



**MINUTES OF THE COUNCIL MEETING OF THE HINDMARSH SHIRE COUNCIL HELD
24 JULY 2019 AT THE COUNCIL CHAMBERS, 92 NELSON STREET NHILL
COMMENCING AT 3:00PM.**

AGENDA

1. Acknowledgement of the Indigenous Community and Opening Prayer

2. Apologies

3. Confirmation of Minutes

4. Declaration of Interests

5. Public Question Time

6. Deputations

7. Correspondence

8. Assembly of Councillors

8.1 Record of Assembly

9. Planning Permit Reports

9.1 Vicsmart Planning Permits – Quarterly Report

10. Reports Requiring a Decision

- 10.1 Domestic Animal Management Plan 2017-2021 Annual Review
- 10.2 Financial Hardship Policy
- 10.3 Volunteer Policy
- 10.4 Financial Report for the Period Ending 30 June 2019
- 10.5 Councillor Expense Entitlements Policy

11. Special Committees

- 11.1 Wimmera Mallee Pioneer Museum Committee
- 11.2 Nhill Town Committee
- 11.3 Rainbow Town Committee

12. Late Reports

No reports

13. Other Business

14. Confidential Matters

15. Meeting Close

Present:

Crs R Ismay (Mayor), R Lowe (Deputy Mayor), D Nelson, D Colbert, R Gersch, T Schneider

Apologies:

In Attendance:

Mr Greg Wood (Chief Executive Officer), Ms Monica Revell (Director Corporate and Community Services), Ms Angela Hoy (Director Infrastructure Services), Ms Sarah Dickinson (Executive Assistant), Ms Janelle Reichelt (Manager Finance and Customer Services) (Items 10.1 to 10.4)

1. ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY AND OPENING PRAYER

Cr R Ismay opened the meeting at 3:00pm by acknowledging the Indigenous Community and offering the opening prayer.

2. APOLOGIES

3. CONFIRMATION OF MINUTES

RECOMMENDATION:

That the Minutes of the Ordinary Council Meeting held on Wednesday 10 July 2019 at the Council Chambers, 92 Nelson Street, Nhill as circulated to Councillors be taken as read and confirmed.

MOVED: Crs R Gersch/D Nelson

That the Minutes of the Ordinary Council Meeting held on Wednesday 10 July 2019 at the Council Chambers, 92 Nelson Street, Nhill as circulated to Councillors be taken as read and confirmed.

CARRIED

Attachment: 1

4. DECLARATION BY COUNCILLORS OR OFFICERS OF ANY DIRECT OR INDIRECT INTEREST IN ANY ITEM ON THE AGENDA.

Direct; or

Indirect interest

- a) by close association;
- b) that is an indirect financial interest;
- c) because of conflicting duties;
- d) because of receipt of an applicable gift;
- e) as a consequence of becoming an interested party; or
- f) because of an impact on residential amenity.

Declaration of direct or indirect interest must also be advised by Councillors at the commencement of discussion of the specific item.

None declared.

5. PUBLIC QUESTION TIME

No public in attendance.

6. DEPUTATIONS

No deputations.

7. CORRESPONDENCE

7.1 GENERAL CORRESPONDENCE

Responsible Officer: Chief Executive Officer

No correspondence.

MOVED: Crs D Nelson/T Schneider

That Council writes to the new lease operators of the Little Desert Nature Lodge and Mr Le congratulating them on the opening of their new businesses and also write to Mr Will Schilling congratulating him on his success in shearing.

CARRIED

8. ASSEMBLY OF COUNCILLORS

Responsible Officer: Chief Executive Officer

Attachment: 2

Introduction:

The attached Assembly of Councillors Records are presented as an attachment to the Council agenda for the information of Councillors and recorded at the Council meeting as required under s80A Local Government Act 1989.

Options:

1. That Council accepts the Assembly of Councillors Records as presented.

RECOMMENDATION:

That Council accepts the Assembly of Councillors Records as presented.

MOVED: Crs T Schneider/R Lowe

That Council accepts the Assembly of Councillors Records as presented.

CARRIED

Attachment: 2

9. PLANNING PERMITS

9.1 VICSMART PLANNING PERMITS – QUARTERLY REPORT

Responsible Officer: Director Infrastructure Services

Introduction:

This report is presented to Council to inform Council, and provide an update on VicSmart permits processed by Council for the period 01 April 2019 – 30 June 2019.

Discussion:

The VicSmart planning permit process is a statutory process that was introduced to streamline ‘simple’ planning permit applications.

Key features of VicSmart include:-

- A 10 business day permit process
- Applications are not advertised
- Information to be submitted with applications and what Council can consider is pre-set
- The CEO or his delegate decides the application.

The table below indicates the status of VicSmart permit applications within this period.

Permit No.	Address	Proposal	Date Lodged	Date Approved	Statutory Days	Comments
VS1630-2019	95 Lloyd Street Dimboola	Mural	29 May 2019	05 June 2019	6	None

Options

N/A

Link to Council Plan:

Strategic Objective 1.1 - An actively engaged community.

Strategic Objective 2.1 - Well-maintained physical assets and infrastructure to meet community and organisational needs.

Strategic Objective 3.1 - A strong rural economy and thriving towns.

Strategic Objective 4.2 - Quality customer services.

Strategic Objective 4.6 - An organisation that takes its risk management responsibilities seriously and embeds a culture of risk management throughout the organisation.

Financial Implications:

Fees associated with planning permit applications and amendments are set by the State in accordance with the Planning and Environment (Fees) Regulations 2016. These fees are

currently being applied to all applications received by Council. It is therefore considered that the VicSmart process does not have any financial implications for Council.

Risk Management Implications:

Risk is managed appropriately by adhering to the VicSmart process.

Conflict of Interest:

Under section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Author – Andre Dalton, Coordinator Planning & Development

In providing this advice as the Author, I have no disclosable interests in this report.

Officer Responsible – Angela Hoy, Director Infrastructure Services

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Communications Strategy:

Nil

Next Steps:

Next Quarterly Report to be provided 2 October 2019.

RECOMMENDATION:

That Council notes this report.

MOVED: Crs T Schneider/R Gersch

That Council notes this report.

CARRIED

10. REPORTS REQUIRING A DECISION

10.1 DOMESTIC ANIMAL MANAGEMENT PLAN 2017-2021 ANNUAL REVIEW

Responsible Officer: Director Corporate and Community Services

Attachment: 3

Introduction:

Council is required to review the Domestic Animal Management Plan on an annual basis and report on the performance measures against the identified actions in the current plan.

Discussion:

Under Section 68A of the *Domestic Animals Act* (1994), every Council in Victoria must prepare a Domestic Animal Management Plan every four years in consultation with the Secretary of the Department of Environmental and Primary Industries.

Council's Domestic Animal Management Plan 2017-2021 (the Plan) was adopted by Council on 25 October 2017. The purpose of the Plan is to provide Hindmarsh Shire Council with a strategic framework that delivers policy direction and action plans for animal management over a four year period.

Council is required to review the plan annually and publish a review on the performance measures against the actions under Section 68A(3). The list of activities in the current Plan and achievement to date has been updated and can be found in attachment 3.

Options

Council can review the current achievements contained within the plan.

Link to Council Plan

Strategic Objective 1.2: A range of effective and accessible services to support the health and wellbeing of our community.

Financial Implications:

There are no financial implications from the review of the Plan.

Risk Management Implications:

Management of risks will minimise Council's exposure to adverse financial impacts, improve effectiveness and generate efficiencies.

Conflict of Interest:

Under section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Author & Officer Responsible – Monica Revell, Director Corporate & Community Services
In providing this advice as the Author & Officer Responsible, I have no disclosable interests

in this report.

Communications Strategy:

Under the Domestic Animals Act 1994, there is no requirement for the plan to be advertised for public comment following annual reviews.

RECOMMENDATION:

That having reviewed the Domestic Animal Management Plan 2017-2021, notes the detailed outcomes achieved during 2018/2019 and makes no changes to the Plan.

MOVED: Crs R Gersch/R Lowe

That having reviewed the Domestic Animal Management Plan 2017-2021, notes the detailed outcomes achieved during 2018/2019 and makes no changes to the Plan.

CARRIED

Attachment: 3

10.2 FINANCIAL HARDSHIP POLICY

Responsible Officer: Director Corporate and Community Services

Attachment: 4

Introduction:

This report seeks Council adoption of the updated Financial Hardship Policy following a review by Council officers.

Discussion:

Section 171A of the *Local Government Act 1989* (Vic) provides the following:

- (1) A person who -
 - (a) is suffering financial hardship; or
 - (b) would suffer financial hardship if that person paid the full amount of a rate or charge for which he or she is liable—

may apply to a Council for the waiver of the whole or part of any rate or charge or of any interest imposed for late payment.

Council has had a Financial Hardship Policy since June 2016 to ensure that decisions pertaining to financial hardship applications are made fairly and consistently.

The update to this policy primarily consisted of:

- updating the policy format to be consistent with all other Council policies; and
- shifting the power of decisions relating to waiving or holding interest pertaining to rates owing from the Director Corporate Community Services to the Chief Executive Officer.

The process of the update to the policy involved the following:

- discussion with the Rates Coordinator as to what Council's current practice is with regard to Financial Hardship Applications;
- discussion with Director Corporate and Community Services as to what Council's current practice is with regard to Financial Hardship Applications;
- discussion with Chief Executive Officer as to what Council's current practice is with regard to Financial Hardship Applications;
- ensuring the Financial Hardship Policy was in line with the Local Government Act 1989 (Vic);
- drafting and updating the documents relation to the Financial Hardship Policy including the Financial Hardship Procedure and the Financial Hardship Application Form; and
- all documents presented and explained to the Senior Management Team.

Conclusion

The update to the policy now reflects Council's current practice and is in line with Council's current policy format.

Options:

1. Council can choose to adopt the updated Financial Hardship Policy;
2. Council can choose to make amendments to the updated Financial Hardship Policy;
or
3. Council can choose not to adopt the updated Financial Hardship Policy.

Link to Council Plan:

Strategic Objective 4.1: Long-term financial stability.

Strategic Objective 4.1.1: An equitable, efficient and transparent rating strategy.

Financial Implications:

A successful application for hardship will reduce Council rates and charges for the amount waived.

Risk Management Implications:

The Financial Hardship Policy allows Council to make objective, fair and consistent decisions relating to Financial Hardship Applications thus reducing the opportunity for reputational risk.

The Financial Hardship Policy imposes firm restrictions to reduce the likelihood of Council waiving rates in unnecessary circumstances and thus exposing itself to financial risk.

