



**MINUTES OF THE ORDINARY COUNCIL MEETING OF THE HINDMARSH SHIRE COUNCIL  
HELD AT THE DIMBOOLA HEALTH AND FITNESS CENTRE ON WEDNESDAY 6  
SEPTEMBER 2017, COMMENCING AT 3:00PM**

**AGENDA**

**1. Acknowledgement of the Indigenous Community and Opening Prayer**

**2. Apologies**

**3. Confirmation of Minutes**

**4. Declaration of Interests**

**5. Public Question Time**

**6. Correspondence**

**7. Assembly of Councillors**

7.1 Record of Assembly

**8. Planning Permit Reports**

No report

**9. Reports Requiring a Decision**

- 9.1 Resignation of Audit Committee Member
- 9.2 Change of meeting
- 9.3 Karen Community Plan
- 9.4 Social Media Policy
- 9.5 Dimboola Community Precinct Plan

**10. Special Committees**

- 10.1 Rainbow Town Committee

**11. Late Reports**

No report

**12. Other Business**

No report

**13. Confidential Matters**

- 13.1 Financial Hardship Application

**14. Meeting Close**

**Present:** Crs. D. Nelson (Mayor), R. Lowe (Deputy Mayor), D. Colbert, R. Gersch, R. Ismay

**In Attendance:**

Greg Wood (Chief Executive Officer), Wayne Schulze (Acting Director Infrastructure Services), Monica Revell (Acting Director Corporate Services), Philip King (Acting Director Community Services), Taegan Salt (Executive Assistant), Shelley Gersch (Acting Executive Assistant), Alicia Stewart (Governance Adviser).

**1. ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY AND OPENING PRAYER**

Cr Nelson opened the meeting at 3:00pm by acknowledging the Indigenous Community and offering the opening prayer.

**2. APOLOGIES**

Cr T. Schneider

**3. CONFIRMATION OF MINUTES**

**RECOMMENDATION:**

*That the Minutes of the Ordinary Council Meeting held on Wednesday 23 August 2017 in the Council Chamber, Nhill as circulated to Councillors be taken as read and confirmed.*

**MOVED: CRS R. Gersch/R. Lowe**

*That the Minutes of the Ordinary Council Meeting held on Wednesday 23 August 2017 in the Council Chamber, Nhill as circulated to Councillors be taken as read and confirmed.*

**CARRIED**

Attachment: 1

**4. DECLARATION BY COUNCILLORS OR OFFICERS OF ANY DIRECT OR INDIRECT INTEREST IN ANY ITEM ON THE AGENDA.**

- Direct; or
- Indirect interest
- a ) by close association;
- b ) that is an indirect financial interest;
- c ) because of conflicting duties;
- d ) because of receipt of an applicable gift;
- e ) as a consequence of becoming an interested party; or
- f ) because of an impact on residential amenity.

Declaration of direct or indirect interest must also be advised by Councillors at the commencement of discussion of the specific item.

**5. PUBLIC QUESTION TIME**

No questions

**6. CORRESPONDENCE**

**6.1 GENERAL CORRESPONDENCE**

**Responsible Officer:** Chief Executive Officer  
**Attachment:** 2

The following correspondence is tabled for noting by Councillors:

- 24/08/2017 Wendy Robins  
*Thanking for the service to the Nhill Town Committee*
- 24/08/2017 VORRA  
*Congratulating on a successful Rainbow Enduro event*

**RECOMMENDATION:**

***That Council notes the attached correspondence.***

**MOVED: CRS R. Lowe/D. Colbert**

***That Council notes the attached correspondence.***

**CARRIED**

**Attachment: 2**

**7. ASSEMBLY OF COUNCILLORS**

**Responsible Officer:** Director Corporate and Community Services  
**Attachment:** 3

**Introduction:**

The attached Assembly of Councillors Record is presented as an attachment to the Council agenda for the information of Councillors and recorded at the Council meeting as required under s80A Local Government Act 1989.

**RECOMMENDATION:**

*That Council accepts the Assembly of Councillors Records as presented.*

**MOVED: CRS R. Gersch/R. Ismay**

*That Council accepts the Assembly of Councillors Records as presented.*

**CARRIED**

*Attachment: 3*

**8. PLANNING PERMITS**

No report

## 9. REPORTS REQUIRING A DECISION

### 9.1 RESIGNATION OF AUDIT COMMITTEE MEMBER

**Responsible Officer:** Acting Director Corporate Services

**Introduction:** This report seeks the appointment of a new independent member to Council's Audit Committee.

**Discussion:** The Audit Committee is an advisory committee of Council, and as such has no power to act or bind Council in a legal capacity.

Council's Audit Charter, which establishes the Audit Committee, describes the membership of the committee as follows:

*The desired Audit Committee membership will comprise two Councillors and up to four independent members and their term of membership will coincide with the term of the councillors of the Hindmarsh Shire Council. The Chief Executive Officer and the Director Corporate & Community Services are to attend meetings of the Audit Committee unless specifically requested to leave.*

The Audit Committee received Mr Venkat Petiti's resignation in March 2017 due to his appointment at Central Goldfields Shire Council.

Council staff sought to provide the Audit Committee with names of possible new members. Unfortunately, it proved quite difficult to identify potential nominees with suitable skills, those community nominees contacted by staff declined nomination. Mr Ashley Roberts, General Manager Corporate and Community Services at West Wimmera Shire is a potential nominee who has agreed to join the Audit Committee if nominated.

Mr Roberts previously held roles as Finance Manager in Colac Otway Shire, and Finance Manager in West Wimmera Shire Council prior to being appointed to the role of General Manager Corporate and Community Services in 2017.

At the Audit Committee meeting on 15 June, 2017 the Audit Committee resolved to identify potential nominees as new Audit Committee members and make nominations to Council accordingly.

**Options:**

Council can choose to nominate Mr Ashely Roberts as a new external member, nominate a community member or seek further potential nominees.

**Link to Council Plan:**

Strategic Objective 4.6: An organisation that takes risk management responsibilities seriously and embeds a culture of risk management throughout the organisation.

**Financial Implications:**

External members of Council's Audit Committee are paid a small allowance of \$200 per meeting. The allowance does not apply to public sector employees.

**Risk Management Implications:**

There are no risk management implications to be considered

**Conflict of Interest:**

Under section 80C of the LGA officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible and Author: Monica Revell, Acting Director Corporate Services  
In providing this advice as the Officer Responsible an Author, I have no interests to disclose.

**Communications Strategy:**

Mr Roberts and the Audit Committee will be informed in accordance with Council's resolution.

**RECOMMENDATION:**

1. *That Council appoints Mr. Ashley Roberts as an external member of the Audit Committee.*
2. *That Council reappoints the following members to the Audit Committee:*  
*Mr. Darren Welsh (Independent member)*  
*Ms. Debra Nelson (Council representative)*  
*Mr. Tony Schneider (Council representative)*

**MOVED: CRS R. Lowe/D. Colbert**

1. *That Council appoints Mr. Ashley Roberts as an external member of the Audit Committee.*
2. *That Council reappoints the following members to the Audit Committee:*  
*Mr. Darren Welsh (Independent member)*  
*Ms. Debra Nelson (Council representative)*  
*Mr. Tony Schneider (Council representative)*

**CARRIED**

## 9.2 CHANGE OF MEETING

**Responsible Officer:** Acting Director Corporate Services

**Introduction:** This report seeks approval to move the council meeting scheduled to be held on 18 October 2017 to 25 October 2017.

**Discussion:** Council has been notified the Rural Councils Victoria meeting and MAV Annual Conference will be held on 18 October 2017 and 19-20 October 2017. This means that at least two councillors will be unavailable for the council meeting scheduled for 18 October. A further unexpected councillor absence would mean that a quorum would not be available for the meeting.

As Council is required to adopt the 2017/18 Annual report by 31 October 2017 it is necessary for a meeting to be held in October. A meeting on 25 October means that there would be a three week interval between the three ordinary council meetings in October and November 2017, noting that the meeting scheduled for 1 November 2017 is the annual statutory meeting

**Options:**

1. Council may choose to change the date of the October 18, 2017 Meeting to October 25, 2017.
2. Council may choose to cancel the meeting or move it to another date in October.

**Link to Council Plan:**

Strategic Objective 4.6: An organisation that takes risk management responsibilities seriously and embeds a culture of risk management throughout the organisation.

**Financial Implications:**

Nil.

**Risk Management Implications:**

Nil.

**Conflict of Interest:**

Under section 80C of the LGA officers providing advice to Council must disclose any interests, including the type of interest.

Author: Monica Revell, Acting Director Corporate Services

In providing this advice as the Author, I have no interests to disclose.

Officer Responsible: Greg Wood, Chief Executive Officer

In providing this advice as the Officer Responsible, I have no interests to disclose.

**Communications Strategy:**

Advertising of the change of meeting date will be placed in the Local Newspapers.

**RECOMMENDATION:**

1. ***That Council moves the Ordinary Council Meeting scheduled for 3pm, 18 October 2017 to 3pm, 25 October 2017 to enable consideration of the 2017/18 Annual Report.***



2. *That the venue for the meeting remain unchanged at the Supper Room, MECCA, Federal St, Rainbow*
3. *That advertisements be placed in local newspapers notifying the community of the change of date.*

**MOVED: CRS D. Colbert/R. Lowe**

1. *That Council moves the Ordinary Council Meeting scheduled for 3pm, 18 October 2017 to 3pm, 25 October 2017 to enable consideration of the 2017/18 Annual Report.*
2. *That the venue for the meeting remain unchanged at the Supper Room, MECCA, Federal St, Rainbow*
3. *That advertisements be placed in local newspapers notifying the community of the change of date.*

**CARRIED**

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### 9.3 KAREN COMMUNITY PLAN 2017-2021

**Responsible Officer:** Acting Director Community Services

**Attachment Number:** 4

#### **Introduction:**

This report seeks endorsement from Council for the Karen Community Plan 2017-2021 to be made available for public comment.

The draft plan will be open for public comment from Friday 8 September 2017 – Monday 2 October 2017.

The first Karen Community Plan was established in 2014 to reaffirm Council's commitment to assisting the Karen community's transition from life in refugee camps in Burma to making their home in Nhill.

It identified key areas of improvement, change and growth and focused on three key themes:

1. Access – Empowering new migrants by providing support and linking them with the services they need to settle into and integrate with the community.
2. Involvement – Increasing social cohesion by celebrating Karen culture and the diversity of our community by actively breaking down language barriers and encouraging the exchange of ideas, and
3. Consultation – Engaging the community and encouraging leadership with an open consultation process between Council and the community the 2014 Karen Community Plan was adopted by Council on 17 September 2014 and launched later the same day at a ceremony featuring traditional Karen dance, music, food and a citizenship ceremony.

An action plan was established under each of the above themes and work to achieve the objectives has been ongoing.

A review and update of the 2014 Karen Community Plan was included in the Migrant Employment Coordinator work plan that Council received funding for through the Capacity Building and Participation Program.

#### **Discussion:**

The Nhill Settlement and Advisory Committee have assisted Council staff in the review of the 2014 Karen Community Plan and have provided significant input into the development of the Karen Community Plan 2017-2021 and the Action Plan that forms part of the strategic document.

The Action Plan includes a range of objectives in four strategic key result areas:

1. Lifestyle
2. Education, Enterprise and Employment
3. Increased Leadership
4. Services and Support

The Nhill Settlement and Advisory Committee include representatives from:

- John and Marg Millington
- Luv-a-Duck
- Nhill College
- Nhill Karen Community Organisation
- Nhill Learning Centre

- Nhill Lutheran School
- St Patrick's Primary School
- West Wimmera Health Service
- Wimmera Uniting Care
- Wimmera Development Association
- Wimmera Primary Care Partnership

The Karen Community Plan 2017-2021 provides an update on data and statistics of the Karen community in Nhill and Hindmarsh Shire and outlines achievements reached from the 2014 Plan.

It outlines the consultation process in establishing the 2017-2021 Plan, provides community profiles and details an extensive Karen Community Action Plan.

The draft Karen Community Plan is being presented to Council for comment prior to its release for public response. It is expected to be presented to Council for adoption at the 25 October 2017 Council meeting.

**Options:**

Council can choose to endorse the draft Karen Community Plan for release for public response, with or without amendments.

**Link to Council Plan:**

Strategic Objective 1.1	An actively engaged community
Strategic Objective 1.2	A range of effective and accessible services to support the health and wellbeing of our community
Strategic Objective 1.3	A community that is physically active with access to a wide range of leisure, sporting and recreation facilities
Strategic Objective 2.1:	Well-maintained physical assets and infrastructure to meet community and organisational needs.
Strategic Objective 3.1:	A strong rural economy and thriving towns

**Financial Implications:**

The 2017/2018 budget has allowed for activities associated with the support of our migrant community.

**Risk Management Implications:**

No risk management implications arise.

**Conflict of Interest:**

Under section 80C of the LGA officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible and Author: Phil King, Acting Director Community Services

In providing this advice as the Officer Responsible and Author, I have no interests to disclose.

Authors: Maggie Bridgewater, Migrant Employment Coordinator

In providing this advice as the Author, I have no interests to disclose.

**Communications Strategy:**

The draft Karen Community Plan 2017-2021 will be made available for public comment from Friday 8 September 2017 to Monday 2 October 2017.

The draft Karen Community Plan 2017-2021 will be promoted through Council's various communication methods , including Council's website, social media channels and media outlets.

***RECOMMENDATION:***

***That Council endorses and releases the draft Karen Community Plan 2017-2021 for public comment from Friday 8 September 2017 until Monday 2 October 2017.***

***MOVED: CRS D. Colbert/R. Ismay***

***That Council endorses and releases the draft Karen Community Plan 2017-2021 for public comment from Friday 8 September 2017 until Monday 2 October 2017.***

***CARRIED***

*Attachment: 4*

CONFIDENTIAL

## 9.4 SOCIAL MEDIA POLICY

**Responsible Officer:** Acting Director Community Services

**Attachment Number:** 5

### **Introduction:**

This report seeks support from Council for the adoption of the Social Media Policy version number 1.02

The original Social Media Policy was established in August 2013 and the attached Policy has been amended to include current conditions regarding the use of modern communication channels.

### **Discussion:**

The purpose of the Hindmarsh Shire Council Social Media Policy is to provide strategic guidance to Hindmarsh Shire Council employees and Councillors involved in the delivery of social media and to encourage active promotion of Hindmarsh Shire through the use of social media.

The objective of the Social Media Policy is to outline the requirements for compliance with confidentiality, governance, legal, privacy and regulatory parameters when using social media to conduct Council business.

The policy provides guidelines for decision making about standard material that is used on social media.

It aims to:

- Provide direction for Council to participate in an online environment to comply with good corporate governance;
- Promote effective and productive community engagement through social media;
- Minimise miscommunication or mischievous communications; and
- Help manage the inherent challenges of speed and immediacy.

The Social Media Policy applies to digital spaces where people may comment, contribute, create, forward, post, upload and share content.

### **Options:**

Council can choose to adopt the Social Media Policy either fully, partially or with alterations.

### **Link to Council Plan:**

Strategic Objective 1.1 An actively engaged community

Strategic Objective 1.2 A range of effective and accessible services to support the health and wellbeing of our community

### **Financial Implications:**

No financial implications arise.

### **Risk Management Implications:**

No risk management implications arise.

### **Conflict of Interest:**

Under section 80C of the LGA officers providing advice to Council must disclose any interests,

including the type of interest.

Officer Responsible: Phil King, Acting Director Community Services

In providing this advice as the Officer Responsible, I have no interests to disclose.

Author: Kat Colbert, Economic Development Coordinator ,

In providing this advice as the Author, I have no interests to disclose.

**Communications Strategy:**

The Social Media Policy will be promoted to all employees, Councillors, Section 86 Committees, Advisory Committees and Committees of Management by internal communication methods.

It is also proposed that Social Media training will be implemented to all appropriate committees.

***RECOMMENDATION:***

***That Council adopts the Social Media Policy version 1.02 (attachment 5) as presented.***

***MOVED: CRS R. Gersch/R. Lowe***

***That Council adopts the Social Media Policy version 1.02 (attachment 5) as presented.***

***CARRIED***

***Attachment: 5***

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**9.5 DIMBOOLA COMMUNITY PRECINCT PLAN**

**Responsible Officer:** Acting Director Community Services

**Attachment Number:** 6

**Introduction:**

This report seeks endorsement from Council for the Dimboola Community Precinct Plan to be made available for public comment for amendment following the adoption of the Council Plan 2017/2021.

The Dimboola Community Precinct Plan will be open for public comment for responses for proposed amendments from Friday 8 September 2017 – Monday 2 October 2017.

The Dimboola Community Precinct Plan was adopted by Council at its September 2016 meeting and was developed in collaboration with user groups, stakeholders and the community of Dimboola following a range of community consultation processes with the appointed consultants SED Advisory.

**Discussion:**

The Dimboola Community Precinct Plans identified opportunities and provided direction for future planning, development of new or redevelopment of existing community facilities and infrastructure including;

- Sport and recreation facilities,
- Arts and cultural facilities,
- Community centres,
- Early childhood and family support services,
- Education facilities,
- Health facilities,
- Justice and emergency services,
- Land use planning, and
- Business facilities

At the closing of public responses on Friday 18 August 2017, for the 2017-2021 Council Plan, Council received the following responses;

1. 16 x respondents requesting support for the redevelopment of the former Dimboola Hotel site at the corner of Lloyd and Lochiel Streets, Dimboola, and
2. 1 x respondent regarding the establishment of smaller land holding for cottage industry and produce production

Respondents included:

<b>Name</b>	<b>Business / Resident</b>	<b>Location</b>	<b>Issue</b>
Wayne Hoare	Antipodean Produce	Dimboola	Support for the redevelopment of the former Dimboola Hotel site located at the corner of Lloyd and Lochiel Streets Dimboola
Amy Ward	The Good Paddock	Dimboola	
Cal Myers	Victoria Police	Dimboola	
Mandy Myers	Dimboola Historical Society	Dimboola	
Col Campbell	Dimboola Football Netball Club	Dimboola	
Hannah Young	Dimboola Playgroup	Dimboola	
Ilse Aschenbrenner	Resident	Dimboola	

Jan John	Jan's Wimmera Whimseys	Dimboola	
Jo & Bruce Donnelly	Residents	Dimboola	
John Hutchins	Harris Mensland	Dimboola	
John Johnson	Dimboola Bladeworks	Dimboola	
Margaret Hunter	Resident	Dimboola	
Mars Drum	Resident	Dimboola	
Mary Clarke	Mason Clarke Preserving Co	Dimboola	
Peter Gooding	Resident	Mosman, NSW	
Sharyn Cook	Resident	Dimboola	
Ilse Aschenbrenner	Resident	Dimboola	

The following comments are made in consideration of the above responses:

- **Former Dimboola Hotel site**

Consideration for the development of new community services and social infrastructure and economic and tourism opportunities has been provided for in the Dimboola Community Precinct Plan established in July 2016.

Whilst the Dimboola Community Precinct Plan identified the former Dimboola Hotel site as a suitable location for a proposed Library and Civic Hub, circumstances did not permit this to eventuate.

As the Dimboola Community Precinct Plan does not specifically detail other privately or community owned development opportunities, Council will continue to support and advocate for the development of any opportunities or initiatives to increase economic growth, create employment opportunities and to generally increase the community livability and sustainability of Dimboola.

- **Small lot holdings**

Consideration for the development of new economic and tourism opportunities has been provided for in the Dimboola Community Precinct Plan established in July 2016.

Item 5.2.2 of the Dimboola Community Precinct Plan states:

‘Support the development of sympathetic tourism businesses that complement and promote the cultural, environmental, heritage and agricultural features of the community and region’.

“Support sympathetic development and activities such as pop up markets and food stalls that encourage the use of areas, pedestrian traffic and general recreation and leisure use that link the commercial centre to the river frontage, particularly along Wimmera Street’.

In consideration of the above responses to the Council Plan 2017-2021, it is proposed that all reference to the establishment of a new Library and Civic Hub on the former Dimboola Hotel site at the corner of Lloyd and Lochiel Streets be removed from the Dimboola Community Precinct Plan as detailed below and be replaced with ‘Support for the redevelopment of the former Dimboola Hotel site located at the corner of Lloyd and Lochiel Streets Dimboola’.

## **Section 4 – Community Services and social infrastructure**

- 4.2.1



- Figure 13

## **Section 8 – Implementation**

- 4.2.1

### **Options:**

Council can choose to endorse the amended Dimboola Community Precinct Plan for release for public response, and seek additional comments.

### **Link to Council Plan:**

Strategic Objective 1.1	An actively engaged community
Strategic Objective 1.2	A range of effective and accessible services to support the health and wellbeing of our community
Strategic Objective 1.3	A community that is physically active with access to a wide range of leisure, sporting and recreation facilities
Strategic Objective 2.1:	Well-maintained physical assets and infrastructure to meet community and organisational needs.
Strategic Objective 3.1:	A strong rural economy and thriving towns

### **Financial Implications:**

No financial implications arise.

### **Risk Management Implications:**

No risk management implications arise.

### **Conflict of Interest:**

Under section 80C of the LGA officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible and Author: Phil King, Acting Director Community Services

In providing this advice as the Officer Responsible and Author, I have no interests to disclose.

### **Communications Strategy:**

The amended Dimboola Community Precinct Plan will be made available for public comment from Friday 8 September 2017 to Monday 2 October 2017.

The amended Dimboola Community Precinct Plan will be promoted through Council's various communication methods, including Council's website, social media channels and media outlets.

### ***RECOMMENDATION:***

***That Council endorses and releases the amended Dimboola Community Precinct Plan for public comment from Friday 8 September 2017 until Monday 2 October 2017.***

***MOVED: CRS R. Lowe/D. Colbert***

***That Council endorses and releases the amended Dimboola Community Precinct Plan for public comment from Friday 8 September 2017 until Monday 2 October 2017.***

**CARRIED**

*Attachment: 6*

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## 10. SPECIAL COMMITTEES

### 10.1 RAINBOW TOWN COMMITTEE

**Responsible Officer:**      Acting Director Corporate Services  
**Attachment:**                      7 & 8

**Introduction:**

The Rainbow Town Committee held its Meeting on 26 June and 24 July 2017. The purpose of this report is to note the minutes from this meeting. A copy of the minutes is included as an attachment for the information of Council.

**RECOMMENDATION:**

***That Council notes the minutes of the Rainbow Town Committee Meeting on 26 June and 24 July 2017.***

**MOVED: CRS R. Ismay/R. Gersch**

***That Council notes the minutes of the Rainbow Town Committee Meeting on 26 June and 24 July 2017.***

**CARRIED**

**Attachment: 7 and 8**

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**11. LATE REPORTS**

No report

**12. OTHER BUSINESS**

Nil

**13. CONFIDENTIAL REPORTS**

In accordance with Section 89 (2) of the *Local Government Act 1989*, Council may close the meeting to the public if items to be discussed are deemed confidential, that is, if the items to be discussed relate to:

- (a) Personnel matters;
- (b) The personal hardship of any resident or ratepayer;
- (c) Industrial matters;
- (d) Contractual matters;
- (e) Proposed developments;
- (f) Legal advice;
- (g) Matters affecting the security of Council property;
- (h) Any other matter which the Council or Special Committee considers would prejudice the Council or any person;
- (i) a resolution to close the meeting to members of the public.

**RECOMMENDATION:**

***That the meeting be closed in accordance with Section 89 of the Local Government Act 1989, as b) The personal hardship of any resident or ratepayer;***

- **13.1 Financial Hardship Application**

**MOVED: CRS R. Gersch/R. Lowe**

***That the meeting be closed in accordance with Section 89 of the Local Government Act 1989, as b) The personal hardship of any resident or ratepayer;***

- **13.1 Financial Hardship Application**

**CARRIED**

**MOVED: CRS R. Gersch/R. Ismay**

***That Council move out of closed session.***

**CARRIED**

**14. MEETING CLOSE**

There being no further business, Cr Nelson declared the meeting closed at 3:28pm

CONFIDENTIAL



Hindmarsh  
Shire Council

**Administration  
Centre**

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92 Nelson Street  
NHILL VIC 3418  
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**Dimboola**  
101 Lloyd Street  
DIMBOOLA VIC 3414  
Ph: (03) 5391 4452  
Fax: (03) 5389 1734

**Rainbow**  
15 Federal Street  
RAINBOW VIC 3424  
Ph: (03) 5391 4451  
Fax: (03) 5395 1436

7 September 2017

Mr Colin Campbell  
President  
Dimboola Football Netball Club  
PO Box 114  
Dimboola Vic 3414

Dear Colin,

**Re: Nhill & Dimboola MND Challenge Round**

In accordance with a resolution passed at its meeting held on Wednesday 23 August 2017, I am writing on behalf of Hindmarsh Shire Council to congratulate the Dimboola Football Netball Club on its participation and involvement in the MND Challenge round held on Saturday 19 August 2017.

For the Dimboola Football Netball Club and Nhill and District Sporting Club, together with their respective communities, to come together and raise funds in excess of \$40,000 towards research into MND is a fantastic effort and both Clubs should be proud of their initiative.

I would also like to extend congratulations to the individuals who assisted in any way with organising and participating in the event.

The MND Challenge certainly added an extra amount of interest to that round in the Wimmera Football League and Wimmera Netball Association. In addition, having the match broadcast live over radio and for the commentators to stay and broadcast the Ice Challenge after the football was an added bonus to raise awareness of MND.

Again congratulations to the Dimboola Football Netball Club on an outstanding achievement and we look forward to supporting the event again in the future.

Yours faithfully,

Greg Wood  
**Chief Executive Officer**



Hindmarsh  
Shire Council

**Administration  
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Ph: (03) 5391 4451  
Fax: (03) 5395 1436

7 September 2017

Mr Brett Wheaton  
President  
Nhill and District Sporting Club  
PO Box 165  
Nhill Vic 3418

Dear Brett,

**Re: Nhill & Dimboola MND Challenge Round**

In accordance with a resolution passed at its meeting held on Wednesday 23 August 2017, I am writing on behalf of Hindmarsh Shire Council to congratulate Nhill and District Sporting Club on its participation and involvement in the MND Challenge round held on Saturday 19 August 2017.

For the Nhill and District Sporting Club and the Dimboola Football Netball Club, together with their respective communities, to come together and raise funds in excess of \$40,000 towards research into MND is a fantastic effort and both Clubs should be proud of their initiative.

I would also like to extend congratulations to the individuals who assisted in any way with organising the event.

The MND Challenge certainly added an extra amount of interest to that round in the Wimmera Football League and Wimmera Netball Association. In addition, having the match broadcast live over radio and for the commentators to stay and broadcast the Ice Challenge after the football was an added bonus to raise awareness of MND.

Again congratulations to the Nhill and District Sporting Club on an outstanding achievement and we look forward to supporting the event again in the future.

Yours faithfully,

Greg Wood  
**Chief Executive Officer**



## ASSEMBLY OF COUNCILLORS RECORD

*Assembly of Councillors means a planned or scheduled meeting of at least 3 councillors and one member of council staff which considers matters that are intended or likely to be:*

- a) the subject of a decision of the Council; or*
- b) subject to the exercise of a function, duty of power of the council that has been delegated to a person or committee; but does not include a meeting of the Council, a special committee of the Council, a club, association, peak body, political party or other organisation.*

Requirements to be observed by an assembly of Councillors (Section 80A Local Government Act, 1989)

**Title of Meeting:** Council Briefing Session

**Date:** Wednesday 6 September 2017      **Time:** 1:00pm – 3:00pm

**Assembly Location:** Health and Fitness Centre, Dimboola

**Present:**

Crs. D. Nelson (Mayor), D. Colbert, R. Lowe, R. Gersch, R. Ismay

**Apologies:** T. Schneider

**In Attendance:**

Mr. G. Wood (Chief Executive Officer), Mr. W. Schulze (Acting Director Infrastructure Services) (2-4), Mrs. M. Revell (Acting Director of Corporate Services) (2-4), Mr. P. King (Acting Director of Community Services) (2-4).

**Conflict of Interest Disclosures**

1. Direct; or
2. Indirect interest
  - (a) by close association;
  - (b) that is an indirect financial interest;
  - (c) because of conflicting duties;
  - (d) because of receipt of an applicable gift;
  - (e) as a consequence of becoming an interested party; or
  - (f) because of an impact on residential amenity.

Declaration of direct or indirect interest must also be advised by Councillors at the commencement of discussion of the specific item.

