

**MINUTES OF THE ORDINARY COUNCIL MEETING OF THE HINDMARSH SHIRE COUNCIL HELD 6 JUNE 2018 AT THE COUNCIL CHAMBERS, 92 NELSON STREET, NHILL COMMENCING AT 3.00PM.**

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**MINUTES**

**1. Acknowledgement of the Indigenous Community and Opening Prayer**

**2. Apologies**

**3. Confirmation of Minutes**

**4. Declaration of Interests**

**5. Public Question Time**

**6. Deputations**

**7. Correspondence**

**8. Assembly of Councillors**

8.1 Record of Assembly

**9. Planning Permit Reports**

No report

**10. Reports Requiring a Decision**

10.1 Business Assistance Grants Recommendations for 2018/19

10.2 Community Action Grants Recommendations for 2018/19

- 10.3 Western Highway – Speed Limit Review Nhill Township
- 10.4 Construction of Rainbow & Dimboola Skate Parks

#### **11. Special Committees**

No report

#### **12. Late Reports**

- 12.1 Procurement of replacement kerbing machine

#### **13. Other Business**

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#### **14. Confidential Matters**

- 14.1 Hindmarsh Shire Council Audit Committee (includes recommendation on the appointment of internal audit services)
- 14.3 Contract Award - Restoration of Flood Affected Roads - Package 1
- 14.3 Former Rainbow Primary School Site

#### **15. Meeting Close**

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**Present:**

Crs R. Ismay (Mayor), R. Lowe (Deputy Mayor), R. Gersch, D. Nelson, D. Colbert, T. Schneider

**In Attendance:**

Mr Greg Wood, (Chief Executive Officer), Ms Monica Revell (Director Corporate and Community Services), Mr Shane Power (Director Infrastructure Services), Ms Shelley Gersch (Executive Assistant), Mr Phil King (Manager Economic and Community Development) (items 4-11)

**1. ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY AND OPENING PRAYER**

Cr Ismay opened the meeting at 3:00pm by acknowledging the Indigenous Community and offering the opening prayer.

Cr Gersch was not present at opening of meeting.

**2. APOLOGIES**

**3. CONFIRMATION OF MINUTES**

**RECOMMENDATION:**

***That the Minutes of the Ordinary Council Meeting held on Wednesday 23 May 2018 at the Council Chambers, 92 Nelson Street, Nhill as circulated to Councillors be taken as read and confirmed.***

**MOVED: Crs R Lowe/D Colbert**

***That the Minutes of the Ordinary Council Meeting held on Wednesday 23 May 2018 at the Council Chambers, 92 Nelson Street, Nhill as circulated to Councillors be taken as read and confirmed.***

**CARRIED**

*Attachment: 1*

Cr Gersch returned to the room at 3:02pm.

**4. DECLARATION BY COUNCILLORS OR OFFICERS OF ANY DIRECT OR INDIRECT INTEREST IN ANY ITEM ON THE AGENDA.**

- Direct; or
- Indirect interest
  - a ) by close association;
  - b ) that is an indirect financial interest;
  - c ) because of conflicting duties;
  - d ) because of receipt of an applicable gift;
  - e ) as a consequence of becoming an interested party; or
  - f ) because of an impact on residential amenity.

Declaration of direct or indirect interest must also be advised by Councillors at the commencement of discussion of the specific item.

Monica Revell, Director Corporate and Community Services, declared an indirect interest by close association in item 14.1.

Cr R Ismay declared an indirect interest because of conflicting duties in item 14.3.

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<b>5. PUBLIC QUESTION TIME</b>
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No questions

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<b>6. DEPUTATIONS</b>
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No deputations

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## 7. CORRESPONDENCE

### 7.1 GENERAL CORRESPONDENCE

**Responsible Officer:** Chief Executive Officer

**Attachment:** 2

**Introduction:**

The following correspondence is tabled for noting by Council:

- Rainbow P-12 College
  - *Request to suspend the removal of truck restrictions on Rainbow-Nhill Road*
- Nhill Aviation Heritage Centre
  - *Congratulating the committee on the arrival of the "Wirraway" plane and their fundraising efforts*

***MOVED: Crs R Gersch/T Schneider***

***That Council representatives (officers and North Ward Councillors) meet with Rainbow P-12 College to discuss the Rainbow-Nhill Road.***

***CARRIED***

***RECOMMENDATION:***

***That Council notes the attached correspondence.***

***MOVED: Crs T Schneider/D Nelson***

***That Council notes the attached correspondence.***

***CARRIED***

*Attachment: 2*

## 8. ASSEMBLY OF COUNCILLORS

**Responsible Officer:** Chief Executive Officer

**Attachment:** 3

**Introduction:**

The attached Assembly of Councillors Records are presented as an attachment to the Council agenda for the information of Councillors and recorded at the Council meeting as required under s80A Local Government Act 1989.

**Options:**

1. That Council accepts the Assembly of Councillors Records as presented.

**RECOMMENDATION:**

*That Council accepts the Assembly of Councillors Records as presented.*

**MOVED: Crs R Lowe/D Nelson**

*That Council accepts the Assembly of Councillors Records as presented.*

**CARRIED**

Attachment: 3

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<b>9. PLANNING PERMITS</b>
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No report

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## 10. REPORTS REQUIRING A DECISION

### 10.1 BUSINESS ASSISTANCE GRANTS RECOMMENDATIONS FOR 2018/19

**Responsible Officer:** Director of Corporate and Community Services

#### **Introduction:**

This report seeks support from Council to implement proposed changes to the 2018/2019 Business Assistance Grants Programs. Changes proposed relate to the categories, eligibility, ineligibility and assessment criteria, application questions and application dates.

#### **Background:**

The Hindmarsh Shire Council Business Assistance Grants Program was established in 2016 to generate new employment opportunities, to support existing businesses growth and attract new business to Hindmarsh Shire.

Whilst the Business Assistance Grant Program has been very successful in previous years, Council staff review the program at the end of each year to identify improvements or sections that have caused numerous queries or issues throughout the year.

This report addresses the issues identified during 2017/2018 and provides recommended changes that will improve the application process during 2018/2019.

The following provides an overview of 2017/2018 Financial Year Business Assistance Grants program.

#### **1. Business Assistance Grants Categories:**

There are currently three categories in the Business Assistance Grants Program as outlined below:

##### **Startup Grant**

Offers grants to support the establishment of new and innovative businesses that increase the diversity of the Shire's business community. It also provides the potential for local residents to start new businesses.

##### **Business Growth**

Assists existing small business to grow and attract new businesses to the shire and can include:

- expansion from a home base to commercial premises.
- expansion of business from another Municipality into Hindmarsh Shire.
- up-skilling existing employees.
- small business mentoring services.
- creation / update of business planning documents (business plan, marketing plan, and succession plan etc).

For Startup and Business Growth Grants applicants can apply for the following cash items:

- Cash contribution of up to \$2,000 for relocation costs, website development costs, business planning and/or mentoring.
- Cash contribution of up to \$100 per month as rent subsidy for the first six months.
- Vouchers of up to \$100 for any Hindmarsh transfer station.
- Up to \$1,500 for local staff recruitment costs (advertising, HR recruiting costs) / training existing staff.
- Up to \$1,000 for business planning, and
- Costs associated with Council regulatory requirements (permits relating to the Health Act, Food Act, registration and transfer of ownership, planning, building and street furniture etc.) will be at the discretion of Council where applicable.

### **Streetscapes**

Grants are open to existing businesses to improve the exterior façade of their building (must have property owner approval). Works under this category can include:

- painting, signage, cleaning, removal and replacement of cladding/awnings, repair or replacement of façade structures.
- access works to reduce entrance barriers.
- removal of steps, and
- installation of handrails.

Under the streetscapes grant, the owner must contribute 50% of the total project cost, however a maximum 25% of the total project cost can be made up from in-kind contributions, i.e. volunteer labour and donated goods and services.

For Startup, Business Growth and Streetscape grants applicants can also select the following non-cash items to assist with their grant. There are no restrictions on how many non-cash items applicants can apply for.

- One Business profile on Council's Facebook Page.
- Assistance with media release for promoting business open / expansion / new employee.
- One on one support from the Council's Economic Development team to provide a single point of contact at Council to assist all businesses through Council's regulatory processes.

### **2. *Eligibility, ineligibility and assessment criteria:***

All applications are assessed and rated against the following eligibility, ineligibility and assessment criteria:

#### **Eligibility Criteria**

- Have a registered ABN.
- Provide evidence that the business is currently operating, or is planning to operate in the Hindmarsh Shire.
- Demonstrate an economic benefit and value for money.
- The project will result in the creation and / or retention of employment.



- Demonstrate financial viability of the business.

**Ineligible Applications:**

Applications by, or for, the following purposes will not be eligible for funding:

- General business operating expenses including salaries, wages, overheads, material expenses, utility usage costs etc.
- Legal and financial advice, market research.
- Applications made by small business that have outstanding amounts owing to Council (rates, permit payments etc).
- Schools and their Parents and Friends organisations.
- Businesses operated by Council staff or Councillors or relatives as this may be a perceived or actual conflict of interest.
- Projects that are clearly a duplication of an existing service, and
- Retrospective funding (projects that have commenced or have been completed will not be funded).

**Assessment Criteria**

All applications are assessed using the following criteria which have a direct correlation to the questions within the application.

Why? 30%	<ul style="list-style-type: none"> <li>- Explain the demonstrated need for the project.</li> <li>- How will the project improve the business operations and economic situation?</li> </ul>
What? 30%	<ul style="list-style-type: none"> <li>- Provide a brief summary of what you are going to do.</li> <li>- Complete and submit a Risk Assessment for the project.</li> <li>- Provide detail on how Hindmarsh Shire Council's contribution will be recognised and acknowledged.</li> </ul>
How? 40%	<ul style="list-style-type: none"> <li>- Provide quotes/ information on specific item(s) funds will be used to purchase.</li> <li>- Provide the organisations banking details and evidence that the organisation can complete the project on time and to budget.</li> <li>- Complete the budget and in-kind contribution templates.</li> <li>- How will your projects success be measured? (including number of employment opportunities gained)</li> </ul>
Finally	<ul style="list-style-type: none"> <li>- Complete eligibility and submissions checklist.</li> </ul>

**3. 2017/18 Business Assistance Grant Applicant Overview**

The following table lists the successful applicants for the 2017 / 2018 financial year, the amount allocated to successful applicants and total amount of Council allocated funding.

2017/18 Successful Applicants	Funding Allocated	Category Totals
Start-up		
Ambers Sweet Bliss	\$2,641.45	
Rainbow 50's Café	\$1,000.00	
Wendy's Retreat Nhill	\$1,500.00	

		<b>\$ 5,141.45</b>
Business Growth		
A Kube Aviation	\$ 2,000.00	
		<b>\$2,000.00</b>
Streetscapes		
Bruce Miller Plumbing	\$ 3,000.00	
The Gateway Shop	\$ 1,124.00	
2Js Furniture and Gifts	\$ 2,000.00	
Clugston Butchers	\$ 2,972.00	
Halfway Motors	\$ 762.50	
Rainbow Learning Group	\$ 3,000.00	
		<b>\$12,858.50</b>
<b>Total Expenditure</b>		<b>\$19,999.95</b>

**Discussion:**

Based on issues and questions raised during the course of the 2017/2018 Business Assistance Grants program, Council staff have reviewed the criteria and propose the following changes to the 2018/2019 program.

**1. Business Assistance Grants Categories:**

It is proposed that the Start-up and Business Growth categories are merged to create one category to be named 'Business Development'. It is proposed to retain the Streetscapes as a separate category.

**Business Development**

- Will support the establishment of new and innovative businesses that increase the diversity of the Shire's business community and provide the potential for local residents to start new businesses.
- Will assist existing small business growth and attract new businesses to the shire.
- Expansion from a home base to commercial premises.
- Relocation of business from other Municipalities into Hindmarsh Shire.
- Up-skilling existing employees.
- Small business mentoring services.
- Creation / update of business planning documents (business plan, marketing plan, and succession plan etc).

Applicants can apply for funding to a maximum amount of \$3,000 made up of the following:

- Cash contribution of up to \$2,000 for relocation costs, website development costs, and business planning/mentoring.
- Cash contribution of up to \$100 per month as rent subsidy for the first six months.
- Vouchers of up to \$100 for any Hindmarsh Shire transfer station.
- Up to \$1,500 for local staff recruitment costs (advertising, HR recruiting costs)/training existing staff.
- Up to \$1,000 for business planning.

- Costs associated with Council regulatory requirements (permits relating to the Health Act, Food Act, registration and transfer of ownership, planning, building and street furniture etc) will be at the discretion of Council where applicable.

For Business Development grant applicants can also select the following non-cash items to assist with their grant. There are no restrictions on how many non-cash items applicants can apply for:

- Assistance with a media release promoting business open/expansion/new employee.
- One on one support from Council's Economic Development team to provide a single point of contact at Council to assist all businesses through Council's regulatory processes.

## **2. Eligibility, Ineligibility and Assessment Criteria:**

It is proposed that Eligibility, Ineligibility and Assessment Criteria be amended as per the following:

### **Eligibility Criteria**

- Have a registered ABN.
- Provide evidence that the business is currently operating, or is planning to operate in the Hindmarsh Shire.
- Demonstrate an economic benefit and value for money.
- The project will result in the creation and / or retention of employment.
- Demonstrate a financial viability of the business.
- One application per business/property owner can be submitted.
- Obtain written consent from property/building owner for any structural alterations.
- Only be applying for one category per funding round, and
- Obtain the relevant permits from Council.