Conflict of Interest:

Under section 80C of the *Local Government Act 1989* officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible— Monica Revell, Director Corporate & Community Services

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author—Helen Thomson, Manager Governance and Human Services

In providing this advice as the Author, I have no disclosable interests in this report.

Communications Strategy:

Council will post an updated Financial Hardship Policy on our website and ensure the Policy is circulated to all staff.

RECOMMENDATION:

That Council adopts the updated Financial Hardship Policy.

MOVED: Crs R Lowe/T Schneider

That Council adopts the updated Financial Hardship Policy.

CARRIED

Attachment: 4

10.3 VOLUNTEER POLICY

Responsible Officer: Director Corporate and Community Services

Attachment: 5

Introduction:

This report seeks Council adoption of the updated Volunteer Policy following a review by Council officers.

Discussion:

Council Volunteers are an essential mechanism to enhancing the Hindmarsh Shire community. This policy aims to ensure that Council volunteers are appropriately inducted and managed, therefore servicing the community in a safe and positive way.

Council's volunteer policy was written for Council's Community Care department (previously Aged & Disability Services department). Following a review it was determined the policy should be Council wide.

The process of the update to the policy involved the following:

- Consulting the Hindmarsh Shire Council Plan 2017-2021 and identifying Council's approach to volunteers and ensuring the policy was consistent with what was identified in the Council Plan;
- Reviewing the current Aged and Disability Services Policy;
- Reviewing Council's responsibilities and obligations to Council Volunteers;
- Reviewing Council Volunteer's responsibilities and obligations when volunteering for Council; and
- Discussing new policy with Director Corporate and Community Services.

Conclusion

The updated policy is now in a more formal form and explicitly outlines the volunteer's responsibilities and Council's responsibilities relating to those volunteers.

The policy more clearly recognises the important role that volunteers play in the community.

Options:

1. Council can choose to adopt the Volunteer Policy;
2. Council can choose to make amendments to the Volunteer Policy; or

3. Council can choose not to adopt the Volunteer Policy.

Link to Council Plan:

Strategic Objective 1.1: An actively engaged community.

Strategic Objective 1.1.4: Support and celebrate volunteering and work collaboratively with volunteer groups.

Financial Implications:

No financial implications.

Risk Management Implications:

This policy will aim to ensure that both Council and Council volunteers are aware of their respective responsibilities and obligations.

Conflict of Interest:

Under section 80C of the *Local Government Act 1989* officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible— Monica Revell, Director Corporate & Community Services

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author—Helen Thomson, Manager Governance and Human Services

In providing this advice as the Author, I have no disclosable interests in this report.

Communications Strategy:

Council will post an updated Volunteer Policy on our website and ensure the Policy is circulated to all staff.

Council will ensure the reviewed Volunteer Policy will be included in Council's Volunteer Handbook.

RECOMMENDATION:

That Council adopts the updated Volunteer Policy.

MOVED: Crs D Colbert/T Schneider

That Council adopts the updated Volunteer Policy.

CARRIED

Attachment: 5

10.4 FINANCIAL REPORT FOR THE PERIOD ENDING 30 JUNE 2019

Responsible Officer: Director Corporate and Community Services
Attachment: 6

Introduction:

The Financial Report for the fourth quarter of 2018/19 financial year has been prepared, including explanations of variances where applicable, and is presented for the information of Council.

RECOMMENDATION:

That Council notes the Financial Report as presented.

MOVED: Crs R Gersch/T Schneider

That Council notes the Financial Report as presented.

CARRIED

Attachment: 6

10.5 COUNCILLOR EXPENSE ENTITLEMENTS POLICY

Responsible Officer: Director Corporate and Community Services

Attachment: 7

Introduction:

This report seeks Council adoption of the updated Councillor Expense Entitlements Policy following a review by Council officers.

Discussion:

It is important that Council ensures good governance processes exist within Council. Following the recent VAGO Fraud and Corruption – Local Government report Council officers undertook a review of the current Councillor Expense Entitlements Policy.

Following the review it was determined minor amendments were required to the policy.

The updates include:

- Clarification of the requirements for completing a travel claim form.
- Clarification regarding purchasing of alcohol.
- Reference to the Credit Card Policy
- Clarification regarding meals and refreshments when attending meetings and events on Council business.

Conclusion

The updated policy ensures good governance for Councillors regarding expense entitlements.

Options:

1. Council can choose to adopt the Councillor Expense Entitlements Policy;
2. Council can choose to make amendments to the Councillor Expense Entitlements Policy; or
3. Council can choose not to adopt the Councillor Expense Entitlements Policy.

Link to Council Plan:

Strategic Objective 4.1: Long-term financial stability.

Strategic Objective 4.6: An organisation that takes its risk management responsibilities seriously and embeds a culture of risk management throughout the organisation.

Financial Implications:

Council's 2019/2020 budget includes an allocation for Councillor expenses.

Risk Management Implications:

The Councillor Expense Entitlements Policy provides Councillors with guidelines to understand the process for claiming expenses.

Conflict of Interest:

Under section 80C of the *Local Government Act 1989* officers providing advice to Council must disclose any interests, including the type of interest.

Author & Officer Responsible— Monica Revell, Director Corporate & Community Services
In providing this advice as the Author & Officer Responsible, I have no disclosable interests in this report.

Communications Strategy:

Council will post an updated Councillor Expense Entitlements Policy on our website.

RECOMMENDATION:

That Council adopts the updated Councillor Expense Entitlements Policy.

MOVED: Crs R Lowe/D Colbert

That Council adopts the updated Councillor Expense Entitlements Policy.

CARRIED

Attachment: 7

11. SPECIAL COMMITTEES

11.1 WIMMERA MALLEE PIONEER MUSEUM COMMITTEE

Responsible Officer: Director Corporate and Community Services

Attachments: 8 & 9

Introduction:

The Wimmera Mallee Pioneer Museum Committee held its meetings on 19 March 2019 and 16 April 2019. The purpose of this report is to note the minutes from the meetings. A copy of the minutes is included as attachments for the information of Council.

RECOMMENDATION:

That Council notes the minutes of the Wimmera Mallee Pioneer Museum meetings held on 19 March 2019 and 16 April 2019.

MOVED: Crs T Schneider/R Lowe

That Council notes the minutes of the Wimmera Mallee Pioneer Museum meetings held on 19 March 2019 and 16 April 2019.

CARRIED

Attachments: 8 & 9

11.2 NHILL TOWN COMMITTEE

Responsible Officer: Director Corporate and Community Services

Attachment: 10

Introduction:

The Nhill Town Committee held its meetings on 21 June 2019. The purpose of this report is to note the minutes from the meeting. A copy of the minutes is included as an attachment for the information of Council.

RECOMMENDATION:

That Council notes the minutes of the Nhill Town Committee meeting held on 21 June 2019.

MOVED: Crs R Gersch/T Schneider

That Council notes the minutes of the Nhill Town Committee meeting held on 21 June

2019.

CARRIED

Attachment: 10

11.3 RAINBOW TOWN COMMITTEE

Responsible Officer: Director Corporate and Community Services

Attachment: 11

Introduction:

The Rainbow Town Committee held its meeting on 24 June 2019. The purpose of this report is to note the minutes from the meeting. A copy of the minutes is included as an attachment for the information of Council.

RECOMMENDATION:

That Council notes the minutes of the Rainbow Town Committee meeting held on 24 June 2019.

MOVED: Crs R Lowe/R Gersch

That Council notes the minutes of the Rainbow Town Committee meeting held on 24 June 2019.

CARRIED

Attachment: 11

12. LATE REPORTS

No report.

13. OTHER BUSINESS

MOVED: Crs T Schneider/R Gersch

That Council writes to Regional Roads Victoria, on the condition of the Old Minyip Road off the Western Highway, which was identified as a significantly deteriorated road and safety issue from the recent truck accident detour.

CARRIED

14. CONFIDENTIAL REPORTS

In accordance with Section 89 (2) of the *Local Government Act* 1989, Council may close the meeting to the public if items to be discussed are deemed confidential, that is, if the items to be discussed relate to:

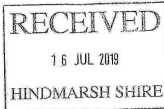
- a) Personnel matters;
- b) The personal hardship of any resident or ratepayer;
- c) Industrial matters;
- d) Contractual matters;
- e) Proposed developments;
- f) Legal advice;
- g) Matters affecting the security of Council property;
- h) Any other matter which the Council or Special Committee considers would prejudice the Council or any person;
- (i) a resolution to close the meeting to members of the public.

No confidential matters.

15. MEETING CLOSE

There being no further business Cr R Ismay declared the meeting closed at 4:02pm.

Hindmarsh shire



ASSESS #	
ACTION	
INFO	
X REF	

I would ask that this letter first be tabled. Thank you

Hindmarsh shire is to be congratulated on your prompt decisive response to my concern regarding land roadside clearance along Jeparit/Crymelon road. The viewing of which left my young 11 years old son after that very day of exposure whom just planted 20 acres along with many classmates completely bewildered. Explaining such clear waste was in itself a challenge that still to this day of passing the paddock leaves me completely void and unable to explain to him as to why this occurred on such a huge visual scale that overwhelms completely our thoughts and feelings upon sight.

We of course do understand requirements of farmers and their businesses survival during such depressive periods as currently evident but in saying as much a consideration for land conservation should be respected in order to promote future growth that is sustainable and in turn promotes a future of optimism for our children.

Hindmarsh shire and indeed Mr Andre Daltons impressive prompt attention to our deep concern was without question unsurpassable! Consideration must be given to Mr Daltons condition at the time this matter was raised. With crutches packed he was able to attend the paddock with Shelley within hours of receipt of our communication to its regard, showing my son and I stupendous respect for concerns unable to be dealt with within community will with due promptness be addressed within the shire as utmost importance.

We thank you Mr A Dalton and Mrs S Kaur for our renewed belief in Hindmarsh shire



R brown

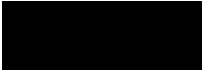


M. Brown.



1 August 2019

Christa & Michelle Farinha



**Administration
Centre**

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Dimboola
101 Lloyd Street
DIMBOOLA VIC 3414
Ph: (03) 5391 4452

Rainbow
15 Federal Street
RAINBOW VIC 3424
Ph: (03) 5391 4451

Dear Christa, Michelle & family

Re: Re-opening of the Little Desert Nature Lodge

At its Council meeting held on 24 July 2019, Council resolved that I write on its behalf to congratulate you on taking over operations and re-opening the Little Desert Nature Lodge.

As the new operators of the Little Desert Nature Lodge, we look forward to seeing you make the appropriate improvements and changes in order to for you to enhance the facility and putting your stamp on it.