**Councillors:**

Nil

**Officers:**

Nil

**Matters Discussed:**

<b>No.</b>	<b>Detail</b>	<b>Presenter</b>
1.	<b>CEO Update</b>	Greg Wood
2.	<b>Rainbow Desert Enduro</b>	Phil King
3.	<b>HPV Event Dimboola</b>	Phil King
4.	<b>Council question time</b>	

Completed by: Greg Wood

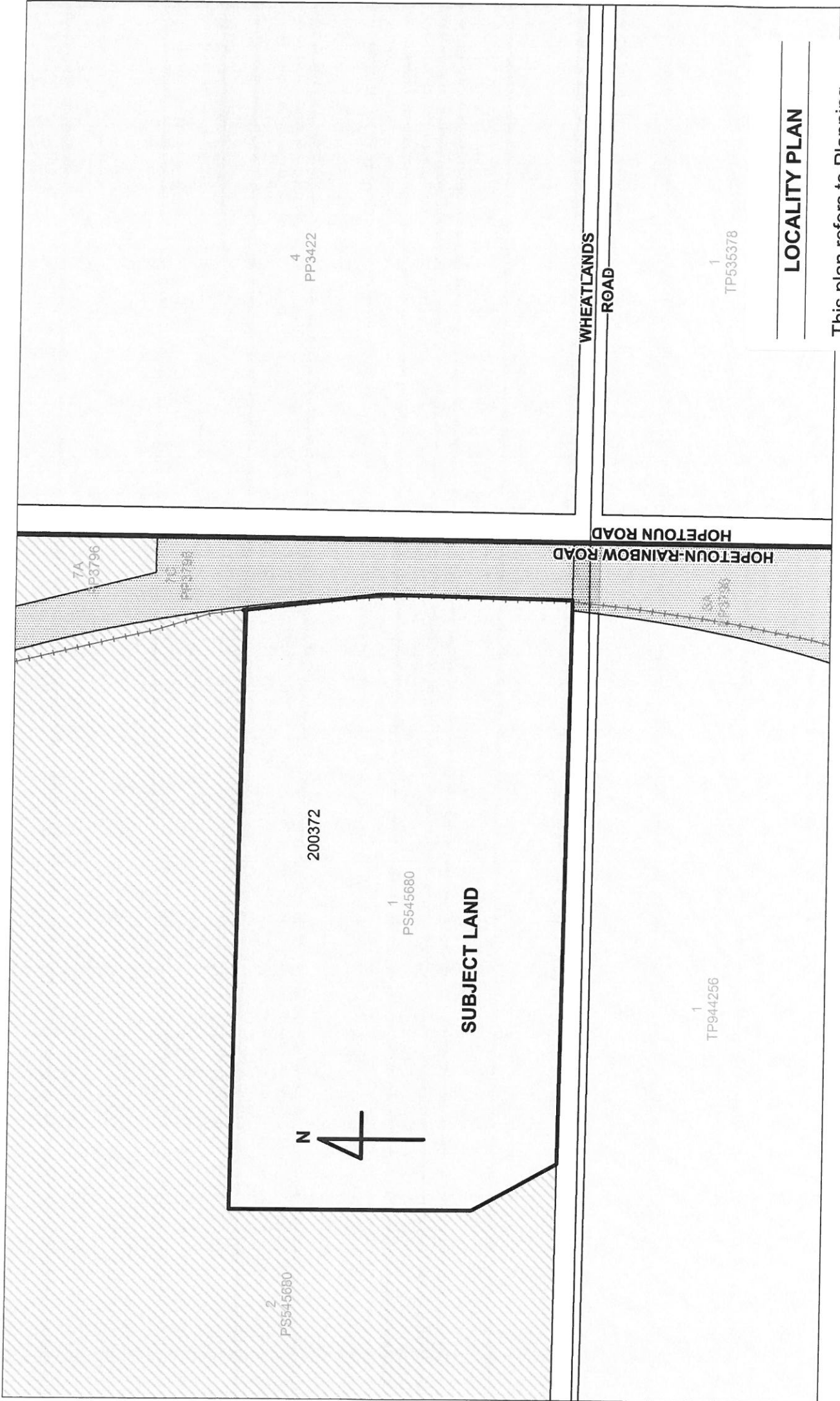


Signed:

Date: 06/09/2017

*Must be kept for four years from date of the assembly. Available for public inspection at Council Offices for 12 months after date of assembly.*





4  
PP3422

200372

1  
PS545680

**SUBJECT LAND**

N  
4

2  
PS545680

WHEATLANDS  
ROAD

HOPETOUN-RAINBOW ROAD  
HOPETOUN ROAD

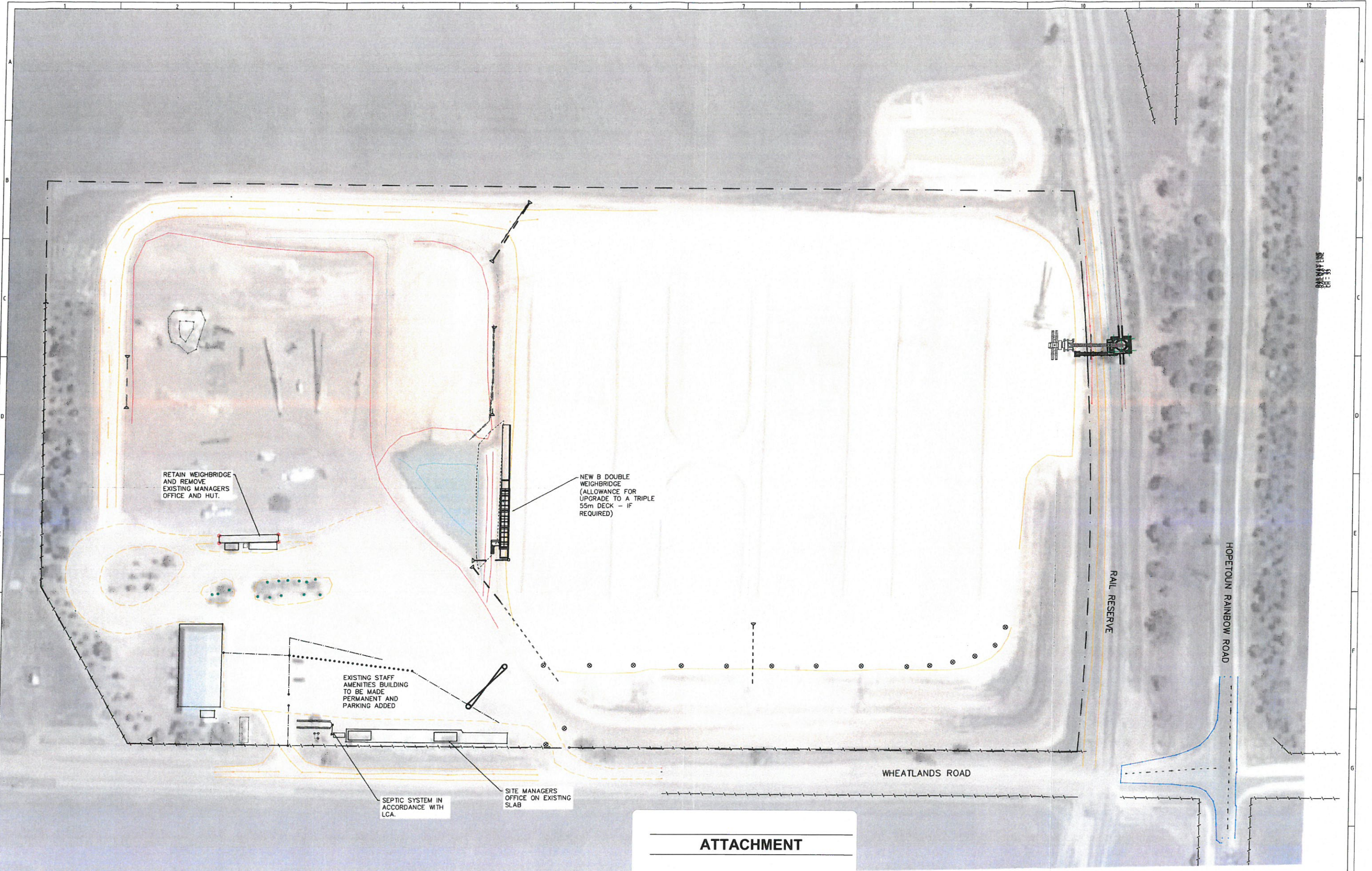
1  
TP944256

1  
TP535378

**LOCALITY PLAN**

This plan refers to Planning

Application No. 1564-2017



**ATTACHMENT**

Document forms part of Planning  
Application No. 154-2017

**pricemerrett CONSULTING**  
Engineers, Surveyors, Irrigation Consultants

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Email Swan Hill: pmash@pricemerrett.com.au

**SWAN HILL**  
89 BEVERIDGE ST  
PO BOX 1172  
3585 VIC  
Ph: (03) 5032 3685  
Fax: (03) 5032 2472

REV	DATE	REVISIONS	DRN	CHK	APPD
C	10/04/17	WEIGHBRIDGE & SAMPLE STAND RELOCATED	NSW	MAC	
B	07/04/17	WEIGHBRIDGE & SAMPLE STAND RELOCATED	NSW	MAC	
A	11/12/12	ISSUED FOR REVIEW	PPS	MAC	

LEGEND:

---	RAIL RESERVE
---	RAIL RESERVE
---	RAIL RESERVE

SURVEY DATE : DATE  
LAST PLOTTED : July 17, 2017  
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LOCATION : CROWN

Level Datum Origin: BM  
Datum Vertical: AHD  
Datum Horizontal: MGA-SI APPROX

NORTH

7.50 0 15.00 30.00  
SCALE OF METRES 1:750

CLIENT :	GRAINCORP
PROJECT :	STAGE 2 BOW HILL
TITLE :	ROAD WORKS AND BUILDINGS
PROJECT No:	F6755
DRAWING No:	5222
SHEET No:	1
REV No:	C
ORIGINAL SIZE:	A1

**ARCHITECTURAL DRAWINGS**

A 00	DRAWING REGISTER
A 01	SITE CONTEXT PLAN
A 02	WEIGHBRIDGE PLAN + ELEVATIONS
A 03	SLAB + FRAME LAYOUTS, DECK + ROOF PLAN
A 04	SAMPLE STAND ELEVATIONS
A 05	SECTION A-A + DETAILS
A 06	SECTION B-B, DETAILS + MEMBER SCHEDULE

SCHEMATIC DESIGN AUGUST 2017

**ATTACHMENT**

Document forms part of Planning  
Application No. 1564-2017

# RAINBOW SITE DEVELOPMENT PROJECT 2017 SAMPLE STAND + WEIGHBRIDGE

WHEATLANDS ROAD, RAINBOW VICTORIA 3424

PREPARED FOR GrainCorp Limited

27 ADAMS ST, MARONG VICTORIA 3515

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17022

A00

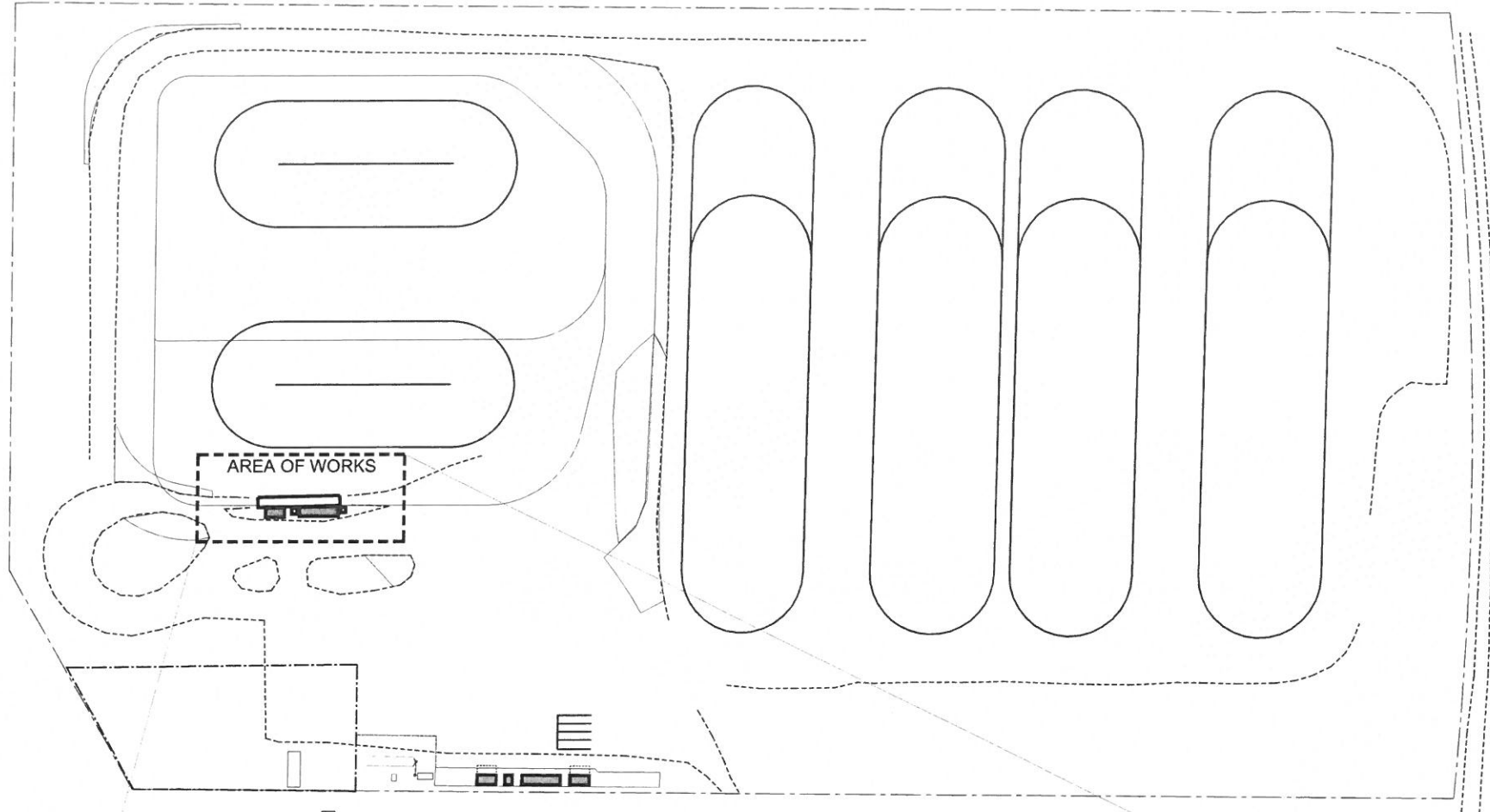
# danmar

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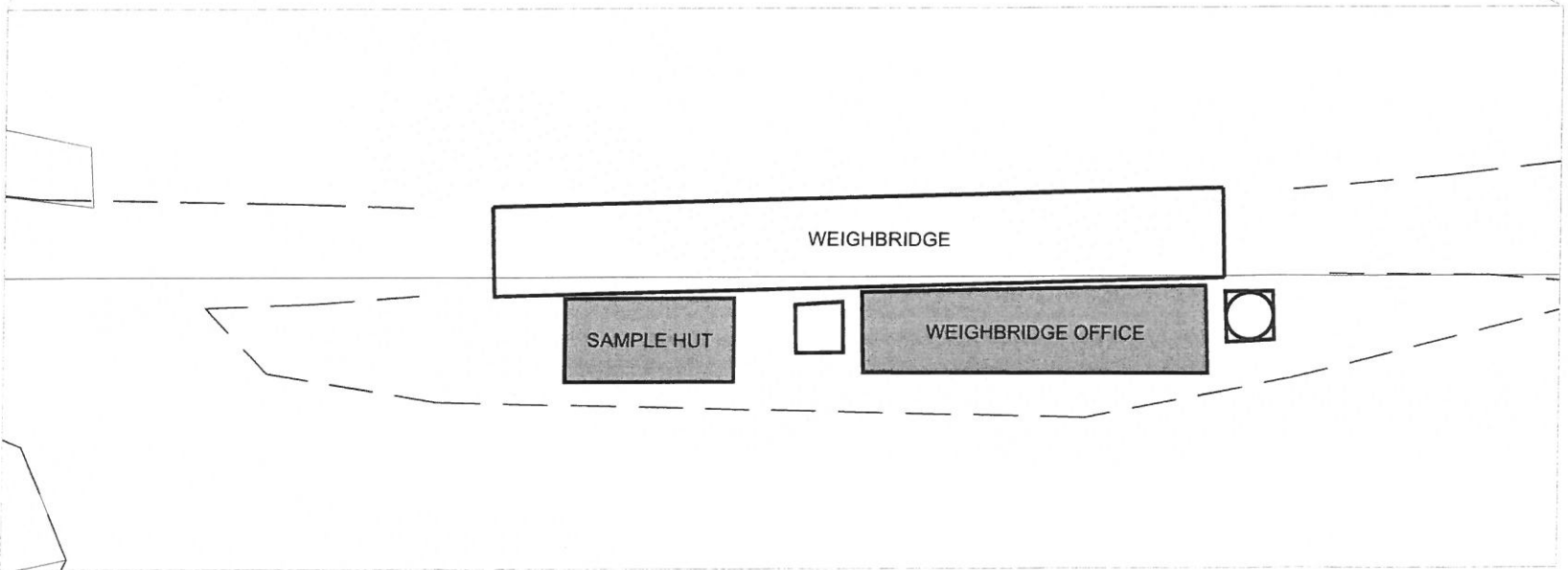
P : 0438 298 879

building services pty ltd

A.B.N 75 062 494 400



**SITE CONTEXT PLAN**  
SCALE 1 : 2000



**SITE PLAN**  
STAFF + AMENITIES SCALE 1 : 500  
NOTE: ALL BUILDINGS TO BE RELOCATED ARE EXISTING ON-SITE

**ATTACHMENT**

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Application No. 1564-2017



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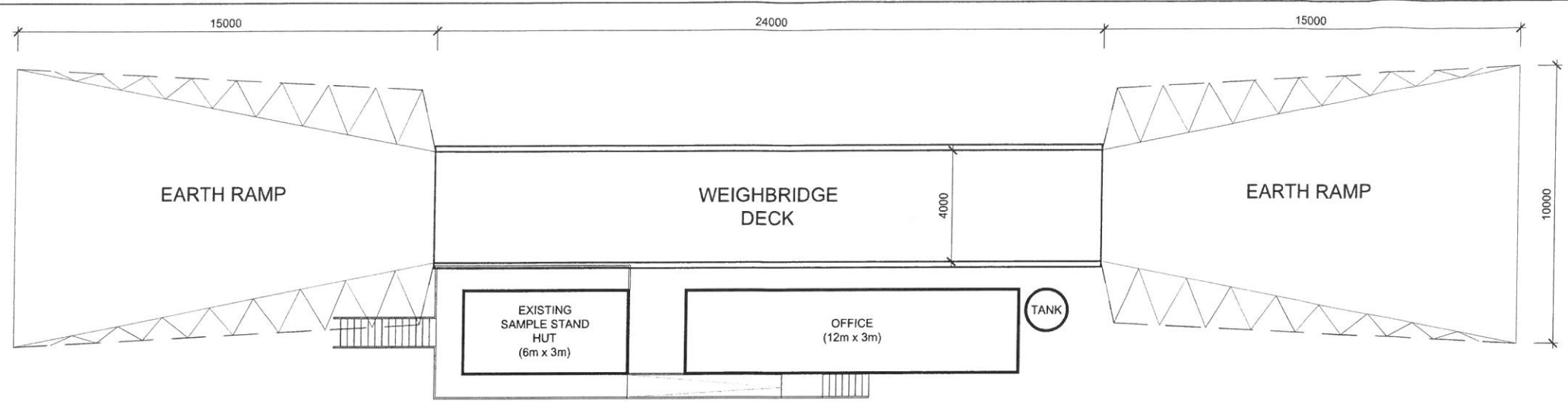
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PROJECT  
**RAINBOW - WEIGHBRIDGE**  
Wheatlands Road, Rainbow VIC 3424  
CLIENT  
GrainCorp Limited  
27 Adams Street, Marong VIC 3515  
Australia

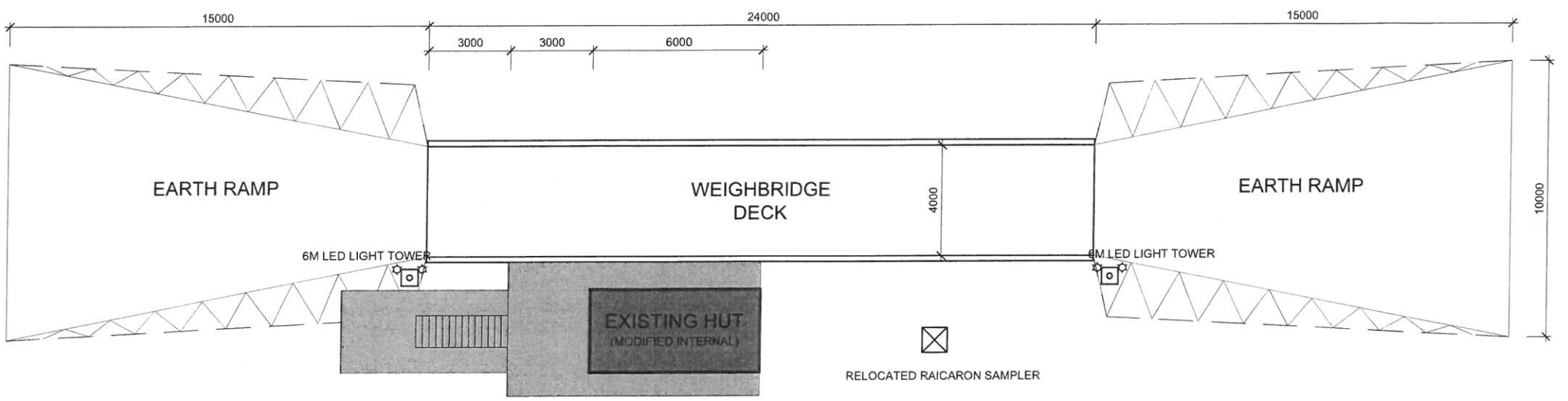
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DATE  
04/08/2017  
SCHEMATIC DESIGN  
DRAWN  
JCW

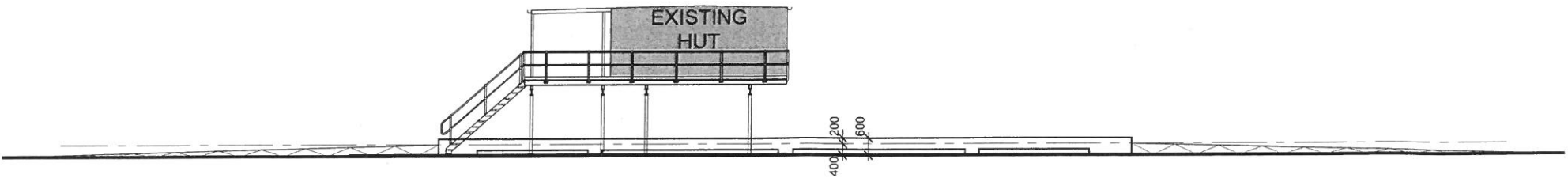
DRAWING TITLE  
**SITE CONTEXT PLAN**  
DRAWING NO. **A01**  
REV



**WEIGHBRIDGE PLAN**  
EXISTING  
SCALE 1 : 200



**WEIGHBRIDGE PLAN**  
PROPOSED  
SCALE 1 : 200



**WEIGHBRIDGE ELEVATION**  
PROPOSED  
SCALE 1 : 200

**ATTACHMENT**

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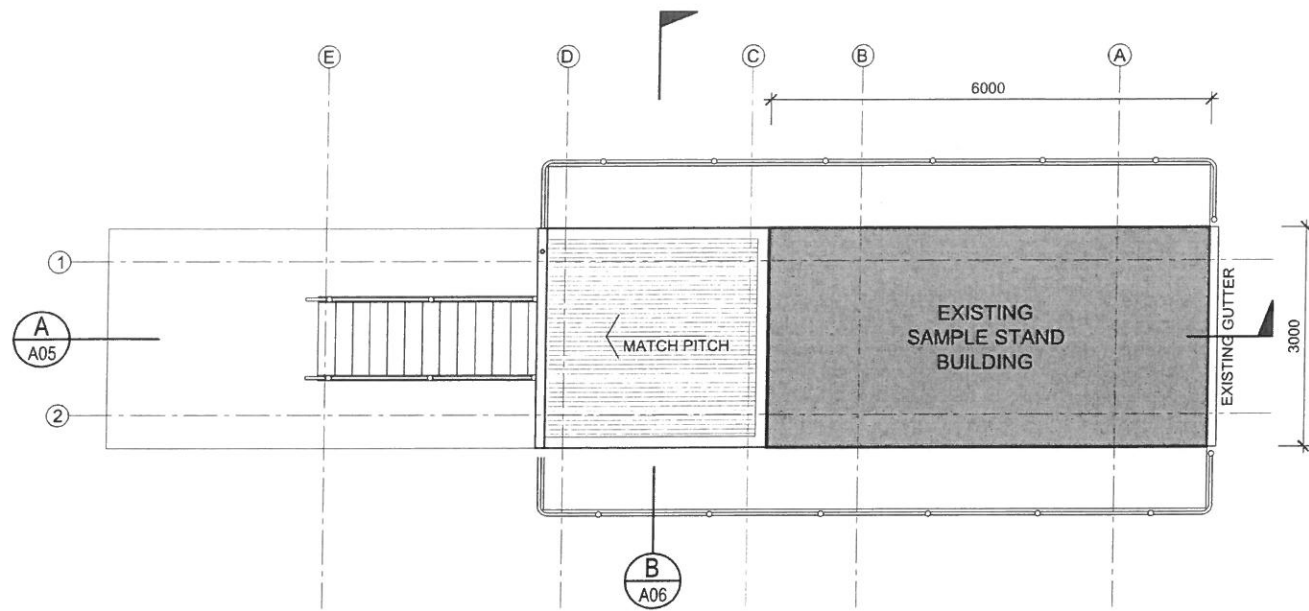
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PROJECT  
**RAINBOW - WEIGHBRIDGE**  
Wheatlands Road, Rainbow VIC 3424  
CLIENT  
GrainCorp Limited  
27 Adams Street, Marong VIC 3515  
Australia

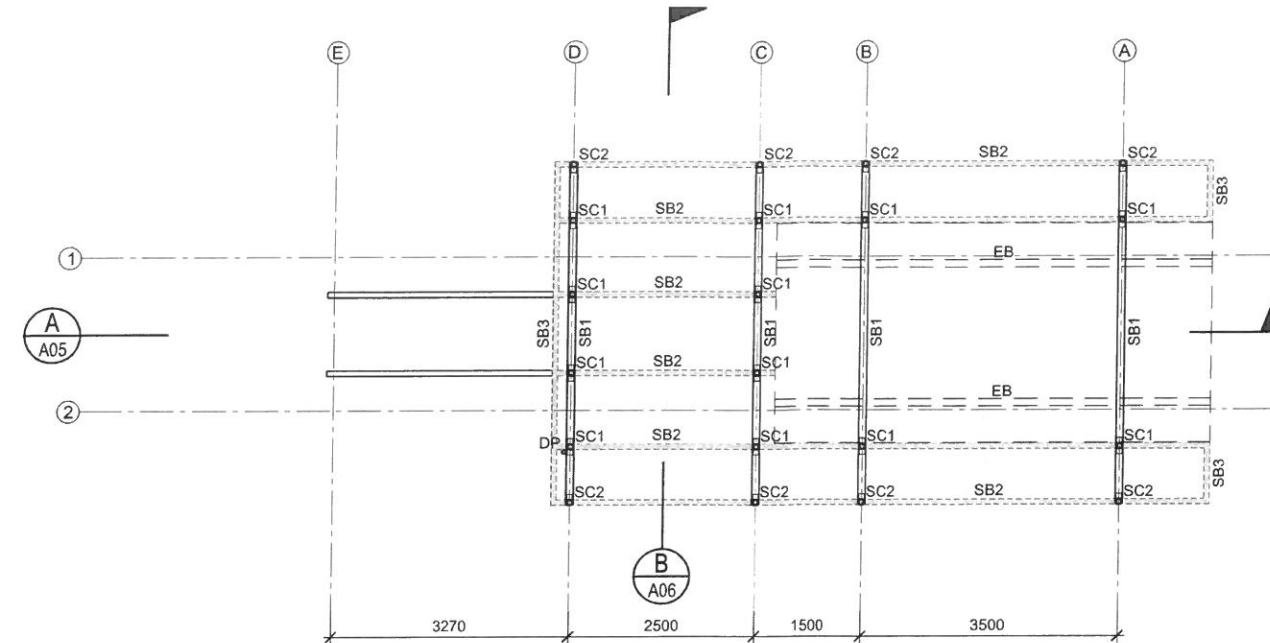
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DATE  
04/08/2017  
SCHEMATIC DESIGN  
DRAWN  
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DRAWING TITLE  
**WEIGHBRIDGE PLAN + ELEVATIONS**  
DRAWING NO. **A02**  
REV



