

**MINUTES OF THE ORDINARY COUNCIL MEETING OF THE HINDMARSH SHIRE COUNCIL HELD AT THE COUNCIL CHAMBER, NHILL ON WEDNESDAY 17 MAY 2017, COMMENCING AT 3:00PM**

**AGENDA**

**1. Acknowledgement of the Indigenous Community and Opening Prayer**

**2. Apologies**

**3. Confirmation of Minutes**

**4. Declaration of Interests**

**5. Public Question Time**

**6. Deputations**

**7. Activity Reports**

**8. Correspondence**

**9. Assembly of Councillors**

9.1 Record of Assembly

**10. Planning Permit Reports**

10.1 Application for Planning Permit 1552-17

10.2 Application for Planning Permit 1553-17

10.3 Application for Planning Permit 1554-17

**11. Reports Requiring a Decision**

11.1 Road Management Plan and Road Hierarchy Review

11.2 Melbourne Cup Day Public Holidays 2017

11.3 Section 86 Committee – Dimboola Town Committee Membership

**12. Special Committees**

- 12.1 Nhill Town Committee
- 12.2 Dimboola Town Committee
- 12.3 Wimmera Mallee Pioneer Museum

**13. Late Reports**

- 13.1 2017-18 Community Sporting Infrastructure Fund
- 13.2 Hindmarsh Shire Council Borrowing Policy

**14. Other Business**

No report

**15. Confidential Matters**

No report

**16. Meeting Close**

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**Present:** Crs. D. Nelson (Mayor), R. Lowe (Deputy Mayor), D. Colbert, T. Schneider, R. Gersch, R. Ismay

**In Attendance:**

Greg Wood, (Chief Executive Officer), Anne Champness (Director Corporate and Community Services), Adrian Gasperoni (Director Infrastructure Services), Taegan Salt (Executive Assistant).

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**1. ACKNOWLEDGEMENT OF THE INDIGENOUS COMMUNITY AND OPENING PRAYER**

Cr Nelson opened the meeting at 3:00pm by acknowledging the Indigenous Community and offering the opening prayer.

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**2. APOLOGIES**

Nil

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**3. CONFIRMATION OF MINUTES**

**RECOMMENDATION:**

***That the Minutes of the Ordinary Council Meeting held on Wednesday 3 May 2017 in the Council Chamber, Nhill as circulated to Councillors be taken as read and confirmed.***

**MOVED: CRS R. Lowe/T. Schneider**

***That the Minutes of the Ordinary Council Meeting held on Wednesday 3 May 2017 in the Council Chamber, Nhill as circulated to Councillors be taken as read and confirmed.***

**CARRIED**

*Attachment: 1*

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**4. DECLARATION BY COUNCILLORS OR OFFICERS OF ANY DIRECT OR INDIRECT INTEREST IN ANY ITEM ON THE AGENDA.**

- Direct; or
- Indirect interest
- a ) by close association;
- b ) that is an indirect financial interest;
- c ) because of conflicting duties;
- d ) because of receipt of an applicable gift;
- e ) as a consequence of becoming an interested party; or
- f ) because of an impact on residential amenity.

Declaration of direct or indirect interest must also be advised by Councillors at the commencement of discussion of the specific item.

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**5. PUBLIC QUESTION TIME**

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**6. DEPUTATIONS**

No deputations

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**7. ACTIVITY REPORTS**

**COUNCILLOR ACTIVITIES: APRIL 2017**

**Cr NELSON, MAYOR**

Attended:

- 01/04/2017 Victorian Mallee Fowl Recovery Group, Dimboola
- 01/04/2017 Manja Art exhibition official opening, Natimuk
- 03/04/2017 Town Committee, Dimboola
- 04/04/2017 Mayor CEO catch-up, Nhill
- 04/04/2017 Meeting with Federation Uni, Nhill
- 04/04/2017 Passenger Services Cost and Feasibility study, Ararat
- 04/04/2017 Community engagement, Dimboola
- 05/04/2017 Briefing meeting, Nhill
- 05/04/2017 Council meeting, Nhill
- 05/04/2017 Youth Council Launch, Nhill
- 06/04/2017 Meeting with Luv a Duck owners
- 06/04/2017 100 years Red Cross celebration, Nhill
- 07/04/2017 Meals on wheels, Dimboola
- 11/04/2017 Wimmera Development Association meeting, Horsham
- 18/04/2017 Mayor / CEO meeting, Nhill
- 19/04/2017 Briefing meeting, Nhill
- 19/04/2017 Council meeting, Nhill
- 20/04/2017 Lunch with Hon Peter Walsh and Emma Kealy, Halls Gap
- 20/04/2017 WSMLEEN meeting, Horsham
- 21/04/2017 Western Highway Action Group meeting, Wendouree
- 25/04/2017 Anzac Day Service, Dimboola
- 27/04/2017 MAV Rural & Regional Forum, Melbourne
- 27/04/2017 Mayor Panel, Government House, Melbourne

**Cr LOWE, DEPUTY MAYOR**

Attended:

- 01/04/2017 RJFNC Debutante Ball, Rainbow
- 04/04/2017 Community Consultation, Dimboola
- 05/04/2017 Briefing and Council meeting, Nhill
- 05/04/2017 Launch of Hindmarsh Youth Council, Community Centre, Nhill
- 10/04/2017 Town Committee Meeting, Jeparit
- 15/04/2017 Karen Water Festival, Nhill
- 18/04/2017 Wimmera Mallee Pioneer Museum Meeting, Jeparit
- 19/04/2017 Briefing and Council meeting, Nhill
- 25/04/2017 ANZAC Service and Wreath Laying, Jeparit

**Cr GERSCH**

Attended:

- 05/04/2017 Briefing and Council meeting, Nhill
- 05/04/2017 Launch of Hindmarsh Youth Council, Community Centre, Nhill
- 18/04/2017 Meeting with Emma Kealy
- 19/04/2017 Council meeting
- 24/04/2017 Meeting with Geoff Lord Federation University
- 25/04/2017 Anzac Day dawn service, Nhill

- 25/04/2017 Anzac Day service, Nhill

**Cr COLBERT**

Attended:

- 05/04/2017 Briefing and Council meeting, Nhill
- 05/04/2017 Launch of Hindmarsh Youth Council, Community Centre, Nhill
- 19/04/2017 Briefing and Council meeting, Nhill
- 24/04/2017 Nhill Town Meeting
- 04/2017 Nhill Men's Shed
- 04/2017 Lutheran school
- 04/2017 Dimboola Coffee shop
- 04/2017 Nhill Coffee shop
- Various Nhill Golf Club

**Cr ISMAY**

Attended:

- 05/04/2017 Council briefing meeting, Nhill
- 05/04/2017 Council meeting, Nhill
- 05/04/2017 Youth Council launch, Nhill
- 05/04/2017 Meeting with Jeparit Lions club
- 18/04/2017 WMT meeting, Edenhope
- 18/04/2016 WMPM meeting, Jeparit
- 19/04/2017 Council meeting, Nhill
- 20/04/2017 Yurunga Meeting, Rainbow
- 21/04/2017 Ross lakes inspection with Greg Wood
- 22/12/2017 Various meetings with VORRA, Rainbow
- 24/04/2017 Meeting with Shannon Rentsch
- 25/04/2017 Lay wreath Anzac service, Rainbow
- 27/04/2017 Inspection of Alpine school site Hindmarsh outlet
- 29/04/2017 Meeting with David Wilson Light Artist, Rainbow

**Cr SCHNEIDER**

Attended:

- 03/04/2017 Dimboola Town Committee
  - 05/04/2017 Briefing and Council meeting, Nhill
  - 05/04/2017 Launch of Hindmarsh Youth Council, Community Centre, Nhill
  - 17/04/2017 Clean-up Australia, Nursery Road, Dimboola
  - 19/04/2017 Briefing and Council meeting, Nhill
  - 20 & 29/04/2017 Upper Regions Cemetery clean-up, Wail
  - 21/04/2017 Wimmera Regional Library Corporation Board meeting, Birchip
  - 25/04/2017 ANZAC Day service, Dimboola
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**SENIOR MANAGEMENT ACTIVITIES: APRIL 2017**

**GREG WOOD, Chief Executive Officer:**

Attended:

- 03/04/2017 RSA training (for Nhill Cinema), Nhill
- 04/04/2017 CEO/Mayor meeting, Nhill
- 04/04/2017 Meeting with Federation University, Nhill
- 04/04/2017 Dimboola Community Conversations
- 05/04/2017 Meeting with Luv-A-Duck owners, Nhill
- 05/04/2017 Briefing and Council meeting, Nhill
- 05/04/2017 Youth Council Launch, Nhill
- 05/04/2017 Nhill Community Conversations
- 06/04/2017 ESC Visit, Nhill
- 11/04/2017 Meeting with VicRoads regional director, Nhill
- 11/04/2017 WDA Meeting, Horsham
- 12/04/2017 Meeting at Dimboola Riverside Holiday Park
- 13/04/2017 Wimmera CEO Meeting, Stawell
- 18/04/2017 Mayor/CEO meeting, Nhill
- 19/04/2017 Briefing and Council meeting, Nhill
- 20/04/2017 VAGO teleconference
- 21/04/2017 Ross Lakes tour, Rainbow
- 24/04/2017 Rainbow Desert Enduro meeting, Nhill
- 25/04/2017 Anzac Day Commemorations, Nhill
- 26/04/2017 Act@Work Bystander Training
- 26/04/2017 Meeting with Telstra – internet and phone services

**ADRIAN GASPERONI, Director Infrastructure Services:**

Attended:

- 19/04/2017 Briefing and Council meeting, Nhill
- 21/04/2017 Meeting with Wimmera Emergency Management Group
- 24/04/2017 Rainbow Desert Enduro – Meeting with organiser to discuss Traffic Management for the event
- 26/04/2017 Act@Work Bystander Training
- 28/04/2017 Tour of NEYLC with Community Groups

**ANNE CHAMPNESS, Director Corporate and Community Services:**

Attended:

- 03/04/2017 Dimboola Town Committee
- 04/04/2017 Meeting Parks Vic, Nhill
- 04/04/2017 West Wimmera Shire Council Audit Committee, Kaniva
- 04/04/2017 Community Conversation, Dimboola
- 05/04/2017 Council Briefing and Meeting, Nhill
- 05/04/2017 Youth Council launch, Nhill
- 05/04/2017 Community Conversation, Nhill
- 06/04/2017 Meeting with Essential Services Commission, Nhill
- 06/04/2017 Meeting with Brotherhood of St Laurence, energy efficiency audits, Nhill
- 11/04/2017 Wimmera Southern Mallee Home Support Program workshop, Horsham
- 12/04/2017 Wimmera Southern Mallee Home Support Program workshop,

- Horsham
- 15/04/2017 Nhill Memorial Community Centre visit
  - 19/04/2017 Council Briefing and Meeting, Nhill
  - 20/04/2017 Wimmera PCP health promotion planning meeting, Horsham
  - 21/04/2017 Nhill Early Years Centre Fundraising Committee meeting, Nhill
  - 26/04/2017 Act@Work Intensive Bystander Training, Nhill
  - 27/04/2017 Rainbow Alpine School site visit, Rainbow
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Break: 3:23pm

Returned: 3:28pm



## 8. CORRESPONDENCE

### 8.1 GENERAL CORRESPONDENCE

**Responsible Officer:** Chief Executive Officer

- 05/05/2017- Premier of Victoria

*Express its great disappointment that the State Government in the 2017 Victorian State Budget did not accept the submission and recommendation by Rural Councils Victoria.*

**RECOMMENDATION:**

***That Council note the correspondence as tabled.***

**MOVED: CRS R. Gersch/T. Schneider**

***That Council note the correspondence as tabled.***

**CARRIED**

*Attachment: 2*

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## 9. ASSEMBLY OF COUNCILLORS

**Responsible Officer:** Chief Executive Officer

**Attachment:** 3

**Introduction:**

The attached Assembly of Councillors Record is presented as an attachment to the Council agenda for the information of Councillors and recorded at the Council meeting as required under s80A Local Government Act 1989.

**Options:**

1. That Council accept the Assembly of Councillors Record as presented.

**RECOMMENDATION:**

***That Council accept the Assembly of Councillors Record as presented.***

**MOVED: CRS T. Schneider/R. Ismay**

***That Council accept the Assembly of Councillors Record as presented.***

**CARRIED**

*Attachment: 3*

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## 10. PLANNING PERMITS

### 10.1 APPLICATION FOR PLANNING 1552-17

**Responsible Officer:** Director Infrastructure Services  
**File:** Planning – Applications – 1552-17  
**Assessment:** 034880  
**Attachment:** 4

**Applicant:** Grant Schultz and Philip Nuske  
**Owner:** Grant Schultz and Philip Nuske  
**Subject Land:** Lot 1, TP319016  
(3745 Geodetic Road, Dimboola)

**Proposal:** Two lot subdivision  
**Zoning & Overlays:** Farming Zone (FZ)  
No overlays

**Attachments:** Plan

#### **Summary:**

The subject site is located on the west side of Geodetic Road approximately 1.2 kilometres north of the Borung Highway. The site is irregular in shape with an area of 74.25 hectares. It is largely cleared. A dwelling, sheds and vegetation are located on the south east side of the property. Adjoining land is used for broad acre farming.

The proposal seeks planning permission to create a two lot subdivision by the excision of an area containing the existing dwelling and immediate surrounds.

The proposed Lot 1 will have an area of 6.1 hectares and will contain the residence, farm sheds and established vegetation. Lot 2 will contain the balance of the property with an area of 68.2 hectares.

Clause 35.07-3 provides for subdivision of land in the Farming Zone. The standard minimum lot size for subdivision within the Farming Zone is 40 hectares however there is discretion to allow a smaller lot if this lot is created for an existing dwelling.

The subdivision will allow both lots to continue to be associated with agricultural production. The subdivision will not adversely impact upon agricultural activities on nearby properties. The subdivision will not adversely impact upon environmental values of the subject site or surrounding properties.

The proposal is considered to be consistent with the Farming Zone provisions and planning policy, which supports agricultural activity.

#### **Notification & Referral of Application:**

Pursuant to Sections 52 and 55 of the Planning and Environment Act 1987 (the Act), notice of the application can be given to the community and must be referred to stipulated authorities.

#### **Community:**

Pursuant to Section 52 of the Act, Council is required to give notice of this application to any person it considers the grant of the permit may cause material detriment. Notice of this application was given to adjoining owners and no objection was

received.

**Authorities:**

Pursuant to Section 52 of the Act, notice of this application was not sent to any authorities due to the nature of what is proposed.

Pursuant to Section 55 of the Act, notice of this application was not required to be sent to any authorities due to the nature of what is proposed.

**Strategic, Statutory and Procedural Requirements:**

The proposal is consistent with the State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.

**Report to Council:**

The Town Planner advises that all obligations of Council (strategic, statutory and procedural) have been addressed and discharged in this planning application.

**Processing Times:**

The application was received on the 21 March 2017. The report is being presented to the Council meeting of 17 May 2017. The statutory processing time requirements of the Planning and Environment Act 1987 have been satisfied.

**Conflict of Interest:**

Under section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible – Adrian Gasperoni, Director Infrastructure Services

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Peter Jewell, Town Planner

In providing this advice as the Author, I have no disclosable interests in this report.

**RECOMMENDATION:**

***That Council approves Planning Application 1552-17 allowing a Planning Permit for a two (2) lot subdivision at Lot 1 TP 319016 (3745 Geodetic Road, Dimboola). The Planning Permit shall be issued with the following conditions:***

***1. Formal Plans of Subdivision:***

***The formal plan of subdivision lodged with Council for certification must be in accordance with the Endorsed Plan and must not be modified except to comply with statutory requirements or with the written consent of the Responsible Authority.***

***2. Council Infrastructure Requirements***

***a) A new access point must be created off Geodetic Road for Lot 2.***

***b) The new access point must be to the satisfaction of Council and constructed at the applicant's cost; and***

***c) The existing access point to Lot 1 must be upgraded to the satisfaction of Council and at the applicant's cost.***

**3. This Permit will expire if:**

- a) *The Plan of Subdivision is not certified within three years of the date of this Permit, or*
- b) *The registration of the subdivision is not completed within five years of the date of the certification of the plan of subdivision.*

*The Responsible Authority may extend the permit if a request is made in writing before the permit expires or within three months afterwards.*

**MOVED: CRS T. Schneider/R. Lowe**

*That Council approves Planning Application 1552-17 allowing a Planning Permit for a two (2) lot subdivision at Lot 1 TP 319016 (3745 Geodetic Road, Dimboola). The Planning Permit shall be issued with the following conditions:*

**1. Formal Plans of Subdivision:**

*The formal plan of subdivision lodged with Council for certification must be in accordance with the Endorsed Plan and must not be modified except to comply with statutory requirements or with the written consent of the Responsible Authority.*

**2. Council Infrastructure Requirements**

- d) *A new access point must be created off Geodetic Road for Lot 2.*
- e) *The new access point must be to the satisfaction of Council and constructed at the applicant's cost; and*
- f) *The existing access point to Lot 1 must be upgraded to the satisfaction of Council and at the applicant's cost.*

**3. This Permit will expire if:**

- a) *The Plan of Subdivision is not certified within three years of the date of this Permit, or*
- b) *The registration of the subdivision is not completed within five years of the date of the certification of the plan of subdivision.*

*The Responsible Authority may extend the permit if a request is made in writing before the permit expires or within three months afterwards.*

**CARRIED**

Attachment: 4

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**10.2 APPLICATION FOR PLANNING PERMIT 1553-17**

<b>Responsible Officer:</b>	Director Infrastructure Services
<b>File:</b>	Planning – Applications – 1553-17
<b>Assessment:</b>	091520
<b>Attachment:</b>	5
<b>Applicant:</b>	Peter Taylor
<b>Owner:</b>	Peter Taylor
<b>Subject Land:</b>	Lot 1, TP217794 (4905 Western Highway, Gerang Gerung)
<b>Proposal:</b>	Two lot subdivision
<b>Zoning &amp; Overlays:</b>	Farming Zone (FZ), Road Zone (RDZ1) Vegetation Protection Overlay
<b>Attachments:</b>	Plan

**Summary:**

The subject site is located on the south west corner of the Western Highway and Never Never Road, Gerang Gerung. The land comprises four different parcels. The parcels on the North West corner of the site appear to have been associated with the realignment of the Western Highway. Some of this land is in the Road Zone.

The overall site is irregular in shape with an area of 123.9 hectares. It is largely cleared. A dwelling, sheds and vegetation are located on the North West side of the property. Adjoining land is used for broad acre farming.

The proposal seeks planning permission to create two lots out of the existing four parcels.

The proposed Lot 1 will have an area of 14.73 hectares and will contain the residence, farm sheds and established vegetation. Lot 2 will contain the balance of the property with an area of 109.2 hectares.

Clause 35.07-3 provides for subdivision of land in the Farming Zone. The standard minimum lot size for subdivision within the Farming Zone is 40 hectares however there is discretion to allow a smaller lot if this lot is created for an existing dwelling. The applicant is applying under this provision.

The subdivision will allow both lots to continue to be associated with agricultural production. The subdivision action will also provide greater order in terms of the subdivision pattern within the area. The subdivision will not adversely impact upon agricultural activities on nearby properties. The subdivision will not adversely impact upon environmental values of the subject site or surrounding properties.

The proposal is considered to be consistent with the Farming Zone provisions and planning policy, which supports agricultural activity.

The area of the site within the Road Zone could be considered in the next 'anomalies' planning scheme amendment that Council undertakes. This amendment would correct the various zoning discrepancies that occur due to legacy issues, changed land use circumstances or incorrect mapping.

**Notification & Referral of Application:**

Pursuant to Sections 52 and 55 of the Planning and Environment Act 1987 (the Act), notice of the application can be given to the community and must be referred to stipulated authorities.

**Community:**

Pursuant to Section 52 of the Act, Council is required to give notice of this application to any person it considers the grant of the permit may cause material detriment. Notice of this application was given to adjoining owners and no objection was received.

**Authorities:**

Pursuant to Section 52 of the Act, notice of this application was not sent to any authorities due to the nature of what is proposed.

Pursuant to Section 55 of the Act, notice of this application was sent to VicRoads who did not object to the application.

**Strategic, Statutory and Procedural Requirements:**

The proposal is consistent with the State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.

**Report to Council:**

The Town Planner advises that all obligations of Council (strategic, statutory and procedural) have been addressed and discharged in this planning application.

**Processing Times:**

The application was received on the 4 April 2017. The report is being presented to the Council meeting of 17 May 2017. The statutory processing time requirements of the Planning and Environment Act 1987 have been satisfied.

