

MINUTES OF THE ORDINARY COUNCIL MEETING OF THE HINDMARSH SHIRE COUNCIL HELD AT THE COUNCIL CHAMBER, NHILL ON WEDNESDAY 23 AUGUST 2017, COMMENCING AT 3:00PM

AGENDA

1. Acknowledgement of the Indigenous Community and Opening Prayer

2. Apologies

3. Confirmation of Minutes

4. Declaration of Interests

5. Public Question Time

6. Deputations

7. Activity Reports

8. Correspondence

9. Assembly of Councillors

9.1 Record of Assembly

10. Planning Permit Reports

10.1 Application for planning permit 1544-2016

11. Reports Requiring a Decision

11.1 2016 Flood Recovery Activity Update

11.2 Section 86 Committee – Dimboola Town Committee and Nhill Town Committee Membership

11.3 Nhill Learning Centre – Growing Futures - Hindmarsh

11.4 Riverside Holiday Park, Dimboola – Relocatable Building / Site Office Proposal

11.5 Adoption of Annual Budget 2017/18

- 11.6 Adoption of the Council Plan, Strategic Resource Plan, and Health and Wellbeing Plan 2017-2021
- 11.7 Asset Management Plan Part A – Gen. Information & Part E – Pathways

12. Special Committees

- 12.1 Nhill Town Committee
- 12.2 Yurunga Homestead Committee
- 12.3 Wimmera Mallee Pioneer Museum
- 12.4 Dimboola Town Committee
- 12.5 Municipal Emergency Management Planning Committee

13. Late Reports

No report

14. Other Business

No report

15. Confidential Matters

- 15.1 2017/18 Business Assistance Grants Program Round 1
- 15.2 Local Roads to Market Grant Program
- 15.3 Hindmarsh Shire Council Community Action Grants 2017/18

16. Meeting Close

Present: Crs. D. Nelson (Mayor), R. Lowe (Deputy Mayor), D. Colbert, T. Schneider, R. Gersch, R. Ismay

In Attendance:

Greg Wood (Chief Executive Officer), Shane Power (Director Infrastructure Services), Monica Revell (Acting Director Corporate Services), Philip King (Acting Director Community Services), Taegan Salt (Executive Assistant), Shelley Gersch (Acting Executive Assistant), Andre Dalton (Coordinator Planning and Development) 1-10.3, Janelle Reichelt (Finance Coordinator) 11.6.

1. ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY AND OPENING PRAYER

Cr Nelson opened the meeting at 3:00pm by acknowledging the Indigenous Community and offering the opening prayer.

2. APOLOGIES

Nil

3. CONFIRMATION OF MINUTES

RECOMMENDATION:

That the Minutes of the Ordinary Council Meeting held on Wednesday 2 August 2017 in the Council Chamber, Nhill as circulated to Councillors be taken as read and confirmed.

MOVED: CRS T. Schneider/R. Lowe

That the Minutes of the Ordinary Council Meeting held on Wednesday 2 August 2017 in the Council Chamber, Nhill as circulated to Councillors be taken as read and confirmed.

CARRIED

Attachment: 1

4. DECLARATION BY COUNCILLORS OR OFFICERS OF ANY DIRECT OR INDIRECT INTEREST IN ANY ITEM ON THE AGENDA.

- Direct; or
- Indirect interest
 - a) by close association;
 - b) that is an indirect financial interest;
 - c) because of conflicting duties;
 - d) because of receipt of an applicable gift;
 - e) as a consequence of becoming an interested party; or

- f) because of an impact on residential amenity.

Declaration of direct or indirect interest must also be advised by Councillors at the commencement of discussion of the specific item.

Cr. T. Schneider declared an indirect interest by close association to item 11.6 Adoption of the Council Plan, Strategic Resource Plan, and Health and Wellbeing Plan 2017-2021.

5. PUBLIC QUESTION TIME

6. DEPUTATIONS

No deputations

MOVED: CRS R. Gersch/D. Colbert

That Council move item 11.6 Adoption of the Council Plan, Strategic Resource Plan, and Health and Wellbeing Plan 2017-2021 to after 6 Deputations.

CARRIED

Cr. T. Schneider declared a conflict of interest due to indirect interest by close association to item 11.6 Adoption of the Council Plan, Strategic Resource Plan, and Health and Wellbeing Plan 2017-2021

Cr. T Schneider left the room at 3:04pm

7. ACTIVITY REPORTS

COUNCILLOR ACTIVITIES: JULY 2017

Cr NELSON, MAYOR

Attended:

- 01/07/2017 Lions Club of Nhill Change Over Dinner, Nhill
- 02/07/2017 Rotary Club Nhill High Tea, Little Desert Lodge
- 03/07/2017 Dimboola Town Committee, Dimboola
- 04/07/2017 Mayor / CEO meeting, Nhill
- 05/07/2017 GrainCorp Planning permit, Nhill
- 05/07/2017 Nhill Sporting Club inspection, Nhill
- 05/07/2017 Briefing meeting, Nhill
- 05/07/2017 Council meeting, Nhill
- 07/07/2017 Project Hindmarsh 20th Anniversary meeting & Dinner event, Little Desert Lodge
- 08/07/2017 Project Hindmarsh planting site visit, Dimboola
- 08/07/2017 Project Hindmarsh dinner, Little Desert Lodge
- 11/07/2017 Launch of Western Rail advocacy program, Stawell
- 11/07/2017 Wimmera Development Association meeting, Horsham
- 14/07/2017 Nhill Early Years Centre Fundraising committee meeting, Nhill
- 16/07/2017 Human Powered Vehicle race, Dimboola
- 18/07/2017 Meeting with Glenn Carrol- HSCC, Dimboola
- 18/07/2017 Mayor / CEO meeting, Nhill
- 19/07/2017 Graham Blair lunch, Nhill
- 19/07/2017 Briefing meeting, Nhill
- 19/07/2017 Council meeting, Nhill
- 21/07/2017 Mayors Connect - VLGA, Melbourne
- 22/07/2017 Dimboola Lions Club change over dinner, Dimboola
- 24/07/2017 AFL future direction meeting, Horsham
- 25/07/2017 Skate park 'Drop in' session, Rainbow
- 26/07/2017 Vic Roads Country Roads Forum, Nhill
- 27/07/2017 WSMLLEN, Horsham
- 27/07/2017 Skate park 'Drop in' session, Dimboola
- 30/07/2017 Nhill Early Years Centre Open Day, Nhill

Cr LOWE, DEPUTY MAYOR

Attended:

- 01/07/2017 Lions Changeover Dinner, Nhill
- 05/07/2017 Council Inspection, GrainCorp Site, Nhill
- 05/07/2017 Council Inspection, Nhill Sporting Club
- 05/07/2017 Council Briefing, Nhill
- 05/07/2017 Council Meeting, Nhill
- 10/07/2017 Town Committee Meeting, Jeparit
- 11/07/2017 Men's Shed AGM, Nhill
- 11/07/2017 A&P Society Vintage Club AGM, Nhill
- 16/07/2017 Committee of Management Meeting, (DELWP) Jeparit Golf Club
- 19/07/2017 Lunch with S/C Graham Blair
- 19/07/2017 Council Briefing, Nhill

- 19/07/2017 Council Meeting, Nhill
- 21/07/2017 VORRA Community Meeting, Rainbow
- 22/07/2017 VORRA Off road Racer "Show and Ride", Rainbow

Cr GERSCH

Attended:

- 14/07/2017 RCV board meeting
- 17/07/2017 Antwerp hall AGM
- 19/07/2017 Council meeting, Nhill
- 20/07/2017 Meeting lessee Nhill caravan park
- 26/07/2017 VicRoads roadshow, Nhill
- 27/07/2017 MEMP meeting Nhill
- 30/07/2017 Nhill Early Hub open day

Cr COLBERT

Attended:

- 05/07/2017 Council Briefing, Nhill
- 05/07/2017 Council Meeting, Nhill
- 19/07/2017 Lunch with S/C Graham Blair
- 19/07/2017 Council Briefing, Nhill
- 19/07/2017 Council Meeting, Nhill
- 11/07/2017 Men's Shed AGM, Nhill
- 11/07/2017 A&P Society Vintage Club AGM, Nhill
- 17/07/2017 Nhill Town Committee meeting
- 30/07/2017 Nhill Early Years Centre open day

Cr ISMAY

Attended:

- 19/07/2017 Council Briefing, Nhill
- 19/07/2017 Council Meeting, Nhill

Cr SCHNEIDER

Attended:

- 03/07/2017 Dimboola Town Committee
- 05/07/2017 Graincorp planning application, inspection at Belcher Street, Nhill
- 05/07/2017 Inspection of Davis Park facilities, Nhill
- 05/07/2017 Briefing and Council meeting, Nhill
- 16/07/2017 Human Powered Vehicle demonstration/event, Dimboola
- 18/07/2017 Meet Horsham Sports & Community Club representative, Dimboola Recreation Reserve playground
- 18/07/2017 Inspect new cabins, Riverside Holiday Park, Dimboola
- 19/07/2017 Function in recognition of Leading Senior Constable Graham Blair's 30th anniversary as a member of Victoria Police, Nhill
- 19/07/2017 Briefing and Council meeting, Nhill
- 21/07/2017 Mowing, Nursery Road, Dimboola
- 24/07/2017 Dimboola Memorial Secondary College School Council meeting
- 27/07/2017 Wimmera Regional Library Corporation sub-committee meeting, Horsham

SENIOR MANAGEMENT ACTIVITIES: JULY 2017

GREG WOOD, Chief Executive Officer:

Attended:

- 03/07/2017 Planning Application Meeting Ward Councillors
- 04/07/2017 Mayor/CEO Meeting, Nhill
- 05/07/2017 Graincorp planning application, inspection, Nhill
- 05/07/2017 Tour/discussion Davis Park facilities, Nhill
- 05/07/2017 Briefing & Council meeting
- 10/07/2017 Rural Living Campaign Steering Committee Meeting
- 11/07/2017 Men's Shed AGM, Nhill
- 11/07/2017 WDA Meeting, Horsham
- 13/07/2017 Wimmera Regional CEO Meeting
- 14/07/2017 Wimmera Emergency Management Resource Sharing Program
- 16/07/2017 HPV Demonstration (Expo) Race, Dimboola
- 18/07/2017 Mayor/CEO Meeting, Nhill
- 19/07/2017 Graham Blair lunch
- 19/07/2017 Briefing & Council meeting
- 21/07/2017 Tourism meeting Warracknabeal
- 26/07/2017 VicRoads: Country Roads forum, Nhill
- 28/07/2017 Constance on the Edge – Refugee Week Celebrations, Nhill
- 30/07/2017 Nhill Early Years Centre open day

ANNE CHAMPNESS, Director Infrastructure Services:

Attended:

- 03/07/2017 Dimboola Town Committee meeting
- 05/07/2017 Council Briefing and Meeting, Nhill
- 12/07/2017 Department of Education & Training, Licensing Visit, Nhill EYC
- 14/07/2017 Paul Fennell, Wimmera Catchment Management Authority, Nhill
- 16/07/2017 HPV Demonstration (Expo) Race, Dimboola
- 17/07/2017 Nhill Town Committee meeting
- 18/07/2017 Dimboola resident, train park, Dimboola
- 19/07/2017 Council Briefing and Meeting, Nhill
- 20/07/2017 ABC, Nhill Free Press visit NEYC
- 26/07/2017 VicRoads Country Roads Forum, Nhill
- 27/07/2017 Hindmarsh Municipal Emergency Management Planning Committee, Nhill
- 28/07/2017 Constance on the Edge Film Night, Refugee Week Celebrations, Nhill
- 30/07/2017 NEYC Open Day, Nhill

PHIL KING, Acting Director Community Services:

Attended:

- 04/07/2017 Council Briefing and Meeting including inspection of Davis Park
- 06/07/2017 Act@Work Action Group Meeting
- 07/07/2017 Inspection of Dimboola Recreation Reserve for HPV Event
- 11/07/2017 Public launch of the Western Rail Advocacy Program at Stawell
- 15/07/2017 Preparation of Dimboola Recreation Reserve for HPV Event
- 16/07/2017 HPV Event at Dimboola Recreation Reserve

- 19/07/2017 Council Briefing and Meeting
- 25/07/2017 Meeting with Dimboola Football Netball Club re female change rooms project
- 26/07/2017 Meeting with RDV, Ballarat
- 27/07/2017 Meeting with Nhill Settlement Advisory Committee
- 27/07/2017 Meeting with Nhill Learning Centre re proposed future of Nhill Kindergarten
- 28/07/2017 Constance on the Edge at NMCC for Refugee Week

MONICA REVELL, Acting Director Corporate Services:

Attended:

- 05/07/2017 Briefing & Council
 - 14/07/2017 Meeting with Andy Smith re Emergency Management Resource Sharing review
 - 19/07/2017 Meeting with Vision Super
 - 19/07/2017 Meeting with Rainbow Historical Society
 - 19/07/2017 Briefing & Council
 - 26/07/2017 Wimmera Emergency Management Resource Sharing Project (WEMRSP) Steering Group Meeting
 - 27/07/2017 Hindmarsh Shire Municipal Emergency Management Planning Committee (MEMPC) Meeting
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8. CORRESPONDENCE

8.1 GENERAL CORRESPONDENCE

No correspondence

MOVED: CRS R. Lowe/T. Schneider

That Council write to:

- 1) VORRA inviting the committee to attend a briefing to present to Council***
- 2) Dimboola Football Netball Club and Nhill Sporting Club, congratulating the clubs on the successfully run Motor Neurone Disease (MND) event on 19 August 2017.***

CARRIED

9. ASSEMBLY OF COUNCILLORS

Responsible Officer: Chief Executive Officer

Attachment: 2

Introduction:

The attached Assembly of Councillors Record is presented as an attachment to the Council agenda for the information of Councillors and recorded at the Council meeting as required under s80A Local Government Act 1989.

Options:

1. That Council accept the Assembly of Councillors Record as presented.

RECOMMENDATION:

That Council accepts the Assembly of Councillors Record as presented.

MOVED: CRS R. Ismay/R. Lowe

That Council accepts the Assembly of Councillors Record as presented.

CARRIED

Attachment: 2

10. PLANNING PERMITS

10.1 APPLICATION FOR PLANNING PERMIT 1544-2016

Responsible Officer:	Director Infrastructure Services
File:	Planning – Applications
Assessment:	107940
Attachment:	3
Applicant:	Fuelsite Pty Ltd T/A Black Duck Developments
Owner:	A.B Bentley Investments Pty Ltd
Subject Land:	CA 9 Sec 25A, Tsh Nhill Psh Balrootan (Nelson St Nhill)
Proposal:	Use and development of the land for a service station and erection and display of business identification signage.
Zoning & Overlays:	Commercial 1 Zone (C1Z), Environmental Significance Overlay Schedule 6 – Catchments of Wetlands of Conservation Value (ESO6)

Summary:

This application is for Use and Development of Land (including Buildings and Works), for the installation of 3 x 68,000 litre aboveground diesel tanks, and associated signage loading, service and storage areas (Service station) in Nelson Street, Nhill. A “Service station” is defined in the Hindmarsh Planning Scheme as:-

“Land used to sell motor vehicle fuel from bowsers, and lubricants. It may include the:

- a) selling of motor vehicle accessories or parts;*
- b) selling of food, drinks and other convenience goods;*
- c) hiring of trailers;*
- d) servicing or washing of motor vehicles; and*
- e) installing of motor vehicle accessories or parts”.*

While the development fits the definition of a Service Station, it is of a self-service nature, and not creating a kiosk or associated retail/service outlets.

Proposal Details:

Use and development of the land for a service station and erection and display of business identification signage. The proposal in detail involves:

- the installation of 3 x 68,000 litre aboveground bunded diesel tanks, and associated signage loading, service and storage areas;
- the display of business identification signage;
- install tank, fuel bowsers, and OPT (payment facility); and
- the layout includes entry/exit driveway crossovers to Nelson Street; leading to filling points as shown on the submitted plan;

In a covering submission accompanying the application, it is noted:

- The site is storing combustible liquids, in aboveground secondary contained tanks, designed ‘in accordance with relevant codes and standards’.

Planning Assessment:

Permit Requirement:

Use:

A planning permit is required pursuant to Clause 31.04-2 of the Commercial Zone to use the land for a service station. A 'service station' is a Section 2 Use.

Development:

A planning permit is required pursuant to Clause 31.04-4 of the Commercial Zone under the provisions of the Hindmarsh Planning Scheme to construct a building or construct or carry out works.

Signage:

In accordance with Clause 31.04-9 of the Scheme, advertising sign requirements fall within Category 1 – Commercial Areas of the Advertising Signage provisions at Clause 52.05. A planning permit is required to erect and display business identification signs pursuant to Clause 52.05-9 of the Scheme for sites within Category 1 – Commercial Areas, should the sign exceed 8m² in area. A condition on the permit will be applied requiring amended plans be lodged showing signage in accordance with the Scheme requirements, as the plans submitted do not adequately show proposed signage. The application documents submitted state that signage is to be 5.0m 'illuminated' signage.

Planning Scheme Requirements

State Planning Policy Framework

Clause 11 – Settlement
Clause 11.07 – Regional Victoria
Clause 11.15 – Wimmera Southern Mallee
Clause 12 - Environmental and Landscape Values
Clause 13 – Environmental Risks
Clause 17 – Economic Development
Clause 18 - Transport
Clause 19 - Infrastructure

Local Planning Policy Framework

Clause 21 – Municipal Strategic Statement

Zoning Provisions

Clause 34.01 – Commercial 1 Zone

Overlay Provisions

Nil

Particular Provisions

Clause 52.05 – Advertising Signs
Clause 52.06 – Car Parking
Clause 52.07 – Loading and Unloading of Vehicles
Clause 52.10 – Uses with Adverse Amenity Potential
Clause 52.12 – Service Station

General Provisions

Clause 65 – Decision Guidelines

Discussion

The application has been assessed against the State Planning Policy Framework and the Local Planning Policy Framework, and it is considered that the proposed use as a service station and signage is consistent with relevant policies contained within this section of the Hindmarsh Planning Scheme.

Clause 34.01 – Commercial 1 Zone states that before deciding on an application, in addition to the decision guidelines in Clause 65, the responsible authority must consider, as appropriate:

General

- *The State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.*
- *The interface with adjoining zones, especially the relationship with residential areas.*

Use

- *The effect that existing uses may have on the proposed use.*
- *The drainage of the land.*
- *The availability of and connection to services.*
- *The effect of traffic to be generated on roads.*
- *The interim use of those parts of the land not required for the proposed use.*

Building and works

- *The movement of pedestrians and cyclists, and vehicles providing for supplies, waste removal, emergency services and public transport.*
- *The provision of car parking.*
- *The streetscape, including the conservation of buildings, the design of verandahs, access from the street front, protecting active frontages to pedestrian areas, the treatment of the fronts and backs of buildings and their appurtenances, illumination of buildings or their immediate spaces and the landscaping of land adjoining a road.*
- *The storage of rubbish and materials for recycling.*
- *Defining the responsibility for the maintenance of buildings, landscaping and paved areas.*
- *Consideration of the overlooking and overshadowing as a result of building or works affecting adjoining land in a General Residential Zone, Neighbourhood Residential Zone, Residential Growth Zone or Township Zone.*
- *The availability of and connection to services.*
- *The design of buildings to provide for solar access.*
- *The objectives, standards and decision guidelines of Clause 54 and Clause 55. This does not apply to an apartment development.*
- *For an apartment development, the objectives, standards and decision guidelines of Clause 58.*

Clause 52.12 of the Hindmarsh Planning Scheme provides guidelines for the site layout and design of service stations. The applicant has submitted a traffic and transport assessment, in which it states that:-

“the subject proposal is not proposed to operate as a typical ‘service station’, a review of the site layout against the traffic related requirements at Clause 52.12 is provided in the

ensuing sub-sections. Clause 52.12 states that a permit may be granted to vary these requirements if the responsible authority considers a better design solution will result.

Site Area and Dimensions

The site area and dimension requirements within Clause 52.12 require that the site must be at least 1,080 m² in area, with a frontage of at least 36 m and a depth of at least 30 m.

The site has an overall area of 2,380 m², a frontage of 73 metres and an average depth greater than 30 meters, which satisfies the above requirements. It is further noted that the development does not include on-site car parking and other uses such as a convenience store, air and water bays, and refuse storage, which would necessitate the space outlined in the clause”.

General Provisions – Decision Guidelines

Clause 65.01 of the Hindmarsh Planning Scheme requires that before deciding on an application or approval of a plan, the Responsible Authority must consider, as appropriate:

- The matters set out in Section 60 of the Act.
- The State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.
- The purpose of the zone, overlay or other provision.
- Any matter required to be considered in the zone, overlay or other provision.
- The orderly planning of the area.
- The effect on the amenity of the area.
- The proximity of the land to any public land.
- Factors likely to cause or contribute to land degradation, salinity or reduce water quality.
- Whether the proposed development is designed to maintain or improve the quality of stormwater within and exiting the site.
- The extent and character of native vegetation and the likelihood of its destruction.
- Whether native vegetation is to be or can be protected, planted or allowed to regenerate.
- The degree of flood, erosion or fire hazard associated with the location of the land and the use, development or management of the land so as to minimise any such hazard.

The relevant matters set out in s60 of the Act are:

- (1) Before deciding on an application, the responsible authority must consider—
 - (a) the relevant planning scheme; and
 - (b) the objectives of planning in Victoria; and
 - (c) all objections and other submissions which it has received and which have not been withdrawn; and
 - (d) any decision and comments of a referral authority which it has received; and
 - (e) any significant effects which the responsible authority considers the use or development may have on the environment or which the responsible authority considers the environment may have on the use or development; and
 - (f) any significant social effects and economic effects which the responsible authority considers the use or development may have.

It is considered that this proposal will produce acceptable outcomes, having regard to the decision guidelines as listed above.

Notification & Referral of Application:

Pursuant to Sections 52 (1)(a), (b) and (d) of the Planning and Environment Act 1987 (the Act), notice of the application must be given to the community and affected authorities. Pursuant to Section 55 of the Planning and Environment Act 1987 (the Act), the application must be referred to stipulated authorities.

