



**MINUTES OF THE COUNCIL MEETING OF THE HINDMARSH SHIRE COUNCIL HELD
5 JUNE 2019 AT THE COUNCIL CHAMBERS, 92 NELSON STREET NHILL
COMMENCING AT 3:00PM.**

AGENDA

1. Acknowledgement of the Indigenous Community and Opening Prayer

2. Apologies

3. Confirmation of Minutes

4. Declaration of Interests

5. Public Question Time

6. Deputations

7. Correspondence

8. Assembly of Councillors

8.1 Record of Assembly

9. Planning Permit Reports

9.1 Application for Planning Permit PA1617-2019 – CA11 Sec B, Tsh Rainbow (11 Rainbow Rises Rd Rainbow) and Various Locations – Place of Assembly - Rainbow Enduro Off-Road Racing Event (5 Years - 2019-2023 Inclusive)

9.2 Application for Planning Permit PA1629-2019 – Lot 1 TP228795, 2 Tullyvea Street

Jeparit – Place of Assembly – Wimmera-Mallee Pioneer Museum Rally Event – 2019 to 2023

10. Reports Requiring a Decision

- 10.1 Gender Equity in Community Engagement
- 10.2 Hindmarsh Shire Council Community Action Grants 2018/19 Special Round 3

11. Special Committees

- 11.1 Rainbow Town Committee

12. Late Reports

No report

13. Other Business

14. Confidential Matters

- 14.1 Hindmarsh Shire Council Business Assistance Grants Program 2018/19 – Special Round
- 14.2 Request for Quote - Award for Purchase of One (1) Truck with Flocon Body
- 14.3 Extension of Contract 2017-2018-12 – Flood Recovery Program

15. Meeting Close

Present:

Crs R Ismay (Mayor), R Lowe (Deputy Mayor), D Nelson, D Colbert, R Gersch,
T Schneider

Apologies:

In Attendance:

Mr Greg Wood (Chief Executive Officer), Ms Monica Revell (Director Corporate and Community Services), Ms Janette Fritsch (Acting Director Infrastructure Services), Ms Sarah Dickinson (Executive Assistant), Ms Laura Sonnberger (Design and Project Engineer) (Items 14.1 to 14.2)

1. ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY AND OPENING PRAYER

Cr R Ismay opened the meeting at 3:00pm by acknowledging the Indigenous Community and offering the opening prayer.

2. APOLOGIES

3. CONFIRMATION OF MINUTES

RECOMMENDATION:

That the Minutes of the Ordinary Council Meeting held on Wednesday 22 May 2019 at the Council Chambers, 92 Nelson Street Nhill as circulated to Councillors be taken as read and confirmed.

MOVED: Crs R Gersch/D Nelson

That the Minutes of the Ordinary Council Meeting held on Wednesday 22 May 2019 at the Council Chambers, 92 Nelson Street Nhill as circulated to Councillors be taken as read and confirmed.

CARRIED

Attachment: 1

4. DECLARATION BY COUNCILLORS OR OFFICERS OF ANY DIRECT OR INDIRECT INTEREST IN ANY ITEM ON THE AGENDA.

Direct; or

Indirect interest

- a) by close association;
- b) that is an indirect financial interest;
- c) because of conflicting duties;
- d) because of receipt of an applicable gift;
- e) as a consequence of becoming an interested party; or
- f) because of an impact on residential amenity.

Declaration of direct or indirect interest must also be advised by Councillors at the commencement of discussion of the specific item.

Nil.

5. PUBLIC QUESTION TIME

Des Marra and Shirley Blackwood attended representing the Nhill Lions Club and asked Councillors to consider providing funding, as per the letter written to Council in March 2019, to support the Lions Convention being held in Nhill in November 2019.

6. DEPUTATIONS

No deputations

7. CORRESPONDENCE

7.1 GENERAL CORRESPONDENCE

Responsible Officer: Chief Executive Officer

Attachment: 2

Introduction:

The following correspondence is tabled for noting by Council,
Inwards:

- Email to Council to consider joining VLGA membership

Outwards:

- Letters of congratulations to 2019 Volunteering Recognition Awards winners
- Letter of encouragement to Nhill Dimboola Band for Anzac Day performances

RECOMMENDATION:

That Council notes the attached correspondence.

MOVED: Crs R Lowe/D Colbert

That Council notes the attached correspondence.

CARRIED

Attachment: 2

8. ASSEMBLY OF COUNCILLORS

Responsible Officer: Chief Executive Officer

Attachment: 3

Introduction:

The attached Assembly of Councillors Records are presented as an attachment to the Council agenda for the information of Councillors and recorded at the Council meeting as required under s80A Local Government Act 1989.

Options:

1. That Council accepts the Assembly of Councillors Records as presented.

RECOMMENDATION:

That Council accepts the Assembly of Councillors Records as presented.

MOVED: Crs D Colbert/R Lowe

That Council accepts the Assembly of Councillors Records as presented.

CARRIED

Attachment: 3

9. PLANNING PERMITS

9.1 APPLICATION FOR PLANNING PERMIT PA1617-2019 – CA11 SEC B, TSH RAINBOW (11 RAINBOW RISES RD RAINBOW) AND VARIOUS LOCATIONS – PLACE OF ASSEMBLY - RAINBOW ENDURO OFF-ROAD RACING EVENT (5 YEARS - 2019-2023 INCLUSIVE)

Responsible Officer:	Acting Director Infrastructure Services
File:	Planning – Applications
Assessment:	Various
Applicant:	Mr Simon Landrigan c/- Victorian Off Road Racing Association
Owner:	Various
Subject Land:	CA11 Sec B, 11 Rises Rd Rainbow, C/A 6, C/A 6A Jacks Track, C/A 7 Jacks Track, Lot 1 PS 627101 581 Jacks Track, C/A 14 Jacks Track, C/A 15, C/A 15A, C/A 15B Bullock Bottom Road, C/A 17 Bullock Bottom Road, C/A 18, C/A 18A Fuller Road, C/A 20, Lot 2 LP 215799 Albacutya Road, Lot 1 LP 215799 150 Fuller Road, C/A 8 Burma Road, C/A 13 713 Burma Road, C/A 18 Burma Road, C/A 23A Burma Road, C/A 23 Pigick Kurnbrunin Road, C/A 36 Schilling Road, C/A 30, C/A 32C, C/A 32B, C/A 34, C/A 33 423 Heinrich Road, C/A 31, C/A 35 Heinrich Road, C/A 37, Lot 1-2 LP 96895 Pigick Pella Road, C/A 25A, C/A 7A Amy Johnson Highway, Lot 1 LP 110701 Firebreak Track, Lot 2 LP 110701 Firebreak Track, C/A 20A, C/A 21 1 Heinrich Road, C/A 24 Firebreak Track, C/A 22 297 Mitchell Road, C/A 27 Amy Johnson Highway, C/A 28 Pigick Pella Road, C/A 29 Firebreak Track, C/A 31 Firebreak Track, C/A 5, C/A 9, C/A 10 Rainbow Rises Road, C/A 6, C/A 7A, Lot 2 PS 545680 Fuller Road, C/A 8B, C/A 8A, C/A 8F4, Lot 2 LP 62939, Lot 2 LP 87249, Lot 1-2 TP 944256 Rainbow Rises Road, C/A 15 Etherton Road, C/A 15A, C/A 17 Kruger Road, C/A 18 Etherton Road, C/A 19 271 Solly Road, C/A 20, C/A 21 345 Rainbow Rises Road, C/A 25, C/A 26 Rainbow Nhill Road, Lot 1 TP 235120 Rainbow Nhill Road, C/A 28, C/A 27 61 Solly Road, C/A 29, Lot 1-2 TP 838574 Rainbow Nhill Road, C/A 30 Kruger Road, C/A 31 Kruger Road, C/A 11A, Lot 2 PS 429122 Bullock Bottom Road, C/A 7A, Lot 2 PS 627101 Jacks Track Rainbow.
Proposal:	Place of Assembly – Rainbow Enduro Off-Road Racing Event (5 years - 2019 – 2023 inclusive)
Zoning & Overlays:	Farming Zone (FZ) Public Parks and Recreation Zone (PPRZ) Public Conservation and Resource Zone (PCRZ) Bushfire Management Overlay (BMO) Environmental Significance Overlay Schedule (ESO 2) – Channel and Reservoir Protection

Environmental Significance Overlay Schedule (ESO 3) –
Wimmera River Protection
Environmental Significance Overlay Schedule (ESO 5) –
Wetlands of Conservation Value
Environmental Significance Overlay Schedule (ESO 6) –
Wetlands of Conservation Value
Land Subject to Inundation Overlay (LSIO)

Attachment: 4

Summary:

This report recommends that Council approve a planning permit to allow a ‘place of assembly’ for the Rainbow Enduro off-road car racing event to be held for 5 years, 5 events, commencing in 2019, and finishing in 2023. Should events be held after this date, separate planning approval can be sought and obtained as necessary.

