



**MINUTES OF THE COUNCIL MEETING OF THE HINDMARSH SHIRE COUNCIL HELD
6 MARCH 2019 AT THE COUNCIL CHAMBERS, 92 NELSON STREET NHILL
COMMENCING AT 3:00PM.**

AGENDA

1. Acknowledgement of the Indigenous Community and Opening Prayer

2. Apologies

3. Confirmation of Minutes

4. Declaration of Interests

5. Public Question Time

6. Deputations

7. Correspondence

8. Assembly of Councillors

8.1 Record of Assembly

9. Planning Permit Reports

9.1 Application for Planning Permit PA1614-2018 – 957 Western Highway, Nhill

10. Reports Requiring a Decision

No report

11. Special Committees

No report

12. Late Reports

No report

13. Other Business

14. Confidential Matters

- 14.1 Hindmarsh Shire Council Business Assistance Grants Program 2018/19 - Round 2
- 14.2 Tender for Design and Construction of E-Waste Sheds at Nhill (Contract No. 2018-2019-11) and Dimboola (Contract No. 2018-2019-12) Transfer Stations

15. Meeting Close

Present:

Crs R Ismay (Mayor), R Lowe (Deputy Mayor), R Gersch, D Nelson, T Schneider, D Colbert

Apologies:

In Attendance:

Mr Greg Wood (Chief Executive Officer), Ms Monica Revell (Director Corporate and Community Services), Ms Janette Fritsch (Acting Director Infrastructure Services), Ms Sarah Dickinson (Executive Assistant), Mr Andre Dalton (Coordinator Planning and Development) (Items 1 to 9), Mr Michael Kolapo (Project Management Engineer) (Items 13 to 14.2), Mr Daniel Griffiths (Manager Capital Works) (Items 13 to 15), Mr Paul Spencer (Senior Assets Engineer) (Items 13 to 15)

1. ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY AND OPENING PRAYER

Cr R Ismay opened the meeting at 3:00pm by acknowledging the Indigenous Community and offering the opening prayer.

2. APOLOGIES

No apologies.

3. CONFIRMATION OF MINUTES

RECOMMENDATION:

That the Minutes of the Ordinary Council Meeting held on Wednesday 20 February 2019 at the Memorial Hall, Roy Street, Jeparit as circulated to Councillors be taken as read and confirmed.

MOVED: Crs R Gersch/R Lowe

That the Minutes of the Ordinary Council Meeting held on Wednesday 20 February 2019 at the Memorial Hall, Roy Street, Jeparit as circulated to Councillors be taken as read and confirmed.

CARRIED

Attachment: 1

4. DECLARATION BY COUNCILLORS OR OFFICERS OF ANY DIRECT OR INDIRECT INTEREST IN ANY ITEM ON THE AGENDA.

- Direct; or
- Indirect interest
 - a) by close association;
 - b) that is an indirect financial interest;
 - c) because of conflicting duties;
 - d) because of receipt of an applicable gift;
 - e) as a consequence of becoming an interested party; or
 - f) because of an impact on residential amenity.

Declaration of direct or indirect interest must also be advised by Councillors at the commencement of discussion of the specific item.

None declared.

5. PUBLIC QUESTION TIME

No public in attendance.

6. DEPUTATIONS

No deputations.

7. CORRESPONDENCE

7.1 GENERAL CORRESPONDENCE

Responsible Officer: Chief Executive Officer
Attachment: 2

Introduction:

The following correspondence is tabled for noting by Council,

Inwards:

- Nil

Outwards:

- Invitation to Minister Pakula to officially open the Nhill Skate Park

RECOMMENDATION:

That Council notes the attached correspondence.

MOVED: Crs D Colbert/T Schneider

That Council notes the attached correspondence.

CARRIED

Attachment: 2

8. ASSEMBLY OF COUNCILLORS

Responsible Officer: Chief Executive Officer
Attachment: 3

Introduction:

The attached Assembly of Councillors Records are presented as an attachment to the Council agenda for the information of Councillors and recorded at the Council meeting as required under s80A Local Government Act 1989.

Options:

1. That Council accepts the Assembly of Councillors Records as presented.

RECOMMENDATION:

That Council accepts the Assembly of Councillors Records as presented.

MOVED: Crs R Lowe/D Nelson

That Council accepts the Assembly of Councillors Records as presented.

CARRIED

Attachment: 3

9. PLANNING PERMITS

9.1 APPLICATION FOR PLANNING PERMIT PA1614-2018 – 957 WESTERN HIGHWAY, NHILL

Responsible Officer:	Acting Director Infrastructure Services
File:	Planning – Applications
Assessment:	148840
Applicant:	Ms Tracey Bell
Owner:	Robert & Tracey Bell
Subject Land:	CA 7 Psh Kinimakatka (957 Western Highway Nhill)
Proposal:	Building and works for the construction of a replacement dwelling
Zoning & Overlays:	<ul style="list-style-type: none">• Farming Zone (FZ)• No Overlays
Attachment:	4

Summary:

This report recommends that Council approve planning permit PA1614-2018 for the construction of a replacement dwelling located at 957 Western Highway Nhill.

Background:

The proposal seeks a permit for buildings and works to construct a replacement dwelling on land 138.02 ha in area.

Proposal Details:

The proposal is to construct a single storey dwelling to replace an existing farm dwelling on the land.

The dwelling is to be constructed to the north of the existing dwelling as per plans supplied, however, no elevations have been supplied. Supply of these elevations can be conditioned, as well as conditions relating to colour palette and materials. The nearest dwelling to this proposal is 2.15 kilometres to the north.

Requirement for Permit:

A Planning permit is triggered for this application pursuant to Clause 35.07 – Farming Zone of the Hindmarsh Planning Scheme for Buildings and Works associated with the construction of a dwelling. As a dwelling already exists on the land a replacement dwelling is classified as a Section 2 use under the provisions of the Farming Zone, and therefore the VicSmart process could not be applied in this instance.

It is proposed to condition the permit requiring the owner to demolish the existing dwelling within three months of the owner receiving an Occupancy Permit as per the Building Regulations 2018 for the new dwelling.

Subject site & locality:

The subject site is known as 957 Western Highway Nhill, and is currently used for agriculture, comprising multiple farm buildings / shedding. The property (and surrounds) has been extensively cleared with little established vegetation remaining.

The proposal does not impact on any existing native vegetation and no native vegetation is proposed to be removed.

Public Notification

Section 52 of the Planning and Environment Act 1987 prescribes the requirements relating to giving notice as such:

s52 Notice of application

(1) *Unless the responsible authority requires the applicant to give notice, the responsible authority must give notice of an application in a prescribed form—*

(a) *to the owners (except persons entitled to be registered under the **Transfer of Land Act 1958** as proprietor of an estate in fee simple) and occupiers of allotments or lots adjoining the land to which the application applies unless the responsible authority is satisfied that the grant of the permit would not cause material detriment to any person.*

The application is not required to be publicly notified under the provisions of the Planning and Environment Act 1987 as the proposal is not deemed to cause material detriment to any person for the following reasons:

- The permit is to be conditioned that the existing dwelling will be removed and therefore the proposal will not result in any net increase in dwelling density;
- The proximity to dwellings on neighbouring properties, the layout and siting of the proposed dwelling will not adversely impact upon the landscape and general amenity of the area;
- The proposed dwelling is not considered to negatively impact on the agricultural productivity of the subject and surrounding land in the area.

It is therefore determined that the proposal will not cause material detriment to any person.

Referrals

External Referrals/Notices Required by the Planning Scheme:

Section 55 Referrals: Not required

Section 52 Notices: Not required

Internal Referrals: Not required

Planning Assessment:

Permit Requirement:

A Planning permit is required under Clause 35.07 – Farming Zone of the Hindmarsh Planning Scheme for Buildings and Works associated with the construction of a dwelling.

Planning Scheme Requirements:

Planning Policy Framework

Clause 11 - Settlement

Clause 11.01 - Victoria

Clause 11.01-1R Settlement - Wimmera Southern Mallee

Clause 13.02 - Bushfire

Clause 17.01-1R Diversified economy - Wimmera Southern Mallee

Local Planning Policy Framework

Clause 21 – Municipal Strategic Statement

Zoning Provisions

Clause 35.07 Farming Zone

Overlay Provisions

None

Particular Provisions:

None applicable.