Community:

Pursuant to Section 52 of the Act, Council is required to give notice of this application to any person it considers the grant of the permit may cause material detriment. Notice was given to two (2) adjoining landowners, with no objections received. Notice was also given to the Environmental Protection Authority, who have not responded within the notice period. Council's Infrastructure Department raised initial concern, which can be addressed through the application of appropriate conditions.

Authorities:

Pursuant to Section 55 of the Act, this application was referred to VicRoads, and the Wimmera Catchment Management Authority (WCMA). VicRoads responded with conditions, and the WCMA noted that *"a 1% AEP [Annual Exceedance Probability] is not the maximum possible flood. There is always a possibility that a flood larger in height and extent, than the 1% AEP flood, may occur in the future"*.

Strategic, Statutory and Procedural Requirements:

The proposal is consistent with the State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.

Report to Council:

The Town Planner advises that all obligations of Council (strategic, statutory and procedural) have been addressed and discharged in this planning application.

Processing Times:

The application was received on the 02 November 2016. The report is being presented to the Council meeting of 23 August 2017. The statutory processing time requirements of the Planning and Environment Act 1987 have not been satisfied.

Conflict of Interest:

Under section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible – Anne Champness, Director Infrastructure Services

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Andre Dalton, Coordinator Planning and Development

In providing this advice as the Author, I have no disclosable interests in this report.

RECOMMENDATION:

That Council approves an application to use and develop land (including buildings and works) for a service station and erection and display of business identification signage, subject to the following conditions:

Amended/Endorsed Plans

1. Before the development starts, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and three copies must be provided. The plans must be generally in accordance with the plans submitted with the application (received by Council on 02 November 2016) but modified to show:

- a. Plans showing all signage on the land, including the proposed illuminated sign, with the total advertisement area not exceeding 1.5 square metres.***
- b. A landscape plan prepared by a landscape architect or a suitably qualified or experienced person, in accordance with Condition 3.***

2. The development as shown on the endorsed plans must not be altered without the written consent of the Responsible Authority.

Landscaping

3. Before the development starts, a landscape plan to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the plan will be endorsed and will then form part of the permit. The plan must be drawn to scale with dimensions and three copies must be provided. The landscaping plan must be generally in accordance with plans submitted except that the plan must show:

- a. Details of surface finishes of pathways and driveways;***
- b. A planting schedule of all proposed trees, shrubs and ground covers, including botanical names, common names, pot sizes, sizes at maturity, and quantities of each plant;***
- c. Landscaping and planting within all open areas of the site.***
- d. Provision of suitable screen landscaping along the northern, western and eastern boundaries that is a minimum height of 2 metres at the time of planting.***
- e. Appropriate irrigation system.***
- f. Detail of site and soil preparation including mulching and maintenance.***

All species selected must be to the satisfaction of the Responsible Authority.

4. All landscaping works required to be undertaken by the developer must be completed to the satisfaction of the Responsible Authority prior to the commencement of business.

5. The landscaping shown on the endorsed plans must be maintained to the satisfaction of the Responsible Authority, including that any dead, diseased damaged plants are to be replaced.

Construction Environmental Management Plan

6. ***Prior to works commencing a Construction Environmental Management Plan (CEMP) must be submitted to and approved by the Responsible Authority. When approved this Construction Environmental Management Plan will form part of this permit. This plan must incorporate, but is not limited to, the following information:***
 - a. ***Measures to ensure that no polluted water and/or sediment laden runoff is discharged directly or indirectly into stormwater drains during construction.***
 - b. ***Control of site emissions and noise during construction.***
7. ***All development and works must be carried out in accordance with the Construction Environment Management Plan, to the satisfaction of the Responsible Authority. Any non-compliance identified by the Responsible Authority must be rectified immediately at no cost to Council.***

Amenity

8. ***The use and development must be managed so that the amenity of the area is not detrimentally affected, through the:***
 - a. ***Transport of materials, goods or commodities to or from the land;***
 - b. ***Appearance of any building, works or materials;***
 - c. ***Emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil;***
 - d. ***Presence of vermin; or***
 - e. ***In any other way.***
9. ***not prejudicially affect the amenity of the area.***
10. ***Goods, equipment or machinery must not be stored or left exposed in a position that can be seen from the street.***
11. ***Outdoor lighting must be designed, baffled and located to the satisfaction of the Responsible Authority to prevent any adverse effects on surrounding land.***
12. ***Waste collection, loading, fuel deliveries and general deliveries may only occur between the hours of 7.00am and 8.00pm on any day.***
13. ***All waste material not required for further on-site processing must be regularly removed from the site. All vehicles removing waste must have fully secured and contained loads so that no wastes are spilled or dust or odour is created to the satisfaction of the Responsible Authority.***

General

14. ***During the construction phase of the development, the following conditions shall be met:***
 - a. ***Only clean rainwater shall be discharged to the stormwater drainage system;***
 - b. ***Stormwater drainage system protection measures shall be installed as required to ensure that no solid waste, sediment, sand, soil, clay or stones from the premises, enters the stormwater drainage system;***
 - c. ***Vehicle borne materials shall not accumulate on the roads abutting the site;***

- d. All machinery and equipment must be cleaned (if required) on site and not on adjacent footpaths or roads;*
- e. All litter (including items such as cement bags, food packaging and plastic stripping) must be disposed of responsibly.*

Car Parking/Access

- 15. Before the occupation of the development starts, the areas set aside for the parking of vehicles and access lanes as shown on the endorsed plans must be:*
 - a. Constructed;*
 - b. Properly formed to such levels that they can be used in accordance with the plans;*
 - a. Surfaced with an all-weather-seal coat;*
 - b. Drained;*
 - c. Line marked to indicate each car space and all access lanes;*
 - d. Clearly marked to show the direction of traffic along access lanes and driveways; and*
 - e. Maintained to the satisfaction of the Responsible Authority. Car spaces, access lanes and driveways must be kept available for these purposes at all times.*
- 16. Protective kerb (of a minimum height of 150 mm) must be provided to the satisfaction of the Responsible Authority to prevent damage to fences or landscaped areas and to control drainage flows.*
- 17. Vehicular crossings must be constructed to the road to suit the proposed driveways to the satisfaction of the Responsible Authority prior to any works being undertaken on the site. A Road Opening Permit must be obtained from Council's Engineering Department prior to any works commencing on the site.*
- 18. The owner/developer is responsible for determining the location of any road infrastructure or non-road infrastructure in the road reserve (e.g. pits, poles, water mains, gas mains, telecommunications cables etc.) that could be affected by the installation of the new crossovers or related works.*
- 19. Appropriate traffic signage must be installed within the car park to support traffic movement to the satisfaction of the Responsible Authority.*
 - a. Car parking must be provided internally within the site for maintenance vehicles.*
 - b. On street parking associated with the development is prohibited.*
 - c. The driveway between the layback and the property boundary is to be sealed at the owner/developers expense. The first three meters of each driveway within the development is to be sealed also, stopping material being brought out into the road reserve.*

Engineering

- 20. Access to the site and ancillary road works must be constructed in accordance with the requirements of the Responsible Authority.*

21. The entire development site must be connected to the existing underground drainage and sewerage systems to the satisfaction of the Responsible Authority.

22. The crossovers must be located and constructed to the satisfaction of the Responsible Authority in accordance with plans approved by the Responsible Authority.

The plans submitted must show all services within the road reservation including power poles, drainage pits, Telstra pits, trees, road humps, bus stops and any other road infrastructure or asset that may hinder or impact on the operation of the crossover.

23. Stormwater

a. The legal point of discharge will be made into Council's underground stormwater drainage system located in the road reserve of Nelson Street;

b. Engineering calculations and plans for the detention of stormwater onsite must be submitted and approved by Council accounting for a 1 in 20 ARI event and onsite detention minimum of 10 minutes;

c. The legal point of discharge is to be constructed to the satisfaction of Council and ongoing maintenance for the LPD is the responsibility of the owner/developer from the underground stormwater system to the property boundary.

24. The developer is required to treat flows from the site to eliminate contaminants entering the drainage system to the satisfaction of the Responsible Authority.

Rubbish and Litter Collection

25. Prior to the commencement of the use, a Waste Management Plan addressing deliveries/loading and the collection of rubbish must be submitted to the Responsible Authority. When to the satisfaction of, and approved by, the Responsible Authority, the Plan will be endorsed and then form part of the permit. The plan must address, but is not limited to:

a. Provision of rubbish bins within the carpark area.

b. Storage and collection of wastes, including the number of skip bin and how often they will be collected.

Service Station

26. Motor vehicles including motor cars, motor cycles, trailers or caravans must not be offered for sale or hire upon the land.

27. Panel beating, spray painting, mechanical repairs and similar activities must not be carried out on the land.

VicRoads

28. The entry and egress to the site from Nelson Street (Western Highway) are modified to the satisfaction of VicRoads and the responsible authority.

29. ***The discharge of any concentrated drainage or sullage into the Western Highway drainage system is not permitted.***
30. ***A report by a suitably qualified lighting engineer describing the illuminated site identification sign's level of illumination and the manner in which the lighting output of the sign will be managed to ensure that it does not give a veiling luminance to the driver, of greater than 0.25 cd/m², throughout the driver's approach to the sign.***
31. ***The manner in which light spillage from the sign will be controlled.***
32. ***All works required to be undertaken by the developer must be completed prior to the commencement of business.***

Signage

33. ***The glare, reflection or illumination from the signs must not reflect so as to affect the safety, appearance or efficiency of a road.***
34. ***The sign lighting must be designed, baffled and located to the satisfaction of the Responsible Authority to prevent any adverse effect on adjoining land.***
35. ***The signs must be constructed and maintained to the satisfaction of the Responsible Authority.***

Time Limit (Signage)

36. ***The signage approved by this permit expires 15 years from the date of issue of the permit.***

Time Limit (Development)

38. ***The development approved by this permit will expire if one of the following circumstances applies:***
 - a. ***The development and use is/are not started within two years of the date of this permit.***
 - b. ***The development is not completed within four years of the date of this permit.***

The Responsible Authority may extend the periods referred to if a request is made in writing before the permit expires, or:

- a. ***Within six months afterwards for commencement, or***
- b. ***Within twelve months afterwards for completion.***

Notes

1. ***This is not a Building Permit. Please consult a Building Surveyor and ensure that a Building Permit is obtained prior to the commencement of works.***
2. ***Approval must be obtained from Council's Engineering Department (Phone: 03 5391 4444) for the construction or alteration of any vehicle crossings prior to the commencement of any works on the site.***

- 3. Planning approval is required for some advertising signs. Advertisement includes any word, letter, image, device or representation as well as bunting, streamers, flags, wind vanes or the like. The Responsible Authority should be consulted prior to the erection of any sign or advertisement.**
- 4. A copy of this permit and the endorsed plans must be provided to all builders and contractors who are to work on the site so that they are aware of the conditions to which this approval is subject.**
- 5. A 1% AEP [Annual Exceedance Probability] is not the maximum possible flood. There is always a possibility that a flood larger in height and extent, than the 1% AEP flood, may occur in the future.**

SUPPLEMENTARY REPORT - PLANNING APPLICATION 1544-2016

As part of the planning referral process, the Environmental Protection Authority (EPA) were invited to specify conditions appropriate for the proposed land use as part of planning application 1544-2016. At the time of preparing the report to Council, the EPA had not provided a response. The EPA has since provided a response which includes a number of conditions which are now incorporated into the recommendation below.

RECOMMENDATION:

That Council approves an application to use and develop land (including buildings and works) for a service station and erection and display of business identification signage, subject to the following conditions:

Amended/Endorsed Plans:

- 1. Before the development starts, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and three copies must be provided. The plans must be generally in accordance with the plans submitted with the application (received by Council on 02 November 2016) but modified to show:***
 - a. Plans showing all signage on the land, including the proposed illuminated sign, with the total advertisement area not exceeding 1.5 square metres.***
 - b. A landscape plan prepared by a landscape architect or a suitably qualified or experienced person, in accordance with Condition 3.***
- 2. The development as shown on the endorsed plans must not be altered without the written consent of the Responsible Authority.***

Landscaping

- 3. Before the development starts, a landscape plan to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the plan will be endorsed and will then form part of the permit. The plan must be drawn to scale with dimensions and three copies must be provided. The landscaping plan must be generally in accordance with plans submitted except that the plan must show:***

- a. *Details of surface finishes of pathways and driveways;*
 - b. *A planting schedule of all proposed trees, shrubs and ground covers, including botanical names, common names, pot sizes, sizes at maturity, and quantities of each plant;*
 - c. *Landscaping and planting within all open areas of the site.*
 - d. *Provision of suitable screen landscaping along the northern, western and eastern boundaries that is a minimum height of 2 metres at the time of planting.*
 - e. *Appropriate irrigation system.*
 - f. *Detail of site and soil preparation including mulching and maintenance. All species selected must be to the satisfaction of the Responsible Authority.*
4. *All landscaping works required to be undertaken by the developer must be completed to the satisfaction of the Responsible Authority prior to the commencement of business.*
 5. *The landscaping shown on the endorsed plans must be maintained to the satisfaction of the Responsible Authority, including that any dead, diseased damaged plants are to be replaced.*

Construction Environmental Management Plan

6. *Prior to works commencing a Construction Environmental Management Plan (CEMP) must be submitted to and approved by the Responsible Authority. When approved, this Construction Environmental Management Plan will form part of this permit. This plan must incorporate, but is not limited to, the following information:*
 - a. *Measures to ensure that no polluted water and/or sediment laden runoff is discharged directly or indirectly into stormwater drains during construction.*
 - b. *Control of site emissions and noise during construction.*
7. *All development and works must be carried out in accordance with the Construction Environment Management Plan, to the satisfaction of the Responsible Authority. Any non-compliance identified by the Responsible Authority must be rectified immediately at no cost to Council.*

Amenity

8. *The use and development must be managed so that the amenity of the area is not detrimentally affected, through the:*
 - a. *Transport of materials, goods or commodities to or from the land;*
 - b. *Appearance of any building, works or materials;*
 - c. *Emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil;*
 - d. *Presence of vermin; or*
 - e. *In any other way.*
9. *The site must be kept in an ordered and tidy state and its appearance must not prejudicially affect the amenity of the area.*
10. *Goods, equipment or machinery must not be stored or left exposed in a*

position that can be seen from the street.

- 11. Outdoor lighting must be designed, baffled and located to the satisfaction of the Responsible Authority to prevent any adverse effects on surrounding land.**
- 12. Waste collection, loading, fuel deliveries and general deliveries may only occur between the hours of 7.00am and 8.00pm on any day.**
- 13. All waste material not required for further on-site processing must be regularly removed from the site. All vehicles removing waste must have fully secured and contained loads so that no wastes are spilled or dust or odour is created to the satisfaction of the Responsible Authority.**

General

- 14. During the construction phase of the development, the following conditions shall be met:**
 - a. Only clean rainwater shall be discharged to the stormwater drainage system;**
 - b. Stormwater drainage system protection measures shall be installed as required to ensure that no solid waste, sediment, sand, soil, clay or stones from the premises, enters the stormwater drainage system;**
 - c. Vehicle borne materials shall not accumulate on the roads abutting the site;**
 - d. All machinery and equipment must be cleaned (if required) on site and not on adjacent footpaths or roads;**
 - e. All litter (including items such as cement bags, food packaging and plastic stripping) must be disposed of responsibly.**

Car Parking/Access

- 15. Before the occupation of the development starts, the areas set aside for the parking of vehicles and access lanes as shown on the endorsed plans must be:**
 - a. Constructed;**
 - b. Properly formed to such levels that they can be used in accordance with the plans;**
 - c. Surfaced with an all-weather-seal coat;**
 - d. Drained;**
 - e. Line marked to indicate each car space and all access lanes;**
 - f. Clearly marked to show the direction of traffic along access lanes and driveways; and**
 - g. Maintained to the satisfaction of the Responsible Authority. Car spaces, access lanes and driveways must be kept available for these purposes at all times.**
- 16. Protective kerb (of a minimum height of 150 mm) must be provided to the satisfaction of the Responsible Authority to prevent damage to fences or landscaped areas and to control drainage flows.**
- 17. Vehicular crossings must be constructed to the road to suit the proposed driveways to the satisfaction of the Responsible Authority prior to any works being undertaken on the site. A Road Opening Permit must be obtained from Council's Engineering Department prior to any works commencing on the site.**
- 18. The owner/developer is responsible for determining the location of any road infrastructure or non-road infrastructure in the road reserve (e.g. pits, poles,**

water mains, gas mains, telecommunications cables etc.) that could be affected by the installation of the new crossovers or related works.

- 19. Appropriate traffic signage must be installed within the car park to support traffic movement to the satisfaction of the Responsible Authority.**
 - a. Car parking must be provided internally within the site for maintenance vehicles.**
 - b. On street parking associated with the development is prohibited.**
 - c. The driveway between the layback and the property boundary is to be sealed at the owner/developers expense. The first three meters of each driveway within the development is to be sealed also, stopping material being brought out into the road reserve.**

Engineering

20. Access to the site and ancillary road works must be constructed in accordance with the requirements of the Responsible Authority.

21. The entire development site must be connected to the existing underground drainage and sewerage systems to the satisfaction of the Responsible Authority.

22. The crossovers must be located and constructed to the satisfaction of the Responsible Authority in accordance with plans approved by the Responsible Authority. The plans submitted must show all services within the road reservation including power poles, drainage pits, Telstra pits, trees, road humps, bus stops and any other road infrastructure or asset that may hinder or impact on the operation of the crossover.

23. Stormwater

- a. The legal point of discharge will be made into Council's underground stormwater drainage system located in the road reserve of Nelson Street;**
- b. Engineering calculations and plans for the detention of stormwater onsite must be submitted and approved by Council accounting for a 1 in 20 ARI event and onsite detention minimum of 10 minutes;**
- c. The legal point of discharge is to be constructed to the satisfaction of Council and ongoing maintenance for the LPD is the responsibility of the owner/developer from the underground stormwater system to the property boundary.**

24. The developer is required to treat flows from the site to eliminate contaminants entering the drainage system to the satisfaction of the Responsible Authority.

Rubbish and Litter Collection

25. Prior to the commencement of the use, a Waste Management Plan addressing deliveries/loading and the collection of rubbish must be submitted to the Responsible Authority. When to the satisfaction of, and approved by, the Responsible Authority, the Plan will be endorsed and then form part of the permit. The plan must address, but is not limited to:

- a. Provision of rubbish bins within the carpark area.**
- b. Storage and collection of wastes, including the number of skip bin and how often they will be collected.**

Service Station

- 26. Motor vehicles including motor cars, motor cycles, trailers or caravans must not be offered for sale or hire upon the land.**
- 27. Panel beating, spray painting, mechanical repairs and similar activities must not be carried out on the land.**

VicRoads

- 28. The entry and egress to the site from Nelson Street (Western Highway) are modified to the satisfaction of VicRoads and the responsible authority.**
- 29. The discharge of any concentrated drainage or sullage into the Western Highway drainage system is not permitted.**
- 30. A report by a suitably qualified lighting engineer describing the illuminated site identification sign's level of illumination and the manner in which the lighting output of the sign will be managed to ensure that it does not give a veiling luminance to the driver, of greater than 0.25 cd/m², throughout the driver's approach to the sign.**
- 31. The manner in which light spillage from the sign will be controlled.**
- 32. All works required to be undertaken by the developer must be completed prior to the commencement of business.**

Environment Protection Authority

- 33. A secondary containment system must be provided for liquids which if spilt are likely to cause pollution or pose an environmental hazard, in accordance with the EPA Publication 347 Bunding Guidelines 1992 or as amended.**
- 34. Stormwater contaminated with waste oil, grease, chemicals or sediments must not be discharged beyond the boundary of the premises and be collected and disposed of off-site by an EPA approved contractor or sent to sewer under a Trade Waste Agreement.**
- 35. Vapour recovery equipment must be installed to ensure vapours are recovered and prevented from escaping to atmosphere and impacting the local community during refilling operations onsite.**
- 36. Leak detection equipment must be installed and maintained.**
- 37. Noise emitted from the premises must not exceed the recommended levels as set out in Noise from Industry in Regional Victoria (NIRV; EPA Publication 1411, 2011) or as amended.**

Signage

- 38. The glare, reflection or illumination from the signs must not reflect so as to affect the safety, appearance or efficiency of a road.**
- 39. The sign lighting must be designed, baffled and located to the satisfaction of the Responsible Authority to prevent any adverse effect on adjoining land.**

40. The signs must be constructed and maintained to the satisfaction of the Responsible Authority.

Time Limit (Signage)

41. The signage approved by this permit expires 15 years from the date of issue of the permit.

Time Limit (Development)

42. The development approved by this permit will expire if one of the following circumstances applies:

- a. The development and use is/are not started within two years of the date of this permit.**
- b. The development is not completed within four years of the date of this permit. The Responsible Authority may extend the periods referred to if a request is made in writing before the permit expires, or:
 - i. Within six months afterwards for commencement, or**
 - ii. Within twelve months afterwards for completion.****

Notes:

- 1. This is not a Building Permit. Please consult a Building Surveyor and ensure that a Building Permit is obtained prior to the commencement of works.**
- 2. Approval must be obtained from Council's Engineering Department (Phone: 03 5391 4444) for the construction or alteration of any vehicle crossings prior to the commencement of any works on the site.**
- 3. Planning approval is required for some advertising signs. Advertisement includes any word, letter, image, device or representation as well as bunting, streamers, flags, wind vanes or the like. The Responsible Authority should be consulted prior to the erection of any sign or advertisement.**
- 4. A copy of this permit and the endorsed plans must be provided to all builders and contractors who are to work on the site so that they are aware of the conditions to which this approval is subject.**
- 5. A 1% AEP [Annual Exceedance Probability] is not the maximum possible flood. There is always a possibility that a flood larger in height and extent, than the 1% AEP flood, may occur in the future.**

MOVED: CRS R. Gersch/T. Schneider

That Council approves an application to use and develop land (including buildings and works) for a service station and erection and display of business identification signage, subject to the following conditions:

Amended/Endorsed Plans:

- 1. Before the development starts, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and three copies must be provided. The plans must be generally in accordance with the plans**

submitted with the application (received by Council on 02 November 2016) but modified to show:

- a. Plans showing all signage on the land, including the proposed illuminated sign, with the total advertisement area not exceeding 1.5 square metres.**
 - b. A landscape plan prepared by a landscape architect or a suitably qualified or experienced person, in accordance with Condition 3.**
- 2. The development as shown on the endorsed plans must not be altered without the written consent of the Responsible Authority.**

Landscaping

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- a. Details of surface finishes of pathways and driveways;**
 - b. A planting schedule of all proposed trees, shrubs and ground covers, including botanical names, common names, pot sizes, sizes at maturity, and quantities of each plant;**
 - c. Landscaping and planting within all open areas of the site.**
 - d. Provision of suitable screen landscaping along the northern, western and eastern boundaries that is a minimum height of 2 metres at the time of planting.**
 - e. Appropriate irrigation system.**
 - f. Detail of site and soil preparation including mulching and maintenance. All species selected must be to the satisfaction of the Responsible Authority.**
- 4. All landscaping works required to be undertaken by the developer must be completed to the satisfaction of the Responsible Authority prior to the commencement of business.**
- 5. The landscaping shown on the endorsed plans must be maintained to the satisfaction of the Responsible Authority, including that any dead, diseased damaged plants are to be replaced.**

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- 7. All development and works must be carried out in accordance with the Construction Environment Management Plan, to the satisfaction of the**

Responsible Authority. Any non-compliance identified by the Responsible Authority must be rectified immediately at no cost to Council.