I am sure your personal styles, skills and vision will give the Lodge a fresh warmth and lift, as is evident from your involvement within the community. Hindmarsh was certainly abuzz with anticipation leading up to your opening day, which was a pleasure to attend and a great success.

Council recognises and appreciates the challenges associated with operating a business in rural Victoria, but we are sure we will be seeing your creativity and enthusiasm making the business prosper and grow.

Once again congratulations and we look forward to supporting you into the future.

If Council can be of any assistance, please do not hesitate to contact Jeff Woodward, Tourism and Economic Development Officer in the first instance on 03 5391 4438 or via email on jwoodward@hindmarsh.vic.gov.au.

Yours sincerely

Greg Wood
Chief Executive Officer



1 August 2019

Mr Le



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RAINBOW VIC 3424
Ph: (03) 5391 4451

Dear Mr Le

Re: Opening of your new business - Mr Le Vietnamese Street Food

At its Council meeting held on 24 July 2019, Council resolved that I write on its behalf to congratulate you on the successful opening of your new café in Nhill.

As the new owner of the facility and new business Mr Le Vietnamese Street Food, we have enjoyed watching you transform the building and associated equipment from its former condition into what we see now.

The amount of work that has been undertaken to meet your standards is evidence of your experience in the hospitality industry and your vision in opening the business has injected enthusiasm and a positive vibe throughout the Nhill community.

Council recognises and appreciates the challenges associated with operating a business in rural Victoria, but we are sure that with your knowledge and enthusiasm and with support of the community your business will prosper and grow.

Once again congratulations and we look forward to supporting you into the future.

If Council can be of any assistance, please do not hesitate to contact Jeff Woodward, Tourism and Economic Development Officer in the first instance on 03 5391 4438 or via email on jwoodward@hindmarsh.vic.gov.au.

Yours sincerely

Greg Wood
Chief Executive Officer



1 August 2019

Mr Will Schilling



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101 Loyd Street
DIMBOOLA VIC 3414
Ph: (03) 5391 4452

Rainbow
15 Federal Street
RAINBOW VIC 3424
Ph: (03) 5391 4451

Dear Will

Re: Australian Sheep and Wool Show

At its Council meeting on 24 July 2019, Council resolved that I write on its behalf to congratulate you on your recent successes in the livestock industry.

The hard work and commitment you have contributed to the sheep industry is evident and we acknowledge and congratulate you on winning the Champion Border Leicester Ewe and consequently the Supreme Australian Long Wool Exhibit at the recent Australian Sheep and Wool Show held in Bendigo from 19 – 21 July 2019.

Council would also like to commend and congratulate you on being selected as a finalist in the 2019 Australian Livestock and Property Agents (ALPA) Victorian Young Auctioneer Competition 2019.

Your passion for the livestock industry is clearly evident and we wish you all the best for your future career with DMD and the industry.

Once again congratulations on your achievements to date and we wish you every success in Young Auctioneer Competition.

Yours sincerely

Greg Wood
Chief Executive Officer



ASSEMBLY OF COUNCILLORS RECORD

Assembly of Councillors means a planned or scheduled meeting of at least 3 councillors and one member of council staff which considers matters that are intended or likely to be:

- a) the subject of a decision of the Council; or*
- b) subject to the exercise of a function, duty of power of the council that has been delegated to a person or committee; but does not include a meeting of the Council, a special committee of the Council, a club, association, peak body, political party or other organisation.*

Requirements to be observed by an assembly of Councillors (Section 80A Local Government Act, 1989)

Title of Meeting: Council Briefing Session

Date: Wednesday 24 July 2019 **Time:** 1:00pm – 3:00pm

Assembly Location: Council Chambers, 92 Nelson Street, Nhill

Present:

Crs. Ronald Ismay (Mayor), Ronald Lowe (Deputy Mayor), Debra Nelson, Robert Gersch, Tony Schneider, David Colbert

Apologies:

In Attendance:

Mr Greg Wood (Chief Executive Officer), Ms Monica Revell (Director Corporate and Community Services) (Items 1, 3 to 6), Ms Angela Hoy (Director Infrastructure Services) (Items 1, 3 to 6)

Conflict of Interest Disclosures

1. Direct; or
2. Indirect interest
 - (a) by close association;
 - (b) that is an indirect financial interest;
 - (c) because of conflicting duties;
 - (d) because of receipt of an applicable gift;
 - (e) as a consequence of becoming an interested party; or
 - (f) because of an impact on residential amenity.

Declaration of direct or indirect interest must also be advised by Councillors at the commencement of discussion of the specific item.

Councillors:

Nil

Officers:

Nil

Matters Discussed:

No.	Detail	Presenter
1.	Connecting Victoria's Wild West (Digital project)	Lauren McBriarty
2.	CEO Update	Greg Wood
3.	Governance Update*	Monica Revell
4.	Power Purchasing Update	Angela Hoy
5.	Community Action and Business Assistance Grants*	Monica Revell
6.	Councillor Question Time	Greg Wood

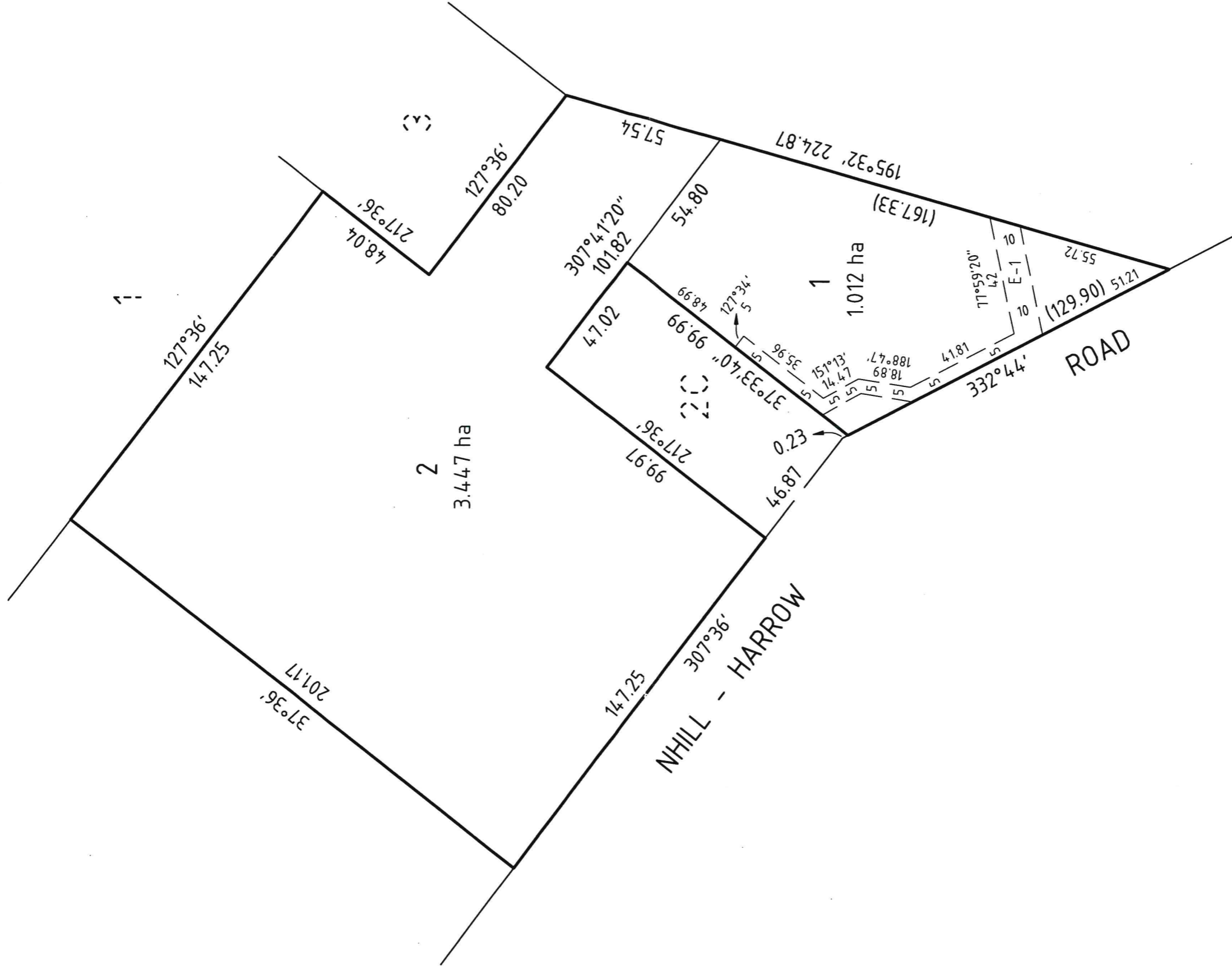
Completed by: Greg Wood

Signed:



Date: 24/07/2019

Must be kept for four years from date of the assembly. Available for public inspection at Council Offices for 12 months after date of assembly.

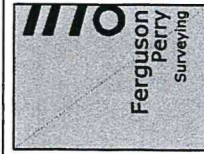


Ferguson Pery Surveying Pty Ltd
62 Macaulay Street Werribee,
Victoria 3400
ABN 76126 194 483

T (03) 5382 2023
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E admin@fergusonperyperry.com.au

A member of Alexander Symonds Group

+ Property + Land Development +
+ Construction + Mining +
+ Spatial Information Management +



SURVEYORS
FILE REF:

H016017

SCALE
1:1500



DONALD JAMES PERRY VERSION 2

ORIGINAL SHEET
SIZE: A3

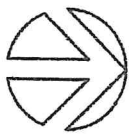
SHEET 2

gerang glenlee road

100 metres

70 metres

driveway to 1388 Gerang-Glenlee Road
from existing farmhouse



SITE PLAN

not to scale

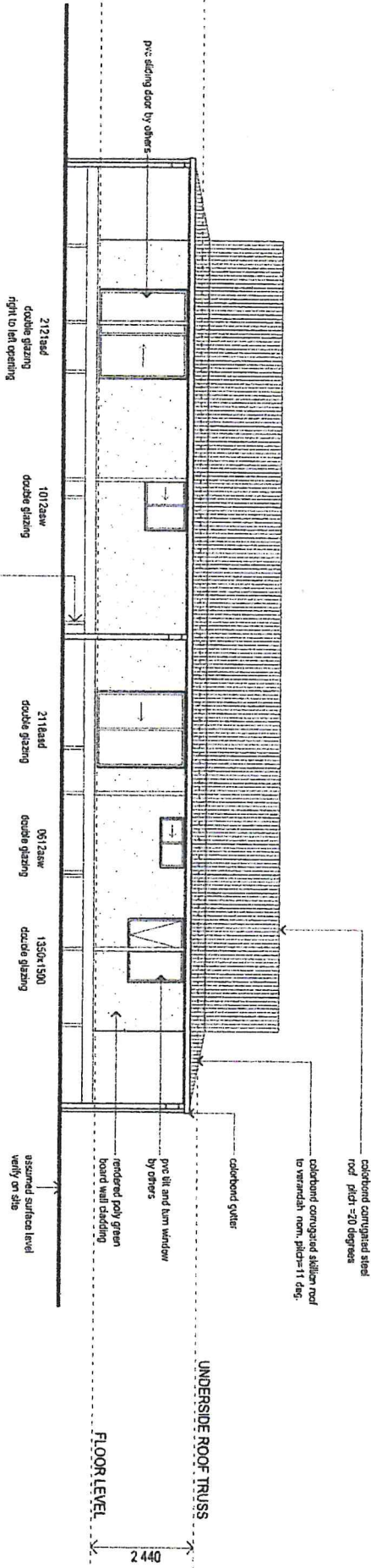
1388 gerang-glenlee road,
glenlee

THE SITE INFORMATION SHOWN HAS BEEN
SUPPLIED BY THE CLIENT AND PREPARED
FROM THIS INFORMATION.
ANY DISCREPANCIES IN DIMENSIONING SHOULD
BE REFERRED TO THE CLIENT FOR VERIFICATION
AND SUBSEQUENT AMENDMENTS.