General Provisions

Clause 65 – Decision Guidelines, states that:-

“Because a permit can be granted does not imply that a permit should or will be granted. The responsible authority must decide whether the proposal will produce acceptable outcomes in terms of the decision guidelines of this clause”.

The decision guidelines relevant to this application are stated within Clause 65.01 of the Hindmarsh Planning Scheme – Approval of an application or plan.

Before deciding on an application or approval of a plan, the responsible authority must consider, as appropriate:

- The matters set out in Section 60 of the Act.
- The State Planning Policy Framework and the Local Planning Policy.
- Framework, including the Municipal Strategic Statement and local planning policies.
- The purpose of the zone, overlay or other provision.

- Any matter required to be considered in the zone, overlay or other provision.
- The orderly planning of the area.
- The effect on the amenity of the area.
- The proximity of the land to any public land.
- Factors likely to cause or contribute to land degradation, salinity or reduce water quality.
- Whether the proposed development is designed to maintain or improve the quality of stormwater within and exiting the site.
- The extent and character of native vegetation and the likelihood of its destruction.
- Whether native vegetation is to be or can be protected, planted or allowed to regenerate.
- The degree of flood, erosion or fire hazard associated with the location of the land and the use, development or management of the land so as to minimise any such hazard.
- The adequacy of loading and unloading facilities and any associated amenity, traffic flow and road safety impacts.

This clause does not apply to a VicSmart application.

It is considered that the application complies with the relevant decision guidelines as outlined.

Discussion:

The application has been assessed against the State Planning Policy Framework and the Local Planning Policy Framework, and it is considered that the proposed use is consistent with relevant policies contained within this section of the Hindmarsh Planning Scheme.

Clause 35.07 – Farming Zone states that before deciding on an application, in addition to the decision guidelines in Clause 65 the Responsible Authority must consider, as appropriate (as outlined in detail within the Planning Scheme):

Decision Guidelines

A lot used for a dwelling must meet the following requirements:

- Access to the dwelling must be provided via an all-weather road with dimensions adequate to accommodate emergency vehicles.
- The dwelling must be connected to a reticulated sewerage system or if not available, the waste water must be treated and retained on-site in accordance with the State Environment Protection Policy (Waters of Victoria) under the Environment Protection Act 1970.
- The dwelling must be connected to a reticulated potable water supply or have an alternative potable water supply with adequate storage for domestic use as well as for fire fighting purposes.
- The dwelling must be connected to a reticulated electricity supply or have an alternative energy source.

It is considered the proposed replacement dwelling meets these requirements subject to appropriate conditions being applied to the permit.

General Issues

- The State Planning Policy Framework and the Local Planning Policy.
- Framework, including the Municipal Strategic Statement and local planning policies.
- Any Regional Catchment Strategy and associated plan applying to the land.
- The capability of the land to accommodate the proposed use or development, including the disposal of effluent.
- How the use or development relates to sustainable land management.
- Whether the site is suitable for the use or development and whether the proposal is compatible with adjoining and nearby land uses.
- How the use and development makes use of existing infrastructure and services.

Planning response:

The proposed building and works is considered to meet the applicable decision guidelines as outlined above.

Agricultural issues and the impacts from non-agricultural uses

- Whether the use or development will support and enhance agricultural production.
- Whether the use or development will adversely affect soil quality or permanently remove land from agricultural production.
- The potential for the use or development to limit the operation and expansion of adjoining and nearby agricultural uses.
- The capacity of the site to sustain the agricultural use. The agricultural qualities of the land, such as soil quality, access to water and access to rural infrastructure.
- Any integrated land management plan prepared for the site.

Planning response:

The proposed buildings and works is considered to meet the applicable decision guidelines with regard to agricultural considerations outlined above and does not require an integrated land management plan to be prepared for the site.

Dwelling issues

- Whether the dwelling will result in the loss or fragmentation of productive agricultural land.
- Whether the dwelling will be adversely affected by agricultural activities on adjacent and nearby land due to dust, noise, odour, use of chemicals and farm machinery, traffic and hours of operation.

- Whether the dwelling will adversely affect the operation and expansion of adjoining and nearby agricultural uses.
- The potential for the proposal to lead to a concentration or proliferation of dwellings in the area and the impact of this on the use of the land for agriculture.

Planning response:

The proposed buildings and works is considered to comply with the dwelling issues and considerations as listed above. The proposed dwelling does not:

- Result in the loss or fragmentation of productive agricultural land as the permit will be conditioned to have the existing dwelling removed within three months of the owner having received Occupancy Permit as per the Building Regulations 2018 for the new dwelling.
- Adversely affect agricultural activities on adjacent and nearby land.
- Adversely affect the operation and expansion of adjoining and nearby agricultural uses.
- Lead to a concentration or proliferation of dwellings in the area and does not negatively impact on the use of the land for agriculture.

Environmental issues

- The impact of the proposal on the natural physical features and resources of the area, in particular on soil and water quality.
- The impact of the use or development on the flora and fauna on the site and its surrounds.
- The need to protect and enhance the biodiversity of the area, including the retention of vegetation and faunal habitat and the need to revegetate land including riparian buffers along waterways, gullies, ridgelines, property boundaries and saline discharge and recharge area.
- The location of on-site effluent disposal areas to minimise the impact of nutrient loads on waterways and native vegetation.

Planning Response:

The proposed building and works is considered to:

- Not negatively impact on the natural physical features and resources of the area.
- Not negatively impact on the flora and fauna on the site and its surrounds as no native vegetation is proposed to be removed.
- Not negatively impact upon biodiversity of the area.

Design and siting issues

- The need to locate buildings in one area to avoid any adverse impacts on surrounding agricultural uses and to minimise the loss of productive agricultural land.
- The impact of the siting, design, height, bulk, colours and materials to be used, on the natural environment, major roads, vistas and water features and the measures to be undertaken to minimise any adverse impacts.
- The impact on the character and appearance of the area or features of architectural, historic or scientific significance or of natural scenic beauty or importance.
- The location and design of existing and proposed infrastructure including roads, water, drainage, telecommunications and sewerage facilities.
- Whether the use and development will require traffic management measures.

Planning Response:

The proposed location of the dwelling is considered to accord with the above decision guidelines, having regard to the siting, design, and bulk, with minimal impact on the natural environment, major roads, vistas and water features and the measures to be undertaken to minimise any adverse impacts.

The proposal will not adversely impact on the character and appearance of the area or features of architectural, historic or scientific significance or of natural scenic beauty or importance.

The applicable location and design of existing and proposed infrastructure including roads, water, drainage, telecommunications and sewerage facilities supports the proposed buildings and works.

The proposed dwelling is serviced by the Western Highway, via an existing vehicle crossing.

This planning application is for buildings and works for a replacement dwelling on a parcel of land over 40 hectares in area, which is an 'as of right use' in the Farming Zone, and is a Section 2 use in this instance, as there is an existing dwelling on the land .

Strategic, Statutory and Procedural Requirements:

The proposal is consistent with the State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.

Report to Council:

The Coordinator Planning and Development advises that all obligations of Council (strategic, statutory and procedural) have been addressed and discharged in this planning application.

Processing Times:

The application was received on 4 February 2019. The report is being presented to Council at its meeting on 6 March 2019 (31 days). The statutory processing time requirements of the Planning and Environment Act 1987 have been satisfied in this instance.

Conflict of Interest:

Under section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible – Janette Fritsch, Acting Director Infrastructure Services

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Andre Dalton, Coordinator Planning and Development

In providing this advice as the Author, I have no disclosable interests in this report.