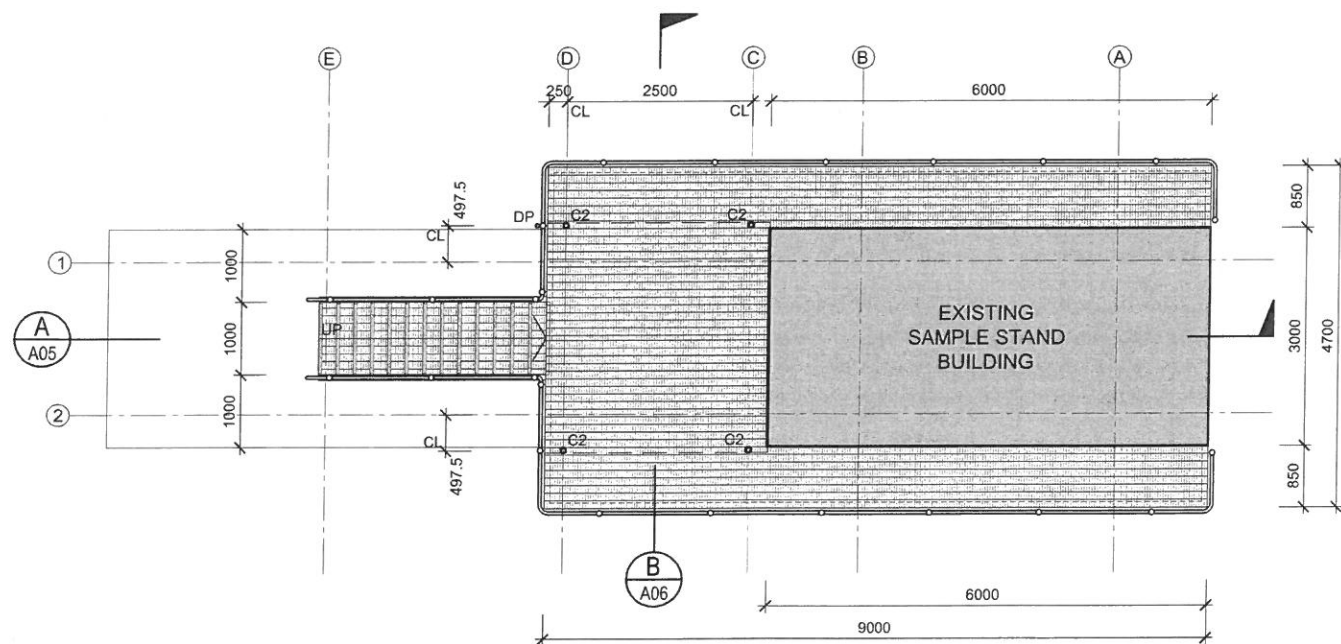
**ROOF PLAN**  
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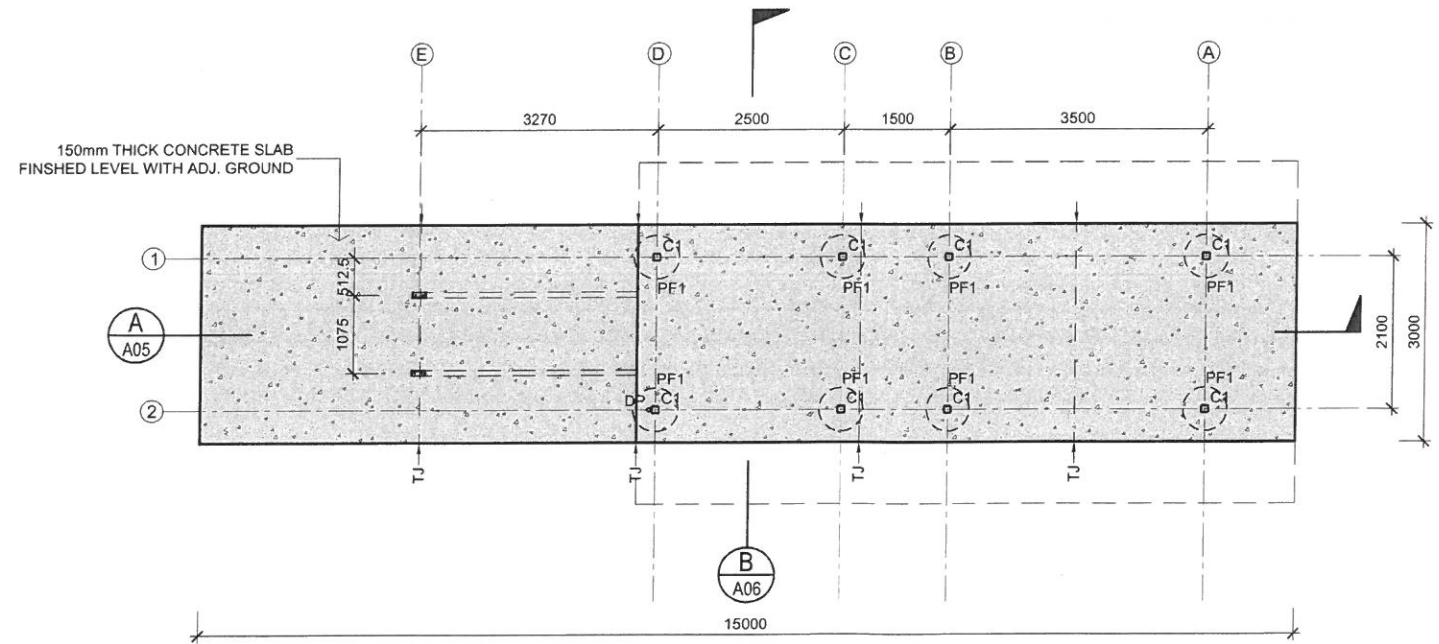
**FRAME LAYOUT PLAN**  
SCALE 1 : 100

**ATTACHMENT**

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Application No. 1564-2017



**DECK PLAN**  
SCALE 1 : 100



**SLAB LAYOUT PLAN**  
SCALE 1 : 100

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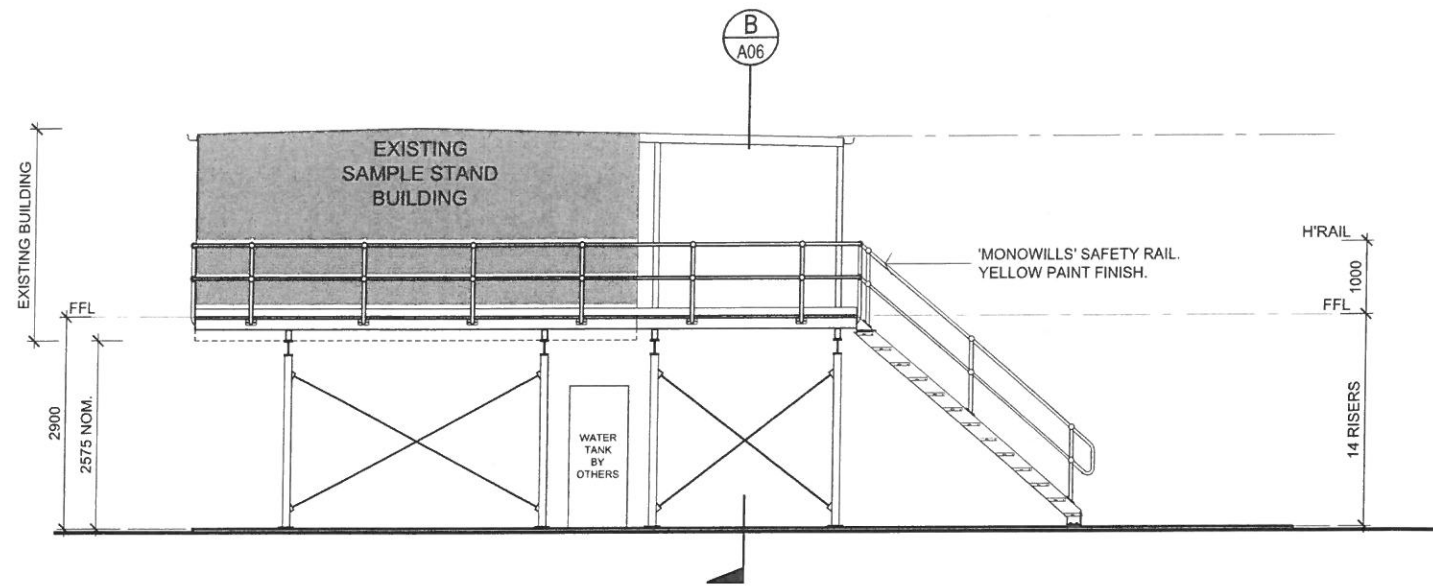
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**RAINBOW - WEIGHBRIDGE**  
Wheatlands Road, Rainbow VIC 3424  
CLIENT  
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27 Adams Street, Marong VIC 3515  
Australia

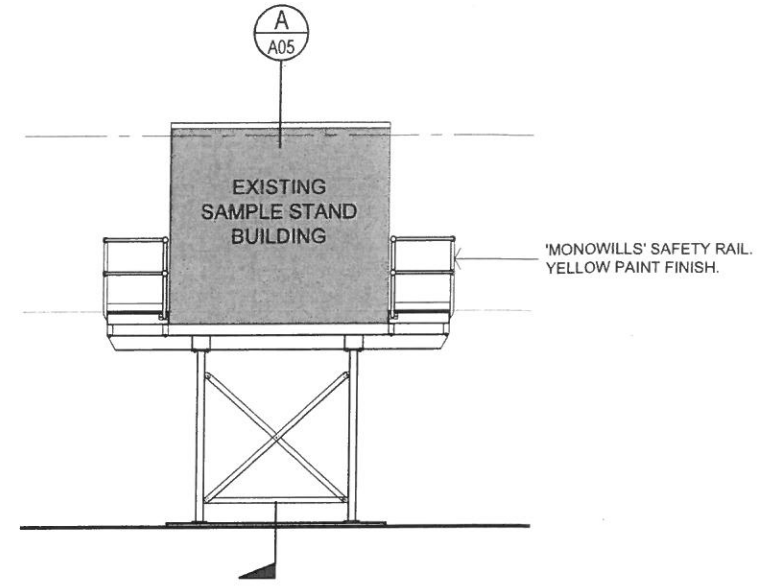
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DATE  
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SCHEMATIC DESIGN  
DRAWN  
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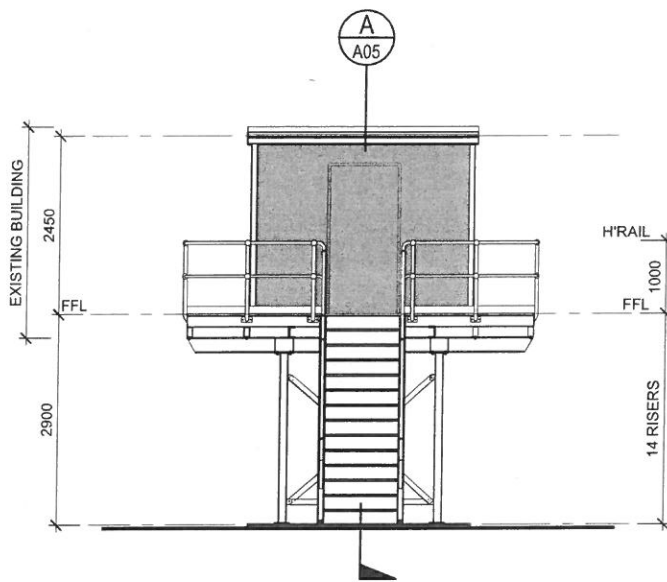
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**SLAB + FRAME LAYOUTS,  
DECK + ROOF PLANS**  
DRAWING NO. REV  
**I A03**  
n.



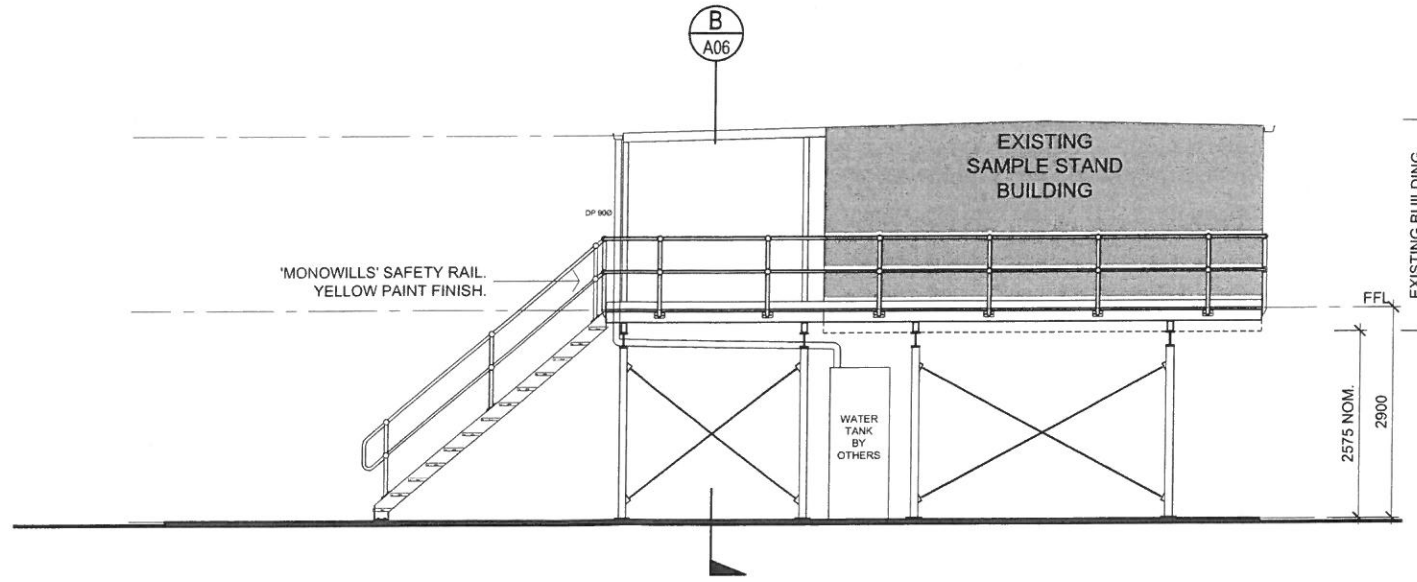
1 ELEVATION  
SCALE 1 : 100



2 ELEVATION  
SCALE 1 : 100



3 ELEVATION  
SCALE 1 : 100



4 ELEVATION  
SCALE 1 : 100

**ATTACHMENT**

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Application No. 1564-2017

REVISION A - SAMPLE STAND HEIGHT REDUCED

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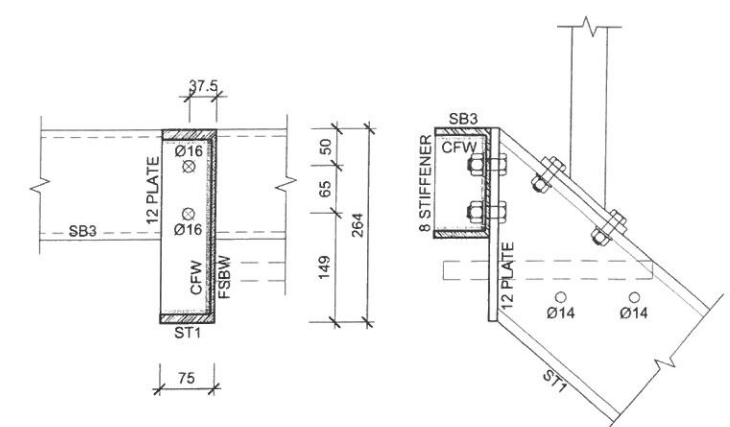
**SCHEMATIC DESIGN**

PROJECT  
**RAINBOW - WEIGHBRIDGE**  
Wheatlands Road, Rainbow VIC 3424  
CLIENT  
GrainCorp Limited  
27 Adams Street, Marong VIC 3515  
Australia

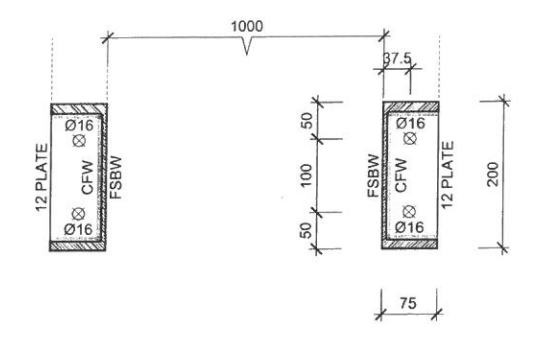
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04/08/2017  
SCHEMATIC DESIGN  
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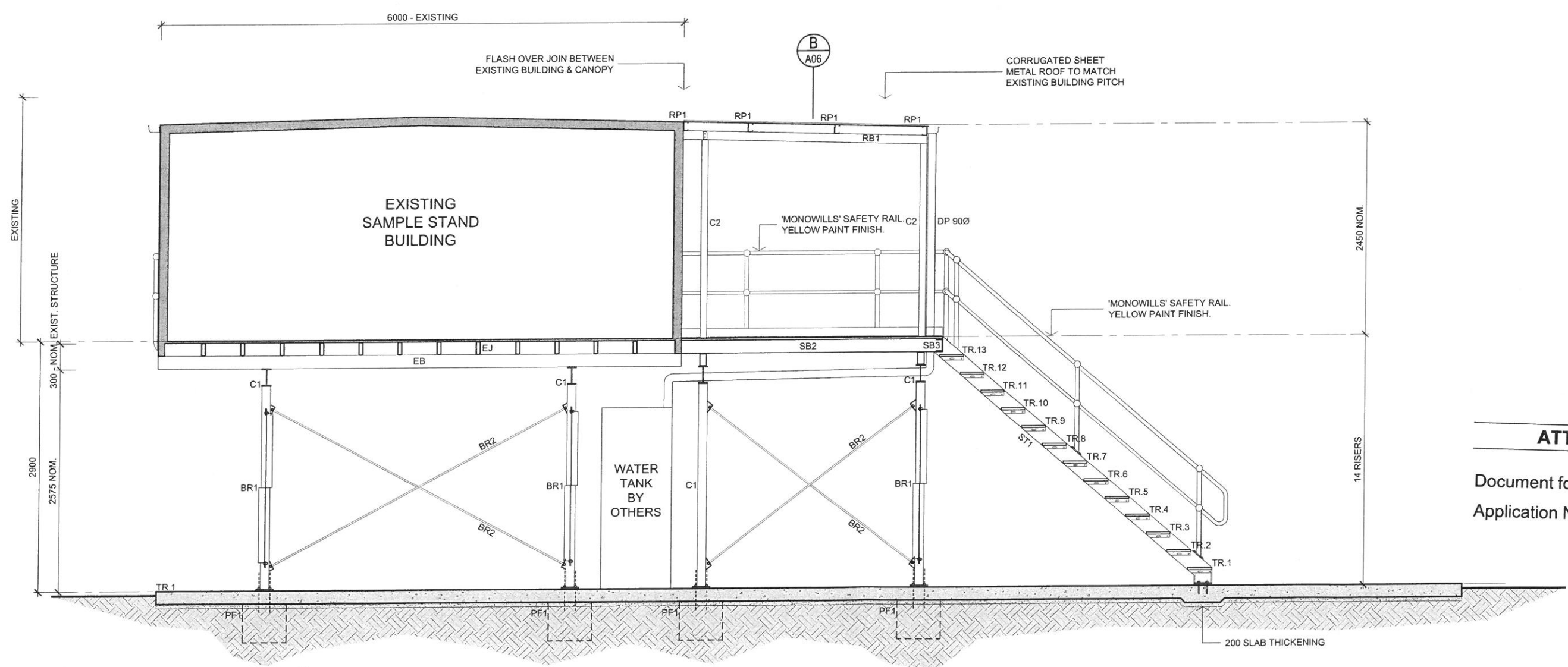
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DRAWING NO. REV  
**A04**



ST1 TO SB3  
(DETAIL - SCALE 1:10)



ST1 BASE PLATES  
(PLAN VIEW - SCALE 1:10)



A-A SECTION  
SCALE 1:50

**ATTACHMENT**  
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Application No. 1564-2017

REVISION A - SAMPLE STAND HEIGHT REDUCED



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PROJECT  
**RAINBOW - WEIGHBRIDGE**  
Wheatlands Road, Rainbow VIC 3424  
CLIENT  
GrainCorp Limited  
27 Adams Street, Marong VIC 3515  
Australia

PROJECT NUMBER  
**DAN\_17022**  
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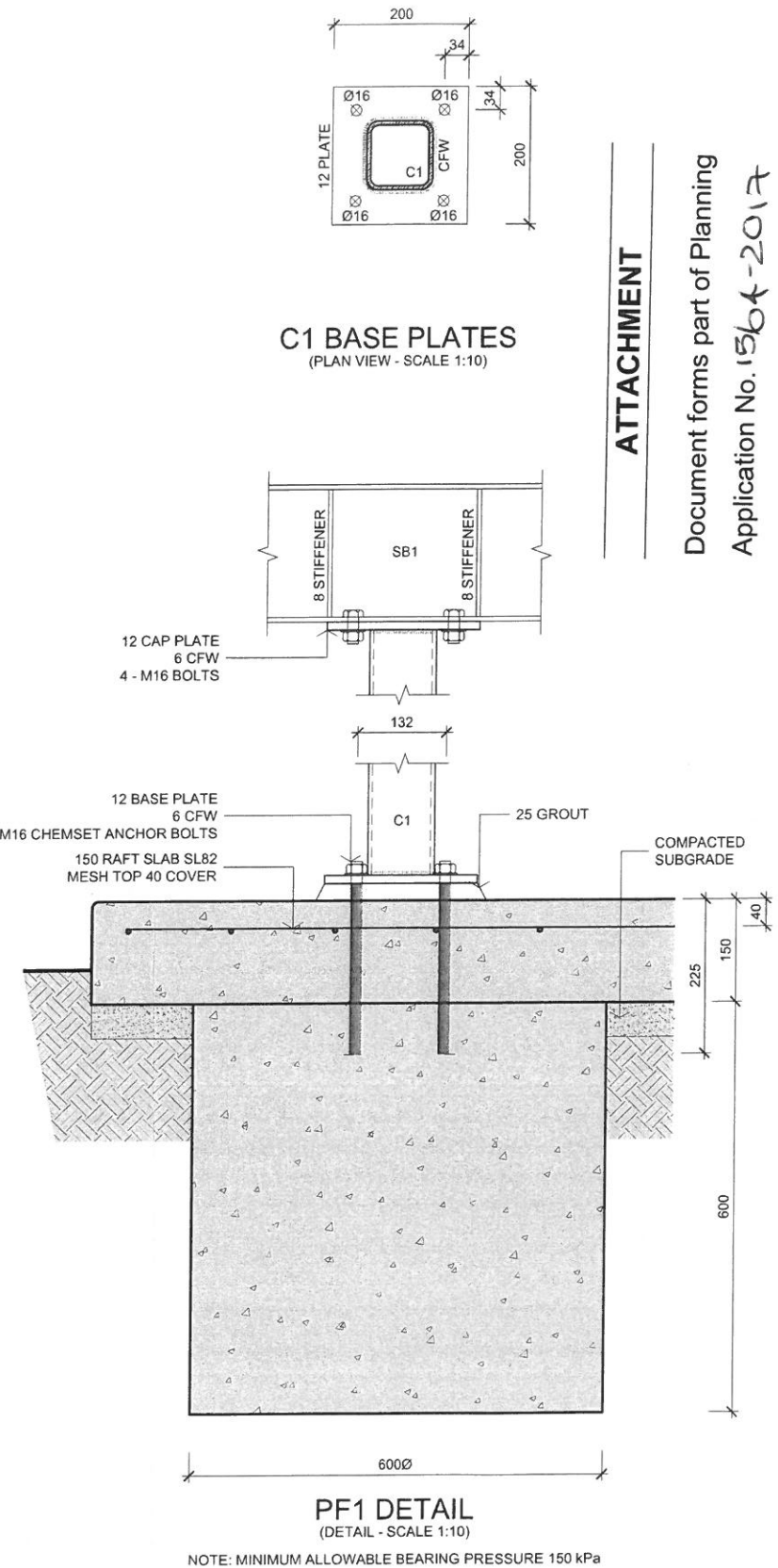
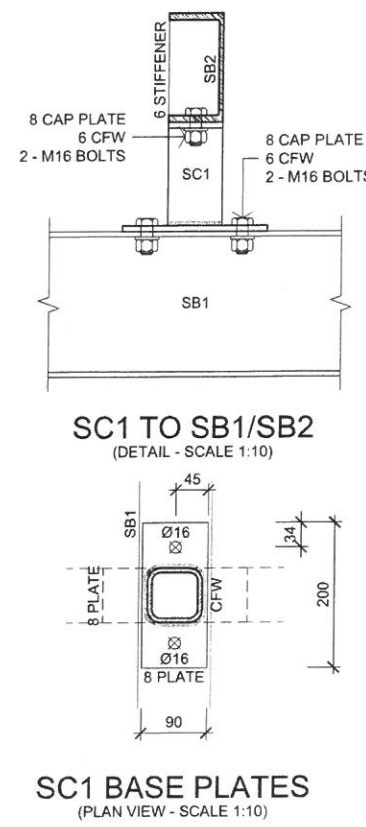
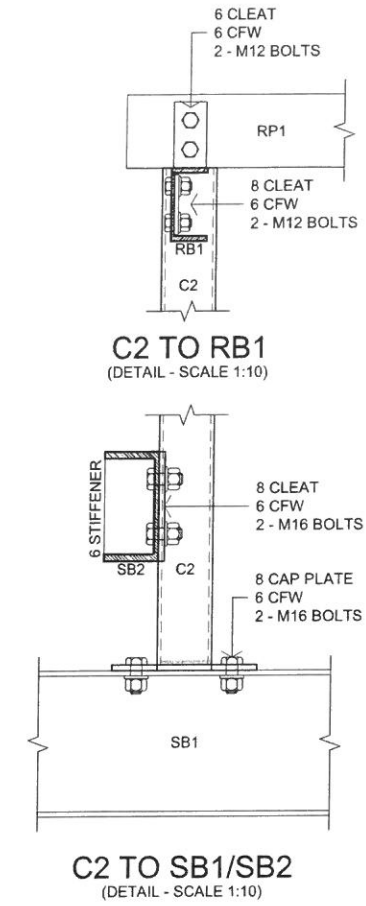
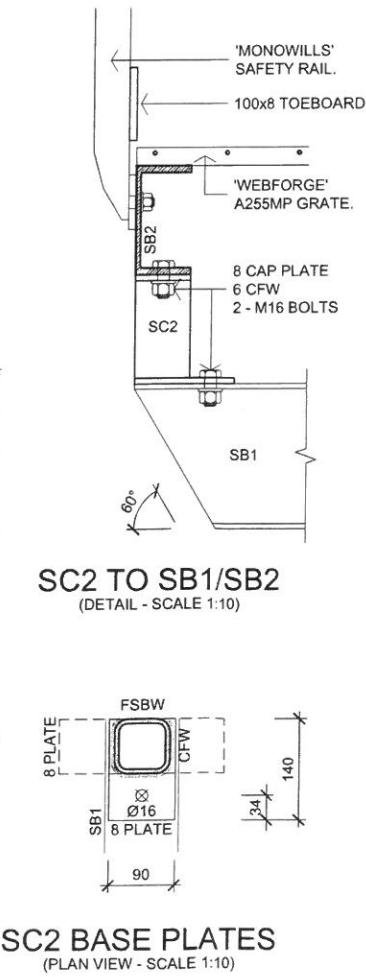
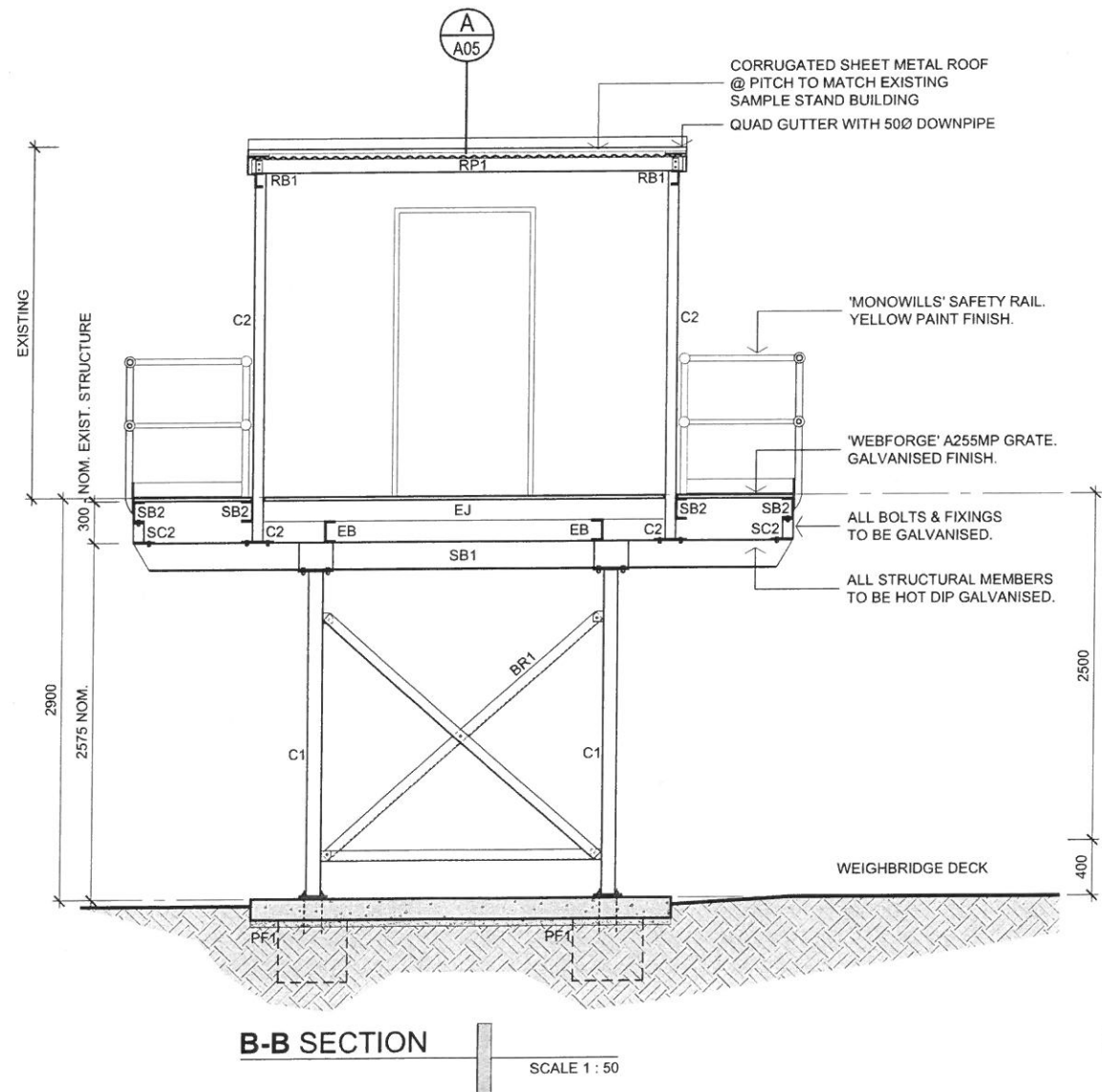
DATE  
04/08/2017  
SCHEMATIC DESIGN  
DRAWN  
JCW

DRAWING TITLE  
**STRUCTURAL LAYOUT PLAN  
+ MEMBER SCHEDULE**  
DRAWING NO. REV  
**A05**



MEMBER SCHEDULE		
MARK	SIZE	REMARKS
BR1	75 EA 6	BRACE
BR2	16 Ø ROD	BRACE
C1	100 SHS 6	PLATFORM COLUMN
C2	75 SHS 5	CANOPY COLUMN
EB	150 PFC	EXISTING BUILDING BEAM
EJ	150 X 50 RHS	EXISTING BUILDING FLOOR JOIST
RB1	100 PFC	ROOF BEAM
RP1	C10015	ROOF PURLIN
SB1	200 UB 25	PLATFORM SUPPORT BEAM
SB2	150 PFC	PLATFORM SUPPORT BEAM
SB3	150 PFC	PLATFORM SUPPORT BEAM
SC1	75 SHS 6	STUB COLUMN
SC2	75 SHS 6	STUB COLUMN
ST1	200 PFC	STAIR STRINGER
TR	MESH STAIR TREAD	STAIR TREAD NOMINATED 'WEBFORGE - T6A275MPG'
PF1	PAD FOOTING	600Ø DIA., 600 DEEP CONCRETE PAD FOOTINGS
SOG	SLAB ON GROUND	150 THICK CONCRETE SLAB ON GROUND SL82 MESH 40 TOP COVER
TJ	TOOLED JOINT	AT 4000 CTS MAX