LIST OF

AMENDMENTS

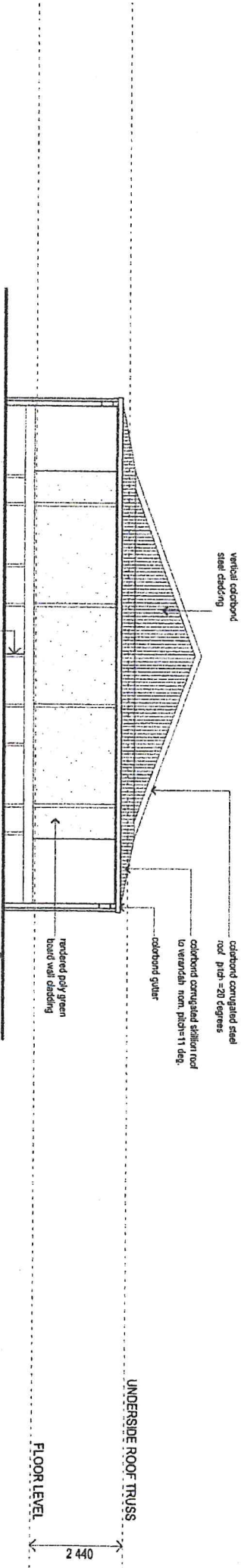




ELEVATION 3

1:100

ALL WINDOWS AND SLIDING DOORS ARE PVC



ELEVATION 4

1:100

all sub-floor columns / piers, bracing, beam and loadings shall comply with the requirements of the NCC and AS1684-2:2010 columns by wh. & s.

B. H. Peckelwell

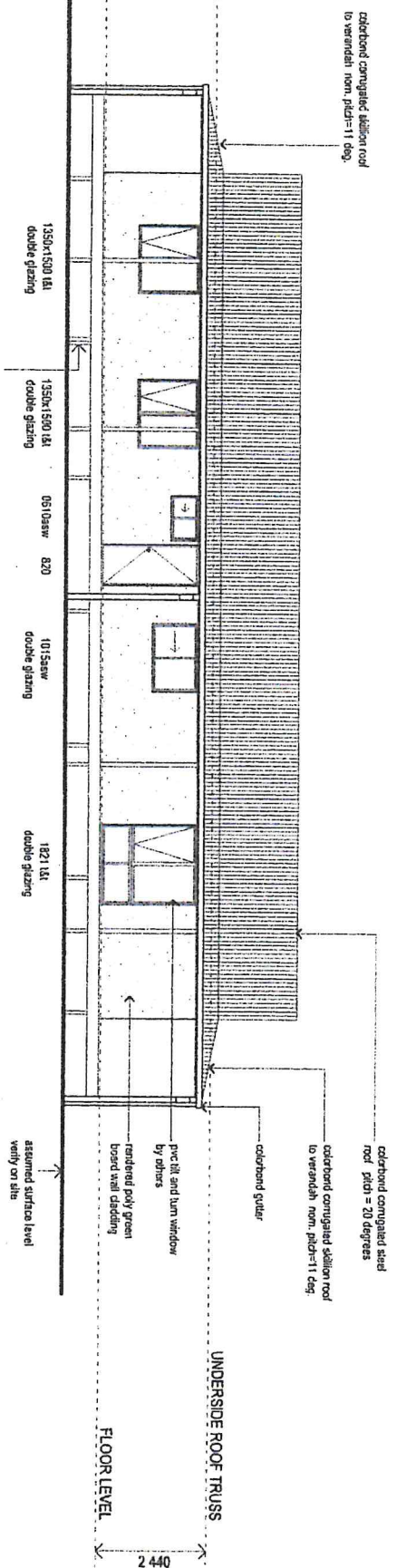
ALL STEEL WALL FRAMES INCLUDING LINTELS AND BRACING AS WELL AS STEEL ROOF TRUSSES, BRACING AND THE DOWN OF TRUSSES AND FRAMES, VERANDAH BEAMS, POSTS AND RAFTERS ARE TO THE STEEL FRAME AND TRUSS MANUFACTURER'S SPECIFICATIONS AND ENGINEERING DETAILS.

20 BOX 1234
 Mooloolah QLD 4713
 1300 654 775
 www.wholesalehomesandsheds.com.au
 43M 31 609 456 519

Wholesale Homes and Sheds Pty Ltd

Page 1
PROPOSED RESIDENCE FOR J. & L. REICHENBACH
1388 GERANG-GLENLEE ROAD, GLENLEE. VIC. 3418

Scale	As Noted	Drawn	Jc	Job No.	65720
Date	29-6-2018	Drawn By	WD6		

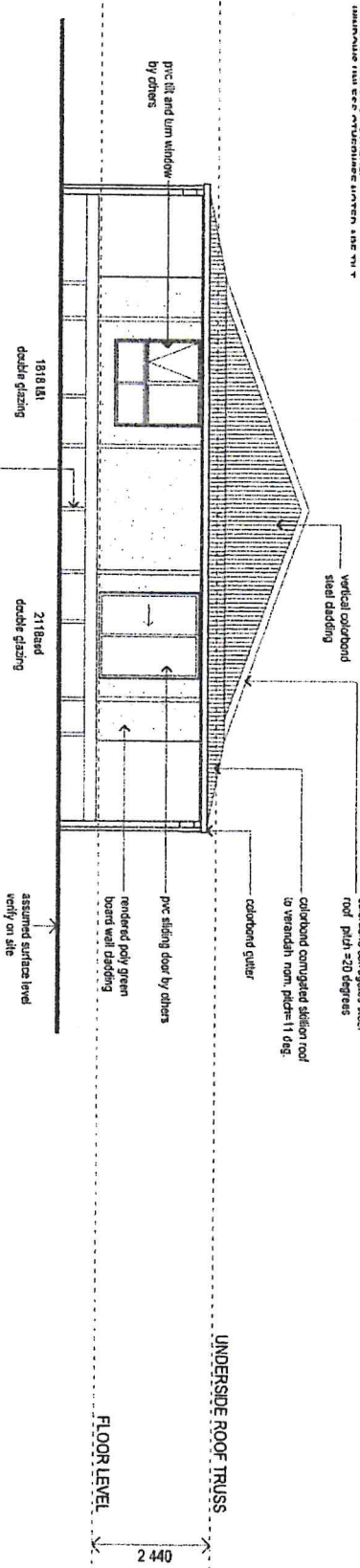


ELEVATION 1

1:100

ALL WINDOWS AND SLIDING DOORS ARE PVC & STEEL FRAMED BY OTHERS. MINIMUM FRAME GLASS THICKNESS 10MM 102 7M 7

all sub-floor columns / posts, bracing, ledown and footings shall comply with the requirements of the NCC and AS1684-2:2010 columns by w.h.s.



ELEVATION 2

1:100

ALL WINDOWS AND SLIDING DOORS ARE PVC & STEEL FRAMED BY OTHERS. MINIMUM FRAME GLASS THICKNESS 10MM 102 7M 7

all sub-floor columns / posts, bracing, ledown and footings shall comply with the requirements of the NCC and AS1684-2:2010 columns by w.h.s.

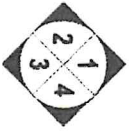
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L.M. Reicherbach


 No 604 1394
 200 Regent Rd #113
 200 Regent Rd #113
 Carleton Place NSW 2156
 sales@wholesalehomesandsheds.com.au
 www.wholesalehomesandsheds.com.au
 ABN: 11 602 456 519

Project
PROPOSED RESIDENCE
FOR J. & L. REICHERBACH
1388 GERANG-GLENILEE ROAD,
GLENLEE. VIC. 3418

Scale	Drawn	Job No.
As Noted	jc	65720
Date	Drawn by	
29-5-2018	W05	



FLOOR PLAN

1:100

DOWNPIPE LOCATIONS ARE NOMINAL ONLY AND ARE TO BE CONFIRMED ON SITE PRIOR TO CONSTRUCTION.

WINDOW SIZES ARE SHOWN AS HEIGHT x WIDTH.

ALL WINDOWS AND SLIDING DOORS ARE PVC & STEEL FRAMED BY OTHERS. WINDOWS UNLESS OTHERWISE NOTED ARE TILT AND TURN ALL BY OTHERS.

