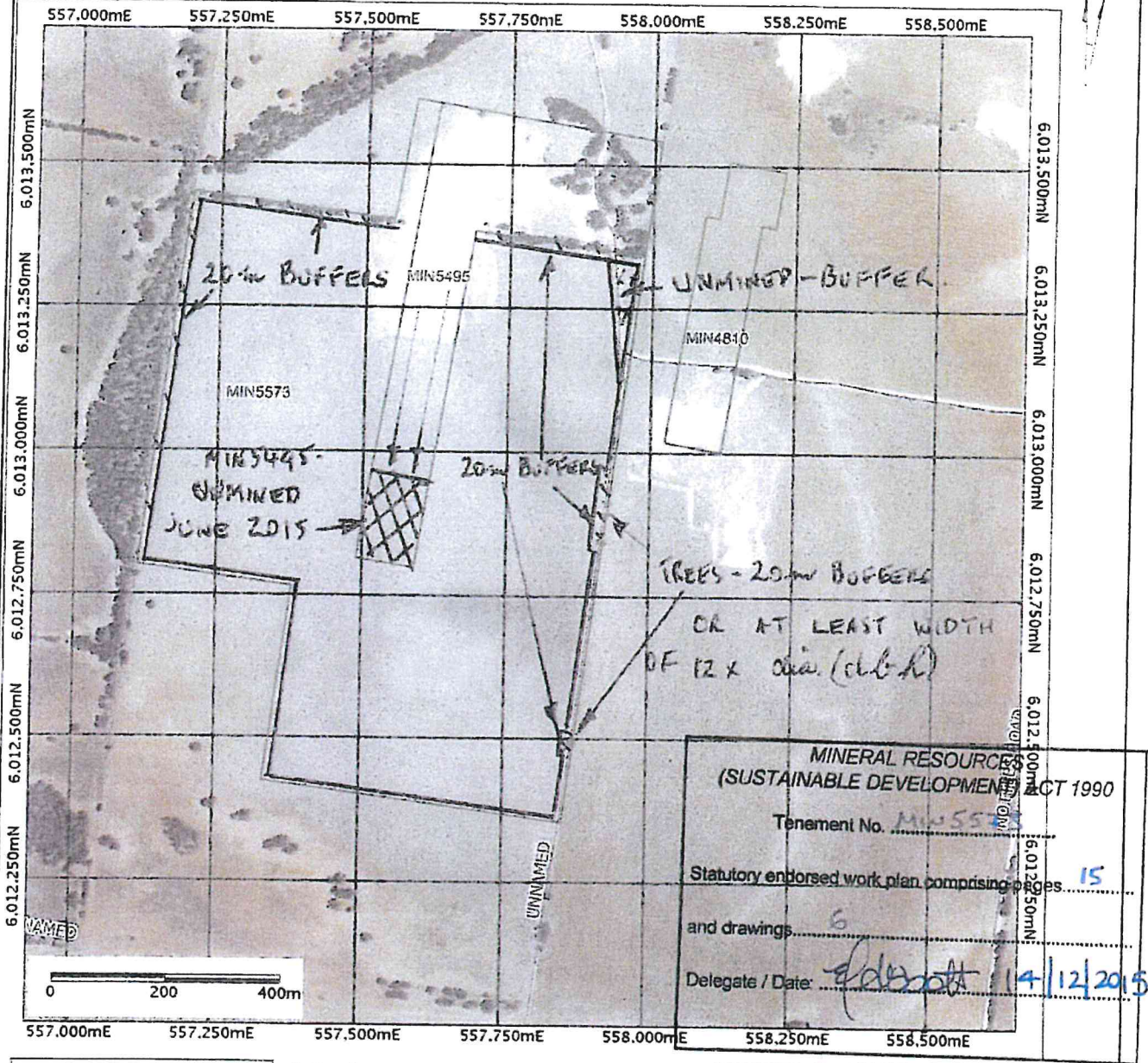
MIN 5573



Attachment 1.7

PERIMETER BUFFERS

Department of Economic Development,
Jobs, Transport and Resources



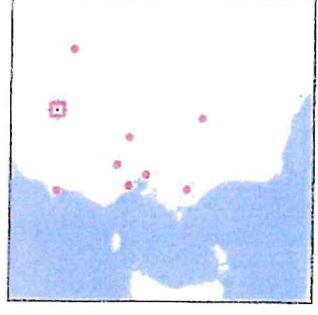
MINERAL RESOURCES
(SUSTAINABLE DEVELOPMENT) ACT 1990

Tenement No. MIN5573

Statutory endorsed work plan comprising pages 15

and drawings 6

Delegate / Date: [Signature] 14/12/2015



- Legend**
- Current Mining Licences and Leases
 - 20m Buffers
 - 5m Buffers - PERIMETER
 - + 1 Km Graticules (GDA94 - Commence 1/7/2005)
 - Current F Licences
 - Current P Licences
- 5m BUFFER ZONE UNLESS OTHERWISE MARKED

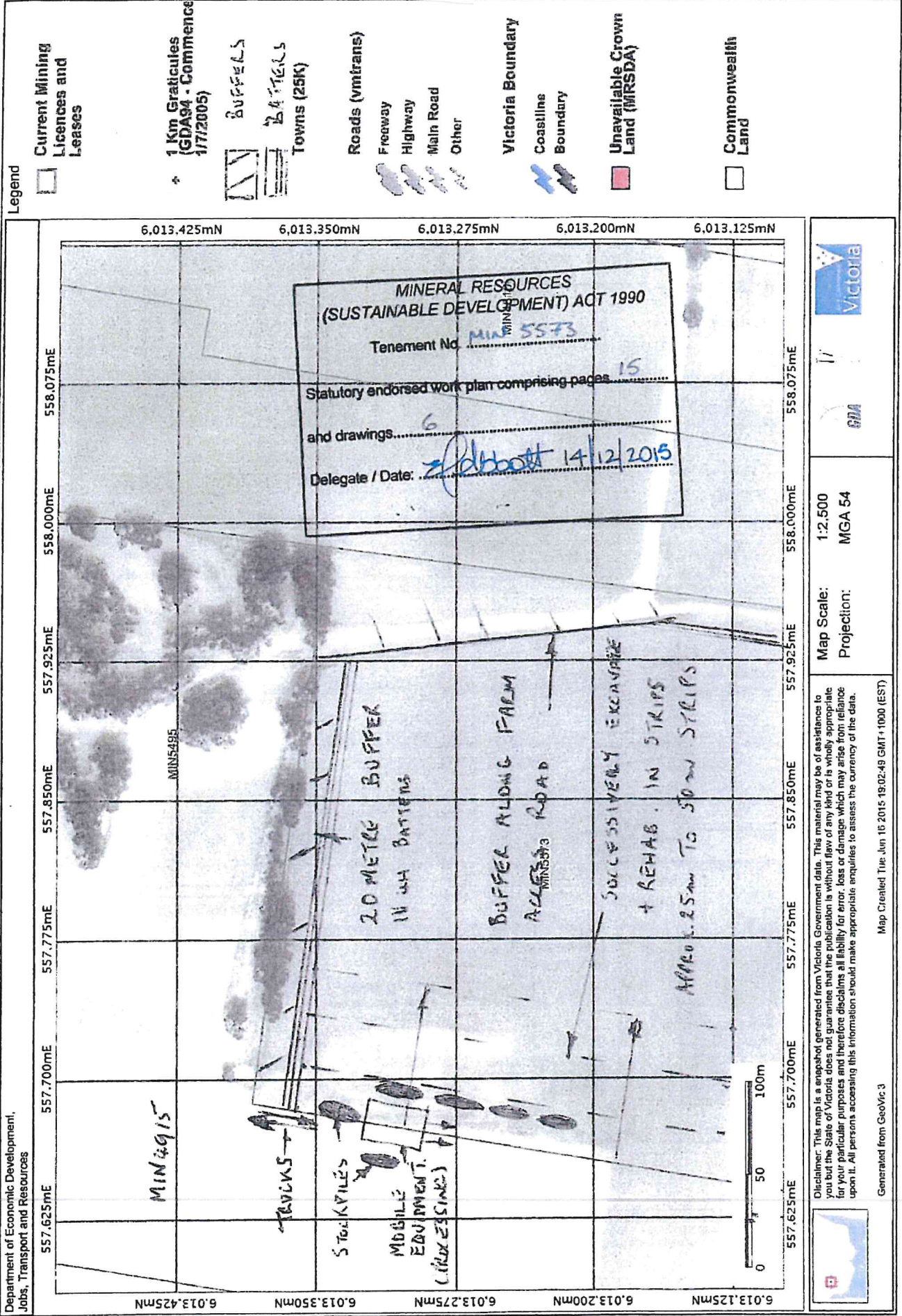
Map Scale: 1:10,000
Projection: MGA 54

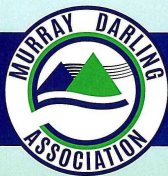
Disclaimer: This map is a snapshot generated from Victoria Government data. This material may be of assistance to you but the State of Victoria does not guarantee that the publication is without flaw of any kind or is wholly appropriate for your particular purposes and therefore disclaims all liability for error, loss or damage which may arise from reliance upon it. All persons accessing this information should make appropriate enquiries to assess the currency of the data.



Attachment 1.8

BUFFERS, BATTERS, REHAB.





MEMBERSHIP BENEFITS

LOCAL PRIORITIES - NATIONAL INFLUENCE



FACT:

we helped kick-start the Snowy scheme over 70 years ago!

The benefits of MDA membership are now flowing freely to all our regions.

The MDA is your peak body for local government in the management of Basin water resources, working harmoniously to **inform and influence** state and federal government.

Water plays a unique role in so many important local issues:



AGRICULTURE



INDUSTRY



ENVIRONMENTAL HEALTH



ECONOMIC DEVELOPMENT



COMMUNITY SERVICES



IRRIGATION



RESOURCE MANAGEMENT AND SUSTAINABILITY



ENERGY



ABORIGINAL NATIONS



FACT:

today's Basin Plan is world-leading watersharing legislation. Council influence is more important than ever!



FACT:

working with river operators to optimise flow during peak holiday periods to avoid economic losses

Here's why your council has so much influence, as an MDA member:



regions meet quarterly to establish your priorities



chairs meet monthly to understand and support your priorities at a Basin scale

annual national conference

multi-level information sharing.



FACT:

partnering the National Carp Control Plan to engage councils about a better approach to feral fish management. Results so far are exciting!

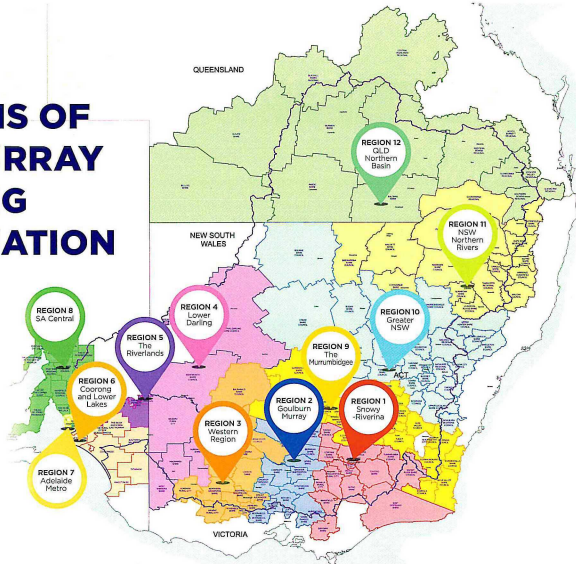
Local government united - to **inform and influence**.

Ensure your council's membership!

www.mda.asn.au / admin@mda.asn.au



REGIONS OF THE MURRAY DARLING ASSOCIATION



A COMPLEX ENVIRONMENT

We recognise there are:

172 councils,
and their
associated
communities

4 states,
the ACT, and the
Commonwealth, and
countless agencies

Two houses of parliament,
a government,
an opposition,
minor parties and
cross benchers

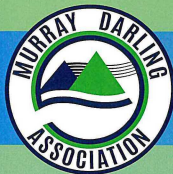
across the Murray Darling Basin.

All have differing needs
and demands.

Yet, all are united by our
common commitment to
a healthy working Basin.



For further information, please contact the Murray Darling Association
P: (03) 5480 3805 | www.mda.asn.au | admin@mda.asn.au



MDA MEMBERSHIP FAQs

Q. Do the objectives of the MDA align with the mission and purpose of *my* council?

If your council is committed to

- work closely with the Federal and State governments to achieve our goals
- be resilient to a changing climate and able to sustain our urban and rural productivity and quality of life, both now and for future generations
- foster partnerships that deliver value for money to our ratepayers
- responsibly manage our natural and build resources
- contribute to solutions for water quality and security in our local reign and across the Basin

Then there is a strong strategic alignment between your council and the MDA.

Q. What's in it for my council?

- regional & national representation of local priorities
- strong regional networks supporting local economic development and leadership initiatives
- effective representation of local government and your communities at state and federal level in the management of Basin resources.

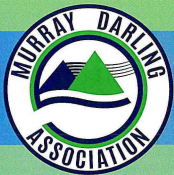
Q. Will membership with the MDA 'water down' the ability of our council to engage directly?

Not at all. In fact, quite the reverse. The MDA actively encourages our member councils individually and collectively to engage and contribute to the national debate and to participate in the decision-making process.

Q. What are the relationship benefits?

The MDA has strong relationships with federal and state water Ministers, Basin Official, MP's, departments and agencies including

- Federal Departments of Water, Agriculture and Environment
- State and Federal MPs and departments
- National, state and regional LGAs
- The Murray-Darling Basin Authority
- The Commonwealth Environmental Water Office
- CSIRO
- The Productivity Commission
- Universities
- Research and Development Corporations
- RDA's and more...



MDA MEMBERSHIP FAQs

Q. What is the MDA's position on the 450GL up-water?

The MDA supports the Murray-Darling Basin Plan and recognises the need for it to adapt and evolve.

- Basin Plan implementation must deliver balanced social, environmental and economic outcomes for all
- we work constructively with all stakeholders using our collective knowledge and influence to develop solutions.

Q. What has the MDA done for its members lately?

- member of Productivity Commission (PC) Murray-Darling Basin Plan: Five-Year Assessment Stakeholder Working Group
- launched PC Draft Report at MDA 2018 national conference
- member of National Carp Control Plan Communications and Operations working group
- initiated Ministerial Round Table - Mildura, March 2017
- engaged MINCO regional meet and greet events

- all councils have differing needs and demands, yet we are united by our common commitment to a healthy working Basin
- our strength is in our diversity
- local solutions will deliver national unity on regional issues.

Q. How can one organisation represent the interests of so many different councils ?

Member councils have a voice

- in determining regional priorities
- by appointment to the National Conference and AGM
- through equitable voting entitlements that support the authority of local government, while enabling community members to contribute their expertise and experience.

