

MINUTES OF THE ORDINARY COUNCIL MEETING OF THE HINDMARSH SHIRE COUNCIL HELD AT THE COUNCIL CHAMBER, NHILL ON WEDNESDAY 20 SEPTEMBER 2017, COMMENCING AT 3:00PM

AGENDA

1. Acknowledgement of the Indigenous Community and Opening Prayer

2. Apologies

3. Confirmation of Minutes

4. Declaration of Interests

5. Public Question Time

6. Deputations

7. Activity Reports

8. Correspondence

9. Assembly of Councillors

9.1 Record of Assembly

10. Planning Permit Reports

10.1 Application for Planning Permit 1564-2016

10.2 Application for Planning Permit 1566-2017

11. Reports Requiring a Decision

- 11.1 Financial Statements and Performance Statement for the Year Ending 30 June 2017
- 11.2 Draft Domestic Animal Management Plan 2017-2021
- 11.3 Special S86 Committee – Yanac Public Hall and Recreation Reserve Committee

12. Special Committees

- 12.1 Nhill Town Committee

13. Late Reports

No report

14. Other Business

No report

15. Confidential Matters

No report

16. Meeting Close

Present: Crs. D. Nelson (Mayor), R. Lowe (Deputy Mayor), D. Colbert, T. Schneider, R. Gersch, R. Ismay

In Attendance:

Greg Wood (Chief Executive Officer), Shane Power (Director Infrastructure Services), Monica Revell (Acting Director Corporate and Community Services), Taegan Salt (Executive Assistant), Shelley Gersch (Acting Executive Assistant), Andre Dalton (Coordinator Planning and Development) 7-10.2.

1. ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY AND OPENING PRAYER

Cr Nelson opened the meeting at 3:00pm by acknowledging the Indigenous Community and offering the opening prayer.

2. APOLOGIES

Nil

3. CONFIRMATION OF MINUTES

RECOMMENDATION:

That the Minutes of the Ordinary Council Meeting held on Wednesday 6 September 2017 in the Health and Fitness Centre, Dimboola as circulated to Councillors be taken as read and confirmed.

MOVED: CRS R. Gersch/R. Lowe

That the Minutes of the Ordinary Council Meeting held on Wednesday 6 September 2017 in the Health and Fitness Centre, Dimboola as circulated to Councillors be taken as read and confirmed.

CARRIED

Attachment: 1

4. DECLARATION BY COUNCILLORS OR OFFICERS OF ANY DIRECT OR INDIRECT INTEREST IN ANY ITEM ON THE AGENDA.

- Direct; or
- Indirect interest

- a) by close association;
- b) that is an indirect financial interest;
- c) because of conflicting duties;
- d) because of receipt of an applicable gift;
- e) as a consequence of becoming an interested party; or
- f) because of an impact on residential amenity.

Declaration of direct or indirect interest must also be advised by Councillors at the commencement of discussion of the specific item.

5. PUBLIC QUESTION TIME

No questions

6. DEPUTATIONS

No deputations

7. ACTIVITY REPORTS

COUNCILLOR ACTIVITIES: AUGUST 2017

Cr NELSON, MAYOR

Attended:

- 01/08/2017 Mayor / CEO meeting, Nhill
- 02/08/2017 Informal meeting with Mary Lallios – MAV, Nhill
- 02/08/2017 Briefing meeting, Nhill
- 02/08/2017 Council Meeting, Nhill
- 02/08/2017 WSM Regional Assembly, Horsham
- 04/08/2017 ABC interview
- 04/08/2017 Projector Bike, Desert Enduro Launch, Rainbow
- 05/08/2017 Rainbow Desert Enduro, Rainbow
- 06/08/2017 Rainbow Desert Enduro presentations, Rainbow
- 07/08/2017 Town Committee meeting, Dimboola
- 08/08/2017 Wimmera Development Association, Horsham
- 10/08/2017 MAV Rural & Regional Forum
- 15/08/2017 Wimmera Mallee Pioneer Museum AGM, Jeparit
- 16/08/2017 Nhill Office, Nhill
- 21/08/2017 Minister Lisa Chester visit
- 21/08/2017 Inspection of Basketball Stadium, Dimboola
- 22/08/2017 Wimmera Leading Change Breakfast, Horsham
- 22/08/2017 Mayor / CEO meeting
- 23/08/2017 Wimmera Mail Times stakeholders morning tea, Horsham
- 23/08/2017 Briefing meeting, Nhill
- 23/08/2017 Council Meeting, Nhill
- 24/08/2017 ABC interview
- 24/08/2017 St Patricks School - Mayoral talk, Nhill
- 24/08/2017 Wimmera Southern Mallee LLEN meeting, Horsham
- 25/08/2017 North West Municipal Association meeting, Warracknabeal
- 29/08/2017 Western Rail Steering Committee meeting, Stawell
- 29/08/2017 Vic Roads Municipal Liaison meeting, Nhill
- 30/08/2017 Q & A session – A Broad MP and E Kealy MP
- 31/08/2017 Nhill Lutheran Women's Zone Rally

Cr LOWE, DEPUTY MAYOR

Attended:

- 02/08/2017 Meet with MAV President,
- 02/08/2017 Council Briefing and Meeting, Nhill
- 04/08/2017 Rainbow Desert Enduro Street Show
- 05/08/2017 Rainbow Desert Enduro, Recovery, Rainbow
- 06/08/2017 Rainbow Desert Enduro, Recovery, Rainbow

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- 14/08/2017 Jeparit Town Committee Meeting, Jeparit
- 18/08/2017 "Tail End Charlie" visitation, A&P Vintage Club, Nhill
- 21/08/2017 Visit by Lisa Chester, MP Nhill
- 21/08/2017 AGM, Yanac Hall and Recreation Reserve, Yanac
- 23/08/2017 Council Briefing and Meeting, Nhill

Cr GERSCH

Attended:

- 02/08/2017 Council meeting
- 02/08/2017 MAV president meeting
- 02/08/2017 RDV partner meeting
- 06/08/2017 Rainbow Enduro
- 08/08/2017 WDA board meeting
- 09/08/2017 Meeting Treasurer Minister Pallas
- 10/08/2017 MAV seminar
- 11/08/2017 RCV board meeting
- 21/08/2017 Meeting with Lisa Chester MP
- 18/08/2017 Wimmera regional roads meeting
- 23/08/2017 Council meeting

Cr COLBERT

Attended:

- 02/08/2017 Council Meeting, Nhill
- 23/08/2017 Council Meeting, Dimboola

Cr ISMAY

Attended:

- 02/08/2017 Council Meeting Nhill
- 04/08/2017 Off Road Scrutineering Rainbow
- 05/08/2017 Off Road championship prologue event Rainbow
- 06/08/2017 National Off Road Championship Rainbow
- 09/08/2017 Off Road debrief Rainbow
- 22/08/2017 Wimmera Mallee Sustainability Alliance Horsham
- 23/082017 Council Meeting Nhill
- 30/08/2017 Vorra Committee meeting Rainbow

Cr SCHNEIDER

Attended:

- 02/08/2017 Briefing and Council meeting, Nhill
- 07/08/2017 Dimboola Town Committee meeting
- 11/08/2017 Wimmera Regional Library Corporation CEO Annual Review, Horsham

- 18/08/2017 On-site meeting with Acting Infrastructure Director, Pickering Gardens, Dimboola
 - 18/08/2017 Wimmera Regional Library Corporation Board meeting, Horsham
 - 23/08/2017 Briefing and Council meeting, Nhill
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SENIOR MANAGEMENT ACTIVITIES: AUGUST 2017

GREG WOOD, Chief Executive Officer:

Attended:

- 01/08/2017 Meeting with MAV President, Mary Lallios – Nhill
- 01/08/2017 Mayor/CEO Meeting
- 02/08/2017 Council Briefing, Nhill
- 02/08/2017 WSM Regional Assembly, Horsham
- 02/08/2017 Regional Assembly dinner with state government ministers
- 04/08/2017 Rainbow Enduro Scrutineering Rainbow
- 05/08/2017 Off Road championship prologue event Rainbow
- 06/08/2017 National Off Road Championship Rainbow
- 08/08/2017 WDA Meeting, Horsham
- 10/08/2017 MAV Rural and Regional Forum, Melbourne
- 11/08/2017 Essential Services Commission, Melbourne
- 15/08/2017 Cinema Volunteer, Nhill
- 17/08/2017 LGPro Forum, Melbourne
- 21/08/2017 Lisa Chester MP Visit, Nhill
- 22/08/2017 Mayor/CEO Meeting
- 22/08/2017 Cinema Volunteer, Nhill
- 23/03/2017 Briefing and Council Meeting, Nhill
- 25/08/2017 NWMA, Warracknabeal
- 29/08/2017 VicRoads Regional Director meeting, Nhill
- 29/08/2017 Cinema Volunteer, Nhill

SHANE POWER, Director Infrastructure Services:

Attended:

- 21/08/2017 Discussions with Federal MP, Ms. Lisa Chester, Nhill
- 28/08/2017 Wimmera Combined MEMPC Meeting, Horsham
- 28/08/2017 Rainbow Township Committee meeting
- 29/08/2017 VicRoads regional meeting, Nhill

PHIL KING, Acting Director Community Services:

Attended:

- 02/08/2017 Meeting with Cr Mary Lallios, MAV President and Gavin Mahoney
- 02/08/2017 Council Briefing and Council Meeting

- 02/08/2017 Wimmera Southern Mallee Regional Assembly
- 07/08/2017 Monthly meeting with Regional Development Victoria
- 07/08/2017 Dimboola Town Committee meeting
- 08/08/2017 Meeting regarding the Act@Work Action Plan
- 10/08/2017 Meeting with Helen Ross – Nhill Town Committee
- 10/08/2017 Meeting with stakeholders regarding the Karen Community Plan
- 10/08/2017 Meeting with Nhill Learning Centre
- 18/08/2017 Meeting with Regional Community Services Directors in Horsham
- 18/08/2017 Teleconference with Dept. Industry, Innovation and Science re BBR Fund
- 21/08/2017 Meeting with Ms. Lisa Chester MP
- 23/08/2017 KABV - Tidy Towns Judging – Dimboola
- 23/08/2017 Council Briefing and Council Meeting
- 29/08/2017 Meeting with Dimboola Sports Stadium User Groups

MONICA REVELL, Acting Director Corporate Services:

Attended:

- 02/08/2017 Briefing and Council Meeting
 - 04/08/2017 Dimboola Office Staff Visit
 - 11/08/2017 Essential Services Commission Meeting
 - 18/08/2017 WRLC Board Meeting
 - 21/08/2017 Lisa Chester MP Visit
 - 23/08/2017 Briefing and Council Meeting
 - 28/08/2017 Wimmera Combined MEMPC Meeting
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MOVED: CRS R. Gersch/D. Colbert

That Council writes to Ewan Evan, previous Regional Director of VicRoads and thanks him for the work he has done over the past 7 years for the Wimmera Southern Mallee region and wish him well in future endeavors.

CARRIED

MOVED: CRS T. Schneider/R. Gersch

That Council writes to Catherine Morley, CEO of Wimmera Health Care Group congratulating her on the appointment and that we look forward working closely together.

CARRIED

8. CORRESPONDENCE

8.1 GENERAL CORRESPONDENCE

Responsible Officer: Chief Executive Officer

Attachment: 2

Introduction:

The following correspondence is tabled for noting by Council:

- 07/09/2017 Dimboola Football Netball Club

Congratulating on a successful MND event

- 07/09/2017 Nhill Sporting Club

Congratulating on a successful MND event

RECOMMENDATION:

That Council notes the attached correspondence.

MOVED: CRS R. Lowe/D. Colbert

That Council notes the attached correspondence.

CARRIED

Attachment: 2

9. ASSEMBLY OF COUNCILLORS

Responsible Officer: Chief Executive Officer

Attachment: 3

Introduction:

The attached Assembly of Councillors Record is presented as an attachment to the Council agenda for the information of Councillors and recorded at the Council meeting as required under s80A Local Government Act 1989.

RECOMMENDATION:

That Council accepts the Assembly of Councillors Record as presented.

MOVED: CRS R. Ismay/D. Colbert

That Council accepts the Assembly of Councillors Record as presented.

CARRIED

Attachment: 3

10. PLANNING PERMITS

10.1 APPLICATION FOR PLANNING PERMIT 1564-2016

Responsible Officer: Director Infrastructure Services

File: Planning – Applications

Assessment: 200372

Applicant: Mark Carter – Price Merrett Consulting Pty Ltd

Owner: GrainCorp Pty Ltd

Subject Land: Lot 1 PS545680k, 1 Wheatlands Road Rainbow

Proposal: Use and development of the land (including buildings and works) for Rural Industry – Weighbridge, staff lunchroom, ablutions block and associated effluent disposal system

Zoning & Overlays: Farming Zone (FZ), No Overlays

Attachments: 4

Summary:

This application is for Use and Development of Land (including Buildings and Works), for the construction of a weighbridge, staff lunchroom, ablutions block and associated effluent disposal system. Under the provisions of the Hindmarsh Planning Scheme, the proposal accords with the definition of a “Rural Industry,” being:-

“Land used to:

- a) handle, treat, process, or pack agricultural produce;*
- b) service or repair plant, or equipment, used in agriculture; or*
- c) manufacture mud bricks”.*

The buildings and works proposed are ancillary to the use of the land for the purposes of an existing grain handling facility.

Proposal Details:

The proposal in detail involves:

- the installation of one additional new weighbridge to potentially allow for one triple 55m deck if required – located in the approximate centre of the lot as shown on submitted plans;
- the existing staff amenities building to be made permanent with parking added; and
- Installation of associated effluent disposal system.