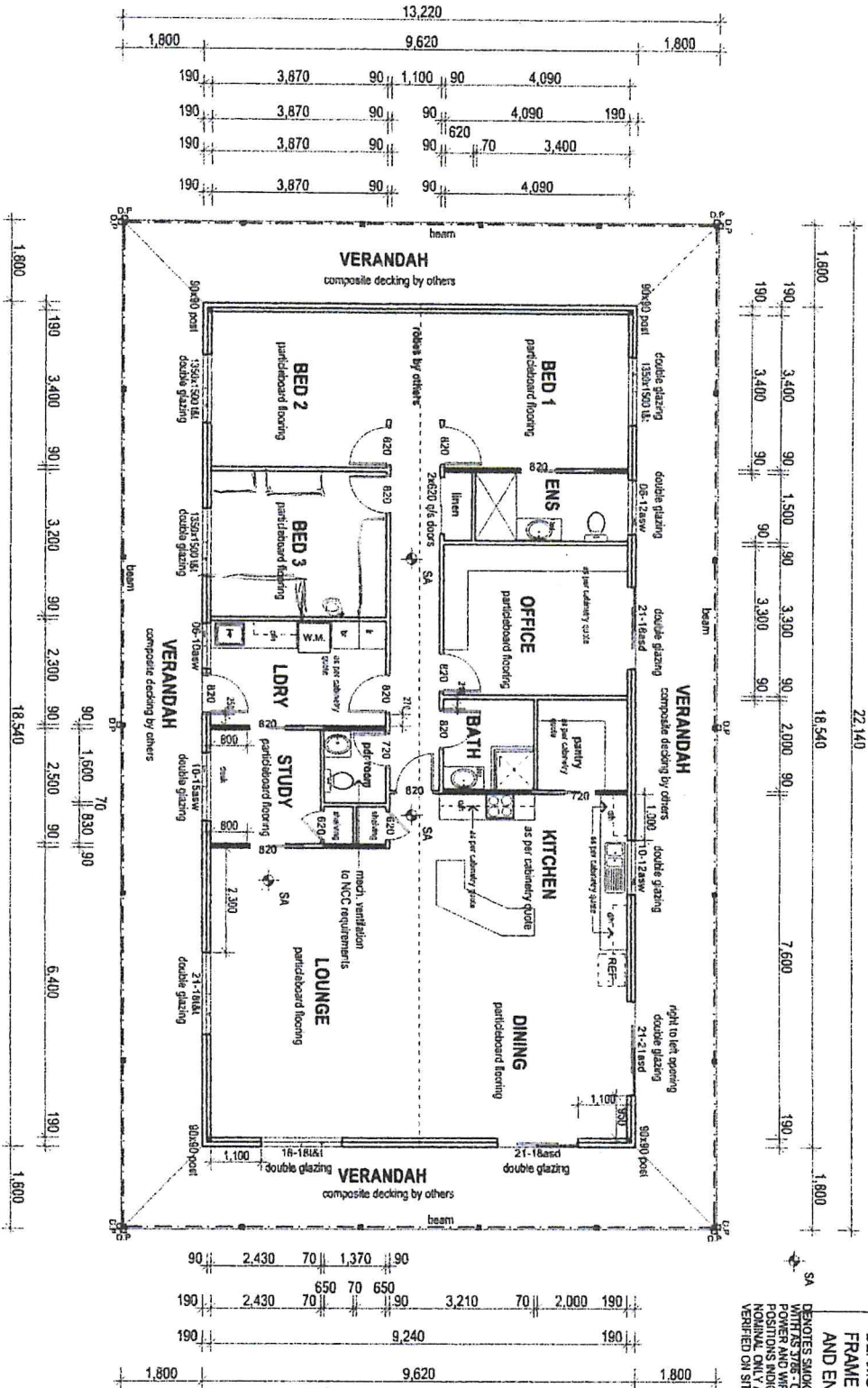
LIVING AREA:	178.350 Sq.m
VERANDAHS:	114.34 Sq.m
TOTAL AREA:	292.690 Sq.m
	31.5 Sq.



TERMITE PROTECTION NOTES

ALL BUILDING WORK SHALL BE PROTECTED AGAINST TERMITE ATTACK IN ACCORDANCE WITH AS 3650.1. ALL STRUCTURAL ELEMENTS AS DEFINED BY THE NATIONAL CONSTRUCTION CODE ARE TO BE OF TERMITE RESISTING CONSTRUCTION.

A DURABLE NOTICE SHALL BE PLACED IN THE METER BOX INDICATING TYPE OF BARRIER, DATE OF INSTALLATION AND REQUIRED PERIODICAL INSPECTIONS.



ALL STEEL WALL FRAMES INCLUDING INTERLS AND BRACING AS WELL AS STEEL ROOF TRUSSES, BRACING AND THE DOWN OF TRUSSES AND FRAMES, VERANDAH BEAMS, POSTS AND RAFTERS ARE TO THE STEEL FRAME AND TRUSS MANUFACTURER'S SPECIFICATIONS AND ENGINEERING DETAILS.

SA DENOTES SMOKE ALARMS COMPLIANT WITH AS 3786 - CONNECTED TO MAIN POWER AND WIRED TOGETHER. POSITIONS INDICATED ARE NOMINAL ONLY AND ARE TO BE VERIFIED ON SITE.

J. R. Reichembach

29-804 1594
 1330852 875
 1330852 875
 www.reichembach.com.au
 49M: 31 609 456 519

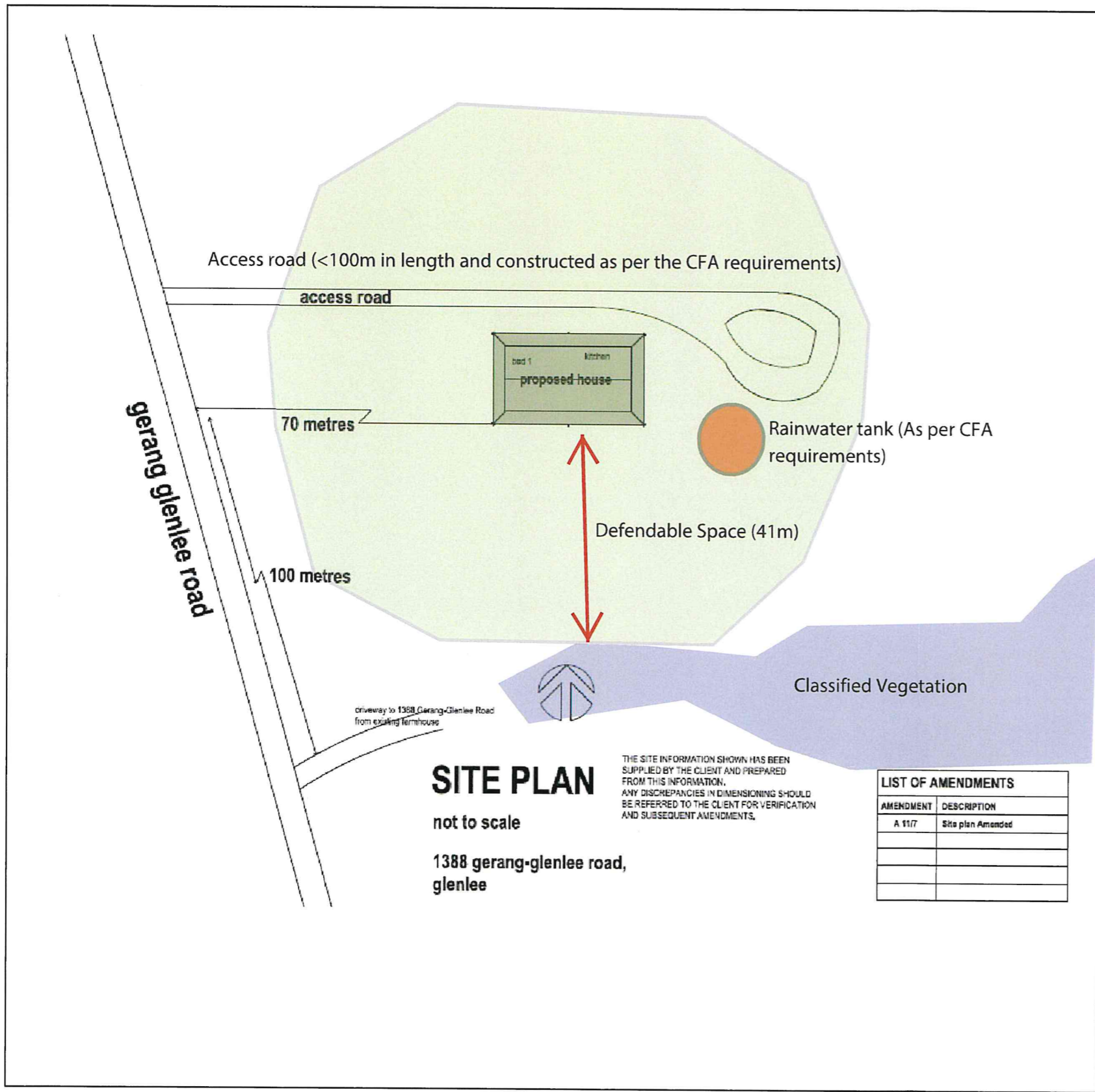
Wholesale Homes and Sheds Pty Ltd

PROPOSED RESIDENCE FOR J. & L. REICHENBACH
 1388 GERANG-GLENLEE ROAD,
 GLENLEE, VIC. 3418

Scale: As Noted
 Date: 29-5-2018

Drawn: Jc
 Checked: Jc
 Date: 29-5-2018

Bushfire Management Plan – 1388 Gerang Glenlee Rd., GLENLEE



Prepared by: Duncan Hope
for Senica Consultancy Group

Version: 1.0

Date: 16/07/2019

Bushfire Protection Measures

Mandatory Condition

The bushfire protection measures forming part of this permit or shown on the endorsed plans, including those relating to construction standards, defendable space, water supply and access, must be maintained to the satisfaction of the responsible authority on a continuing basis. This condition continues to have force and effect after the development authorised by this permit has been completed

a) Defendable Space

Defendable space is provided for a distance of 30 metres around the dwelling or to the property boundary whichever is the lesser and managed in accordance with the following:

- Grass must be short cropped and maintained during the declared fire danger period.
- All leaves and vegetation debris must be removed at regular intervals during the declared fire danger period.
- Within 10 metres of a building, flammable objects must not be located close to the vulnerable parts of the building.
- Plants greater than 10 centimetres in height must not be placed within 3m of a window or glass feature of the building.
- Shrubs must not be located under the canopy of trees.
- Individual and clumps of shrubs must not exceed 5 sq. metres in area and must be separated by at least 5 metres.
- Trees must not overhang or touch any elements of the building.
- The canopy of trees must be separated by at least 5 metres.
- There must be a clearance of at least 2 metres between the lowest tree branches and ground level.

b) Construction Standard

Dwelling designed and constructed to a minimum Bushfire Attack Level of BAL – 12.5

c) Water Supply

The following requirements apply:

- An effective capacity of 10,000 litres.
- Be stored in an above ground water tank constructed of concrete or metal.
- Have all fixed above ground water pipes and fittings required for firefighting purposes made of corrosive resistant metal.
- Include a separate outlet for occupant use.