Background, proposal details, subject site & locality:

Planning permit application PA1617-2019 was lodged with Council on 14 February 2019 for the purposes of a ‘place of assembly’ for the Rainbow Enduro off-road car racing event. The event includes a primary staging area and the racing track, approximately 78 kilometres in length. The event utilises existing Council roads and tracks on public and private land to race off-road racing vehicles within the wider Rainbow locality. The event is to be held annually in August from 2019 to 2023 (5 events).

Associated with the proposal is the main staging area located on Graincorp land, 1 kilometre west of Rainbow township proper (CA11 Section B Township of Rainbow) as well as associated staging area facilities, including a car parking area, pit area, canteens and sign-in, spectator area, race control, first aid area, and temporary toilets. Each annual event is to be attended by approximately 80 competition vehicles, 600 personnel, and 1000 spectators. It is possible that vehicle entries could increase annually, but this is not anticipated to exceed 100 during the life of any granted permit.

The proposal does not impact on any existing native vegetation and no native vegetation is proposed to be removed.

Requirement for Permit:

A planning permit is required under Clause 35.07-1 – Farming Zone of the Hindmarsh Planning Scheme for a ‘place of assembly’, which is a Section 2 use in the zone. A ‘place of assembly’ is defined under the scheme as “land where people congregate for religious or cultural activities, entertainment, or meetings”.

Restrictive Covenant or Section 173 Agreement:

The subject site is not burdened by a Restrictive Covenant or Section 173 Agreement.

Cultural Heritage Management Plan (CHMP):

The proposal is exempt from requiring a CHMP pursuant the Aboriginal Heritage Regulations 2007, as no excavation, buildings, construction, or works are proposed.

Public Notification:

Section 52 of the Planning and Environment Act 1987 prescribes the requirements relating to giving notice as such:

s52 Notice of application:

- (1) *Unless the Responsible Authority requires the applicant to give notice, the Responsible Authority must give notice of an application in a prescribed form—*
 - (a) *to the owners (except persons entitled to be registered under the **Transfer of Land Act 1958** as proprietor of an estate in fee simple) and occupiers of allotments or lots adjoining the land to which the application applies unless the Responsible Authority is satisfied that the grant of the permit would not cause material detriment to any person.*

The application is not exempt from the notice requirements of Section 52(1)(a), (b) and (d), the decision requirements of Section 64(1), (2) and (3) and the review rights of Section 82(1) of the Act and pursuant to Section 52 of the Planning and Environment Act 1987 the following forms of advertising were undertaken:

- Notices were sent to owners and occupiers of adjoining land;
- An advertisement appeared in the Rainbow Jeparit Argus on 18 April 2019; and
- The application was made available for public exhibition at Council's Rainbow and Nhill Offices.

No objections have been lodged with Council.

Referrals:

External Referrals/Notices Required by the Planning Scheme:

Section 55 Referrals: Not required

Section 52 Notices:

- Wimmera Catchment Management Authority (WCMA) – No objection. Comments provided.
- Environment Protection Authority (EPA) - No objection. Comments provided.
- Country Fire Authority (CFA) - No objection. Comments provided.
- DELWP – responded via telephone regarding consent over public land (to be obtained).

Internal Referrals:

- Engineering: Not required.

- Environmental Health: Food premises permits to be applied for under Environmental Health legislation.
- Building: Not required.
- Economic Development and Tourism: Not required.

Planning Assessment:

Planning Scheme Requirements:

Planning Policy Framework:

Clause 11.01 - Victoria

Clause 12 - Environmental and Landscape Values

Clause 12.03 Water Bodies and Wetlands

Clause 12.03-1S - River corridors, waterways, lakes and wetlands

Clause 13.02 - Bushfire

Clause 13.02-1S - Bushfire planning

Clause 13.03 - Floodplains

Clause 13.03-1S - Floodplain management

Clause 13.05 - Noise

Clause 13.05-1S - Noise abatement

Clause 14.02-1S - Catchment planning and management

Clause 17 - Economic Development

Clause 17.01 - Employment

Clause 17.01-1S Diversified economy

Clause 17.01-1R Diversified economy - Wimmera Southern Mallee

Clause 17.04 - Tourism

Clause 17.04-1S - Facilitating tourism

Clause 17.04-1R Tourism - Wimmera Southern Mallee

Local Planning Policy Framework:

Clause 21- Municipal Strategic Statement

Zoning Provisions

Clause 35.07 - Farming Zone

Clause 36.02 - Public Parks and Recreation Zone

Clause 36.03 - Public Conservation and Resource Zone

Overlay Provisions:

- Clause 42.01 - Environmental Significance Overlay Schedule (ESO 2) – Channel and Reservoir Protection
- Clause 42.01- Environmental Significance Overlay Schedule (ESO 3) – Wimmera River Protection
- Clause 42.01- Environmental Significance Overlay Schedule (ESO 5) – Wetlands of Conservation Value

- Clause 42.01- Environmental Significance Overlay Schedule (ESO 6) – Wetlands of Conservation Value
- Clause 44.04 – Land Subject to Inundation Overlay (LSIO)
- Clause 44.06 - Bushfire Management Overlay (BMO)

Particular Provisions:

None Applicable

General Provisions:

Clause 65 - Decision Guidelines, states that:-

“Because a permit can be granted does not imply that a permit should or will be granted. The responsible authority must decide whether the proposal will produce acceptable outcomes in terms of the decision guidelines of this clause”.

The decision guidelines relevant to this application are stated within Clause 65.01 of the Hindmarsh Planning Scheme – Approval of an application or plan.

Before deciding on an application or approval of a plan, the Responsible Authority must consider, as appropriate:

- The matters set out in Section 60 of the Act.
- The State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.
- The purpose of the zone, overlay or other provision.
- Any matter required to be considered in the zone, overlay or other provision.
- The orderly planning of the area.
- The effect on the amenity of the area.
- The proximity of the land to any public land.
- Factors likely to cause or contribute to land degradation, salinity or reduce water quality.
- Whether the proposed development is designed to maintain or improve the quality of stormwater within and exiting the site.
- The extent and character of native vegetation and the likelihood of its destruction.
- Whether native vegetation is to be or can be protected, planted or allowed to regenerate.
- The degree of flood, erosion or fire hazard associated with the location of the land and the use, development or management of the land so as to minimise any such hazard.
- The adequacy of loading and unloading facilities and any associated amenity, traffic flow and road safety impacts.

This clause does not apply to a VicSmart application.

It is considered that the application complies with the relevant decision guidelines as outlined. The proposal is supportive of, and complies with the Planning Policy Framework, having regard to the benefit the proposal will cause regarding appropriate use of land for agriculture.

Discussion:

The application has been assessed against the Planning Policy Framework and the Local Planning Policy Framework, and it is considered that the proposed use is consistent with relevant policies contained within this section of the Hindmarsh Planning Scheme.