RECOMMENDATION:

That Council approve an application to construct a replacement dwelling on CA7 Psh Kinimakatka, 957 Western Highway Nhill, subject to the following conditions:

Amended Plans

1. ***Prior to works commencing, three (3) copies of amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and must be generally in accordance with the plans submitted with the application but modified to show:***
 - a) ***A site plan showing the location of the proposed dwelling, drawn to scale, with a north point, relative to all existing buildings on the subject land, showing distances to boundaries and the Western Highway, and***
 - b) ***Elevations of the proposed dwelling, drawn to scale, showing colours and materials proposed.***

Amenity

2. ***The construction of the dwelling must be managed so that the amenity of the area is not detrimentally affected through the:***
 - (a) ***Transport of materials, goods or commodities to or from the land;***
 - (b) ***Appearance of any buildings, works or materials;***
 - (c) ***Emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit, or oil;***
 - (d) ***Presence of vermin; or***

(e) In any other way.

- 3. The site must be kept in an ordered and tidy state and its appearance must not prejudicially affect the amenity of the area.**
- 4. All loading and unloading of vehicles and delivery of goods to and from the premises must occur on site.**

General

- 5. The dwelling must be connected to a potable water supply with adequate storage for domestic use as well as for fire-fighting purposes.**

Environmental Health

- 6. The wastewater from the dwelling must be connected to an approved septic system and retained on-site in accordance with the State Environment Protection Policy (Waters of Victoria) under the Environment Protection Act 1970.**

Decommissioning of Existing Dwelling

- 7. The existing dwelling on the subject land must be appropriately decommissioned to the satisfaction of the Responsible Authority within three (3) months of an Occupancy Certificate being issued for the new dwelling.**

Permit Lapse/Extension

- 8. The development approved by this permit will expire if one of the following circumstances applies:**
 - (a) Construction is not commenced within two years of the date of this permit.**
 - (b) Construction is not completed within four years of the date of this permit.**

The responsible Authority may extend the periods referred to if a request is made in writing before the permit expires, or:

- (a) Within six months afterwards for commencement, or**
- (b) Within twelve months afterwards for completion.**

Notes:

- (1) This permit is not a Building Permit. Please consult a Building Surveyor and ensure a Building Permit is obtained.**
- (2) Approval must be obtained from Council's Engineering Department (Phone: 03**

5391 4444) for the construction or alteration of any vehicle crossings within 14 days of the date of this permit, should this be required.

- (3) A copy of this permit and endorsed plans must be provided to all builders and contractors who are to work on site so they are aware of the conditions to which this approval is subject.**

MOVED: Crs R Gersch/D Nelson

That Council approve an application to construct a replacement dwelling on CA7 Psh Kinimakatka, 957 Western Highway Nhill, subject to the following conditions:

Amended Plans

- 1. Prior to works commencing, three (3) copies of amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and must be generally in accordance with the plans submitted with the application but modified to show:**
 - a) A site plan showing the location of the proposed dwelling, drawn to scale, with a north point, relative to all existing buildings on the subject land, showing distances to boundaries and the Western Highway, and**
 - b) Elevations of the proposed dwelling, drawn to scale, showing colours and materials proposed.**

Amenity

- 2. The construction of the dwelling must be managed so that the amenity of the area is not detrimentally affected through the:**
 - (a) Transport of materials, goods or commodities to or from the land;**
 - (b) Appearance of any buildings, works or materials;**
 - (c) Emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit, or oil;**
 - (d) Presence of vermin; or**
 - (e) In any other way.**
- 3. The site must be kept in an ordered and tidy state and its appearance must not prejudicially affect the amenity of the area.**
- 4. All loading and unloading of vehicles and delivery of goods to and from the premises must occur on site.**

General

5. ***The dwelling must be connected to a potable water supply with adequate storage for domestic use as well as for fire-fighting purposes.***

Environmental Health

6. ***The wastewater from the dwelling must be connected to an approved septic system and retained on-site in accordance with the State Environment Protection Policy (Waters of Victoria) under the Environment Protection Act 1970.***

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- (3) A copy of this permit and endorsed plans must be provided to all builders and contractors who are to work on site so they are aware of the conditions to which this approval is subject.***

CARRIED

Attachment: 4

10. REPORTS REQUIRING A DECISION

No report.

11. SPECIAL COMMITTEES

No report.

12. LATE REPORTS

No report.

13. OTHER BUSINESS

No other business.

14. CONFIDENTIAL REPORTS

In accordance with Section 89 (2) of the *Local Government Act 1989*, Council may close the meeting to the public if items to be discussed are deemed confidential, that is, if the items to be discussed relate to:

- a) Personnel matters;
- b) The personal hardship of any resident or ratepayer;
- c) Industrial matters;
- d) Contractual matters;
- e) Proposed developments;
- f) Legal advice;
- g) Matters affecting the security of Council property;
- h) Any other matter which the Council or Special Committee considers would prejudice the Council or any person;
- (i) a resolution to close the meeting to members of the public.

RECOMMENDATION:

That the meeting be closed in accordance with Section 89 of the Local Government Act 1989, to consider:

- 14.1 Hindmarsh Shire Council Business Assistance Grants Program 2018/19 - Round 2***
- 14.2 Tender for Design and Construction of E-Waste Sheds at Nhill (Contract No. 2018-2019-11) and Dimboola (Contract No. 2018-2019-12) Transfer Stations***

MOVED: Crs D Nelson/R Lowe

That the meeting be closed in accordance with Section 89 of the Local Government Act 1989, to consider:

- 14.1 Hindmarsh Shire Council Business Assistance Grants Program 2018/19 - Round 2***
- 14.2 Tender for Design and Construction of E-Waste Sheds at Nhill (Contract No. 2018-2019-11) and Dimboola (Contract No. 2018-2019-12) Transfer Stations***

CARRIED

Council moved into confidential session at 3:32pm.

Council resumed in open session at 3:44pm.

15. MEETING CLOSE

There being no further business Cr R Ismay declared the meeting closed at 3:45pm.



LIONS CLUB OF NHILL

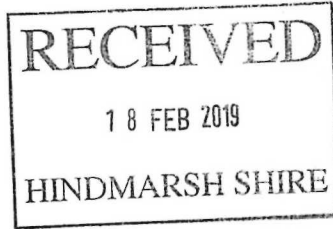


Club 762 - District 201 V2

15 February 2019

President:

Secretary **Mr Greg Wood**
CEO
Hindmarsh Shire Council
92 Nelson Street
NHILL 3418



ASSESS #	
ACTION	MCED
INFO	EA/COO
X REF	

Dear Mr Wood

RE: Lions Club of Nhill-Lions District 201V2 Convention 8th -10th November 2019

I write on behalf of the Lions Club of Nhill Inc. to seek an opportunity for the Convention Committee to address the Hindmarsh Shire Council re the upcoming Lions District Convention.

The purpose of our request is to demonstrate to the Council the huge benefits of the event to Nhill and district.

The event will be attended by an anticipated 400 visiting Lions Delegates, Partners and Invited guests, who will provide a significant economic boost to the region throughout the weekend and potentially in return visits into the future.

Many and varied local venues will be used for the wide range of activities and a partners tour will enlighten the participants to the tourism gems in our area. Local hospitality businesses and Service Clubs will benefit through catering and accommodation needs.

Obviously with an event of this size the Lions Club will require some financial support to secure the venues and defray up-front costs.

Given the opportunity to present to Council we believe we will further demonstrate the immense value of this important event to Hindmarsh Shire and beyond, not only for one weekend, but into the future.

In anticipation of you reply in the affirmative

Yours faithfully

Shirley Blackwood (Convention Secretary)

On behalf of Lions Club of Nhill,
PO Box 51, Nhill 3418
Ph. 0409140341
Email; - brilhond@gmail.com



ASSEMBLY OF COUNCILLORS RECORD

Assembly of Councillors means a planned or scheduled meeting of at least 3 councillors and one member of council staff which considers matters that are intended or likely to be:

- a) the subject of a decision of the Council; or*
- b) subject to the exercise of a function, duty of power of the council that has been delegated to a person or committee; but does not include a meeting of the Council, a special committee of the Council, a club, association, peak body, political party or other organisation.*

Requirements to be observed by an assembly of Councillors (Section 80A Local Government Act, 1989)

Title of Meeting: Council Briefing Session

Date: Wednesday 6 March 2019 **Time:** 2:30pm – 5:00pm

Assembly Location: Council Chambers, 92 Nelson Street, Nhill

Present:

Crs. Ronald Ismay (Mayor), Debra Nelson, Ronald Lowe, Robert Gersch, Tony Schneider

Apologies:

In Attendance:

Mr Greg Wood (Chief Executive Officer), Ms Monica Revell (Director Corporate and Community Services), Ms Janette Fritsch (Acting Director Infrastructure Services) (Items 2 to 3), Ms Janelle Reichelt (Manager Finance and Customer Services) (Items 2 to 3), Mr Daniel Griffiths (Manager Capital Works) (Items 2 to 3), Mr Paul Spencer (Senior Assets Engineer) (Items 2 to 3)

Conflict of Interest Disclosures

1. Direct; or
2. Indirect interest
 - (a) by close association;
 - (b) that is an indirect financial interest;
 - (c) because of conflicting duties;
 - (d) because of receipt of an applicable gift;
 - (e) as a consequence of becoming an interested party; or
 - (f) because of an impact on residential amenity.

