



**MINUTES OF THE COUNCIL MEETING OF THE HINDMARSH SHIRE COUNCIL HELD
10 JULY 2019 AT THE COUNCIL CHAMBERS, 92 NELSON STREET NHILL
COMMENCING AT 3:00PM.**

AGENDA

1. Acknowledgement of the Indigenous Community and Opening Prayer

2. Apologies

3. Confirmation of Minutes

4. Declaration of Interests

5. Public Question Time

6. Deputations

7. Activity Reports

8. Correspondence

9. Assembly of Councillors

9.1 Record of Assembly

10. Planning Permit Reports

10.1 Application for Planning Permit PA1627-2019 – Construction of a Dwelling and Shed on CP154120, Lawson Road Dimboola

- 10.2 Application for Planning Permit PA1631-2019 – Land Subject to Inundation Overlay on Lot 13 LP10602, 9 Moulder Street Dimboola
- 10.3 Amendment to Planning Permit Pa1617-2019 – CA11 Sec B, Tsh Rainbow (11 Rainbow Rises Rd Rainbow) And Various Locations – Place of Assembly - Rainbow Enduro Off-Road Racing Event (5 Years - 2019-2023 Inclusive)

11. Reports Requiring a Decision

- 11.1 Wimmera Integrated Relief and Recovery Plan 2017-2020 (Version 2.0)
- 11.2 Rainbow Recreation Reserve / Rainbow Caravan Park Master Plan

12. Special Committees

- 12.1 Dimboola Town Committee

13. Late Reports

No report

14. Other Business

15. Confidential Matters

No report

16. Meeting Close

Present:

Crs R Ismay (Mayor), D Nelson, D Colbert, R Gersch, T Schneider

Apologies:

Cr R Lowe (Deputy Mayor) – Leave of Absence, Mr Greg Wood (Chief Executive Officer)

In Attendance:

Ms Monica Revell (Acting Chief Executive Officer), Ms Angela Hoy (Director Infrastructure Services), Ms Sarah Dickinson (Executive Assistant), Mr Andre Dalton (Coordinator Planning and Development) (Items 1 to 10.3), Ms Lauren Kerber (Administration Assistant Infrastructure Services) (Items 1 to 16), Mr Phil King (Manager Economic and Community Development) (Items 11.2 to 11.2)

1. ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY AND OPENING PRAYER

Cr R Ismay opened the meeting at 3:00pm by acknowledging the Indigenous Community and offering the opening prayer.

2. APOLOGIES

Cr R Lowe (leave of absence), Mr Greg Wood (Chief Executive Officer)

RECOMMENDATION:

Cr R Lowe apology be accepted.

MOVED: Crs D Colbert/T Schneider

Cr R Lowe and Mr Greg Wood (CEO) apologies be accepted.

CARRIED

3. CONFIRMATION OF MINUTES

RECOMMENDATION:

That the Minutes of the Ordinary Council Meeting held on Wednesday 26 June 2019 at the Council Chambers, 92 Nelson Street Nhill as circulated to Councillors be taken as read and confirmed.

MOVED: Crs R Gersch/D Colbert

That the Minutes of the Ordinary Council Meeting held on Wednesday 26 June 2019 at the Council Chambers, 92 Nelson Street Nhill as circulated to Councillors be taken as read and confirmed.

CARRIED

Attachment: 1

4. DECLARATION BY COUNCILLORS OR OFFICERS OF ANY DIRECT OR INDIRECT INTEREST IN ANY ITEM ON THE AGENDA.

Direct; or

Indirect interest

- a) by close association;
- b) that is an indirect financial interest;
- c) because of conflicting duties;
- d) because of receipt of an applicable gift;
- e) as a consequence of becoming an interested party; or
- f) because of an impact on residential amenity.

Declaration of direct or indirect interest must also be advised by Councillors at the commencement of discussion of the specific item.

None declared.

5. PUBLIC QUESTION TIME

No public questions, no public in attendance.

6. DEPUTATIONS

No deputations.

7. ACTIVITY REPORTS

COUNCILLOR ACTIVITIES: JUNE 2019

Cr ISMAY, MAYOR

Attended:

05/06/2019 Briefing meeting Nhill
05/06/2019 Council meeting Nhill
05/06/2019 Off Road Meeting Rainbow
06/06/2019 MAV conference Melbourne
10/06/2019 Discussions with various Enduro members
11/06/2019 Camp site tour with S Landrigan Rainbow
12/06/2019 Regional Roads Vic meeting Ballarat
14/06/2019 WHAG meeting Bacchus Marsh
17/06/2019 LGNGA Canberra
18/06/2019 LGNGA Canberra
19/06/2019 LGNGA Canberra
21/06/2019 Seasonal conditions meeting Horsham
21/06/2019 Mayoral gathering Horsham
21/06/2019 Parker Gould Grey Wolf Award Rainbow
24/06/2019 Rainbow town committee meeting
26/06/2019 MOU Discussion with senior exec staff (Vorra)
26/06/2019 Briefing meeting Nhill
26/06/2019 Council meeting Nhill
26/06/2019 Rainbow Lions club AGM
27/06/2019 Breakfast with Dipper Nhill
27/06/2019 Regional Tourism review Horsham

Cr LOWE, DEPUTY MAYOR

Attended:

05/06/2019 Briefing meeting Nhill
05/06/2019 Council meeting Nhill
11-30/06/2019 Leave of absence from Council

Cr GERSCH

Attended:

05/06/2019 Council briefing and meeting
09/06/2019 Attend Nhill Golf Tournament
09/06/2019 Jeparit Museum
11/06/2019 WDA board meeting
14/06/2019 RCV board meeting
17/06/2019 Present Youth Certificates at P12 College
18/06/2019 Visit small business van at Nhill
24/06/2019 Meeting with Greg and Monica re New Local Gov Bill
24/06/2019 Phone link up RCV board re New Local Gov Bill

26/06/2019 Council briefing and meeting

Cr COLBERT

Attended:

05/06/2019 Briefing meeting Nhill

05/06/2019 Council meeting Nhill

26/06/2019 Briefing meeting Nhill

26/06/2019 Council meeting Nhill

Cr NELSON

Attended:

03/06/2019 Town Committee meeting, Dimboola

05/06/2019 Briefing Meeting, Nhill

05/06/2019 Council Meeting Nhill

11/06/2019 Wimmera development Association meeting, Horsham

26/06/2019 Briefing Meeting, Nhill

26/06/2019 Council Meeting, Nhill

Cr SCHNEIDER

Attended:

05/06/2019 Briefing meeting Nhill

05/06/2019 Council meeting Nhill

26/06/2019 Briefing meeting Nhill

26/06/2019 Council meeting Nhill

SENIOR MANAGEMENT ACTIVITIES: JUNE 2019

GREG WOOD, Chief Executive Officer:

Attended:

05/06/2019 Mayor CEO meeting Nhill
05/06/2019 Councillor Briefing Nhill
05/06/2019 Council Meeting Nhill
06/06/2019 MAV Rural Councils Meeting, Melbourne
12/06/2019 Public Meeting – Rainbow Nhill Rd Bridge (Outlet Creek), Rainbow
13/06/2019 Horsham Magistrates Court re Bywaters
16-19/06/2019 National General Assembly (ALGA) Canberra
20/06/2019 Teleconference CEOs of successful RCTP applications
24/06/2019 Local Government Bill Review, Cr Gersch, Monica Revell, Nhill
26/06/2019 Meeting re Enduro Advisory Committee and Rainbow Town Committee
26/06/2019 Mayor CEO meeting Nhill
26/06/2019 Councillor Briefing Nhill
26/06/2019 Council Meeting Nhill
27/06/2019 Health and Wellness Expo, Nhill
27/06/2019 Wimmera Regional CEO Meeting Horsham
27/06/2019 Rural Council Transformation Project CEO Meeting Horsham

JANETTE FRITSCH, Acting Director Infrastructure Services:

Attended:

03/06/2019 Wimmera CMA meeting
05/06/2019 Council Briefing Meeting, Nhill
05/06/2019 Council Meeting, Nhill
06/06/2019 Wimmera Emergency Management Steering Group Meeting
13/06/2019 Emergency Simulation Exercise Dimboola
18/06/2019 Wimmera CMA meeting – Flood Strategy
18/06/2019 Shared Building Services meeting – HRCC
20/06/2019 GWM Customer & Stakeholder Workshop
26/06/2019 Council Briefing Meeting, Nhill
26/06/2019 Council Meeting, Nhill

ANGELA HOY, Director Infrastructure Services:

26/06/2019 Council Briefing Meeting, Nhill
26/06/2019 Council Meeting, Nhill

MONICA REVELL, Director Corporate and Community Services:

Attended:

05/06/2019 Council Briefing
05/06/2019 Council Meeting
06/06/2019 CHSP Workshop Ballarat
11/06/2019 EBA Negotiations Nhill
12/06/2019 Rainbow Nhill Road Closure Public Meeting Rainbow

13/06/2019	Child Safeguarding Training Nhill
14/06/2019	WRLC Board Meeting
17/06/2019	EBA Negotiations Nhill
18/06/2019	CHSP Webinar
25/06/2019	West Wimmera Shire Council Audit Committee Meeting Kaniva
26/06/2019	Council Briefing
26/06/2019	Council Meeting
27/06/2019	All Right Doors Meeting Horsham
28/06/2019	Investigations in the Workplace Training Melbourne

Business Arising:

MOVED: Crs R Gersch/T Schneider

That the Councillors would like to acknowledge and thank Ms Janette Fritsch for the period in which she filled the Acting Director Infrastructure Services role.

CARRIED

8. CORRESPONDENCE

8.1 GENERAL CORRESPONDENCE

Responsible Officer: Chief Executive Officer

Attachment: 2

Introduction:

The following correspondence is tabled for noting by Council,

Inwards:

- Nil

Outwards:

- Letter to Anne Webster congratulating her on successful election
- Letter to Bev Hoffman for receiving Order of Australia medal
- Letter to Victorian Grants Commission
- Letter to VicTrack regarding High Street Dimboola

RECOMMENDATION:

That Council notes the attached correspondence.

MOVED: Crs T Schneider/R Gersch

That Council notes the attached correspondence.

CARRIED

Attachment: 2

9. ASSEMBLY OF COUNCILLORS

Responsible Officer: Chief Executive Officer

Attachment: 3

Introduction:

The attached Assembly of Councillors Records are presented as an attachment to the Council agenda for the information of Councillors and recorded at the Council meeting as required under s80A Local Government Act 1989.

Options:

1. That Council accepts the Assembly of Councillors Records as presented.

RECOMMENDATION:

That Council accepts the Assembly of Councillors Records as presented.

MOVED: Crs D Colbert/T Schneider

That Council accepts the Assembly of Councillors Records as presented.

CARRIED

Attachment: 3

10. PLANNING PERMITS

10.1 APPLICATION FOR PLANNING PERMIT PA1627-2019 – CONSTRUCTION OF A DWELLING AND SHED ON CP154120, LAWSON ROAD DIMBOOLA

Responsible Officer:	Director Infrastructure Services
File:	Planning – Applications
Assessment:	200423
Applicant:	Ms Lily Mason – Central Vic Planning Consultants
Owner:	Lauren and Alistair McKinnon
Subject Land:	CP154120, Lawson Rd Dimboola
Proposal:	To use and develop land (including buildings and works) for the construction of a dwelling and shed
Zoning & Overlays:	Farming Zone (FZ) Environmental Significance Overlay Schedule 6 (ESO6) – Catchments of Wetlands of Conservation Value
Attachment:	4

Summary:

This report recommends that Council approve planning permit PA1627-2019 for the use and development of land (including buildings and works) for the construction of a dwelling and shed located at Lawson Road, Dimboola.

Background:

The proposal seeks a permit to use and develop land (including buildings and works) to construct a dwelling and shed on land 7.46 ha in area. The land is currently vacant, used for grazing and agriculture, and contains an existing shed on the north-eastern quadrant of the land, and small farm dam at the southern corner of the allotment.

Proposal Details:

The proposal is for the construction of a single storey, five bedroom brick veneer dwelling and associated shed at the eastern end of the allotment, with the proposed dwelling set back approximately 70 metres from Lawson Road. The property has no access to reticulated sewer or water so a waste and greywater management system will be installed to treat the wastewater from the dwelling. The stormwater system will be sealed to collect 100% of the water from the roof and connected to a water tank for household use and farm purposes. The applicants have submitted a farm management plan in support of this application, showing the proposed agricultural activities to be undertaken, including fruit and nut orchards, olive groves, and paddocks for sheep.

Requirement for Permit:

A Planning permit is triggered for this application pursuant to Clause 35.07 – Farming Zone of the Hindmarsh Planning Scheme for the use and development of land (including buildings and works) for the construction of a dwelling and shed. As the dwelling is proposed on a lot under 40 hectares as specified within the scheme, the proposal is classified as a Section 2

use under the provisions of the Farming Zone.

A planning permit is required under the provisions of the ESO6 for the generation of wastewater (from the proposed septic system).

Definitions:

The proposal is for a dwelling, defined as “*A building used as a self-contained residence which must include:*

- a) a kitchen sink;*
- b) food preparation facilities;*
- c) a bath or shower; and*
- d) a closet pan and wash basin.*

It includes out-buildings and works normal to a dwelling”.

Restrictive Covenant or Section 173 Agreement:

The subject site is not burdened by a Restrictive Covenant or Section 173 Agreement.

Cultural Heritage Management Plan (CHMP):

The proposal is exempt from requiring a CHMP pursuant to the Aboriginal Heritage Regulations 2007, as the proposal is not within land affected by the Aboriginal Cultural Heritage Overlay.

Subject site & locality:

The subject site is located within grazing and cropping land, in an area of similar sized allotments, approximately 3.9 kilometres south east of the Dimboola Post Office. The property (and surrounds) has been extensively cleared with little established vegetation remaining.

The proposal does not impact on any existing native vegetation and no native vegetation is proposed to be removed.

s52 Notice of application

- (1) Unless the Responsible Authority requires the applicant to give notice, the Responsible Authority must give notice of an application in a prescribed form—*
 - (a) to the owners (except persons entitled to be registered under the **Transfer of Land Act 1958** as proprietor of an estate in fee simple) and occupiers of allotments or lots adjoining the land to which the application applies unless the Responsible Authority is satisfied that the grant of the permit would not cause material detriment to any person.*

Notification was given to adjoining landowners, with no objections raised to the proposal.

Referrals:

External Referrals/Notices Required by the Planning Scheme:

Section 55 Referrals: Wimmera Catchment Management Authority (WCMA) – no objection subject to the application of a note stating “*The 1% AEP flood is not the maximum possible flood. A flood larger in height and extent, than the 1% AEP flood, may occur in the future*”.

Section 52 Notices: Adjoining Landowners.

Internal Referrals:

- Engineering: Condition to be applied.
- Environmental Health: Any septic tank is to be installed on site in accordance with Code of Practice: EPA Code of Practice Onsite Wastewater Management.
- Building: Building Permit required.
- Economic Development and Tourism: Not applicable.

Planning Assessment:

Planning Scheme Requirements:

Planning Policy Framework:

Clause 11 - Settlement

Clause 11.01 - Victoria

Clause 11.01-1R - Settlement - Wimmera Southern Mallee

Clause 13.02 – Bushfire

Clause 14.01 - Agriculture

Clause 14.01-1S - Protection of agricultural land

Clause 14.01-2S - Sustainable agricultural land use

Clause 14.01-2R - Agricultural productivity - Wimmera Southern Mallee (PDF 790.7 KB)

Clause 14.02-2S - Water quality

Clause 17.01-1R - Diversified economy - Wimmera Southern Mallee

Local Planning Policy Framework:

Clause 21 - Municipal Strategic Statement

Zoning Provisions:

Clause 35.07 – Farming Zone (FZ)

Overlay Provisions:

Clause 42.01 - Environmental Significance Overlay Schedule 6 (ESO6) – Catchments of Wetlands of Conservation Value

Particular Provisions:

None Applicable.

General Provisions:

Clause 65 - Decision Guidelines, states that:-

“Because a permit can be granted does not imply that a permit should or will be granted. The Responsible Authority must decide whether the proposal will produce acceptable outcomes in terms of the decision guidelines of this clause”.

The decision guidelines relevant to this application are stated within Clause 65.01 of the Hindmarsh Planning Scheme – Approval of an application or plan.

Before deciding on an application or approval of a plan, the Responsible Authority must consider, as appropriate:

- The matters set out in Section 60 of the Act.
- The State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.
- The purpose of the zone, overlay or other provision.
- Any matter required to be considered in the zone, overlay or other provision.
- The orderly planning of the area.
- The effect on the amenity of the area.
- The proximity of the land to any public land.
- Factors likely to cause or contribute to land degradation, salinity or reduce water quality.
- Whether the proposed development is designed to maintain or improve the quality of stormwater within and exiting the site.
- The extent and character of native vegetation and the likelihood of its destruction.
- Whether native vegetation is to be or can be protected, planted or allowed to regenerate.
- The degree of flood, erosion or fire hazard associated with the location of the land and the use, development or management of the land so as to minimise any such hazard.
- The adequacy of loading and unloading facilities and any associated amenity, traffic flow and road safety impacts.

This clause does not apply to a VicSmart application.

It is considered that the application complies with the relevant decision guidelines as outlined. The proposal is supportive of, and complies with the Planning Policy Framework, having regard to the benefit the proposal will cause regarding appropriate use of land for agriculture.

Discussion:

The application has been assessed against the State Planning Policy Framework and the Local Planning Policy Framework, and it is considered that the proposed use is consistent with relevant policies contained within this section of the Hindmarsh Planning Scheme.

Clause 35.07 – Farming Zone states that before deciding on an application, in addition to the decision guidelines in Clause 65 the Responsible Authority must consider, as appropriate (as

outlined in detail within the Planning Scheme):

Decision Guidelines

General

1. The State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.

The development and proposed use of this property is in keeping with the planning scheme, and is supported by state policy. The proposed use of the land is for a sheep farm, olive grove and fruit orchard.

2. Any Regional Catchment Strategy and associated plan applying to the land.

The proposal will not compromise the quality of the water catchment from the allotment as the dwelling and wastewater disposal is over 60m from the closest waterways and dams.

3. The capability of the land to accommodate the proposed use or development, including the disposal of effluent.

The location of the development and effluent disposal is on a level section of the property with good drainage, therefore a septic system will perform satisfactorily on this site with low risk to the environment. Stormwater will be collected to be used on site. Diversion drains will be installed to divert any excess stormwater, and a condition will be applied requiring compliance with the EPA's Code of Practice for Septic Tanks.

4. How the use or development relates to sustainable land management.

The design of the farm has taken into consideration the size of the allotment, which is quite small in farming terms. The proposal ensures that the farm is productive while remaining sustainable in its treatment of the soil and use of water.

5. Whether the site is suitable for the use or development and whether the proposal is compatible with adjoining and nearby land uses.

The surrounding farming zone allotments contain variously sized freehold farms with grazing or crop production. The proposed development and use is in keeping with the adjoining and nearby land uses as the property is to be used for grazing and crops.

6. How the use and development makes use of existing infrastructure and services.

The existing shed will be extended and used for storage of farm machinery, production of table olives and will provide meal room facilities for farm staff. A cool store will be installed. Other existing shedding will be used for storing farm machinery and feed.

Agricultural

1. Whether the use or development will support and enhance agricultural production.

The use of the land for sheep and crops with a residence will greatly enhance the agricultural use of this property. The property hasn't been well managed as productive farm land and the proposal will ensure that the land is maintained, with soil regeneration and revegetation.

2. Whether the use or development will adversely affect soil quality or permanently remove land from agricultural production.

A septic system will perform satisfactorily on this site with low risk to the environment. The proposed farm enterprise ensures agricultural use of the property.

3. The potential for the use or development to limit the operation and expansion of adjoining and nearby agricultural uses.

This property is not adjacent to any large scale farms which may be seeking to expand.

4. The capacity of the site to sustain the agricultural use.

The soil is mostly made up of a silty loam on silty clay loam. The quality of this soil is good and will easily be able to support the proposed use.

5. The agricultural qualities of the land, such as soil quality, access to water and access to rural infrastructure.

The soil quality is good and is able to sustain the proposed uses. Water will be available from tanks and the existing dam. As part of the sustainable plan for this property all rainwater for the dwelling and sheds will be collected to be stored and used on the property for the dwelling and crops.

6. Any integrated land management plan prepared for the site.

An integrated land management plan has not been prepared for this site, and is not required in this instance.

Dwelling

1. Whether the dwelling will result in the loss or fragmentation of productive agricultural land.

The dwelling will not affect the functionality of the farm and has been placed close to the existing shedding to avoid fragmentation of the paddocks.

2. Whether the dwelling will be adversely affected by agricultural activities on adjacent and nearby land due to dust, noise, odour, use of chemicals and farm machinery, traffic and hours of operation.

The dwelling has sufficient set back and distance from the adjoining agricultural properties and therefore is unlikely to be negatively impacted.

3. Whether the dwelling will adversely affect the operation and expansion of adjoining and nearby agricultural uses.

This property is not adjacent to any large scale farms which may be seeking to expand.

4. The potential for the proposal to lead to a concentration or proliferation of dwellings in the area and the impact of this on the use of the land for agriculture.

This property is in keeping with the area. The proposal will not lead to any further development in the area as the zoning would prohibit further subdivision or development.

Environmental

1. The impact of the proposal on the natural physical features and resources of the area, in particular on soil and water quality.

The proposed area for the dwelling is a relatively flat area covered by pasture. The construction of the dwelling will not adversely affect the physical features of the land or its flora and fauna. As part of the development there is a plan to revegetate areas of the property, which will protect the soil and potentially support local fauna. The soil and water quality will not be affected by the construction of the dwelling as the proposed septic system will process the effluent before it is released into the soil.

2. The impact of the use or development on the flora and fauna on the site and its surrounds.

The proposed site for the dwelling doesn't contain any flora or fauna of note. Areas of native vegetation and animal habitats will not be affected by the proposed dwelling.

3. The need to protect and enhance the biodiversity of the area, including the retention of vegetation and faunal habitat and the need to revegetate land including riparian buffers along waterways, gullies, ridgelines, property boundaries and saline discharge and recharge area.

Existing vegetation on the property is to be retained. All farming practices will be in keeping with the natural environment as much as is possible.

4. The location of on-site effluent disposal areas to minimise the impact of nutrient loads

on waterways and native vegetation.

The proposed septic system will be located to the north east of the dwelling and will process wastewater on site, ensuring minimum impact on waterways and the surrounding environment.

Design and siting

1. The need to locate buildings in one area to avoid any adverse impacts on surrounding agricultural uses and to minimise the loss of productive agricultural land.

There is no loss of productive land besides the footprint of the dwelling and shed.

2. The impact of the siting, design, height, bulk, colours and materials to be used, on the natural environment, major roads, vistas and water features and the measures to be undertaken to minimise any adverse impacts.

The proposed development will not affect the natural environment, major roads or water features. The design of the house is in keeping with the rural environment. The materials used will not impact the natural environment, its flora, fauna or waterways.

3. The impact on the character and appearance of the area or features of architectural, historic or scientific significance or of natural scenic beauty or importance.

Not applicable.

4. The location and design of existing and proposed infrastructure including roads, gas, water, drainage, telecommunications and sewerage facilities.

The property will be accessed via Lawson Road. This is an unsealed road located to the southeast of the proposed dwelling. There is access to reticulated water, telecommunications and electricity from the access road. Gas and sewerage are unavailable.

5. Whether the use and development will require traffic management measures.

Not applicable.

Strategic, Statutory and Procedural Requirements:

The proposal is consistent with the Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.

Report to Council:

The Coordinator Planning and Development advises that all obligations of Council (strategic, statutory and procedural) have been addressed and discharged in this planning application.

Processing Times:

The application was received on 30 April 2019. The report is being presented to Council at its meeting on the 10 July 2019 (65 statutory days). The statutory processing time requirements of the Planning and Environment Act 1987 have not been satisfied in this instance.

Conflict of Interest:

Under section 80C of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible: Angela Hoy, Director Infrastructure Services

In providing this advice as the Officer Responsible, I have no interests to disclose.

Author: Andre Dalton, Coordinator Planning and Development

In providing this advice as the Author, I have no interests to disclose.

RECOMMENDATION:

That Council approves planning application PA1627-2019 for the use and development of land (including buildings and works) for the construction of a dwelling and shed on CP154120, Lawson Rd Dimboola, subject to the following conditions:

Endorsed Plans

- 1. The location and design of the development as shown on the endorsed plans shall not be altered or modified, whether or not in order to comply with any statute or statutory rule or local law or any other reason without the written consent of the Responsible Authority.***

Amenity

- 2. The construction of the dwelling must be managed so that the amenity of the area is not detrimentally affected through the:***
 - (a) Transport of materials, goods or commodities to or from the land;***
 - (b) Appearance of any buildings, works or materials;***
 - (c) Emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit, or oil;***
 - (d) Presence of vermin; or***
 - (e) In any other way.***
- 3. The site must be kept in an ordered and tidy state and its appearance must not prejudicially affect the amenity of the area.***
- 4. All loading and unloading of vehicles and delivery of goods to and from the***

premises must occur on site.

General

5. *The dwelling must be connected to a potable water supply with adequate storage for domestic use as well as for fire-fighting purposes.*

Environmental Health

6. *The wastewater from the dwelling must be connected to an approved septic system and retained on-site in accordance with the State Environment Protection Policy (Waters of Victoria) under the Environment Protection Act 1970.*

Engineering

7. *The applicant shall at their cost, engage a suitably qualified contractor to construct a crossover in accordance with the Infrastructure Design Manual Standard Drawing 255. A consent to works permit must be obtained from council before commencement of works.*

Permit Lapse/Extension

8. *The development approved by this permit will expire if one of the following circumstances applies:*
 - (a) *Construction is not commenced within two years of the date of this permit.*
 - (b) *Construction is not completed within four years of the date of this permit.*

The Responsible Authority may extend the periods referred to if a request is made in writing before the permit expires, or:

- (a) *Within six months afterwards for commencement, or*
- (b) *Within twelve months afterwards for completion.*

Notes:

1. *This permit is not a Building Permit. Please consult a Building Surveyor and ensure a Building Permit is obtained.*
2. *Approval must be obtained from Council's Engineering Department (Phone: 03 5391 4444) for the construction or alteration of any vehicle crossings within 14 days of the date of this permit, should this be required.*
3. *A copy of this permit and endorsed plans must be provided to all builders and contractors who are to work on site so they are aware of the conditions to which this approval is subject.*

4. ***The 1% AEP flood is not the maximum possible flood. A flood larger in height and extent, than the 1% AEP flood, may occur in the future.***

MOVED: Crs T Schneider/D Nelson

That Council approves planning application PA1627-2019 for the use and development of land (including buildings and works) for the construction of a dwelling and shed on CP154120, Lawson Rd Dimboola, subject to the following conditions:

Endorsed Plans

1. ***The location and design of the development as shown on the endorsed plans shall not be altered or modified, whether or not in order to comply with any statute or statutory rule or local law or any other reason without the written consent of the Responsible Authority.***

Amenity

2. ***The construction of the dwelling must be managed so that the amenity of the area is not detrimentally affected through the:***
- (a) ***Transport of materials, goods or commodities to or from the land;***
 - (b) ***Appearance of any buildings, works or materials;***
 - (c) ***Emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit, or oil;***
 - (d) ***Presence of vermin; or***
 - (e) ***In any other way.***
3. ***The site must be kept in an ordered and tidy state and its appearance must not prejudicially affect the amenity of the area.***
4. ***All loading and unloading of vehicles and delivery of goods to and from the premises must occur on site.***

General

5. ***The dwelling must be connected to a potable water supply with adequate storage for domestic use as well as for fire-fighting purposes.***

Environmental Health

6. ***The wastewater from the dwelling must be connected to an approved septic system and retained on-site in accordance with the State Environment Protection Policy (Waters of Victoria) under the Environment Protection Act 1970.***

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- 3. A copy of this permit and endorsed plans must be provided to all builders and contractors who are to work on site so they are aware of the conditions to which this approval is subject.**
- 4. The 1% AEP flood is not the maximum possible flood. A flood larger in height and extent, than the 1% AEP flood, may occur in the future.**

CARRIED

Attachment: 4

10.2 APPLICATION FOR PLANNING PERMIT PA1631-2019 – LAND SUBJECT TO INUNDATION OVERLAY ON LOT 13 LP10602, 9 MOULDER STREET DIMBOOLA

Responsible Officer:	Director Infrastructure Services
File:	Planning – Applications
Assessment:	86360
Applicant:	Melissa Varley
Owner:	Melissa Varley
Subject Land:	Lot 13 LP10602, 9 Moulder St Dimboola
Proposal:	Construction of 2 x sheds and attached carport on LSIO
Zoning & Overlays:	General Residential Zone Schedule 1 (GRZ1); Environmental Significance Overlay Schedule 6 (ESO6) – Catchments of Wetlands of Conservation Value; Floodway Overlay (FO); and Land Subject to Inundation Overlay (LSIO)
Attachment:	5

Summary

This report recommends that Council approve planning permit PA1631-2019 for the construction of 2 x sheds and attached carport located at 9 Moulder Street, Dimboola.

Background & Proposal Details

The proposal is for the construction of a single storey ‘busport’ (12m x 3.6m), a separate single storey three bay shed (9m x 6m) and a carport (5m x 3m) in association with an existing dwelling on the subject land. The shedding is located to the rear of the land on the north western corner of the allotment, and the land is currently occupied by a single storey weatherboard dwelling and associated shedding. The property has access to all reticulated services (sewer, water and electricity), and is surrounded by development of a similar type and style, typical of a residential neighbourhood.

Requirement for Permit

A Planning permit is triggered for this application pursuant to Clause 44.04-2 – Buildings and works within the Land Subject to Inundation Overlay (LSIO) of the Hindmarsh Planning Scheme to construct a building or to construct or carry out works. No permit is triggered under the provisions of the General Residential Zone (GRZ1), or any other overlays.

Definitions

The proposal is for the construction of 1x busport, 1 x 3 bay shed, and 1 x attached carport (domestic and vehicle storage), which is ancillary to an existing dwelling, defined as “A *building used as a self-contained residence which must include:*

- a) a kitchen sink;*
- b) food preparation facilities;*
- c) a bath or shower; and*
- d) a closet pan and wash basin.*

It includes out-buildings and works normal to a dwelling”.

Restrictive Covenant or Section 173 Agreement

The subject site is not burdened by a Restrictive Covenant or Section 173 Agreement.

Cultural Heritage Management Plan (CHMP)

The proposal is exempt from requiring a CHMP pursuant to the Aboriginal Heritage Regulations 2007, as the proposal is not within land affected by the Aboriginal Cultural Heritage Overlay.

Subject site & locality

The subject site is located within a residential area within Dimboola, in an area of similar sized allotments, approximately 700 metres north east of the Dimboola Post Office. The area is primarily residential in nature, located on the north eastern periphery of the town of Dimboola proper, between the Wimmera River, and the Nhill Road. The subject land is approximately 200 metres from the Dimboola Hospital and Warner’s Service Station.

The proposal does not impact on any existing native vegetation and no native vegetation is proposed to be removed.

s52 Notice of application

(1) *Unless the Responsible Authority requires the applicant to give notice, the Responsible Authority must give notice of an application in a prescribed form—*

- (a) *to the owners (except persons entitled to be registered under the **Transfer of Land Act 1958** as proprietor of an estate in fee simple) and occupiers of allotments or lots adjoining the land to which the application applies unless the Responsible Authority is satisfied that the grant of the permit would not cause material detriment to any person.*

Notification was not required to be given to adjoining landowners, as Clause 44.04-6 of the LSIO - Exemption from notice and review, states “An application under this overlay is exempt from the notice requirements of section 52(1)(a), (b) and (d), the decision requirements of section 64(1), (2) and (3) and the review rights of section 82(1) of the Act.

Referrals

External Referrals/Notices Required by the Planning Scheme:

Section 55 Referrals: Wimmera Catchment Management Authority (WCMA) – no objection subject to the application of conditions.

Section 52 Notices: Not required.

Internal Referrals:

- Engineering: Not required.

- Environmental Health: Not required.
- Building: Building Permit required.
- Economic Development and Tourism: Not applicable.

Planning Assessment

Planning Scheme Requirements:

Planning Policy Framework

Clause 11 - Settlement

Clause 11.01 - Victoria

Clause 11.01-1R - Settlement - Wimmera Southern Mallee

Clause 13.03-1S - Floodplain management

Clause 14.02-1S - Catchment planning and management

Clause 14.02-2S - Water quality

Local Planning Policy Framework

Clause 21 - Municipal Strategic Statement

Clause 22.03 – Floodplain Management

Zoning Provisions

Clause 32.08 – General Residential Zone Schedule 1 (GRZ1)

Overlay Provisions

Clause 42.01 - Environmental Significance Overlay Schedule 6 (ESO6) – Catchments of Wetlands of Conservation Value

Clause 44.04 – Land Subject to Inundation Overlay

Clause 44.03 – Flood Overlay

Particular Provisions

None Applicable.

General Provisions

Clause 65 - Decision Guidelines, states that:-

“Because a permit can be granted does not imply that a permit should or will be granted. The Responsible Authority must decide whether the proposal will produce acceptable outcomes in terms of the decision guidelines of this clause”.

The decision guidelines relevant to this application are stated within Clause 65.01 of the Hindmarsh Planning Scheme – Approval of an application or plan.

Before deciding on an application or approval of a plan, the Responsible Authority must consider, as appropriate:

- The matters set out in Section 60 of the Act.

- The State Planning Policy Framework and the Local Planning Policy.
- Framework, including the Municipal Strategic Statement and local planning policies.
- The purpose of the zone, overlay or other provision.
- Any matter required to be considered in the zone, overlay or other provision.
- The orderly planning of the area.
- The effect on the amenity of the area.
- The proximity of the land to any public land.
- Factors likely to cause or contribute to land degradation, salinity or reduce water quality.
- Whether the proposed development is designed to maintain or improve the quality of stormwater within and exiting the site.
- The extent and character of native vegetation and the likelihood of its destruction.
- Whether native vegetation is to be or can be protected, planted or allowed to regenerate.
- The degree of flood, erosion or fire hazard associated with the location of the land and the use, development or management of the land so as to minimise any such hazard.
- The adequacy of loading and unloading facilities and any associated amenity, traffic flow and road safety impacts.

This clause does not apply to a VicSmart application.

It is considered that the application complies with the relevant decision guidelines as outlined. The proposal is supportive of, and complies with the Planning Policy Framework, having regard to the overall purpose of the residentially zoned land.

Discussion

The application has been assessed against the State Planning Policy Framework and the Local Planning Policy Framework, and it is considered that the proposed use is consistent with relevant policies contained within this section of the Hindmarsh Planning Scheme.

Decision Guidelines – Clause 44.04-8 Land Subject to Inundation Overlay

Before deciding on an application, in addition to the decision guidelines in Clause 65, the responsible authority must consider, as appropriate:

- The Municipal Planning Strategy and the Planning Policy Framework.

The development and proposed use of this property is in keeping with the planning scheme, and is supported by state policy. The current use of the land is for residential purposes, with the proposed works being ancillary to the use of land for a dwelling.

- Any local floodplain development plan.

Not applicable.

- Any comments from the relevant floodplain management authority.

The application was referred to the Wimmera Catchment Management Authority (WCAM) who responded with conditions and an advice note – to be included on any permit granted.

- The existing use and development of the land.

The proposed construction works are ancillary to the existing use of the land for a dwelling.

- Whether the proposed use or development could be located on flood-free land or land with a lesser flood hazard outside this overlay.

Not applicable. No part of the subject land is flood free.

- The susceptibility of the development to flooding and flood damage.

The proposed sheds and carport are non-habitable structures, with conditions applied by the WCMA to mitigate risk associated with flooding.

- The potential flood risk to life, health and safety associated with the development. Flood risk factors to consider include:

- The frequency, duration, extent, depth and velocity of flooding of the site and accessway.
- The flood warning time available.
- The danger to the occupants of the development, other floodplain residents and emergency personnel if the site or accessway is flooded.
- The effect of the development on redirecting or obstructing floodwater, stormwater or drainage water and the effect of the development on reducing flood storage and increasing flood levels and flow velocities.
- The effect of the development on river health values including wetlands, natural habitat, stream stability, erosion, environmental flows, water quality and sites of scientific significance.
- Any other matters specified in a schedule to this overlay.

It is considered that the risk to life, health and safety associated with the proposed development is negligible, given the proposed structures are non-habitable, and that the WCMA has conditionally agreed to the proposal.

Strategic, Statutory and Procedural Requirements

The proposal is consistent with the Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.

Report to Council

The Coordinator Planning and Development advises that all obligations of Council (strategic, statutory and procedural) have been addressed and discharged in this planning application.

Processing Times

The application was received on 27 May 2019. The report is being presented to Council at its meeting on the 10 July 2019 (45 statutory days). The statutory processing time requirements of the Planning and Environment Act 1987 have been satisfied in this instance.

Conflict of Interest

Under section 80C of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible: Angela Hoy, Director Infrastructure Services

In providing this advice as the Officer Responsible, I have no interests to disclose.

Author: Andre Dalton, Coordinator Planning and Development

In providing this advice as the Author, I have no interests to disclose.

RECOMMENDATION:

That Council approves planning application PA1631-2019 for the construction of 2 sheds and attached carport on Lot 13, LP10602, 9 Moulder Street Dimboola, subject to the following conditions:

Endorsed Plans

- 1. The location and design of the development as shown on the endorsed plans shall not be altered or modified, whether or not in order to comply with any statute or statutory rule or local law or any other reason without the written consent of the Responsible Authority.***

Amenity

- 2. The construction of the dwelling must be managed so that the amenity of the area is not detrimentally affected through the:***
 - (a) Transport of materials, goods or commodities to or from the land;***
 - (b) Appearance of any buildings, works or materials;***
 - (c) Emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit, or oil;***
 - (d) Presence of vermin; or***
 - (e) In any other way.***
- 3. The site must be kept in an ordered and tidy state and its appearance must not***

prejudicially affect the amenity of the area.

4. *All loading and unloading of vehicles and delivery of goods to and from the premises must occur on site.*

Wimmera Catchment Management Authority

5. *Finished floor levels of the garage must be constructed no lower than 101.99 metres Australian Height Datum (AHD).*

Prior to the issue of an Occupancy Permit, an as constructed finish floor level plan must be submitted to Wimmera CMA to demonstrate that the floor levels have been constructed in accordance with Wimmera CMA requirements.