Amenity

- 8. The use and development must be managed so that the amenity of the area is not detrimentally affected, through the:
 - a. Transport of materials, goods or commodities to or from the land;**
 - b. Appearance of any building, works or materials;**
 - c. Emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil;**
 - d. Presence of vermin; or**
 - e. In any other way.****
- 9. The site must be kept in an ordered and tidy state and its appearance must not prejudicially affect the amenity of the area.**
- 10. Goods, equipment or machinery must not be stored or left exposed in a position that can be seen from the street.**
- 11. Outdoor lighting must be designed, baffled and located to the satisfaction of the Responsible Authority to prevent any adverse effects on surrounding land.**
- 12. Waste collection, loading, fuel deliveries and general deliveries may only occur between the hours of 7.00am and 8.00pm on any day.**
- 13. All waste material not required for further on-site processing must be regularly removed from the site. All vehicles removing waste must have fully secured and contained loads so that no wastes are spilled or dust or odour is created to the satisfaction of the Responsible Authority.**

General

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 - d. All machinery and equipment must be cleaned (if required) on site and not on adjacent footpaths or roads;**
 - e. All litter (including items such as cement bags, food packaging and plastic stripping) must be disposed of responsibly.****

Car Parking/Access

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 - a. Constructed;**
 - b. Properly formed to such levels that they can be used in accordance with the plans;**
 - c. Surfaced with an all-weather-seal coat;****

- d. Drained;*
- e. Line marked to indicate each car space and all access lanes;*
- f. Clearly marked to show the direction of traffic along access lanes and driveways; and*
- g. Maintained to the satisfaction of the Responsible Authority. Car spaces, access lanes and driveways must be kept available for these purposes at all times.*

16. Protective kerb (of a minimum height of 150 mm) must be provided to the satisfaction of the Responsible Authority to prevent damage to fences or landscaped areas and to control drainage flows.

17. Vehicular crossings must be constructed to the road to suit the proposed driveways to the satisfaction of the Responsible Authority prior to any works being undertaken on the site. A Road Opening Permit must be obtained from Council's Engineering Department prior to any works commencing on the site.

18. The owner/developer is responsible for determining the location of any road infrastructure or non-road infrastructure in the road reserve (e.g. pits, poles, water mains, gas mains, telecommunications cables etc.) that could be affected by the installation of the new crossovers or related works.

19. Appropriate traffic signage must be installed within the car park to support traffic movement to the satisfaction of the Responsible Authority.

- a. Car parking must be provided internally within the site for maintenance vehicles.*
- b. On street parking associated with the development is prohibited.*
- c. The driveway between the layback and the property boundary is to be sealed at the owner/developers expense. The first three meters of each driveway within the development is to be sealed also, stopping material being brought out into the road reserve.*

Engineering

20. Access to the site and ancillary road works must be constructed in accordance with the requirements of the Responsible Authority.

21. The entire development site must be connected to the existing underground drainage and sewerage systems to the satisfaction of the Responsible Authority.

22. The crossovers must be located and constructed to the satisfaction of the Responsible Authority in accordance with plans approved by the Responsible Authority. The plans submitted must show all services within the road reservation including power poles, drainage pits, Telstra pits, trees, road humps, bus stops and any other road infrastructure or asset that may hinder or impact on the operation of the crossover.

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- a. The legal point of discharge will be made into Council's underground stormwater drainage system located in the road reserve of Nelson Street;*
- b. Engineering calculations and plans for the detention of stormwater onsite must be submitted and approved by Council accounting for a 1 in 20 ARI event and*

onsite detention minimum of 10 minutes;

c. The legal point of discharge is to be constructed to the satisfaction of Council and ongoing maintenance for the LPD is the responsibility of the owner/developer from the underground stormwater system to the property boundary.

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a. Provision of rubbish bins within the carpark area.

b. Storage and collection of wastes, including the number of skip bin and how often they will be collected.

Service Station

26. Motor vehicles including motor cars, motor cycles, trailers or caravans must not be offered for sale or hire upon the land.

27. Panel beating, spray painting, mechanical repairs and similar activities must not be carried out on the land.

VicRoads

28. The entry and egress to the site from Nelson Street (Western Highway) are modified to the satisfaction of VicRoads and the responsible authority.

29. The discharge of any concentrated drainage or sullage into the Western Highway drainage system is not permitted.

30. A report by a suitably qualified lighting engineer describing the illuminated site identification sign's level of illumination and the manner in which the lighting output of the sign will be managed to ensure that it does not give a veiling luminance to the driver, of greater than 0.25 cd/m², throughout the driver's approach to the sign.

31. The manner in which light spillage from the sign will be controlled.

32. All works required to be undertaken by the developer must be completed prior to the commencement of business.

Environment Protection Authority

33. A secondary containment system must be provided for liquids which if spilt are likely to cause pollution or pose an environmental hazard, in accordance with the EPA Publication 347 Bunding Guidelines 1992 or as amended.

34. Stormwater contaminated with waste oil, grease, chemicals or sediments must not be discharged beyond the boundary of the premises and be collected and

disposed of off-site by an EPA approved contractor or sent to sewer under a Trade Waste Agreement.

35. Vapour recovery equipment must be installed to ensure vapours are recovered and prevented from escaping to atmosphere and impacting the local community during refilling operations onsite.

36. Leak detection equipment must be installed and maintained.

37. Noise emitted from the premises must not exceed the recommended levels as set out in Noise from Industry in Regional Victoria (NIRV; EPA Publication 1411, 2011) or as amended.

Signage

38. The glare, reflection or illumination from the signs must not reflect so as to affect the safety, appearance or efficiency of a road.

39. The sign lighting must be designed, baffled and located to the satisfaction of the Responsible Authority to prevent any adverse effect on adjoining land.

40. The signs must be constructed and maintained to the satisfaction of the Responsible Authority.

Time Limit (Signage)

41. The signage approved by this permit expires 15 years from the date of issue of the permit.

Time Limit (Development)

42. The development approved by this permit will expire if one of the following circumstances applies:

a. The development and use is/are not started within two years of the date of this permit.

b. The development is not completed within four years of the date of this permit. The Responsible Authority may extend the periods referred to if a request is made in writing before the permit expires, or:

i. Within six months afterwards for commencement, or

ii. Within twelve months afterwards for completion.

Notes:

1. This is not a Building Permit. Please consult a Building Surveyor and ensure that a Building Permit is obtained prior to the commencement of works.

2. Approval must be obtained from Council's Engineering Department (Phone: 03 5391 4444) for the construction or alteration of any vehicle crossings prior to the commencement of any works on the site.

3. Planning approval is required for some advertising signs. Advertisement includes any word, letter, image, device or representation as well as bunting, streamers, flags, wind vanes or the like. The Responsible Authority should be consulted prior to the erection of any sign or advertisement.

- 4. A copy of this permit and the endorsed plans must be provided to all builders and contractors who are to work on the site so that they are aware of the conditions to which this approval is subject.**
- 5. A 1% AEP [Annual Exceedance Probability] is not the maximum possible flood. There is always a possibility that a flood larger in height and extent, than the 1% AEP flood, may occur in the future.**

CARRIED

Attachment: 3

11. REPORTS REQUIRING A DECISION

11.1 2016 FLOOD RECOVERY ACTIVITY UPDATE

Responsible Officer: Director Infrastructure Services
Attachment: 4 - 7

Introduction:

This report is to provide Council with an update on flood recovery activities.

Discussion:

Due to extensive rainfall in September 2016, a state of natural disaster was declared throughout a large portion of Victoria, including the entire Hindmarsh Shire. Council is therefore eligible to access funds through the *Natural Disaster Relief and Recovery Arrangements (NDRRA)* to reinstate any damaged road and drainage infrastructure. The process requires Council to undertake the works and then seek reimbursement from the federal government, through the state government. This sequence involves a higher risk over other grants where the spending is approved prior to the works being undertaken.

Funds are approved through the Victorian Department of Treasury (DTF), which has an agreement with VicRoads to act as the “assessor”. Council therefore liaises closely with VicRoads prior to undertaking any works to minimise the risk of expenditure that may be deemed ineligible. Council cannot reinstate infrastructure using its own resources and then seek reimbursement as all recovery works must be undertaken by contract.

Late in 2016, a Horsham based consulting firm (Westvic Civil Structural Engineering) was appointed to undertake an initial assessment of Council’s road infrastructure for flood damage. The investigation identified significant flood damage including erosion on Miller Rd previously reported to Council.

Since then, Council has appointed a team to manage the flood recovery works including two engineers and an administration officer, the associated costs of which are recoverable under NDRRA. Detailed assessments have been undertaken and identified a total of 154 locations for reinstatement works. Initial estimates show the expected cost of repair to be in the order of \$2.5m. The attached maps show locations identified.

VicRoads has recently reviewed the locations and provided feedback. A detailed investigation has been completed and can now be included in tender documents.

A small number of the identified roads required urgent repair, and these rectification works have now been completed. Further reinstatement works will be tendered and undertaken over the course of the coming months. It is anticipated that the program will be finalised by July 2018.

Link to Council Plan:

Strategic Objective 2.1 Well maintained physical assets and infrastructure to meet community and organisational needs.

Conflict of Interest:

Under section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, *including the type* of interest.

Officer Responsible – Anne Champness, Director Infrastructure Services

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Alastair Griffiths, Capital Works Manager

In providing this advice as the Author, I have no disclosable interests in this report

Communications Strategy:

No specific communication strategy is proposed for this project.

RECOMMENDATION:

That Council notes the report.

MOVED: CRS R. Lowe/D. Colbert

That Council notes the report as presented.

CARRIED

Attachment: 4-7

11.2 SECTION 86 COMMITTEES – DIMBOOLA TOWN COMMITTEE AND NHILL TOWN COMMITTEE MEMBERSHIP

Responsible Officer: Acting Director Corporate Services
Attachment: 8

Introduction:

The report seeks the appointment of an additional member to the Dimboola Town Committee and a resignation from the Nhill Town Committee as a special committee of Council under Section 86 of the Local Government Act.

Discussion:

Councils may establish special committees with authority to exercise certain Council powers, Section 86 of the Local Government Act 1989 (the Act). Special committees must operate in accordance with the Act and the Hindmarsh Meeting Procedures and Common Seal Local Law (the Local Law). Members of special committees must comply with the limits imposed by Council's instrument of delegation, disclose conflicts of interests and not misuse their positions.

At the Dimboola Town Committee's AGM on 3 October 2016, the following people were nominated to the committee:

- Phil Colquhoun, Chairperson
- Amanda Ingeme
- Kaylene Pietsch
- Jan Ballard
- Ron Donaldson
- Russell Barber
- Cadence Smith
- Debra Nelson
- Bruce Donnelly
- Rhonda Huf
- Jo Donnelly
- Bill Eldridge

At the Dimboola Town Committee meeting on 7 August 2017, Emma Clark was nominated to the committee.

At the Nhill Town Committee's AGM on 17 October 2016, the following people were nominated to the committee:

- Brian McGenniken, Chairperson
- Helen Ross
- Lyn Schoolderman
- Kaye Front
- Dave Borain
- Wendy Robins

Wendy Robins resigned from the Nhill Town Committee on 9 August 2017.

Options:

Council can choose to appoint all, some or none of the nominated committee members.

Link to Council Plan:

- 1.1 An actively engaged community
- 1.2 A range of effective and accessible services to support the health and wellbeing of our community.
- 1.2.8 Establish a training program for S86 committees

Financial Implications:

No financial implications arise.

Risk Management Implications:

No risk management implications arise.

Conflict of Interest:

Under section 80C of the LGA officers providing advice to Council must disclose any interests, including the type of interest.

Author and Officer Responsible: Monica Revell, Acting Director Corporate Services.
In providing this advice as the Author and Officer Responsible, I have no interests to disclose.

Communications Strategy:

Not applicable.

RECOMMENDATION:

That Council exercise the powers conferred by sections 86 and 87 of the Local Government Act 1989 and:

- 1) Appoints Emma Clark as a member of the Dimboola Town Committee.***
- 2) notes the resignation of Wendy Robins from the Nhill Town Committee***

MOVED: CRS D. Colbert/R. Lowe

That Council exercise the powers conferred by sections 86 and 87 of the Local Government Act 1989 and:

- 1) Appoints Emma Clark as a member of the Dimboola Town Committee.***
- 2) notes the resignation of Wendy Robins from the Nhill Town Committee***

CARRIED

Attachment: 8

MOVED: CRS T. Schneider/R. Lowe

That Council writes to Wendy Robins to thank her for her dedication and commitment to the Nhill Town Committee.

CARRIED

11.3 NHILL LEARNING CENTRE – GROWING FUTURES - HINDMARSH

Responsible Officer: Acting Director Community Services

Introduction:

This report seeks support from Council to enter into an agreement with the Nhill Learning Centre to exclusively lease the former Nhill Kindergarten located at 9 Clarence Street, Nhill.

Nhill Learning Centre has recently received a grant from the Adult Community Further Education Board to develop a range of programs based around horticulture, agriculture and floristry. This project will be known as “Growing Futures – Hindmarsh”

Discussion:

Annette Creek, Executive Officer of the Nhill Learning Centre, presented an overview of the project at the 21 June 2017, Council Briefing.

Nhill Learning Centre has viewed several sites in Nhill and believes that the Nhill Kindergarten will provide the perfect location for their project.

It is proposed that the program will initially run 1 – 2 days per week and while Nhill Learning Centre do not intend to make any structural changes to the building, they will construct garden beds in the outdoor area at the rear of the building.

The objective of the “Growing Futures – Hindmarsh” project will be to connect with many different groups of people, e.g. disengaged youth, people with disabilities, local migrant communities etc. to provide them with “hands on” training in the field of horticulture, agriculture and floristry. In addition, the program will offer social connectedness and integration, community participation and a sense of achievement to all participants.

It is hoped that a further outcome of the project is that it will grow to such an extent that local jobs will be created.

The Kindergarten is on Department of Environment, Land, Water and Planning (DELWP) Crown Land and advice received from DELWP is that the reservation status can remain unchanged given that the area is still being used for educational purposes.

The land is currently reserved under Section 4 (1) (p) of the Crown Land Reserves Act 1978.

The reservation statement covers pre-school centre, State schools and other institutions of public instruction and areas and facilities for the study of the natural environment

It is proposed that Council and the Nhill Learning Centre enter into a peppercorn lease agreement of \$100.00 per annum for the use of the former Nhill Kindergarten located at 9 Clarence Street, Nhill for a period of two with an option to extend the lease at the completion of two years on the understanding that the group will be responsible for all operating expenses, e.g. water, power, telephone and internal maintenance etc.

Under this agreement Council would be responsible for major maintenance and external repairs.

Provision of current Public Liability and Professional Indemnity Insurance certificates would be required as part of the lease agreement.

OPTIONS:

Council may or may not choose to enter into a peppercorn lease agreement with Nhill Learning Centre for use of the Nhill Kindergarten site for the reasons as outlined in this

report.

Link to Council Plan:

Strategic Objective 1.1: An actively engaged community

Strategic Objective 1.2: A range of effective and accessible services to support the health and wellbeing of our community

Strategic Objective 2.1: Well-maintained physical assets and infrastructure to meet community and organisational needs

Strategic Objective 3.1: A strong rural economy and thriving towns

Financial Implications:

There are no financial implications for Council as Nhill Learning Centre will be responsible for all outgoing expenses incurred for the operation of the business.

Risk Management Implications:

There are no apparent major risks to Council.

Conflict of Interest:

Under section 80C of the LGA officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible: Phil King, Acting Director Community Services

In providing this advice as the Officer Responsible, I have no interests to disclose.

Author: Phil King, Acting Director Community Services

In providing this advice as the Author I have no interests to disclose

Communications Strategy:

To be established.

RECOMMENDATION:

That Council enters into a peppercorn lease agreement of \$100.00 per annum with Nhill Learning Centre for a period of two years with an option to extend the lease at the completion of the initial two year period. The agreement will be on the understanding that Nhill Learning Centre will be responsible for all operating expenses, e.g. water, power, telephone and internal maintenance etc.

MOVED: CRS D. Colbert/R. Ismay

That Council enters into a peppercorn lease agreement of \$100.00 per annum with Nhill Learning Centre for a period of two years with an option to extend the lease at the completion of the initial two year period. The agreement will be on the understanding that Nhill Learning Centre will be responsible for all operating expenses, e.g. water, power, telephone and internal maintenance etc.

CARRIED

11.4 RIVERSIDE HOLIDAY PARK, DIMBOOLA – RELOCATABLE BUILDING / SITE OFFICE PROPOSAL

Responsible Officer: Acting Director Infrastructure Services

Introduction:

This report seeks Council support to reverse a previous decision by Council to refurbish the original recreation room at the Riverside Holiday Park, Dimboola to establish a stand-alone site office located at the front entrance to the park.

Discussion:

The Riverside Holiday Park Internal Project Control Group has prepared a draft budget for the refurbishment of the building to be functional as a stand-alone site office for the park. A funding proposal for this expenditure was not submitted as part of the 2017/18 budget process.

Riverside Holiday Park – Site Office Refurbishment and Fit Out	
Expenditure Item	Budget \$
Construction of footpath	\$6,000
Water / Sewer connection	\$5,000
Electricity connection	\$4,000
IT / telephone connections - relocation	\$5,000
Car park construction	\$25,000
Supply and installation of new carpet	\$5,000
Painting - interior	\$8,000
Painting - exterior	\$8,000
Supply and install split system air conditioner	\$3,500
Landscaping	\$10,000
All ability access, deck, balustrades etc.	\$35,000
Furniture (desks, chairs etc.)	\$3,000
Safes – (money and key deposits)	\$1,000
Décor, brochure holders, noticeboard etc.	\$3,500
Baseboard installation	\$3,000
Golf cart / buggy (for use in park monitoring etc.)	\$15,000
Fridge / microwave etc.	\$800
TOTAL	\$140,800

It is proposed that the old recreation room, currently situated at the front entrance of the park be sold through a tender or quotation process. Through council's tender / quotation process the proposal would see the building offered for sale by tender / quotation through local media and council's website.

The tender / quotation documentation will require the submission to include a price for the physical removal of the building from the existing footings (six stumps concreted into the ground) Tenders / quotations will be received in writing to Council and assessed using council's tender policy by an internal assessment panel.

The removal of the building will see some recoupment of costs associated with the original relocation of the building. The removal of the building will be the sole responsibility of the awarded tenderer and will require minimal input from council staff from an administration and supervision capacity.

This proposal has been reviewed by the Riverside Holiday Park Internal Project Group that consists of council staff from the infrastructure and community and economic development teams in consultation with park staff.

This proposal has taken Council's limited financial capacity to fully fund new projects and it therefore provides a sustainable, responsible approach to financial management.

Background:

Since the adoption of the Master Plan in 2014, the Riverside Holiday Park has undergone significant refurbishments to the infrastructure services, facilities and operations. To date, approximately \$1.370M has been spent on improving the Riverside Holiday Park since Council took over management in 2013.

This expenditure has been provided by state funding through a wide range of programs, supplemented by minimal contributions made by Council.

Stage 1 of the park refurbishment was completed in December 2015 which has included:

- Upgrade of underground utilities, including electricity, water and sewerage supply
- Upgrade of fire services
- Establishment of internal park roads and footpaths
- Installation of new camp kitchen

Stage 2 of the refurbishment is near completion.

Activities under stage 2 of the park improvements include:

- Installation of new recreation room
- Installation of 5 new cabins

A budget proposal of \$30,000 was submitted in the 2015/16 budget for the relocation of the former relocatable Council office (known as the North Wing) to the Caravan Park to become the recreation room.

As part of this arrangement it was also requested by Council that the existing Caravan Park recreation room be re-located to become a stand-alone site office to be positioned at the front entrance of the park.

A budget allocation of \$45,000 was included in Council's 2016/17 budget for the refurbishment and fit out of the new recreation room.

Following the relocation of both buildings, surplus funds from the initial \$30,000 and the \$45,000 of funds allocated to the fit out of the recreation room have been utilised for unforeseen requirements in order to obtain occupancy of the recreation room.

Park staff and visitors have raised concerns about the relocation of the site office to the front entrance of the park, stating its distance from park sites and facilities create a security risk for both patrons and staff themselves.

The inefficiencies from being removed from visible site of the Park would see increased time in all activities and responsibilities at the park. Simple phone enquiries whilst staff members are attending to other patrons in the park or other activities would see the staff member required to quickly move from the park to the site office to review the online booking system on the computer. This would then require a vehicle for transporting staff from the park to the front entrance location. Cost of a suitable vehicle has been included in the above budget.

Visitors have provided verbal reports to staff that restricting access to the park and a site office that far from park sites would reflect a security issue in the park and/or town. In addition, the site office at the front entrance would deter patrons from making enquiries in person due to age and mobility restrictions of the most popular demographic of visitors, and would then increase the calls made to staff from within the park reducing the efficiency of park staff and reduce the visitor experience.

Visitor feedback has also indicated that a large number of returning visitors to the park do so due to the relaxed, genuine 'caravan park' feel that the Riverside Holiday Park has, compared to large-scale, franchised caravan parks.

Link to Council Plan:

Strategic Objective 2.1: Well-maintained physical assets and infrastructure to meet community and organisational needs.