### **Ineligible applications**

- General business operating expenses including salaries, wages, overheads, material expenses, utility usage costs etc.
- Legal and financial advice or market research.
- Applications made by small businesses that have outstanding amounts owing to Council (rates, permit payments etc).
- Schools and their Parents and Friends organisations.
- Businesses operated by Council staff or Councillors or relatives as this may create a perceived or actual conflict of interest.
- Projects that are clearly a duplication of an existing service.
- Retrospective funding (projects that have commenced or have been completed will not be funded), and
- Businesses who have successfully obtained funding in the current or previous financial year (businesses can only apply for funding every 2 years)

### **Assessment Criteria**

It is proposed that the following is included within the criteria:

- That any business seeking funding provide a copy of a bank statement to demonstrate financial viability.
- That any business seeking funding must provide written consent from property owners for streetscape applications.

### **3. Application Deadlines**

It is proposed that the number of rounds be reduced from three to two with the option of a third round in the event that funding has not been fully allocated.

	Round 1	Round 2
Business Development	Closing date - 10 August 2018	Closing date - 15 February 2019
Streetscapes		
<b>Council Meeting</b>	September 2018	March 2019

#### **Options:**

Council can choose to support some or all, partly or in full, or none of the recommended changes to the Hindmarsh Shire Council Business Assistance Grants as detailed above.

#### **Link to Council & Community Plans:**

The Business Assistance Grants relate to Council's Vision of "a caring, active community enhanced by its livability, environment and economy".

#### **Strategic Objectives:**

- 1.1 An actively engaged community
- 1.1.6 Support and encourage volunteers and work collaboratively.
- 1.2 A range of effective and accessible services to support the health and wellbeing of our community.
- 1.3 A community that is physically active with access to a wide range of leisure, sporting and recreation facilities.
- 2.1 Well-maintained physical assets and infrastructure to meet community and organisational needs.
- 3.1 A strong rural economy and thriving towns
- 3.2 A thriving tourism Industry.
  - 3.2.2 Appealing tourism facilities that promote visitation and meet visitor needs.
  - 3.2.3 To 'support locally-significant community-driven events and festivals that stimulate tourism growth in the region'.
  - 3.2.6 Promote and support local historic assets and heritage groups

#### **Financial Implications:**

Council's draft 2018/19 budget has allocated \$20,000 for the Business Assistance Grants program. Changes to the category rules, eligibility, and ineligibility and assessment criteria will have no financial implications to Hindmarsh Shire Council.

#### **Conflict of Interest:**

Under section 80c of the Local Government Act 1989 officers providing advice to Council

must disclose any interests, including the type of interest.

Officer Responsible: Monica Revell, Director of Corporate and Community Services.  
In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author: Michelle Farinha, Community Development Officer  
In providing this advice as the Author, I have no disclosed interest in this report.

**Risk Management Implications:**

There are no anticipated risks to Hindmarsh Shire Council in altering the category rules, eligibility, ineligibility, assessment criteria and application questions

**Communications Strategy:**

The community will be notified that the Business Assistance Grants Program has been updated via media release, website, Facebook and mail merge to contacts in the club and organisations database.

**RECOMMENDATION:**

***That Council:***

- 1. approves the merger of the Start-up and Business Growth categories and the creation of one category named 'Business Development' and retains the Streetscapes category.***
- 2. approves the amendments to the Eligibility, Ineligibility and Assessment Criteria to include written consent from the property/building owner for any structural alterations, that only one category per funding round can be applied for, and that relevant permits are applied for and obtained from Council.***
- 3. approves the reduction in the number of rounds from three to two with the option of a third in the event that available funding has not been fully allocated.***

**MOVED: Crs D Nelson/R Gersch**

***That Council:***

- 1. approves the merger of the Start-up and Business Growth categories and the creation of one category named 'Business Development' and retains the Streetscapes category.***
- 2. approves the amendments to the Eligibility, Ineligibility and Assessment Criteria to include written consent from the property/building owner for any structural alterations, that only one category per funding round can be applied for, and that relevant permits are applied for and obtained from Council.***
- 3. approves the reduction in the number of rounds from three to two with the option of a third in the event that available funding has not been fully allocated.***

**CARRIED**

## 10.2 COMMUNITY ACTION GRANTS RECOMMENDATIONS FOR 2018/19

**Responsible Officer:** Director of Corporate and Community Services

### **Introduction:**

This report seeks support from Council to implement proposed changes to the 2018/2019 Community Action Grants Programs. The proposed changes relate to the categories, eligibility, ineligibility and assessment criteria, application questions and application dates.

### **Background:**

The Community Action Grants program was established to support communities with funds to provide services, self-help and assist with community development, social action and connectedness.

Funding of \$30,000 is allocated from Council's annual budget towards the program.

Although the program has been very successful in previous years, Council staff review the program at the end of each year to identify improvements or areas of the program that have caused issues throughout the year.

This report aims to address the identified issues during 2017/18 and provides recommended changes that will improve the overall structure of the grant program prior to its opening in the 2018/19 financial year.

The following provides an overview of the 2017/2018 Financial Year Community Action Grants program.

### **1. Categories:**

There are currently four categories for the Community Action Grants Program as outlined below:

- **Community Assistance** offers grants of up to a **\$1,000** to assist with valuable projects that do not fit under the three other categories of the program.
- **Event sponsorships** offer grants of up to **\$500** to assist with an event within Hindmarsh Shire which demonstrates social and economic benefit. Sponsorship up to \$1,000 is available where the event provides significant regional impact.
- **Small Equipment** grants provide funding assistance of up to **\$1,000** towards the purchase of small equipment items.
- **Minor Facility Upgrade** grants offer financial assistance of up to **\$2,000** to upgrade community facilities.

### **2. Eligibility, ineligibility and assessment criteria:**

All applications are assessed and rated against the following eligibility, ineligibility and assessment criteria:

#### **Eligibility criteria:**

- Demonstrate direct economic and social benefit to the community,
- Not already receive substantial support from Hindmarsh Shire Council,
- Be made by an incorporated community group or not-for-profit organisation or auspiced by such a group, and
- Applying for one category per funding round.

***Ineligible Applications:***

Applications by, or for, the following purposes will not be eligible for funding.

- Community organisations who do not provide direct benefit to the Hindmarsh Shire Community,
- Individuals,;
- Community organisations who have successfully obtained funding of \$500.00 or more through the Community Action Grants Program in the current or previous financial year (organisations can only apply for funding every *two* years),
- Capital works on major facility maintenance,
- Funding to groups for purposes already significantly supported by Hindmarsh Shire Council (e.g. groups that use a Council facility free of charge and pay no energy costs),
- Programs considered the major responsibility of the State or Federal Government,
- Schools and their Parents and Friends organisations,
- Projects that are clearly a duplication of an existing service,
- Retrospective funding (projects that have commenced or have been completed will not be funded), and
- Clubs / Organisations that have received funds from a successful application through a sub-committee of the Club / Organisation.

***Assessment Criteria***

All applications are assessed using the following criteria which has a direct correlation to the questions within the application.

<p><b>Why?</b> 40%</p>	<ul style="list-style-type: none"> <li>• Explain the demonstrated community need.</li> <li>• How will the project improve social connections and build community wellbeing?</li> <li>• How will the project achieve economic benefit for the community?</li> <li>• Has the project been identified in a Community Plan?</li> </ul>
<p><b>What?</b> 40%</p>	<ul style="list-style-type: none"> <li>• Provide a brief summary of what you are going to do.</li> <li>• How will your project increase community participation?</li> <li>• Complete and submit a Risk Assessment for any Event.</li> <li>• Provide detail on how Hindmarsh Shire Council's contribution will be recognised and acknowledged.</li> </ul>

<b>How? 20%</b>	<ul style="list-style-type: none"> <li>• Provide quotes / information on specific item(s) that the funds will be used to purchase.</li> <li>• Provide a copy of the applying organisation's most recent bank statement and banking details.</li> <li>• Complete the budget and in-kind contribution templates</li> <li>• How will your event's success be measured?</li> </ul>
<b>Finally</b>	<ul style="list-style-type: none"> <li>• Complete eligibility and submissions checklist.</li> </ul>

In the 2014/15 and 2015/16 financial years each category was allocated a set amount of funding as outlined below:

<b>Category</b>	<b>Allocated Funding</b>
Community Assistance	\$3,000
Event Sponsorship	\$6,000
Minor Facility Upgrades	\$11,000
Small Equipment	\$10,000
Total Funding Available	\$30,000

However, this was changed in the 2016/17 and 2017/18 financial years so that all funds were in one funding pool with no allocation to an individual category as this enabled funds to be utilised across the program.

### **3. Application Questions**

The current application questions are listed below.

<b>Why?</b>
Explain the demonstrated community need for this project?
How will the project improve social connections and build community wellbeing?
How will the project achieve economic benefit for the community?
Has the project been identified in a Community or Council Plan? (Please refer to the plans on the Council Website- your specific project might not be identified but could be addressing an overall objective)
<b>What?</b>
Provide a brief summary of what you are going to do/ What are the details?
How will your project increase community participation? (Who is the target audience? How many participants are expected? Who are the key stakeholders)
Provide detail on how Hindmarsh Shire Council's contribution will be recognised and acknowledged.
<b>How?</b>
How will your success be measured?
If funding is obtained from Council, how will the funding be used?

### **4. 2017/18 Community Action Grant Applicant Overview**

The following table lists the unsuccessful and successful applicants for the 2017/2018



financial year, the amount allocated to successful applicants and total amount of Council allocated funding.

2017/18 Successful Applicants	Funding Allocated	Category Totals
<b>Small Equipment</b>		
Nhill Bowling Club	\$ 1,000.00	
Nhill Fire Brigade	\$ 1,000.00	
1st Rainbow Scout Group	\$ 235.00	
Woorak Community and Land Management Group	\$ 1,000.00	
Sing Australia Nhill	\$ 600.00	
		<b>\$3,835.00</b>
<b>Minor Facility Upgrades</b>		
Wurega Aboriginal Corporation	\$ 1,500.00	
Nhill Lion's Club	\$ 1,000.00	
Yanac Public Hall and Recreation Reserve	\$ 2,000.00	
Dimboola VRI	\$ 2,000.00	
Dimboola Kindergarten Advisory committee	\$ 1,990.00	
Dimboola Bowling Club	\$ 2,000.00	
		<b>\$10,490.00</b>
<b>Community Assistance</b>		
Rainbow Golf Club	\$ 1,000.00	
Nhill Dimboola Band	\$ 1,000.00	
Rainbow & District Landcare Group	\$ 1,000.00	
		<b>\$3,000.00</b>
<b>Event Sponsorship</b>		
Little Desert Rodders, Rockers and Collectors Inc.	\$ 500.00	
Nhill Town Committee -Fiestas	\$ 1,000.00	
West Wimmera Health Service	\$ 500.00	
Jeparit Town Committee	\$ 1,000.00	
Nhill Aviation Heritage Centre	\$ 1,000.00	
Jeparit Anglers Club	\$ 1,000.00	
Dimboola Town Committee	\$ 500.00	
		<b>\$5,500.00</b>
<b>Total Allocation</b>		<b>\$22,825.00</b>

At its 2 May 2018 meeting, Council allocated \$500 from the unspent balance of \$7,175 from the 2017/2018 Community Action Grants program to West Wimmera Health Service for sponsorship of the Cooinda Kookas to attend the Tri-State Games in Adelaide, SA in

November 2018, leaving a balance of \$6,675 unspent.

**Discussion:**

Based on issues and questions raised during the course of the 2017/2018 Community Action Grants program, Council staff have reviewed the criteria and propose the following changes to the 2018/2019 program:

**1. Community Action Grants Categories:**

- **Event sponsorships** offer grants of up to \$500 to assist with events within Hindmarsh Shire which demonstrate social and economic benefit to the Hindmarsh community. For events with significant regional impact, Council may allocate an increased sponsorship amount. To be eligible applications must provide evidence of the events social and economic impact to the Hindmarsh community.

It is proposed that community groups or organisations that host events can apply on an annual basis on the proviso that the previous year's funding has been acquitted and approved by Council.

Previously community groups and organisations could only apply for funding every two years.

**2. Eligibility, Ineligibility and Assessment Criteria:**

**Ineligible Applications**

Community organisations who have successfully obtained funding of \$500 or more through the Community Action Grants Program in the current or previous financial year (organisations can only apply for funding every two years) are ineligible to apply, with the exception of community groups and organisations seeking sponsorship of annual events.

**Assessment Criteria**

It is proposed that following is included within the criteria.

- That any community organisation seeking funding has obtained any / all relevant permits required to host an event within Hindmarsh Shire Council.
- That any community organisation hosting events must provide a copy of their public liability insurance with their application.

**3. Application Questions**

It is proposed that the Who, What, How and Why questions are listed under one heading as having separate questions appears to confuse a lot of applicants and they invariably either don't answer a question or state as above. Some questions have been merged to make responses easier.