In a covering submission accompanying the application, the applicant has stated:

“The Rainbow grain facility is operated by Graincorp Operations Pty Ltd. The facility consists of approximately 12 ha on the corner of the Hopetoun Rainbow Road and Wheatlands Road. The site provides grain bunker storage and rail access to Dimboola. The development involves the construction of a new weighbridge and upgrades to the existing sample shed. The Rainbow Graincorp facility services local grain growers and provides them with access to export and domestic grain markets. The site employs 5-8 staff during the harvest season and 1-2 staff throughout the year. The grain handling facility plays an important role in the local economy.

Rainbow is a small rural township with a population of about 525 people and is located approximately 400km from both Melbourne and Adelaide. The Graincorp site is located on Wheatlands Road at a location known as Bow Hill on Lot 1 PS545680J about 1.5km north of the township of Rainbow.

The Bow Hill site is currently used for grain storage and dispatch. The site has an existing weighbridge, sample stand and a staff amenities block. There is an existing dam on the site and scattered trees. The property is serviced by one access point on Wheatlands Road.

The site has been reconstructed to provide appropriate drainage for a bunker site.

The Rainbow Graincorp site is accessed by a single truck entry point from Wheatlands Road. A Traffic Management Plan and Road Safety Audit were conducted in 2014 to assess the existing conditions of the intersection of the Hopetoun-Rainbow Road and Wheatlands Rd and the access into the Graincorp site. Some road works were undertaken to fulfil safety obligations at the cross road.

An existing staff amenities building is located on the southern boundary of the Graincorp site. An existing weighbridge and sample stand are about 100m north of the staff amenities.

This planning permit application is seeking approval for:

- *the installation of a new weighbridge facility to accommodate ‘A Triple’ trucks ,*
- *upgrading the existing sample stand with new building, and*
- *install an appropriate effluent disposal system for the staff amenities building.*

These improvements to the Graincorp site at Rainbow will have the following benefits:

- *improve the turnaround times at the grain receivable depot;*
- *better sampling facilities.*

This proposal will cater for A Triple truck access. Whilst not currently approved on the road network, there are applications by local growers for the use of the longer vehicles.

Access to the site will be via the existing [entry to Wheatlands Road].

This proposal will have no effect on the existing noise levels.

This proposal will have no effect on the existing dust levels.

A septic tank and filtration beds have been proposed for the treatment and disposal of effluent on site. This will be in accordance with the EHO and LCA requirements”.

Planning Assessment:

Permit Requirement:

Use:

A planning permit is required pursuant to Clause 35.07-1 of the Farming Zone to use the land for a Rural Industry. A ‘Rural Industry’ is a Section 2 Use.

Development:

A planning permit is required pursuant to Clause 35.07-4 for building or works associated with a use in Section 2 of Clause 35.07-1 under the provisions of the Hindmarsh Planning Scheme.

Planning Scheme Requirements:

State Planning Policy Framework

- Clause 11 – Settlement
- Clause 11.07 – Regional Victoria
- Clause 11.15 – Wimmera Southern Mallee
- Clause 13 – Environmental Risks
- Clause 17 – Economic Development
- Clause 18 - Transport
- Clause 19 - Infrastructure

Local Planning Policy Framework

- Clause 21 – Municipal Strategic Statement

Zoning Provisions

- Clause 35.07 – Farming Zone

Overlay Provisions

Nil

Particular Provisions

Nil

General Provisions

- Clause 65 – Decision Guidelines

Discussion

The application has been assessed against the State Planning Policy Framework and the Local Planning Policy Framework, and it is considered that the proposed use as *Rural Industry*, being a weighbridge, staff lunchroom, ablutions block and associated effluent disposal system is consistent with relevant policies contained within this section of the Hindmarsh Planning Scheme.

Clause 35.07 – Farming Zone states that before deciding on an application, in addition to the decision guidelines in Clause 65, the responsible authority must consider, as appropriate (as outlined in detail within the planning scheme):

General Issue:

- The State Planning Policy Framework and the Local Planning Policy Framework, Including the Municipal Strategic Statement and local planning policies.
- Any Regional Catchment Strategy and associated plan applying to the land.
- The capability of the land to accommodate the proposed use or development, including the disposal of effluent.
- How the use or development relates to sustainable land management.
- Whether the site is suitable for the use or development and whether the proposal is compatible with adjoining and nearby land uses.
- How the use and development makes use of existing infrastructure and services.

Agricultural issues and the impacts from non-agricultural uses

- Whether the use or development will support and enhance agricultural production.
- Whether the use or development will adversely affect soil quality or permanently remove land from agricultural production.
- The potential for the use or development to limit the operation and expansion of adjoining and nearby agricultural uses.
- The capacity of the site to sustain the agricultural use.
- The agricultural qualities of the land, such as soil quality, access to water and access to rural infrastructure.
- Any integrated land management plan prepared for the site.

The proposal also considers Environmental and Design & Siting Issues, and an assessment against these issues has revealed the proposal will not detrimentally impact upon these matters.

General Provisions – Decision Guidelines

Clause 65.01 of the Hindmarsh Planning Scheme requires that before deciding on an application or approval of a plan, the Responsible Authority must consider, as appropriate:

- The matters set out in Section 60 of the Planning & Environment Act, 1987.

- The State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.
- The purpose of the zone, overlay or other provision.
- Any matter required to be considered in the zone, overlay or other provision.
- The orderly planning of the area.
- The effect on the amenity of the area.
- The proximity of the land to any public land.
- Factors likely to cause or contribute to land degradation, salinity or reduce water quality.
- Whether the proposed development is designed to maintain or improve the quality of stormwater within and exiting the site.
- The extent and character of native vegetation and the likelihood of its destruction.
- Whether native vegetation is to be or can be protected, planted or allowed to regenerate.
- The degree of flood, erosion or fire hazard associated with the location of the land and the use, development or management of the land so as to minimise any such hazard.

The relevant matters set out in s60 of the Act are:

- (1) Before deciding on an application, the responsible authority must consider—
 - (a) the relevant planning scheme; and
 - (b) the objectives of planning in Victoria; and
 - (c) all objections and other submissions which it has received and which have not been withdrawn; and
 - (d) any decision and comments of a referral authority which it has received; and
 - (e) any significant effects which the responsible authority considers the use or development may have on the environment or which the responsible authority considers the environment may have on the use or development; and
 - (f) any significant social effects and economic effects which the responsible authority considers the use or development may have.

It is considered that this proposal will produce acceptable outcomes, having regard to the decision guidelines as listed above.

Notification & Referral of Application:

Pursuant to Sections 52 (1)(a), (b) and (d) of the Planning and Environment Act 1987, notice of the application must be given to the community and affected authorities, unless the responsible authority is satisfied that the grant of the permit would not cause material detriment to any person.

In this instance, it is not considered that the grant of a permit for this proposal would cause material detriment to any person and therefore notice of application was deemed to not be required for the following reasons:

- The nearest dwelling not on the subject land is approximately 1 kilometre to the southeast;
- The use and development on the land is considered appropriate for the zoning of the area;

- The proposal will not generate excessive traffic; and
- The proposal is a use reasonably anticipated to occur in the area.

Pursuant to Section 55 of the Planning and Environment Act 1987 (the Act), the application must be referred to stipulated authorities. Clause 66 of the Planning Scheme however, removes this requirement if the local authority (Council) is satisfied that the threshold distance referred to for this use in the table on Clause 52.10 is the minimum distance from any part of the land of the proposed use or buildings and works to land (not a road) in a residential zone, Capital City Zone or Docklands Zone, land used for a hospital or an education centre or land in a Public Acquisition Overlay to be acquired for a hospital or an education centre. For a Rural industry handling, processing or packing agricultural produce, the distance is 300 metres.

On this occasion Council's Planning Department has formed the view that authority referral is not required for the following reasons:

- Not a mandatory requirement under Clause 66 – Referral and Notice Provisions for the reasons stated above.

Authorities:

Referral not required on this occasion.

Strategic, Statutory and Procedural Requirements:

The proposal is consistent with the State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.

Report to Council:

The Planning & Development Coordinator advises that all obligations of Council (strategic, statutory and procedural) have been addressed and discharged in this planning application.

Processing Times:

The application was received on 17 July 2017. The report is being presented to the Council meeting of 20 September 2017, giving a processing time of 65 days. The statutory processing time requirements of the Planning and Environment Act 1987 have not been satisfied.

Conflict of Interest:

Under section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible – Shane Power, Director Infrastructure Services

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Andre Dalton, Planning and Development Coordinator

In providing this advice as the Author, I have no disclosable interests in this report.

RECOMMENDATION:

That Council approves an application to use and develop land (including buildings and works) for the construction of a weighbridge, staff lunchroom, ablutions block and associated effluent disposal system at Lot 1 PS545680k, 1 Wheatlands Road Rainbow subject to the following conditions:

Endorsed Plans:

(1) The development as shown on the endorsed plans must not be altered without the written consent of the Responsible Authority.

Amenity:

(2) The use and development must be managed so that the amenity of the area is not detrimentally affected, through the:

- (a) Transport of materials, goods or commodities to or from the land;***
- (b) Appearance of any building, works or materials;***
- (c) Emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil;***
- (d) Presence of vermin; or***
- (e) In any other way.***

(3) The site must be kept in an ordered and tidy state and its appearance must not prejudicially affect the amenity of the area.

(4) Goods, equipment or machinery must not be stored or left exposed in a position that can be seen from the street.

(5) Outdoor lighting must be designed, baffled and located to the satisfaction of the Responsible Authority to prevent any adverse effects on surrounding land.

General:

(6) During the construction phase of the development, the following conditions shall be met:

- (a) Only clean rainwater shall be discharged to the stormwater drainage system;***
- (b) Stormwater drainage system protection measures shall be installed as required to ensure that no solid waste, sediment, sand, soil, clay or stones from the premises, enters the stormwater drainage system;***
- (c) Vehicle borne materials shall not accumulate on the roads abutting the site;***
- (d) All machinery and equipment must be cleaned (if required) on site and not on adjacent footpaths or roads;***

(e) All litter (including items such as cement bags, food packaging and plastic stripping) must be disposed of responsibly.

Car Parking/Access:

(7) Before the occupation of the development starts, the areas set aside for the parking of vehicles and access lanes as shown on the endorsed plans must be:

(a) Constructed;

(b) Properly formed to such levels that they can be used in accordance with the plans;

(c) Surfaced with an all-weather-seal coat;

(d) Drained;

(e) Line marked to indicate each car space and all access lanes;

***(f) Clearly marked to show the direction of traffic along access lanes and driveways;
and***

(g) Maintained to the satisfaction of the Responsible Authority. Car spaces, access lanes and driveways must be kept available for these purposes at all times.

(8) Appropriate traffic signage must be installed within the car park to support traffic movement to the satisfaction of the Responsible Authority.

(a) Carparking must be provided internally within the site for maintenance vehicles.

Engineering:

(9) Access to the site and ancillary road works must be constructed in accordance with the requirements of the Responsible Authority.

(10)The developer is required to treat flows from the site to eliminate contaminants entering the drainage system to the satisfaction of the Responsible Authority.

Time Limit (Development):

(11)The development approved by this permit will expire if one of the following circumstances applies:

(a) The development and use is/are not started within two years of the date of this permit.

(b) The development is not completed within four years of the date of this permit.

The Responsible Authority may extend the periods referred to if a request is made in writing before the permit expires, or:

(a) Within six months afterwards for commencement, or

(b) Within twelve months afterwards for completion.

Notes:

(1) This is not a Building Permit. Please consult a Building Surveyor and ensure that a Building Permit is obtained prior to the commencement of works.

(2) Approval must be obtained from Council's Engineering Department (Phone: 03 5391 4444) for the construction or alteration of any vehicle crossings prior to the commencement of any works on the site.

(3) Prior to any works commencing on site, an Asset Protection Permit must be obtained from Council's Engineering Department (Phone: 03 5391 4444).

(4) A copy of this permit and the endorsed plans must be provided to all builders and contractors who are to work on the site so that they are aware of the conditions to which this approval is subject.

MOVED: CRS D. Colbert/T. Schneider

That Council approves an application to use and develop land (including buildings and works) for the construction of a weighbridge, staff lunchroom, ablutions block and associated effluent disposal system at Lot 1 PS545680k, 1 Wheatlands Road Rainbow subject to the following conditions:

Endorsed Plans:

(1) The development as shown on the endorsed plans must not be altered without the written consent of the Responsible Authority.

Amenity:

(2) The use and development must be managed so that the amenity of the area is not detrimentally affected, through the:

- (a) Transport of materials, goods or commodities to or from the land;***
- (b) Appearance of any building, works or materials;***
- (c) Emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil;***
- (d) Presence of vermin; or***
- (e) In any other way.***

(3) The site must be kept in an ordered and tidy state and its appearance must not prejudicially affect the amenity of the area.

(4) Goods, equipment or machinery must not be stored or left exposed in a position that can be seen from the street.

(5) Outdoor lighting must be designed, baffled and located to the satisfaction of the Responsible Authority to prevent any adverse effects on surrounding land.

General:

(6) During the construction phase of the development, the following conditions shall be met:

(a) Only clean rainwater shall be discharged to the stormwater drainage system;

(b) Stormwater drainage system protection measures shall be installed as required to ensure that no solid waste, sediment, sand, soil, clay or stones from the premises, enters the stormwater drainage system;

(c) Vehicle borne materials shall not accumulate on the roads abutting the site;

(d) All machinery and equipment must be cleaned (if required) on site and not on adjacent footpaths or roads;

(e) All litter (including items such as cement bags, food packaging and plastic stripping) must be disposed of responsibly.