Clause 35.07 – Farming Zone states that before deciding on an application, in addition to the decision guidelines in Clause 55 the Responsible Authority must consider, as appropriate (as outlined in detail within the Planning Scheme):

Decision Guidelines:

General Issues:

- The State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.
- Any Regional Catchment Strategy and associated plan applying to the land.
- The capability of the land to accommodate the proposed use or development, including the disposal of effluent.
- How the use or development relates to sustainable land management.
- Whether the site is suitable for the use or development and whether the proposal is compatible with adjoining and nearby land uses.
- How the use and development makes use of existing infrastructure and services.

Planning response:

The proposal is considered to meet the applicable decision guidelines as outlined above. The proposal is considered to support the State Planning Policy Framework, having particular regard to tourism and the attraction of business to the area. The event, being conducted once annually over a period of 5 years, will bring significant tourism and business to the Rainbow township and locality in particular, and has enjoyed significant support in the past.

Agricultural issues and the impacts from non-agricultural uses:

- Whether the use or development will support and enhance agricultural production.
- Whether the use or development will adversely affect soil quality or permanently remove land from agricultural production.
- The potential for the use or development to limit the operation and expansion of adjoining and nearby agricultural uses.
- The capacity of the site to sustain the agricultural use. The agricultural qualities of the land, such as soil quality, access to water and access to rural infrastructure.
- Any integrated land management plan prepared for the site.

Planning response:

The proposal is considered to meet the applicable decision guidelines with regard to agricultural considerations outlined above due to the annual yet temporary nature of the proposed events (once annually). The event has little impact upon the continued agricultural viability of the land.

Environmental issues:

- The impact of the proposal on the natural physical features and resources of the area, in particular on soil and water quality.
- The impact of the use or development on the flora and fauna on the site and its surrounds.
- The need to protect and enhance the biodiversity of the area, including the retention of vegetation and faunal habitat and the need to revegetate land including riparian buffers along waterways, gullies, ridgelines, property boundaries and saline discharge and recharge area.
- The location of on-site effluent disposal areas to minimise the impact of nutrient loads on waterways and native vegetation.

Planning Response:

The proposed event will not negatively impact on the natural physical features and resources of the area. No negative impact on the flora and fauna on the site and its surrounds will occur as no native vegetation is proposed to be removed. The biodiversity of the area, inclusive of the retention of vegetation and faunal habitat and the need to revegetate land including riparian buffers along waterways, gullies, ridgelines, property boundaries and saline discharge and recharge area has been considered within this application, with no negative impacts to occur as no new works are to be undertaken.

The proposal accords with the intent of the Public Park and Recreation Zone (PPRZ), and is not contrary to the intent of the Public Conservation and Resource Zone (PCRZ) or any overlays.

Strategic, Statutory and Procedural Requirements:

The proposal is consistent with the Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.

Report to Council:

The Coordinator Planning and Development advises that all obligations of Council (strategic, statutory and procedural) have been addressed and discharged in this planning application.

Processing Times:

The application was received on 14 February 2019. The report is being presented to Council at its meeting on the 05 June 2019 (88 statutory days). The statutory processing time

requirements of the Planning and Environment Act 1987 have not been satisfied in this instance.

Conflict of Interest:

Under section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible – Janette Fritsch, Acting Director Infrastructure Services

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Andre Dalton, Coordinator Planning and Development

In providing this advice as the Author, I have no disclosable interests in this report.

RECOMMENDATION:

That the Council approves an application for a Place of Assembly – Rainbow Enduro – 5 year event from 2019 to 2023 inclusive, at CA11 Sec B, 11 Rises Rd Rainbow, C/A 6, C/A 6A Jacks Track, C/A 7 Jacks Track, Lot 1 PS 627101 581 Jacks Track, C/A 14 Jacks Track, C/A 15, C/A 15A, C/A 15B Bullock Bottom Road , C/A 17 Bullock Bottom Road, C/A 18, C/A 18A Fuller Road, C/A 20, Lot 2 LP 215799 Albacutya Road, Lot 1 LP 215799 150 Fuller Road, C/A 8 Burma Road, C/A 13 713 Burma Road, C/A 18 Burma Road, C/A 23A Burma Road, C/A 23 Pigick Kurnbrunin Road, C/A 36 Schilling Road, C/A 30, C/A 32C, C/A 32B, C/A 34, C/A 33 423 Heinrich Road, C/A 31, C/A 35 Heinrich Road, C/A 37, Lot 1-2 LP 96895 Pigick Pella Road, C/A 25A, C/A 7A Amy Johnson Highway, Lot 1 LP 110701 Firebreak Track, Lot 2 LP 110701 Firebreak Track, C/A 20A, C/A 21 1 Heinrich Road, C/A 24 Firebreak Track, C/A 22 297 Mitchell Road, C/A 27 Amy Johnson Highway, C/A 28 Pigick Pella Road, C/A 29 Firebreak Track, C/A 31 Firebreak Track, C/A 5, C/A 9, C/A 10 Rainbow Rises Road, C/A 6, C/A 7A, Lot 2 PS 545680 Fuller Road, C/A 8B, C/A 8A, C/A 8F4, Lot 2 LP 62939, Lot 2 LP 87249, Lot 1-2 TP 944256 Rainbow Rises Road, C/A 15 Etherton Road, C/A 15A, C/A 17 Kruger Road, C/A 18 Etherton Road, C/A 19 271 Solly Road, C/A 20, C/A 21 345 Rainbow Rises Road, C/A 25, C/A 26 Rainbow Nhill Road, Lot 1 TP 235120 Rainbow Nhill Road, C/A 28, C/A 27 61 Solly Road, C/A 29, Lot 1-2 TP 838574 Rainbow Nhill Road, C/A 30 Kruger Road, C/A 31 Kruger Road, C/A 11A, Lot 2 PS 429122 Bullock Bottom Road, C/A 7A, Lot 2 PS 627101 Jacks Track Rainbow subject to the following conditions:

Endorsed Plans

- 1. The location and design of the development as shown on the endorsed plans shall not be altered or modified, whether or not in order to comply with any statute or statutory rule or local law or any other reason without the written consent of the Responsible Authority.***

Amenity:

2. *The use and development must be managed so that the amenity of the area is not detrimentally affected, through the:*
 - (a) *transport of materials, goods or commodities to or from the land*
 - (b) *appearance of any building, works or materials*
 - (c) *emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil*
 - (d) *presence of vermin*
 - (e) *others as appropriate.*
3. *The site must be kept in an ordered and tidy state and its appearance must not prejudicially affect the amenity of the area.*
4. *All loading and unloading of vehicles and delivery of goods to and from the premises must occur on site.*

Site reinstatement:

5. *The permit holder is to ensure the subject land and environs are reinstated to an equivalent condition as existed prior to each annual event being conducted to the satisfaction of the Responsible Authority.*

Permit Lapse/ Extension:

6. *Except with the written consent of the Responsible Authority, the use of the land for the purpose of a place of assembly must cease on the 30th September 2023.*

Notes:

Wimmera Catchment Management Authority:

Consideration should be made to the condition of waterway crossings on the race route. Following the event, the crossings should be examined and any damage to crossing condition repaired to ensure additional sediment is not washed into waterways during rainfall.

CFA Recommendations:

1. *Emergency Management Planning (Fire Management Plan)*

CFA recommends that event operators develop an emergency management plan to the satisfaction of CFA and CAMS. The emergency plan should include:

- *Emergency prevention, preparedness and mitigation activities;*

- **Activities for preparing for, and prevention of emergencies (e.g., training and maintenance);**
- **Control and coordination arrangements for emergency response (e.g., evacuation procedures, emergency Assembly Areas and procedures for response to hazards); and**
- **The agreed roles and responsibilities of on-site personnel (e.g., equipment isolation, fire brigade liaison, evacuation management).**

To facilitate fire brigade response, CFA's expectation is that the emergency management plan includes:

- **Event description, including infrastructure details, activities and operating hours;**
- **A site plan containing infrastructure (pit area, food vendors, race control, parking etc), site entrances, exits and internal roads, fire services (trucks, water tanks, extinguishers etc), and neighbouring properties;**
- **Contact details of site personnel, and any relevant off-site personnel that could provide technical support during an emergency;**
- **A manifest of dangerous goods (if required under the Dangerous Goods (Storage and Handling) Regulations 2012);**
- **Emergency procedures for credible hazards and risks, including fire;**
- **Procedures for notifying the emergency services; and**
- **Procedures for evacuating personnel.**
- **A Fire Management Plan includes all of the fire mitigation measures that will be implemented to reduce the risk of fire, established through a risk management process. A Fire Management Plan can specifically address:
*risk management measures specific to fire (as above).**

CFA's expectation is that the Fire Management Plan forms part of the Emergency Management Plan; where the hazards/risks and controls are identified and implemented to ensure fire risk is managed so far as is reasonably practicable.