Declaration of direct or indirect interest must also be advised by Councillors at the commencement of discussion of the specific item.

Councillors:

Nil

Officers:

Nil

Matters Discussed:

No.	Detail	Presenter
1.	CEO Update	Greg Wood
2.	2019/20 Budget Update	Janelle Reichelt
3.	Councillor Question Time	Greg Wood

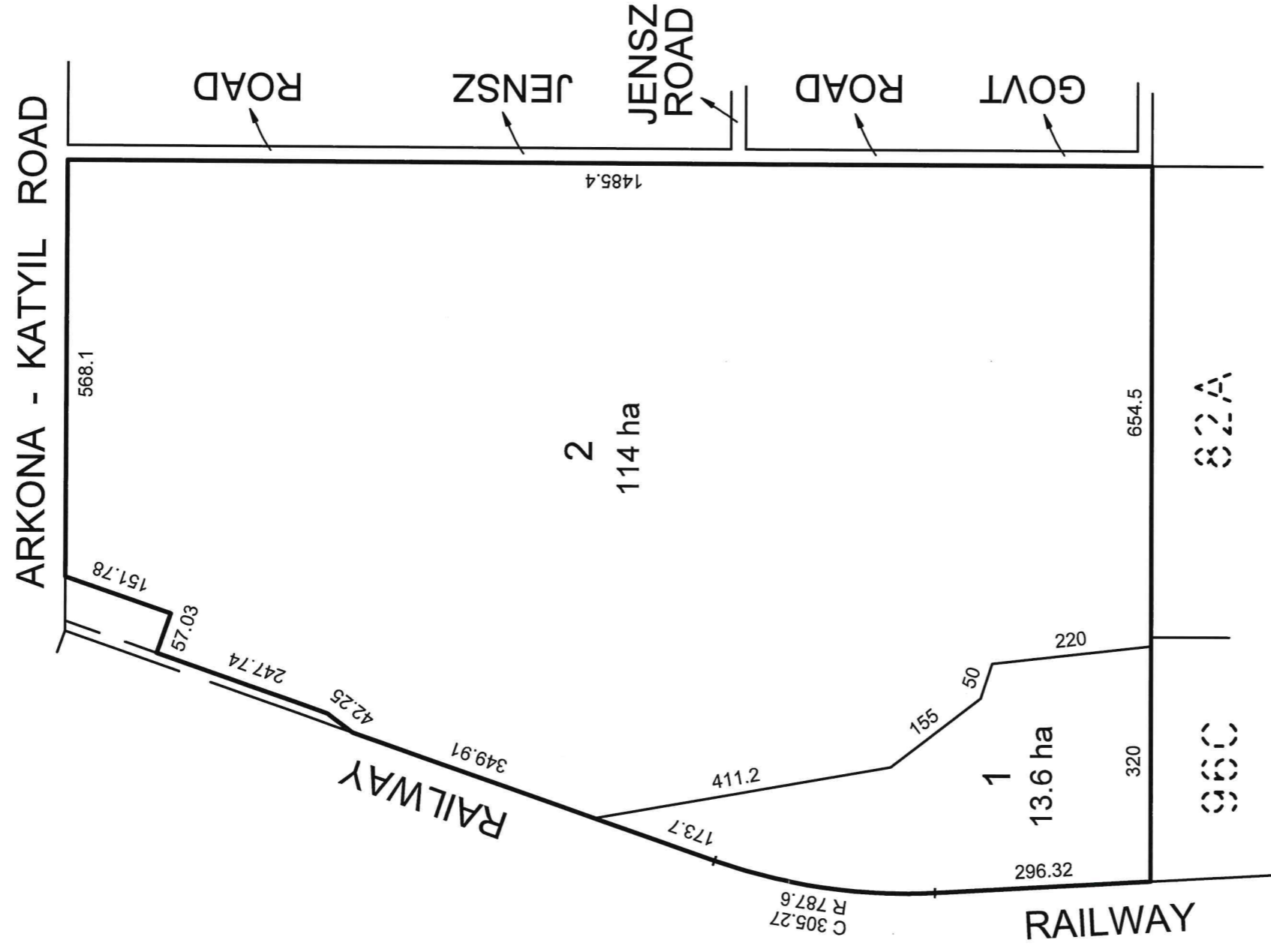
Completed by: Greg Wood

Signed:



Date: 6/03/2019

Must be kept for four years from date of the assembly. Available for public inspection at Council Offices for 12 months after date of assembly.



SCALE 1:7500
LENGTHS ARE IN METRES

NOTATIONS

THE DIMENSIONS SHOWN HEREON ARE APPROXIMATE AND ARE SUBJECT TO SURVEY.

Ferguson Perry Surveying Pty Ltd
62 McLauchlan Street Horsham,
Victoria 3400
ABN 76126 194 483

T (03) 5382 2023
F (03) 5381 1544
E admin@fergusonperry.com.au
A member of Alexander Symonds Group
+ Property + Land Development +
+ Construction + Mining +
+ Spatial Information Management +



SURVEYORS REF.
H014818

16.10.2018
DRAWN BY: LJM

OFFICE USE ONLY

ORIGINAL SHEET SIZE A3

PLAN OF PROPOSED SUBDIVISION

COUNTY OF BORUNG
PARISH OF KATYIL
CROWN ALLOTMENT 94 (PART)

Yurunga Committee of Management Minutes

General Meeting Thursday, November 15, 2018, Yurunga dining room

Welcome and Opening Meeting opened 7:35pm

Members present: Jenny Solly (Chair), Kaylene Fisher (Treasurer), Dawn Saul, Graham Nuske, Peter Solly, Lou Ravenhorst.

Visitors: None

Apologies: Helen Fisher.

Moved Lou Ravenhorst, Kaylene Fisher that the apology be accepted. c/d

Additional items for General Business:

Tours booked for 29th November Woomelang CWA and 25th April 2019 Spirit Tours, 2:30 pm 24 people.

Reply to Helen Fisher's letter to the August meeting

Food and catering – Dawn Saul

Light in Esdale Frew's yard – Dawn Saul

Declaration by a Councillor, Officer or Committee Member of any direct or indirect interest in any item on the agenda.

Nothing declared.

Minutes of previous meeting as circulated.

Moved Dawn Saul, Graham Nuske the minutes be received. c/d.

Business Arising:

- October 20: Thank you to all for your efforts on Garden Day. Thanks to Lynne & Jan for helping when we were so short staffed
- I have sent thank you cards to our garden owners & retired Committee members
- Thanks to Ann Thomas & Carol Gebert for doing some cleaning & placing flowers in the house for Garden Day
- October 22: Thanks Peter Solly for collecting the moulding from Robert Sim in Ballarat. It is being stored on the trailer at the farm. 280 metres in varying lengths
- Bruce Heinrich was informed that we decided against displaying his old scarifiers on site
- October 25: Minyip Day Centre tour, thanks Helen & Jenny
- Gabby Lattanzio is still working on the razor strop. It should be finished next week
- All nominations to the Committee will be formally endorsed by Council on November 21, including Lou & Peter

- Thanks to Lou for hammering down all of the verandah nails
- Ricky McKenzie is trying to find time to paint the moulding so that it can be installed by Trevor. It looks like the windows & doors will have to wait until after Christmas. Ricky has also been contacted re painting of the moulding. Simon Landrigan says Ricky will be back in December. Window painting needs to be checked around the South East corner. This is to be followed up with Garry Salt. It may be possible to store the moulding in the dining room.
- Simon has passed on Di Haydon's injury form to risk management.
- Sunday, November 4: Very successful tour & morning tea for 43 ppl. Rootes Group Car Club & Kerang dancers. Thanks all for your efforts & donations. Big thanks to Helen for co-ordinating the food & doing so much cooking
- November 8: Big thank you to the many Committee members & volunteers who attended the garden working bee. Many hands make light work!
- Simon & Council are applying for funding to complete the Coach House & replace the verandah from the Building Better Regions Fund. Deadline is November 15. Jenny has written a letter of support. The grant application is to replace the North verandah only. Repairs to the South verandah roof will be done under maintenance.
- Hoping to arrange a meeting with a Nhill film maker to discuss our film project & her involvement. Deadline for applications is December 18.
- Jenny and Lynne McKenzie are meeting Anna Ferguson of Contented Videos in Horsham next Tuesday 20th to discuss our film project. Deadline for application for the Local History Grants program is 18th December.