Car Parking/Access:

(7) Before the occupation of the development starts, the areas set aside for the parking of vehicles and access lanes as shown on the endorsed plans must be:

(a) Constructed;

(b) Properly formed to such levels that they can be used in accordance with the plans;

(c) Surfaced with an all-weather-seal coat;

(d) Drained;

(e) Line marked to indicate each car space and all access lanes;

***(f) Clearly marked to show the direction of traffic along access lanes and driveways;
and***

(g) Maintained to the satisfaction of the Responsible Authority. Car spaces, access lanes and driveways must be kept available for these purposes at all times.

(8) Appropriate traffic signage must be installed within the car park to support traffic movement to the satisfaction of the Responsible Authority.

(a) Carparking must be provided internally within the site for maintenance vehicles.

Engineering:

(9) Access to the site and ancillary road works must be constructed in accordance with the requirements of the Responsible Authority.

(10) The developer is required to treat flows from the site to eliminate contaminants entering the drainage system to the satisfaction of the Responsible Authority.

Time Limit (Development):

(11) The development approved by this permit will expire if one of the following circumstances applies:

(a) The development and use is/are not started within two years of the date of this permit.

(b) The development is not completed within four years of the date of this permit.

The Responsible Authority may extend the periods referred to if a request is made in writing before the permit expires, or:

(a) Within six months afterwards for commencement, or

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Notes:

(1) This is not a Building Permit. Please consult a Building Surveyor and ensure that a Building Permit is obtained prior to the commencement of works.

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(3) Prior to any works commencing on site, an Asset Protection Permit must be obtained from Council's Engineering Department (Phone: 03 5391 4444).

(4) A copy of this permit and the endorsed plans must be provided to all builders and contractors who are to work on the site so that they are aware of the conditions to which this approval is subject.

CARRIED

Attachment: 4

10.2 APPLICATION FOR PLANNING PERMIT 1566-2017

Responsible Officer:	Director Infrastructure Services
File:	Planning – Applications – 1566-2017
Assessment:	113200
Applicant:	Price Merrett Consulting Pty Ltd
Owner:	Bryvon Super Pty Ltd
Subject Land:	Lot 7, PS440012 (1551 Propodollah Netherby Road, Netherby)
Proposal:	Two lot subdivision
Zoning & Overlays:	Farming Zone (FZ) ESO6 Overlay
Attachments:	5

Summary:

The subject site is located on the corner of the Netherby Lorquon Road and Propodollah Netherby Road, Netherby. The site is regular in shape with an area of 127.6 hectares. A planning permit is required for this subdivision as it is to create a lot for an existing dwelling and the remainder being left for agricultural pursuits, namely cropping. The proposed house lot is intended to be sold, with the applicant stating that the balance vacant farmland is to continue to be farmed in its current form.

The proposal seeks planning permission to create a two lot subdivision by the excision of an area containing the existing dwelling, sheds, native vegetation and immediate surrounds.

The proposed Lot 1 will have an area of 6.912 hectares and will contain the residence and shedding. Lot 2 will contain the balance of the property with an area of 120.6 hectares.

Clause 35.07-3 provides for subdivision of land in the Farming Zone. The standard minimum lot size for subdivision within the Farming Zone is 40 hectares however there is discretion to allow a smaller lot if this lot is created for an existing dwelling.

The subdivision will allow both lots to continue to be associated with agricultural production. The subdivision will not adversely impact upon agricultural activities on nearby properties. The subdivision will not adversely impact upon environmental values of the subject site or surrounding properties.

The proposal is considered to be consistent with the Farming Zone provisions and planning policy, which supports agricultural activity.

Notification & Referral of Application:

Pursuant to Sections 52 and 55 of the Planning and Environment Act 1987 (the Act), notice of the application can be given to the community and must be referred to stipulated authorities.

Community:

Pursuant to Section 52 of the Act, Council is required to give notice of this application to any person it considers the grant of the permit may cause material detriment. Notice of this application was given to adjoining owners and no objection was received.

Authorities:

Pursuant to Section 52 of the Act, notice of this application was sent to the Wimmera CMA who made no comment.

Pursuant to Section 55 of the Act, notice of this application was not required to be sent to any authorities due to the nature of the proposal.

Strategic, Statutory and Procedural Requirements:

The proposal is consistent with the State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.

Report to Council:

The Town Planner advises that all obligations of Council (strategic, statutory and procedural) have been addressed and discharged in this planning application.

Processing Times:

The application was received on the 9 August 2017. The report is being presented to the Council meeting of 20 September 2017. The statutory processing time requirements of the Planning and Environment Act 1987 have been satisfied.

Conflict of Interest:

Under section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible – Shane Power, Director Infrastructure Services

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Andre Dalton, Planning & Development Coordinator

In providing this advice as the Author, I have no disclosable interests in this report.

RECOMMENDATION:

That Council approves Planning Application 1566-17 allowing a Planning Permit for a two (2) lot subdivision at Lot 7, PS440012 (1551 Propodollah Netherby Road, Netherby). The Planning Permit shall be issued with the following conditions:

1. Formal Plans of Subdivision:

The formal plan of subdivision lodged with Council for certification must be in

accordance with the Endorsed Plan and must not be modified except to comply with statutory requirements or with the written consent of the Responsible Authority.

2. Council Infrastructure Requirements:

a) No new access points can be created on either lot unless permission is sought and granted from Hindmarsh Shire Council.

3. This Permit will expire if:

a) The Plan of Subdivision is not certified within three years of the date of this Permit, or

b) The registration of the subdivision is not completed within five years of the date of the certification of the plan of subdivision.

The Responsible Authority may extend the permit if a request is made in writing before the permit expires or within three months afterwards.

MOVED: CRS R. Gersch/T. Schneider

That Council approves Planning Application 1566-17 allowing a Planning Permit for a two (2) lot subdivision at Lot 7, PS440012 (1551 Propodollah Netherby Road, Netherby). The Planning Permit shall be issued with the following conditions:

1. Formal Plans of Subdivision:

The formal plan of subdivision lodged with Council for certification must be in accordance with the Endorsed Plan and must not be modified except to comply with statutory requirements or with the written consent of the Responsible Authority.

2. Council Infrastructure Requirements:

a) No new access points can be created on either lot unless permission is sought and granted from Hindmarsh Shire Council.

3. This Permit will expire if:

a) The Plan of Subdivision is not certified within three years of the date of this Permit, or

b) The registration of the subdivision is not completed within five years of the date of the certification of the plan of subdivision.

The Responsible Authority may extend the permit if a request is made in writing before the permit expires or within three months afterwards.

CARRIED

Attachment: 5

11. REPORTS REQUIRING A DECISION

11.1 FINANCIAL STATEMENTS AND PERFORMANCE STATEMENT FOR THE YEAR ENDING 30 JUNE 2017

Responsible Officer: Acting Director Corporate Services
Attachment: 6 & 7

Introduction:

The purpose of this report is to provide Council with the Financial Statements and Performance Statement for the year ended 30 June 2017 and for Council to adopt the statements pending no material change to the reports presented.

Discussion:

The Local Government Act 1989 (LGA) requires a resolution of Council to adopt the In-Principle Financial Statements and the In-Principle Performance Statement. The Act also requires a resolution of Council to appoint two Councillors to sign these documents in their final form on behalf of Council, Section 131 (4) and (5) and 132 (2) and (5) of the Act.

The Financial and Performance Statements are prepared in accordance with the requirements of the LGA and the applicable accounting standards. Copies of the Statements were provided to Crowe Horwath (external auditor acting for the Victorian Auditor-General's Office). The audit of the statements has now been completed and a few adjustments were made at the request of Council's auditors.

The draft reports were presented to Council's Audit Committee meeting on 7 September 2017. The Audit Committee resolved to recommend, pending no material change to the Statements, that Council:

1. Adopts the In-Principle Financial Statements for the year ended 30 June 2017.
2. Adopts the In-Principle Performance Statement for the year ended 30 June 2017;
3. Authorises any two Councillors to sign the Financial Statements and Performance Statement in their final form.

At the time of preparing this report, the closing letter from the Victorian Auditor-General's Office (VAGO) had not yet been received. Any VAGO correspondence received will be provided as a late addition to this report.

Once finalised and certified by Council, the Auditor General will prepare the formal report on the Financial and Performance Statements.

Options

Council must comply with its obligations under the Local Government Act 1989 by passing the resolutions required by S131 and S132. Council has the option of nominating which Councillors certify the Financial Statements and the Performance Statements or

appoint all Councillors to certify with any two Councillors to sign. Once all certifications are received the Annual Report must be forwarded to the Minister by 30 September 2017.

Link to Council Plan

Strategic Objective 4.6 An organisation that takes its risk management responsibilities seriously and embeds a culture of risk management throughout the organisation

Financial Implications:

There are no financial implications in this process. The statements outline financial performance for the previous year but costs for their production are part of normal operating expenditure.

Risk Management Implications:

Management of risks will minimise Council's exposure to adverse financial impacts, improve effectiveness and generate efficiencies.

Communications Strategy:

Following signing of the final form of the Statements, the Statements will be included in Council's Annual Report for 2016/17 as well as being available on Council's website.

Conflict of Interest:

Under section 80C of the LGA officers providing advice to Council must disclose any interests, including the type of interest.

Author and Officer Responsible: Monica Revell, Acting Director Corporate Services
In providing this advice as the Author and Officer Responsible, I have no interests to disclose.

RECOMMENDATION

That, pending no material changes to the Statements, Council:

- 1. Approves in principle the Financial Statements and Performance Statement for the year ended 30 June 2017; and***
- 2. Authorises any two Councillors to sign the Financial Statements and Performance Statement in their final form after any changes recommended or agreed to by the Auditor General of Victoria have been made.***

MOVED: CRS R. Gersch/R. Lowe

That, pending no material changes to the Statements, Council:

- 1. Approves in principle the Financial Statements and Performance Statement for the year ended 30 June 2017; and***
- 2. Authorises any two Councillors to sign the Financial Statements and***

Performance Statement in their final form after any changes recommended or agreed to by the Auditor General of Victoria have been made.

CARRIED

Attachment: 6 & 7

11.2 DRAFT DOMESTIC ANIMAL MANAGEMENT PLAN 2017-2021

Responsible Officer: Acting Director Corporate Services

Attachment: 8

Introduction:

This report seeks Council's endorsement of the Draft Domestic Animal Management Plan 2017-2021 to be released to the public for public responses prior to adoption by Council.

Discussion:

Under Section 68A of the *Domestic Animals Act* (1994), every Council in Victoria must prepare a Domestic Animal Management Plan every four years in consultation with the Secretary of the Department of Environmental and Primary Industries. The Plan is required to be adopted by 3 November 2017.

The purpose of the Domestic Animal Management Plan (the Plan) is to provide Hindmarsh Shire Council with a strategic framework that delivers policy direction and action plans for animal management over the next four years.

The preparation of the Plan follows the requirements under the *Domestic (Feral and Nuisance) Animals Act 1994* (DAA) that Councils have a four year plan in place for the management of dogs and cats within their area.

The Plan integrates the developing expertise in domestic animal management with Council's own investigations to produce a program of action to be undertaken over the next four years (2017 – 2021). Relevant issues include those prescribed under relevant legislation and local laws as well as the generally understood notion of responsible pet ownership.

The overarching objectives of this Plan will be to:

1. Increase the enjoyment people receive from their pets;
2. Reduce the incidence of problems within the community related to pets being a nuisance or causing injury to people or other animals; and
3. Contribute to improving the health and wellbeing of pets.

These objectives will be achieved by:

1. Providing the community, with a clear understanding of Council's expectations of pet owners;
2. Reinforcing to the community Council's commitment to improving standards associated with pet ownership; and
3. Clearly describing to the community the role and actions Council will take to improve the level of responsible pet ownership throughout Hindmarsh Shire Council.

Outcomes that will contribute to achieving the objectives contained within the plan will include:

1. Increasing the skills and resources available to Council officers;
2. Increasing dog and cat registration levels;
3. Decreasing the incidence of dogs at large and nuisance behaviour;
4. Actively managing dangerous, restricted breed and menacing dogs;
5. Decreasing the incidence of dog attacks;
6. Decreasing euthanasia rates and impacts associated with overpopulation of cats; and
7. Ensuring the operation of Domestic Animal Businesses dealing with domestic animals are in accordance with the applicable laws and Codes of Practice.

Options

Council can endorse the Draft Domestic Animal Management Plan as suitable to release for public submissions or it request staff to further refine the Draft Domestic Animal Management Plan.

Link to Council Plan

Strategic Objective 1.2: A range of effective and accessible services to support the health and wellbeing of our community.

Financial Implications:

If adopted, there may be budget impacts, but these additional costs are expected to be offset by increased revenue from registrations.

Risk Management Implications:

Management of risks will minimise Council's exposure to adverse financial impacts, improve effectiveness and generate efficiencies.

Communications Strategy:

The draft Animal Management Plan will be advertised in the local papers for public submissions for a period of 28 days from 22 September 2017 to 20 October 2017.

Conflict of Interest:

Under section 80C of the LGA officers providing advice to Council must disclose any interests, including the type of interest.

Author and Officer Responsible: Monica Revell, Acting Director Corporate Services

In providing this advice as the Author and Officer Responsible, I have no interests to disclose.