**Conflict of Interest:**

Under section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible – Adrian Gasperoni, Director Infrastructure Services

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Peter Jewell, Town Planner

In providing this advice as the Author, I have no disclosable interests in this report.

**RECOMMENDATION:**

***That Council approves Planning Application 1553-17 allowing a Planning Permit for a two (2) lot subdivision at Lot 1 TP 217794 (4905 Western Highway, Gerang Gerung). The Planning Permit shall be issued with the following conditions:***

***1. Formal Plans of Subdivision:***

***The formal plan of subdivision lodged with Council for certification must be in***

*accordance with the Endorsed Plan and must not be modified except to comply with statutory requirements or with the written consent of the Responsible Authority.*

**2. Council Infrastructure Requirements**

*The access points to Lot 1 and Lot 2 onto Never Never Road must be upgraded to the satisfaction of Council and at the applicant's cost.*

**3. This Permit will expire if:**

- a) The Plan of Subdivision is not certified within three years of the date of this Permit, or*
- b) The registration of the subdivision is not completed within five years of the date of the certification of the plan of subdivision.*

*The Responsible Authority may extend the permit if a request is made in writing before the permit expires or within three months afterwards.*

**MOVED: CRS R. Lowe/T. Schneider**

*That Council approves Planning Application 1553-17 allowing a Planning Permit for a two (2) lot subdivision at Lot 1 TP 217794 (4905 Western Highway, Gerang Gerung). The Planning Permit shall be issued with the following conditions:*

**1. Formal Plans of Subdivision:**

*The formal plan of subdivision lodged with Council for certification must be in accordance with the Endorsed Plan and must not be modified except to comply with statutory requirements or with the written consent of the Responsible Authority.*

**2. Council Infrastructure Requirements**

*The access points to Lot 1 and Lot 2 onto Never Never Road must be upgraded to the satisfaction of Council and at the applicant's cost.*

**3. This Permit will expire if:**

- a) The Plan of Subdivision is not certified within three years of the date of this Permit, or*
- b) The registration of the subdivision is not completed within five years of the date of the certification of the plan of subdivision.*

*The Responsible Authority may extend the permit if a request is made in writing before the permit expires or within three months afterwards.*

**CARRIED**

Attachment: 5

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**10.3 APPLICATION FOR PLANNING PERMIT 1554-17**

**Responsible Officer:** Director Infrastructure Services  
**File:** Planning – Applications – 1554-17  
**Assessment:** 097210  
**Attachment:** 6

**Applicant:** Dallas Warrick  
**Owner:** Dallas Warrick  
**Subject Land:** Allotment 24, Parish of Woraigworm  
(245 Warrick Road, Gerang Gerung)  
**Proposal:** Two lot subdivision  
**Zoning & Overlays:** Farming Zone (FZ)  
No overlays  
**Attachments:** Plan

**Summary:**

The subject site is located on the south east corner of Warrick Road and Jordan Road, Gerang Gerung. The site is regular in shape with an area of 71.62 hectares. It is largely cleared. A dwelling and shedding are located on the south west corner of the property. Adjoining land is used for broad acre farming.

The proposal seeks planning permission to create a two lot subdivision by the excision of an area containing the existing dwelling and immediate surrounds.

The proposed Lot 1 will have an area of 1.95 hectares and will contain the residence and shedding. Lot 2 will contain the balance of the property with an area of 69.67 hectares.

Clause 35.07-3 provides for subdivision of land in the Farming Zone. The standard minimum lot size for subdivision within the Farming Zone is 40 hectares however there is discretion to allow a smaller lot if this lot is created for an existing dwelling.

The subdivision will allow both lots to continue to be associated with agricultural production. The subdivision will not adversely impact upon agricultural activities on nearby properties. The subdivision will not adversely impact upon environmental values of the subject site or surrounding properties.

The proposal is considered to be consistent with the Farming Zone provisions and planning policy, which supports agricultural activity.

**Notification & Referral of Application:**

Pursuant to Sections 52 and 55 of the Planning and Environment Act 1987 (the Act), notice of the application can be given to the community and must be referred to stipulated authorities.

**Community:**

Pursuant to Section 52 of the Act, Council is required to give notice of this application to any person it considers the grant of the permit may cause material detriment. Notice of this application was given to adjoining owners and no objection was received.



**Authorities:**

Pursuant to Section 52 of the Act, notice of this application was not sent to any authorities due to the nature of what is proposed.

Pursuant to Section 55 of the Act, notice of this application was not required to be sent to any authorities due to the nature of what is proposed.

**Strategic, Statutory and Procedural Requirements:**

The proposal is consistent with the State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.

**Report to Council:**

The Town Planner advises that all obligations of Council (strategic, statutory and procedural) have been addressed and discharged in this planning application.

**Processing Times:**

The application was received on the 4 April 2017. The report is being presented to the Council meeting of 17 May 2017. The statutory processing time requirements of the Planning and Environment Act 1987 have been satisfied.

**Conflict of Interest:**

Under section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible – Adrian Gasperoni, Director Infrastructure Services

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Peter Jewell, Town Planner

In providing this advice as the Author, I have no disclosable interests in this report.

**RECOMMENDATION:**

***That Council approves Planning Application 1554-17 allowing a Planning Permit for a two (2) lot subdivision at Allotment 24 Parish of Woraigworm (245 Warrick Road, Gerang Gerung). The Planning Permit shall be issued with the following conditions:***

***1. Formal Plans of Subdivision:***

***The formal plan of subdivision lodged with Council for certification must be in accordance with the Endorsed Plan and must not be modified except to comply with statutory requirements or with the written consent of the Responsible Authority.***

***2. Council Infrastructure Requirements***

***No new access points can be created on either lot unless permission is sought and granted from Hindmarsh Shire Council.***

***3. This Permit will expire if:***

***a) The Plan of Subdivision is not certified within three years of the date of this Permit, or***

***b) The registration of the subdivision is not completed within five years of the***

*date of the certification of the plan of subdivision.*

*The Responsible Authority may extend the permit if a request is made in writing before the permit expires or within three months afterwards*

**MOVED: CRS D. Colbert/T. Schneider**

***That Council approves Planning Application 1554-17 allowing a Planning Permit for a two (2) lot subdivision at Allotment 24 Parish of Woraigworm (245 Warrick Road, Gerang Gerung). The Planning Permit shall be issued with the following conditions:***

**1. Formal Plans of Subdivision:**

***The formal plan of subdivision lodged with Council for certification must be in accordance with the Endorsed Plan and must not be modified except to comply with statutory requirements or with the written consent of the Responsible Authority.***

**2. Council Infrastructure Requirements**

***No new access points can be created on either lot unless permission is sought and granted from Hindmarsh Shire Council.***

**3. *This Permit will expire if:***

- a) The Plan of Subdivision is not certified within three years of the date of this Permit, or***
- b) The registration of the subdivision is not completed within five years of the date of the certification of the plan of subdivision.***

***The Responsible Authority may extend the permit if a request is made in writing before the permit expires or within three months afterwards.***

**CARRIED**

**Attachment: 6**

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**11. REPORTS REQUIRING A DECISION**

**11.1 ROAD MANAGEMENT PLAN AND ROAD HIERARCHY REVIEW**

**Responsible Officer:** Director of Infrastructure Services

**Attachment:** 7 & 8

**Introduction:**

In accordance with Section 54 (5) of the Road Management Act 2004, Hindmarsh Shire Council is required to conduct a review of its Road Management Plan (RMP) at prescribed intervals. And in line with the Road Management (General) Regulations 2016 each incoming municipal council must review its road management plan within the period of 6 months after each general election or by the next 30 June, whichever is later.

The purpose of the review, consistent with the role, functions and responsibilities of the Council as a road authority under the Act, is to ensure that the standards in relation to, and the priorities to be given to, the inspection, maintenance and repair of the roads and the classes of road to which the Council's RMP applies are safe, efficient and appropriate for use by the community served by the Council.

**Discussion:**

The Road Hierarchy is a division of the road network into individual road classifications or types. This allows each classification to be managed in a pre-defined manner in keeping with the function of each road which is detailed in the Road Management Plan and appendices.

The aim of the RMP & Hierarchy is to allow the road management system to be concise, understandable, easy to implement and easily communicated with all stakeholders.

The current Hindmarsh Shire Council Road Management Plan (RMP) and Road Hierarchy have been under review over a period spanning several years and have recently being put out for public consultation. As a result of the consultation process a listing of proposed changes to the road hierarchy were made and have been incorporated into the draft document.

The most significant change is the introduction of inspection and defect criteria for the additional road hierarchy classification "6S" which covers more strategic earth roads. "6S" was a classification which was introduced as a direct result of the Farmer Consultation forums, and covers roads that are used by farmers as important connector roads and not just roads leading to individual farming properties.

At its meeting on Wednesday 1 February 2017 Council endorsed the Road Management Plan and Road Hierarchy classifications and committed to undertake community consultation as per the Road Management Act 2004.

**Link to Council Plan:**

3.2: Well-maintained physical assets and infrastructure to meet community and organisational needs.

***Adoption Procedure***

Section 54 of the Road Management Act 2004 requires that upon amending a road management plan the road authority must give notice in the Government Gazette and in a local newspaper concerning the purpose and amendments to the road management plan, where a copy can be obtained or inspected, and advising that any person who is aggrieved by the proposed road management plan may make a

submission on the proposed RMP. The road authority must allow at least 28 days after the notice as a public submission period.

As a result following the endorsement of the draft RMP by Council at its 1<sup>st</sup> February 2017 meeting, notice was advertised in the Herald Sun and Government Gazette on 9 March 2017 and in the Wimmera Mail Times on 10 March 2017 with submissions to be received by Friday 7 April 2017.

With no public submissions being received the RMP and Hierarchy can now be formally adopted and subsequently gazetted.

**Options:**

**Option One** – Council may formally adopt the attached Road Management Plan and Road Hierarchy and give notice of this adoption as required by the Road Management Act 2004.

**Option Two** – Council may decide not to amend the existing Road Management Plan and Road Hierarchy as contained in the 2009 documents and not be required to give notice under regulation 10 of the Road Management (General) Regulations 2016.

**Financial Implications:**

The Road Management Plan and Road Hierarchy Review by themselves have no direct impact on Council's budget. However the changes made will impact on Council's future budgets.

These documents set out the service standards for the Hindmarsh Shire Council Road network and changes made to the Plan will affect the Council's financial commitment to the maintenance, renewal and upgrade of road infrastructure into the future. The elevation of 6R earth roads to 6S strategic roads and 5R all weather gravel roads will increase Council's maintenance expenses going forward. These changes endeavour to provide a balance between the transport needs of the local community and appropriate and affordable levels of service that Council is able to provide.

**Risk Management Implications:**

The review and adoption of the Road Management Plan and Road Hierarchy address risk across the municipal road network by placing roads of similar risk into urban and rural road classes which are then allocated corresponding levels of service and defect inspection regimes.

**Conflict of Interest:**

Under section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible – Adrian Gasperoni, Director Infrastructure Services

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Mike Coppins, Asset Manager

In providing this advice as the Author, I have no disclosable interests in this report.

**Communications Strategy:**

Communication and community engagement have been undertaken and are detailed under "Discussion" and "Adoption Procedure" above.

**RECOMMENDATION:**

***That Council adopts the Road Management Plan (as required by Section 54(5) of the Road Management Act 2004) and Road Hierarchy classifications as set out in the attached documents and give notice of this adoption in the Victorian Government Gazette and the Wimmera Mail Times.***

**MOVED: CRS R. Gersch/R. Ismay**

***That Council adopts the Road Management Plan (as required by Section 54(5) of the Road Management Act 2004) and Road Hierarchy classifications as set out in the attached documents and give notice of this adoption in the Victorian Government Gazette and the Wimmera Mail Times.***

**CARRIED**

*Attachment: 7 & 8*

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## 11.2 MELBOURNE CUP DAY PUBLIC HOLIDAYS 2017

**Responsible Officer:** Director Corporate and Community Services

### **Introduction:**

This report outlines the procedure and options for the declaration of substitute public holidays for Melbourne Cup Day in 2017.

### **Discussion:**

In 2011, the Victorian Government amended the *Public Holidays Act 1993* to give regional Councils the ability to request alternative local public holiday arrangements in lieu of Melbourne Cup Day.

The Public Holidays Act 1993 section 8A (1) states:

*Council may request substitute holiday for Melbourne Cup Day*

*(1) A non-metropolitan Council may request in writing that the Minister make a declaration under section 8(1)—*

*(a) that the day appointed under section 6 being the first Tuesday in November (Melbourne Cup Day) is not in a specified year such a public holiday in the whole or any part of the municipal district of that Council; and*

*(b) that another day or 2 half-days (one half-day of which may be Melbourne Cup Day) be appointed as a public holiday or 2 public half-holidays in that year.*

*(2) A request under subsection (1) must—*

*(a) be made at least 90 days before the Melbourne Cup Day to which the request relate; and*

*(b) specify the day or 2 half-days of the substituted public holiday; and*

*(c) specify the reasons for making the request.*

*(3) In making a declaration on a request under subsection (1), the Minister must not appoint a Saturday or a Sunday as a public holiday or a public half-holiday.*

*(4) A public holiday or 2 public half-holidays appointed under section 8(1) on a request under subsection (1) in respect of part of a municipal district of a Council applies or apply only in that part of the municipal district.*

Since 2012, Hindmarsh Shire Council has successfully applied to the Minister for Small Business for substitute public holidays to Melbourne Cup Day for the Rainbow and Nhill agricultural shows, as these are held each year on weekdays. The Dimboola and Jeparit districts continued to take Melbourne Cup Day as a public holiday, as their respective agricultural shows fall on a weekend.

Councils nominating substitute holiday arrangements need to make their request at least 90 days prior to Melbourne Cup Day 2017, that is, no later than Wednesday 9 August 2017.

The dates for the 2017 agricultural shows are:

<b>Rainbow</b>	Tuesday 10 October 2017;
<b>Nhill</b>	Thursday 12 October 2017;
<b>Dimboola</b>	Saturday 14 October 2017; and
<b>Jeparit</b>	Sunday 15 October 2017.

The Nhill Show public holiday incorporates the localities of Broughton, Yanac, Netherby, Lorquon, Nhill, Glenlee, Kiata, Gerang Gerung and Little Desert.

The Rainbow Show public holiday incorporates the localities of Rainbow, Albacutya

and Kenmare.

**Options:**

Council has several options to consider:

1. Council may choose not to nominate any substitutes and Melbourne Cup Day will automatically apply as a public holiday for the whole Shire on the first Tuesday in November;
2. Nominate a substitute public holiday for the whole Shire;
3. Nominate substitute public holidays in each part of the Shire; or
4. Parts of the Shire take Melbourne Cup Day on the first Tuesday of November and other parts of the Shire nominate a substitute public holiday.

**Communication Strategy:**

Advertisements will be placed in each of the local papers following approval of the Gazettal by the Minister for Small Business.

**Conflict of Interest:**

Under section 80C of the LGA officers providing advice to Council must disclose any interests, including the type of interest.

Author and Officer Responsible: Anne Champness, Director Corporate & Community Services

In providing this advice as the Author and Officer Responsible, I have no interests to disclose.

**RECOMMENDATION:**

***That Council writes to the Minister for Small Business expressing a preference for the following:***

1. ***A substitute public holiday in lieu of Melbourne Cup Day for Rainbow Show (Tuesday 10 October 2017) for the localities of Rainbow, Albacutya and Kenmare within the Shire;***
2. ***A substitute public holiday in lieu of Melbourne Cup Day for Nhill Show (Thursday 12 October 2017) for the localities of Broughton, Yanac, Netherby, Lorquon, Nhill, Glenlee, Kiata, Gerang Gerung and Little Desert within the Shire; and***
3. ***Melbourne Cup Day for the remainder of the Shire.***

**MOVED: CRS R. Lowe/T. Schneider**

***That Council writes to the Minister for Small Business expressing a preference for the following:***

1. ***A substitute public holiday in lieu of Melbourne Cup Day for Rainbow Show (Tuesday 10 October 2017) for the localities of Rainbow, Albacutya and Kenmare within the Shire;***
2. ***A substitute public holiday in lieu of Melbourne Cup Day for Nhill Show (Thursday 12 October 2017) for the localities of Broughton, Yanac, Netherby, Lorquon, Nhill, Glenlee, Kiata, Gerang Gerung and Little Desert within the Shire; and***
3. ***Melbourne Cup Day for the remainder of the Shire.***

**CARRIED**

**11.3 SECTION 86 COMMITTEES –DIMBOOLA TOWN COMMITTEE  
MEMBERSHIP**

**Responsible Officer:** Director Corporate and Community Services

**Introduction:**

The report seeks the appointment of additional members to the Dimboola Town Committee as a special committee of Council under Section 86 of the Local Government Act.

**Discussion:**

Councils may establish special committees with authority to exercise certain Council powers, Section 86 of the Local Government Act 1989 (the Act). Special committees must operate in accordance with the Act and the Hindmarsh Meeting Procedures and Common Seal Local Law (the Local Law). Members of special committees must comply with the limits imposed by Council's instrument of delegation, disclose conflicts of interests and not misuse their positions.

At the committee's AGM on 3 October 2016, the following people were nominated to the committee:

- Phil Colquhoun, Chairperson
- Amanda Ingeme
- Kaylene Pietsch
- Jan Ballard
- Ron Donaldson
- Cadence Smith
- Clive Eastwood
- Debra Nelson
- Bruce Donnelly
- Rhonda Huf
- Jo Donnelly

Clive Eastwood resigned from the Committee on 3 April 2017. At the Dimboola Town Committee meeting on 1 May 2017, Bill Eldridge was nominated to the committee.

**Options:**

Council can choose to appoint all, some or none of the nominated committee members.

**Link to Council Plan:**

- 1.1 An actively engaged community
- 1.2 A range of effective and accessible services to support the health and wellbeing of our community.
- 1.2.8 Establish a training program for S86 committees

**Financial Implications:**

No financial implications arise.

**Risk Management Implications:**

No risk management implications arise.



**Conflict of Interest:**

Under section 80C of the LGA officers providing advice to Council must disclose any interests, including the type of interest.

Author and Officer Responsible: Anne Champness, Director Corporate & Community Services

In providing this advice as the Author and Officer Responsible, I have no interests to disclose.

**Communications Strategy:**

Not applicable.

**RECOMMENDATION:**

***That Council notes the resignation of Clive Eastwood and, in exercise of the powers conferred by sections 86 and 87 of the Local Government Act 1989 appoint as members of the committee:***

**A) DIMBOOLA TOWN COMMITTEE**

- ***Phil Colquhoun, Chairperson***
- ***Amanda Ingeme***
- ***Kaylene Pietsch***
- ***Jan Ballard***
- ***Ron Donaldson***
- ***Cadence Smith***
- ***Debra Nelson***
- ***Bruce Donnelly***
- ***Rhonda Huf***
- ***Jo Donnelly***
- ***Bill Eldridge***

**MOVED: CRS T. Schneider/R. Lowe**

***That Council notes the resignation of Clive Eastwood and, in exercise of the powers conferred by sections 86 and 87 of the Local Government Act 1989 appoint as members of the committee:***

**A) DIMBOOLA TOWN COMMITTEE**

- ***Phil Colquhoun, Chairperson***
- ***Amanda Ingeme***
- ***Kaylene Pietsch***
- ***Jan Ballard***
- ***Ron Donaldson***
- ***Cadence Smith***
- ***Debra Nelson***
- ***Bruce Donnelly***
- ***Rhonda Huf***
- ***Jo Donnelly***
- ***Bill Eldridge***

**CARRIED**

## 12. SPECIAL COMMITTEES

### 12.1 NHILL TOWN COMMITTEE

**Responsible Officer:** Director Corporate and Community Services  
**Attachment:** 9

**Introduction:**

The Nhill Town Committee held its Meeting on 24 April 2017. The purpose of this report is to note the minutes from this meeting. A copy of the minutes is included as an attachment for the information of Council.

**RECOMMENDATION:**

*That Council notes the minutes of the Nhill Town Committee Meeting on 24 April 2017.*

**MOVED: CRS R. Gersch/R. Ismay**

*That Council notes the minutes of the Nhill Town Committee Meeting on 24 April 2017.*

**CARRIED**

*Attachment: 9*

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### 12.2 DIMBOOLA TOWN COMMITTEE

**Responsible Officer:** Director Corporate and Community Services  
**Attachment:** 10

**Introduction:**

The Dimboola Town Committee held its Meeting on 1 May 2017. The purpose of this report is to note the minutes from this meeting. A copy of the minutes is included as an attachment for the information of Council.