Correspondence In (Emails)

- Oct 19: Shelley Gersch to Jenny re formally endorsing nominations
- Oct 22: Simon to Jenny re moulding pick up, storage & painting
- Nov 2: Simon to Jenny re letter of support for funding application
- Nov 9: Shelley Gersch to Jenny re copy of October Minutes
- Nov 12: Shelley Gersch re Thanks
- Nov 12: Debbie Balcombe of Spirit Travel & Tours to Jenny re booking 25/4/'19

Correspondence Out (Emails)

- Oct 19: Jenny to CEO Greg Wood re 2 new nominations for the Committee
- Oct 19: Jenny to Council re Sept Minutes & Annual Meeting Minutes
- Oct 22: Jenny to Simon re moulding pick up, storage & installation
- Nov 5: Jenny to Garry Salt re when will Ricky be available to finish windows & paint moulding?
- Nov 5: Jenny to Simon re letter of support & Local History Grant, meeting with Sharyn Maloney
- Nov 8: Jenny to Simon re completed letter of support

- Oct 29: Thank you cards from Jenny to garden owners & retiring Committee members
- Nov 9: Jenny to Shelley Gersch re October Minutes
- Nov 13: Jenny to Debbie Balcombe re confirmation of booking

Moved Kaylene Fisher, Graham Nuske that the correspondence be accepted and endorsed. c/d

Reports

Financial for the month of October.

Income \$ 2321.55, expenses \$829.67

Balance at October 31st \$8753.43

Moved Kaylene Fisher, Dawn Saul that the treasurer's report be received. c/d

General Business

- Nominating the Secretary (tour bookings co-ordinator)
Moved Kaylene Fisher, Dawn Saul that Peter Solly be elected Secretary.
Duly elected
- Motion to change signatories for the bank
Moved Lou Ravenhorst, Kaylene Fisher that the bank signatories be the office bearers, Kaylene Fisher, Treasurer, Jenny Solly Chair, Peter Solly Secretary. c/d
- Changing our meeting from 3rd Thursday of the month.
Moved Dawn Saul, Graham Nuske that future meetings be held on the 4th Thursday of each month. c/d. Next meeting is February 28th 2019.
- Feedback on Garden Day. What worked & what didn't?
There were no photos of the gardens in "The Argus".
Publicity was good.
6 gardens was too many.
Overall it was a good day.
- Yurunga Facebook (more than one?)
Graham is to check the Facebook pages and change the name on the official page to Yurunga Committee page.
- Whirlygig ventilator update (Dawn & Graham) – shipping container.
2 have now been supplied. 1 will be returned. Peter Solly is to talk to Rob Koning regarding installation.
- Buying a kettle, food covers, milk esky/freezer bricks to make catering easier.
Lou Ravenhorst has a supply of freezer bricks.
Dawn Saul can source some eskys ex hospital
Graham Nuske is to purchase a kettle
Dawn Saul is to obtain food covers and a good knife.
- Dining room blinds revisited (Jenny)
Dawn Saul suggested that Jenny Solly contact Robyn Creek for an updated Quote.
- Update on possible lunch catering in March 2019 for 30-40 ppl for Gerard of Trade Tours, Mildura (Helen)
No date has been confirmed yet. Helen Fisher is to give some options to

the group and find out more details.

- Planning the existing garden (waterwise, appropriate style, consistency, getting advice on plants, maybe those interested developing & taking responsibility for different areas)

Jenny and Peter Solly will take on the garden in front of the picket fence
The gravel area is to be reduced.

Items in the bird bath at the front of the house are to be removed.

- Booking: Legacy Christmas lunch at the RSL, Tuesday, December 11

Price will be \$25 per person as before.

Approximately 12 people are expected.

Helen Fisher is organizing and coordinating.

Kaylene Fisher and Jenny Solly are available to help.

Dawn Saul is not available.

Additional Items:

The group booked with Gwen Malcolm from Woomelang CWA on 29th November would like a light lunch. 10 to 12 people are expected.

Price will be \$20, lunch \$15 plus tour \$5.

Helen Fisher is unavailable on the day but will coordinate.

A decision to offer lunch will be made when numbers of committee workers available is known.

Spirit Tours have booked to visit at 2:30pm on April 25th (Anzac Day)2019

Catering question from Dawn Saul. It was clarified that all fillings for Sandwiches for the recent Sunday morning tea were donated.

The history of the light at Esdale Frew's house, formerly from Yurunga was discussed. It was resolved that no follow up on this would occur.

Regarding Helen Fisher's letter to the August meeting. It was resolved that Graham Nuske as Secretary for that meeting would write to Helen acknowledging that her letter was received and tabled, that her concerns were discussed and noted.

Next meeting on the 4th Thursday in February, 2019, February 28th

Please notify the Secretary or Chairperson of any agenda items 10 days before the meeting

Meeting Closed 9:30pm



MINUTES OF THE HINDMARSH SHIRE COUNCIL AUDIT COMMITTEE HELD IN THE NHILL COUNCIL CHAMBER, HINDMARSH SHIRE COUNCIL, NELSON STREET, NHILL ON THURSDAY 7 MARCH 2019, COMMENCING AT 3.00 P.M.

PRESENT:

Mr D Welsh (Chairperson), Mr A Roberts (Committee Member), Cr D Nelson, Mr G Wood (Chief Executive Officer), Mrs M Revell (Director Corporate & Community Services), Mrs J Reichelt (Manager Finance & Customer Services), Ms H Thomson (Manager Governance & Human Services), Mr R Ainio (External Auditor), Mr N Bell (Internal Auditor)

1. Welcome and Acknowledgement of the Indigenous Community

Welcome and acknowledgement of the indigenous community by the Chairperson.

We acknowledge the Shire's indigenous community as the first owners of this country. We recognise the important ongoing role that indigenous people have in our community and pay our respects to their elders and people both living and past.

2. Apologies

Cr T Schneider, Ms K Teasdale (Internal Auditor)

3. Declaration of Interests

Committee Members to declare any known interests in relation to any item published on the agenda for this meeting, either:

- Direct; or
- indirect interest
 - by close association;
 - that is an indirect financial interest;
 - because of conflicting duties;
 - because of receipt of an applicable gift;
 - as a consequence of becoming an interested party; or
 - because of an impact on residential amenity.

Declaration of direct or indirect interest must also be advised at the commencement of discussion of the specific item.

4. Confirmation of Minutes of Previous Meeting

MOVED NELSON / ROBERTS:

That the Minutes of the Audit Committee meeting held on Thursday 13 September 2018 in the Council Chamber, Hindmarsh Shire Council, Nelson Street, Nhill, as circulated to members be taken as read and confirmed.

CARRIED

Refer attachment 4.1

5. Risk Management Report

Responsible Officer: Director Corporate & Community Services
Attachment Number: 5.1 Risk Management Executive Summary
5.2 Detailed Risk Report

Introduction:

The purpose of this report is to inform the Audit Committee of the current undertakings in Risk Management and provide Risk Reports for discussion.

Discussion

The attached Risk Management Executive Report outlines the top 10 risks associated with Council's business objectives, ordered by current and residual rating. A detailed copy of all high risks entered into the Risk Register and pie chart of all Risks by Business Unit is attached, which shows number of risks identified sorted by business function.