RECOMMENDATION

That Council

1. ***endorses the Draft Domestic Animal Management Plan as suitable for release for public submissions;***
2. ***invites submissions in accordance with section 223 of the Local Government Act on the Draft Domestic Animal Management Plan; and***

- 3. considers a further report, including the submissions received, at the Council meeting to be held on 25 October 2017.*

MOVED: CRS D. Colbert/T. Schneider

That Council

- 1. endorses the Draft Domestic Animal Management Plan as suitable for release for public submissions;*
- 2. invites submissions in accordance with section 223 of the Local Government Act on the Draft Domestic Animal Management Plan; and*
- 3. considers a further report, including the submissions received, at the Council meeting to be held on 25 October 2017.*

CARRIED

Attachment: 8

11.3 SECTION 86 COMMITTEES – YANAC PUBLIC HALL AND RECREATION RESERVE COMMITTEE

Responsible Officer: Acting Director Corporate Services

Attachment Number: 9

Introduction:

The purpose of this report is to update Council on the membership of the Yanac Public Hall and Recreation Reserve Committee.

Discussion:

Councils may establish special committees with authority to exercise certain Council powers, Section 86 of the Local Government Act 1989 (the Act). Special committees must operate in accordance with the Act and the Hindmarsh Meeting Procedures and Common Seal Local Law (the Local Law). Members of special committees must comply with the limits imposed by Council's instrument of delegation, disclose conflicts of interests and not misuse their positions.

Council issued updated instruments of delegation at its November 2015 meeting which were based on the previous delegations and the advice and templates provided by Maddocks.

Yanac Public Hall and Recreation Reserve Committee

At the committee's AGM on 21 August 2017, the following people were nominated to the committee:

- Jay Fischer
- Jim Fischer
- Bruce Beattie
- Craig Smith
- Terry Miller
- Michelle Dickinson
- Shaun Alexander
- Erin Alexander

Options:

Council can appoint all, some or none of the nominated Special Committee members and chairpersons listed above.

Link to Council Plan:

1.1 An actively engaged community

1.2 A range of effective and accessible services to support the health and wellbeing of our community.

1.3 A community that is physically active with access to a wide range of leisure, sporting and recreation facilities.

4.6 An organisation that takes its risk management responsibilities seriously and embeds a culture of risk management throughout the organisation.

Financial Implications:

No financial implications arise.

Risk Management Implications:

No risk management implications arise.

Communications Strategy:

The committees will be informed about the formal delegation and appointment of members.

Conflict of Interest:

Under section 80C of the LGA officers providing advice to Council must disclose any interests, including the type of interest.

Author and Officer Responsible: Monica Revell, Acting Director Corporate Services

In providing this advice as the Author and Officer Responsible, I have no interests to disclose.

RECOMMENDATION:

That Council, in exercise of the powers conferred by sections 86 and 87 of the Local Government Act 1989 (the Act), appoints as members of the Yanac Public Hall and Recreation Reserve Committee:

Jay Fischer

Jim Fischer

Bruce Beattie

Craig Smith

Terry Miller

Michelle Dickinson

Shaun Alexander

Erin Alexander

MOVED: CRS R. Lowe/D. Colbert

That Council, in exercise of the powers conferred by sections 86 and 87 of the Local Government Act 1989 (the Act), appoints as members of the Yanac Public Hall and Recreation Reserve Committee:

John Dart (President)

Susanne Beattie (Vice President)

Jenny Smith (Secretary/Treasurer)

Jay Fischer

Jim Fischer

Bruce Beattie

Craig Smith

Terry Miller

Michelle Dickinson

Shaun Alexander

Erin Alexander

CARRIED

Attachment: 9

12. SPECIAL COMMITTEES

12.1 NHILL TOWN COMMITTEE

Responsible Officer: Acting Director Corporate Services

Attachment: 10

Introduction:

The Nhill Town Committee held its Meeting on 21 August 2017. The purpose of this report is to note the minutes from this meeting. A copy of the minutes is included as an attachment for the information of Council.

RECOMMENDATION:

That Council notes the minutes of the Nhill Town Committee Meeting on 21 August 2017.

MOVED: CRS R. Gersch/R. Lowe

That Council notes the minutes of the Nhill Town Committee Meeting on 21 August 2017.

CARRIED

Attachment: 10

13. LATE REPORTS

No reports

14. OTHER BUSINESS

No other business

15. CONFIDENTIAL REPORTS

In accordance with Section 89 (2) of the *Local Government Act 1989*, Council may close the meeting to the public if items to be discussed are deemed confidential, that is, if the items to be discussed relate to:

- a) Personnel matters;
- b) The personal hardship of any resident or ratepayer;
- c) Industrial matters;
- d) Contractual matters;
- e) Proposed developments;
- f) Legal advice;
- g) Matters affecting the security of Council property;
- h) Any other matter which the Council or Special Committee considers would prejudice the Council or any person;
- (i) A resolution to close the meeting to members of the public.

No reports

16. MEETING CLOSE

There being no further business, Cr Nelson declared the meeting closed at 3:50pm



25 September 2017

**Administration
Centre**

PO Box 250
92 Nelson Street
NHILL VIC 3418
Ph: (03) 5391 4444

email:
info@hindmarsh.vic.gov.au

website:
www.hindmarsh.vic.gov.au

ABN 26 550 541 746

**Customer Service
Centres**

Jeparit
10 Roy Street
JEPARIT VIC 3423
Ph: (03) 5391 4450

Dimboola
101 Lloyd Street
DIMBOOLA VIC 3414
Ph: (03) 5391 4452

Rainbow
15 Federal Street
RAINBOW VIC 3424
Ph: (03) 5391 4451

Ms. Catherine Morley
Wimmera Health Care Group
83 Baillie Street
HORSHAM VIC 3400

Dear Catherine,

At its 20 September 2017 meeting, Council requested that I write on its behalf to congratulate you on your recent appointment as Chief Executive Officer of Wimmera Health Care Group.

We look forward to working closely with you to achieve the best outcomes for our communities.

On behalf of Council, I wish you all the best in your role as Chief Executive Officer. If I can be of any assistance to you, please contact me directly on 0417 153 749.

Yours Sincerely,

Mr Greg Wood
Chief Executive Officer



Hindmarsh
Shire Council

25 September 2017

**Administration
Centre**

PO Box 250
92 Nelson Street
NHILL VIC 3418
Ph: (03) 5391 4444

email:
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website:
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Dimboola
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DIMBOOLA VIC 3414
Ph: (03) 5391 4452

Rainbow
15 Federal Street
RAINBOW VIC 3424
Ph: (03) 5391 4451

Mr. Ewan Evan
nevettfamily@optusnet.com.au

Dear Ewan,

At its 20 September 2017 meeting, Council requested that I write on its behalf to thank you for your valuable contribution as Regional Director of VicRoads over the past 7 years.

Your dedication and contribution to the Wimmera Southern Mallee region has been greatly appreciated by Council.

On behalf of Council, I wish you all the best in your future endeavours and thank you again for your support to Hindmarsh Shire Council.

Yours Sincerely,

Mr Greg Wood
Chief Executive Officer



ASSEMBLY OF COUNCILLORS RECORD

Assembly of Councillors means a planned or scheduled meeting of at least 3 councillors and one member of council staff which considers matters that are intended or likely to be:

- a) the subject of a decision of the Council; or*
- b) subject to the exercise of a function, duty of power of the council that has been delegated to a person or committee; but does not include a meeting of the Council, a special committee of the Council, a club, association, peak body, political party or other organisation.*

Requirements to be observed by an assembly of Councillors (Section 80A Local Government Act, 1989)

Title of Meeting: Council Briefing Session

Date: Wednesday 20 September 2017 **Time:** 1:00pm – 3:00pm

Assembly Location: Council Chambers, 92 Nelson St, Nhill

Present:

Crs. D. Nelson (Mayor), D. Colbert, R. Lowe, T. Schneider, R. Gersch, R. Ismay

Apologies:

In Attendance:

Mr. G. Wood (Chief Executive Officer), Mr. S. Power (Director Infrastructure Services) Mrs. M. Revell (Acting Director Corporate and Community Services)

Conflict of Interest Disclosures

1. Direct; or
2. Indirect interest
 - (a) by close association;
 - (b) that is an indirect financial interest;
 - (c) because of conflicting duties;
 - (d) because of receipt of an applicable gift;
 - (e) as a consequence of becoming an interested party; or
 - (f) because of an impact on residential amenity.

Declaration of direct or indirect interest must also be advised by Councillors at the commencement of discussion of the specific item.

Councillors:

Nil

Officers:

Nil

Matters Discussed:

No.	Detail	Presenter
1.	CEO Update	Greg Wood
2.	First Year Legislative Obligations & Review of Section 86 Special Committees	Alicia Stewart
3.	Council question time	Greg Wood

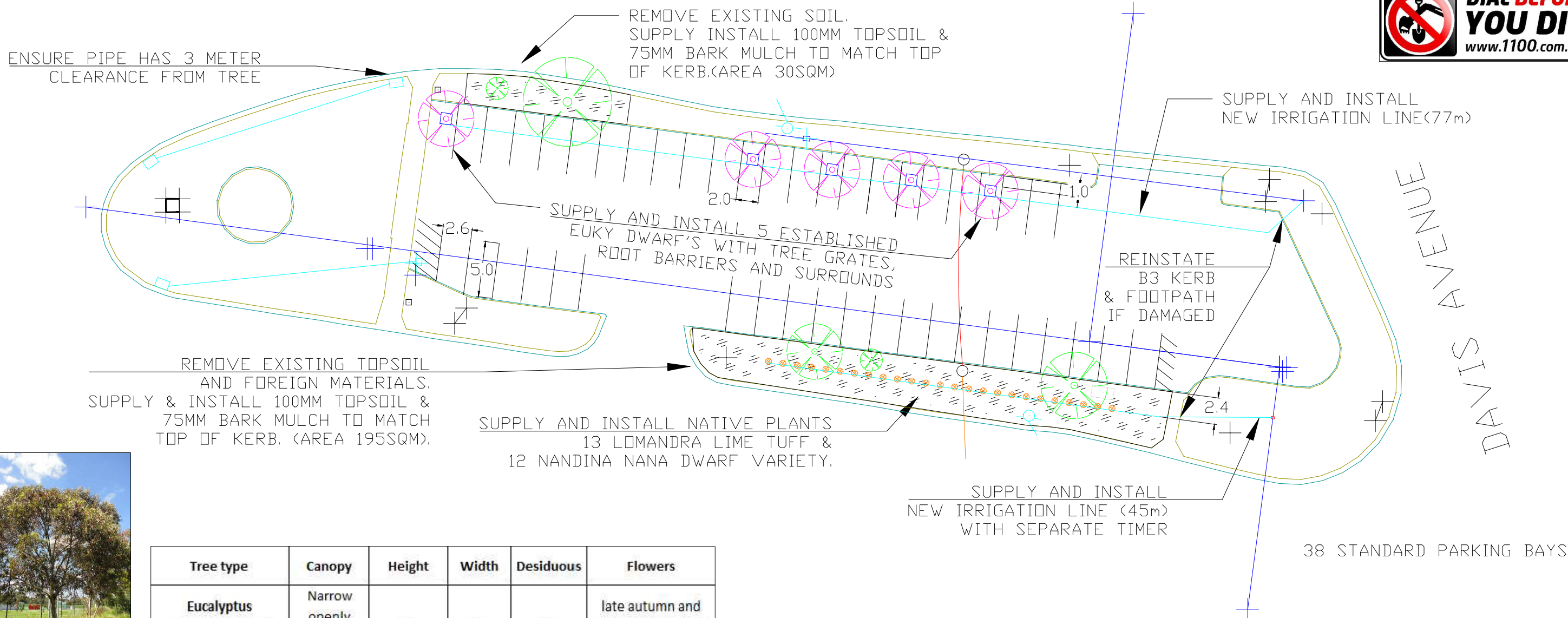
Completed by: Greg Wood



Signed:

Date: 20/09/2017

Must be kept for four years from date of the assembly. Available for public inspection at Council Offices for 12 months after date of assembly.



EUCALYPTUS LEUCOXYLON 'EUKY DWARF'



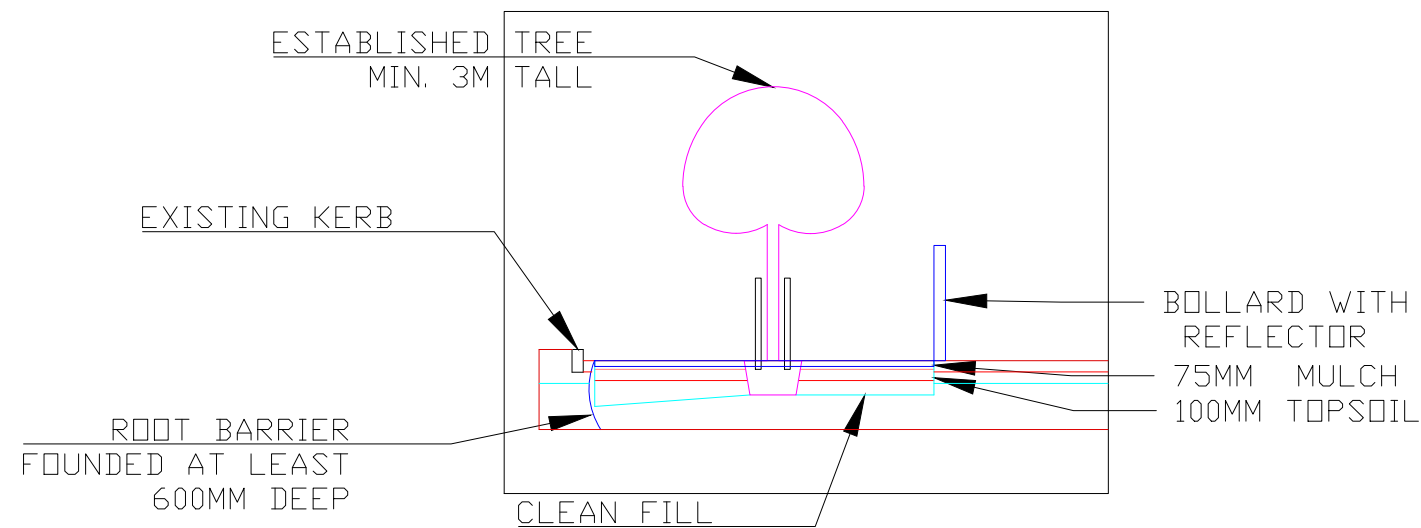
NANDINA NANA DWARF VARIETY



LOMANDRA LIME TUFF

Tree type	Canopy	Height	Width	Desiduous	Flowers
Eucalyptus leucoxylon 'Euky Dwarf'	Narrow openly arranged mid green	6m	5m	no	late autumn and early spring clusters of flowers

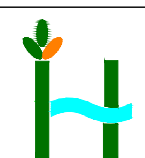
Name	Type	Height	Width	Desiduous	Frost	Soil type
Nandina Nana Dwarf variety	shrub Foreign	0.5	0.5	no	no	drought tolerant, well drained soils
Lomandra lime tuff	Grass	0.6	0.6	no	no	Loamy, sandy loam, clay loam



AMENDMENT	Appd	DATE	AMENDMENTS
A	G.W.	10/07/17	PLANT & TREE SCHEDULE. ADDITION OF LINEMARKING.