**RECOMMENDATION:**

*That Council notes the minutes of the Dimboola Town Committee Meeting on 1 May 2017.*

**MOVED: CRS T. Schneider/R. Gersch**

*That Council notes the minutes of the Dimboola Town Committee Meeting on 1 May 2017.*

**CARRIED**

*Attachment: 10*

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**12.3 WIMMERA MALLEE PIONEER MUSEUM COMMITTEE**

**Responsible Officer:** Director Corporate and Community Services  
**Attachment:** 11

**Introduction:**

The Wimmera Mallee Pioneer Museum Committee held its Meeting on 18 April 2017. The purpose of this report is to note the minutes from this meeting. A copy of the minutes is included as an attachment for the information of Council.

**RECOMMENDATION:**

***That Council notes the minutes of the Wimmera Mallee Pioneer Museum Committee Meeting on 18 April 2017.***

**MOVED: CRS R. Ismay/R. Lowe**

***That Council notes the minutes of the Wimmera Mallee Pioneer Museum Committee Meeting on 18 April 2017.***

**CARRIED**

*Attachment: 11*

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### 13. LATE REPORTS

#### 13.1 2017-18 COMMUNITY SPORTING INFRASTRUCTURE FUND

**Responsible Officer: Director Corporate and Community Services**

**Introduction:**

This report seeks Council endorsement for the submission of project proposals for funding assistance through the Victorian Government's 2018 – 2019 Community Sports Infrastructure Fund.

**Discussion:**

The Community Sports Infrastructure Fund is a Victorian Government funding program that helps provide high-quality, accessible community sport and recreation facilities across Victoria by encouraging:

- Increased sport and recreation participation for all Victorians
- Increased female and junior participation
- Increased access to sport and recreation opportunities
- Better planning of sport and recreation facilities
- Innovative sport and recreation facilities
- Environmentally sustainable facilities
- Universally designed facilities

The Community Sports Infrastructure Fund provides grants for planning, building new and improving existing infrastructure where communities conduct, organise and participate in sport and recreation.

Funding is available under the following categories:

- **Better Pools\*** - Grants of up to \$3 million to provide high quality aquatic leisure facilities through new or redeveloped aquatic centres.
- **Major Facilities\*** - Grants of up to \$650,000 (where the total project cost is more than \$500,000 excluding GST) are available to develop or upgrade sub-regional and regional sport and recreation facilities;
- **Small Aquatic Project\*** - Grants of up to \$200,000 are available to improve and aquatic facilities, seasonal pools and develop new water play spaces.
- **Minor Facilities\*\*** - Grants of up to \$100,000 for any one project (where the total project cost is up to \$1M, excluding GST) are available for community sport and recreation groups working in partnership with local government to develop or upgrade local sport and recreation facilities.
- **Cricket Facilities\*\*** - Grants of up to \$100,000 are available to assist local councils, cricket associations and local cricket clubs to upgrade and develop cricket specific club infrastructure including new buildings, grounds and training facilities.
- **Female Friendly Facilities\*\*\*** - Grants of up to \$100,000 are available to build new and upgrade existing, outdated change facilities at sports clubs around the state that cater for female sport, with a focus on promoting female and family friendly environments.
- **Planning** – Funding is available for planning initiatives that address the future sport and recreation needs of communities through better information gathering, consultation and strategic planning, including;

- Grants up to \$30,000 for projects focusing on recreation planning or facility feasibility in one municipality
- Grants of up to \$50,000 for regional planning initiatives that demonstrate inter-municipal needs and financial support from multiple local government authorities
- Grants of up to \$30,000 for female participation strategies

\*Only one project can be submitted under the Better Pools, Major Facilities and Small Aquatic Projects categories.

\*\*Councils may apply for the maximum grant amount for up to three (3) projects from the Minor Facilities and Cricket Facilities categories with a maximum of two (2) applications from any single category.

\*\*\*Councils may apply for the maximum grant amount for up to three projects from the Female Friendly Facilities category.

A two stage application process is required for the 2018 – 2019 program, with online project proposals closing on 7 June 2017.

Following assessment of project proposals, Sport and Recreation Victoria will advise councils from 24 July 2017 if their proposals are supported to go to the full application stage.

Councils notified of supported project proposals will be invited to submit a full application. Full applications must be submitted by 11 September 2017 and may only seek an amount equal to or less than the amount approved in the project proposal. The scope of the project should not change.

Council invited clubs and organisations throughout Hindmarsh Shire via a newspaper advertisement and direct email to submit project proposals for consideration for the Victorian Government's 2018 - 2019 Community Sport Infrastructure Fund.

Because of the tight timeframes, clubs and organisations were asked to provide all relevant documentation as stated on the expression of interest (EOI) form otherwise their EOI would not be considered.

At the closing date for EOIs, 5 May 2017, no EOIs were received, however, the Dimboola Bowling Club contacted Council to enquire if an application for funding of a shade structure alongside a bowling green would be eligible. Council contacted Sport and Recreation Victoria who stated that there would be limited appetite to fund such an initiative as the Community Shade Grants Program would be a more suitable avenue for funding.

Based on outcomes from the Hindmarsh Shire Sport and Recreation Strategy, Nhill Community Precinct Plan and Rainbow Community Plan, two projects have been identified as potential project proposals through the 2018/2019 Community Sports Infrastructure Fund.

These projects are a new skate park in Nhill and new female change rooms in Rainbow.

Another potential project is the installation of electric motors to roll up the solar blankets recently installed at swimming pools in Dimboola, Jeparit and Nhill.

### **Nhill Skate Park**

In its 2016/2017 Budget, Council has allocated funding of \$10,000 to prepare conceptual designs for a new Nhill Skate Park as recommended in the Hindmarsh Shire Sport and Recreation Strategy and prioritised in the Sport and Recreation section of the Nhill Community Precinct Plan.

In line with skate parks in Rainbow and Dimboola, it is proposed that a project proposal seek \$100,000 in funding, matched with a Council allocation of \$100,000 to construct a new skate park.

Council has engaged the services of landscape architect and skate park design company, Enlocus Pty Ltd to undertake the following for the proposed Nhill skate park.

- Inception phone meeting - discuss direction and objectives of the project. Confirm project timelines and key dates for deliverables.
- Review site survey - geotech assessment to determine site constraints and opportunities relating to topography, drainage and existing services (above and below ground).
- Site assessment – investigate possible site/s and recommend preferred site for proposed type and scale of facility based on a range of factors
- Draft concept design – investigate and recommend the type and scale of facility based on a number of factors including, the intended skate/scooter/BMX user, age groups and skill levels and style and elements required
- 3D visualisation of concept design options – 3 x views showing illustrative views of the facility and surrounding site
- Estimate of probable cost of concept design
- Video conference of concept design
- Revision of concept design – incorporating feedback, comments etc from concept design presentation
- 3D visualisation of revised concept design – 3 x views showing illustrative views of the facility and surrounding site
- Design vision and funding report – outcomes from concept design to be incorporated into the Vision and Feasibility Funding Report

Enlocus Pty Ltd were engaged to prepare designs for the Dimboola and Rainbow skate parks which were both successful in receiving funding in the 2017/2018 Community Sports Infrastructure Fund.

Based on previous experience the vision and funding report will be a crucial attachment to include with the project proposal for the Nhill skate park.

Council officers have recently undertaken two workshops with Nhill's youth to determine a suitable location and style for the proposed Nhill skate park. Outcomes from these workshops have been collated and attached. This information will also be presented to the general community at a further consultation to be held on 18 May 2017.

Outcomes of all consultations will be collated and presented to Enlocus and will be used in the preparation of the conceptual design.

Preliminary cost estimates have not been established yet as this will be a core

component of the report to be provided by Enlocus. However, based on costs of previously funded skate parks in Dimboola and Rainbow it is expected that the total cost will be in the \$200,000 range.

It is anticipated that a budget proposal for a Council contribution of \$100,000 will be submitted for consideration in Council's 2018/2019 budget. This amount is similar to the amount provided by Council for the Dimboola and Rainbow skate parks.

As this will be the only project to be submitted through the Minor Facilities category, Council will be able to apply for the maximum amount of \$100,000. Funding in this category is on a \$2:\$1 ratio.

### **Rainbow Female Changeroom Facilities**

New change room facilities for the Rainbow Recreation Reserve were identified and prioritised in the Rainbow Community Plan and as the #1 priority for Rainbow in the Hindmarsh Sport and Recreation Strategy.

It is proposed that a project proposal seek funding of \$100,000, matched by a Council allocation of \$25,000, and community contribution (cash and in-kind) to construct new female changerooms.

As Female Friendly Facilities is a specific funding category through the 2019/2019 Community Sports Infrastructure Fund, it is proposed that the development of new change rooms at the Rainbow Recreation Reserve be carried out in two stages. Stage one will be for new female change rooms based on a successful funding application through the Female Friendly Facilities category and stage two for new football changerooms subject to successful funding through a future Country Football Netball funding program.

The design of the proposed female change room facilities will be based on the floorplan of the new Dimboola netball changerooms (as previously presented to Council) and will be designed in such a way that stage two can be seamlessly carried out in the future.

Costs have not yet been established but it is anticipated that the project cost will be similar to the Dimboola netball changerooms at a cost of approximately \$150,000.

It is anticipated that a budget proposal for a Council contribution of \$25,000 will be submitted for consideration in Council's 2018/2019 budget. It is expected that this amount will be matched by the Rainbow community with in-kind support making up the balance.

Council could reserve the right to withdraw the submission of a project proposal should the Jeparit Rainbow Football Netball Club or the Rainbow Recreation Reserve Committee of Management defer their support and contribution towards this project.

As this will be the only project to be submitted through the Female Friendly Facilities category, Council will be able to apply for the maximum amount of \$100,000. Funding in this category is on a \$2:\$1 ratio.

### **Safety and operating efficiency improvements to Hindmarsh Shire Swimming**

### **Pools**

In June 2016, Council purchased commercial grade pool covers for the Dimboola, Jeparit and Nhill Swimming Pools at a cost of approximately \$45,000.00. Funding for these pool covers were through the 2013/2014 Community Facility Funding Program – Seasonal Pool Renewal category.

The swimming pool covers were installed for the 2016/2017 swimming season but due to the difficulties faced by the swimming pool managers and staff to physically cover and uncover the pools, they were rarely used.

This report seeks support from Council to submit a project proposal for funding of \$26,000 and an allocation from Council of \$13,500 to purchase and install electronic winch systems at each of the swimming pools to enable easier, safer and more frequent use of the swimming pool covers.

The outcomes of this proposed installation of the winches are twofold.

1. The installation of an electronic winch system will make the covering and uncovering of the swimming pools far safer as it will reduce the considerable effort required to manually wind up the rollers while trying to keep the covers straight as they are being rolled up. It will also remove the need to drag the covers out to cover the pool as the winches can be reversed meaning the operator will only have to guide the placement of the covers rather than dragging them out and placing them.
2. The more frequent covering of the pools through the easier operation as outlined above will improve the efficiency of keeping the water in the pools warmer and cleaner when the pools are not in use. This in turn increase opportunities for use, e.g. early morning lap swimming, water aerobics, water exercises and learn to swim classes.

As the electronic winch systems are portable and can be connected to individual pool cover rollers, only one winch system will be required at each swimming pool.

Cost of the winch systems is estimated at \$10,500 each, plus freight ex-factory, Perth WA. In addition, minor works of approximately \$5,000 will be required at the Nhill swimming pool to facilitate the installation. The total investment required will be approximately \$39,500.00

It is anticipated that a budget proposal for a Council contribution of \$13,500 will be submitted for consideration to Council's 2018/2019 budget.

### **Options**

Council can choose to submit all, some or none of the project proposals or select alternative projects.

### **Link to Council Plan:**

- Strategy 1.1 An actively engaged community
- Strategy 1.2 A range of effective and accessible services to support the health and wellbeing of our community
- Strategy 1.3 A community that is physically active with access to a wide range of leisure, sporting and recreation facilities
- Strategy 2.1 Well maintained physical assets and infrastructure to meet community and organisational needs



**Financial Implications:**

As funding under the 2018/2019 Community Sports Infrastructure Fund will not be available until July 2018, a submission for funds to be contributed by Council will be included for consideration in the 2018/2019 Budget process.

**Risk Management Implications:**

Appropriate Risk Assessments will be prepared in accordance to Councils procedures and policies prior to the implementations of any activities.

**Conflict of Interest:**

Under section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible – Anne Champness, Director Corporate and Community Services

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Phil King, Economic and Community Development Manager

In providing this advice as the Author, I have no disclosable interests in this report.

**Communications Strategy:**

Media releases will be prepared if and as the projects progress.

**RECOMMENDATION:**

***That Council endorses the following submissions to the Victorian Government's Community Sports Infrastructure Fund:***

- ***A project proposal seeking \$100,000 for the development of a new skate park in Nhill, matched by a Council contribution of \$100,000 deferred to the 2018/19 Annual Budget.***
- ***A project proposal seeking \$100,000 for the construction of new female changerooms at the Rainbow Recreation Reserve, matched by a Council contribution of \$25,000 deferred to the 2018/19 Annual Budget and a community contribution of \$25,000 (cash and/or in-kind).***
- ***A project proposal seeking \$26,000 for the supply of electronic winches for pool cover rollers for the Dimboola, Jeparit and Nhill Swimming Pools, matched by a Council contribution of \$13,500 deferred to the 2018/19 Annual Budget.***

**MOVED: CRS T. Schneider/R. Gersch**

***That Council endorses the following submissions to the Victorian Government's Community Sports Infrastructure Fund:***

- ***A project proposal seeking \$100,000 for the development of a new skate park in Nhill, matched by a Council contribution of \$100,000 deferred to the 2018/19 Annual Budget.***
- ***A project proposal seeking \$100,000 for the construction of new female changerooms at the Rainbow Recreation Reserve, matched by a Council contribution of \$25,000 deferred to the 2018/19 Annual Budget and a community contribution of \$25,000 (cash and/or in-kind).***
- ***A project proposal seeking \$26,000 for the supply of electronic winches for***

*pool cover rollers, with officers to consider other enhancements for the Dimboola, Jeparit and Nhill Swimming Pools, matched by a Council contribution of \$13,500 deferred to the 2018/19 Annual Budget.*

**CARRIED**

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## 13.2 HINDMARSH SHIRE COUNCIL BORROWING POLICY

**Responsible Officer:** Director Corporate and Community Services  
**Attachment:** 12

### **Introduction**

The report seeks Council's adoption of a Borrowing Policy.

### **Discussion**

The *Local Government Act 1989* (the Act) section 185E requires councils applying for a higher rate cap to specify, amongst other matters,  
*(e) whether consideration has been given to reprioritising proposed expenditures and alternative funding options and why those options are not adequate;*

While neither the Act, nor the Essential Services Commission (ESC) administering the Fair Go Rates System are advocating for councils to take on debt, debt finance could be an option available to councils as part of their financial tool kit and form a key element in a responsible long-term financial plan. In particular, debt finance can be useful when a council seeks to provide long-lived infrastructure that is likely to provide inter-generational benefits to the community.

The ESC expects a council applying for a higher cap to show it has a well-considered debt policy that guides its decision whether to use debt to reduce the need for additional funding in the short term through increased rates revenue.

While Council has for many years held the position that it will only consider debt for major infrastructure items that are of strategic importance to our community, this position has not been formalised in a policy document.

Though the proposed draft Borrowing Policy (Attachment 11) provides a formal framework for potential borrowings, it also reflects the need for caution and prudent financial management when committing to borrow.

Borrowing may provide an alternative funding option for a significant intergenerational asset, like the \$3.3m rebuilt of the Albacutya Bridge, but the repayment impact on our future cash flows and the risk of overcommitting ourselves financially could be substantial. A \$1m loan for example would add additional expenses to our cash flow that would outweigh a 1% rate increase.

### **Options**

Council can adopt, or adopt with alterations, the Borrowing Policy.

### **Link to Council Plan:**

Strategy 4.1: Long-term financial sustainability.

### **Financial Implications**

No financial implications arise from the policy.

### **Risk Management Implications**

The policy aims to provide a framework that minimises risks from borrowings.

**Conflict of Interest:**

Under section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Author and Officer Responsible – Anne Champness, Director Corporate & Community Services

In providing this advice as the Author and Officer Responsible, I have no disclosable interests in this report.

**Communications Strategy:**

Not applicable.

**RECOMMENDATION:**

*That the Borrowing Policy, as presented, be adopted.*

**MOVED: CRS R. Gersch/T. Schneider**

*That the Borrowing Policy, as presented, be adopted.*

**CARRIED**

Attachment: 12

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**14. OTHER BUSINESS**

***MOVED: CRS R. Gersch/T. Schneider***

***That Council writes to the Local Federal Minister, Andrew Broad MP requesting the federal government to address the shortfall in funding for the National Disability Insurance Scheme, particularly for small rural councils. Cc the relevant Minister.***

***CARRIED***

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***MOVED: CRS R. Lowe/R. Gersch***

***That Council writes to Leading Senior Constable Blair congratulating him on 30 years of service with the police force in what is now Hindmarsh Shire and inviting him to a future briefing.***

***CARRIED***

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**15. CONFIDENTIAL REPORTS**

In accordance with Section 89 (2) of the *Local Government Act* 1989, Council may close the meeting to the public if items to be discussed are deemed confidential, that is, if the items to be discussed relate to:

- a) Personnel matters;
  - b) The personal hardship of any resident or ratepayer;
  - c) Industrial matters;
  - d) Contractual matters;
  - e) Proposed developments;
  - f) Legal advice;
  - g) Matters affecting the security of Council property;
  - h) Any other matter which the Council or Special Committee considers would prejudice the Council or any person;
  - (i) a resolution to close the meeting to members of the public.
- 

**16. MEETING CLOSE**

There being no further business, Cr Nelson declared the meeting closed at 4:25pm

---



## ASSEMBLY OF COUNCILLORS RECORD

*Assembly of Councillors means a planned or scheduled meeting of at least 3 councillors and one member of council staff which considers matters that are intended or likely to be:*

- a) the subject of a decision of the Council; or*
- b) subject to the exercise of a function, duty of power of the council that has been delegated to a person or committee; but does not include a meeting of the Council, a special committee of the Council, a club, association, peak body, political party or other organisation.*

Requirements to be observed by an assembly of Councillors (Section 80A Local Government Act, 1989)

**Title of Meeting:** Council Briefing Session

**Date:** Wednesday 17 May 2017

**Time:** 1:00pm – 3:00pm

**Assembly Location:** Council Chambers, 92 Nelson St, Nhill

**Present:**

Crs. D. Nelson (Mayor), D. Colbert, R. Lowe, T. Schneider, R. Gersch, R. Ismay

**Apologies:**

**In Attendance:**

Mr. G. Wood (Chief Executive Officer), Mr. A. Gasperoni (Director Infrastructure Services), Ms. A. Champness (Director of Corporate and Community Services).

**Conflict of Interest Disclosures**

1. Direct; or
2. Indirect interest
  - (a) by close association;
  - (b) that is an indirect financial interest;
  - (c) because of conflicting duties;
  - (d) because of receipt of an applicable gift;
  - (e) as a consequence of becoming an interested party; or
  - (f) because of an impact on residential amenity.

Declaration of direct or indirect interest must also be advised by Councillors at the commencement of discussion of the specific item.

**Councillors:**

Nil

**Officers:**

Nil

**Matters Discussed:**

No.	Detail	Presenter
1.	<b>Chief Executive Officer update – Personnel Matters</b>	Greg Wood
2.	<b>NDIS and Aged and Disability update</b>	Anne Champness
3.	<b>Council question time</b>	

Completed by: Greg Wood



Signed:

Date: 17/05/2017

*Must be kept for four years from date of the assembly. Available for public inspection at Council Offices for 12 months after date of assembly.*

**iPlanning Services P/L**

PO Box 1401  
Bakery Hill Vic 3354  
ABN 45 160 262 000



iPlanning

24 May 2017

Our Reference: P-00368

Your Reference: 1478-15/200519 pj;pc

Mr Peter Jewell  
Town Planner  
Hindmarsh Shire Council  
PO Box 250  
**NHILL VIC 3418**

Dear Peter,

**RE: Planning Permit Application No. 1478/15  
Use and development of Duck Sheds and associated buildings and structures including a dwelling and removal of native vegetation  
85 G Dahlenburg Road, Nhill**

I refer to my letter dated 20<sup>th</sup> March 2017 detailing what the amended planning application for Luv-a-Duck is to address. I now submit some further amendments that are required to the above planning permit and they are:

- Amend Condition 3 which refers to the landscape plan. The condition needs to reflect the existing landscaping of the site which is predominantly native vegetation. Therefore a suggested change to the condition is as follows:

*'The permit holder must submit a landscaping plan which provides for a 5m wide landscaping strip along the boundary of the property parallel with the proposed sheds. The landscaping plan must detail **predominantly** indigenous plantings within the landscaping strip. The landscaping plan when approved must be activated and planted within twelve months of the commencement of the use. The permit holder will advise Council when the landscaping has been installed.*

*All planting carried out on the site must be **predominantly** indigenous species to the satisfaction of the Responsible Authority.'*

- Amend Condition 5 which refers to an Acoustic Compliance Report. It is requested that the condition needs to remove the wording 'at the nearest receptor' so that appropriate noise equipment can be logged on site for practical and safety reasons, but also to provide a more robust measuring process that may ultimately require more stringent noise controls to be placed on the operation of the duck farm.