2. Fuel Storage:

CFA recommends that event operators develop a policy in regards to the storage of fuels when onsite, to the satisfaction of the CFA. The policy should include:

- **The type of fuels onsite;**
- **The amount of fuel to be contained onsite (both individual quantities & total event quantity);**
- **Stipulate where the fuel is to be kept/stored when onsite;**
- **Where and when refueling is to occur**
- **How spills will be dealt with and with what (eg: spill kits, sand etc); and**
- **Procedures on eliminating ignition sources.**

3. Other Requirements:

**Fire protection measures to mitigate the associated risk of fire to the complex.
No fires are to be permitted without the written consent of CFA.**

MOVED: Crs D Colbert/R Lowe

That the Council approves an application for a Place of Assembly – Rainbow Enduro – 5 year event from 2019 to 2023 inclusive, at CA11 Sec B, 11 Rises Rd Rainbow, C/A 6, C/A 6A Jacks Track, C/A 7 Jacks Track, Lot 1 PS 627101 581 Jacks Track, C/A 14 Jacks Track, C/A 15, C/A 15A, C/A 15B Bullock Bottom Road, C/A 17 Bullock Bottom Road, C/A 18, C/A 18A Fuller Road, C/A 20, Lot 2 LP 215799 Albacutya Road, Lot 1 LP 215799 150 Fuller Road, C/A 8 Burma Road, C/A 13 713 Burma Road, C/A 18 Burma Road, C/A 23A Burma Road, C/A 23 Pigick Kurnbrunin Road, C/A 36 Schilling Road, C/A 30, C/A 32C, C/A 32B, C/A 34, C/A 33 423 Heinrich Road, C/A 31, C/A 35 Heinrich Road, C/A 37, Lot 1-2 LP 96895 Pigick Pella Road, C/A 25A, C/A 7A Amy Johnson Highway, Lot 1 LP 110701 Firebreak Track, Lot 2 LP 110701 Firebreak Track, C/A 20A, C/A 21 1 Heinrich Road, C/A 24 Firebreak Track, C/A 22 297 Mitchell Road, C/A 27 Amy Johnson Highway, C/A 28 Pigick Pella Road, C/A 29 Firebreak Track, C/A 31 Firebreak Track, C/A 5, C/A 9, C/A 10 Rainbow Rises Road, C/A 6, C/A 7A, Lot 2 PS 545680 Fuller Road, C/A 8B, C/A 8A, C/A 8F4, Lot 2 LP 62939, Lot 2 LP 87249, Lot 1-2 TP 944256 Rainbow Rises Road, C/A 15 Etherton Road, C/A 15A, C/A 17 Kruger Road, C/A 18 Etherton Road, C/A 19 271 Solly Road, C/A 20, C/A 21 345 Rainbow Rises Road, C/A 25, C/A 26 Rainbow Nhill Road, Lot 1 TP 235120 Rainbow Nhill Road, C/A 28, C/A 27 61 Solly Road, C/A 29, Lot 1-2 TP 838574 Rainbow Nhill Road, C/A 30 Kruger Road, C/A 31 Kruger Road, C/A 11A, Lot 2 PS 429122 Bullock Bottom Road, C/A 7A, Lot 2 PS 627101 Jacks Track Rainbow subject to the following conditions:

Endorsed Plans

- 1. The location and design of the development as shown on the endorsed plans shall not be altered or modified, whether or not in order to comply with any statute or statutory rule or local law or any other reason without the written consent of the Responsible Authority.**

Amenity:

- 2. The use and development must be managed so that the amenity of the area is not detrimentally affected, through the:**
 - (a) transport of materials, goods or commodities to or from the land**
 - (b) appearance of any building, works or materials**
 - (c) emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil**
 - (d) presence of vermin**
 - (e) others as appropriate.**

- 3. The site must be kept in an ordered and tidy state and its appearance must not prejudicially affect the amenity of the area.*
- 4. All loading and unloading of vehicles and delivery of goods to and from the premises must occur on site.*

Site reinstatement:

- 5. The permit holder is to ensure the subject land and environs are reinstated to an equivalent condition as existed prior to each annual event being conducted to the satisfaction of the Responsible Authority.*

Permit Lapse/ Extension:

- 6. Except with the written consent of the Responsible Authority, the use of the land for the purpose of a place of assembly must cease on the 30th September 2023.*

Notes:

Wimmera Catchment Management Authority:

Consideration should be made to the condition of waterway crossings on the race route. Following the event, the crossings should be examined and any damage to crossing condition repaired to ensure additional sediment is not washed into waterways during rainfall.

CFA Recommendations:

1. Emergency Management Planning (Fire Management Plan)

CFA recommends that event operators develop an emergency management plan to the satisfaction of CFA and CAMS. The emergency plan should include:

- Emergency prevention, preparedness and mitigation activities;*
- Activities for preparing for, and prevention of emergencies (e.g., training and maintenance);*
- Control and coordination arrangements for emergency response (e.g., evacuation procedures, emergency Assembly Areas and procedures for response to hazards); and*
- The agreed roles and responsibilities of on-site personnel (e.g., equipment isolation, fire brigade liaison, evacuation management).*

To facilitate fire brigade response, CFA's expectation is that the emergency management plan includes:

- **Event description, including infrastructure details, activities and operating hours;**
- **A site plan containing infrastructure (pit area, food vendors, race control, parking etc), site entrances, exits and internal roads, fire services (trucks, water tanks, extinguishers etc), and neighbouring properties;**
- **Contact details of site personnel, and any relevant off-site personnel that could provide technical support during an emergency;**
- **A manifest of dangerous goods (if required under the Dangerous Goods (Storage and Handling) Regulations 2012);**
- **Emergency procedures for credible hazards and risks, including fire;**
- **Procedures for notifying the emergency services; and**
- **Procedures for evacuating personnel.**
- **A Fire Management Plan includes all of the fire mitigation measures that will be implemented to reduce the risk of fire, established through a risk management process. A Fire Management Plan can specifically address:
*risk management measures specific to fire (as above).**

CFA's expectation is that the Fire Management Plan forms part of the Emergency Management Plan; where the hazards/risks and controls are identified and implemented to ensure fire risk is managed so far as is reasonably practicable.

2. Fuel Storage:

CFA recommends that event operators develop a policy in regards to the storage of fuels when onsite, to the satisfaction of the CFA. The policy should include:

- **The type of fuels onsite;**
- **The amount of fuel to be contained onsite (both individual quantities & total event quantity);**
- **Stipulate where the fuel is to be kept/stored when onsite;**
- **Where and when refueling is to occur**
- **How spills will be dealt with and with what (eg: spill kits, sand etc); and**
- **Procedures on eliminating ignition sources.**

3. Other Requirements:

Fire protection measures to mitigate the associated risk of fire to the complex. No fires are to be permitted without the written consent of CFA.