NOTES:
PERFORM DIAL BEFORE YOU DIG & LOCATE ELECTRICITY CABLES AND OTHER SERVICES PRIOR TO UNDERTAKING WORKS.

	DRIPLINE		EXISTING TREES		PROPOSED TREES
	WATER METER		SIDE ENTRY PIT		EXISTING WATERMAIN
	LINEMARKING		GRADED PIT		WATER PIT
	U/G ELECTRICITY CABLE		LIGHT POLE		JUNCTION PIT
	DRAINAGE LINES		NEW PLANTS		KERB BACK
	TREE GRATE		EARTHWORKS		KERB FRONT



DESIGNED: DANIEL HAILE-MICHAEL JUNE 2017
CHECKED:
APPROVED:
SCALE:

COMMERCIAL CARPARK
NELSON STREET, NHILL
LANDSCAPE CONCEPT DESIGN

Dimboola Town Committee Minutes

4th September @Dimboola Community Centre 7.30pm

Present: Amanda Ingeme (AI), Phil King (PK), Ron Donaldson (RD), Emma Clark (EC), Kaylene Pietsch (KP), Debra Nelson (DN), Cadence Smith (CS), Mary Clarke, Clive Eastwood (left at 7.42)

Apologies: Jo Donnelly (JD), Bruce Donnelly (BD), Phil Colquhoun (PC), Tony Schneider (TS), Jan Ballard (JB)

	Item	Action	Whom	Start Date	Complete
1	Welcome & apologies	Mvd RD 2 nd CS			
2	Minutes of last meeting	Mvd RD 2 nd DN			
3	Minutes arising				
4	Treasurer's report	Report for July and August Balance chq account - \$17356.94 Balance tda account - \$17787.88 In: \$ 3976.53 Out: \$160.70 Mvd KP 2 nd CS			
5	Correspondence in/out	IN: Bevanart account, account for name tags, HSCC agm notification OUT: Thank you to Danny Greiger, thank you to Performing Art Group Mvd KP 2 nd RD	AI		
6	General business				

	<p>Old Pub Site / Foodfest (Mary Clarke)</p>	<p>Progress report – old pub site, not much public response, proceed on what was reported at meeting on 3rd July The board has been self-selected, those who have interest, 5 so far, more hopefully once it's started, and indigenous representation. First meeting in October, when proper proposal will be discussed.</p> <p>Foodfest – holding main event at little desert nature lodge, waiting when interleague is to find out date. Mark Olive will be catering. Apply earlier for grants for music Free night for community</p>			
	<p>Security lights</p>	<p>Grant application submitted</p>			
	<p>Hindmarsh Shire Branding</p>	<p>Revised edition –Use data projector to see how effective mural could look.</p>			
	<p>Bollards/soundshell development</p>	<p>Soundshell redevelopment. Larger stage, 3 phase power and lights Getting costings at moment</p>			
	<p>Mobile BBQ</p>	<p>Work in progress</p>			
	<p>Bridge over walkway at common</p>	<p>Not done yet</p>			
	<p>Town entrance signs</p>	<p>Ready to be installed on Bartlett's block</p>			
	<p>VRI gardens</p>	<p>Phil Pitt - Melbourne will give them money for improvements if they are willing to do the work.</p>			

	Drinking fountain	Fountains provided by GWM, to be installed near basketball stadium/ skate park To be installed in the near future – waiting for skate park approval			
	Name tags	Handed out at meeting. Need to order one for Emma.	Done		
	RV free parking	Need fluoro signs – put reflective tape on signs No signs from RV dump point on where to go			
	Working bee	Seat installation at next working bee, date to be confirmed – paintings need to be sealed Grant for walking track in park -up to \$20000 (to include skate park?) DTC to put in \$2000 TC moved to put in \$2000 from DTC for the Stronger Communities Program for walking tracks through the park 2 nd PC			
	Horsham Sports & Community Club grant	AGM 9 th October HSCC at 7.30pm Need to order shelter, needs to be acquitted by end of November. PC has ordered steel legs and having them painted			
	Christmas event/Christmas tree	Contact lions club, would they would be interested in joining with us Bendigo Bank Sponsorship New decorations for the street Speak to Samantha Burrige regarding Christmas Tree (?) Real tree in train park Nhill town committee or lions club organise decorations? Deb to contact Tony Doyle	DN		
	Trees in High St	Trees in High St don't look too good - see what happens in Spring.			

Hindmarsh Migrant Open Weekend	15-17 th September, 20-25 Karen people coming through, have booked all the cabins, meal Saturday night in camp kitchen - Allambi catering Sunday morning we could organise an event, walk around the common/Nine Creeks area, boat ride, head off about 10.30, need to be there around 9.30, meet at the new camp kitchen			
Council Funding Allocations	\$6500 from council, seed funding Town committee can only spend up to \$2000, over that needs endorsement from council – send to Phil King	Done		
Tidy Towns Judging	Happened 23 rd August. Looked around town, Jan was happy with most of it.	Done		
Skate Park	Tenders close for skate park this Friday			
Dimboola Library	Didn't receive grant for library city hub (ineligible but don't know why) Have \$700000 need new designs – toilets to be incorporated into new building Entrance will be around the back, current library will become exhibition space, library out the back			
Community Centre	Four Lions Club members will join the committee of management. Current members to call a meeting to get these volunteers on, then sign papers and send to DELP, then AGM to change, three-year term expires next year.			
Dimboola Show	We are cooking bbq for show, need to get a permit, Kaylene to organise food	AI KP		
BBQ for Ski Club	Organise BBQ for state championships 7 th Oct. See Brett Gebert for bbq Mvd KP 2 nd RD Find out time to start.			
Business Association Financials	Closing, would like to deposit their funds into our account.			
Dimboola Community Precinct Plan	Precinct plan changes - A new library on the corner of Lloyd/ Lochiel St, changed to state that council will support plans for the lot, go out to public for 28 days.			
	Clive - Birds Australia coming 28th September, would like Racecourse Rd mowed – see Debbie at library Need culvert for road near bbq at train park.	DN		
Next meeting AGM	Monday October 2 nd AGM pub, 6.30pm need to put in the paper See Stoph - rsvp by 29 th Sept	AI		
Meeting closed	9.03pm			

WIMMERA MALLEE PIONEER MUSEUM

DIMBOOLA-RAINBOW ROAD
JEPARIT VIC 3423

Email: wmpmjeparit@hotmail.com

MINUTES OF MEETING HELD AT JEPARIT SENIOR CITIZENS ROOMS IN THE MEMORIAL HALL 15th August, 2017

Opened at 8:02pm

Present: Peter Pumpa, Sharon Reilly, Jeff Woodward, Councillor Ron Ismay, Mayor Debra Nelson, Trevor Chilton, Jimmy Gawith, June Gawith, Maryanne Paech, Tige Mannington, Wendy Werner, Rohan Viljoen, Barbara Hunter, Aaron McLean, Ian McLean, Frances Bakker

Apologies: Will Chilton, John Schmidt

Motion:

That the Apologies be accepted:

Moved: Ian McLean

Sec: June Gawith

Minutes of previous meeting: As Circulated.

Motion:

The minutes from the previous meeting be accepted, as true and correct.

Moved: Trevor Chilton

Sec: Aaron McLean

Treasurers Report: As Circulated

Motion:

That the Treasurers Report be accepted:

Moved: Barbara Hunter

Sec: Wendy Werner

Motion: The Term Deposit (\$13,280.19) be re-invested for a further 6 months

Moved: Wendy Werner

Sec: Tige Mannington

ALL IN FAVOUR. Motion Carried

Accounts to be paid: - Jeparit/Rainbow Argus \$15.50 AGM Advertising
- TOMM Magazine \$60.00 12 month subscription

Moved: Trevor Chilton

Sec: June Gawith

Correspondence:

Inwards Correspondence:

- Clarification of Butt Bin letter being forwarded to Janette from Simon
- Men's Shed letter to be sent to Graham Blair (not Ken Sleep) from Wendy
- Daryl Leyonhjelm's invoice for extra expenses with Briarley House verandah - Information only, as coming from maintenance budget
- New Entry Sign being delivered
- Wimmera Mallee Tourism News - August Edition
- Grant Completion Acknowledgement
- Free Advert Invitation from Hindmarsh Shire Youth Council - Family focused tourism booklet
- Centre for Participation - FREE Workshop - Volunteer leaders on ethical conduct and accountability - Horsham, 25th August. Open to anyone who works with Volunteers
- Roving Curator Program Applications and Information Session - Sessions 17th August, Applications close 18th October
- Nhill Anson Newsletter #41
- Wendy - 3 large bookings made with her at Museum
- 1. Rob Ford - Silo Trail Bus - Thursday 12th October, 2:30pm-3:00pm
- 2. & Thursday 26th October, 2:30pm-3:00pm
- 3. Caroline Oliver - Charlton Museum - September sometime - would like to bring a group and spend some time with the committee (Also asked about pigeon carrier)

Noted book at Supermarket has not had the key signed out since 4th August, do we need to revisit volunteer schedule & responsibility for ensuring museum is open at the listed times. Searched WMPM on web & noticed opening times are listed as 9:30am-4:30pm each weekday.

When Wendy arrived at the museum (9th August) the door was not locked and slightly ajar. Back door to Briarley was locked, and all other doors. Didn't look to Wendy like anything was disturbed.

Printer not working - Fault Code Unable to print 4F

- Quote for display cabinet doors - Dimboola Woodworks

Outwards Correspondence:

- Grant Completion Documentation to Michelle Farinha
- Request for Butt Bin to Simon - for Janette Fritsch
- Letter to Phil King regarding Facebook Page approval and guidelines for operation of it.
- Letter to Men's Shed requesting assistance with yard maintenance at Museum
- Letter to Wilma Smith
- Invitation to Ron Ismay for AGM, and request for him to chair the office bearers election

Motion:

That the Correspondence be taken as read and approved.

Moved: Rohan Viljoen

Sec: Ian McLean

Business Arising From Correspondence:

Keys - One key opens every door and gates at museum (apart from Merrett Carriage Shed). Maryanne will trace back registered key holders through the registered log book for key holders at the museum

Motion: That Maryanne finds the book with registered keyholders in and brings the information to the next meeting for determination of re-distribution.

Moved: Jimmy Gawith

Sec: Frances Bakker

ALL IN FAVOUR. Motion Carried

Cabinets - Quote received from Dimboola Woodworks to repair cabinets in Tarranyurk Hall

Motion: To employ Dimboola Woodworks (Tony Ingeme) to repair the cabinets in Tarranyurk Hall and install new glass doors as per quote received 8th August, 2017 for \$\$1,980.00

Moved: Trevor Chilton

Sec: Wendy Werner

ALL IN FAVOUR. Motion Carried

Entrance Sign - New Entrance Sign has been delivered to the Shire yard. Peter & Aaron will look at the frame work on the old sign and alter it accordingly to suit the new sign.

Voucher - Hindmarsh Youth Council Advert in Family focused tourism booklet. Suggested Free child's entry with every adult ticket purchased.

Motion: Coupon for free family pass (excluding Rally entry on Queen's Birthday Long Weekend) be included in museum advertising for Hindmarsh Shire Youth Council family focused tourism booklet.

Moved: Wendy Werner

Sec: Trevor Chilton

1 Opposed. Motion Carried

Jeff Woodward will do the artwork and coupon for inclusion.

GENERAL BUSINESS:

ITEM	DESCRIPTION	DETAILS & INFORMATION	FOLLOW UP REQUIRED
1.	✓ Shire Liaise Officer	Jeff Woodward is our main liaise officer between the WMPM and HSC. Simon Landrigan has been re-directed to another department, but will be included in any major projects that we do Jeff will be updated on all projects and follow up required by Simon at official handover.	Bug and Insect spraying of building and grounds to be checked on
2.	✓ Volunteers	Harry and Frances volunteer 3 days a week and are never acknowledged or appreciated. ALL committee members contribute and make sacrifices. Be nice to have some form of appreciation.	Certificate of thanks (appreciation) to ALL committee and volunteers for service

			over the past 12 months for and at the museum is suggested.
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Meeting closed 9:13pm.