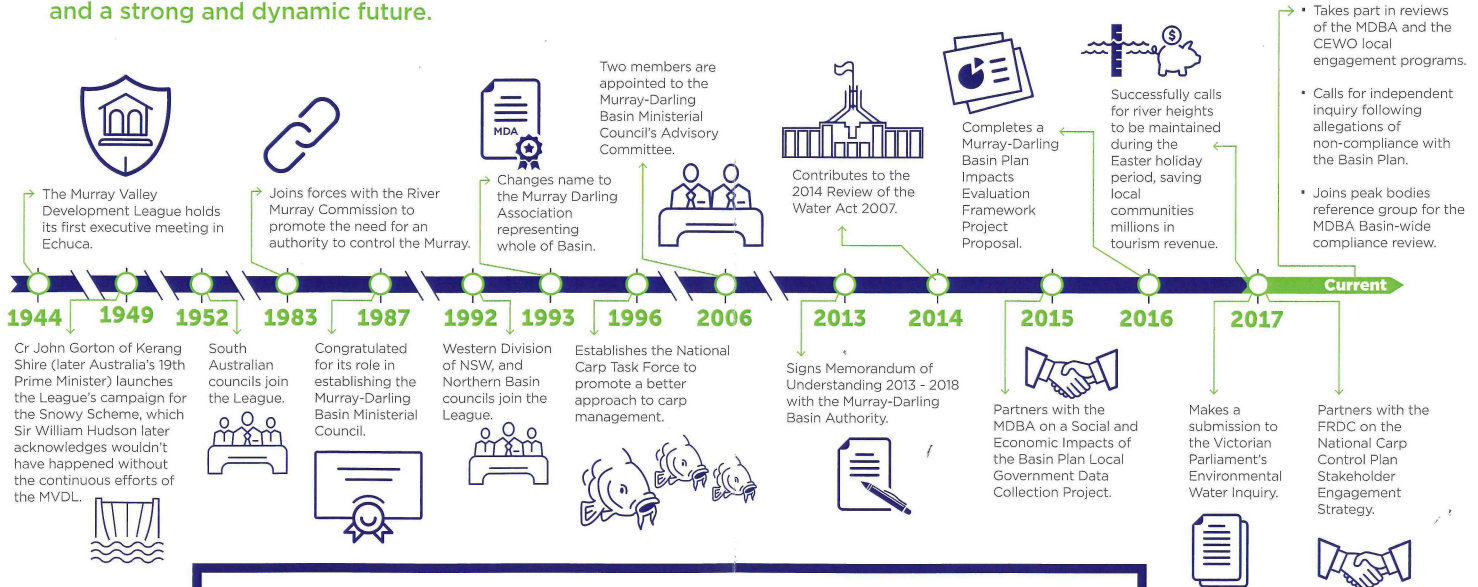
Q. What role does a member council have in the decision-making process?

- instrumental in Local Government Representatives on the Basin Community Committee
- facilitated interagency meeting on the health of the Barwon Darling
- regular engagement through Australian Local Government Association & State LGA events
- 10 years of MOU with Murray-Darling Basin Authority (2013-2023)
- attracted funding for LG projects & initiatives
- member of Murray-Darling Basin Peaks Group
- driven the Basin agenda via the MDA National Conference and AGM for 75 years
- Largest membership-based LGA of councils in Australia
- triggered review of social and economic impacts analysis (SIA) and definition of neutrality of the plan
- Connecting Catchments and Communities education and leadership forums
- MDA Basin Communities Leadership Program.

For further information, please contact the Murray Darling Association
P: (03) 5480 3805 | www.mda.asn.au

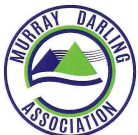
The journey so far...

The MDA has a 73 year history of national achievements, and a strong and dynamic future.



"History is made by those who show up."

Benjamin Disraeli
(British PM 1868-1880)



www.mda.asn.au

One voice representing local government and communities on water-related issues.

For more information, please contact:
Level 1, 250 Anstruther St Echuca Vic 3564
PO Box 1268 Echuca Vic 3564
P: 03 5480 3805 E: admin@mda.asn.au

Why should your council join?



A powerful voice.

Be part of a collective voice advocating for councils and communities in the Basin.



Ensure your voice is heard.

Inform water policy at regional, state and federal level.



Support existing alliances.

To advocate on regional priorities.



Informed decision making.

Ensure your expertise and knowledge plays a part in the decisions affecting you.



Shape the future.

Be a part of creating the future we want for our Basin communities.

“If the MDA didn't exist, we'd have to invent it.”

Hon Craig Knowles
Chairman Murray-Darling Basin Authority (2011-2015), Forbes 2014



Working together with 3 levels of Government to deliver the Basin Plan.



MDA is the only peak body that provides a 'parliament' of local government on Basin related issues. MDA works with:

- Local Government NSW • Local Government SA • Local Government Qld
- Municipal Association of Victoria • Australian Local Government Association



How

can my council inform public policy?

Your council has direct influence.

- Regions meet quarterly.
- Region chairs meet monthly sharing knowledge for a whole of Basin perspective.
- Annual national conference.
- Peak representation at state and federal parliamentary and agency levels.
- 2-way information sharing.
- Secure council centric voting entitlements

Strength in numbers.

Peak body for local government across the Murray Darling Basin.

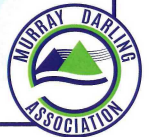
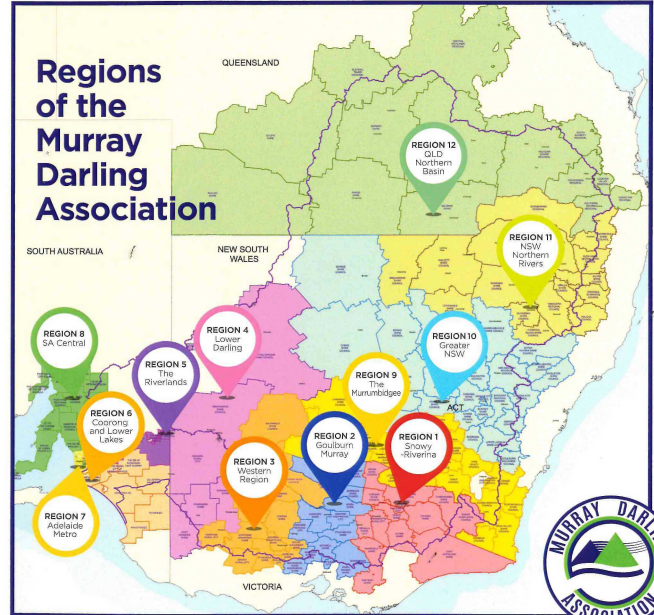


www.mda.asn.au

Murray Darling Association

Representing local government and community in the Murray-Darling Basin since 1944

Regions of the Murray Darling Association



The MDA relies on the information provided by its member councils. Your council's contribution is essential to ensure policy is developed in consultation with those most affected, providing valuable insights and perspectives before state and federal policy is irreversibly locked in.



has a population of **2 million** people

14% of the Australian continent

167 councils across 4 states & the ACT

3 million people

over **40** Aboriginal Nations

POLICY



Election Period Policy

Introduction

Section 93B of the Local Government Act 1989 (the **Act**) requires all councils to adopt and maintain an election period policy which sets out standards for how Council business will be conducted between the last day on which nominations for that election can be received and 6:00pm on election day ('the election period').

Section 93B of the Act provides that an election period policy is required, including:

- a) procedures intended to prevent the Council from making inappropriate decisions or using resources inappropriately during the election period;
- b) limits on public consultation and the scheduling of Council events; and
- c) procedures to ensure that access to information held by Council is made equally available and accessible to candidates during the election.

The policy will apply during the election period and covers:

- a) decisions that are made by Council, a special committee of the Council or a delegate of the Council;
- b) any material that is published by the Council (including social media);
- c) attendance and participation in functions and events;
- d) the use of Council resources;
- e) access to Council information; and
- f) media and communications (including public consultation).

A copy of the election period policy must be given to each Councillor as soon as practicable after it is adopted, be available for inspection by the public at the Council office and any district offices, and be published on Council's website.

Purpose

The purpose of the Election Period Policy is to ensure that the ordinary business of local government for Hindmarsh Shire Council continues throughout the election period in a responsible and transparent manner, and in accordance with statutory requirements. The Policy is intended to assure the community that Council elections are conducted in a manner that is ethical, fair and equitable, and are publically perceived as such. It will also serve to avoid actions and decisions being made during the election period that may be interpreted as influencing voters or binding an incoming council.

Scope

This policy applies to all employees and Councillors of Hindmarsh Shire Council, or a person or special Committee acting under a delegation given by the Council.

This policy must be complied with during an election period if ANY of the following apply to you:

- You are involved in making a major policy decision Refer to Part 3.1
- You are involved in making a significant decision that will bind the incoming Council Refer to Part 3.2
- You are about to publish written material which makes reference to a candidate (which includes sitting Councillors) or the election or an issue before the voters in connection with the election Refer to Part 4
- You are involved in the creation of any Council publication Refer to Part 4
- You are involved in any public consultation process Refer to Part 5
- You are a sitting Councillor who is planning to attend a function or event Refer to Part 6
- You supply administrative or resource support to Councillors Refer to Part 8
- You are a Councillor requesting access to Council Information Refer to Part 9
- You are a Councillor requesting media advice or services Refer to Part 10

Policy

1. Election period

The election period is defined in section 31 of the Act, and means the period that starts on the last day on which nominations for that election can be received and ends at 6pm on Election Day.

2. Role of the chief executive officer

In addition to the chief executive officer's (CEO) statutory responsibilities, the CEO or his or her delegate will ensure as far as possible that:

- All Councillors are informed of the requirements of this policy;
- Guidelines are issued to staff on their role and responsibilities in the implementation of this policy; and
- Matters of Council business requiring major or significant decisions are scheduled for Council to enable resolution prior to the commencement of the election period, or deferred where appropriate for determination by the incoming Council.

3. Decisions by council during the election period

Hindmarsh Shire Council commits to the established democratic principle that elected bodies should not unnecessarily bind an incoming council during an election period, and it will make every endeavour to avoid making decisions that inappropriately bind the incoming Council.

This includes a commitment to not only comply with the requirements of section 93A of the Act, pertaining to Major Policy Decisions, but to also avoid making decisions that significantly affect the municipality and unreasonably bind the incoming Council.

3.1. Major Policy Decisions

Section 93A of the Act prohibits the making of “Major Policy Decisions” during the election period by Council, a special Committee or a person acting under a delegation given by the Council. Any major policy decision made during the election period is deemed to be invalid under the Act.

3.1.1. Major Policy Definition

In the context of this policy, major decisions include:

- The appointment or dismissal of a Chief Executive Officer, or the remuneration of a Chief Executive Officer, other than a decision to appoint an acting Chief Executive Officer;
- Approval of contracts with a total value which exceeds whichever is the greater of:
 - a) \$100,000 or such higher amount as may be fixed by Order in Council under section 186(1) of the Act. (note: Amounts fixed are \$150,000 for goods and services contracts and \$200,000 for works contracts); or
 - b) 1% of Council’s revenue from rates and charges levied under section 158 in the preceding financial year.
- The exercise of any entrepreneurial power under section 193 of the Act if the sum of the total investment involved and the total risk exposure assessed in respect of the proposal exceeds whichever is the greater of \$100,000 or 1% of Council’s revenue from rates and charges levied under section 168 in the preceding financial year.

3.1.2. Extraordinary Circumstances

If Council considers that there are extraordinary circumstances where Hindmarsh’s community would be significantly disadvantaged by Council not making a particular major policy decisions, the Council will, by resolution, request an exemption from the Minister for Local Government in accordance with section 93A(2) of the Act.

3.2. Significant Decisions

Over and above the decisions specified in section 93A of the Act, Council will avoid making other decisions during the election period that are of a significant nature and which would unnecessarily bind an incoming Council.

3.2.1. Significant Decision Definition

Significant decisions include:

- Approval of contracts that require significant funding in future financial years or are regarded as politically sensitive;
- Decisions that have significant impacts on Council’s income or expenditure or that relate to expenditure on politically sensitive matters;
- Decisions of a politically sensitive nature; and
- Policy or strategy decisions.

3.2.2. Scheduling of Significant Decisions

The CEO should as far as practicable avoid scheduling significant decisions during the election period and instead, ensure that significant decisions are either considered by the Council prior to the election period or scheduled for determination by the incoming Council.

3.2.3. Extraordinary Circumstances

Council acknowledges that it has an ongoing responsibility to act in the best interests of the community. Therefore, where a delay in making a significant decision would result in significant detriment to the local community, or the broader community, the Council may make an exception to this procedure. In making an exception, the Council will deal with the matter impartially, having regard to the long term interests of the community and as transparently as possible.

3.3. Policy Decision Reference Table

Refer to the table below to determine whether a decision is affected by this policy. If you are unsure about whether a decision falls within the scope of this policy speak with the CEO or Director Corporate and Community Services.

Proposed Policy Decision	Is it allowed?	Source
Employment or remuneration of a CEO, other than a decision to appoint an acting CEO	No	Prohibited by s93A of the Act.
Terminating the appointment of a CEO	No	Prohibited by s93A of the Act.
Entering into a contract with a total value exceeding either \$100,000 or such higher amount as may be fixed by Order in Council under section 186(1). (note: Amounts fixed are \$150,000 for goods and services contracts and \$200,000 for works contracts); or 1% of Council's revenue from rates and charges levied under s158 in the preceding financial year, whichever is the greater	No	Prohibited by s93A of the Act.
Exercising any entrepreneurial power under s193 of the Act where the sum assessed under s193 in respect to the proposal exceeds either \$100,000 or 1% of Council's revenue from rates and charges levied under s158 in the preceding financial year, whichever is the greater	No	Prohibited by s93A of the Act.
Major planning scheme amendments	Generally no and only with approval from the CEO	These are internal Council requirements as defined by this policy and go beyond the statutory requirements
Changes to strategic objectives or strategies in the Council Plan	No	
An irrevocable decision that significantly affects the municipality	Generally no and only with approval from the CEO	
Any other significant decisions not specified which will bind the incoming Council	Generally no and only with approval from the CEO	

3.4. Considerations of the CEO in Giving Approval

In the case of a significant decision referred to the CEO which is not expressly prohibited under section 93A of the Act, in deciding whether to give approval, the CEO will need to have regard to a number of factors, including:

- a) whether the decision is 'significant';
- b) the urgency of the issue (that is, can it wait until after the election?);
- c) the possibility of financial repercussions if it is deferred;
- d) whether the decision is likely to be controversial; and
- e) whether the decision is in the best interests of the Council.