A detailed summary of all Risks identified has also been attached for the Audit Committees information.

Whilst risk is considered an informal basis in the organisation's day-to-day tasks and projects, the Risk Register is a formal record of all identified potential risks, hazards and treatment plans across the organisation. The Register is reviewed frequently working in consultation with management and officers to update the current records and identify any new risks to be included.

The Risk Register was distributed to staff during November and December 2018 and has been updated based on responses provided.

The Risk Register will continue to be a working document, which will be reviewed regularly with department officers and management.

The future focuses of the Risk Management process will be –

- Regular review of individual risks with consideration of current controls and possible improvements to further reduce the risk;
- Assessing the risk from the identified hazard – both the significance of the risk and the likelihood that the risk will occur;
- Identifying any foreseeable hazard that has the potential to cause harm or damage to persons or property within the Shire;
- Elimination of the hazard or where this is not possible minimising either the likelihood of the risk occurring, or in the event that the risk occurs, its impact;
- Provide ongoing Risk Management awareness training for all staff.

Link to Council Plan:

Strategic Objective 4.6: An organisation that takes its risk management responsibilities seriously and embeds a culture of risk management throughout the organisation.

Financial Implications:

Nil.

Risk Management Implications:

Management of risks will minimise Council's exposure to adverse financial impacts, improve effectiveness and generate efficiencies.

Conflict of Interest:

Under section 80C of the LGA officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible & Author: Monica Revell, Director Corporate & Community Services

In providing this advice as the Officer Responsible, I have no interests to disclose.

MOVED ROBERTS / NELSON:

- 1. That the Audit Committee receives the Risk Management update.***

CARRIED

Refer attachment 5.1 & 5.2

6. Hindmarsh Shire Council Quarterly Financials

Responsible Officer: Director Corporate & Community Services
Attachment Number: 6.1 Quarterly Finance report ending 31 December 2018

Introduction:

The purpose of this report is to provide the Audit Committee the quarterly finance report to 31 December 2018.

Discussion:

The quarterly finance report for the period ending 31 December 2017 was presented to Council on 20 February 2019.

The report includes a comprehensive income statement, balance sheet, cash flow and capital works statement, Local Governance Reporting six month update, along with a dashboard providing information on various financial and non-financial elements of councils business.

Link to Council Plan:

Strategic Objective 4.6: An organisation that takes its risk management responsibilities seriously and embeds a culture of risk management throughout the organisation.

Financial Implications:

This decision has no financial implications.

Risk Management Implications:

The preparation of the quarterly statement is a statutory requirement.

Conflict of Interest:

Under section 80C of the LGA officers providing advice to Council must disclose any interests, including the type of interest.

Author & Officer Responsible: Monica Revell, Director Corporate & Community Services

In providing this advice as the Officer Responsible, I have no interests to disclose.

MOVED ROBERTS / NELSON:

That the Audit Committee receives the quarterly finance report for the period ending 31 December 2018.

CARRIED

Refer attachment 6.1

7. VAGO Audit Update

Responsible Officer: Director Corporate & Community Services

Attachment Number: 7.1 Audit Strategy Hindmarsh 2019

Verbal report to be given during the meeting by Mr Richard Ainio, Crowe Horwath on the 2018/19 VAGO Audit.

MOVED NELSON / ROBERTS:

That the Audit Committee receives the verbal audit update.

CARRIED

Refer attachment 7.1

8. Internal Audit Update

Responsible Officer: Director Corporate & Community Services
Attachment Number: 8.1 Internal Audit Recent Publications
8.2 Risk Assessment Report
8.3 Attachment A – Risk Assessment Summary
8.4 Proposed Internal Audit Plan

Verbal report to be given during the meeting by RSD Audit on the recent internal audit undertaken and internal audit recent publications.

MOVED ROBERTS / NELSON:

That the Audit Committee receives the verbal internal audit update.

CARRIED

Refer attachment 8.1, 8.2, 8.3 & 8.4

9. Audit Committee Member

Responsible Officer: Director Corporate & Community Services
Attachment Number:

Introduction:

The purpose of this report is to provide the Audit Committee with an update on the vacant external audit committee member.

Discussion:

Council's Audit Committee Charter states the Audit Committee membership will comprise two Councillors and up to four independent members.

Council's Audit Committee membership has been made up of two Councillors and two independent members for a number of years. Previous advertising for external members has not resulted in any external interest.

Following unsuccessful discussion with members of the Community it was decided to readvertise for the position of external member to the Audit Committee.

Expressions of interest for the vacancies closes 12 noon on Friday 8 March 2019. At the time of writing this report, no interest has been received.

It is recommended that the Audit Committee members consider and speak to community members who may be ideal candidates for the audit committee member vacancy.

Link to Council Plan:

Strategic Objective 4.6: An organisation that takes its risk management responsibilities seriously and embeds a culture of risk management throughout the organisation.

Financial Implications:

Nil.

Risk Management Implications:

Management of risks will minimise Council's exposure to adverse financial impacts, improve effectiveness and generate efficiencies.

Conflict of Interest:

Under section 80C of the LGA officers providing advice to Council must disclose any interests, including the type of interest.

Author & Officer Responsible: Monica Revell, Director Corporate & Community Services

In providing this advice as the Officer Responsible, I have no interests to disclose.