Strategic Objective 3.1: A strong rural economy and thriving towns

Financial Implications:

Advertising for the tender / quotation will be approximately \$500.00 plus staff time to administer the tender / quotation process.

The financial implication of proceeding with the refurbishment of the building to a stand-alone park site office has been identified at \$140,800 as indicated in the above budget.

Risk Management Implications:

A risk management plan will be completed as part of the tender process to ensure that all risks are mitigated through the tender process and physical removal of the building from the holiday park.

The risks associated with proceeding with the refurbishment of the building include:

- Negative publicity of financial management and budget constraints
- Publicity around additional expenditure at the park
- Negative feedback and visitor experience by park patrons
- Negative feelings and feedback from park staff

Conflict of Interest:

Under section 80C of the LGA officers providing advice to Council must disclose any interests, including the type of interest.

Author and Officer Responsible: Phil King, Acting Director Community Services

In providing this advice as the Author and Officer Responsible, we have no interests to disclose.

Communications Strategy:

If approved, the communications strategy for the sale of the building by tender would follow council's tender process, which would include advertising the tender in local newspapers and through council's website.

RECOMMENDATION:

That Council reverses the original decision to refurbish the former Riverside Holiday Park recreation room and approves the sale and physical removal of the

building by tender / quotation process.

MOVED: CRS D. Colbert/R. Ismay

That Council reverses the original decision to refurbish the former Riverside Holiday Park recreation room and approves the sale and physical removal of the building by tender / quotation process.

CARRIED

11.5 ADOPTION OF ANNUAL BUDGET 2017/18

Responsible Officer: Acting Director Corporate Services

Attachment: 9

Introduction:

The report presents the proposed 2017/18 Annual Budget for further consideration, including a summary of submissions received and recommendation to adopt the Budget.

Discussion:

Council is required under section 127 of the Local Government Act 1989 to prepare and release a draft budget for public comment. Council must ensure that the budget contains:

- (a) financial statements in the form and containing the information required by the regulations;
- (b) a description of the services and initiatives to be funded in the budget;
- (c) a statement as to how the services and initiatives described under paragraph (b) will contribute to achieving the strategic objectives specified in the Council Plan;
- (d) Major Initiatives, being initiatives identified by the Council as priorities, to be undertaken during the financial year;
 - (da) for services to be funded in the budget, the prescribed indicators of service performance that are required to be reported against in the performance statement under section 131;
 - (db) the prescribed measures relating to those indicators;
- (e) any other information required by the regulations.

The Council must ensure that the budget also contains—

- (a) the information the Council is required to declare under section 158(1);
- (b) if the Council intends to declare a differential rate under section 161, the information listed in section 161(2);
- (c) if the Council intends to declare a differential rate under section 161A, the information listed in section 161(2).

The 2017/18 budget document reflects the requirements of the Local Government Performance Reporting Framework and revised Local Government Planning and Reporting Regulations (LGPRF). The 2017/18 Budget has been developed in consideration of the Institute of Chartered Accountants' Victorian City Council Model Budget 2017/18. It replicated the format of the four Key Result Areas used in the Council Plan, namely:

- Community Liveability;
- Built and Natural Environment;
- Competitive and Innovative Economy; and
- Our People, Our Processes.

At its meeting on 19 July 2017 Council resolved to formally prepare and advertise the draft Budget for 2017/18 pursuant to Section 127 of the Local Government Act 1989 (the Act) and called for written submissions pursuant to sections 129 and 223 of the Local Government Act 1989. An advertisement was placed in the Wimmera Mail Times on Friday 21 July 2017. The preparation of the budget was promoted on Councils Facebook page and website.

Submissions

Written submissions in relation to the 2017/18 budget close on 18 August 2017. Submissions will be provided to Councillors as they are received and discussion will be held during the Council meeting.

The 2017/18 Budget provides for a broad range of services, programs and infrastructure projects and is a reflection of the strategic direction that Council has adopted through the Council Plan. It has been developed through a rigorous process of consultation and review with officers, senior management and Council.

Rates and Charges

The rates and charges calculated for 2017/18 are based on revaluation figures as at 1 January 2016. The Rating Strategy includes differentials for farms and commercial properties (10 percent discount), recreational properties (50 percent discount), and non-farm vacant land (100 percent penalty).

The State Government introduced Rate Capping in 2016/17 which sets out the maximum amount councils may increase rates in a year. For 2017/18 the rates cap has been set at 2%. Council applied to the Essential Services Commission for a special order to increase the average rate cap for the financial year under section 185E of the Local Government Act to raise rates by an additional 2% for 2017/18. Council received notification on 28 July 2017 that the application for the higher cap was successful. For the 2017/18 year it is proposed that general rates and municipal charge increase by 4%, and the kerbside collection charge increase by 2%; raising total rates and charges of \$8.3 million. These rates and charges will go toward maintaining service levels and delivering on capital works programs. General rates and charges represent 47% of Hindmarsh Shire's income.

The following table summarises the rates to be determined for the 2017/18 year. A more detailed analysis of the rates to be raised is contained in the budget document, Appendix B 'Statutory Disclosures'.

Type or class of land		2016/17	2017/18	Change
Residential rates	Cents/\$ CIV	0.56412	0.58634	3.94%
Farm Land	Cents/\$ CIV	0.50771	0.52771	3.94%
Business, Industrial & Commercial Land	Cents/\$ CIV	0.50771	0.52771	3.94%
Recreational and Cultural Land	Cents/\$ CIV	0.28206	0.29317	3.94%
Urban Vacant Land		1.12824	1.17268	3.94%
Municipal charge	\$/ property	\$190	\$197	3.68%
Kerbside collection charge	\$/ property	\$323	\$329	1.86%

Hindmarsh Shire Council is responsible for community infrastructure worth over \$125 million. If this infrastructure is not adequately maintained, replacement costs will be much higher. When assets deteriorate faster than councils can fund their maintenance and renewal they create an infrastructure renewal gap. This is a significant financial

challenge, particularly in an environment where our costs are increasing at a rate greater than our revenue. As a small rural council with limited capacity to raise additional revenue from other sources, increasing general rates is usually the only mechanism available to cover these costs.

Council's previous year's budget and Long Term Financial Plan projected rates increases of 5.5% in 2016/17, 5.0% in 2017/18, and 5.0% in 2018/19, showing its intent to minimise rate increases in the long term. However, the State Government's introduction of rate capping saw a reduction of future increases to CPI, for planning purposes assumed at 2%.

This significant reduction of one of Council's major revenue lines will have an ongoing negative impact on our ability to provide services and activities into the future.

Key Initiatives

The key initiatives for the 2017/18 financial year are outlined below. Further details are included in the relevant sections of the budget document.

Community Infrastructure

- Development of a new Dimboola Community, Civic and Business Hub. Council has obtained funding from the state government's "Living Libraries" to construct the Hub. The project is estimated at \$0.7m.
- Construction of new skate parks at Dimboola and Rainbow, supported by state government funding of \$100,000 for each park.

Tourism Development

- After significant tourism development initiatives in the previous financial years, in 2017/18 Council has allocated \$10,250 towards the purchase of bicycles for the Riverside Holiday Park in Dimboola.
- Council has allocated \$6,500 to support the inaugural Rainbow Desert Enduro in August 2017.

Economic Development:

- This is the second year that Council will be providing the Business Assistance Grants. The Business Assistance Grants aims to support local businesses expanding their operations or new businesses, large and small, to establish in the Shire. It will provide assistance to offset costs associated with expanding or establishing a business in Hindmarsh Shire. \$20,000 has been included in the 2017/18 budget for this project.
- Council has allocated \$50,000 in recurrent and \$100,000 in capital as seed funding for grant opportunities arising from the Economic Development Strategy and \$50,000 in capital as seed funding for opportunities arising from the Precinct Plans and Recreation Strategy.

Empowered Communities

- Council will provide \$7,500 to each of the Shire's four Town Committees. This funding can be used as seed funding for grants that will fund works important to the community in each town. This is the third year Council has provided this funding to the Town Committees which has enabled some fantastic projects in our towns over the years.

- Hindmarsh Youth Council: Council created a Youth Council in 2015 and funding of \$10,000 in the 2017/18 budget will allow this successful initiative to continue.
- Council will provide \$30,000 to its Community Action Grants which will enable community groups to apply for funding for events, minor facility upgrades, small equipment and community assistance.
- small equipment and community assistance.

Infrastructure

- Albacutya Bridge: Nearing 100 years of age, Albacutya Bridge is due for replacement, the cost of which is estimated at \$3,300,000. The project has a three year timeframe and Council commenced a sinking fund to accumulate cash over these three years to cover its contribution to the project. In the 2016/17 budget Council allocated \$500,000 to this fund, a further \$325,000 has been allocated in the 2017/18 budget. Council will continue to seek state and federal government funding towards the project.
- Local Roads: Lorquon East Road: Council has allocated \$727,397 to undertake two further reconstruction projects on the Lorquon East Rd. Council has been progressively working on this road, with reconstruction and widening works, to fulfil its long term goal of a major east west transport link through the centre of the Shire.
- Construction of Sealed Pavements: Council has budgeted for a further two major reconstruction projects - Langford Street, Nhill and Netherby Baker Road, Netherby. These projects carry a total cost of almost \$290,000.
- Two large unsealed road resheet projects, Yanac South Road, Broughton: and Halls Road, Nhill: will total more than \$260,000.
- Sealed Pavement Shoulder Resheet: In 2017/18 Council will be undertaking sealed pavement shoulder resheets on Woorak Ni Ni Lorquon Road, Winiam East Road and Winiam Road.
- Council will be undertaking 13 reseal projects in 2017/18, totalling more than half a million dollars. These projects include Albacutya Road, Kinimakatka Road, MacPherson Street, Netherby Baker Road, Nhill Murrayville Road, Park Street, Rainbow, Tarranyurk East Road, Winiam East Road, Rainbow Nhill Road, Sands Avenue / John Street, Jeparit, Anna Street, Dimboola, Arkona-Katyil Road, and Gray, King & Queen Streets, Rainbow.
- Farmer consultation projects: Council is very pleased to include the unsealed pavement resheet of Hazeldene Road, Jeparit (Rural) as one of the projects advocated for by farmers during our series of farmer consultations.

Council's budget balances the need to maintain our existing infrastructure, particularly our extensive road network, whilst funding new projects that improve the liveability of our Shire and build a strong future.

Changes

At the conclusion of the public notice period some changes were required to be made to the budget document:

- The application to the Building Better Regions Funding was unsuccessful therefore reducing the grant funding for the Dimboola Civic Hub project from income of \$1.4m to \$0.5m. Expenditure has reduced from \$1.6m to \$0.7m.

Options:

Council has worked through an extensive process and provided opportunity for the community to comment as part of developing the Budget 2017/18.

Having prepared the proposed budget and received written submissions from the community Council must now adopt the Budget for 2017/18.

Link to Council Plan:

The Annual Budget provides the funding for Council to undertake its initiatives and activities proposed in the Council Plan's four key result areas. Each program in the Budget contains a statement about how the program will contribute to the initiatives and strategies detailed in the Council Plan 2017-2021.

Financial Implications:

The 2017/18 Budget is consistent with the parameters set out in Council's ten-year financial plan. The underlying operating result and the cash position are positive but reduced in comparison to forecasts in previous long-term plans.

Risk Management Implications:

The preparation of the Budget is a statutory requirement.

Conflict of Interest:

Under section 80C of the LGA officers providing advice to Council must disclose any interests, including the type of interest.

Author and Officer Responsible: Monica Revell, Acting Director Corporate Services

In providing this advice as the Author and Officer Responsible, I have no interests to disclose.

Communications Strategy:

Council must give notice of the adoption of the Budget 2017/18 under section 125 LGA. A public notice will be inserted in the Wimmera Mail Times, Dimboola Banner, Dimboola Courier, Rainbow Jeparit Argus and Nhill Free Press advising of the adoption of the Budget 2017/18.

Copies of the adopted Budget will be placed on Council's website and hard copies will be made available from Hindmarsh Shire Council Customer Service Centres.

A copy of the Budget 2017/18 will be sent to the Minister for Local Government.

RECOMMENDATION:

1. ADOPTION OF THE 2017/18 BUDGET:

- 1.1 That Council pursuant to Sections 127, 129, 130 and 223 of the Local Government Act 1989 ('the Act') and noting written submissions received relating to the 2017/18 Municipal Budget ('the Budget'), now adopts the Budget for the financial year, being for the period 1 July 2017 to 30 June 2018 ('the Financial Year') attached as Appendix xx and annexed to the recommendation and initialed by the Mayor and Chief Executive Officer for identification;**
- 1.2 That the Chief Executive Officer be authorised to give public notice of this decision to adopt the Budget, in accordance with Section 130(2) of the Act;**

- 1.3 *That a copy of the adopted Budget be forwarded to the Minister for Local Government before 31 August 2017, in accordance with Section 130(4) of the Act;*
- 1.4 *That a copy of the adopted Budget is kept available at the Hindmarsh Shire Council offices and customer service centres for public inspection in accordance with Section 130(9) of the Act.*

2. AMOUNT INTENDED TO BE RAISED:

That an amount of \$8,322,293 be declared as the amount which Council intends to raise by general rates by the application of differential rates, the annual service charge (kerbside collection charge) and municipal charge (all described later in this Recommendation), which amount is calculated as follows:

General rates	\$6,712,767
Municipal charge	\$734,810
Kerbside waste / recycling collection charge	\$874,716
total	\$8,322,293

3. GENERAL RATES:

- 3.1 *That a general rate be declared in respect of the Financial Year, being for the period 1 July 2017 to 30 June 2018;*
- 3.2 *That it be further declared pursuant to Sections 158, 158A and 161 of the Act that the general rate be raised by the application of differential rates having regard to the objectives of each differential rate and characteristics of the land which are the criteria for declaring each differential rate as set out in Appendix B of the Budget 2017/18;*
- 3.3 *That it be confirmed that the differential rates for all rateable land within the municipal district be determined by multiplying "Capital Improved Value" of each rateable land by a percentage specified as the percentage of each uniform rate (which percent may be alternatively expressed as cents in the dollar of the Capital Improved Value):*

Type of Rate	Rate in Dollar on Capital Improved Value Cents/\$CIV
Residential Land	0.58634
Farm Land	0.52771
Business, Industrial & Commercial Land	0.52771
Recreational and Cultural Land	0.29317
Urban Vacant Land	1.17268

4. MUNICIPAL CHARGE:

- 4.1 *That pursuant to Section 189 of the Act, a Municipal Charge be declared for the period commencing on 1 July 2017 and ending on 30 June 2018;*
- 4.2 *The municipal charge be declared for the purpose of covering some of the administrative costs of Council;*
- 4.3 *The Municipal Charge is in the sum of \$197.00 for each rateable land within the municipal district in respect of which a municipal charge may be levied.*

5. ANNUAL SERVICE CHARGE (KERBSIDE COLLECTION CHARGE)

- 5.1 That, pursuant to Section 162(1)(b) and Section 221(1)(b) of the Act, an Annual Service Charge be declared for the period commencing on 1 July 2017 and ending on 30 June 2018;**
- 5.2 That the Annual Service Charge is made for the collection and disposal of refuse and that this Charge is referred to as the “Kerbside waste / recycling collection charge”.**
- 5.3 That the Annual Service Charge be in the sum of \$329.00 for each rateable land within the municipal district in respect of which service charges may be levied and where the services listed in 5.2 above are available.**

6. INTEREST ON UNPAID RATES AND CHARGES:

That interest at the rate prescribed by Section 172(2)(a) of the Act be payable in respect of any of the aforesaid rates and charges which are not paid by the dates fixed pursuant to Section 167(2) of the Act by the date specified for their payment.

7. AUTHORISATION TO LEVY AND RECOVER:

That the Chief Executive Officer be authorised to levy and recover the aforesaid rates and charges in accordance with the Act.

8. SUBMISSIONS:

That having considered all submissions received, Council notify in writing, each person who has made a separate submission, of the decision and the reasons for that decision, section 223 of the Act, the reason being that Council believes the budget as adopted achieves the objectives of Council as determined by Section 3C of the Act and the role of Council as determined by Section 3D of the Act.

Attachment: 9

SUPPLEMENTARY REPORT – ADOPTION OF ANNUAL BUDGET 2017/18

Introduction:

This supplementary report seeks Council's support to adopt the Annual Budget 2017/18 with amendments to the recommendations contained in the Council Report 11.5 prepared for the 23 August Council Meeting.

This supplementary report has been written after taking consideration of correspondence received from the public, following the closing of public responses on Friday 18 August 2017.

Discussion:

At the closing of public responses on Friday 18 August 2017, Council received two budget submissions in relation to the 2017/18 Annual Budget.

Nhill Town Committee secretary Helen Ross requests a budget allocation for the Goldsworthy Park Rotunda, BBQ shed and Light poles in the 2016/17 budget be carried forward so works can be undertaken in 2017/18.

Officers will ensure that the under expenditure in the Rotunda maintenance account is carried forward into 2017/18 so works on the Goldsworthy Park Rotunda can be undertaken.

Nhill resident Wendy Robins addresses many areas within the 2017/18 budget.

- Caravan Parks and Camping Grounds – the submission questions the over expenditure in indoor salaries; increasing the marketing budget to 10% of annual turn-over; the purchase of bikes for the Riverside Holiday Park, Dimboola; and tendering our management of the caravan parks within the Shire.
- Tourism / Economic Development – the submission requests council consider focusing more on empowering our communities by acknowledging and assisting businesses and community groups in the unpaid work that they do rather than investing \$650,000 on tourism and economic development which consists of 35% expenditure on indoor salaries.
- Karen Programs – discusses the need for infrastructure and existing jobs to sustain the Karen people and asking if resources could be better spent elsewhere.
- Customer Service Centre – Requests Council reintroduce a policy that mandates a response to all enquiries from constituents.
- Dimboola Library – suggests the money could offset rates increases as the project was not successful with Federal Funding.
- Kiata Windfarm – the submission asks where the approximately \$80,000 in additional rates revenue is in the draft budget.

In response to the submissions made by Nhill resident Wendy Robins Officers have considered the submissions and recommend no amendments to the budget be made based on the following.

- Caravan Parks and Camping Grounds salaries are variable depending on bookings within the parks, therefore may run over or under budget depending on extra staffing requirements during peak periods. The Riverside Holiday Park in Dimboola is seeing increased patronage with the upgrades undertaken. Introducing Bikes will further increase patronage as these are a popular addition to many caravan parks within Australia.
- There are a number of initiatives currently underway in relation to tourism opportunities including the implementation of improved tourism signage, implementation of the interpretative plan at the Wimmera Mallee Pioneer Museum as part its Master Plan and Councils involvement in the recently announced Silo Art Trail.
- Initiatives developed in the Hindmarsh Economic Development Strategy 2015-2020 are continuing to be developed as appropriate funding becomes available.
- The review of the previous Karen Community Plan and establishment of the new 2017-2021 Karen Community Plan is nearing completion and actions will be undertaken to ensure the attraction and retention of the Karen community is an important component of their sustainability in Nhill. Staff employed to work with Migrants and the Karen's in particular are funded and due to expire in April 2018 and October 2018.
- Although Federal Government funding was not received for the Dimboola Library, the project received funding from the Victorian Governments Living Libraries Fund and Councils original contribution is a requirement of the co-funding contribution.
- Expected completion date for the Kiata Windfarm is December 2018. Revenue has been recognised in the Strategic Resources Plan from 2018/19.

Upon further review of Councils proposed Capital works, Council officers are recommending amendments to the Capital Works program.

- Include Nhill Rainbow Road, Lake Hindmarsh and Commercial Lane, Nhill due to safety concerns.

- Remove Netherby Baker Road, Netherby and Nhill Murrayville Road, Yanac and reduce the scope of works along G Schultz's Road, Nhill.
These changes will be cost neutral.

RECOMMENDATION:

1. ADOPTION OF THE 2017/18 BUDGET

1.1 That Council pursuant to Sections 127, 129, 130 and 223 of the Local Government Act 1989 ('the Act') and noting written submissions received relating to the 2017/18 Municipal Budget ('the Budget'), now adopt the Budget for the financial year, being for the period 1 July 2017 to 30 June 2018 ('the Financial Year') attached as attachment 9 and annexed to the recommendation and initialled by the Mayor and Chief Executive Officer for identification with the following amendments;

- a. Amend the Capital Works program for 2017/18 to include Nhill Rainbow Road, Lake Hindmarsh (\$286,000) and Commercial Lane, Nhill (\$38,000); remove Netherby Baker Road, Netherby(\$205,000) and Nhill Murrayville Road, Yanac (\$79,000); and reduce the scope of works for G Schultz's Road, Nhill (\$20,000).**

1.2 That the Chief Executive Officer be authorised to give public notice of this decision to adopt the Budget, in accordance with Section 130(2) of the Act;

1.3 That a copy of the adopted Budget be forwarded to the Minister for Local Government before 31 August 2017, in accordance with Section 130(4) of the Act;

1.4 That a copy of the adopted Budget be kept available at the Hindmarsh Shire Council offices and customer service centres for public inspection in accordance with Section 130(9) of the Act.