3.5. Announcements of Decisions Made During the Election Period

To avoid doubt, this policy applies only to the actual making of decisions, not the announcement of decisions which have been made prior to the election period. However, as far as practicable such announcements should be made before the election period begins.

4. Council publications during the election period

4.1. Prohibition on Publishing Materials During the Election Period

It is prohibited under section 55D of the Act for Council to print, publish, or distribute; or cause, permit or authorise others to print, publish or distribute any advertisement, handbill, pamphlet or notice during an election period unless it has been certified, in writing, by the CEO. This is to ensure that Council does not utilise public funds that may influence or be seen to influence people's voting intentions.

The Act also requires that all Council publications during the election period must be certified in writing by the CEO. Publications will be certified in accordance with the Election Period Certification Procedure which is included as part of this Policy (see part 15).

The power to certify material under section 55D of the Act may not be delegated by the CEO to a member of Council staff.

Publications should be read broadly to include all documents that are produced for the purpose of communicating with people in the community, including Council newsletters, advertisements and notices, media releases, leaflets and brochures, emails and mail outs to multiple addresses, electronic information and web-based productions including Council's website and social media accounts.

The CEO must not certify electoral material during the election period unless it only contains information about the election process.

Electoral matter is any matter that is "intended or likely to affect voting in an election" and this includes, but is not limited to, material that deals with the elections, candidates or issues of contention in the elections.

Material is definitely electoral matter if it:

- publicises the strengths or weaknesses of a candidate;
- advocates the policies of the Council or a candidate;
- responds to claims made by a candidate; or
- publicises the achievements of the elected Council.

Councillors may publish campaign material on their own behalf, but cannot purport for that material to be originating from, or authorised by, Council or Hindmarsh Shire Council i.e. by use of Council logos.

4.2. Considerations of the CEO in Granting Publication Approval

Except as described more specifically elsewhere in this Policy, in considering whether to grant approval for the publication of material during the election period the CEO:

- a) must not permit any materials to be published which include reference to the following:
 - i. a candidate in the election;
 - ii. a current Councillor;
 - iii. the strengths or weaknesses of a candidate;
 - iv. response to claims made by a candidate;
 - v. advocacy for, or criticism of, the policies of the Council or of a candidate;
 - vi. publicity for the achievements of the elected Council; or
 - vii. an issue before the voters in connection with the election.
- b) may approve the publication of material which only contains information about:
 - i. the election process itself; or
 - ii. Council information that does not include any reference to a current Councillor otherwise precluded by this Policy.

4.3. Council Agendas/Reports - Election Period Statement

During the election period, the CEO will ensure that a "Election Statement" is included in every report submitted to Council or to a special committee of Council for a decision.

The "Election Statement" will specify one of the following:

- a) "The recommended decision is not a Major Policy Decision, as defined in section 93A of the Local Government Act 1989, or a Significant Decision within the meaning of the Election Period Policy."
- b) "The recommended decision is not a Major Policy decision as defined in section 93A of the Local Government Act 1989. The recommended decision is a Significant Decision within the meaning of the Election Period Policy, but an exception should be made for the following reasons [insert reasons for making an exemption]."
- c) "The recommended decision is to seek an exemption from the Minister for Local Government because the matter requires a Major Policy Decision within the meaning of section 93A of the Local Government Act 1989."
- d) "The recommended decision is a Major Policy Decision as defined in section 93A of the Local Government Act, but an extraordinary circumstances exemption was granted by the Minister for Local Government on [insert date]."

During the election period, the Council will not make a decision on any matter or report that does not include one of these Election period Statements.

4.4. Hindmarsh Shire Council Website

During the election period the website will not contain material precluded by this Policy. Any references to the election will only relate to the election process. Information about Councillors will be restricted to names and contact details.

Material published on Council's website in advance of the election period is not subject to certification; however exiting material that is prominently displayed will be reviewed and consideration given to the removal of any such material that would be considered electoral matter, were it to be published during the election period.

4.5. Hindmarsh Shire Council Social Media

The Social Media outlets for Hindmarsh Shire Council (including but not limited to Facebook and Twitter accounts) will continue to operate; however the ability for members of the public to post comments on Council's social media sites will be removed for the duration of the election period. Any material posted by the authorised social media manager and operators will be first approved by the CEO under the Election Period Certification Procedure which is included as a part of this policy (see part 15), prior to publication.

4.6. Annual Report

If the publication date of the Annual Report occurs during the election period, it is affected by the legislative restrictions on publications and therefore information about Councillors will be restricted to what is required by the Local Government (Planning and Reporting) Regulations 2014 and membership of special committees and other bodies to which they have been appointed by Council.

The Annual Report does not require certification by the CEO; however any publication of an extract or summary of the Annual Report will require certification.

4.7. Council Publications

Any Council publication which is potentially affected by this policy will be reviewed by the Council's Director Corporate and Community Services or Director Infrastructure Services and then certified in writing by the CEO in accordance with the Election Period Certification Procedure which is included as a part of this policy (see part 15), prior to publication. This is to ensure that any circulated, displayed, or otherwise publically available material during the election period does not contain material that may be construed as electoral matter.

4.8. Council Notice Boards and Buildings

During the election period Council noticeboards and buildings will only be used for display of material that only contains information about:

- a) the election process itself; or
- b) information that would not reasonably be determined to be electoral material.

5. *Public consultation during the election period*

5.1. Postponement of Contentious or Politically Sensitive Consultation

For the purposes of this part, public consultation means a process which involves an invitation or invitations to individuals, groups or organisations or the community generally to comment on an issue, proposed action or proposed policy.

Some public consultation activities may be necessary during the election period to facilitate the day to day business of Council and ensure matters continue to be proactively managed. Any such consultations will avoid express or implicit links to the election.

In view of the potential for a matter or issue to become contentious or politically sensitive in the course of the election period, Council reserves the right to postpone a matter if the issue is likely to affect voting.

Council will not continue or commence public consultation on any contentious or politically sensitive matter after the commencement of the election period.

The requirements of this part do not apply to public consultation required under the *Planning and Environment Act 1987*, or matters subject to section 223 of the Act.

5.2. Approval for public consultations

It is prudent for Council not to commission or approve any public consultation if such consultation is likely to run into the election period, unless prior approval is given by the Council or the CEO. Where public consultation is approved to occur during the election period the results of that consultation will not be reported to Council until after the election period, except where approved by the CEO.

6. Attendance at functions and events during the election period

In this part, reference to events and functions means gatherings of internal and external stakeholders to discuss, review, acknowledge, communicate, celebrate or promote a program, strategy or issue which is of relevance to the Council and its community and may take the form of conferences, workshops, forums, launches, promotional activities, social occasions such as dinners, receptions and balls.

6.1. Public Events Staged by External Bodies

Councillors may continue to attend events and functions during the election period. As a general rule, any such attendance will not be represented as acting in an official capacity on behalf of the organisation.

6.2. Council Events and Functions

Council organised events and functions held during the election period will only be those essential to the operation of Council. This may be varied by a Council resolution or where prior approval has been given by the CEO.

6.3. Speeches/Keynote Addresses

Councillors should not act in an official capacity, including giving public speeches or addresses at Council organised or sponsored events and functions, during the election period.

6.4. Publication of Promotional Material

In preparing any material concerning a Council organised or sponsored function or event which will be published or distributed during the election period, such preparation must be consistent with the controls under part 8 of this policy.

7. Considerations in giving approval under part 5 or 6 of this policy

In the case of a matter referred to the CEO under part 5 or 6 of this policy, which is not otherwise prohibited, in deciding whether to give approval the CEO will need to have regard to a number of factors including:

- a) whether the decision is 'significant';
- b) the urgency of the issue (that is, can it wait until after the election?);
- c) the possibility of financial repercussions if it is deferred;

- d) whether the decision is likely to be controversial; and
- e) whether the decision is in the best interests of the Council.

8. Council resources

The Council will ensure that due propriety is observed in the use of all Council resources, and Council staff are required to exercise appropriate discretion in that regard. Council staff should avoid assisting Councillors in ways that could create a perception that they are being used for electoral purposes. In any circumstances where the use of Council resources might be construed as being related to a candidate's election campaign, advice will be sought from the Director Corporate and Community Services or the CEO.

8.1. Council Resources

Council resources, including officers, support staff, hospitality services, equipment and stationery should be used exclusively for normal Council business during the election period, and should not be used in connection with an election.

Where Councillors have Council funded services, such as mobile phones, land lines, internet connections and where it is impractical for Councillors to discontinue their use of these during the election, Councillors will reimburse Council for usage of those services during the election period that exceeds normal usage levels. The CEO will issue an invoice to any Councillor who exceeds normal usage levels or it is shown that the services were used for campaigning purposes.

8.2. Correspondence

Councillors will sign only the necessary minimum, if any, correspondence during the election period. Correspondence addressed to councillors that relates to operational matters will be referred to the relevant Director for response. Correspondence in respect to significant, sensitive or controversial matters, or to policy matters, should be signed by the CEO. All replies to letters must be free from the perception of political bias.

8.3. Expenses Incurred by Councillors

Payment or reimbursement of costs relating to Councillors' out-of-pocket expenses incurred during the election period should only apply to necessary costs that have been incurred in the performance of normal Council duties— not campaigning, and not for expenses that could be perceived as supporting or being connected with a candidate's election campaign. In the case of Councillor claims that cover a combination of Council and electoral business, the CEO may approve a partial reimbursement to cover Council activities. No reimbursement for personal internet services or personal mobiles will be made during election periods.

8.4. Travel and Accommodation

Councillors shall not undertake any interstate or overseas travel in their capacity as a Councillor during the election period. In circumstances where it is imperative that the Mayor (or delegate) represent Council on a delegation or forum, Council may be resolution approve attendance. The CEO may determine if consideration by Council is impracticable.

8.5. Council Branding and Stationery

No Council logos, letterheads, or other Hindmarsh Shire Council branding will be used for, or linked in any way, to a candidate's election campaign.

8.6. Support to the Mayor and Councillors

No staff, including support staff for the Mayor and Councillors may be asked to undertake any tasks connected directly or indirectly with an election campaign.

8.7. Community Forums and Meetings

No local community forums, ward meetings or any other forums of the type identified in the Community Engagement Framework will be held by Councillors during the election period.

9. Access to council information

All candidates have equal rights to access public information relevant to their election campaigns from the Council administration. Neither Councillors nor candidates will be provided information or advice from Council staff that might be perceived to support and advise them during the election period.

9.1. Information and Briefing Material

Information and briefing material prepared or secured by staff for a Councillor during the election period must be necessary to the carrying out of the Councillor's role and must not be related to election issues or to issues that might be perceived to be of an electoral nature.

9.2. Information Requests

The Manager Governance & Human Services will maintain an Information Request Register during the election period. This Register is a public document and will record all requests for information by Councillors or candidates, and the response given to those requests. Staff will be required to provide details of requests and responses to the Manager Governance & Human Services for inclusion in the register.

Any enquiries by Councillors or candidates to staff regarding information requests or briefing material perceived to be of an electoral nature or related to election issues will be referred by staff in the first instance to the Director Corporate and Community Services for a determination.

10. Media and media services

The Council's media services are intended to promote Council activities or initiatives and must not be used in any way that might favour a candidate.

10.1. Media Advice

Any requests for media advice or assistance from Councillors during the election period will be channelled through the CEO or the CEO's delegate. No media advice or assistance will be provided in relation to election issues or in regard to publicity that involves specific Councillors.

10.2. Media Releases/Spokespersons

Media releases will not refer to specific Councillors. Where it is necessary to identify a spokesperson in relation to an issue the CEO or a member of the Senior Management Team will determine the appropriate person.

Media releases will require certification by the CEO.

10.3. Publicity Campaigns

During the election period, publicity campaigns, other than for the purpose of conducting the election will be avoided wherever possible. Where a publicity campaign is deemed necessary for a Council

activity, it must be approved by the CEO. In any event, Council publicity during the election period will be restricted to communicating normal Council activities and initiatives.

10.4. Councillors

Councillors will not use their position as an elected representative or their access to Council staff and other Council resources to gain media attention in support of an election campaign.

10.5. Council Employees

During the election period no Council employee may make any public statement that relates to an election issue unless statements have been approved by the CEO.

11. *Equity in assistance to candidates*

All candidates for the Council election will be treated equally.

11.1. Candidate Assistance and Advice

Any assistance and advice to be provided to candidates as part of the conduct of the Council election will be provided equally to all candidates. The types of assistance that are available will be documented and communicated to all candidates in advance.

11.2. Election Process Enquiries

All election process related enquiries from candidates, whether sitting Councillors or not, will be directed to the Returning Officer or, where the matter is outside the responsibilities of the Returning Officer, to the Manager Governance & Human Services or Director Corporate and Community Services.

12. Misuse of position

Using Council resources for campaigning may be a criminal misuse of a Councillor's position under section 76D of the Act. Serious penalties are prescribed for any Councillor who inappropriately makes use of their position or information obtained in the role of Councillor, to gain an advantage for themselves or for any other person.

13. References

This Policy was developed in accordance with the *Local Government Act 1989* (Vic).

14. Documents

This Policy is implemented in conjunction with the Hindmarsh Shire Councillor Code of Conduct.

15. Election period certification procedure 2020



Operation: This procedure applies during the election period. This procedure is to be used for certifying any publication, pursuant to section 55D of the Local Government Act 1989.

Background: All requests for advertisements or publications during the election period must be certified by the CEO, to confirm that they do not contain election material, prior to being printed or published or distributed.

Definitions: Publication should be read broadly and means documents that are produced for the purpose of communicating with people in the community, including Council newsletters, advertisements and notices, media releases, leaflets and brochures, emails and mail outs to multiple addresses, electronic information and web-based productions including Council's website and social media accounts.

Process:

- All publications during the election period must be emailed to either the Director Corporate and Community Services or the Director Infrastructure Services, so that arrangements for certification can be made.
- The role of the Director is to read the proposed publication and check that no election material is present (unless it is factual election process information).
- The Director will send the proposed publication to the CEO via email with the suggested wording as set out below.
- The CEO will send back approval and certify in writing (email is acceptable and preferable). The CEO is to use the corporate email signature and the certification wording below.
- When certification is received back from the CEO, the email is to be saved in the InfoXpert file "Subject Files / Governance / Council Elections / [Year] Election / Certified Publications." The naming convention to be used when saving the email is "[insert date YYYY/MM/Certified Publication_[Insert name of publication]." This will enable a record to be maintained of all certified publications.
- Standard text to accompany publication approval request email to the CEO:
"This material has been checked and does not contain any electoral or electoral related matter to the best of my knowledge. In accordance with the requirements of s.55D(1) of the Local Government Act 1989 can you please certify in writing that you authorise for this material to be printed, published or distributed."
- Standard certification to be used by the CEO as part of the corporate signature for certification:
"I certify that the attached material is suitable for printing, publishing or distribution on behalf of Hindmarsh Shire Council."