6. *No earthen landfill is to be introduced on the allotment other than that required to achieve condition 5 above.*

Permit Lapse/Extension:

7. *The development approved by this permit will expire if one of the following circumstances applies:*
 - (a) *Construction is not commenced within two years of the date of this permit.*
 - (b) *Construction is not completed within four years of the date of this permit.*

The Responsible Authority may extend the periods referred to if a request is made in writing before the permit expires, or:

- (a) *Within six months afterwards for commencement, or*
- (b) *Within twelve months afterwards for completion.*

Notes:

1. *This permit is not a Building Permit. Please consult a Building Surveyor and ensure a Building Permit is obtained.*
2. *Approval must be obtained from Council's Engineering Department (Phone: 03 5391 4444) for the construction or alteration of any vehicle crossings within 14 days of the date of this permit, should this be required.*
3. *A copy of this permit and endorsed plans must be provided to all builders and contractors who are to work on site so they are aware of the conditions to which this approval is subject.*

4. ***The 1% AEP flood is not the maximum possible flood. A flood larger in height and extent, than the 1% AEP flood, may occur in the future***

MOVED: Crs R Gersch/D Colbert

That Council approves planning application PA1631-2019 for the construction of 2 sheds and attached carport on Lot 13, LP10602, 9 Moulder Street Dimboola, subject to the following conditions:

Endorsed Plans

1. ***The location and design of the development as shown on the endorsed plans shall not be altered or modified, whether or not in order to comply with any statute or statutory rule or local law or any other reason without the written consent of the Responsible Authority.***

Amenity

2. ***The construction of the dwelling must be managed so that the amenity of the area is not detrimentally affected through the:***
- (a) Transport of materials, goods or commodities to or from the land;***
 - (b) Appearance of any buildings, works or materials;***
 - (c) Emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit, or oil;***
 - (d) Presence of vermin; or***
 - (e) In any other way.***
3. ***The site must be kept in an ordered and tidy state and its appearance must not prejudicially affect the amenity of the area.***
4. ***All loading and unloading of vehicles and delivery of goods to and from the premises must occur on site.***

Wimmera Catchment Management Authority

5. ***Finished floor levels of the garage must be constructed no lower than 101.99 metres Australian Height Datum (AHD).***

Prior to the issue of an Occupancy Permit, an as constructed finish floor level plan must be submitted to Wimmera CMA to demonstrate that the floor levels have been constructed in accordance with Wimmera CMA requirements.

6. ***No earthen landfill is to be introduced on the allotment other than that required to achieve condition 5 above.***

Permit Lapse/Extension:

7. *The development approved by this permit will expire if one of the following circumstances applies:*
- (a) *Construction is not commenced within two years of the date of this permit.*
 - (b) *Construction is not completed within four years of the date of this permit.*

The Responsible Authority may extend the periods referred to if a request is made in writing before the permit expires, or:

- (a) *Within six months afterwards for commencement, or*
- (b) *Within twelve months afterwards for completion.*

Notes:

- 1. *This permit is not a Building Permit. Please consult a Building Surveyor and ensure a Building Permit is obtained.*
- 2. *Approval must be obtained from Council's Engineering Department (Phone: 03 5391 4444) for the construction or alteration of any vehicle crossings within 14 days of the date of this permit, should this be required.*
- 3. *A copy of this permit and endorsed plans must be provided to all builders and contractors who are to work on site so they are aware of the conditions to which this approval is subject.*
- 4. *The 1% AEP flood is not the maximum possible flood. A flood larger in height and extent, than the 1% AEP flood, may occur in the future*

CARRIED

Attachment: 5

10.3 AMENDMENT TO PLANNING PERMIT PA1617-2019 – CA11 SEC B, TSH RAINBOW (11 RAINBOW RISES RD RAINBOW) AND VARIOUS LOCATIONS – PLACE OF ASSEMBLY - RAINBOW ENDURO OFF-ROAD RACING EVENT (5 YEARS - 2019-2023 INCLUSIVE)

Responsible Officer:	Director Infrastructure Services
File:	Planning – Applications
Assessment:	Various
Applicant:	Mr Simon Landrigan c/- Victorian Off Road Racing Association
Owner:	Various
Subject Land:	Various private owners, DELWP, Parks Victoria
Proposal:	Place of Assembly – Rainbow Enduro Off-Road Racing Event (5 years - 2019 – 2023 inclusive)
Zoning & Overlays:	Farming Zone (FZ) Public Parks and Recreation Zone (PPRZ) Public Conservation and Resource Zone (PCRZ) Bushfire Management Overlay (BMO) Environmental Significance Overlay Schedule (ESO 2) – Channel and Reservoir Protection Environmental Significance Overlay Schedule (ESO 3) – Wimmera River Protection Environmental Significance Overlay Schedule (ESO 5) – Wetlands of Conservation Value Environmental Significance Overlay Schedule (ESO 6) – Wetlands of Conservation Value Land Subject to Inundation Overlay (LSIO)
Attachments:	6 & 7

Summary:

This report recommends that Council amend planning permit PA1617-2019 to add conditions requested by the Department of Environment, Land, Water and Planning (DELWP). The permit was granted by Council at its meeting on the 5 June 2019 to allow a 'place of assembly' for the Rainbow Enduro off-road car racing event to be held for 5 years, 5 events, commencing in 2019, and finishing in 2023.

Background, proposal details, subject site & locality:

Planning permit application PA1617-2019 was lodged with Council on 14 February 2019 for the purposes of a 'place of assembly' for the Rainbow Enduro off-road car racing event.

On the 30 April 2019, the planning permit application was referred to the Department of Environment, Land, Water and Planning (DELWP) pursuant to Section 52(1)(c) of the Planning and Environment Act 1987.

Correspondence received from DELWP on the 17 June 2019, noted that "Sections of the 78 Km long race track go through the Wimmera River Heritage Area Park in two locations,

Albacutya Bushland Reserve and Big Desert State forest. These are Crown Land respectively managed by Parks Victoria and DELWP.”

In addition, DELWP requested the following conditions be applied:

“Public Land Manager Consent from DELWP (FFR):

1. *A copy of this Permit, together with any notice giving exemption from the law, is available at the event location throughout the event. These documents must be produced on request to any member of the Victoria Police or to any person who is an authorised officer under section 71 of the Road Management Act 2004.*
2. *Public liability insurance cover for the event has been procured, with an indemnity of not less than twenty million dollars (\$20,000,000) and noting DELWP as an interested party to whom the benefit of the insurance extends.*
3. *If traffic will be impacted by the event, a pre-qualified traffic management company must control and supervise the traffic. All traffic management activities must be conducted safely, in accordance with section 99A of the Road Safety Act 1986.*
4. *All traffic management is in accordance with the Traffic Management Plan and the Road Management Act 2004 Worksite Safety – Traffic Management Code of Practice. (The Code of Practice is to be applied as if the Event Organiser is a 'works manager', the event is 'short term works' and the relevant roads are a 'worksite').*
5. *The approved location, time and nature of the event are not changed unless directed by a member of Victoria Police, or the change is approved by an authorised officer of the coordinating road authority for the relevant section of road.*
6. *Signs warning of the event and any detour(s) are erected and maintained before and during the event, ensuring any detour is clearly signed at each intersection. Signage must be adjusted in compliance with any direction from Victoria Police, a relevant road authority or a FFMV/DELWP authorised officer.*
7. *No structures are permitted on State Forest.*
8. *No native vegetation disturbance or removal is permitted.*
9. *At the end of the event, all displays and promotional material, rubbish, hazards and other equipment associated with the staging of the event are removed, and the area is left in a clean and tidy condition, including all road surfaces. This must be completed within 14 days of the completion of the event.*
10. *The Crown Land must be rehabilitated to the satisfaction of DELWP (For further information, contact Scott McLean Ph.: 03 5051 4362)*

Land Owner Consent:

DELWP considers the proposed use and development of the Crown Land is consistent to the Crown Land reservation purpose. As landowner, DELWP grants Land Owner Consent for use and development of Crown Land with the following conditions:

- 1. The permit applicant must obtain a licence from DELWP for the use of Crown land.*
- 2. All temporary infrastructure, signs and barriers are removed from the reserve within 14 days of the event.*
- 3. The track location and set out on the reserve is agreed upon by the Rainbow Plantation Timber and Water Supply Reserve Committee.*
- 4. All competition, recovery and officials' cars must remain clear of areas with sensitive vegetation.*
- 5. All disturbed soil is restored to the satisfaction of the Rainbow Plantation Timber and Water Supply Reserve Committee.*
- 6. After each event, and before September 30 of that year, the area is inspected by representatives of the Rainbow Plantation Timber and Water Supply Reserve Committee and the Victorian Off-Road Racing Association, to develop and document any required remedial actions.*
- 7. A second joint inspection needs to be held by 28 February of the following year to confirm completion.*
- 8. All activities, works and site remediation associated with the event must be completed to the satisfaction of the Regional Director of DELWP Grampians Region.*

Please note DELWP reserves the right to withdraw this consent and any licence if these conditions are not fully complied with".

Other conditions requested by DELWP include:

1. Except with the written consent of the Hindmarsh Shire Council and/or DELWP, within the area of native vegetation to be retained and any tree or vegetation protection zone associated with the permitted use and/or development, the following is prohibited:
 - a) Vehicular or pedestrian access
 - b) Trenching or soil excavation
 - c) Storage or dumping of any soils, materials, equipment, vehicles, machinery or waste products
 - d) Entry and exit pits for the provision of underground services

e) Any other actions or activities that may result in adverse impacts to retained native vegetation.

2. The track route along the 3-chain road on the western edge of the site, off Rainbow Rises Road, be confined to the existing vehicle track.

3. Enough buffer between racing activity areas and native vegetation should be allocated to protect tree root zones. The plan must also consider potential impact on native vegetation due to parking arrangements, service and logistics supporting the event and access for emergency support agencies.

Strategic, Statutory and Procedural Requirements:

The proposal is consistent with the Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.

Report to Council:

The Coordinator Planning and Development advises that all obligations of Council (strategic, statutory and procedural) have been addressed and discharged in this planning application.

Conflict of Interest:

Under section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible – Angela Hoy, Director Infrastructure Services

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Andre Dalton, Coordinator Planning and Development

In providing this advice as the Author, I have no disclosable interests in this report.

RECOMMENDATION:

That the Council amend Permit PA1617-2019 for a Place of Assembly – Rainbow Enduro – 5 year event from 2019 to 2023 inclusive, to include Department of Environment, Land, Water and Planning conditions 6 to 26, as shown below.

Endorsed Plans

- 1. The location and design of the development as shown on the endorsed plans shall not be altered or modified, whether or not in order to comply with any statute or statutory rule or local law or any other reason without the written consent of the Responsible Authority.***

Amenity

2. ***The use and development must be managed so that the amenity of the area is not detrimentally affected, through the:***
 - (a) ***transport of materials, goods or commodities to or from the land***
 - (b) ***appearance of any building, works or materials***
 - (c) ***emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil***
 - (d) ***presence of vermin***
 - (e) ***others as appropriate.***
3. ***The site must be kept in an ordered and tidy state and its appearance must not prejudicially affect the amenity of the area.***
4. ***All loading and unloading of vehicles and delivery of goods to and from the premises must occur on site.***

Site reinstatement

5. ***The permit holder is to ensure the subject land and environs are reinstated to an equivalent condition as existed prior to each annual event being conducted to the satisfaction of the Responsible Authority.***

Department of Environment, Land, Water and Planning

Public Land Manager Consent from DELWP (FFR):

6. ***A copy of this Permit, together with any notice giving exemption from the law, is available at the event location throughout the event. These documents must be produced on request to any member of the Victoria Police or to any person who is an authorised officer under section 71 of the Road Management Act 2004.***
7. ***Public liability insurance cover for the event has been procured, with an indemnity of not less than twenty million dollars (\$20,000,000) and noting DELWP as an interested party to whom the benefit of the insurance extends.***
8. ***If traffic will be impacted by the event, a pre-qualified traffic management company must control and supervise the traffic. All traffic management activities must be conducted safely, in accordance with section 99A of the Road Safety Act 1986.***
9. ***All traffic management is in accordance with the Traffic Management Plan and the Road Management Act 2004 Worksite Safety – Traffic Management Code of Practice. (The Code of Practice is to be applied as if the Event Organiser is a 'works manager', the event is 'short term works' and the relevant roads are a***

'worksite').

- 10. The approved location, time and nature of the event are not changed unless directed by a member of Victoria Police, or the change is approved by an authorised officer of the coordinating road authority for the relevant section of road.*
- 11. Signs warning of the event and any detour(s) are erected and maintained before and during the event, ensuring any detour is clearly signed at each intersection. Signage must be adjusted in compliance with any direction from Victoria Police, a relevant road authority or a FFMV/DELWP authorised officer.*
- 12. No structures are permitted on State Forest.*
- 13. No native vegetation disturbance or removal is permitted.*
- 14. At the end of the event, all displays and promotional material, rubbish, hazards and other equipment associated with the staging of the event are removed, and the area is left in a clean and tidy condition, including all road surfaces. This must be completed within 14 days of the completion of the event.*
- 15. The Crown Land must be rehabilitated to the satisfaction of DELWP (For further information, contact Scott McLean Ph.: 03 5051 4362)*

Land Owner Consent:

- 16. The permit applicant must obtain a licence from DELWP for the use of Crown land.*
- 17. All temporary infrastructure, signs and barriers are removed from the reserve within 14 days of the event.*
- 18. The track location and set out on the reserve is agreed upon by the Rainbow Plantation Timber and Water Supply Reserve Committee.*
- 19. All competition, recovery and officials' cars must remain clear of areas with sensitive vegetation.*
- 20. All disturbed soil is restored to the satisfaction of the Rainbow Plantation Timber and Water Supply Reserve Committee.*
- 21. After each event, and before September 30 of that year, the area is inspected by representatives of the Rainbow Plantation Timber and Water Supply Reserve Committee and the Victorian Off-Road Racing Association to develop and document any required remedial actions.*

22. *A second joint inspection needs to be held by 28 February of the following year to confirm completion.*
23. *All activities, works and site remediation associated with the event must be completed to the satisfaction of the Regional Director of DELWP Grampians Region.*
24. *Except with the written consent of the Hindmarsh Shire Council and/or DELWP, within the area of native vegetation to be retained and any tree or vegetation protection zone associated with the permitted use and/or development, the following is prohibited:*
 - a) *Vehicular or pedestrian access*
 - b) *Trenching or soil excavation*
 - c) *Storage or dumping of any soils, materials, equipment, vehicles, machinery or waste products*
 - d) *Entry and exit pits for the provision of underground services*
 - e) *Any other actions or activities that may result in adverse impacts to retained native vegetation.*
25. *The track route along the 3-chain road on the western edge of the site, off Rainbow Rises Road, be confined to the existing vehicle track.*
26. *Enough buffer between racing activity areas and native vegetation should be allocated to protect tree root zones. The plan must also consider potential impact on native vegetation due to parking arrangements, service and logistics supporting the event and access for emergency support agencies.*

Permit Lapse/ Extension

27. *Except with the written consent of the Responsible Authority, the use of the land for the purpose of a place of assembly must cease on the 30th September 2023.*

Notes:

Wimmera Catchment Management Authority

Consideration should be made to the condition of waterway crossings on the race route. Following the event, the crossings should be examined and any damage to crossing condition repaired to ensure additional sediment is not washed into waterways during rainfall.

DELWP

The Department of Environment, Land, Water and Planning reserves the right to withdraw their consent and any licence if their conditions are not fully complied with.

CFA Recommendations

1. Emergency Management Planning (Fire Management Plan)

CFA recommends that event operators develop an emergency management plan to the satisfaction of CFA and CAMS. The emergency plan should include:

- **Emergency prevention, preparedness and mitigation activities;**
- **Activities for preparing for, and prevention of emergencies (e.g., training and maintenance);**
- **Control and coordination arrangements for emergency response (e.g., evacuation procedures, emergency Assembly Areas and procedures for response to hazards); and**
- **The agreed roles and responsibilities of on-site personnel (e.g., equipment isolation, fire brigade liaison, evacuation management).**

To facilitate fire brigade response, CFA's expectation is that the emergency management plan includes:

- **Event description, including infrastructure details, activities and operating hours;**
- **A site plan containing infrastructure (pit area, food vendors, race control, parking etc), site entrances, exits and internal roads, fire services (trucks, water tanks, extinguishers etc), and neighbouring properties;**
- **Contact details of site personnel, and any relevant off-site personnel that could provide technical support during an emergency;**
- **A manifest of dangerous goods (if required under the Dangerous Goods (Storage and Handling) Regulations 2012);**
- **Emergency procedures for credible hazards and risks, including fire;**
- **Procedures for notifying the emergency services; and**
- **Procedures for evacuating personnel.**
- **A Fire Management Plan includes all of the fire mitigation measures that will be implemented to reduce the risk of fire, established through a risk management process. A Fire Management Plan can specifically address:
*risk management measures specific to fire (as above).**

CFA's expectation is that the Fire Management Plan forms part of the Emergency Management Plan; where the hazards/risks and controls are identified and implemented to ensure fire risk is managed so far as is reasonably practicable.

2. Fuel Storage

CFA recommends that event operators develop a policy in regards to the storage of fuels when onsite, to the satisfaction of the CFA. The policy should include:

- ***The type of fuels onsite;***
- ***The amount of fuel to be contained onsite (both individual quantities & total event quantity);***
- ***Stipulate where the fuel is to be kept/stored when onsite;***
- ***Where and when refueling is to occur***
- ***How spills will be dealt with and with what (eg: spill kits, sand etc); and***
- ***Procedures on eliminating ignition sources.***

3. Other Requirements

***Fire protection measures to mitigate the associated risk of fire to the complex.
No fires are to be permitted without the written consent of CFA.***

MOVED: Crs T Schneider/D Colbert

That the Council amend Permit PA1617-2019 for a Place of Assembly – Rainbow Enduro – 5 year event from 2019 to 2023 inclusive, to include Department of Environment, Land, Water and Planning conditions 6 to 26, as shown below.

Endorsed Plans

- 1. The location and design of the development as shown on the endorsed plans shall not be altered or modified, whether or not in order to comply with any statute or statutory rule or local law or any other reason without the written consent of the Responsible Authority.***

Amenity

- 2. The use and development must be managed so that the amenity of the area is not detrimentally affected, through the:***
 - (a) transport of materials, goods or commodities to or from the land***
 - (b) appearance of any building, works or materials***
 - (c) emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil***
 - (d) presence of vermin***
 - (e) others as appropriate.***
- 3. The site must be kept in an ordered and tidy state and its appearance must not prejudicially affect the amenity of the area.***
- 4. All loading and unloading of vehicles and delivery of goods to and from the premises must occur on site.***

Site reinstatement

5. ***The permit holder is to ensure the subject land and environs are reinstated to an equivalent condition as existed prior to each annual event being conducted to the satisfaction of the Responsible Authority.***

Department of Environment, Land, Water and Planning

Public Land Manager Consent from DELWP (FFR):

6. ***A copy of this Permit, together with any notice giving exemption from the law, is available at the event location throughout the event. These documents must be produced on request to any member of the Victoria Police or to any person who is an authorised officer under section 71 of the Road Management Act 2004.***
7. ***Public liability insurance cover for the event has been procured, with an indemnity of not less than twenty million dollars (\$20,000,000) and noting DELWP as an interested party to whom the benefit of the insurance extends.***
8. ***If traffic will be impacted by the event, a pre-qualified traffic management company must control and supervise the traffic. All traffic management activities must be conducted safely, in accordance with section 99A of the Road Safety Act 1986.***
9. ***All traffic management is in accordance with the Traffic Management Plan and the Road Management Act 2004 Worksite Safety – Traffic Management Code of Practice. (The Code of Practice is to be applied as if the Event Organiser is a 'works manager', the event is 'short term works' and the relevant roads are a 'worksite').***
10. ***The approved location, time and nature of the event are not changed unless directed by a member of Victoria Police, or the change is approved by an authorised officer of the coordinating road authority for the relevant section of road.***
11. ***Signs warning of the event and any detour(s) are erected and maintained before and during the event, ensuring any detour is clearly signed at each intersection. Signage must be adjusted in compliance with any direction from Victoria Police, a relevant road authority or a FFMV/DELWP authorised officer.***
12. ***No structures are permitted on State Forest.***
13. ***No native vegetation disturbance or removal is permitted.***
14. ***At the end of the event, all displays and promotional material, rubbish, hazards***

and other equipment associated with the staging of the event are removed, and the area is left in a clean and tidy condition, including all road surfaces. This must be completed within 14 days of the completion of the event.

- 15. The Crown Land must be rehabilitated to the satisfaction of DELWP (For further information, contact Scott McLean Ph.: 03 5051 4362)***

Land Owner Consent:

- 16. The permit applicant must obtain a licence from DELWP for the use of Crown land.***

- 17. All temporary infrastructure, signs and barriers are removed from the reserve within 14 days of the event.***

- 18. The track location and set out on the reserve is agreed upon by the Rainbow Plantation Timber and Water Supply Reserve Committee.***

- 19. All competition, recovery and officials' cars must remain clear of areas with sensitive vegetation.***

- 20. All disturbed soil is restored to the satisfaction of the Rainbow Plantation Timber and Water Supply Reserve Committee.***

- 21. After each event, and before September 30 of that year, the area is inspected by representatives of the Rainbow Plantation Timber and Water Supply Reserve Committee and the Victorian Off-Road Racing Association to develop and document any required remedial actions.***

- 22. A second joint inspection needs to be held by 28 February of the following year to confirm completion.***

- 23. All activities, works and site remediation associated with the event must be completed to the satisfaction of the Regional Director of DELWP Grampians Region.***

- 24. Except with the written consent of the Hindmarsh Shire Council and/or DELWP, within the area of native vegetation to be retained and any tree or vegetation protection zone associated with the permitted use and/or development, the following is prohibited:***

- a) Vehicular or pedestrian access***
- b) Trenching or soil excavation***
- c) Storage or dumping of any soils, materials, equipment, vehicles, machinery or waste products***
- d) Entry and exit pits for the provision of underground services***

e) *Any other actions or activities that may result in adverse impacts to retained native vegetation.*

25. *The track route along the 3-chain road on the western edge of the site, off Rainbow Rises Road, be confined to the existing vehicle track.*

26. *Enough buffer between racing activity areas and native vegetation should be allocated to protect tree root zones. The plan must also consider potential impact on native vegetation due to parking arrangements, service and logistics supporting the event and access for emergency support agencies.*

Permit Lapse/ Extension

27. *Except with the written consent of the Responsible Authority, the use of the land for the purpose of a place of assembly must cease on the 30th September 2023.*

Notes:

Wimmera Catchment Management Authority

Consideration should be made to the condition of waterway crossings on the race route. Following the event, the crossings should be examined and any damage to crossing condition repaired to ensure additional sediment is not washed into waterways during rainfall.

DELWP

The Department of Environment, Land, Water and Planning reserves the right to withdraw their consent and any licence if their conditions are not fully complied with.

CFA Recommendations

1. Emergency Management Planning (Fire Management Plan)

CFA recommends that event operators develop an emergency management plan to the satisfaction of CFA and CAMS. The emergency plan should include:

- *Emergency prevention, preparedness and mitigation activities;*
- *Activities for preparing for, and prevention of emergencies (e.g., training and maintenance);*
- *Control and coordination arrangements for emergency response (e.g., evacuation procedures, emergency Assembly Areas and procedures for response to hazards); and*
- *The agreed roles and responsibilities of on-site personnel (e.g., equipment isolation, fire brigade liaison, evacuation management).*

To facilitate fire brigade response, CFA's expectation is that the emergency management plan includes:

- **Event description, including infrastructure details, activities and operating hours;**
- **A site plan containing infrastructure (pit area, food vendors, race control, parking etc), site entrances, exits and internal roads, fire services (trucks, water tanks, extinguishers etc), and neighbouring properties;**
- **Contact details of site personnel, and any relevant off-site personnel that could provide technical support during an emergency;**
- **A manifest of dangerous goods (if required under the Dangerous Goods (Storage and Handling) Regulations 2012);**
- **Emergency procedures for credible hazards and risks, including fire;**
- **Procedures for notifying the emergency services; and**
- **Procedures for evacuating personnel.**
- **A Fire Management Plan includes all of the fire mitigation measures that will be implemented to reduce the risk of fire, established through a risk management process. A Fire Management Plan can specifically address:
*risk management measures specific to fire (as above).**

CFA's expectation is that the Fire Management Plan forms part of the Emergency Management Plan; where the hazards/risks and controls are identified and implemented to ensure fire risk is managed so far as is reasonably practicable.

2. Fuel Storage

CFA recommends that event operators develop a policy in regards to the storage of fuels when onsite, to the satisfaction of the CFA. The policy should include:

- **The type of fuels onsite;**
- **The amount of fuel to be contained onsite (both individual quantities & total event quantity);**
- **Stipulate where the fuel is to be kept/stored when onsite;**
- **Where and when refueling is to occur**
- **How spills will be dealt with and with what (eg: spill kits, sand etc); and**
- **Procedures on eliminating ignition sources.**

3. Other Requirements

Fire protection measures to mitigate the associated risk of fire to the complex. No fires are to be permitted without the written consent of CFA.

CARRIED

Attachments: 6 & 7

11. REPORTS REQUIRING A DECISION

11.1 WIMMERA INTEGRATED RELIEF AND RECOVERY PLAN 2017-2020 (VERSION 2.0)

Responsible Officer: Director Corporate and Community Services

Attachment: 8 (Confidential)

Introduction:

Council has a lead role in relief and recovery as defined in the Emergency Management Manual Victoria (EMMV) Part 7: Emergency Management Agency Roles. As emergency relief and recovery arrangements for the four Wimmera Council are similar, an integrated document has been developed and reviewed.

The Wimmera Integrated Relief and Recovery Plan (2017-2021) version 2.0 has been presented to the Municipal Emergency Management Planning Committee (MEMPC) and endorsed for adoption by Council.

Discussion:

Traditionally, all information was contained within the Municipal Emergency Management Plan (MEMP) making this document large and hard to read.

Hindmarsh Shire together with Yarriambiack Shire Council, Horsham Rural City Council and West Wimmera Shire Council have developed the Wimmera Integrated Relief and Recovery Plan as a standalone plan specific to relief and recovery.

The plan outlines relief and recovery arrangements, council responsibilities and staff involvement, and emergency relief centre details. It also refers to social, built, natural and economic environments of a recovery program.

The document is a Hindmarsh Shire Council Emergency Management document and has to be referred together with the respective Municipal Emergency Management Plan (MEMP) in line with legislation.

The document has to be reviewed regularly with involvement of community and all stakeholders. The next review is expected by December 2020.

Options

1. Council can choose to adopt the Wimmera Integrated Relief & Recovery Plan.
2. Council can choose amend the Wimmera Integrated Relief & Recovery Plan prior to adoption.

Link to Council Plan:

Strategic Objective 4.6: An organisation that takes its risk management responsibilities seriously and embeds a culture of risk management throughout the organisation.

Financial Implications:

Cost associated with relief provision are dependent upon the size of the event.

Risk Management Implications:

There could be financial risks, if major emergency hits regularly, though such situation is not expected.

The key risk is related to not adopting the plan. As most of the information in past MEMP is translated to this document, if the document is not adopted and made ready for use, the emergency relief and recovery process can go slower, which can affect council credibility and hamper community trust on the council.

Conflict of Interest:

Under section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

'No conflict of interest.'

Author & Officer Responsible – Monica Revell, Director Corporate & Community Services
In providing this advice as the Author & Officer Responsible, I have no disclosable interests in this report.

Communications Strategy:

The document will be shared with Council's Emergency Management Team as a full version, a restricted public version will be made available by removing personal contact details within the plan.

RECOMMENDATION:

That Hindmarsh Council adopts the revised Wimmera Integrated Relief and Recovery Plan 2017-2020.

MOVED: Crs R Gersch/D Nelson

That Hindmarsh Council adopts the revised Wimmera Integrated Relief and Recovery Plan 2017-2020.

CARRIED

Attachment: 8 (Confidential)

11.2 RAINBOW RECREATION RESERVE / RAINBOW CARAVAN PARK MASTER PLAN

Responsible Officer: Director Corporate and Community Services

Attachments: 9 & 10

Introduction:

This report seeks support from Council to adopt the Rainbow Recreation Reserve and Rainbow Caravan Park Master Plan.

Discussion:

At its meeting on Wednesday 22 May 2019 Council endorsed the release of the draft Rainbow Recreation Reserve and Rainbow Caravan Park Master Plan for public comment.

The draft plan was available for public comment from Friday 24 May 2019 until Friday 21 June 2019.

At the closing date for public comment, one response was received which has been forwarded to the Consultant, Richard Simon of Simon Leisure, who prepared the master plan.

The received response stated that the proposed new amenities building and camp kitchen should be located in a more central position of the caravan park.

This would be correct if the new amenities were for the caravan park only, but as the proposal is for a multi-use facility combining female change rooms for netball, the logical location is as shown on the master plan.

Link to Council Plan:

Strategic Objective 1.1: An actively engaged community.

Strategic Objective 1.2: A range of effective and accessible services to support the health and wellbeing of our community.

Strategic Objective 1.3: A community that is physically active with access to a wide range of leisure, sporting and recreation facilities.

Strategic Objective 2.1: Well-maintained physical assets and infrastructure to meet community and organisational needs.

Strategic Objective 3.1: A strong rural economy and thriving towns.

Financial Implications:

Funding for the establishment of the Rainbow Recreation Reserve and Rainbow Caravan Park Master Plan has been previously allocated and costs will be within the available budget.

Risk Management Implications:

There are no risk management implications.

Conflict of Interest:

Under section 80C of the LGA officers providing advice to Council must disclose any

interests, including the type of interest.

Author: Phil King, Economic and Community Development Manager

In providing this advice as the Author, I have no interests to disclose.

Officer Responsible: Monica Revell, Director Corporate & Community Services

In providing this advice as the Officer Responsible, I have no interests to disclose.

Communications Strategy:

Stakeholders and the Rainbow community will be notified of Councils decision as soon as practical after the Council meeting via Social Media, Council's website, media release and direct notification.

Options:

1. Council can adopt the Rainbow Recreation Reserve and Rainbow Caravan Park Master Plan as per the draft plan.
2. Council can decide to defer the adoption of the Rainbow Recreation Reserve and Rainbow Caravan Park Master Plan subject to further amendments.

RECOMMENDATION:

That Council adopts the Rainbow Recreation Reserve and Rainbow Caravan Park Master Plan as per the attached draft plan.

MOVED: Crs R Gersch/D Nelson

That Council adopts the Rainbow Recreation Reserve and Rainbow Caravan Park Master Plan as per the attached draft plan.

CARRIED

Attachments: 9 & 10

12. SPECIAL COMMITTEES

12.1 DIMBOOLA TOWN COMMITTEE

Responsible Officer: Director Corporate and Community Services

Attachment: 11

Introduction:

The Dimboola Town Committee held its meeting on 1 July 2019. The purpose of this report is to note the minutes from the meeting. A copy of the minutes is included as an attachment for the information of Council.

The Dimboola Town Committee require approval for expenditure of \$5,000 including GST to engage a contractor to undertake concreting works at the Recreation Reserve and Weir rotunda. This work relates to approval provided at the meeting held on 26 June 2019 (item 12.5), Council resolved it **approves expenditure of up to \$3,096.50 for purchase of Lismore aluminium table and seating**. Under the delegation set by Council, Dimboola Town Committee cannot enter into purchases over \$2,000 without Council approval.

RECOMMENDATION:

That Council notes the minutes of the Dimboola Town Committee meeting held on 1 July 2019, and approves expenditure of up to \$5,000 including GST for contractor to undertake concreting works at the Recreation Reserve and Weir rotunda.

MOVED: Crs T Schneider/R Gersch

That Council notes the minutes of the Dimboola Town Committee meeting held on 1 July 2019, and approves expenditure of up to \$5,000 including GST for contractor to undertake concreting works at the Recreation Reserve and Weir rotunda.

CARRIED

Attachment: 11

13. LATE REPORTS

No report.

14. OTHER BUSINESS

No other business.

15. CONFIDENTIAL REPORTS

In accordance with Section 89 (2) of the *Local Government Act* 1989, Council may close the meeting to the public if items to be discussed are deemed confidential, that is, if the items to be discussed relate to:

- a) Personnel matters;
- b) The personal hardship of any resident or ratepayer;
- c) Industrial matters;
- d) Contractual matters;
- e) Proposed developments;
- f) Legal advice;
- g) Matters affecting the security of Council property;
- h) Any other matter which the Council or Special Committee considers would prejudice the Council or any person;
- (i) a resolution to close the meeting to members of the public.

No confidential matters.

16. MEETING CLOSE

There being no further business Cr R Ismay declared the meeting closed at 3:47pm.



ASSEMBLY OF COUNCILLORS RECORD

Assembly of Councillors means a planned or scheduled meeting of at least 3 councillors and one member of council staff which considers matters that are intended or likely to be:

- a) the subject of a decision of the Council; or*
- b) subject to the exercise of a function, duty of power of the council that has been delegated to a person or committee; but does not include a meeting of the Council, a special committee of the Council, a club, association, peak body, political party or other organisation.*

Requirements to be observed by an assembly of Councillors (Section 80A Local Government Act, 1989)

Title of Meeting: Council Briefing Session

Date: Wednesday 10 July 2019 **Time:** 1:00pm – 3:00pm

Assembly Location: Council Chambers, 92 Nelson Street, Nhill

Present:

Crs. Ronald Ismay (Mayor), Debra Nelson, Robert Gersch, Tony Schneider, David Colbert

Apologies:

Cr Ronald Lowe (Deputy Mayor), Mr Greg Wood (Chief Executive Officer)

In Attendance:

Ms Monica Revell (Acting Chief Executive Officer), Ms Angela Hoy (Items 2 to 5), Mr Daniel Griffiths (Manger Capital Works) (Item 3), Ms Laura Sonnberger (Design and Project Engineer) (Item 4)

Conflict of Interest Disclosures

1. Direct; or
2. Indirect interest
 - (a) by close association;
 - (b) that is an indirect financial interest;
 - (c) because of conflicting duties;
 - (d) because of receipt of an applicable gift;
 - (e) as a consequence of becoming an interested party; or
 - (f) because of an impact on residential amenity.

Declaration of direct or indirect interest must also be advised by Councillors at the commencement of discussion of the specific item.

Councillors:

Nil

Officers:

Nil

Matters Discussed:

No.	Detail	Presenter
1.	CEO Update	Monica Revell
2.	CHSP Quality Standards	Monica Revell
3.	Truck Issues	Angela Hoy
4.	Power Purchasing Agreement	Angela Hoy
5.	Councillor Question Time	Monica Revell

Completed by: Monica Revell

Signed: 

Date: 10/07/2019

Must be kept for four years from date of the assembly. Available for public inspection at Council Offices for 12 months after date of assembly.

Action Plan 2017-2021

Council will implement the following Action Plan over the next 4 years to achieve its goals and objectives. The Action Plan is based on the objectives developed in Section 4 of the Domestic Animal Management Plan 2017 – 2021.

1. TRAINING AND DEVELOPMENT				
OBJECTIVE:				
<ul style="list-style-type: none"> Ensure all staff involved in animal management have the knowledge and skills necessary to carry out their work. 				
ACTION	TASK COMPLETION INDICATORS	RESPONSIBILITY	TIMEFRAME	OUTCOME
1.1 Review staff qualifications and	Staff position descriptions include minimum requirements which is reviewed annually	Local Laws HR	Annually	Completed January 2019
1.2 Minimum training requirements for Council's animal management staff	Training Plan	HR	Annually	As per position description
1.3 Conduct an annual skills audit of Animal Management Team	Audit complete	HR	Annual	Completed
1.4 Encourage AMOs to undergo further training and study	Annual performance reviews include review of skills.	Management HR	Annually	Ongoing support to expand Officers knowledge
1.5 Continue to update and extend officers' skills in dealing with animal management services e.g. diagnosis and treatment of excessive barking, bite avoidance etc.	Staff Performance Reviews include development of staff training plan	Local Laws HR	Ongoing	Training provided
1.6 Active involvement with Animal Liaison Group	Attendance and contribution to meetings of ALG	Local Laws	Ongoing	Ongoing regular meetings with group

2. ADMINISTRATION

OBJECTIVE:

- To provide the necessary administrative arrangements to implement actions.

ACTION	TASK COMPLETION INDICATORS	RESPONSIBILITY	TIMEFRAME	OUTCOME
2.1 Development of information sheets for residents on what to do with their animals in event of an emergency Responsible pet ownership	Info sheets published and available on website	Local Laws Customer Service	Ongoing	Info sheets available at all customer service centres
2.2 Provide web link to RSPCA website	Web link on Council website	Executive Assistant	November 2019	Ongoing
2.3 Provide web link to Department of Economic Development Jobs Transport and Resources (DEDJTR)	Web link on Council website	Executive Assistant	November 2019	Ongoing

3. REGISTRATION AND IDENTIFICATION

OBJECTIVES:

- Endeavour to have all dogs and cats identified and registered.