2. AMOUNT INTENDED TO BE RAISED

That an amount of \$8,322,293 be declared as the amount which Council intends to raise by general rates by the application of differential rates, the annual service charge (kerbside collection charge) and municipal charge (all described later in this Recommendation), which amount is calculated as follows:

General rates	\$6,712,767
Municipal charge	\$734,810
Kerbside waste / recycling collection charge	\$874,716
Total	\$8,322,293

3. GENERAL RATES

3.1 That a general rate be declared in respect of the Financial Year, being for the period 1 July 2017 to 30 June 2018;

3.2 That it be further declared pursuant to Sections 158, 158A and 161 of the Act that the general rate be raised by the application of differential rates having regard to the objectives of each differential rate and characteristics of the land which are the criteria for declaring each differential rate as set out in Appendix B of the Budget 2017/18;

3.3 That it be confirmed that the differential rates for all rateable land within the municipal district be determined by multiplying "Capital Improved Value" of each rateable land by a percentage specified as the percentage of each

uniform rate (which percent may be alternatively expressed as cents in the dollar of the Capital Improved Value):

Type of Rate	Rate in Dollar on Capital Improved Value Cents/\$CIV
Residential Land	0.58634
Farm Land	0.52771
Business, Industrial & Commercial Land	0.52771
Recreational and Cultural Land	0.29317
Urban Vacant Land	1.17268

4. MUNICIPAL CHARGE

- 4.1 That pursuant to Section 189 of the Act, a Municipal Charge be declared for the period commencing on 1 July 2017 and ending on 30 June 2018;**
- 4.2 The municipal charge be declared for the purpose of covering some of the administrative costs of Council;**
- 4.3 The Municipal Charge be in the sum of \$197.00 for each rateable land within the municipal district in respect of which a municipal charge may be levied.**

5. ANNUAL SERVICE CHARGE (KERBSIDE COLLECTION CHARGE)

- 5.1 That, pursuant to Section 162(1)(b) and Section 221(1)(b) of the Act, an Annual Service Charge be declared for the period commencing on 1 July 2017 and ending on 30 June 2018;**
- 5.2 That the Annual Service Charge be made for the collection and disposal of refuse and that this Charge be referred to as the “Kerbside waste / recycling collection charge”.**
- 5.3 That the Annual Service Charge be in the sum of \$329.00 for each rateable land within the municipal district in respect of which service charges may be levied and where the services listed in 5.2 above are available.**

6. INTEREST ON UNPAID RATES AND CHARGES

That interest at the rate prescribed by Section 172(2)(a) of the Act be payable in respect of any of the aforesaid rates and charges which are not paid by the dates fixed pursuant to Section 167(2) of the Act by the date specified for their payment.

7. AUTHORISATION TO LEVY AND RECOVER

That the Chief Executive Officer be authorised to levy and recover the aforesaid rates and charges in accordance with the Act.

8. SUBMISSIONS

That having considered all submissions received, Council notify in writing, each person who has made a separate submission, of the decision and the reasons for that decision, section 223 of the Act, the reason being that Council believes the budget as adopted achieves the objectives of Council as determined by Section 3C of the Act and the role of Council as determined by Section 3D of the Act.

MOVED: CRS D. Colbert/R. Ismay

1. ADOPTION OF THE 2017/18 BUDGET

- 1.1 That Council pursuant to Sections 127, 129, 130 and 223 of the Local Government Act 1989 ('the Act') and noting written submissions received relating to the 2017/18 Municipal Budget ('the Budget'), now adopt the Budget for the financial year, being for the period 1 July 2017 to 30 June 2018 ('the Financial Year') attached as attachment 9 and annexed to the recommendation and initialled by the Mayor and Chief Executive Officer for identification with the following amendments;**
- b. Amend the Capital Works program for 2017/18 to include Nhill Rainbow Road, Lake Hindmarsh (\$286,000) and Commercial Lane, Nhill (\$38,000); remove Netherby Baker Road, Netherby(\$205,000) and Nhill Murrayville Road, Yanac (\$79,000); and reduce the scope of works for G Schultzs Road, Nhill (\$20,000).**
- 1.2 That the Chief Executive Officer be authorised to give public notice of this decision to adopt the Budget, in accordance with Section 130(2) of the Act;**
- 1.3 That a copy of the adopted Budget be forwarded to the Minister for Local Government before 31 August 2017, in accordance with Section 130(4) of the Act;**
- 1.4 That a copy of the adopted Budget be kept available at the Hindmarsh Shire Council offices and customer service centres for public inspection in accordance with Section 130(9) of the Act.**

2. AMOUNT INTENDED TO BE RAISED

That an amount of \$8,322,293 be declared as the amount which Council intends to raise by general rates by the application of differential rates, the annual service charge (kerbside collection charge) and municipal charge (all described later in this Recommendation), which amount is calculated as follows:

General rates	\$6,712,767
Municipal charge	\$734,810
Kerbside waste / recycling collection charge	\$874,716
Total	\$8,322,293

3. GENERAL RATES

- 3.1 That a general rate be declared in respect of the Financial Year, being for the period 1 July 2017 to 30 June 2018;**
- 3.2 That it be further declared pursuant to Sections 158, 158A and 161 of the Act that the general rate be raised by the application of differential rates having regard to the objectives of each differential rate and characteristics of the land which are the criteria for declaring each differential rate as set out in Appendix B of the Budget 2017/18;**
- 3.3 That it be confirmed that the differential rates for all rateable land within the municipal district be determined by multiplying "Capital Improved Value" of each rateable land by a percentage specified as the percentage of each uniform rate (which percent may be alternatively expressed as cents in the dollar of the Capital Improved Value):**

<i>Type of Rate</i>	<i>Rate in Dollar on Capital Improved Value Cents/\$CIV</i>
<i>Residential Land</i>	<i>0.58634</i>
<i>Farm Land</i>	<i>0.52771</i>
<i>Business, Industrial & Commercial Land</i>	<i>0.52771</i>
<i>Recreational and Cultural Land</i>	<i>0.29317</i>
<i>Urban Vacant Land</i>	<i>1.17268</i>

4. MUNICIPAL CHARGE

- 4.1** *That pursuant to Section 189 of the Act, a Municipal Charge be declared for the period commencing on 1 July 2017 and ending on 30 June 2018;*
- 4.2** *The municipal charge be declared for the purpose of covering some of the administrative costs of Council;*
- 4.3** *The Municipal Charge be in the sum of \$197.00 for each rateable land within the municipal district in respect of which a municipal charge may be levied.*

5. ANNUAL SERVICE CHARGE (KERBSIDE COLLECTION CHARGE)

- 5.1** *That, pursuant to Section 162(1)(b) and Section 221(1)(b) of the Act, an Annual Service Charge be declared for the period commencing on 1 July 2017 and ending on 30 June 2018;*
- 5.2** *That the Annual Service Charge be made for the collection and disposal of refuse and that this Charge be referred to as the “Kerbside waste / recycling collection charge”.*
- 5.3** *That the Annual Service Charge be in the sum of \$329.00 for each rateable land within the municipal district in respect of which service charges may be levied and where the services listed in 5.2 above are available.*

6. INTEREST ON UNPAID RATES AND CHARGES

That interest at the rate prescribed by Section 172(2)(a) of the Act be payable in respect of any of the aforesaid rates and charges which are not paid by the dates fixed pursuant to Section 167(2) of the Act by the date specified for their payment.

7. AUTHORISATION TO LEVY AND RECOVER

That the Chief Executive Officer be authorised to levy and recover the aforesaid rates and charges in accordance with the Act.

8. SUBMISSIONS

That having considered all submissions received, Council notify in writing, each person who has made a separate submission, of the decision and the reasons for that decision, section 223 of the Act, the reason being that Council believes the budget as adopted achieves the objectives of Council as determined by Section 3C of the Act and the role of Council as determined by Section 3D of the Act.

CARRIED

Attachment: 9

11.6 ADOPTION OF THE COUNCIL PLAN, STRATEGIC RESOURCE PLAN, AND HEALTH AND WELLBEING PLAN 2017-2021

Responsible Officer: Acting Director Corporate Services
Attachment: 10

Introduction:

The purpose of this report is to formally adopt the Council Plan, Strategic Resource Plan, and Health and Wellbeing Plan 2017-2021.

Discussion:

Section 125 of the Local Government Act 1989 (the Act) requires that

(1) A Council must prepare and approve a Council Plan within the period of 6 months after each general election or by the next 30 June, whichever is later.

(2) A Council Plan must include—

- (a) the strategic objectives of the Council;
- (b) strategies for achieving the objectives for at least the next 4 years;
- (c) strategic indicators for monitoring the achievement of the objectives;
- (d) a Strategic Resource Plan containing the matters specified in section 126;
- (e) any other matters which are prescribed by the regulations.

Section 125 of the Act also provides that at least once each financial year Council must consider whether the current Council Plan requires any adjustment in respect of the remaining period of the Plan. The Act provides that should Council propose to make an adjustment to those aspects outlined in s125 (2)(a)(b) and (c), then public notice of the proposal must be given and submissions invited in accordance with s223.

The Strategic Resource Plan details the resources required to achieve the strategic objectives. It must include in respect of at least the next four financial years, s126—

- (a) financial statements;
- (b) statements describing the required non-financial resources, including human resources;

It must also, “take into account services and initiatives contained in any plan adopted by the Council (so far as the plan relates to the period covered by the Strategic Resource Plan).”

A Council must review the Strategic Resource Plan during the preparation of the Council Plan; and adopt the Strategic Resource Plan no later than 30 June each year. A copy of the current Strategic Resource Plan must be available for inspection by the public at the Council office and any district offices and any other place required by the regulations. In addition, a Council must ensure that the current Strategic Resource Plan is published on the Council's Internet website.

To accommodate the state government's Fair Go Rates System and council applications for a higher rate cap to the Essential Services Commission, the Minister for Local Government has extended the date by which councils must adopt their budgets and council plans to 31 August 2017.

Under the Public Health and Wellbeing Act 2008, Sections, 26 and 27, Local Government must plan for the health and wellbeing of its community. For 2017-2021, Council has chosen to include public health matters in the Council Plan.

Council believes the inclusion of these matters in the Council Plan will help facilitate one of the key objectives of any local government: to improve the quality of life of the people in its community.

At its meeting on 19 July 2017 Council resolved to formally prepare and advertise the draft Council Plan, Strategic Resource Plan, and Health and Wellbeing Plan 2017-2021 pursuant to section 125 of the Local Government Act 1989 (the Act) and called for written submissions. An advertisement was placed in the Wimmera Mail Times on Friday 21 July 2017. The plan was also promoted on Councils Facebook page and website.

Submissions

Written submissions in relation to the Council Plan, Strategic Resource Plan, and Health and Wellbeing Plan 2017-2021 close on 18 August 2017. Submissions will be provided to Councillors as they are received and discussion will be held during the Council meeting.

Options:

Council may adopt the Council Plan, Strategic Resource Plan, and Health and Wellbeing Plan 2017-2021 as per the draft advertised or make amendments it considers necessary.

Financial Implications:

The delivery of Council's key policy objectives, articulated in the Plan, is reflected in the funding proposals and revenue projections detailed in the 2017/18 Budget.

The draft 2017/18 Budget has direct links with the Council Plan. Each program in the Budget contains a statement about how the program will contribute to the initiatives and strategies as detailed in the Council Plan.

Risk Management Implications:

Risk management will be considered in the development and implementation of individual initiatives.

Conflict of Interest:

Under section 80C of the LGA officers providing advice to Council must disclose any interests, including the type of interest.

Author and Officer Responsible: Monica Revell, Acting Director Corporate Services

In providing this advice as the Author and Officer Responsible, I have no interests to disclose.

RECOMMENDATION:

That Council:

- 1. Adopts 2017-2021 Council Plan, incorporating the Strategic Resource Plan, and Health and Wellbeing Plan.***
- 2. Having considered all submissions received, Council notifies in writing, each person who has made a separate submission, of the decision and reasons for that decision.***
- 3. Advise the Minister for Local Government that Hindmarsh Shire Council has adopted the Council Plan 2017-2021 incorporating the Strategic Resource Plan, and Health and Wellbeing Plan.***

Attachment: 10

SUPPLEMENTARY REPORT – ADOPTION OF THE COUNCIL PLAN, STRATEGIC RESOURCE PLAN AND HEALTH AND WELLBEING PLAN 2017-2021

Introduction:

This supplementary report seeks Council’s support to adopt the Council Plan, Strategic Resource Plan and Health and Wellbeing Plan 2017-2021 with amendments to the recommendations contained in the Council Report 11.6 prepared for the 23 August Council Meeting.

This supplementary report has been written after taking consideration of correspondence received from the public, following the closing of public responses on Friday 18 August 2017.

Discussion:

At the closing of public responses on Friday 18 August 2017, Council received the following responses requesting Council support in the 2017-2021 Council Plan;

1. 16 x respondents requesting support for the redevelopment of the former Dimboola Hotel site at the corner of Lloyd and Lochiel Streets, Dimboola,
2. 1 x respondent regarding the establishment of smaller land holding for cottage industry and produce production, and
3. 1 x respondent regarding the Health and Wellbeing Plan.

Respondents included:

Name	Business / Resident	Location	Issue
Wayne Hoare	Antipodean Produce	Dimboola	Support for the redevelopment of the former Dimboola Hotel site located at the corner of Lloyd and Lochiel Streets Dimboola
Amy Ward	The Good Paddock	Dimboola	
Cal Myers	Victoria Police	Dimboola	
Mandy Myers	Dimboola Historical Society	Dimboola	
Col Campbell	Dimboola Football Netball Club	Dimboola	
Hannah Young	Dimboola Playgroup	Dimboola	
Ilse Aschenbrenner	Resident	Dimboola	
Jan John	Jan’s Wimmera Whimseys	Dimboola	
Jo & Bruce Donnelly	Residents	Dimboola	
John Hutchins	Harris Mensland	Dimboola	
John Johnson	Dimboola Bladeworks	Dimboola	
Margaret Hunter	Resident	Dimboola	
Mars Drum	Resident	Dimboola	
Mary Clarke	Mason Clarke Preserving Co	Dimboola	
Peter Gooding	Resident	Mosman, NSW	
Sharyn Cook	Resident	Dimboola	Support for establishment of small lot holdings to
Ilse Aschenbrenner	Resident	Dimboola	

			support cottage industry and production of produce
Marianne Hendron	Womens Health Grampians	Ballarat West	Request for inclusion of a commitment to CoRE and the Act@Work Program in the Health and Wellbeing Plan

The following comments are made in consideration of the above responses:

- **Former Dimboola Hotel site**

Consideration for the development of new community services and social infrastructure and economic and tourism opportunities has been provided for in the Dimboola Community Precinct Plan established in July 2016.

Whilst the Dimboola Community Precinct Plan identified the former Dimboola Hotel site as a suitable location for a proposed Library and Civic Hub, circumstances did not permit this to eventuate.

As the Dimboola Community Precinct Plan does not specifically detail other privately or community owned development opportunities, Council will continue to support and advocate for the development of any opportunities or initiatives to increase economic growth, create employment opportunities and to generally increase the community livability and sustainability of Dimboola.

- **Small lot holdings**

Consideration for the development of new economic and tourism opportunities has been provided for in the Dimboola Community Precinct Plan established in July 2016.

Item 5.2.2 of the Dimboola Community Precinct Plan states:

‘Support the development of sympathetic tourism businesses that complement and promote the cultural, environmental, heritage and agricultural features of the community and region’.

“Support sympathetic development and activities such as pop up markets and food stalls that encourage the use of areas, pedestrian traffic and general recreation and leisure use that link the commercial centre to the river frontage, particularly along Wimmera Street’.

Furthermore the above initiatives can be linked to the following strategic objectives as stated in the 2017-2021 Council Plan:

- **Community Liveability**

- **1.1 - An actively engaged community**

1.1.2 - Maintain Community Action Plans for Dimboola, Jeparit, Nhill and Rainbow.
Follow up on Community Action Plans and their working group projects

- **1.2 - A range of effective and accessible services to support the health and wellbeing of our community**

1.2.6 - Develop Dimboola Community, Civic and Business Hub (subject to funding)

- **Built and Natural Environment**

- **2.1- Well-maintained physical assets and infrastructure to meet community and**

organisational needs

2.1.1 - Re-develop and maintain attractive streetscapes, open spaces and public places

- **Health and Wellbeing Plan**

Womens Health Grampians requests that consideration be given to two recommendations:

That membership of the Communities of Respect and Equality (CoRE) and the on-going commitment to the Act@Work program be considered and included in the Health and Wellbeing Plan.

That reference is made to the CoRE Alliance and the Act@Work program in:

- **Community Liveability**

1.2 - A range of effective and accessible services to support the health and wellbeing of our community

1.2.9 - Promote positive, equal and respectful relationships between and among women and men, girls and boys

Council has also received advice from Dr Bruce Bolam, Chief Preventative Health Officer, Department of Health and Human Services that Council's application for exemption from establishing a standalone Health and Wellbeing Plan has been approved.

Recommendation:

The following recommendation has been provided for Council consideration as supplementary to that contained within report 11.6 Adoption of the Council Plan, Strategic Resource Plan and Health and Wellbeing Plan 2017-2021.

The following recommendation remains unchanged to that within report 11.6 with the exception of recommendation 1, that now includes responses from the public following the release of the Council Plan, Strategic Resource Plan and Health and Wellbeing Plan 2017-2021 for public comment.

RECOMMENDATION:

That Council:

- 1. Adopts 2017-2021 Council Plan incorporating the Strategic Resource Plan and Health and Wellbeing Plan and that the recommendation from Women's Health Grampians will be included in the Community Liveability Section 1.2.9 and that Council continues to support and advocate for the development of any opportunities or initiatives to increase economic growth, create employment opportunities and to generally increase the community livability and sustainability of Dimboola.***
- 2. Having considered all submissions received, Council notifies in writing, each person who has made a separate submission, of the decision and reasons for that decision.***
- 3. Advise the Minister for Local Government that Hindmarsh Shire Council has adopted the Council Plan 2017-2021 incorporating the Strategic Resource Plan and Health and Wellbeing Plan.***

MOVED: CRS R. Gersch/D. Colbert

That Council:

- 1. Adopts 2017-2021 Council Plan incorporating the Strategic Resource Plan and Health and Wellbeing Plan and that the recommendation from Women's Health Grampians will be included in the Community Liveability Section 1.2.9 and that Council continues to support and advocate for the development of any opportunities or initiatives to increase economic growth, create employment opportunities and to generally increase the community livability and sustainability of Dimboola.**
- 2. Having considered all submissions received, Council notifies in writing, each person who has made a separate submission, of the decision and reasons for that decision.**
- 3. Advise the Minister for Local Government that Hindmarsh Shire Council has adopted the Council Plan 2017-2021 incorporating the Strategic Resource Plan and Health and Wellbeing Plan.**

CARRIED

Attachment: 10

Cr. T Schneider returned at 3:16pm

11.7 ASSET MANAGEMENT PLAN PART A – GEN. INFORMATION & PART E - PATHWAYS

Responsible Officer: Director Infrastructure Services

Attachment: 11-17

Introduction:

This report presents draft Asset Management Plans (AMPs), in the form of a general plan as well as a pathway specific plan for Council consideration and adoption.

Discussion:

Asset management is about the creation of a structured approach to the acquisition, use and disposal of assets over their entire life cycle so as to maximise their service delivery potential at the lowest life cycle cost while concurrently managing risk exposure resulting from the ownership and operation of the assets.

Council considered and adopted an Asset Management Policy and an Asset Management Strategy at its meetings in May and June 2015. The prime objective of the policy and strategy are to guide the development and review of asset management plans. This report provides the first of a series of Asset Management Plans which will be released over the next year.

Hindmarsh Shire Council has worked with other Wimmera councils and produced a standardised template for Asset Management Plans. This report addresses Part A – General Information (which provides an overview and introduction common to all assets) and Part E – Pathways.

Other AMPs to be produced in the future are:-

Part B – Roads

Part C – Bridges, Weirs & Major Culverts

Part D – Buildings & Structures

Part F – Drainage, and

Part G – Recreation & Open Space

The objective of an Asset Management Plan (AMP) is to outline the financial resources required to manage and maintain the relevant asset network to an appropriate standard (or level of service). Each individual AMP provides an overview of the ongoing management of that asset network and acts as a tool to support the ability of Council to deliver well targeted, responsive and value for money maintenance and operational services for the community as a whole. Individual projects, renewal treatments or interventions which result from the plans will be included in Council's Long Term Financial Plan (LTFP).

The AMP Part E - Pathways is a means of outlining the key elements involved in managing council's footpath assets. It combines management, financial, engineering and technical practices to ensure that the level of service required by user groups is provided at the lowest long term cost to the community within the limits of any fiscal constraints that may be imposed by Council.

The specific purpose of the Pathways AMP is to:

- Demonstrate responsible stewardship by the Council;

- Define and articulate how the infrastructure is and will be managed to achieve the organisation's objectives;
- Provide a basis for customer consultation to determine the appropriate levels of service;
- Manage risk of asset failure;
- Achieve savings by optimising whole of life costs; and
- Support long term financial planning.

Attached is the draft Pathways AMP for Council consideration. The AMP is broken down into the following sections

- **Background** – includes which assets are included in this plan, who is primarily responsible for them, and links to organisational goals and objectives
- **Levels of Service** – identifies community expectations, legislative requirements, current levels of service, and anticipated future demand
- **Risk Management** – looks at hazard identification and risk minimisation
- **Lifecycle Management Plans** – cover whole of life factors including quantity, condition, valuation, maintenance, renewal, new and upgrade, and disposal of pathway assets.
- **Financial Plan** – includes financial statements and projections, funding strategies, and key assumptions made in the financial forecast
- **Asset Management practices and improvements** – place this plan within the context of AM systems, standards and guidelines, and ongoing improvements and monitoring programs.

Options:

Council may approve, approve with alterations or not approve the attached Asset Management Plans; Part A – General Information, and Part E – Pathways for the purpose of community consultation. Community consultation will include advertising, meeting with stakeholder groups, and making documents available at Customer Service Centres and Council's website for feedback for a period of four weeks. Public submissions will then be reviewed and the AMP updated as required and presented to Council for formal adoption.

Financial Implications:

The recommendations contained in this Asset Management Plan will impact on Council's future budgets. The objective of the Pathways AMP is to ensure appropriate footpath assets are provided at the lowest life cycle cost. As such, the long term aim is for Council expenditure to be minimised.

Risk Management Implications:

There is a risk that existing asset management systems and processes may be inadequate to record, control, monitor and report on fixed infrastructure. This initiative to develop and review Asset Management documentation and processes will address this risk.

There is also an ongoing risk that insufficient funds will be available to adequately meet the needs of the community's footpath infrastructure. The Pathways AMP seeks to control this by monitoring and reporting on the adequacy of infrastructure expenditure and informing Council's budget deliberations.

Conflict of Interest:

Under section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible – Anne Champness, Director Infrastructure Services

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Mike Coppins, Asset Manager

In providing this advice as the Author, I have no disclosable interests in this report.

Communications Strategy:

Communication and community engagement are detailed under “Options” above.

RECOMMENDATIONS:

That Council approves the draft Asset Management Plans Part A – General Information and Part E - Pathways for the purpose of community consultation.”

MOVED: CRS R. Gersch/R. Lowe

That Council approves the draft Asset Management Plans Part A – General Information and Part E - Pathways for the purpose of community consultation.”