CARRIED

Attachment: 4

9.2 APPLICATION FOR PLANNING PERMIT PA1629-2019 – LOT 1 TP228795, 2 TULLYVEA STREET JEPARIT – PLACE OF ASSEMBLY – WIMMERA-MALLEE PIONEER MUSEUM RALLY EVENT – 2019 TO 2023

Responsible Officer:	Acting Director Infrastructure Services
File:	Planning – Applications
Assessment:	Various
Applicant:	Mr. Jeff Woodward c/- Wimmera-Mallee Pioneer Museum Committee of Management
Owner:	Ejby Pty Ltd
Subject Land:	Lot 1 TP228795, 2 Tullyvea St Jeparit
Proposal:	Place of Assembly – Wimmera-Mallee Pioneer Museum Rally Event (5 years – 2019 – 2023 inclusive)
Zoning & Overlays:	Farming Zone (FZ) Township Zone (TZ) Bushfire Management Overlay (BMO) Environmental Significance Overlay Schedule (ESO 3) – Wimmera River Protection Environmental Significance Overlay Schedule (ESO 6) – Wetlands of Conservation Value Environmental Audit Overlay (EAO) Land Subject to Inundation Overlay (LSIO) Floodway Overlay (FO)
Attachment:	5

Summary:

This report recommends that Council approve a planning permit to allow a 'place of assembly' for the Wimmera-Mallee Pioneer Museum rally event to be held for 5 years, 5 events, commencing in 2019, and finishing in 2023. Should events be held after this date, separate planning approval can be sought and obtained as necessary.

Background, proposal details, subject site & locality:

Planning permit application PA1629-2019 was lodged with Council on 10 May 2019 for the purposes of a 'place of assembly' for the Wimmera-Mallee Pioneer Museum Rally Event (5 years – 2019 – 2023 inclusive), on private, farming zoned land adjacent the Dimboola – Rainbow Road, opposite the Wimmera-Mallee Pioneer Museum. The proposed activity is a demonstration of working horses and vintage ploughing equipment as part of the Wimmera-Mallee Pioneer Museum annual rally, held at the museum. The primary event at the museum is to be held on public land, therefore no planning permit is required for this component under Clause 62.03 of the Hindmarsh Planning Scheme – 'Events on Public Land', which states "any requirement in this scheme relating to the use of land or the construction of a building or the construction or carrying out of works does not apply to:

- an event on public land; or
- temporary buildings or works required for the event;

- where that event has been authorised by the public land manager or by the council under a local law. This planning permit application is to allow for the use of private land to undertake demonstrations of working horses and vintage ploughing equipment at each annual rally.

No buildings or works are proposed as a part of this application, and the proposal does not impact on any existing native vegetation as no native vegetation is proposed to be removed.

Requirement for Permit:

A planning permit is required under Clause 35.07-1 – Farming Zone of the Hindmarsh Planning Scheme for a ‘place of assembly’, which is a Section 2 use in the zone. A ‘place of assembly’ is defined under the scheme as “land where people congregate for religious or cultural activities, entertainment, or meetings”.

Restrictive Covenant or Section 173 Agreement:

The subject site is not burdened by a Restrictive Covenant or Section 173 Agreement.

Cultural Heritage Management Plan (CHMP):

The proposal is exempt from requiring a CHMP pursuant the Aboriginal Heritage Regulations 2007, as no excavation, buildings, construction, or works are proposed.

Public Notification

Section 52 of the Planning and Environment Act 1987 prescribes the requirements relating to giving notice as such:

s52 Notice of application

- (2) *Unless the Responsible Authority requires the applicant to give notice, the Responsible Authority must give notice of an application in a prescribed form—*
 - (b) *to the owners (except persons entitled to be registered under the **Transfer of Land Act 1958** as proprietor of an estate in fee simple) and occupiers of allotments or lots adjoining the land to which the application applies unless the Responsible Authority is satisfied that the grant of the permit would not cause material detriment to any person.*

The application is not exempt from the notice requirements of Section 52(1)(a), (b) and (d), the decision requirements of Section 64(1), (2) and (3) and the review rights of Section 82(1) of the Act, however notice of the application was not undertaken for the following reasons:

- The rally has been undertaken on an annual basis for several years; and
- The location, scale and nature of the proposed activity is not considered to be detrimental to the amenity of the locality.

Referrals

External Referrals/Notices Required by the Planning Scheme:

Section 55 Referrals: Not required

Section 52 Notices: Not required.

Internal Referrals:

- Engineering: Not required.
- Environmental Health: Not required.
- Building: Not required.
- Economic Development and Tourism: Not required.

Planning Assessment:

Planning Scheme Requirements:

Planning Policy Framework

Clause 11.01 - Victoria

Clause 12 - Environmental and Landscape Values

Clause 12.03 Water Bodies and Wetlands

Clause 12.03-1S - River corridors, waterways, lakes and wetlands

Clause 13.02 - Bushfire

Clause 13.02-1S - Bushfire planning

Clause 13.03 - Floodplains

Clause 13.03-1S - Floodplain management

Clause 13.05 - Noise

Clause 13.05-1S - Noise abatement

Clause 14.02-1S - Catchment planning and management

Clause 17 - Economic Development

Clause 17.01 - Employment

Clause 17.01-1S Diversified economy

Clause 17.01-1R Diversified economy - Wimmera Southern Mallee

Clause 17.04 - Tourism

Clause 17.04-1S - Facilitating tourism

Clause 17.04-1R Tourism - Wimmera Southern Mallee

Local Planning Policy Framework

Clause 21- Municipal Strategic Statement

Zoning Provisions

Clause 32.05 - Township Zone (TZ)

Clause 35.07 - Farming Zone (FZ)

Overlay Provisions

- Clause 42.01- Environmental Significance Overlay Schedule (ESO 3) – Wimmera River Protection

- Clause 42.01- Environmental Significance Overlay Schedule (ESO 6) – Wetlands of Conservation Value
- Clause 44.03 - Floodway Overlay (FO)
- Clause 44.04 - Land Subject to Inundation Overlay (LSIO)
- Clause 44.06 - Bushfire Management Overlay (BMO)
- Clause 45.03 - Environmental Audit Overlay (EAO)

Particular Provisions:

None Applicable.

General Provisions

Clause 65 - Decision Guidelines, states that:-

“Because a permit can be granted does not imply that a permit should or will be granted. The responsible authority must decide whether the proposal will produce acceptable outcomes in terms of the decision guidelines of this clause”.

The decision guidelines relevant to this application are stated within Clause 65.01 of the Hindmarsh Planning Scheme – Approval of an application or plan.

Before deciding on an application or approval of a plan, the Responsible Authority must consider, as appropriate:

- The matters set out in Section 60 of the Act.
- The State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.
- The purpose of the zone, overlay or other provision.
- Any matter required to be considered in the zone, overlay or other provision.
- The orderly planning of the area.
- The effect on the amenity of the area.
- The proximity of the land to any public land.
- Factors likely to cause or contribute to land degradation, salinity or reduce water quality.
- Whether the proposed development is designed to maintain or improve the quality of stormwater within and exiting the site.
- The extent and character of native vegetation and the likelihood of its destruction.
- Whether native vegetation is to be or can be protected, planted or allowed to regenerate.
- The degree of flood, erosion or fire hazard associated with the location of the land and the use, development or management of the land so as to minimise any such hazard.
- The adequacy of loading and unloading facilities and any associated amenity, traffic flow and road safety impacts.

This clause does not apply to a VicSmart application.

It is considered that the application complies with the relevant decision guidelines as outlined. The proposal is supportive of, and complies with the Planning Policy Framework, having regard to the benefit the proposal will cause regarding appropriate use of land for agriculture.

Discussion:

The application has been assessed against the Planning Policy Framework and the Local Planning Policy Framework, and it is considered that the proposed use is consistent with relevant policies contained within this section of the Hindmarsh Planning Scheme.

Clause 35.07 – Farming Zone states that before deciding on an application, in addition to the decision guidelines in Clause 55 the Responsible Authority must consider, as appropriate (as outlined in detail within the Planning Scheme):

Decision Guidelines

General Issues

- The State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.
- Any Regional Catchment Strategy and associated plan applying to the land.
- The capability of the land to accommodate the proposed use or development, including the disposal of effluent.
- How the use or development relates to sustainable land management.
- Whether the site is suitable for the use or development and whether the proposal is compatible with adjoining and nearby land uses.
- How the use and development makes use of existing infrastructure and services.

Planning response:

The proposal is considered to meet the applicable decision guidelines as outlined above. The proposal is considered to support the State Planning Policy Framework, having particular regard to tourism and the attraction of business to the area. The event, being conducted once annually over a period of 5 years, will bring significant tourism and business to the Jeparit township and locality in particular, and has enjoyed significant support in the past.