ACTION	TASK COMPLETION INDICATORS	RESPONSIBILITY	TIMEFRAME	OUTCOME
3.1 Prepare and implement an annual plan for doorknocking the community to identify unregistered dogs and cats	Plan prepared Conduct door knock	Local Laws	Annual	Commenced June 2018
3.2 Plan one or more annual Microchipping days	Plan prepared	Local Laws	Annual	Unable to complete due to no available Vet within Shire
3.3 Hold microchipping days in accordance with annual plan	Microchipping day/s held	Local Laws	Annual	Unable to complete due to no available Vet within Shire

ACTION	TASK COMPLETION INDICATORS	RESPONSIBILITY	TIMEFRAME	OUTCOME
3.4 Review Council's microchipping day within 1 month of the last event (appropriateness of publicity, date, venue, results, cost and community satisfaction)	Review to be completed	Local Laws	1 Month	Unable to complete due to no available Vet within Shire
3.5 Use local and community newspapers and social media to promote and advertise registration requirements prior to the renewal period	Newspaper articles published Reduction in non-registered cats and dogs located in municipality	Local Laws	March – April each year	Regular use of social media
3.6 Continue to publish regular articles locally promoting the need for residents to register their pets and ensure they wear identification tags	Rise in registration of cats and dogs	Local Laws	1 Article per quarter	Regular use of social media
3.7 Include registration, identification and renewal information on Councils "on hold" messages	On hold messages include information	Customer Service	Review regularly	To be implemented
3.8 Include pet registration forms and fact sheets in "new resident" kits.	Information included in kits	Customer Service	Ongoing	Kits have been phased out
3.9 Enable owners to transfer existing registrations from other municipalities to Hindmarsh Shire Council without charge	Dog or cat transfer registrations compared to population increases in Shire	Local Laws	Ongoing	Completed April 2018
3.10 Provide "free ride home" for registered dogs found wandering and not causing a nuisance	Data collected	Local Laws	Ongoing	Completed November 2017
3.11 Alert residents to registration date on Twitter, Facebook and Web site	Information provided	Customer Service	April each year	Regular use of social media

3.12	Provide for a range of registration payment methods including in person by cheque, money or credit card	Take up of range of payments offered Data collected	Customer Service	Ongoing	Completed
4. RESPONSIBLE PET OWNERSHIP					
OBJECTIVE:					
<ul style="list-style-type: none"> Implement appropriate community education programs in responsible pet ownership 					
ACTION		TASK COMPLETION INDICATORS	RESPONSIBILITY	TIMEFRAME	OUTCOME
4.1	Ensure prospective pet owners have access to information on appropriate breed selection and animal management responsibilities	Information provided on Council's website and other promotional material available at Customer Service Offices	Customer Service	June 2018	Completed by appointment with LLO
4.2	Encourage the community to provide their dog with appropriate etiquette/obedience training. Provide links on Council's website and other promotional material	Information provided on Council's website and other promotional material	Customer Service	June 2018	Completed by appointment with LLO
4.3	Prepare material on how to minimise excessive barking problems from developing.	Material prepared on minimising excessive barking problems from developing and incorporated into Council provided information	Local Laws	Ongoing	Info sheets available at all customer service centres
5. CONFINEMENT OF DOGS AND CATS					
OBJECTIVE:					
<ul style="list-style-type: none"> Ensure dogs are confined to their property Encourage cats to be confined to their property 					
ACTION		TASK COMPLETION INDICATORS	RESPONSIBILITY	TIMEFRAME	OUTCOME

5.1	Continue to treat incidents of dogs wandering at large as an issue demanding priority attention	Reduction in statistics of dogs wandering at large	Local Laws	Ongoing	Ongoing
5.2	Ensure information is available on the importance of animal confinement and how Desexing animals can help to reduce wandering	Information available	Local Laws Customer Service	Ongoing	Ongoing
6. PROMOTING ANIMAL WELFARE					
OBJECTIVES: <ul style="list-style-type: none"> • Reduce the number of unwanted litters • Reduce the number of stray, lost and abandoned animals • Increase the number of returned animals • Increase the number of rehomed animals • Ensure wounded and lost animals are treated humanely • Encourage pet owners to attend to their pet's basic needs and provide them with a quality home environment 					
ACTION		TASK COMPLETION INDICATORS	RESPONSIBILITY	TIMEFRAME	OUTCOME
6.1	Review Councils procedures for dealing with lost and impounded animals	Review completed	Local Laws	Annually	Completed
6.2	Review procedures for dealing with animals entering Council's pound with a view to reducing the members of animals that are euthanized. Ensure pets entering shelters are treated humanely	Review	Local Laws	Annually	Completed
6.3	Revise euthanasia procedures	Operational procedures developed	Local Laws	Annually	Completed
6.4	Promote cat cages for hire for property owners to humanely trap cats on their property for handing over to Council or another approved animal shelter	Review completed of Council provided promotional material to ensure this information is provided	Local Laws Customer Service	Ongoing	Cat cages available on request

7. NUISANCE ANIMALS				
OBJECTIVE:				
<ul style="list-style-type: none"> Reduce documented cat and dog nuisance complaints by 10% per year 				
ACTION	TASK COMPLETION INDICATORS	RESPONSIBILITY	TIMEFRAME	OUTCOME
7.1 Review all procedures for dealing with complaints made and incidents occurring under the DAA	Review completed Recommendations implemented	Local Laws	Ongoing	Completed
7.2 Review all animal management laws and orders made under the DAA	Review completed	Local Laws	Ongoing	Ongoing due to recent amendments to the DAA
7.3 Provide information to assist residents using cat traps to do so humanely and to look after the cats welfare	Information available	Local Laws Customer Service	Ongoing	Provided by way of info on use on Contract to Hire
7.4 Provide a fact sheet to assist owners to respond to excessive barking by their dog	Factsheet available	Local Laws Customer Service	December 2013	Info sheets available at all customer service centres
7.5 Maintain a register of all nuisance complaints	Register created Data reported	Local Laws	December 2017	Complaints registered internally
7.6 Ensure council local laws retain the requirements for owners of more than 2 dogs and/or cats to obtain a permit	Increase in permits	Local Laws	Ongoing	Completed
7.7 Impound all unregistered dogs and cats seized while at large Not to be released until registered	Implement	Local Laws	Ongoing	Completed as per current procedures
7.9 Provide a process for responding to barking noise, at large and trespassing related nuisance complaints	Process developed and available for distribution	Local Laws	Ongoing	Completed as per current procedures

8. DANGEROUS, MENACING AND RESTRICTED BREED DOGS

OBJECTIVE:

- Identifying and register any declared dogs in the municipality
- Inspect and audit all declared dog premises annually to ensure they are complying with legislation requirements

ACTION	TASK COMPLETION INDICATORS	RESPONSIBILITY	TIMEFRAME	OUTCOME
8.1 Continue to declare dogs as Restricted Breed, Menacing or Dangerous in accordance with legislation	All declared dogs in municipality identified and reported annually	Local Laws	Annually	As per the DAA
8.2 Ensure all declared Dangerous dogs are accurately registered on the Victorian Dangerous Dog Registry	All dangerous dogs registered	Local Laws	As required	As per the DAA
8.3 Respond to complaints about Menacing, Dangerous dogs or Restricted Breed dogs	Immediate response	Local Laws	Immediately	As per the DAA
8.4 Ensure all dangerous dogs are microchipped and registered	All dangerous dogs in municipality microchipped and registered	Local Laws	Ongoing	As per the DAA

9. PREVENTION OF ANIMAL ATTACKS AND RISK TO THE COMMUNITY

OBJECTIVE:

- Reduce the incidence and severity of attacks by dogs and cats on people, livestock, pets and wildlife

ACTION	TASK COMPLETION INDICATORS	RESPONSIBILITY	TIMEFRAME	OUTCOME
9.1 Review procedures for dealing with dogs attacks and harassment complaints	Review regularly	Local Laws	Ongoing	Completed

9.2	Ensure Council has one or more officers trained in an appropriate Dog Safe Program	Staff trained	Local Laws	Bi-annually	Completed
ACTION		TASK COMPLETION INDICATORS	RESPONSIBILITY	TIMEFRAME	OUTCOME
9.3	Ensure any dangerous and restricted breed dogs are properly identified and managed by their owners	Conduct annual audit of properties containing dangerous and restricted breed dogs	Local Laws	Annual	As per the DAA
9.4	Ensure all dogs declared dangerous by Council are recorded on the Victorian Declared Dog Register	Annual audit completed	Local Laws	As require	As per the DAA
9.5	Raise awareness of the risk of dog attacks in the neighbourhood on other pets, livestock and people by use of published articles	Social Media	Local Laws	Ongoing	Ongoing Regular use of social media
9.6	Distribute fact sheets on dog attacks prevention in "new residents" kit and via Councils Website	Factsheet available	Customer Service	As Required	Ongoing Regular use of social media
9.7	Distribute "We are Family" DVD pack which includes information for family pet ownership to childcare centres and Childcare Nursing Providers services	DVD provided	Local Laws	Ongoing	
9.8	Provide residents with information on implications for their dog and themselves if their dog attacks a person or animal	Annually in local papers, newsletter Interaction with residence providing face to face education	Local Laws	Ongoing	Info sheets are available at all customer service centres
9.9	Maintain a register of dog attacks including breed of dog, details of victim,	Register created	Local Laws	Ongoing	Ongoing Recorded internally

nature of injuries, date and outcome of council action				
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10. OVERPOPULATION AND HIGH EUTHANASIA

OBJECTIVE:

- Achieve a 10% reduction annually in the number of cats euthanized
- Increase reclaim and rehoming rates for cats by 10% annually
- Reduce euthanasia rates for dogs to less than 10% annually

ACTION	TASK COMPLETION INDICATOR	RESPONSIBILITY	TIMEFRAME	OUTCOME
10.1 Investigate reports of backyard breeders to ascertain whether they should be registered as a Domestic Animal Business	Collate data collected ongoing	Local Laws	Annually	As per the DAA

11. DOMESTIC ANIMAL BUSINESSES

OBJECTIVE:

- Work in partnership with the Domestic Animal Businesses to ensure compliance with the Code of Practice

ACTION	TASK COMPLETION INDICATORS	RESPONSIBILITY	TIMEFRAME	OUTCOME
11.1 Audit all domestic animal businesses	Audit completed	Local Laws	Annual	As per the DAA

12. ANNUAL REVIEW AND REPORTING

OBJECTIVE:

- To capture and manage data to better support reporting of outcomes resulting from the implementation of this Plan.
- To capture data that will improve the capacity for Council to plan for domestic animal management in future.

ACTION	TASK COMPLETION INDICATORS	RESPONSIBILITY	TIMEFRAME	OUTCOME
12.1 Assign responsibility for implementation of the Plan	Local Laws Position description amended	HR	Annual	Completed November 2018

ACTION	TASK COMPLETION INDICATORS	RESPONSIBILITY	TIMEFRAME	OUTCOME
12.2 Review and update all data collection methods and procedures	Review conducted Data collected reported	Local Laws	Annual	Ongoing
12.4 Review the Plan each year and make adjustments as appropriate	Review completed and Plan amended as appropriate	Local Laws	Annual	Completed June 2019
12.5 Review all Council local laws and orders relating to animal management.	Review completed	Local Laws	Annual	Ongoing

POLICY

Financial Hardship Policy



Purpose

The purpose of this policy is to provide guidance for the collection of rates and charges where the ratepayer is experiencing financial hardship. This policy also extends to those who are ill, have been diagnosed with a mental health conditions and/or terminal illness.

Scope

This policy applies to all ratepayers within Hindmarsh Shire.

Policy

1. Policy Principles

1.1. General Principles

Council will enforce the legislative powers available under the Local Government Act 1989 (**Act**) in the pursuit of outstanding rates and charges debts (please see Appendix 1).

Council is committed to:

- Assisting Ratepayers who are experiencing financial difficulty;
- Ensuring that the collection process is transparent;
- Treating everyone fairly, consistently, respectfully and with sensitivity;
- Ensuring all Council Employees have the training and resources necessary to effectively and consistently manage ratepayer hardship; and
- Ensuring all applications and their subsequent determination and handling are strictly confidential.

Where Council Employees have identified that a ratepayer is experiencing financial hardship, outstanding rates and charges owed to the municipality shall be pursued in accordance with this policy.

1.2. Applications for Hardship

A formal application for financial hardship must be completed and signed in front of a Justice of the Peace or other authorised officer and forwarded to Council's rates department.

The Rates Coordinator may make decisions pertaining to payment arrangements with ratepayers to assist with their financial obligations. However, the Chief Executive Officer will consider requests for interest to be held or waived. All applications requesting to have their rates and charges waived partially or in full will be referred to Council and considered in a closed Council meeting.

Any Applications made under this policy and the associated procedure will be considered, however applications will only be granted where there is genuine financial hardship. Council generally does not waive rates, as this ensures that financial hardship assistance granted to one does not have a distributional effect on the rate base.

Council will take into consideration whether the applicant is seeking professional assistance for their financial hardship when making its decision.

Applicants will be formally notified of the decision as soon as is practically possible.

In addition to hardship, this policy will also cover compassionate grounds. This generally relates to immediate family illness or death up can also include:

- A sudden death in the family;
- A life threatening illness or injury, acute or chronic pain or acute or chronic illness;
- Modifications to the home or vehicle to accommodate their needs or their dependents to accommodate a severe disability;
- The need to pay for palliative care for themselves or a dependent with a terminal medical condition;
- Expenses associated with a dependents death, funeral or burial; and
- Unable to work due to a medical condition and the support of Government assistance to pay living expenses.

1.3. Unknown Addresses

Ratepayers have an obligation to Council to notify any changes to their addresses immediately. Ratepayers also have an obligation to notify Council if they are not receiving their instalment notices each quarter. Applications for financial hardship where the ratepayer has not been receiving their notices due to an address change that was not notified to Council will not be considered.

When mail is returned to Council, our officers will make reasonable attempts to locate the Ratepayer. After such time, if attempts have been insufficient, notices will not be mailed until such time as the Ratepayer makes contact with Council. Interest will continue to accrue during this time.

1.4. Rate Recovery Sales

In accordance with s181 of the Act, a property may be sold to recover unpaid rates and charges where all other measures to collect the debt have been unsuccessful. Any proposed sales must be endorsed by Council.

1.5. Defaults

Where payment arrangements have been made and the ratepayer has not followed the agreement without prior conveying of their circumstances to the rates department, this will be seen as a default.

The rates department will make reasonable attempts to contact the ratepayer to resolve the situation.

2. Responsibilities and delegations

This policy applies to the rates department and Councillors authorised with the responsibility of maintaining our debt recovery system and determining applications for financial hardship.

3. Governance

3.1. Owner

The Chief Executive Officer is responsible for approving the Financial Hardship Policy.

The Director Corporate and Community Services is responsible for approving Financial Hardship procedures.

3.2. Review

The policy will be review for any necessary amendments no later than two years after its formulation, or after the last review.

3.3. Compliance responsibility

This policy applies to all Employees and Councillors of Hindmarsh Shire Council and must be adhered to accordingly.

3.4. Charter of Human Rights Compliance

It is considered that this policy does not impact negatively on any rights identified in the Charter of Human Rights Act (2007).

3.5. Consultation

Council is committed to consultation and cooperation between management and employees. Council will formally involve elected staff consultative committee representatives in any workplace change that may affect the health and safety of any of its Employees.

4. Definitions

Council means Hindmarsh Shire Council

Employee means a person employed by Council, including the Chief Executive Officer, Directors, Managers, and any person engaged as a short term Employee or a contractor undertaking duties on behalf of Council.

Financial Hardship means a situation where a ratepayer is unable, because of prolonged illness or unemployment, or other reasonable cause, to discharge their financial obligations to Council, and the

ratepayer reasonably expects to be able to discharge those obligations if payment arrangements were changed.

Ratepayer means any person, corporation, business or other entity owing money to Council in respect of rates and charges. This includes those who may not legally own a property, but who are required to pay rates and charges such as those determined by lease agreements.

Related Documents [Council Policies Only]

Hindmarsh Shire Council Financial Hardship Procedure

Hindmarsh Shire Council Financial Hardship Application Form

Hindmarsh Shire Council Annual Budget (including Fees & Charges, Rating Strategy)

Hindmarsh Shire Council Councillor Code of Conduct

Hindmarsh Shire Council Staff Code of Conduct

Hindmarsh Shire Council Debt Management Procedure

Hindmarsh Shire Council Records Management Procedure

Hindmarsh Shire Council Instrument of Delegation

Resources

Local Government Act 1989

Australian Accounting Standards

DOCUMENT CONTROL

Financial Hardship Policy		Policy Category	Council
Version Number	1.02	Policy Status	DRAFT
Approved/Adopted By		Approved/Adopted on:	
Responsible Officer	Director Corporate and Community Services		
Version History	Date	Version	Description
	June 2016	1.01	Original Policy
	March 2019	1.02	Update to format of Policy. Change in approval requirements for interest waiver.
Next review date	March 2021		

Appendix 1 – Local Government Act Section 171A Waiver by application – financial hardship

(1) A person who—

(a) is suffering financial hardship; or

(b) would suffer financial hardship if that person paid the full amount of a rate or charge for which he or she is liable—

may apply to a Council for the waiver of the whole or part of any rate or charge or of any interest imposed for late payment.

(2) The Council may require the applicant—

(a) to give further particulars; or

(b) to verify particulars—

in relation to the application.

(3) The Council may grant an application if the Council is satisfied that the applicant is a person who is suffering financial hardship if that person paid the full amount of the rate or charge for which he or she is liable.

(4) A person who—

(a) gives to a Council any information which is false or misleading in any material particular in respect of an application under this section; or

(b) fails to notify a Council of any change in circumstances which is relevant to an application or to a waiver granted under this section—

is guilty of an offence.

Penalty: 10 penalty units.



POLICY

Volunteer Policy

Purpose

This policy identifies the mutual obligations and responsibilities of Hindmarsh Shire Council (**Council**) and Council Volunteers. The policy also aims to:

- ensure a robust Volunteer program which augments Council's services and programs.
- ensure that each Council volunteer has access to the required information when choosing to volunteer with Council.
- ensure that Volunteers are properly inducted to Council.

Scope

This policy applies to all persons who provide a service of their own free will to Council without pay, and who will be referred to throughout this policy as Volunteers.

Policy

1. Policy statement

Council recognises the significant benefits in volunteering; including improved health and wellbeing for the volunteer, instilling a sense of community and belonging in the Hindmarsh Shire and fostering an understanding and acceptance of diversity and difference throughout the Shire. This policy outlines Council's commitment to providing opportunities for community participation and volunteerism to facilitate such benefits.

2. Management Principles

The relationship between Council and its volunteers is one of trust, recognition and mutual obligations. Volunteers take on agreed obligations and responsibilities and in return the organisation is committed to be responsive to the needs and expectations of those who volunteers their services.

2.1. *The relationship between volunteers and paid staff*

Effective relationships between volunteers and paid staff lead to enjoyable and productive workplaces. The involvement of volunteers in Council should not constitute a threat to job security or work satisfaction of paid employees. The role of volunteers compared with paid employees will be different and distinct but complementary. The roles that volunteers perform are designed to enhance and add value to the achievements made by paid employees.

2.2. Volunteer responsibilities

Volunteers play an important role in the life of the services and have a responsibility to comply with all the policies and procedures of Council. In addition volunteers will be expected to:

- Undertake a Volunteer Police Check that is paid for by Council;
- Undertake a Volunteer Working with Children Check in accordance with Council's Working with Children Policy;
- Take responsibility in complying with all health and safety requirements and reporting of any issues, thereby contributing to a safe work environment for other volunteers, paid employees, clients and members of the public;
- Be responsible in making realistic commitment in terms of both time and areas of involvement and to honour those commitments;
- To treat Council, personal and confidential information in accordance with the Privacy and Data Protection Act 2014 (Vic) and the Health Records Act 2001 (Vic), in particular the Information Privacy Principles and the Health Privacy Principles contained within these Acts
- Bring to the attention of management any issues that have an adverse impact on their importance as a voluntary worker;
- Where a volunteer uses their own vehicle to carry out a service, the vehicle must be registered and maintained in a roadworthy condition. The onus for insurance coverage rests with the owner of the vehicle (or the volunteer), who should ensure appropriate third party, comprehensive and liability insurance is current.
- Adhere to the Council Code of Conduct while undertaking duties or tasks on behalf of Council.

2.3. Council responsibilities

Council recognises the important role that volunteers play in the life of the community and as such agree to:

- Interview and engage volunteers in accordance with anti-discrimination and equal opportunity legislation;
- Provide volunteers with a health and safe workplace;
- Provide a formal induction to all volunteers before they are allocated tasks;
- Define volunteer roles and develop clear role statements;
- As required, provide training to volunteers to improve their skillset and assist them in the performance of their voluntary role;

- Not require a volunteer to perform any role or task that they are not appropriately qualified or skilled to undertake;
- Not require a volunteer to perform any role or task that they are not appropriately qualified or skilled to undertake;
- Provide appropriate public liability insurance coverage for volunteers, where applicable;
- Provide feedback on performance;
- Inform volunteers of their responsibilities as volunteers and ensure that their work complements but does not undermine the work of paid employees;
- Reimburse volunteers for pre-agreed out of pocket expenses;
- Provide all volunteers with information on grievances and unsatisfactory performance operational frameworks and procedures; and
- Regularly acknowledge and recognise the contributions of volunteers.

3. Responsibilities and delegations

3.1. Council

Responsibility to ensure this Policy is consistent with Council's Plan and other Council Policies.

3.2. Chief Executive Officer

Overall responsibility for compliance with this policy.

Overall responsibility for enforcing accountability.

Overall responsibility for providing resources.

Overall responsibility for performance monitoring.

3.3. Director Corporate and Community Services

Responsibility for compliance with this policy.

Responsibility for enforcing accountability.

Responsibility for providing resources.

Responsibility for performance monitoring.

3.4. Manager Governance and Human Services

Responsibility for reviewing this policy every two years.

Responsibility to develop frameworks and procedures in compliance with this policy.

Responsibility to enforce compliance with frameworks and procedures.

To maintain a volunteer personnel file as per PROV standards.

3.5. Employees Responsible for the management of volunteers (ie, Aged and Disability Services Coordinator)

Responsibility to ensure that each new volunteer is given relevant information for the volunteer role requested

Responsibility to ensure that all employees of council are aware of the role of a volunteer and the procedures that need to be undertaken in order to become a volunteer.

3.6. All Council Employees, Contractors and Volunteers

Responsibility to participate where required in the development of frameworks and procedure in compliance with this policy.

Responsibility to comply with frameworks and procedures developed to achieve compliance with this policy.

Related Council Documents [Council Policies Only]

Hindmarsh Shire Council Code of Conduct

Hindmarsh Shire Council Working with Children Policy

Hindmarsh Shire Council Volunteer Procedure

Resources

- Local Government Act 1989
- Equal Opportunity Act 2010
- Occupational Health and Safety Act Vic 2004
- Aged Care Quality Standards 2019
- Victorian Home and Community Care Program Manual 2013
- Commonwealth Home Support Programme 2015
- The Home Care Standards Guide
- Hindmarsh Shire Council Volunteer Booklet

DOCUMENT CONTROL

Hindmarsh Shire Council		Policy Category	Council
Version Number	1.3	Policy Status	DRAFT
Approved/Adopted By		Approved/Adopted on:	
Responsible Officer	Director Corporate and Community Services		
Version History	Date	Version	Description
	10 October 2019	1.0	Initial version
	16 April 2015	1.2	Updated version
	15 June 2019	1.3	Updated to be Council wide policy.

The background of the cover is a photograph of a modern building with a large, curved glass facade. The building's interior is visible through the glass, showing office desks, chairs, and bookshelves. The sky is a clear, light blue. The text is centered over the image.

HINDMARSH SHIRE COUNCIL

FINANCIAL REPORT

**FOR THE PERIOD ENDING
30 JUNE 2019**

**Hindmarsh Shire Council
Management Financial Report
For the period ending 30 June 2019**

COMMENTARY

General

This report is for the period ending 30 June 2019.

The Financial report provides financial reporting and variances against budget. This report incorporates Year to Date actual and variance figures for the nine months up to 30 June 2019.

These are draft figures and have not yet been through annual audit. Final reconciliations are yet to be completed.

Dashboard

The Dashboard provides Council with a set of graphs detailing of both financial and non-financial items. This will be available for distribution at the Council meeting.

Executive Summary

The Executive Summary provides Council with a summary of financial items comparing year to date actuals against year to date budget.

Financials

Attached to this report are a set of financial statements consisting of an Income Statement, Balance Sheet, Cash Flow Statement, Capital Works Schedule and Detailed Program Expenditure. These statements are prepared in line with Australian Accounting Standards and the relevant regulations under the Local Government Act 1989, and the Local Government (Planning and Reporting) Regulations 2014. The statements provide YTD Actual data with a comparison against YTD Budget figures.

A brief summary of the major budget variances is outlined on the following pages.

Comprehensive Income Statement

The Comprehensive Income Statement shows an operating surplus for the period 1 July 2018 to 30 June 2019 of \$1,723,148 compared to a budgeted deficit of (\$2,984,238).

There are a number of items that make up the overall variances between actual and budget. Explanation of material variances have been detailed against the Comprehensive Income Statement report.

Balance Sheet and Cash Flow

Cash and cash equivalents at 30 June 2019 shows a balance of \$11,877,433.

Capital Expenditure

This report shows Capital works expenditure for the period 1 July 2018 to 30 June 2019.

**Hindmarsh Shire Council
Executive Summary
As at 30 June 2019**

	Actual YTD June 2019	Budget YTD June 2019	Indicator
Rates & Charges Collected	8,711,847	8,644,977	
Income Statement Operating Surplus/(Deficit)	1,723,148	(2,984,238)	
Adjusted Underlying Surplus/(Deficit)	(676,818)	(3,382,938)	
Cash & Investments	11,875,433		
Rates Debtors	366,620		
Sundry Debtors	1,143,296		
Infringement Debtors	88,540		
Balance Sheet Working Capital	9,964,005		
Total Operating Revenue	25,235,255	15,176,491	
Total Operating Expenditure	23,512,107	18,160,729	
Capital Works Expenditure	6,160,829	5,817,508	

Indicator Legend

	No action required
	Requires active monitoring
	Immediate action required

Hindmarsh Shire Council
Comprehensive Income Statement
For The Period Ended 30 June 2019

	YTD Actual \$	YTD Budget \$	YTD Variance \$	Ref
Income				
Rates and charges	8,650,184	8,644,977	5,207	1
Statutory fees and fines	22,482	11,000	11,482	2
User fees & Reimbursements	1,216,651	816,860	399,791	3
Contributions - cash	62,960	13,704	49,256	4
Grants - operating (recurrent)	5,592,774	3,020,815	2,571,959	5
Grants - operating (non-recurrent)	4,898,416	66,700	4,831,716	6
Grants - capital (recurrent)	759,425	759,424	1	
Grants - capital (non-recurrent)	2,136,415	100,000	2,036,415	7
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	263,551	298,700	(35,149)	
Interest	181,984	125,000	56,984	
Other income	1,450,414	1,319,311	131,103	
Total Income	25,235,255	15,176,491	10,058,764	
Expenses				
Employee costs	6,176,881	7,115,237	(938,356)	8
Materials and services	10,945,754	4,496,134	6,449,620	9
Depreciation	4,958,769	4,927,733	31,036	10
Other expenses	1,430,703	1,621,625	(190,922)	11
Total expenses	23,512,107	18,160,729	5,351,378	
Share of net profits/(losses) of associates and joint ventures accounted for by the equity method	-	-	-	
Surplus (deficit) for the year to date	1,723,148	(2,984,238)	4,707,386	
Net asset Revaluation increment / (decrement)	-	-	-	
Comprehensive result	1,723,148	(2,984,238)	4,707,386	

Comprehensive Income Statement
Explanation of material variations
For The Period Ended 30 June 2019

Variance		
Ref	Item	Explanation
1	Rates & Charges	Rates & Charges are slightly higher than budget.
2	Statutory fees and fines	Statutory fees and fines are higher than budgeted due to a larger number of fines being issued.
3	User fees & Reimbursements	User fees & Reimbursements are higher than budgeted due to Income received from Private works, Caravan Parks, and meals on wheels being higher than budgeted.
4	Contributions - cash	Contributions are higher than budgeted due to receipt of payment from Sustainability Victoria for the energy optimisation audit and the first two installments being received from the dimboola & district sporting club toward the female change rooms facility.
5	Grants - operating (recurrent)	Recurrent operating grants are higher than budgeted due to receiving an early payment for half of the Victorian Grants Commission Grant for 2020, in June 2019.
6	Grants - Operating (non-recurrent)	Non-recurrent operating grants are higher than budget due to Council receiving unbudgeted grant funds for Disaster Support & Relief, the Dimboola HPV event, This Girl Can Marketing and Recycling Services Temporary Relief Grants. The majority of the variance is due to the receipt of payment for claims for the 2016 Flood recovery works including a cash advance towards the next stage of these works.
7	Grants - Capital (non-recurrent)	Non-recurrent capital grants is higher than budgeted as we have received unbudgeted grants for the refurbishment of Jeparit and Rainbow kindergartens, provision of a fishing pontoon at Nhill Lake, provision of boating pontoon at Dimboola, Nhill Aerodrome Entrance & Heritage Walk, e-waste, Fixing Country Roads Program and Local Roads to Market Program.
8	Employee Costs	Employee costs are currently under expenditure due to the period of time some vacancies remained unfilled, also the departure of top of band employees whose replacements commence at the bottom of the banding impacts this.

**Comprehensive Income Statement
Explanation of material variations
For The Period Ended 30 June 2019**

9	Materials & Services	Materials and Services are over budget due to payments in relation to Flood recovery works.
10	Depreciation	A full reconciliation for Depreciation will occur with End of Year processes.
11	Other Expenses	Other expenses are under budget due to a number of small variances.

Hindmarsh Shire Council
Balance Sheet
As at 30 June 2019

	YTD Actual 2018/19 \$	Actual 2017/18 \$	Ref
Current assets			
Cash and cash equivalents	11,877,433	11,228,348	
Rates and other receivables	2,085,427	703,850	1
Other assets & Inventories	305,293	358,627	
Total current assets	<u>14,268,154</u>	<u>12,290,825</u>	
Non-current assets			
Investments In associates by equity method	479,255	479,255	
Infrastructure, Property and Plant and Equipment	152,240,200	157,200,969	
Capital Expenditure 2017/18	6,160,829	0	2
Trade and other receivables	2,207	2,292	
Total non-current assets	<u>158,882,491</u>	<u>157,682,517</u>	
Total assets	<u>173,150,644</u>	<u>169,973,341</u>	
Current liabilities			
Trade and other payables	2,593,090	985,247	
Trust Funds and Deposits	31,936	182,075	3
Provisions	1,679,123	1,682,673	
Total current liabilities	<u>4,304,149</u>	<u>2,849,994</u>	
Non current liabilities			
Provisions	253,450	253,450	
Total non-current liabilities	<u>253,450</u>	<u>253,450</u>	
Total liabilities	<u>4,557,599</u>	<u>3,103,444</u>	
Net assets	<u>168,593,045</u>	<u>166,869,897</u>	
Equity			
Accumulated surplus	64,217,574	63,327,067	
Surplus/(Deficit) for period	1,723,148	890,507	
Asset revaluation reserve	102,652,323	102,652,323	
Total equity	<u>168,593,045</u>	<u>166,869,897</u>	

Balance Sheet
Explanation of material variations
As at 30 June 2019

Variance		
Ref	Item	Explanation
1	Rates & Other Receivables	Rates and other receivables reflects the total rates outstanding as at 30 June 2019 for the 2018/19 financial year, together with other outstanding Debtors. There were a number of large invoices issued in June for grant income which remained outstanding at the end of the month.
2	Capital Expenditure	Capital Expenditure as at 30 June 2019 was \$6,160,829. Refer to the Capital Works report for further information.
3	Trust Funds and Deposits	As at 30 June 2019 Council holds \$19,620 for the Fire Services Levy to be remitted and \$12,316 in refundable deposits.

**Hindmarsh Shire Council
Statement of Cash Flows
For the Period Ending 30 June 2019**

Cash Flows from Operating Activities

	Inflows/ (Outflows)
Receipts	
Rates & Charges	8,711,847
Statutory Fees and Fines	7,248
User Fees	177,104
Interest	181,984
Contributions - Cash	62,960
Grants - Recurrent	10,491,189
Net GST refund/(payment)	(391,367)
Grants - Non Recurrent	2,895,840
Trust	(147,148)
Other Revenue	1,451,914
Payments	
Employee Costs	(6,180,431)
Other Expenses	(1,443,510)
Suppliers	(9,273,269)
	<hr/>
Net cash inflow/(outflow) from operating activities	6,544,362

Cash Flows from Investing Activities

Payments for Property Plant and Equipment and Infrastructure	(6,160,829)
Proceeds from sale of Property Plant and Equipment	263,551
Net cash inflow (outflow) from investing activities	<hr/> (5,897,277)

Cash flows from Financing activities

Net cash inflow (outflow) from financing activities	<hr/> -
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Net increase/(decrease) in cash held	647,085
Cash at beginning of the period	11,228,348
Cash at end of the period	<hr/> <hr/> 11,875,433

Hindmarsh Shire Council
Capital Works
For The Period Ended 30 June 2019

	YTD Actual \$	YTD Budget \$	YTD Variance \$	Ref
Property				
Land	-	-	-	
Total Land	-	-	-	
Buildings	502,588	127,400	(375,188)	1
Total Buildings	502,588	127,400	375,188	
Total Property	502,588	127,400	375,188	
Plant and Equipment				
Plant, machinery and equipment	1,057,109	1,706,000	648,891	2
Fixtures, fittings and furniture	20,549	36,004	15,455	
Total Plant and Equipment	1,077,658	1,742,004	664,346	
Infrastructure				
Roads	3,897,376	3,118,903	(778,473)	3
Bridges	19,771	-	(19,771)	
Footpaths and cycleways	76,624	259,849	183,225	4
Drainage	65,159	128,348	63,189	
Other infrastructure	521,652	441,004	(80,648)	5
Total Infrastructure	4,580,582	3,948,104	632,478	
Total Capital Works Expenditure	6,160,829	5,817,508	(343,321)	
Represented by:				
New asset expenditure	726,580	323,865	(402,715)	
Asset renewal expenditure	5,027,018	4,969,070	(57,948)	
Asset expansion expenditure	-	-	-	
Asset upgrade expenditure	407,231	524,573	117,342	
Total Capital Works Expenditure	6,160,829	5,817,508	(343,321)	

Capital Works
Explanation of material variations
For The Period 1 July to 30 June 2019

Variance Ref	Item	Explanation
1	Buildings	This variance is attributable to carry forward expenditure for the final payment to the builders for the Nhill Early Years Centre and expenditure for Dimboola Recreation Reserve Netball Facilities which is also carried forward.
2	Plant, machinery and equipment	There are some items of Plant that were not able to be delivered prior to the end of the financial year.
3	Roads	The variance in actual expenditure to budgeted is due to gaining grant funding for completing further road construction projects that were not budgeted.
4	Footpaths and cycleways	There are a number of footpath projects that are unlikely to be completed during 2019/20 and will be likely carried forward.
5	Other	This variance is mainly due to receiving a number of small capital grants during the year which were not budgeted for.

Detailed Income / Expenditure for the period ending 30 June 2019

Account	YTD Actuals	Carried Forward Budget	Annual Budget
101 Community Development			
Income			
Profit/Loss			
10115 Town Committee Recoupments	(\$21,025.00)	\$0.00	\$0.00
10171 Drought Response Program - Grant	(\$14.55)	\$0.00	\$0.00
10176 Public Safety Infrastructure Grant	(\$2,160.00)	\$0.00	\$0.00
10177 This Girl Can Marketing Grant	(\$10,500.00)	\$0.00	\$0.00
Profit/Loss Total	(\$33,699.55)	\$0.00	\$0.00
Income Total	(\$33,699.55)	\$0.00	\$0.00
Expenditure			
Profit/Loss			
10100 Indoor Salaries	\$90,270.68	\$0.00	\$99,579.00
10102 Contract and Materials	\$3,490.76	\$0.00	\$3,500.00
10104 Town Committees - Council Contribution	\$30,000.00	\$0.00	\$30,000.00
10107 Community Planning Workshops	\$112.00	\$0.00	\$500.00
10108 Multi-cultural support	\$3,000.00	\$0.00	\$3,500.00
10109 Memberships and Subscriptions	\$5,137.28	\$0.00	\$3,500.00
10116 Software & Licence Fees	\$251.40	\$0.00	\$1,300.00
10118 Reconciliation Activities	\$450.00	\$0.00	\$1,000.00
10121 Jeparit Heritage Historical Walk	\$227.20	\$0.00	\$0.00
10123 Rainbow Desert Enduro	\$10,805.45	\$0.00	\$10,000.00
10131 Town Committee Expenditure	\$4,520.00	\$0.00	\$0.00
10145 Telecommunication	\$2,946.02	\$0.00	\$2,400.00
10146 This Girl Can	\$1,600.91	\$0.00	\$0.00
Profit/Loss Total	\$152,811.70	\$0.00	\$155,279.00
Capital			
10131 Town Committee Expenditure	\$15,450.00	\$0.00	\$0.00

10150 Community Safety Fund	\$3,920.00	\$880.00	\$.00
Capital Total	\$19,370.00	\$880.00	\$.00
Expenditure Total	\$172,181.70	\$880.00	\$155,279.00
101 Community Development Total	\$138,482.15	\$880.00	\$155,279.00
102 Maternal and Child Health			
Expenditure			
Profit/Loss			
10200 Indoor Salaries	\$8,190.04	\$.00	\$9,051.00
10204 Building Maintenance	\$77.35	\$.00	\$4,145.00
10244 Utilities	\$.00	\$.00	\$750.00
10245 Telecommunications	\$381.24	\$.00	\$480.00
10247 Depreciation on Buildings	\$3,990.00	\$.00	\$3,990.00
Profit/Loss Total	\$12,638.63	\$.00	\$18,416.00
Expenditure Total	\$12,638.63	\$.00	\$18,416.00
102 Maternal and Child Health Total	\$12,638.63	\$.00	\$18,416.00
103 Kindergarten Services			
Income			
Profit/Loss			
10372 Facilitated Playgroup Grant	(\$72,159.04)	\$.00	(\$56,700.00)
10373 Jeparit Kindergarten Refurbishment Grant	(\$8,985.70)	\$.00	\$.00
10374 Rainbow Kindergarten Refurbishment Grant	(\$9,363.00)	\$.00	\$.00
10375 Early years centres lease	(\$363.64)	\$.00	\$.00
Profit/Loss Total	(\$90,871.38)	\$.00	(\$56,700.00)
Income Total	(\$90,871.38)	\$.00	(\$56,700.00)
Expenditure			
Profit/Loss			
10300 Indoor Salaries	\$4,990.94	\$.00	\$27,453.00
10304 Building Maintenance	\$8,989.07	\$.00	\$14,970.00
10305 Kindergarten Subsidy	\$95,112.79	\$50,000.00	\$85,000.00
10344 Utilities	\$496.34	\$.00	\$500.00

10345 Telecommunication	\$393.56	\$.00	\$3,840.00
10347 Depreciation	\$47,969.40	\$.00	\$56,326.00
10351 Nhill Early Years Centre	\$641.26	\$.00	\$.00
10352 Facilitated Playgroup Coordination	\$49,624.29	\$33,502.00	\$56,700.00
Profit/Loss Total	\$208,217.65	\$83,502.00	\$244,789.00
Capital			
10351 Nhill Early Years Centre	\$46,312.41	\$46,085.00	\$.00
10353 Jeparit Kindergarten Refurbishment	\$10,895.70	\$2,000.00	\$.00
10354 Rainbow Kindergarten Refurbishment	\$10,893.62	\$2,000.00	\$.00
Capital Total	\$68,101.73	\$50,085.00	\$.00
Expenditure Total	\$276,319.38	\$133,587.00	\$244,789.00
103 Kindergarten Services Total	\$185,448.00	\$133,587.00	\$188,089.00
104 Youth Services			
Income			
Profit/Loss			
10471 Freeza	(\$24,500.00)	\$.00	(\$12,250.00)
10473 School Holiday Program - Fees	(\$909.10)	\$.00	\$.00
10475 National Youth Week - Grant	(\$2,000.00)	\$.00	\$.00
10476 Walk to School - Grant	(\$14,000.00)	\$.00	(\$10,000.00)
Profit/Loss Total	(\$41,409.10)	\$.00	(\$22,250.00)
Income Total	(\$41,409.10)	\$.00	(\$22,250.00)
Expenditure			
Profit/Loss			
10400 Indoor Salaries	\$50,653.32	\$.00	\$59,616.00
10402 Contracts and Materials	\$564.76	\$.00	\$3,500.00
10403 Advertising	\$742.37	\$.00	\$1,000.00
10405 Freeza	\$25,599.45	\$39,850.00	\$12,500.00
10407 Hindmarsh Youth Council	\$8,509.23	\$.00	\$10,000.00
10410 National Youth Week	\$638.25	\$.00	\$.00
10411 Walk to School	\$10,072.15	\$10,746.00	\$10,000.00