CARRIED

Attachment: 11-17

12. SPECIAL COMMITTEES

12.1 NHILL TOWN COMMITTEE

Responsible Officer: Acting Director Corporate Services
Attachment: 18

Introduction:

The Nhill Town Committee held its Meeting on 17 July 2017. The purpose of this report is to note the minutes from this meeting. A copy of the minutes is included as an attachment for the information of Council.

RECOMMENDATION:

That Council notes the minutes of the Nhill Town Committee Meeting on 17 July 2017.

MOVED: CRS D. Colbert/R. Lowe

That Council notes the minutes of the Nhill Town Committee Meeting on 17 July 2017.

CARRIED

Attachment: 18

12.2 YURUNGA HOMESTEAD COMMITTEE

Responsible Officer: Acting Director Corporate Services
Attachment: 19

Introduction:

The Yurunga Homestead Committee held its Meeting on 15 July 2017. The purpose of this report is to note the minutes from this meeting. A copy of the minutes is included as an attachment for the information of Council.

RECOMMENDATION:

That Council notes the minutes of the Yurunga Homestead Committee Meeting on 15 July 2017.

MOVED: CRS R. Ismay/R. Lowe

That Council notes the minutes of the Yurunga Homestead Committee Meeting on 15 July 2017.

CARRIED

Attachment: 19

12.3 WIMMERA MALLEE PIONEER MUSEUM COMMITTEE

Responsible Officer: Acting Director Corporate Services
Attachment: 20

Introduction:

The Wimmera Mallee Pioneer Museum Committee held its Meeting on 20 July 2017. The purpose of this report is to note the minutes from this meeting. A copy of the minutes is included as an attachment for the information of Council.

RECOMMENDATION:

That Council notes the minutes of the Wimmera Mallee Pioneer Museum Committee Meeting on 20 July 2017.

MOVED: CRS R. Ismay/R. Lowe

That Council notes the minutes of the Wimmera Mallee Pioneer Museum Committee Meeting on 20 July 2017.

CARRIED

Attachment: 20

12.4 DIMBOOLA TOWN COMMITTEE

Responsible Officer: Acting Director Corporate Services
Attachment: 21

Introduction:

The Dimboola Town Committee held its Meeting on 7 August 2017. The purpose of this report is to note the minutes from this meeting. A copy of the minutes is included as an attachment for the information of Council.

RECOMMENDATION:

That Council notes the minutes of the Dimboola Town Committee Meeting on 7 August 2017.

MOVED: CRS R. Lowe/D. Colbert

That Council notes the minutes of the Dimboola Town Committee Meeting on 7 August 2017.

CARRIED

Attachment: 21

12.5 MUNICIPAL EMERGENCY MANAGEMENT PLANNING COMMITTEE

Responsible Officer: Acting Director Corporate Services

Attachment: 22

Introduction:

The Municipal Emergency Management Planning Committee held its Meeting on 27 July 2017. The purpose of this report is to note the minutes from this meeting. A copy of the minutes is included as an attachment for the information of Council.

RECOMMENDATION:

That Council notes the minutes of the Municipal Emergency Management Planning Committee Meeting on 27 July 2017.

MOVED: CRS R. Gersch/D. Colbert

That Council notes the minutes of the Municipal Emergency Management Planning Committee Meeting on 27 July 2017.

CARRIED

Attachment: 22

13. LATE REPORTS

No report

14. OTHER BUSINESS

15. CONFIDENTIAL REPORTS

In accordance with Section 89 (2) of the *Local Government Act 1989*, Council may close the meeting to the public if items to be discussed are deemed confidential, that is, if the items to be discussed relate to:

- a) Personnel matters;
- b) The personal hardship of any resident or ratepayer;
- c) Industrial matters;
- d) Contractual matters;
- e) Proposed developments;
- f) Legal advice;
- g) Matters affecting the security of Council property;
- h) Any other matter which the Council or Special Committee considers would prejudice the Council or any person;
- (i) a resolution to close the meeting to members of the public.

RECOMMENDATION:

That the meeting be closed in accordance with Section 89 of the Local Government Act 1989, as a) Personnel matters and h) any other matter which the Council or Special Committee considers would prejudice the Council or any person;

- 15.1 2017/18 Business Assistance Grants Program Round 1
- 15.2 Local Roads to Market Grant Program
- 15.3 Hindmarsh Shire Council Community Action Grants 2017/18

MOVED: CRS R. Gersch/R. Lowe

1. That the meeting be closed in accordance with Section 89 of the Local Government Act 1989, as a) Personnel matters and h) any other matter which the Council or Special Committee considers would prejudice the Council or any person;

- 15.1 2017/18 Business Assistance Grants Program Round 1
- 15.2 Local Roads to Market Grant Program
- 15.3 Hindmarsh Shire Council Community Action Grants 2017/18

2. Council break for 5 minutes.

CARRIED

MOVED: CRS R. Lowe/R. Ismay

That Council move out of closed session.

CARRIED

16. MEETING CLOSE

There being no further business, Cr Nelson declared the meeting closed at 5:17pm



Hindmarsh
Shire Council

**Administration
Centre**

PO Box 250
92 Nelson Street
NHILL VIC 3418
Ph: (03) 5391 4444

email:
info@hindmarsh.vic.gov.au

website:
www.hindmarsh.vic.gov.au

ABN 26 550 541 746

**Customer Service
Centres**

Jeparit
10 Roy Street
JEPARIT VIC 3423
Ph: (03) 5391 4450

Dimboola
101 Lloyd Street
DIMBOOLA VIC 3414
Ph: (03) 5391 4452

Rainbow
15 Federal Street
RAINBOW VIC 3424
Ph: (03) 5391 4451

24 August 2017

Ms Wendy Robins
32 Madden Street
Nhill VIC 3418

Dear Wendy,

Re: Contributions made to the Nhill Town Committee

At its 23 August 2017 Council Meeting, Council requested that I write a letter of appreciation for your contributions made to the Nhill Town Committee over the past 5 years.

Your dedication and contribution to the Nhill area has been greatly appreciated by Council and members of the public. You have been an integral part in the many events and projects.

On behalf of Council, I wish you all the best in your future endeavours and thank you again for your contribution to Nhill and Hindmarsh Shire Council.

Yours faithfully,

Greg Wood
Chief Executive Officer



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Ph: (03) 5391 4451

25 August 2017

Mr Brett Price
President
Victorian Off Road Racing Association
PO Box 492
Beaconsfield VIC 3807

Dear Brett,

Re: Hindmarsh Shire Rainbow Desert Enduro

At its August 23 Council meeting, Council requested that I write on their behalf to thank the Victorian Off Road Racing Association for their efforts in running a very successful event.

Although the weather proved to be challenging at times, feedback suggests that everybody who visited for the weekend - be they seasoned competitors or spectators watching off road racing for the first time, enjoyed their experience at the final round of the BF Goodrich CAMS Australian Off Road Championship.

The event also provided much excitement within the community of Rainbow and more broadly the Shire. It also gave our Rainbow 'locals' a chance to demonstrate how well they work together to deliver great projects for their community.

The efforts of your organisation do not go unnoticed and the community and Council appreciate what the Victorian Off Road Racing Association have done for the Shire.

The care and commitment you have shown to this community is remarkable and on behalf of Council I would like to take this opportunity to again thank and congratulate all involved.

Yours Sincerely,

Greg Wood
Chief Executive Officer



ASSEMBLY OF COUNCILLORS RECORD

Assembly of Councillors means a planned or scheduled meeting of at least 3 councillors and one member of council staff which considers matters that are intended or likely to be:

- a) the subject of a decision of the Council; or*
- b) subject to the exercise of a function, duty of power of the council that has been delegated to a person or committee; but does not include a meeting of the Council, a special committee of the Council, a club, association, peak body, political party or other organisation.*

Requirements to be observed by an assembly of Councillors (Section 80A Local Government Act, 1989)

Title of Meeting: Council Briefing Session

Date: Wednesday 23 August 2017 **Time:** 1:00pm – 3:00pm

Assembly Location: Council Chambers, 92 Nelson St, Nhill

Present:

Crs. D. Nelson (Mayor), D. Colbert, R. Lowe, T. Schneider, R. Gersch, R. Ismay

Apologies:

In Attendance:

Mr. G. Wood (Chief Executive Officer), Mr. S. Powers (Director Infrastructure Services), Mrs. M. Revell (Acting Director of Corporate Services), Mr. P. King (Acting Director of Community Services).

Conflict of Interest Disclosures

1. Direct; or
2. Indirect interest
 - (a) by close association;
 - (b) that is an indirect financial interest;
 - (c) because of conflicting duties;
 - (d) because of receipt of an applicable gift;
 - (e) as a consequence of becoming an interested party; or
 - (f) because of an impact on residential amenity.

Declaration of direct or indirect interest must also be advised by Councillors at the commencement of discussion of the specific item.

Councillors:

Nil

Officers:

Nil

Matters Discussed:

No.	Detail	Presenter
1.	CEO Update	Greg Wood
2.	Wimmera Catchment Management Authority update	Paul Fennell
3.	Wimmera Mallee Pioneer Museum Interpretive Plan	Phil King
4.	Tourism Signage	Phil King
5.	Councillor question time	Greg Wood

Completed by: Greg Wood

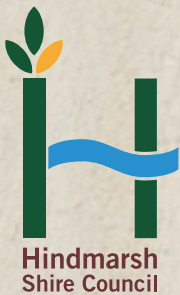
Signed:



Date: 23/08/2017

Must be kept for four years from date of the assembly. Available for public inspection at Council Offices for 12 months after date of assembly.

KAREN COMMUNITY PLAN



**IMPROVING SUPPORT AND OPPORTUNITIES
FOR KAREN PEOPLE IN HINDMARSH**

ACKNOWLEDGEMENT OF KEY PARTNERS

This plan would not be possible without the cooperation and support of our key partners. Council wishes to express sincere thanks to

- Australian Government
- Office of Multicultural Affairs and Citizenship, Department of Premier and Cabinet, Victorian Government
- Victorian Multicultural Commission
- Ballarat Community Health
- John and Marg Millington
- Luv-A-Duck
- Nhill College
- Nhill Karen Community Organisation
- Nhill Learning Centre
- Nhill Lutheran School
- St Patricks Primary School
- West Wimmera Health Service
- Wimmera Uniting Care
- Wimmera Development Association

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FOREWORD



HELEN KAPALOS
CHAIR OF VICTORIAN MULTICULTURAL COMMISSION

Our state is home to refugees from all over the world, with almost a third of Australia's refugees settling in Victoria. Our vibrant and welcoming community has much to offer refugees, including the experience and support of our well established migrant communities, and we are equally enriched by the contributions of our new arrivals.

For many refugees, adjusting to life in a new country can pose a number of challenges, so it is heartening to see Nhill's Karen community thriving in the place they now call home.

The Karen Community Action Plan continues to exemplify how diverse sectors and communities can work together to empower refugees to participate in our proudly multicultural state.



CR. DEBRA NELSON
MAYOR OF HINDMARSH SHIRE COUNCIL

Hindmarsh Shire is Culturally and Linguistically Diverse (CALD) being home to people from more than twenty five different countries around the world. Our rural Shire provides the opportunity to live in a friendly, safe environment and together with the abundance of natural assets, that provide many opportunities for recreational activities, our residents enjoy a high quality of life.

Our communities are welcoming and caring, accepting and respectful and we are proud of the very high rate of volunteering within our shire. CALD communities have been embraced by our residents and many, many hours of volunteering have been spent to support them and provide opportunities for participation which has benefited the whole community.

Since the development of the first Karen Community Action Plan in 2014, the Karen community in Nhill has gone from strength to strength. In partnership with the local community, the Karen community has made tangible and significant impacts on the local economy, as well as contributing to the cultural and social fabric of Nhill.

The Karen people's settlement in Nhill is a wonderful refugee success story, and an inspirational settlement model for other local communities to follow. I congratulate and commend the Hindmarsh Shire Council and the wider Nhill and Hindmarsh communities for their leadership in engaging with the Karen community. It demonstrates the Council's commitment to supporting its newest members, while at the same time empowering communities to celebrate their cultural traditions with pride.

The Victorian Multicultural Commission is proud to continue our support for the Karen Community Action Plan, and wish you every success for its implementation.

We are very grateful to the migrants and refugees who have made the choice to move to our Shire, often for employment in many different fields. The Karen Community is by far the largest ethnic group within our Shire and their settlement, which has become known worldwide, has had a significant economic impact, particularly in Nhill, allowing for business expansion, boosting numbers in kindergarten and schools and stimulating the local property market.

Many migrants are also working in our Hospitals and Aged Care facilities undertaking the important work of caring for our sick and elderly, while others have shown confidence in our Shire by operating businesses. Regardless of employment status, every migrant or refugee is a valued member of our community and we encourage them all to recognise and celebrate their own culture and history for future generations to also appreciate.

INTRODUCTION

MULTICULTURALISM IN AUSTRALIA

Australia continues to grow as a culturally diverse nation, allowing those who choose to call Australia home the right to practise and share their cultural traditions and languages within the law and free from discrimination.

Over a quarter of Australians were born overseas and speak a second language, with over 300 languages spoken across the country.

Australian culture is as broad and diverse as the country's landscape. Australia is rich and diverse in cultural influences, reflected in the country's food, lifestyle and cultural practices and experience.

This plan recognises multiculturalism as a critical element in the future development of federal policy.

In 2017, the Victorian Government released its Multicultural Policy Statement, Victorian. And proud of it.

The policy is underpinned by the Victorian Values Statement, a set of shared values that the Victorian Government expects everyone to learn, respect and accept – and that Victorians should expect of each other.

These values are those that Victoria accepts and lives by to ensure that the state remains one of the world's most cohesive, multicultural societies.

THE VICTORIAN VALUES STATEMENT

ONE LAW FOR ALL

Everyone is equal under the law. All Victorians have the same legal rights, responsibilities and protections.

As Victorians, we all have rights under the law and responsibilities and towards each other. By respecting our mutual rights and responsibilities, we can ensure a safe and cohesive society.

FREEDOM TO BE YOURSELF

Everyone is free to be themselves and to feel safe in being true to themselves. The Government wants every Victorian to be able to celebrate their culture with pride, and practice their traditions in peace.

The freedom to be yourself includes freedom of speech, expressions of gender, sexuality and religion, and peaceful assembly; it does not allow people to break the law or to impinge on the safety or freedom of others.

DISCRIMINATION IS NEVER ACCEPTABLE

Everyone has a responsibility to promote inclusion and participation and to reject exclusion, racism and all forms of violence. A society free of discrimination is better able to tackle problems like economic and social disengagement and improve health and wellbeing for all.

A FAIR GO FOR ALL

Everyone deserves a fair go in life. That means giving every Victorian – no matter where they live, their circumstances, or their background – the support they need to enjoy the Victorian way of life. These include quality education and healthcare, accessible transport, equity in employment and a safe place to live.





2014 PLAN – UPDATE

The 2014 Karen Community Action Plan formed part of the Hindmarsh Shire Council Plan 2013 – 2017. It contributes to Council's long term vision of developing "a caring, active community enhanced by its liveability, environment and economy".

Developed in consultation with the Karen community, the 2014 plan was a balance of grassroots projects and strategic outcomes to ensure the Karen community of Nhill is supported and provided with opportunities to complete fulfilling lives in Nhill.

The plan has contributed to empowering Nhill's community and encouraging an inclusive environment for all residents to feel safe. The three main themes of the Plan were access, involvement and consultation. These broad themes allowed Council and other key stakeholders to work with the community to provide a long term direction in supporting the Karen community with increased access to settlement services, provision of information sessions for information sharing, increased employment education opportunities, cultural events and strategic support at a local and regional level.

Council has worked on delivering the actions identified in the 2014 plan while collaborating with key stakeholders to build awareness of the Karen community in a local, regional and national scale which has resulted in the securing funding to implement the 2014 Karen Community Plan. The plan has been an exceptional platform for Council and the wider community to support, advocate for and work with the Karen community of Nhill.

COUNCIL'S VISION – 2017 AND BEYOND

The 2017 Karen Community Action Plan has been developed with substantial consultation across a wide range of stakeholders in the Nhill, Hindmarsh and wider Wimmera community.

Aligning with the Hindmarsh Shire Council Plan 2017 – 2021, this plan will continue the long term strategic direction for Council to develop a thriving local economy through increased capacity and leadership within the Karen community of Nhill.

The key aim of the 2017 Karen Community Action Plan is to build on the actions of the 2014 plan and support the Karen community in increasing their access to settlement services at a local and regional level, developing their leaders with training and education opportunities, increasing employment opportunities through employment and business development and providing new opportunities in sport, recreation, arts and cultural activities.

Empowering the Karen community through continued learning, training opportunities and mentoring support will see increased capacity throughout the Nhill and Hindmarsh community in areas such as hospitality, tourism, health and agriculture.

OBJECTIVE

This plan acknowledges the Karen community's importance in Nhill's cultural diversity, and the role they play in strengthening the local economy. It identifies key areas for improvement, change and growth that supports and increases the capacity of the Karen community in Nhill through initiatives identified during consultations. In delivering the actions in this plan, Council and other local and regional stakeholders will continue to seek input from the Karen community in the future.



OUR COMMUNITY PROFILE

HINDMARSH DEMOGRAPHICS

Hindmarsh Shire Council is home to 5,721 people. Of these, 2,184 people live in Nhill. According to 2016 Census data, Nhill's population has declined by 94 people since 2011, approximately 4% of the town's population.

82.8% (down from 88.4% in 2011) of Nhill's population were born in Australia, and English is the only language spoken in the homes of 86.1% (5% lower than 2011) of residents.

To create a picture of the town, the median age is 48 years, increased from 46 years of age in 2011. Most people identify themselves as being Christian, own their home outright, and work in any number of areas within the agriculture sector.

At the 2016 Census, Nhill was home to 83 people who were born in Myanmar (Burma, previously known as the Republic of the Union of Myanmar) and 44 people were born in Thailand.

Over 17% (385) of Nhill's population had at least one parent born overseas, with 289 residents stating both parents were born overseas (13.2%). Of these 385 residents, 135 people living in Nhill at the time of the 2016 Census had one parent born in Myanmar.



HINDMARSH AT A GLANCE

2016 Census Data

Towns: Nhill, Dimboola, Jeparit, Rainbow

Area: 7,527 km²

Population: 5,721

2184
PEOPLE LIVE IN NHILL

34
NUMBER OF KAREN LIVING
IN NHILL IN 2011

180
NUMBER OF KAREN LIVING
IN NHILL IN 2014

182
NUMBER OF KAREN LIVING
IN NHILL IN 2016

535%
GROWTH OF NHILL'S KAREN
POPULATION IN JUST FIVE YEARS





HISTORY OF THE KAREN PEOPLE

The Karen people are an ethnic group from Burma (Republic of the Union of Myanmar). Traditionally, many are subsistence farmers, living in small villages in mountainous regions. Karen people are culturally and linguistically diverse, and commonly practice several religions, including Animism, Buddhism and Christianity.

Burma was historically a monarchy, however, this collapsed when it was colonised by Britain in the 19th century. After Burma regained independence in 1948, civil war broke out between the government and the minority ethnic groups. When the military took power in 1962, they established a brutal regime of persecution, extortion and forced labour. Killings, torture and rape are common place, forcing many to flee Burma and seek refuge in Thailand.

Presently, approximately 140,000 Karen live in refugee camps on the Thai/Burma border, administered by the United Nations High Commissioner for Refugees. Refugees in these camps can apply to the Australian Embassy in Bangkok to be resettled in Australia. They have medical checks and are interviewed by the government before they come to Australia.

So far, about 50,000 Karen refugees have been resettled in Europe, America, Canada, and Australia.

The first Karen refugees arrived in Australia in the 1990s and settled in the Western suburbs of Melbourne. There is now a large Karen population in suburbs including Werribee and Truganina and regional cities of Geelong and Bendigo.

The first Karen man arrived in Nhill in 2010, aided by the Wimmera Development Association Migrant Settlement Program and commenced work at Luv-A-Duck. In 2017, approximately 179 Karen refugees now call Nhill home with more families arriving regularly.

The Karen community have adapted to life in Nhill well and have become an integral part of the community. The community's resettlement has assisted Nhill and the Hindmarsh Shire in addressing a declining and ageing population. Nhill's newest residents have helped the community by boosting student enrolments across three schools, early years' services and real estate purchases.

In 2015 AMES (Australian Migrant Employment Services), with the assistance of Deloitte Access launched an economic report 'Small Town Big Returns - Economic and social impact of the Karen resettlement in Nhill', providing new and important insights into the economic and social value that can accrue through these initiatives, and identifies factors that contributed to success of the Karen people's resettlement to Nhill. These insights can both create the case for, and inform planning of, resettlement in other Australian communities. At the time, a total of 70.5 Full Time Equivalent (FTE) positions had been added to the regional economy over the five year period of analysis, representing approximately 3% of total employment across Hindmarsh. The economic impact of this increased labour supply, in terms of Gross Regional Product – as modelled by Deloitte Access Economics, is estimated to be \$41.5 million in net present value terms.

Since 2015, the Karen's journey to Nhill has been catapulted onto the international media stage and continues to be re-ignited as a 'success story' in the resettlement of refugees and migrants into rural Australia.

In 2016 Nhill's retail sector has been injected with diversity with the opening of Nhill Karen Grocery Shop and Paw Po Products. The Nhill Karen Grocery Shop fulfils a gap in the current grocery market for Asian-inspired cuisine, ingredients and homewares. The shop has built its customer base from the local Karen market, to the wider Nhill community. Paw Po Products was founded by the Nhill Learning Centre and has provided a retail and training space for the Karen women. These women are students of the Nhill Learning Centre studying and learning English, lifestyle and sewing which has assisted them in operating in the retail space. As the business grows, so have the ladies' repertoire of skills, now focusing on customer service, monitoring finances, implementing pricing and advertising effectively.

These new ventures are just two examples of how the Karen community participate in and contribute to the local economy. As the Karen community's confidence and capacity develops, so too will the economic and social impact on the Nhill community.