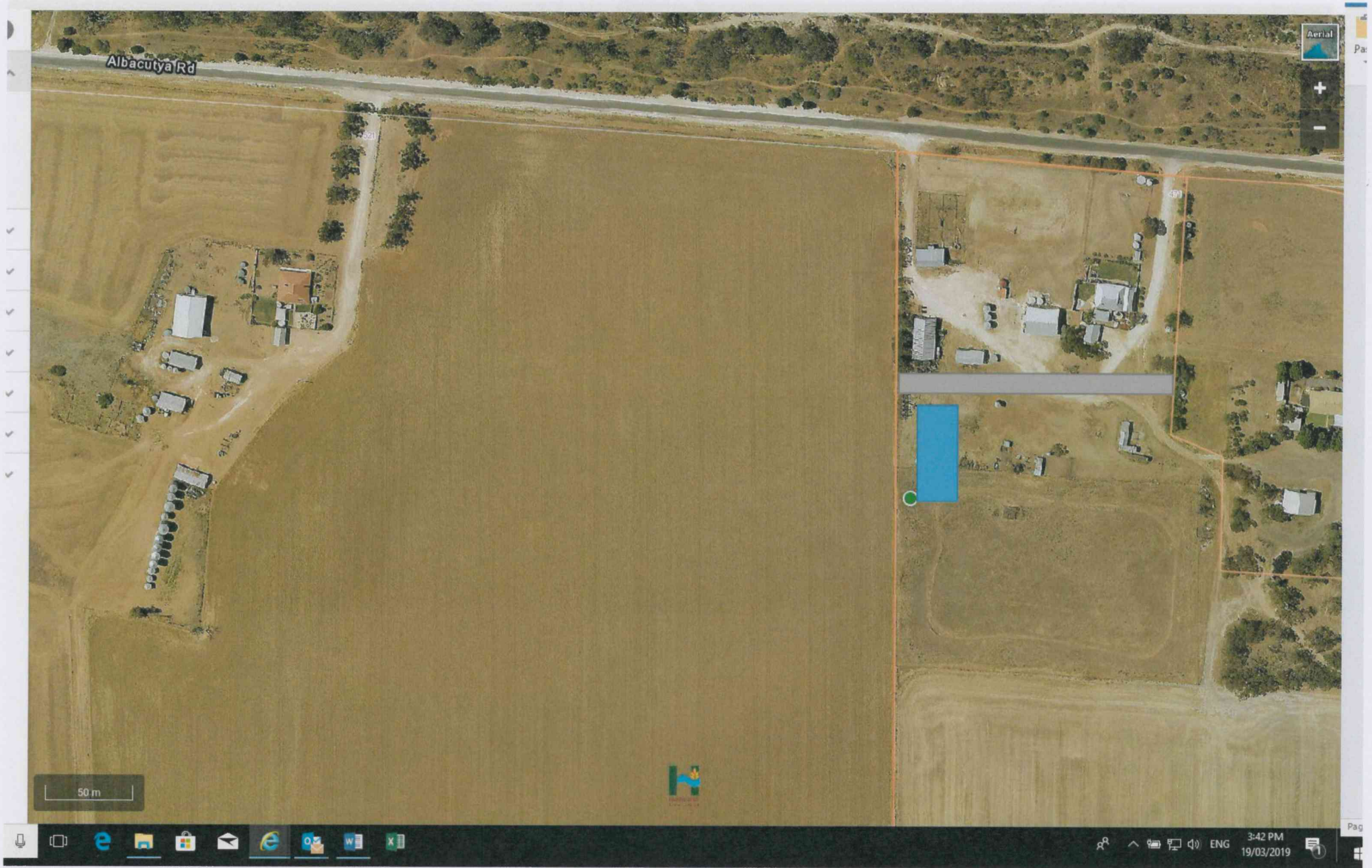
10. Late Reports

11. General Business

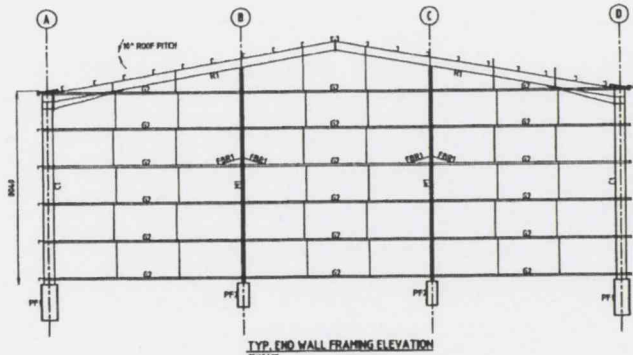
12. Next Meeting

The next meeting will be held on Thursday 9 May 2019, commencing at 3pm.

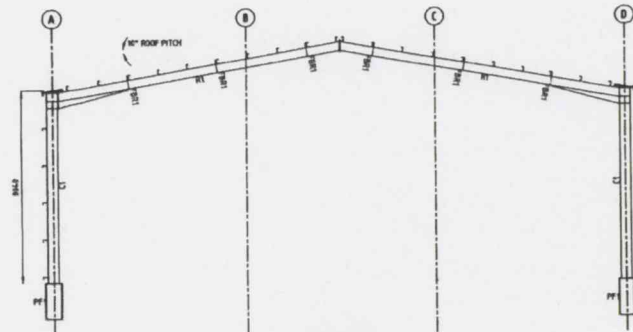
There being no further business to discuss, the Chairperson declared the meeting closed at 3:38pm.



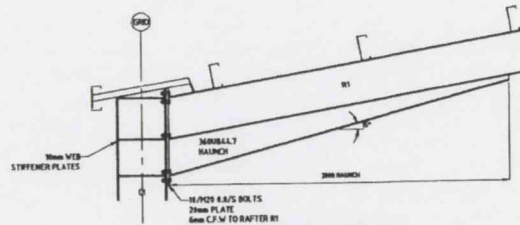
Proposed shed is 54m in length (N/S) x 24m in width (E/W). The powerline easement of 18m runs in the middle of the existing shed and the proposed new shed. The proposed shed commences 150m south of the Albacutya Road and there is 29m between the existing shed and the proposed shed



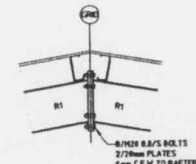
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SCALE 1:50



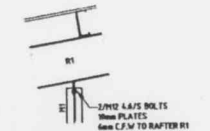
TYP. SECTION
SCALE 1:50



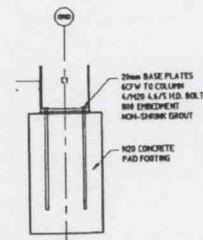
TYP. EAVE CONNECTION DETAIL
SCALE 1:5



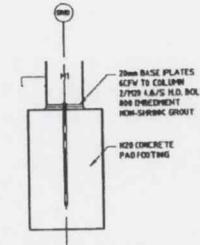
TYP. RIDGE CONNECTION DETAIL
SCALE 1:5



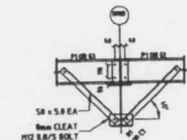
TYP. HALLOW/RAFTER CONNECTION DETAIL
SCALE 1:5



TYP. PAD FOOTING PF1 AND COLUMN C1 BASE PLATE
SCALE 1:5



TYP. PAD FOOTING PF2 AND HALLOW H1 BASE PLATE
SCALE 1:5

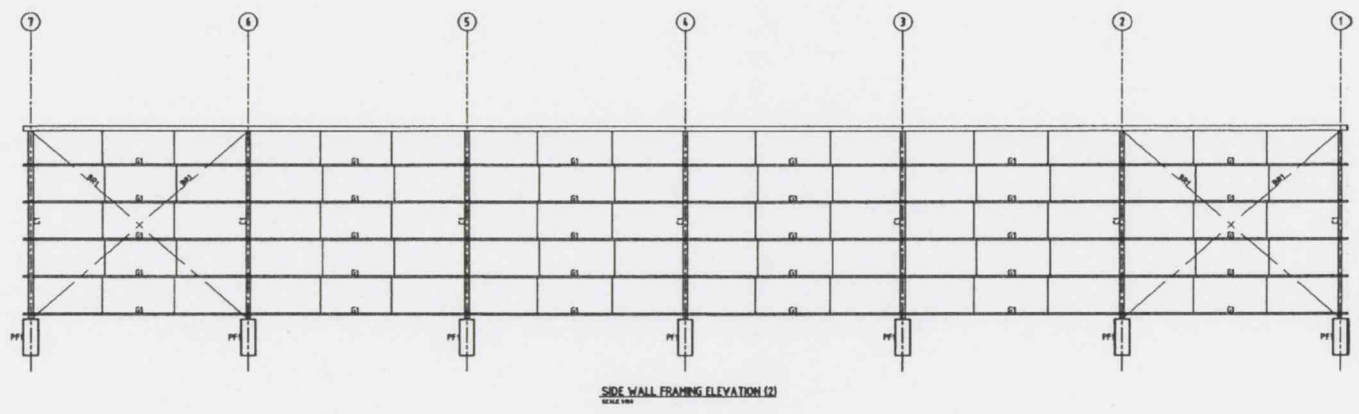
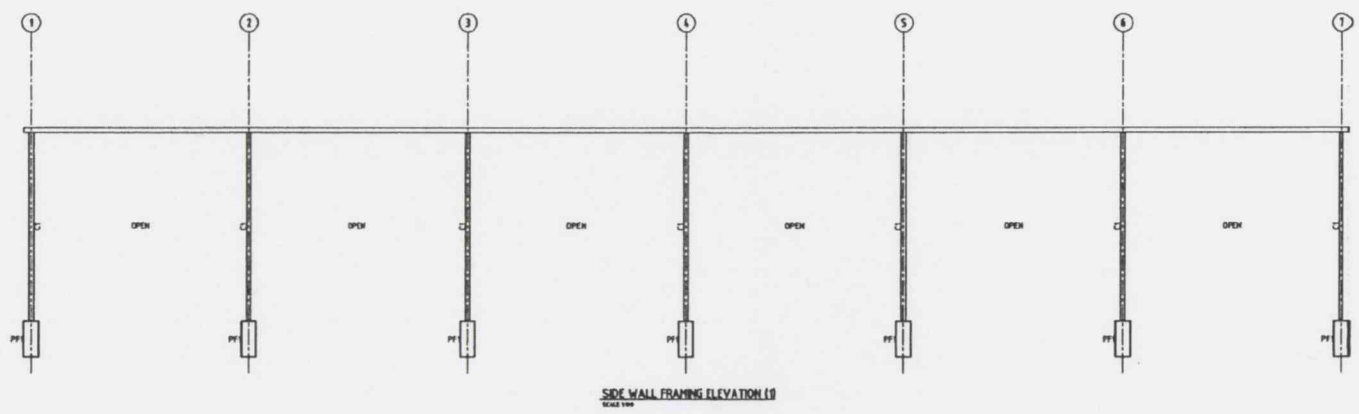