NOTE: ALL BOLTS, WASHERS, NUTS & OTHER FIXINGS TO BE GALVANISED



REVISION A - SAMPLE STAND HEIGHT REDUCED

**ATTACHMENT**  
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 Application No. 1564-2017

**danmar**  
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**SCHEMATIC DESIGN**

PROJECT  
**RAINBOW - WEIGHBRIDGE**  
 Wheatlands Road, Rainbow VIC 3424

CLIENT  
 GrainCorp Limited  
 27 Adams Street, Marong VIC 3515  
 Australia

PROJECT NUMBER  
**DAN\_17022**

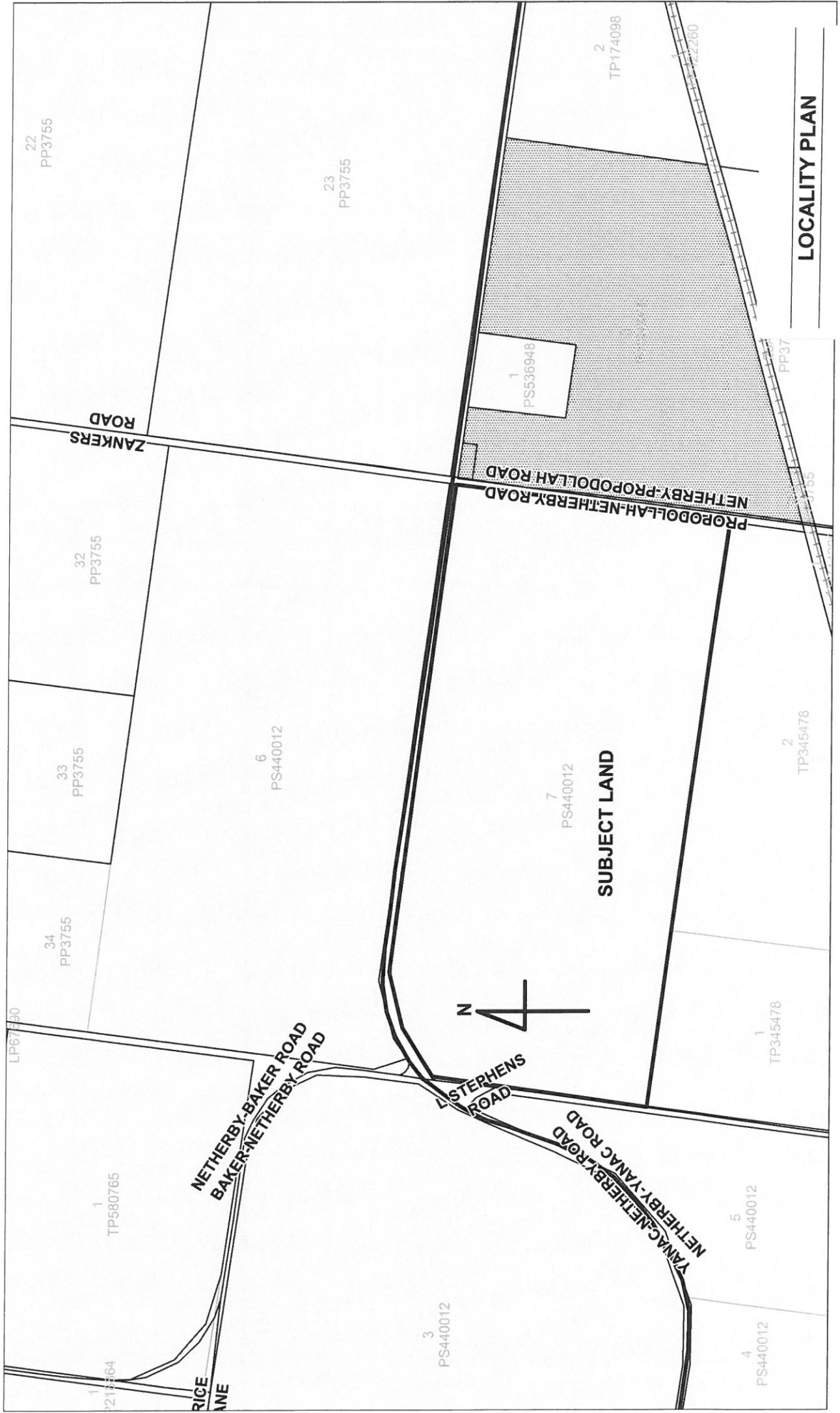
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DRAWN  
 JCW

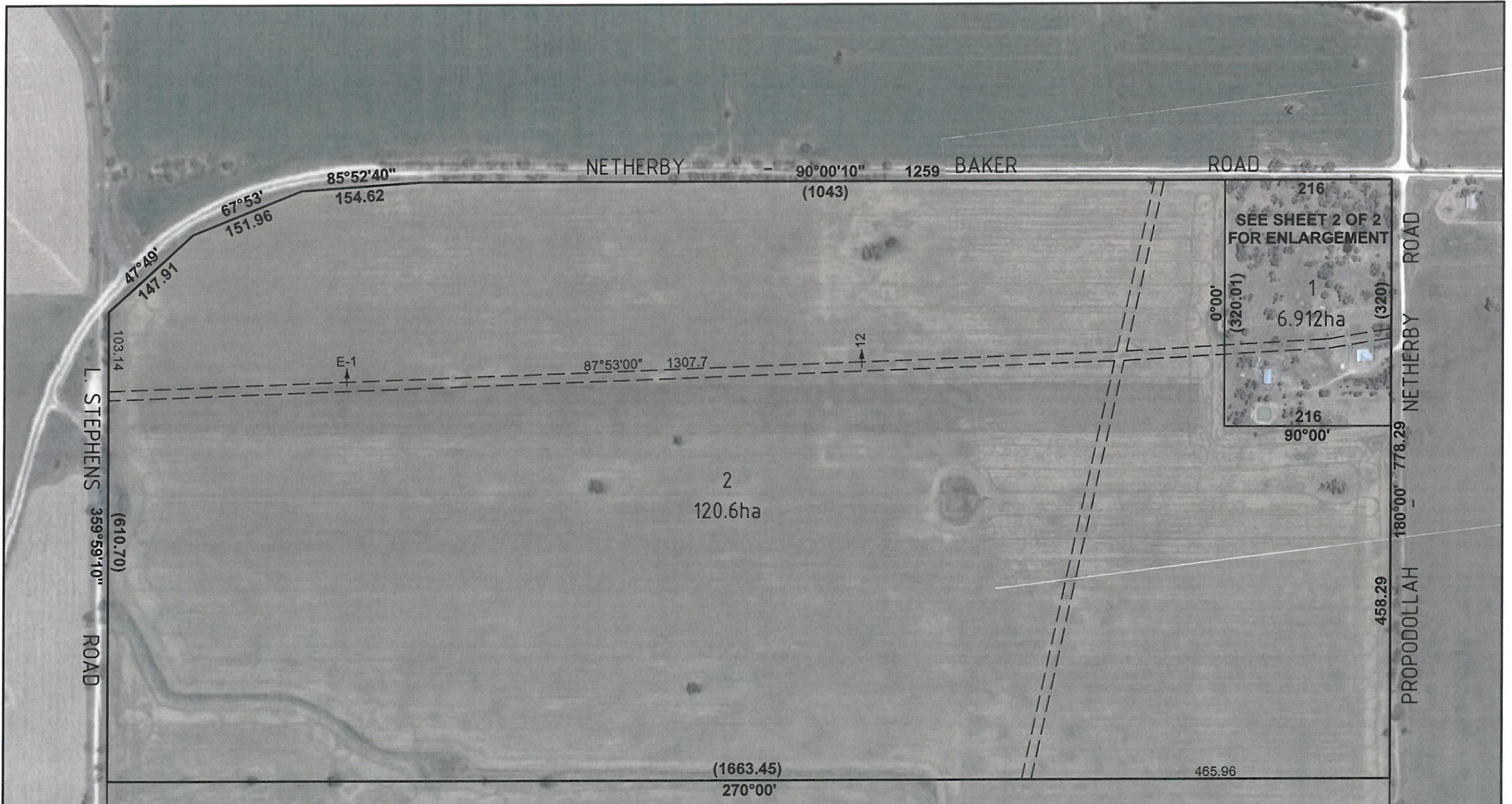
DRAWING TITLE  
**SECTION B-B, STRUCTURAL  
 DETAILS + MEMBER SCHEDULE**

DRAWING NO. REV  
**A06**



**LOCALITY PLAN**

This plan refers to Planning Application No. 1986-2017

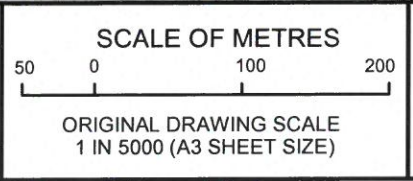


E-1 IS AN EXISTING EASEMENT FOR POWERLINE PURPOSES  
 1. PLAN IS SUBJECT TO APPROVAL OF STATUTORY AUTHORITIES  
 2. PLAN IS SUBJECT TO FINAL SURVEY  
 3. DIMENSIONS ARE APPROXIMATE ONLY

**ATTACHMENT**

Document forms part of Planning  
 Application No. 1566-2017

**JOB DETAILS**  
 DRAWN : KHPS  
 DATE : 30/06/2017  
 SHEET No. 1 OF 2  
 REFERENCE No. F9246



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 EMAIL: pmash@pricemerrett.com.au  
 P.O. BOX 313  
 KERANG VIC. 3579  
 Ph. (03) 5452 2490  
 FAX (03) 5452 2566  
 EMAIL: pmc@pricemerrett.com.au

**Formal Lot Description:**  
 Lot 7 on PS 440012

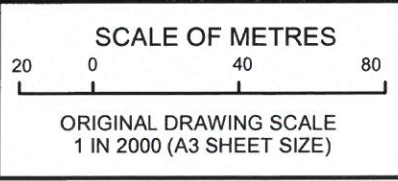
**BRYAN NUSKE**  
**PLAN OF PROPOSED SUBDIVISION**  
 1551 PROPODOLLAH - NETHERBY ROAD, NETHERBY



E-1 IS AN EXISTING EASEMENT FOR POWERLINE PURPOSES  
 1. PLAN IS SUBJECT TO APPROVAL OF STATUTORY AUTHORITIES  
 2. PLAN IS SUBJECT TO FINAL SURVEY  
 3. DIMENSIONS ARE APPROXIMATE ONLY

**ATTACHMENT**  
 Document forms part of Planning  
 Application No. 1566-2017

**JOB DETAILS**  
 DRAWN : KHPS  
 DATE : 30/06/2017  
 SHEET No. 2 OF 2  
 REFERENCE No. F9246



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 KERANG VIC, 3579  
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 FAX (03) 5452 2566  
 EMAIL- pmc@pricemerrett.com.au

Formal Lot Description:  
 Lot 7 on PS 440012

**BRYAN NUSKE**  
**PLAN OF PROPOSED SUBDIVISION**  
 1551 PROPODOLLAH - NETHERBY ROAD, NETHERBY

# Hindmarsh Shire Council Annual Financial Report



*For the Year Ended 30 June 2017*

# Hindmarsh Shire Council

## Financial Report

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## Comprehensive Income Statement For the Year Ended 30 June 2017

	Note	2017 \$	2016 \$
<b>Income</b>			
Rates and charges	3	8,015,266	7,770,802
Statutory fees and fines	4	151,063	138,832
User fees	5	744,319	769,245
Grants - operating	6	7,140,377	3,107,597
Grants - capital	6	4,192,788	3,167,843
Contributions - monetary	7	126,929	164,081
Net gain (or loss) on disposal of property, infrastructure, plant and equipment	8	(36,032)	(34,654)
Share of net profits (or loss) of associates and joint ventures	14	(9,312)	1,082
Other income	9	1,375,150	1,310,943
<b>Total income</b>		<b><u>21,700,548</u></b>	<b><u>16,395,771</u></b>
<b>Expenses</b>			
Employee costs	10	(6,150,489)	(5,880,343)
Materials and services	11	(4,382,607)	(4,706,266)
Depreciation	12	(5,288,695)	(4,975,432)
Other expenses	13	(1,340,809)	(1,421,913)
<b>Total expenses</b>		<b><u>(17,162,600)</u></b>	<b><u>(16,983,954)</u></b>
<b>Surplus/(deficit) for the year</b>		<b><u>4,537,948</u></b>	<b><u>(588,183)</u></b>
<b>Other comprehensive income</b>			
<b>Items that will not be reclassified to surplus or deficit in future periods</b>			
Net asset revaluation increment/(decrement)	19	44,863,644	-
<b>Total comprehensive result</b>		<b><u>49,401,592</u></b>	<b><u>(588,183)</u></b>

The above comprehensive income statement should be read in conjunction with the accompanying notes.

**Balance Sheet**  
**As at 30 June 2017**

	Note	2017 \$	2016 \$
<b>Assets</b>			
<b>Current assets</b>			
Cash and cash equivalents	15	9,693,785	6,594,579
Trade and other receivables	16	839,294	1,018,336
Inventories	17	200,668	206,224
Other assets	18	74,798	96,020
<b>Total current assets</b>		<b><u>10,808,545</u></b>	<b><u>7,915,159</u></b>
<b>Non-current assets</b>			
Trade and other receivables	16	2,463	2,784
Investments in associates and joint ventures	14	450,136	432,440
Property, infrastructure, plant and equipment	19	158,382,239	111,967,135
<b>Total non-current assets</b>		<b><u>158,834,838</u></b>	<b><u>112,402,359</u></b>
<b>Total assets</b>		<b><u>169,643,383</u></b>	<b><u>120,317,518</u></b>
<b>Liabilities</b>			
<b>Current liabilities</b>			
Trade and other payables	20	1,056,293	1,113,998
Trust funds and deposits	21	11,728	17,647
Provisions	22	1,542,569	1,617,688
<b>Total current liabilities</b>		<b><u>2,610,590</u></b>	<b><u>2,749,333</u></b>
<b>Non-current liabilities</b>			
Provisions	22	292,154	229,138
<b>Total non-current liabilities</b>		<b><u>292,154</u></b>	<b><u>229,138</u></b>
<b>Total liabilities</b>		<b><u>2,902,744</u></b>	<b><u>2,978,471</u></b>
<b>Net assets</b>		<b><u>166,740,639</u></b>	<b><u>117,339,047</u></b>
<b>Equity</b>			
Accumulated surplus		63,327,067	58,789,119
Reserves	23	103,413,572	58,549,928
<b>Total Equity</b>		<b><u>166,740,639</u></b>	<b><u>117,339,047</u></b>

The above balance sheet should be read in conjunction with the accompanying notes.



### Statement of Changes in Equity For the Year Ended 30 June 2017

2017	Note	Total \$	Accumulated Surplus \$	Revaluation Reserve \$
Balance at beginning of the financial year		117,339,047	58,789,119	58,549,928
Surplus/(deficit) for the year		4,537,948	4,537,948	-
Net asset revaluation increment/(decrement)	23 (a)	44,863,644	-	44,863,644
<b>Balance at end of the financial year</b>		<b>166,740,639</b>	<b>63,327,067</b>	<b>103,413,572</b>

2016		Total \$	Accumulated Surplus \$	Revaluation Reserve \$
Balance at beginning of the financial year		117,927,230	59,377,302	58,549,928
Surplus/(deficit) for the year		(588,183)	(588,183)	-
Net asset revaluation increment/(decrement)	23	-	-	-
<b>Balance at end of the financial year</b>		<b>117,339,047</b>	<b>58,789,119</b>	<b>58,549,928</b>

The above statement of changes in equity should be read in conjunction with the accompanying notes.

**Statement of Cash Flows**  
**For the Year Ended 30 June 2017**

	Note	2017 Inflows/ (Outflows) \$	2016 Inflows/ (Outflows) \$
<b>Cash flows from operating activities</b>			
Rates and charges		8,094,642	7,706,228
Statutory fees and fines		14,921	132,669
User fees		935,508	610,480
Grants - operating		7,140,376	3,107,597
Grants - capital		4,192,789	3,167,843
Contributions - monetary		126,929	164,081
Interest received		215,915	228,827
Trust funds and deposits taken		(5,919)	(2,651)
Other receipts		1,177,317	1,090,850
Net GST refund/(payment)		47,403	(93,796)
		(6,162,592)	(5,687,350)
Materials and services		(4,481,697)	(4,158,007)
Other payments		(1,331,369)	(1,792,196)
<b>Net cash provided by/(used in) operating activities</b>	24	<b>9,964,223</b>	<b>4,474,575</b>
<b>Cash flows from investing activities</b>			
Payments for property, infrastructure, plant and equipment	19	(6,975,590)	(5,662,620)
Proceeds from sale of property, infrastructure, plant and equipment		92,877	89,333
Contribution in an Associate		17,696	8,734
<b>Net cash provided by/(used in) investing activities</b>		<b>(6,865,017)</b>	<b>(5,564,553)</b>
<b>Cash flows from financing activities</b>			
Finance costs		-	-
<b>Net cash provided by/(used in) financing activities</b>		<b>-</b>	<b>-</b>
Net increase (decrease) in cash and cash equivalents		3,099,206	(1,089,978)
Cash and cash equivalents at the beginning of the financial year		6,594,579	7,684,557
<b>Cash and cash equivalents at the end of the financial year</b>		<b>9,693,785</b>	<b>6,594,579</b>
Financing arrangements	25		
Restrictions on cash assets	15		

The above statement of cash flow should be read in conjunction with the accompanying notes.

**Statement of Capital Works  
For the Year Ended 30 June 2017**

	2017 \$	2016 \$
<b>Property</b>		
Land	-	-
Land improvements	-	-
<b>Total land</b>	<u>-</u>	<u>-</u>
Buildings	2,838,378	603,598
Heritage Buildings	-	12,984
Building improvements	-	1,861
Leasehold improvements	-	-
<b>Total buildings</b>	<u>2,838,378</u>	<u>618,443</u>
<b>Total property</b>	<u>2,838,378</u>	<u>618,443</u>
<b>Plant and equipment</b>		
Heritage plant and equipment	-	-
Plant, machinery and equipment	438,131	474,417
Fixtures, fittings and furniture	28,868	-
Computers and telecommunications	69,174	92,699
<b>Total plant and equipment</b>	<u>536,173</u>	<u>567,116</u>
<b>Infrastructure</b>		
Roads	2,972,296	2,867,340
Bridges	8,969	-
Footpaths and cycleways	181,394	50,052
Drainage	21,990	251,741
Kerb and Channel	126,193	67,803
Off street car parks	-	-
Other infrastructure	290,197	1,240,125
<b>Total infrastructure</b>	<u>3,601,039</u>	<u>4,477,061</u>
<b>Total capital works expenditure</b>	<u>6,975,590</u>	<u>5,662,620</u>
<b>Represented by:</b>		
New asset expenditure	2,528,797	703,650
Asset renewal expenditure	2,941,373	3,284,004
Asset expansion expenditure	-	198,362
Asset upgrade expenditure	1,505,420	1,476,604
<b>Total capital works expenditure</b>	<u>6,975,590</u>	<u>5,662,620</u>

The above statement of capital works should be read in conjunction with the accompanying notes.

### Introduction

The Hindmarsh Shire Council was established by an Order of the Governor in Council on 20 January 1995 and is a body corporate.

The Council's main office is located at 92 Nelson Street, Nhill, Victoria.

### Statement of compliance

These financial statements are a general purpose financial report that consists of a Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows, Statement of Capital Works and Notes accompanying these financial statements. The general purpose financial report complies with the Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1989, and the Local Government (Planning and Reporting) Regulations 2014.

### Note 1 Significant accounting policies

#### (a) Basis of accounting

The accrual basis of accounting has been used in the preparation of these financial statements, whereby assets, liabilities, equity, income and expenses are recognised in the reporting period to which they relate, regardless of when cash is received or paid.

Judgements, estimates and assumptions are required to be made about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated judgements are based on professional judgement derived from historical experience and various other factors that are believed to be reasonable under the circumstances. Actual results may differ from these estimates.

Revisions to accounting estimates are recognised in the period in which the estimate is revised and also in future periods that are affected by the revision. Judgements and assumptions made by management in the application of AAS's that have significant effects on the financial statements and estimates relate to:

- the fair value of land, buildings, infrastructure, plant and equipment (refer to Note 1 (i) )
- the determination of depreciation for buildings, infrastructure, plant and equipment (refer to Note 1 (j) )
- the determination of employee provisions (refer to Note 1 (o) )

Unless otherwise stated, all accounting policies are consistent with those applied in the prior year. Where appropriate, comparative figures have been amended to accord with current presentation, and disclosure has been made of any material changes to comparatives.

#### (b) Changes in accounting policies

There have been no changes in accounting policies from the previous period.

**Note 1 Significant accounting policies (cont.)**

**(c) Accounting for investments in associates and joint arrangements**

*Associates*

Associates are all entities over which Council has significant influence but not control or joint control. Investments in associates are accounted for using the equity method of accounting, after initially being recognised at cost.

**(d) Revenue recognition**

Income is recognised when the Council obtains control of the contribution or the right to receive the contribution, it is probable that the economic benefits comprising the contribution will flow to the Council and the amount of the contribution can be measured reliably.

*Rates and Charges*

Annual rates and charges are recognised as revenues when Council issues annual rates notices. Supplementary rates are recognised when a valuation and reassessment is completed and a supplementary rates notice issued.

*Statutory fees and fines*

Statutory fees and fines (including parking fees and fines) are recognised as revenue when the service has been provided, the payment is received, or when the penalty has been applied, whichever first occurs.

*User fees*

User fees are recognised as revenue when the service has been provided or the payment is received, whichever first occurs.

*Grants*

Grant income is recognised when Council obtains control of the contribution. This is normally obtained upon their receipt (or acquittal) or upon earlier notification that a grant has been secured, and are valued at their fair value at the date of transfer.

Where grants or contributions recognised as revenues during the financial year were obtained on condition that they be expended in a particular manner or used over a particular period and those conditions were undischarged at balance date, the unused grant or contribution is disclosed in Note 6. The note also discloses the amount of unused grant or contribution from prior years that was expended on Council's operations during the current year.

*Contributions*

Monetary and non monetary contributions are recognised as revenue when Council obtains control over the contributed asset.

*Sale of property, infrastructure, plant and equipment*

The profit or loss on sale of an asset is determined when control of the asset has irrevocably passed to the buyer.

*Interest*

Interest is recognised as it is earned.

*Other Income*

Other income is measured at the fair value of the consideration received or receivable and is recognised when Council gains control over the right to receive the income.

## **Note 1 Significant accounting policies (cont.)**

### **(e) Fair value measurement**

Council measures certain assets and liabilities at fair value where required or permitted by Australian Accounting Standards. AASB 13 Fair value measurement, aims to improve consistency and reduce complexity by providing a definition of fair value and a single source of fair value measurement and disclosure requirements for use across Australian Accounting Standards.

AASB 13 defines fair value as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Fair value under AASB 13 is an exit price regardless of whether that price is directly observable or estimated using another valuation technique.

All assets and liabilities for which fair value is measured or disclosed in the financial statements are categorised within a fair value hierarchy, described as follows, based on the lowest level input that is significant to the fair value measurement as a whole:

Level 1 — Quoted (unadjusted) market prices in active markets for identical assets or liabilities

Level 2 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is directly or indirectly observable; and

Level 3 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is unobservable.

For the purpose of fair value disclosures, Council has determined classes of assets and liabilities on the basis of the nature, characteristics and risks of the asset or liability and the level of the fair value hierarchy as explained above.

In addition, Council determines whether transfers have occurred between levels in the hierarchy by re-assessing categorisation (based on the lowest level input that is significant to the fair value measurement as a whole) at the end of each reporting period.

### **(f) Cash and cash equivalents**

Cash and cash equivalents include cash on hand, deposits at call, and other highly liquid investments with original maturities of 90 days or less, net of outstanding bank overdrafts.

### **(g) Trade and other receivables**

Short term receivables are carried at invoice amount as amortised cost using the effective interest rate method would not impact the carrying value. A provision for doubtful debts is recognised when there is objective evidence that an impairment has occurred.

### **(h) Inventories**

Inventories held for distribution are measured at cost, adjusted when applicable for any loss of service potential.

All other inventories, including land held for sale, are measured at the lower of cost and net realisable value. Where inventories are acquired for no cost or nominal consideration, they are measured at current replacement cost at the date of acquisition.

### **(i) Recognition and measurement of property, infrastructure, plant and equipment and intangibles**

#### *Acquisition*

The purchase method of accounting is used for all acquisitions of assets, being the fair value of assets provided as consideration at the date of acquisition plus any incidental costs attributable to the acquisition. Fair value is the price that would be received to sell an asset (or paid to transfer a liability) in an orderly transaction between market participants at the measurement date.

Where assets are constructed by Council, cost includes all materials used in construction, direct labour, borrowing costs incurred during construction, and an appropriate share of directly attributable variable and fixed overheads.

In accordance with Council's policy, the threshold limits detailed in Note 1 j have applied when recognising assets within an applicable asset class and unless otherwise stated are consistent with the prior year.

## **Note 1 Significant accounting policies (cont.)**

### **(i) Recognition and measurement of property, infrastructure, plant and equipment and intangibles (cont'd)**

#### *Revaluation*

Subsequent to the initial recognition of assets, non-current physical assets, other than plant and equipment, are measured at their fair value, being the price that would be received to sell an asset (or paid to transfer a liability) in an orderly transaction between market participants at the measurement date. At balance date, the Council reviewed the carrying value of the individual classes of assets measured at fair value to ensure that each asset materially approximated its fair value. Where the carrying value materially differed from the fair value at balance date, the class of asset was revalued.

Fair value valuations are determined in accordance with a valuation hierarchy. Changes to the valuation hierarchy will only occur if an external change in the restrictions or limitations of use of an asset result in changes to the permissible or practical highest and best use of the asset. Further details regarding the fair value hierarchy are disclosed at Note 23 Property, infrastructure, plant and equipment.

In addition, Council undertakes a formal revaluation of land, buildings, and infrastructure assets on a regular basis ranging from 2 to 5 years. The valuation is performed either by experienced council officers or independent experts.

Where the assets are revalued, the revaluation increments are credited directly to the asset revaluation reserve except to the extent that an increment reverses a prior year decrement for that class of asset that had been recognised as an expense in which case the increment is recognised as revenue up to the amount of the expense. Revaluation decrements are recognised as an expense except where prior increments are included in the asset revaluation reserve for that class of asset in which case the decrement is taken to the reserve to the extent of the remaining increments. Within the same class of assets, revaluation increments and decrements within the year are offset.

#### *Land under roads*

Land under roads acquired after 30 June 2008 is recognised at fair value. Council does not recognise land under roads that is controlled prior to that period in its financial report.

### **(j) Depreciation and amortisation of property, infrastructure, plant and equipment and intangibles**

Buildings, land improvements, plant and equipment, infrastructure, and other assets having limited useful lives are systematically depreciated over their useful lives to the Council in a manner which reflects consumption of the service potential embodied in those assets. Estimates of remaining useful lives and residual values are made on a regular basis with major asset classes reassessed annually. Depreciation rates and methods are reviewed annually.

Where assets have separate identifiable components that are subject to regular replacement, these components are assigned distinct useful lives and residual values and a separate depreciation rate is determined for each component.

Road earthworks are not depreciated on the basis that they are assessed as not having a limited useful life.

Straight line depreciation is charged based on the residual useful life as determined each year.

Depreciation periods used are listed below and are consistent with the prior year unless otherwise stated.

**Note 1 Significant accounting policies (cont.)**

**(j) Depreciation and amortisation of property, infrastructure plant and equipment and intangibles (cont'd)**

*Asset recognition thresholds and depreciation periods*

The threshold limits for Property, Plant & Equipment and Infrastructure is \$1,000.

	<b>Depreciation Period</b>
Property	
land	-
Buildings	
buildings	30 to 100 years
Plant and Equipment	
plant, machinery and equipment	2 to 20 years
fixtures, fittings and furniture	2 to 50 years
Infrastructure	
road - unsealed pavements	15 to 40 years
road - sealed surface	15 to 40 years
road - sealed road pavements	70 to 110 years
road substructure	100 years
road kerb, channel and minor culverts	60 to 100 years
bridges	70 to 120 years
footpaths and cycleways	15 to 80 years
drainage	80 to 120 years
other infrastructure	5 to 100 years

**(k) Repairs and maintenance**

Routine maintenance, repair costs, and minor renewal costs are expensed as incurred. Where the repair relates to the replacement of a component of an asset and the cost exceeds the capitalisation threshold the cost is capitalised and depreciated. The carrying value of the replaced asset is expensed.

**(l) Impairment of assets**

At each reporting date, the Council reviews the carrying value of its assets to determine whether there is any indication that these assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs of disposal and value in use, is compared to the assets carrying value. Any excess of the assets carrying value over its recoverable amount is expensed to the comprehensive income statement, unless the asset is carried at the revalued amount in which case, the impairment loss is recognised directly against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that same class of asset.



## Note 1 Significant accounting policies (cont.)

### (m) Trust funds and deposits

Amounts received as deposits and retention amounts controlled by Council are recognised as trust funds until they are returned, transferred in accordance with the purpose of the receipt, or forfeited (refer to Note 21).

### (n) Borrowings

Borrowings are initially measured at fair value, being the cost of the interest bearing liabilities, net of transaction costs. The measurement basis subsequent to initial recognition depends on whether the Council has categorised its interest-bearing liabilities as either financial liabilities designated at fair value through the profit and loss, or financial liabilities at amortised cost. Any difference between the initial recognised amount and the redemption value is recognised in net result over the period of the borrowing using the effective interest method.

The classification depends on the nature and purpose of the interest bearing liabilities. The Council determines the classification of its interest bearing liabilities at initial recognition.

#### *Borrowing costs*

Borrowing costs are recognised as an expense in the period in which they are incurred, except where they are capitalised as part of a qualifying asset constructed by Council. Except where specific borrowings are obtained for the purpose of specific asset acquisition, the weighted average interest rate applicable to borrowings at balance date, excluding borrowings associated with superannuation, is used to determine the borrowing costs to be capitalised.

Borrowing costs include interest on bank overdrafts, interest on borrowings, and finance lease charges.

### (o) Employee costs and benefits

The calculation of employee costs and benefits includes all relevant on-costs and are calculated as follows at reporting date.