Profit/Loss Total	\$96,779.53	\$50,596.00	\$96,616.00
Expenditure Total	\$96,779.53	\$50,596.00	\$96,616.00
104 Youth Services Total	\$55,370.43	\$50,596.00	\$74,366.00
105 Aged and Disability Services			
Income			
Profit/Loss			
10570 Meals on Wheels Grant	(\$50,475.88)	\$.00	(\$43,378.00)
10571 Meals on Wheels Fees	(\$68,073.15)	\$.00	(\$50,213.00)
10572 General Home Grant	(\$271,363.12)	\$.00	(\$249,031.00)
10573 General Home Care Fees	(\$39,746.22)	\$.00	(\$30,000.00)
10574 Case Assessment Grant	(\$92,770.32)	\$.00	(\$92,362.00)
10575 Personal Care Grant	(\$103,893.47)	\$.00	(\$75,886.00)
10576 Personal Care Fees	(\$3,852.21)	\$.00	(\$3,000.00)
10577 Respite Care Grant	(\$37,944.55)	\$.00	(\$38,282.00)
10578 Respite Care Fees	(\$1,450.47)	\$.00	(\$2,000.00)
10579 Home Care Property Maintenance Grant	(\$42,815.56)	\$.00	(\$42,834.00)
10580 Home Care Property Maintenance Fees	(\$10,003.52)	\$.00	(\$6,000.00)
10581 Agency Home Care Fees	(\$163,963.87)	\$.00	(\$125,000.00)
10582 Senior Citizen - Home Care - Grant	(\$17,982.65)	\$.00	(\$37,682.00)
10584 Volunteer Coordination Grant	(\$2,596.27)	\$.00	(\$2,387.00)
10585 Seniors Week Grant	(\$3,268.18)	\$.00	(\$2,600.00)
10586 Senior Week - User Fee	(\$479.23)	\$.00	\$.00
10588 Community Transport Fees	(\$2,985.40)	\$.00	(\$2,000.00)
Profit/Loss Total	(\$913,664.07)	\$.00	(\$802,655.00)
Income Total	(\$913,664.07)	\$.00	(\$802,655.00)
Expenditure			
Profit/Loss			
10500 Indoor Salaries	\$234,119.93	\$.00	\$230,630.00
10502 Contracts and Materials	\$4,122.05	\$.00	\$6,000.00
10503 Advertising	\$43.64	\$.00	\$500.00
10504 Meals on Wheels - Contracts	\$91,099.72	\$2,043.00	\$63,000.00

10505 General Home Care Salaries	\$210,293.12	\$29,708.00	\$200,000.00
10506 Personal Care Salaries	\$46,011.29	\$55,577.00	\$50,000.00
10507 Respite Care Salaries	\$9,281.96	\$20,941.00	\$30,000.00
10508 Agency Home Care Salaries	\$127,908.67	\$0.00	\$200,000.00
10509 Property Maintenance - Home Care - Salaries	\$41,394.78	\$16,725.00	\$30,000.00
10510 Software Maintenance Contract	\$9,126.27	\$0.00	\$10,000.00
10511 Improving Liveability of Older People	\$459.09	\$6,383.00	\$0.00
10513 Senior Citizens - General Expenditure	\$2,000.00	\$0.00	\$2,000.00
10514 Seniors Week	\$1,978.16	\$0.00	\$2,600.00
10515 Insurance - Senior Citizens Club Rooms	\$1,865.20	\$0.00	\$2,500.00
10516 Memberships and Subscriptions	\$0.00	\$0.00	\$500.00
10517 Implement Ageing Strategy	\$0.00	\$0.00	\$2,000.00
10518 Home Care Staff - Training	\$12,501.25	\$0.00	\$14,000.00
10519 Senior Citizens Building Maintenance	\$9,074.13	\$20,684.00	\$10,200.00
10520 Senior Citizens Centre Cleaning	\$3,604.21	\$0.00	\$6,524.00
10521 Aged Care Expo	\$6,971.50	\$0.00	\$0.00
10523 Senior Citizens Utilities	\$3,161.13	\$0.00	\$3,250.00
10545 Telecommunications	\$6,781.61	\$0.00	\$7,150.00
10547 Depreciation - Plant & Equipment	\$13,689.12	\$0.00	\$13,689.00
Profit/Loss Total	\$835,486.83	\$152,061.00	\$884,543.00
Capital			
10550 HACC Minor Capital	\$3,818.18	\$54,093.00	\$0.00
Capital Total	\$3,818.18	\$54,093.00	\$0.00
Expenditure Total	\$839,305.01	\$206,154.00	\$884,543.00
105 Aged and Disability Services Total	(\$74,359.06)	\$206,154.00	\$81,888.00
106 Health Promotion			
Income			
Profit/Loss			
10670 Health Registration Fees	(\$23,305.75)	\$0.00	(\$23,000.00)
10671 Septic Tank Fees	(\$775.00)	\$0.00	(\$1,000.00)
10672 Tobacco Activity	(\$14,557.08)	\$0.00	(\$13,704.00)

10673 Immunisation Services Grant	(\$2,992.42)	\$.00	\$.00
10675 Environmental Health Contributions	(\$4,000.00)	\$.00	\$.00
Profit/Loss Total	(\$45,630.25)	\$.00	(\$37,704.00)
Income Total	(\$45,630.25)	\$.00	(\$37,704.00)
Expenditure			
Profit/Loss			
10600 Indoor Salaries	\$92,681.98	\$.00	\$99,725.00
10601 Indoor Training	\$1,581.82	\$.00	\$.00
10602 Contracts and Materials	\$4,499.10	\$.00	\$5,500.00
10604 Software Maintenance Contract	\$2,929.20	\$.00	\$2,950.00
10606 Health & Wellbeing Plan Implementation	\$.00	\$.00	\$1,000.00
10609 Tobacco Activity	\$8.64	\$.00	\$.00
Profit/Loss Total	\$101,700.74	\$.00	\$109,175.00
Expenditure Total	\$101,700.74	\$.00	\$109,175.00
106 Health Promotion Total	\$56,070.49	\$.00	\$71,471.00
108 Libraries			
Income			
Profit/Loss			
10870 Library Grant	(\$104,651.00)	\$.00	(\$104,651.00)
Profit/Loss Total	(\$104,651.00)	\$.00	(\$104,651.00)
Income Total	(\$104,651.00)	\$.00	(\$104,651.00)
Expenditure			
Profit/Loss			
10800 Indoor Salaries	\$5,919.45	\$.00	\$6,314.00
10804 Council Contribution to WRLC	\$265,435.00	\$.00	\$265,835.00
10805 Cleaning - Nhill and Dimbolla Libraries	\$4,175.31	\$.00	\$2,200.00
10806 Building Maintenance - Nhill & Dimboola Libraries	\$1,875.35	\$.00	\$4,156.00
10807 Concept Designs - Dimboola Library	\$16,403.76	\$.00	\$.00
10844 Utilities	\$2,433.26	\$.00	\$4,200.00
10845 Telecommunications	\$1,918.87	\$.00	\$2,100.00

Profit/Loss Total	\$298,161.00	\$.00	\$284,805.00
Capital			
10852 Dimboola Civic Precinct	\$44,217.92	\$778,133.00	\$.00
Capital Total	\$44,217.92	\$778,133.00	\$.00
Expenditure Total	\$342,378.92	\$778,133.00	\$284,805.00
108 Libraries Total	\$237,727.92	\$778,133.00	\$180,154.00
109 Arts & Culture and Community Events			
Expenditure			
Profit/Loss			
10900 Indoor Salaries	\$54,712.79	\$.00	\$56,289.00
10904 Community Action Grant Program	\$22,246.55	\$1,500.00	\$30,000.00
10905 Children`s Week	\$533.87	\$.00	\$.00
10909 Meet & Greet Barbecue	\$1,500.00	\$.00	\$2,000.00
10910 Regional Community Events (Arts & Culture)	\$.00	\$.00	\$4,000.00
10911 Youth & Volunteer Activities & Events	\$751.38	\$.00	\$4,000.00
10915 IDOWP & Harmony Day	\$466.15	\$.00	\$1,000.00
10944 Utilities	\$4,700.44	\$.00	\$5,150.00
10945 Telecommunications	\$474.63	\$.00	\$510.00
Profit/Loss Total	\$85,385.81	\$1,500.00	\$102,949.00
Expenditure Total	\$85,385.81	\$1,500.00	\$102,949.00
109 Arts & Culture and Community Events Total	\$85,385.81	\$1,500.00	\$102,949.00
110 Recreation Programs			
Expenditure			
Profit/Loss			
11000 Indoor Salaries	\$12,500.42	\$.00	\$12,065.00
Profit/Loss Total	\$12,500.42	\$.00	\$12,065.00
Expenditure Total	\$12,500.42	\$.00	\$12,065.00
110 Recreation Programs Total	\$12,500.42	\$.00	\$12,065.00
111 Public Order and Safety			

Income			
Profit/Loss			
11170 Animal Control Fines	(\$9,055.00)	\$.00	(\$1,000.00)
11171 Animal Control Registration Fees	(\$70,080.50)	\$.00	(\$70,000.00)
11172 Pound Fees	(\$1,767.35)	\$.00	(\$1,500.00)
11173 Local Laws Fees	(\$3,602.11)	\$.00	(\$1,000.00)
11174 Local Laws Fines	(\$1,612.00)	\$.00	\$.00
11175 School Crossing Grants	(\$6,041.00)	\$.00	(\$6,041.00)
Profit/Loss Total	(\$92,157.96)	\$.00	(\$79,541.00)
Income Total	(\$92,157.96)	\$.00	(\$79,541.00)
Expenditure			
Profit/Loss			
11100 Indoor Salaries	\$146,581.35	\$.00	\$135,656.00
11102 Contracts and Materials	\$9,049.89	\$.00	\$10,000.00
11103 Advertising	\$114.55	\$.00	\$550.00
11104 Animal Registration- Department Fees	\$5,001.50	\$.00	\$5,500.00
11105 Printing & Postage of Animal Notices	\$1,894.19	\$.00	\$2,400.00
11145 Telecommunication	\$627.52	\$.00	\$960.00
11147 Depreciation - Buildings	\$14,298.84	\$.00	\$1,589.00
Profit/Loss Total	\$177,567.84	\$.00	\$156,655.00
Expenditure Total	\$177,567.84	\$.00	\$156,655.00
111 Public Order and Safety Total	\$85,409.88	\$.00	\$77,114.00
112 Early Years			
Expenditure			
Profit/Loss			
11200 Early Years	\$29,788.78	\$.00	\$37,588.00
Profit/Loss Total	\$29,788.78	\$.00	\$37,588.00
Expenditure Total	\$29,788.78	\$.00	\$37,588.00
112 Early Years Total	\$29,788.78	\$.00	\$37,588.00
201 Local Roads and Bridges			

Income			
Profit/Loss			
20170 Roads to Recovery Grant	(\$759,425.00)	\$.00	(\$759,424.00)
20174 Floods Recovery Grant	(\$4,705,108.78)	\$.00	\$.00
20178 Fixing Country Roads Program	(\$1,242,933.60)	\$.00	\$.00
20179 Local Roads to Market Program	(\$630,000.00)	\$.00	\$.00
Profit/Loss Total	(\$7,337,467.38)	\$.00	(\$759,424.00)
Income Total	(\$7,337,467.38)	\$.00	(\$759,424.00)
Expenditure			
Profit/Loss			
20100 Indoor Salaries	\$93,116.40	\$.00	\$100,263.00
20101 Engineering Investigation & Design Indoor Salaries	\$139,894.69	\$.00	\$125,739.00
20104 Sealed Road Team Leader Inspections	\$11,158.88	\$.00	\$17,915.00
20105 Sealed Road Programmed Inspections	\$22,316.80	\$.00	\$25,020.00
20106 Sealed Road Shoulder Maintenance	\$124,211.16	\$.00	\$189,000.00
20107 Sealed Road Pavement Patching and Repair	\$99,558.17	\$.00	\$104,000.00
20108 Sealed Road Crack Sealing	\$17,884.24	\$.00	\$32,000.00
20109 Sealed Road Edge Repairs	\$167,557.41	\$.00	\$198,000.00
20110 Sealed Road Line Marking	\$20,431.22	\$.00	\$27,050.00
20111 Unsealed Road Team Leader Inspections	\$17,264.61	\$.00	\$25,409.00
20112 Unsealed Road Programmed Inspections	\$19,017.43	\$.00	\$7,020.00
20113 Unsealed Road - Gravel Road Maintenance	\$803,940.96	\$.00	\$745,000.00
20117 Unsealed Road Earth Grading	\$231,227.40	\$.00	\$294,900.00
20118 Road Signage	\$64,032.63	\$.00	\$55,142.00
20119 Guide Post Maintenance	\$35,172.88	\$.00	\$36,389.00
20120 Gypsum Road Maintenance	\$60,069.78	\$.00	\$44,310.00
20121 Bridge Maintenance	\$9,706.58	\$.00	\$5,701.00
20122 Street Lighting	\$44,974.64	\$.00	\$39,837.00
20123 Road Hierarchy Review	\$129.73	\$.00	\$.00
20124 Cathodic Protection - Antwerp Bridge	\$1,950.00	\$.00	\$3,060.00
20125 Floods 2016	\$6,272,694.60	\$.00	\$.00
20147 Depreciation - Roads & Bridges	\$2,844,285.72	\$.00	\$2,877,390.00

Profit/Loss Total	\$11,100,595.93	\$.00	\$4,953,145.00
Capital			
20100 Indoor Salaries	\$122,221.07	\$.00	\$109,376.00
20152 Kerb & Channel	\$474,707.50	\$231,122.00	\$128,181.00
20154 Reseals and Final Seals	\$577,226.82	\$.00	\$697,679.00
20156 Sealed Road Construction	\$2,330,282.21	\$388,432.00	\$1,483,033.00
20158 Shoulder Resheet	\$82,104.88	\$.00	\$186,562.00
20160 Unsealed Road Construction	\$307,147.19	\$.00	\$514,072.00
20164 Bridges	\$19,770.75	\$816,031.00	\$.00
20188 Nhill Hospital Crossing	\$2,833.66	\$.00	\$.00
20189 Victoria St Safety Improvements	\$3,686.58	\$.00	\$.00
Capital Total	\$3,919,980.66	\$1,435,585.00	\$3,118,903.00
Expenditure Total	\$15,020,576.59	\$1,435,585.00	\$8,072,048.00
201 Local Roads and Bridges Total	\$7,683,109.21	\$1,435,585.00	\$7,312,624.00
202 Drainage Management			
Expenditure			
Profit/Loss			
20200 Indoor Salaries	\$20,601.52	\$.00	\$24,910.00
20204 Sealed Road Drainage and Culvert Maintenance	\$24,927.23	\$.00	\$75,000.00
20205 Unsealed Road Drainage and Culvert Maintenance	\$43,338.95	\$.00	\$121,765.00
20206 Underground Drainage Maintenance - Pits	\$7,364.91	\$.00	\$15,283.00
20207 Underground Drainage Maintenance - Pipework	\$387.97	\$.00	\$7,122.00
20208 Earth Gutter Maintenance	\$20,476.76	\$.00	\$30,854.00
20209 Kerb and Channel Maintenance	\$4,664.08	\$.00	\$6,040.00
20210 Urban Drainage Inspections	\$5,434.29	\$.00	\$5,202.00
20247 Depreciation - Drainage & Kerb and Channel	\$317,341.80	\$.00	\$267,577.00
Profit/Loss Total	\$444,537.51	\$.00	\$553,753.00
Capital			
20200 Indoor Salaries	\$18,666.65	\$.00	\$13,389.00
20251 Major Culverts	\$46,492.81	\$40,000.00	\$114,959.00

20252 Upper Regions St & Nursery Rd Upgrades	\$.00	\$271,491.00	\$.00
Capital Total	\$65,159.46	\$311,491.00	\$128,348.00
Expenditure Total	\$509,696.97	\$311,491.00	\$682,101.00
202 Drainage Management Total	\$509,696.97	\$311,491.00	\$682,101.00
203 Paths and Trails			
Income			
Profit/Loss			
20370 Stronger Communities Walking Track Dimboola- Grant	(\$19,545.00)	\$.00	\$.00
Profit/Loss Total	(\$19,545.00)	\$.00	\$.00
Income Total	(\$19,545.00)	\$.00	\$.00
Expenditure			
Profit/Loss			
20300 Indoor Salaries	\$8,717.36	\$.00	\$9,957.00
20304 Footpath Maintenance	\$50,630.84	\$.00	\$34,333.00
20305 Footpath Inspections	\$343.89	\$.00	\$1,738.00
20306 Footpath Programmed Inspections	\$5,953.97	\$.00	\$7,020.00
20347 Depreciation - Footpaths	\$157,285.20	\$.00	\$159,144.00
Profit/Loss Total	\$222,931.26	\$.00	\$212,192.00
Capital			
20300 Indoor Salaries	\$7,344.18	\$.00	\$45,419.00
20353 Footpaths	\$66,446.32	\$.00	\$214,430.00
Capital Total	\$73,790.50	\$.00	\$259,849.00
Expenditure Total	\$296,721.76	\$.00	\$472,041.00
203 Paths and Trails Total	\$277,176.76	\$.00	\$472,041.00
204 Tree Management			
Expenditure			
Profit/Loss			
20400 Indoor Salaries	\$13,003.63	\$.00	\$14,442.00
20404 Rural Tree Trimming and Removal	\$195,054.72	\$60,000.00	\$212,714.00

20405 Urban Trees Lopping & Pruning and Removal	\$88,256.97	\$.00	\$90,774.00
20406 Urban Trees Replacement Program	\$13,857.30	\$8,000.00	\$30,693.00
Profit/Loss Total	\$310,172.62	\$68,000.00	\$348,623.00
Expenditure Total	\$310,172.62	\$68,000.00	\$348,623.00
204 Tree Management Total	\$310,172.62	\$68,000.00	\$348,623.00
205 Town Beautification			
Income			
Profit/Loss			
20561 Western Highway Median Maintenance	(\$7,544.00)	\$.00	(\$7,544.00)
20562 Nhill Truck Trailer Exchange (A&P Location)	(\$13,000.00)	\$.00	(\$12,000.00)
Profit/Loss Total	(\$20,544.00)	\$.00	(\$19,544.00)
Income Total	(\$20,544.00)	\$.00	(\$19,544.00)
Expenditure			
Profit/Loss			
20500 Indoor Salaries	\$36,318.56	\$.00	\$44,325.00
20502 Contracts and Materials	\$187.24	\$.00	\$.00
20504 Urban Streets - Mechanical Street Sweeping	\$44,456.56	\$.00	\$43,197.00
20505 Commercial Area - Mechanical Street Sweeping	\$12,734.13	\$.00	\$16,726.00
20506 Commercial Area Manual Street Sweeping	\$36,986.31	\$.00	\$36,595.00
20507 Urban Area Litter Removal	\$4,859.73	\$.00	\$.00
20508 Commercial Area Litter Removal	\$3,965.24	\$.00	\$.00
20509 Public Toilet Building Maintenance	\$10,038.11	\$.00	\$20,224.00
20510 Public Toilet Cleaning	\$118,501.12	\$.00	\$119,714.00
20511 Parks and Gardens - Lawn Mowing and Maintenance	\$71,861.20	\$.00	\$68,940.00
20512 Parks and Gardens - Watering	\$8,804.02	\$.00	\$7,288.00
20513 Parks and Gardens - Infrastructure Maintenance	\$39,081.92	\$.00	\$42,115.00
20514 Parks and Gardens - Garden Beds	\$38,274.78	\$.00	\$46,422.00
20515 Parks and Gardens - Grass Maintenance	\$56,082.37	\$.00	\$62,614.00
20516 Parks and Gardens - Playground Inspections	\$4,171.40	\$.00	\$10,657.00
20517 Parks and Gardens - Playground Maintenance	\$24,038.29	\$.00	\$39,476.00
20522 Western Highway Median Maintenance	\$5,391.34	\$.00	\$10,924.00

20523 Nhill Truck Trailer Exchange (A&P Location)	\$4,526.57	\$.00	\$6,242.00
20544 Utilities	\$66,267.85	\$.00	\$55,500.00
20547 Depreciation	\$102,485.64	\$.00	\$62,557.00
Profit/Loss Total	\$689,032.38	\$.00	\$693,516.00
Capital			
20554 Town Entry Signs	\$.00	\$20,000.00	\$.00
20556 Street Furniture	\$14,955.20	\$.00	\$16,000.00
20557 Jaypex Park Upgrade	\$13,850.00	\$.00	\$24,000.00
20558 Nhill RSL ANZAC Memorial Enhancement	\$8,192.00	\$9,011.00	\$.00
Capital Total	\$36,997.20	\$29,011.00	\$40,000.00
Expenditure Total	\$726,029.58	\$29,011.00	\$733,516.00
205 Town Beautification Total	\$705,485.58	\$29,011.00	\$713,972.00
206 Community Centres and Public Halls			
Income			
Profit/Loss			
20670 Sustainability Victoria	(\$12,976.80)	\$.00	\$.00
20671 Hall Hire - Jeparit Hall & Community Building	(\$1,180.91)	\$.00	\$.00
20672 Nhill Memorial Community Centre	(\$30,721.69)	\$.00	(\$40,000.00)
Profit/Loss Total	(\$44,879.40)	\$.00	(\$40,000.00)
Income Total	(\$44,879.40)	\$.00	(\$40,000.00)
Expenditure			
Profit/Loss			
20600 Indoor Salaries	\$46,535.97	\$.00	\$54,666.00
20603 Advertising	\$1,529.73	\$.00	\$2,000.00
20604 Nhill Community Centre Maintenance	\$17,816.31	\$.00	\$16,600.00
20605 Public Halls Building Maintenance	\$60,442.38	\$.00	\$58,590.00
20606 Public Halls Inspections	\$175.51	\$.00	\$1,783.00
20611 Buildings - Condition Assessment	\$1,033.89	\$.00	\$10,200.00
20612 Nhill Community Centre - Film Hire	\$15,613.00	\$.00	\$15,000.00
20613 Nhill Community Centre Materials	\$4,814.42	\$.00	\$4,500.00

20614 Dim Com Centre & Rainbow Hist Society Contribution	\$1,000.00	\$.00	\$1,000.00
20615 Nhill Community Centre - Friends of Funds	\$.00	\$9,636.00	\$.00
20616 Public Halls Assistance Grants	\$2,181.82	\$.00	\$5,000.00
20644 Utilities	\$18,049.38	\$.00	\$27,230.00
20645 Telecommunications	\$425.78	\$.00	\$600.00
20647 Depreciation	\$113,782.92	\$.00	\$113,783.00
Profit/Loss Total	\$283,401.11	\$9,636.00	\$310,952.00
Expenditure Total	\$283,401.11	\$9,636.00	\$310,952.00
206 Community Centres and Public Halls Total	\$238,521.71	\$9,636.00	\$270,952.00
207 Recreation Facilities			
Income			
Profit/Loss			
20770 Recreation Reserve Recoupments	(\$5,772.55)	\$.00	(\$3,000.00)
20773 Dimboola Boating Pontoon - Grant	(\$64,000.00)	\$.00	\$.00
20774 Skate Park - Grant	(\$20,000.00)	\$.00	(\$100,000.00)
20776 Dimboola Football Club Netball Facilities - Grant	(\$22,500.00)	\$.00	\$.00
20783 Nhill Fishing Pontoon - Grant	(\$49,727.28)	\$.00	\$.00
Profit/Loss Total	(\$161,999.83)	\$.00	(\$103,000.00)
Income Total	(\$161,999.83)	\$.00	(\$103,000.00)
Expenditure			
Profit/Loss			
20700 Indoor Salaries	\$36,771.63	\$.00	\$40,026.00
20702 Contracts and Materials	\$464.27	\$.00	\$400.00
20704 Swimming Pool Management	\$240,367.01	\$.00	\$258,060.00
20705 Swimming Pool Maintenance	\$40,111.68	\$.00	\$40,482.00
20706 Swimming Pool Building Maintenance	\$16,064.94	\$.00	\$16,640.00
20707 Swimming Pool Water Charges	\$193.59	\$.00	\$.00
20708 Swimming Pool Preparation and Painting	\$1,363.65	\$.00	\$7,295.00
20709 Swimming Area Ground Maintenance	\$4,068.66	\$.00	\$8,135.00
20710 Recreation Reserve Building Maintenance	\$26,444.86	\$.00	\$27,680.00
20711 Jeparit Riverbank Precinct Minor Works	\$4,800.00	\$.00	\$10,000.00

20712 Recreation Reserve Oval Mowing and Maintenance	\$29,039.34	\$.00	\$33,944.00
20713 Recreation Reserve Surrounds Maintenance	\$29,901.91	\$.00	\$35,320.00
20714 Recreation Reserve Loose Litter Removal	\$1,911.44	\$.00	\$3,570.00
20718 Service of Pool Filters	\$10,642.00	\$.00	\$14,280.00
20719 Nhill Community Pavilion Design Work	\$8,486.36	\$20,000.00	\$.00
20720 Precinct & Recreation Plan Projects Funding	\$401.27	\$.00	\$.00
20721 Ross Lakes Water Supply Feasibility Study	\$.00	\$.00	\$20,000.00
20744 Utilities	\$84,834.58	\$.00	\$56,550.00
20745 Telecommunications	\$437.96	\$.00	\$502.00
20747 Depreciation - Other Structures	\$296,566.20	\$.00	\$274,472.00
20797 Skate Park Facilities	\$751.58	\$.00	\$.00
Profit/Loss Total	\$833,622.93	\$20,000.00	\$847,356.00
Capital			
20700 Indoor Salaries	\$38,324.54	\$.00	\$20,083.00
20723 Nhill Fishing Pontoon	\$54,894.06	\$10,000.00	\$.00
20730 Dimboola Rec Reserve Walking Track	\$14,525.62	\$20,000.00	\$.00
20750 Dimboola Swimming Pool Painting	\$19,800.00	\$.00	\$26,000.00
20751 Defibrillators for Swimming Pools	\$7,987.28	\$.00	\$9,921.00
20752 Dimboola Soundshell Project	\$.00	\$8,500.00	\$.00
20755 Dimboola Recreation Reserve Netball Facilities	\$185,426.39	\$190,045.00	\$.00
20759 Dimboola Recreation Reserve Equipment	\$5,143.45	\$.00	\$.00
20761 Dimboola Boating Pontoon	\$7,990.00	\$.00	\$.00
20769 Dimboola Sports Stadium	\$81,338.82	\$.00	\$100,000.00
20794 Davis Park Renewal	\$9,780.19	\$.00	\$10,000.00
20797 Skate Park Facilities	\$240,974.03	\$.00	\$250,000.00
Capital Total	\$666,184.38	\$228,545.00	\$416,004.00
Expenditure Total	\$1,499,807.31	\$248,545.00	\$1,263,360.00
207 Recreation Facilities Total	\$1,337,807.48	\$248,545.00	\$1,160,360.00
208 Waste Management			
Income			
Profit/Loss			

20870 Garbage Charge	(\$936,339.76)	\$.00	(\$933,710.00)
20871 Commercial Garbage Collection Fees	(\$43,815.88)	\$.00	(\$40,800.00)
20872 Commercial Recycle Collection Fees	(\$4,141.84)	\$.00	(\$3,060.00)
20873 Transfer Station Sales including Scrap Metal	(\$10,290.13)	\$.00	(\$4,000.00)
20874 Transfer Station Fees	(\$67,702.41)	\$.00	(\$45,000.00)
20875 Drum Disposal Cost Recovery Grant	(\$5,075.80)	\$.00	\$.00
20876 Garbage Bin & Parts Sales	(\$1,007.66)	\$.00	(\$500.00)
20877 Waste Management Sales	(\$9.09)	\$.00	(\$150.00)
20878 General Waste Charge	(\$33,595.65)	\$.00	(\$33,570.00)
20879 WMCA e-waste grant	(\$60,000.00)	\$.00	\$.00
20880 Recycling Services Temp Relief Grant	(\$3,361.00)	\$.00	\$.00
Profit/Loss Total	(\$1,165,339.22)	\$.00	(\$1,060,790.00)
Income Total	(\$1,165,339.22)	\$.00	(\$1,060,790.00)
Expenditure			
Profit/Loss			
20800 Indoor Salaries	\$155,602.34	\$.00	\$149,874.00
20802 Contracts and Materials	\$2,252.64	\$.00	\$2,040.00
20803 Advertising	\$360.90	\$.00	\$200.00
20804 Kerbside Garbage Collection	\$244,218.18	\$.00	\$270,300.00
20805 Kerbside Recycle Collection	\$216,374.13	\$.00	\$210,820.00
20806 Transportation of Garbage to Dooen Landfill	\$70,590.11	\$.00	\$59,000.00
20807 Dooen Landfill Charges	\$176,838.92	\$.00	\$186,660.00
20808 Delivery of Recycle	\$26,784.92	\$.00	\$31,212.00
20810 Transfer Station Recycle Collection	\$1,543.10	\$.00	\$6,425.00
20811 Transfer Station Push in Waste and Cover	\$21,580.69	\$.00	\$19,450.00
20812 Transfer Station Chemical Drum Disposal	\$2,294.71	\$.00	\$2,140.00
20813 Transfer Station Maintenance	\$32,737.49	\$.00	\$16,528.00
20815 Transfer Station Greenwaste Processing	\$.00	\$.00	\$5,200.00
20818 Hard Plastic Disposal	\$.00	\$.00	\$30,000.00
20820 Urban Area Litter Removal	\$38,133.91	\$.00	\$51,296.00
20821 Commercial Area Litter Removal	\$42,510.82	\$.00	\$54,232.00
20847 Depreciation	\$32,625.00	\$.00	\$32,629.00

Profit/Loss Total	\$1,064,447.86	\$.00	\$1,128,006.00
Capital			
20850 Ewaste shed Dimboola	\$51,252.50	\$.00	\$.00
20851 Ewaste Shed Nhill	\$50,406.88	\$.00	\$.00
Capital Total	\$101,659.38	\$.00	\$.00
Expenditure Total	\$1,166,107.24	\$.00	\$1,128,006.00
208 Waste Management Total	\$768.02	\$.00	\$67,216.00
209 Quarry Operations			
Income			
Profit/Loss			
20971 Quarry Material Used on Jobs	(\$490,884.00)	\$.00	(\$350,813.00)
Profit/Loss Total	(\$490,884.00)	\$.00	(\$350,813.00)
Income Total	(\$490,884.00)	\$.00	(\$350,813.00)
Expenditure			
Profit/Loss			
20900 Indoor Salaries	\$11,135.80	\$.00	\$12,710.00
20904 Quarry Raising	\$91,343.26	\$68,000.00	\$30,000.00
20905 Quarry Material Crushing	\$179,293.10	\$.00	\$100,000.00
20906 Quarry Material Loading	\$8,148.41	\$.00	\$27,000.00
20907 Quarry Rehabilitation	\$68,153.47	\$.00	\$45,000.00
20908 Quarry Compensation Payment	\$67,640.70	\$.00	\$35,500.00
20909 Quarry Restoration	\$2,200.68	\$.00	\$100,000.00
20911 Quarry General Maintenance	\$1,182.60	\$.00	\$16,500.00
20947 Depreciation	\$10,336.32	\$.00	\$10,336.00
Profit/Loss Total	\$439,434.34	\$68,000.00	\$377,046.00
Expenditure Total	\$439,434.34	\$68,000.00	\$377,046.00
209 Quarry Operations Total	(\$51,449.66)	\$68,000.00	\$26,233.00
210 Waterway Management			
Expenditure			

Profit/Loss			
21000 Indoor Salaries	\$30,935.25	\$.00	\$36,907.00
21002 Contracts and Materials	\$987.34	\$.00	\$2,500.00
21006 Weir Operations	\$3,498.83	\$.00	\$6,090.00
21007 Nhill Lake Water Allocation	\$171.55	\$.00	\$3,121.00
21044 Utilities	\$1,199.64	\$.00	\$7,256.00
21045 Depreciation	\$33,293.76	\$.00	\$32,869.00
Profit/Loss Total	\$70,086.37	\$.00	\$88,743.00
Capital			
21090 Weirs - Dimboola & Jeparit	\$1,900.00	\$.00	\$32,000.00
Capital Total	\$1,900.00	\$.00	\$32,000.00
Expenditure Total	\$71,986.37	\$.00	\$120,743.00
210 Waterway Management Total	\$71,986.37	\$.00	\$120,743.00
211 Environment Management			
Income			
Profit/Loss			
21170 Roadside Weeds and Pests (DPI)	(\$74,111.00)	\$.00	(\$75,000.00)
Profit/Loss Total	(\$74,111.00)	\$.00	(\$75,000.00)
Income Total	(\$74,111.00)	\$.00	(\$75,000.00)
Expenditure			
Profit/Loss			
21100 Indoor Salaries	\$33,687.90	\$.00	\$37,711.00
21104 Hindmarsh Landcare Network Contribution	\$10,000.00	\$.00	\$10,000.00
21105 Vermin and Noxious Weeds	\$12,939.80	\$.00	\$8,700.00
21106 Lanes and Drains Herbicide Spraying	\$20,412.31	\$.00	\$35,000.00
21107 Wimmera Mallee Sustainability Alliance - Cont.	\$.00	\$.00	\$5,100.00
21109 Roadside Weeds and Pests (DPI)	\$73,695.55	\$64,414.00	\$75,000.00
Profit/Loss Total	\$150,735.56	\$64,414.00	\$171,511.00
Expenditure Total	\$150,735.56	\$64,414.00	\$171,511.00
211 Environment Management Total	\$76,624.56	\$64,414.00	\$96,511.00

212 Fire Prevention			
Income			
Profit/Loss			
21270 Recoupment of Clean-up Costs at Private Property	(\$1,100.00)	\$.00	\$.00
21271 Fire Prevention Fines	(\$11,284.00)	\$.00	(\$10,000.00)
Profit/Loss Total	(\$12,384.00)	\$.00	(\$10,000.00)
Income Total	(\$12,384.00)	\$.00	(\$10,000.00)
Expenditure			
Profit/Loss			
21200 Indoor Salaries	\$21,521.12	\$.00	\$24,478.00
21204 Fire Plug Post Maintenance	\$3,506.47	\$.00	\$9,800.00
21205 Rural Roadside Spraying/Slashing	\$36,090.26	\$.00	\$36,164.00
21206 Town Boundary Spraying/Slashing	\$789.92	\$.00	\$3,700.00
21207 Private Property Clean-up for Fire Prevention	\$1,381.81	\$.00	\$500.00
Profit/Loss Total	\$63,289.58	\$.00	\$74,642.00
Expenditure Total	\$63,289.58	\$.00	\$74,642.00
212 Fire Prevention Total	\$50,905.58	\$.00	\$64,642.00
301 Economic Development			
Income			
Profit/Loss			
30170 Saleyard Fees - Nhill	(\$6,680.78)	\$.00	(\$5,000.00)
30171 Saleyard Truckwash Fees - Nhill	(\$139.64)	\$.00	\$.00
Profit/Loss Total	(\$6,820.42)	\$.00	(\$5,000.00)
Income Total	(\$6,820.42)	\$.00	(\$5,000.00)
Expenditure			
Profit/Loss			
30100 Indoor Salaries	\$28,754.47	\$.00	\$123,734.00
30102 Contracts and Materials	\$2,014.25	\$.00	\$5,000.00
30103 Advertising	\$1,045.07	\$.00	\$2,000.00

30104 Council Contribution For Grant Funded Projects	\$5,227.27	\$.00	\$50,000.00
30105 Saleyard Membership - Nhill	\$337.50	\$.00	\$800.00
30106 Saleyard Maintenance Nhill - Yard and Pen	\$1,041.40	\$.00	\$2,000.00
30107 Saleyard Ground Maintenance Nhill	\$1,375.10	\$.00	\$4,600.00
30108 Saleyard Utilities Nhill	\$3,055.05	\$.00	\$3,740.00
30109 Community Enterprise Centre Dimboola	\$817.56	\$.00	\$.00
30110 Economic Development Strategy Implementation	\$.00	\$.00	\$10,000.00
30116 Karen Settlement Building Project	\$26,997.74	\$36,312.00	\$15,435.00
30120 Business Assistance Grant Program	\$17,409.00	\$3,000.00	\$20,000.00
30144 Utilities	\$.00	\$.00	\$2,200.00
30147 Depreciation - Buildings	\$54,870.72	\$.00	\$26,596.00
Profit/Loss Total	\$142,945.13	\$39,312.00	\$266,105.00
Capital			
30104 Council Contribution For Grant Funded Projects	\$.00	\$.00	\$50,000.00
Capital Total	\$.00	\$.00	\$50,000.00
Expenditure Total	\$142,945.13	\$39,312.00	\$316,105.00
301 Economic Development Total	\$136,124.71	\$39,312.00	\$311,105.00
302 Tourism			
Income			
Profit/Loss			
30208 Information Centre Nhill - S86 Funds	(\$167.59)	\$.00	\$.00
30271 Dimboola HPV - Grant	(\$16,286.72)	\$.00	\$.00
30279 Hindmarsh Tourism Contribution	(\$5,584.68)	\$.00	\$.00
Profit/Loss Total	(\$22,038.99)	\$.00	\$.00
Income Total	(\$22,038.99)	\$.00	\$.00
Expenditure			
Profit/Loss			
30200 Indoor Salaries	\$120,543.39	\$.00	\$138,081.00
30202 Contracts and Materials	\$2,050.90	\$.00	\$1,000.00
30203 Advertising & Market Promotions	\$6,903.36	\$.00	\$10,000.00

30205 Regional Tourism Association Contribution	\$6,149.37	\$.00	\$6,150.00
30206 Information Centre Building Maintenance	\$222.50	\$.00	\$1,710.00
30207 Information Centre Nhill - Cleaning	\$931.67	\$.00	\$3,000.00
30208 Information Centre Nhill - S86 Funds	\$1,225.20	\$2,340.00	\$500.00
30211 Building Maintenance - Yuranga and Pioneer Museum	\$29,878.97	\$.00	\$39,200.00
30212 RV Dump Point Maintenance	\$.00	\$.00	\$2,000.00
30213 Dimboola HPV Event	\$16,085.27	\$.00	\$.00
30216 Website Maintenance & Subscription	\$7,260.00	\$.00	\$7,500.00
30244 Utilities	\$4,198.56	\$.00	\$1,310.00
30245 Telecommunications	\$1,297.75	\$.00	\$1,750.00
30247 Depreciation - Buildings	\$53,736.36	\$.00	\$52,426.00
Profit/Loss Total	\$250,483.30	\$2,340.00	\$264,627.00
Capital			
30251 Tourism Signage	\$21,418.20	\$12,805.00	\$.00
30255 Yuranga Homestead - Restoration Works	\$.00	\$8,433.00	\$27,400.00
Capital Total	\$21,418.20	\$21,238.00	\$27,400.00
Expenditure Total	\$271,901.50	\$23,578.00	\$292,027.00
302 Tourism Total	\$249,862.51	\$23,578.00	\$292,027.00
303 Private Works			
Income			
Profit/Loss			
30372 Private Works Fees	(\$106,031.72)	\$.00	(\$50,000.00)
Profit/Loss Total	(\$106,031.72)	\$.00	(\$50,000.00)
Income Total	(\$106,031.72)	\$.00	(\$50,000.00)
Expenditure			
Profit/Loss			
30300 Indoor Salaries	\$13,454.06	\$.00	\$15,354.00
30304 Private Works	\$61,100.64	\$.00	\$40,800.00
30344 Utilities	\$539.11	\$.00	\$1,326.00
Profit/Loss Total	\$75,093.81	\$.00	\$57,480.00