Administrative Updates

It is recognised that, from time to time, circumstances may change leading to the need for minor administrative changes to this document. Where an update does not materially alter this document, such a change may be made administratively. Examples include a change to the name of a Council department, a change to the name of a Federal or State Government department, and a minor update to legislation which does not have a material impact. However, any change or update which materially alters this document must be by resolution of Council.

DOCUMENT CONTROL

Election Period Policy		Policy Category	Council
Version Number	1.1	Policy Status	CURRENT
Approved/Adopted By	Council	Approved/Adopted on:	4 September 2019
Responsible Officer	CEO		
Version History (inc. administrative updates)	Date	Version	Description
	16 March 2016	1.0	Creation of new Policy
	6 December 2017	1.1	Update to Policy
	4 September 2019	1.2	Update to Policy



MINUTES OF THE HINDMARSH SHIRE COUNCIL AUDIT COMMITTEE HELD IN THE NHILL COUNCIL CHAMBER, HINDMARSH SHIRE COUNCIL, NELSON STREET, NHILL ON THURSDAY 9 MAY 2019, COMMENCING AT 3.00 P.M.

PRESENT:

Mr D Welsh (Chairperson), Mr A Roberts (Committee Member) by phone, Mr B Young (Committee Member) Cr D Nelson, Cr T Schneider, Mrs M Revell (Director Corporate & Community Services), Mrs J Reichelt (Manager Finance & Customer Services), Ms H Thomson (Manager Governance & Human Services),

1. Welcome and Acknowledgement of the Indigenous Community

Welcome and acknowledgement of the indigenous community by the Chairperson.

We acknowledge the Shire's indigenous community as the first owners of this country. We recognise the important ongoing role that indigenous people have in our community and pay our respects to their elders and people both living and past.

2. Apologies

Mr G Wood, Ms K Thiele, Mr R Ainio (External Auditor), Ms K Teasdale (Internal Auditor)

3. Declaration of Interests

Committee Members to declare any known interests in relation to any item published on the agenda for this meeting, either:

- Direct; or
- indirect interest
 - by close association;
 - that is an indirect financial interest;
 - because of conflicting duties;
 - because of receipt of an applicable gift;
 - as a consequence of becoming an interested party; or
 - because of an impact on residential amenity.

Declaration of direct or indirect interest must also be advised at the commencement of discussion of the specific item.

4. Confirmation of Minutes of Previous Meeting

MOVED NELSON / SCHNEIDER:

That the Minutes of the Audit Committee meeting held on Thursday 7 March 2019 in the Council Chamber, Hindmarsh Shire Council, Nelson Street, Nhill, as circulated to members be taken as read and confirmed.

CARRIED

Refer attachment 4.1

5. Member Update

Responsible Officer: Director Corporate & Community Services

Attachment Number:

Introduction:

The purpose of this report provide the Audit Committee with an update on the Audit Committee membership.

Discussion

Council's Audit Committee Charter states the Audit Committee membership will comprise two Councillors and up to four independent members.

Following unsuccessful discussions with members of the Community it was decided to readvertise for the position of external members to the Audit Committee in local papers, on Council's Website and Facebook page during February and March 2019.

Council received two expressions of interest, both who are suitably qualified for the vacancies.

At the Council meeting held on 20 March 2019, Council resolved to appoint Bernard Young and Krista Thiele to the Hindmarsh Shire Audit Committee as external members for the period March 2019 to October 2020.

Both Bernard and Krista have experience as a member of audit committees. Bernard has local government experience, having served as a Councillor for the Wangaratta Rural City Council from 2005 to 2008. Krista is a qualified Chartered Accountant who has recently moved to Nhill.

Council's Audit Committee's membership now consists of two Councillors and four independent members.

Link to Council Plan:

Strategic Objective 4.6: An organisation that takes its risk management responsibilities seriously and embeds a culture of risk management throughout the organisation.

Financial Implications:

Nil. Management of risks will minimise Council's exposure to adverse financial impacts, improve effectiveness and generate efficiencies.

MOVED SCHNEIDER / NELSON:

That the Audit Committee welcome and receive Bernard Young and Krista Thiele to the Committee as independent members
CARRIED

6. Risk Management Report

Responsible Officer: Director Corporate & Community Services
Attachment Number: 6.1 Risk Management Executive Summary
6.2 Detailed Risk Report

Introduction:

The purpose of this report provide the Audit Committee with current identified Risks and provide Risk Reports for discussion.

Discussion

The attached Risk Management Executive Report outlines the top risks associated with Council's business objectives, ordered by current and residual rating. A detailed copy of all high risks entered into the Risk Register and pie chart of all Risks by Business Unit is attached, which shows number of risks identified sorted by business function.

A detailed summary of all Risks identified has also been attached for the Audit Committees information.

Whilst risk is considered an informal basis in the organisation's day-to-day tasks and projects, the Risk Register is a formal record of all identified potential risks, hazards and treatment plans across the organisation. The Register is reviewed frequently working in consultation with management and officers to update the current records and identify any new risks to be included.

The Risk Register continues to be a working document, which will be reviewed regularly with department officers and management.

The continuing focuses of the Risk Management process are –

- Regular review of individual risks with consideration of current controls and possible improvements to further reduce the risk;
- Assessing the risk from the identified hazard – both the significance of the risk and the likelihood that the risk will occur;
- Identifying any foreseeable hazard that has the potential to cause harm or damage to persons or property within the Shire;
- Elimination of the hazard or where this is not possible minimising either the likelihood of the risk occurring, or in the event that the risk occurs, its impact;
- Provide ongoing Risk Management awareness training for all staff.

Link to Council Plan:

Strategic Objective 4.6: An organisation that takes its risk management responsibilities seriously and embeds a culture of risk management throughout the organisation.

Financial Implications:

Nil.

Risk Management Implications:

Management of risks will minimise Council's exposure to adverse financial impacts, improve effectiveness and generate efficiencies.

Conflict of Interest:

Under section 80C of the LGA officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible & Author: Monica Revell, Director Corporate & Community Services

In providing this advice as the Officer Responsible, I have no interests to disclose.

MOVED NELSON / SCHNEIDER:

That the Audit Committee

- 1. receives the Risk Management update, and update register to add Corruption Risk.***
- 2. update risk register to add Corruption Risk.***
- 3. include a review of the Mayor & CEO credit cards as a standing item for the Audit Committee Agenda.***

CARRIED

Refer attachment 6.1 & 6.2

7. Hindmarsh Shire Council Quarterly Financials

Responsible Officer: Director Corporate & Community Services

Attachment Number: 7.1 Quarterly Finance report ending 31 March 2019

Introduction:

The purpose of this report is to provide the Audit Committee the quarterly finance report to 31 March.

Discussion:

The quarterly finance report for the period ending 31 March 2019 was presented to Council on 1 May 2019.

The report includes a comprehensive income statement, balance sheet, cash flow and capital works statement, along with a dashboard providing information on various financial and non-financial elements of councils business.

Link to Council Plan:

Strategic Objective 4.6: An organisation that takes its risk management responsibilities seriously and embeds a culture of risk management throughout the organisation.

Financial Implications:

This decision has no financial implications.

Risk Management Implications:

The preparation of the quarterly statement is a statutory requirement.

Conflict of Interest:

Under section 80C of the LGA officers providing advice to Council must disclose any interests, including the type of interest.

Author & Officer Responsible: Monica Revell, Director Corporate & Community Services

In providing this advice as the Officer Responsible, I have no interests to disclose.

MOVED ROBERTS / SCHNEIDER:

That the Audit Committee receives the quarterly finance report for the period ending 31 March 2019.

CARRIED

Refer attachment 7.1

8. Internal & External Audit Update

Responsible Officer: Director Corporate & Community Services

Attachment Number: 8.1 Internal Audit Update Report – May 2019

Introduction:

The purpose of this report is to provide the Audit Committee with an update on Council's Internal and External Audits.

Discussion:

Following the Internal Audit held in March 2019 reviewing Council's Risks to determine the Internal Audit schedule for 3 years, a report has been prepared for the Audit Committee. The Internal Audit Update Report provides the Audit Committee with the list of audit projects for 2019 – 2021, with an Internal Audit on Fraud Prevention scheduled to be completed during 2019.

The report also provides the Audit Committee with a summary of recent reports and publications of interest.

Council's external (VAGO) interim audit is scheduled to be undertaken the week commencing 27 May 2019. A report will be provided to the Audit Committee following the audit.

Link to Council Plan:

Strategic Objective 4.6: An organisation that takes its risk management responsibilities seriously and embeds a culture of risk management throughout the organisation.

Financial Implications:

This decision has no financial implications.

Risk Management Implications:

The preparation of the quarterly statement is a statutory requirement.

Conflict of Interest:

Under section 80C of the LGA officers providing advice to Council must disclose any interests, including the type of interest.

Author & Officer Responsible: Monica Revell, Director Corporate & Community Services

In providing this advice as the Officer Responsible, I have no interests to disclose.

MOVED ROBERTS / NELSON:

***That the Audit Committee receives the internal and external audit update.
CARRIED***

Refer attachment 8.1

9. Late Reports

10. General Business

11. Next Meeting

The next meeting will be held on Thursday 12 September 2019, commencing at 3pm.

There being no further business to discuss, the Chairperson declared the meeting closed at 3:39pm.

Wimmera Mallee Pioneer Museum

Dimboola Road
JEPARIT Victoria 3423

Email: wmpmjeparit@hotmail.com
Facebook: www.facebook.com/WMPMJeparit

MINUTES of WMPM General Committee Meeting held on Tuesday 18th June 2019 at 7.30 pm Education Centre Jeparit

1. **Welcome**

This meeting is a wrap-up assessment of the 2019 Vintage Machinery Rally held on 8&9 June 2019. President Peter Pumpa welcomed those present both members and guests.

2. **Present**

Peter Pumpa (PP), Mary-Anne Paech (MP), Aaron McLean (AMc), Tige Mannington (TM), Wendy Werner (WW), Yvonne Dippel (YD).

Visitors: Greg Schwedes and Marilyn Lowe

3. **Apologies**

Trevor Chilton

Motion: That Apologies be accepted

Moved: Tige Mannington

Seconded: Aaron McLean

CARRIED

4. **Minutes of Previous Meeting**

The last meeting, on May 25 2019 was an official meeting and the minutes had been circulated earlier. The President asked if there were any corrections or alterations.

Change requested: Correction to name. Item 5.1 should be Ian Keller, not Ian Teller – duly noted and changed

Motion: That the minutes of the May 25 2019 meeting be accepted with requested change.

Moved: Tige Mannington

Seconded: Yvonne Dippel

CARRIED

5. **Business Arising Raised at the Meeting without Notice**

5.1.Retrieval of audio units from Dave Flavel – PP to follow up with Ian Keller. **ONGOING**

MINUTES for WMPM General Committee Meeting on Tues 18th June 2019

6. Treasurer's Report

In the absence of a duly appointed Treasurer, the treasurer's monthly report is supplied by the Secretary, Wendy Werner.

Report from the Bank Statement for period 30 April 19 to 31 May 19 current for this meeting:

			Opening balance	\$10,833.94
			Total Credits	\$ 658.00
			Total debits	\$ (643.95)
			Closing Balance:	\$10,847.99
Details:	Not available			

Motion: 'That the Treasurer's Report as presented be accepted by the Meeting.'

Moved: Wendy Werner

Seconded: Mary-Anne Paech

CARRIED

7. Business of the Meeting

7.1. Overall Report on the Results of the Rally

PP requested Overall impression of guests Greg and Marilyn as first- time visitors to Rally – ML: excellent presentations and event. All compliments, no complaints.

Phil Molesworth declared "Good Job".

Some complaints re prices to attend – prices raised this year from previous years; some disagreements as to definition of 'family' – "understood" to be 2 adults and 2 children + by Committee members; some visitors thought should include the grandparents – ***need to add the definitions to the advertised prices (NOTE for 50th)***

Tractor donated by Roy Pohlner from Lockhill has Marilyn's name on plaque (descendant but not the donor) – ***Noted - to be changed by Committee.***

TM: observed 'old fellas' very taken with display of old Bulldog tractors

ML: few things to improve e.g. old bible in glass case in Church should sit on acid free archive paper underneath for better preservation.

AMc – Advertising flyers and Facebook could be increased; Radio coverage on 3WM very successful; Wimmera Magazine needs to catch the Dec/Jan copy + the May copy (May too close to the event but needed to cover travellers and tourists in town at the time).

General consensus – need more advertising going forward

7.2. Data Collection Survey Results – to be collated

Only 2 surveys returned. Reconsider how to distribute and collect.

MINUTES for WMPM General Committee Meeting on Tues 18th June 2019

7.3. Takings of the Rally to date as presented by Mary-Anne Paech:

Attendance 2019	SATURDAY		SUNDAY		TOTAL	
FAMILY	14	(18)	41	(44)	55	(62)
ADULT	67	(117)	82	(125)	149	(242)
CONCESSION PENSIONERS	109	(76)	90	(125)	199	(201)
CHILD	14	(5)	17	(15)	31	(20)
Total Possible Attendance	246	(270)	353	(441)	599	(711)

Note: Figures in brackets represent 2018 attendance – splits are based on approximations

7.3.1. Family attendance is based on 2 Adults and 2 Children

7.3.2. Exhibitors are not included

7.3.3. () represent 2018 attendances

7.3.4. Entrance Takings = \$5,573.50 (Banked)

7.3.5. Raffle Ticket Sales = \$836.00 (Banked)

7.3.6. Duncan – outdoor stove cooking = \$324.50 (Banked)

(TOTAL Entrance, Raffle, Duncan = \$6,734.00)

7.3.7. Sponsors = \$400.00 (Banked)

7.3.8. Garage Sales Fees = \$30.00 (some cancellations to projections)

7.3.9. Drinks (Sold by Nhill Lutheran School) – 131 cans = \$262.00

EXPENSES

7.3.10. Jumping Castle = \$800.00

7.3.11. Rainbow Butcher = \$321.60

7.3.12. Jeparit Supermarket (Food / Drinks etc) = bill to come in

7.3.13. Toilet Hire = \$100.00

7.3.14. Musician = \$200 – Maurice Conway

7.3.15. Advertising = Pending: Received 3WM Radio ads = \$704.00 / Nhill Free Press
\$62.40

7.3.16. LOCAL ATTENDANCE BY POSTCODE

Town	Saturday	Sunday	Total
Jeparit	21	55	76
Rainbow	12	16	28

MINUTES for WMPM General Committee Meeting on Tues 18th June 2019

Dimboola	18	22	40
Warracknabeal	13	25	38
Nhill	38	61	99
Horsham	46	76	122
Stawell	10	14	24
TOTALS	158	269	427

7.4. Exhibitors experience – feedback

MAP: Catering went well in Food Hall

WW: Lions reported numbers down but probably needed to supply drinks as well as food.