<ul style="list-style-type: none"><li>• Explain the demonstrated community need for this project and how it will build community wellbeing?</li></ul>
<ul style="list-style-type: none"><li>• How will the project improve social connections as well as achieve economic benefit for the community?</li></ul>

<ul style="list-style-type: none"> <li>• Please dot point: Who is the target audience? How many participants are expected? Who are the key stakeholders?</li> </ul>
<ul style="list-style-type: none"> <li>• Has the project been identified in a Community or Council Plan? (Please refer to the plans on the Council Website - your specific project might not be identified but could be addressing an overall objective)</li> </ul>
<ul style="list-style-type: none"> <li>• Provide a brief summary of what you are going to do and how Council funding will be utilised?</li> </ul>
<ul style="list-style-type: none"> <li>• Provide detail on how Hindmarsh Shire Council's contribution will be recognised and acknowledged.</li> </ul>

#### 4. **Application Deadlines**

It is proposed that the number of rounds be reduced from three to two with the option of a third round in the event that funding has not been fully allocated.

	Round 1	Round 2
Community Assistance	Closing date - 31 August 2018	Closing date - 1 March 2019
Event Sponsorship		
Minor Facility Upgrades		
Small Equipment		
<b>Council Meeting</b>	September 2018	March 2019

#### **Options:**

Council can choose to support some or all, partly or in full, or none of the recommended changes to the Hindmarsh Shire Council Community Action Grants as detailed above.

#### **Link to Council & Community Plans:**

The Community Action Grants relate to Council's Vision of "a caring, active community enhanced by its livability, environment and economy".

#### Strategic Objectives:

- 1.1 An actively engaged community
  - 1.1.6 Support and encourage volunteers and work collaboratively.
- 1.2 A range of effective and accessible services to support the health and wellbeing of our community.
- 1.3 A community that is physically active with access to a wide range of leisure, sporting and recreation facilities.
- 2.1 Well-maintained physical assets and infrastructure to meet community and organisational needs.
- 3.2 A thriving tourism Industry.
  - 3.2.2 Appealing tourism facilities that promote visitation and meet visitor needs.
  - 3.2.3 To 'support locally-significant community-driven events and festivals that stimulate tourism growth in the region'.
  - 3.2.6 Promote and support local historic assets and heritage groups

#### **Financial Implications:**

Council's 2018/19 draft budget has allocated \$30,000 for the Community Action Grants. Changes to the category rules, eligibility, ineligibility, assessment criteria and application questions will have no financial implications to Hindmarsh Shire Council.

**Conflict of Interest:**

Under section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible: Monica Revell, Director of Corporate and Community Services.  
In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author: Michelle Farinha, Community Development Officer  
In providing this advice as the Author, I have no disclosed interest in this report.

**Risk Management Implications:**

There are no anticipated risks to Hindmarsh Shire Council in altering the category rules, eligibility, ineligibility, assessment criteria and application questions

**Communications Strategy:**

The community will be notified that the Community Action Grants Program has been updated via media release, website, Facebook and mail merge to contacts in the club and organisations database.

**RECOMMENDATION:**

***That Council:***

- 1. approves the amendment to the Event Sponsorship Category to enable community groups or organisations that host events to apply for sponsorship on an annual basis on the proviso that the previous year's funding has been properly acquitted and approved by Council.***
- 2. approves the amendment to the Eligibility, Ineligibility and Assessment Criteria to include that any community organisation seeking funding has obtained any / all relevant permits required to host an event within Hindmarsh Shire Council and that any community organisation hosting events must provide a copy of their public liability insurance with their application.***
- 3. approves the amendment to the Application Questions to enable all Who, What, How and Why questions are listed under one heading.***
- 4. approves the reduction in the number of rounds from three to two with the option of a third round in the event that funding has not been fully allocated.***

**MOVED: Crs T Schneider/R Lowe**

***That Council:***

- 1. approves the amendment to the Event Sponsorship Category to enable***

*community groups or organisations that host events to apply for sponsorship on an annual basis on the proviso that the previous year's funding has been properly acquitted and approved by Council.*

- 2. approves the amendment to the Eligibility, Ineligibility and Assessment Criteria to include that any community organisation seeking funding has obtained any / all relevant permits required to host an event within Hindmarsh Shire Council and that any community organisation hosting events must provide a copy of their public liability insurance with their application.*
- 3. approves the amendment to the Application Questions to enable all Who, What, How and Why questions are listed under one heading.*
- 4. approves the reduction in the number of rounds from three to two with the option of a third round in the event that funding has not been fully allocated.*

**CARRIED**

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### 10.3 WESTERN HIGHWAY – SPEED LIMIT REVIEW NHILL TOWNSHIP

**Responsible Officer:** Director Infrastructure Services

**Attachment Number:** 4

#### **Introduction:**

A number of road safety initiatives are currently underway for the Adelaide bound section of the Western Highway that passes through the Nhill township. Community concerns remain however on the varying speed zones along this section of the highway and as such the community have requested a review of the 50km/h zone.

This report seeks Council endorsement to apply to VicRoads to make changes to the existing speed limits by extending the 50km/h zones along the Adelaide bound sections of the Western Highway, and the Melbourne bound section between James and Pine Streets, in the township of Nhill.

#### **Discussion:**

The Western Highway is a nationally recognised critical route accommodating 2,100 to 2,350 vehicles per day (Adelaide bound) and 2,050 to 2,200 vehicles per day (Melbourne bound). Classified as an arterial road, approximately 25% of all vehicular movements are from heavy vehicles.

Community concern relating to speeds from all vehicles particularly on the Adelaide bound section of the highway around the high pedestrian activity areas associated with the retail precinct, the Nhill Hospital and Jaypex Park has led to a number of road safety initiatives being undertaken.

Having received \$75k funding through the VicRoads Building Our Regions Program, Council has commenced a number of road safety initiatives including the supply and installation of a speed activated warning sign on Nelson Street approaching Victoria Street. The installation of energy absorbing bollards to protect the pedestrian fencing at Goldsworthy Park at the corner of Nelson and Victoria Streets are to commence in June 2018.

Council has also gained approval from VicRoads for the construction of semi indented disabilities parking bays, parking out stand and all abilities pedestrian crossing ramps. These works are due to commence in June 2018 and are the first stage of a proposed two stage project. The West Wimmera Health Service have been consulted and approves of the design (see attached design).

Council has also been successful in its application for funding to construct a skate park at Jaypex Park in Nhill. The community has raised concerns with regard to the speed limits on this section of road, particularly with the anticipated increase in pedestrian and vehicular activity the skate park is expected to generate.

All regulatory speed limits within Victoria are governed by VicRoads, as such any requests to change regulatory speed limits are to be submitted to VicRoads for approval.

The VicRoads Traffic Engineering Manual - *Speed Zoning Guidelines*, lists the factors taken into consideration in determining speed limits as:

- Road classification and function
- Road characteristics
- Extent and nature of abutting development
- Road users and their movements including potential conflicts
- Crashes/Crash risk
- Seasonal issues

Each of these factors need to be considered when requesting VicRoads to change speed limits. VicRoads Safe System prescribes:

*“A ‘forgiving’ road transport system. A Safe System ensures that the forces in collisions do not exceed the limits of human tolerance. Speeds must be managed so that humans are not exposed to impact forces beyond their physical tolerance. System designers and operators need to take into account the limits of the human body in designing and maintaining roads, vehicles and speeds”.*

Factors in favour of changing the limit:

- Protection of vulnerable road users associated with the Nhill Hospital;
- Multiple pedestrian and vehicle conflict points including carpark in median and turnoffs associated; and
- Risk of pedestrian fatality reduced with reduction in speed.

Factors in favour of making no change to the limit:

- Lack of crash data (none being recorded on VicRoads open data in the last 5 years);
- Divided roadway near hospital (vehicles only presenting a hazard from one direction);
- Hospital crossing project (stage 2) will increase safety for pedestrians; and
- Potential reduction in efficiency of network for through traffic.

This report presents a number of potential speed changes:

Figure 1 - Existing conditions

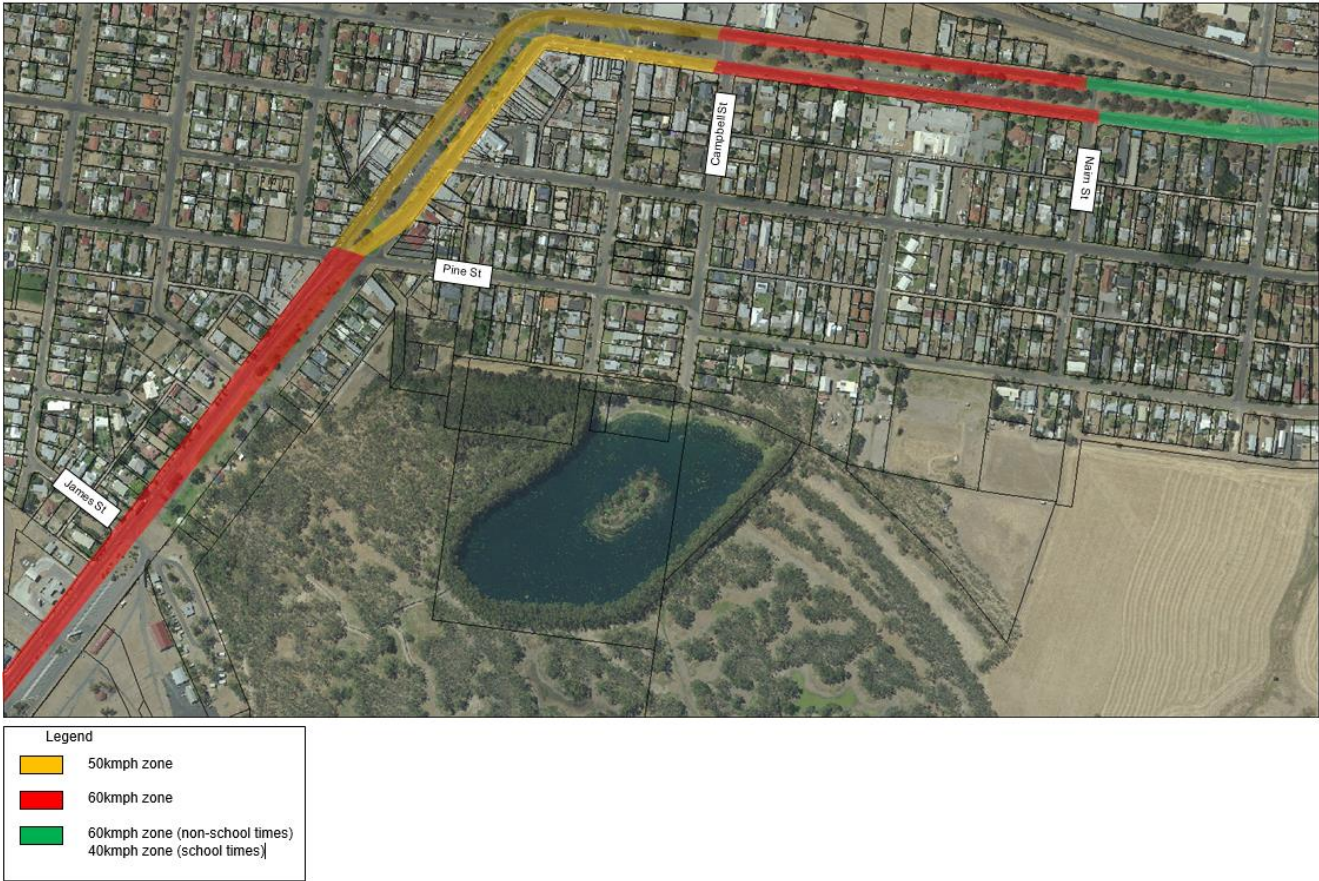




Figure 2 - Preferred Speed Limit Configuration (recommended option)

This option looks to extend the 50km/h zones to before the hospital along the Adelaide bound section of the Western Highway and in both directions near Jaypex Park between James and Pine Streets.



Figure 3 -Second preferred speed configuration

This option looks to extend the 50km/h zone beyond the hospital only and only on the Adelaide bound section.





Figure 4 -Third preferred speed configuration

This option looks to extend the 50km/h zone beyond Jaypex Park only, in both directions between James and Pine Streets.



**Options:**

Council may resolve to request VicRoads to consider:

1. Extending the 50km/h zones commencing before the hospital along the Adelaide bound section of the Western Highway and in both directions near Jaypex Park between James and Pine Streets, within the township of Nhill as illustrated in Figure 2; or
2. Extending the 50km/h zone commencing before the hospital along the Adelaide bound section of the Western Highway within the township of Nhill as illustrated in Figure 3; or
3. Extending the 50km/h zone beyond Jaypex Park in both directions on the Western Highway between James and Pine Streets, within the township of Nhill as illustrated in Figure 4; or
4. No change to the existing speed configurations.

**Link to Council Plan:**

- 1.2.7 Continually review public safety, and security of assets and infrastructure in the CBDs of our towns.

**Financial Implications:**

Nil

**Risk Management Implications:**

It is envisaged that pedestrian safety will be enhanced should the 50km/h zones along the Adelaide bound section of the Western Highway (and the Melbourne bound section between James and Pine Streets) within the township of Nhill be extended beyond the Nhill Hospital and Jaypex Park.

**Conflict of Interest:**

Under section 80C of the LGA officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible: Shane Power, Director Infrastructure Services

In providing this advice as the Officer Responsible, I have no interests to disclose.

Author: Daniel Griffiths, Infrastructure Engineer

In providing this advice as the Author, I have no interests to disclose.