Agricultural issues and the impacts from non-agricultural uses

- Whether the use or development will support and enhance agricultural production.
- Whether the use or development will adversely affect soil quality or permanently remove land from agricultural production.
- The potential for the use or development to limit the operation and expansion of adjoining and nearby agricultural uses.

- The capacity of the site to sustain the agricultural use. The agricultural qualities of the land, such as soil quality, access to water and access to rural infrastructure.
- Any integrated land management plan prepared for the site.

Planning response:

The proposal is considered to meet the applicable decision guidelines with regard to agricultural considerations outlined above due to the annual yet temporary nature of the proposed events (once annually). The event has little impact upon the current use of the land.

Environmental issues

- The impact of the proposal on the natural physical features and resources of the area, in particular on soil and water quality.
- The impact of the use or development on the flora and fauna on the site and its surrounds.
- The need to protect and enhance the biodiversity of the area, including the retention of vegetation and faunal habitat and the need to revegetate land including riparian buffers along waterways, gullies, ridgelines, property boundaries and saline discharge and recharge area.
- The location of on-site effluent disposal areas to minimise the impact of nutrient loads on waterways and native vegetation.

Planning Response:

The proposed event will not negatively impact on the natural physical features and resources of the area. No negative impact on the flora and fauna on the site and its surrounds will occur as no native vegetation is proposed to be removed. The biodiversity of the area, inclusive of the retention of vegetation and faunal habitat and the need to revegetate land including riparian buffers along waterways, gullies, ridgelines, property boundaries and saline discharge and recharge area has been considered within this application, with no negative impacts to occur as no new works are to be undertaken.

Strategic, Statutory and Procedural Requirements:

The proposal is consistent with the Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.

Report to Council:

The Coordinator Planning and Development advises that all obligations of Council (strategic, statutory and procedural) have been addressed and discharged in this planning application.

Processing Times:

The application was received on 10 May 2019. The report is being presented to Council at its meeting on the 05 June 2019 (26 statutory days). The statutory processing time requirements of the Planning and Environment Act 1987 have been satisfied in this instance.

Conflict of Interest:

Under section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible – Janette Fritsch, Acting Director Infrastructure Services

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Andre Dalton, Coordinator Planning and Development

In providing this advice as the Author, I have no disclosable interests in this report.

RECOMMENDATION:

That Council approves an application for a Place of Assembly – Wimmera-Mallee Pioneer Museum Rally – 5 year event from 2019 to 2023 inclusive, at Lot 1 TP228795, 2 Tullyvea Street Jeparit, subject to the following conditions:

Endorsed Plans

1. ***The location and design of the development as shown on the endorsed plan shall not be altered or modified, whether or not in order to comply with any statute or statutory rule or local law or any other reason without the written consent of the Responsible Authority.***

Amenity

2. ***The use and development must be managed so that the amenity of the area is not detrimentally affected, through the:***
 - (a) ***transport of materials, goods or commodities to or from the land***
 - (b) ***appearance of any building, works or materials***
 - (c) ***emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil***
 - (d) ***presence of vermin***
 - (e) ***others as appropriate.***
3. ***The site must be kept in an ordered and tidy state and its appearance must not prejudicially affect the amenity of the area.***
4. ***All loading and unloading of vehicles and delivery of goods to and from the premises must occur on site.***

Site reinstatement

5. ***The permit holder is to ensure the subject land and environs are reinstated to an equivalent condition as existed prior to each annual event being conducted to the satisfaction of the Responsible Authority.***

Permit Lapse/ Extension

6. ***Except with the written consent of the responsible authority, the use of the land for the purpose of a place of assembly must cease on the 30th June 2023.***

MOVED: Crs R Gersch/T Schneider

That Council approves an application for a Place of Assembly – Wimmera-Mallee Pioneer Museum Rally – 5 year event from 2019 to 2023 inclusive, at Lot 1 TP228795, 2 Tullyvea Street Jeparit, subject to the following conditions:

Endorsed Plans

1. ***The location and design of the development as shown on the endorsed plan shall not be altered or modified, whether or not in order to comply with any statute or statutory rule or local law or any other reason without the written consent of the Responsible Authority.***

Amenity

2. ***The use and development must be managed so that the amenity of the area is not detrimentally affected, through the:***
 - (a) ***transport of materials, goods or commodities to or from the land***
 - (b) ***appearance of any building, works or materials***
 - (c) ***emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil***
 - (d) ***presence of vermin***
 - (e) ***others as appropriate.***
3. ***The site must be kept in an ordered and tidy state and its appearance must not prejudicially affect the amenity of the area.***
4. ***All loading and unloading of vehicles and delivery of goods to and from the premises must occur on site.***

Site reinstatement

5. ***The permit holder is to ensure the subject land and environs are reinstated to an equivalent condition as existed prior to each annual event being conducted to the satisfaction of the Responsible Authority.***

Permit Lapse/ Extension

- 6. *Except with the written consent of the responsible authority, the use of the land for the purpose of a place of assembly must cease on the 30th June 2023.***

CARRIED

Attachment: 5

10. REPORTS REQUIRING A DECISION

10.1 GENDER EQUITY IN COMMUNITY ENGAGEMENT

Responsible Officer: Director Corporate and Community Services

Introduction:

The purpose of this report is to provide Council with an update on the progress of the Gender Equity in Community Engagement program.

Discussion:

'Gender Equity in Community Engagement' is a twelve month project between Hindmarsh Shire (Council), Horsham Rural City Council, West Wimmera Shire Council and Yarriambiack Shire Council. The project officer employed to complete the project is based at Horsham Rural City Council and works across the four councils. A Project Control Group governs and supports the project to achieve the objectives in a timely manner. This is a primary prevention activity funded by the Department of Environment, Land, Water and Planning (DELWP). There are 35 primary prevention initiatives being delivered throughout Victoria.

The project aims to increase women's participation in community engagement by ensuring all policies, procedures and practices support gender equity. This will assist in producing outcomes that are better for women of varying abilities and backgrounds, as well as other underrepresented members of the community. At the completion of the project all four councils will have completed or be in the process of auditing their community engagement and implementing the relevant changes.

The Officer responsible for this project received training from Women's Health Grampians at the beginning of the role. They continue to be involved in this project via the role of mentorship. The project is progressing accordingly to the allocated time frame.

The Project Plan identified 8 objectives to adequately assess and implement methods that positively support greater diversity in Council engagement.

The project commenced with the engagement data at each council being analysed.

This data has been compiled into a report which Council will receive when approved by the Project Control Group.

The analysis at Hindmarsh Shire Council identified the following:

- All Town Committees achieve an equal gender balance. Males hold the majority representation in 75% of committees.
- The Youth Council does not achieve a gender balance. Males are underrepresented. The current Terms of Reference reduce barriers to participation.
- Community conversations have unequal levels of participation. Males participate three times more than females within this method.
- Females are underrepresented when consultations occur via written submissions.

- This method occurs for strategic planning.
- Data is not being accurately recorded when conducting consultations.

Research is now being conducted to identify methods that increase the participation of women and girls, of varying background and abilities in community engagement. The following organisations have been consulted: DELWP, Women with disabilities, International Association of Public Participation, Youth Action Council Victoria and Engage Victoria. A considerable amount of desktop research is also occurring.

The local support options for staff members experiencing domestic violence was identified. This information has been compiled into a Support Pathway poster and will be presented to the Project Control Group for feedback.

A Model Terms of Reference and Expression of Interest have been designed with the consideration for gender equity. These have received feedback by the Project Control Group and will be incorporated into the Gender Equity Community Participation Audit Toolkit.

The project officer has now begun to design a Gender Equity Community Participation Audit Toolkit. This tool will be used to assess the community engagement being conducted at local councils and determine whether it is equitable. There will be a selection of tools to facilitate the audit and implement better practices.

Options

Council should review current terms of reference and community engagement methods to increase participation for females.

Link to Council Plan:

Strategic Objective 1.1: An actively engaged community

Financial Implications:

This project is funded by the Department of Environment, Land, Water, and Planning.