2010

January - First Karen People to visit Nhill

February - First Karen people to move to Nhill and 5 Karen People commence work at Luv-A-duck, First enrolment at Nhill College

March - First Harmony day Celebration

June - Tha Kar is the first Karen Employed outside Luv-A-Duck
First Karen enrol in English Classes with Nhill Neighbourhood House

September - Ku Po Mya is the first Karen to buy a home in Nhill

2011

January - First Karen New Year celebrations

November - More than 70 Karen living in Nhill

3-4 Karen people bought their own houses

Toh Mae Pa is the first business registered by Karen Community members in the Hindmarsh Shire

2012

January - Ah Nee New is the first Karen baby born in the Wimmera

February - Karen workforce at Luv-A-Duck exceeds 50

April - First Karen members join Nhill Sporting Club

August - Hal Loo is the first Karen to start an apprenticeship

2013

Tha Hser wins the Learner Local of the Year.

August - Largest Citizenship ceremony at Hindmarsh Shire Council- 19 people

December - First Karen students complete VCAL at Nhill College

2014

January - 9 Families have bought their own homes

February - Karen Enrolments exceed 20 at Nhill Learning Centre

Hindmarsh Shire Council launched the 2014 Karen Community Plan

Settlement officer and Migration Employment Coordinator commence at Hindmarsh Shire Council

Nhill English Second Language (ESL) Homework Club starts with RRR funding and WDA

2015

Karen New Year festival and Harmony and water festival

August - Nhill Neighbourhood House receives AMES diversity Innovation Award

Nhill Community Garden expands to incorporate 2 new garden beds

2016

Refugee Health Nurse commences- 1 day a week

May - Migrant Employment Co-ordinator commences at Hindmarsh Shire Council

Interpreter commences at WWHS West Wimmera Health Service (WWHS)

The Nhill Karen Grocery store opens

October - Nhill Learning Centre officially opens the Social Enterprise Business Paw Po

Hal Loo completes training as a Mechanic and is nominated as Apprentice Trainee of the Year and receives the Special Judges Commendation in the Young Apprentice of the Year.

3 families arrive in Nhill

December - Paw Po expands to sell flowers from Australian Wildflowers Pty Ltd based in Laharum

2017

3rd class of Karen Language Classes at Nhill Learning Centre

NLC offers 4 different types of English classes

May - Karen cooking classes at Nhill Learning Centre

Refugee Health Nurse commences 2 days a week at West Wimmera Health Service

Hindmarsh Shire Council new Website is Live and is translated into Karen



CONSULTATION PROCESS

In preparing this report, Council consulted with many members of Nhill's Karen community. This section includes a brief analysis of the feedback collected throughout that process.

In reviewing the consultation process during the development of the 2014 Plan, it was determined that additional high level strategic consultation was required with external stakeholders to ensure that the revised and updated 2017 Plan provided the next level of direction for not only Hindmarsh Shire Council, but all stakeholders who support and engage with the Karen community.

During the consultation process there were three main groups forming numerous consultations across Nhill. Students at Nhill College provided some genuine feedback on growing up in Nhill, future aspirations of the migrant youth and ideas on how to improve the town's facilities, services and activities for young people.

The Karen community met with Council staff at the Nhill Learning Centre for an open-invitation facilitated session to discuss the long term goals of the community in terms of employment, infrastructure, social activities, health and wellbeing. The session provided insight into the aspirations of the Karen community and the cultural significance of such.

The third consultation was held with an extended group of external stakeholders from local and regional service providers, community organisations and individual community leaders that have a direct role in supporting, engaging and working with the Karen community of Nhill.

Hosting three consultations allowed Council to capture a diverse range of the Karen community and its stakeholders to ensure that the plan for supporting and growing the Karen community is accurate and will provide for their long term sustainability within the community.



YOUTH

What do you like about living in Nhill?

- Peaceful
- Not too many people, rural community where everyone knows each other
- Big lake to swim in
- Friends are really close
- Playing netball, football and tennis

What don't you like about living in Nhill?

- Far away from friends in Werribee
- Can't get 7 days a week pizza

What do you want to be when you grow up?

- Go to University
- Help the poor people and build schools especially in Thailand
- Auto electrician
- Motor Mechanic

What can be improved in Nhill?

- Bounce centre, heated indoor pool, mini golf course, Laser skirmish, gym
- More new homes
- Bigger lake
- Paint/art wall
- Youth centre (stage, games, weights, coffee machine, tv, wifi, table tennis table)

Will you stay in Nhill after school?

- Some will leave Nhill to go to University
- A gap year working at West Wimmera Health Service is attractive to young people
- Get a job locally

What would you like to see more of in Nhill?

- Soccer team, social soccer/round robin for girls and boys
- Volleyball, table tennis, girls soccer, girls football
- Gaming events and opportunities for gaming tournaments
- Movie marathons at Nhill Cinema

If you could pick any job in the world what would it be?

- Governor General of Australia, Neuro surgeon, teacher

If you had one million dollars what would you buy?

- An army tank
- Bank it or invest in business
- Invest in google

KAREN COMMUNITY

What do you like about living in Nhill?

- I feel like I am at home
- I can drive or walk everywhere, there's a community garden
- We feel safe, there's no traffic
- I like the teachers at Nhill Learning Centre, they are friendly and teach us all we need to know.
- Mentally and physically everything is happy, local people are very helpful.
- Living in Australia is a good thing, I can work for a few years and buy a house and car; all those freedoms are good.

What don't you like about living in Nhill?

What is the biggest challenge for you living in Nhill?

- Kids have to leave Nhill after Year 12 for Tertiary education. We like to stay together as a family and will have to leave to support our children.
- Prices are high and variety of local goods and services are limited. The basic food is here but for choices we have to go to Horsham once a week.
- Building a house and connecting services is very expensive on outskirts of town.
- Not as many job opportunities available for limited English in recent years.

Would you like any training on a specific topic/information session?

- How to care for environment and animals, to build the skills necessary to care for them and what to feed them.
- Information on further/tertiary studies available online and through video conferencing
- How to start a business / enterprise
- Dental services and how/why to quit Betel nut
- Maternal and Child Health Services and ongoing health checks for children
- Cooking classes at Nhill Learning Centre

If you could choose any job in the world what would it be?

- Hands-on farm jobs
- Karen inspired restaurant
- Online shopping
- Chicken farm
- Mushroom farm and factory
- Builders
- Carrot farm
- Local Councillor
- Pop up café at Nhill Lake
- More variety of jobs at Paw Po



COMMUNITY PROFILES

Settlement of Karen people in Nhill also benefits the Nhill community. The Karen people are stopping Nhill's declining population, increasing the workforce and making a valuable contribution to the local economy. This section profiles three Karen community members working in Nhill.



NAN MYA MYA SOE – [ASOE]

“(I am) Happy, very happy and lucky to be with my husband here. We like everything - the people, the quiet and safety, unlike the city.”

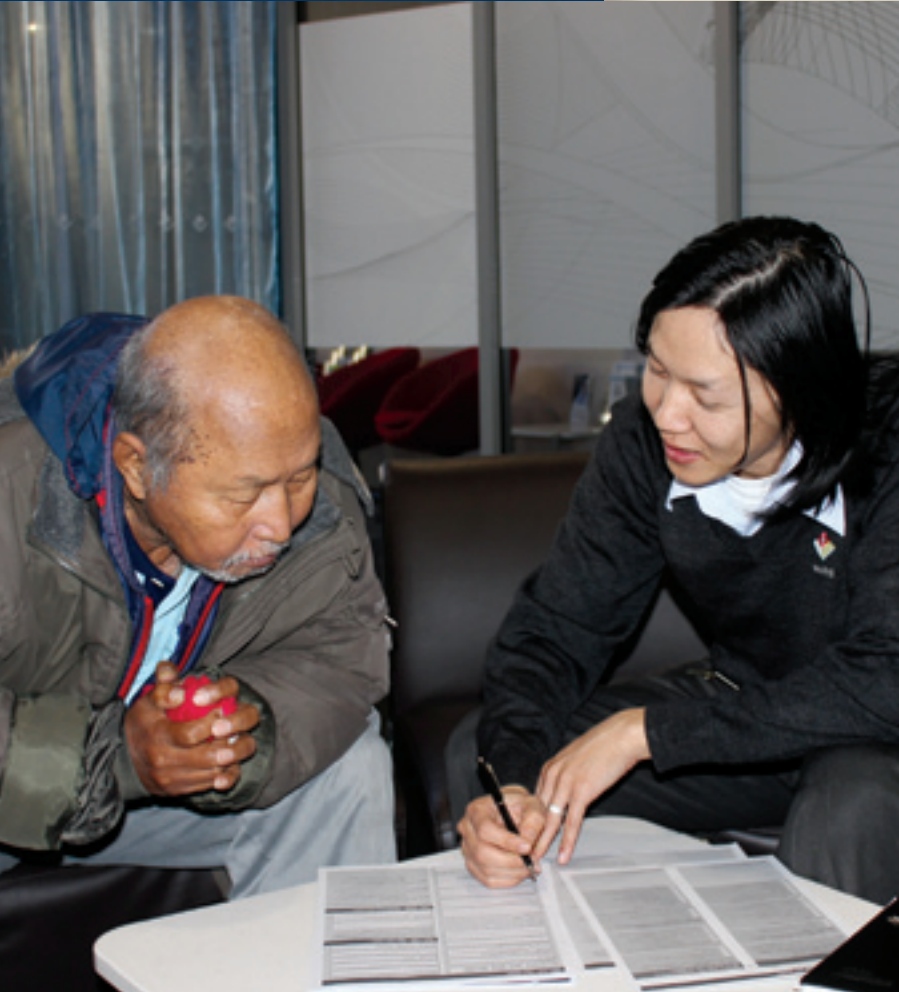
“I have lived here for 6 months. I moved here to be with my husband who works at Luv-A-Duck as a forklift driver. I am happy, very happy and lucky to be living here with my husband here. I didn’t believe my husband. I thought he was joking when he said I needed a licence to go fishing. In Thailand anyone can fish anywhere. I work at Clever Stitch and teach sewing at Paw Po.”



MOODY TU

“I came here for a new life. We visited friends in Nhill through the Church and loved it. We wanted to get away from the traffic in Werribee. Nhill is like our hometown in Burma.”

“I lived in the Thailand camp for 24 years and I have been in Australia for 8 years. I have lived 1 year in Nhill. I came to Australia for a better life, even though I was born in Burma I was a refugee and had no nationality. The first time I went to KFC I didn’t know how to eat a burger I had to look around and see how others were holding/eating it, I had never seen a burger before. In Nhill the roads are quiet, kids are safe and we can go to Church. We love having a backyard for the children. We also love all the animals and seeing the animals in the wild in the area. I work at West Wimmera Health Service as an Interpreter, translating the hospitals documents and attending appointments with migrants.”



MURA HTOO

"I want to study a lot as you don't know what is going to be in the future. I want to work every day. It's safe to walk around Nhill, I love the boardwalk."

"I'm Excited as I've bought a block of land to build our family home on. My parents chose to move here as they wanted education and opportunities for us all. I first came to visit friends in Nhill and loved it. I want to buy a house for my parents, we love going to the community garden and can get help from the community. For 12 years I lived in the Thailand Border camp, 8 years in Australia and 1.5 years in Nhill. I work at West Wimmera Health Service in general services working in the kitchen and cleaning."



P'LEH BENYO

"I love Nhill and how we feel a part of the Nhill Community."

"I have lived in Nhill for 7 years and my Husband works at Luv-A-Duck. I have worked at West Wimmera Health Service at Olivers Café for 2 years as a Café staff Hand/ kitchen/cook. I Love Nhill, I feel a part of the Nhill Community. We saved up and bought a house."



THA BLAY

"Nhill is quiet like our home in Burma and has the same country spirit. The community has welcomed us. I like everything about Nhill. We joke the community garden is mums second home."

"I lived in a small village in the jungle until I was 8 years old. We then lived in Mae La Refugee camp for 7 years. I have lived in Australia 8 years, 5 years in Nhill with my mum, dad and 3 brothers."

I am the Multicultural and Education Aide at Nhill College. I assist communicating between families and the school, translating documents and giving individual help to students. I help the kids and listen to them. We came to Australia for a better life. We applied and had to wait a few years to have medicals and be accepted into the country. Dad got a job at Luv-A-Duck and the family all came to Nhill."



THA HSER

"We like country living over the city as we are used to living in small towns. Nhill is like my village, surrounded by fields and lakes. Having a house to live in, freedom, safety, education and good health system is why we're here. My kids can go further in education than I did and get a good job and have all the opportunities I didn't in Burma."

"I spent 13 years in Karen state and then 26 years in a Thailand refugee camp. It was limiting. I have lived in Australia for 9 years, with 7 years being in Nhill. It's a safe place to live and good future life."

I moved here as I got a job at Nhill Learning Centre and volunteered there, I also work at Hindmarsh Shire Council as the Migrant Settlement Officer, my wife works at Luv-a-Duck in processing."

KAREN COMMUNITY ACTION PLAN

LIFESTYLE

OBJECTIVE	ACTION	LEAD RESPON- SIBILITY / STAKEHOLDERS	TIMEFRAME	OUTCOME
1.1 Support the development of early childhood services through increased participation, engagement and educational activities	1.1.1 Playgroup 'Open Days' with Supported Playgroup and Traditional Playgroups, encouraging participants to attend both sessions.	Lead: Hindmarsh Shire Council Support: Nhill Learning Centre / WDA	October 2017	Successful Open Days held, with increased participation in all playgroup sessions, with increased Karen involvement in traditional playgroup sessions
1.2 Increase participation, awareness and opportunities available through the Nhill Community Garden	1.2.1 Installation of raised garden beds	Nhill Community Garden committee	June 2018	Four (4) raised garden beds installed and in use
	1.2.2 Promote the Nhill Community Garden to wider community, attracting other cultures and community members to utilise garden space	Nhill Community Garden committee	March 2018	Increased participation and users of Nhill Community Garden
	1.2.3 Develop mentoring with established garden users and new garden users to build cross-cultural relationships and knowledge sharing	Nhill Community Garden committee	March 2018	Mentoring program established with anecdotal evidence of its success. Five (5) mentor partnerships established
1.3 Increased participation in structured and non-structured sport and recreation pursuits	1.3.1 Support local sporting clubs in attracting new members and players from Karen community	Lead: Sporting Clubs Support: Hindmarsh Shire Council Settlement Officer	Ongoing	Promote Sporting Clubs who are attracting new members from migrant community through promotion in Karen community newsletter
	1.3.2 Establish 'Come and Try' sessions for sports not currently offered in Nhill	Lead: Hindmarsh Shire Council Support: Wimmera Regional Sports Assembly	Ongoing	2 'Come and Try' sessions held in Nhill each year

OBJECTIVE	ACTION	LEAD RESPON- SIBILITY / STAKEHOLDERS	TIMEFRAME	OUTCOME	
1.4	Increase participation of Karen youth with wider targeted youth activities	1.4.1 Increased participation from Karen youth in Council coordinated and supported youth-related activities and events	Lead: Hindmarsh Shire Council Community Development Support: Hindmarsh Shire Youth Council, Schools	Ongoing	Translated posters for school holiday program, promotion of youth activities in Karen community newsletter
1.5	Increase Health Literacy among Karen community	1.5.1 Facilitate a series of information sessions targeting health literacy and promoting the health services available in region.	Lead: West Wimmera Health Service Support: Hindmarsh Shire Council, Nhill Learning Centre	Ongoing	Greater understanding in community, 1 information sessions held each year with health focus
		1.5.2 Facilitate tours, visits and excursions with a health-related focus	Lead: West Wimmera Health Service Support: Nhill Learning Centre		Greater understanding in community, successful attendance to tours/visits/ excursions

OBJECTIVE	ACTION	LEAD RESPON- SIBILITY / STAKEHOLDERS	TIMEFRAME	OUTCOME
1.6 Support art and cultural pursuits	1.6.1 Establishment of art wall / community painting project	Lead: Hindmarsh Shire Youth Council Support: Hindmarsh Shire Council, Nhill Town Committee	December 2019	Completion of community based art project connecting migrants and the wider Nhill community
	1.6.2 Cross-cultural, cross-generation community project	Lead: Nhill Learning Centre Support: Hindmarsh Shire Council, Hindmarsh Shire Youth Council, Schools	September 2019	Completion of a cross-cultural, cross-generation community project
	1.6.3 Support the community in the coordination of social events that celebrate and share other cultures in the community	Lead: Nhill Karen Community Organisation Support: Hindmarsh Shire Council	Ongoing	Increased leadership in the coordination, participation and attendance at the annual Karen New Year, Harmony Day and Refugee Week events
1.7 HOUSING - not sure how to reword	1.7.1 Undertake research for best practice principles for alternative living arrangements (elderly shared housing, kit home packages)	Lead: Hindmarsh Shire Council Support: Wimmera Development Association	September 2020	Housing report completed with recommendations for alternative living arrangements for demographics within the community.

EDUCATION, ENTERPRISE AND EMPLOYMENT

OBJECTIVE	ACTION	LEAD RESPON- SIBILITY / STAKEHOLDERS	TIMEFRAME	OUTCOME
2.1 Retain existing migrant residents in Nhill, with a strong focus on youth attraction and retention through employment and tertiary education	2.1.1 Promote local employment opportunities, traineeships, apprenticeships and internships	Lead: Hindmarsh Shire Council Support: Employment Agencies, local employers, Nhill Learning Centre	Ongoing	Increased promotion of fortnightly employment vacancies list, Visits from employment network providers, Skill Invest to provide information session Promote and advocate to local business about bursary / sponsorship of young people (health, ag)
	2.1.2 Support and promote the use of technology in accessing education remotely	Lead: Nhill Learning Centre Support: Hindmarsh Shire Council	Ongoing	Increase in migrant residents enrolling in courses through online education providers each year
2.2 Identify gaps in business and employment and support existing and attract new residents in addressing these issues.	2.2.1 Increase participation in local Certificate training to address local employment needs, such as aged care, business, hospitality and interpreting	Lead: Nhill Learning Centre Support: Hindmarsh Shire Council	Ongoing	Increase in migrant residents complete certificate training each year addressing local employment needs, and gaining local employment.
	2.2.2 Advocate for a GP in Wimmera with accreditation to undertake Refugee Arrival Health Assessments.	Lead: West Wimmera Health Service / Tristar Medical Clinic Support: Hindmarsh Shire Council	December 2020	General Practitioner engaged by Tristar Medical group to service the needs of the migrant community of Nhill and Wimmera region.
	2.2.3 Expansion of current community enterprise Paw Po	Lead: Nhill Learning Centre Support: Hindmarsh Shire Council	Ongoing	Expansion of Paw Po Enterprise to include tailor and dressmaking services and development of traditional weaving.
	2.2.4 Support new community enterprise opportunities filling gaps in current business services	Lead: Nhill Learning Centre / Hindmarsh Shire Council Support: Regional Development Victoria	October 2018	Update of gap analysis for businesses in Nhill / Hindmarsh Shire Council and promote opportunities to migrant community
	2.2.5 Establish a Karen Interpretative Centre to promote cross-cultural exchange with broader community	Lead: Nhill Learning Centre Support: Hindmarsh Shire Council	December 2019	Establishment of the Karen Interpretative Centre in Nhill.

INCREASED LEADERSHIP

OBJECTIVE	ACTION	LEAD RESPON- SIBILITY / STAKEHOLDERS	TIMEFRAME	OUTCOME
3.1 Empower Karen community members, including youth to assume leadership roles within the community	3.1.1 Promote leadership opportunities within local government, including 2020 local Council elections and Youth Council elections	Lead: Hindmarsh Shire Council Support: Hindmarsh Shire Youth Council	Ongoing	Successful promotion of leadership opportunities for youth and wider migrant community, including annual Hindmarsh Shire Youth Council election and 2020 Hindmarsh Shire Council election.
	3.1.2 Facilitate leadership training/workshops for Karen community members	Lead: Hindmarsh Shire Council Support: Nhill Learning Centre, Wimmera Development Association	October 2018	Karen community members successfully completing leadership based training and/or workshops on building capacity and learning leadership skills
	3.1.3 Develop mentoring program for aspiring and future community leaders (with migrant background).	Lead: Hindmarsh Shire Council / Nhill Learning Centre Support: Wimmera Development Association, local businesses	October 2018	Mentoring program established and Karen community members successfully partnered with leadership mentors
3.2 Facilitate leadership activities to build the community's capacity to lead its own solutions.	3.2.1 Organise a state-wide Karen community gathering to engage the broader community and encourage exchange of ideas.	Lead: Nhill Karen Community Organisation Support: Hindmarsh Shire Council	October 2018	A successful event held in Nhill with attendees from across Victoria and South Australia building the community's capacity to lead its own solutions
	3.2.2 Organise bi-annual workshops to allow the community to interact and share information.	Lead: Nhill Karen Community Organisation Support: Hindmarsh Shire Council	Ongoing	Bi-annual workshops held with attendees from local Karen community.

SERVICES AND SUPPORT

OBJECTIVE	ACTION	LEAD RESPONSIBILITY / STAKEHOLDERS	TIMEFRAME	OUTCOME
4.1 Advocacte for increased access to services in Nhill and Wimmera region	4.1.1 Advocate for increased access to Medicare and Centrelink services with face to face appointments in Nhill	Lead: West Wimmera Health Service Support: Wimmera Development Association	December 2020	Medicare and Centrelink services available for face to face appointments at West Wimmera Health Service
	4.1.2 Citizenship testing service in the Wimmera	Lead: Wimmera Development Association Support: Hindmarsh Shire Council	December 2020	Successful advocacy for citizenship testing secured in Wimmera region.
	4.1.3 Advocate for appropriate, sustainable English as a Second Language (ESL) support at local schools	Lead: Schools Support: Hindmarsh Shire Council, Wimmera Development Association	Ongoing	Sustainable approach to English as a Second Language (ESL) support to local schools

OBJECTIVE	ACTION	LEAD RESPON- SIBILITY / STAKEHOLDERS	TIMEFRAME	OUTCOME
4.2 Increased awareness of and pathways created to access available services	4.2.1 Information session facilitated by Centrelink on reporting methods and updates to system	Lead: Hindmarsh Shire Council Support: Centrelink, Nhill Learning Centre, West Wimmera Health Service	Ongoing	30 migrant community members attend info session held by Centrelink each year
	4.2.2 West Wimmera Health Service to host Nhill Hospital Tours	Lead: West Wimmera Health Service Support: Hindmarsh Shire Council	Ongoing	2 Hospital Tours held per year for new residents and Karen community
	4.2.3 Facilitate seminars and information sessions to inform the Karen community about services, rights and responsibilities.	Lead: Hindmarsh Shire Council Support: Nhill Learning Centre	Ongoing	1 info session held annually about services, rights and responsibilities
	4.2.4 Quarterly newsletter distributed to Karen community promoting services, topical news and events	Lead: Hindmarsh Shire Council Support: Nhill Learning Centre, Wimmera Development Association, Schools, West Wimmera Health Service	Ongoing	Quarterly newsletter distributed to community with increased content provided by external stakeholders



Hindmarsh Shire Council

Telephone: (03) 5391 4444

Email: info@hindmarsh.vic.gov.au

www.hindmarsh.vic.gov.au

1. ADMINISTRATION AND VERSION CONTROL

Policy Number	####	Original approval date	21 August 2013
Current version number	1.02	Current version date	30 August 2017
Approved By	Council	Next review date	August 2020
Principle Service Unit Responsible for the policy		Chief Executive	
Related legislation			
Version history and dates			

2. PURPOSE

The purpose of the Hindmarsh Shire Council Social Media Policy is to provide strategic guidance to Hindmarsh Shire Council (Council) employees and Councillors involved in the delivery of social media and to encourage active promotion of Hindmarsh Shire through the use of social media.