**Communications Strategy:**

Pending council decision on whether to proceed with the request, the West Wimmera Health Service and the Officer in charge of the Nhill Police Station will be contacted to provide formal support (previously indicated) for the proposed speed changes.

**RECOMMENDATION:**

*That Council requests VicRoads to;*

- 1 extend the existing 50km/h speed zone so that it commences at Nairn St and continues to Campbell St on the Adelaide bound section of the Western Highway, and*
- 2 extend the 50km/h zone, both Adelaide and Melbourne bound, to the section of the Western Highway between James and Pine Streets, within the township of Nhill.*

**MOVED: Crs R Gersch/R Lowe**

*That Council requests VicRoads to;*

- 3 extend the existing 50km/h speed zone so that it commences at Nairn St and continues to Campbell St on the Adelaide bound section of the Western Highway, and*
- 4 extend the 50km/h zone, both Adelaide and Melbourne bound, to the section of the Western Highway between James and Pine Streets, within the township of Nhill*

**CARRIED**

*Attachment: 4*

## 10.4 CONSTRUCTION OF RAINBOW & DIMBOOLA SKATEPARKS

**Responsible Officer:** Director of Corporate and Community Services

### **Introduction:**

This report seeks to inform Council regarding the successful completion of both the Dimboola and Rainbow Skateparks.

### **Discussion:**

In late October 2017, Council appointed specialist contractor Trinity Skateparks to complete construction of the new skateparks at both Dimboola and Rainbow.

Due to a delay with another project Trinity were able to commence construction at the Dimboola site in early November 2017.

The Dimboola project progressed rapidly with the construction of the main bowl area completed on Christmas Eve, allowing the youth of Dimboola to access the park over the Christmas break.

Upon their return in mid-January after the Christmas shutdown Trinity continued works at Dimboola with the construction of an access ramp and pathway from the recreation reserve road to the bowl. Trinity also identified that further drainage works were required to reduce the likelihood of the skate park flooding during a rain event. A culvert was also required to be installed in order to link the concrete pathway with the reserve road.

Neither of the above elements were included within the design plans and resulted in a cost variation of \$2,782 (ex GST).

In late January 2018, earthworks for the construction of the Rainbow Skatepark commenced, with construction beginning shortly thereafter.

Trinity Skateparks had previously advised that the hydroseed landscaping (slurry mix of seed and mulch) included within Council's works specification was not available in Rainbow and requested Council advise them of a suitable alternative.

With the skatepark located as part of the Rainbow Oasis project, the local Oasis Committee took responsibility for landscaping of the skate park and the landscaping component of the project was to be credited by Trinity. In lieu of a credit, Council requested the installation of an additional element within the skate park in order to create a loop for users.

Trinity agreed with this proposal and installed an additional element (and associated concrete works) to create the loop, in lieu of landscaping of the site. There was no net additional cost associated with the construction of this element.

Council formally launched the skateparks with official opening events on 9 April (Rainbow) and 10 April (Dimboola) 2018. It is estimated that nearly 200 people attended both events that consisted of a broad range of younger children, teenagers, parents and grandparents plus interested residents.

The official openings included skateboarding workshops, demonstrations and competitions for participants and a DJ and BBQ which was enjoyed by all in attendance. Youth Week and Freeza provided funding for each event.

**Link to Council & Community Plans:**

- 1.3 A community that is physically active with access to a wide range of leisure, sporting and recreational activities.
- 2.1 Well maintained physical assets and infrastructure to meet community and organisational needs.

**Financial Implications:**

The additional variation of \$2,782 for the completion of concrete and drainage works at the Dimboola Skatepark was allocated from *Council contribution to grant funded projects (30104)*.

**Conflict of Interest:**

Under section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible: Monica Revell, Director Corporate & Community Services  
In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author: Simon Landrigan, Community Development Coordinator  
In providing this advice as the author, I have no disclosable interests in this report.

**Risk Management Implications:**

NA

**Communications Strategy:**

NA

**RECOMMENDATION:**

*That Council notes this report.*

**MOVED: Crs R Lowe/T Schneider**

*That Council notes this report.*

**CARRIED**

**11. SPECIAL COMMITTEES**

No report

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## 12. LATE REPORTS

### 12.1 PROCUREMENT OF REPLACEMENT KERBING MACHINE

**Responsible Officer:** Director Infrastructure Services

**Introduction:**

This report seeks Council approval for the procurement of a concrete kerbing machine funded by savings in the 2017/2018 capital works program

**Discussion:**

Concrete kerbing machines are required for the construction of concrete kerb and channel. Council's current concrete kerbing machine is approximately 30 years old. This machine has not been accounted for as part of Council's ten year plant replacement program and as result has not been replaced in optimal time rendering the machine unreliable and no longer able to perform works to an acceptable standard.

Council's 2018/2019 draft budget includes \$259,000 for kerb and channel construction, inclusive of approximately \$39,000 for contractors. The contractor allocation is specifically to place concrete using a concrete kerbing machine to the designed profile. The procurement of a concrete kerbing machine would reduce Council's contractor expenditure and increase the skills and flexibility of its workforce. There may also be opportunities to raise income from the leasing of the machine (with operator) to neighboring councils.

Quotes received to date indicate a price range of approximately \$50,000 - \$55,000 for a suitable concrete kerbing machine. Should Council continue to allocate funds for kerb and channel construction similar to the amount provided for in the draft 2018/2019 budget, it is anticipated that an investment within the range of \$50,000 - \$55,000 would be recovered through a reduction in contractor costs over a three year period.

At its 23 August 2017 meeting, Hindmarsh Shire Council adopted its 2017/2018 budget. The budget includes a capital works program to the approximate value of \$5.8M, comprising an allocation of \$100,000 for the procurement of a bituminous emulsion storage tank for the Nhill depot.

The procurement process for the bituminous emulsion storage tank has been completed. An opportunity for Council to secure a tank for approximately \$34,000 exclusive of GST (installed) was made available through the repossession and resale of a recently manufactured tank. As a result, there is a saving to Council of approximately \$66,000 in its 2017/2018 budget. This report recommends allocating this saving to the procurement of a concrete kerbing machine.

**Options**

Council:

1. Approves the procurement of a concrete kerbing machine funded by savings made



- through the procurement of a bituminous emulsion storage tank; or
2. Does not approve the procurement of a concrete kerbing machine funded by savings made through the procurement of a bituminous emulsion storage tank.

**Link to Council Plan:**

- 2.1 Well-maintained physical assets and infrastructure to meet community and organizational needs.
- 4.3 An engaged, skilled Council and workforce capable of meeting community needs.

**Financial Implications:**

The procurement of a concrete kerbing machine can be accommodated by savings identified within the capital allocation for the purchase of the bituminous emulsion tank (ledger 41255).

**Risk Management Implications:**

There is a minor risk of an underutilisation of the new machine.

**Conflict of Interest:**

Under section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible and Author – Shane Power, Director Infrastructure Services

In providing this advice as the Officer Responsible and Author, I have no disclosable interests in this report.

**Communications Strategy:**

Officers will liaise with adjoining municipalities regarding the potential to perform kerb and channel construction works on their behalf as an income opportunity.

**Next Steps:**

Should Council approve to allocate savings made through the procurement of a bituminous emulsion storage tank, for the procurement of a concrete kerbing machine, officers will undertake a procurement process in accordance with Council's Procurement Policy to purchase the machine.

**RECOMMENDATION:**

***That Council approves the procurement of a concrete kerbing machine funded by the allocation of savings made through the procurement of a bituminous emulsion storage tank (ledger 41255).***

**MOVED: Crs D Colbert/T Schneider**

***That Council approves the procurement of a concrete kerbing machine funded by the allocation of savings made through the procurement of a bituminous emulsion storage tank (ledger 41255).***

**CARRIED**

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**13. OTHER BUSINESS**

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**14. CONFIDENTIAL REPORTS**

In accordance with Section 89 (2) of the *Local Government Act 1989*, Council may close the meeting to the public if items to be discussed are deemed confidential, that is, if the items to be discussed relate to:

- a) Personnel matters;
- b) The personal hardship of any resident or ratepayer;
- c) Industrial matters;
- d) Contractual matters;
- e) Proposed developments;
- f) Legal advice;
- g) Matters affecting the security of Council property;
- h) Any other matter which the Council or Special Committee considers would prejudice the Council or any person;
- (i) a resolution to close the meeting to members of the public.

**RECOMMENDATION:**

***That the meeting be closed in accordance with Section 89 of the Local Government Act 1989, to consider:***

- 14.1 *Audit Committee Minutes (includes recommendation on appointment of internal audit services)***
- 14.2 *Contract Award - Restoration of Flood Affected Roads –Package 1***
- 14.3 *Former Rainbow Primary School Site***

**MOVED: Crs T Schneider/D Nelson**

***That the meeting be closed in accordance with Section 89 of the Local Government Act 1989, to consider:***

- 14.1 *Audit Committee Minutes (includes recommendation on appointment of internal audit services)***
- 14.2 *Contract Award - Restoration of Flood Affected Roads –Package 1***

**14.3 Former Rainbow Primary School Site**

**CARRIED**

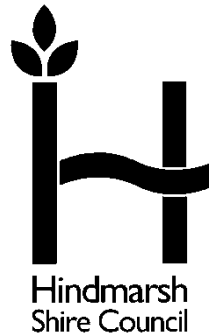
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Council resumed in open session at 4:13pm.

**15. MEETING CLOSE**

There being no further business, Cr Ismay declared the meeting closed at 4:13pm.

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**MINUTES OF THE SPECIAL COUNCIL MEETING OF THE HINDMARSH SHIRE COUNCIL HELD 27 JUNE 2018 AT THE COUNCIL CHAMBERS, 92 NELSON STREET, NHILL COMMENCING AT 4:00PM.**

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**MINUTES**

**1. Acknowledgement of the Indigenous Community and Opening Prayer**

**2. Apologies**

**3. Declaration of Interests**

**4. Reports Requiring a Decision**

4.1 Adoption of Annual Budget 2018/19

4.1.1 Supplementary Report – Submissions for Draft 2018/19 Annual Budget

4.2 Council Plan 2017-2021 Annual Review & Strategic Resource Plan 2019-2022

4.2.1 Supplementary Report - Council Plan 2017-2021 Annual Review & Strategic Resource Plan 2019-2022

**5. Meeting Close**

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**Present:**

Crs R. Ismay (Mayor) (Items 2 to 4), R. Lowe (Deputy Mayor), T. Schneider, R. Gersch, D. Nelson, D. Colbert

**In Attendance:**

Mr Greg Wood, (Chief Executive Officer), Ms Monica Revell (Director Corporate and Community Services), Mr Shane Power (Director of Infrastructure Services) Ms Shelley Gersch (Executive Assistant), Ms Janette Fritsch (Manager Strategic Assets and Planning), Mr Mike Coppins (Senior Asset Engineer) (items 1-4.1.1)

**1. ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY AND OPENING PRAYER**

Cr Lowe opened the meeting at 4:00pm by acknowledging the Indigenous Community and offering the opening prayer, in Cr Ismay's absence.

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***MOVED: Crs R Gersch/T Schneider***

***That Council adjourns for up to 10 minutes while it awaits the arrival of the Mayor.***

***CARRIED***

Council resumed at 4:08pm, with Cr Ismay assuming the Chair.

**2. APOLOGIES**

No apologies

**3. DECLARATION BY COUNCILLORS OR OFFICERS OF ANY DIRECT OR INDIRECT INTEREST IN ANY ITEM ON THE AGENDA.**

- Direct; or
- Indirect interest
  - a ) by close association;
  - b ) that is an indirect financial interest;
  - c ) because of conflicting duties;
  - d ) because of receipt of an applicable gift;
  - e ) as a consequence of becoming an interested party; or
  - f ) because of an impact on residential amenity.

Declaration of direct or indirect interest must also be advised by Councillors at the commencement of discussion of the specific item.

## 4. REPORTS REQUIRING A DECISION

### 4.1 ADOPTION OF ANNUAL BUDGET 2018/19

<b>Responsible Officer:</b>	Director Corporate Services
<b>Attachment:</b>	1 - Draft Hindmarsh Shire Council Budget 2017/18 2 - 2018 General Valuation – Certification made to the minister 3 - Report of General Valuation under section 7AA(1)

#### **Introduction:**

This report presents the proposed 2018/19 Annual Budget for further consideration, consider submissions received and recommendation to adopt the Budget.

#### **Discussion:**

Council is required under section 127 of the Local Government Act 1989 to prepare and release a draft budget for public comment. Council must ensure that the budget contains:

- (a) financial statements in the form and containing the information required by the regulations;
- (b) a description of the services and initiatives to be funded in the budget;
- (c) a statement as to how the services and initiatives described under paragraph (b) will contribute to achieving the strategic objectives specified in the Council Plan;
- (d) Major Initiatives, being initiatives identified by the Council as priorities, to be undertaken during the financial year;
  - (da) for services to be funded in the budget, the prescribed indicators of service performance that are required to be reported against in the performance statement under section 131;
  - (db) the prescribed measures relating to those indicators;
- (e) any other information required by the regulations.

The Council must ensure that the budget also contains—

- (a) the information the Council is required to declare under section 158(1);
- (b) if the Council intends to declare a differential rate under section 161, the information listed in section 161(2);
- (c) if the Council intends to declare a differential rate under section 161A, the information listed in section 161(2).