Risk Management Implications:

Not applicable.

Conflict of Interest:

Under section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible – Monica Revell, Director Corporate & Community Services

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Renee Hollier, Gender Equity Officer

In providing this advice as the Author, I have no disclosable interests in this report.

Communications Strategy:

Communication activity	Channel	Target audience	Timing	Responsible	Status
Internal Assessment with Staff	Face to face	Staff and councillors	When Audit Toolkit is developed	Project Officer	Incomplete
Staff Noticeboards	Yammer / Staff Email / Noticeboards	Staff	As reports and programs are developed	Project Officer	Ongoing
Surveys	Emails / Websites/ on the street	Diverse range of women from the community	When Engagement Methods Report is complete	Project Officer	Incomplete
Interview/ Conversation	Face to face/ phone conversations	Past and present female Councillors	During creation of Audit Toolkit	Project Officer	Incomplete

RECOMMENDATION:

Council receives the update on the Gender Equity in Community Engagement report.

MOVED: Crs R Gersch/D Colbert

Council receives the update on the Gender Equity in Community Engagement report.

CARRIED

**10.2 HINDMARSH SHIRE COUNCIL COMMUNITY ACTION GRANTS 2018/19
SPECIAL ROUND 3**

Responsible Officer: Director Corporate and Community Services

Attachment: 6

Introduction:

This report seeks endorsement from Council to provide funding through the Community Action Grants Program to eligible organisation's / community groups as outlined in the following report.

Discussion:

The Community Action Grants program was established to support communities with funds to provide services, self-help and assist with community development, social action and connectedness. Total annual funding of \$30,000 has been allocated to the program, categorised into four areas:

- Community Assistance
- Event Sponsorship
- Minor Facility Upgrades
- Small Equipment

The 2018/19 Community Action Grants Program was promoted with a media release on the Council's website and to local media; adverts were displayed in shop front windows as well as Facebook promotions on Council's Facebook page.

As available funds were not fully allocated following the final Round 2 of the Community Action Grants Program, a special round was opened.

Applications for all categories in the special round of funding closed on Friday 3 May 2019 with six (6) applications for funding totaling **\$7,909.00** received.

Category	Number of Applicants	Funding Available	Total Amount Requested
Community Assistance	One	Round 3 \$13,208	\$1,000
Event Sponsorship	One		\$500
Minor Facility Upgrades	Three		\$5,409
Small Equipment	one		\$1,000

Funding applications have been assessed against the following eligibility criteria:

All applications must:

- Demonstrate direct economic and social benefit to the community;
- Not already receive substantial support from Hindmarsh Shire Council:

- Be made by an incorporated community group or not-for-profit organisation or auspiced by such a group.
- Only be applying for one category per funding round.
- Obtain any / all relevant permits required to host an event within Hindmarsh Shire Council

Ineligible Applications:

Applications by, or for, the following purposes will not be eligible for funding:

- Community organisations who do not provide direct benefit to the Hindmarsh Shire Community;
- Individuals;
- Community organisations who have successfully obtained funding of \$500.00 or more through the Community Action Grants Program in the current or previous financial year (organisations can only apply for funding every *two* years) are ineligible to apply, with the exception of community groups and organisations seeking sponsorship for annual events (given they have acquitted any previous funding);
- Capital works on major facility maintenance;
- Funding to groups for purposes already significantly supported by Hindmarsh Shire Council (e.g. groups that use a Council facility free of charge and pay no energy cost);
- Programs considered the major responsibility of the State or Federal Government;
- Schools and their Parents and Friends organisations;
- Projects that are clearly a duplication of an existing service; and
- Retrospective funding (projects that have commenced or have been completed will not be funded);
- Clubs that have received funds from a successful application through a sub-committee of the Club.

Assessment Criteria

Applications will be assessed against the following Assessment Criteria.

Why? 40%	<ul style="list-style-type: none"> - Explain the demonstrated community need. - How will the project improve social connections and build community wellbeing? - How will the project achieve economic benefit for the community? - Has the project been identified in a Community Plan?
What? 40%	<ul style="list-style-type: none"> - Provide a brief summary of what you are going to do. - How will your project increase community participation? - Complete and submit a Risk Assessment for any Event - Provide detail on how Hindmarsh Shire Council's contribution will be recognised and acknowledged.
How? 20%	<ul style="list-style-type: none"> - Provide quotes/ information on specific item(s) funds will be used to purchase. - Provide a copy of the applying organisation's most recent bank statement and banking details. - Complete the budget and in-kind contribution templates - How will your event's success be measured?

	<ul style="list-style-type: none"> - Provide a copy of public liability insurance (events only) - Applicants must have obtained any/all relevant permits required to host an event within the shire
Finally	<ul style="list-style-type: none"> - Complete eligibility and submissions checklist.

Community Assistance

The **Community Assistance** Program offers grants of up to a **\$1,000.00** to assist with valuable projects that do not fit under the three other categories of the Community Action Grants Program.

Applicants

1. Nhill RSL Sub-Branch seeks funding of \$1,000.00 to purchase materials to make approximately 14,000 red woolen poppies to display on commemorative days such as Remembrance Day and Armistice Day.

The poppies will be made (knitted and sewn) together by local volunteers who anticipate approximately 1,750 hours will be spent on undertaking the project.

The poppies will be displayed at the Soldier Memorial in Goldsworthy Park and will be available to other organisations to use as appropriate.

This project will significantly increase the visual impact of commemorative days to both residents of Nhill and travelers passing through Nhill.

The total project cost is estimated to be \$44,750.00 of which \$43,750.00 is in-kind and a cash contribution of \$1,000.00.

Event Sponsorship

Event sponsorships offer grants of up to **\$500.00** to assist with an event within Hindmarsh Shire which demonstrates social and economic benefit. For events with regional impact, Council may allocate an increased sponsorship amount.

Applicants

1. Dimboola Golf Club Inc seeks funding of \$500 to assist with the purchase and supply of prizes during the 2019 Victorian Veterans Golf Sand-green Championships to be held over two days in Dimboola during August.

The event will attract up to 70 veteran male golfers, with many bringing their partners and staying for two or more nights at a range of accommodation options in Dimboola.

The number of visitors to Dimboola will contribute economic benefits to local businesses as well as the Dimboola Golf Club.

The Victorian Veterans Golf Sand-green Championships will consist of two major events and the Victorian Veteran Golf Association has specific guidelines which host clubs must adhere to. These guidelines include the quantity and value of required trophies.

The total project cost is \$6,835, with a financial contribution of \$3,385 and an in-kind contribution of \$2,950 from the Dimboola Golf Club.

Minor Facility Upgrades

Minor Facility Upgrade grants offer financial assistance of up to **\$2,000.00** to upgrade community facilities.

Applicants

1. **CWA Nhill Twilight** seeks funding of \$1,500.00 to undertake the painting of the walls and ceiling of the main CWA meeting room that has recently been re-plastered.

This project will complete stage two of the redevelopment of the CWA rooms and will subsequently provide a safer and more aesthetically pleasing building for the CWA and other community organisations that use the facility.

The total project cost is \$2,550, with a financial contribution of \$550.00 and an in-kind contribution of \$500.00.

2. **Dimboola RSL Sub-Branch** seeks funding of \$1,945 to assist with the design, supply and installation of an interpretative display and landscaping at the ANZAC Avenue of Honour at the Dimboola Memorial Secondary College.

The interpretive display will provide an historic overview of how the unique Dimboola's War Memorial was established as the Dimboola Soldiers Memorial Elementary School in 1924.

In addition to the interpretative display, landscaping will also be carried out which will complete a project that commenced as part of the World War I Centenary that included the replacement of dead and damaged trees with more localized species.

The interpretative display and landscaping will provide local residents and visitors with a greater understanding and appreciation of Dimboola's War Memorial.

It is planned that the interpretative display will be re-dedicated on Remembrance Day 2019.

The total project cost is \$2,259.00 with an in-kind contribution of \$350.00.