MAP: Briarley House sold 171+54 soft drinks; 5 Tea/Coffee; 45 Ice creams & Merchandise

7.5. Volunteers experience – feedback

Entrance Volunteers: What is a family? Needs clarification

What is our dog policy? Need clarification – on leads? Muzzles depending on breed? Need to check with HSC for insurance purposes

WW: Whose **responsibility is it to arrange raffle prizes** e.g. previously ‘weekend away’ as major prize, this year ‘merchandise e.g. blower

WW: **Insurance** – 68 forms came back but unknown if some went to council. Only a handful of insurance forms sent back before the event (as per usual). Some of car exhibitors did not realise insurance forms were needed. Possibly need to go through Car Clubs going forward.

Other competing events on the weekend – what was the possible effects of football events and the Edenhope Clydesdale Show? Any feedback? Assumed to be part of the reason for decline in numbers but no evidence to support theory. **Possibly work harder on “Claim the Date” advertising for 50th.**

Survey comments: see Item 7.2

7.6. Committee experience – feedback

Comment from an exhibitor that the Letter sent out to exhibitors was signed by PP but telephone number on the form was the Museum Phone Number which is not manned every day so those ringing were not answered, also phone may be faulty. (*CHECK*)

Thank you’s not sent to all exhibitors as per previous years – Committee considered not really practical as not all exhibitors are known e.g. those who turn up on the day without notification so could be a negative reaction if some are missed.

WW: Suggested using either SMS or bulk email notifications to exhibitors for invites

WW: noted that **no** HSC management or executive level employees attended on either day; only 1 councillor attended the Rally. Could be seen as lack of support by the Museum’s governing body. **CHECK if HSC expects to be officially invited?**

WW: comments that numbers were down; did not seem to be anything happening “in the middle” – need to organise something happening near front entrance e.g. coach rides

WW: benefits for the town – suggested surveys to Caravan Park, Supermarket; Bowls Club; Chemist; Post Office to indicate increased activity and benefit

PP: some comments about showers for river side campers (29 campers on the river side) – not financially viable for Museum – use of caravan showers available for payment (**by arrangement?**).

Caravan Park was reported as full.

ML: Hindmarsh Hotel advised ML at Easter they would be open for accommodation and meals for a private family reunion but failed to show up on the day – not considered a reliable alternative for accommodation.

Hopetoun Hotel not opening motel rooms at present due to ownership transitions.

7.7. What worked, what didn't, what needs improvement

7.7.1. To be collated

7.8. **Wood sales** – what is remaining? 3-4 trailer loads remaining (mostly green; 3 loads sold.

7.9. **Hay bale sales** - \$5 for any takers to MAP.

7.10. **Success of Live Music feature** – *experimentally* had Maurice Conway for 2 hours next to Camp Fire for \$200; good reports – good variety, good noise level, people danced.

Comments as to why no music in Food Hall – had School Choir but not able to be heard. Food Hall too noisy as a music venue – **maybe background music?** Several Committee members considered Food Hall should be treated as a meeting place for people to eat and catch up, not to be disturbed by loud music. **Maybe consider an outside space for Choir as a special event.**

Good visitor reception for Live Music – consider expanding to more acts for 50th – local artists as preference.

7.11. **Advertising – what worked, what didn't.**

3WM local radio worked vide TM –good comments from visitors

What's On – ABC radio but unsure if it was aired – not heard by Committee. **Still need a volunteer to do a “live interview” on air.**

Ad in Herald Sun – didn't eventuate – needs to be organised earlier. Can also target Weekly Times, Woman's Weekly free “what's on” section.

No direct comments re Wimmera Magazine article.

PP: need to target Caravan Magazine (CCMA), Car Clubs, but needs to be done earlier.

Kazz Coffee Van – happy to advertise our rally as magnetic sign on her van next year.

Consider Bumper Stickers, car magnetic signs for 50th.

7.12. **Emails to Macca and the ABC** – worthwhile or needs rethink? Macca email address is maccatracks@gmail.com – not done – *relook at a spokesperson to ring in next year*

7.13. **Wimmera Magazine article** was printed in full – may result in being charged for extra page – **may need to negotiate with magazine for donation or discount.** Wait until bill is presented. Note that extra wording due to a) magazine did not indicate maximum length until two days before going to print; b) we did not follow up on maximum word length – therefore may be able to negotiate on these grounds if necessary. ***No bill as yet.***

WW: Wimmera Magazine was 2 weeks late in its print deadline as advised – could be why it printed over 2 pages. ***Wait for bill before considering further action.***

Banner and Argus also ran ads with our banner (supplied) – NOTE: ***Jeparit is NOT named*** on the flyers we are using – ***Committee NOTED – will follow up changes in artwork to rectify.***

7.14. **Carriage for Restoration** – work needs to be initiated as soon as funds from the Rally are allocated to the Project. Set up Photos on Facebook with regular updates as work progresses.

Carriage was not put on display due to lack of manpower. Previous years, Shire provided some extra helpers on the days leading up to the Rally just to help out. Requested? Paid? CHECK for next year.

The Rainbow Hands- On Learning Group were very helpful – washed down machinery and tractors. May be able to use them going forward e.g. wash down vintage bottles. They are happy to come back if we can use them effectively. Enjoyed their day – see letter and photos

7.15. **Other feedback from visitors after the Rally**

Not available as yet

8. Unfinished Previous Business

8.1. **Possums in Roof and on grounds:** Previously notified to Council - JW advised that: Steve and JW to **relocate possum** from Log Cabin. **Committee will need to find and block off access point.** Unable to do much re animals in the open area or BBQ as other possums will move into any vacated territory. ***Still a problem as still on site – unable to relocate more than 50 metres. Committee to manage on ongoing basis. NFA***

8.2.. **DVD Seeds of Change** – need Graphics – ask Shire if it can print DVD covers labels and jackets, investigate if local printers can do it and how much; ***ONGOING***

DVD promoted heavily during the Rally to cover the absence of the Dimboola Historical Society. Lots of viewings, some sales.

Possibly contract Graphic Artist to create suitable cover. Send suitable photos to YD to create draft cover.

8.3. PP to follow up porta loo/s and rubbish bins – ***\$10 to be charged for bins – considered excessive considering committee collects and distributes bins, empties and washes out bins before returning – Not paid – considered unfair as Bins on Council Facility Grounds, emptied and cleaned by PP. Await bill for further action.***

8.4. Carriage nominated for Restoration: – ***follow up on signage for which ever restoration is being undertaken.***

8.5. **Extra Power:** need to provide generator for food vans to supplement power supply. Some exhibitors may supply own generators. NOTE: Exhibitors must bring OWN short leads to be able to plug into power to prevent arcing and short circuits. – ask Shire if they have backup generator? How to manage any shortfall? **Not considered necessary by members present. Follow up at next meeting if facility could have been useful. Not needed as not as many heavy usage exhibitors. Consider for 50th?**

8.6. **Treasurer's Resignation**

ACTION: Need to advertise for the position of Committee Treasurer asap – flyers around community for response. No result as yet to flyers – may need to advertise. **PP to offer to Debbie King.**

8.7. **New Volunteers:** WW – need more volunteers for day to day running of the Museum. Update result of flyers requesting volunteers - **Ongoing**

8.8. **Lights maintenance**

25May: SL advised that

a) flag has been ordered; TO COME – Received. NFA

b) SM ordering 2 lights for under verandah of homestead; DONE

c) spotlight on pole near gate disconnected due to corellas damaging wiring; currently obtaining quote for solar option, but not before the Rally - follow up email sent for update.

8.9. Ladies toilet tap over hand basin - **25 May: Simon Landrigan advised plumber (Bruce Miller) has replaced washers so should not leak. Any further problems with this tap? FIXED – NFA.**

8.10. Will need straw bales for seating at the Rally. **MAP advised may be able to supply pea straw bales, to be sold after the Rally. DONE - NFA**

8.11. Cr Lowe: requested reason for meeting change of date to 14th May – **DONE - NFA**

:

9. **Museum Visitors - Mary-Anne Paech report**

9.1. Numbers slow and steady since Rally. 5 from Nhill + 2 schools bus groups totalling 150 school children.

9.2. Could use extra guides for groups, as Briarley House needs to be manned.

10. **Correspondence**

Inwards

- o HSC S86 Committee reminder and request
- o Marketing WDP-Advertising in Welcome to the Wimmera Magazine
- o GWM Water – support/sponsorship -watercart for the Rally
- o JW – follow up – possum in log cabin
- o JW (request) – Visit Hindmarsh post for Rally
- o SL (follow up) – maintenance issues
- o SL (request) – Merrett Shed contact

MINUTES for WMPM General Committee Meeting on Tues 18th June 2019

- o MAVEC – May Newsletter
- o YD – Minutes and Agenda
- o Clarissa Bigham request for photos follow up
- o Gloria McRae (follow up) -Growing Your Event: Risk Management
- o HSC MH (follow up) – concrete benches
- o MIXXFM / 3WM / Weekly Advertiser (request) for advertising – Rally
- o Wimmera Mallee News – advertising
- o YD (response) short editorial
- o Streatrader registration / SOT
- o ABC Western Vic (request) advertising – Rally
- o JW – risk assessment
- o JW – Request for food stall operator Streatrader SOTs
- o PFD foods registration
- o Fairfax Media (WMT) (request) advertising for Garage Sale
- o Ian Hinks – Apology for Rally non-attendance
- o JW – Permit to hold an event in a public place
- o Samantha Reilly – apology for Rally non-attendance (Photography)
- o HSC: JW,WS – Flooding issues in Museum
- o NK – Rainbow P-12 Hands on Learning Group – photos from visit
- o Facebook notifications
- o PROV Local History Grants (to end July)
- o Ace Radio Statement \$704
- o Nhill Free Press \$62.40
- o Maurice Conway (\$200) – music for Sunday (Rally)
- o Facebook messages Kerry Purdue – Horsham West Primary School Visit (17th-21st June)
- o Facebook message: Mallee Roller History – John Pearson
- o NAB May statement
- o National Pens – Marketing products – personal lights, reusable shopping bag

Outgoing

- o YD – NAB April Statement
- o SL, JW – follow up maintenance issue
- o SL – Merrett Shed – request for contact for story boards
- o JW – progress report on Visitor information request, posters for Caravan Parks, Yarriambiack, press release
- o GWM – request for water cart
- o Committee – Risk Management for Rally – Request for input
- o Peter Burge – Photo from “Jeparit” boat crew visit.
- o YD – Briarley Homestead information
- o Mildura Historical Society – Request for information – Briarley Homestead
- o JW – possum removal update
- o Committee – working bee notice
- o JW – request to post rally on Visit Hindmarsh – press release update
- o WDP Marketing – Rally Ad request

MINUTES for WMPM General Committee Meeting on Tues 18th June 2019

- o SL maintenance issues update
- o Horsham Shire RSVP ‘Growing Your Event’
- o Wimmera Mallee News – Request Ad/editorial
- o HSC – Request Concrete Bench update
- o CB – Photo for School Project
- o Nhill Free Press – Ad/Editorial for Rally
- o MIXXFM / 3WM/ Weekly Advertiser – re Rally advertising
- o YD – editorial – short version
- o JW – Streatrader permit application / SOT
- o SR – Rally Photographer – Samantha
- o JW -Risk /Assessment
- o ABC Western Vic – request – “What’s On” local events
- o Fairfax Media (mail times) request – Garage Sale Ad
- o YD – Exit Survey edits
- o HSC – JW WS – flooding issues at the Museum
- o JW – Ryko the Byko display
- o Committee – MAVEC newsletter

Motion: ‘That correspondence be received as read and actioned.’

Moved: Mary-Anne Paech

Seconded: Aaron McLean

CARRIED

11. New Business from Correspondence 18th June 2019

11.1. Recent rains on Wednesday caused **flooding** around Werrap Hall, in front of water tank, around buildings.

11.2. Needs extra fill under Werrap Hall so that water runs into the existing drainage.

Some of new spouting on buildings causing problems during rainfall due to incorrect fall.

11.3. **Briarley House needs drainage fixed** as normal run-off route is blocked. Photos and email sent to Maintenance.

11.4. **Museum Victoria has Local History Grants available.** Consider applying for Grants for e.g. Ryko the Byko display, digital displays.

11.5. **Marketing Merchandise** – Pens, shopping bags, magnetic lights. All with promotional labels.

11.6. **Magnetic Mini Lights** – at \$3.99 each for 50

Motion: Purchase 50 Magnetic Mini Lights at \$3.99 ea. in assorted colours for Promotional Marketing to be sold at \$5.00 + each. Ensure Labelling is **Wimmera Mallee Pioneer Museum JEPARIT.**

Moved: Mary-Anne Paech

Seconded: Wendy Werner

CARRIED

11.7. **Need to stocktake all merchandise before end of year.** Need tourist tea towels + other items. Assess what sells and what does not sell. Change with new ideas as appropriate.

11.8. **To be taken up with Jeff Woodward:** Request from Horsham Information Centre for WMPM brochures. Checked Mildura, Hindmarsh and Warracknabeal Information Centres – all requesting **WMPM** brochures. Need to cover areas including Murray Bridge, Hopetoun, Mildura, Ballarat, Sea Lake, etc

11.9. **Nomination of New Committee Members:**

Greg Schwedes and Marilyn Lowe are Nominated as new members. Nomination accepted.

Moved: Wendy Werner

Seconded: Yvonne Dippel

CARRIED

PP thanked new members Greg and Marilyn for their interest and welcomed them to the Committee.

11.10. **Ryko the Byko Exhibit:**

- 1) Request digital copy of the banner picture from NT Tourism/ Library to turn into a composite sign to place on external wall of the Museum – Reason: current banner is 12 metres long and does not fit across any of the internal walls of the Museum
- 2) If 1) is available, then apply for a grant to set up a display e.g. to build a shelter shed to display the banner and the 5 smaller banners.
- 3) Main Banner in its current form is too long to display appropriately at the Museum. This project is an important and interesting part of our local history.
- 4) Compliment to the Hindmarsh Bike Trail Ride.

Motion: Request JW to follow up with NT Tourism for a digital copy of all the posters re getting a smaller set made up for the WMPM display. The original posters in their current format would then be retained and stored appropriately.

Moved: Mary-Anne Paech

Seconded: Wendy Werner

11.11. Risk Management Event = “Growing Your Event” – WW & MAP attended this event in Horsham. Takeaway was that we need to refine our R/M and other event plans for future events. To be actioned further going forward re organising the next Rally.