The 2018/19 budget document reflects the requirements of the Local Government Performance Reporting Framework and revised Local Government Planning and Reporting Regulations (LGPRF). The 2018/19 Budget has been developed in consideration of the Institute of Chartered Accountants' Victorian City Council Model Budget 2018/19. It replicated the format of the four Key Result Areas used in the Council Plan, namely:

- Community Liveability;
- Built and Natural Environment;

- Competitive and Innovative Economy; and
- Our People, Our Processes.

At its meeting on 23 May 2018 Council resolved to formally prepare and advertise the draft Budget for 2018/19 pursuant to Section 127 of the Local Government Act 1989 (the Act) and called for written submissions pursuant to sections 129 and 223 of the Local Government Act 1989. An advertisement was placed in the Wimmera Mail Times on Friday 25 May 2018. The preparation of the budget was promoted on Councils Facebook page and website.

The 2018/19 Budget provides for a broad range of services, programs and infrastructure projects and is a reflection of the strategic direction that Council has adopted through the Council Plan. It has been developed through a rigorous process of consultation and review with officers, senior management and Council.

### **Submissions**

Written submissions in relation to the 2018/19 budget close on 25 June 2018. Submissions will be provided to Councillors as they are received and discussion will be held during the Council meeting.

### **Rates and Charges**

The rates and charges calculated for 2018/19 are based on revaluation figures as at 1 January 2018. The Rating Strategy includes differentials for farms and commercial/industrial properties (10 percent discount), recreational properties (50 percent discount), and non-farm vacant land (100 percent penalty).

This is the third year of rate capping. For 2018/19 the rates cap has been set at 2.25%. For the 2018/19 year it is proposed that general rates and municipal charge increase by 2.25% in line with the Essential Services Commission (ESC) calculation method, which applies the increase to the average rates payable per assessment. The proposed kerbside collection charge increase by 6.7% or \$21 reflecting the rising costs of waste management and global recycling challenges. Council has also introduced a general waste charge to cover waste costs not covered by collection / recycling. This new charge will be phased in over 3 years. For 2018/19, the general waste charge will be \$9, payable using the same criteria as the municipal charge. For 2018/19 the proposed total rates and charges are \$8.64 million. These rates and charges will go toward maintaining service levels and delivering on capital works programs. General rates and charges for 2018/19 represent 56% of Hindmarsh Shire's income.

The following table summarises the rates to be determined for the 2018/19 year. A more detailed analysis of the rates to be raised is contained in the budget document, Appendix B 'Statutory Disclosures'.

Type or class of land	2017/18	2018/19	Change
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Residential rates	Cents/\$ CIV	0.58634	0.53186	-9.3%
Farm Land	Cents/\$ CIV	0.52771	0.47867	-9.3%
Business, Industrial & Commercial Land	Cents/\$ CIV	0.52771	0.47867	-9.3%
Recreational and Cultural Land	Cents/\$ CIV	0.29317	0.26593	-9.3%
Urban Vacant Land		1.17268	1.06372	-9.3%
Municipal charge	\$/ property	\$197	\$199	1.0%
Kerbside collection / recycling charge	\$/ property	\$329	\$351	6.7%
General waste charge	\$/ property	\$0	\$9	100%

Under section 11(a) of the Valuation of Land Act 1960 Council are required to make a general valuation of rateable land within an area as at 1 January each calendar year. The previous valuation for the Shire was 1 January 2016.

Council's property valuations are undertaken by the Valuer General who has subcontracted the services to Preston Rowe Patterson (PRP). PRP has officially returned the final revaluation data for use in Council's 2018/19 rating period.

The valuation report was sent to the Valuer General, and Council has received declaration from the Minister.

Council must adopt the 2018 General Revaluation of all rateable properties within the Shire. The general revaluation has been completed in accordance with section 13DC(1) of the Valuation of Land Act 1960.

Valuations for rateable properties within Hindmarsh Shire Council have increased / decreased as follows:

- Residential            3.80% increase
- Commercial           0.75% decrease
- Industrial             0.37% increase
- Rural                    15.5% increase

While Council proposes a rate increase that is in line with the 2.25% cap, as Council rates are based on property valuations, this being a municipal property revaluation year the actual rate increases experienced by individual ratepayers will differ.

In a revaluation year, rates increases are impacted by the average rate increase (2.25%) and the property valuation increases of individual properties relative to the average across the municipality. If properties increase by more in value than the Hindmarsh average, rates will increase by more than 2.25%, while properties with values increasing by less than the average will experience a rates increase of less than 2.25% or even a reduction from the previous year.



Rates notices will be issued in August 2018, reflecting the change in property values. Rate payers who feel their property has been incorrectly valued are able to lodge objections within two months after the issues of the rates notice. Objections are considered by PRP.

### **Key Initiatives**

The key initiatives for the 2018/19 financial year are outlined below. Further details are included in the relevant sections of the budget document.

### **Community Infrastructure**

- Construction of a new skate at Nhill, supported by state government funding of \$100,000.
- \$50,000 in recurrent and \$50,000 in capital as seed funding for grant opportunities arising during the year.
- \$5,000 assistance grant allocation to assist public halls throughout the Shire that are not owned by Council.

### **Tourism Development**

- \$10,000 to support the Rainbow Desert Enduro in August 2018.
- \$10,000 to update the Nhill Aerodrome Master Plan.

### **Economic Development:**

- Business Assistance Grants. The Business Assistance Grants Program (BAGP) aims to support local businesses expanding their operations or new businesses, large and small, to establish in the Shire. It will provide assistance to offset costs associated with expanding or establishing a business in Hindmarsh Shire. \$20,000 has been included in the 2018/19 budget for this project.

### **Empowered Communities**

- \$7,500 to each of the Shire's four Town Committees. This funding can be used as seed funding for grants that will fund works important to the community in each town. In its third year, this funding has enabled some fantastic projects in our towns over the years.
- Hindmarsh Youth Council funding of \$10,000 to allow this successful initiative to continue.
- \$30,000 to its Community Action Grants which will enable community groups to apply for funding for events, minor facility upgrades, small equipment and community assistance.

### **Infrastructure**

- \$100,000 to replace the roof at the Dimboola sports stadium which is at the end of its life.
- Local Roads: Block 40 Road, Broughton \$104,044; Katyil-Wail Road \$132,170; Netherby-Baker Road \$155,052, Rainbow-Nhill Road \$103,095 and Antwerp Woorak Road \$355,324 will be reconstructed in 2018/19.
- Construction of Sealed Pavements: Council has budgeted for a further two urban reconstruction projects – Anderson Street, Dimboola and Elgin Street in Nhill. These projects carry a total cost of around \$470,000.

- Five unsealed road resheet projects: A Bells Road, Antwerp-Katyil Road, W Cooks Road, Geodetic Road, and Greig/McKenzie Road will total more than \$380,000.
- Sealed Pavement Shoulder Resheet: In 2018/19 Council will be undertaking 3 sealed pavement shoulder resheets on Block 40 Road, Diapur-Yanac Road, and Salisbury-Woorak Road at just under \$190,000.
- Council will be undertaking 17 reseal and final seal projects in 2018/19, totalling more than eight hundred thousand dollars. These projects include Victoria, Lloyd and McDonald Streets in Dimboola, Gunn, Railway, George Streets in Nhill, Nhill-Murrayville Road, Netherby-Baker Road, Lorquon Palms Road, Antwerp-Woorak Road, Winiam Road, Katyil-Wail Road, Tarranyurk West Road, Jeparit East Road, Rainbow-Nhill Road, and Rainbow Rises Road.
- Kerb and Channel: Wimmera Street; Dimboola, and Nelson Street; Nhill will be constructed costing approximately \$110,000.
- Carpark Renewal: Resurfacing Bongiorno's Carpark in the Nhill CBD median with asphalt at a cost of \$66,000.

Council's budget balances the need to maintain our existing infrastructure, particularly our extensive road network, whilst funding new projects that improve the liveability of our Shire and build a strong future.

### **Changes**

Changes to the capital works program have been made due to Council contributions required to grants projects currently submitted. These include the inclusion of Nhill Rainbow Road, and Antwerp Woorak Road. To accommodate these inclusions Kerb & Channel replacement in Scott Street Jeparit, reconstruction works at Pigick Bus Route Rainbow and safety upgrades on rural roads have been removed from 2018/19. Nhill Murrayville Road Yanac has been reduced to 4505 in length.

A small reduction in the grant funding for school crossings has been made and funding for tobacco activity has been included to reflect the actual projected amount council will receive. Minor editorial changes have been made

### **Options:**

Council has worked through an extensive process and provided opportunity for the community to comment as part of developing the Budget 2018/19.

Having prepared the proposed budget and received written submissions from the community Council must now adopt the Budget for 2018/19.

### **Link to Council Plan:**

The Annual Budget provides the funding for Council to undertake its initiatives and activities proposed in the Council Plan's four key result areas. Each program in the Budget contains a statement about how the program will contribute to the initiatives and strategies detailed in the Council Plan 2017-2021.

**Financial Implications:**

The 2018/19 Budget is consistent with the parameters set out in Council's ten-year financial plan. The underlying operating result and the cash position are positive but reduced in comparison to forecasts in previous long-term plans.

**Risk Management Implications:**

The preparation of the Budget is a statutory requirement.

**Conflict of Interest:**

Under section 80C of the LGA officers providing advice to Council must disclose any interests, including the type of interest.

Author & Officer Responsible: Monica Revell, Director Corporate & Community Services  
In providing this advice as the Author and Officer Responsible, I have no interests to disclose.

**Communications Strategy:**

Council must give notice of the adoption of the Budget 2018/19 under section 125 LGA. A public notice will be inserted in the Wimmera Mail Times, Dimboola Banner, Nhill Free Press and Rainbow Argus advising of the adoption of the Budget 2018/19.

Copies of the adopted Budget will be placed on Council's website and hard copies will be made available from Hindmarsh Shire Council Customer Service Centres.

A copy of the Budget 2018/19 will be sent to the Minister for Local Government.

**RECOMMENDATION:**

**1. ADOPTION OF THE 2018/19 BUDGET**

- 1.1 That Council pursuant to Sections 127, 129, 130 and 223 of the Local Government Act 1989 ('the Act') and noting written submissions received relating to the 2018/19 Municipal Budget ('the Budget'), now adopt the Budget for the financial year, being for the period 1 July 2018 to 30 June 2019 ('the Financial Year') attached as Appendix 1 and annexed to the recommendation and initialled by the Mayor and Chief Executive Officer for identification;**
- 1.2 That the Chief Executive Officer be authorised to give public notice of this decision to adopt the Budget, in accordance with Section 130(2) of the Act;**
- 1.3 That a copy of the adopted Budget be forwarded to the Minister for Local Government before 30 June 2018, in accordance with Section 130(4) of the Act;**
- 1.4 That a copy of the adopted Budget be kept available at the Hindmarsh Shire Council offices and customer service centres for public inspection in accordance with Section 130(9) of the Act.**

**2. AMOUNT INTENDED TO BE RAISED**

*That an amount of \$8,644,977 be declared as the amount which Council intends to raise by general rates by the application of differential rates, the annual service charge (kerbside waste / recycling collection charge and General waste charge) municipal charge (all described later in this Recommendation), and Windfarms in lieu of rates, which amount is calculated as follows:*

<b>General rates</b>	<b>\$6,845,927</b>
<b>Municipal charge</b>	<b>\$742,270</b>
<b>Kerbside waste / recycling collection charge</b>	<b>\$933,710</b>
<b>General waste charge</b>	<b>\$33,570</b>
<b>Windfarms in lieu of rates</b>	<b>\$89,500</b>
<b>Total</b>	<b>\$8,644,977</b>

**3. GENERAL RATES**

**3.1** *That a general rate be declared in respect of the Financial Year, being for the period 1 July 2018 to 30 June 2019;*

**3.2** *That it be further declared pursuant to Sections 158, 158A and 161 of the Act that the general rate be raised by the application of differential rates having regard to the objectives of each differential rate and characteristics of the land which are the criteria for declaring each differential rate as set out in Appendix B of the Budget 2018/19;*

**3.3** *That it be confirmed that the differential rates for all rateable land within the municipal district be determined by multiplying “Capital Improved Value” of each rateable land by a percentage specified as the percentage of each uniform rate (which percent may be alternatively expressed as cents in the dollar of the Capital Improved Value):*

<b>Type of Rate</b>	<b>Rate in Dollar on Capital Improved Value Cents/\$CIV</b>
<b>Residential Land</b>	<b>0.53186</b>
<b>Farm Land</b>	<b>0.47867</b>
<b>Business, Industrial &amp; Commercial Land</b>	<b>0.47867</b>
<b>Recreational and Cultural Land</b>	<b>0.26593</b>
<b>Urban Vacant Land</b>	<b>1.06372</b>

**3.4** *That Council adopts the return of the revaluation of all properties within the Hindmarsh Shire as at 1 January 2018 from the Valuer General.*

**4. MUNICIPAL CHARGE**

- 4.1 That pursuant to Section 189 of the Act, a Municipal Charge be declared for the period commencing on 1 July 2018 and ending on 30 June 2019;**
- 4.2 The municipal charge be declared for the purpose of covering some of the administrative costs of Council;**
- 4.3 The Municipal Charge be in the sum of \$199.00 for each rateable land within the municipal district in respect of which a municipal charge may be levied.**