I have read through the objections submitted to Council and that above changes be considered to remove any ambiguity for the owners as well as the objectors.

I have also attached a copy of an Amended Amended Planning Application form that details the required changes to the planning permit.

If you have any issues, please don't hesitate to contact me on 0408 577 880 or email [james.ips@ncable.net.au](mailto:james.ips@ncable.net.au).

---

**ATTACHMENT**

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Document forms part of Planning  
Application No. 1478-2015





# Maddocks

Lawyers  
Collins Square, Tower Two  
Level 25, 727 Collins Street  
Melbourne VIC 3008  
Australia

Telephone 61 3 9258 3555  
Facsimile 61 3 9258 3666

info@maddocks.com.au  
www.maddocks.com.au

DX 259 Melbourne

## Email Letter

**From**  
Maria Marshall  
**Direct**  
03 9258 3551

**Date**  
27 April 2017  
**Email**  
maria.marshall@maddocks.com.au

**To**  
Peter Jewell  
Town Planner  
**And to**  
Pamela Cannell

**Organisation**  
Hindmarsh Shire Council  
**Email**  
pjewell@unite.com.au  
**Organisation**  
Hindmarsh Shire Council  
**Email**  
PCannell@hindmarsh.vic.gov.au

Our Ref MYM:7143924

Dear Peter

**Planning Permit 1478/15: 85 G Dahlenburg Road, Nhill**

### Background

We continue to act for Luv-a-Duck Pty Ltd in relation to the above matter. The above permit (**Permit**) was issued by Council on 1 March 2016. It authorises, subject to conditions:

Use and Development of Duck Sheds and associated buildings and structures including a dwelling and the removal of native vegetation.

The use and development authorised by the Permit has commenced. Council has received a number of complaints claiming that the development as it has progressed so far does not comply with the conditions of the Permit.

Our client submitted an application to amend the Permit on 8 February 2017 (**Amendment Application**). The Amendment Application seeks to resolve those claimed non-compliances.

On 4 April, Council wrote to our client, informally requesting further information in relation to the Amendment Application and the claimed non-compliances. In substance, Council's letter:

- raises the possibility of enforcement action to stop the use and development authorised by the Permit;
- invites Luv-a-Duck to respond to the possibility of such enforcement action, including by
  - providing further information regarding biosecurity and animal welfare; and
  - stating whether the birds can be housed at a different location until any issues are resolved; and

## ATTACHMENT

Document forms part of Planning  
Application No. 1478-2015

[7143924: 18903259\_1]

Interstate offices  
Canberra Sydney  
Affiliated offices around the world through the  
Advoc network - www.advoc.com

In substance, the complaints made to Council have construed section 2.2.3 to require the shed roofing to be finished in green colourbond. This reading ignores the second sentence stating, 'The roof finishing is zinalume'.

Clearly, there is an internal inconsistency in Section 2.2.3 of the EMP as drafted. The Amendment Application seeks to resolve this inconsistency by amending Section 2.2.3 to read as follows (emphasis added):

External finishes of the shed will exhibit low visual intrusion. **The shed walls are to be finished in green colourbond. The roof finishing is Zinalume.** Energy consumption, fan usage and animal welfare have been considered in selecting the roof surface.

The effect of this amendment is to resolve an uncertainty in the EMP, and not to gain retrospective approval for a non-compliance. In our opinion, Section 2.2.3 in its original form cannot properly be interpreted to require the roof to be finished in green colourbond, and the amendment puts the matter beyond doubt.

Further, there are essential operational reasons for the sheds to be clad in zinalume rather than green colourbond. These reasons are set out in a report dated 6 March 2017 prepared by Scolexia, our client's avian and animal health consultants (**Scolexia Report**)

We note that the Scolexia Report was provided in response to Council's request for further information of 9 February (RFI). Notably, it states that:

- zinalume has a significantly lower 'solar absorptance' than green colourbond. In hot, sunny weather, the internal temperature of a shed finished in green colourbond may be up to 15° C warmer than one finished in zinalume;
- the welfare of poultry, including ducks is affected by high temperatures. The 'Model Code of Practice for the Welfare of Animals: Domestic Poultry 4<sup>th</sup> Edition' requires facilities to ensure temperatures not to exceed 33° C;
- the duck farm is located in an area where days of extreme high temperatures occur. This requires the operator to employ all available measures to mitigate the impact of high temperatures on the welfare of the ducks;
- such measures includes using a roofing material with the lowest possible solar absorptance. For that reason, zinalume is the most common material used for roofing poultry sheds; and
- at this stage, changing the material from zinalume to green colourbond will not improve amenity impacts or reduce the likelihood of glare. A new finishing material will be glossy and highly reflective, whereas the zinalume roof has now had time to weather.

A copy of the Scolexia Report is **attached**.

## Issue 2: Elevation of Sheds 3 and 4

The second issue concerns the elevation of the duck sheds that have been built so far (Sheds 3 and 4) above natural ground level. In fact, the west end of Shed 4 was raised by approximately 3.35m, and Shed 3 was similarly raised.

This issue was addressed in Luv-a-Duck's statement dated 17 March 2017 in response to Council's RFI. That response enclosed a statement from R & K Williams Earthmoving, our client's earthmoving contractor dated 15 March.

Underlying the elevation of the sheds is Condition 1, which relevantly states (emphasis added):

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### ATTACHMENT

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Luv-a-Duck has acknowledged that the truck wash is not shown on the endorsed plans. The Amendment Application addresses that issue by amending the endorsed 'Layout plan' to show the location and dimensions of the truck wash.

#### Issue 4: Planting

The fourth issue is the claimed use of non-indigenous planting at the site. The relevant condition is Condition 3 of the Permit. It states (emphasis added):

The permit holder must submit a landscaping plan which provides for a 5m wide landscaping strip along the boundary of the property parallel with the proposed sheds. **The landscaping plan must detail indigenous plantings within the landscaping strip.** The landscaping plan when approved must be activated and planted within twelve months of the commencement of the use. The permit holder will advise Council when the landscaping has been installed.

**All planting carried out on the site must be indigenous species to the satisfaction of Council.**

In our opinion, Condition 3 imposes the following requirements in relation to indigenous planting:

- the landscaping plan approved by Council must include indigenous plantings within the landscaping strip; and
- all plantings carried out on the site must be indigenous species to the satisfaction of Council.

This is not the same as requiring all planting on the site to be of indigenous species. We also note that 'indigenous species' is not a term defined in the Hindmarsh Planning Scheme or the *Planning and Environment Act 1987*.

Planting at the site was conducted by the Hindmarsh Landcare Network on 26 September 2016. We have been provided with a letter from Clifford Unger, Chairman of the Hindmarsh Landcare Network, stating:

- the species planted on 26 September comprised indigenous species and species growing in the local area; and
- the species included *Acacia* spp. *Iteaphylla* and *Pendula* and *Eucalyptus* spp. *Platypus*, *Torquata*, *Microcarpa*, *Salmonophloia*, *Camaldulensis* and *Incrassata*.

A copy of Mr Unger's letter is **attached**.

#### Issue 5: Acoustic compliance report

The final substantive issue raised in the complaints to Council concerns the location of the acoustic compliance report. Condition 5 of the Permit states (emphasis added):

An acoustic compliance report, prepared by a suitably qualified and experienced independent acoustic engineer, to the satisfaction of the Responsible Authority, **must be prepared in compliance with the requirements of EPA's NIRV at the nearest sensitive receptor;**

- Prior to the commencement of works on site, and
- within twelve months of the full operation of the use on site.

With both such reports being submitted to the Responsible Authority.

If any noncompliance is identified with EPA's NIRV, the report must identify remedial measures and further assessment be undertaken to show compliance.

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### ATTACHMENT

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Document forms part of Planning  
Application No. 1478-2015



Further, Council is in the process of considering the Amendment Application. As noted, the amendments sought are directed towards resolving the non-compliances claimed in the complaints made to Council. In making its decision on the Amendment Application, Council must base its decision on the planning merits of the amendments sought without regard to the claimed non-compliances<sup>3</sup>.

### Conclusion

The significance of Luv-a-Duck's contribution to the Shire cannot be overstated. It is specifically referred to in the Hindmarsh Planning Scheme, clause 21.03-3 of which includes the following action:

Promote the continual expansion of the poultry industry such as Luv-a-Duck Pty. Ltd

On the basis of our audit of the Permit, we consider that the complaints Council has received are lacking in substantive merit. To the extent that they raise any substantive issues of non-compliance, such issues are minor in nature and are adequately resolved by the Amendment Application. Certainly, they are not of a nature that would warrant enforcement action to stop the use.

We trust that this letter sufficiently responds to the issues identified in those complaints and to Council's letter of 4 April. If there are any outstanding matters, please do not hesitate to contact us.

Yours faithfully

Maria Marshall  
Partner

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### ATTACHMENT

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Document forms part of Planning  
Application No. 1478-2015

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<sup>3</sup> *Van Egmond v City of Knox* (1985) 3 PABR 249, applied in *Jurkic v Manningham CC* [2005] VCAT 1162 at [9].



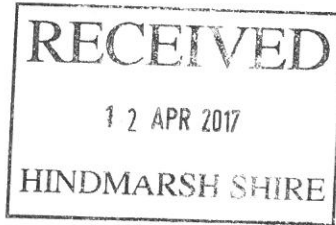
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**ROY COSTA PLANNING & DEVELOPMENT**

164 Eighth Street, Mildura  
PO Box 2925 Mildura 3502

Phone (03) 50210031 Fax (03) 50210046 Email: reception@roycosta.com.au

Our Ref: 17-019  
Your Ref: 1478-15



ASSESS #	
ACTION	AOP
INFO	DAS
X REF	

April 7, 2017

Adrian Gasperoni  
Director Infrastructure Services  
Hindmarsh Shire Council  
PO Box 250  
NHILL VIC 3418

Dear Adrian,

**APPLICATION TO AMEND PLANNING PERMIT 1478-15  
USE AND DEVELOPMENT OF DUCK SHEDS  
CA 80B, 85 G DAHLENBURG ROAD, NHILL**

We refer to the recently lodgement application to amend Planning Permit 1478-15.

On behalf of our clients, Mr RA & Mrs ME Dahlenburg, we hereby object to the amendment application.

We object on the following grounds:

- Condition 24 was placed upon the permit, based on the Environmental Management Plan prepared by Scolexia and the Council considered the permit and determined the permit based on this plan.

An Environmental Management Plan is an important document; and to simply change the condition to give the opportunity to alter the plan at any time to the satisfaction of the Responsible Authority, we believe is not proper and orderly planning.

The surrounding property owners know that the development must at all times comply with the approved Environmental Management Plan; and should not be able to be changed at any time.

Any change should require an amendment process so that any environmental effects can be fully considered prior to any changes to such plan and surrounding property owners should have the opportunity to respond to such amendment application.

In addition, it should be noted that the relevant authorities, including EPA approved the Scolexia Environmental Management Plan; and such plan should not be changed without the relevant authorities consent.

- The amended plans delineating zincalume roof cladding should not be supported by Council.

ATTACHMENT

Document forms part of Planning

Application No. 1478-2015

The materials approved were colourbond and such should remain; together with the green colour should also be maintained.

The changing of the colour, as can be seen by the existing construction of the shed with the zincalume (in breach of the permit) is already creating adverse effects to the surrounding area.

The visual amenity is affected as the zincalume colour is not in keeping with the surrounding area; together with the glare/reflection from the roof adversely affecting the surrounding area.

- The proposed truck wash also should not be approved by Council as no details on how the operations of the truck wash will occur.

The chemicals and other waste washed from the truck/s can adversely affect the surrounding environment due to the runoff leading into the stormwater basin and surrounding environment water holdings.

It also should be noted that the shed that has been raised considerably in height has not been applied for as part of this amendment.

The earth works associated with the shed obviously changes the topography of the site; thus stormwater drainage and runoff will be affected.

Designs of the stormwater runoff and any other possible affects due to the change of the levels of the land must be determined prior to any further works being undertaken on the development to ensure the surrounding properties are not adversely affected.

Given all the above, we now request Council not support the proposed amendments to Permit 1478-2015.

We request that we be informed of the future process of this application and request that we are able to present to the Authority that will be making the determination on this amendment application, whether it is a Council Officer under delegated authority or the Councillors at a Council meeting.

In conclusion, we now request Council to advise the developer to stop works until this matter is resolved; as the continuation of the development is clearly in breach of the permit and should not be able to continue development and operate.

If you have any queries in relation to the above, please contact Mr. Roy Costa of our office who will be pleased to assist.

Yours Sincerely,

  
ROY COSTA MPIA CPP  
ROY COSTA PLANNING & DEVELOPMENT

**ATTACHMENT**

Document forms part of Planning  
Application No. 1478-2015

**Pamela Cannell**

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**Subject:** FW: LAD Planning Amendment request

11th April, 2017.

Mr. and Mrs. Wes Dean  
1202 Winiam East Road,  
NHILL, 3418.

Adrian Gasperoni,  
Director Infrastructure Services,  
Hindmarsh Shire Council,  
P.O. Box 250,  
NHILL, 3418.

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**ATTACHMENT**

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Document forms part of Planning  
Application No. 1478-2015

**APPLICATION TO AMEND PLANNING PERMIT 1478-15  
85 G DAHLENBURG ROAD, NHILL.**

Dear Adrian,

We hereby list our objections to the application to amend Planning Permit No: 1478-15.

AMENITY:

- 1) The glare from the currently zincalume clad shed roofs is extraordinarily strong in normal sunlight when approaching east or west on Winiam East Road. The original and agreed planning permit conditions and all drawings show the shed roofs to be of green colourbond. At no time before, during or after mediation at VCAT was it ever mentioned that the roofs would be anything other than green colourbond.
- 2) The huge embankment shed No. 4 has been built on, has never been shown on any plans or documents and is an eyesore and an intrusion on the visual landscape. The extraordinary height is particularly invassive when observed from the Sheepwash Reserve. Water run-off from this structure is surely now going to run directly into the Sheepwash Reserve, thus contravening the Planning Permit Item No. 22.

ENVIRONMENTAL MANAGEMENT PLAN:

- 1) Section 1 - Introduction, states - "The objective of this Environmental Management Plan is to ensure best management and to sustain this in regard to environmental performance by minimising impacts on the environment and surrounding amenities".

We believe the shed roofs and the shed embankments are a contravention of this objective .

2) A proposed Truck Wash was never mentioned at any stage or on any drawings of the Planning Permit.

The Manufacturers Safety Data Sheet for Virogard Sanitiser, provided with the permit amendments states in Section 6: "Do not flush into surface water or sanitary sewer system. Avoid subsoil penetration. If the product contaminates rivers and lakes or drains inform respective authorities".

As seen with average spring rain, any substances would wash downhill into the retarding basin, which filled this spring.

In contravention of the Planning Permit, the owners pumped the contents of the retarding basin into the Sheepwash Reserve.

In conclusion we implore Council to take very seriously its role as the Responsible Authority, to ensure all the original Planning Permit conditions are applied and met.

Yours sincerely,  
Wes and Leith Dean

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**ATTACHMENT**

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Document forms part of Planning  
Application No. 1478-2015



## Pamela Cannell

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**From:** Brian Creek <winiamcreeks@gmail.com>  
**Sent:** Monday, 17 April 2017 9:11 PM  
**To:** Info  
**Subject:** Luv a Duck - Mr Gert facility ammendments to EPA consultation.

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

**Categories:** Fern

Mr Peter Jewell,  
Town Planner  
Hindmarsh Shire Council,  
Po Box 250, 92 Nelson Street  
Nhill Vic 3418

To Mr Peter Jewell,

We have become aware of the amendments that Luv a Duck are seeking to their approved EPA document for the Mt Gert facility at Winiam East. The two clauses which are of concern to us are the roofing colour which does stand out clearly from our property to the South West. We would like to know whether Luv a Duck has considered painting the rooves of the duck sheds in a natural colour. Dulux make a low sheen weathershield which is suitable for zinalume roofing.

We also have concerns about the runoff from truck wash and sheds finding its way into the sheepwash reserve during wet seasons. There is significant catchment area in the reserve which needs to be protected from chemical or bio refuse.

Please consider this submission when assessing the amendments to planning permit #1478-15

Sincerely,

Brian and Alison Creek.  
72 L Creek Rd,  
Nhill, Vic 3418

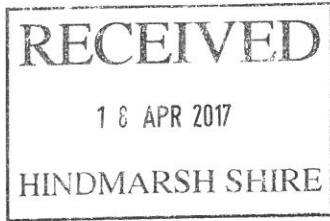
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### ATTACHMENT

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Document forms part of Planning  
Application No. 1478-2015

Doc 17: 207155



ASSESS #	121320
ACTION	AOP
INFO	
X REF	

30 Shingle Hut Rd  
Nhill 3418

15<sup>th</sup> April 2017

Planning Department  
Hindmarsh Shire Council  
PO Box 250  
Nhill 3418

To Whom it may concern,

I am writing to strongly object to the Hindmarsh Shire granting an amendment to Luv a Duck's planning permit 1478/15.

Shed Roofs-

Luv a Duck are breaching their planning permit by having zincalume roofs on their duck sheds. Zincalume is a larger blight on the landscape than the approved green colourbond as stated in their current plans and Environmental Management Plan. Due to the slope of the site the zincalume roofs are creating a lot of glare which is affecting the amenity of the area and causing a distraction when driving on the Winiam East Road; the glare will get worse when the next two sheds are built. I am sure Luv a Duck considered all the issues associated with using colourbond before deciding to put it in their plans and Environmental Management Plan. This change of roofing material indicates that Luv a Duck never had any intention to actually use green colourbond and just put it in to get the permit passed by council.

Truck Wash-

The proposed truck wash should not be allowed to dispose of its waste through the earth drains that lead to the retention basin that is only metres from a nature reserve. Virogard Sanitiser is designed to kill virus' and bacteria, the chemical information sheet supplied with the amendment request states that Virogard is toxic to fish, daphnia, aquatic invertebrate and algae and that the long term effect of putting Virogard on the soil is unknown. Virogard Sanitiser is the chemical Luv a Duck instructed me to use to disinfect my duck shed before the new batch of ducks were put in the shed, this chemical was not allowed to go outside my duck shed because it posed an environmental risk. There is no guarantee that a more toxic chemical won't be used in the future; that will be even more harmful to the environment.

Amend condition 24 -

Luv a Duck's request to amend condition 24 of their planning permit should not be granted; I have concern with the position of this duck farm and its long term effect on the environment and my view has been strengthened following conversations with other community members. Any changes to the Environmental Management Plan should be put out for public comment as the local community are

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**ATTACHMENT**

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Document forms part of Planning  
Application No. 1478-2015

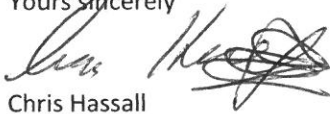
the people who may be affected by any changes. They are also the people with the most knowledge of the local environment.

Environmental Management Plan amendment -

The amendment application asks to amend section 2.2.3 of the endorsed Environmental Management Plan. However in the Environmental Management Plan dated February 2017 the type of farm had been changed in the Introduction (page 2) from a Duck Breeding Farm to a Duck Growing Farm, this change has not been applied for, are there other changes in this new document that have not be documented? The Environmental Management Plan dated February 2017 should not be endorsed as part of this planning permit until all changes have been documented.

I hope you consider the concerns I have outlined. I would appreciate being informed in writing of the outcome.

Yours sincerely

  
Chris Hassall

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**ATTACHMENT**

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Document forms part of Planning  
Application No. 1478-2015

Doc ID: 207157

27 Clarence Street,  
Nhill 3418

14<sup>th</sup> April 2017



ASSESS #	121320
ACTION	ADP
INFO	
X REF	

Hindmarsh Shire Council  
 Planning Department  
 PO Box 250  
 Nhill 3418

Dear Mr Jewell,

I am writing to object to Luv a Duck amending their planning permit 1478/15.