Social Media provides new opportunities for dynamic and interactive two-way communication, which can complement existing communication and further improve information, access and delivery of key services.

Social Media has come to pre-eminence as a communication tool due to its immediacy and interactive nature, setting it apart from print communication and web sites which are fundamentally static in nature.

The emergence of social media supports other forms of stakeholder communication as part of a communication or engagement plan.

This policy will provide understanding and guidance for the use of social media platforms and tools when conducting Council business.

3. OBJECTIVES

The objective of this policy is to outline the requirements for compliance with confidentiality, governance, legal, privacy and regulatory parameters when using social media to conduct Council business.

The policy provides guidelines for decision making about standard material that is used on social media.

It aims to:

- Provide direction for Council to participate in an online environment to comply with good corporate governance;
- Promote effective and productive community engagement through social media;

- Minimise miscommunication or mischievous communications; and
- Help manage the inherent challenges of speed and immediacy.

4. SCOPE

This policy applies to all employees, Councillors, contractors, agents and volunteers of Council who may use social media on behalf of the Council. This policy will also apply to agencies and individuals who provide services to Council.

This policy applies to any social media, whether official, unofficial, or personal that purports to provide material about Council and its activities.

The use of any social media under the direct control of the Council must be in accordance with this policy, including Section 86 Committees, Advisory Committees and Committees of Management and their associated activities.

The policy applies to digital spaces where people may comment, contribute, create, forward, post, upload and share content.

5. POLICY STATEMENT

Council will use and develop social media to promote Council, the Shire, Council activities and assets in the local region.

Council will encourage local residents, businesses, clubs and organisation to positively promote the Hindmarsh Shire, its activities and other related information through the use of social media.

Council has a duty of care to monitor social media to ensure that accurate and positive messages are being portrayed.

Council has a duty of care to address negative issues expressed on social media and seek ways to resolve these issues and turn them from negatives into positives.

When using social media to conduct Council business, all parties are expected to:

- Seek prior authorisation from the Chief Executive Officer (CEO) to establish a social media site/presence;
- Adhere to Council codes of conduct, policies and procedures;
- Behave with caution, courtesy, honesty and respect;
- Comply with relevant laws and regulations;
- Reinforce the integrity, reputation and values of Hindmarsh Shire; and
- Understand the Terms and Conditions of the social media being used.

6. RESPONSIBILITIES AND DELEGATIONS

The policy shall identify the officers and articulate their responsibilities for the implementation of the policy.

The CEO is responsible for the policy and the delegation of a Social Media Manager and other responsible officers.

Only the approved Social Media Manager and responsible officers (including approved volunteers) can post and respond on behalf of Council.

Council employees and Councillors will not be permitted to post or comment as individuals on Council operated social media.

Hindmarsh Shire staff and Councillors will be allowed to re-post/share posts from the Council social media, provided no additional comment or personal opinion is added.

7. PROCEDURES AND TOOLS

If there is any doubt about applying the provisions of this policy, check with the CEO or Social Media Manager before using social media.

Depending upon the nature of the issue and potential risk, it may also be appropriate to consider seeking legal advice.

It is procedure to use social media in accordance with the following:

Administration

- 7.1.** This policy applies to all social media. It is acknowledged that there may be difficulty in implementing this policy on social media sites not directly controlled by Council, but all reasonable attempts will be made to manage the use of social media sites effectively.
- 7.2.** It is the responsibility of the Council's Social Media Manager to oversee social media accounts, the security of passwords and upkeep of these accounts. The Social Media Manager, under direction from the CEO, has the power to grant access to other members of staff to administer groups on the platforms and to post content.
- 7.3.** Social media sites must accredit the Council and use authorised logos.

Authorisation

- 7.4.** Council representatives will be provided access with administrative rights to specific social media on a case-by-case basis and in consultation with the CEO.
- 7.5.** Each person granted access to post or create content in an official capacity must have undergone training that is specific to each platform they use. Access rights can be revoked by the Social Media Manager or the CEO at any time.
- 7.6.** Administrators must complete ongoing training to update knowledge on emerging social trends and evolving best practice in social media, when requested to do so.
- 7.7.** It is the responsibility of each person who has been granted access to post or create content to ensure that the highest standards of honesty, integrity and courtesy is maintained at all times, as per the Hindmarsh Shire Council Code of Conduct Policy.
- 7.8.** Administrators will ensure appropriate authorisation has been obtained before using social media including but not limited to uploading content and acting as a spokesperson on behalf of Council.

Responsibility

- 7.9.** Messages should be phrased in professional language and the content should be such that it will not discredit the Hindmarsh Shire Council. Obscene, defamatory, threatening, harassing, discriminatory remarks and other anti-social behaviours and postings are prohibited.
- 7.10.** The Social Media Manager (or authorised Council Officer) will quickly address any inappropriate messages or misuse. Such inappropriate content includes spam, advertising, offensive statements, inaccurate information, foul language, or unconstructive criticism of Council or any of its activities.
- 7.11.** The Social Media Manager (or authorised Council Officer) will delete negative comments that are rude, defamatory, offensive, threatening, harassing, discriminatory or personal.
- 7.12.** Administrators will be respectful of all individuals and communities with which you interact online.
- 7.13.** Social media will be used to share information and discuss experiences in the Hindmarsh Shire, spread positive stories and encourage members from other towns and areas to do the same.
- 7.14.** The Social Media Manager is responsible for monitoring social media channels daily. Consideration will be given to providing back up to the Manager.
- 7.15.** Administrators will encourage discussion by posting quality content and questions.
- 7.16.** Administrators will be polite and respectful of others' opinions.
- 7.17.** The Social Media Manager (or authorised Council Officer) will correct misinformation in an appropriate and polite manner without being personal and will not engage in heated arguments.
- 7.18.** The Social Media Manager will investigate negative comments for accuracy and where possible reframe the problem to respond in a positive manner. If it is likely the problem will persist the Social Media Manager will bring it to the attention of the CEO for further action.
- 7.19.** Authorised Hindmarsh Shire Council employees will post information on social media, which is open and transparent, and enhances opportunities within Hindmarsh Shire.
- 7.20.** Enquiries from media outlets should be referred to the CEO for an official response.
- 7.21.** Administrators should recognise the role of the Council and the importance of supporting the mission and values of the Council in the use of social media.
- 7.22.** Administrators should be aware of their obligations under the relevant Code of Conduct for Council, including requirements for disclosure of conflict of interest, in the use of social media systems for incidental and private use.

Messages should be based on genuine need, and otherwise comply with the content requirements set out in this policy.

- 7.23. Administrators must only disclose publicly available information.
- 7.24. Administrators should not disclose confidential, personal or private information where there is sufficient detail for potential identification of Councillors, Council staff or third parties.
- 7.25. Council employees and Councillors must not use social media sites to monitor existing employees or to screen or evaluate potential candidates for employment.
- 7.26. Council employees and Councillors should not engage in any online conduct which creates a conflict of interest between themselves and Council, or otherwise harms the business interests of Council.
- 7.27. Administrators must be clear about professional identity or any vested interests.
- 7.28. Social media will make it easy for audiences to reach Council via other methods by publishing Council's telephone number, corporate internet site, generic email, social media accounts.
- 7.29. Council employees, Councillors, volunteers and contractors will not use fictitious names or identities that deliberately intend to deceive, mislead or lie, and will not participate anonymously or covertly via a third party or agency.

Permission

- 7.30. All citations on social media must be accessed to the original information through the use of a hyperlink.
- 7.31. Council and the Social Media Manager are responsible to ensure that, so far as it is within their control, information gained through use of their position is subject to the *Privacy and Data Protection Act 2014* and are required to comply with those principles. Members should be aware about the access, use and release of personal information in relation to employees and Councillors of Council, its clients, and ratepayers.
- 7.32. Permission must be obtained prior to use of photographs or images of any co-workers, ratepayers, residents or recognisable members of the public on any Council social media platforms. Photograph permission forms are to be completed.
- 7.33. Images should incorporate a Hindmarsh Shire Council watermark on its edge to discourage appropriation by visitors to the site or, if appropriated, to still advertise the Council.
- 7.34. Permission will be sought from the creator or copyright owner, to use or reproduce copyright material.
- 7.35. Permission will be sought before publishing or uploading material in which the intellectual property rights are owned by a third party.

7.36. Administrators will ensure Council's standard disclaimer is obvious to clearly communicate the rules of engagement to the public.

8. STRATEGIES

Social media will be used to build more meaningful relationships with customers, communities and other relevant stakeholders of Council.

9. RECORD KEEPING

Under the *Public Records Act 1973 (Vic)* 12, municipal councils have certain obligations to keep records they have created, as well as public records. This obligation extends to records created through social media. Reference is made to these obligations in the Council Records Management Policy.

10. BREACH OF POLICY

Non-compliance with this policy may lead to disciplinary action under Council's Code of Conduct.

11. REFERENCES

This Policy was developed in accord with the following legislation:

- Copyright Act 1968 (Cth);
- Crimes Act 1958 (Vic);
- Defamation Act 2005 (Vic);
- Equal Opportunity Act 2010 (Vic);
- Freedom of Information Act 1982 (Vic);
- Privacy and Data Protection Act 2014 (Vic);
- Local Government Act 1989 (Vic);
- Privacy Act 1988 (Cth);
- Public Administration Act 2004 (Vic);
- Public Records Act 1973 (Vic);
- Spam Act 2003 (Cth); and
- Victorian Charter of Human Rights and Responsibilities 2007

12. DOCUMENTS

This Policy is implemented in conjunction with the following documents:

- Hindmarsh Shire Council Code of Conduct;
- Hindmarsh Shire Council Community Engagement Policy;
- Hindmarsh Shire Council Confidentiality Policy;
- Hindmarsh Shire Council Media Policy;
- Hindmarsh Shire Council Privacy Policy;
- Hindmarsh Shire Council Records Management Policy; and
- Hindmarsh Shire Council Style Guide.

13. DEFINITIONS

In this policy:

“Administrators” mean the Hindmarsh Shire Council employees and volunteers authorised by the Hindmarsh Shire Council Chief Executive Officer.

“Hindmarsh Shire Council” / “Council” means the Hindmarsh Shire Council and any of its members or committee or staff or Councillors.

“Social Media” means the online technologies, platforms and practices that people use to share content, opinions, insights, experiences, perspectives, and media themselves. This is media for social interaction enabled by a plethora of web technologies.

“CEO” means Hindmarsh Shire Chief Executive Officer.

“Social Media Manager” means the person appointed by the Hindmarsh Shire Council Chief Executive Officer to manage its social media.

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4. Community services and social infrastructure

Access to a range of community services and infrastructure is of significant importance to the residents of Dimboola. Ensuring that all age groups have the opportunity to participate in community life, both now and into the future, needs to be planned around what the community values, as well as community trends and needs.

4.1 Policy direction

- ▶ Utilise existing assets and facilities where possible and practicable to do so, and create township centre areas of activity for community social, commercial and recreational functions.
- ▶ Limit expansion or development of facilities and activity areas beyond the primary boundaries of the township centre in order to provide for greater accessibility and connection to services and facilities for residents and to create a vibrant centre.
- ▶ Co-locate complementary services or activities to support sustainable maintenance and management of facilities, assets and resources and to provide opportunities for broad social and cultural interaction.

4.2 Responses

4.2.1 New library and civic hub - Corner of Lochiel and Lloyd Streets

- ▶ Progress negotiations and opportunities for the development of a *new library and civic hub* in the heart of the town, preferably at the corner of Lochiel and Lloyd Streets (Figure 13 and circled in green on Figure 22 - **Central township locality**).
- ▶ *Incorporate Visitor Information Centre* in the library and civic hub.
- ▶ The *new library and civic hub* to include areas of public open space and public art and to provide pedestrian linkages between Victoria, Lochiel and Lloyd Streets and to other activity centres in the main township.



Figure 13 - Proposed library and civic hub site - Lochiel and Lloyd Streets



Figure 14 - Rear of current SES building in from library car park

4.2.2 Community activity precinct - Corner of Lochiel and Lloyd Streets

- ▶ Development of a vibrant, *multi-user community activity precinct* can be pursued adjacent to the current library facility and where SES and CFA operations are currently housed. Investigations are currently underway by these organisations to identify new sites for a combined facility, which at some stage may make their current premises available for other uses.



Figure 15 Star Theatre and Arbor Lloyd & Lochiel Streets

- ▶ *Integrate the indigenous keeping place* into this precinct
- ▶ For example, the SES building fronting Lochiel Street from the current library precinct has been identified as a potential future location for the *Dimboola Men's Shed*. With excellent front and rear road and parking access, consideration would have to be given to noise and amenity issues for the adjoining residences in Lochiel Street.



Figure 16 - Current SES building from Lochiel Street

8. Implementation

The following framework outlines the key projects, priorities, project partners and timeframes to support the implementation of the Dimboola Community Precinct Plan. The reference numbers against each project or initiative refer to the section headings in the report and are in addition to the land use planning policy considerations previously listed with each theme.

Each strategic priority is supported by an action plan that outlines the primary actions, roles, partners and the primary role of HSC. The action plan also lists the priority and timeframes for actions as follows:

- ▶ Priority: H (High). M (Medium). L (Low).
- ▶ Timing: S (Short 1-2 years). M (Medium 2-5 years). L (Long 5+ years)

8.1 Roles and responsibilities

A key success factor for the management and implementation of the Precinct Plan is understanding the roles and responsibilities of the various stakeholders. It is not envisaged that this responsibility sits solely with HSC, although it will have a significant part to play.

Rather, the document recognises that the resources, skills and expertise of governments, businesses, communities and agencies all have an opportunity under the Plan to support economic and social change and be part of a collaborative and flexible effort.

Leadership

HSC has the primary function of providing strategic leadership as the local governing authority. This includes ensuring that there is broad awareness and understanding of the Plan, its objectives and actions, as well as having open dialogue with partner stakeholders and communities on mutual and 'individual' responsibilities.

There will be strategic areas of the Plan where other agencies or communities of interest will have a leadership role; in these cases, HSC or other parties can provide advocacy or support.

Advocacy

Advocacy is where an organisation or collective work together under a common cause or purpose that is of importance to individuals or communities. This may be around local or regional policy, government strategy, funding or promotion of the region within key markets. It is built on partnerships, collaboration and bipartisanship.

Support

This is where organisations and communities support the actions and direction of a project or agency that is not directly their responsibility and which may be undertaken by other entities or groups. The nature and level of support will vary depending on the initiative in place and the contribution it makes to the Plan and overall community good.

Facilitation

Facilitation is where groups and individuals have a major part in the overall planning, establishment and management of activity or action. It implies a level of responsibility and provision of resources but should still build collaboration and support with other partners.

Implementation

Implementation is applied when an organisation or group has a clear and direct role in delivering actions and resources. This can include planning, management and delivery of projects, developing policy and making decisions for and on behalf of (but in partnership with) stakeholders and communities.

Table 3 - Implementation framework

Initiative	Proposed action	Priority and timing	Partners	Lead	Council role
4: Community services and social infrastructure					
4.2.1: New library, VIC and civic hub	Pursue funding sources to support the planning, design and construction of the new facility.				
	Facilitate discussions with land owners should the new building be located on land not held by HSC.	H S	Wimmera Regional Library Corporation HSC Land owners	Wimmera Regional Library Corporation	Advocacy Facilitation
	Include community members in discussions on library and open space function and design.				
4.2.2: Community activity precinct	Work with the community on the development of a strategic plan for the proposed Men's Shed and the establishment of a community management association for the project.	M	Dimboola community HSC	Dimboola community	Advocacy Support
	Liaise with relevant property owners on opportunities for securing facilities for a future Shed development.	M	Property/building owners		
	Undertake similar consultations with regard to a proposed Women's Shed and/or youth space.				
	In partnership with the community, consider options for use of the vacated library building for community and/or commercial purposes.	H M	Dimboola community HSC	HSC	Advocacy Facilitation

RAINBOW TOWN COMMITTEE MEETING MONDAY 24TH JULY 2017

Was held at Civic Centre Small Meeting room @ 7.30pm EST

Visiting: Liaison Officer Julie Ann Davies, Cr Ron Ismay, Cr Ron Lowe,

Members attending: Bill Hutson, Ross Heinrich, Michael Sullivan, Leanne Cox, Phil Molesworth, Julie McLean, Leonie Clarke, Greg Roberts, Dianne Dixon and Adrian Bennet.

Chairperson: declares meeting open and welcome to all attending.

Apologies: Michael Frazer, Sue Molesworth, Ben Gosling, Peta Bennet.

Motion: to except apologies

Moved: Michael Sullivan / Phillip Molesworth - carried

Declaration by members of any conflict of interest in any item of the agenda, either,

- Direct; or
- Indirect interest of one of five types;
 1. a close association;
 2. an indirect financial interest;
 3. a conflicting duty;
 4. an applicable gift or
 5. a party to the matter in any term on the agenda
 6. An impact on residential amenity.

Chairman requests members declare any known conflicts of and/or pecuniary interests.

Minutes from June as circulated.

Motion: to adopt June minutes as correct

Moved: Leanne Cox / Michael Sullivan - carried

Business arising No

Treasures Report: Adrian Bennett

23.05.2017 – 24.07.2017

Treasures Opening Balance \$22,192.70

Income \$0.00

Payments \$0.00

Closing Balance \$22,192.70

Income Payments

Nil

Nil

Rainbow Town Committee Projects & Commitments

Day on the Lake \$816.75

Lawn \$802.75

Pella Project \$7,682.29

Grave Seat \$50.00

Open Spaces project \$614.37 (may be used for Federal street tables)

Town Traders \$3,017.38

Men's Shed \$2600.00

Historic Film Farming in the Mallee \$710.00 (Drought Response Funding)

Committed funds \$16,293.54

Uncommitted funds \$5,899.16

Cheque Account \$22,166.30

Petty Cash Account \$26.40

Accounts: Rainbow Civic Centre \$60.00 (Rent Jan – July 2017)

Motion: to adopt Treasures report and pass account for payment

Moved: Adrian Bennet / Greg Roberts - carried

Councillor Report:

- Cr Ron Ismay confirmed the off road was still on the go
- Bow Street new footpath was being constructed

Motion: to received Councillor Report.

Moved: Michael Frazer / Michael Sullivan - carried

Acting liaison Officer Report: Julie Ann Davies

- Caravan Park had received some attention from a council working bee in preparation for Desert Enduro.
- Julie Ann also displayed a photo of the new Caravan Park entrance sign to be fitted shortly.
- Caravan Park was going to be attended more during the race weekend.

Motion: to receive Liaison Officer Report

Moved: Phillip Molesworth / Leanne Cox - carried

Phillip Molesworth mentioned that the Caravan dump point sign into rainbow is situated in the wrong place Park Street

Inwards correspondence:

Outwards correspondence

1. Emailed town entrance information from Ben Gosling

Motion: to receive inwards correspondence and endorse outward correspondence

Moved: Phillip Molesworth / Michael Sullivan - carried

General Business

Discuss Rainbow town entrance structure:

- It was suggested that Ben try a couple more designs as we are getting desperate for a decision to be made

Cardboard Recycle bin:

- There were comments made suggesting that there was difficulty especially if there was some wind at getting the cardboard in the skip and the location was also questioned. As there was no further business meeting closed @ 7.40 pm

Committed funds \$16,293.54

Uncommitted funds \$5,899.16

Cheque Account \$22,166.30

Petty Cash Account \$26.40

Accounts

Motion: to adopt Treasures report

Moved: Adrian Bennet / Greg Roberts - carried

Acting liaison Officer Report: Julie – Ann Davies

No Report

Inwards correspondence:

- Email: re Town Branding Strategy: from Katherine Colbert (fw)
- Short reply from Phil King advising that the \$3,000 was going to be available and was additional to any other funding he was also going to check on the proposed \$10,000 that was suggested previously.

Outwards correspondence

- Email: sent to Director community and economic Development Phil King re the WMT report that there was an amount of \$3,000 available for Rainbow town entrance signs and was it additional to any other funding arrangement or not.

Motion: to receive inwards correspondence and endorse outward correspondence

Moved: Michael Sullivan / Leanne Cox - carried

Owing to no quorum General business June general business will be dealt with at the this meeting.

General Business

1. Bill boards hanging from Federal Street power poles (Julie McLean) Defer to next meeting as Julie is an apology.
2. Further discussion regarding motion to write letter to council Re: Rec reserve ticket office surrounds from last meeting.

Letter has not been written: owing to the fact it would be very bad timing as council budget for this year is committed, however a letter will be written to council in February 2018 regarding the Rec reserve ticket office surrounds to coincide with the next 2018 – 2019 budget allocations.

3. Town Branding Strategy: discussion if required. No information.
4. Missing signage requested from last meeting (Leanne Cox)
Eddy St on Tavener

5. Ride for Cancer motor bike group requested from last meeting (Greg Roberts) defer to next month

Ride still going ahead raising money for prostate Cancer being organised by Trish Blacket from the Eureka with her committee of Greg Roberts and Michael Frazer who want assistance with paper work RE: AI Disaster fund raising.

Meeting closed @ 7.45 pm.

***Further items not submitted prior to meeting agenda.
Chairperson reserves the right to forward these to next meeting if required***