**5. ANNUAL SERVICE CHARGE (KERBSIDE COLLECTION / RECYCLING CHARGE AND GENERAL WASTE CHARGE)**

- 5.1 That, pursuant to Section 162(1)(b) and Section 221(1)(b) of the Act, an Annual Service Charge be declared for the period commencing on 1 July 2018 and ending on 30 June 2019;**
- 5.2 That the Annual Service Charge be made for the collection and disposal of refuse and that this Charge be referred to as the “Kerbside waste / recycling collection charge”.**
- 5.3 That the Annual Service Charge for “Kerbside waste / recycling collection charge” be in the sum of \$351.00 for each rateable land within the municipal district in respect of which service charges may be levied and where the services listed in 5.2 above are available.**
- 5.4 That the Annual Service Charge be made for the collection and disposal of refuse and that this Charge be referred to as the “General waste charge”.**
- 5.5 That the Annual Service Charge for “General waste charge” be in the sum of \$9.00 for each rateable land within the municipal district of which a general waste charge may be levied.**

**6. INTEREST ON UNPAID RATES AND CHARGES**

**That interest at the rate prescribed by Section 172(2)(a) of the Act be payable in respect of any of the aforesaid rates and charges which are not paid by the dates fixed pursuant to Section 167(2) of the Act by the date specified for their payment.**

**7. AUTHORISATION TO LEVY AND RECOVER**

**That the Chief Executive Officer be authorised to levy and recover the aforesaid rates and charges in accordance with the Act.**

**8. SUBMISSIONS**

**That having considered all submissions received, Council notifies in writing, each person who has made a separate submission of the decision and the reasons for that decision, section 223 of the Act, the reason being that Council believes the budget as adopted achieves the objectives of Council as determined by Section 3C of the Act and the role of Council as determined by Section 3D of the Act.**

*Attachments: 1, 2, & 3*

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#### **4.1.1 SUPPLEMENTARY REPORT - SUBMISSIONS FOR DRAFT 2018/19 ANNUAL BUDGET**

**Responsible Officer:** Director Corporate and Community Services

**Attachment:** 1, 2, 3

##### **Introduction:**

This supplementary report presents a summary of the submissions received in relation to the 2018/19 Annual Budget and subsequent amendments to the draft budget.

##### **Discussion:**

At its meeting on 23 May 2018 Council resolved to formally prepare and advertise the draft Budget for 2018/19 pursuant to Section 127 of the Local Government Act 1989 (the Act) and called for written submissions pursuant to sections 129 and 223 of the Local Government Act 1989. Advertisements were placed in the Wimmera Mail Times on Friday 25 May 2018. The preparation of the Budget was also promoted on Council's Facebook page and website.

##### **Submissions**

One written submission was received by the closing date of 25 June 2018.

The submission from a Jeparit resident suggests Council consider and invest in new initiatives aimed at specifically growing our economy across the Shire. To not only see value in trimming, pruning and removal of trees, but budget for actual planting and improvements to the amenity of our streetscapes.

The submission refers to the utility costs incurred by halls and community facilities, and suggests reducing these costs through the installation of solar panels. The submission also expresses the need for Council to budget for a family cabin at Jeparit Caravan Park, and upgrade the Edward Eyre walking track.

The submission asks that Hindmarsh Shire news be delivered through a mail drop, and look at sustainability initiatives with waste management including educational initiatives to ensure the community does all it can to ensure our waste streams are clean and managed appropriately.

The Jeparit resident who made the submission was invited to join Council and speak to their submission. Unfortunately, she is unable to make the Council meeting.

##### **Amendments**

Following the consultation period changes to the 2018/19 budget are as follows:

- Include \$50,000 upgrade works to High Street, Dimboola service lane due to community expectations that this project would be undertaken in 2018/19. The project was listed in the 2016/17 and 2017/18 budget to be undertaken in 2018/19.

- Reallocate the \$10,000 budget for the Nhill Aerodrome Masterplan to Jeparit Riverbank Precinct Minor Works following budget consultation and community meetings raising the riverbank precinct near the caravan park as an important area for the Jeparit community. The cost of the Nhill Aerodrome Masterplan has been fully covered from funds re-allocated by Council from the 2017/18 budget.

It is recommended Councillors authorise the CEO to undertake any further consequential and administrative changes required.

**RECOMMENDATION:**

**1. ADOPTION OF THE 2018/19 BUDGET**

- 1.1 That Council pursuant to Sections 127, 129, 130 and 223 of the Local Government Act 1989 ('the Act') and noting written submissions received relating to the 2018/19 Municipal Budget ('the Budget'), now adopt the Budget for the financial year, being for the period 1 July 2018 to 30 June 2019 ('the Financial Year') attached as Appendix 1 and annexed to the recommendation and initialled by the Mayor and Chief Executive Officer for identification;**
- 1.2 That the Chief Executive Officer be authorised to give public notice of this decision to adopt the Budget, in accordance with Section 130(2) of the Act;**
- 1.3 That a copy of the adopted Budget be forwarded to the Minister for Local Government before 30 June 2018, in accordance with Section 130(4) of the Act;**
- 1.4 That a copy of the adopted Budget be kept available at the Hindmarsh Shire Council offices and customer service centres for public inspection in accordance with Section 130(9) of the Act.**

**2. AMOUNT INTENDED TO BE RAISED**

**That an amount of \$8,644,977 be declared as the amount which Council intends to raise by general rates by the application of differential rates, the annual service charge (kerbside waste / recycling collection charge and General waste charge) municipal charge (all described later in this Recommendation), and Windfarms in lieu of rates, which amount is calculated as follows:**

<b>General rates</b>	<b>\$6,845,927</b>
<b>Municipal charge</b>	<b>\$742,270</b>
<b>Kerbside waste / recycling collection charge</b>	<b>\$933,710</b>
<b>General waste charge</b>	<b>\$33,570</b>
<b>Windfarms in lieu of rates</b>	<b>\$89,500</b>
<b>Total</b>	<b>\$8,644,977</b>

**3. GENERAL RATES**

**3.1 That a general rate be declared in respect of the Financial Year, being for the period 1 July 2018 to 30 June 2019;**

**3.2 That it be further declared pursuant to Sections 158, 158A and 161 of the Act that the general rate be raised by the application of differential rates having regard to the objectives of each differential rate and characteristics of the land which are the criteria for declaring each differential rate as set out in Appendix B of the Budget 2018/19;**

**3.3 That it be confirmed that the differential rates for all rateable land within the municipal district be determined by multiplying “Capital Improved Value” of each rateable land by a percentage specified as the percentage of each uniform rate (which percent may be alternatively expressed as cents in the dollar of the Capital Improved Value):**

<b>Type of Rate</b>	<b>Rate in Dollar on Capital Improved Value Cents/\$CIV</b>
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<b>Urban Vacant Land</b>	<b>1.06372</b>

**3.4 That Council adopts the return of the revaluation of all properties within the Hindmarsh Shire as at 1 January 2018 from the Valuer General.**

**4. MUNICIPAL CHARGE**

**4.1 That pursuant to Section 189 of the Act, a Municipal Charge be declared for the period commencing on 1 July 2018 and ending on 30 June 2019;**

**4.2 The municipal charge be declared for the purpose of covering some of the administrative costs of Council;**

**4.3 The Municipal Charge be in the sum of \$199.00 for each rateable land within the municipal district in respect of which a municipal charge may be levied.**

**5. ANNUAL SERVICE CHARGE (KERBSIDE COLLECTION / RECYCLING CHARGE AND GENERAL WASTE CHARGE)**

**5.1 That, pursuant to Section 162(1)(b) and Section 221(1)(b) of the Act, an Annual Service Charge be declared for the period commencing on 1 July 2018 and ending on 30 June 2019;**



**5.2 That the Annual Service Charge be made for the collection and disposal of refuse and that this Charge be referred to as the “Kerbside waste / recycling collection charge”.**

**5.3 That the Annual Service Charge for “Kerbside waste / recycling collection charge” be in the sum of \$351.00 for each rateable land within the municipal district in respect of which service charges may be levied and where the services listed in 5.2 above are available.**

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**5.5 That the Annual Service Charge for “General waste charge” be in the sum of \$9.00 for each rateable land within the municipal district of which a general waste charge may be levied.**

## **6. INTEREST ON UNPAID RATES AND CHARGES**

**That interest at the rate prescribed by Section 172(2)(a) of the Act be payable in respect of any of the aforesaid rates and charges which are not paid by the dates fixed pursuant to Section 167(2) of the Act by the date specified for their payment.**

## **7. AUTHORISATION TO LEVY AND RECOVER**

**That the Chief Executive Officer be authorised to levy and recover the aforesaid rates and charges in accordance with the Act.**

## **8. SUBMISSIONS**

**That having considered all submissions received, Council notify in writing, each person who has made a separate submission, of the decision and the reasons for that decision, section 223 of the Act, the reason being that Council believes the budget as adopted achieves the objectives of Council as determined by Section 3C of the Act and the role of Council as determined by Section 3D of the Act.**

## **9. AMENDMENTS**

**That changes to the 2018/19 budget be altered to:**

- Include \$50,000 upgrade works to High Street, Dimboola service lane.**
- Reallocate the \$10,000 budget for the Nhill Aerodrome Masterplan to Jeparit Riverbank Precinct Minor Works.**
- Authorise the CEO to undertake any further consequential and administrative changes as required.**

**MOVED: Crs T Schneider/R Gersch**

## **1. ADOPTION OF THE 2018/19 BUDGET**

- 1.1 That Council pursuant to Sections 127, 129, 130 and 223 of the Local Government Act 1989 ('the Act') and noting written submissions received relating to the 2018/19 Municipal Budget ('the Budget'), now adopt the Budget for the financial year, being for the period 1 July 2018 to 30 June 2019 ('the Financial Year') attached as Appendix 1 and annexed to the recommendation and initialled by the Mayor and Chief Executive Officer for identification;**
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**2. AMOUNT INTENDED TO BE RAISED**

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*of each uniform rate (which percent may be alternatively expressed as cents in the dollar of the Capital Improved Value):*

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**3.4 That Council adopts the return of the revaluation of all properties within the Hindmarsh Shire as at 1 January 2018 from the Valuer General.**

**4. MUNICIPAL CHARGE**

**4.1 That pursuant to Section 189 of the Act, a Municipal Charge be declared for the period commencing on 1 July 2018 and ending on 30 June 2019;**

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**4.3 The Municipal Charge be in the sum of \$199.00 for each rateable land within the municipal district in respect of which a municipal charge may be levied.**

**5. ANNUAL SERVICE CHARGE (KERBSIDE COLLECTION / RECYCLING CHARGE AND GENERAL WASTE CHARGE)**

**5.1 That, pursuant to Section 162(1)(b) and Section 221(1)(b) of the Act, an Annual Service Charge be declared for the period commencing on 1 July 2018 and ending on 30 June 2019;**

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**5.3 That the Annual Service Charge for “Kerbside waste / recycling collection charge” be in the sum of \$351.00 for each rateable land within the municipal district in respect of which service charges may be levied and where the services listed in 5.2 above are available.**

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**5.5 That the Annual Service Charge for “General waste charge” be in the sum of \$9.00 for each rateable land within the municipal district of which a general waste charge may be levied.**

**6. INTEREST ON UNPAID RATES AND CHARGES**

*That interest at the rate prescribed by Section 172(2)(a) of the Act be payable in respect of any of the aforesaid rates and charges which are not paid by the dates fixed pursuant to Section 167(2) of the Act by the date specified for their payment.*

**7. AUTHORISATION TO LEVY AND RECOVER**

*That the Chief Executive Officer be authorised to levy and recover the aforesaid rates and charges in accordance with the Act.*

**8. SUBMISSIONS**

*That having considered all submissions received, Council notify in writing, each person who has made a separate submission, of the decision and the reasons for that decision, section 223 of the Act, the reason being that Council believes the budget as adopted achieves the objectives of Council as determined by Section 3C of the Act and the role of Council as determined by Section 3D of the Act.*

**9. AMENDMENTS**

*That changes to the 2018/19 budget be altered to:*

- *Include \$50,000 upgrade works to High Street, Dimboola service lane.*
- *Reallocate the \$10,000 budget for the Nhill Aerodrome Masterplan to Jeparit Riverbank Precinct Minor Works.*
- *Authorise the CEO to undertake any further consequential and administrative changes as required.*

**CARRIED**

Attachment 1, 2, 3

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## 4.2 COUNCIL PLAN 2017-2021 ANNUAL REVIEW & STRATEGIC RESOURCE PLAN 2019-2022

**Responsible Officer:** Director Corporate & Community Services  
**Attachment Number:** 4

### **Introduction:**

This report presents the revised Council Plan 2017-2021, including the Strategic Resource Plan 2019-2022 for adoption following the period for public comment.

### **Discussion:**

Section 125 of the Local Government Act 1989 (LGA) provides that a Council must prepare and approve a Council Plan within six months after a general election or by the next 30 June, whichever is the later. Council adopted its 2017-2021 Council Plan at its meeting held on 23 August 2017.

Section 125 of the LGA provides that at least once each financial year Council must consider whether the current Council Plan requires any adjustment in respect of the remaining period of the Plan.