Next Meeting: Tuesday 19th September, 2017, in the Senior Citizens Rooms. 7:30pm

Details of on-going items awaiting actions and conclusions.

A column with the title of RATE has been included. This is so that you can rate the importance of each item that has been an on-going item. Prioritise them, and work on the major, then follow with the next one of importance etc., until all are completed. Obviously more items will be added over time, and hopefully, some will be removed and completed.

We will then decide on priority by vote, on the input received regarding this. All thoughts are appreciated.

A = HIGH priority

B = Ongoing, needs follow up, but not extremely urgent

C = information for checking & dealing with as ideas and circumstances come to fruition or need more input.

DATE	RATE	DESCRIPTION	DETAILS	WHO & ACTION	WHEN
17/06/2014	B	Tony Doyle ✓ Vision and direction for the Museum	MAJOR focus on tourism, effective for the future direction of the museum. - Concept plan - detailing the future layout of the museum - Strategic plan - future directions - Business plan - implementation Euan and Martin have been employed to do this. Draft Master Plan has been completed and Interpretive Plan is being compiled.		
18/02/2014	C	Bryan Snowden ✓ Antwerp Blacksmith's Shop	Would the Museum like to put a sign up stating that this is the original site, and it is now housed at the Wimmera-Mallee Pioneer Museum, Jeparit. E.g.: 13km North, on the Dimboola-Rainbow Road. YES. In planning stages.	John Pumpa/Clem & Maryanne Paech/Bryan Snowden	Awaiting Historical Information from the Eldridge Family

18/02/2014	C	Phil King ✓ Council Employees	Suggested the Committee send a letter to the Shire, requesting assistance with jobs and work by specifically noting the kind of work we require, and ask for a person suitable for the jobs required to volunteer their day to the Museum for people employed on Shire. CANNOT BE WEEKENDS	ALL	Need to go through our list of jobs needing to be done, and request appropriate employee.
20 th May 2014	B	Bryson Ingamells ✓ Pumps	Ultimately would like to have all pumps connected to the billabong, but it won't hold water since dredging it. Other option is to use grant money - Volunteers Small Equipment Grant - & purchase a rain water tank & have it reticulate back into it, via a trough etc. Possibly fill 1 Billabong in, beautify the area, and repair the other, making it a feature. - Need to check point of discharge for water.	ALL Spoke to Paul Schulze about this possibility, need to check water flood concerns.	Storm water from new carriage shed has been diverted to ponds
17 th June 2014	B	Greg Roberts ✓ Promote Museum	Larry suggested approaching Car Clubs to have days at the museum. Invite them to hold their AGMs there etc. (Not just for Rally, but at any time) Also ask Probus groups, Garden clubs etc..	ALL - FANTASTIC IDEA,	
18 th August 2015	A	John Schmidt/Fred Lewis ✓ Advertising	An advertising and budget plan is needed for the rally. Speak with Jeff Woodward regarding this. Suggest send photos and promo from previous rally to all newspapers, with an agreement to run an advertisement with them if they do a story/feature of our next rally in the lead up to it, possibly an after event follow up too. - Weekly Advertiser - Mail Times (Examples or where to send) - Weekly Times	Fred Lewis. John Schmidt to talk to Jeff (Tourism Officer) regarding this	
15 th August, 2015	B	✓ Straw Thatched Shed	Maintenance needs to be done on it. Roof is sagging & leaking. White ants have been in the posts and the shed is on quite a lean. Peter Robson will chase up details on appropriate "Y" logs required to repair shed, through his contacts, and report back at the next meeting. Peter Pumpa and Phil King were to inspect a ½ fallen down shed near Horsham that may be suitable, but no follow up as yet.	Peter Pumpa co-ordinating with tree feller on the appropriate logs required, and when available.	

21 st June, 2016	A	✓ Wagon	Jimmy Gawith has offered a complete wagon to the museum for its collection, which is at Don Fishers. Must be accepted as whole wagon, not just for wheels or body. Very big and solid wagon. 1940's wagon. Was converted to "field bin"	Would the museum like this? Would be a wonderful addition.	Will look at picking this up after harvest.
19 th July, 2016	A	✓ CMA Crew	<p>The Catchment Management Authority Crew is available until the end of the year. Need to complete a list of tasks for the crew to work on around the museum - it will only cost us for materials, not labour, so is a great resource we can utilise to our benefit!</p> <ul style="list-style-type: none"> • Paint old toilet block and remaining seats around the museum grounds (depending on weather and time available) • Repair and upgrade pathways around grounds and buildings <p>MOTION: To ask the CMA crew to create a picnic/lawn area behind Briarley House to beautify and make it more aesthetically pleasing. Include creating a garden bed in the centre of the Merrett Carriage Shed (between the roller doors) and dress it up with a wagon wheel and hardy native plants to suit.</p> <p>Moved: Trevor Chilton Second: Jimmy Gawith ALL IN FAVOUR. Motion Carried</p>	Hindmarsh Shire Council to investigate if CMA can assist us with this please	
19 th July, 2016	A	✓ Matt Bone	If the CMA crew are able to work on the pathways upgrades, the roads are also in a poor condition around the grounds, and this is a big undertaking to be done by hand. Is this something we can get a quote from Matt Bone and get him to complete for us? There is a bit of road base left over from the carriage shed that can be used to do this, and would be much quicker and simpler to get Matt with his machinery to do.	Suggestions and opinions from everyone most welcome	

19 th July, 2016	B	✓ Moped/Bike Restoration	<p>Part of the mudguard is missing, however a new mudguard can be rolled. Possibly up to \$1,000.00 to restore to mint condition, however is an unknown exact costing, as once started more can be found. Further investigation to be done - Refer motion from June meeting: MOTION: The Committee allows John Schmidt to take the bike home with him and see if he and Matt can get the motor to start and run, and then look into further costs and requirements before proceeding any further.</p> <p>Moved: Jimmy Gawith Second: Aaron McLean ALL IN FAVOUR. Motion Carried</p>	John and Matt Bone to investigate	
19 th July, 2016	A	✓ Machinery Repairs	<p>Need to prioritise what is needed to be done on machinery and bring costings to meetings for voting on for repair costs.</p> <p>MOTION: A float of up to \$200.00 for the purchase of incidental items required, as an example, spark plugs & belt joiners, and minor repairs on machinery at the museum, to be monitored by the executive committee, is established.</p> <p>Moved: John Schmidt Second: Ian McLean All in favour. Motion Carried.</p>		
18 th October, 2016	A	✓ Local Residents FREE entry into museum	<p>A lot of other museums run a system of free entry into their exhibits for local residents. This encourages them to visit the museum, and also bring their visitors in for a look (as paying customers). This then encourages locals to become involved with the museum and can assist us with volunteers keeping the doors open etc.</p>	Great initiative. Something we should seriously consider, and discuss how we can achieve this.	

18 th October, 2016		✓ Termite damaged purlins on shed	"C" Section purlins to be installed in the machinery shed - replacing the damaged ones. A working bee is being organised to do this	Committee involved will work out amongst themselves time and date to do this	
15 th November, 2016		✓ School Curriculum	Are we registered with them? (Education Department/ School Curriculum) and if not, how can this be done	Jeff Woodward to look into for us please?	
20 th June, 2017		✓ Ride on Lawn Mower	Lawn Mower wouldn't start. After rally look into costs and replacement of Ride on Mower	Quotes to be sourced. Old Mower has interested person to purchase when replaced.	
20 th June, 2017		✓ Research Volunteers	Judy Wilson and Trish Perkins have volunteered to do research on items in the museum. - Interpretive Plan will ask for specific items and information. Internet access will be required. Hold off until Interpretive Plan is released (Euan has been back for more in depth study and compilation)	Wendy will coordinate with them on this	
18 th July, 2017		✓ Tarranyurk Hall	1 x Window needs painting (was one missed before windows were installed) 3 x Pavers out the front were broken during the rally from vehicles driving over them. These need to be replaced - some pavers are down the back behind Tarranyurk Hall that should suffice. Also gravel and drive areas need fixing up.	Committee can do this. Any volunteers?	

<p>18th July, 2017</p>		<p>✓ Termite Inspection</p>	<p>Krahe's Pest Control has inspected the museum buildings. Only a couple had no damage to them. The rest need treatment. A report has been given. Museum – Jeparit Kiosk Building – No live termite activity found at time of inspection. Old evidence was found in subfloor space in front veranda stump located at front of building. This stump was completely eaten out by termites and stump was removed. Treatment -Would recommend prevention termite treatment on this building. Building 2 & Log cabins – No live termite activity was found at time of inspection in these buildings. New Damage /Evidence was found in base of veranda posts, as we could not access subfloor space this area could not be inspected. Building 3 / Mudbrick – OK Blacksmith Shed – No live activity found in shed but evidence was found in large stump situated in centre of shed. Shed 2 - Live termite activity found in stored timber out the front of shed. Treatment -Would recommend Termidor dusting in this area to help eliminate nest Shed 3 – OK Tarranyurk Hall – Live termite activity was found in Red gum stumps. This building has majority cement stumps and is a lower risk for termite entry but red gum stumps are a higher risk and do have live activity at the present moment. Treatment – Would recommend treatment to eliminate and prevent termite entry in future. Church – Ok – No problems Chemist - Old termite evidence was found at time of inspection No live activity found at time of inspection.</p>	<p>Should baits be laid around the museum to prevent termites? Wait and see if Krahe's recommend this, and wait for their quote to complete all suggested works</p>	
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			<p>Future annual inspections recommended to make sure termites do not re-enter this area. Detpa State School – Old damage found at time of inspection Future annual inspections recommended to make sure termites do no re-enter this area. Jail 1 – OK Jail 2 – Old evidence found in ground bearer - No live activity Open Large Shed – Large amount of damage found on back wall, termites accessed by tunnelling up between overlap sheets of iron in this area. Treatment – Would recommend prevention treatment to this shed to prevent any further activity in the future. Open Small Shed – Old evidence found Large Open Shed 2 (Facing River) Live termite activity was found in framework of shed Termites have entered by the same entry point as the other large shed(between sheets of iron) Treatment – Would recommend treatment to eliminate live activity and prevent entry in the future. Storage Shed – Live activity and large amount of damage found throughout storage shed Treatment – Recommend treatment to eliminate termite activity and prevent entry in the future. Can Spider Spraying be done at the same time as Termite Treatment?</p>		
18 th July, 2017		✓ Collections Policy	<p>A collections policy needs to be implemented, and stuck to.</p> <ul style="list-style-type: none"> ✓ Is it appropriate? ✓ Is it part of the Master Plan ✓ Is it a necessity? ✓ Do we need more of that same item? ✓ Is it the correct era for our museum? <p>Any items offered for donation must be brought to the committee before accepting or declining the item</p>	Swan Hill Pioneer Settlement has an excellent acquisitions policy that we should have a look at, and maybe use	

				as a template for our own?	
18 th July, 2017		✓ Rally	<p>Great lot of exhibitors this year, and happy to return next year - with extras - and happy to help on bringing extra paying customers with them. Already have sponsorship for next year (Great work Titchy!!!)</p> <ul style="list-style-type: none"> • Mo-Gas: Fuel - \$250.00 minimum • Wimmera Bolts & Fasteners • Wimmera Bearings • Horsham Lawn Mower Centre - Donation of Raffle Prize <p>Henry Ferguson Club - Possibly limit number of Fergie Tractors to 10 within Museum grounds, then other members pay to get in the gate (Major meet for year for them to be held at museum) Perhaps hire hall or footy club rooms for them to hold their meeting, as we can't host them all at the museum. Offer weekend package with tea and meeting place etc.</p>		
18 th July, 2017		✓ Meetings	<p>Is it possible to have meetings in alternate months on Tuesdays? Then other alternate months on Saturdays? Or possibly quarterly Saturday meetings? Tie in with working bees and maintenance weekends for those that travel</p>	Worth a try!	
18 th July, 2017		✓ September Meeting	<p>Focus on Rally Management Plan. Rally Thank you's to commence immediately for this year's exhibitors inviting them to attend next year and invite them to leave feedback, suggestions and any offers of assistance gratefully accepted. Suggested these letters also include zoning areas.</p>		

15 th August, 2017		✓ Merchandise	Need some more Souvenirs (some stocks running low) These include Stubby Holders, Coffee Travel Mugs, Caps and Pens	Need to check with Jeff on graphics and design. How do these tie in with the Master Plan and the Interpretive Plan?	
15 th August, 2017		✓ Market Day	Possibly hold a Farmer's Market in car park, with stall holders and a few machines running around in the museum grounds. An Open Day. Spring Market. Attract a different group of people, different interests etc.	Wendy will research appropriate dates, times and items etc.	
15 th August, 2017		✓ Cement Pavers/Blocks	Mick Koop has generously donated cement pads for putting the wagon wheels onto in the Merrett Carriage Shed.	Peter Pumpa will follow this up with Mick, Need a working bee to sort the shed and place the wagons correctly	

This list will be updated at the conclusion of each meeting - if further action is required, or for information purposes, with the date it was mentioned, and what actions are required, also an A,B or C rating (for importance - as stated at the start of the page)

Anyone who is interested may select an item at any time to investigate and report on at the following meeting. Executive Committee can be consulted at any time for advice and input by either email - wmpmjeparit@hotmail.com or telephone.