The current zincalume roofs are causing excessive glare, which can be distracting when travelling/driving along the Winiam East Road, from my farm directly south of the Luv a Duck property and from the neighbouring houses. This glare can also be seen from paddocks and roads around the area.

The current planning permit stipulated the use of green colorbond to blend in with the environment. The reasons put forward for keeping the zincalume roofs (Scolexia letter dated 6<sup>th</sup> March 2017) would have all been considered by Luv a Duck in their planning process, before they chose to have green colorbond roofs. So there should be no need for change now.

A truck wash that is going to dispose of its waste water into the retention basin should not be allowed. It is an unacceptable risk to the Winiam Flora Reserve, Winiam Creek and the Nhill Swamp, due to the retention basin overflowing. The original permit proposal stated that there would be no contaminated runoff as the chemicals used on the site would be contained inside the duck sheds and the water running into the retention basin would only be stormwater. The long term effect of having chemicals running into the retention basin needs to be considered because this is going to be forever; once permission is given for one chemical to go into the retention dam then any chemical could potentially end up there.

Condition 24 of the planning permit should not be amended. This duck farm is being built on a very sensitive site, which is causing a lot of concern in the community. The local community should have the opportunity to comment on any changes to the Environmental Management Plan as they are in the best position to know if the changes will affect the environment. The changeover of staff at the Shire means that they are not always aware of the environmental concerns or issues of a particular

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**ATTACHMENT**

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Document forms part of Planning  
 Application No. 1478-2015

area, keeping a formal process in place means that staff at the shire, hear all sides of an issue before a decision is made.

Thank you for the opportunity to make you aware of my concerns

Yours sincerely

*Heather D Dahlenburg*

Heather Dahlenburg

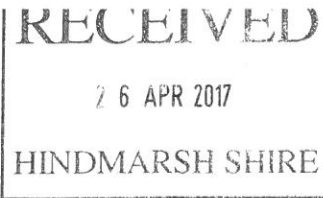
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**ATTACHMENT**

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Document forms part of Planning  
Application No. 1478-2015

Doc ID: 207483



ASSESS #	200519
ACTION	PROP.
INFO	
X REF	

Hindmarsh Shire Council  
92 Nelson Street  
Nhill Vic 3418.

Lisa Jamieson  
PO Box 781  
Red Cliffs Vic 3496.

To Whom It May Concern,

I wish to put in a formal complaint regarding the horrible eye sore you have created by allowing the permit for a Duck Farm on G Dahlenburg Road next to the Beautiful "Sheepwash Nature Conservation Reserve".

I happened to be back in my former hometown of Nhill and decided to drive out and have a look at the "Sheepwash Nature Conservation Reserve". To my horror on my lovely drive out there, as you come over the hill prior to the turn off to the Reserve, the glare and the size of the sheds is terrible. The silver color of these sheds is so bright, it really is awful. The clearing of the previous homestead which always had trees surrounding it, is now replaced by horrible silver steel.

It was disappointing to see such big sheds standing out from the landscape with no attempt to blend into the current environment, and I do wonder the effect this has on other drivers as they come over that hill.

I was hoping to see some wild life while visiting but due to the noise of the current construction of the Duck Farm, this appeared to have frightened off the wild life that is usually in this quiet and peacefully little reserve.

It will certainly disappoint tourists to the area who are hoping to catch a glimpse of the local wild life and enjoy a peaceful reserve.

I do hope you consider this a formal complaint against the current LuvAduck shed colors and the possible damage this will do to your tourism to this "Reserve".

Kind Regards

Lisa Jamieson.

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**ATTACHMENT**

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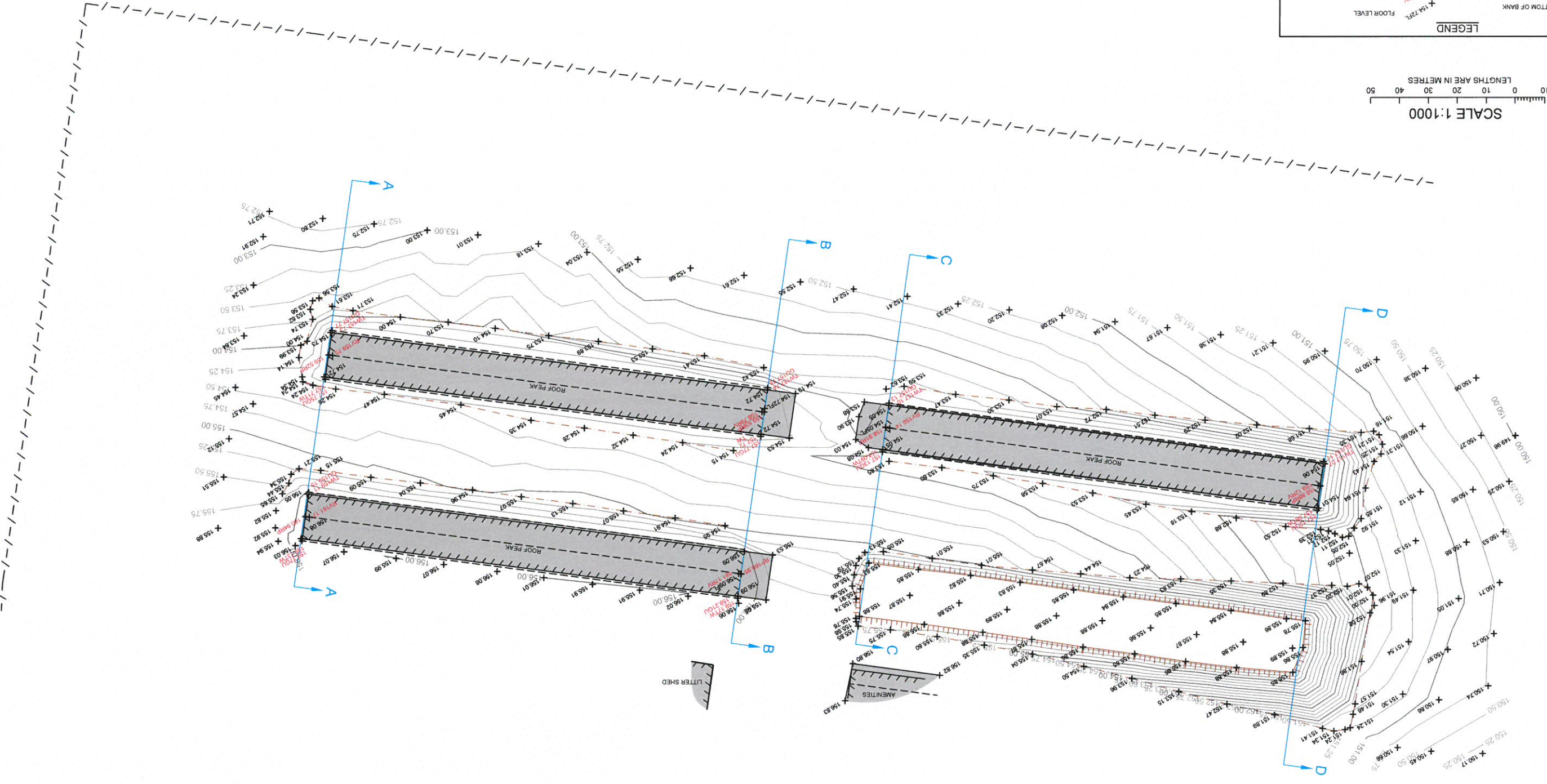
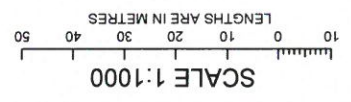
Document forms part of Planning  
Application No. 1478-2015



N.	DATE	REVISION
1	16/05/17	DRAINAGE NOTATION ADDED

SCALE: 1:1000 (A2)  
 DESIGNED:  
 DRAWN: C.B. / B.F. 5/17  
 APPROVED:

NOTATIONS  
 LEVELS SHOWN THUS + ARE IN METRES TO AUSTRALIAN HEIGHT DATUM BASED ON GERANG GERUNG PM 18 (RL - 131.115).  
 THE PURPOSE OF THIS PLAN IS TO ILLUSTRATE THE RELATIONSHIP BETWEEN THE NATURAL SURFACE, FILLED SURFACE AND SHED ELEVATIONS ONLY. IT SHOULD BE NOTED THAT CONTOURS SHOWN ARE NOT REPRESENTATIVE OF ANY TABLE DRAINS CONSTRUCTED IN ASSOCIATION WITH THIS PROJECT AS THEY HAVE NOT BEEN LOCATED BY SURVEY.  
 PRIOR TO EXCAVATION OR CONSTRUCTION ON THE SITE THE RELEVANT AUTHORITY SHOULD BE CONTACTED FOR POSSIBLE LOCATION OF UNDERGROUND SERVICES AND DETAILED LOCATIONS OF ALL SERVICES.  
 THIS NOTE IS AN INTEGRAL PART OF THIS PLAN





9~K  
LP1152

WOODWARD  
STREET

**LOCALITY PLAN**

1  
TP121015

7~30  
LP8462

6~30  
LP8462

5~30  
LP8462

4~30

3~30  
LP8462

1  
TP125175

LEAHY  
STREET

LANGFORD  
STREET



**SUBJECT  
LAND**

10~I  
LP624

9~I  
LP624

11~I  
LP624

12~I  
LP624

LP624  
2~I  
LP624

7~I  
LP624

8~I  
LP624

1  
TP249374

1  
TP329194

1  
TP399563

2  
TP537267

2  
TP538254

6~J  
LP624

5~J  
LP624

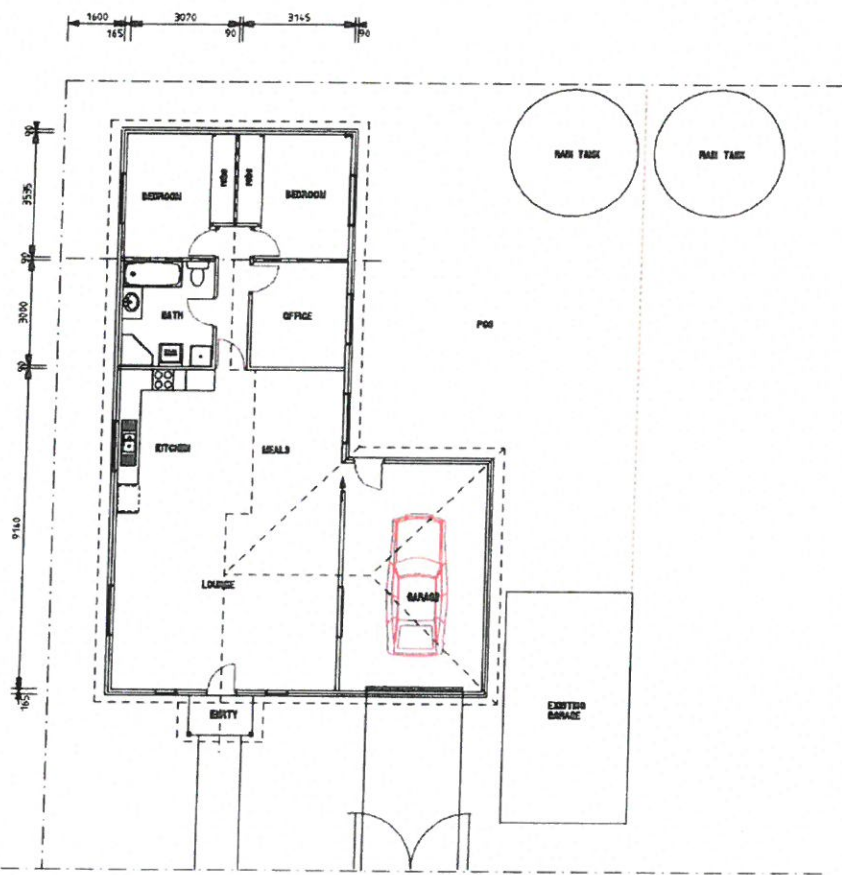
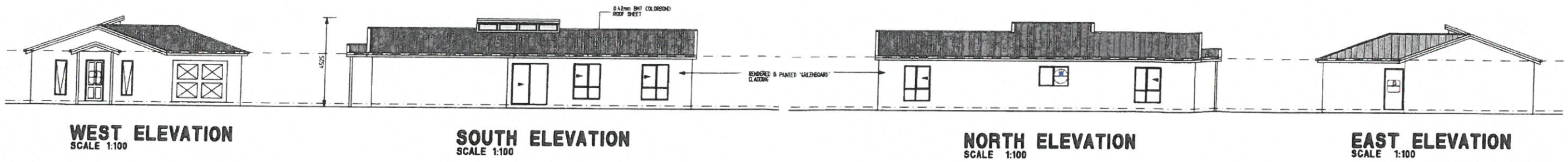
9~J  
LP624

1  
TP534878

11~J  
LP624

12~J  
LP624





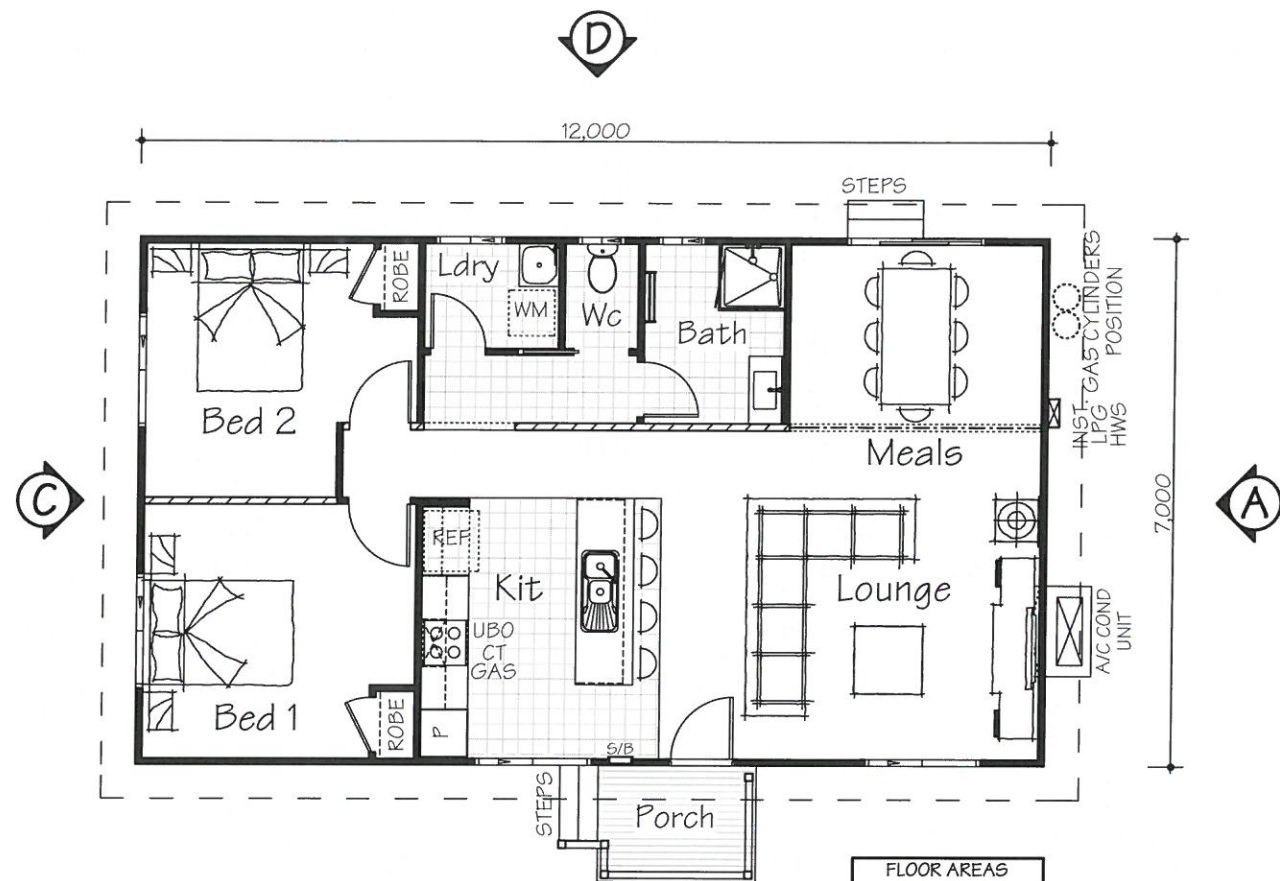
**NEW GROUND FLOOR PLAN**  
SCALE 1:100  
PAVED COLLEGE OVEN

ORIGINAL ENDORSED PLANS.

PLANNING & ENVIRONMENT ACT 1987  
HINDMARSH PLANNING SCHEME  
THIS PLAN IS ENDORSED AS FORMING  
PART OF PLANNING PERMIT No : 1475-2015

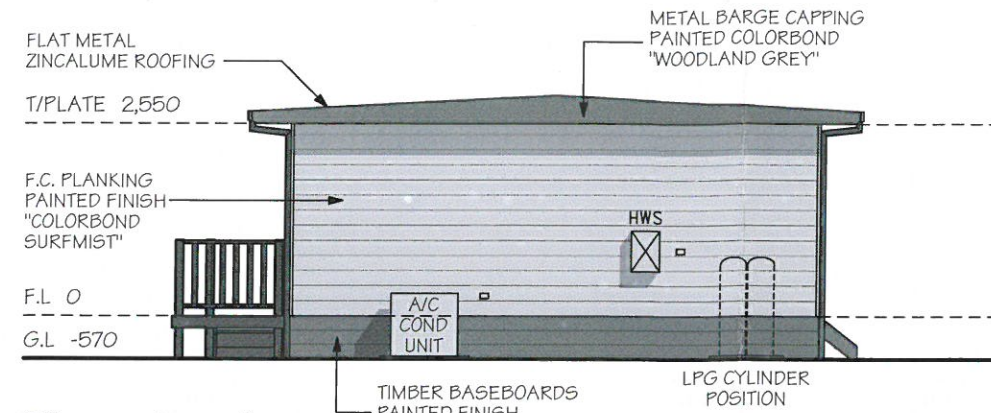
*[Signature]*  
AUTHORISED OFFICER  
FOR AND ON BEHALF OF THE COUNCIL  
DATE : 20/03/2015 SHEET 3 OF 3

			<p>JOB TITLE <b>PROPOSED SHED CONVERSION TO DWELLING</b></p> <p>SITE ADDRESS <b>34 LEAHY STREET, HILL</b></p> <p>PROPRIETOR <b>MARK SHEARWOOD</b></p>	<p>DRAWING TITLE <b>SKETCH PLAN-FLOOR PLAN, ELEVATIONS</b></p> <p>JOB No <b>076-D314</b></p> <p>DRAWING No <b>SK-02</b></p> <table border="1"> <tr> <td>SCALE</td> <td>SHOWN</td> <td>SHEET SIZE</td> </tr> <tr> <td></td> <td></td> <td><b>A1</b></td> </tr> <tr> <td>COPYRIGHT</td> <td>DATE</td> <td>APPROVED BY</td> </tr> <tr> <td></td> <td>22-01-15</td> <td></td> </tr> </table>	SCALE	SHOWN	SHEET SIZE			<b>A1</b>	COPYRIGHT	DATE	APPROVED BY		22-01-15		<p><b>Rebin L Barber</b> BUILDING DESIGN CONSULTANT 34 LEAHY STREET, HINDMARSH VIC 3041 Phone: 03 93861412 FAX: 03 93861413</p>
SCALE	SHOWN	SHEET SIZE															
		<b>A1</b>															
COPYRIGHT	DATE	APPROVED BY															
	22-01-15																