The Council Plan is the key document that drives the direction of the Council and is a requirement of the LGA. It must include, s125 (2)

- a. The strategic objectives of Council;
- b. The strategies for achieving the objectives for at least the next four years;
- c. Strategic indicators for monitoring the achievements of the objectives;
- d. A Strategic Resource Plan; and
- e. Any other matters prescribed by the regulations.

The Strategic Resource Plan details the resources required to achieve the strategic objectives. It must include in respect of at least the next four financial years

- a. Financial statements;
- b. Statements describing the required non-financial resources, including human resources;

A Council must review the Strategic Resource Plan during the preparation of the Council Plan; and adopt the Strategic Resource Plan no later than 30 June each year. A copy of the current Strategic Resources Plan must be available for inspection by the public at the Council office and any district offices and any other place required by the regulations. In addition, a Council must ensure that the current Strategic Resource Plan is published on the Council's internet website.

Since the adoption of the Council Plan in August 2017, 18 of the 32 objectives to be completed in 17/18 have been completed. The remaining 14 objectives have been delayed due to funding or staff absences, and also by their nature, will be ongoing and reoccurring for the four years of this Council term and most likely into the future.

Council released the Council Plan 2017-2021 incorporating the strategic resources plan 2019-2021 for the statutory 28 day public review period between 25 May 2018 and 25 June 2018.

Minor changes have been made to the Strategic Resources Plan 2019-2022 to reflect the changes in the 2018/19 budget.

At the time of writing this report no submissions were received. Any submissions received will be provided to Councillors and discussion will be held during the Council meeting.

**Options:**

Council can:

1. Adopt revised Council Plan 2017-2021, including the Strategic Resource Plan 2019-2022, as per the draft advertised.
2. Further amend the Council Plan 2017-2021, including the Strategic Resource Plan 2019-2022, and adopt the amended.

**Link to Council Plan:**

Compliance with the requirements to prepare and review the Council Plan is an important aspect of Good Governance and Leadership.

**Financial Implications:**

A Strategic Resource Plan is prepared as part of the Council Plan preparation process. It outlines the financial and other resources required to complement the objectives, and strategies for achieving them, within the Council Plan.

**Risk Management Implications:**

The preparation of the Council Plan is a statutory requirement.

**Conflict of Interest:**

Under section 80C of the LGA officers providing advice to Council must disclose any interests, including the type of interest.

Author and Officer Responsible: Monica Revell, Director Corporate and Community Services

In providing this advice as the Author and Officer Responsible, I have no interests to disclose.

**Communications Strategy:**

Council must give notice of the adoption of the Council Plan 2017-2021, including the Strategic Resource Plan 2019-2022 under section 125 of the Local Government Act. A public notice will be inserted in the Wimmera Mail Times, Dimboola Banner, Nhill Free Press and Rainbow Argus advising of the adoption of the Council Plan 2017-2021, including the Strategic Resource Plan 2019-2022.

Copies of the adopted Plan will be available at each Hindmarsh Shire Customer Service Centre and on Council's website.

A copy of the Plan will be sent to the Minister for Local Government.

**RECOMMENDATION:**

***That Council:***

- 1. Notes submissions received, in accordance with section 223 of the Local Government Act 1989 ('the Act') on the revised Council Plan 2017-2021, including the Strategic Resource Plan 2019-2022.***
- 2. Adopts the revised Hindmarsh Shire Council Plan 2017-2021, including the Strategic Resources Plan 2019-2022.***
- 3. That a copy of the adopted Plan be forwarded to the Minister for Local Government before 30 June 2018.***

*Attachment: 4*

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**4.2.1 SUPPLEMENTARY REPORT - COUNCIL PLAN 2017-2021 ANNUAL REVIEW AND STRATEGIC RESOURCE PLAN 2019-2022**

**Responsible Officer:** Director Corporate and Community Services

**Attachment:** 4

**Introduction:**

This supplementary report presents a summary of amendments required to the Strategic Resource Plan due to changes in the 2018/19 budget.

**Discussion:**

No submissions were received regarding the Council Plan 2017-2021 and Strategic Resources Plan 2019-2022.

Following the consultation period for the draft 2018/19 budget changes have been proposed to the budget that will alter the strategic resources plan.

Following the consultation period changes to the 2018/19 budget are as follows:

- Include \$50,000 upgrade works to High Street, Dimboola service lane
- Reallocate the \$10,000 budget for the Nhill Aerodrome Masterplan to Jeparit Riverbank Precinct Minor Works.

These changes and any further changes made during the council meeting will require an update of the strategic resources plan 2019-2022.

**RECOMMENDATION:**

**That Council:**

1. **Notes that no submissions were received, in accordance with section 223 of the Local Government Act 1898 ('the Act') on the revised Council Plan 2017-2021, including the Strategic Resource Plan 2019-2022;**
2. **Adopts the revised Hindmarsh Shire Council Plan 2017-2021, including the Strategic Resources Plan 2019-2022;**
3. **That a copy of the adopted Plan be forwarded to the Minister for Local Government before 30 June 2018;**
4. **To include amendments to the Strategic Resources Plan in line with alterations to the 2018/19 budget in item 4.1;**
5. **Authorises the CEO to undertake any further consequential or administrative amendments as required.**

**MOVED: Crs R Gersch/R Lowe**

**That Council:**

1. **Notes that no submissions were received, in accordance with section 223 of the Local Government Act 1898 ('the Act') on the revised Council Plan 2017-2021, including the Strategic Resource Plan 2019-2022;**
2. **Adopts the revised Hindmarsh Shire Council Plan 2017-2021, including the Strategic Resources Plan 2019-2022;**
3. **That a copy of the adopted Plan be forwarded to the Minister for Local Government before 30 June 2018;**
4. **To include amendments to the Strategic Resources Plan in line with alterations to the 2018/19 budget in item 4.1;**
5. **Authorises the CEO to undertake any further consequential or administrative amendments as required.**

**CARRIED**

*Attachment: 4*

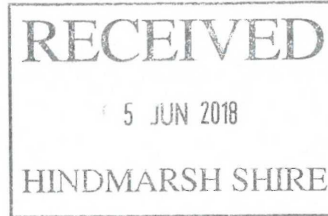
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<b>5. MEETING CLOSE</b>
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There being no further business, Cr R Ismay declared the meeting closed at 4:22pm.

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21 May 2018

Dear Cr. Ismay and Hindmarsh Shire Councillors,

ASSESS #	
ACTION	EA/DIS
INFO	
X REF	

**RE: Davis Park Grand Stand Closure**

My name is Elena James and as you may know I am a member of the Hindmarsh Shire Youth Council (HSYC), and I am also I member of the Nhill and District Sporting Club (NDSC). During my time as a member of the Hindmarsh Shire Youth Council, I have learnt that if I am passionate about something and I am not sure about the outcome or processes in place that it is better for me to ask questions, rather than just assume.

Recently, the grandstand or Pavilion at Davis Park, Nhill, has been closed as it was deemed unsafe. But there has been talk that it will be taken down. Many people, including myself, are a little upset about it, as it has great pride of place within the community and a lot of sentimental value attached to it as well.

The stand was built in 1965 and has been a beloved structure ever since. There is no better way to spend your afternoon watching a bit of footy while eating a pie under cover in our grandstand! The grandstand is not only used by footy-goers, but by hockey and cricket spectators too. Often, when there are events at Davis Park, the grandstand is a popular place to find seating or that perfect spot to have a splendid view of our blow-up movie screen; it also provides shelter on those cold, wet wintery days during the football season.

I, on behalf of HSYC, was wondering what we could do to help save this historic structure of Nhill and the sporting club?

What is Hindmarsh Shire Council planning on doing to make sure we don't lose this asset and where can we, the youth councillors help?

What options is the Council thinking and what path might you take?

The public loves the stand and the HSYC would love to help in any way we can in preserving this iconic grandstand.

We would like to hear your thoughts and suggestions and work together with Council and the Nhill and District Sporting Club to assist where we can.

Kindest regards,

Elena James

On behalf of the Hindmarsh Shire Youth Council

PO Box 250
92 Nelson Street
NHILL VIC 3418
Email: youth@hindmarsh.vic.gov.au



26 April 2018

Hon Malcolm Turnbull MP  
Prime Minister  
Parliament House  
CANBERRA ACT 2600

Dear Prime Minister

**City of Greater Dandenong advocacy against cuts to the Status Resolution Support Services (SRSS) program**

I am writing to you on a matter raised and a resolution adopted by the City of Greater Dandenong Council at the Council meeting of 23 April 2018.

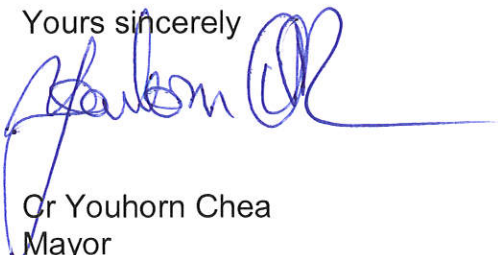
Council has become aware of proposed changes to the Status Resolution Support Services (SRSS) program where SRSS recipients who are assessed as being job ready will be forced to exit the program from 4 June 2018, losing all income, casework and allied supports.

Greater Dandenong, as the most multicultural municipality in Australia, has almost 2,000 people seeking asylum living in our community awaiting a decision on their claim for asylum. Due to the narrow list of exclusions there is a strong concern that the majority of these people will be severely impacted by the proposed changes.

Accurate job readiness assessment for sustainable employment is difficult to evaluate particularly when conducted by those untrained in employment consultancy. People seeking asylum assessed as job ready will continue to face significant, if not impossible, challenges in finding employment. As a local example, they would be competing directly with job seekers in an area already affected by high levels of unemployment. Loss of income and case management support will only accentuate the effects of torture and trauma, language and cultural barriers, and the ongoing uncertainty of their protection claim.

The proposed changes to the SRSS program will erode the social cohesion that Australia has invested so much in achieving and Council on behalf of the Greater Dandenong community implores that the decision to implement these changes be reversed.

Yours sincerely



Cr Youhorn Chea  
Mayor





Refugee Council  
of Australia

## **HOW FEDERAL CUTS TO SUPPORT FOR PEOPLE SEEKING ASYLUM WILL AFFECT PEOPLE, STATES AND LOCAL COMMUNITIES**

*Updated 15 May 2018*

### **Key issues**

- Before the end of June 2018, the Federal Department of Home Affairs plans to drastically cut support to people seeking asylum. This is likely to leave more than 7,500 people hungry and homeless, most of them living in the suburbs of Sydney and Melbourne.
- The Department is changing the eligibility to its Status Resolution Support Service (SRSS), saying that it plans to reduce the number of people seeking assistance through the program to fewer than 5,000. As at 28 February 2018, 13,299 people were receiving this support.
- Pregnant women, families with young children and survivors of torture who will not meet the heightened vulnerability criteria set by the Department will be left without any form of income to pay rent, pay for prescriptions, or even get enough food for each day.
- It is counterproductive to force people into being homeless and hungry when most are likely to be in Australia for the long-term. Past statistics demonstrate that at least 70% of people who arrived by boat were found to be in need of refugee protection and remained in Australia.
- States, local communities, and charities will bear the brunt of the consequences of these cruel changes: overstretched agencies will see an increase in people seeking emergency relief for food, clothing, blankets, and support to pay rent. Hospitals will likely see more people coming through their emergency room doors as they are not able to afford their medications. Homelessness services will see more people – including families with young children – waiting on their doorsteps for help, as they will have no other options.

### **Background**

- People seeking asylum (whether by boat or plane) often need support to survive in Australia while their claims for protection are being processed. Having often faced traumatic circumstances, they can have difficulty finding work because of their lack of permanent status and are not entitled to the social security payments available to others.
- The Government did not permit people to work for several years, but once work rights were granted, many people seeking asylum have worked to support themselves. Unfortunately, many of the jobs were short-term, and this temporary work has meant that people need basic financial assistance while they look for another job.
- Support for people seeking asylum has been provided in recent years through the SRSS program. The program provides a basic living allowance (typically 89% of Newstart allowance, or approximately \$250 per week), casework support and access to torture and trauma counselling.
- Draconian cuts to the program will make it almost impossible for people to apply for the program: very few people will fit the restrictive criteria. This will see a reduction of the current program by over 60%.
- This harsh policy is entirely within the discretion of the Minister, and does not require Cabinet approval or legislative change to reverse. In the context of the overall budget, the savings also appear to be relatively minor.

### **Consequences of the cuts to support**

- The cuts to who is eligible for SRSS will mean that over 7,000 currently on the program could lose access to basic income assistance, a caseworker and torture and trauma counselling. Thousands more will not be able to access this life-saving support if they need it again (for example, if they lose their jobs).
- People will have to stop taking vital medication, go hungry so their children can eat, and end up in work where they are exploited. We know from our experience that many people will become so desperate that they may self-harm.

### **Recommendations**

- We call for this policy change to be stopped. Cutting off all support for people whilst they are looking for work is not fair. We call for a policy that means no one is left without a form of income to pay for their rent, for vital medications, and to feed themselves and their families.
- We recommend that the Federal Government restore access to the SRSS program for all people seeking asylum until a resolution of their status is complete.