President: Peter Pumpa. 0428 592 446

Vice-President: Aaron McLean. 0435 584 307

Treasurer: Barbara Hunter. (03) 5397 2020

Yurunga Committee of Management Committee Meeting

20.07.2017 7.30pm, Dawn Saul's Residents Winifred Street Rainbow

Present: J Solly (Chairperson), E Christian, G Nuske, D Saul, K Fisher

Apologies: J Edelsten, L Gould, H Fisher

Moved D Saul, 2nd E Christian Carried.

Previous Minutes:

Minutes of the previous meeting were accepted on the motion of D Saul, 2nd K Fisher Carried.

Additional Business:

- Lynne Gould had made a patchwork table runner to be raffled at our up coming Garden Tour
- Frank & Hammie Orriss had donated some photos and a disk with Frank speaking on it. All felt that this would be invaluable and would be added to our resources on Yurunga.

Correspondence:

Correspondence In

- 22nd June: x2 Emails from Simon to Jenny re Building Permit for Coach House through & new date for Local History Grant results
- 26th June: Email from Simon to Jenny re following up Matt Bone & Dave Reid
- 3rd July: x2 Emails from Simon to Jenny re path issues
- 11th July: Email from Simon to Jenny re Information from Heritage Vic about caring for listed properties & query about Dave Reid
- 18th July: x2 Emails from Simon to Jenny re update on Dave & Dave quoting on Coach House
- 19th July: Email from Simon to Jenny re Daryl Leyonjhelm inspecting Coach House tomorrow

Correspondence Out

- 22nd June: x2 Emails from Jenny to Simon re Thanks
- 26th June: Email from Jenny to Simon re Matt Bone, Dave Reid & Krahe's
- 2nd July: Email from Jenny to Simon re Committee concerns with path
- 4th July: Email from Jenny to Simon re path issues
- 11th July: Email from Jenny to Simon re Thanks, update on Dave's & Matt's work & asking about painting & window sash repair in dining room
- 18th & 19th July: x3 Emails from Jenny to Simon re Dave, plasterer for arch, alarm sounding overnight & thanks

Moved K Fisher, 2nd D Saul Carried

Financial Report:

General Cheque Account	\$3,505.55
Coach House Cheque Account	\$4,459.66
General Term Deposit;	\$20,000
Coach House Term Deposit:	\$5,066.11

The Treasurer also reported that she had paid Neville Sleep for the material for the Orchard Enclosure of \$4,000.00

Moved K Fisher 2nd D Saul Carried

General Business:

Mugs: Kaylene bought to the meeting a sample Mug. She also said that the production price would be \$10 per mug. After discussion, G Nuske Moved that: “ The wording Yurunga Homestead be added under the picture. And that Tristen Fisher to order 50 mugs at a time when the price was right” 2nd D Saul Carried.

Dead Trees: As discussed at the previous meeting, Dawn and Graham did an investigation to see what, if any trees were dead and needed to be removed. They reported that there were 6 – 8 trees that could come out. Graham said that he would talk to Allen Roberts and see if he was able to pull them out.

Garden Tours: After discussion the following decisions were made.

- That the price for the Tour would be \$10 per head.
- That a light BBQ lunch would be available from 12.00noon. The price of this would be \$10 per head. This would also include entry to Yurunga.
- That the BBQ lunch would be meat, coleslaw, bread, Ice-cream and fruit salad.
- That flyers would go out to groups before the end of July

Moved D Saul, 2nd K Fisher Carried.

Graham said that he would make up maps. Helen would need to provide final locations of gardens.

That Jenny said she would ask Helen if she required help with the flyers. Graham offered to help if required.

Re-Opening:

With the works in Yurunga at a finish at this time, a working bee was to be organised to clean the house and get it back in shape. Kaylene & Dawn said they would ask some off our volunteers list to see if they were available. Graham to put a notice on the Yurunga Facebook page advising people of the day. The working bee was set for 30th July starting at 9.30am

Orchard Enclosure: Kaylene reported to the meeting that her Husband Col had viewed the plans left by Neville Sleep and believed he was able to help put it all together. He is suggesting a time, possibly in August when he could, with the help of others, put the enclosure up. It was noted that the existing fence would need to be removed.

Enduro Rally – August 5 – 6th: After discussion, the meeting suggested that Yurunga be opened over the weekend with the following times.

Saturday 5th August: 12noon – 4.00pm Jenny & Graham to be on duty.

Sunday 6th August: 12.00noon – 4.00pm Dawn & Dianne Hayden to be on duty

Graham reported that Julie McLean was putting together packs for the competitors. Graham asked if this Committee was willing to donate 12 postcards to be placed into some of these packs as advertising for us. The meeting agreed that this would be OK.

Graham said he would do a poster for the gate as well as well as placing up in the street advising the public and visitors of the times Yurunga was open. These posters were to include the price.

Bookings: Jenny reported that the Ferry Family were wanting to hold a re-union picnic in the grounds of Yurunga. Jenny would communicate with them to clarify times, numbers and what was required of us.

Tyres/Dead Tree Pile: Ewan said he had spoken with Allen Roberts who was happy to pull the tyres out of the pile of dead trees and to also burn the trees.

Archive Books: Kaylene reported that the books from the Archives on sale at Yurunga had not been counted or paid for yet.

Meeting Closed 9.00pm



Minutes of the Hindmarsh Municipal Fire Management Planning Committee Meeting

Thursday, 23 March 2017 -1008 hours to 1135 hours at Nhill Fire Station

Chairperson: Cr. Rob Gersch

Minutes: Noella Smith

Present: Cr. Rob Gersch (Chairperson) Phil Kuhne (Wimmera Cluster), Peter Solly (CFA), Greg Deutscher (VicRoads), Wayne Schulze (Hindmarsh Shire), Dianna Blake (Wimmera Cluster), Jim Lee (VicPol), Ian Morrison (CFA), Trevor Schwarz (CFA), Matthew Goodie (DELWP), Rod Delahunty (GWMWater) and Noella Smith (Hindmarsh Shire).

No.	Issue Topic	Points of Discussion	Details of Action or Motion	Responsible Officer	Time Frame
1.	Welcome	Cr. Rob Gersch welcomed all members to the meeting.			
2.	Apologies	Monica Revell (Hindmarsh Shire), Adrian Gasperoni (Hindmarsh Shire), Graham Blair (VicPol), Stephen Nicolson (Hindmarsh Shire), Alan Braithwaite (Parks Vic), A. Clarke (VicPol), and M. Boatman (CFA)	Jim Lee <u>Moved</u> that the apologies be accepted, <u>Seconded</u> Phil Kuhne and <u>CARRIED.</u>		
3.	CORRESPONDENCE				
3.1.	Inward Correspondence				
	3.1.1.	VicSES-MEMP Audit Report	Phil advised that Hindmarsh Shire had passed the MEMP Audit.		
	3.1.2.	DHHS-Presentations from Seasonal Preparedness Forum held 30 November, 2016.	Noted.		

No.	Issue Topic	Points of Discussion	Details of Action or Motion	Responsible Officer	Time Frame
3.1.	INWARD CORRESPONDENCE				
	3.1.3.	St. Patrick's Emergency Management Plan-Reviewed 23 February 2017.	Noted.		
	3.1.4.	VicSES-Reappointment of Nhill Unit's Controller.	Noted.		
	3.1.5.	GWMWater – Retirement of Bob Millar on 31 January, 2017.	Noted.		
	3.1.6.	Dimboola Memorial Secondary College Emergency Management Plan-Reviewed 21 November, 2016.	Noted.		
3.2.	OUTWARD CORRESPONDENCE				
	3.2.1.	GWMWater-Responsible agency for the maintenance of the Wimmera-Mallee pipeline infrastructure.	This issue will be discussed at Point 5.1.		
4.	CONFIRMATION OF THE PREVIOUS MINUTES.		Minutes of the previous Hindmarsh Municipal Fire Management Planning Committee Meeting held on 6 October, 2016, as circulated to all members of the committee were taken as read and confirmed on the Motion of Phil Kuhne Seconded Matthew Goodie and <u>CARRIED</u> .		

No.	Issue/Topic	Points of Discussion:	Details of Action or Motion	Responsible Officer	Time Frame
5..	ACTION ITEMS FROM THE PREVIOUS MINUTES				
5.1.	Responsible Agent for maintaining infrastructure under the Wimmera Mallee Pipeline Project-P. Kuhne	Phil spoke to Bob Millar, GWMWater regarding this matter and was advised that mechanical infrastructure such as pipeline fittings etc. were the responsibility of GWMWater. However, slashing and hard stand areas are the responsibility of Council. Phil suggested that Council refer to its agreement with GWMWater to clarify responsibility.	Wayne Schulze and Cr Rob Gersch will refer this matter to Council.	W. Schulze/R. Gersch	
5.2.	Streamlining of fire permit procedure-P. Kuhne/D. Blake		Refer to Point 6.6.		
5.3.	Safety campaign during fire season-CFA	<p>Ian Morrison advised that the breakfast harvest sessions were very successful and will now be referred to State level. The utilisation of fire-fighting equipment on farm implements has reduced the number of callouts. At present the compulsory water carrying capacity is only 9 litres.</p> <p>There has been some talk about insurance companies refusing to insure headers, which if implemented would mean farmers won't be able to access loans.</p>			
5.4.	Slashing of crown land west of the old Rainbow Tennis Courts- P. Solly	The Education Department still owns the land in question.	Needs to go back on the fire plan.	CFA	Ongoing

No.	Issue/Topic	Points of Discussion:	Details of Action or Motion	Responsible Officer	Time Frame
5.5.	Safer Together Project-DELWP		Fire operations will be developed over the next few months.	DELWP	
5.6.	Improvement in communications to the public-Re: Fire permits-P. Kuhne		Refer to Point 6.6.		
5.7.	FARSS Funding All		Refer to Point 6.5.		
5.8.	Smoke Health Hazards Presentation-CFA	Some members have already seen this presentation.	Refer to June Meeting.	CFA	June Meeting.
6.	STANDING ITEMS:				
6.1.	Contact List	Dianna advised that the Contact List had been updated to indicate core members, proxy representation and to align with the review of the plans.	The contact list was distributed during the meeting to record updates.		
6.2.	Municipal Fire Management Plan	Janne Bowen (ex-CFA) is reviewing the Yarriambiack Municipal Fire Management Plan. New fire guidelines will be introduced in a few months.	Phil will send out a draft plan before next meeting.	P. Kuhne	Prior to June Meeting.
6.3.	Emergency Fire Incident Review	Nil.			

No.	Issue/Topic	Points of Discussion:	Details of Action or Motion	Responsible Officer	Time Frame
6.4.	Victorian Fire Risk Register (VFRR) Review	<p>The guiding principal for inclusion in the Risk Register is listed assets must be at risk of bushfire or grassfire.</p> <p>Maps highlighting cultural heritage, environment, economic and human settlement were on display.</p> <p>Planned burns need to be documented.</p>	<p>Dianna distributed the Multi Agency Bushfire Risk Management Register for review by all agencies.</p> <p>VFRR will be reviewed and finalised at the June meeting.</p> <p>Agencies will be asked to report back on actions and reasoning if certain treatments were not undertaken.</p>	All.	<p>Prior to June Meeting.</p> <p>June, 2017.</p> <p>October 2017</p>
6.5.	Fire Access Road Subsidy Scheme (FARSS)	<p>A co-contribution is required by Council. However, Council has not committed any funds to date.</p> <p>Cr. Gersch advised that roadside vegetation is a major problem for large machinery and costly.</p>	Any suggestions for funding will be sent to Council by the June Meeting, to enable an application to the made in September, 2017.	All	June Meeting.
6.6.	Schedule 13 Permits to Burn	<p>CFA, MAV and Councils have met in regards to the issuing of fire permits. Guidelines and a checklist have been provided.</p> <p>Accountability for issuing permits to burn has been discussed state wide. There is a need for consistency as well as flexibility. Councils need to be comfortable with the risk associated with issuing of permits.</p>	WEMT will review the process of issuing permits, noting that providers can be liable under the CFA Act. Issuing of permits need to be included in the Municipal Fire Management Plan.	P. Kuhne/D. Blake	
7.	AGENCY REPORTS:				
7.1.	WEMT Co-ordinator Report	Written report noted.			

No.	Issue/Topic	Points of Discussion:	Details of Action or Motion	Responsible Officer	Time Frame
7.2.	Peter Solly-CFA	<p>Larger fires were experienced last season and the aircraft were beneficial.</p> <p>Issues are being experienced in attracting operations staff to fill vacancies in Region 17.</p>	<p>Peter Solly Moved that the Municipal Fire Management Planning Committee recommend to Council the continuation of the aircraft program and have them on pre-determined dispatch, Seconded Trevor Schwarz.</p> <p style="text-align: right;"><u>CARRIED:</u></p>	Cr. R. Gersch	
7.3.	Damien Skurrie-Parks Victoria	<p>Slashing was completed by December, 2016.</p> <p>Unattended camp fires have increased.</p> <p>Burns will commence in approximately two weeks, commencing with an edge break at the Little Desert.</p>			
7.4.	Greg Deutscher-VicRoads	<p>Mowing was late this season; therefore only one cut was undertaken.</p> <p>It costs \$1M in the western region to undertake the mowing.</p> <p>A training session is planned for de-tensioning of barriers.</p>			
7.5.	Ian Morrison-CFA	Lack of staff.			