Where a 10,000 litre water supply is required, the following fire authority fittings and access must be provided:

- Be readily identifiable from the building or appropriate identification signage to the satisfaction of the relevant fire authority.
- Be located within 60 metres of the outer edge of the approved building.
- The outlet/s of the water tank must be within 4 metres of the accessway and unobstructed.
- Incorporate a separate ball or gate valve (British Standard Pipe (BSP 65 millimetre) and coupling (64 millimetre CFA 3 thread per inch male fitting).
- Any pipework and fittings must be a minimum of 65 millimetres (excluding the CFA coupling).

d) Access

Access Required: No

Yes The following design and construction requirements apply:

- All-weather construction.
- A load limit of at least 15 tonnes.
- Provide a minimum trafficable width of 3.5 metres.
- Be clear of encroachments for at least 0.5 metres on each side and at least 4 metres vertically.
- Curves must have a minimum inner radius of 10 metres.
- The average grade must be no more than 1 in 7 (14.4%) (8.1°) with a maximum grade of no more than 1 in 5 (20%) (11.3°) for no more than 50 metres.
- Dips must have no more than a 1 in 8 (12.5%) (7.1°) entry and exit angle.

Length of access is greater 100 metres: Yes No

Where length of access is greater than 100 metres the following design and construction requirements apply:

- A turning circle with a minimum radius of eight metres, or
- A driveway encircling the building, or
- The provision of other vehicle turning heads – such as a T or Y Head – which meet the specification of Austroad Design for an 8.8 metre service vehicle.

Length of driveway is greater than 200 metres: Yes No

Where length of access is greater than 100 metres the following design and construction requirement applies:

- Passing bays are required at least every 200 metres that are a minimum 20 metres long and a minimum trafficable width of 6 metres.



Existing CA139C

approx 60 ha

Proposed boundary realignment creating minimum approx. allotment of 80 ha

- Existing lot layout
- proposed lot layout after boundary realignment

Proposed Dwelling (approximate location)

Existing CA139B - approx 127ha

(approx lot size of 104 ha after boundary realignment)

Glenlee State Forest

Glenlee State Forest

Glenlee

200 m



AMENDED RECOMMENDATION:

That Council approve an application for the construction of a third dwelling and boundary realignment on CA139B and CA139C Parish Ni Ni (1388 Gerang-Glenlee Rd Glenlee) subject to the following conditions:

Endorsed Plans

- 1. The location and design of the development as shown on the endorsed plans shall not be altered or modified, whether or not in order to comply with any statute or statutory rule or local law or any other reason without the written consent of the Responsible Authority.***

Amenity

- 2. The use and development must be managed so that the amenity of the area is not detrimentally affected, through the:***
 - a) Transport of materials, goods or commodities to or from the land;***
 - b) appearance of any building, works or materials;***
 - c) emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil;***
 - d) presence of vermin;***
 - e) others as appropriate.***

General

- 3. The dwelling must be connected to a potable water supply with adequate storage for domestic use as well as for fire-fighting purposes.***

Environmental Health

- 4. The wastewater from the dwelling must be connected to an approved septic system and retained on-site in accordance with the State Environment Protection Policy (Waters of Victoria) under the Environment Protection Act 1970.***

Country Fire Authority

Bushfire Management Plan endorsed

- 5. The Bushfire Management – Bushfire Management Plan (version 1.0; dated 16/07/2019); prepared by Duncan Hope for SENICA Group must be endorsed to form part of the permit and must not be altered unless otherwise agreed to in writing by the CFA and Responsible Authority.***

Boundary realignment

- 6. Plans prepared by a licensed land surveyor are to be submitted for certification for the realignment of the boundary between CA 139B and CA139C to include the proposed dwelling, (removed from previous recommendation - to show CA139C to be not less than 80 hectares in area). These plans are to be submitted prior to the lodgement of the required building permit, with certification of the plans to***

occur prior to the issue of an occupancy certificate for the proposed dwelling and must be to the satisfaction of the Responsible Authority.

Permit Lapse/ Extension

- 7. The development approved by this permit will expire if one of the following circumstances applies:**
- a) Construction is not commenced within two years of the date of this permit.**
 - b) Construction is not completed within four years of the date of this permit.**

The Responsible Authority may extend the periods referred to if a request is made in writing before the permit expires, or:

- a) Within six months afterwards for commencement, or**
- b) Within twelve months afterwards for completion.**

Notes:



- 1. This is not a Building Permit. Please consult a Building Surveyor and ensure that a Building Permit is obtained.**



Existing CA139C

approx 60 ha

Proposed boundary realignment creating minimum approx. allotment of 64 ha

-  Existing lot layout
-  proposed lot layout after boundary realignment

INDICATIVE CONCEPT ONLY - SUBJECT TO SURVEY

Proposed Dwelling (Approx. location)

Existing CA139B - approx 127ha

(approx lot size of 123 ha after boundary realignment)

Glenlee State Forest

Glenlee State Forest

Glenlee

200 m



Yurunga Committee of Management

General Meeting Thursday, May 23, 2019, Yurunga dining room

Minutes

Welcome and Opening at 7:30pm

Members present: Jenny Solly – chair, Peter Solly – secretary, Helen Fisher, Lou Ravenhorst.

Visitors: Jeff Woodward, Mayor Ron Ismay.

Apologies: Kaylene Fisher – treasurer.

Moved Helen Fisher, Lou Ravenhorst that the apology be accepted. c/d

Additional items for General Business (to be accepted at Chairperson's discretion)

- Catering Items
- Unsuccessful Grant
- Digital story telling – Lauren McBriarty
- Sarah Dickinson – generic email address
- Quinces

Declaration by a Councillor, Officer or Committee Member of any direct or indirect interest in any item on the agenda – nil.

Minutes of the previous meeting as circulated.

Moved Lou Ravenhorst, Helen Fisher that the minutes be received. c/d

Business Arising:

- April 27: Peter & Jenny planted the South garden with 150 tulips & crocuses & 15 salvias (details on Facebook page)
- Thanks to Rob & Amanda Sluggett for donating 2 large round bales of pea straw for the garden beds
- April 28: Successful information session for 9 new tour guides. Thanks Helen for afternoon tea
- April 29: Heather & Dion replaced the faulty light switch in the passage
- April 29: Thanks to Ann Thomas for chipping big weeds around the bush house. Thanks Ann & Carol for deadheading geraniums & watering the jacaranda trees
- April 29: Richard Quilty tour & morning tea, 22 ppl. Thanks Helen for the cakes, Lou & Robyn for making sandwiches, donors of fillings & tour helpers Ann Thomas, Carol Gebert, Robyn, Peter & Jenny. Thanks Robyn for doing dishes & tablecloths for next day. Richard was delighted!

- April 30: lunch & tour with Jeff Woodward & 12 Nhill Tourist Information Centre volunteers. Thanks to Helen for catering & food donors. Helen, Jenny & Sam Smith on duty
- May 5: Peter replaced the blown globe in the master bedroom. Spare globes are stored in the cupboard above the desk in the vestibule
- May 8: Meeting at Yurunga with Garry Salt from Shire, builder Trevor Dumesny, Peter & Jenny. Trevor will quote on replacing window fly wire screens, including the laundry window
- May 8: Trevor (at very short notice) quoted on the North verandah repairs for the grant application to Heritage Victoria. He would add a price for the West section
- May 10: Jeff submitted the grant application
- Garry has recommended a temporary fix for the leaking rafters on the South verandah roof, around the dining room bay window. We will follow up next financial year
- Garry will follow up on having ventilation improved in the toilet building
- Garry will seek another quote for painting the fascia boards around the house (from Ricky McKenzie). An estimate of \$14000 was given. Andrew Stotten quoted \$11000 a year or so ago.
- Garry has reminded Ricky about returning to paint the new timber (from the termite damage repair) inside the front door
- May 10: Peter prepared the new South garden bed. Thanks to Don Fisher & Helen for the rotary hoe. 24 salvias have been planted.
- May 10: Thanks to Robyn Creek for donating some fabric for a bedroom curtain. Robyn will visit on May 20 to measure & quote for dining room & other blinds
- May 11: Jenny planted 24 salvias in the new South garden bed (details on Facebook page)
- May 13: We had 2 overlapping tours! Spirit Travel, 20 ppl for a tour & Patchewollock Friendship Group, 15 ppl for tour & afternoon tea. Big thanks to Helen for catering, Robyn, Carol & Sam for a job well done!
- Helen placed some Granny Smith apples in the craft shop on May 18.
- Spirit Tours visited May 21, 18 ppl, thanks Helen & Jenny

Correspondence In (Emails)

- April 29: Jeff to Jenny & Peter re numbers for April 30
- May 1: Richard Quilty re thanks for tour & next booking
- May 1: Daryl Cowen to Peter re booking confirmation for September 16
- May 2: Jeff to Jenny & Committee re major change to focus of funding application (due May 10)
- May 6: Richard Quilty to Peter re thanks & booking for July 1
- May 7: Jeff to Jenny & Peter re copy of letter of support for application
- May 7: Bill Hutson to Peter re copy of his letter of support
- May 8: Jeff to Peter (Jenny) re applying for North verandah funding only but will apply for a permit for entire verandah
- May 9: Garry Salt to Peter re toilet ventilation & quote on fascia boards
- May 9: Garry Salt to Jenny re Jenny's letter of support

- May 9: Jeff to Jenny re thanks for letter of support, & update
- May 10: Jeff to Peter re grant application submitted. Announcements in August
- May 13: x2 Jeff to Peter & Jenny re invite to workshop in Horsham May 30
- May 13: Maddison at Trade Travel to Peter re booking September 16
- May 14: Maddison to Peter re itinerary cannot be changed
- May 14: Sarah Dickinson from HSC to Peter re request for information from Section 86 Committees

Late Correspondence

- May 20: Letter from Public Record Office Victoria. Local History Grant application was unsuccessful
- May 21: Robyn Creek to Peter & Jenny re dining room blinds quote
- May 22: Jeff to Jenny re Yurunga podcast with Lauren McBriarty
- May 23: x2 Garry Salt to Peter re quotes for window screens

Correspondence Out

(Emails)

- April 30: Peter to Jeff re invoice for tour & lunch
- April 30: Peter to Richard Quilty re invoice for morning tea & tour
- April 30: March Minutes to Council & Jeff
- May 1: Peter to Richard Quilty re July 1
- May 6: Jenny to Jeff re focus on North verandah in application, extending the scope, need for permit and 2 quotes, Trevor will be on site, visitor numbers & verandah photos
- May 7: Peter to Jeff re asking for information
- May 8: Jenny to Jeff re quotes & Trevor
- May 8: Jenny to Jeff re thanks
- May 8: Peter to Richard Quilty re July 1 confirmed
- May 8: Peter to Bill Hutson re thanks for letter of support
- May 9: Peter to Garry Salt re visit & toilet ventilation
- May 9: x2 Jenny to Jeff re Committee letter of support
- (Letter) May 12: Peter to Dawn Saul re thanks
- May 13: Jenny to Jeff re invite to workshop
- May 14: Peter to Maddison of Trade Travel re already booked for September 16

Late Correspondence

- May 21: Jenny to Grace at Public Record Office re feedback
- May 21: Jenny to Jeff re Lauren McBriarty's work
- May 22: Jenny to Jeff re podcast & assistance from Lauren
- May 22: Jenny to Sarah Dickinson at HSC re Section 86 Committees
- May 23: x2 Peter & Jenny to Garry re quotes for window screens

Moved Helen Fisher, Lou Ravenhorst that the correspondence be received and endorsed. c/d

Reports:

Financial – Expenses for April, \$189.38, credits \$98.00.
Balance at 30/4/19 \$9565.58

Jeff Woodward – Hindmarsh Shire.