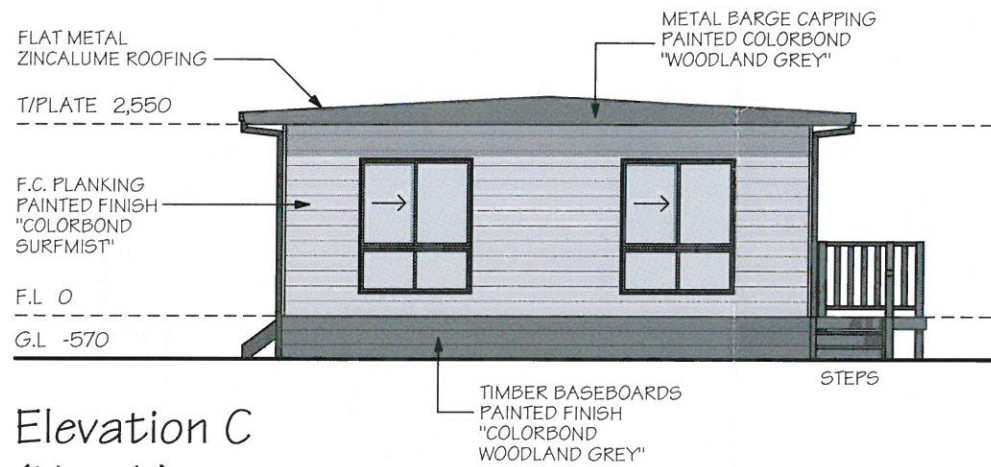


Floor Plan  
Scale 1:100

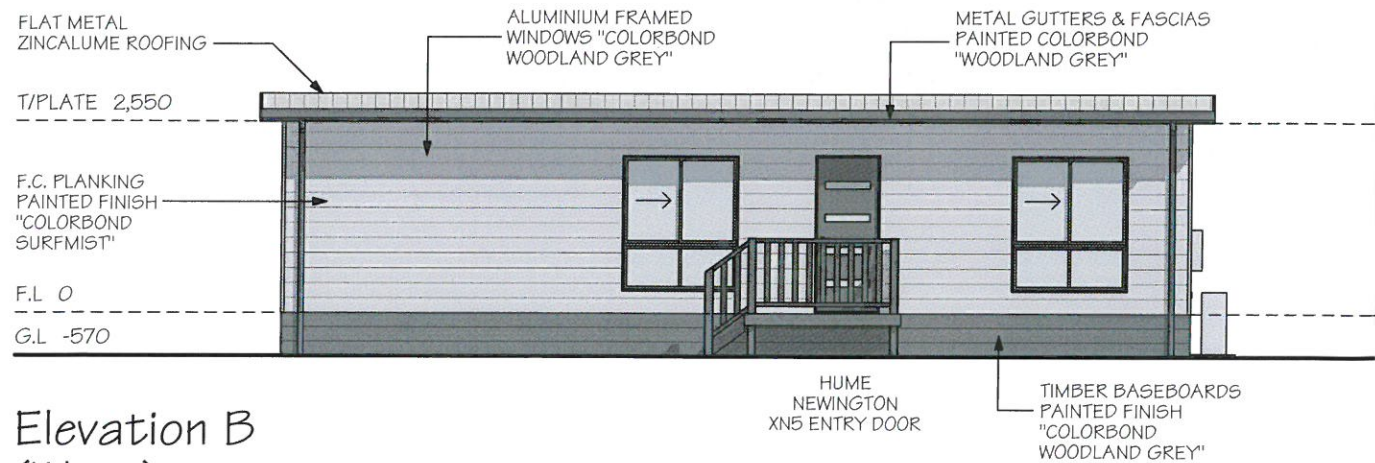
FLOOR AREAS	
GRD. FL.	84.0m <sup>2</sup>
SUB TOTAL	84.0m <sup>2</sup>
VER./POR.	3.0m <sup>2</sup>
TOTAL	87.0m <sup>2</sup>



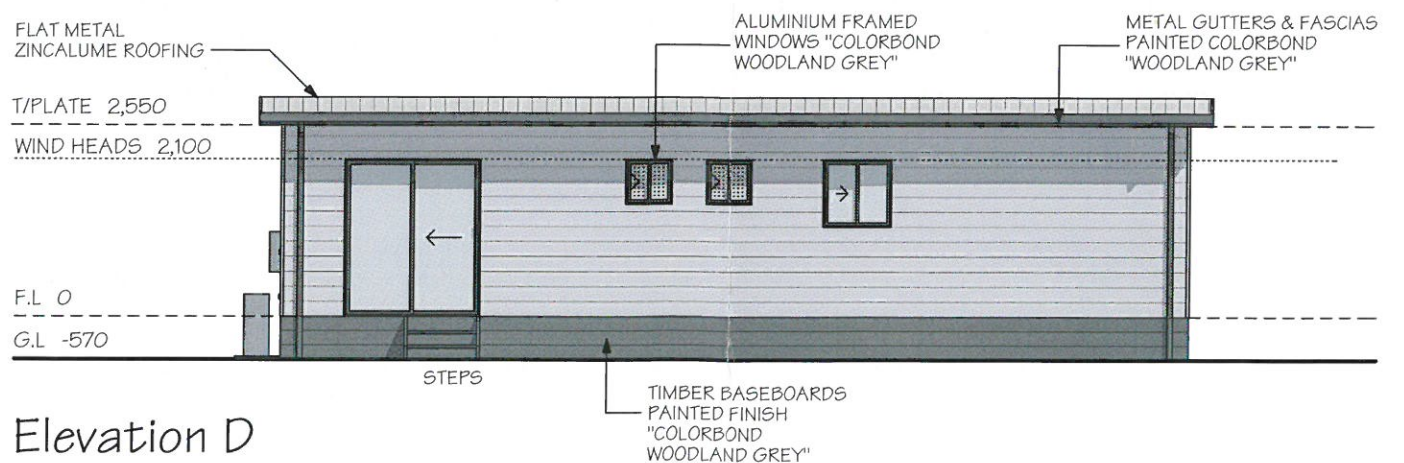
Elevation A  
(South)



Elevation C  
(North)



Elevation B  
(West)



Elevation D  
(East)

**ATTACHMENT**  
Document forms part of Planning  
Application No. 1475A-2015

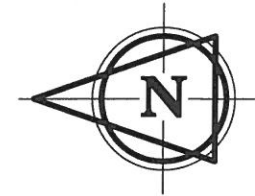
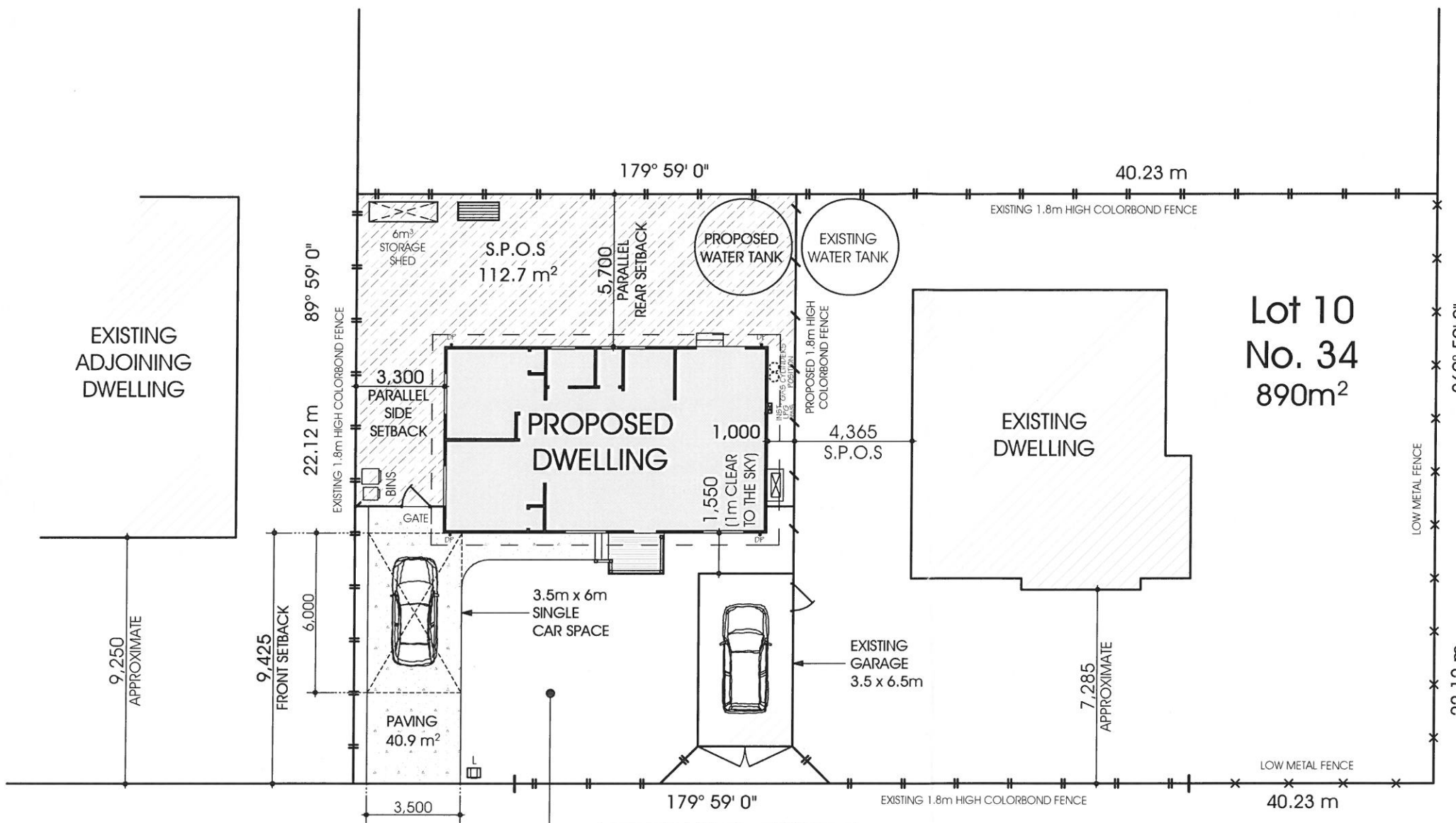


**Callen Bray**  
BA(Arch), BArch(Hons) (Deakin)  
Building Design & Drafting  
Residential - Commercial - Industrial  
ABN: 38 040 205 161  
Phone: 0419 441 186  
Email: Callen\_Bray@hotmail.com  
Registered Building Practitioner: DP-AD 36967

Proposed DPU,  
At: Lot 10, No. 34 Leahy Street,  
Nhill, VIC, 3418  
For: Mark Shearwood

**7.0m x 12.0m  
Dwelling**

Sheet No: 1  
Issue: 10/04/17  
Rev: 0



LEGEND	
	SPOS - SECLUDED PRIVATE OPEN SPACE
	SELECT CONCRETE PAVING
	LETTERBOX ENCLOSURE
	BIN STORAGE
	POST MOUNTED FOLD-DOWN CLOTHES LINE
FENCING LEGEND	
	1.8m HIGH COLORBOND FENCE
	LOW METAL FENCE
SITE DETAILS	
OVERALL SITE AREA:	890 m <sup>2</sup>
OVERALL SITE COVERAGE:	215 m <sup>2</sup> (24%)
TOTAL PERMEABLE AREA:	635 m <sup>2</sup> (71%)

LEAHY STREET

LANGFORD STREET

Site Plan  
Scale 1:200

**ATTACHMENT**

Document forms part of Planning Application No. 1475A-2015



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For: Mark Shearwood

7.0m x 12.0m  
Dwelling

Sheet No: 2  
Issue: 10/04/17  
Rev: 0

REPORT OF OPERATIONS				
Service Performance Indicators Service/indicator/measure	Results 2015	Results 2016	Results 2017	Material Variations and Comments
<b>Aquatic Facilities</b>				
<b>Satisfaction</b>				
User satisfaction with aquatic facilities (optional) [User satisfaction with how council has performed on provision of aquatic facilities]	0.00	0.00	0.00	
<b>Service standard</b>				
Health inspections of aquatic facilities [Number of authorised officer inspections of Council aquatic facilities / Number of Council aquatic facilities]	1.75	0.00	0.25	One inspection completed six week opening period
<b>Health and Safety</b>				
Reportable safety incidents at aquatic facilities [Number of WorkSafe reportable aquatic facility safety incidents]	0.00	0.00	0.00	No reportable incidents occurred during the July to December period
<b>Service cost</b>				
Cost of indoor aquatic facilities [Direct cost of indoor aquatic facilities less income received / Number of visits to indoor aquatic facilities]	\$0.00	\$0.00	\$0.00	
<b>Service Cost</b>				
Cost of outdoor aquatic facilities [Direct cost of outdoor aquatic facilities less income received / Number of visits to outdoor aquatic facilities]	\$17.48	\$18.14	\$18.38	
<b>Utilisation</b>				
Utilisation of aquatic facilities [Number of visits to aquatic facilities / Municipal population]	3.01	3.31	1.11	Utilisation reflects six weeks only due to pools opening mid November
<b>Animal Management</b>				
<b>Timeliness</b>				
Time taken to action animal management requests [Number of days between receipt and first response action for all animal management requests / Number of animal management requests]	0.00	1.00	1.00	Animal management requests responded to within 1 day
<b>Service standard</b>				
Animals reclaimed [Number of animals reclaimed / Number of animals collected] x100	52.08%	41.99%	51.52%	
<b>Service cost</b>				
Cost of animal management service [Direct cost of the animal management service / Number of registered animals]	\$50.00	\$74.72	\$41.82	Costs reflect July to December period
<b>Health and safety</b>				
Animal management prosecutions [Number of successful animal management prosecutions]	0.00	0.00	0.00	No animal management prosecutions during the period July to December

REPORT OF OPERATIONS				
Service Performance Indicators Service/indicator/measure	Results 2015	Results 2016	Results 2017	Material Variations and Comments
<b>Food Safety</b>				
<b>Timeliness</b>				
<i>Time taken to action food complaints</i>	0.67	1.40	0.00	From 1 July 2016, 'Time taken to action food complaints' will be reported by calendar year. Previously this indicator was reported by financial year. This has been implemented to better align reporting with the Department of Health and Human Services. This may result in some variances year on year.
[Number of days between receipt and first response action for all food complaints / Number of food complaints]				
<b>Service standard</b>				
<i>Food safety assessments</i>	50.85%	75.64%	77.92%	Costs reflect July to December period
[Number of registered class 1 food premises and class 2 food premises that receive an annual food safety assessment in accordance with the Food Act 1984 / Number of registered class 1 food premises and class 2 food premises that require an annual food safety assessment in accordance with the Food Act 1984] x100				
<b>Service cost</b>				
<i>Cost of food safety service</i>	\$701.85	\$740.23	\$286.58	Costs reflect July to December period
[Direct cost of the food safety service / Number of food premises registered or notified in accordance with the Food Act 1984]				
<b>Health and safety</b>				
<i>Critical and major non-compliance outcome notifications</i>	100.00%	100.00%	0.00%	From 1 July 2016, 'Critical and major non-compliance outcome notifications' will be reported by calendar year. Previously this indicator was reported by financial year. This has been implemented to better align reporting with the Department of Health and Human Services. This may result in some variances year on year.
[Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises] x100				
<b>Governance</b>				
<b>Transparency</b>				
<i>Council decisions made at meetings closed to the public</i>	16.73%	12.58%	12.88%	Costs reflect July to December period
[Number of Council resolutions made at ordinary or special meetings of Council, or at meetings of a special committee consisting only of Councillors, closed to the public / Number of Council resolutions made at ordinary or special meetings of Council or at meetings of a special committee consisting only of Councillors ] x100				
<b>Consultation and engagement</b>				
<i>Satisfaction with community consultation and engagement</i>	59.00	59.00	59.00	Costs reflect July to December period
Community satisfaction rating out of 100 with how Council has performed on community consultation and engagement				
<b>Attendance</b>				
<i>Councillor attendance at council meetings</i>	97.10%	97.62%	98.81%	Costs reflect July to December period
[The sum of the number of Councillors who attended each ordinary and special Council meeting / (Number of ordinary and special Council meetings) × (Number of Councillors elected at the last Council general election)] x100				
<b>Service cost</b>				
<i>Cost of governance</i>	\$40,341.83	\$42,121.33	\$24,876.17	Costs reflect July to December period
[Direct cost of the governance service / Number of Councillors elected at the last Council general election]				
<b>Satisfaction</b>				
<i>Satisfaction with council decisions</i>	60.00	57.00	60.00	
[Community satisfaction rating out of 100 with how council has performed in making decisions in the interest of the community]				
<b>Home and Community Care (HACC)</b>				
<b>Timeliness</b>				
<i>Time taken to commence the HACC service</i>	0.00	6.64	Reporting Ceased 1 July 2016	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Commonwealth Government's NDIS and CHSP programs
[Number of days between the referral of a new client and the commencement of HACC service / Number of new clients who have received a HACC service]				
<b>Service standard</b>				
<i>Compliance with Community Care Common Standards</i>	100.00%	100.00%	Reporting Ceased 1 July 2016	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Commonwealth Government's NDIS and CHSP programs
[Number of Community Care Common Standards expected outcomes met / Number of expected outcomes under the Community Care Common Standards] x100				
<b>Service cost</b>				
<i>Cost of domestic care service</i>	\$0.00	\$46.40	Reporting Ceased 1 July 2016	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Commonwealth Government's NDIS and CHSP programs
[Cost of the domestic care service / Hours of domestic care service provided]				
<b>Service cost</b>				
<i>Cost of personal care service</i>	\$0.00	\$42.77	Reporting Ceased 1 July 2016	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Commonwealth Government's NDIS and CHSP programs
[Cost of the personal care service / Hours of personal care service provided]				
<b>Service cost</b>				
			Reporting	

REPORT OF OPERATIONS				
Service Performance Indicators	Results	Results	Results	
Service/indicator/measure	2015	2016	2017	Material Variations and Comments
Cost of respite care service [Cost of the respite care service / Hours of respite care service provided]	\$0.00	\$45.47	Ceased 1 July 2016	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Commonwealth Government's NDIS and CHSP programs
<b>Participation</b> Participation in HACC service [Number of people that received a HACC service / Municipal target population for HACC services] x100	30.09%	60.85%	Reporting Ceased 1 July 2016	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Commonwealth Government's NDIS and CHSP programs
<b>Participation</b> Participation in HACC service by CALD people [Number of CALD people who receive a HACC service / Municipal target population in relation to CALD people for HACC services] x100	30.77%	60.53%	Reporting Ceased 1 July 2016	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Commonwealth Government's NDIS and CHSP programs



REPORT OF OPERATIONS				
Service Performance Indicators	Results	Results	Results	Material Variations and Comments
Service/indicator/measure	2015	2016	2017	
<b>Libraries</b>				
<b>Utilisation</b>				
Library collection usage [Number of library collection item loans / Number of library collection items]	1.28	1.39	0.28	
<b>Resource standard</b>				
Standard of library collection [Number of library collection items purchased in the last 5 years / Number of library collection items] x100	41.95%	41.75%	39.77%	
<b>Service cost</b>				
Cost of library service [Direct cost of the library service / Number of visits]	\$5.14	\$5.47	\$10.40	Costs reflect July to December period
<b>Participation</b>				
Active library members [Number of active library members / Municipal population] x100	14.30%	10.64%	5.33%	
<b>Maternal and Child Health (MCH)</b>				
<b>Satisfaction</b>				
Participation in first MCH home visit [Number of first MCH home visits / Number of birth notifications received] x100	0.00%	0.00%	0.00%	
<b>Service standard</b>				
Infant enrolments in the MCH service [Number of infants enrolled in the MCH service (from birth notifications received) / Number of birth notifications received] x100	0.00%	0.00%	0.00%	
<b>Service cost</b>				
Cost of the MCH service [Cost of the MCH service / Hours worked by MCH nurses]	\$0.00	\$0.00	\$0.00	
<b>Participation</b>				
Participation in the MCH service [Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100	0.00%	0.00%	0.00%	
<b>Participation</b>				
Participation in the MCH service by Aboriginal children [Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100	0.00%	0.00%	0.00%	
<b>Roads</b>				
<b>Satisfaction of use</b>				
Sealed local road requests [Number of sealed local road requests / Kilometres of sealed local roads ] x100	4.91	27.72	8.93	
<b>Condition</b>				
Sealed local roads maintained to condition standards [Number of kilometres of sealed local roads below the renewal intervention level set by Council / Kilometres of sealed local roads] x100	97.72%	97.72%	98.95%	
<b>Service cost</b>				
Cost of sealed local road reconstruction [Direct cost of sealed local road reconstruction / Square metres of sealed local roads reconstructed]	\$18.74	\$29.36	\$0.00	Road reconstruction commenced in January.
<b>Service Cost</b>				
Cost of sealed local road resealing [Direct cost of sealed local road resealing / Square metres of sealed local roads resealed]	\$5.61	\$4.32	\$4.06	
<b>Satisfaction</b>				
Satisfaction with sealed local roads [Community satisfaction rating out of 100 with how council has performed on the condition of sealed local roads]	47.00	45.00	45.00	
<b>Statutory Planning</b>				
<b>Timeliness</b>				
Time taken to decide planning applications [The median number of days between receipt of a planning application and a decision on the application]	35.00	43.00	27.00	
<b>Service standard</b>				
Planning applications decided within required time frames [(Number of regular planning application decisions made within 60 days) + (Number of VicSmart planning application decisions made within 10 days) / Number of planning application decisions made] x100	94.29%	97.22%	73.33%	From 1 July 2016 this indicator will be updated to include VicSmart planning applications which should be assessed within 10 days. This may result in some variances year on year.
<b>Service cost</b>				
Cost of statutory planning service [Direct cost of the statutory planning service / Number of planning applications received]	\$4,092.29	\$4,241.86	\$4,108.00	
<b>Decision making</b>				
Council planning decisions upheld at VCAT [Number of VCAT decisions that did not set aside council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100	0.00%	100.00%	0.00%	