#### *Wages and salaries and annual leave*

Liabilities for wages and salaries, including non-monetary benefits, annual leave and accumulated sick leave expected to be wholly settled within 12 months of the reporting date are recognised in the provision for employee benefits in respect of employee services up to the reporting date, classified as current liabilities and measured at their nominal values.

Liabilities that are not expected to be wholly settled within 12 months of the reporting date are recognised in the provision for employee benefits as current liabilities, measured at the present value of the amounts expected to be paid when the liabilities are settled using the remuneration rate expected to apply at the time of settlement.

#### *Long service leave*

Liability for long service leave (LSL) is recognised in the provision for employee benefits.

Current liability - unconditional LSL is disclosed as a current liability even when the council does not expect to settle the liability within 12 months because it will not have the unconditional right to defer settlement of the entitlement should an employee take leave within 12 months.

The components of this current liability are measured at :

- present value - component that is not expected to be wholly settled within 12 months.
- nominal value - component that is expected to be wholly settled within 12 months.

#### *Classification of employee costs*

Non-current liability - conditional LSL that has been accrued, where an employee is yet to reach a qualifying term of employment, is disclosed as a non - current liability. There is an unconditional right to defer settlement of the entitlement until the employee has completed the requisite years of service.

This non-current LSL liability is measured at present value.

### (p) Landfill and Quarry rehabilitation provision

Council is obligated to restore a number of landfill and quarry sites to a particular standard. The forecast life of the site is based on current estimates of remaining capacity and the forecast rate of infill. The provision for landfill restoration has been calculated based on the present value of the expected cost of works to be undertaken. The expected cost of works has been estimated based on current understanding of work required to reinstate the site to a suitable standard. Accordingly, the estimation of the provision required is dependent on the accuracy of the forecast timing of the work, work required and related costs.

## Note 1 Significant accounting policies (cont.)

### (q) Leases

#### *Operating leases*

Lease payments for operating leases are required by the accounting standard to be recognised on a straight line basis, rather than expensed in the years in which they are incurred.

### (r) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

Cash flows are presented in the Statement of Cash Flows on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

### (s) Contingent assets and contingent liabilities and commitments

Contingent assets and contingent liabilities are not recognised in the Balance Sheet, but are disclosed by way of a note and, if quantifiable, are measured at nominal value. Contingent assets and liabilities are presented inclusive of GST receivable or payable respectively.

Commitments are not recognised in the Balance Sheet. Commitments are disclosed at their nominal value by way of note and presented inclusive of the GST payable.

### (t) Pending accounting standards

The following new AAS's have been issued that are not mandatory for the 30 June 2017 reporting period. Council has assessed these pending standards and has identified the following potential impacts will flow from the application of these standards in future reporting periods.

#### *Revenue from contracts with customers (AASB 15) (applies 2019/20)*

The standard shifts the focus from the transaction-level to a contract-based approach. Recognition is determined based on what the customer expects to be entitled to (rights and obligations), while measurement encompasses estimation by the entity of the amount expected to be entitled for performing under the contract. The full impact of this standard is not known however it is most likely to impact where contracts extend over time, where there are rights and obligations that may vary the timing or amount of the consideration, or where there are multiple performance elements. This has the potential to impact on the recognition of certain grant income.

#### *Leases (AASB 16) (applies 2019/20)*

The classification of leases as either finance leases or operating leases is eliminated for lessees. Leases will be recognised in the Balance Sheet by capitalising the present value of the minimum lease payments and showing a 'right-of-use' asset, while future lease payments will be recognised as a financial liability. The nature of the expense recognised in the profit or loss will change. Rather than being shown as rent, or as leasing costs, it will be recognised as depreciation on the 'right-of-use' asset, and an interest charge on the lease liability. The interest charge will be calculated using the effective interest method, which will result in a gradual reduction of interest expense over the lease term.

Council do not currently hold any significant leases.

**Note 2 Budget comparison**

The budget comparison notes compare Council's financial plan, expressed through its annual budget, with actual performance. The *Local Government (Planning and Reporting) Regulations 2014* requires explanation of any material variances. Council has adopted a materiality threshold of the lower of 10 percent or \$10,000 where further explanation is warranted. Explanations have not been provided for variations below the materiality threshold unless the variance is considered to be material because of its nature.

The budget figures detailed below are those adopted by Council on 15 June 2016. The Budget was based on assumptions that were relevant at the time of adoption of the Budget. Council sets guidelines and parameters for income and expense targets in this budget in order to meet Council's planning and financial performance targets for both the short and long-term. The budget did not reflect any changes to equity resulting from asset revaluations, as their impacts were not considered predictable.

These notes are prepared to meet the requirements of the *Local Government Act 1989* and the *Local Government (Planning and Reporting) Regulations 2014*.

**(a) Income and Expenditure**

	<b>Budget</b>	<b>Actual</b>	<b>Variance</b>	
	<b>2017</b>	<b>2017</b>	<b>2017</b>	
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>Ref</b>
<b>Income</b>				
Rates and charges	7,998,911	8,015,266	16,355	1
Statutory fees and fines	153,500	151,063	(2,437)	2
User fees	918,300	744,319	(173,981)	3
Grants - operating	4,870,086	7,140,377	2,270,291	4
Grants - capital	3,019,673	4,192,788	1,173,115	5
Contributions - monetary	5,197	126,929	121,732	6
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	110,000	(36,032)	(146,032)	7
Share of net profits/(losses) of associates and joint ventures	-	(9,312)	(9,312)	8
Other income	1,910,947	1,375,150	(535,797)	9
<b>Total income</b>	<b>18,986,614</b>	<b>21,700,548</b>	<b>2,713,934</b>	
<b>Expenses</b>				
Employee costs	6,533,706	6,150,489	(383,217)	10
Materials and services	4,401,024	4,382,607	(18,417)	
Depreciation	5,323,620	5,288,695	(34,925)	11
Other expenses	1,924,348	1,340,809	(583,539)	12
<b>Total expenses</b>	<b>18,182,698</b>	<b>17,162,600</b>	<b>(1,020,098)</b>	
<b>Surplus/(deficit) for the year</b>	<b>803,916</b>	<b>4,537,948</b>	<b>3,734,032</b>	

(i) Explanation of material variations

Variance Ref	Item	Explanation
1	Rates and Charges	Rates and Charges are slightly higher than budgeted due to supplementary valuations being included.
2	Statutory fees and fines	Statutory fees and fines are under budget due to a reduction in the number of infringements being issued.
3	User Fees	User fees are under budget due to reduced income from Agency Home Care, Meals on Wheels, Caravan Parks, Nhill Memorial Community Centre and Private Works.
4	Grants - operating	Council received an advance payment for the Victorian Grants Commission's 2017/18 grant. This has resulted in higher than budgeted operating grants.
5	Grants - capital	Council received grants for the Dimboola Library incorporating the Civica Hub, Disaster Recovery, Dimboola & Rainbow Skate Parks, Recreational Fishing and Emergency Water Supply Points which were not in the 2016/17 budget. Council also received final payment for the Rainbow Recreation Reserve Change Rooms, Rainbow Synthetic Bowls Green and Menzies Square Redevelopment which were not in the 2016/17 Budget.
6	Contributions - monetary	Council received contributions towards the Nhill Early Years Centre Community Funds, Tobacco Activity, Recreational Fishing project and Dimboola Boating Pontoon during 2016/17.
7	Net gain/(loss) on disposal of property, infrastructure, plant and equipment	Plant and Machinery as at 30 June 2017 were sold at a loss, this is due to lower than expected trade in prices.
8	Share of net profits/(losses) of associates and joint ventures	Council holds equity in the Wimmera Regional Library Corporation and the Wimmera Development Association. Council do not budget for the share of profits / (losses) in these associates.
9	Other Income	Other income is below budget due to a reduction in Quarry Materials used on jobs and Plant recovery.
10	Employee costs	Employee costs were under budget due to under expenditure in Employee Salaries, training, and the Workcover Premium. Employee Salary under expenditure is due to staff vacancies during the year.
11	Depreciation	Depreciation is under budget due to a number of large projects not being completed in 2016/17, this includes the Nhill Early Years Centre.
12	Other expenses	Other expenses are under budget due to under expenditure in Advertising, Council Contributions, Insurance, Landfill charges, and Memberships / Subscription payments, along with a large number of accounts being underspent by varying amounts.

Note 2 Budget comparison (cont)

(b) Capital Works

	Budget 2017 \$	Actual 2017 \$	Variance 2017 \$	Ref
<b>Property</b>				
Land	60,000	-	(60,000)	1
Land improvements	-	-	-	
<b>Total Land</b>	<b>60,000</b>	<b>-</b>	<b>(60,000)</b>	
Buildings	1,157,465	2,838,378	1,680,913	2
Building improvements	-	-	-	
<b>Total Buildings</b>	<b>3,995,843</b>	<b>2,838,378</b>	<b>(1,157,465)</b>	
<b>Total Property</b>	<b>4,055,843</b>	<b>2,838,378</b>	<b>(1,217,465)</b>	
<b>Plant and Equipment</b>				
Plant, machinery and equipment	465,577	438,131	(27,446)	
Fixtures, fittings and furniture	48,055	28,868	(19,187)	
Computers and telecommunications	42,500	69,174	26,674	3
<b>Total Plant and Equipment</b>	<b>556,132</b>	<b>536,173</b>	<b>(19,959)</b>	
<b>Infrastructure</b>				
Roads	3,239,644	2,972,296	(267,348)	4
Bridges	500,000	8,969	(491,031)	5
Footpaths and cycleways	214,983	181,394	(33,589)	6
Drainage	266,630	21,990	(244,640)	7
Kerb & Channel	232,673	126,193	(106,480)	8
Other infrastructure	427,695	290,197	(137,498)	9
<b>Total Infrastructure</b>	<b>4,881,625</b>	<b>3,601,039</b>	<b>(1,280,586)</b>	
<b>Total Capital Works Expenditure</b>	<b>9,493,600</b>	<b>6,975,590</b>	<b>(2,518,010)</b>	
<b>Represented by:</b>				
New asset expenditure	1,412,095	2,528,797	1,116,702	
Asset renewal expenditure	3,594,642	2,941,373	(653,269)	
Asset expansion expenditure	-	-	-	
Asset upgrade expenditure	1,648,485	1,505,420	(143,065)	
<b>Total Capital Works Expenditure</b>	<b>6,655,222</b>	<b>6,975,590</b>	<b>320,368</b>	

(i) Explanation of material variations

Variance Ref	Item	Explanation
1	Land	Council budgeted to purchase land during 2016/17 which was not purchased.
2	Buildings	Work on the Nhill Integrated Early Years centre was undertaken during the 2016/17 financial year.
3	Computers and telecommunications	Council purchased a new phone system during 2016/17 that was funded by carry forward from the 2015/16 financial year.
4	Roads	Sealed Road Construction, Shoulder Resheet and Unsealed Road construction works are under budget.
5	Bridges	Council budgeted to fund the Albacutya Bridge replacement. Works have not yet commenced on the replacement.
6	Footpaths and cycleways	Footpath works in Bow Street and Sanders Street Rainbow were not completed during 2016/17.
7	Drainage	Works on the Dimboola Overflow path were not undertaken during 2016/17 as budgeted.
8	Kerb & Channel	Kerb and Channel works in Horsham Road, Dimboola were not completed during 2016/17.
9	Other Infrastructure	As at 30 June 2017 expenditure on the Dimboola Recreation Reserve Netball Facilities; Pound upgrades; Town Entry Signs; Dimboola Soundshell Project; Skate Park Facilities; Storage Shed; and Yurunga Homestead Restoration were not completed.

	2017	2016
	\$	\$
<b>Note 3 Rates and charges</b>		
<p>Council uses capital improved value (CIV) as the basis of valuation of all properties within the municipal district. The CIV of a property is the value of the land and all of its improvements.</p> <p>The valuation base used to calculate general rates for 2016/17 was \$1.230million (2015/16 \$1.113 million). The 2016/17 general rate in the dollar was 0.0056412 cents, business / industrial / commercial rate was 0.0050771 cents, farm rate was 0.000771 cents, cultural / recreation rate 0.0028206 cents, and urban vacant land was 0.0112824 cents. (2015/16 general rate 0.0060401 cents, business / industrial / commercial was 0.0054361 cents, farm rate was 0.0054361 cents, cultural / recreation was 0.0030200 cents, and urban vacant was 0.0120803 cents.)</p>		
General rates	6,453,376	6,263,010
Municipal charge	708,635	695,619
Waste management charge	853,255	812,173
<b>Total rates and charges</b>	<b><u>8,015,266</u></b>	<b><u>7,770,802</u></b>
<p>The date of the latest general revaluation of land for rating purposes within the municipal district was 1 January 2016, and the valuation will be first applied in the rating year commencing 1 July 2016.</p>		
<b>Note 4 Statutory fees and fines</b>		
Building fees	41,812	36,177
Infringements and costs	14,921	13,023
Town planning fees	28,119	17,490
Animal registration fees	66,211	72,142
<b>Total statutory fees and fines</b>	<b><u>151,063</u></b>	<b><u>138,832</u></b>
<b>Note 5 User fees</b>		
Aged services	303,128	371,107
Health fees	23,135	24,815
Private works	53,916	69,462
Aerodrome fees	11,955	11,790
Lease income	35,086	32,938
Caravan parks and camping fees	150,522	93,827
Transfer station fees	50,851	49,367
Commercial garbage collection fees	43,061	40,630
Saleyard fees	2,703	4,710
Film screenings and hall hire	41,982	40,831
Other fees and charges	27,980	29,768
<b>Total user fees</b>	<b><u>744,319</u></b>	<b><u>769,245</u></b>

	2017	2016
	\$	\$
<b>Note 6 Grants</b>		
Grants were received in respect of the following :		
<b>Summary of grants</b>		
Commonwealth funded grants	8,325,895	4,246,657
State funded grants	3,007,269	2,028,783
<b>Total grants received</b>	<u>11,333,164</u>	<u>6,275,440</u>
<b>Operating Grants</b>		
<b>Recurrent - Commonwealth Government</b>		
Victoria Grants Commission - general purpose	3,830,056	1,236,198
Victoria Grants Commission - local roads	2,316,672	758,215
General home care	432,367	-
<b>Recurrent - State Government</b>		
Delivered Meals	1,032	34,446
Home care services	130,597	437,827
Home maintenance	7,887	42,642
Senior Citizens	17,421	43,044
School crossing supervisors	4,707	4,592
Libraries	102,332	98,083
Volunteer week	5,601	13,685
Youth Participation Project	24,500	36,850
State emergency services	-	25,706
Roadside weeds and pest management	73,970	123,970
Other	25,078	35,181
<b>Total recurrent operating grants</b>	<u>6,972,220</u>	<u>2,890,439</u>
<b>Non-recurrent - State Government</b>		
Karen community capacity building & migration project	90,000	51,500
Drought response program	-	43,636
Rainbow synthetic bowls green	-	72,000
Community safety fund	4,538	17,182
Walk to school	10,000	8,600
Youth Participation	25,809	-
Mosquito Management	22,111	-
Other	15,699	24,240
<b>Total non-recurrent operating grants</b>	<u>168,157</u>	<u>217,158</u>
<b>Total operating grants</b>	<u>7,140,377</u>	<u>3,107,597</u>
<b>Capital Grants</b>		
<b>Recurrent - Commonwealth Government</b>		
Roads to recovery	1,746,800	2,152,244
<b>Recurrent - State Government</b>		
<b>Total recurrent capital grants</b>	<u>1,746,800</u>	<u>2,152,244</u>
<b>Non-recurrent - Commonwealth Government</b>		
Transport investing in regions	-	100,000
<b>Non-recurrent - State Government</b>		
Nhill early years centre	780,000	495,000
Dimboola Civic Precinct	510,000	-
Hindmarsh open spaces	-	15,750
Dimboola caravan park	320,000	22,000
Dimboola football club netball facilities	-	86,729
Disaster Recovery	381,900	-
Menzies square redevelopment	16,500	148,500
Rainbow Recreation Reserve Changerooms	180,000	-
Recreational fishing	14,044	81,394
Skate Parks	180,000	-
Shade structure Dimboola recreation reserve	-	31,780
Other	63,544	34,446
<b>Total non-recurrent capital grants</b>	<u>2,445,988</u>	<u>1,015,599</u>
<b>Total capital grants</b>	<u>4,192,788</u>	<u>3,167,843</u>



	2017	2016
<b>Note 6 Grants - cont'd</b>		
<b>Unspent grants received on condition that they be spent in a specific manner</b>	<b>\$</b>	<b>\$</b>
Balance at start of year	625,932	561,201
Received during the financial year and remained unspent at balance date	820,186	591,588
Received in prior years and spent during the financial year	321,094	526,857
Balance at year end	<u>1,125,024</u>	<u>625,932</u>
<b>Note 7 Contributions</b>		
Monetary	126,929	164,081
<b>Total contributions</b>	<u>126,929</u>	<u>164,081</u>
<b>Note 8 Net gain/(loss) on disposal of property, infrastructure, plant and equipment</b>		
Proceeds of sale	92,877	89,333
Written down value of assets disposed	(128,909)	(123,987)
<b>Total net gain/(loss) on disposal of property, infrastructure, plant and equipment</b>	<u>(36,032)</u>	<u>(34,654)</u>
<b>Note 9 Other income</b>		
Fire services levy administration	39,794	38,653
Interest received	215,915	228,827
Plant operations	620,291	598,415
Quarry operations	396,981	318,533
Recoupments	78,427	71,760
Scrap metal and transfer station sales	20,633	22,142
Vicroads agency administration	1,843	2,787
Other	1,266	29,826
<b>Total other income</b>	<u>1,375,150</u>	<u>1,310,943</u>
<b>Note 10 (a) Employee costs</b>		
Wages and salaries	4,830,539	4,344,214
WorkCover	114,471	111,794
Annual leave, sick leave and long service leave	411,130	675,061
Superannuation	540,044	514,124
Fringe benefits tax	82,706	74,648
Training	133,947	128,590
Other	37,652	31,912
<b>Total employee costs</b>	<u>6,150,489</u>	<u>5,880,343</u>
<b>Note 10 (b) Superannuation</b>		
Council made contributions to the following funds:		
<b>Defined benefit fund</b>		
Employer contributions to Local Authorities Superannuation Fund (Vision Super)	129,678	138,343
	<u>129,678</u>	<u>138,343</u>
Employer contributions payable at reporting date.	nil	nil
<b>Accumulation funds</b>		
Employer contributions to Local Authorities Superannuation Fund (Vision Super)	194,235	163,721
Employer contributions - other funds	216,132	212,060
	<u>410,367</u>	<u>375,781</u>
Employer contributions payable at reporting date.	nil	44,267

Refer to note 35 for further information relating to Council's superannuation obligations.

	2017	2016
<b>Note 11 Materials and services</b>	<b>\$</b>	<b>\$</b>
Materials & contract payments	256,969	283,456
Building & caravan parks maintenance	179,751	266,192
Bushfire, drought & flood recovery expenditure	39,742	12,556
Climate change adaptation initiatives	-	646
Depots & workshops	46,554	32,951
Electoral services	82,581	25,444
Emergency assistance & fire prevention	22,865	38,541
Health promotion	92,895	80,378
Home & community care	94,616	87,429
Community development, tourism & youth activities	201,902	179,831
Garbage & recycling collection and waste disposal	435,595	429,364
Utilities	258,321	239,972
Office administration	48,132	28,027
Information technology	257,896	244,943
Parks, reserves & aerodromes	98,637	267,994
Plant & fleet operations	820,691	813,516
Printing, stationery & advertising	36,125	41,994
Quarry operations	224,707	387,753
Rating & valuation	74,938	87,401
Roads, footpaths, bridges & drainage management	443,028	566,122
Swimming pool maintenance & management	269,608	272,819
Town beautification	16,283	20,331
Consultants & labour hire	190,078	199,051
Other	190,693	99,556
<b>Total materials and services</b>	<b>4,382,607</b>	<b>4,706,266</b>
<b>Note 12 Depreciation</b>		
Property	363,018	382,896
Plant and equipment	765,725	671,368
Infrastructure	4,159,952	3,921,168
<b>Total depreciation</b>	<b>5,288,695</b>	<b>4,975,432</b>
<i>Refer to note 23 and 25 for a more detailed breakdown of depreciation charges</i>		
<b>Note 13 Other expenses</b>		
Advertising	25,722	39,335
Auditors' remuneration - VAGO - audit of the financial statements, performance statement and grant acquittals	44,730	41,470
Auditors' remuneration - Internal	16,603	28,603
Bank charges	29,381	28,078
Community action grants	28,858	28,533
Council contributions - other	25,037	17,327
Councillors' allowances	164,076	167,208
Fire services levy	23,317	22,093
Hindmarsh landcare network contribution	10,000	10,000
Insurance	231,737	221,925
Kindergartens	22,136	54,469
Landfill charges	226,403	224,466
Legal costs	2,939	9,101
Postage	22,653	18,446
Regional library contribution	253,955	252,119
State emergency service contribution	12,000	37,706
Subscriptions	81,805	114,983
Telecommunications	69,477	49,877
Town committees	32,560	29,795
Other	17,420	26,379
<b>Total other expenses</b>	<b>1,340,809</b>	<b>1,421,913</b>

Note 14 Investments in associates, joint arrangements and subsidiaries	2017 \$	2016 \$
<b>(a) Investments in associates</b>		
Investments in associates accounted for by the equity method are:		
- Wimmera Regional Library Corporation	386,625	385,110
- Wimmera Development Association	63,511	47,330
	<b>450,136</b>	<b>432,440</b>
<b>Wimmera Regional Library Corporation</b>		
<i>Background</i>		
Hindmarsh Shire Council, in conjunction with Horsham Rural City Council, Buloke Shire Council, Northern Grampians Shire Council, West Wimmera Shire Council and Yarriambiack Shire Council, have an interest in the Wimmera Regional Library Corporation		
Hindmarsh Shire has a 13.19% equity in interest (12.32% in 2015/16)		
<b>Council's share of accumulated surplus/(deficit)</b>		
Council's share of accumulated surplus(deficit) at start of year	172,595	170,924
Change in equity share apportionment	13,160	
Reported surplus(deficit) for year	(25,493)	182
Transfers (to) from reserves	(890)	1,489
Distributions for the year	-	-
Council's share of accumulated surplus(deficit) at end of year	<b>159,372</b>	<b>172,595</b>
<b>Council's share of reserves</b>		
Council's share of reserves at start of year	208,603	210,092
Change in equity share apportionment	17,760	
Transfers (to) from reserves	890	(1,489)
Council's share of reserves at end of year	<b>227,253</b>	<b>208,603</b>
<b>Movement in carrying value of specific investment</b>		
Carrying value of investment at start of year	385,110	393,662
Change in equity share apportionment	27,008	
Share of surplus(deficit) for year	(25,493)	182
Share of asset revaluation	-	-
Variation - Increase in equity	-	(8,734)
Carrying value of investment at end of year	<b>386,625</b>	<b>385,110</b>
<b>Wimmera Development Association</b>		
<i>Background</i>		
Hindmarsh Shire Council, in conjunction with Horsham Rural City Council, Northern Grampians Shire Council, West Wimmera Shire Council and Yarriambiack Shire Council, have an interest in the Wimmera Development Association		
Hindmarsh Shire has a 10.34% equity in interest (10.34% in 2015/16)		
<b>Council's share of accumulated surplus/(deficit)</b>		
Council's share of accumulated surplus(deficit) at start of year	33,590	32,690
Change in equity share apportionment	(1,518)	
Reported surplus(deficit) for year	16,181	900
Transfers (to) from reserves	(7,488)	-
Distributions for the year	-	-
Council's share of accumulated surplus(deficit) at end of year	<b>40,765</b>	<b>33,590</b>
<b>Council's share of reserves</b>		
Council's share of reserves at start of year	13,740	13,740
Change in equity share apportionment	1,517	
Transfers (to) from reserves	7,488	-
Council's share of reserves at end of year	<b>22,745</b>	<b>13,740</b>
<b>Movement in carrying value of specific investment</b>		
Carrying value of investment at start of year	47,330	46,430
Share of surplus(deficit) for year	16,181	900
Share of asset revaluation	-	-
Carrying value of investment at end of year	<b>63,511</b>	<b>47,330</b>

	2017	2016
<b>Note 15 Cash and cash equivalents</b>	<b>\$</b>	<b>\$</b>
Cash at bank	5,693,785	2,594,579
Term deposits	4,000,000	4,000,000
	<u>9,693,785</u>	<u>6,594,579</u>
Councils cash and cash equivalents are subject to external restrictions that limit amounts available for discretionary use. These include:		
- Trust funds and deposits (Note 27)	11,692	17,647
Total restricted funds	<u>11,692</u>	<u>17,647</u>
Total unrestricted cash and cash equivalents	<u>9,682,093</u>	<u>6,576,932</u>
<b>Intended allocations</b>		
Although not externally restricted the following amounts have been allocated for specific future purposes by Council:		
- Cash held to fund carried forward capital works	723,028	2,628,666
- grants unspent	820,186	591,588
Total funds subject to intended allocations	<u>1,543,214</u>	<u>3,220,254</u>

**Note 16 Trade and other receivables**

**Current**

*Statutory receivables*

Rates debtors	528,284	607,660
Building permit debtors	5,709	2,220
Infringement debtors	52,469	50,111
GST receivable	148,989	196,059

*Non statutory receivables*

Sundry debtors	59,316	70,578
Street scheme debtors	7,172	7,081
Other debtors	54,004	101,276
Provision for doubtful debts - other debtors	(16,649)	(16,649)
Total current trade and other receivables	<u>839,294</u>	<u>1,018,336</u>

**Non-current**

*Non statutory receivables*

Street scheme debtors	2,463	2,784
Total non-current trade and other receivables	<u>2,463</u>	<u>2,784</u>

**Total trade and other receivables**

841,757      1,021,120

**(a) Ageing of Receivables**

At balance date other debtors representing financial assets were past due but not impaired. The ageing of the Council's trade & other receivables (excluding statutory receivables) was:

Current (not yet due)	38,982	77,746
Past due by up to 30 days	2,048	4,762
Past due between 31 and 180 days	25,707	27,302
Past due between 181 and 365 days	7,780	5,130
Past due by more than 1 year	31,789	47,346
Total trade & other receivables	<u>106,306</u>	<u>162,286</u>

**(b) Movement in provisions for doubtful debts**

Balance at the beginning of the year	16,649	16,649
New Provisions recognised during the year	-	-
Amounts already provided for and written off as uncollectible	-	-
Amounts provided for but recovered during the year	-	-
Balance at end of year	<u>16,649</u>	<u>16,649</u>

	2017	2016
	\$	\$
<b>Note 16 Trade and other receivables (cont'd)</b>		
<b>(c) Ageing of individually impaired Receivables</b>		
At balance date, other debtors representing financial assets with a nominal value of \$16,649 (2016: \$16,649) were impaired. The amount of the provision raised against these debtors was \$16,649 (2016: \$16,649). They individually have been impaired as a result of their doubtful collection. Many of the long outstanding past due amounts have been lodged with Council's debt collectors or are on payment arrangements.		
The ageing of receivables that have been individually determined as impaired at reporting date was:		
Current (not yet due)	-	-
Past due by up to 30 days	-	-
Past due between 31 and 180 days	-	-
Past due between 181 and 365 days	-	-
Past due by more than 1 year	16,649	16,649
Total trade & other receivables	<u>16,649</u>	<u>16,649</u>
<b>Note 17 Inventories</b>		
Inventories held for distribution	200,668	206,224
<b>Total inventories</b>	<u>200,668</u>	<u>206,224</u>
<b>Note 18 Other assets</b>		
Prepayments	9,344	30,227
Accrued income	65,454	65,793
<b>Total other assets</b>	<u>74,798</u>	<u>96,020</u>

**Note 19 Property, infrastructure, plant and equipment**

**Summary of property, infrastructure, plant and equipment**

	At WDV 30 June 2016	Acquisitions	Revaluation	Annual Depreciation	Disposal	Transfers	At WDV 30 June 2017
Land	2,370,000	-	-	-	-	-	2,370,000
Buildings	21,276,604	385,138	-	(386,218)	-	201,771	21,477,295
Plant and Equipment	5,897,128	480,053	-	(765,725)	(128,909)	-	5,482,547
Infrastructure	80,751,847	3,310,446	44,863,644	(4,136,751)	-	301,851	125,091,037
Work in progress	1,665,027	2,799,953	-	-	-	(503,622)	3,961,358
	<u>111,960,606</u>	<u>6,975,590</u>	<u>44,863,644</u>	<u>(5,288,694)</u>	<u>(128,909)</u>	<u>-</u>	<u>158,382,237</u>

**Summary of Work in Progress**

	Opening WIP	Additions	Transfers	Closing WIP
Buildings	669,566	2,478,292	201,771	2,946,087
Plant and Equipment	-	36,802	-	36,802
Infrastructure	995,461	284,859	301,851	978,469
Total	<u>1,665,027</u>	<u>2,799,953</u>	<u>503,622</u>	<u>3,961,358</u>

Note 19 Property, infrastructure, plant and equipment (cont'd)

<b>Land and Buildings</b>	Land - specialised	Total Land	Heritage buildings	Buildings - specialised	Total Buildings	Work In Progress	Total Property
At fair value 1 July 2016	2,370,000	<b>2,370,000</b>	214,500	23,907,285	<b>24,121,785</b>	669,565	<b>27,161,350</b>
Accumulated depreciation at 1 July 2016	-	-	(25,335)	(2,819,846)	<b>(2,845,181)</b>	-	<b>(2,845,181)</b>
	<b>2,370,000</b>	<b>2,370,000</b>	189,165	21,087,439	<b>21,276,604</b>	669,565	<b>24,316,169</b>
<b>Movements in fair value</b>							
Acquisition of assets at fair value	-	-	-	385,138	<b>385,138</b>	2,478,292	<b>2,863,430</b>
Transfers	-	-	-	201,771	<b>201,771</b>	(201,771)	-
	-	-	-	586,909	<b>586,909</b>	2,276,521	<b>2,863,430</b>
<b>Movements in accumulated depreciation</b>							
Depreciation and amortisation	-	-	(5,706)	(380,512)	<b>(386,218)</b>	-	<b>(386,218)</b>
	-	-	(5,706)	(380,512)	<b>(386,218)</b>	-	<b>(386,218)</b>
At fair value 30 June 2017	2,370,000	<b>2,370,000</b>	214,500	24,494,194	<b>24,708,694</b>	<b>2,946,086</b>	<b>30,024,780</b>
Accumulated depreciation at 30 June 2017	-	-	(31,041)	(3,200,358)	<b>(3,231,399)</b>	-	<b>(3,231,399)</b>
	<b>2,370,000</b>	<b>2,370,000</b>	183,459	21,293,836	<b>21,477,295</b>	2,946,086	<b>26,793,381</b>