Expenditure Total	\$75,093.81	\$.00	\$57,480.00
303 Private Works Total	(\$30,937.91)	\$.00	\$7,480.00
304 Caravan Parks and Camping Grounds			
Income			
Profit/Loss			
30470 Caravan Park Lease Fees	(\$6,818.19)	\$.00	(\$10,000.00)
30471 Caravan Park Fees	(\$339,163.91)	\$.00	(\$240,000.00)
30472 Camping Ground Fees	(\$2,327.14)	\$.00	(\$1,500.00)
Profit/Loss Total	(\$348,309.24)	\$.00	(\$251,500.00)
Income Total	(\$348,309.24)	\$.00	(\$251,500.00)
Expenditure			
Profit/Loss			
30400 Indoor Salaries	\$179,115.65	\$.00	\$214,800.00
30402 Contracts and Materials	\$5,969.05	\$.00	\$15,000.00
30403 Advertising	\$394.00	\$.00	\$2,000.00
30404 Caravan Park Building Maintenance	\$56,651.97	\$.00	\$20,090.00
30405 Caravan Parks Ground Maintenance	\$15,975.18	\$.00	\$22,655.00
30406 Camping Grounds Building Maintenance	\$1,373.37	\$.00	\$4,040.00
30407 Camping Grounds Infrastructure Maintenance	\$1,047.28	\$.00	\$1,560.00
30408 Camping Ground Beach Cleaning	\$538.74	\$.00	\$1,016.00
30409 Caravan Parks Marketing & Promotion	\$1,778.73	\$.00	\$5,000.00
30410 Online Booking System and Payment Gateway	\$5,114.54	\$.00	\$6,250.00
30411 Memberships & Subscriptions	\$1,702.28	\$.00	\$3,500.00
30412 Caravan Park Linen	\$740.15	\$.00	\$4,000.00
30444 Utilities	\$38,830.11	\$.00	\$44,250.00
30445 Telecommunications	\$476.10	\$.00	\$1,250.00
Profit/Loss Total	\$309,707.15	\$.00	\$345,411.00
Capital			
30461 Industrial Laundry Appliances	\$4,040.00	\$.00	\$5,444.00
Capital Total	\$4,040.00	\$.00	\$5,444.00

Expenditure Total	\$313,747.15	\$.00	\$350,855.00
304 Caravan Parks and Camping Grounds Total	(\$34,562.09)	\$.00	\$99,355.00
305 Land Use Planning			
Income			
Profit/Loss			
30570 Land Use Planning Permit Fees	(\$40,455.45)	\$.00	(\$16,000.00)
30571 Land Use Planning Certificate Fees	\$.00	\$.00	(\$500.00)
30572 Land Use Planning Enforcement Fees	(\$3,258.30)	\$.00	\$.00
Profit/Loss Total	(\$43,713.75)	\$.00	(\$16,500.00)
Income Total	(\$43,713.75)	\$.00	(\$16,500.00)
Expenditure			
Profit/Loss			
30500 Indoor Salaries	\$132,484.38	\$.00	\$210,374.00
30502 Contracts and Materials	\$2,686.68	\$.00	\$1,000.00
30503 Advertising	\$374.41	\$.00	\$500.00
30508 Planning Scheme Amendments	\$.00	\$14,170.00	\$10,000.00
Profit/Loss Total	\$135,545.47	\$14,170.00	\$221,874.00
Expenditure Total	\$135,545.47	\$14,170.00	\$221,874.00
305 Land Use Planning Total	\$91,831.72	\$14,170.00	\$205,374.00
306 Building Control			
Income			
Profit/Loss			
30670 Building Control Permit Fees	(\$55,478.22)	\$.00	(\$35,000.00)
30671 Building Control Certificate Fees	(\$1,933.70)	\$.00	(\$1,500.00)
Profit/Loss Total	(\$57,411.92)	\$.00	(\$36,500.00)
Income Total	(\$57,411.92)	\$.00	(\$36,500.00)
Expenditure			
Profit/Loss			
30600 Indoor Salaries	\$15,844.49	\$.00	\$21,923.00

30602 Contracts and Materials	\$740.03	\$.00	\$510.00
30604 Building Control Contractor	\$127,020.32	\$.00	\$150,450.00
30605 Software & Licence Fees	\$2,354.00	\$.00	\$663.00
30643 Memberships and Subscriptions	\$459.09	\$.00	\$.00
Profit/Loss Total	\$146,417.93	\$.00	\$173,546.00
Expenditure Total	\$146,417.93	\$.00	\$173,546.00
306 Building Control Total	\$89,006.01	\$.00	\$137,046.00
307 Aerodromes			
Income			
Profit/Loss			
30770 Aerodrome Fees	(\$13,461.16)	\$.00	(\$12,000.00)
30773 Nhill Aerodrome Entrance & Heritage walk Grant	(\$29,700.00)	\$.00	\$.00
Profit/Loss Total	(\$43,161.16)	\$.00	(\$12,000.00)
Income Total	(\$43,161.16)	\$.00	(\$12,000.00)
Expenditure			
Profit/Loss			
30700 Indoor Salaries	\$20,051.45	\$.00	\$15,354.00
30702 Contract and Materials	\$11,513.42	\$.00	\$2,000.00
30703 Advertising	\$461.71	\$.00	\$200.00
30704 Aerodrome Inspections	\$5,294.38	\$.00	\$14,135.00
30705 Aerodrome Toilet Cleaning	\$278.30	\$.00	\$2,000.00
30706 Runways and Taxiways	\$581.58	\$.00	\$3,100.00
30707 Aerodrome Lines lights and Markers	\$9,189.94	\$.00	\$6,200.00
30708 Aerodrome Grass Slashing and Spraying	\$4,328.24	\$.00	\$10,000.00
30709 Aerodrome Membership	\$520.00	\$.00	\$1,000.00
30710 Building Maintenance	\$3,240.76	\$.00	\$2,000.00
30711 Surrounds Maintenance	\$3,297.56	\$.00	\$1,500.00
30744 Utilities	\$2,098.13	\$.00	\$2,570.00
30745 Telecommunications	\$854.31	\$.00	\$1,000.00
30747 Depreciation - Buildings	\$18,449.52	\$.00	\$17,757.00
Profit/Loss Total	\$80,159.30	\$.00	\$78,816.00

Capital			
30751 Power Supply Upgrade	\$.00	\$.00	\$3,000.00
30752 Nhill Aerodrome Entrance & Heritage Walk Upgrade	\$10,389.33	\$.00	\$.00
Capital Total	\$10,389.33	\$.00	\$3,000.00
Expenditure Total	\$90,548.63	\$.00	\$81,816.00
307 Aerodromes Total	\$47,387.47	\$.00	\$69,816.00
401 Civic Leadership and Governance			
Expenditure			
Profit/Loss			
40100 Indoor Salaries	\$389,646.26	\$.00	\$422,303.00
40101 Indoor Training	\$15,271.39	\$.00	\$35,000.00
40102 Contracts and Materials	\$13,600.74	\$.00	\$28,000.00
40103 Advertising	\$7,056.32	\$.00	\$20,000.00
40104 Mayoral Allowance	\$68,173.57	\$.00	\$63,301.00
40105 Councillors Allowance	\$113,563.83	\$.00	\$115,740.00
40107 Civic Receptions	\$3,962.29	\$.00	\$5,000.00
40108 Councillor Travel & Remote Area Allowance	\$1,957.56	\$.00	\$4,000.00
40109 Audit Committee	\$181.82	\$.00	\$2,400.00
40110 Internal Audit Fees	\$7,425.00	\$.00	\$20,000.00
40113 Legal Fees	\$27,206.09	\$.00	\$20,000.00
40115 Councillors Training	\$11,287.70	\$.00	\$9,000.00
40116 Awards & Ceremonies	\$7,336.81	\$.00	\$6,000.00
40118 Software & Licence Fees	\$4,000.00	\$.00	\$5,000.00
40120 Community Satisfaction Survey	\$15,172.73	\$.00	\$26,457.00
40122 Shared Services Investigation	\$5,240.00	\$20,000.00	\$.00
40123 Website Maintenance & Subscription	\$.00	\$.00	\$6,600.00
40143 Memberships and Subscriptions	\$108,210.25	\$.00	\$79,000.00
40145 Telecommunication	\$8,784.75	\$.00	\$13,500.00
40147 Depreciation	\$69,845.88	\$.00	\$31,997.00
Profit/Loss Total	\$877,922.99	\$20,000.00	\$913,298.00
Expenditure Total	\$877,922.99	\$20,000.00	\$913,298.00

401 Civic Leadership and Governance Total	\$877,922.99	\$20,000.00	\$913,298.00
402 Customer Service Centre			
Expenditure			
Profit/Loss			
40200 Indoor Salaries	\$345,341.11	\$.00	\$356,781.00
40202 Contracts and Materials	\$5,333.76	\$.00	\$6,000.00
40204 Postage	\$9,818.05	\$.00	\$12,000.00
40205 Printing and Stationary	\$22,014.54	\$.00	\$25,000.00
40206 Customer Service Centre Dim. Library - Salary Reim	\$23,740.85	\$.00	\$25,330.00
40207 Cleaning Products	\$2,860.29	\$.00	\$2,200.00
40208 Building Maintenance	\$20,239.37	\$.00	\$30,000.00
40209 Staff Amenities	\$8.94	\$.00	\$.00
40244 Utilities	\$27,792.26	\$.00	\$32,310.00
40245 Telecommunication	\$20,993.28	\$.00	\$22,000.00
40247 Depreciation - Buildings	\$106,630.20	\$.00	\$106,624.00
Profit/Loss Total	\$584,772.65	\$.00	\$618,245.00
Capital			
40255 Rear Verandah Construction	\$21,844.07	\$13,636.00	\$.00
Capital Total	\$21,844.07	\$13,636.00	\$.00
Expenditure Total	\$606,616.72	\$13,636.00	\$618,245.00
402 Customer Service Centre Total	\$606,616.72	\$13,636.00	\$618,245.00
404 Financial Management			
Income			
Profit/Loss			
40470 Victoria Grant Commission General Purpose Grant	(\$3,021,538.00)	\$.00	(\$1,370,318.00)
40471 Victoria Grant Commission Local Roads Grant	(\$1,710,186.00)	\$.00	(\$793,900.00)
40472 Interest on Investments	(\$149,637.37)	\$.00	(\$80,000.00)
40474 Phone Tower Leases	(\$51,965.59)	\$.00	(\$30,000.00)
40475 Other Corporate Income	(\$39,709.56)	\$.00	(\$20,000.00)
40476 Miscellaneous income	(\$803.11)	\$.00	\$.00

40477 Interest on Street Construction Debtors	(\$96.42)	\$.00	\$.00
40478 Finance - Proceeds on Sale - Plant	(\$263,551.39)	\$.00	(\$298,700.00)
40479 Windfarm Charge	(\$91,459.04)	\$.00	(\$89,500.00)
Profit/Loss Total	(\$5,328,946.48)	\$.00	(\$2,682,418.00)
Income Total	(\$5,328,946.48)	\$.00	(\$2,682,418.00)
Expenditure			
Profit/Loss			
40400 Indoor Salaries	\$134,167.33	\$.00	\$154,933.00
40402 Contracts and Materials	\$1,058.30	\$.00	\$2,000.00
40403 Advertising	\$563.82	\$.00	\$.00
40404 Statutory Audit Fees	\$42,700.00	\$.00	\$44,000.00
40405 Bank Account Fees	\$32,667.20	\$.00	\$33,000.00
40408 Other Bank Fees and Charges	\$907.57	\$.00	\$1,000.00
40409 Financial Management Software Maintenance Fees	\$166,094.06	\$.00	\$189,095.00
40410 Expenses on Sale of Plant	\$788.65	\$.00	\$2,000.00
40443 Memberships and Subscriptions	\$872.73	\$.00	\$4,500.00
40445 Telecommunication	\$350.02	\$.00	\$1,000.00
Profit/Loss Total	\$380,169.68	\$.00	\$431,528.00
Expenditure Total	\$380,169.68	\$.00	\$431,528.00
404 Financial Management Total	(\$4,948,776.80)	\$.00	(\$2,250,890.00)
405 Rating and Valuations			
Income			
Profit/Loss			
40570 Rates Revenue	(\$6,852,632.61)	\$.00	(\$6,845,927.00)
40571 Municipal Charge	(\$741,908.72)	\$.00	(\$742,270.00)
40572 Interest on Overdue Rates and Charges	(\$43,054.19)	\$.00	(\$45,000.00)
40573 Recoupment of Legal Fees	(\$21,034.46)	\$.00	(\$15,000.00)
40574 Fire Services Levy Support	(\$41,993.00)	\$.00	(\$41,993.00)
40575 Centralised Valuation Funding	(\$28,314.90)	\$.00	\$.00
S0515 Rating and Valuations - Interest	(\$14.44)	\$.00	\$.00
Profit/Loss Total	(\$7,728,952.32)	\$.00	(\$7,690,190.00)

Income Total	(\$7,728,952.32)	\$.00	(\$7,690,190.00)
Expenditure			
Profit/Loss			
40500 Indoor Salaries	\$112,236.81	\$.00	\$120,493.00
40502 Contracts and Materials	\$665.22	\$.00	\$4,000.00
40504 Printing and Postage of Rate Notices	\$19,850.11	\$.00	\$17,000.00
40506 Supplementary Valuations	\$3,700.00	\$.00	\$7,250.00
40507 Debt Collection Fees	\$22,050.70	\$.00	\$18,000.00
40508 Fire Services Levy	\$22,190.54	\$.00	\$25,000.00
40509 Bad & Doubful Debts	\$.00	\$.00	\$5,000.00
Profit/Loss Total	\$180,693.38	\$.00	\$196,743.00
Expenditure Total	\$180,693.38	\$.00	\$196,743.00
405 Rating and Valuations Total	(\$7,548,258.94)	\$.00	(\$7,493,447.00)
406 Records Management			
Income			
Profit/Loss			
40670 Freedom of Information Fees	(\$139.98)	\$.00	\$.00
Profit/Loss Total	(\$139.98)	\$.00	\$.00
Income Total	(\$139.98)	\$.00	\$.00
Expenditure			
Profit/Loss			
40600 Indoor Salaries	\$39,071.37	\$.00	\$52,357.00
40602 Contracts and Materials	\$12,848.60	\$.00	\$4,000.00
40604 Records Management Software Maintenance Fees	\$31,197.00	\$.00	\$15,000.00
Profit/Loss Total	\$83,116.97	\$.00	\$71,357.00
Expenditure Total	\$83,116.97	\$.00	\$71,357.00
406 Records Management Total	\$82,976.99	\$.00	\$71,357.00
407 Information Technology			
Expenditure			

Profit/Loss			
40700 Indoor Salaries	\$98,985.85	\$.00	\$103,103.00
40702 Contracts and Materials	\$5,940.50	\$.00	\$6,340.00
40704 Maintenance Agreements & Software Licences	\$34,767.19	\$.00	\$95,000.00
40707 Memberships & Subscriptions	\$342.79	\$.00	\$4,570.00
40710 Internet Services	\$9,471.22	\$.00	\$35,000.00
40745 Telecommunications	\$783.05	\$.00	\$1,170.00
40747 Depreciation	\$64,831.20	\$.00	\$47,186.00
Profit/Loss Total	\$215,121.80	\$.00	\$292,369.00
Capital			
40750 Servers Replacement	\$7,187.24	\$.00	\$8,500.00
40752 Workstations & Ipads	\$7,978.98	\$.00	\$22,060.00
40756 Storage Area Network Replacement	\$280.00	\$.00	\$.00
40757 Plotter Printer & Scanner	\$726.48	\$.00	\$.00
40759 Replacement PABX	\$336.36	\$.00	\$.00
Capital Total	\$16,509.06	\$.00	\$30,560.00
Expenditure Total	\$231,630.86	\$.00	\$322,929.00
407 Information Technology Total	\$231,630.86	\$.00	\$322,929.00
408 Risk Management			
Income			
Profit/Loss			
40870 Insurance Recoupments	(\$21,794.12)	\$.00	(\$15,000.00)
Profit/Loss Total	(\$21,794.12)	\$.00	(\$15,000.00)
Income Total	(\$21,794.12)	\$.00	(\$15,000.00)
Expenditure			
Profit/Loss			
40800 Indoor Salaries	\$88,880.88	\$.00	\$96,667.00
40802 Contracts and Materials	\$1,440.44	\$.00	\$1,700.00
40804 Risk Management Software Maintenance Fees	\$6,485.30	\$.00	\$7,500.00
40805 Insurance	\$273,279.46	\$.00	\$260,000.00

40806 Excess on Claims	\$909.09	\$.00	\$40,000.00
40807 OHS Staff Training	\$3,304.84	\$.00	\$10,000.00
40810 OHS Committee Training	\$3,083.00	\$.00	\$4,000.00
Profit/Loss Total	\$377,383.01	\$.00	\$419,867.00
Expenditure Total	\$377,383.01	\$.00	\$419,867.00
408 Risk Management Total	\$355,588.89	\$.00	\$404,867.00
409 Contract Management			
Expenditure			
Profit/Loss			
40900 Indoor Salaries	\$78,778.93	\$.00	\$96,797.00
40902 Contracts and Materials	\$6,343.82	\$.00	\$2,040.00
40904 Contract Management System	\$9,846.33	\$.00	\$10,000.00
40945 Telecommunication	\$84.34	\$.00	\$1,643.00
Profit/Loss Total	\$95,053.42	\$.00	\$110,480.00
Expenditure Total	\$95,053.42	\$.00	\$110,480.00
409 Contract Management Total	\$95,053.42	\$.00	\$110,480.00
410 Payroll and HR Services			
Expenditure			
Profit/Loss			
41000 Indoor Salaries	\$157,783.79	\$.00	\$176,921.00
41002 Contracts and Materials	\$3,213.17	\$.00	\$4,000.00
41003 Advertising and Recruitment	\$28,863.05	\$.00	\$10,000.00
41004 Staff Development Training	\$52,640.23	\$.00	\$62,000.00
41005 Cadetships	\$7,702.47	\$.00	\$8,000.00
41043 Memberships and Subscriptions	\$1,650.00	\$.00	\$4,500.00
41045 Telecommunications	\$245.45	\$.00	\$600.00
Profit/Loss Total	\$252,098.16	\$.00	\$266,021.00
Expenditure Total	\$252,098.16	\$.00	\$266,021.00
410 Payroll and HR Services Total	\$252,098.16	\$.00	\$266,021.00
411 Emergency Management			

Expenditure			
Profit/Loss			
41100 Indoor Salaries	\$45,325.41	\$.00	\$63,264.00
41102 Contracts and Materials	\$466.87	\$.00	\$2,500.00
41105 Emergency Water Supply - Drought Bores	\$3,378.80	\$.00	\$4,930.00
41106 Wimmera Emergency Mgt Officer Contribution	\$.00	\$.00	\$15,000.00
41108 Emergency Attendance	\$4,984.14	\$.00	\$5,000.00
41145 Telecommunications	\$887.36	\$.00	\$1,080.00
Profit/Loss Total	\$55,042.58	\$.00	\$91,774.00
Capital			
41150 Emergency Water Supply Point Tanks	\$3,903.55	\$.00	\$.00
Capital Total	\$3,903.55	\$.00	\$.00
Expenditure Total	\$58,946.13	\$.00	\$91,774.00
411 Emergency Management Total	\$58,946.13	\$.00	\$91,774.00
412 Depots and Workshops			
Expenditure			
Profit/Loss			
41200 Indoor Salaries	\$20,556.55	\$.00	\$.00
41202 Contracts and Materials	\$1,520.08	\$.00	\$1,040.00
41203 Advertising	\$8.80	\$.00	\$.00
41204 Depot Building and Surround Maintenance	\$36,178.76	\$.00	\$68,931.00
41205 Depot Coordination and Administration	\$129,583.68	\$.00	\$101,880.00
41206 Purchase of Minor Tools and Traffic Signs	\$19,061.93	\$.00	\$21,328.00
41244 Utilities	\$12,516.44	\$.00	\$14,450.00
41245 Telecommunication	\$10,663.20	\$.00	\$12,500.00
41247 Depreciation - Buildings	\$9,699.00	\$.00	\$9,702.00
41251 Plant Replacement	\$1,366.05	\$.00	\$.00
Profit/Loss Total	\$241,154.49	\$.00	\$229,831.00
Capital			
41251 Plant Replacement	\$762,778.92	\$424,300.00	\$1,375,000.00

41258 Variable Message Sign	\$24,436.00	\$.00	\$.00
Capital Total	\$787,214.92	\$424,300.00	\$1,375,000.00
Expenditure Total	\$1,028,369.41	\$424,300.00	\$1,604,831.00
412 Depots and Workshops Total	\$1,028,369.41	\$424,300.00	\$1,604,831.00
413 Asset Management			
Income			
Profit/Loss			
41370 Road Opening Permits	(\$1,581.06)	\$.00	\$.00
Profit/Loss Total	(\$1,581.06)	\$.00	\$.00
Income Total	(\$1,581.06)	\$.00	\$.00
Expenditure			
Profit/Loss			
41300 Indoor Salaries	\$151,999.53	\$.00	\$188,445.00
41302 Contracts and Materials	\$3,701.93	\$.00	\$5,100.00
41304 Asset Management GIS Software Maintenance	\$650.00	\$.00	\$15,300.00
41305 Step Asset Management Program	\$.00	\$.00	\$1,020.00
41306 Asset Management Software & Training	\$42,726.00	\$.00	\$32,640.00
41307 Memberships & Subscriptions	\$5,849.00	\$.00	\$204.00
41308 Asset Inspections	\$4,361.77	\$.00	\$22,040.00
41309 Road & Infrastructure Audit	\$24,637.37	\$.00	\$100,000.00
41345 Telecommunications	\$3,280.17	\$.00	\$3,350.00
Profit/Loss Total	\$237,205.77	\$.00	\$368,099.00
Expenditure Total	\$237,205.77	\$.00	\$368,099.00
413 Asset Management Total	\$235,624.71	\$.00	\$368,099.00
414 Fleet Management			
Income			
Profit/Loss			
41470 Vehicle Salary Sacrifice	(\$80,852.98)	\$.00	(\$85,500.00)
Profit/Loss Total	(\$80,852.98)	\$.00	(\$85,500.00)
Income Total	(\$80,852.98)	\$.00	(\$85,500.00)

Expenditure			
Profit/Loss			
41400 Indoor Salaries	\$12,895.27	\$.00	\$15,400.00
41404 Fleet Servicing and Maintenance	\$200.00	\$.00	\$10,000.00
41405 Fleet Tyres	\$.00	\$.00	\$6,000.00
41406 Fleet Registration & Insurance	\$.00	\$.00	\$10,000.00
41407 Fringe Benefit Tax	\$55,525.40	\$.00	\$100,000.00
41408 Fleet Fuel	\$.00	\$.00	\$35,000.00
41447 Depreciation - Fleet	\$91,826.88	\$.00	\$61,898.00
Profit/Loss Total	\$160,447.55	\$.00	\$238,298.00
Capital			
41450 Fleet Replacement	\$294,330.19	\$.00	\$331,000.00
Capital Total	\$294,330.19	\$.00	\$331,000.00
Expenditure Total	\$454,777.74	\$.00	\$569,298.00
414 Fleet Management Total	\$373,924.76	\$.00	\$483,798.00
415 Accounts Payable			
Expenditure			
Profit/Loss			
41500 Indoor Salaries	\$46,411.82	\$.00	\$49,862.00
41502 Contracts and Materials	\$.00	\$.00	\$220.00
Profit/Loss Total	\$46,411.82	\$.00	\$50,082.00
Expenditure Total	\$46,411.82	\$.00	\$50,082.00
415 Accounts Payable Total	\$46,411.82	\$.00	\$50,082.00
416 Accounts Receivable			
Expenditure			
Profit/Loss			
41600 Indoor Salaries	\$22,625.78	\$.00	\$24,931.00
41602 Contract and Materials	\$590.00	\$.00	\$.00
Profit/Loss Total	\$23,215.78	\$.00	\$24,931.00

Expenditure Total	\$23,215.78	\$.00	\$24,931.00
416 Accounts Receivable Total	\$23,215.78	\$.00	\$24,931.00
Allocated Costs			
Expenditure			
Profit/Loss			
A0125 Oncost Clearing Account - Indoor Staff	\$79,136.74	\$.00	\$.00
A0130 Oncost Clearing Account - Homecare Staff	\$13,784.69	\$.00	\$.00
A0140 Oncost Clearing Account - Outdoor Staff	\$49,314.17	\$.00	\$.00
Profit/Loss Total	\$142,235.60	\$.00	\$.00
Expenditure Total	\$142,235.60	\$.00	\$.00
Allocated Costs Total	\$142,235.60	\$.00	\$.00
Plant Clearing Accounts			
Income			
Profit/Loss			
L0500 Plant Operations - Recovery	(\$1,612,213.50)	\$.00	(\$1,968,115.00)
L0505 Plant Recovery - Cars & Utilities	(\$53,928.00)	\$.00	(\$20,000.00)
L0510 Minor Plant - Recovery	(\$2,427.50)	\$.00	\$.00
L0520 Diesel Fuel Grant	(\$28,535.08)	\$.00	(\$24,000.00)
Profit/Loss Total	(\$1,697,104.08)	\$.00	(\$2,012,115.00)
Income Total	(\$1,697,104.08)	\$.00	(\$2,012,115.00)
Expenditure			
Profit/Loss			
L0100 Plant Operations - Coordination	\$19,390.68	\$.00	\$40,800.00
L0105 Plant Operations - Workshop	\$53,675.47	\$.00	\$51,000.00
L0115 Plant Operations - Materials	\$820,888.67	\$.00	\$729,042.00
L0120 Plant Operations - Repairs & Service	\$202,122.09	\$.00	\$206,207.00
L0130 Plant Operations - Operator Maintenance	\$36,854.85	\$.00	\$51,020.00
L0135 Plant Ops - Fabrications & Fitting of Accessories	\$.00	\$.00	\$5,100.00
L0139 Plant - Depreciation	\$500,929.44	\$.00	\$667,196.00
L0140 Minor Plant Maintenance	\$3,361.65	\$.00	\$19,521.00

Profit/Loss Total	\$1,637,222.85	\$.00	\$1,769,886.00
Expenditure Total	\$1,637,222.85	\$.00	\$1,769,886.00
Plant Clearing Accounts Total	(\$59,881.23)	\$.00	(\$242,229.00)
Total	\$4,437,680.34	\$3,940,528.00	\$8,801,746.00

POLICY

Councillor Expense Entitlements



Purpose

The purpose of this policy is to define the parameters for the reimbursement of necessary out of pocket expenses incurred while performing duties as a Councillor as provided by section 75 of the *Local Government Act 1989*.

Scope

This policy applies to all Councillors including the Mayor.

Policy

1. Travel

1.1. Mayor's Vehicle

A fully maintained vehicle will be provided to assist the Mayor to carry out his/her duties and for private use during the Mayoral term.

The vehicle is to be operated and maintained in line with the Motor Vehicle Use (Including Private Use) Policy, as determined by the Chief Executive Officer from time to time.

1.2. Travelling Expenses

Where practical, Councillors are to use a Council pool car for travel involved in performing their duties. Councillors are encouraged to travel together or with Council Officers.

Upon completion and forwarding of a Travel Claim Form to the Chief Executive Officer for approval, travel expenses will be paid to Councillors for out of pocket expenses related to travel to and from—

- Council meetings and Committee meetings
- Meetings and civic or ceremonial functions held by Council
- Meetings of an external body to which a Councillor has been appointed on behalf of Council

- Meeting attended by a Councillor on the Mayor's behalf, as requested
- Other meetings or functions, as approved by resolution of Council
- Other meetings or functions as determined by the Chief Executive Officer, that Councillors are required to attend and may claim expenses.

Reimbursement will be paid on a per kilometre rate set in accordance with the Australian Tax Office cents per kilometre method. Councillors cannot claim a personal tax refund for kilometres travelled where Council has reimbursed for those kilometres.

Travel claim forms should contain the odometer at start and odometer at end of each claim for travel, and clearly state the purpose of travel. Councillors will be required to complete a log book, council staff may at random verify the odometer on the travel claim form against the log book.

All drivers of Council vehicles must comply with the conditions of use specified in the Motor Vehicle Use (Including Private Use) Policy, as determined by the Chief Executive Officer from time to time.

1.3. Remote Area Travel Allowance

Where a Councillor normally resides more than 50 kilometres by the shortest possible practicable road distance from the location or locations specified for the conduct of ordinary, special or committee meetings or community functions, which have been authorised by Council resolution for the Councillor to attend, he or she is entitled to be paid an allowance of \$40 per day, up to a maximum of \$5,000 per annum.

1.4. Interstate and International Travel

All international and interstate travel by Councillors performing official duties must be in accordance with the Council Plan and approved by a resolution of Council.

Air travel will be economy class with bookings and payments made by Council. In appropriate circumstances, charter flights may be approved by the Chief Executive Officer.

Section 11 of the *Local Government Act 1989* requires Council to maintain a register for public inspection of details and costs relating to all overseas and interstate travel undertaken by Councillors (with the exception of travel by land for less than three days).

1.5. Partner Travel

The costs of a partner accompanying a Councillor on a Council business trip must be borne by a Councillor, unless there is a bona fide business purpose or necessity for the presence of his or her partner.

Where a partner is travelling for bona fide business purposes or from necessity, the reasonable costs associated with travel, accommodation, incidentals for the partner must be approved in writing by the Chief Executive Officer prior to departure.

1.6. Car Parking/Public Transport/Taxi Charges

Council will reimburse the costs of car parking, public transport and taxi charges incurred while conducting Council business on the basis of original receipts and relevant details regarding the purpose, date and time of the meeting or function. Travel passes (such as Myki) may be provided to Councillors at the discretion of the Chief Executive Officer.

2. *Communications Equipment*

Councillors will be provided with appropriate communications equipment to ensure that they can adequately and efficiently perform their role as a Councillor, which may include—

- Mobile phone (smartphone with email and calendar)
- Tablet device (e.g. iPad) with 4G capability
- Access to a copier/printer
- Home internet connection where 4G is unavailable
- Council email account
- Other equipment as determined by Council resolution or by the Chief Executive Officer

Where a Councillor wishes to retain his or her personal mobile phone for council use (instead of being provided a Council phone), Council will reimburse up to \$50 per month to cover the costs of telephone and data usage. If retaining a personal mobile phone, Councillors must make their personal mobile number available for publication. No reimbursement for personal mobile phones will be made during election periods.

Where a Councillor wishes to retain their personal home internet connection (instead of being provided an Internet connection by Council), Council will reimburse up to \$60 per month to cover the costs of Council related usage. No reimbursement for personal internet services will be made during election periods.

The make, model and specifications of any communications equipment, the associated contracts or plans and the replacement of any communications equipment shall be at the discretion of the Chief Executive Officer.

Council will meet the purchase, installation, maintenance and service, connection and disconnection, subscription, rental and usage costs for all Council provided communications equipment.

The equipment will remain the property of Council and must be returned at the end of a Councillor's term of office. The equipment must be kept in a secure place and away from any area where the build-up of dust, smoke, grease or other harmful materials is likely. Maintenance of the equipment will be carried out by a person approved by the Chief Executive Officer and be paid for by the Council.

Council provided communications equipment is to be used for Council related business activities however it is acknowledged that, on occasion, limited personal use may be made of

communications equipment. Councillors are required to reimburse Council for the cost of their personal use of the equipment.

3. Conferences, Seminars & Personal Development

Councillors are encouraged to attend conferences and seminars relevant to their role, to enhance their personal skills and knowledge.

Councillors must obtain approval from Council or the Chief Executive Officer to attend a conference or seminar where expenses are likely to be claimed or to use Council pool vehicles to/from conferences or seminars.

Where attendance at a conference or seminar is approved, Councillors shall have all reasonable expenses for travelling, transport, accommodation, registration fees, meals, and out of pocket expenses relating to the conference or seminar reimbursed or paid on their behalf, excluding alcohol (except where alcohol is provided as part of the conference/official dinner or meeting). Upon completing and forwarding of a Creditor Voucher to the Chief Executive Officer, as well as all relevant receipts, reimbursement will be paid to Councillors for out of pocket expenses related to conferences and seminars.

As part of the annual budget process an amount will be allocated for attendance of Councillors at participate in personal development training. The allocated funds may be expended by Councillors on—

- seminars or conferences
- undergraduate and post graduate studies
- short courses
- study tours

provided these relate to local government activity, leadership, or governance in the context of the role of Councillor, or enhance the personal skills of the individual to undertake the role of Councillor (e.g. IT skills).

Councillors must seek approval of the Chief Executive Office of any proposed expenditure of training funds, and provide details of the proposed course, estimate of costs and purpose of attendance.

Training programs which are considered essential for performing the tasks of Councillor will be fully funded by Council. Programs only partly relevant to the position of Councillor may be jointly funded.

Where a Councillor forecasts expenditure beyond the allowance provided by the annual budget process, additional funds may be provided by resolution of Council.

Tax invoices and receipts must be provided with the Creditor Voucher in all instances.

Councillors who attend funded training will prepare reports on areas of major learning when requested to do so by Council.

4. Stationery

Councillors may access and use standard stationery held or obtained generally for the council's requirements.

The stationery includes items such as business cards, pens, diaries, notepads, USB sticks, paper, and envelopes.

5. Office Space

Council will provide a suitably furnished and equipped office, in an appropriate location, for use by the Mayor.

6. Administrative Support

Reasonable administrative support for work directly relates to the duties of the office will be provided through the Chief Executive's Office.

7. Credit Cards

If a Councillor or the Mayor is issued with a credit card, the credit card is to be used strictly in accordance with Council's Credit Card Policy.

8. Dependent Care Expenses

Councillors when attending to legitimate Council business may be reimbursed for necessary dependent care incurred for children, frail aged or disabled persons.

Reasonable care expenses may comprise hourly fees, agency booking fees and/or reasonable travelling expenses and will only be reimbursed when paid to—

- a) a recognised dependent care provider
- b) a person who does not:
 - I. have a familial or like relationship with the Councillor
 - II. reside either permanently or temporarily with the Councillor
 - III. have a relationship with the Councillor or his or her partner such that it would be inappropriate for Council to reimburse monies paid to the care provider

when the care is necessary to allow attendance at—

- a) Council meetings and Council business relating to Council meetings
- b) Council functions

- c) Meetings arising as a result of the Councillor being appointed by the Council to a committee or external body
- d) Other Council business as approved by the Chief Executive Officer.

9. Meals/Refreshments

At the discretion of the Chief Executive Officer, Council will provide meals or refreshments, which may include the limited serving of alcohol, in conjunction with meetings and events on Council business.

10. Insurance

Councillors are covered by the following Council insurance policies while discharging their duties—

- a) Public and Product Liability
- b) Professional Indemnity
- c) Personal Accident - Corporate Travel
- d) Councillors and Officers Liability Insurance (Statutory Liability is incorporated into this policy)
- e) Motor Vehicle

Council will pay any applicable policy excess in respect of claims made against a Councillor arising from Council business where any claim is accepted by Council insurers.

11. Legal Costs

Council will only meet legal expenses incurred as a result of a Councillor performing official duties.

If a Councillor requires legal advice in connection with his or her functions as a Councillor, Council may facilitate and fund such legal advice by resolution. Council will evaluate any request of a Councillor for legal advice against the following criteria—

- a) The extent to which the subject matter of the advice required relates to the Councillor's functions as a Councillor
- b) The extent to which the subject matter of the advice required relates to a matter before Council
- c) The extent to which the subject matter of the required advice will or is likely to be of interest to all Councillors
- d) The public interest
- e) Any other relevant considerations

If the Councillor's need for legal advice cannot be deferred until consideration by Council, the Chief Executive Officer may facilitate such legal advice and confirm that Council will meet expenses, after taking into consideration of the same criteria used by Council, above.

In the event that legal advice relates to a writ, action or pending action against Council or Councillors, the Councillors must provide a copy of the writ or action or provide information which may lead to action to the Chief Executive Officer, who will advise Council's insurers as soon as possible, in accordance with Council's insurance policy conditions.

12. Exclusions

Any expenses arising from a breach of road, traffic, parking or other regulations or laws, including Council Local Laws will not be reimbursed or funded in any way by Council.

13. Committee Members

Members of Committees, who are not Councillors, are not entitled to reimbursement of expenses unless exceptional circumstances exist and the Chief Executive Officer approves.

14. Submission of claims

All claims are to be submitted on the Travel Claim Form or Creditor Voucher (as applicable). All claims should be accompanied by fully accredited receipts/tax invoices for any expenses claimed. If receipts cannot be produced, Councillors may be required to provide a statutory declaration.

All claims must include sufficient detail to demonstrate that, in accordance with the Act, the expense for which reimbursement is claimed is a reasonable bona fide out-of-pocket expense incurred while performing the duties of a Councillor.

All claims for allowances or reimbursements including travelling should be made on a monthly basis. This is to ensure transparency and accountability. It is the responsibility of Councillors to make timely claims. Claims not made within six months of incurring the expense the claim will not be reimbursed.

Administrative Updates

It is recognised that, from time to time, circumstances may change leading to the need for minor administrative changes to this document. Where an update does not materially alter this document, such a change may be made administratively. Examples include a change to the name of a Council department, a change to the name of a Federal or State Government department, and a minor update to legislation which does not have a material impact. However, any change or update which materially alters this document must be by resolution of Council.

Resources

- Motor Vehicle Use (Including Private Use) Policy
- Travel Claims Form
- Creditor Voucher
- Credit Card Policy
- Accounting Policy and Procedures Manual

DOCUMENT CONTROL

Councillor Expense Entitlements		Policy Category	Council
Version Number	1.2	Policy Status	CURRENT
Approved/Adopted By	Council	Approved/Adopted on:	6 December 2017
Responsible Officer	CEO		
Version History (inc. administrative updates)	Date	Version	Description
	November 2009		
	6 December 2017	1.1	Update of Policy
	18 July 2019	1.2	Update of Policy

Wimmera Mallee Pioneer Museum

Dimboola Road,
Jeparit, Victoria 3423

Email: wmpmjeparit@hotmail.com
Facebook: www.facebook.com/WMPMJeparit

WMPM General Committee Meeting Minutes - Tuesday, March 19, 2019

1. Welcome

The President Peter Pumpa welcomed members to the Meeting.

2. Present

Peter Pumpa (PP), Tige Mannington (TM), Aaron McLean (AMc), Cr Ron Lowe (RL), Barbara Hunter (BH), Mary-Anne Paech (MP), Wendy Werner (WW), Yvonne Dippel (YD)

3. Apologies

Jim and June Gawith, Dave Flavel, Trevor Chilton, Jeff Woodward.

Motion: 'That the apologies be accepted.'

Moved: Tige Mannington

Seconded: Aaron McLean

CARRIED

4. Minutes of Previous Meeting

The last meeting, on February 19, 2019, was an official meeting and the minutes had been circulated earlier. The President asked if there were any corrections or alterations.

Motion: That the minutes of the February 19, 2019 meeting be accepted.