Ineligible Applications

1. **Dimboola Kindergarten Inc (Parents Advisory Committee)**, seeks funding of \$2,000 to assist with establishment of outdoor creative play spaces at the Dimboola Kindergarten.

The play spaces will combine two existing sand pits, construct a climbing frame and establish a mud play kitchen.

The Dimboola Kindergarten is ineligible as they received funding through the Community Action Grants Program in 2017 – 2018 Financial Year and Schools and their Parents and Friends / Advisory Committees are not eligible.

Small Equipment

Small Equipment grants provide funding assistance of up to **\$1,000.00** towards the purchase of small equipment items.

Applicants

1. Rainbow Recreation Reserve Committee seeks funding of \$1,000 to assist with the purchase of trophy cabinets to display club memorabilia and to protect it for future generations to enjoy.

These cabinets will ensure that all important club memorabilia is store safely and presented in a more appealing manner.

The total project cost is \$2,090, with a financial contribution of \$490.00 and an in-kind contribution of \$600.00.

Application summary:

Applicant	Amount Requested	Total Project Cost	Recommended Allocation
Community Assistance - \$1,000			
Nhill RSL Sub-Branch	\$1,000	\$44,750	\$1,000
Event Sponsorship - \$500			
Dimboola Golf Club	\$500	\$6,835	\$500
Minor Facility Upgrades - \$2,000			
CWA Nhill Twilight	\$1,500	\$2,550	\$1,500
Dimboola RSL Sub-Branch	\$1,909	\$2,259	\$1,945
<i>Dimboola Kindergarten Inc. (Parental Advisory Group)</i>	\$2,000	\$8,305	\$0
Small Equipment - \$1,000			
Rainbow Recreation Reserve Committee	\$1,000	\$2,090	\$1,000

Options

Council can choose to support some or all, partly or in full, or none of the applications to the Hindmarsh Shire Council Community Action Grants 2018/19.

In normal circumstances, successful applicants would be required to complete their projects and acquit the funds received by 30 June 2019.

However as this round of the Community Action Grants is a special round, successful applicants will be granted an extension to complete and acquit the funds by the Director of Corporate and Community Services.

Link to Council & Community Plans:

The Community Action Grants relate to Council's Vision of "a caring, active community enhanced by its livability, environment and economy".

Strategic Objectives:

- 1.1 An actively engaged community.
- 1.1.6 Support and encourage volunteers and work collaboratively.
- 1.2 A range of effective and accessible services to support the health and wellbeing of our community.
- 1.3 A community that is physically active with access to a wide range of leisure, sporting and recreation facilities.
- 2.1 Well-maintained physical assets and infrastructure to meet community and organisational needs.
- 3.2 A thriving tourism Industry.
- 3.2.2 Appealing tourism facilities that promote visitation and meet visitor needs.
- 3.2.3 To 'support locally-significant community-driven events and festivals that stimulate tourism growth in the region'.
- 3.2.6 Promote and support local historic assets and heritage groups

Financial Implications:

The Community Action Grants Program has \$13,208 available for this special Round 3 of the 2018/19 financial year.

Conflict of Interest:

Under section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible – Monica Revell, Director of Corporate and Community Services. In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Michelle Farinha, Community Development Officer

In providing this advice as the Author, I have no disclosable interest in this report.

Risk Management Implications:

Risks are to be managed by the successful applicants.

Communications Strategy

Successful and unsuccessful applicants will be notified of Council's decision by phone and via letter correspondence regarding application outcomes.

RECOMMENDATION:

That

- a) *based on the eligibility and assessment criteria, Council approves the following funding allocations:*

Community Assistance

1. **A grant of \$1,000.00 – Nhill RSL Sub-Branch**

Event Sponsorship

1. **A grant of \$500 – Dimboola Golf Club**

Minor Facility Upgrades

1. **A grant of \$1,500 – CWA Nhill Twilight**
2. **A grant of \$1,945 – Dimboola RSL Sub-Branch**

Small Equipment

1. **A grant of \$1,000 – Rainbow Recreation Reserve Committee**
- b) **based on the eligibility and assessment criteria, Council declines the following funding applications:**

Minor Facility Upgrades

1. **A grant of \$2,000 to the Dimboola Kindergarten Inc. (Parental Advisory Group)**

TOTAL RECOMMENDED FUNDING ALLOCATED: \$5,945.00

MOVED: Crs R Gersch/D Colbert

That

- a) **based on the eligibility and assessment criteria, Council approves the following funding allocations:**

Community Assistance

1. **A grant of \$1,000.00 – Nhill RSL Sub-Branch**

Event Sponsorship

1. **A grant of \$500 – Dimboola Golf Club**

Minor Facility Upgrades

1. **A grant of \$1,500 – CWA Nhill Twilight**
2. **A grant of \$1,945 – Dimboola RSL Sub-Branch**

Small Equipment

1. **A grant of \$1,000 – Rainbow Recreation Reserve Committee**
- b) **based on the eligibility and assessment criteria, Council declines the following funding applications:**

Minor Facility Upgrades

1. **A grant of \$2,000 to the Dimboola Kindergarten Inc. (Parental Advisory Group)**

TOTAL RECOMMENDED FUNDING ALLOCATED: \$5,945.00

CARRIED

Attachment: 6

11. SPECIAL COMMITTEES

11.1 RAINBOW TOWN COMMITTEE

Responsible Officer: Director Corporate and Community Services

Attachments: 7, 8 & 9

Introduction:

The Rainbow Town Committee held its meetings on 29 April 2019 and 27 May 2019. The purpose of this report is to note the minutes from the meetings. A copy of the minutes is included as an attachment for the information of Council.

The Rainbow Town Committee has written to Council to request approval for expenditure of \$5,170 including GST for the purchase of Wheelchair Access Portable Toilet. Under the delegation set by Council, Rainbow Town Committee cannot enter into purchases over \$2,000 without Council approval.

RECOMMENDATION:

That Council notes the minutes of the Rainbow Town Committee meetings held on 29 April 2019 and 27 May 2019, and approves expenditure of up to \$5,170 including GST for purchase of Wheelchair Access Portable Toilet.

MOVED: Crs T Schneider/R Lowe

That Council notes the minutes of the Rainbow Town Committee meetings held on 29 April 2019 and 27 May 2019, and approves expenditure of up to \$5,170 including GST for purchase of Wheelchair Access Portable Toilet.

CARRIED

Attachments: 7, 8 & 9

12. LATE REPORTS

No report

13. OTHER BUSINESS

14. CONFIDENTIAL REPORTS

In accordance with Section 89 (2) of the *Local Government Act 1989*, Council may close the meeting to the public if items to be discussed are deemed confidential, that is, if the items to be discussed relate to:

- a) Personnel matters;
- b) The personal hardship of any resident or ratepayer;
- c) Industrial matters;
- d) Contractual matters;
- e) Proposed developments;
- f) Legal advice;
- g) Matters affecting the security of Council property;
- h) Any other matter which the Council or Special Committee considers would prejudice the Council or any person;
- (i) a resolution to close the meeting to members of the public.

RECOMMENDATION:

That the meeting be closed in accordance with Section 89 of the Local Government Act 1989, to consider:

- 14.1 Hindmarsh Shire Council Business Assistance Grants Program 2018/19 – Special Round***
- 14.2 Request for Quote - Award for Purchase of One (1) Truck with Flocon Body***
- 14.3 Extension of Contract 2017-2018-12 – Flood Recovery Program***

MOVED: Crs R Gersch/T Schneider

That the meeting be closed in accordance with Section 89 of the Local Government Act 1989, to consider:

- 14.1 Hindmarsh Shire Council Business Assistance Grants Program 2018/19 – Special Round***
- 14.2 Request for Quote - Award for Purchase of One (1) Truck with Flocon Body***
- 14.3 Extension of Contract 2017-2018-12 – Flood Recovery Program***

CARRIED

Council moved into confidential session at 3:28pm.

Council resumed in open session at 3:51pm.

15. MEETING CLOSE

There being no further business Cr R Ismay declared the meeting closed at 3:52pm.