Note 19 Property, infrastructure, plant and equipment (cont'd)

<b>Plant and Equipment</b>	Plant machinery and equipment	Fixtures fittings and furniture	Work In Progress	<b>Total plant and equipment</b>
At fair value 1 July 2016	9,217,453	950,925		<b>10,168,378</b>
Accumulated depreciation at 1 July 2016	(3,615,874)	(655,376)	-	<b>(4,271,250)</b>
	5,601,579	295,549	-	<b>5,897,128</b>
<b>Movements in fair value</b>				
Acquisition of assets at fair value	438,130	41,922	36,802	<b>516,854</b>
Fair value of assets disposed	(251,475)	-	-	<b>(251,475)</b>
	186,655	41,922	36,802	<b>265,379</b>
<b>Movements in accumulated depreciation</b>				
Depreciation and amortisation	(683,987)	(81,738)	-	<b>(765,725)</b>
Accumulated depreciation of disposals	122,566	-	-	<b>122,566</b>
	(561,421)	(81,738)	-	<b>(643,159)</b>
At fair value 30 June 2017	9,404,108	992,847	36,802	<b>10,433,757</b>
Accumulated depreciation at 30 June 2017	(4,177,295)	(737,114)	-	<b>(4,914,409)</b>
	5,226,813	255,733	36,802	<b>5,519,348</b>



Notes to the Financial Report  
For the Year Ended 30 June 2017

Note 19 Property, infrastructure, plant and equipment (cont'd)

Infrastructure	Roads	Bridges	Footpaths and cycleways	Drainage	Kerb & channel	Other Infrastructure	Total Infrastructure	Work In Progress	Total Infrastructure including WIP
At fair value 1 July 2016	121,800,685	6,545,752	6,294,058	6,212,908	7,851,412	9,427,816	<b>158,132,631</b>	995,461	<b>159,128,092</b>
Accumulated depreciation at 1 July 2016	(65,657,269)	(811,281)	(3,011,418)	(1,918,947)	(3,966,908)	(2,014,961)	<b>(77,380,784)</b>	-	<b>(77,380,784)</b>
	56,143,416	5,734,471	3,282,640	4,293,961	3,884,504	7,412,855	<b>80,751,847</b>	995,461	<b>81,747,308</b>
<b>Movements in fair value</b>									
Acquisition of assets at fair value	2,792,184	-	181,394	7,500	126,680	202,689	<b>3,310,447</b>	284,858	<b>3,595,305</b>
Revaluation increments/decrements	(4,361,523)	-	-	-	10,824,109	-	<b>6,462,586</b>	-	<b>6,462,586</b>
Transfers	49,579	-	-	-	-	252,272	<b>301,851</b>	(301,851)	-
	(1,519,760)	-	181,394	7,500	10,950,789	454,961	<b>10,074,884</b>	(16,993)	<b>10,057,891</b>
<b>Movements in accumulated depreciation</b>									
Depreciation and amortisation	(3,353,233)	(61,564)	(156,330)	(77,740)	(124,865)	(363,018)	<b>(4,136,750)</b>	-	<b>(4,136,750)</b>
Impairment losses recognised in operating result	38,528,109	-	-	-	(127,051)	-	<b>38,401,058</b>	-	<b>38,401,058</b>
	35,174,876	(61,564)	(156,330)	(77,740)	(251,916)	(363,018)	<b>34,264,308</b>	-	<b>34,264,308</b>
At fair value 30 June 2017	120,280,925	6,545,752	6,475,452	6,220,408	18,802,201	9,882,777	<b>168,207,515</b>	-	<b>168,207,515</b>
Accumulated depreciation at 30 June 2017	(30,482,393)	(872,845)	(3,167,748)	(1,996,687)	(4,218,824)	(2,377,979)	<b>(43,116,476)</b>	-	<b>(43,116,476)</b>
	89,798,532	5,672,907	3,307,704	4,223,721	14,583,377	7,504,798	<b>125,091,039</b>	978,468	<b>126,069,507</b>

**Note 19 Property, infrastructure, plant and equipment cont'd**

*Valuation of land and buildings*

Valuation of land and buildings were undertaken by a qualified independent valuer Ben Sawyer, certified practicing valuer AAPI Registration 63163 from Preston Rowe Patterson Horsham & Wimmera Pty Ltd. The valuation of land and buildings is at fair value, being market value based on highest and best use permitted by relevant land planning provisions. Where land use is restricted through existing planning provisions the valuation is reduced to reflect this limitation. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the comprehensive income statement.

Specialised land is valued at fair value using site values adjusted for englobo (undeveloped and/or unserviced) characteristics, access rights and private interests of other parties and entitlements of infrastructure assets and services. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the comprehensive income statement.

Any significant movements in the unobservable inputs for land and land under roads will have a significant impact on the fair value of these assets.

The date of the current valuation is detailed in the following table.

Details of the Council's land and buildings and information about the fair value hierarchy as at 30 June 2017 are as follows:

	Level 1	Level 2	Level 3	DoV
Land	-	2,370,000	-	6/15
Specialised land	-	-	-	6/15
Land improvements	-	-	-	6/15
Heritage buildings	-	-	183,459	6/15
Buildings	-	-	21,293,835	6/15
Building improvements	-	-	-	6/15

*Valuation of infrastructure*

Valuation of Roads and Kerb and Channel has been determined in accordance with an independent valuation undertaken by Talis Consultants Pty Ltd of Roads. The valuation of all other infrastructure assets has been determined by Ms Anne Champness, Director of Infrastructure Services.

The date of the current valuation is detailed in the following table.

The valuation is at fair value based on replacement cost less accumulated depreciation as at the date of valuation.

Details of the Council's infrastructure and information about the fair value hierarchy as at 30 June 2017 are as follows:

	Level 1	Level 2	Level 3	DoV
Roads	-	-	89,798,532	6/17
Bridges	-	-	5,672,907	6/17
Footpaths and cycleways	-	-	3,307,704	6/17
Drainage	-	-	4,223,721	6/17
Kerb & Channel	-	-	14,583,375	6/17
Other infrastructure	-	-	7,504,798	6/17
Total	-	-	125,091,037	

Note 19 Property, infrastructure, plant and equipment cont'd

2017  
\$

2016  
\$

*Description of significant unobservable inputs into level 3 valuations*

**Specialised buildings** are valued using a depreciated replacement cost technique. Significant unobservable inputs include the current replacement cost and remaining useful lives of buildings. Current replacement costs is calculated on a square metre basis and ranges from \$300 to \$2,600 per square metre. The remaining useful lives of buildings are determined on the basis of the current condition of buildings and vary from 5 years to 75 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of buildings are sensitive to changes in expectations or requirements that could either shorten or extend the useful lives of buildings.

21,477,294

21,276,604

**Infrastructure assets** are valued based on the depreciated replacement cost. Significant unobservable inputs include the current replacement cost and remaining useful lives of infrastructure. The remaining useful lives of infrastructure assets are determined on the basis of the current condition of the asset and vary from 10 years to 100 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of infrastructure are sensitive to changes in use, expectations or requirements that could either shorten or extend the useful lives of infrastructure assets.

124,112,569

80,758,376

	2017	2016
	\$	\$
<b>Note 20 Trade and other payables</b>		
Trade payables	747,922	743,755
Net GST payable	-	-
Accrued expenses	308,371	370,243
<b>Total trade and other payables</b>	<b>1,056,293</b>	<b>1,113,998</b>

<b>Note 21 Trust funds and deposits</b>		
Refundable deposits	11,728	11,406
Fire services levy	-	6,241
<b>Total trust funds and deposits</b>	<b>11,728</b>	<b>17,647</b>

*Purpose and nature of items*

Refundable deposits - Deposits are taken by council as a form of surety in a number of circumstances, including in relation to building works, tender deposits, contract deposits and the use of civic facilities.

Fire Service Levy - Council is the collection agent for fire services levy on behalf of the State Government. Council remits amounts received on a quarterly basis. Amounts disclosed here will be remitted to the state government in line with that process.

Retention Amounts - Council has a contractual right to retain certain amounts until a contractor has met certain requirements or a related warrant or defect period has elapsed. Subject to the satisfactory completion of the contractual obligations, or the elapsing of time, these amounts will be paid to the relevant contractor in line with Council's contractual obligations.

**Note 22 Provisions**

	Employee	Long Service Leave	Landfill restoration	Quarry	Total
	\$	\$	\$	\$	\$
<b>2017</b>					
Balance at beginning of the financial year	607,608	1,083,840	21,360	134,018	1,846,826
Additional provisions	223,966	148,923	-	11,273	384,162
Amounts used	(242,632)	(153,633)	-	-	(396,265)
Balance at the end of the financial year	<b>588,942</b>	<b>1,079,130</b>	<b>21,360</b>	<b>145,291</b>	<b>1,834,723</b>
<b>2016</b>					
Balance at beginning of the financial year	616,731	1,033,482	21,360	95,404	1,766,977
Additional provisions	394,062	129,453	-	38,614	562,129
Amounts used	(403,185)	(79,095)	-	-	(482,280)
Balance at the end of the financial year	<b>607,608</b>	<b>1,083,840</b>	<b>21,360</b>	<b>134,018</b>	<b>1,846,826</b>

2017	2016
\$	\$

**(a) Employee provisions**

**Current provisions expected to be wholly settled within 12 months**

Annual leave & Rostered day off	530,891	512,354
Long service leave	93,402	61,980
	<b>624,293</b>	<b>574,334</b>

**Current provisions expected to be wholly settled after 12 months**

Annual leave	58,051	95,254
Long service leave	794,861	869,546
	<b>852,912</b>	<b>964,800</b>
Total current employee provisions	<b>1,477,205</b>	<b>1,539,134</b>

**Non-current**

Long service leave	190,867	152,314
Annual leave	-	-
Total non-current employee provisions	<b>190,867</b>	<b>152,314</b>
Aggregate carrying amount of employee provisions:		
Current	1,477,205	1,539,134
Non-current	190,867	152,314
Total aggregate carrying amount of employee provisions	<b>1,668,072</b>	<b>1,691,448</b>

Note 22 Provisions (cont'd)	2017	2016
<b>(b) Land fill restoration</b>	<b>\$</b>	<b>\$</b>
Current	21,360	21,360
Non-current	-	-
	<u>21,360</u>	<u>21,360</u>
 <b>(c) Quarry restoration</b>		
Current	44,004	57,194
Non-current	101,287	76,824
	<u>145,291</u>	<u>134,018</u>
 Aggregate carrying amount of Landfill & Quarry restoration		
Current	65,364	78,554
Non-current	101,287	76,824
Total aggregate carrying amount of Lanfill & Quarry Provisions	<u>166,651</u>	<u>155,378</u>

Note 23 Reserves

	Balance at beginning of reporting period	Increment (decrement)	Balance at end of reporting period
	\$	\$	\$
<b>(a) Asset revaluation reserves</b>			
<b>2017</b>			
<b>Property</b>			
Land	1,639,099	-	1,639,099
Buildings	9,826,700	-	9,826,700
	<u>11,465,799</u>	<u>-</u>	<u>11,465,799</u>
<b>Infrastructure</b>			
Roads	41,580,141	44,863,644	86,443,785
Bridges	978,437	-	978,437
Footpaths and cycleways	1,479,166	-	1,479,166
Drainage	2,415,701	-	2,415,701
Other infrastructure	602,438	-	602,438
Share of asset revaluation in associates	28,246	-	28,246
	<u>47,084,129</u>	<u>44,863,644</u>	<u>91,947,773</u>
<b>Total asset revaluation reserves</b>	<b><u>58,549,928</u></b>	<b><u>44,863,644</u></b>	<b><u>103,413,572</u></b>
<b>2016</b>			
<b>Property</b>			
Land	1,639,099	-	1,639,099
Buildings	9,826,700	-	9,826,700
	<u>11,465,799</u>	<u>-</u>	<u>11,465,799</u>
<b>Infrastructure</b>			
Roads	41,580,141	-	41,580,141
Bridges	978,437	-	978,437
Footpaths and cycleways	1,479,166	-	1,479,166
Drainage	2,415,701	-	2,415,701
Other infrastructure	602,438	-	602,438
Share of asset revaluation in associates	28,246	-	28,246
	<u>47,084,129</u>	<u>-</u>	<u>47,084,129</u>
<b>Total asset revaluation reserves</b>	<b><u>58,549,928</u></b>	<b><u>-</u></b>	<b><u>58,549,928</u></b>

The asset revaluation reserve is used to record the increased (net) value of Council's

	2017	2016
	\$	\$
<b>Note 24 Reconciliation of cash flows from operating activities to surplus/(deficit)</b>		
Surplus/(deficit) for the year	4,537,948	(588,183)
Depreciation/amortisation	5,288,695	4,975,432
Profit/(loss) on disposal of property, infrastructure, plant and equipment	36,032	34,654
Other	9,312	(1,082)
<b>Change in assets and liabilities:</b>		
(Increase)/decrease in trade and other receivables	179,766	(257,505)
Decrease in prepayments	(20,883)	(30,227)
Increase/(decrease) in accrued income	(339)	(65,793)
Increase/(decrease) in trade and other payables	(14,217)	264,658
(Increase)/decrease in inventories	(5,556)	(86,335)
Increase/(Decrease) in provisions	(11,041)	79,849
(Increase)/Decrease in trust funds and deposits	5,955	(2,651)
Increase/(Decrease) in accrued expenses	(41,449)	151,758
Net cash provided by/(used in) operating activities	<u>9,964,223</u>	<u>4,474,575</u>
<b>Note 25 Financing arrangements</b>		
Credit card facilities	30,000	30,000
Total facilities	<u>30,000</u>	<u>30,000</u>
Used facilities	20,000	15,000
Unused facilities	10,000	15,000
Total facilities	<u>30,000</u>	<u>30,000</u>

**Note 26 Commitments**

The Council has entered into the following commitments

2017	Not later than 1	Later than 1 year and	Later than 2 years	Later than 5	Total
	year	not later than 2 years	and not later than 5 years	years	
	\$	\$	\$	\$	\$
<b>Operating</b>					
Building services	24,614	-	-	-	24,614
Kerbside Recycling collection	161,950	165,999	340,297	-	668,246
Kerbside Waste collection	263,425	270,011	553,522	-	1,086,958
Transport waste & recycling to Dooen	55,350	56,734	116,304	-	228,388
Swimming pool management - Dimboola	58,533	59,703	-	-	118,236
Swimming pool management - Jeparit	57,171	58,314	-	-	115,485
Swimming pool management - Nhill	62,985	64,560	-	-	127,545
Swimming pool management - Rainbow	70,509	71,919	-	-	142,428
Meals on wheels - Wimmera Health Care Group	5,440	-	-	-	5,440
Meals on wheels - West Wimmera Health Service	17,916	-	-	-	17,916
<b>Total</b>	<b>777,893</b>	<b>747,240</b>	<b>1,010,123</b>	<b>-</b>	<b>2,535,256</b>
<b>Capital</b>					
Buildings	-	-	-	-	-
Roads	-	-	-	-	-
Drainage	-	-	-	-	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

2016	Not later than 1	Later than 1 year and	Later than 2 years	Later than 5	Total
	year	not later than 2 years	and not later than 5 years	years	
	\$	\$	\$	\$	\$
<b>Operating</b>					
Building services	144,080	24,614	-	-	168,694
Electoral Commission	100,000	-	-	-	100,000
Kerbside Recycling collection	158,000	161,950	331,998	-	651,948
Kerbside Waste collection	257,000	263,425	540,021	-	1,060,446
Transport waste & recycling to Dooen	54,000	55,350	113,468	-	222,818
Swimming pool management - Dimboola	56,454	57,865	-	-	114,319
Swimming pool management - Rainbow	68,477	70,189	-	-	138,666
Meals on wheels - Wimmera Health Care Group	14,350	4,903	-	-	19,253
Meals on wheels - West Wimmera Health Service	58,228	19,895	-	-	78,123
<b>Total</b>	<b>910,589</b>	<b>658,191</b>	<b>985,487</b>	<b>-</b>	<b>2,554,267</b>
<b>Capital</b>					
Buildings	1,896,390	-	-	-	1,896,390
Roads	-	-	-	-	-
Other infrastructure	38,335	-	-	-	38,335
<b>Total</b>	<b>1,934,725</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,934,725</b>



<b>Note 27 Operating leases</b>	<b>2017</b>	<b>2016</b>
	<b>\$</b>	<b>\$</b>
<b>Operating lease receivables</b>		
Council receives lease payments for telephone towers, small sections of land, and rooms within Council owned buildings. The receivable is incidental to the purpose for holding the property. The lease terms are between 1 and 10 years and include a CPI based revision annually.		
Future minimum receivables are as follows:		
Not later than one year	59,546	26,112
Later than one year and not later than five years	170,643	86,969
Later than five years	95,162	84,175
	<u>325,351</u>	<u>197,256</u>

**Note 28 Superannuation**

Council makes the majority of its employer superannuation contributions in respect of its employees to the Local Authorities Superannuation Fund (the Fund). This Fund has two categories of membership, accumulation and defined benefit, each of which is funded differently. Obligations for contributions to the Fund are recognised as an expense in the Comprehensive Income Statement when they are made or due.

**Accumulation**

The Fund's accumulation categories, Vision MySuper/Vision Super Saver, receive both employer and employee contributions on a progressive basis. Employer contributions are normally based on a fixed percentage of employee earnings (for the year ended 30 June 2017, this was 9.5% as required under Superannuation Guarantee legislation).

**Defined Benefit**

Council does not use defined benefit accounting for its defined benefit obligations under the Fund's Defined Benefit category. This is because the Fund's Defined Benefit category is a pooled multi-employer sponsored plan.

There is no proportional split of the defined benefit liabilities, assets or costs between the participating employers as the defined benefit obligation is a floating obligation between the participating employers and the only time that the aggregate obligation is allocated to specific employers is when a call is made. As a result, the level of participation of Council in the Fund cannot be measured as a percentage compared with other participating employers. Therefore, the Fund Actuary is unable to allocate benefit liabilities, assets and costs between employers for the purposes of AASB 119.

**Funding arrangements**

Council makes employer contributions to the Defined Benefit category of the Fund at rates determined by the Trustee on the advice of the Fund Actuary.

As at 30 June 2016, an interim actuarial investigation was held as the Fund provides lifetime pensions in the Defined Benefit category. The vested benefit index (VBI) of the Defined Benefit category of which Council is a contributing employer was 102.0%. To determine the VBI, the Fund Actuary used the following long-term assumptions:

Net investment returns 7.0% pa  
Salary information 4.25% pa  
Price inflation (CPI) 2.5% pa.

**Note 28 Superannuation (cont'd)**

Vision Super has advised that the estimated VBI at 30 June 2017 was 103.1%.

The VBI is to be used as the primary funding indicator. Because the VBI was above 100%, the 2016 interim actuarial investigation determined the Defined Benefit category was in a satisfactory financial position and that no change was necessary to the Defined Benefit category's funding arrangements from prior years.

**Employer contributions**

**Regular contributions**

On the basis of the results of the 2016 interim actuarial investigation conducted by the Fund Actuary, Council makes employer contributions to the Fund's Defined Benefit category at rates determined by the Fund's Trustee. For the year ended 30 June 2017, this rate was 9.5% of members' salaries (9.5% in 2015/2016). This rate will increase in line with any increase to the contribution rate. In addition, Council reimburses the Fund to cover the excess of the benefits paid as a consequence of retrenchment above the funded resignation or retirement benefit.

**Funding calls**

If the Defined Benefit category is in an unsatisfactory financial position at an actuarial investigation or the Defined Benefit category's VBI is below its shortfall limit at any time other than the date of the actuarial investigation, the Defined Benefit category has a shortfall for the purposes of SPS 160 and the Fund is required to put a plan in place so that the shortfall is fully funded within three years of the shortfall occurring. The Fund monitors its VBI on a quarterly basis and the Fund has set its shortfall limit at 97%. In the event that the Fund Actuary determines that there is a shortfall based on the above requirement, the Fund's participating employers (including Council) are required to make an employer contribution to cover the shortfall. Using the agreed methodology, the shortfall amount is apportioned between the participating employers based on the pre-1 July 1993 and post-30 June 1993 service liabilities of the Fund's Defined Benefit category, together with the employer's payroll at 30 June 1993 and at the date the shortfall has been calculated. Due to the nature of the contractual obligations between the participating employers and the Fund, and that the Fund includes lifetime pensioners and their reversionary beneficiaries, it is unlikely that the Fund will be wound up. If there is a surplus in the Fund, the surplus cannot be returned to the participating employers. In the event that a participating employer is wound-up, the defined benefit obligations of that employer will be transferred to that employer's successor.

**2016 Interim actuarial investigation surplus amounts**

The Fund's interim actuarial investigation as at 30 June 2016 identified the following in the defined benefit category of which Council is a contributing employer:

A VBI surplus of \$40.3 million; and

A total service liability surplus of \$156 million.

The VBI surplus means that the market value of the fund's assets supporting the defined benefit obligations exceed the vested benefits that the defined benefit members would have been entitled to if they had all exited on 30 June 2016. The total service liability surplus means that the current value of the assets in the Fund's Defined Benefit category plus expected future contributions exceeds the value of expected future benefits and expenses. Council was notified of the 30 June 2016 VBI during August 2016.

**2017 Full triennial actuarial investigation**

A full actuarial investigation is being conducted for the Fund's position as at 30 June 2017. It is anticipated that this actuarial investigation will be completed in December 2017.

**Future superannuation contributions**

The expected contributions to be paid to the Defined Benefit category of Vision Super for the year ending 30 June 2018 are \$130,000.

**Note 29 Contingent liabilities and contingent assets**

Council has obligations under a defined benefit superannuation scheme that may result in the need to make additional contributions to the scheme, matters relating to this potential obligation are outlined in Note 35. As a result of the volatility in financial markets the likelihood of making such contributions in future periods exists. At this point in time it is not known if additional contributions will be required, their timing or potential amount.

**Guarantees for loans to other entities**

Council holds financial guarantees totalling \$131,000 held with the National Australia Bank on behalf of the Minister for Energy and Resources for the purposes of ensuring quarry sites are restored to an environmentally satisfactory condition. If Council fail to meet the conditions of these guarantees they may become future liabilities to Council.

The amount disclosed for financial guarantee in this note is the nominal amount of the underlying loan that is guaranteed by the Council, not the fair value of the financial guarantee.

Note 30

**Financial instruments**

**(a) Objectives and policies**

The Council's principal financial instruments comprise cash assets, term deposits, receivables (excluding statutory receivables), payables (excluding statutory payables) and bank borrowings. Details of the significant accounting policies and methods adopted, including the criteria for recognition, the basis of measurement and the basis on which income and expenses are recognised, in respect of each class of financial asset, financial liability and equity instrument is disclosed in Note 1 of the financial statements. Risk management is carried out by senior management under policies approved by the Council. These policies include identification and analysis of the risk exposure to Council and appropriate procedures, controls and risk minimisation.

**(b) Market risk**

Market risk is the risk that the fair value or future cash flows of council financial instruments will fluctuate because of changes in market prices. The Council's exposure to market risk is primarily through interest rate risk with only insignificant exposure to other price risks and no exposure to foreign currency risk.

**Interest rate risk**

Interest rate risk refers to the risk that the value of a financial instrument or cash flows associated with the instrument will fluctuate due to changes in market interest rates. Council's interest rate liability risk arises primarily from long term loans and borrowings at fixed rates which exposes council to fair value interest rate risk / Council does not hold any interest bearing financial instruments that are measured at fair value, and therefore has no exposure to fair value interest rate risk. Cash flow interest rate risk is the risk that the future cash flows of a financial instrument will fluctuate because of changes in market interest rates. Council has minimal exposure to cash flow interest rate risk through its cash and deposits that are at floating rates.

Investment of surplus funds is made with approved financial institutions under the *Local Government Act 1989*. Council manages interest rate risk by adopting an investment policy that ensures:

- diversification of investment product;
- monitoring of return on investment; and
- benchmarking of returns and comparison with budget.

There has been no significant change in the Council's exposure, or its objectives, policies and processes for managing interest rate risk or the methods used to measure this risk from the previous reporting period.

Interest rate movements have not been sufficiently significant during the year to have an impact on the Council's year end result.

**(c) Credit risk**

Credit risk is the risk that a contracting entity will not complete its obligations under a financial instrument and cause Council to make a financial loss. Council have exposure to credit risk on some financial assets included in the balance sheet. To help manage this risk:

- council have a policy for establishing credit limits for the entities Council deal with;
- council may require collateral where appropriate; and
- council only invest surplus funds with financial institutions which have a recognised credit rating specified in council's investment policy.

Receivables consist of a large number of customers, spread across the ratepayer, business and government sectors. Credit risk associated with the Council's financial assets is minimal because the main debtor is secured by a charge over the rateable property.

There are no material financial assets which are individually determined to be impaired.

Council may also be subject to credit risk for transactions which are not included in the balance sheet, such as when Council provide a guarantee for another party. Details of our contingent liabilities are disclosed in Note 36.

The maximum exposure to credit risk at the reporting date to recognised financial assets is the carrying amount, net of any provisions for impairment of those assets, as disclosed in the balance sheet and notes to the financial statements. Council does not hold any collateral.

**(d) Liquidity risk**

Liquidity risk includes the risk that, as a result of council's operational liquidity requirements it will not have sufficient funds to settle a transaction when required or will be forced to sell a financial asset at below value or may be unable to settle or recover a financial asset.

To help reduce these risks Council:

- have a liquidity policy which targets a minimum and average level of cash and cash equivalents to be maintained;
- have readily accessible standby facilities and other funding arrangements in place;
- have a liquidity portfolio structure that requires surplus funds to be invested within various bands of liquid instruments;
- monitor budget to actual performance on a regular basis; and
- set limits on borrowings relating to the percentage of loans to rate revenue and percentage of loan principal repayments to rate revenue.

The Council's maximum exposure to liquidity risk is the carrying amounts of financial liabilities as disclosed on the face of the balance sheet and the amounts related to financial guarantees disclosed in Note 36, and is deemed insignificant based on prior periods' data and current assessment of risk.

There has been no significant change in Council's exposure, or its objectives, policies and processes for managing liquidity risk or the methods used to measure this risk from the previous reporting period.

Unless otherwise stated, the carrying amounts of financial instruments reflect their fair value.

**Note 30**      **Financial instruments (cont'd)**

**(e) Fair value**

*Fair value hierarchy*

Council's financial assets and liabilities are not valued in accordance with the fair value hierarchy, Council's financial assets and liabilities are measured at amortised cost.

**(f) Sensitivity disclosure analysis**

Taking into account past performance, future expectations, economic forecasts, and management's knowledge and experience of the financial markets, Council believes the following movements are 'reasonably possible' over the next 12 months:

- A parallel shift of + 2.0% and -1.0% in market interest rates (AUD) from year-end rates of 2.0%.

These movements will not have a material impact on the valuation of Council's financial assets and liabilities, nor will they have a material impact on the results of Council's operations.

	2017 No.	2016 No.
<b>Note 31 Related party disclosures</b>		
<b>(i) Related Parties</b>		
<i>Parent entity</i>		
Hindmarsh Shire Council is the parent entity.		
<i>Subsidiaries and Associates</i>		
Interests in subsidiaries and associates are detailed in note 14.		
<b>(ii) Key Management Personnel</b>		
Details of persons holding the position of Councillor or other members of key management personnel at any time during the year are:		
<b>Councillors</b>		
Councillor D. Nelson (Mayor)		
Councillor R. Lowe (Deputy Mayor)		
Councillor R. Ismay		
Councillor R. Gersch		
Councillor T. Schneider		
Councillor D. Colbert (9 November 2016 - 30 June 2017)		
Councillor W. Robins (1 July 2016 - 22 October 2016)		
<b>Total Number of Councillors</b>	7	6
<b>Chief Executive Officer and other Key Management Personnel</b>	3	4
<b>Total Key Management Personnel</b>	10	10
<b>(iii) Remuneration of Key Management Personnel</b>	<b>2017</b>	<b>2016</b>
	<b>\$</b>	<b>\$</b>
Total remuneration of key management personnel was as follows:		
Short-term benefits	625,481	576,488
Long-term benefits	14,489	23,264
Total	639,970	599,752
The numbers of key management personnel whose total remuneration from Council and any related entities, fall within the following bands:		
	<b>2017 No.</b>	<b>2016 No.</b>
\$1 - \$9,999	1	-
\$10,000 - \$19,999	1	-
\$20,000 - \$29,999	4	4
\$30,000 - \$39,999	-	3
\$40,000 - \$49,999	-	1
\$50,000 - \$59,999	-	-
\$60,000 - \$69,999	1	-
\$140,000 - \$149,999	-	1
\$150,000 - \$159,999	2	-
\$160,000 - \$199,999	1	-
\$200,000 - \$209,999	-	-
\$210,000 - \$219,999	-	-
\$220,000 - \$229,999	-	1
	10	10
<b>(iv) Transactions with related parties</b>		
During the period Council entered into the following transactions with related parties.		
<i>Council entered into purchases or materials and services on normal commercial terms and arrangements with the following businesses</i>		
<i>T. Ismay and Co (a related party to Cr R. Ismay) \$6,624 during the 16/17 financial year. (\$13,497 15/16).</i>		
<i>Ed's Automotive ( a related party to Cr R. Lowe) \$330 during the 16/17 financial year. (\$887 15/16).</i>		
All of the above transactions were at arms length and in the normal course of Council's business.		
<i>Three employees of Council are related parties of a member of Key Management Personnel (KMP). The KMP was not involved in the employment process and the employees are engaged on normal terms and conditions applicable to Council employees.</i>		
<b>(v) Outstanding balances with related parties</b>		
The following balances are outstanding at the end of the reporting period in relation to transactions with related parties.		
<i>There are no outstanding balances with related parties at 30 June 2017.</i>		

**Note 32 Senior Officer Remuneration**

A Senior Officer is an officer of Council, other than Key Management Personnel, who:

- a) has management responsibilities and reports directly to the Chief Executive; or
- b) whose total annual remuneration exceeds \$142,000

Council do not employ any Senior Officers.