Moved: Tige Mannington

Seconded: Aaron McLean

CARRIED

5. Business Arising

- 5.1 Model T Ford in the Merrett Shed - *To be moved by the owner* – **PENDING**
- 5.2 Audio units: record stories from Detpa School children (JuGa, DF)
 - *ACTION: Dave and June to record audio stories of attendees of the Detpa School* - **PENDING**
- 5.3 *Recorder being used to record minutes – phone or recording device* – **NFA - WORKING**
- 5.4 *JW to check out if HSC websites have duplicated Jeparit WMPM opening times and if they are now all correct* **NFA – VISIT HINDMARSH SITE ALL CORRECT**
- 5.5 *Approval given to WW to create Gmail account* – **NFA – ACCOUNT CREATED?**
- 5.6 Maintenance: - Set up official register to document museum equipment needing maintenance.
 - *YD to set up Register Book for minor maintenance of equipment – WW to source notebook to set up - DONE – include column for larger maintenance issues to be noted and reported to Council* – **NFA – REGISTER DRAWN UP**
 - *ACTION: check Register before each meeting – include as an Agenda Item* - **PENDING**
 - *PP doing equipment maintenance – to check and mark off as done* - **PENDING**
- 5.7 Painting – new quotes
 - *ACTION: PP to follow up new quotes for painting* – **PENDING – WAITING FOR CONTRACTOR TO RESPOND**
 - *prioritise items to be done in order of urgency* –

PP – UNDER CONTROL

- 5.8 Sorting of tools and cabinets in garage and tool shed
- PP, DF, AMc and, TC to carry out – progress?
PENDING – FIX BEARERS IN GARAGE FIRST
 - timber for shelving – needs someone to source and bring to Jeparit from hardware shop – **PENDING - PP**
 - Purlins for Workshop to be supplied by Council – JW to advise progress
ONGOING – PO ISSUED FOR PURLINS AND TECH SCREWS
 - Purlin replacement to be done by Committee team
 - PP, DF to work in the Garage; AMc, TC, DF to work in the Toolshed/Workshop – clear benches into new yellow cabinet so that purlins can be replaced –
NFA - JACK HAS CLEARED BENCH OF TOOLS
- 5.9 Move mower into the Garage – **DONE - NFA**
- 5.10 JW finalise posters for Caravan Parks in Yarriambiack Shire (silo art trail)
- Posters have been done, not up yet – **ARTWORK FOR POSTERS BEING RECONFIGURED**
 - Posters in Nhill Information Centre – **NEW ARTWORK**
- 5.11 Advertising and Marketing budget \$3000
- to be used on Print/Radio media to advertise Rally – **CLOSER TO RALLY – MAY?**
 - WW, JW – place ads in ‘The Wimmera’ magazine – **USE VARIATION OF FLYER – NEED TO KNOW CUT-OFF DATE FOR ADVERTISING PRIOR TO JUNE**
- 5.12 Volunteers: Varnishing plough on Brierly House verandah –
NFA – NOTED IN MAINTENANCE REGISTER.
- 5.13 Employee Code of Conduct forms (JW, WW)
- Committee members to return signed forms to WW – **YD TO COME**
- 5.14 Donated Items - Chenille Bedspread with MaryAnne; PP picked up Organ, placed in the Werrap Hall down the back – two organs the similar - different ages and designs. DF sought information on the organs but no one remembered details. **COMPLETE - NFA**
- Discuss with Mary-Anne where to place organ –
BETWEEN CUPBOARD AND KNITTING MACHINE – MOVE KNITTING MACHINE OUT – MP TO WRITE A STORYBOARD ABOUT THE ORGAN
 - Floss picked up baptismal bowl – **NFA – PICKED UP**
- DONATION PROCESS –**
- Thank You letter in reply to Donations
 - Documents to be kept in folder at the front desk at WMPM
- Motion: Accept Donation Process as submitted by Jeff Woodward
Moved: Wendy Werner
Seconded: Tige Mannington
CARRIED
- 5.15 Source suitable clear display cabinet for Wedding Clothing exhibit-
June Gawith to follow up - **PENDING**
- 5.16 Storage of Excess items (TM)
- **DISCUSSION:** purchase of insulated container for storage – still proposal stage – no decision made on purchase – need to source concrete or suitable wooden footings –: DF to follow up prices for purchase of either 20 ft or 40 ft long insulated container for on-site storage
CARRY FORWARD TO AUGUST AGENDA – DF enquiries indicated \$8000 for insulated container – may only need whirligig on uninsulated container – possible lead – Gipps Shipping Containers - \$3500 delivered 40ft hi-cube to Jeparit – phone 0424300130
- 5.17 Church dust: replace/rehang rear door
- Dust coming through shrinking weather boards,

look at door re relining or caulking – PP to check what is needed, door is rotting from the bottom, either needs to be rebuilt or repaired.

WW to supply Baltic pine if Committee rebuilds the door

Duncan may be able to scrape out, caulk and paint door at back – needs doing asap

5.18 Stubby holder sales (BH) – further sales – ***sales slower this month as fewer visitors – sales ongoing - NFA***

5.19 Laptop for Museum Minutes – ***JW advised no luck yet as Council needs priority. IT is aware that the Museum needs a laptop – ONGOING***

5.20 On going invoices coming from Warrack Herald and Dimboola Banner – believed to be \$54 for over supply of advertising for Garage Sale – ***WW to follow up – to call Dimboola Banner editor to finalise matter.***

NOTE: All Advertising needs email confirmation to prevent repeating this issue.

5.21 Corrections to existing WMPM Brochure – ***YD to seek out sticker to correct information***

5.22 Gmail account set up / Face Book page ongoing – Hindmarsh SC hold the administration of the Face Book page – only discussed by Hindmarsh yesterday – decisions ***PENDING***
Face Book can be used to “sell” the Museum – staff may be allocated.

5.23 Light over toilet door in Museum – has it been fixed?

Power point previously failed safety check – Simon Beevers to Check if now working. Note that Barry Parker HSC Maintenance currently off work – reason why info on maintenance items not available.

FOLLOW UP

6. Treasurer’s Report

The treasurer provided the monthly report.

Motion: ‘That the Treasurer’s Report be accepted.’

Moved: Barbara Hunter

Seconded: Mary-Anne Paech

CARRIED

7. Correspondence

Inwards

- Shane Reilly - Walter Hoffman medal
- JW Visitor Information centre info night
- MT Alexander Vintage Engine Club Inc newsletter
- John Deckert- change the date Nhill Airshow – *now Nov 2nd 2019.*
- JW, RL Apologies for Rally Meeting
- YD public posting on Facebook, public post asking for poets and storytellers
- HSC youth awards announcement (Michelle Farinha) – *nominations before next week*
- DC (Duncan Colbron) info request from Robyn Stacey- 'dugout house' at Peppers Plains
- DC info request from Michael Briggs re temporary gate for horses-channel construction

Outwards

- Committee- reminder for rally meeting
- committee-information regarding Facebook post-Rally
- exhibitors-email 100 potential exhibitor’s invitation and insurance form
- response to YD re public position on Facebook & request for poets& storytellers
- Robyn Stacey email re dugout house at Peppers Plains - *Jim Gawith, or Neil and Wendy Zanker may be able to answer Robyn’s query.*
- Info from Wendy Cooney re Walter Stanley Broadbare – WMPM may have a book

Motion: 'That correspondence be received.'

Moved: Tige Mannington

Seconded: Aaron McLean

CARRIED

8. Business arising from Correspondence

8.1 Approval of Sponsorship Letter – **Approved following discussion**

8.2 Approval of Donation Paperwork – *see item 9.1*

8.3 Follow up Robyn Stacey visit

Motion: To accept the Medal as a Donation

Moved: Wendy Werner

Seconded: Barbara Hunter

8.4 Follow up Michael Briggs visit - DC info request from Michael Briggs re temporary gate for horses-channel construction – *Gate opener for around horses when pipeline is installed*

8.5 JW Visitors Information Centre night –

WW attended meeting in Nhill – Jenny Creek seeking historical items from WMPM to display in Nhill Pharmacy window for 6 weeks of advertising WMPM – Helen Ross to identify suitable items – WW to record items sent by email

Motion: WMPM to loan selected items to Nhill Pharmacy – Wendy Werner to email record of items loaned

Moved: Wendy Werner

Seconded: Barbara Hunter

8.6 Public posting on Facebook, public post asking for poets and storytellers –

Cr Ron Lowe advised that promotion/advertising of the museum is acceptable use of Facebook

8b. Business arising from Rally Committee Meeting of 05 Mar 19

8.7 TM suggested a Restoration Project e.g. the carriage, should be nominated to receive funds for restoration and the item signed up as being the Restoration Project for the Year. Patrons can then follow the restoration progress on Facebook and in the newsletters or website updates with photos.

Motion: that the horse carriage (Landeau?) be the 2019-2020 Restoration Project; and that the profits from the Rally be used to fund the engagement of Carey Covers of Horsham to restore the canvas hood of the buggy to its original condition

Moved: Dave Flavel

Seconded: Wendy Werner

*Action: Motion to be ratified by the General Committee. **MOTION DULY RATIFIED***

8.8 Explore why Council unable / unwilling to carry Public Liability insurance of less risky stalls such as booksellers, craft exhibitors

Simon Landrigan : advised that Public Liability insurance coverage is always required by all exhibitors. Some intermittent stall holders may be able to use their household Public Liability if their policy permits.

NFA

8.9 ***ACTION: Merret Shed needs spraying to combat the spider infestation.***

Request Council to arrange Pest Control Spraying of all buildings

Thank you to Tige Mannington for spraying and removal of spiders and webs.

Council advised buildings will be treated annually for white ants in all buildings

NFA

- 8.10 MP suggested more seating is needed around the Museum outside precinct for visitors.
ACTION: Dead trees inside the precinct to be cut down by the Council – request logs to be fashioned into rustic seats?
Take to General Committee meeting for approval as there may be costs involved.
TREES: Simon Landrigan advised that Gary Salt is arranging for trees to be cut down. However, due to shortage of maintenance staff, some maintenance works are taking longer than usual to be done. **PENDING**
SEATING: Council advised that there are concrete seats being removed from Dimboola Transfer Station due to end of useful life. However, there are some that could be recycled with some repairs or reinforcement.
Email to JW requesting 2 good seats for the Museum. Committee to install.
FOLLOW UP PROGRESS

9. General Business

9.1 Organizational Documentation

- YD has offered to update our catalogue – *on Access software – Trevor Zanker is the current user of the system – JW has data base on spreadsheet, does not update Access – JW to advise the latest version –*
ACTION: WW and MP to contact TZ to access the data base
PENDING: MP to talk to Trevor Zanker; Wendy Werner has Access on Museum computer
- Donation Protocols etc (JW). This was left to this meeting at the request of Jeff.
 - *JW seeking feedback from Committee before presenting to Council for authorisation*
 - *New Donations to come to Committee meeting for acceptance*
WW read out Donation Protocols as presented. Committee accepted forms for use.
NFA

9.2 Budget changes to allow money allocated and approved by HSC re June 30th any year to be carried over as extra to complete works already approved but delayed by contractor or environment in previous years

- *ACTION: Jeff to follow up with Salty – why was guttering money already approved not carried forward in accordance with some Council protocols?*
- *ACTION: maintenance approvals need to be PRIORITISED to Council and followed through at the time until finalised appropriately*

Cr Lowe advised that MAINTENANCE FUNDS CANNOT BE CARRIED FORWARD; only Project Funds can be carried forward to the next year.

Prioritise all requests so that the urgent items are carried out in a timely manner.

Guttering – only 4 to do; Werrap Hall Spouting needs to be done ASAP.

NFA

9.3 Master Plan...

- *Sort out Storage so that Exhibits can be moved around*
- *JW to follow up re Working Groups that were organised as result of Master Plan*

DECISION TO MOVE THIS ITEM TO AUGUST MEETING – AFTER THE RALLY

9.4 Murals

- *Mural on the sides of the Merret shed telling the story of the implements within*
- *Local artists may be interested in painting a story*
- *Committee would need to give the artist a very clear brief as to what the Committee wants*
- *Request sketches from the artist*
- *ACTION: WW to follow up with known local artist, Gail Newcombe*

PENDING – YD to provide Augathella photo as example

9.5 movies/videos/audio stories from the district elders

- ACTION: DF to follow up – PENDING

9.6 create a cookbook as a history of the area

- Original recipes with stories from the area with sketches to depict the history – an idea PENDING – revisit for 50th?

DECISION TO MOVE THIS ITEM TO AUGUST MEETING – AFTER THE RALLY – consider as Fund Raiser for 50th Rally in 2020

9.7 explore the use of Tech College students to refurbish machinery

- Need for supervision of inexperienced volunteers working on exhibits
- AMc / WW to follow up with College to gauge their interest in doing hands on project/s at WMPM

Under consideration – need to check insurances to cover school volunteer groups – WW to follow up how similar works for the Town Committee tree planting

9.8 John Schmidt needs the North side cabinet in Werrap hall emptied - to put castors on.

- One cabinet has been done. Needs the north side cabinet emptied.
- This project is ongoing, five cabinets in total to have castors put on
- ACTION: PP to ring John Schmidt to confirm which cabinet is to be done next.

STILL PENDING - DECISION TO MOVE THIS ITEM TO AUGUST MEETING – AFTER THE RALLY

9.9 Bruce Donnelly from Dimboola as historian/archivist to help with Master Plan

- Discussion re using BD as archivist? No decision
- Implement the Master Plan - Working bee after the Rally to start moving exhibits to fit Master Plan map e.g. 4 headers, horse carriages.
- ACTION: McKay Shed good place to start as exhibits will be moved for the Rally.
- ACTION: YD to follow up tying catalogue into Master Plan.
- Signage for each display to be movable e.g. plough disc base with sign on top
- Create story for each exhibition A3 – information should be collected with each donation e.g. who, where from, used for, who had it, who ended up with it – need good provenance – in folder system, kept in filing cabinets in museum once research is finalised
- Suggestion: weld sign/story to the machine on larger exhibits
- ACTION: Master Plan to be enacted, starting after the Rally

DECISION TO MOVE THIS ITEM TO AUGUST MEETING – AFTER THE RALLY

9b. New Business

9.10 The Maintenance Register has been set up for the Museum. The Front Section is for Maintenance; the back section is for notes on information and contacts e.g. new volunteers or people to so specific things.

Outstanding items to be part of the Committee Meeting agenda to follow through to completion.

9.11 WW requires all “notes” to be entered into the Maintenance Book for timely follow up

9.12 Jeff Muller in Nhill may be able to frame news clippings – painter and sign writer, on the Cnr of William St and Dimboola Rd Nhill. Phone 0419913275.

WW to contact

9.13 MP asked Cr Ron Lowe re the Rally Service

10. Maintenance

10.1 Stump replacement

- *Replace damaged stump with square Cypress stump to discourage emergence of termite infestation – progress?*

IN HAND – PP FOLLOWING UP

10.2 Passage lock for Carriage Shed

- *WW has the lock. Needs to be installed- progress?*

STILL NEEDS INSTALLATION

10.3 Volunteer Chair (Brierly house) – stool behind the desk

- *Jack Jenkins to do tomorrow (20/02) – done?*

NFA – FIXED BY JJ

10.4 Ladies toilet tap over hand basin in Church

- *Tap not turning off. Needs to be replaced.*
- *JW to follow up as part of Building Maintenance*

PENDING – STILL TO BE FOLLOWED UP BY JW vide SL

11. Restoration Works

11.1 Austin Truck

- *TM advised needs new plug leads and brakes are sticking. Repairs ONGOING*
- NFA – Jack has fixed it**

11.2 R. Natt - Chevy Truck

- *Restoration has been an ongoing work in progress – now looking good. Chrome fittings now too expensive to use genuine parts following closure of Chrome restorers last year. Chrome work has been scrubbed back with cleaning product, now looks “as new”. So long as the vehicle is garaged out of the weather, the restoration works will remain looking good. TM will duco the paintwork to match existing, carefully painting around the original sign writing, as there is no-one in the area with expertise to redo or repair the signwriting. Repairs and restoration will be finished in time for the Rally exhibition.*
- *Currently ONGOING*

ONGOING – TM TO DUCO TO MATCH EXISTING

11.3 Steam Engine

- *TM advised that he painted over all the brass strapping to get a heavy weather seal around the brass strapping to prevent rust running over restored paint work*
- *Brass will be rubbed back to original condition once painting is finished*
- *Steam Engine may be rare model with brass strapping – investigate provenance*
- *Restoration ONGOING*

ONGOING

11.4 Malvern Star/Villiers Auto Byke

- *Paint has been approved –Kevin to get from Repco in Horsham correct colour*
- *Kevin requested Spray putty*
- *Chrome spray*
- *Kevin needs money from Petty Cash to purchase paint, putty, chrome spray – approx. \$75. ACTION: BH to arrange for payment, either by Petty Cash or cheque to supplier. Committee approved this transaction to finish the project.*
- *Restoration ONGOING*

11.5 Hay press

- *Wooden dividers to be restored/remade and replaced in the hay press – ONGOING*
ONGOING

12. Group booking

12.1 Labour Day weekend: Hill-Schwedes reunion

240 Off road Car Rally in Rainbow

- *NFA – Report on outcome and any ideas or benefits gained?*
MP – 5 people attended

MP reported that Allan Preston visited – interested in the School – also interested in assisting (only) with Map Scanning – MP requested that his name and contact details be entered into the Maintenance Book rear section reserved for Information and Contacts. On Monday a family group visited – the brothers delivered beer to 3 surrounding towns

13. Rally Update

13.1 Carried forward from previous meeting for further clarification:

Proposed Motion: to continue to charge food vendors a Site fee, while craft stalls fee waived. All exhibitors need proof of insurance and vendors a street traders permit.

- *Food vendors and caravans use electricity to make money for themselves*
- *Most local vendors working for charities so not making money*

*Proposed Motion: to continue to charge food vendors a **Site** fee of \$15 per day, and craft stalls ~~site fee waived and charged~~ \$15 per day **Permit Fee**. All exhibitors need proof of insurance and stall vendors need a street traders permit*

ACTION: Committee requested this motion be put on hold until next meeting to work on more comprehensive wording

Moved: Held Over

Seconded: Held Over

Discussion : direct Stall Holders to talk to HSC for “Stall Holders Permit”

Some intermittent stall holders may be covered by their household Public Liability clause – however, they will need to produce their current policy Certificate of Currency for Public Liability showing expiry to Council to avoid paying for another Permit

Fees and Charges: Retain same as last year at \$10 across the board.

NFA

14. Working Bee

14.1 Do we need to have a working bee?

- *ACTION: need to clean up precinct and front area of Museum*
NFA – Jack Jenkins has cleaned up the area
- *ACTION: Get approval from the Committee or Council to replace the Flag*
PURCHASE A NEW FLAG - Cr RL has approved purchase of a new flag with conditions: **Must be taken down whenever the gates are locked.**
Can be purchased from “Flags are Us” or Local Member may supply.
WW to follow up.
- *ACTION: JW Take issue of removal of 16 dead trees to Council as URGENT General Maintenance*
HAPPENING – WAITING ON CONTRACTOR AVAILABILITY
- *Trees and rubbish can be heaped up at the back for firewood at events - NFA*
- *TC to take donation to Horsham – currently with BH – NFA – **DONE TC***

Next Rally Meeting

DISCUSSION RE RALLY MEETINGS – *DECISION TO BE INCORPORATED INTO GENERAL MEETING FROM 7PM TO 7.30 PM. SPECIAL DAYTIME MEETING/S AT MUSEUM CLOSER TO RALLY IF NEEDED.*

1. Next **Rally** Meeting to be: Tuesday April 16th at **7:00pm**
In the Education Centre Roy St, Jeparit
2. Next **Committee** Meeting to be: Tuesday April 16th at **7:30pm**
In the Education Centre Roy St, Jeparit

MEETING CLOSED at **22.00** hours.

WIMMERA MALLEE PIONEER MUSEUM
BALANCE SHEET
FEBRUARY, 2019

Opening Balance 01/02/2019			\$11,362.05
Plus Receipts			
Museum entry takings – Feb	\$68.00		
Souveneirs, etc. for Feb	\$1.00		
Ice Creams/Drinks for Feb	\$28.50		\$97.50
H.S.C.C	\$5.00		\$5.00
			\$11,464.55
Less Expenses			
Jeparit Supermarket		\$62.96	
M.McKenzie – souveneirs		\$62.40	
Autopro Stawell		\$126.00	
<u>Stawell Paint Centre</u>		\$122.90	
		\$374.26	-\$374.26
			\$11,090.29
Plus – unrepresented cheques			
Jeparit Supermarket	\$62.96		
M.McKenzie – souveneirs	\$62.40		
<u>Stawell Paint Centre</u>	\$122.90		
	\$248.26		\$248.26
			\$11,338.55
Less – Cheques presented from Jan		\$29.65	-\$29.65
			\$11,308.90
	AS PER BANK STATEMENT		
	Petty Cash		\$66.60
	Cash Float		\$240.00
	TOTAL		\$11,615.50
Term Deposit			
Term Deposits		Interest on maturity	
Mature 23/03/19	\$13,557.16	\$137.82	
Mature 27/03/19	\$5,000.00	\$24.66	
Total	\$18,557.16	\$162.48	\$18,557.16
			\$30,172.66



Wayne Hoffmann - Son of Walter Hoffmann, and Billy Hoffmann's Nephew - rang and asked if the Museum would be interested in his Father's Tarranyurk Football Club Premiership Medal from 1925


It is a gold medallion about the size of a 50¢ piece.

Wayne was hoping to come to Jeparit and, if the Museum was interested, donate the medal in March 2019.

His contact details are:

Email: hoffy5001@gmail.com

Telephone: (03) 5342 0658



Hindmarsh Visitor Information Centre

Volunteer Information Night

On Tuesday March 12 at 7.00pm we are holding an information session for our Hindmarsh Visitor Information Centre volunteers, at the Nhill Council Chambers.

You are invited to send a representative to give a 5 to 10 minute presentation on your business/tourist attraction to help build the knowledge base of our volunteers.

This is your chance to have some face to face interaction with the Visitor Information Centre volunteers to give them information to help promote you to visitors, rather than just handing out your brochures.

Please send me a reply email

Also if you develop any notes or slideshows on your presentation you are happy to share, I will collate them after the night in preparing an updated information handbook for the volunteers.

Please contact me if you would like any further information or to register your interest in presenting at the information night.

Kind regards,

Jeff Woodward



Reg. No. A0035128D

Preserving our Mechanical Heritage

THE MT ALEXANDER VINTAGE ENGINE CLUB INC. COMMITTEE MEETING MINUTES as of 4TH March 2019 NO 240

<p>President Stephen O'Connor 109 Yandoit Creek Rd Yandoit, Vic 3463 54762433</p>	<p style="text-align: center;">PRESIDENT'S REPORT.</p> <p>G'day Members,</p> <p>I would like to thank you for your continued support shown by the number of members attending our monthly meetings. Also it is good to hear what our members are doing.</p> <p>There will be to working bee's before our Rally the first one on Sat 16th March, the second on Sat 30th March both starting approx. 8.30 followed by a BBQ lunch at approx. 12.30.</p> <p>Looking forward to the 1st Mucklefest meeting taking place trust that a good working relationship will evolve from this. Please pitch in where you can to make our Rally a success.</p> <p style="text-align: right;">Regards Steve</p> <p>REMINDER FROM SEC</p> <p>RAFFLE TICKET SELLING DAY IS 21ST MARCH AT IGA COMPLEX. IF YOU CAN HELP OUT CONTACT SEC</p> <p>IF YOU WANT A BOOK OF TICKETS CONTACT MAREE MASON OR THE SEC.</p>
<p>Vice President Ray Rice</p>	
<p>Secretary Graham Mason, P.O. Box 71 Castlemaine Vic 3450 Ph: 03.54762481 grahammason1@bigpond.com</p>	
<p>Treasurer Alan Burgess 0409762367</p>	
<p>Public Officer Secretary</p>	
<p>Committee Jason Williams</p>	
<p>Archives Robert Thompson</p>	
<p>Reviewer George Milford</p>	

ATTENDANCE

No	PRESENT			APOLOGIES
1.	G.Mason	13	J Blake	P Rautman
2.	M Mason	14	S O'Connor	K Burgess
3.	Leanne Williams	15	J Conn	A Burgess
4.	R Dohnt	16	K Ellery	D Burgess
5.	J Robinson	17	W Mein	A Chapman
6.	H Goldup	18	R Rice	J Hayes
7.	N Girvan	19	R Williams	G Milford
8.	K Chaplin	20	G Mc Hugh	L Burgess
9.	A Murley	21	S Mc Hugh	L Rice
10.	C Jennings	22	E Harvey	M Conn
11	J Chaplin	23	A Burgess	F Girvan
12	Laurie Williams			J Williams

Attendance Mov. J Chaplin Sec E Harvey Carried

Meeting Opened At: 7.30 pm.

Meeting Chaired By:

Stephen O'Connor President

Minutes Of Previous Meeting dated 4TH February 2019 circulated in Newsletter No 239 confirmed. Moved J Conn Seconded J Blake Carried.

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CORRESPONDENCE – Dealt With as Read

INWARD.

Feb 2019 Port Phillip N/letter

Feb 2019 Oily Rag Ballan N/letter

Feb 2019 Rev N Rec N/letter.

Feb 2019 Steam Whistle Gisborne N;letter

Feb 2019 Yarra Valley N/letter

Feb / March 2019 Manifold Central Goldfields N/letter

Jan/ Feb 2019 Baw Baw N/letter

Cards from NHMA

Flyer for Historic tractor and machinery swap at Bendigo 27th/ 28th April

Letter from NHMA Re nominations for Annual meeting at Murray Bridge

Invitation and Flyer for Mallee Steam Rally at Woorinen April 6 / 7 2019

Invitation and Flyer for Warracknabeal Rally at Easter

Email from George Milford Re Applefest.

Account from Kyneton Copy Centre for printing Raffle tickets

Flyer for Myrniong Sprint Meeting 14th April

OUTWARDS

Email to VGR via Adisson Chapman Re letter granting permission to park trucks and trailers on VGR land if necessary during our Rally.

Letters and flyers to 30 Clubs Re coming to our Rally

Letter to Mini Tractor Pullers to inform them of our decision not to go ahead with their proposal.

Letter to Billman's Foundry asking if they can again supply us with a camp oven for our raffle.

Letter to Bunnings to see if they will again sponsor us with a wheelbarrow for our raffle.

Mov. A Murley Sec M Mason Carried

REPORTS

TREASURERS REPORT.

Allan reported that the Club has a credit balance

Mov. A Burgess Sec S McHugh Carried.

The planning permit has been passed for our shed and the building permit should be issued in the next few days. The permit for the Rally is going along OK and when completed it should be alright for future years with minor modifications. The plan has to be run past the neighbours, just hope all goes well.

Report by Steve O'Connor

DAYLESFORD MOTORFEST.

Over 1000 vehicles attended, it was well run Eddie took his EH and had a great day. One display was to see how quick a red motor could be fully assembled the time was 19 minutes

Report by Eddie Harvey

SMALL TRACTOR SLED.

Andrew Freeman of Corop has loaned our Club a sled that is suitable for smaller tractors. John Blake and Ken Ellery went to Corop in Ken's truck but the sled was too big to fit on Ken's truck so he brought the weights to Muckleford and Andrew Freeman took the sled to Sandhurst Steel Processing for some modifications, sandblasting and painting. The Club thanks Andrew for his help. John Blake suggested the Sec. send a letter of thanks to Andrew. (Sec will do this asap)

Also Ken had a look at Syd Greens yard at Lancefield and the Lancefield Truck Show

Report by Ken Ellery

BALLAN RALLY

There were a lot of cars on display, along with a number of BSA motorbikes. There were about 60 to 65 tractors. John had a good day. Wayne Mein also had a good time there. John also ventured to the Lancefield Truck Show and enjoyed what he saw a few trucks on display caught his eye one was a restored 1946 Mack Thermodyne,

A couple of Inters and a 1926 Chev with the fuel tank right where in today's vehicles they put the passenger's airbag

Report by John Robinson

COROWA RALLY

John and Val Blake attended this event, and had a great time amongst about 70 Tractors.. They had a lovely meal on Sat night and enjoyed great hospitality from The Corowa Club members.

Report by John Blake.

BIG OLD MACHINES IN WA

Ray and Loretta were travelling through the wheatbelt in WA and they found a few homemade tractors some were built on grader chassis and had very large motors powering them, the commercially made ones were fuel burners, and one of these monsters was only using 8 gallons a hour. When they were built the cabins were off Toyota or Datsun utes. (Sounds like an interesting display)

Report by Ray Rice

If you have a backhoe it might pay to keep it well locked up as some blokes stole one from Smeaton and drove it to Clunes at about 10pm on a Sat night, along the way they scoped up a bucketful of sand. When they got to Clunes they dumped the sand in the gutter outside the newsagents and drove onto the footpath to try to dislodge the ATM the ATM didn't move but the building was badly damaged. When the mission failed they left the machine in the middle of the road and fled the scene.

Moved by E Harvey Sec. G Mc Hugh

GENERAL BUSINESS

If you have something to sell or need a special part or treasure let Steve, Alan or Graham know and we will put your request in the newsletter.

Please note

If you are going to display your treasures at a Rally that has not been through the minutes of the Club meeting please let the Sec. know for insurances purposes.

Pres. Steve approached Mt Alexander Timber and Hardware and they have told him they will be able to give us a couple of vouchers as prizes for our Rally raffle Malcolm Leech told Pres. Steve he will loan a small portable building with a observation area on top to the Club (Thanks Malcolm)

Pres Steve purchased a printer capable of doing most of our printing (the last newsletter was done on it), he was prepared to keep it for himself , but if the Club wanted to buy it they could. It was purchased at Officeworks Ballarat, and comes with a 3 year warranty. Jim Chaplin moved we purchase the printer this was seconded by Laurie Williams and was carried.

There will be a working bee on Sat 16th March starting at 8.30 knocking off at 12 Pm for a BBQ lunch then go home.

THERE WILL BE A WORKING BEE ON SAT 30TH MARCH STARTING 8.30

KNOCKING OFF AT MIDDAY FOR A BBQ LUNCH

We hope to have the loading ramps built before the Rally, Ken Ellery is going to see about some concrete blocks.

Ken Ellery told the meeting he heard about a Lister engine with a generator that could be for sale at a reasonable price, he will follow up on this and report back next meeting.

Scott McHugh told the meeting he had some fire extinguishers we could have a lend of.

Sec got the chance to buy a urinal at a very good price (\$150), it is in real good condition and will be good for when we set up our toilet block.

Any stall holder at our Rally will have to have current certificate to operate.

It was mentioned that our Facebook page needed some work done on it, Anita

Mason volunteered to take it on, Scott McHugh moved that the Club let Anita run the Facebook page, this was seconded by Maree Mason and was carried. This change will be done asap.

Mucklefest update.

Walmer CFA, MVMM, and VGR have got their members organised and MAVEC have got theirs they are John Blake, John Robinson and Neil Girvan

Their first meeting is Wed 13th March at the goods shed at 7.30 pm

Alan Burgess moved to pay Sec for the urinal and expenses total \$250 this was seconded by Scott McHugh and was carried

COMING EVENTS

WHEN

WHERE

MARCH

22nd to 24th
30th / 31st

NHMA National Rally at Murray Bridge Sth Aust
Wunghnu Rally

APRIL

6th / 7th
13th/14th
20th / 21st
20th / 21st
27th / 28th
27th / 28th

Mallee Steam & Oil Rally at Woorinen via Swan Hill
MAVEC RALLY at Dave Bennett Reserve
Wheatlands Rally at Warracknabeal
Border Steam & Oil Rally at Leneva Vic
Lockington Rally
Bendigo Tractor and Machinery Swap

MAY

4th / 5th
11th
19th

Goldsmith Featuring 1 and 2 Cylinder Tractors
Geelong Swap Meet at Geelong Showgrounds
Gisborne Steam Rally

Meeting closed at 8.40 pm.

Next meeting 7.30pm MONDAY 1st April 2019 at MUCKLEFORD

WE ARE SELLING RAFFLE TICKETS AT IGA THURS 21ST MARCH ANYBODY WHO CAN HELP PLEASE RING SEC.

RAFFLE TICKET BOOKS AVAILABLE FROM MAREE MASON JUST CONTACT SEC
Don't forget the proceeds go to help YOUR Club

WANTED

A pulley with a clutch assembly for a 7hp. Hercules or Emu
Contact David on 0403257540

HAVE A LARFF

A mother was preparing pancakes for her sons Kevin 5 and Ryan 2. The boys began to argue about who would get to eat the first one. The mother saw an opportunity to teach them a lesson. She said if Jesus was here he would say you can have the first one and he would wait for the second one . As quick as a flash the 5 year old said to his brother well you can be Jesus.

A five year old little boy went to his father and asked him to explain the government to him. Dad said I will explain it the best way I can. Take me I'm like the government because everything has to come through me in order for this house work smoothly. Your mother is like the people, because she has some say, but I can override it. The maid is the working class because she works for us. Your baby brother is the future. Needless to say the little boy was confused. That night after he went to bed he happened to wake to hear his baby brother crying. He went to his parents room to get his mum but when he opened the door his mother was asleep and his father was'nt there. So he went to get the maid, but when he opened her door he saw his dad and the maid making mad passionate love. He went to check on his brother himself, he opened his nappy and it was full of s**t. The next morning he went to his dad and said I now understand the government. Oh really said his dad well tell me. So the little boy said, while the people are sleeping the government is busy screwing the working class and the future is full of s**t.

A bloke walks up to a farmhouse knocks on the door when the woman opens the door the bloke asks her do you know how to have sex. Not amused the woman slams the door. Again the man knocks and when she opens the door he asks the same question again, still not amused she screams at him to go away. Later she tells her husband of the incident, he offers to stay home the next day just in case the man returns. Sure enough the man returns, the husband hides with his shotgun.. The man knocks again and asks again if she knows how to have sex she replies yes . Great said the man give some to your husband and tell him to keep away from my wife.

A bloke calls in to see an old mate he has'nt seen for years, the mate says I was just about to have lunch will you have some with me. Ok says the visitor so the bloke gets two plates out of the cupboard. The visitor notices some dirty marks on the plates and remarks are those plates clean. As clean as soap and water can get them. So they sit down and had a nice meal of eggs and bacon on toast. When they were finished the bloke put the two plates on the floor , opened the door and yelled here SOAP and WATER and two Tenterfield terriers ran in and started to lick the plates.

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spmachinery@maldon@gmail.com
 PH: 03 54751018

RAYPID

POWDERCOATING

2 Collier Court, Long Gully Industrial Estate, Bendigo 3550.
 Ph: 5441 3711 Fax: 5447 9138

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warehouse

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M.A.V.E.C.
 P.O. Box 71
 Castlemaine, 3450

23rd Annual
 Vintage Engine Rally
 April 13th & 14th 2019
 Dave Bennett Reserve
 MUCKLEFORD, Vic.

MIDNVEYANCING

CR
 Castlemaine

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 www.pilesandvinyl.com.au

Motor and Body Shop
 5472 2022
 admin@paresonmotorbody.com.au
 2 Langlow St / PO Box 447 Castlemaine, VIC 3450

ASQ
 GARDON & LANGGASAPB
 Ph: 03 5449 5503

Haeusler's
 Bendigo 5449 4800

Delete Junk Block ...

Change the Date. Nhill Airshow.



John Deckert <admin@nhillaviationheritagecentre.com.au>
Fri 22/02/2019 3:18 PM
You



Change the Date

November 2nd 2019

Due to circumstances beyond our control, the Nhill Aviation Heritage Centre Board were asked to change the date of the Nhill Airshow to Saturday November 2nd.

It is unfortunate that many people have already booked their accommodation. However, we are assured the Airshow will be an even bigger and more spectacular event, so please Save the Date for the

NHILL AIRSHOW NOVEMBER 2nd 2019.

Several special events will continue as planned.

The Airshow will celebrate the centenary of aviation in Nhill only five days short of the day the first plane landed on the Racecourse on Friday November 7th Change the Date 1919. Visitors will be treated to non-stop displays of aerobatics, sky diving, and vintage aircraft

Re: rally flyer on facebook

Yvon Dee <2013crystalblu@gmail.com>

Mon 11/03/2019 9:35 PM

To: Wimmera Mallee Pioneer Museum -Jeparit <wmpmjeparit@hotmail.com>

OK, answers to your queries as best I can. Have read the policy document so I'd suggest you run what we need pass the Social Media Manager at the council so we don't step on any toes.

1. I wondered about the public posting status because I dont think your post came up in Franks facebook, which I think it should have done if it is a public post. Did it appear in your personal fb or are you like me & dont have one? The settings seem to be either friends, friends of friends or public which i understand to be the world, or at least Oz.

2. To claim the date, you just send a public post along the lines of

" Calling all Vintage Machinery Rally fans: Jeparit Wimmera Mallee Pioneer Museum will once again be holding our Family Vintage Machinery Rally on the Queens Birthday Weekend on (insert dates) of June 2019 at the Museum precinct in Jeparit. Come one come all and enjoy this entertaining weekend. Enquiries WW phn... and attach the brochure as a picture.

Warning: run this past the social media manager before posting just in case it constitutes forbidden advertising under the terms of the policy.

3. Rights .. i would say that the only person who can assign any admin rights or allow access to the account will be the social media manager. You would also have to request that the previous secretary's rights be removed.

4. Yes if the council approves it, I will accept some or joint admin of the account.

Might be an idea to warn the social media manager that we may drive them mad with approval requests until we know what we can and cant do.

See how you get on.

Yvon

On 10 Mar. 2019 4:35 pm, "Wimmera Mallee Pioneer Museum -Jeparit"

<wmpmjeparit@hotmail.com> wrote:

thanks yvonne,

I think all our posts are 'public' not sure how to 'claim' a date....

do you know much about administration/publishing rights? If I had to 'friend' our previous secretary to get rights to admin can I then give those rights to you? can I remove her rights? and if I can do these things do you know how to do that?? I've also attached the Shire's Social Media Policy which gives us the guidelines to follow when deciding to post....

On another note, I sent Jeff an email today regarding the visit Hindmarsh site..

I will be at the museum from 10 to 3pm if you want to go over this stuff.

Regards

Wendy Werner

Secretary

Wimmera Mallee Pioneer Museum

Dimboola Road

JEPARIT Vic. 3423

Ph: 0484 316 930

"Like" us on Facebook: www.facebook.com/WMPMJeparit

"Discover our Early Days"

Hindmarsh Youth Awards - Making a Difference

Michelle Farinha <MFarinha@hindmarsh.vic.gov.au>

Tue 12/03/2019 1:55 PM

📎 2 attachments (173 KB)

2019_05_02 FINAL MR Victorian Youth Week_ Youth Awards_ Fact sheet_ nomination form.docx; Hindmarsh Youth making A difference Awards night Final- Poster.JPG;

PLEASE CIRCULATE TO ALL MEMBERS/EMPLOYEES

Good afternoon Clubs, Organisations and Businesses,

The Hindmarsh Shire Youth Council is pleased to launch the inaugural Hindmarsh Shire Council Youth Awards which have been established to recognise young people aged 12 - 25, for their achievements and contributions to the broader Hindmarsh Shire community.

The Awards aim to recognise and celebrate a diverse range of young people with varying potential and skills who volunteer and contribute to the community.

The program is open to all Hindmarsh Shire youth who are aged between 12 and 25 as at 1 January 2019 and who have completed a significant volunteering effort during the previous 12 month period for legitimate non-profit organisations, community groups, schools or sporting clubs.

The criteria that the applications will be assessed against in each category are listed below. Please note that the application does not have to meet all of the criteria, however the more points of the criteria that are met, the stronger the application will be.

AWARDS CATEGORIES:

- Youth Volunteer Award (Individual)
- Youth Community Award (Group)
- Youth Artist Award (Individual)
- Youth Artist Award (Group)
- Youth Environmental Award (Individual or Group)
- Business Employee Award (Individual)
- Young Sportsperson Award (Individual)

There are so many amazing young people doing great things for our community and we want you to share their achievements with the community.

Recognition can often be the greatest encouragement to keep young people active in the community and encourage others to get involved.

A nomination form has been attached. The form provides details for each award category.

The awards night will be held on Friday 5 April at the Nhill Memorial Community Centre.