TYP. FLY BRACING FB1
SCALE 1:5

MEMBER SCHEDULE		
MARK	SECTION	REMARKS
B01	16# TENSIONED ROD	
C1	4.8UM13.1	
FB01	50 x 5.0 EA	
G1	C20017 @ 1550 CTRS	3 ROWS OF BRIDGING
G2	C20017 @ 1550 CTRS	2 ROWS OF BRIDGING
H1	3/10UM12	
P1	C20017 @ 1250 CTRS	2 ROWS OF BRIDGING
R1	3/10UM12	
STR1	100 x 3.8 S15	
PF1	750# x 100L 100# DEEP	HD2 CONCRETE FLOOR & FLOOR OF 200mm HD10 STIFF NATURAL CLAY
PF2	600# x 100L 100# DEEP	

22.08.18 DATE ISSUED BY TF ISSUED FOR CONSTRUCTION REVISION / ISSUED FOR		THE INFORMATION CONTAINED ON THIS DOCUMENT REMAINS THE PROPERTY OF A.P. CONSULTING ENGINEERS PTY LTD AND IS PROVIDED FOR A SPECIFIC PROJECT AND IS NOT TO BE REPRODUCED OR USED IN ANY MANNER WITHOUT THE WRITTEN PERMISSION OF A.P. CONSULTING ENGINEERS PTY LTD.		CLIENT: ADAM GOULD	TITLE: WALL FRAMING ELEVATIONS TYPICAL SECTION FOOTING AND FRAMING DETAILS	PROJECT: PROPOSED SHED SITE ADDRESS: 4.71 ALBACUTYA ROAD, RAINBOW 3424 VIC	DESIGNED: AK CHECKED: TF DRAWN: REP	DATE: 22.08.18 SCALE: AS SHOWN	JOB NO: JLP-10691-18 DRAWING NO: S03 SUP CERTIFICATION: EC1039 (VIC) & CC14.060 (TAS)	REV. 01
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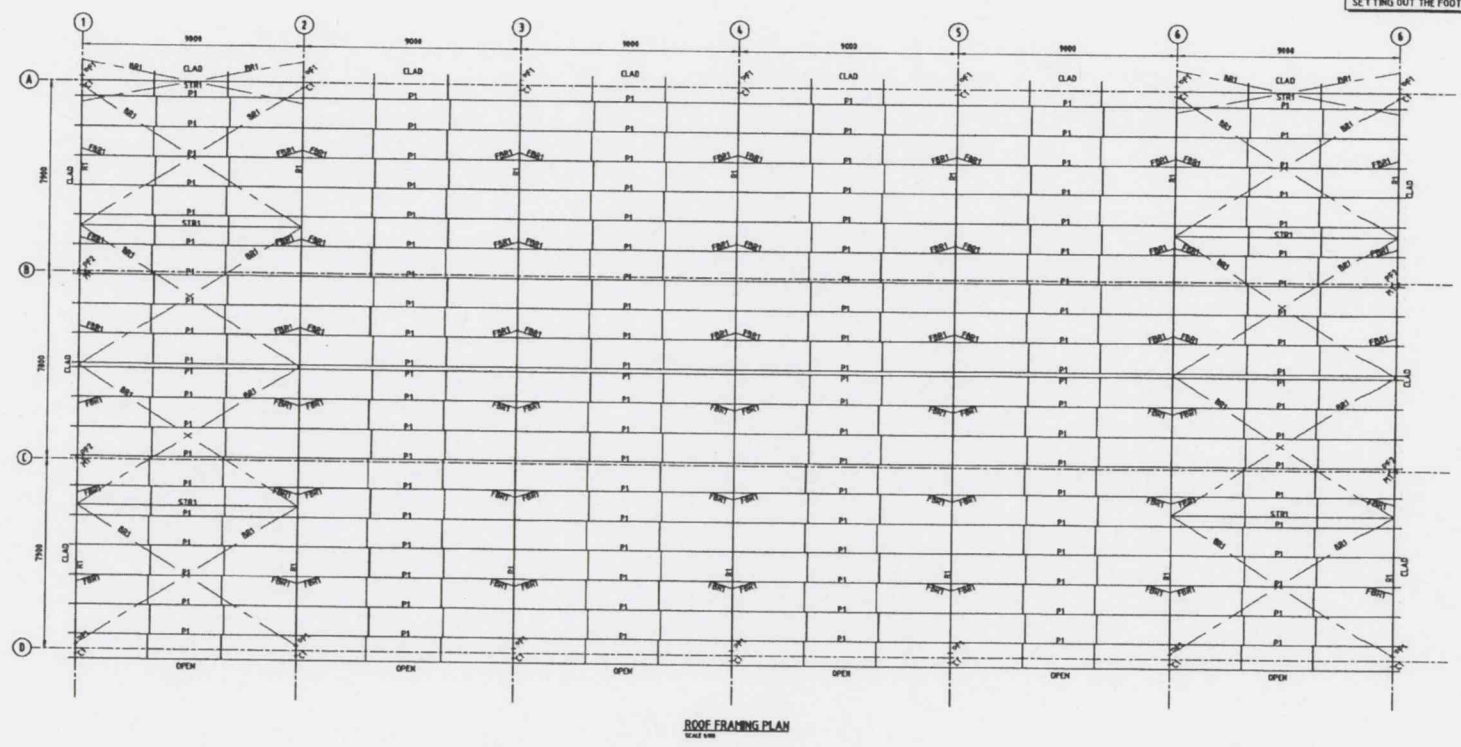
MEMBER SCHEDULE		
MARK	SECTION	REMARKS
BR1	80# TENSORED ROD	
C1	L180x53.7	
FBR1	50 x 1.8 EA	
G1	C200x70 @ 1250 CTRS	2 ROWS OF BRACING
G2	C200x70 @ 1250 CTRS	2 ROWS OF BRACING
H1	316x83	
P1	C200x70 @ 1250 CTRS	2 ROWS OF BRACING
R1	360x66.7	
STR1	80 x 3.0 S15	
PF1	750# x 100# 1000 DEEP	100# CONCRETE FILING A MINIMUM OF 200mm INTO STIFF NATURAL CLAY
PF2	600# x 100# 1000 DEEP	



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9.08.18 DATE ISSUED BY TF	ISSUED FOR CONSTRUCTION REVISION / EXEMPTION		CHECKED BY: TF	SCALE: AS SHOWN	SHEET NO: S02	PROJECT IDENTIFICATION: EC1039 (VIC) & CC14-06U (TAS)	CHECKED BY: REP	DATE: 22.08.18	

MEMBER SCHEDULE		
MARK	SECTION	REMARKS
MR1	16# TENSORED ROD	
C1	4.0x85x3.7	
FBR1	50 x 5.0 EA	
B1	C2009 @ 150 CTRS	2 ROWS OF BRIDGING
B2	C2005 @ 150 CTRS	2 ROWS OF BRIDGING
B3	300x32	
P1	C2009 @ 125 CTRS	2 ROWS OF BRIDGING
R1	360x84.7	
STR1	100 x 3.0 SWS	
PF1	7500 x 100, 1000 DEEP	R10 CONCRETE FOLDED A MINIMUM OF 200mm INTO STIFF NATURAL CLAY
PF2	6000 x 100, 1000 DEEP	

IMPORTANT NOTE
 ALL DIMENSIONS RELEVANT TO THE SETTING OUT OF THE FOOTINGS SHALL BE OBTAINED FROM THE FOOTING LAYOUT PREPARED BY 'McDONALD STEEL'.
 THIS DRAWING IS NOT TO BE USED FOR SETTING OUT THE FOOTINGS.



ROOF FRAMING PLAN
 SCALE 1:100

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DATE: 9.08.18 ISSUED BY: TF PREPARED FOR: ISSUED FOR CONSTRUCTION	ADAM GOULD		ROOF FRAMING PLAN	PROPOSED SHED	AK	22.08.18	JLP-10691-1B	01	
			SITE ADDRESS:		471 ALBACUTYA ROAD, RAINBOW 3424 VIC	SCALE:	AS SHOWN	DRAWING NO.:	
						CHECKED:	REP	REP	EC1039 (VIC) & CC1406U (ITAS)