**Note 33 Events occurring after balance date**

No matters have occurred after balance date that require disclosure in the financial report.

## Certification of the Financial Statements

In my opinion the accompanying financial statements have been prepared in accordance with the *Local Government Act 1989*, the *Local Government (Planning and Reporting) Regulations 2014*, Australian Accounting Standards and other mandatory professional reporting requirements.

*Mrs Monica Revell*  
**Acting Director Corporate Services**

**Date :** 20-Sep-17

*Nhill*

In our opinion the accompanying financial statements present fairly the financial transactions of <Name> for the year ended 30 June 2017 and the financial position of the Council as at that date.

As at the date of signing, we are not aware of any circumstances which would render any particulars in the financial statements to be misleading or inaccurate.

We have been authorised by the Council and by the *Local Government (Planning and Reporting) Regulations 2014* to certify the financial statements in their final form.

*Cr Debra Nelson*

**Councillor**

**Date :** 20-Sep-17

*Nhill*

*Cr Ronald Lowe*

**Councillor**

**Date :** 20-Sep-17

*Nhill*

*Mr Greg Wood*

**Chief Executive Officer**

**Date :** 20-Sep-17

*Nhill*



# HINDMARSH SHIRE COUNCIL

## Performance Statement

For the year ended 30 June 2017

### **Our municipality**

Hindmarsh Shire is located in the Wimmera region in western Victoria and covers an area of 7,527km<sup>2</sup>. Situated on the Western Highway, 375km west of Melbourne and 350km east of Adelaide, Hindmarsh Shire is alive with business opportunities as it lies on the second-busiest freight corridor in Australia.

Our Shire is bound by two National Parks, the Little Desert in the South and Wyperfeld in the North. Other distinct natural features include the Big Desert Wilderness Area to the West, as well as the Wimmera River and Lakes Hindmarsh and Albacutya. The central part of the Shire is utilised primarily for broad acre cropping and grazing.

Hindmarsh Shire's four main towns are Nhill, Dimboola, Jeparit and Rainbow. Each community has its own spirit and identity, but all towns offer spacious rural living, inclusive small communities, and wonderful natural amenities.

The first Australians in the Hindmarsh area were the Wotjobaluk people. Communities were located near the Nhill Swamp, the Wimmera River at Dimboola, Lake Hindmarsh near Jeparit and Lake Albacutya near Rainbow, while the majority made their home along the Red Gum lined banks of the Wimmera River and Nine Creeks area in Dimboola.

Today, 5721 people live in Hindmarsh Shire, with a median age of 50 years. 83% of people in Hindmarsh Shire were born in Australia, with English the only language spoken in 88% of homes. Our most significant group of migrants are Karen refugees from Burma (Myanmar), with approximately 135 calling Nhill home.

The median weekly household income is \$907, and most people own their homes outright. Most people are employed in farming, with employment in health care coming a close second, followed by retail, manufacturing, education and transport. Hindmarsh has a very high rate of volunteering, 18% higher than the national average.





# Sustainable Capacity Indicators

For the year ended 30 June 2017

<i>Indicator/measure</i>	<b>Results 2015</b>	<b>Results 2016</b>	<b>Results 2017</b>	<b>Material Variations</b>
<b><i>Own-source revenue</i></b> <i>Own-source revenue per head of municipal population</i> [Own-source revenue / Municipal population]	\$1,661	\$1,811	\$1,880	The variation is due to the 17/18 Victorian Grants Commission payment being made during the 16/17 financial year.
<b><i>Recurrent grants</i></b> <i>Recurrent grants per head of municipal population</i> [Recurrent grants / Municipal population]	\$1,330	\$916	\$1,601	The variation is due to the 17/18 Victorian Grants Commission payment being made during the 16/17 financial year.
<b><i>Population</i></b> <i>Expenses per head of municipal population</i> [Total expenses / Municipal population]	\$2,890	\$3,089	\$3,151	No material variations
<i>Infrastructure per head of municipal population</i> [Value of infrastructure / Municipal population]	\$18,805	\$19,938	\$28,647	Road and Kerb & Channel revaluation during 2016/17 has meant an increase in the infrastructure value.
<i>Population density per length of road</i> [Municipal population / Kilometres of local roads]	1.83	1.73	1.71	No material variations.
<b><i>Disadvantage</i></b> <i>Relative socio-economic disadvantage</i> [Index of Relative Socio-economic Disadvantage by decile]	3	2	2	No material variations.

## Definitions

"adjusted underlying revenue" means total income other than—

- (a) non-recurrent grants used to fund capital expenditure; and
- (b) non-monetary asset contributions; and

(c) contributions to fund capital expenditure from sources other than those referred to in paragraphs (a) and (b)

"infrastructure" means non-current property, plant and equipment excluding land

"local road" means a sealed or unsealed road for which the council is the responsible road authority under the *Road Management Act 2004*

"population" means the resident population estimated by council

"own-source revenue" means adjusted underlying revenue other than revenue that is not under the control of council (including government grants)

"relative socio-economic disadvantage", in relation to a municipality, means the relative socio-economic disadvantage, expressed as a decile for the relevant financial year, of the area in which the municipality is located according to the Index of Relative Socio-Economic Disadvantage (Catalogue Number 2033.0.55.001) of SEIFA

"SEIFA" means the Socio-Economic Indexes for Areas published from time to time by the Australian Bureau of Statistics on its Internet website

"unrestricted cash" means all cash and cash equivalents other than restricted cash.

# Service Performance Indicators

For the year ended 30 June 2017

<i>Service/indicator/measure</i>	<b>Results 2015</b>	<b>Results 2016</b>	<b>Results 2017</b>	<b>Material Variations</b>
<b>Governance</b> <b>Satisfaction</b> <i>Satisfaction with council decisions</i> [Community satisfaction rating out of 100 with how council has performed in making decisions in the interest of the community]	60	57	58	No material variations.
<b>Statutory Planning</b> <b>Decision making</b> <i>Council planning decisions upheld at VCAT</i> [Number of VCAT decisions that did not set aside council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100	n/a	100%	n/a	No planning applications were taken to VCAT during 2016/17.
<b>Roads</b> <b>Satisfaction</b> <i>Satisfaction with sealed local roads</i> [Community satisfaction rating out of 100 with how council has performed on the condition of sealed local roads]	47	45	52	Satisfaction with Local roads has increased due to educating the community and farmer consultation meetings regarding State maintained rather than Council maintained.
<b>Libraries</b> <b>Participation</b> <i>Active library members</i> [Number of active library members / Municipal population] x100	14%	11%	10%	No material variations.
<b>Waste Collection</b> <b>Waste diversion</b> <i>Kerbside collection waste diverted from landfill</i> [Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100	24%	22%	23%	No material variations.
<b>Aquatic facilities</b> <b>Utilisation</b> <i>Utilisation of aquatic facilities</i> [Number of visits to aquatic facilities / Municipal population]	3	3	3	No material variations.

<b>Service/indicator/measure</b>	<b>Results 2015</b>	<b>Results 2016</b>	<b>Results 2017</b>	<b>Material Variations</b>
<b>Animal management</b> <b>Health and safety</b> <i>Animal management prosecutions</i> [Number of successful animal management prosecutions]	n/a	n/a	n/a	No animal prosecutions during 2016/17.
<b>Food safety</b> <b>Health and safety</b> <i>Critical and major non-compliance notifications</i> [Number of critical non-compliance notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance notifications and major non-compliance notifications about food premises] x100	100%	100%	n/a	Council did not receive any notifications of non-compliance during 2016/17.
<b>Home and community care</b> <b>Participation</b> <i>Participation in HACC service</i> [Number of people that received a HACC service / Municipal target population for HACC services] x100	30%	61%	n/a	Reporting ceased on 1 July 2016.
<b>Participation</b> <i>Participation in HACC service by CALD people</i> [Number of CALD people who receive a HACC service / Municipal target population in relation to CALD people for HACC services] x100	31%	60%	n/a	Reporting ceased on 1 July 2016
<b>Maternal and child health</b> <b>Participation</b> <i>Participation in the MCH service</i> [Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100	n/a	n/a	n/a	Not applicable. Council has no operational control over MCH services.
<b>Participation</b> <i>Participation in the MCH service by Aboriginal children</i> [Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100	n/a	n/a	n/a	Not applicable. Council has no operational control over MCH services.

## Definitions

"Aboriginal child" means a child who is an Aboriginal person

"Aboriginal person" has the same meaning as in the Aboriginal Heritage Act 2006

"active library member" means a member of a library who has borrowed a book from the library

"annual report" means an annual report prepared by a council under sections 131, 132 and 133 of the Act

"class 1 food premises" means food premises, within the meaning of the *Food Act 1984*, that have been declared as class 1 food premises under section 19C of that Act

"class 2 food premises" means food premises, within the meaning of the *Food Act 1984*, that have been declared as class 2 food premises under section 19C of that Act

"Community Care Common Standards" means the Community Care Common Standards for the delivery of HACC services, published from time to time by the Commonwealth

"critical non-compliance outcome notification" means a notification received by council under section 19N(3) or (4) of the *Food Act 1984*, or advice given to council by an authorized officer under that Act, of a deficiency that poses an immediate serious threat to public health

"food premises" has the same meaning as in the *Food Act 1984*

"HACC program" means the Home and Community Care program established under the Agreement entered into for the purpose of the Home and Community Care Act 1985 of the Commonwealth

"HACC service" means home help, personal care or community respite provided under the HACC program

"local road" means a sealed or unsealed road for which the council is the responsible road authority under the *Road Management Act 2004*

"major non-compliance outcome notification" means a notification received by a council under section 19N(3) or (4) of the *Food Act 1984*, or advice given to council by an authorized officer under that Act, of a deficiency that does not pose an immediate serious threat to public health but may do so if no remedial action is taken

"MCH" means the Maternal and Child Health Service provided by a council to support the health and development of children within the municipality from birth until school age

"population" means the resident population estimated by council

"target population" has the same meaning as in the Agreement entered into for the purposes of the Home and Community Care Act 1985 of the Commonwealth

"WorkSafe reportable aquatic facility safety incident" means an incident relating to a council aquatic facility that is required to be notified to the Victorian WorkCover Authority under Part 5 of the *Occupational Health and Safety Act 2004*.

## Financial Performance Indicators

For the year ended 30 June 2017

Dimension/ <i>indicator</i> /measure	Results	Results	Results	Forecasts				Material Variations
	2015	2016	2017	2018	2019	2020	2021	
<b>Operating position</b> <b>Adjusted underlying result</b> <i>Adjusted underlying surplus (or deficit)</i> [Adjusted underlying surplus (deficit)/ Adjusted underlying revenue] x100	5.9%	-10.4%	10.8%	-2.6%	-5.3%	-11.3%	-14.1%	The positive result in 2016/17 is due to the early payment of the Victorian Grants Commission Grant. The result for this measure is expected to decrease over the 4 years to 2020 mainly due to the introduction of rates capping.
<b>Liquidity</b> <b>Working capital</b> <i>Current assets compared to current liabilities</i> [Current assets / Current liabilities] x100	356.1%	287.9%	414.1%	135.9%	90.4%	64.7%	62.8%	At 30 June 2017 Council held a higher cash balance due to the early payment of the Victorian Grants Commission Grant.
<b>Unrestricted cash</b> <i>Unrestricted cash compared to current liabilities</i> [Unrestricted cash / Current liabilities] x100	204.2%	94.3%	371.4%	96.0%	30.9%	5.9%	5.0%	
<b>Obligations</b> <b>Loans and borrowings</b> <i>Loans and borrowings compared to rates</i> [Interest bearing loans and borrowings / Rate revenue] x100	n/a	n/a	n/a	0.0%	0.0%	0.0%	0.0%	Council do not hold any loans or borrowings.

<b>Dimension/indicator/measure</b>	<b>Results</b>			<b>Forecasts</b>				<b>Material Variations</b>
	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	
<i>Loans and borrowings repayments compared to rates</i> [Interest and principal repayments on interest bearing loans and borrowings / Rate revenue] x100	n/a	n/a	n/a	0.0%	0.0%	0.0%	0.0%	Council do not hold any loans or borrowings.
<b><i>Indebtedness</i></b> <i>Non-current liabilities compared to own source revenue</i> [Non-current liabilities / Own source revenue] x100	1.2%	2.3%	2.8%	1.1%	1.0%	1.0%	1.0%	No material variations.
<b><i>Asset renewal</i></b> <i>Asset renewal compared to depreciation</i> [Asset renewal expenses / Asset depreciation] x100	50.82%	66.0%	55.6%	67.5%	82.6%	63.6%	50.8%	During 2016/17 Council spent \$2.9m on renewal projects. Expenditure on Asset in future years renewal is a key focus of Councils capital works program.
<b><i>Stability</i></b> <b><i>Rates concentration</i></b> <i>Rates compared to adjusted underlying revenue</i> [Rate revenue / Adjusted underlying revenue] x100	40.9%	50.5%	41.6%	45.1%	46.0%	48.1%	48.3%	The variation is due to the Victorian Grants Commission payment for 2017/18 being paid during 2016/17.
<b><i>Rates effort</i></b> <i>Rates compared to property values</i>	0.6%	0.7%	0.6%	0.7%	0.7%	0.7%	0.7%	No material variations.

Dimension/indicator/measure	Results	Results	Results	Forecasts				Material Variations
	2015	2016	2017	2018	2019	2020	2021	
[Rate revenue / Capital improved value of rateable properties in the municipality ] x100 <b>Efficiency</b> <b>Expenditure level</b> <i>Expenses per property assessment</i> [Total expenses / Number of property assessments]	\$3,286	\$3,076	\$3,331	\$3,030	\$3,126	\$3,235	\$3,393	No material variations.
<b>Revenue level</b> <i>Average residential rate per residential property assessment</i> [Residential rate revenue / Number of residential property assessments]	\$1,059	\$1,107	\$1,202	\$933	\$937	\$1,033	\$1,088	No material variations.
<b>Workforce turnover</b> <i>Resignations and terminations compared to average staff</i> [Number of permanent staff resignations and terminations / Average number of permanent staff for the financial year] x100	16%	13%	11%	5.0%	5.0%	5.0%	5.0%	Due to Council's small FTE staff, any small decrease in resignations will result in a material variation, in this instance the reduction is the equivalent of two staff.

### Definitions

"adjusted underlying revenue" means total income other than—

- (a) non-recurrent grants used to fund capital expenditure; and
- (b) non-monetary asset contributions; and
- (c) contributions to fund capital expenditure from sources other than those referred to in paragraphs (a) and (b)

"adjusted underlying surplus (or deficit)" means adjusted underlying revenue less total expenditure



"asset renewal expenditure" means expenditure on an existing asset or on replacing an existing asset that returns the service capability of the asset to its original capability

"current assets" has the same meaning as in the AAS

"current liabilities" has the same meaning as in the AAS

"non-current assets" means all assets other than current assets

"non-current liabilities" means all liabilities other than current liabilities

"non-recurrent grant" means a grant obtained on the condition that it be expended in a specified manner and is not expected to be received again during the period covered by a council's Strategic Resource Plan

"own-source revenue" means adjusted underlying revenue other than revenue that is not under the control of council (including government grants

"population "means the resident population estimated by council

"rate revenue" means revenue from general rates, municipal charges, service rates and service charges

"recurrent grant "means a grant other than a non-recurrent grant

"residential rates" means revenue from general rates, municipal charges, service rates and service charges levied on residential properties

"restricted cash" means cash and cash equivalents, within the meaning of the AAS, that are not available for use other than for a purpose for which it is restricted, and includes cash to be used to fund capital works expenditure from the previous financial year

"unrestricted cash" means all cash and cash equivalents other than restricted cash.

## Other Information

For the year ended 30 June 2017

### **1. Basis of preparation**

Council is required to prepare and include a performance statement within its annual report. The performance statement includes the results of the prescribed sustainable capacity, service performance and financial performance indicators and measures together with a description of the municipal district and an explanation of material variations in the results. This statement has been prepared to meet the requirements of the *Local Government Act 1989* and Local Government (Planning and Reporting) Regulations 2014.

Where applicable the results in the performance statement have been prepared on accounting bases consistent with those reported in the Financial Statements. The other results are based on information drawn from Council information systems or from third parties (e.g. Australian Bureau of Statistics).

The performance statement presents the actual results for the current year and for the prescribed financial performance indicators and measures, the results forecast by Council's strategic resource plan. The Local Government (Planning and Reporting) Regulations 2014 requires explanation of any material variations in the results contained in the performance statement, which have been provided where applicable as appropriate in this first year of reporting under the new Local Government Performance Reporting Framework.

The forecast figures included in the performance statement are those adopted by Council in its strategic resource plan on 23 August 2017 which forms part of the council plan. The strategic resource plan includes estimates based on key assumptions about the future that were relevant at the time of adoption and aimed at achieving sustainability over the long term. Detailed information on the actual financial results is contained in the General Purpose Financial Statements. The strategic resource plan can be obtained by contacting Council at its municipal offices at 92 Nelson Street Nhill, by email to [info@hindmarsh.vic.gov.au](mailto:info@hindmarsh.vic.gov.au) or phone 03 5391 4444.

## Certification of the performance statement

In my opinion, the accompanying performance statement has been prepared in accordance with the *Local Government Act 1989* and the Local Government (Planning and Reporting) Regulations 2014.

---

Mrs Monica Revell  
**Acting Director Corporate Services**  
**Dated:** 20 September 2017

In our opinion, the accompanying performance statement of the (*council name*) for the year ended 30 June 2017 presents fairly the results of council's performance in accordance with the *Local Government Act 1989* and the Local Government (Planning and Reporting) Regulations 2014.

The performance statement contains the relevant performance indicators, measures and results in relation to service performance, financial performance and sustainable capacity.

At the date of signing, we are not aware of any circumstances that would render any particulars in the performance statement to be misleading or inaccurate.

We have been authorised by the council and by the Local Government (Planning and Reporting) Regulations 2014 to certify this performance statement in its final form.

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Mr Ronald Lowe  
**Councillor**  
**Dated:** 20 September 2017

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Mr Robert Gersch  
**Councillor**  
**Dated:** 20 September 2017

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Mr Greg Wood  
**Chief Executive Officer**  
**Dated:** 20 September 2017



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**DRAFT**

**Domestic Animal Management Plan**

**2017 – 2021**



Revised – September 2017

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## 1. INTRODUCTION and PURPOSE OF THE PLAN

Under Section 68A of the *Domestic Animals Act* (1994), every Council in Victoria must prepare a Domestic Animal Management Plan every four years in consultation with the Secretary of the Department of Environment and Primary Industries.

The purpose of the Domestic Animal Management Plan (the Plan) is to provide the Hindmarsh Shire Council with a strategic framework that delivers policy direction and action plans for animal management over the next four years.

The preparation of the Plan follows a requirement that all Victorian councils have a four year plan in place for the management of dogs and cats within their area.

The Plan integrates the developing expertise in domestic animal management with Council's own investigations to produce a program of action to be undertaken over the next four years (2017 – 2021). Relevant issues include those prescribed under relevant legislation and local laws as well as the generally understood notion of responsible pet ownership.

The Plan is confined to Council's management of dogs and cats under the DAA.



## 1.1 Requirements for the Domestic Animal Management Plan

Under *Section 68A* of the *Domestic Animals Act*, every Council must prepare a domestic animal management plan

### 68A Councils to prepare domestic animal management plans

- (1) Every Council must, in consultation with the Secretary, prepare at 4 year intervals a domestic animal management plan.
- (2) A domestic animal management plan prepared by a Council must –
  - (a) set out a method for evaluating whether the animal control services provided by the Council in its municipal district are adequate to give effect to the requirements of this Act and the regulations; and
  - (b) outline programs for the training of authorised officers to ensure that they can properly administer and enforce the requirements of this Act in the Council's municipal district; and
  - (c) outline programs, services and strategies which the Council intends to pursue in its municipal district –
    - (i) to promote and encourage the responsible ownership of dogs and cats; and
    - (ii) to ensure that people comply with this Act, the regulations and any related legislation; and
    - (iii) to minimise the risk of attacks by dogs on people and animals; and
    - (iv) to address any over-population and high euthanasia rates for dogs and cat; and
    - (v) to encourage the registration and identification of dogs and cats; and
    - (vi) to minimise the potential for dogs and cats to create a nuisance; and
    - (vii) to effectively identify all dangerous dogs, menacing; dogs and restricted breed dogs in that district and to ensure that those dogs are kept in compliance with this Act and the regulations; and
  - (d) provide for the review of existing orders made under this Act and local laws that relate to the Council's municipal district with a view to determining whether further orders or local laws dealing with the management of dogs and cats in the municipal district are desirable; and
  - (e) provide for the review of any other matters related to the management of dogs and cats in the Council's municipal district that it thinks necessary; and
  - (f) provide for the periodic evaluation of any program, service, strategy or review outlined under the plan.
- (3) Every Council must –
  - (a) review its domestic animal management plan annually and, if appropriate, amend the plan; and
  - (b) provide the Secretary with a copy of the plan and any amendment to the plan; and
  - (c) publish an evaluation of its implementation of the plan in its annual report

## 1.2 Structure of the Plan

The overarching objectives of this Plan will be to:

1. Increase the enjoyment people receive from their pets;
2. Reduce the incidence of problems within the community related to pets being a nuisance or causing injury to people or other animals; and
3. Contribute to improving the health and wellbeing of pets;

These objectives will be achieved through this Plan by:

1. Providing the community, with a clear understanding of Council's expectations of pet owners;
2. Reinforcing to the community Council's commitment to improving standards associated with pet ownership; and
3. Clearly describing to the community the role and actions Council will take to improve the level of responsible pet ownership throughout Hindmarsh Shire Council.

Outcomes that will contribute to achieving the above objectives include:

1. Increasing the skills and resources available to Council officers;
2. Increasing dog and cat registration levels;
3. Decreasing the incidence of dogs at large and nuisance behaviour;
4. Actively managing dangerous, restricted breed and menacing dogs;
5. Decreasing the incidence of dog attacks;
6. Decreasing euthanasia rates and impacts associated with overpopulation of cats; and
7. Ensuring the operation of Domestic Animal Businesses dealing with domestic animals are in accordance with the applicable laws and Codes of Practice.

## 1.3 Development of the Plan

The Domestic Animal Management Plan 2013 – 2017 was developed following the initial work in 2007 and updates the objectives Council considers more relevant for the period of the Plan. This plan, 2017-2021 strives to continue the work by building on the 2013-2017 plan.

Local Laws Officers of the Councils listed below have formed the Animal Network Group which will provide a forum to discuss animal management issues and encourage networking to improve the transfer of information and knowledge.

- J Hindmarsh Shire Council;
- J Horsham Rural City Council;
- J West Wimmera Shire Council; and
- J Yarriambiack Shire Council



These Officers work closely to discuss animal management issues and encourage networking to improve the transfer of animal information and knowledge.



## 1.4 Statement of the Plan

### 1.4.1 Our GOALS for animal management are:

- ) To protect people and animals (pets, livestock, wildlife) from attack by dogs and cats;
- ) To create an environment where people and pets can peacefully co-exist within the community;
- ) To promote the welfare of companion animals; and
- ) To inform and educate the community about the needs of companion animals and promote responsible pet ownership.

### 1.4.2 KEY ISSUES for the delivery of animal management services in the Shire of Hindmarsh are:

- ) High number of unregistered dogs and cats (presently 60% dogs & 85% cats);
- ) Dogs wandering at large and attacks on livestock;
- ) Cats, both feral and nuisance;
- ) Limited resources compared to metropolitan councils; and
- ) The large size of the Shire compared to more populated councils.

### 1.4.3 The Plan is based on the following priorities or STRATEGIC DIRECTIONS for the delivery of Council's animal management services:

- ) Animal Management Officer training and development;
- ) Responsible pet ownership;
- ) Compliance and enforcement;
- ) Registration and Identification;
- ) Confinement of dogs and cats;
- ) Prevention of animal attacks and risk to the community;
- ) Animal welfare; and
- ) Domestic animal businesses e.g. commercial seller/breeder.

## 2. Animal Management at the Hindmarsh Shire Council

### 2.1 A Snapshot

Hindmarsh Shire is located in the Wimmera and covers an area of 7,527 square kilometres. The shire shares its boundaries with West Wimmera Shire Council, Yarriambiack Shire Council, Horsham Rural City Council and Mildura Rural City Council.

Some key features of the Shire are Lake Hindmarsh, Lake Albacutya, Little Desert National Park, Big Desert National Park and the Wimmera River.

The Shire comprises 7,527 square kilometres, a population of 5,721 with 88.6% living in the towns of Dimboola, Jeparit, Nhill and Rainbow. There are 5,168 rateable properties for 2016-17.

In 2015/16 1,770 animals were registered – 1,289 dogs and 481 cats  
In 2016/17 1,591 animals were registered – 1,151 dogs and 440 cats

### 2.2 The Domestic Animals Act 1994

Council is responsible for implementing the Act, which has been in operation now for well over a decade. It replaced the former Dog Act. Its introduction heralded a new era in animal control with cats included for the first time in animal control, tougher penalties for dangerous dogs, clearer nuisance provisions and a greater emphasis on prevention.

The purpose of the Domestic Animals Act (DAA) is to promote animal welfare, the responsible ownership of dogs and cats and the protection of the environment by providing for:

- ) A scheme to protect the community and the environment from feral and nuisance dogs and cats;
- ) A registration and identification scheme for dogs and cats which recognises and promotes responsible ownership;
- ) The identification and control of dangerous dogs;
- ) A registration scheme for domestic animal businesses which promotes the maintenance of standards of those businesses;
- ) Matters related to the boarding of dogs and cats;
- ) Payments to the Treasurer from fees received by Councils under this Act; and
- ) Other related matters.

### 3. Local Laws Structure

#### 3.1 Staffing and Organisational Structure

Council currently has one (full time equivalent) animal management officer and one relieving equivalent plus two back up equivalent Animal Management staff.

Council operates its own out of hours and animal management facility.

#### 3.2 Training of Authorised Officers

Local Laws Officers undertake training to ensure they comply with all requirements as per their position description.

Council also ensures that staff involved in animal management have the knowledge and skills necessary to safely and effectively carry out their work.

#### 3.3 Role of Other Stakeholders

The Department of Economic Development, Jobs, Transport and Resources (DEDJTR) has a range of responsibilities associated with the administration and enforcement of provisions of the Act. It also undertakes or facilitates research and educational programs relating to dog and cat management.

**Veterinarians** are an important point of contact, especially in a pet's early years. They have an important role to play in maintaining the health of pets and educating pet owners. The Shire has one veterinarian visit in Nhill on Friday each week from Warracknabeal.

**Domestic Animal Businesses** including breeders, veterinary behaviourists, private dog trainers, dog walkers, kennels and catteries and pet shops are important stakeholders in providing services to dog owners that may assist them to be responsible pet owners. Council has one registered Domestic Animal Business.

The **local media** can assist Council with media coverage to promote responsible pet ownership.

**Neighbouring councils** have common animal management interests and issues. Council will consider ways of extending the responsible pet ownership message more efficiently and effectively through increased dialogue and collaboration.

**Pet owners** themselves have a role to play in:

- ) choosing an appropriate pet to suit their lifestyle;
- ) training and socialising their dog; and
- ) adhering to Council requirements.

## 4. Strategic Directions

### 4.1 Training and Development

#### Objective

Ensure that all staff involved in animal management have the knowledge and skills necessary to carry out their work.

#### Discussion

All Local Laws Officers to receive ongoing on the job training.

All Local Laws Officers will be encouraged to have or attain the Certificate IV in Animal Control and Welfare.

Council will encourage officers to undergo further study to obtain higher qualifications in animal management and welfare.

Officers will attend seminars and information sessions arranged by the Bureau of Animal Welfare.

Officers will attend training courses in handling dangerous animals, safe handling of firearms and if possible to be accredited to microchip animals.

The annual review of this Plan will include a skills audit to identify any gaps in the skills available within the animal management team.

Council will ensure that annual performance reviews include a review of the staff members' skills and training undertaken in the last year.

Council will encourage the group of four councils to operate as an information sharing network.

### 4.2 Administration

#### Objective

To provide the necessary administrative arrangements to implement actions identified in the Action Plan.

#### Discussion

Information is readily available on responsible pet ownership on Council's website and at Customer Service Offices.

## 4.3 Registration and Identification

### Objective

Endeavour to have all dogs and cats, identified and registered

### Discussion

Estimates suggest that in 2015/2016 between 30% - 50% of dogs in Hindmarsh Shire Council were not registered and in the order of 50% - 70% of cats were not registered. Cat registration rates are well below that of dog registrations and feral cats are frequently seized and euthanized.



Registration and identification are considered to be a core task for animal management. It is the basis for distinguishing between owned and unowned animals, returning lost pets to their owners, identifying offending animals etc.

All newly registered dogs and cats now need to be microchipped before they can be registered. Council recognises that this is difficult in isolated areas with few veterinarians.

Hindmarsh Shire Council's current identification and registration activities include:

1. Publishing regular articles in Council's community newsletter and social media promoting the need for residents to register their pet(s) and to keep pet(s) contained to their property;
2. Increased application of Penalty Infringement Notices to owners of unregistered dogs and cats;
3. Providing a 'free ride home' for registered dogs found wandering and not causing a nuisance provided it is not a repeat offence or an ongoing concern;
4. Conducting inspection audits to identify where unregistered pets are located; and
5. Issue 'Pet registration warning notices' to residents identified as owning unregistered pets as a result of routine operations.

Registration and identification of pets are fundamental elements of responsible pet ownership and central to Council services. The ability to accurately identify a pet contributes to the prompt return of lost or wandering pets and ensures owners are held accountable for damage or offences involving their pets. Registration remains a priority and Council will continue to reward owners of registered pets, via the free ride strategy, while applying various other strategies to encourage the registration of unregistered pets.