The Hindmarsh Shire Youth Council
Presents the inaugural

Outfit
-Making a Difference-
Awards Night

Friday 5 April, 2019
Nhill Memorial Community Centre
77-79 Nelson Street, Nhill

Come dressed to Impress!
And enjoy an evening of
celebration and entertainment

\$10p/p

Awards ceremony to begin at 6PM
Includes: Canapes, PhotoBooth & Entertainment
Drinks at bar prices

Tickets available from Hindmarsh Shire Council Customer Service Centres. For more information please call 5391 4444



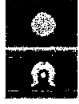
Please contact me if you require more information or to discuss further

Kind Regards,

Michelle Farinha and Hindmarsh Shire Youth Councillors



Michelle Farinha | Community Development Officer



Hindmarsh Shire Council acknowledges our Indigenous community as the first owners of this country and pays its respects to elders past, present and emerging

Attention:

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Hindmarsh Shire Council

Thank You.

Information about the "Hugout" House.

Robyn Stacey - robyn.stacey@network.pmc.gov.au

0400 240 871 robyn.stacey@7mail.com

Relative of William Kirk Robertson &
Ann Robertson.

Daughters: Annie (Sprigg)
Elsie (Cobbold)
Lizzie (Stacey)

Sons David - son of William.
Henry

MICHAEL BRIGGS 0427 529 052

What's to know what is
it. Can someone phone and
tell them - They ^{work} belong for
the state m.v.e. & water supply
FAMILY REUNION WHEN.

Wimmera Mallee Pioneer Museum

Dimboola Rd
Jeparit, Vic 3423
0353972101

WMPMJeparit@hotmail.com

March 6, 2019

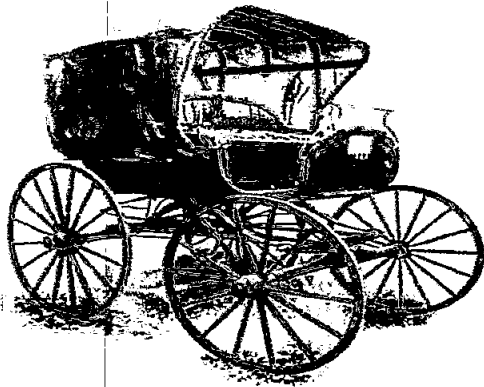
Dear

The Queen's birthday weekend is just around the corner, so dust off your exhibits, rev up your engines and high tail it up here to Jeparit. This year our vintage rally is on June 8th and 9th and we can't wait to see you again. This year we've got all the usual entertainment, and few new things up our sleeve. So come along and join in the festivities.

In an effort to streamline the entry process I have enclosed an insurance form for you to fill out before the big event. This will hopefully minimise any delays you may encounter at the front gate. We look forward to seeing you again

warm regards

Peter Pumpa
President



Discover
our

Early Days



WMPMJeparit



Wimmera Mallee Pioneer Museum - Annual Vintage Rally

Registration Form:

Name:

Address:

..... Post Code:

Phone Number: Mobile:

Email:

Club/Organisation:

Insurance:

Display/Attraction/Product:

.....

Additional Information/Comments: (All Welcomed & Appreciated)

.....

Signature:

Wimmera Mallee Pioneer Museum

Dimboola Road,
Jeparit, Victoria 3423

Email: wmpmjeparit@hotmail.com
Facebook: www.facebook.com/WMPMJeparit

WMPM General Committee Meeting - Tuesday, April 16, 2019

1. Welcome

The President Peter Pumpa welcomed members to the Meeting.

2. Present

Peter Pumpa (PP), Jack Jenkins (JJ), June Gawith (JuGa), Jim Gawith (JG), Tige Mannington (TM), Aaron McLean (AMc), Cr Ron Lowe (RL), Mary-Anne Paech (MP), Jeff Woodward (JW), Trevor Chilton (TC), Wendy Werner (WW), Yvonne Dippel (YD)

3. Apologies.

Barbara Hunter and Dave Flavel.

Motion: 'That the apologies be accepted.'

Moved: Tige Mannington

Seconded: Trevor Chilton

CARRIED

4. Minutes of Previous Meeting

The last meeting, on March 19, 2019, was an official meeting and the minutes had been circulated earlier. The President asked if there were any corrections or alterations. *Cr Ron Lowe raised the issue of inaccuracies in the March minutes, including omission of Simon Landrigan as being present and that he, Cr Lowe, had left at 8.37 pm, but this had not been recorded. The minutes have been duly amended and resent to the Committee.*

Motion: That the minutes of the March 19, 2019 meeting, as amended, be accepted.

Moved: Mary-Anne Paech

Seconded: Aaron McLean

CARRIED

5. Business Arising

- 5.1 Cr Ron Lowe - that "Business Arising" should relate to business raised at the meeting without notice, being different to "New Business" which is raised as part of the Agenda.

Noted by Committee

6. Treasurer's Report

The treasurer's monthly report was supplied verbatim from the bank statements and other financial documents by the Secretary, Wendy Werner, following the resignation of the Treasurer, Barbara Hunter. A formal report was duly supplied for inclusion in the Minutes.

Motion: 'That the interim Treasurer's Report be accepted by the Meeting.'
Moved: Wendy Werner
Seconded: Trevor Chilton
CARRIED

7. Correspondence

Inwards

- Barbara Hunter – Letter of Resignation
- Barbara Hunter – financial documents (14 of)
- Dimboola Banner invoice
- Simon Landrigan update on Electrician, Plumber, Tree Loppers, Flag
- Simon Landrigan update on Park Benches
- Monica Revell staff meeting attendance, Section 86 Booklets
- Jeff Woodward Artwork for A3 and A4 posters, Facebook Administration
- WDP (Wimmera Magazine) pricing on Advertising
- Jeff Woodward – Risk Management Form (for events)
- Wayne Hoffman re Hoffman Medal Donation
- Ky Justin Price request for reprint of Carl Freidrich Altmann Portrait
- 'Scribe Publications' Invite to Book Launch – Robert Menzies: The Art of Politics
- Jeff Woodward – regular entrance fees
- National Pens
- Financial paperwork from Barbara Hunter
- NAB Statement, NAB term deposit reinvestment (2)
- Heidi Lee – text regarding Primary School Choir to perform at Rally, request info on Edward John Eyre
- Jeff Woodward – WMPM Rally – Intention to Hold an Event form
- Phil King – election forum
- Ron Lowe – question and comments regarding minutes and agenda

Outwards

- Jeff Woodward – changes to donation forms
- Dimboola Banner request for statement of activity for May 2018 to present
- Simon Landrigan – response
- Monica Revell – request hard copies of Section 86 booklets
- Jeff Woodward – clarification on poster artwork
- WDP – request for pricing on advertising
- Wayne Hoffman regarding Medal donation
- Jeff Woodward request to post Rally to Events Calendar on Hindmarsh Web Site
- 'Scribe Publications' – accept invitation
- Rally invites to previous exhibitors (~150) including insurance form and flyer

Motion: 'That correspondence be received.'
Moved: Wendy Werner
Seconded: Trevor Chilton
CARRIED

8. Business arising from Correspondence

8.1 Treasurer's Resignation

***ACTION:** Need to advertise for the position of Committee Treasurer asap – flyers around community for response. Interim – WW to carry out essential financials.*

- 8.2 Ky Justin: should we charge for 2 reprints of the portrait of Carl Freidrich Altmann (one for WMPM and one for Ky)

***ACTION:** Advise Ky Justin he will pay for digital copies of portrait. WW to follow up with Ky and proceed with copies if he agrees to pay costs.*

- 8.3 Meeting Attendance by Shire Staff and updated Sec 86 booklet
*Council has advised that Council Staff will only attend Sec86 Committee Meetings for one hour when held outside business hours. Committee advised to arrange agenda to ensure business requiring Council input is held in the first hour. **NOTED***

- 8.4 Determine size and price of Advertising for the Rally

***ACTION:** Wimmera Magazine advertising pricing provided – decision to take ½ page ad at \$530 which will include a ½ page article about the Museum above the ad i.e. full page exposure. YD to do the article.*

Motion: That Rally advertising be placed in the Wimmera Magazine as a full page which includes the ad and an article for \$530

Moved: Trevor Chilton

Seconded: Tige Mannington

CARRIED

***ACTION:** TC to place 'What's On' notice in the Herald Sun newspaper with dates*

- 8.5 Regular admission fees for ensuing 12 months – decide to keep as same or change pricing

Motion: That Admission fees be retained at the current rate for this year. Consider changes for next year

Moved: Trevor Chilton

Seconded: Tige Mannington

CARRIED.

- 8.6 Jack Jenkins found a framed poster of the McKay Harvester in good condition

Motion: That the poster be digitised, printed and framed (2 copies), with a copy to be hung in the HV McKay Shed as an attraction. The other copy to be hung in the Museum. The original and the digitised disc to be stored in Briarley House.

Moved: Tige Mannington

Seconded: Jim Gawith

CARRIED

New Business

- 8.6 New Volunteers – Wilma Smith, Graham Grinter (May to Nov)

WW – need more volunteers for day to day running of the Museum

9. General Business

Documentation

9.1 Organizational Documentation

- YD update our catalogue – on Access software –
- Trevor Zanker is the current user of the system –
- JW has data base on spreadsheet, does not update Access – JW to advise the latest version –
- Wendy Werner has Access on Museum computer

***ACTION:** WW and MP to contact TZ to access the data base*

***PENDING:** MP has spoken with Trevor Zanker who is waiting on updated list or items stored in the Merret Shed. MP has passed on YD phone contact to Trevor Zanker – TZ to ring YD.*

- 9.2 Jeff Muller in Nhill may be able to frame news clippings – painter and sign-writer, on the Cnr of William St and Dimboola Rd Nhill. Phone 0419913275.
WW to contact - pending
- 9.3 Maintenance: - An official register has been established to document museum equipment needing maintenance.
- **ACTION:** check Register before each meeting – include as an Agenda Item - **PENDING**
 - PP doing equipment maintenance – to check and mark off as done – **PENDING**
 - The Front Section of the Register is for Maintenance; the back section is for notes on information and contacts e.g. new volunteers or people to so specific things. **NOTED**
 - Unactioned outstanding items in the Register to form part of the Committee Meeting agenda to follow through to completion. **NOTED**
 - WW requires all “notes” to be entered into the Maintenance Book for timely follow up - **NOTED**
- 9.4 Laptop for Museum Minutes –
JW advised no luck yet as Council has priority.
IT is aware that the Museum needs a laptop – PENDING
- 9.5 Ongoing invoices coming from Warrack Herald and Dimboola Banner – believed to be \$54 for oversupply of advertising for Garage Sale –
WW to follow up – to call Dimboola Banner editor to finalise matter.
Email sent requesting copy of statements from May 2018 to date.
- NOTE: All Advertising needs email confirmation to prevent repeating this issue.**
- 9.6 Corrections to existing WMPM Brochure –
YD to seek out sticker to overlay and correct information - PENDING
- 9.7 Gmail account set up / Face Book page **ongoing** –
- Hindmarsh SC hold the administration of the Face Book page – Museum Administrator issue only discussed by Hindmarsh yesterday – Council decisions **PENDING**
 - Public posting on Facebook, public post asking for poets and storytellers – **TO DO**

Maintenance

- 9.8 Painting – new quotes
- **ACTION:** PP to follow up new quotes for painting – **PENDING – WAITING FOR CONTRACTOR TO RESPOND - Pending**
 - prioritise items to be done in order of urgency – **DONE**
PP – to contact Gary Salt to discuss getting action on items in order of priority when submitted to Council rather than waiting to see if funds required elsewhere.
- 9.9 Sorting of tools and cabinets in garage and tool shed
- PP, DF, AMc and, TC to carry out – progress?
PENDING – FIX BEARERS IN GARAGE FIRST

- *timber for shelving – needs someone to source and bring to Jeparit from hardware shop – **PENDING - PP***
 - *Purlins for Workshop to be supplied by Council – JW to advise progress **ONGOING – PO ISSUED FOR PURLINS AND TECH SCREWS***
Purlin replacement to be done by Committee team.
- 9.10 Church dust: replace/rehang rear door
- *Dust coming through shrinking weather board, look at door re relining or caulking – PP to check what is needed, door is rotting from the bottom, either needs to be rebuilt or repaired.*
 - *WW to supply Baltic pine if Committee rebuilds the door*
Duncan may be able to scrape out, caulk and paint door at back – needs doing asap – action pending
- 9.11 Light over toilet door in Museum – has it been fixed?
Power point previously failed safety check – Simon Mibus to Check if now working. Note that Barry Parker HSC Maintenance currently off work – reason why info on maintenance items not available.
WW advised that the Power Point to the HW has been fixed by Simon Mibus (electrician) but SM needs parts for the toilet light - PENDING

Buildings and Surrounds

- 9.12 More seating is needed around the Museum outside precinct for visitors.
Dead trees inside the precinct to be cut down by the Council
TREES: Simon Landrigan advised that Gary Salt is arranging for trees to be cut down. NFA – TREES CUT DOWN
SEATING: Council advised that there are concrete seats being removed from Dimboola Transfer Station due to end of useful life. However, there are some that could be recycled with some repairs or reinforcement.
Email to JW requesting 2 good seats for the Museum. Committee to install.
FOLLOW UP PROGRESS – SEATING STILL COMING
WOOD FROM TREES: needs to be moved into suitable heaps – PP to arrange. DECISION needed to sell wood or raffle it

- ~~9.13 Murals~~
- ~~○ *Mural on the sides of the Merret shed telling the story of the implements within*~~
 - ~~○ *Local artists may be interested in painting a story*~~
 - ~~○ *Committee would need to give the artist a very clear brief as to what the Committee wants*~~
 - ~~○ *Request sketches from the artist*~~
 - ~~○ *ACTION: WW to follow up with known local artist, Gail Newcombe*~~
PENDING – YD to provide Augathella photo as example – Murals on hold – to be considered for 50th Anniversary – MOVED TO AUGUST AGENDA

Restoration

- ~~9.14 Model T Ford in the Merrett Shed – To be moved by the owner – NFA – moved out of Merret Shed~~
- 9.15 Audio units: record stories from Detpa School children (JuGa, DF)
- *ACTION: Dave and June to record audio stories of attendees of the Detpa*

School – PENDING

- Movies/videos/audio stories from the district elders
ACTION: DF to follow up – PENDING

- 9.16 Source suitable clear display cabinet for Wedding Clothing exhibit-
June Gawith to follow up – MP advised some mannequins available – PENDING

Advertising and Marketing

- 9.17 JW finalise posters for Caravan Parks in Yarriambiack Shire (silo art trail)
- *Posters have been done, not up yet – ARTWORK FOR POSTERS BEING RECONFIGURED*
 - *Posters in Nhill Information Centre –NEW ARTWORK*
- JW advised that the artwork was still a work in progress*

Jeff Woodward left the meeting at 8.35pm

- 9.18 As advised in Meeting 19/03/19 – Jenny Creek seeking historical items from WMPM to display in Nhill Pharmacy window for 6 weeks of advertising WMPM –
Helen Ross to identify suitable items – WW to record items sent by email
WW advised that the display would be a single shop front window in the Old Nhill Pharmacy vacant shop. Items required for May-June. PP to arrange transport. Olympic sign may be a problem – size and fragility.
- 9.19 Advertising and Marketing budget \$3000
- *to be used on Print/Radio media to advertise Rally – CLOSER TO RALLY – MAY?*
 - *Need a Press Agent for radio interview closer to Rally Date and to ring ‘Macca on Sunday’*
 - ~~*WW, JW place ads in ‘The Wimmera’ magazine – USE VARIATION OF FLYER – need to know cut off date for advertising prior to June –*~~
- See Item 8.4*

Committee and Volunteers

- 9.20 Explore the use of Tech College students to refurbish machinery
- *Need for supervision of inexperienced volunteers working on exhibits*
 - *AMc / WW to follow up with College to gauge their interest in doing hands on project/s at WMPM*
- Under consideration – need to check insurances to cover school volunteer groups –*
WW to follow up how similar works for the Town Committee tree planting – carry forward to next meeting after Tree Planting at Easter.
- 9.21 MP reported that Allan Preston visited – interested in the School – also interested in assisting (only) with Map Scanning –requested that his name and contact details be entered into the Information and Contacts section of the Maintenance Book –
MP to follow up entry to Register
- ~~9.22 Employee Code of Conduct forms (JW, WW) –
Committee members to return signed forms to WW – YD Done - NFA~~

Rally Update

- 9.23 MP asked Cr Ron Lowe about the Church Service at the Rally - *Jim Gawith to see Walter Scholl (retired minister) re taking the 11am Church Service on Sunday 9th June.*

10. Maintenance

- 10.1 Stump replacement
- *Replace damaged stump with square Cypress stump to discourage emergence of termite infestation – progress?*
- IN HAND – PP FOLLOWING UP – maybe next week**
- 10.2 Passage lock for Carriage Shed
- ~~*WW has the lock. Needs to be installed – progress?*~~
- NFA – installed by TM**
- 10.3 Ladies toilet tap over hand basin.
- *Tap not turning off. Needs to be replaced.*
 - *JW to follow up as part of Building Maintenance*
- PENDING – STILL TO BE FOLLOWED UP BY JW vide SL**
NOT DONE – Simon Landrigan to contact plumber

11. Restoration Works

- 11.1 R. Natt - Chevy Truck
- *Restoration has been an ongoing work in progress – now looking good. **Will be finished for the Rally vide TM.***
- 11.2 Steam Engine
- *Restoration **ONGOING** – will be finished for the Rally*
- 11.3 Malvern Star/Villiers Auto Byke
- *Restoration **on hold until able to rub back original paint work***
- 11.4 Hay press
- *Wooden dividers to be restored/remade and replaced in the hay press – **Parts to be made so that it will be operational for the Rally.***

12. Museum Visitors

- 12.1 MP reported an increase in numbers for March. Expected Easter period to see more visitors.

13. Rally Update

- 13.1 School Choir will sing at the Rally as entertainment.
- 13.2 Melissa Butler willing to organise the Hopscotch for the children at the Rally.
- 13.3 Trevor Chilton advised on donations for the Rally being:
- Husqvarna Blower to Raffle
 - Petrol and Gas – to be delivered
 - Trailer load of wood to Raffle? to be decided

- Main gate raffle to be Accommodation prize?
- 13.4 PP to bring in loader to move wood

14. Working Bee

- 14.1 Simon Landrigan has a new flag on order. Meantime, Kevin has brought in an older flag in the interim.
- 14.2 Flag being raised each day, as per Council directive.
- 14.3 ~~Removal of dead trees — DONE NFA~~

15. ITEMS MOVED TO THE AUGUST AGENDA – FOR ACTION AFTER THE RALLY

1. Next **Committee** Meeting to be: Tuesday May 14th at **7:30pm**
In the Education Centre Roy St, Jeparit
NOTE: This will be a Rally Meeting to finalise the event procedures

Meeting Closed at 9.00 pm

April 2019
meeting.

Correspondance

Inwards

- Barbara Hunter Letter of resignation
- BH financial documents (14)
- Dimboola Banner invoice
- Simon Landrigan update on Electrician, Plumber, Tree Loppers, Flag
- SL update on Park Benches
- Monica Revell staff meeting attendance, Section 86 Booklets
- Jeff Woodward Artwork for A3 and A4 posters, Facebook Administration
- WDP (wimmera magazine) pricing on advertising
- JW Risk Management Form (for events)
- Wayne Hoffman re Hoffman medal donation
- Ky Justin Price request for reprint of Carl Freidrich Altmann Portrait
- Scribe Publications Invite to Book Launch Robert Menzies: the art of politics
- JW regular entrance fees
- National Pens
- Financial paperwork from Barbara Hunter
- NAB Statement , NAB term deposit reinvestment (2)
- Heidi Lee; text regarding Primary School Choir to perform at rally, request infor on Edward John Eyre
- JW 2019 WMPM Rally- Intention to hold an event form
- Phil King-election forum
- Ron Lowe Question and comments regarding minutes and agenda

Outwards

- JW changes to donation forms
- Dimboola Banner request for statement of activity for May 2018-present
- SL response
- Monica Revell request hard copies of section 86 booklets
- JW request clarification on poster artwork
- WDP request for prising on advertising
- Wayne Hoffman regarding meda donation
- Scribe Publications accept invitation
- Rally invites to previous exhibitors(~150) including insurance form & flyer

JW request to Post Rally to events calendar on [ht:velmans site](#).

Business Arising from Correspondance

- Treasurers Resignation
- Ky Justin: should we charge for 2 reprints of portrait. (one for WMPM, one for Ky)
- Meeting Attendance by Shire Staff
- Determine size and price of Advertising for rally
- Regular admission fees decide to keep or change pricing.

New Business

- New Volunteers Wilma Smith, Graham Grinter (may-Nov)



wendy werner <wwerner247@gmail.com>

Treasurer's Report

1 message

BARBARA HUNTER <barbara.hunter@bigpond.com>
To: Wendy Werner <wwerner247@gmail.com>

Thu, Apr 11, 2019 at 2:29 PM

Hi
Wendy, I hope
you are well. I am attaching the W.M.P.M. File. The accounts are
in
the Treasurers Report. I have put in the figures you sent me
which
is all I can put into the report. The term deposits matured in
March
and the figures I have put in should be the figures showing on
the
bank documentation – the potential interest needs to be added
to
the report but not added in as it is only potential income. You
may
want to only put the income and expenses into this report
which will
make it a lot easier.

It
should all be easy. I am sure the committee members will be happy
enough, especially considering they went for 5 years without any real
financial reports. Let me know if there is anything else I can help
you with. My time here has been very busy.

My
regards
Barbara

5 attachments **Balance Sheet for Financial Year 2016-17.ods**
20K **Monthly Balance Sheets.ods**
47K

 **Treasurer's Report on Rally 2017.odt**
27K

 **WMPPM - Sales Accounts.ods**
21K

 **W.M.P.Museum - Income.ods**
19K

office copy

**The President and committee members,
W.M.P.M.,
JEPARIT**

**It is with much regret that I hand in my resignation as Tresurer of
W.M.P.M. I have left Jeparit and would find it impossible to continue the
duties involved as Treasurer from a distance. I believe I have simplified
the entire system of the treasury and I feel that it can be easily continued
on by someone else.**

Barbara Hunter

**WIMMERA MALEE PIONEER MUSEUM
BALANCE SHEET
FOR THE FINANCIAL YEAR
2017-2018**

Opening Balance: 01/07/2017	As per Bank Statement		\$19,610.91
Income			
Museum entry takings	\$2,900.00		
Souvenirs	\$515.40		
Ice Creams/Drinks	\$600.30		
Donations	\$482.00		
Sponsorship	\$550.00		
Rally Income	\$6,057.60		
Battery Drive	\$433.00		
Sale of Scrap	\$100.00		
Garage Sale 2017	\$60.00		
	\$11,698.20		\$11,698.20
Expenses		Cheques	Petty Cash
Maintenance		\$1,480.71	\$35.10
Drinks, Ice Creams		\$490.19	\$23.60
Kitchen/Cleaning		\$451.82	\$66.45
Advertising		\$951.00	
Office supplies		\$75.80	\$30.80
Postage & Printing		\$75.00	\$40.00
Miscellaneous Flowers			\$25.00
Fuel		\$301.88	
Rally Costs		\$1,315.27	
Souvenirs -- Pens		\$587.94	
Souvenirs -- Bags		\$317.62	
Petty Cash		\$200.00	
W.M.P.M. Banner		\$877.29	
Marg McKenzie		\$135.60	\$24.80
Subscriptions OLD		\$60.00	\$236.25
Cabinets		\$1,080.00	\$262.85
TERM DEPOSIT		\$10,000.00	
		\$10,278.02	\$19,278.02
		As per Bank Statement	\$12,030.09
		Cash Float	\$240.00
		Petty Cash	\$16.80
		Term Deposits	\$23,418.49
Term Deposit	\$13,418.49		\$35,705.18
Matures -- Sept 2018	\$10,000.00		
Total Investment	\$23,418.49	Total Interest paid 2017-2018	\$277.42

FLOAT	No.	AMOUNT	ENTRANCE
\$50.00	4	\$200.00	
\$20.00	35	\$700.00	
\$10.00	50	\$500.00	
\$5.00	50	\$250.00	
\$2.00	150	\$300.00	
\$1.00	150	\$150.00	
		\$2,100.00	
FLOAT	No.	AMOUNT	RAFFLE
\$10.00	10	\$100.00	
\$5.00	10	\$50.00	
\$2.00	75	\$150.00	
\$1.00	50	\$50.00	
		\$350.00	
	TOTAL	\$2,450.00	

RALLY PROFIT & LOSS 2016		
Money banked	\$8,059.70	
less float	\$1,500.00	
	\$6,559.70	
INCOME		
raffle	\$507.00	Not Museum profit
stalls/food van site fees	\$130.00	
garage sale site fees	\$120.00	
	\$7,316.70	
EXPENSES		
Jumping Castle	\$152.00	(\$500 for weekend)
Fuel	\$300.34	
Gas	\$112.20	
Horses	\$800.00	(taken out before)
A&P Raffle	\$537.00	(money was banked)
Meat	\$185.35	
Toilet Hire	\$500.00	
Wimmera Mail Times	\$211.80	
	\$2,798.69	
2016 Rally total	\$4,518.01	
Profit so far	\$4,518.01	
(still to deduct toilet hire any advertising and other associated costs we haven't received bills for yet.		
Total Profit	\$4,518.01	

DAY PASS			\$0.50	\$1.00	\$2.00
FAMILY	\$25.00				
ADULT	\$10.00				
PENSIONER	\$6.00				2
CHILD	\$3.00				1
WEEKEND					
FAMILY	\$40.00				
ADULT	\$15.00				
PENSIONER	\$9.00			1	
CHILD	\$4.50	1			
RAFFLE	\$2.00			1	1

RALLY STATS 2016

	ADULT	PENSIONER	CHILD	FAMILY	
2013 Saturday	179	43	31	11	
2013 Sunday	104	60	17	9	
TOTAL	283	103	48	20	454
2014 Saturday	278	133	60	13	
2014 Sunday	258	125	55	26	
TOTAL	536	258	115	39	948
2015 Saturday	180	103	32	6	
2015 Sunday	331	91	48	34	
TOTAL	511	194	80	40	825
2016 Saturday	203	64	19	12	
2016 Sunday	214	98	27	18	
TOTAL	417	162	46	30	655

STOCKTAKE as at 18th NOVEMBER, 2016

pencil sharpeners	\$4.00 ea or 5 for \$18.00	display 122
teatowels	\$6.00 ea or 4 for \$20.00	display 016
hats/caps	\$5.00 ea	display 003
stubby holders	\$5.00 ea	display 005
tractor mug	\$12.00 ea	display 001
pot holder set	\$3.00 ea	display 003
supper cloth	\$5.00 ea	display 002
bumper stickers	\$0.50 ea	display 109
handkechief	\$1.00 ea	display 014
postacards color	\$2.00 ea	display 098
postacards sketch	\$0.50 ea	display 900 approx
magnets small	\$0.50 ea	display 031
magnets lge	\$1.00 ea	display 012
magnets tractor	\$3.50 ea	display 015
blank cards	\$3.95 ea	display 019
small badges	\$0.50 ea	display 004
nail clippers	\$3.50 ea	display 001
bottle openers	\$3.50 ea	display 001
compass	\$2.50 ea	display 001
clip magnet	\$3.50 ea	display 001
spoons	\$2.00 ea	display 030
large badges pin	\$3.00 ea	display 036
pens	\$3.00 ea	display 017
posters	\$5.00 ea	display 010
dvd seeds of change	\$15.00 ea	display 003

WIMMERA MALLEE
PIONEER
MUSEUM

**Dimboola Rainbow Road,
JEPARIT 3423
(03) 5397-2101**

25th February 2019

**The Manager,
Horsham Lawnmower Centre,
8 O'Callaghan Parade,
Horsham 3400**

Dear Sir,

RE: W.M.P.M. Rally

We appreciate your past contributions to our Annual Rallies and we are hoping you would consider contributing, again, to this year's event.

It is Company's like yours that help to make our Rallies a success.

**Yours in appreciation,
W.M.P.M**

**B. Hunter
Treasurer**

WIMMERA MALLEE

PIONEER

MUSEUM

Dimboola Rainbow Road,

JEPARIT 3423

(03) 5397-2101

19th June 20

The Committee of the Wimmera Mallee Pioneer Museum would like to thank you for your generous sponsorship in support of our annual Rally.

Your support helped to make our Rally a success this year. Such support is greatly appreciated.

**Yours faithfully,
W.M.P.M.**



ABN: 88 421 585 369

Account Enquiries & Payments
 89 Scott Street, Warracknabeal VIC, 3393
 Phone: 03 5398 2033 Fax: 03 5398 1031
 Email: accounts@wimmeramalleenews.com.au

Dimboola Office
 94 Lloyd Street, Dimboola VIC 3414
 Phone: 03 5389 1440

INVOICE/STATEMENT

Wendy Werner

Invoices for the month ending: 31/03/2019

Account Number: 1519B

Balance Forward: \$0.00

DATE	INV. NO.	TRANSACTION	INV. AMT.	PAYMENT	BALANCE	TAX
6/06/2018	00024230	Sale; Jeparit Town Garage Sales (6 cm x 2 col) DIMBOOLA BANNER	\$48.00		\$48.00	\$4.36
7/06/2018	00024265	Sale; Jeparit Town Garage Sales (6 cm x 2 col) RAINBOW ARGUS	\$46.20		\$94.20	\$4.20

TERMS STRICTLY 30 DAYS - The Dimboola Banner reserves the right to charge account keeping fees on any invoices which fall outside our terms

Current	30 Days	60 Days	90 + Days	Total Amount Due
\$0.00	\$0.00	\$0.00	\$94.20	\$94.20

Remittance Advice - Dimboola Banner

Account Number: 1519B

Please detach and forward this section with your payment. Cheques or money orders should be payable to Dimboola Banner.

BANKING DETAILS
 Bank: BENDIGO BANK
 BSB: 633-000
 Account: 164 083 792

Wendy Werner

Amount Paid

\$94.20

Please quote Acc# as Reference



A.B.N.: 88 421 585 369

Account Enquiries & Payments
 89 Scott Street, Warracknabeal VIC, 3393
 Phone: 03 5398 2033, Fax: 03 5398 1031

Dimboola Office
 94 Lloyd Street, Dimboola VIC 3414
 Phone: 03 5389 1440

Tax Invoice

Invoice No.: 00019174

Invoice To:
 Wimmera Mallee Pioneer Museum
 Dimboola Rainbow Road
 JEPARIT VIC 3423

Date
8/06/2016

QTY	DESCRIPTION	RATE	AMOUNT	TAX	TAX AMOUNT
	Jeparit Town Garage Sale (9cm X 2col)		\$54.00	GST	\$4.91

BANKING DETAIL BSB: 633-000 ACC#: 164 083 792 BANK: BENDIGO	Account	456B		
	GST:		\$4.91	
	Total:		\$54.00	
	Paid Today:		\$54.00	
All goods remain the property of Dimboola Banner until paid in full.			Balance Due:	\$0.00

RE: Museum Meeting Tasks Update

Simon Landrigan <SLandrigan@hindmarsh.vic.gov.au>

Wed 20/03/2019 12:26 PM

To: Wimmera Mallee Pioneer Museum -Jeparit <wmpmjeparit@hotmail.com>

Thanks for the reply Wendy... I will follow up with the flag. Your email to Jeff was perfect... He hasn't responded yet but looking forward to hearing from him soon hopefully!

From: Wimmera Mallee Pioneer Museum -Jeparit <wmpmjeparit@hotmail.com>

Sent: Wednesday, 20 March 2019 11:44 AM

To: Simon Landrigan <SLandrigan@hindmarsh.vic.gov.au>

Subject: Re: Museum Meeting Tasks Update

Hi Simon, Thanks for the updates. I look forward to getting a couple more items off the agenda. On that note I think the meetings will get shorter as Yvonne gets more comfortable with the museum issues. She is currently writing the minutes and this was her first agenda. She is very organized, and clearly very comfortable with PA duties so I believe we will be much more organized going forward.

I have measured the flag it is 850mm from top to bottom (can no longer measure the length) this one is from flagworld.com.au 1800135247 made in Australia by Carroll and Richardson. A new flag will be greatly appreciated. sorry I didn't see the other message (but he would have twigged straight a way that it was too professional for a letter from me!!!)

Regards

Wendy Werner
Secretary
Wimmera Mallee Pioneer Museum
Dimboola Road
JEPARIT Vic. 3423

Ph: 0484 316 930

"Like" us on Facebook: www.facebook.com/WMPMJeparit

"Discover our Early Days"

From: Simon Landrigan <SLandrigan@hindmarsh.vic.gov.au>

Sent: Wednesday, 20 March 2019 10:11 AM

To: wmpmjeparit@hotmail.com

Subject: Museum Meeting Tasks Update

Good Morning Wendy,

It was good to touch base again with the Museum meetings. I think they are well organised and cover a lot of information. It would be great if they were a little shorter though! Just not sure what you delete...

I have spoken with Simon Mibus this morning (Wimmera Electrical) and he hopefully might even get to the Museum today to take a look at the toilet light and power point. Otherwise it will be in the next week or so. I have given him a purchase order to complete repairs.

I have emailed a purchase order to Bruce Miller Plumbing about the leaking tap, requesting that he have someone look at it when they are next in the area so hopefully that won't be too far away either.

In relation to the trees I have spoken to Andrew Nelson from Nelson's Tree Services and he will let me know when he is in the area again in the next couple of weeks.

When convenient could you please take down the current Australian Flag and try and establish what size it is? I will then order a replacement.

Now for the fun stuff...

Is there any chance you could send us a fresh email with the following content included (so we can scare Jeff!). If you cc both me and Phil King pking@hindmarsh.vic.gov.au then I think Jeff will work out we are mucking around!

Good Morning Jeff,

Exciting news at the meeting last with discussion around the windmill. We have been working with Heritage Victoria for a while now and have reached a point where they are prepared to consider a heritage listing for the windmill at the Museum. This is a fantastic opportunity as it will then make us eligible to apply for funding from the Living Heritage program to complete restoration of the windmill.

Heritage Victoria have explained that we can complete a submission for both Heritage listing and an application for funding at the same time. Should they approve the heritage listing then they would also consider the application for funds to restore it as well.

Heritage Victoria explained that the application would need to come directly from Council and whilst there is still a bit of information to compile, it shouldn't take more than a week of work to complete it. The we would just need to complete the application for funding as well.

We would need all of this done by May 10 when the applications for funding closed – Simon explained you have a bit to do at the moment but we are sure you also recognise the opportunity we have here to secure a heritage listing and funding. It really is exciting!

Looking forward to discussing further with you.

If any of the above needs to be changed please feel free to do so... If you are worried about upsetting Jeff (I wouldn't be as it is in good fun) then I understand if you don't wish to send it – that's okay too!

Regards,
Simon



Simon Landrigan | Community Development Coordinator
Hindmarsh Shire Council
PO Box 250 | 92 Nelson Street | Nhill Vic 3418
P: (03) 5391 4444 | F: (03) 5391 1376 M: 0428 924298
E: slandrigan@hindmarsh.vic.gov.au W: www.hindmarsh.vic.gov.au
www.facebook.com/hindmarshshirecouncil
www.facebook.com/hindmarshshireyouthcouncil



Hindmarsh Shire Council acknowledges our indigenous community as the first owners of this country and pays its respects to elders past, present and emerging

Attention:

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Hindmarsh Shire Council
Thank You.

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Hindmarsh Shire Council
Thank You.

Old Dimboola Park seats to the Museum

Simon Landrigan <SLandrigan@hindmarsh.vic.gov.au>

Wed 20/03/2019 10:28 AM

To: wmpmjeparit@hotmail.com <wmpmjeparit@hotmail.com>

Good Morning Wendy,

I have spoken with Mick Henderson (Outdoor Team Leader) and he will arrange delivery of the two seats that are in pretty good shape from Dimboola to the Museum at some point in the coming weeks.

No guarantees they won't deteriorate on the journey though... Fingers crossed they arrive okay!

Regards,

Simon



Simon Landrigan | Community Development Coordinator
Hindmarsh Shire Council
PO Box 250 | 92 Nelson Street | Nhill Vic 3418
P: (03) 5391 4444 | F: (03) 5391 1376 M: 0428 924298
E: slandrigan@hindmarsh.vic.gov.au W: www.hindmarsh.vic.gov.au
www.facebook.com/hindmarshshirecouncil
www.facebook.com/hindmarshshireyouthcouncil



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Hindmarsh Shire Council

Thank You.



**Hindmarsh
Shire Council**

Administration
Centre
PO Box 250
2 Nelson Street
Nhill VIC 3418
Phone: (03) 5391 4444
Fax: (03) 5391 1376

email:
hindmarsh.vic.gov.au

website:
hindmarsh.vic.gov.au

Phone: 26 550 541 746

Customer Service
Centres

Jeparit
10 Roy Street
JEPARIT VIC 3423
Phone: (03) 5391 4450
Fax: (03) 5397 2263

Dimboola
101 Lloyd Street
DIMBOOLA VIC 3414
Phone: (03) 5391 4452
Fax: (03) 5389 1734

Rainbow
5 Federal Street
RAINBOW VIC 3424
Phone: (03) 5391 4451
Fax: (03) 5395 1436

21 March 2019

Wimmera Mallee Pioneer Museum Committee
Via email: wmpmjeparit@hotmail.com

Dear Wimmera Mallee Pioneer Museum Committee members

Re: Hindmarsh Shire attendance at meetings

In the lead up to National Volunteers Week, Council would like to thank you for volunteering in our community.

Statistics from the 2016 Census show that Hindmarsh residents are twice as likely as the rest of the nation to volunteer (42% in Hindmarsh versus the national average of 21%).

To ensure your committee members have all of the information they require in relation to duties as a member of a section 86 committee we have attached an updated Section 86 Committee handbook for your information.

The handbook provides you with everything you need to know as a Section 86 Committee including a Best Practice Guide that provides a template and information for running an efficient meeting.

Council understands that everyone is busy. To ensure the health and safety of our staff, staff will only be present at meetings held after hours for one hour. We ask that you ensure items that require input from Council staff members is scheduled to be held within the first hour of your meetings.

Should you require any further information please contact me on 03 5391 4444 or email gwood@hindmarsh.vic.gov.au.

Yours sincerely

A handwritten signature in black ink, appearing to read 'gwood', written over a rectangular box.

Greg Wood
Chief Executive Officer

RE: Donation Form changes etc

Jeff Woodward <JWoodward@hindmarsh.vic.gov.au>

Mon 1/04/2019 4:05 PM

To: 'Wimmera Mallee Pioneer Museum -Jeparit' <wmpmjeparit@hotmail.com>

Hi Wendy,

The donation forms weren't attached for review, but I think what your saying is a good approach.

I've engaged Tash (designer of the sign and pull-up banner etc) to produce A3 and A4 artwork for posters. I tried to do what I could but there was some resizing of txt etc that need doing because the file I was working off was the pull-up banner. I would expect a draft back shortly but cannot give a precise timeline.