- The grant application for north verandah works is in to Heritage Victoria. Work is limited to the north verandah only to keep it under \$50000 and the need to have a project manager.
- Lauren McBriarty is working on the digital story telling project. A two minute version of our guided tour is a possibility. More funding may be possible. Lauren reports to Jane Osborne from Regional Development Victoria, Grampians.

Jeff left at 8:30pm.

General Business

- Update on Living Heritage Grants Program application – done in Jeff's report
- Glass cabinet in school room. This is unsafe and will need to be disposed of. The contents can be dispersed.
- Update on window fly wire screens. Trevor Dumesny quoted \$300 for the larger screens, \$275 for the smaller screens, total \$5450 not including painting.

Quote from Trevor Dumesny for the flywire door is \$440 not including painting.

Moved Helen Fisher, Lou Ravenhorst that we go ahead with the door and get a quote on painting of the window screens via Gary Salt and Trevor Dumesny.
c/d

- Enduro Friday night soup stall – Friday August 9th. We have confirmed our interest.
- Disability step for west end of verandah – Lou & Robyn to research and price possibilities. An aerobics step may be a possibility.
- Postcards – Dorothy Christian will contact her niece for more.
- Making curtain for bedroom. Helen Fisher will do this with fabric donated by Robyn Creek.
- Blinds – Updated quote for blinds for the dining room is \$787. We will wait until the treasurer is available to make a decision.
- Watering system - Peter tabled a plan and watering schedule. If there are watering problems, turn the tap off and contact him.

- Orchard: Wheat straw & Chug's seat. Wheat straw needs to be pulled away from tree trunks in the orchard. Chug's seat is to be relocated to its original position in the shade outside the enclosure.
- Self guided tour booklets – Jenny is to organize a trial run of these of 30 to sell for \$1.00 each.
- Padded hangers – about 12 are needed, Helen has 6 to 8 and will find more.
- Garden Day 2020 – we need to check dates, 13/10/2020 is suggested.
- Volunteer forms, carob tree (Winter), painting fence (Spring) – reminder to keep these in mind.
- Helen suggests that we need to purchase some catering equipment to avoid using disposable items. Suggested items and prices are plastic chairs \$24, plates \$5, forks and spoons \$3.50 each. Moved Helen Fisher, Lou Ravenhorst that Helen purchase 30 plates, cake forks, spoons and some cake slides when these are on sale. c/d
- Generic email address – we will not go ahead with this at this stage.
- Quinces – to be picked Sunday 26th at 2 pm.
- Digital story telling discussed in Jeff Woodward's report.

Bookings

Tuesday, May 21, Spirit Travel & Tours (Melbourne), 19ppl, 2.30pm arrival
Contact: Tony 0413 883 441

Monday, July 1, Richard Quilty Tours (Sydney), 25ppl, 10am arrival, tour then morning tea 0418 201 677

Monday August 5, Trade Travel & Tours (Mildura), Tunstall Combined, 30 ppl & 2 crew, 12.15 arrival for lunch Contact: Maddison Hosking 1800 034 439

Monday, September 16, Somers Probus Club, 30-40 ppl, lunch & tour
Contact Daryl & June Cowen 0439 100 546 59 835 321

Monday, September 30, Trade Travel & Tours (Mildura), Geelong Central Probus, 25+ ppl, 11am arrival, tour then lunch Contact: Linda Bootes

Next meeting, Thursday, June 27, 2019

Please notify the Secretary or Chairperson of any agenda items 10 days before the meeting

Meeting Close at 9:30pm

Agenda	2019 Hindmarsh Shire Youth Council Meeting #6		
Date	Monday 24 June	Start Time: 4.38 pm	Location: Jeparit Town Hall
Members	Ruby James, Brodie Kennedy, Lani Elliott, Trinity Cannell, Nicholas Roll, Jordan Leach, Jasmine Robins, Macy Fuller, Teo Haines, Rebekah Albrecht, Jordan Laverty, Tehya Clarke		
Hindmarsh Shire Council	Gaby Castro (Community Development Officer) & Michelle Farinha (Community Development Officer)		
Attendees	Ruby James, Brodie Kennedy, Lani Elliott, Nicholas Roll, Jordan Leach, Jasmine Robins, Macy Fuller, Teo Haines, Rebekah Albrecht, Jordan Laverty, Tehya Clarke, Gaby Castro, Michelle Farinha		
Apologies	Trinity Cannell		

No	Items	Action	Who	When
1.	<u>Welcome and Welcome to country</u> Addressee: Nicholas Roll <i>We acknowledge the Shire's Indigenous community as the first owners of this country. We recognise the important ongoing role that indigenous people have in our community and pay our respects to their elders and people both living and past.</i>			
2.	2.1 - Correspondence IN:			
	2.2 - Correspondence OUT:			
3.	<u>General Business</u>			
	3.1 <u>Suggestion Boxes</u> Addressee: Tehya Clarke - Tehya has finished the letter and has principals addresses ready to go - Letters will be sent out and YCs should organise a box	- Get envelopes from Dimboola shire office and send the letters! - Organise a temporary box to be	- Tehya -Dimboola	

		used and possibly talk to a tech class to get a wooden one built.	and Nhill																															
3.2	<p><u>Youth Council Events for 2019</u> Addressee: Michelle Farinha</p> <p>Each group to provide an update of their events.</p> <table border="1" data-bbox="360 392 1386 1005"> <thead> <tr> <th>Event</th> <th>Date</th> <th>Location</th> </tr> </thead> <tbody> <tr> <td>Hollywood Karaoke Night</td> <td>Friday 19th July</td> <td>Nhill</td> </tr> <tr> <td>Bowls Event</td> <td>Friday 20 September</td> <td>Rainbow</td> </tr> <tr> <td>Halloween Freeza (Under 12 dance prior)</td> <td>Friday 25 October</td> <td>Jeparit</td> </tr> <tr> <td>Outdoor Movie/Drive In</td> <td>Friday 29 November</td> <td>Dimboola</td> </tr> <tr> <td>Pool Movie Event</td> <td>Saturday 1 February?</td> <td>Venue to be Decided (Nhill or Rainbow as Dimboola has the Australia Day event)</td> </tr> </tbody> </table> <table border="1" data-bbox="360 1042 1308 1307"> <tbody> <tr> <td>Event Team</td> <td>Hollywood Karaoke Night</td> <td>Jasmine, Lani</td> </tr> <tr> <td>Event Team</td> <td>Bowls Event</td> <td>Jordy, Brodie, Nicholas, Ruby</td> </tr> <tr> <td>Event Team</td> <td>Halloween Freeza</td> <td>Nicholas, Lani, Macy</td> </tr> <tr> <td>Event Team</td> <td>Outdoor movie/drive in</td> <td>Tehya, Teo, Jordan, Rebekah</td> </tr> </tbody> </table> <p>- All Youth Councillors agree that by working really hard we can pull off</p>	Event	Date	Location	Hollywood Karaoke Night	Friday 19 th July	Nhill	Bowls Event	Friday 20 September	Rainbow	Halloween Freeza (Under 12 dance prior)	Friday 25 October	Jeparit	Outdoor Movie/Drive In	Friday 29 November	Dimboola	Pool Movie Event	Saturday 1 February?	Venue to be Decided (Nhill or Rainbow as Dimboola has the Australia Day event)	Event Team	Hollywood Karaoke Night	Jasmine, Lani	Event Team	Bowls Event	Jordy, Brodie, Nicholas, Ruby	Event Team	Halloween Freeza	Nicholas, Lani, Macy	Event Team	Outdoor movie/drive in	Tehya, Teo, Jordan, Rebekah	Youth Councillors need to knuckle down and complete delegated tasks to get the karaoke night going!	ALL YCs	See tasks sheet for more details
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		the event			
	3.3	<u>Social Media Content and Instagram</u> Addressee: Ruby James/ Brodie Kennedy/Jordan Leach - Ask for YC suggestions form the public on social media - Make use of the schedule feature - Posts will only need to be approved by Gaby before posting			
	3.4	<u>Youth Council Retreat – Summary</u> Addressee: Jordan Leach	SEND TO GABY	JORDY	ASAP
	3.5	<u>-Project Hindmarsh Planting Weekend</u> Addressee: Gaby Castro			
4.	<u>Around the Table</u>				
	4.1	Brodie - Hindmarsh tourism for families brochure - Handed out the last brochures around Nhill - to revise the brochure one person will take the book home to make changes for reprint when funding becomes available	Revise Dimboola section of brochure and bring to next meeting	Rebekah	By July 15, next meeting
	4.2	Ruby – Relay for Charity - An event to raise money for charity			
	4.3	Macy - Save the Koalas - Possible charity to relay for			

	4.5	Nicholas - Lawn Bowls event update - Nicholas will do up a letter for the Bowls Club	Letter to the bowls club	Nicholas	
	4.6				
	4.7				
	4.8				
	4.9				

	4.10			
5.	<u>Meeting Summary</u>		Lani	Friday 28 June
6.	<u>Next Meeting</u> <i>Monday 15 July 2019 – TIME TBC Nhill Community Centre</i> <i>- Meeting will be followed by organisation and set up for Hollywood Karaoke!</i> - Meetings will now be scheduled for 2 hours instead of 1 in order to work on our planned projects. (Please bring a laptop if you have one)	Keep in touch to confirm a time and transport for the meeting	All YCs (especially Rainbow)	Before next meeting!
7.	<u>Closure of Meeting</u> Meeting closed at: 6:30 pm			

PO Box 25 JEPARIT VIC 3423

MINUTES OF MEETING HELD AT HEPARIT COMMUNITY ED GROUP ROOMS
EIGHTH OF JULY 2019 7.30PM

APOLOGIES:

Ms. T. Smith(CMT), Ms. C. Quinn(CM), Mr. R. Viljoen (pending resignation) and Ms. A. Hoy.
Moved: Ms. M. Wagener *Seconded: Mr. G. Blair*

ATTENDEES:

Mr. R. Ismay(HMC), Ms. J. Fritsch,(HMC) Mr. J. Hutson(CMP), Mr. B. Ireland(CM), Ms. W. Werner(CM), Mr. G. Blair(CM) and Ms. M. Wagener(CM)

MINUTES OF PREVIOUS MEETING:

Not available

CORRESPONDENCE:

Letter received from CMA regarding environmental water.