## ASSEMBLY OF COUNCILLORS RECORD

*Assembly of Councillors means a planned or scheduled meeting of at least 3 councillors and one member of council staff which considers matters that are intended or likely to be:*

- a) the subject of a decision of the Council; or*
- b) subject to the exercise of a function, duty of power of the council that has been delegated to a person or committee; but does not include a meeting of the Council, a special committee of the Council, a club, association, peak body, political party or other organisation.*

Requirements to be observed by an assembly of Councillors (Section 80A Local Government Act, 1989)

**Title of Meeting:** Council Briefing Session

**Date:** Wednesday 6 June 2018

**Time:** 1:00pm – 3:00pm

**Assembly Location:** Council Chamber, Nhill

**Present:**

Crs. R Ismay (Mayor), D Nelson, R Lowe, R Gersch, D Colbert, T Schneider

**Apologies:**

**In Attendance:**

Mr. G Wood (Chief Executive Officer), Mr. S Power (Director Infrastructure Services) (items 2-6), Ms M Revell (Director of Corporate and Community Services) (items 2-6), Ms S Gersch (Executive Assistant) (items 2-6), Mr P King (Manager Economic and Community Development) (items 3–4), Ms M Farinha (Community Development Officer) (items 3–4)

**Conflict of Interest Disclosures**

1. Direct; or
2. Indirect interest
  - (a) by close association;
  - (b) that is an indirect financial interest;
  - (c) because of conflicting duties;
  - (d) because of receipt of an applicable gift;
  - (e) as a consequence of becoming an interested party; or
  - (f) because of an impact on residential amenity.

Declaration of direct or indirect interest must also be advised by Councillors at the commencement of discussion of the specific item.

**Councillors:**

Nil

**Officers:**

Nil

**Matters Discussed:**

No.	Detail	Presenter
1.	CEO Update	Greg Wood
2.	NBN Update	Graham Sawyer
3.	Discovery Trail Update	Phil King
4.	Nhill Memorial Community Centre/Cinema Update	Monica Revell
5.	Customer Satisfaction Survey Results*	Monica Revell
6.	Councillor Question Time	Greg Wood

Completed by: Greg Wood

Signed:



Date: 06/06/2018

*Must be kept for four years from date of the assembly. Available for public inspection at Council Offices for 12 months after date of assembly.*



## ASSEMBLY OF COUNCILLORS RECORD

*Assembly of Councillors means a planned or scheduled meeting of at least 3 councillors and one member of council staff which considers matters that are intended or likely to be:*

- a) the subject of a decision of the Council; or*
- b) subject to the exercise of a function, duty of power of the council that has been delegated to a person or committee; but does not include a meeting of the Council, a special committee of the Council, a club, association, peak body, political party or other organisation.*

Requirements to be observed by an assembly of Councillors (Section 80A Local Government Act, 1989)

**Title of Meeting:** Council Briefing Session

**Date:** Wednesday 27 June 2018                      **Time:** 4:30pm – 4:45pm

**Assembly Location:** Council Chamber, Nhill

**Present:**

Crs. R Ismay (Mayor), D Nelson, R Lowe, R Gersch, D Colbert, T Schneider

**Apologies:**

**In Attendance:**

Mr. G Wood (Chief Executive Officer), Mr. S Power (Director Infrastructure Services), Ms M Revell (Director of Corporate and Community Services), Ms S Gersch (Executive Assistant), Ms J Fritsch (Manager Strategic Assets and Planning)

**Conflict of Interest Disclosures**

1. Direct; or
2. Indirect interest
  - (a) by close association;
  - (b) that is an indirect financial interest;
  - (c) because of conflicting duties;
  - (d) because of receipt of an applicable gift;
  - (e) as a consequence of becoming an interested party; or
  - (f) because of an impact on residential amenity.

Declaration of direct or indirect interest must also be advised by Councillors at the commencement of discussion of the specific item.

**Councillors:**

Nil

**Officers:**

Nil

**Matters Discussed:**

No.	Detail	Presenter
1.	Rainbow-Nhill Road	Greg Wood

Completed by: Greg Wood

Signed:

A handwritten signature in black ink, appearing to read 'Greg Wood', written over a rectangular box.

Date: 27/06/2018

*Must be kept for four years from date of the assembly. Available for public inspection at Council Offices for 12 months after date of assembly.*

**RAINBOW TOWN COMMITTEE MEETING MONDAY 28<sup>TH</sup> MAY 2018**

Held at Civic Centre Small Meeting room started @7.38 pm

**Visiting:** Mayor Cr Ron Ismay and Liaison Officer Wayne Schulz,

**Members attending:** Michael Sullivan, Ross Heinrich, Bill Hutson, Greg Roberts, Adrian Bennet, Peta Bennet, Phillip Molesworth, Julie McLean and Leonie Clarke,

**Chairperson:** declares meeting open and welcome to all attending.

**Apologies:** Dianne Dickson and Ben Gosling.

**Motion:** to accept apologies

**Moved:** Michael Sullivan / Phillip Molesworth - carried

*Declaration by members of any conflict of interest in any item of the agenda, either,*

- ) Direct; or
- ) Indirect interest of one of five types;
  1. a close association;
  2. an indirect financial interest;
  3. a conflicting duty;
  4. an applicable gift or
  5. a party to the matter in any term on the agenda
  6. An impact on residential amenity.

Chairman requests members declare any known conflicts of and/or pecuniary interests.

Minutes from April as circulated.

**Business arising:** from last meeting. No

**Motion:** to adopt circulated April minutes as correct

Moved: Phillip Molesworth / Adrian Bennet - carried

**Treasurers report**

24/04/18 – 28/05/18

**Opening Balance**      \$31,196.34

**Income**                      \$4,500.00

**Payments**                    \$00.00

**Closing Balance**        \$35,696.34

**Income**

Rainbow Progress Association (4500.00

Rainbow Desert Enduro)

**Payments**

Nil

**Rainbow Town Committee Projects & Commitments**

**Day on the Lake \$816.75**

**Lawn \$802.75**

**Pella Project \$282.29**

**Grave Seat \$50.00**



**Open Spaces project \$422.37**(reallocated to TV info station)  
**Town Traders \$3,017.38**  
**Men's Shed \$2600.00**  
**Historic Film Farming in the Mallee \$710.00** (Drought Response Funding)  
**Rainbow Desert Enduro \$6,600.00**  
**New Residence BBQ 2017 \$57.71**  
**Hindmarsh Shire Grant 2017: \$6,500.00** (Unallocated).

**Silo Art Trail \$7,400** (transferred from Pella Project)  
**Committed funds \$29,259.25**

**Uncommitted funds \$6437.09**

**Cheque Account \$35,671.19**  
**Petty Cash Account \$25.15**

**Account TV** when invoiced  
Dare Telecom \$44.05 (Domain renewal fee)

**Motion:** *to receive treasures report*  
**Moved:** Adrian Bennet / Julie McLean - carried

**Cr Report:** Mayor Cr Ron Ismay

- ) Cr reported that the Nhill to Rainbow road upgrades that were mentioned at last meeting now has an extra two hundred thousand dollars allocated.
- ) It appears that the way the outlet creek bridge has been designed it would not be too hard to widen.
- ) Attended Regional Rural Summit recently
- ) Talked about social enterprise work shop
- ) Silo Art trail Marianne Ferguson felt that there could be problems with Llew Schillings silo being difficult to get at and also with powerlines close by. We have also looked at the Albacutya silo and the owner is agreeable to the use of it for this purpose, it may be a combination of the two silos to be used still a work in progress.

**Motion:** to receive Cr Report  
**Moved:** Phillip Molesworth / Greg Roberts - carried

**Liaison Officer Report:** Wayne Schulz

- ) Pick my project is a new Victorian Governments Community grants program, communities can apply for grants from \$20,000 to \$200,000 Funding is for sport/recreation activities, improved health and wellbeing, innovation and technology, arts and cultural projects the idea is to improve the community together, there will be voting involved.

- ) Funding: for sport and recreation activities.
- ) Innovation and technology
- ) Arts and culture projects
- ) Community put together a project
- ) **Further information:** will be circulated through the town committee shortly.

**Council appointed Richard Simon:** to undertake the development of a Master Plan for the Rec reserve netball change rooms and Caravan Park, Council have bought this forward. The Master Plan will identify how the Rec reserve and the Caravan Park can have joint use of amenities.

**Council have been in discussion with:** the Rec reserve committee of management, Jeparit Football Club and Netball Club re proposed female Netball change rooms. Council will make application for a grant from Sport and recreation Victorian friendly female program applications close at the end of July.

- ) Tuesday 12<sup>th</sup> June Community Plan Review which will be held at the civic supper room.
- ) October end contract for swimming pools, have met with contractors who have suggested a couple of minor changes to existing special specification contracts, Tenders will be called.

**Motion:** to receive *Liaison Officer report*

**Moved:** Greg Roberts / Julie McLean - carried

**Inwards correspondence:**

- ) Email: from Jeanette Fritsch re street and reserve trees (fw)
- ) Letter: from Graham Nuske re requesting letter of support for netball sheds (fw)
- ) Email: from Peter Solly re historic building heritage walk/plaques (fw)
- ) Email: My Health Record Poster (fw)
- ) Email: from Michelle Farinha re National Volunteers week (fw)

**Outwards correspondence:**

Support Letter: supplied to Graham Nuske re Netball Sheds (fw)

**Chairperson Ross Heinrich:** asked were there any questions regarding correspondence.

**There was one question:** regarding how the street and reserve tree meeting went, Liaison Officer Wayne Schulz gave a rundown of the event and it was successful although not a large attendance, those that attended were passionate about the program.

**Motion:** to receive *inwards correspondence and endorse outward correspondence*

**Moved:** Leonie Clarke / Michael Sullivan – carried

### General Business

#### **Coffee Van:**

Leonie Clarke, Alison Ey and Llew Schilling went to inspect the coffee van which was in excellent condition but investigation disclosed that the ongoing maintenance and operating costs resulted in the group declining the offer.

#### **Change of meeting start time:**

**Motion:** *that all future Rainbow Town Committee meetings have a start time of 7.30 pm.*

**Moved:** Phillip Molesworth / Julie McLean – carried

#### **Burning Rubbish near Hospital:**

Greg Roberts suggested that he would like at the next meeting to discuss making a recommendation to council as to whether they should issue permits to burn rubbish within 150 meters or some similar distance of the Rainbow Hospital. Greg wanted members to think about this before the next meeting as it will be on the agenda.

#### **Chairperson Ross Heinrich:**

Stated that there had been great things happening around rainbow over the last month or so, to mention the Oasis with overseas visitors, concert at Pella and he would like to congratulate all those people that were involved, we are only a small town yet big things happen, quite remarkable and Ross wanted to thank everyone responsible.

**As there was no further business Chairperson Ross Heinrich thanked all for their attendance and closed meeting@ 7.55pm**

# MINUTES

## NHILL TOWN COMMITTEE

Monday 21<sup>st</sup> May 2018

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### 1. In Attendance

Brian McGennisked, Helen Ross, David Borain, Helen Woodhouse Herrick, Sarah Dickensen (representing Hindmarsh Shire) Absent: Pauline Mc Cracken, Kay Frost

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### 2. Apologies

Lyn Schoolderman, David Colbert, Shane Power

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### 3. Minutes

Motion to accept minutes as circulated raised by Helen R. Seconded by Brian. All in favor, Passed.

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### 4. Finance Report

Treasurer was an apology. Finance report will be presented at meeeting in June.

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### 5. Correspondence

Correspondence was read by Helen R. Motion to accept correspondence was raised by Helen R. Seconded by David. All in favor, Passed

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### 6. Business Arising

David accepted the task of repairing the frames of the Santas (2 frames) in readiness for them to be taken to Melbourne in the middle of June. Brian and Helen R. accepted the task of sorting the decorations and delivering the broken ones to David to fix. It is hope to transport all the decorations before the end of June to have them refurbished in good time before our busy season.

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### 7. New Business

Item 1. Commercial Car Park. Information was unavailable due to the absence of Shane Power. He requested by phone that the item be represented at the June Meeting.

Item 2. Financial breakdown of the Commercial Car Park Contract. This will also be carried over to the June meeting where it is hoped there will be an accounting of the costs.

Item 3: Food Vendors for Fiesta 2019. This item had been carried over from the last 2 meetings and a decision on contacting the Vendors was urgent. In the absence of Pauline, a vote was taken for Helen R. to contact as many of the vendors as possible to book them for the Fiesta.

Item 3: This will be held over to the next meeting as there needs to be a full representation of all members for a meaningful discussion.

Item 4: Presentation of items for Childrens Activities for Fiesta 2019. A wooden Jewel Box, which needs to be glued together and decorated was shown. These boxes, lazer cut by Craig Ross, would be most suitable for the age of the children who enjoy the craft activities. Craig will make as many as we need at a cost of 27cents each (wood costs only). They will be mailed in bulk at the end of the year, or brought down during a visit to Nhill. Craig also sent 2 Animal cut outs and a pencil container which require a minimum of assembly. These will come to the next meeting for approval. Helen also brought along a sample of cut out Stars which Pauline had requested for the Carols in the Park decorations. It is anticipated these Stars will then be used for street decoration. A concensus decided that the 5 point star was the most suitable, but a vote will wait until Pauline attends, so we can get the star which best suits her concept.

Other Items without notice: Helen W-H wished to discuss the new 'slow down' sign erected at the corner of Nelson Street and Victoria Street. She also wished to discuss the vegetation on the central verge at the Horsham end of town. This will appear as an agenda item for the June meeting to allow a full discussion.

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8. Meeting closure

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8.47 p.m.

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9. Next Meeting

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18<sup>th</sup> June 2018 7.30 p.m.