REPORT OF OPERATIONS				
Service Performance Indicators Service/indicator/measure	Results 2015	Results 2016	Results 2017	Material Variations and Comments
<b>Waste Collection</b>				
<b>Satisfaction</b>				
<i>Kerbside bin collection requests</i> [Number of kerbside garbage and recycling bin collection requests / Number of kerbside bin collection households] x1000	5.96	10.17	5.78	
<b>Service standard</b>				
<i>Kerbside collection bins missed</i> [Number of kerbside garbage and recycling collection bins missed / Number of scheduled kerbside garbage and recycling collection bin lifts] x10,000	3.25	2.11	6.28	Increase due to one whole street being missed in December
<b>Service cost</b>				
<i>Cost of kerbside garbage bin collection service</i> [Direct cost of the kerbside garbage bin collection service / Number of kerbside garbage collection bins]	\$171.06	\$164.20	\$61.06	Costs reflect July to December period
<b>Service cost</b>				
<i>Cost of kerbside recyclables collection service</i> [Direct cost of the kerbside recyclables bin collection service / Number of kerbside recyclables collection bins]	\$70.61	\$78.05	\$32.00	Costs reflect July to December period
<b>Waste diversion</b>				
<i>Kerbside collection waste diverted from landfill</i> [Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100	23.85%	21.88%	27.55%	
<b>Economic Development (optional)</b>				
<b>Participation</b>				
<i>Participation in business development activities</i> [Number of businesses with an ABN in the municipality that participate in a business development activity / Number of businesses with an ABN in the municipality] x100	0.00%	0.00%	0.00%	
<b>Service standard</b>				
<i>Delivery of planned business development activities</i> [Number of business development activities delivered / Number of planned business development activities] x100	0.00%	0.00%	0.00%	
<b>Service cost</b>				
<i>Cost of economic development service</i> [Direct cost of delivering the economic development service / Number of businesses with an ABN in the municipality]	\$0.00	\$0.00	\$0.00	
<b>Economic activity</b>				
<i>Percent change in number of businesses</i> [Number of businesses with an ABN in the municipality at the end of the financial year less the number of businesses at the start of the financial year / Number of businesses with an ABN in the municipality at the start of the financial year] x100	0.00%	0.00%	0.00%	
<b>Immunisation (optional)</b>				
<b>Satisfaction</b>				
<i>User satisfaction with immunisation service</i> [User satisfaction with how council has performed on provision of children immunisation service]	0.00	0.00	0.00	
<b>Service standard</b>				
<i>Vaccination of children by council</i> [Percentage of children fully vaccinated by council]	0.00%	0.00%	0.00%	
<i>Return of consent cards by secondary school children</i> [Number of secondary school consent cards returned / Total number of secondary school children] x100	0.00%	0.00%	0.00%	
<b>Service cost</b>				
<i>Cost of immunisation service</i> [Direct cost of immunisation service / Total number of vaccinations]	\$0.00	\$0.00	\$0.00	
<b>Participation</b>				
<i>Vaccination of children</i> [Percentage of children who are fully vaccinated in each age group]	0.00%	0.00%	0.00%	
<i>Vaccination of secondary school children</i> [Number of secondary school children fully vaccinated by council / Total number of secondary school children] x100	0.00%	0.00%	0.00%	
<b>Sports Grounds (optional)</b>				
<b>Utilisation</b>				
<i>Structured activities on sports fields</i> [Number of structured activities / Total number of sports fields]	0.00	0.00	0.00	
<b>Condition</b>				
<i>Condition of sports fields</i> [Number of days sports fields are unavailable for structured activities due to condition excluding maintenance and reconstruction/redevelopment / Total number of sports fields]	0.00	0.00	0.00	
<b>Service cost</b>				
<i>Cost of sports grounds</i> [Direct cost of sports grounds / Total number of sports fields]	\$0.00	\$0.00	\$0.00	
<b>Availability</b>				
<i>Population per sports field</i> [Municipal population / Total number of sports fields]	0.00	0.00	0.00	

REPORT OF OPERATIONS				
Service Performance Indicators	Results	Results	Results	
Service/indicator/measure	2015	2016	2017	Material Variations and Comments
<b>Street Sweeping (optional)</b>				
<b>Satisfaction</b>				
Street sweeping requests	0.00	0.00	0.00	
[Number of street sweeping requests / Total number of sealed local road households subject to a street sweeping service]				
<b>Service standard</b>				
Frequency of sealed local road sweeping	0.00	0.00	0.00	
[Number of kilometres of sealed local roads swept / Total kilometres of local sealed local roads required to be swept]				
<b>Service cost</b>				
Cost of street sweeping service	\$0.00	\$0.00	\$0.00	
[Direct cost of street sweeping service / Total kilometres of sealed local roads required to be swept]				
<b>Environmental and flooding risk</b>				
Routine cleaning of sealed local road pits	0.00%	0.00%	0.00%	
[Number of sealed local road pits requiring cleaning following routine inspection / Total number of sealed local road pits inspected] x100				

**PERFORMANCE STATEMENT**

**Sustainable Capacity Indicators**

<i>Indicator / measure</i>	<b>Results 2015</b>	<b>Results 2016</b>	<b>Results 2017</b>	<b>Material Variations and Comments</b>
<b>Population</b>				
<i>Expenses per head of municipal population</i> [Total expenses / Municipal population]	\$2,890.82	\$3,089.32	\$1,477.78	Costs reflect July to December period
<i>Infrastructure per head of municipal population</i> [Value of infrastructure / Municipal population]	\$18,805.28	\$19,937.60	\$20,250.46	
<i>Population density per length of road</i> [Municipal population / Kilometres of local roads]	1.83	1.73	1.71	
<b>Own-source revenue</b>				
<i>Own-source revenue per head of municipal population</i> [Own-source revenue / Municipal population]	\$1,661.26	\$1,810.99	\$1,663.24	Costs reflect July to December period
<b>Recurrent grants</b>				
<i>Recurrent grants per head of municipal population</i> [Recurrent grants / Municipal population]	\$1,330.46	\$916.32	\$703.08	Costs reflect July to December period
<b>Disadvantage</b>				
<i>Relative Socio-Economic Disadvantage</i> [Index of Relative Socio-Economic Disadvantage by decile]	3.00	2.00	2.00	

PERFORMANCE STATEMENT

Service Performance Indicators				
Service/indicator/measure	Results 2015	Results 2016	Results 2017	Material Variations and Comments
<b>Aquatic Facilities</b> <b>Utilisation</b> <i>Utilisation of aquatic facilities</i> [Number of visits to aquatic facilities / Municipal population]	3.01	3.31	1.11	Utilisation reflects six weeks only due to pools opening mid November
<b>Animal Management</b> <b>Health and safety</b> <i>Animal management prosecutions</i> [Number of successful animal management prosecutions]	0.00	0.00	0.00	No animal management prosecutions during the period July to December
<b>Food Safety</b> <b>Health and safety</b> <i>Critical and major non-compliance outcome notifications</i> [Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises] x100	100.00%	100.00%	0.00%	From 1 July 2016, 'Critical and major non-compliance outcome notifications' will be reported by calendar year. Previously this indicator was reported by financial year. This has been implemented to better align reporting with the Department of Health and Human Services. This may result in some variances year on year.
<b>Governance</b> <b>Satisfaction</b> <i>Satisfaction with council decisions</i> [Community satisfaction rating out of 100 with how council has performed in making decisions in the interest of the community]	60.00	57.00	60.00	
<b>Home and Community Care (HACC)</b> <b>Participation</b> <i>Participation in HACC service</i> [Number of people that received a HACC service / Municipal target population for HACC services] x100 <b>Participation</b> <i>Participation in HACC service by CALD people</i> [Number of CALD people who receive a HACC service / Municipal target population in relation to CALD people for HACC services] x100	30.09%	60.85%	Reporting Ceased 1 July 2016	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Commonwealth Government's NDIS and CHSP programs
<b>Libraries</b> <b>Participation</b> <i>Active library members</i> [Number of active library members / Municipal population] x100	14.30%	10.64%	5.33%	
<b>Maternal and Child Health (MCH)</b> <b>Participation</b> <i>Participation in the MCH service</i> [Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100 <b>Participation</b> <i>Participation in the MCH service by Aboriginal children</i> [Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100	0.00%	0.00%	0.00%	
<b>Roads</b> <b>Satisfaction</b> <i>Satisfaction with sealed local roads</i> [Community satisfaction rating out of 100 with how council has performed on the condition of sealed local roads]	47.00	45.00	45.00	
<b>Statutory Planning</b> <b>Decision making</b> <i>Council planning decisions upheld at VCAT</i> [Number of VCAT decisions that did not set aside council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100	0.00%	100.00%	0.00%	
<b>Waste Collection</b> <b>Waste diversion</b> <i>Kerbside collection waste diverted from landfill</i> [Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100	23.85%	21.88%	27.55%	
<b>Economic Development (optional)</b> <b>Economic activity</b> <i>Change in number of businesses</i> [Number of businesses with an ABN in the municipality at the end of the financial year less the number of businesses at the start of the financial year / Number of businesses with an ABN in the municipality at the start of the financial year] x100	0.00%	0.00%	0.00%	
<b>Immunisation (optional)</b> <b>Participation</b> <i>Vaccination of children</i> [Percentage of children who are fully vaccinated in each age group] <i>Vaccination of secondary school children</i> [Number of secondary school children fully vaccinated by council / Total number of secondary school children] x100	0.00%	0.00%	0.00%	
<b>Sports Grounds (optional)</b> <b>Availability</b> <i>Population per sports field</i> [Municipal population / Total number of sports fields]	0.00	0.00	0.00	
<b>Street Sweeping (optional)</b> <b>Environmental and flooding risk</b> <i>Routine cleaning of sealed local road pits</i> [Number of sealed local road pits requiring cleaning following routine inspection / Total number of sealed local road pits inspected] x100	0.00%	0.00%	0.00%	

**PERFORMANCE STATEMENT**

Financial Performance Indicators								
Dimension/indicator /measure	Results	Results	Results	Forecasts				Material Variations and Comments
	2015	2016	2017	2018	2019	2020	2021	
<b>Efficiency</b>								
<b>Revenue level</b>								
Average residential rate per residential property assessment [Residential rate revenue / Number of residential property assessments]	\$1,058.73	\$1,107.54	\$1,205.03	\$1,241.95	\$1,262.77	\$1,283.58	\$1,304.40	
<b>Expenditure level</b>								
Expenses per property assessment [Total expenses / Number of property assessments]	\$3,286.47	\$3,076.45	\$1,563.63	\$3,480.86	\$3,635.71	\$3,800.47	\$4,050.13	
<b>Workforce turnover</b>								
Resignations and terminations compared to average staff [Number of permanent staff resignations and terminations / Average number of permanent staff for the financial year] x100	16.00%	13.20%	7.07%	5.00%	5.00%	5.00%	5.00%	
<b>Liquidity</b>								
<b>Working capital</b>								
Current assets compared to current liabilities [Current assets / Current liabilities] x100	356.05%	287.92%	528.89%	150.96%	73.28%	-96.75%	-181.56%	
<b>Unrestricted cash</b>								
Unrestricted cash compared to current liabilities [Unrestricted cash / Current liabilities] x100	204.17%	94.36%	341.40%	99.76%	21.91%	-148.27%	-232.05%	
<b>Obligations</b>								
<b>Asset renewal</b>								
Asset renewal compared to depreciation [Asset renewal expense / Asset depreciation] x100	50.82%	66.01%	68.47%	81.60%	102.00%	116.86%	92.63%	
<b>Loans and borrowings</b>								
Loans and borrowings compared to rates [Interest bearing loans and borrowings / Rate revenue] x100	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
Loans and borrowings repayments compared to rates [Interest and principal repayments on interest bearing loans and borrowings / Rate revenue] x100	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
<b>Indebtedness</b>								
Non-current liabilities compared to own source revenue [Non-current liabilities / Own source revenue] x100	1.23%	2.30%	1.68%	1.39%	1.36%	1.33%	1.31%	
<b>Operating position</b>								
<b>Adjusted underlying result</b>								
Adjusted underlying surplus (or deficit) [Adjusted underlying surplus (deficit) / Adjusted underlying revenue] x100	5.91%	-10.43%	38.06%	-13.26%	-6.86%	-9.46%	-14.61%	
<b>Stability</b>								
<b>Rates concentration</b>								
Rates compared to adjusted underlying revenue [Rate revenue / Adjusted underlying revenue] x100	40.89%	50.53%	61.69%	52.61%	48.31%	48.12%	48.05%	
<b>Rates effort</b>								
Rates compared to property values [Rate revenue / Capital improved value of rateable properties in the municipality] x100	0.65%	0.69%	0.65%	0.66%	0.66%	0.68%	0.67%	



## Hindmarsh Shire Council Business Assistance Grants Program 2016 - 17

### Background

The Hindmarsh Shire Council Business Assistance Grants Program was established in 2016 to generate new employment opportunities, support existing businesses grow and attract new business to Hindmarsh Shire.

The 2016/17 Business Assistance Grants Program of \$20,000.00 is categorised into four key areas:

- Start Up;
- Business Growth; and
- Streetscape Improvement.

The Business Assistance Grant Program addresses the ongoing need to attract new business and support existing business within the shire. The breakdown of funds available for each category is on the Business Assistance Grants Program Category Breakdown attachment.

Funds are to be spent by the successful applicant prior to June 30 of the financial year in which the funds were obtained. Decisions on the application will be made at the August and March Council Meetings. Applications will need to be received before the closing date. Council will evaluate all applications taking into account the eligibility and assessment criteria and the information provided in the application.

Round Funding	of	Application to be submitted to Council	Applications assessed by Council
Round 1		Friday 28 July 2017	Wednesday 16 August 2017
Round 2		Friday 23 February 2018	Wednesday 21 March 2018

### Eligibility Criteria

Applications must meet the following criteria in order to be eligible for a Business Assistance Grant:

#### ***All applications must:***

- Have a registered ABN
- Provide evidence that the business is currently operating, or is planning to operate in the Hindmarsh Shire
- Shows economic benefit and value for money
- The project will result in job creation / retention
- Demonstrate a financial viability of the business

#### ***Ineligible Applications:***

Applications by, or for, the following purposes will not be eligible for funding:

- General business operating expenses including salaries, wages, overheads, material expenses, utility usage costs etc.
- Legal and financial advice, market research
- Applications made by small business who have outstanding amounts owing to Council (rates, permit payments etc)
- Schools and their Parents and Friends organisations;
- Projects that are clearly a duplication of an existing service; and



## Hindmarsh Shire Council Business Assistance Grants Program 2016 - 17

- Retrospective funding (projects that have commenced or have been completed will not be funded).

### Assessment Criteria

Applications will be assessed against a set of Assessment Criteria. Those applications scoring highly against the criteria detailed below are more likely to receive funding:

<b>Why? 30%</b>	<ul style="list-style-type: none"><li>- Explain the demonstrated need for the project</li><li>- How will the project improve the business operations and economic situation?</li></ul>
<b>What? 30%</b>	<ul style="list-style-type: none"><li>- Provide a brief summary of what you are going to do.</li><li>- Complete and submit a Risk Assessment for the project</li><li>- Provide detail on how Hindmarsh Shire Council's contribution will be recognised and acknowledged.</li></ul>
<b>How? 40%</b>	<ul style="list-style-type: none"><li>- Provide quotes/ information on specific item(s) funds will be used to purchase.</li><li>- Provide the organisations banking details and evidence that the organisation can complete the project on time and to budget.</li><li>- Complete the budget and in-kind contribution templates</li><li>- How will your projects success be measured? (including number of employment opportunities gained)</li></ul>
<b>Finally</b>	<ul style="list-style-type: none"><li>- Complete eligibility and submissions checklist.</li></ul>

### Announcement of Grant recipients and distributions of funds

Applicants will receive confirmation regarding the outcome of their grant application via email once funding has been allocated by Council.

### Grant Acquittal

All successful grant recipients will be required to provide evidence to Council that the grant was expended in accordance with their application. A completion report template will be provided to grant recipients prior to receiving funds. The final date for acquittals will be June 30 of the financial year funding was obtained.

Failure to provide the completion report by June 30 may hinder future funding opportunities for your business.

### Further Information

If you have any queries please contact Economic Development Officer Katherine Colbert on 5391 4444 or [business@hindmarsh.vic.gov.au](mailto:business@hindmarsh.vic.gov.au).

**Applications can be submitted via the online form. Alternatively, the application form can be downloaded and completed applications should be forwarded to the Economic Development Officer at the Hindmarsh Shire Council via [business@hindmarsh.vic.gov.au](mailto:business@hindmarsh.vic.gov.au). Hard copies can be sent to PO Box 250, Nhill Vic 3418 with the envelope marked 'Application- 2017-2018 Business Assistance Grants Program'.**





## HINDMARSH SHIRE COUNCIL BUSINESS ASSISTANCE GRANT PROGRAM CATEGORY BREAKDOWN

Start Up	Business Growth	Streetscape
<p>Support the establishment of new and innovative businesses that increase the diversity of the Shire's business community</p> <p>Potential from existing local residents to start new business</p>	<p>Assist existing small business grow and attract new businesses to the shire.</p> <p>Includes:</p> <ul style="list-style-type: none"> <li>- expansion from a home base to commercial premises</li> <li>- expansion of business from another Municipality into Hindmarsh Shire</li> <li>- up-skilling existing employees</li> <li>- small business mentoring services</li> </ul> <p>create / update business planning documents (business plan, marketing plan, succession plan)</p>	<p>Open to existing business to improve the exterior façade of their building (must have property owner approval)</p> <p>Includes:</p> <ul style="list-style-type: none"> <li>- painting, signage, cleaning, removal and replacement of cladding/awnings, repair or replacement of façade structures</li> <li>- access works to reduce entrance barriers</li> <li>- removal of steps</li> <li>- installation of handrails</li> </ul>
<p>Cash contribution of up to \$2,000 for relocation costs, website development costs, business planning and/or mentoring</p> <p>Cash contribution of up to \$100 per month as rent subsidy for the first six months</p> <p>Vouchers of up to \$100 for any Hindmarsh transfer station</p> <p>Up to \$1,500 for local staff recruitment costs (advertising, HR recruiting costs) / training existing staff</p> <p>Costs associated with Council regulatory requirements (permits relating to the Health Act, Food Act, registration and transfer of ownership, planning, building and street furniture etc) will be at the discretion of Council where applicable.</p>		<p>Owner must contribute 50% of the total project cost.</p> <p>25% of the total project cost can be made up of volunteer labour and donated goods and services (in-kind contribution)</p>
<p>Other assistance includes:</p> <ul style="list-style-type: none"> <li>- 1 x Business profile on Council's Facebook Page</li> <li>- Assistance with media release for promoting business open /expansion / new employee</li> <li>- 1:1 support from the Economic Development team to provide a single point of contact at Council to assist all businesses through Council's regulatory processes</li> </ul>		



Hindmarsh Shire Council  
Business Assistance Grants Program 2016 - 17

**Application Form**

<b>Business Details</b>	
<b>Business Name</b>	<b>Project Manger</b>
<b>Business Street Address</b>	<b>Contact Number</b>
<b>Business Postal Address</b>	<b>Email Address</b>
<b>Business ABN</b>	<b>Owner / Manager (if different to Project Manager)</b>
<b>Brief Summary of Business Operations (Including number of Staff, years in business)</b>	

<b>Grant Category</b>	
<b>Please tick the category you are applying for:</b>	
<b>Start up</b> <i>'I would like to start a business, or move my home business to a retail space'</i>	
<b>Business Growth</b> <i>'We have outgrown our operation and need to plan for the future' 'I want to relocate my business to Hindmarsh / Expand from one town into our neighbouring town'</i>	
<b>Streetscape</b> <i>'My shop front needs a facelift / more accessibility for my client'</i>	

<b>Project Details</b>	
<b>Project Name</b>	
<b>Project Description</b>	



## Hindmarsh Shire Council Business Assistance Grants Program 2016 - 17

### Grant Request

**Applicants can apply for up to \$3,000 made up of the following cash items.  
There are no restrictions on how many non-cash items you can apply for.**

***Please tick the funding activity you are applying for (you can select more than one):***

Funding Item	✓	\$
Cash contribution of up to \$2,000 for relocation costs, business planning or mentoring <b>(please specify amount in the right column)</b>	<input type="checkbox"/>	
Cash contribution of up to \$100 per month as rent subsidy for the first six months <b>(please specify amount in the right column)</b>	<input type="checkbox"/>	
Vouchers of up to \$100 for any Hindmarsh transfer station <b>(please specify amount in the right column)</b>	<input type="checkbox"/>	
Up to \$1,500 for local staff recruitment costs (advertising, HR recruiting costs) / training existing staff <b>(please specify amount in the right column)</b>	<input type="checkbox"/>	
Up to \$1,000 for business planning <b>(please specify amount in the right column)</b>	<input type="checkbox"/>	
Up to \$300 of costs associated with Council regulatory requirements (permits relating to the Health Act, Food Act, registration and transfer of ownership, planning, building and street furniture etc) <b>(please specify amount in the right column)</b>	<input type="checkbox"/>	
Streetscape Category Only: up to \$3,000 for streetscape improvements (business must match \$1:\$1 to grant) <b>(please specify amount in the right column)</b>	<input type="checkbox"/>	
1 x Business profile on Council's Facebook Page	<input type="checkbox"/>	
Assistance with media release for promoting business open /expansion / new employee	<input type="checkbox"/>	
1:1 support from the Economic Development team to provide a single point of contact at Council to assist all businesses through Council's regulatory processes	<input type="checkbox"/>	
<b>TOTAL FUNDING SOUGHT (\$)</b>		

### Project Details Why?

Why does your business need funding assistance for this project?