TREASURES REPORT:

As tabled ;

Moved: Ms. M. Wagener

Seconded: Mr. B. Ireland

Moved: Mr. G. Blair

Seconded: Mr. J. Hutson

COUNCILLORS REPORT: Mr. Ron Ismay

Not Recorded

GENERAL BUSINESS:

A: Entrance signs (ongoing) Mr. B. Ireland to follow up.

B: BBQ Trailer – Quotes of parts required.

Legs, Jockey wheel and latch approx (\$150.00 - \$180.00 West Vic Parts)

Quote to be forwarded to Ms. J. Fritsch

C: Secretary's position, Ms. C. Quinn to act as caretaker up to and including AGM.
(Discussion held as to it possibly becoming a paid position.)

Moved: Mr. G. Blair

Seconded: Ms. M. Wagener

D: Ms. J. Fritsch reported that;

Billy is ongoing but doing something.

Old piles will be going.

10K towards the Town Entrance Signs.

E: Thank you letter to resigning Secretary.- Mr. R. Viljoen.

F: Billiards (Blue Balls Club) re-formed, questions raised as to the whereabouts of some of the equipment – JTC has offered some assistance in locating some of items – new members to join Elderly Citizens Club. Games on Mondays 3.00pm to 6.00pm in the club rooms.

NEXT MEETING: Monday 12th August 2019 at 7.30pm

MEETING CLOSED: 8.45pm

GENERAL MEETING of ANTWERP HALL COMMITTEE

held at the Antwerp Hall 14th July, 19 – 2 pm

PRESENT: Neville & Jo Hornby, Heather & TimJorgenen, Ivan Polack, Shane Bond, Peta Foster

, Nathan & Rebecca Albrecht, Alex & Jamie Lee Jupp, Dianne Bond

Jo Chaired the meeting.

APOLOGIES: Ann & Col Jensz, Dennis & Val Albrecht, Chris Avery, Abbey & Daniel Greig, Lucinda & Hayden Eldridge.

MINUTES of previous meeting were read and received Moved Dianne Bond Seconded by Neville – Accepted

Business Arising from minutes - Dinner held to thank Dale - John did not attend.

Colin Jensz needs to be reimbursed for meal etc. yet.

CORRESPONDENCE

Inward – nil

Outward – The Board, Bendigo Bank – Thankyou for WW1 Honour board donation.

Antwerp Tennis Club – invite to AGM

FINANCIAL REPORT: Neville Hornby reported the balance of \$6,449.91 as at 30/06/19

activity since last meeting: Accounts paid: Red Energy, GWM Water.

\$25 paid into petty cash, balance of \$50 gift card from Red Energy for swapping to them. Jo purchased mops & cleaning requisites with \$25.

Power has gone from \$200 qtr average to \$116 last account -no fridge running.

A/c to be passed for payment \$51.15 CFA

Report was moved by Neville 2nd Shane. Accepted by room. Crd.

HALL BOOKINGS – none in the future at present.

GENERAL BUSINESS

Bec and Neville suggested we send a Motion of Thanks and Gratitude to Anne Jensz for being President, Running Newsletter and generally organising affairs for the last 11 years.

Thank you card to be sent to Anne and Colin - Bec to organise this.

Ivan Polack said someone needs to look at the ceiling in the Meeting Room - cornice/ceiling on north end of ceiling is sagging and needs to be looked at before it collapses also mould showing in ceiling needs repairing.

As the Shire is actually responsible for the building they should be contacted - Peta to contact the Shire.

Newsletter for Hall - Anne does not propose to do this anymore - Jamie Lee volunteered to look at perhaps taking over this job and adding more information on the Antwerp Hall Facebook page - Jamie Lee will look into this.

Memberships - \$10.00 to be retained - suggested we retain membership and have some marketing incentives that go with it for members for future functions etc – e.g. Discount. This will be looked into by new Committee and brought back to everyone.

Ivan brought up future meetings - it is suggested that these will be on a Sunday afternoon in the future rather than having evening meetings due to the new younger committee having young children etc.

Bec had some suggestions for future events at Hall:

- Suggested Craft days
- Round Robin Tennis
- Tennis Mornings
- Exercise Classes
- Family friendly events

Peta suggested we need a De Fib Machine here so there is one in the Antwerp area – we can perhaps apply for a Grant for this - Peta to look into this.

Shane suggested we can organise a future function - Quiz afternoon on a Sunday arvo perhaps in September. This will be looked into and a date proposed of Sunday 13th October 2019.

Next Meeting **Sunday 18th August, 2019 at 2.00 pm at Hall.**

Everyone to come back with future ideas for 4 major events per year to be held at Hall.

ANNUAL GENERAL MEETING of ANTWERP HALL COMMITTEE

held at the Antwerp Hall 14/7/19– 2 pm

PRESENT: Neville & Jo Hornby, Heather & Tim Jorgensen, Ivan Polack, Shane Bond, Peta Foster, Nathan & Rebecca Albrecht, Alex & Jamie-Lee Jupp, Dianne Bond

Jo chaired the meeting, welcomed everyone and declared the meeting open.

APOLOGIES: Ann & Col Jenz, Dennis & Val Albrecht, Chris Avery, Abbey & Daniel Greig, Lucinda & Hayden Eldridge

MINUTES of the last Annual General Meeting on 9/7/18 were received on the motion of Neville 2nd Ivan. Crd.

Business Arising – To be discussed in General Business.

FINANCIAL REPORT: Neville Hornby detailed the financials for the year after handing out printed copies, as attached.

Accepted by everyone.

Report was moved by Neville 2nd Rebecca Crd.

Jo declared all positions vacant and asked for nominations as follows:

NOMIINATIONS

President Shane Bond was nominated by Peta Foster 2nd Dianne Bond
Shane Bond accepted and duly elected.

Vice President: Peta Foster nominated by Alex Jupp 2nd Dianne Bond - Accepted by Peta.

Secretary: Shane nominated Bec Albrecht (Jo Hornby to Assist Bec with minutes etc)
Seconded Hearther Jorgensen - Accepted by both Rebecca and Jo

Treasurer - Everyone nominated Neville Hornby to remain - Accepted

Hall Bookings - Dianne Bond nominated Ivan Polack to remain and Jamie-Lee Jupp to assist him with the paperwork - both Accepted

All positions accepted and filled.

New Signatories to be Shane, Bec and Neville to be changed with Bendigo Bank ASAP.

Committee Members:

Everyone present and whoever wishes to join.

GENERAL BUSINESS

Hall Committee looking at holding Craft Day Mornings regularly in Hall with gold coin donation to be charged only to go towards expenses.

Current Hall Hire:

\$50 full day or evening. Half day \$30, meeting \$20.

Party + \$200 bond, no 18th parties and proof of public liability insurance required.

Jo Hornby declared the AGM closed at 2.40 pm the General Meeting followed.

MINUTES

NHILL TOWN COMMITTEE

Monday 15th July 2019

1. In Attendance

Brian McGennnicken, Helen Ross, Pauline McCracken, Tanya McCracken, Helen Woodhouse-Herrick, Bev Walker, Ross Barker, Phil King, Cr. David Colbert, Kaw Doh, Thet Aung, Po Taw Do.

2. Apologies

Wes and Leith Dean, Catherine Bates, Jo Hayes. Email apology was received from Jeff Woodward who was to be our guest speaker. He will be at the next meeting.

3. Minutes

Acceptance of the Minutes of the previous meeting was proposed by Helen Ross, seconded by Ross Barker, passed.

4. Finance Report

Finance report was read by Helen Ross, acting Treasurer. Acceptance of this report was proposed by Helen, seconded by Pauline, Passed.

5. Correspondence

Correspondence (1 letter) was read. Acceptance of the correspondence was proposed by Helen, seconded by Brian, Passed.

6. Business Arising

No business arising.

7. New Business

No new business was proposed.

8. Discussion of ongoing Business

1. Discussion was held on Parking Times in Victoria Street. Phil King presented a letter written to Business Owners, employees and residents of Nhill with details of our discussion regarding long term parking in Victoria Street. This letter was discussed and it was decided by a majority that the Secretary write to each business house individually to ask them to ensure that they and their employees keep the limited parking spaces for through traffic.

2. Report on Water tower Project. Secretary has written to GWM Water, no reply as yet. This will carry over to next meeting.

3. Gopher Trail. A new date (30th October) was agreed. Phil has tentatively booked the Community Centre for this date. A letter is being prepared by Helen R and Bev for a letterbox drop requesting expressions of interest in the event. This letter should be completed before the next meeting and will need to be approved by the Shire and members before distribution. 2 Church Groups have been approached to cater the afternoon tea, but neither is interested. Catering is being discussed with others.

4. Notation of Historic Buildings. Response to a letter sent by the Secretary came from Kay Scott. She is enthusiastic about the project and has offered any assistance to produce the information on the buildings selected. It is the intention of the Secretary to invite Kay to speak at one of our meetings

with information on the building she considers appropriate but she wishes to consult with her Committee on this matter. It is hoped to have additional information available for next meeting.

5. Australia Post Grants. Unfortunately we do not qualify to apply for the grant as we are a Committee allied with the Shire . This unfortunately disqualifies us from contention.
6. Survey questions from Renee Hillier. I have advised her of our varied interest in the survey.
7. Swap Meet. The Nhill Lions club decline to partner with the Town Committee in organizing a Swap Meet next April 2020. It was decided to pass on the Swap Meet for now with the understanding that it may be possible to re-visit this matter next year.

Discussion was held with regards to the location of the NTC Meetings as 'The Patch' does not have the full support of the Committee. The Secretary will do an email ' round robin' to gain the personal opinion of all members and book the appropriate venue. You will be advised in due time.

Meeting Closed at 8.45 p.m.

Next meeting: Monday 10th August 2019

Nhill Town Committee Financial Report of period 24/6/2019 to 15/7/2019

Chq #	Details	Date presented	Debit	Credit	Account Balance
	Opening Balance				\$8,805.81
	There have been no transactions for the period of this report				
Closing Balance					\$8,805.81

Unpresented cheques

Chq #	Details	Chq date	Debit	Credit	Future balance
236	Horsham Band	14/03/2018	\$150.00		\$8,655.81
Overall financial position					\$8,805.81