12. Maintenance Issues

12.1. Flooding issues as per Items 11.1 to 11.2

12.2. Glass cabinet has cracked glass in the door though to the corner – BER.

\$350.00 Horsham Glass – taken in. \$500 if wait for Horsham Glass to pick up.

Insurance claim? If not, Committee agreed to fix.

MINUTES for WMPM General Committee Meeting on Tues 18th June 2019

Motion: Fix cracked glass in the door of the glass cabinet with 6ml glass at current cost. WW to follow up with Horsham glazier to carry out repair.

Moved: Wendy Werner

Seconded: Tige Mannington

12.3. Wooden Fence behind Baker's Oven has fallen over. Remove barb wire. Rotted wood. Needs to be replaced if unable to be repaired. Andrew Diverson at Milltown may be able to cut new fencing posts/panels to match original. **PP to call Andrew Dyvestant to check out what can be done and cost.**

12.4. Saw Pits need reconstruction – timbers rotting

12.5. Need audit of items needing maintenance to be fixed before end of year.

12.6. Old Wooden Water Pipes of Jeparit disintegrating – near Saw Pitt. Needs to be relocated.

12.7. Spouting lying along the netting fence needs to be relocated.

12.8. Under tree near little garden shed – lots of junk to be removed. Very untidy

12.9. Albacutya Homestead guttering needs to be examined for incorrect fall. Water lying in gutters or running in under the building.

12.10. Stone Pipes – moved to next month.

13. Other Business

13.1. Payment of Accounts – Committee authorised payment of all unpaid accounts on hand:

Jumping Castle \$800.00	Rainbow Butchers \$321.60
Nhill Free Press \$62.40	Weekly Advertiser \$ to come
3WM Radio \$704.00	Jeparit Supermarket \$63.65 (Mar/Apr)
Musician Maurice Conway \$200 to come	Aaron - \$15.20

Motion: Pay all open accounts

Moved: Peter Pumpa

Seconded: Mary-Anne Paech

CARRIED

13.2. Lynne Fisher from Nhill – Nhill Show Committee celebrating 135TH Show – back to 1884 – wants to know if Museum can lend implements / exhibits from that era – **follow up next month.**

Contact Number: 0448 732 609 Lynne Fisher.

Next General Committee Meeting Tuesday 16th July 2019 at 7:30 pm at the Education Centre.

Meeting Closed at **10:00 pm**



NAB Community Fee Saver Account

For further information call 13 22 65 for Personal Accounts or 13 10 12 for Business Accounts.

033/012853



WIMMERA - MALLEE PIONEERS MUSEUM
16 CHARLES STREET
JEPARIT VIC 3423

Account Balance Summary

Opening balance	\$10,833.94	Cr
Total credits	\$658.00	
Total debits	\$643.95	
Closing balance	\$10,847.99	Cr

Statement starts 1 May 2019
Statement ends 31 May 2019

Outlet Details

Nhill
51 Victoria St, Nhill VIC 3418

Lending Investment & Insurance Enquiries

Banker Nhill Pers 3752 A
Telephone number (03) 5391 4897

Account Details

WIMMERA- MALLEE PIONEER'S MUSEUM
BSB number 083-752
Account number 51-584-2290

Transaction Details

Date	Particulars	Debits	Credits	Balance
1 May 2019	Brought forward			10,833.94 Cr
2 May 2019	001072.....	110.00		10,723.94 Cr
6 May 2019	001073.....	71.35		10,652.59 Cr
13 May 2019	Chq Bk 083752 515842290 Mailed With Srl Nos. 001101- 001200			10,652.59 Cr
27 May 2019	001074.....	94.20		10,558.39 Cr
28 May 2019	001075.....	330.00		
	001076.....	38.40		10,189.99 Cr
31 May 2019	Cash and/or Cheques Deposit		658.00	10,847.99 Cr

Summary of Government Charges

	From 1 July to date	Last year to 30 June
Government		
Withholding tax	\$0.00	\$0.00
Bank Account Debit (BAD) tax	\$0.00	\$0.00

Bank Accounts Debits (BAD) Tax or State Debits Duty has been abolished for all states & territories effective 1/7/2005. Any amount shown on this statement applies to debits processed on or before 30/06/2005.

For further information on any applicable rebates, fees or government charges, please refer to the NAB's "A Guide to Fees & Charges" booklet. Please retain this statement for taxation purposes

Explanatory Notes

Please check all entries and report any apparent error or possible unauthorised transaction immediately.
We may subsequently adjust debits and credits, which may result in a change to your account balance to accurately reflect the obligations between us.
For information on resolving problems or disputes, contact us on 1800 152 015, or ask at any NAB branch.

Yurunga Committee of Management

General Meeting Thursday, June 27, 2019, Solly residence, 5 Taverner St
Rainbow – due to cold weather

Minutes

Welcome and opened at 7:33 pm.

Members present: Jenny Solly (chair), Peter Solly (Secretary), Kaylene Fisher (Treasurer), Lou Ravenhorst.

Visitors - none

Apologies: Helen Fisher, Jeff Woodward (on leave)

Moved Lou Ravenhorst, Kaylene Fisher the apologies be accepted. c/d

Additional items for General Business (to be accepted at Chairperson's discretion)

- Two visitors from Horsham today wanted to express their congratulations to the committee for how lovely the house and displays are now compared to how sad it looked when they visited 30 to 35 years ago
- Chair Trolley has been organized.
- Helen's reimbursements – see general business.

Declaration by a Councillor, Officer or Committee Member of any direct or indirect interest in any item on the agenda.

None

Minutes of the previous meeting as circulated:

Moved Lou Ravenhorst, Kaylene Fisher the minutes be received. c/d

Business Arising:

- June 25: Brian pruned the roses at a cost of \$100.
- May 26: Jenny picked some quinces. The rest left to ripen. Peter & Lou returned the orchard seat to its original position
- May 29: Building Surveyor Ben inspected Yurunga – laundry cracks, safety, fire extinguishers. Thanks Robyn & Lou

- Thanks Lou & Robyn for donating some padded clothes hangers. Sharon Perkins may have some more.
- Application for north verandah funding (Living Heritage Grants Program): Heritage Victoria required a heritage consultant to look at the verandah.
- June 9: Heritage consultants Dr Gary Hill & Elaine Doling of Bendigo visited. Dr Gary has written specifications for the project & builders' quotes will be revised.
- The consultants' fee (\$3,250) had to come out of the \$4,000 left in the maintenance budget. Window screens will now be on hold until next financial year
- Dr Gary thought that the laundry etc cracking is more urgent than the verandah. If that means we miss out on funding this time, we could apply for a larger amount next round (to fix cracking & restore verandah)
- June 11: Trevor Dumesny repaired the back fly wire door
- June 13: Peter & Jenny recorded a podcast about Yurunga with Lauren McBriarty. It will be uploaded onto a new "Visit Wimmera Mallee" website
- June 14: Allan Roberts mowed the South lawn. He will collect the rose prunings. Thanks Helen for organizing Brian with Alison at the Learning Group
- June 16: Thank you to Dorothy Christian, who has donated a batch of her niece's postcards for us to sell.
Moved Lou Ravenhorst, Kaylene Fisher that a letter of thanks be written to Dorothy. c/d
- June 16: Peter & Jenny met Chris Zadow to discuss trimming the female carob tree. Chris plans to do the job next weekend
- Helen has ordered 30 plates, 30 spoons, 30 forks & 3 cake slides (\$322.35 & free delivery)

Correspondence In (Emails)

- May 23: Garry Salt to Peter & Jenny re Trevor's quote to replace window fly screens & back fly wire door (Door \$440, screens \$5,450)
- May 23 & 24: Garry to Peter & Jenny re Ricky McKenzie's quotes to paint new window fly screens (\$4,950) & fascia boards (\$14,000)

- May 27: Jeff Woodward to Jenny re Yurunga Facebook links on Visit Hindmarsh website & Visit Hindmarsh and Wimmera Mallee Tourism Facebook pages
- May 28: Lauren McBriarty to Jenny re script for Yurunga podcast
- June 3: Lauren McBriarty to Peter & Jenny re script & date for recording podcast

Late Correspondence in

- June 20: Public Record Office Victoria to Peter re feedback
- June 20: Jeff Woodward to Jenny re apology and update on grant application and heritage consultant's future work
- June 20: Gary Christian to Peter re tour and possible catering September 2nd
- June 24: Linda Bootes, Trade Travel (Mildura) re booking September 30 cancelled
- June 27: Lauren McBriarty (to Peter) re thanks

Correspondence Out (Emails)

- May 23: Jenny to Garry re thanks
- May 24: Jenny to Garry re Committee voted to pay shortfall for new window screens, Ricky's quote for painting seems high
- May 27: Jenny to Garry re copy of Andrew Stotten's quote to paint fascias & corbels (\$11,440 including GST in Jan 2018)
- May 27: Peter to Jeff re thanks & increased activity on our Facebook page
- May 28: Jenny to Lauren McBriarty re Yurunga podcast
- May 31: Jenny to Lauren re date for podcast
- June 3: Jenny to Lauren re copy of script for podcast
- June 10: Peter to Minerva Heritage (Dr Gary Hill & Elaine Doling) re 1982 Structures Report
- June 11: Peter & Jenny to Jeff, Simon & Garry re Heritage consultants' visit & Structures Report

Late Correspondence Out

- June 24: Peter to Garry Salt re updates on maintenance issues
- June 20: Jenny to Jeff Woodward re apology and heritage conservation plan
- June 20: Peter to Gary Christian confirming booking for September 2nd
- June 25: Peter to Linda Bootes re cancellation of booking September 30th
- June 26: Peter to Lauren McBriarty re thanks for podcast

Moved Kaylene Fisher, Lou Ravenhorst the inwards correspondence be received and the outwards endorsed. c/d

Reports

- Financial for the month ending 30th May 2019, income \$1343, expenses \$888.84, balance \$10019.74.

Moved Kaylene Fisher, Lou Ravenhorst the financial report be received. c/d

General Business

- Conservation Management Plan for Yurunga: This is needed, we need to raise this with Jeff Woodward.
- Window fly screens – applying for a permit exemption from Heritage Victoria. This is needed, we need to raise this with Jeff Woodward.
- Volunteer Registration Forms – these are almost complete. Peter will scan and email these to the Shire and keep the originals.
- Painting the new beading on back fly wire door. There is probably some correct paint in the shed.
- Spraying weeds along picket fence road base & paths – Peter will do this when circumstances allow it.
- Railway sleeper suggested for disability access at end of verandah – Peter will find one.
- Enduro soup stall, Friday August 9. Details will be confirmed at the next meeting. We need slow cookers and cups.

- Dining room blinds (Quote \$787 includes \$40 travel) – Moved Kaylene Fisher, Lou Ravenhorst that we go ahead with the blinds. c/d
- Monitoring size of cracks in laundry etc (suggested by heritage consultant) Peter will set up a system.
- New bedroom curtain – this is still being negotiated.
- North garden bed – we will wait and see what happens with the verandah project before doing anything.
- Pruning the orchard: Kaylene is to ask Elaine and Katherine if they are available.
- Pruning the shrub in the lawn (buddleia?) in Spring. As above.
- Garden Day October 2020 planning. : We need to think about and check availabilities of gardens and locations and start asking
- Painting picket fence (Spring) - Reminder
- Self guided tour booklets (soon) – Reminder
- History books – the supply needs to be refreshed.
- Helen's reimbursements - \$ 322.35 plates, 30 spoons, 30 forks 3 cake slides, \$27 cheese board and knives, \$100 cash for rose pruning. Moved Lou Ravenhorst, Kaylene Fisher that this all be reimbursed. c/d.

Bookings

Monday, July 1, Richard Quilty Tours (Sydney), 25ppl, 10am arrival, tour then morning tea, leaving 11.15am 0418 201 677 (Richard) – Aim to serve morning tea at 10:30am.

Monday, August 5, Trade Travel & Tours (Mildura), Tunstall Combined, 30ppl & 2 crew, 12.15pm arrival for lunch Contact: Maddison Hosking 1800 034 439

Monday September 2, 4WD group from Adelaide, 10 cars, 20ppl, catering? Contact: Garry Christian (Ewan & Dorothy's nephew) 0418 847 381

Monday, September 16, Somers Probus Club, 30-40ppl, lunch & tour Contact: Daryl & June Cowen 0439 100 546 59 835 321

Monday, September 30, Trade Travel & Tours (Mildura), Geelong Central Probus, 25+ppl, 11am arrival, tour then lunch Contact: Linda Bootes - CANCELLED

Next meeting, Thursday, July 25, 2019

Please notify the Secretary or Chairperson of any agenda items 10 days before the meeting

Meeting Closed 9:30pm – Many thanks.

Yurunga Committee of Management

General Meeting Thursday, July 25, 2019
Solly residence, 5 Taverner Street, Rainbow

Agenda

Welcome and opening at 7:35pm

Members present: Jenny Solly (Chair), Peter Solly (Secretary), Lou Ravenhorst, Helen Fisher.

Visitors Jeff Woodward (Hindmarsh Shire)

Apologies: Kaylene Fisher (Treasurer)

Moved Lou Ravenhorst, Helen Fisher that the apologies be accepted. c/d

Additional items for General Business (to be accepted at Chairperson's discretion)

- Duty volunteers not showing up – Lou
- Letter of support re street lighting

Declaration by a Councillor, Officer or Committee Member of any direct or indirect interest in any item on the agenda

- Nil

Minutes of the previous meeting as circulated

Moved Lou Ravenhorst, Helen Fisher that we accept the minutes as a true and accurate record. c/d

Business Arising:

- Thanks to Allan Roberts for collecting the rose prunings. Alan also mowed the big area and the South lawn.
- July 4: Brian returned to finish pruning the roses on the arches
- Chris Zadow has not had time to trim the female carob tree yet – this was done July 21st.
- July 1: The crockery & cutlery order was collected. Thanks Helen
- Helen to be reimbursed for the order (\$322,35), cheese board & knives (\$27) & pruning (\$100), as decided
- July 1: Very successful Quilty tour (Sydney), 23 ppl. Thanks Helen for organising catering & cakes, Carol Gebert, Kaylene, Peter & Jenny. The chair trolley & sleeper step worked well (thanks Peter)
- July 5: Helen put some quinces in the craft shop
- July 11: Kaylene, Peter & Jenny picked the remaining quinces.
- July 18: Alison at the Learning Group to print 100 visitor brochures – these were delivered 22/7.