#### 4.4 Encouraging responsible pet ownership

##### Objective

Implement appropriate community education programs in responsible pet ownership.

##### Discussion

The Department of Economic Development, Jobs, Transport and Resources (DEDJTR) operates education programs and activities on a state-wide basis.

Each primary school in Victoria is entitled to a free annual visit from a trained Pet Educator. They educate the children on issues such as choosing an appropriate pet for the family, pet health and welfare and the importance of registration. Particular attention is also given to recognising the warning signs given by dogs, the correct way to approach a dog, and what to do if approached by an aggressive dog.

Council will annually provide information packs to all educational facilities and community groups to encourage the education of Responsible Pet Ownership for Children, which will focus on the following priorities:

- ) Registration and microchipping of dogs and cats;
- ) Desexing of dogs and cats; and
- ) Confinement of dogs and cats.

Council will annually undertake regular doorknocks to identify unregistered dogs and cats.

Council will hold annual microchipping days on a rotational basis throughout the Shire and seek to obtain as much publicity as possible both before and after the event as a way to extend the message.

Council will ensure DEDJTR brochures on responsible pet ownership are appropriately distributed.

The Animal Network Group will consider regional approaches to education in responsible pet ownership.

## 4.5 Confinement of dogs and cats

### Objective

Ensure dogs are confined to their property  
Encourage cats to be confined to their property



### Discussion

Confinement of dogs and cats is a strategic priority of the Plan. Animals wandering at large consume significant resources and places at risk the safety of the pet, humans and other animals.

For dogs, this is easier in towns than rural areas where properties generally have boundary fences. Confinement of cats means confinement indoors or confinement to an external cat run.

Currently Council Local Law requires the confinement of cats between dusk and dawn in a zoned residential area. Confinement means that cats are suitably locked up inside the house or housed in a suitable cat run during these times of the curfew.

Council will ensure there is information available on the importance of animal confinement at Council Customer Centres and other key locations.

Desexed animals are less likely to wander, so Council will continue to encourage people to have their pet desexed.

Council will be more firm with owners of wandering animals



## 4.6 The welfare of pets

### Objectives

Reduce the number of unwanted litters.

Reduce the number of stray, lost and abandoned animals.

Increase the number of returned animals.

Increase the number of rehomed animals.

Ensure wounded and lost animals are treated humanely.

Encourage pet owners to attend to their pet's basic needs and provide them with a quality home environment.

### Discussion

The number of animals impounded every year remains high. Key strategies to reduce the number of animals being impounded are:

- ) Desexing;
- ) Identification and registration;
- ) Confinement;
- ) Obedience training (an obedient dog is less likely to be abandoned); and
- ) Rehoming of lost and unwanted animals.

Pet owners also need to ensure they meet their pet's basic needs and welfare.

Council will encourage and educate the community in responsible pet ownership and animal welfare.

## **4.7 Nuisance Animals**

### **Objective**

Reduce documented cat and dog nuisance complaints by 10% per year.

### **Discussion**

Council's response to barking complaints is to encourage the complainant to discuss the problem with their neighbour. If this course of action fails, Council will inform the dog owner of the problem and provide them an opportunity to rectify it. Council employs investigation, negotiation, communication and education strategies to resolve most nuisance issues. If legal action is identified as being required, it is necessary for the complainant to become involved and provide much of the evidence.

Council provides a dog seizure and impoundment service to help prevent dogs found at large from being harmed or becoming a nuisance. Registered dogs found at large are returned to their owners who are informed of their obligation to keep their dog contained. Unregistered dogs at large are delivered to the pound and penalties applied.

Council has for many years made up to ten cat traps available for hire by residents. These traps are continually out for hire with on-going demand reflected in a waiting list of residents seeking to access the cat trapping program in order to alleviate their cat related problem.

Nuisance complaints received by Council are generally related to barking dogs, dogs at large, dog attacks and feral cats.

The need to expand the cat trap program has been identified by Council. Education and information programs will be expanded to encourage residents to become more responsible pet owners. Penalty infringement notices will continue to be utilised where appropriate to discourage irresponsible pet ownership.

## **4.8 Dangerous, Menacing and Restricted Breed Dogs**

### **Objective**

Identify and register any declared dogs in the municipality.  
Inspect and audit all declared dog premises annually to ensure they are complying with legislated requirements.

## Discussion

Two menacing dogs are registered in the Hindmarsh Shire Council.

Very few dogs are declared in Hindmarsh Shire Council as owners of dogs that are involved in serious attacks are encouraged to surrender their dog to council to be euthanized if the attack is proven.

Council's approach will continue to involve removing dangerous or restricted breed dogs with consent of owners from within the community. In any situation where an owner refuses to surrender their dog, Council will investigate the matter with a view to prosecute.

Council will continue to respond to reports of Restricted Breed Dogs as per requirements of The Domestic Animal Act.

Minimal causes of Dangerous, Menacing and Restricted Breed Dogs have been experienced in Hindmarsh Shire Council. This is due in part to Council's approach to serious dog attack incidents and the preference to have 'dogs that attack', euthanized rather than declared dangerous.

Council's strategy in this regard will continue to limit the declaration of dangerous dogs by pursuing the euthanization of dogs involved in serious attacks or prosecution in the event that the dog is not surrendered for euthanization.



## 4.8 Prevention of Animal Attacks and Risk to the Community

### Objective

Reduce the incidence and severity of attacks by dogs and cats on people, livestock, pets and wildlife.

### Discussion

Whilst the number of dog attacks is not high in the Hindmarsh Shire, managing them is a critical animal management role.

There is also increasing concern about the impact of cats on wildlife.

All dogs are required to be confined to their property. This is a requirement under the Act and Council will continue to place importance on the need for dogs to be confined.

Council will also continue to place importance on the need for cats to be confined.

Council will encourage people to have their dogs and cats de-sexed. This can help to reduce aggressive tendencies.

Council believes the State Government's state-wide schools visitation program is an excellent means for educating children in how to behave around dogs.

Council currently investigates reported dog attacks and where a serious attack has been substantiated, endeavours to have the dog(s) responsibly euthanized. If an owner refuses to surrender a dog for euthanization, Council will investigate the matter with intention of prosecuting, provided there is adequate evidence to support a successful prosecution. Infringements are issued for minor attacks and articles are routinely published in local media alerting residents to the potential consequences of allowing their dog to wander at large.

Dog attacks on livestock and pets occur frequently in Hindmarsh Shire Council. Attacks on animals dominate Council dog attack statistics and consequently, preventing attacks on livestock and pets is the primary focus on Council's dog attack prevention program. Core to preventing dog attacks in Hindmarsh Shire Council is the necessity for residents to keep their dogs securely confined to their premises. Subsequently, Council's dog attack prevention program will involve education about the need to confine dogs, issuing infringements for 'dogs at large' and minor attack, euthanizing dogs found to have committed a serious attack and publicising the frequency of attacks, the number of dogs euthanized and reporting successful prosecutions.

#### **4.9 Overpopulation and High Euthanasia**

##### **Objective**

Achieve a 10% reduction annually in the number of cats euthanized.  
Increase reclaim and rehousing rates for cats by 10% annually.  
Reduce euthanasia rates for dogs to less than 10% annually.

## Discussion

2016 data indicates there are problems related to overpopulation of cats in Hindmarsh Shire Council with 75% of cats delivered to the pound being euthanized.

By contrast, euthanasia rates amongst dogs delivered to the pound is below 10%. While there is still room for improvement in dog euthanasia rates, the most significant issue remains unacceptable high cat euthanasia rates.

1. Cats that are registered are rarely impounded;
2. 99% of cats impounded are not registered;
3. There is a significant number of cats that are either:
  - (i) Feral or;
  - (ii) Semi domesticated and not being collected by those who feed the local stray cat.

Council continues to make cat traps available to the community in an effort to alleviate problems associated with stray and feral cats.

There is no data to indicate cats that are owned and registered with Council are causing nuisance problems, nor are they contributing significantly to the cat overpopulation problem as nearly all registered cats are de-sexed. The data on registered dogs also indicates there is no discernible dog overpopulation problem in Hindmarsh Shire Council. However there is a view that there may be a high number of unregistered dogs in the shire.

Overpopulation problems lie squarely with an abundance of stray/semi owned cats and feral cats.

Council will endeavour to apply a four pronged strategy aimed at alleviating this problem.

1. Introduce a trial Desexing scheme by connecting residents to third parties offering reduced costs, which will assist residents to take responsibility for their cat;
2. Enhanced cat trapping program to assist residents to remove stray and feral cats from the breeding pool;
3. Encourage pet owners through community education to microchip, register and de-sex their cats; and
4. Increase the number of cat traps available for hire.

#### 4.11 Domestic Animal Businesses

##### Objective

Work in partnership with domestic animal businesses to ensure compliance with the Code of Practice.

##### Discussion

There are approved Codes of Practice for the operation of breeding and rearing establishments, boarding establishments, and shelters and pounds.

Council will ensure each establishment complies with the relevant Code Practice by conducting regular audits.

#### 4.12 Annual Review and Reporting

##### Objective

To capture and manage data to better support reporting of outcomes resulting from the implementation of this Plan.

To capture data that will improve the Capacity for Council to plan for domestic animal management in future.



##### Discussion

Performance against the objectives and targets specified in this Plan will be monitored and evaluated by keeping records to measure the success of the Plan.

The outcomes of this Plan will be measured and evaluated annually in order to be reported in the Hindmarsh Shire Council Annual Report to the Auditor General. The Plan itself is scheduled to be reviewed every four years in accordance with the provisions of the *Domestic Animals Act (1994)*.

Current data capture and reporting processes need improvement. While a significant amount of animal management related work is being undertaken in Hindmarsh Shire Council, there are problems capturing data relevant to these activities.

Improved data management is an integral component of this Domestic Animal Management Plan and one measure will be to demonstrate an improvement in the amount of data collected, how it is captured and how and where it is reported.

## 4.13 Performance Monitoring and Review

### Monitoring and Review

Monitoring the Plan is the process established to ensure the Plan is implemented in accordance with the action plans and recommended timeframes.

Reviewing the Plan is an opportunity to consider performance in implementation of the plans and whether the goals, objectives and action plans are still relevant or whether they need to be updated.

### Responsible Officer

The Local Laws Officer will be assigned with responsibility for the successful implementation of the Plan.



### Develop a Sound Basis for Recording Data

The current development of Council's procedures for recording animal control data will provide an ongoing accurate and comprehensive basis to assess Council's performance in animal management.

### Animal Management Network Group

The four Councils will establish an Animal Network Group. The group will meet as required to report on and discuss the implementation of each Council's Plan including the sharing of resources. This is a key element in monitoring the implementation of the Plan.

### Annual Review

The Plan will be reviewed and amended each year as appropriate. The review will evaluate progress against an agreed set of key performance indicators for the Plan. If the indicators do not show that the strategies of the Plan are being successful, then changes will be considered in light of the latest information available, both for the local context and by way of benchmarking with the success (or otherwise) of similar efforts by other Councils.

If the Plan is amended, Council must provide the Domestic Animal Management Unit Welfare with a copy of the amended Plan.

## Key Performance Indicators

Key performance indicators have been identified so Council's performance can be measured and judged. It is recommended that the four Councils adopt the following KPIs and establish procedures for collecting and collating the data on an on-going basis to enable comparisons and trend analysis:

- ) Increase in the rate of dog and cat registration;
- ) Increase in the rate of microchipping of dogs and cats;
- ) Increase in the rate of de-sexing of dogs and cats;
- ) Reduction in the number of incidents of dogs and cats found wandering at large;
- ) Increase in the number of houses door knocked to identify unregistered dogs and cats;
- ) Reduction in the number of semi-owned and unowned cats;
- ) Reduction in numbers of animal related complaints divided into complaint sub-groups;
- ) Reduction in the number of animals entering Council's pound; and
- ) Increase in return rate of impounded animals.





## 5 Action Plan 2017-2021

Council will implement the following Action Plan over the next 4 years to achieve its goals and objectives. The Action Plan is based on the objectives developed in Section 4

1. TRAINING AND DEVELOPMENT			
OBJECTIVE:			
) Ensure all staff involved in animal management have the knowledge and skills necessary to carry out their work.			
ACTION	TASK COMPLETION INDICATORS	RESPONSIBILITY	TIMEFRAME
1.1 Review staff qualifications	Staff position descriptions include minimum requirements which is reviewed annually	Local Laws HR	Annually
1.2 Minimum training requirements for Council's animal management staff identified and documented	Training Plan	HR	Annually
1.3 Conduct an annual skills audit of Animal Management Team	Audit complete	HR	Annual
1.4 Encourage AMOs to undergo further training and study	Annual performance reviews include review of skills.	Management HR	Annually

ACTION	TASK COMPLETION INDICATORS	RESPONSIBILITY	TIMEFRAME
1.5 Continue to update and extend officers' skills in dealing with animal management services e.g. diagnosis and treatment of excessive barking, bite avoidance etc.	Staff Performance Reviews include development of staff training plan	Local Laws HR	Ongoing
1.6 Active involvement with Animal Liaison Group	Attendance and contribution to meetings of ALG	Local Laws	Ongoing
<b>2. ADMINISTRATION</b>			
<b>OBJECTIVE:</b> ) To provide the necessary administrative arrangements to implement actions.			
2.1 Development of information sheets for residents on what to do with their animals in event of an emergency, and Responsible pet ownership	Info sheets published and available on website	Local Laws Customer Service	Ongoing
2.2 Provide web link to RSPCA website	Web link on Council website	Executive Assistant	June 2018
1.3 Provide web link to Department of Economic Development Jobs Transport and Resources (DEDJTR) website	Web link on Council website	Executive Assistant	June 2018



### 3. REGISTRATION AND IDENTIFICATION

#### OBJECTIVES:

- ) Endeavour to have all dogs and cats identified and registered.

ACTION	TASK COMPLETION INDICATORS	RESPONSIBILITY	TIMEFRAME
3.1 Prepare and implement an annual plan for doorknocking the community to identify unregistered dogs and cats	Plan prepared Conduct door knock	Local Laws	Annual
3.2 Plan one or more annual microchipping days	Plan prepared	Local Laws	Annual
3.3 Hold microchipping days in accordance with annual plan	Microchipping day/s held	Local Laws	Annual
3.4 Review Council's microchipping day within 1 month of the last event (appropriateness of publicity, date, venue, results, cost and community satisfaction)	Review to be completed	Local Laws	1 Month
3.6 Use local and community newspapers and social media to promote and advertise registration requirements prior to the renewal period	Newspaper articles published Reduction in non-registered cats and dogs located in municipality	Local Laws	March – April each year



ACTION	TASK COMPLETION INDICATORS	RESPONSIBILITY	TIMEFRAME
3.7 Continue to publish regular articles locally promoting the need for residents to register their pets and ensure they wear identification tags	Rise in registration of cats and dogs	Local Laws	1 Article per quarter
3.8 Include registration, identification and renewal information on Councils “on hold” messages	On hold messages include information	Customer Service	Review regularly
3.9 Include pet registration forms and fact sheets in “new resident” kits.	Information included in kits	Customer Service	Ongoing
3.10 Enable owners to transfer existing registrations from other municipalities to Hindmarsh Shire Council without charge	Dog or cat transfer registrations compared to population increases in Shire	Local Laws	Ongoing
3.11 Provide “free ride home” for registered dogs found wandering and not causing a nuisance	Data collected	Local Laws	Ongoing
3.12 Alert residents to registration date on Twitter, Facebook and Web site	Information provided	Customer Service	April each year
3.13 Provide for a range of registration payment methods including in person by cheque, money or credit card	Take up of range of payments offered Data collected	Customer Service	Ongoing



#### 4. RESPONSIBLE PET OWNERSHIP

##### OBJECTIVE:

- ) Implement appropriate community education programs in responsible pet ownership

ACTION	TASK COMPLETION INDICATORS	RESPONSIBILITY	TIMEFRAME
4.1 Ensure prospective pet owners have access to information on appropriate breed selection and animal management responsibilities	Information provided on Council's website and other promotional material available at Customer Service Offices	Customer Service	June 2018
4.2 Encourage the community to provide their dog with appropriate etiquette/obedience training. Provide links on Council's website and other promotional material	Information provided on Council's website and other promotional material	Customer Service	June 2018
4.3 Prepare material on how to minimise excessive barking problems from developing.	Material prepared on minimising excessive barking problems from developing and incorporated into Council provided information	Local Laws	Ongoing

#### 5. CONFINEMENT OF DOGS AND CATS

##### OBJECTIVE:

- ) Ensure dogs are confined to their property
- ) Encourage cats to be confined to their property



ACTION	TASK COMPLETION INDICATORS	RESPONSIBILITY	TIMEFRAME
5.1 Continue to treat incidents of dogs wandering at large as an issue demanding priority attention	Reduction in statistics of dogs wandering at large	Local Laws	Ongoing
5.3 Ensure information is available on the importance of animal confinement and how Desexing animals can help to reduce wandering	Information available	Local Laws  Customer Service	Ongoing
<b>6. PROMOTING ANIMAL WELFARE</b>			
<b>OBJECTIVES:</b> <ul style="list-style-type: none"><li>) Reduce the number of unwanted litters</li><li>) Reduce the number of stray, lost and abandoned animals</li><li>) Increase the number of returned animals</li><li>) Increase the number of rehomed animals</li><li>) Ensure wounded and lost animals are treated humanely</li><li>) Encourage pet owners to attend to their pet's basic needs and provide them with a quality home environment</li></ul>			



ACTION	TASK COMPLETION INDICATORS	RESPONSIBILITY	TIMEFRAME
6.3 Review Councils procedures for dealing with lost and impounded animals	Review completed	Local Laws	Annually
6.4 Review procedures for dealing with animals entering Council's pound with a view to reducing the members of animals that are euthanized. Ensure pets entering shelters are treated humanely	Review	Local Laws	Annually
ACTION	TASK COMPLETION INDICATORS	RESPONSIBILITY	TIMEFRAME
6.5 Revise euthanasia procedures	Operational procedures developed	Local Laws	Annually
6.7 Promote cat cages for hire for property owners to humanely trap cats on their property for handing over to Council or another approved animal shelter	Review completed of Council provided promotional material to ensure this information is provided	Local Laws  Customer Service	Ongoing
7. NUISANCE ANIMALS			
OBJECTIVE: ) Reduce documented cat and dog nuisance complaints by 10% per year			

ACTION	TASK COMPLETION INDICATORS	RESPONSIBILITY	TIMEFRAME
7.1 Review all procedures for dealing with complaints made and incidents occurring under the DAA	Review completed Recommendations implemented	Local Laws	Ongoing
7.2 Review all animal management laws and orders made under the DAA	Review completed	Local Laws	Ongoing
7.3 Provide information to assist residents using cat traps to do so humanely and to look after the cats welfare	Information available	Local Laws Customer Service	Ongoing
7.4 Provide a fact sheet to assist owners to respond to excessive barking by their dog	Factsheet available	Local Laws Customer Service	December 2013
7.5 Maintain a register of all nuisance complaints	Register created Data reported	Local Laws	December 2017
7.6 Ensure council local laws retain the requirements for owners of more than 2 dogs and/or cats to obtain a permit	Increase in permits	Local Laws	Ongoing



ACTION	TASK COMPLETION INDICATORS	RESPONSIBILITY	TIMEFRAME
7.7 Impound all unregistered dogs and cats seized while at large Not to be released until registered	Implement	Local Laws	Ongoing
7.9 Provide a process for responding to barking noise, at large and trespassing related nuisance complaints	Process developed and available for distribution	Local Laws	Ongoing
<b>8. DANGEROUS, MENACING AND RESTRICTED BREED DOGS</b>			
<p><b>OBJECTIVE:</b></p> <ul style="list-style-type: none"> <li>) Identifying and register any declared dogs in the municipality</li> <li>) Inspect and audit all declared dog premises annually to ensure they are complying with legislation requirements</li> </ul>			



ACTION	TASK COMPLETION INDICATORS	RESPONSIBILITY	TIMEFRAME
8.1 Continue to declare dogs as Restricted Breed, Menacing or Dangerous in accordance with legislation	All declared dogs in municipality identified and reported annually	Local Laws	Annually
8.2 Ensure all declared Dangerous dogs are accurately registered on the Victorian Dangerous Dog Registry	All dangerous dogs registered	Local Laws	As required
8.3 Respond to complaints about Menacing, Dangerous dogs or Restricted Breed dogs	Immediate response	Local Laws	Immediately
8.4 Ensure all dangerous dogs are microchipped and registered	All dangerous dogs in municipality microchipped and registered	Local Laws	Ongoing
9. PREVENTION OF ANIMAL ATTACKS AND RISK TO THE COMMUNITY			
<b>OBJECTIVE:</b> ) Reduce the incidence and severity of attacks by dogs and cats on people, livestock, pets and wildlife			
ACTION	TASK COMPLETION INDICATORS	RESPONSIBILITY	TIMEFRAME
9.1 Review procedures for dealing with dog attacks and harassment complaints	Review regularly	Local Laws	Ongoing

9.3 Ensure Council has one or more officers trained in an appropriate Dog Safe Program	Staff trained	Local Laws	Bi-annually
9.4 Ensure any dangerous and restricted breed dogs are properly identified and managed by their owners	Conduct annual audit of properties containing dangerous and restricted breed dogs	Local Laws	Annual
9.5 Ensure all dogs declared dangerous by Council are recorded on the Victorian Declared Dog Register	Annual audit completed	Local Laws	As require
9.6 Raise awareness of the risk of dog attacks in the neighbourhood on other pets, livestock and people by use of published articles	Social Media	Local Laws	Ongoing
<b>ACTION</b>	<b>TASK COMPLETION INDICATORS</b>	<b>RESPONSIBILITY</b>	<b>TIMEFRAME</b>
9.7 Distribute fact sheets on dog attack prevention in “new residents” kit and via Councils Website	Factsheet available	Customer Service	As Required
9.8 Distribute “We are Family” DVD pack which includes information for family pet ownership to childcare centres and Childcare Nursing Providers services	DVD provided	Local Laws	Ongoing
9.9 Provide residents with information on implications for their dog and themselves if their dog attacks a person or animal	Annually in local papers, newsletter Interaction with residence providing face to face education	Local Laws	Ongoing

9.10 Maintain a register of dog attacks including breed of dog, details of victim, nature of injuries, date and outcome of council action	Register created	Local Laws	Ongoing
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**10. OVERPOPULATION AND HIGH EUTHANASIA**

**OBJECTIVE:**

- ) Achieve a 10% reduction annually in the number of cats euthanized
- ) Increase reclaim and rehoming rates for cats by 10% annually
- ) Reduce euthanasia rates for dogs to less than 10% annually

ACTION	TASK COMPLETION INDICATOR	RESPONSIBILITY	TIMEFRAME
10.3 Investigate reports of backyard breeders to ascertain whether they should be registered as a Domestic Animal Business	Collate data collected ongoing	Local Laws	Annually

**11. DOMESTIC ANIMAL BUSINESSES**

**OBJECTIVE:**

- ) Work in partnership with the Domestic Animal Businesses to ensure compliance with the Code of Practice



ACTION	TASK COMPLETION INDICATORS	RESPONSIBILITY	TIMEFRAME
11.1 Audit all domestic animal businesses	Audit completed	Local Laws	Annual
12. ANNUAL REVIEW AND REPORTING			
OBJECTIVE: ) To capture and manage data to better support reporting of outcomes resulting from the implementation of this Plan. ) To capture data that will improve the capacity for Council to plan for domestic animal management in future.			
ACTION	TASK COMPLETION INDICATORS	RESPONSIBILITY	TIMEFRAME
12.1 Assign responsibility for implementation of the Plan	Local Laws Position description amended	HR	Annual
12.2 Review and update all data collection methods and procedures	Review conducted Data collected reported	Local Laws	Annual
12.4 Review the Plan each year and make adjustments as appropriate	Review completed and Plan amended as appropriate	Local Laws	Annual
12.5 Review all Council local laws and orders relating to animal management.	Review completed	Local Laws	Annual

**Yanac Public Hall and Recreation Reserve**  
**98th Annual General Meeting**  
**Monday 21<sup>st</sup> Aug**  
**7.30pm**

**Present:** Councillor Ron Lowe, John Dart, Craig and Jenny Smith, Terry & Lois Miller, Erin and Cooper Alexander

**Apologies:** Councillor Ron Ismay, Shaun Alexander, Jim and Jay Fischer, Bruce and Suzanne Beattie, Michelle Dickinson

Jenny moved, Erin seconded that the apologies be accepted. CARRIED

Craig moved, Terry seconded, that the minutes of the last AGM as read be received. CARRIED

**Presidents Report:**

The dances continue, thanks to the Beatties and the Millers for keeping them going at Yanac. Thanks to Jim and Jay Fischer for organizing DWELP Wild Dog Breakfast Meeting. Thanks to those who cooked and helped out at that event. It is good that the facilities continue to be used by locals and the Yanac Hockey Club. We have new spouts along the west side and thanks to Hindmarsh Shire for sharing the costs. Mick Cannell has replaced pipes in the toilets, and septic been emptied. So hopefully should be trouble free for some time to come. Hope we can get the Yard Dog Trials going again next March.

John Dart moved, Erin seconded that the Presidents Report be accepted. CARRIED

**Treasurers Report:**

Balances as at 30<sup>th</sup> June 2017  
Chq acc \$2367.28  
Term Dep \$37246.99  
Petty Cash \$26.05  
Yanac Yard Dog Committee Account \$1345.82

Jenny Smith moved, Lois seconded that the Profit and Loss statement presented be accepted. Books have been audited by Shire in the past, this years books are still to be audited by Hindmarsh Shire. CARRIED

All positions were then declared vacant.

Councillor Ron Lowe called for nominations.

**President- John Dart** (nominated by Terry Miller) elected

**Vice President – Susanne Beattie** (nominated by Craig Smith) elected, (subject to her confirmation)

**Secretary/Treasurer- Jenny Smith** (nominated by John Dart) elected

**Council Representatives** – Erin moved, Lois seconded that we appoint Councillor Ron Lowe and Councillor Ron Ismay as our council representatives. CARRIED

## **Committee**

Craig moved, Terry seconded that the following be nominated for this years committee.

**Jay Fischer, Jim Fischer, Bruce Beattie, Craig Smith, Terry Miller, Michelle Dickinson, Shaun and Erin Alexander**

CARRIED

## **Appointment of Volunteers**

Craig moved, Terry seconded that the following be appointed as volunteers of the hall committee as they assist regularly at events, and with cleaning and grounds keeping.

Brett and Karen Wheaton  
Richard and Tracey Morphett  
Michael and Ann Dickinson  
Lois Miller  
Raelene Dart  
Sandra Webb  
Shane Dickinson  
Peter & Julie Duperouzel  
Steve Thompson  
Mick and Rebecca Dart  
Murray Miller

CARRIED

**Meeting Closed: 8 pm**

# MINUTES

## NHILL TOWN COMMITTEE

Monday 21<sup>st</sup> August 2017

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### 1. In Attendance

Brian McGennicken, Helen Ross, Lyn Schoolderman, Kay Frost, Pauline McCracken, David Borain, Cr. David Colbert, Phil King

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### 2. Apologies

Nil

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### 3. Minutes

The minutes of the previous meeting were accepted as circulated. Motion proposed by Brian, seconded by Pauline. All in favour, Passed.

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### 4. Finance Report

The finance reports for the last 2 months were presented by Lyn who proposed the motion that the reports be accepted, seconded by Brian, All in favour, passed

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### 5. Correspondence

Correspondence was read and explained by Helen. It was a detailed report including Painting of Town Assets, continued correspondence on the Re-vegetation of Commercial Car Park and letters out with reference to the Movie Screen for New Years Eve and moving Movies from Friday nights at the Community Centre for the duration of the Fiesta. No return correspondence had been received by the time of the meeting.

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### 6. Business Arising

It was decided that Wendy would be removed as Administrator of the Town Committee Facebook page. Pauline will take over as administrator. This motion was proposed by Brian and seconded by Lyn, All in favour, Passed.

It was also decided to write to the Lake Committee thanking them for their prompt reply and their acceptance of the last Friday in the February Fiesta and offering any assistance to help make their event a success.

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### 7. New Business

Phil King requested a discussion on the costing of the Commercial Car Park re-vegetation. The proposed cost was in the vicinity of \$20,000 including a \$1,500 contingency. The shortfall after accounting for the various items of funding accumulated from Open Spaces Funding and other sources was approximately \$6,800, which the Town Committee voted to cover. The motion was proposed by Pauline and seconded by Lyn, all in favour, motion passed. The shire will complete the works and then bill the Town Committee for the shortfall which may not be the complete \$6,800 depending on the necessity of the use of the contingency allowance. It was discussed that the work should commence immediately to allow for the plantings to be settled before the hot weather. The issue goes before Council on Wednesday 6<sup>th</sup> September.

The Calendar of events was discussed. It was decided to hold the Carols in the Park on Sunday 17<sup>th</sup> December 2017.



Late Night Shopping was also discussed but it was decided to leave this to the shop keepers to organize this year. The Santa Photos in the Rotunder under the Christmas tree was also discussed and it was proposed to hold this at the same as the Carols. More discussion is required on this matter at the next meeting. The Calendar will be added to at the next meeting.

It was decided that Brian and Helen should be the new signators for the Fiesta Bank account, as Wendy was to be removed from the account as a signator. Secretary was requested to write a letter to the Bank to this effect and provide a copy of these minutes to the Bank to allow Brian and Helen to be added as account signators and to remove Wendy Robins from the list of signators. There would also be included a request to connect this account to Internet Access. This motion was proposed by Brian, seconded by Lyn, all in favour, passed.

A short discussion was held on the "Green Shed" idea. It is still unclear as to the fate of the old Site Office at the Transfer Station. More information needs to be gathered before any decision can be made as to the viability of this idea. Helen was requested to write a letter to the Nhill Free Press asking for Expressions of Interest from Community Groups to operate this recycle facility should it go ahead.

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#### 8. Meeting closure

9.35 p.m.

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#### 9. Next Meeting

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September 18<sup>th</sup> 2017