No.	Issue/Topic	Points of Discussion:	Details of Action or Motion	Responsible Officer	Time Frame
7.6.	Peter Solly-CFA	<p>Peter was concerned about the timeliness of getting blocks cleaned up, due to processes being lengthy. It was indicated that if fire tankers drive up back lanes, this increases compliance. Fines are also a good deterrent, however bad debts are high.</p> <p>Horsham Council has successfully utilised Telstra Messaging for repeat offenders.</p> <p>The cost of asbestos clean-ups is huge and often Council are left with the bill if the property is uninsured.</p>	<p>Phil is lobbying the issue of smaller Councils not having the capacity or capability to meet requirements.</p>		
8.	Next Meeting	<p>The next meeting will be held on Thursday, 15 June, 2017.</p>			
9.	Meeting Closed:	<p>The meeting closed at 11.35 am.</p>			



Minutes of the Hindmarsh Municipal Emergency Management Planning Committee Meeting

Thursday, 13 April, 2017 -1003 hours to 1133 hours at Nhill Fire Station

Chairperson: Gavin Kelly

Minutes: Noella Smith

Present: Gavin Kelly (Acting Chairperson) Neil Cheney (Grampians REMI-VicPol), Les Newton (VicPol), Lee-Anne Birthisel (VicPol), Greg Deutscher (VicRoads), Peter Solly (CFA), Dianna Blake (WEMT), Wayne Schulze (Hindmarsh Shire), Michael Boatman (CFA), Gemma McMahon (Ambulance Victoria), Nicole deCourcy-Ireland (DEDJTR), Lyn McKenzie (Red Cross), Nola Smith (Red Cross), David Tepper (DHHS), Darren Welsh (WWHS), and Noella Smith (Hindmarsh Shire).

No.	Issue Topic	Points of Discussion	Details of Action or Motion	Responsible Officer	Time Frame
1.	Welcome	In the absence of Cr Rob Gersch, Gavin Kelly, Acting Chairperson opened the meeting at 10.03 am.			
2.	Apologies	Dimboola Team Leader (Ambulance Victoria), Veronica Campbell (DEDJTR), John Robinson (CFA), Cr Rob Gersch (HSC), Adrian Gasperoni (HSC), Joshua Dickinson (Graincorp), Melissa Douglas (VicSES), Monica Revell (HSC), Anthony Clarke (VicPol), Ian Day (CFA D17), Robert O'Shannessy (DEDJTR), Paul Fennell (WCMA), Phil Kuhne (WEMT), Miles Norton (GWMWater), Kendra Clegg (VicSES), Abdul Aziz (WCMA), Dale Russell (CFA) and Nicole Wearne (HSC)			
3.	CORRESPONDENCE				
3.1.	VicSES	MEMP Audit Report.	Will be tabled later in the meeting.		

No.	Issue Topic	Points of Discussion	Details of Action or Motion	Responsible Officer	Time Frame
3.	CORRESPONDENCE continued				
3.2.	DHHS	Presentation from Seasonal Preparedness Forum held on 30 November, 2016.	Noted.		
3.3.	St. Patricks Primary School-Nhill	Emergency Management Plan reviewed 23 February, 2017.	Noted		
3.4.	VicSES	Reappointment of Nhill Unit Controller.	Noted		
3.5.	GWMWater	Retirement of Bob Millar on 31 January, 2017.	Noted		
3.6.	Dimboola Memorial Secondary College	Emergency Management Plan reviewed on 21 November, 2016.	Noted		
3.7.	Maureen Clarke	Resignation as Wimmera Cluster Administration Officer.	Noted		
			Nicole deCourcy-Ireland Moved that the inward correspondence be received, Seconded Wayne Schulze and CARRIED :		
4.	CONFIRMATION OF THE PREVIOUS MINUTES		Minutes of the previous Hindmarsh Municipal Emergency Management Planning Committee Meeting held on 27 October, 2016, as circulated to all members of the committee were taken as read, and confirmed on the Motion of Darren Welsh, Seconded Lyn McKenzie and CARRIED .		
5.	ACTION ITEMS FROM PREVIOUS MINUTES				
5.1.	Lochiel's Coffee Shop needs to be listed on the Victoria Map-M. Douglas	In the absence of Melissa Douglas, this action was deferred until the July meeting.		M. Douglas	27 July, 2017

No.	Issue Topic	Points of Discussion	Details of Action or Motion	Responsible Officer	Time Frame
5.2.	Local Flood Guides- WCMA/Council/VicSES	Gavin advised that the flood guides are ready to be officially signed off and printed.	.		
5.3.	Flood Model on Community Safety Map- WMCA	In the absence of a WMCA representative, this action will be deferred to the July meeting.	Gavin advised that Abdul Aziz has resigned from the WCMA to take up a position at GWMWater.		27 July, 2017
5.4.	Insurance Risk and Insurance Messaging – DHHS/MAV	<p>David Tepper advised that the State Government are still working on a media campaign to encourage people to insure their homes and contents. Difficulties are being experienced in finding a suitable uninsured person who has lost everything to be part of the campaign.</p> <p>David suggested Council could promote:-</p> <ul style="list-style-type: none"> *Encouraging people to insure property. *Ensuring they have adequate coverage to replace property. *Reminder to check chimneys. 	David Tepper and Dianna Blake will organise suitable insurance risk messaging across the four Shires.	D. Tepper/D. Blake.	27 July, 2017

No.	Issue Topic	Points of Discussion	Details of Action or Motion	Responsible Officer	Time Frame
5.4.	Insurance Risk and Insurance Messaging continued: –DHHS/MAV	New bushfire restrictions will mean rebuilding costs will escalate. Constant larger emergency events, together with a changing environment will force insurance premiums up. Clean up costs are increasing and costs for repairing damaged roadworks and private access routes is increasing.			
5.5.	Advertising of use of emergency management apps- M. Douglas	Agencies have been pushing the use of EMCOP as a very reliable app.		All Agencies	Ongoing
5.6.	Other	Other action items from the previous minutes have been resolved at the Municipal Fire Management Planning Committee Meeting held on 23 March, 2017.	Darren Welsh Moved that the actions be confirmed, Seconded Wayne Schulze and CARRIED:		
6.	STANDING ITEMS:				
6.1.	MEMP Contact Directory	Dianna Blake explained the new format.	Agencies are requested to verify whether phone numbers are during business hours only or 24 hour contacts.	All	Ongoing
6.2.	Emergency Incident Review		Has Hindmarsh completed a Post Impact Assessment from the Sept 2017 Flood? Monica to present if so.	M. Revell	27 July, 2017

No.	Issue Topic	Points of Discussion	Details of Action or Motion	Responsible Officer	Time Frame
6.3.	Municipal Emergency Management Plan Review- P. Kuhne	Dianna advised that the MEMP Audit had been successful and the four Councils must review plans this year.	<p>A consultant has been engaged to consolidate the current plan. Some sub-plans will also be reviewed.</p> <p>The plan is currently anticipated to be endorsed at the November meeting.</p>	P. Kuhne/ D. Blake/ Consultant	9 November, 17
6.4.	Risk Management Review-Community Survey – P. Kuhne	Dianna advised that this is still a work in progress. Need to obtain community feedback about State regulations and the Shire's risk plan.	Suggested that the Youth Council be involved and survey advertised on Facebook.		
6.5.	Relief and Recovery P. Kuhne/D. Blake	<p>Wayne Schulze advised that the Shire had engaged a consultant to assess flood damaged roads, with an estimate of \$2M to date.</p> <p>A Resilient Recovery paper is being circulated for its second review.</p> <p>Resilience is the key factor and flood damaged roads need to be able to be improved.</p>	<p>Neil Cheney advised that ESTA has been unable to provide a solution to the state wide issue of agencies not being notified of single house fires. The issue has been discussed at regional level and has been referred back to VicPol. Neil believes CFA need to discuss solutions with ESTA. Unfortunately variations to contracts are expensive. There is a need to have a communication strategy between agencies. Unfortunately, CFA volunteers unlike the MFB are not familiar with the procedure line of communication.</p> <p>Neil Cheney will raise this issue at regional level next month.</p> <p>There is a need to change people's thinking to ensure that properties are insured, as the \$520 relief payment is insufficient to replace damaged property.</p>	CFA	Ongoing



No.	Issue Topic	Points of Discussion	Details of Action or Motion	Responsible Officer	Time Frame
6.6.	Report of sub-committees	Minutes of the Municipal Fire Management Planning Committee held on 23 March, 2017 were circulated to all members of the committee for noting.			
			Darren Welsh Moved that the Standing Items be received, Seconded Wayne Schulze and CARRIED:		
7.	AGENDA ITEMS:				
7.1.	Draft Emergency Animal Welfare Support Sub-Plan-P. Kuhne	Phil and Amy have completed the final draft of the Emergency Animal Welfare Support Sub-Plan for the Wimmera Cluster. Neil Cheney has had some discussions with Phil Kuhne about the three tier system.	Some local information needs to be updated. Feedback from all agencies was requested. The final plan will be endorsed at the July meeting.	All	30 June, 2017 for feedback
7.2.	MEMP Audit:	The MEMP audit was successful, with all standards being met. It is no longer a requirement to set up a MECC.	The Audit workbook is currently under review.		
8.	AGENCY REPORTS:				
8.1.	Wimmera Emergency Management Team	Report circulated to all members of the committee prior to the meeting.	Noted.		
8.2.	West Wimmera Health Service	Written report circulated to all members of the committee prior to the meeting.	Noted.		
8.3.	Red Cross	Written report circulated to all members of the committee prior to the meeting.	Noted.		



No.	Issue Topic	Points of Discussion	Details of Action or Motion	Responsible Officer	Time Frame
8.4.	Agriculture Victoria	Written report circulated to all members of the committee prior to the meeting.	Noted.		
8.5.	VicSES	Written report circulated to all members of the committee prior to the meeting.	Noted.		
8.6.	Ambulance Victoria	Gemma presented a written report at the meeting, which will be forwarded to all members of the committee when the minutes are distributed.		N. Smith	April, 2017.
8.7.	CFA - M. Boatman	<p>Michael advised of staff shortages.</p> <p>Fire Danger period has concluded.</p> <p>Two water bombers were in the area for five weeks and proved invaluable. The CFA is hoping they will return next year.</p> <p>Bushfire Management overlays are being reviewed at State level and will then be reviewed every six months. There will be a Ministerial amendment to all planning schemes. 150m distance from bush is the base level for the BEL rating.</p>			
8.8.	VicRoads – G. Deutscher:	There has only been one incident in Hindmarsh Shire requiring de-tensioning of barriers. VicSES will wait at the scene until de-tensioning of wire has been carried out.	De-tensioning training has been organised in Horsham and Ballarat. Multi-agency training will be undertaken later in the year. A weekend training session needs to be arranged for SES and CFA volunteers.		
			Lyn McKenzie Moved that the reports be accepted, Seconded Darren Welsh and CARRIED:		

No.	Issue Topic	Points of Discussion	Details of Action or Motion	Responsible Officer	Time Frame
9.	GENERAL BUSINESS:				
9.1.	DHHS - D. Tepper	There is a high incidence of Ross River disease.			
9.2.	AgVictoria – N. deCourcy-Ireland	Nicole has been monitoring chickens for signs of disease.			
9.3.	Ambulance Victoria – G. McMahon	The Duty Support Officer will respond as the health commander in an emergency. There may be a volunteer if a second crew is dispatched.			
9.3.	CFA – P. Solly	An exercise with the Rainbow CFA and the hospital was excellent. Technical staff was on hand and the town's mains water proved inadequate. Peter also highlighted the dependence on telecommunications.	Local plans are being developed.		
9.4.	VicPol – N. Cheney	The State Road Rescue Planning Arrangements draft was released last night. The Terms of Reference, procedures and protocols are good. However, an integrated training approach will require all agencies to have compatible equipment. Unfortunately not all equipment is replaced at the same time and funding is limited. Due to staff shortages, Neil will be covering the Grampians and Loddon Mallee areas.	N. Cheney will respond to the State, noting concerns. Darren Welsh left the meeting at 11.04 am.	N. Cheney	

No.	Issue Topic	Points of Discussion	Details of Action or Motion	Responsible Officer	Time Frame
9.4.	VicPol – N. Cheney continued	VicPol's EMLO course on 27 April, 2017 is overfilled and Emergency Management Victoria is no longer funding training.	An exercise is being held on 18 May, 2017 at Redan soccer club and will cover transferring of control between agencies, welfare and pandemic. Horsham ICC is closed for five months for major renovations. Ararat will be used for any Level 3 incident.		
9.5.	WEMT – D. Blake	D. Blake highlighted the difficulty Noella experienced sending large documents to the committee. The risk assessment process is transitioning to the CERA tool, in line with the State process. The flood plan will be available in the near future.	D. Blake will meet with Glen Elliot to discuss storing documents on the Hindmarsh website and sending a hyperlink through to all members so they can access the documents. Risk ratings will be discussed at the meetings.	D. Blake	
9.6.	Hindmarsh Shire – W. Schulze	Wayne advised that Adrian Gasperoni (MERO) had resigned and would be leaving on 23 June, 2017.			
9.7.	VicSES – G. Kelly	Peter Keppel, Operations Manager retired last year and has not been replaced. The Regional Manager is going on long service leave for 6-7 weeks and then to Melbourne. K. Clegg will be acting ACO. “An Introduction to Emergency Management” course still has vacancies.			

No.	Issue Topic	Points of Discussion	Details of Action or Motion	Responsible Officer	Time Frame
9.7.	VicSES – G. Kelly continued	<p>Gavin advised that Ballarat VicSES had 240 requests during Sunday's storm and thanked CFA and DELWP for assistance.</p> <p>The Minister of Police Emergency is expected to announce small grants for emergencies.</p>			
10.	NEXT MEETING	Thursday 27 July, 2017 at 10.00 am.			
11.	MEETING CLOSED:	The meeting closed at 11.33 am.			