- July 21: Jenny to meet Diane Wall at the Archive to collect more history books to sell at Yurunga - \$170 worth were collected 22/7
- Volunteer registration forms have been completed. They have been scanned & will be emailed to Council. We have 22 registered volunteers. These are to be emailed to Hindmarsh Shire - Jeff Woodward
- Weeds were sprayed by Peter 21/7, follow up will be required.
- July 17: Mayor Ron Ismay rang re head of Visit Victoria sleeping at Yurunga on Monday, July 22. A night tour has been offered instead. A late afternoon tour was provided and the visitors did some song writing in the underground dining room until 11 pm.
- Elaine & Katherine Fuller will prune the fruit trees this year
- July 23 Krahes checked the house and bait stations. There is no new activity so existing nests should have been cleaned up.
- Robyn Creek will be installing blinds in the dining room 2pm Monday 29/7.

Correspondence In (Emails)

- June 28: Linda Bootes (Trade Travel Mildura) to Peter re thanks
- July 1: Robyn Creek to Jenny re invoice for dining room blinds
- July 2: Richard Quilty to Peter re thanks for hospitality & payment transferred
- July 3: Phil King to Peter re request for letter of support for Rainbow street lighting grant application
- July 7: Richard Quilty to Peter re thanks for wonderful visit to Yurunga

Late Correspondence In

- July 22: Mallee Property Services (Chris Zadow) to Helen invoice for pruning Carob Tree
- July 23: Gary Christian to Peter confirming catering for lunch and tour on September 2

Correspondence Out (Emails)

- July 2: Peter to Richard Quilty re invoice attached & thanks
- July 8: Peter to Garry Salt re maintenance issues & questions (no response)
- July 16: Copies of May Minutes to Council & Jeff Woodward
- Letter of thanks to Diane Wall
- Letter of thanks to Dorothy Christian

Late Correspondence Out

- July 23: Peter to Gary Christian re catering and tour September 2nd

Moved Helen Fisher, Lou Ravenhorst that the inwards correspondence be received and the outwards endorsed. c/d

Reports

- Hindmarsh Shire – Jeff Woodward

There is a meeting in Horsham on August 14th for interested people involved in tourism.

Jeff Woodward is to prepare a discussion paper for the review into improving Regional Tourism in Victoria. Paul Matthews is working on the project.

Money may be available to redesign our Tourism Brochures.

We would like our own Yurunga Brochure. Costing for this is to be checked.

- Financial
To June 30 2019, Income \$62.20, Expenses \$85.98
Balance \$9995.96 at 30th June 2019.

Moved Helen Fisher, Lou Ravenhorst that the financial report be received. c/d

General Business

- Follow up with Jeff – Yurunga Conservation Management Plan & applying for a permit exemption from Heritage Victoria for fly wire screens. We will need to look for a grant for a Conservation Management Plan expected to cost around \$20,000. This is a priority. We need to know who is or has paid for repairs to the flywire door.
- Spraying – has been done, a follow up will be required
- Painting the back door beading – to be done in spring.
- Monitoring cracks. Peter has started this – marking a crack in the laundry which will be measured monthly.
- New bedroom curtain – still a reminder.
- Enduro soup stall, Friday August 9 (about 70 cups left) Kaylene - chicken and vegetable, Jenny pumpkin and lentil. 25/7 Peter completed and signed risk management forms for Leonie and completed Streatrader on line application for a shire permit. Slow cookers are needed.
- Garden Day 2020 planning (held on 3rd Saturday in October in 2018). Suggestions are Oakley's, Oasis or Lew Schilling. Lynette Helyar's is not available.
- Remember: pruning the shrub (buddleia?) in Spring, painting the picket fence in Spring & self guided tour booklets
- Duty volunteers not showing up – Lou, discussed as an ongoing issue with a couple of volunteers.
- Letter of support re street lighting. Moved Lou Ravenhorst, Helen Fisher that we write a letter of support for Phil King supporting upgrades to street lighting. c/d

Bookings

Monday, August 5, Trade Travel & Tours (Mildura), Tunstall Combined, 30 ppl & 2 crew, 12:15 arrival for lunch Contact: Maddison Hosking 1800 034 439.
Dietary requirements are to be checked.

Monday, September 2, 4WD group from Adelaide, 10 cars, 20ppl, catering?
Contact: Garry Christian (Ewan & Dorothy's nephew) 0418 847 381 Confirmed 23/7. 26 people for lunch, 1 gluten free.

Monday, September 16, Somers Probus Club, 30-40 ppl, lunch & tour
Contact: Daryl & June Cowen 0439 100 546 59 835 321

Tuesday, September 17, Beulah Day Centre, 11am arrival, numbers to be confirmed Contact: Lisa Cooke 5396 8224

Next meeting, Thursday, August 22, 2019

Please notify the Secretary or Chairperson of any agenda items 10 days before the meeting

Meeting Closed 9:15 pm

RAINBOW TOWN COMMITTEE MEETING MONDAY 22ND JULY 2019

Held at small meeting room @ 7.30 pm start

Members Attending: Ross Hienrich, Michael Sullivan, Adrian Bennett, Peta Bennett, Bill Hutson, Greg Roberts, Julie McLean, Leonie Clarke and Leeanne Cox

Visiting: Liaison Officer Wayne Schulz and Trevor Oakley

Welcome: Chairperson Ross Heinrich welcomed all to the meeting.

Apologies: Mayor Councillor Cr Ron Ismay & Renee Hollier

Motion: *to except apologies.*

Moved: Leonie Clarke / Michael Sullivan - carried

Declaration by members of any conflict of interest in any item of the agenda, either,

Direct; or

Indirect interest of one of five types;

a close association;

an indirect financial interest;

a conflicting duty;

an applicable gift or

a party to the matter in any term on the agenda

An impact on residential amenity.

Chairman requests members declare any known conflicts of and/or pecuniary interests.

Motion: *to adopt June 2019 circulated minutes as correct*

Moved: Michael Sullivan / Julie McLean - carried

Business arising from last meeting: no

Treasures Report: Adrian Bennett

25/06/19 – 27/07/19

Opening Balance \$48,248.98

Income \$0.00

Payments \$5,409.00

Closing Balance \$42,839.98

Income

Nil

Payments

Martin Keller Newsagent Inks \$156.50
RDE \$550.00 GK Autos & Hire (240)
RDE \$4700.00 HSC, all abilities toilet purchase.
RDE \$2.50 Rainbow LPO

Rainbow Town Committee Projects & Commitments

Day on the Lake \$816.75

Lawn \$802.75

Pella Project \$282.29

Grave Seat \$50.00

Open Spaces project \$422.37 (reallocated to TV/Info Station)

Town Traders \$3,017.38

Historic Film Farming in the Mallee \$710.00 (Drought Response Funding)

Rainbow Desert Enduro \$7,080.46

Hindmarsh Shire Grant: 2017 \$6,500.00 (Unallocated).

Hindmarsh Shire Grant: 2018 \$6,500.00 (Unallocated).

Silo Art Trail \$7,400.00 (transferred from Pella Project)

Town Entrance Project \$2,505.00

Project funds \$41,339.50

Uncommitted funds \$6,752.98

Cheque Account \$42,821.08

Petty Cash Account \$18.90

Accounts RDE \$100 Rainbow progress association Pa Hire (240)

***Motion:* to receive treasurer's report and pass accounts for payment**

Moved: Adrian Bennett / Greg Roberts – carried

Renee Hollier, Gender Equity Officer: Re Community Engagement, an apology.

Trevor Oakley: Water Report.

- Good news funding for lake from Victorian Fisheries amounting to \$110.000, some to be shared with Yaapeet, to create two lakes one at Rainbow and one at Yaapeet.
- Burnie Dunn doing paper work
- Rob Lester to push out banks
- Look at Public liability get quotes
- Water the following summer
- Water will be ongoing
- We have to pay for yearly top up which is not a large amount of money
- Trevor acknowledged and thanked Hindmarsh Shire Community Development Officer Simon for his help as well as thanking the Rainbow Town Committee.

Trevor was congratulated by Chairperson Ross Heinrich for his outstanding work so far with this project, an excellent community project.

Liaison Officer Report: Wayne Schulze

- *Rainbow lighting project, Phil King visited one night and collected a lot of information to assist with the project application*
- *Road resheating out at the Pella Pigick road*
- *New footpath: Albert Street in front of the school and around the corner into Taverner St.*
- *Some work being done at the caravan park*
- *Rainbow Nhill Road Bridge still ongoing, delayed by wet weather*

Motion: *to receive Liaison Officers report*

Moved: Leonie Clarke / Peta Bennett - carried

Greg Roberts inquired as to Caravan park progress.

Cr Report: Mayor Cr Ron Ismay no report as Cr Ron was an apology

Inwards correspondence:

- Email: from Rennee re Community Engagement. (fw)
- Email: from Jeff Woodward Re workshop for Llew Schilling silo

Outwards correspondence

Motion: *to receive inwards and endorse outwards correspondence*

Moved: Adrian Bennett / Michael Sullivan - carried

General Business

Develop Christmas Decorations for Federal Street: Julie McLean

Chug at no cost how many trees

Sola lights

Three trees suggested.

Motion: *Julie to engage chug to make the trees*

Moved: Julie McLean / Leonie Clarke - carried

As there was no further business Chairperson Ross Heinrich thanked all for their attendance. **Meeting Closed @ 8.03pm** Next meeting 26th August

Dimboola Town Committee Minutes

5th August @ Dimboola Community Centre @ 7.30pm

Present: Jo Donnelly (JD,) Amanda Ingeme (AI), Debra Nelson (DN), Chris Johnston (CJ), Angela Hoy (AH), Ron Donaldson (RD), Tony Schneider (TS), Jan Ballard (JB).

Apologies: Kaylene Pietsch (KP), Phil Colquhoun (PC), Monica Revell (MR), Sharyn Cook (SC), Bill Eldridge (BE).

	Item	Action	Whom
1	Welcome & apologies	Mvd JD 2 nd CJ	
2	Minutes of last meeting	Mvd AE 2 nd JD	
3	Items arising last Minutes	Nil	
4	Treasurer's report	Opening Balance Term Deposit account as at 1/6/19 - \$28,463.66 Opening Balance Cheque account - \$14,011.70 In: \$1,000 (Historical Society) Out: Nil Closing Balance Cheque Acct – \$15,011.70 Closing Balance Term Deposit Acct – \$28,463.66 Mvd RD 2 nd CJ	
5	Correspondence in/out	IN: Request for DTC to do BBQ at the HPV event Sunday 4 th August OUT: Grant submission for the Bendigo Bank "15K for 15Y" Mvd JD 2 nd RD	
6	General business		
	HPV Event	Lions did the BBQ for the HPV event this year, with members from the Town Committee helping on the day. Thank you to all that helped on the day – it was a success for the Lions club & also for the event. (CJ, RD, SC, JD)	
	Tidy Towns Update	Correspondence has come thru from Liz to Chris, Kaylene & Jan. Need to clarify who is paying for the event (CJ). Donna Hogan is organizing catering for the event. Price of the meal to be confirmed. Suggested that Sponsors / suppliers / volunteers be included in the Information flyer. CJ putting together details of a walking tour through the town b4 15 th August. (Looking at bus to take visitors to the pink lake for a tour – JB to ask at the High School to see if we could use high school bus? & to get	CJ, AH & JB

		back to Angela Hoy). Des Lardner donating 200 Samples of “Death to Mozzie’s” repellent for the guest bags. CJ to do a write up of the event (25, 26, 27 October) & JB, letter to Traders to extend their opening hours over the event. DTC to do the Breakfast BBQ on the Sunday 27 th .	
	Next Years Tidy Towns	Entries are in region (11 for Dimboola) & 2 for Rainbow. Judge will be in the area 2 days over judging. (14/15 July?)	CJ / JB
	Promotion of Town	Jeff working on a brochure to promote the town to go into the “Show Bag” – on leave at moment	MR
	Update on Sound Shell development	Scope of works being prepared & then to send out for quotations.	MR
	Entertainment for Show Evening	Quantan has agreed to be the evening entertainment at the show.	KP
	Signage at roundabout, Pickering Gardens & Rec Reserve – Tidy Towns w’end	(AH) to look at organizing “SAM” trailer to be placed at/near roundabout to direct visitors to events	AH
	Update of Bollards	Bags of Concrete at Phil’s – just need them to be installed b4 October.	DTC
	Successful Funding requests to complete DTC Projects prior to Tidy Towns	Horsham Sports & Community Club has granted us \$5,000, (CJ) informed us that the Lions will donate \$5,000, Historical Society has donated \$1,000. Looking at funding to go towards cementing & completing the Rec Reserve BBQ Structure /Shelter; Cementing under the Tables/Chairs Shelter at the Pines, & also the Shelter at the Weir. (JD) to speak to Max Baker & get quotes.	JD
	Shelter at the Weir	The seats have now been ordered – waiting for update from PK / MR	PK / MR
	Corella Damage	Air Gun is being used at regular intervals to try to scare them away.	AH
	Travis Price Art Mural near Library	Good feedback around town & through facebook on the completed mural. There is talk that Kerry & Trevor Clark are organizing more artwork around town.	
	Pedestrian bridge on walking track	Now that the weather isn’t so hot, we need to take action on having this fixed. Part of the Wimmera Walking Trail – should take a priority. (AH / MR) to respond asap as to an update	MR / AH
	Spreading of quarry dust	Working bee to be organised, there are signs to be erected as well at working bee. Need the right equipment though to complete the job. (Ivan Pipcorn?) – use same spreader as Gypsum? Bruce Miller (Bobcat) See how we go with our funding – maybe utilize Bruce /Chris Miller to complete?	PK / MR / AH
	Shelter at Rec Reserve	As above – Funding from Horsham Sports & Community Club, Dimboola Lions, etc to complete asap	DTC / JD / PC

	Storage for the DTC	Ongoing. Anyone have any ideas? JD to contact Dennis Britton.	JD
	Lions Club Signage	Lions Club could fund an interchangeable sign for Dimboola, to be put up at the train park. JD to take photo of the ones coming into Horsham. Ongoing	JD
	Bendigo Bank 15K for 15Y	Bendigo Bank have offered a Grant to the Dimboola Community for up to \$15,00 to 2 groups. JD submitted for a Gazebo shelter similar to the Weir, to go near the Boat Pontoon – near the Bridge.	JD
	Xmas this year?	Lions Club not doing main street Xmas Event. DTC to organize main street Xmas event on the Saturday morning before Xmas. Santa to attend	DTC
	Ideas for Council \$2,000 “Drought Funding Initiative”	\$2,000 has been allocated to each of the Town Committee’s in the Wimmera – Public Initiative. Thinking of maybe a better, more visual & usable Public Notice Board would fall within the budget.	AH
	Drinking Fountain in Pickering Gardens	Any update on where we are at with this?	AH / MR
	Victorian Arts Grant	Danny Taylor has submitted a Victorian Arts Grant – Travis Price is going to do Posters & T-Shirts for the Regatta, & possibly a mural on the Rowing Sheds	
	Next Meeting	Monday 2 nd Sept at 7.30pm – at Community Centre.	
	Meeting Closed	Closed at 8.45pm	