We are currently working on a FB approach for S86 committees whereby the page administration sits with Council and the committees allocate 'editors'. Editors can do pretty much anything the administrator can do except things like closing the page down. The reason we are looking at doing this is to protect S86 pages from being shut down or inactive due to a committee member leaving etc, and it also simplifies things like at the WMPM when the secretary (or whoever is running the page) leaves. Once this is set up (I expect within the next day or two) all we need to do is get Sharon to make the shire FB entity -- will send those details through -- the administrator and then we will invite 'editors' that the committee request. It must be noted that the shire will be a 'silent' administrator and all posts etc will remain the responsibility of the 'editors'. Hope that makes sense.

Cheers,
Jeff.

From: Wimmera Mallee Pioneer Museum -Jeparit <wmpmjeparit@hotmail.com>

Sent: Monday, 1 April 2019 2:38 PM

To: Jeff Woodward <JWoodward@hindmarsh.vic.gov.au>

Subject: Donation Form changes etc

Hi Jeff,

at the last WMPM meeting we discussed the donation process and accompanying forms.

We decided that the thankyou form is good as is, the donation form should include a phone number/email address for further information- as some items are just left with the front desk volunteers, and that the donation process should include information regarding the fate of their donation. ie four possible outcomes...acceptance and display, acceptance and sale, return to donor , or trash. I have updated the forms. please let me know if you need more changes/better wording

also

Yarriambiack CP posters, Simon mentioned that you had sent the posters to the graphic artist for reworking...can you please update on the changes and an expected time frame for completion and installation

lastly

do you know how to change the administrators for facebook. As I understand the process We are currently administered under sharon reilly's page (since it was necessary for me to 'friend her' before being able to administer- or maybe I just need to change the security settings as for the email account?? do you know about these things? somehow we need to be autonomous and not beholden to the previous Secretary...thoughts?

Regards

Wendy Werner
Secretary
Wimmera Mallee Pioneer Museum
Dimboola Road
JEPARIT Vic. 3423

Ph: 0484 316 930

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"Discover our Early Days"

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Re: Adverstising for Vintage Rally and family days june 8th & 9th

Marketing WDP <artwdp4@gmail.com>

Tue 2/04/2019 12:02 PM

To: wmpmjeparit@hotmail.com <wmpmjeparit@hotmail.com>

📎 2 attachments (1 MB)

WTTW Info Sheet 2018.pdf; rally flyer high res.pdf;

Hi Wendy,

Thanks for getting in touch! We'd love to have you included in Welcome to the Wimmera.

I've attached the pricing for out adverts, this includes artwork so we are happy to design an ad for you or edit an existing one. If you're interested, we'd be keen on including an article on the event as well as an advert. I think it would be nice to have a bit of a write up about the history of the event and give it a nice feature. We can sit this next to the advert itself and essentially give you double the space for the price of the advert!

If you wanted to go fo the quarter page feature, the advert will be a bit smaller than DL and we can do a small article, giving you half a page all up. Or if you wanted to go for half a page we can do a few more words and give you a full page.

We're also working on our social media presence with lots of posts across Instagram, Facebook and posting our articles as blogs - which are all getting really good engagement! If you have a look on our Facebook our blog posts are doing quite well. So that option will be available too for no extra cost to you.

Let me know what you think and if there is any additional info you need from us. We will be working on getting all our content together for the Winter edition soon.

Thanks,
Holly

Holly Noonan
Wimmera Design and Print

artwdp4@gmail.com



On 1 Apr 2019, at 1:10 pm, Wimmera Design & Print <printwdp@bigpond.net.au> wrote:

Chris O'Connor



54 McLachlan St, Horsham, 3400
P: 03 5382 2230 or 0417 382347
E: printwdp@bigpond.net.au

From: Wimmera Mallee Pioneer Museum -Jeparit [<mailto:wmpmjeparit@hotmail.com>]
Sent: Monday, 1 April 2019 12:49 PM
To: Chris, Andrew and Tom - Wimmera Design and Print
Subject: Adverstising for Vintage Rally and family days june 8th & 9th

goodafternoon,
I am wondering if we can advertise in the winter edition of welcome to the wimmera, and how much the attached ad would cost. This is currently DL size but I'm wondering if it can be reworked to smaller size also.
I am happy to discuss options

Regards

Wendy Werner
Secretary
Wimmera Mallee Pioneer Museum
Dimboola Road
JEPARIT Vic. 3423

Ph: 0484 316 930
"Like" us on Facebook: www.facebook.com/WMPMJeparit
"Discover our Early Days"



Promote your business with a difference

WELCOME TO THE WIMMERA

A Seasonal Magazine with all the very best of the Wimmera

'Welcome to the Wimmera' is a seasonal tourism magazine that aims to provide an informative guide to all that there is to offer in the Wimmera region to its visitors and residents alike. Since its inception in 2011, the magazine has grown from a grass roots information leaflet, to a professionally produced, 32(+) page magazine that distributes more than 6000 copies over the Wimmera area and beyond. Our aim is to be the source of information regarding businesses, events and attractions, so you're always 'in-the-know'.

If your business is looking for an interesting avenue for promotion, then 'Welcome to the Wimmera' is the ideal opportunity for you. We are proud to produce this magazine based on our exciting area, and we would love nothing more than to showcase your business or event. We also believe in getting your business or event 'out there', so we have ventured into the world of Social Media, promoting the magazine and its contents (your business/event) on Facebook and Instagram.

The pricing is based on a term of three months and includes GST. The publication will be continually stocked in all accommodation and tourist outlets around the Wimmera, so you can be assured that you are receiving maximum exposure for your business for the whole season! This pricing above is artwork inclusive, so if you have a vision of your advert, but just cant seem to bring it to life, we will create it for you at no extra charge. Please feel free to provide your own artwork too!

Any and all Facebook and Twitter Advertising we promote of your business on event is complimentary and not a part of your costing for this magazine. Therefore this is not payable for design, copywriting or artwork. We do like to help promote your business and for that. If you have no issues with our Facebook/Twitter Advertising for your business on the event please send us and we can help talk about whatever problems you may have. We endeavour to post all the adverts each month on our Facebook Page, however due to our contract, Facebook rules and the platform along with advertising frequency, some adverts may not unfortunately result to a page.

Full Page Inside Feature	\$880
Half Page Inside Feature	\$530
Quarter Page Inside Feature	\$350
Eighth Page Inside Feature	\$240
Hotel/Motel Strip Advert	\$85

If this is something you are interested in being a part, then we encourage you to get in touch with us, either by email or by phone. We are looking forward to promoting your business in a new and interesting way!

Ph: 03 5382 2230 • Em: wttwmag@gmail.com

RE: Donation Form changes etc

Jeff Woodward <JWoodward@hindmarsh.vic.gov.au>

Tue 2/04/2019 4:51 PM

To: 'Wimmera Mallee Pioneer Museum -Jeparit' <wmpmjeparit@hotmail.com>

📎 1 attachments (57 KB)

12 Risk_Management_Plan.docx;

I'll have a look over these tomorrow.

Re FB: we thought we had it set up and ready to go but today are having a few hassles with FB so hopefully in the next couple of days we should have it sorted.

I felt that the posters could look better adapting the original concepts but designed specifically for A3 and A4 (which is what I attempted to do but was limited to how much I could edit and arrange), this re-design won't need to come out of the WMPM marketing budget, I'll cover it.

Re: risk assessment for Rally. I'm not working on that as it is the job of the Rally committee/WMPM committee. I've attached a template above and happy to review and advise.

Cheers,
Jeff.

From: Wimmera Mallee Pioneer Museum -Jeparit <wmpmjeparit@hotmail.com>

Sent: Tuesday, 2 April 2019 1:55 PM

To: Jeff Woodward <JWoodward@hindmarsh.vic.gov.au>

Subject: Re: Donation Form changes etc

sorry about the attachments.

-please let me know about the FB. I think Yvonne is interested in maintaining it which will be much more efficient than me... Simon did mention it, I just didn't know how far away that might be.

-Not sure what changes you are making to the posters, as the ones I have look fine.

-we had the tree people in today and yesterday so hopefully that is all done.

-one more thing are you working on a risk assessment for the rally...is there anything else we need to worry about with the shire for the rally?

Regards

Wendy Werner
Secretary
Wimmera Mallee Pioneer Museum
Dimboola Road
JEPARIT Vic. 3423

Ph: 0484 316 930

"Like" us on Facebook: www.facebook.com/WMPMJeparit

"Discover our Early Days"

From: Jeff Woodward <JWoodward@hindmarsh.vic.gov.au>

Sent: Monday, 1 April 2019 4:05 PM

To: 'Wimmera Mallee Pioneer Museum -Jeparit'

Subject: RE: Donation Form changes etc

Hi Wendy,

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Jeff.

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Sent: Monday, 1 April 2019 2:38 PM
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Hindmarsh Shire Council

Thank You.

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Wayne Hoffmann - Son of Walter Hoffmann, and Billy Hoffmann's Nephew - rang and asked if the Museum would be interested in his Father's Tarranyurk Football Club Premiership Medal from 1925

It is a gold medallion about the size of a 50¢ piece.

Wayne was hoping to come to Jeparit and, if the Museum was interested, donate the medal in March 2019.

His contact details are:

Email: hoffy5001@gmail.com

Telephone: (03) 5342 0658



wendy werner <wwerner247@gmail.com>

[Wimmera-Mallee Pioneer Museum] New message from Ky Justin

1 message

Facebook <notification@facebookmail.com>

Wed, Apr 10, 2019 at 7:28 PM

Reply-To: Reply to Message <p+1y663sl02shntbgl14q00567mj6hxnz000zg3k4fd9b40eps@pages-reply.facebook.com>

To: Wendy Werner <wwerner247@gmail.com>



Facebook

Ky Justin is waiting for a response from Wimmera-Mallee Pioneer Museum

Responding quickly to your message from Ky Justin will help increase their trust and confidence in your Page.



Hi, thank you for confirming it exists. Is it possible to get a copy of the photo? Regards

View Conversation

New! Reply by Email

If you reply to this email, Ky Justin will receive your response in Messenger.

This message was sent to wwerner247@gmail.com. If you don't want to receive these emails from Facebook in the future, please unsubscribe.

Facebook, Inc., Attention: Community Support, 1 Facebook Way, Menlo Park, CA 94025

Scribe Publications is delighted to invite you to the launch of Robert Menzies: the art of politics by Troy Bramston

Scribe Publications <danielle@scribepub.com.au>

Thu 4/04/2019 1:51 PM

To: Wmpmjeparit <wmpmjeparit@hotmail.com>

📎 1 attachments (1 MB)

Menzies_invite_LT03.jpg;

Scribe Publications is delighted to invite you to the launch of *Robert Menzies: the art of politics* by Troy Bramston.

Date: Monday 15 April, 2019

Time: 10am for 10.30am

Venue: The Chamber Room, Hawthorn Arts Centre, 360 Burwood Road, Hawthorn

To be launched by Josh Frydenberg MP.

RSVP essential. Please email danielle@scribepub.com.au by Wednesday 10 April.

We look forward to seeing you there.

Best wishes,

Danielle.

Re: Troy Bramston's

Danielle Bagnato <danielle@scribepub.com.au>

Mon 15/04/2019 8:58 AM

To: Wimmera Mallee Pioneer Museum -Jeparit <wmpmjeparit@hotmail.com>

📎 1 attachments (15 KB)

unknown.tiff;

Hi Wendy,

No problems at all.

Kindest,

Danielle Bagnato
Sales and Publicity Coordinator

Scribe Publications Pty Ltd
18-20 Edward St
Brunswick Vic 3056 Australia
Telephone +61 3 9388 8780

Follow us on [Twitter](#), [Instagram](#), [Facebook](#) & [Goodreads](#)
Sign up for our Newsletter at scribepublications.com.au
<https://scribepublications.com.au/>

On 15 Apr 2019, at 8:20 am, Wimmera Mallee Pioneer Museum -Jeparit <wmpmjeparit@hotmail.com> wrote:

thanks Danielle,
there will be two of us...sorry for the late notice.
cheers &

Regards

Wendy Werner
Secretary
Wimmera Mallee Pioneer Museum
Dimboola Road
JEPARIT Vic. 3423

Ph: 0484 316 930
"Like" us on Facebook: www.facebook.com/WMPMJeparit
"Discover our Early Days"

From: Danielle Bagnato <danielle@scribepub.com.au>

Sent: Wednesday, 10 April 2019 4:31 PM

To: Wimmera Mallee Pioneer Museum -Jeparit

Subject: Re: Troy Bramston's

Hi Wendy,

Wonderful, we'll see you there.

You're welcome to bring as many people as you like, just let me know so I can make a note of it.

Kindest,

Danielle Bagnato
Sales and Publicity Coordinator

Scribe Publications Pty Ltd
18-20 Edward St
Brunswick Vic 3056 Australia
Telephone +61 3 9388 8780

Follow us on [Twitter](#), [Instagram](#), [Facebook](#) & [Goodreads](#)
Sign up for our Newsletter at scribepublications.com.au

<https://scribepublications.com.au/>

<unknown.tiff>

On 10 Apr 2019, at 4:28 pm, Wimmera Mallee Pioneer Museum -Jeparit <wmpmjeparit@hotmail.com> wrote:

Hi Danielle,I happen to be in Melbourne that day and I'd be delighted to attend the launch of *Robert Menzies: the art of politics* by Troy Bramston. Is this a single invitation or for multiple attendees?

Regards

Wendy Werner
Secretary
Wimmera Mallee Pioneer Museum
Dimboola Road
JEPARIT Vic. 3423

Ph: 0484 316 930

"Like" us on Facebook: www.facebook.com/WMPMJeparit

"Discover our Early Days"

re: WMPPM entrance charges (outside of Rally)

Jeff Woodward <JWoodward@hindmarsh.vic.gov.au>

Thu 4/04/2019 4:31 PM

To: 'Wimmera Mallee Pioneer Museum -Jeparit' <wmpmjeparit@hotmail.com>

Cc: Janelle Reichelt <JReichelt@hindmarsh.vic.gov.au>

Hi Wendy,

We are in the process of drafting the 2019/20 Council budget. The entrance fees for WMPPM must reflect what is in the budget. Could you please review the current prices (below) and confirm if they are correct or need adjusting.

Wimmera Mallee Pioneer Museum Fees				
275	Adult	Council	Taxable	\$10.00
276	Pensioner	Council	Taxable	\$6.00
277	Adult over 90	Council	Taxable	\$0.00
278	Children under 5	Council	Taxable	\$0.00
279	Children under 12	Council	Taxable	\$3.00
280	Family	Council	Taxable	\$20.00
281	Groups of 10 or more	Council	Taxable	\$5.00
282	School Groups	Council	Taxable	\$5.00 per student / Teachers no charge

Cheers,
Jeff.



Hindmarsh
Shire Council

Jeff Woodward | Tourism and Economic Development Officer
Hindmarsh Shire Council

PO Box 250 | 92 Nelson Street | Nhill Vic 3418

P: (03) 5391 4444 | F: (03) 5391 1376 | M: 0458 333 427

E: jwoodward@hindmarsh.vic.gov.au | W:

www.hindmarsh.vic.gov.au

www.facebook.com/hindmarshshirecouncil

www.facebook.com/hindmarshshireyouthcouncil



NAB Community Fee Saver Account

For further information call 13 22 65 for Personal Accounts or 13 10 12 for Business Accounts.

033/011810



WIMMERA - MALLEE PIONEERS MUSEUM
16 CHARLES STREET
JEPARIT VIC 3423

Account Balance Summary

Opening balance	\$11,308.90	Cr
Total credits	\$0.00	
Total debits	\$619.91	
Closing balance	\$10,688.99	Cr

Statement starts 1 March 2019
Statement ends 29 March 2019

Outlet Details

Nhill
51 Victoria St, Nhill VIC 3418

Account Details

WIMMERA- MALLEE PIONEER'S MUSEUM
BSB number 083-752
Account number 51-584-2290

Lending Investment & Insurance Enquiries

Banker Nhill Pers 3752 A
Telephone number (03) 5391 4897

Transaction Details

Date	Particulars	Debits	Credits	Balance
1 Mar 2019	Brought forward			11,308.90 Cr
5 Mar 2019	001059..... SUPERMARKET JAN #	62.96		11,245.94 Cr
6 Mar 2019	001063..... PICK A POSIE FLOWERS LEETSHAMEN	75.00		11,170.94 Cr
12 Mar 2019	001060..... SOUVENIRS - M. MCKENZIE	62.40		
	001062..... STAWELL PAINT CENTRE	122.90		10,985.64 Cr
R x 15 Mar 2019	001064..... HORSHAM NEWSAGENCY - ENV	41.75		10,943.89 Cr
R 18 Mar 2019	001065..... STAMPS - AUST POST	100.00		10,843.89 Cr
26 Mar 2019	001067..... MAINTENANCE ON BIKE	75.00		10,768.89 Cr
28 Mar 2019	001066..... STAWELL PAINT CENTRE	79.90		10,688.99 Cr

Summary of Government Charges

Government	From 1 July to date	Last year to 30 June
Withholding tax	\$0.00	\$0.00
Bank Account Debit (BAD) tax	\$0.00	\$0.00

Bank Accounts Debits (BAD) Tax or State Debits Duty has been abolished for all states & territories effective 1/7/2005. Any amount shown on this statement applies to debits processed on or before 30/06/2005.

For further information on any applicable rebates, fees or government charges, please refer to the NAB's "A Guide to Fees & Charges" booklet. Please retain this statement for taxation purposes

Explanatory Notes

Please check all entries and report any apparent error or possible unauthorised transaction immediately.

We may subsequently adjust debits and credits, which may result in a change to your account balance to accurately reflect the obligations between us.

For information on resolving problems or disputes, contact us on 1800 152 015, or ask at any NAB branch.

088/08/02/M011810/6014271/028541



26 March 2019

3-752



033 / 01634

WIMMERA - MALLEE PIONEERS MUSEUM
16 CHARLES STREET
JEPARIT VIC 3423

Hi Sir

Here are the details of your new NAB Term Deposit

Your NAB Term Deposit matured on 23 March 2019. Following your instructions we:

- Reinvested \$13,557.16 into a new NAB Term Deposit, plus an interest amount of \$137.82

Please check the details below. If you would like to make any changes or withdraw your money without cost, you need to let us know by 30 March 2019.

NAB Term Deposit account 39-711-2835

Account name	Wimmera - Mallee PioneersMuseum
Amount	\$13,694.98
Term	6 months
Interest rate p.a.	2.10%
Interest frequency	At maturity
Interest	\$144.98
Start date	23 March 2019
Maturity date	23 September 2019



What you've instructed us to do at next maturity

Term Deposit and interest \$13,839.96
To be reinvested as a new NAB Term Deposit for the same term, with the interest rate that applies at maturity and on the same terms and conditions



Important information

If you need to withdraw part or all of your Term Deposit before maturity you must give 31 days' notice and a reduction in interest will apply

We will send you a reminder letter before your NAB Term Deposit matures

At maturity you have 7 calendar days to make any changes to your new NAB Term Deposit or withdraw your money without cost

Update your term deposit with the NAB Mobile App (for terms up to 12 months) or Internet Banking (for any term) - it's fast and easy to do in 3 easy steps, simply login and follow the prompts.

085VNTM0101534/004437



The current terms and conditions for NAB Term Deposits are available at nab.com.au/termdeposits

If you would like to make any changes to your maturity instructions or have any questions, contact your NAB Banker, give us a call on 13 13 12 or visit your nearest NAB branch.

Thanks,

Branch Manager



085VNTM01/01534/004439



28 March 2019

3-752



033 / 01281

WIMMERA - MALLEE PIONEERS MUSEUM
16 CHARLES STREET
JEPARIT VIC 3423

Hi Sir

Here are the details of your new NAB Term Deposit

Your NAB Term Deposit matured on 27 March 2019. Following your instructions we:

- Reinvested \$5,000.00 into a new NAB Term Deposit, plus an interest amount of \$24.66

Please check the details below. If you would like to make any changes or withdraw your money without cost, you need to let us know by 3 April 2019.

NAB Term Deposit account 23-620-6654

Account name	Wimmera - Mallee PioneersMuseum
Amount	\$5,024.66
Term	3 months
Interest rate p.a.	2.00%
Interest frequency	At maturity
Interest	\$25.33
Start date	27 March 2019
Maturity date	27 June 2019



What you've instructed us to do at next maturity

Term Deposit and interest \$5,049.99
As we don't have any maturity instructions recorded for you, we will reinvest as a new NAB Term Deposit for the same term, with the interest rate that applies at maturity and on the same terms and conditions



Important information

If you need to withdraw part or all of your Term Deposit before maturity you must give 31 days' notice and a reduction in interest will apply

We will send you a reminder letter before your NAB Term Deposit matures

At maturity you have 7 calendar days to make any changes to your new NAB Term Deposit or withdraw your money without cost

Update your term deposit with the NAB Mobile App (for terms up to 12 months) or Internet Banking (for any term) - it's fast and easy to do in 3 easy steps, simply login and follow the prompts.



The current terms and conditions for NAB Term Deposits are available at nab.com.au/termdeposits

If you would like to make any changes to your maturity instructions or have any questions, contact your NAB Banker, give us a call on 13 13 12 or visit your nearest NAB branch.

Thanks,

Branch Manager



087VNTM01/01261/003003

INVOICE/STATEMENT

Wendy Werner

Invoices for the month ending: 28/02/2019

Account Number: 1519B

Balance Forward: \$94.20

DATE	INV NO	TRANSACTION	INV AMT	PAYMENT	BALANCE	TAX

TERMS STRICTLY 30 DAYS - The Dimboola Banner reserves the right to charge account keeping fees on any invoices which fall outside our terms

Current	30 Days	60 Days	90 + Days	Total Amount Due
\$0.00	\$0.00	\$0.00	\$94.20	\$94.20

Remittance Advice - Dimboola Banner

Account Number: 1519B

Please detach and forward this section with your payment. Cheques or money orders should be payable to Dimboola Banner.

BANKING DETAILS
 Bank: BENDIGO BANK
 BSB: 633 000
 Account: 164 083 792

Wendy Werner

Amount Paid
\$94.20

Please quote Acc# as Reference

2019 WMPM Rally Intention to Hold an Event Form January 2019.doc

Jeff Woodward <JWoodward@hindmarsh.vic.gov.au>

Mon 15/04/2019 12:30 PM

To: 'Wimmera Mallee Pioneer Museum -Jeparit' <wmpmjeparit@hotmail.com>

 1 attachments (98 KB)

2019 WMPM Rally Intention to Hold an Event Form January 2019.doc;

Hi Wendy,

Can you please check over the information on this form, fill in your contact details, sign it and get it back to me.

Cheers,
Jeff.

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Hindmarsh Shire Council

Thank You.

Re: WMPM_General_Committee_Meeting_19_March2019_Minutes (1).pdf

Cr Ron Lowe <RLowe@hindmarsh.vic.gov.au>

Mon 15/04/2019 9:50 PM

To: Wimmera Mallee Pioneer Museum -Jeparit <wmpmjeparit@hotmail.com>; barbara.hunter@bigpond.com <barbara.hunter@bigpond.com>; Jeff Woodward <JWoodward@hindmarsh.vic.gov.au>; Titchy <trevorchilton47@gmail.com>; Mary-Anne Paech <clemmare77@inet.net.au>; David Flavel <djflavel@gmail.com>; Ian & Aaron McLean <inmcl@exemail.com.au>; 2013crystalblu@gmail.com <2013crystalblu@gmail.com>; Wendy Werner <wwerner247@gmail.com>
Cc: Senior Management Team <SMT@hindmarsh.vic.gov.au>

Hi Wendy,

I have reason to believe that these minutes are not accurate.

- 1: I left the meeting after the correspondence was dealt with, BUT, I rate a mention later in the minutes as having said this or that.
- 2: No mention is made of Simon Landrigan having attended the meeting. (Attending)
- 3: Jeff Woodward is quoted, but Jeff was an apology and was not in attendance.
- 4: No record was made of me leaving the meeting. I'm not seeking attention, but it should be recorded that I "left the meeting at ??"

These minutes need to be as accurate as possible, because they are presented to council, and I would indicate to council, that these minutes were not accurate.

Regards, Cr. Ron Lowe.

From: Wimmera Mallee Pioneer Museum -Jeparit <wmpmjeparit@hotmail.com>

Sent: Monday, 15 April 2019 7:50:34 AM

To: barbara.hunter@bigpond.com; Jeff Woodward; Cr Ron Lowe; Titchy; Mary-Anne Paech; David Flavel; Ian & Aaron McLean; 2013crystalblu@gmail.com; Wendy Werner

Subject: Fw: WMPM_General_Committee_Meeting_19_March2019_Minutes (1).pdf

Regards

Wendy Werner
Secretary
Wimmera Mallee Pioneer Museum
Dimboola Road
JEPARIT Vic. 3423

Ph: 0484 316 930

"Like" us on Facebook: www.facebook.com/WMPMJeparit

"Discover our Early Days"

From: Yvon Dee <2013crystalblu@gmail.com>

Sent: Friday, 12 April 2019 10:48 AM

To: wmpmjeparit@hotmail.com

Subject: WMPM_General_Committee_Meeting_19_March2019_Minutes (1).pdf

Amended minutes

Cheers

YD

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Hindmarsh Shire Council

Thank You.

Re: AGENDA_WMPPM_General_Committee_Meeting_16_April_2019 (1).pdf

Cr Ron Lowe <RLowe@hindmarsh.vic.gov.au>

Mon 15/04/2019 9:54 PM

To: Wimmera Mallee Pioneer Museum -Jeparit <wmpmjeparit@hotmail.com>; barbara.hunter@bigpond.com <barbara.hunter@bigpond.com>; Jeff Woodward <JWoodward@hindmarsh.vic.gov.au>; Titchy <trevorchilton47@gmail.com>; Mary-Anne Paech <clemmare77@inet.net.au>; David Flavel <djflavel@gmail.com>; Ian & Aaron McLean <inmcl@exemail.com.au>; 2013crystalblu@gmail.com <2013crystalblu@gmail.com>

Hi Wendy,

Is this agenda a combination of agenda and minutes?

Cr. Ron.

From: Wimmera Mallee Pioneer Museum -Jeparit <wmpmjeparit@hotmail.com>

Sent: Monday, 15 April 2019 7:46:25 AM

To: barbara.hunter@bigpond.com; Jeff Woodward; Cr Ron Lowe; Titchy; Mary-Anne Paech; David Flavel; Ian & Aaron McLean; 2013crystalblu@gmail.com

Subject: Fw: AGENDA_WMPPM_General_Committee_Meeting_16_April_2019 (1).pdf

Regards

Wendy Werner
Secretary
Wimmera Mallee Pioneer Museum
Dimboola Road
JEPARIT Vic. 3428

Ph: 0484 316 930

"Like" us on Facebook: www.facebook.com/WMPMJeparit

"Discover our Early Days"

From: Yvon Dee <2013crystalblu@gmail.com>

Sent: Friday, 12 April 2019 10:46 AM

To: wmpmjeparit@hotmail.com

Subject: AGENDA_WMPPM_General_Committee_Meeting_16_April_2019 (1).pdf

Agenda updated - good idea! Is this what you had in mind?

Cheers

YD

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Hindmarsh Shire Council

Thank You.

Re: Wimmera Mallee Pioneer Museum

Monica Revell <MRevell@hindmarsh.vic.gov.au>

Mon 25/03/2019 7:28 AM

To: Wimmera Mallee Pioneer Museum -Jeparit <wmpmjeparit@hotmail.com>

No worries Wendy.

I'll bring them with me tomorrow night for the community meeting.

Thanks
Monica

Monica Revell | Director Corporate & Community Services | Hindmarsh Shire Council

PO Box 250 | 92 Nelson Street | Nhill Vic 3418

P: (03) 5391 4430 | **F:** (03) 5391 1376 | **M:** 0418 625 474

E: mrevell@hindmarsh.vic.gov.au | **W:** www.hindmarsh.vic.gov.au

On 25 Mar 2019, at 7:00 am, Wimmera Mallee Pioneer Museum -Jeparit <wmpmjeparit@hotmail.com> wrote:

Hi Monica,
can you please send over 4 Hardcopies of the section 86 Handbook for the committee, as not all of our members have email.

Regards

Wendy Werner
Secretary
Wimmera Mallee Pioneer Museum
Dimboola Road
JEPARIT Vic. 3423

Ph: 0484 316 930
"Like" us on Facebook: www.facebook.com/WMPMJeparit
"Discover our Early Days"

From: Monica Revell <MRevell@hindmarsh.vic.gov.au>

Sent: Friday, 22 March 2019 4:38 PM

To: wmpmjeparit@hotmail.com

Subject: Wimmera Mallee Pioneer Museum

Good Afternoon,

Please see attached letter and section 86 committee handbook for your committee.

Thanks
Monica

<image001.jpg> **Monica Revell | Director Corporate & Community Services
Hindmarsh Shire Council**
PO Box 250 | 92 Nelson Street | Nhill Vic 3418
P: (03) 5391 4444 | **F:** (03) 5391 1376 **M:** 0418 625 474
E: mrevell@hindmarsh.vic.gov.au **W:** www.hindmarsh.vic.gov.au
www.facebook.com/hindmarshshirecouncil
www.facebook.com/hindmarshshireyouthcouncil

<image002.jpg> Hindmarsh Shire Council acknowledges our Indigenous community as the first owners of this country and pays its respects to elders past, present and emerging

Attention:

Rally

Wimmera Mallee Pioneer Museum -Jeparit

Thu 11/04/2019 6:34 AM

To: Jeff Woodward <jwoodward@hindmarsh.vic.gov.au>

Hi Jeff,

wondering if you can post our rally to the Hindmarsh Shire and visit hindmarsh facebook pages.

Regards

Wendy Werner

Secretary

Wimmera Mallee Pioneer Museum

Dimboola Road

JEPARIT Vic. 3423

Ph: 0484 316 930

"Like" us on Facebook: www.facebook.com/WMPMJeparit

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AUSTRALIA



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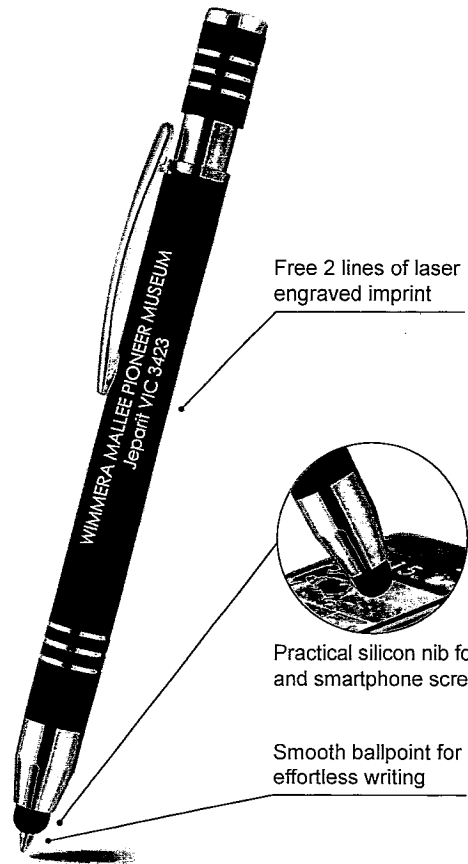
+

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Cordially,

Peter Kelly
President & CEO



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MINUTES

NHILL TOWN COMMITTEE

Monday 21st June 2019

1. In Attendance

Helen Ross, Phil King, Catherine Bates, Bev Walker, Ross Barker, Gaby Castro, David Colbert, Jo Hayes And 3 guests from the Karen Community.

2. Apologies

Helen Woodhouse –Herrick, Brian McGennissen, Pauline McCracken

3. Minutes

The minutes of the previous meeting were distributed by email and hard copies available at the meeting. Acceptance of the minutes was proposed by Helen Ross, seconded by Jo Hayes. Passed.

4. Finance Report

The Finance report was read by Helen Ross, acting Treasurer who proposed the acceptance of the minutes. The motion was seconded by Jo Hayes, Passed.

5. Correspondence

Correspondence was listed on the Agenda and was expanded by Secretary Helen Ross who proposed the motion to accept the correspondence. Seconded by Catherine Bates. Passed

6. Business Arising

Letter to CEO re parking in main street. Phil said the matter was being discussed at council on Wednesday 23rd June and he will bring the results of that discussion to our next meeting.

7. New Business

1. Motion to request repair and painting of Sound Shell. Phil stated that a work order has been raised for this project, but no date has been set.
2. Swap Meet. Continuing discussion with the Lions Club on this subject. A decision will be made at the next Lions Meeting on 23rd June.

GENERAL DISCUSSION:

Catherine Bates request that the Secretary write to the Shire requesting information on the Fee Structure of the Community Centre as she feels that the Centre is underutilized because of the high fees.

Water Tower Project. The Secretary was requested to write to GWM Water with respect of the project to ascertain if it would be possible to paint the water tower with some art work or message promoting Nhill.

Gopher Tail. The date of 23rd October is in doubt due to a Concert set to be held at the Community Centre. Phil will check and advise on this ASAP.

Dog Park. Ross circulated a document with excellent information on the proposed Dog Off Leash Park. It explained the benefits to the Community, Dog Owners and also the Dogs. A site is still being sought and all members were requested to make suggestions on a location for this project.

Costing will take place and a tentative site selected before the project is brought to the public for consultation.

Bev Walkers Suggestions. Bev had suggested that the Town Committee contact the Historical Society with a view to being involved in notating the historic building in Nhill as part of the Tourism initiative. The Secretary had written to Kay Scott in regards to this, but no answer had arrived by the date of the meeting. Bev had requested that the Lutheran Church Ladies be contacted re providing Afternoon Tea for the Gopher Trail. The secretary contacted the Church Ladies and they will report back with an answer before the next meeting.

8. Meeting closure

8.45 p.m.

9. Next Meeting

15th July 2019.

Nhill Town Committee Treasurers Report 20/5/2019 - 24/6/2019

Chq #	Details	Date presented	Debit	Credit	Account Balance
	Opening Balance				\$9,582.89
265	Nhill Rotary Club	30/05/2019	\$200.00		\$9,382.89
267	Pauline McCracken - Freeza Payment	27/05/2019	\$57.70		\$9,325.19
271	Nhill Free Press - Meeting Ad	5/06/2019	\$39.00		\$9,286.19
272	Neighborhood House - Hire of the Patch.	13/06/2019	\$22.00		\$9,264.19
273	Helen Ross - Christmas Decoration Auction	18/06/2019	\$419.38		\$8,844.81
274	Nhill Free Press - Meeting Ad	18/06/2019	\$39.00		\$8,805.81
Closing Balance					\$8,805.81

Unpresented cheques

Chq #	Details	Chq date	Debit	Credit	Future balance
236	Horsham City Band	14/03.2019	\$150.00		\$8,655.81

Overall financial position					\$8,655.81
----------------------------	--	--	--	--	------------

RAINBOW TOWN COMMITTEE MEETING MONDAY 24 JUNE 2019

Held at small meeting room @ 7.30 pm start

Members Attending: Ross Hienrich, Michael Sullivan, Adrian Bennett, Bill Hutson, Greg Roberts, Leonie Clarke and Peta Bennett

Visiting: Mayor Cr Ron Ismay and Liaison Officer Wayne Schulz

Welcome: Chairperson Ross Heinrich welcomed all to the meeting.

Apologies: Julie McLean, Leeanne Cox

Motion: to except apologies.

Moved: Leonie Clarke / Michael Sullivan - carried

Declaration by members of any conflict of interest in any item of the agenda, either,

Direct; or

Indirect interest of one of five types;

a close association;

an indirect financial interest;

a conflicting duty;

an applicable gift or

a party to the matter in any term on the agenda

An impact on residential amenity.

Chairman requests members declare any known conflicts of and/or pecuniary interests.

Motion: to adopt May 2019 circulated minutes as correct

Moved: Michael Sullivan / Greg Roberts - carried

Business arising from last meeting: no

Treasures Report: Adrian Bennett

28/05/19 – 24/06/19

Opening Balance \$48,248.98

Income \$0.00

Payments \$0.00

Closing Balance \$48,248.98

Income

Nil

Payments

Nil

Rainbow Town Committee Projects & Commitments

Day on the Lake \$816.75

Lawn \$802.75

Pella Project \$282.29

Grave Seat \$50.00

Open Spaces project \$422.37 (reallocated to TV/Info Station)

Town Traders \$3,017.38

Historic Film Farming in the Mallee \$710.00 (Drought Response Funding)

Rainbow Desert Enduro \$12,332.96

Hindmarsh Shire Grant: 2017\$6,500.00 (Unallocated).

Hindmarsh Shire Grant: 2018\$6,500.00 (Unallocated).

Silo Art Trail \$7,400.00 (transferred from Pella Project)

Town Entrance Project \$2,505.00

Project funds \$41,339.50

Uncommitted funds \$6,909.48

Cheque Account \$48,227.58

Petty Cash Account \$21.40

Accounts Martin Keller News agent (\$156.50 printer ink)

Motion: to receive treasurer's report and pass accounts for payment

Moved: Adrian Bennett / Leonie Clarke - carried

Liaison Officer Report: Wayne Schulze

- *New Director of Infrastructure started today she was very keen to get to all the town committee meetings*
- *Nhill Rainbow Road Bridge works commencing next week there will be a road closure.*
- *Council have been in discussion with Parks regarding the Amie Johnson, we have identified that it needs grading so that it can be used as an alternative route to Nhill while the bridge works are under way*
- *Lighting project coming up one night to look at Federal street lighting, members will be welcome to attend.*

Question: from Adrian Bennett now the Rainbow CFA Captain requested a letter advising of the road closure advice.

Motion: to receive Liaison Officers report

Moved: Greg Roberts / Michael Sullivan - carried

Cr Report: Mayor Cr Ron Ismay

- Tourism Committee: still doing reality stuff,
- Hope to get \$10,000 Feasibility study for Llew Schilling silo.
- Went to Canberra and noticed that they had lights in the trees looked quite spectacular for a start we couldn't work out where the power was coming from for the lights in the trees in daylight you could see that they were running those lights from transformers off the street lighting from power poles, could it be done in Rainbow.

Greg Roberts queried the wisdom of B quads on our local highways.

Motion: to receive Cr report

Moved: Leonie Clarke / Peta Bennett - carried

Working Group Report: nil

Inwards correspondence:

- Email from Monica Revell advising EWG successful application.
- Email from Paul Spencer re: town entrance structure.
- Email: advising that caravan / Recreation master plan out for comment.
- Request: from Belinda Eckermann for a project letter of support

Outwards correspondence

- Application was sent to Council for Enduro Working Group requesting permission to spend more than two thousand dollars. (fw)
- Letter sent: to Enduro Working Group requesting that they formulate a budget and assets register.
- Email sent to Bi Laws Officer requesting gas scare gun.
- Support letter: sent to Belinda Eckermann.

Motion: to receive inwards and endorse outwards correspondence

Moved: Adrian Bennett / Peta Bennett - carried

General Business

1. **Christmas Decorations:** to be discussed at next meeting as Julie had discussion with Chug Fuller for his input, to be discussed at next meeting.
2. **Trevor Oakley:** waiting to see if fisheries are going to come good with a grant does not have sufficient info to give an update report as yet.

3. Day on Lake Money.

As Leonie was unavailable it was decided to push it on to next agenda?

Mayor Cr Ron Ismay suggested that he was having a meeting in Nhill regarding the EWG joining VORRA as one entity as he felt it was the way to go.

As there was no further business meeting closed @8.04 pm.