MINUTES: Jeparit Town Committee**Date: 12th August 2019 at 7.30pm****Jeparit Community Ed Group Rooms**

NO:	ITEM:	RESPONSIBILITY:
1.0	Attendees: Ms. J. Fritsch,(HMC) Mr. J. Hutson(CMP), Mr. B. Ireland(CM), Ms. T. Smith (CMT), Ms. W. Werner(CM), Mr. G. Blair(CM) and Ms. M. Wagener(CM), Ms. C. Quinn (CM).	President/Chairperson
1.1	Apologies: Nil	
	Motioned by:	Seconded by:
		MC
2.0	Declaration of Pecuniary Interest: Declaration by members of any conflict of interest on any item on the Agenda, either DIRECTLY or INDIRECT interest of one of the following six (6) type. 1. A close association. 2. An indirect financial interest. 3. A conflict of duty. 4. An applicable gift. 5. A party to any term/matter on the Agenda. 6. An impact on residential amenity.	ALL
3.0	Minutes of last meeting held on: At Community Ed Group rooms. Notes: Previous secretary has keys to both doors to the Community Education Group Rooms of which need to be returned	Secretary
	Motioned by: Brett Ireland	Seconded by: Mel Wagener
		MC
4.0	CORRESPONDENCE:	
4.1	Correspondence received: Grampians Tourism (forwarded) Newsletter Jeff Woodward (forwarded) Regional Tourism Phil King (forwarded) Aileen Sullivan (forwarded) Environment Water Management	Secretary
4.2.	Correspondence outward: Janette Fritsch (HSC) re photocopying cc: president Response email to Liz Chivell, change of email address and Agenda items cc: president	Secretary

	Motioned by: Graham Blair	Seconded by: Wendy Werner	MC
5.0	TREASURERS REPORT		Treasurer
	Term deposit: \$18,183.32 Cheque: \$25,159.33 Common fund: \$10,728.60 Interest: 6.38		
	Motioned by: Teresea Smith	Seconded by: Mel Wagener	MC
6.0	COUNCILLORS REPORT		Councillor/ Deputy
	Not available		
	Motioned by:	Seconded by:	MC
7.0	GENERAL BUSINESS:		
7.1	Jeff Woodward - Re: Regional Tourism - Horsham Workshop 14/8/19		ALL
7.2	Phil King Re: Wimmera Primary Care funding initiative ideas		ALL
	Discussion regarding some ideas included; Pet register/exchange/micro chipping. Free First Aid courses (Level 2) Resuscitation courses may assist the First response team and members of the community.		
7.3	Environmental Water Management (Wendy Werner will attend)		WW
	Motioned by: Wendy Werner	Seconded by: Graham Blair	MC
8.0	ADDITIONAL ITEMS FOR DISCUSSION:		
8.1	New Laws. E waste and Pets. Follow up: Will the Shire put an E waste bin in town somewhere to make compliance easier for residents? What does the new pet law involve? How is the Shire planning to communicate with our residents about these new rules? Ensure compliance?		WW
	This new requirement is being introduced by the State Government, and does not involve Local Government animal registration charges. The Pet Exchange Register (PER) is an online database where individuals and businesses can register for a source number. It promotes responsible pet breeding and improves the traceability of dogs and cats in Victoria. From 1 July 2019, new advertising rules to sell, rehome or give away a dog or cat require both a microchip number and a unique source number from the PER, enabling Victorians to verify pet advertisers.		
8.2	Men's shed update		WW
	Discussion regarding 2 active members, currently bike repairs are being conducted, meetings are on a Monday Approximately 1.00pm perhaps consideration should be given to amalgamation with another group, a flyer to encourage more membership, secretary even suggested a cake for morning tea. It is noted that there is no running water.		
8.3	Update on the Hindmarsh trail. What are the plans for the Jeparit 'node' and Railway Bridge? Do we have a community representative?		WW
	Council is currently in discussion with to establish options for crossing the Nhill – Jeparit Rd and the Wimmera River.		

Actual alignment of the route out of Jeparit will be assessed and discussed once the various options are sorted out. Utilisation of the existing Edward Eyre Heritage River Walk through town then cross the Nhill-Jeparit Rd before heading to the old rail bridge to cross the river. There will be community consultation sessions at various stages of planning and implementation. Development plans around the picnic area opposite the caravan park/tennis courts. Engagement with the community on proposed plans and ideas for the visitor node.

- | | | |
|------------|--|------------|
| 8.4 | Update on the Swimming hole and Caravan Park area- engineering and road closure?
Draft has been received and is under review. | WW |
| 8.5 | Communications- why doesn't the Shire continue to provide hard copies of the 'monthly' newsletter any more, and what is going on with the Jeparit face book pages?
Councils newsletter and arrangement to get them to Jeparit Post Office, Jeparit Customer Service Office and perhaps the local supermarket. ??? facebook. | WW |
| 8.6 | Tree Planting next North side (outbound) Broadway and Lower Roy St.
Map supplied of proposed area along old CFA training area, waste dump area, along with investigation of Maintenance of track. Council would fund purchase of tube stock however planting locations need to be carefully considered. | WW |
| 8.7 | Discussion regarding town entry signage quotes still being obtained for art work
Council to supply application for Vic Roads and the application for installation. JF to supply contact details for BL | BL |
| 8.8 | Funding of \$1,000 towards administration (printing).
Basic meeting printing acceptable however flyers etc are to be paid through the JTC's funding | ALL |
| 8.9 | Letter of formal resignation received from previous secretary to President | JH |
| 9.0 | Defibulator has been fitted on the wall of the Police Station in Jeparit. | GB |
| 9.1 | Meeting room: Globe installed but sensor light cracked. Electrician engaged to replace. | ALL |
| 9.2 | Snooker table: Mat IRON is unable to be located. Pool keepers need to be reinstated on the wall. | MW |
| | Motioned by: | MC |
| | Seconded by: | |

10. NEXT TOWN COMMITTEE MEETING:

10.1 Date: Monday 9th September 2019 Venue: Community Ed Group Rooms @ 7.30pm

11.0 MEETING CLOSURE:

11.1	Time of meeting closure:	9.10 pm	ALL
-------------	---------------------------------	----------------	------------

GENERAL MEETING of ANTWERP HALL COMMITTEE

held at the Antwerp Hall 18th August, 2019 – 2 pm

PRESENT: Shane Bond, Neville & Jo Hornby, Rebecca Albrecht, Alex & Jamie Lee Jupp, Dianne Bond

APOLOGIES: Peta Foster, Nathan Albrecht, Abbey Greig,

MINUTES of previous meeting as emailed were moved as a true record by Neville Seconded by Alex – Accepted

Business Arising from minutes – Neville will go to Bank to sign this week, Shane and Bec have been into Bank.

Shire – ceiling in meeting room – Peta told the Shire, they were going to come and have a look

Peta also asked about public liability which is covered for hall run events but anyone hiring Hall needs to have proof of their own insurance.

CORRESPONDENCE

Inward - email Shire – details re reporting of minutes

Outward - Thankyou to Ann and Colin Jenz

- email to Hindmarsh Shire – copy minutes

FINANCIAL REPORT:

Neville Hornby reported the balance of \$6,449.91 as at 18/8/2019 no activity since last meeting.

A/c still to be paid: \$51.15 CFA, Col Jenz reimbursement

Report was moved by Neville 2nd Bec Accepted.

HALL BOOKINGS – None at the moment

GENERAL BUSINESS

Memberships - \$10.00 there was then further discussion re Newsletter and Jamie Lee will send out an email with details and notices rather than a full newsletter. Jo will contact Ann Jenz to get her to forward the list of email addresses through.

Trivia night - Saturday 12th October starting at 5pm with BYO casserole then sweets supplied by Hall committee.

Bec has looked into getting some questions and will organise that. It was decided there would be up to 8 per table.

Discussion re prizes and decision of a prize pack for winner that could be split between the eight on the table. Bec and Shane are going to look into donated prizes. \$5 per head

Ideas for further events:

Bec – Christmas tree night pre Christmas with Santa in fire truck and presents supplied by parents at a set cost.

Working bee: Shane said we need to organize a working bee for the outside area. Discussion followed regarding setting up area with under cover BBQ and fire pit. Working Bee Sat 14th September at 9.30 am.

Next Meeting: 2 pm Sunday 27th October

Meeting Closed at 3.30 pm

MINUTES

NHILL TOWN COMMITTEE

Monday 19th August 2019

1. In Attendance

Brian McGennicken, Helen Ross, Catherine Bates, Bev Walker, Pauline McCracken, Ross Barker, Phil King, Cr. David, Colbert, Helen Woodhouse-Herrick, Jo Hayes. Guest Speaker Jeff Woodward.

2. Apologies

Wes and Leith Dean , Kaw Doh Htoo

3. Minutes

Minutes of the previous meeting were accepted – Proposed by Helen R, seconded by Brian. Passed

4. Finance Report

Finance report was circulated at meeting. Acceptance was proposed by Helen R, seconded by Jo Hayes, Passed

5. Correspondence

Correspondence was read and explained by Helen R. Acceptance was proposed by Helen R, seconded by Ross Barker , passed

6. Business Arising

No business arising

7. New Business

1. Rubbish Tins at Kiata Rest Stop: Phil king explained that that rest stop was the responsibility of VicRoads but he would bring up the matter at the Shire. Email on Tuesday morning stated that VicRoads have removed the rubbish tins at Kiata Rest stop and also at Argall rest stop and have installed signs instructing visitors to take their rubbish with them. The Shire has no objection to the Town Committee writing to Vic Road and expressing concern about the situation. This can be discussed at the next meeting.
2. Balance of Bark dressing on Eastern Entrance to town. Email from Phil states that bark has been ordered and the Shire is awaiting delivery.
3. Date for AGM. This was discussed and 18th November 2019 was set for the meeting.
4. Multi Shire Survey. It was decided by a majority that no more be done about this survey as the organizer of it had not responded to correspondence from the Secretary.
5. Drought Funding Ideas: Please see attached sheet.
6. Water Tower Project. Helen R. spoke by phone to the person from GM Water, Bree Russell on this matter the morning of this meeting who stated that no more had been done in obtaining permission, but she would investigate and get back to us with any news. At this date, no more has been heard.
7. Dog Park; Phil King stated that the Management of the Showgrounds were receptive to the approach to base the Dog Park at the Showgrounds. It will need to go to their monthly meeting and they will advise after this event. Helen R is proceeding, with Ross Barker to ascertain the requirement in materials to build the fences etc. An anticipated price will be available at the next meeting, but ultimately this will depend on how much room is allowed by the A&P.

Business without Notice:

Helen Woodhouse-Herrick brought up the difficulty with finding parking in the hospital car park which is insufficient for need. Email from Phil on 20th August 2019 states that the Shire is aware of the situation and this problem has been ongoing. The Shire has no objection to the Town Committee writing to West Wimmera Heath Service with our concerns. This matter will be on the agenda of the next meeting.

Pauline asked for assistance with the Children's Activities during the Fiesta as Helen R. will not be available. Catherine Bates stated she would like to be involved and would obtain assistance from her co-workers at the College.

There was a general discussion about the start time of the meeting. This was not resolved and will be on the Agenda of the next meeting.

Helen R. asked for a replacement person to take the minutes for the October meeting as she will not be in attendance. There were no volunteers. This will need to be resolved at the next meeting in September.

Before the meeting commenced, Brian requested that, where possible, the business of the meeting be placed on the Agenda rather than brought up at the end of New Business. If any member has an item for discussion, if it could be place on the Agenda it makes the timing of the meeting easier to control. This can be done through email up to midday on the day of the meeting as an update agenda can be printed and brought to the meeting.

8. Meeting closure

9.15 p.m.

9. Next Meeting

16th September 2019

CONTINUING PROJECTS: Drought Funding Grant

At the July Meeting, Phil announced that there was a remaining \$2,000 of Drought Funding available to be used to fund an event which was designed to involve the whole community. He asked for suggestions on how the Town Committee felt this money could be spent. There were many interesting suggestions which are noted below. Phil would like a decision sooner rather than later so if you could decide which project you prefer, if it can be done for \$2,000 and it has the majority vote he will be able to go ahead with allocating the funds. The list of the suggestion is shown below:

1. A Wellness Garden. This was discussed at length, but Phil said this would cost around \$30,000 so did not come within the scope of this grant. This could be a future project for the Town Committee.
2. Permanent Chess Table. Bev has a design, made from recycled materials, which is available for \$2,000 (not including installation). She thought the location could be near the Information Centre, where the Chess Pieces could be stored.
3. Community Sing Along. Catherine spoke about a Community Singing Event, currently happening in Horsham which involves people of all ages in a loose group, all learning a song and performing it. She believes this is on Utube if you are interested to look.
4. Helen R suggested purchasing a number of Folding Chairs, suitable for use on Grass which would be available for Community Groups to use at no charge.
5. Pauline suggested a Shire wide Bonfire Night at a site to be selected where Children could roast Marshmallows and farm families could join in with town people to enjoy the bonfire and perhaps even bring a Bar-B-Que. I would imagine that there would be great enthusiasm for a Bonfire, as everyone could contribute their unwanted items for free, rather than taking them to the Tip where there is a charge.
6. Hay Bale Sculptures. Pauline suggested to have the farmers create large hay bale sculptures on their boundary and providing a map of the sites to allow people to view the sculptures and then donate the hay to needy farmers to our North who are still drought affected. Possibly all the money from the Grant would be consumed by transport costs, but, as the grant is for Drought Relief, what better way could it be used.
7. All abilities, all ages seating: Bev has seen a seating arrangement in Dubbo which caters for the whole family including any member who is disabled and wheelchair bound. It involves a large table with different levels of seating and a designated place for a wheelchair. She suggests it could be placed in Goldsworthy Park. The whole arrangement was made from recycled materials. Inquires will be made from Dubbo City Council.

Vote for your favorite by emailing Phil on pking@hindmarsh.vic.gov.au or phone him at 5391 4444.

Nhill Town Committee Treasurers Report 15 th July - 19th August 2019

Chq #	Details	Date presented	Debit	Credit	Account Balance
	Opening Balance				\$8,805.81
275	Nhill Free Press	7/08/2019	\$39.00		\$8,766.81
	Interbank Credit - Hindmarsh Shire	15/08/2019		\$7,500.00	\$16,266.81
Closing Balance					\$16,266.81

Unpresented cheques

Chq #	Details	Chq date	Debit	Credit	Future balance
Overall financial position					\$16,116.81