How will the project improve your business operations?



## Hindmarsh Shire Council Business Assistance Grants Program 2016 - 17

Project Details What?
Provide a brief summary of what you are going to do and what the project will achieve
How will Hindmarsh Shire Council's contribution be recognised and acknowledged? (signage, Facebook post, thank you letter, editorial etc)

Project Details How?
How will your projects success be measured? (including number of employment opportunities gained if applicable)

BUDGET Cash and In-Kind Contributions		
What contribution will your business make towards this project? (please tick)	Cash	
	In-Kind (volunteer labour / time)	
Will funding be sought from other sources? If yes, please show as income below in budget	Yes	
	No	



## Hindmarsh Shire Council Business Assistance Grants Program 2016 - 17

Details of voluntary labour				
Task to be completed	Name of volunteers completing task	Hours	Rate per hour (\\$25 if unskilled, \\$40 for skilled work) \$	Total worth Hrs x Rate \$

Goods and Services to be provided (In-Kind)		
Goods / services to be provided	Name of supplier	Value \$

*Please use the figures from above in the budget breakdown on the next page.*

BUDGET			
INCOME	\$	EXPENDITURE	\$
<i>Hindmarsh Shire Grant</i>			
Your Cash contribution	\$		
In – Kind contribution	\$	In-Kind contribution	\$
<b>Total</b>	\$	<b>Total</b>	\$

*Total Income must equal Total Expenditure.*



## Hindmarsh Shire Council Business Assistance Grants Program 2016 - 17

On behalf of my organisation, I acknowledge that the following information is correct:

	I have supplied my ABN
	I have provided evidence that the business is currently operating or is planning to operate in the Hindmarsh Shire
	I have provided evidence that this project provides economic benefit and value for money to my business
	The project will result in (or work towards) job creation / retention
	I have demonstrated that my business is financially viable
	I have completed a Risk Assessment for the project (attachment template provided)
	I have provided quotes / information on specific items that the funds will be used to purchase
	I have provided the organisations bank details for EFT (if successful)
	I have completed the in-kind contribution and budget templates

*Every box must be checked before submitting application.*

<b>Signature</b>		<b>Signature</b>	
<b>Name</b>		<b>Name</b>	
<b>Date</b>		<b>Project Manager</b>	<b>Business Owner / Manager</b>

*Applications can be submitted in the following ways*

Email	In Person	Mail
Email your application, along with all required attachments to <a href="mailto:business@hindmarsh.vic.gov.au">business@hindmarsh.vic.gov.au</a>	Hand in your printed application and attachments to any of our Customer Service Centres in Dimboola, Jeparit, Nhill and Rainbow	Send your printed application and attachments to PO BOX 250 Nhill VIC 3418

Bank Name:		Branch Location:	
BSB:		Account No:	





## Hindmarsh Shire Council

Please complete each question with accuracy.

Organisation Details	
Organisation Name:	Organisation Postal Address:
Project Manager:	Project Manager Contact Number:
Postal address for correspondence:	
Email Address:	
<small>*Please consider using a club email address to assist us in getting information to your club/organisation in the future</small>	
Organisation objectives:	
Number of Members :	Organisation ABN (if applicable):
Registered for GST:	YES <input type="checkbox"/> No <input type="checkbox"/>
Are you incorporated?	YES <input type="checkbox"/> No <input type="checkbox"/>
Please provide Incorporation Number:	

Executive Committee	
President/ Chair Person:	Contact Details:
Secretary:	Contact Details:
Treasurer:	Contact Details:



Grant Application Category			
Application Date:			
Please select which category you will be applying for?			
	<b>Community Assistance</b>		<b>Event Sponsorship</b>
	<b>Minor Facility Upgrade</b>		<b>Small Equipment</b>

Project Information	
Project Name:	
Project Description:	
Will your project commence without financial support from this grant? Yes <input type="checkbox"/>	
<b>Grant amount requested:</b> \$	<b>Total Project Cost:</b> \$
Event Date:	Event Location:
How often does this event occur/ will this equipment or facility be used?	<input type="checkbox"/> Regularly (more than once a year)
	<input type="checkbox"/> Annually
	<input type="checkbox"/> Irregularly
	<input type="checkbox"/> Inaugural (first occurrence of event)
Project Details	
Why?	
Explain the demonstrated community need for this project?	
How will the project improve social connections and build community wellbeing?	

How will the project achieve economic benefit for the community?

Has the project been identified in a Community or Council Plan? (Please refer to the plans on the Council Website- your specific project might not be identified but could be addressing an overall objective)

**What?**

Provide a brief summary of what you are going to do/ What are the details?.

How will your project increase community participation? (Who is the target audience? How many participants are expected? Who are the key stakeholders)

Provide detail on how Hindmarsh Shire Council's contribution will be recognised and acknowledged.

**How?**

How will your success be measured?

If funding is obtained from Council, how will the funding be used?

Budget				
Financial and In-Kind Contributions				
Are there any contributions? (If there are in-kind or financial contribution, please complete the tables below)	<input type="checkbox"/> In-Kind (volunteer labour) contribution			
	<input type="checkbox"/> Financial (cash) contribution			
Will funding be sought from other sources? (If funding is sourced from other sources, please show as income below)	<input type="checkbox"/> Yes			
	<input type="checkbox"/> No			
Details of Voluntary Labour				
Task to be completed	Name/s or number of people who will be completing tasks	Number of hours	Rate per hour	Total cost
	<b>Total</b>		<b>Total</b>	

Goods/ Services to be provided	Supplier	Value
		\$
		\$
		\$
		\$
		\$
<b>Total</b>		\$

\*



**Community Assistance Eligibility Criteria and Submission Checklist**

On behalf of our organisation, I confirm the following information to be correct:

Our organisation:

	Is an incorporated community group or not-for-profit or auspiced by such a group
	Has not received funding of \$500.00 or more through the Community Action Grant Program in the previous financial year.
	Can demonstrate community need, improvements to social connections and build on community wellbeing.
	Can demonstrate direct economic benefit to the community.
	Will provide evidence of the acknowledgement of the contribution made by Hindmarsh Shire Council.

Our organisation has completed and attached the following:

	Quotes for products/services.
	Copy of the most recent bank statement (and confirmation of bank account details).
	Budget template.
	In-kind contribution schedules (if applicable).
	Risk Management Plan (Available on Website)
	Application signed by both the Project Manager and Chair/President of Organisation.

**Every box must be checked prior to submitting your application.**  
**Applications will be assessed on documentation provided.**

Signature		Signature	
Name		Name	
Date		Project Manager	Chair/President

Applications should be forwarded to the Community Development Officer at the Hindmarsh Shire Council via [grants@hindmarsh.vic.gov.au](mailto:grants@hindmarsh.vic.gov.au). Hard copies can be sent to PO Box 250, Nhill Vic 3418 with the envelope marked 'Application- 2017/18 Community Action Grants Program'.

## Hindmarsh Shire Council

### Background

The Community Action Grants Program was established in 2013 to support communities with funds to provide services, self-help and assist with community development, social action and connectedness. The 2016/17 Community Action Grants Program of \$30,000.00 is categorised into four key areas:

- **Community Assistance**

Council's financial contributions to small scale projects allow community groups and organisations to focus and utilise their own funds for larger, strategic projects such as refurbishment of facilities, volunteer training, retention and development.

Under the Community Assistance Program, grants of up to \$1,000 are available to not-for-profit community groups and organisations to assist with worthwhile projects that do not fit under the Event Sponsorship, Minor Facility Upgrades or Small Equipment categories of the Community Action Grants program

- **Event Sponsorship**

The Events Sponsorship category of the Community Action Grants is designed to assist community organisations to promote:

1. Social connectedness amongst community members within Hindmarsh Shire and the Wimmera Mallee region; and
2. The Hindmarsh region as an "Event Destination" for visitors.

Community organisations are able to apply for up to \$500.00 to contribute to the cost of hosting an event in the Hindmarsh Shire. For events that will have a significant regional impact, Council may allocate sponsorship of up to \$1,000.00. To be eligible for up to \$1,000.00, applications must provide evidence of the event's social and economic benefit.

- **Minor Facility Upgrades**

Council's financial contributions to Minor Facility Upgrades allow community groups and organisation's to focus and utilise their own funds for larger, strategic projects such as refurbishment of facilities, volunteer training, retention and development.

Under the Minor Facilities Upgrade Program, grants of up to \$2,000 are available to not-for-profit community groups and organisation's to assist in the costs of upgrading community facilities.

- **Small Equipment;**

Council's financial contribution to the purchase of small equipment allows community groups and organisations to focus and utilise their own funds for other larger strategic projects.

Grants of upto \$1,000 are available to non-for-profit organisations to assist in the cost of purchasing small equipment items. In the past grants have been utilised in the purchase of items such as, but not limitd to:

- Garden equipment and tools;
- Appliances and whitegoods;
- Computers and elcetric items;
- Sports equipment.

Funds are to be spent by the community organisation prior to June 30 of the financial year in which the funds were obtained. Decisions on the application will be made at the August and March Council Meetings. Applications will need to be received before the closing date. Council will evaluate all applications taking into account the eligibility and assessment criteria and the information provided in the application.

**Application Deadlines**

<b>Category</b>	<b>Round 1 Closing Date</b>	<b>Round 2 Closing Date</b>	<b>Round 3 Closing Date</b>
Community Assistance	Friday 28 July 2017		Friday 23 February 2018
Event Sponsorship	Friday 28 July 2017	Friday 27 October 2017	Friday 23 February 2018
Minor Facility Upgrades	Friday 28 July 2017		Friday 23 February 2018
Small Equipment	Friday 28 July 2017		Friday 23 February 2018
Council Meeting Date	Wednesday 16 August 2017	Wednesday 15 November 2017	Wednesday 21 March 2018

**Eligibility Criteria**

Applications must meet the following criteria in order to be eligible for a Community Action Grant:

**All applications must:**

- Demonstrate direct economic and social benefit to the community;
- Not already receive substantial support from Hindmarsh Shire Council;
- Be made by an incorporated community group or not-for-profit organisation or auspiced by such a group.
- Only be applying for one category per funding round.

**Ineligible Applications:**

Applications by, or for, the following purposes will not be eligible for funding:

- Community organisations who do not provide direct benefit to the Hindmarsh Shire Community;
- Individuals;
- Community organisations who have successfully obtained funding of \$500.00 or more through the Community Action Grants Program in the current or previous financial year (organisations can only apply for funding every *two* years);
- Capital works on major facility maintenance;
- Funding to groups for purposes already significantly supported by Hindmarsh Shire Council (e.g. groups that use a Council facility free of charge and pay no energy cost);
- Programs considered the major responsibility of the State or Federal Government;
- Schools and their Parents and Friends organisations;
- Projects that are clearly a duplication of an existing service; and
- Retrospective funding (projects that have commenced or have been completed will not be funded);
- Clubs that have received funds from a successful application through a sub-committee of the Club.

### Assessment Criteria

Applications will be assessed against a set of Assessment Criteria. Those applications scoring highly against the criteria detailed below are more likely to receive funding:

<b>Why? 40%</b>	<ul style="list-style-type: none"> <li>- Explain the demonstrated community need.</li> <li>- How will the project improve social connections and build community wellbeing?</li> <li>- How will the project achieve economic benefit for the community?</li> <li>- Has the project been identified in a Community Plan?</li> </ul>
<b>What? 40%</b>	<ul style="list-style-type: none"> <li>- Provide a brief summary of what you are going to do.</li> <li>- How will your project increase community participation?</li> <li>- Complete and submit a Risk Assessment for any Event</li> <li>- Provide detail on how Hindmarsh Shire Council's contribution will be recognised and acknowledged.</li> </ul>
<b>How? 20%</b>	<ul style="list-style-type: none"> <li>- Provide quotes/ information on specific item(s) funds will be used to purchase.</li> <li>- Provide a copy of the applying organisation's most recent bank statement and banking details.</li> <li>- Complete the budget and in-kind contribution templates</li> <li>- How will your event's success be measured?</li> </ul>
<b>Finally</b>	<ul style="list-style-type: none"> <li>- Complete eligibility and submissions checklist.</li> </ul>

### ***Announcement of Grant recipients and distributions of funds***

Community organisations will receive written confirmation regarding the outcome of their grant application once funding has been allocated by Council.

### ***Grant Acquittal***

All successful grant recipients will be required to provide evidence to Council that the grant was expended in accordance with their application. A completion report template will be provided to grant recipients prior to receiving funds. The final date for acquittals will be June 30 of the financial year funding was obtained.

Failure to provide the completion report by June 30 may hinder future funding opportunities for your community organisation.

### ***Further Information***

If you have any queries please contact Community Development Officer Michelle Farinha, ph. 5391 4444 or via email at: [grants@hindmarsh.vic.gov.au](mailto:grants@hindmarsh.vic.gov.au)

**Applications should be forwarded to the Community Development Officer at the Hindmarsh Shire Council via [grants@hindmarsh.vic.gov.au](mailto:grants@hindmarsh.vic.gov.au). Hard copies can be sent to PO Box 250, Nhill Vic 3418 with the envelope marked 'Application- 2017-2018 Community Action Grants Program'.**





## **Yurunga Committee of Management**

General Meeting Thursday, 16<sup>th</sup> March, 2017.

Meeting opened: 12 Noon

**Present:** Jenny Solly, Dawn Saul, Ewan Christian, Kaylene Fisher, Lynne Gould, Graham Nuske, Helen Fisher. Jan Edelsten (arrived later)

Visitors: Simon Landrigan, Hindmarsh Shire Council

**Apologies:** Ron Ismay. Moved: Graham / Seconded: Kaylene.

**Additional items for General Business** (to be accepted at Chairperson's discretion)

Declaration of Conflict of Interest in any matter to be discussed

Minutes of previous meeting as circulated. Moved: Dawn / Seconded: Ewan

### **Simon Landrigan's Report on Coach House and other Yurunga matters.**

See attached report.

Summary:

- HeritageVictoria has does not approve of resin injection method for use at Yurunga.
- Repair arch.
- Dining room door etc.
- Coach House plans moving.
- North verandah. Need to spend maintenance money. Verandah needs total replacement. Need to research the types of timber available.
- White ants need to be investigated. Simon will chase up for extensive investigation.
- Heritage Vic will advise on timber. May need to use Robert Sim.

### **Business Arising:**

- Peaches have been picked & sold. Thanks to Ewan & Dawn.
- Thanks to Dawn & Graham for working bee on garden shed and preparation ready for today. Kaylene also.
- Thanks to Ewan for spraying weeds & painting new plank for fence.
- Invitations for Fence Opening sent. Thanks to Peter Solly for his help.
- Duty roster done for the next year. Thanks Helen. Elissa will publish it in The Argus
- Thanks to Kaylene & Col for following up on the orchard enclosure with Neville Sleep.
- Red gum block for the double gates (Ewan). Surgery needed to lift post a bit.
- 20 replacement native trees (Ewan). Ewan will work on this as needed.

- Letter to school re demolition of toilet & Thank you cards (Helen)
- Thanks to Peter Solly for making a catch for the small metal gate.
- Donation of book. London Times. Where to put?
- 

### **Correspondence In:**

- 22<sup>nd</sup> Feb: Copy of email from Simon to Luke Austin, Wimmera CMA re invite to Fence Opening.
- 6<sup>th</sup> March: Email from Wayne Schultz to Jenny re invitations.
- 7<sup>th</sup> March: Email from Simon to Jenny re Coach House update.
- 8<sup>th</sup> March: Email from Lisa Vagg, Hands On Learning Director to Jenny re apology for Fence Opening.
- 8<sup>th</sup> March: Email from Simon to Jenny re no building permit needed for orchard enclosure.
- 9<sup>th</sup> March: Emails from Luke Austin & Bill Hutson to Jenny re acceptance for Opening.
- 15<sup>th</sup> March: Email from Simon to Jenny re quote for North verandah
- 15<sup>th</sup> March: Email from Dave Scarlett, HOL, to Jenny re Apology

### **Correspondence Out:**

- 20<sup>th</sup> Feb: Email from Jenny to Simon re Committee decisions on HV grant works & Fence Opening celebration.
- 22<sup>nd</sup> Feb: Email from Jenny to Simon re invites for Councillors & CMA.
- 1<sup>st</sup> March: Email from Jenny to Simon re proposed orchard enclosure.
- 2<sup>nd</sup> March: Jenny emailed & posted several invitations to the Fence Opening.
- 3<sup>rd</sup> March: Email from Jenny to Simon re orchard enclosure.
- 8<sup>th</sup> March: Email from Jenny to Simon re Coach House update.
- 8<sup>th</sup> March: Email from Jenny to Simon re orchard enclosure.
- 15<sup>th</sup> March: Email from Jenny to Dave Scarlett re Thanks

Moved: Graham /Seconded: Lynne

### **Financial Report.**

Cheque Account: \$55.26

- Paid: Ron Ismay \$300 for fence paintng.
- Fence Materials: \$258.16
- Coach House Account: \$4459.66
- 

[Interest x 3@ \\$1.92=\\$5.76](#)

Term Deposit: \$20,000 &\$5018.82

Income: \$92.80

- Joan Nuske: \$50
- Sauce: \$12.80
- Door takings: \$30.00

Moved: Kaylene/ Seconded: Ewan.

### **General Business.**

- Coach House update: Stage 1 (Simon)
- Heritage Victoria grant works update (Simon)
- Orchard enclosure update (Kaylene) Neville Sleep is working on the plan and the building.
- Moved: Kaylene. "That we go ahead with the orchard cover building."  
Seconded: Lynne
- Move: "That Kaylene pay Neville as needed for orchard building costs as required." Seconded: Lynne
- Graham moved that the following motion be rescinded..... Seconded: Dawn.  
The money is needed for payment of costs relevant to enclosure of orchard.
- Copies of duty roster for volunteers (Helen) Ready to be handed out.
- Adjusting the end gate post (Ewan). This will be carried out.
- Update on minor repairs & vestibule floor (Graham). Graham spoke to Shire and explained about lino etc. We need to decide what we are doing as regards the floor covering.
  
- Monday, 3<sup>rd</sup> April: Tour & lunch catering, Warracknabeal Garden Club, 10 people. Jenny and Jan to be there. Helen to let people know what is needed.
- Gardens fundraiser: Set date in October, 10.30am start, what food to serve & where, Helen to contact garden owners and get organized.
- Sunday after Show. Bus booking required can leave from Yurunga. Jeparit, Nhill, Horsham, Hopetoun and Warracknabeal garden clubs to be notified.
- Update on Christmas in July (on Saturday, 3<sup>rd</sup> June). Serviceton Railway Station (Dawn). No meals. Coffee available only. Jan to organize with Creekside at Warracknabeal.
- 

Kaylene moved / All the committee seconded. "Thank you to Jenny for all the work that she did in getting the fence project organised and going."

Sympathy card to Jean Rogasch.

Next meeting to be held Thursday, 20<sup>th</sup> April, 2017 at Yurunga.

Please notify the Secretary or Chairperson of any agenda items 10 days before the meeting.

Meeting Closed: 2.00PM.

Minutes accepted with Amendments 20<sup>th</sup> April, 2017

## **Yurunga Committee of Management**

**20<sup>th</sup> April 2017. 7.30pm**

### **Yurunga Dining Room**

**Present:** K Fisher, E Christian, Councillor R Ismay, J Edelsten, D Fisher,  
J Solly(Chairperson), G Nuske

**Apologies:** L Gould, H Fisher  
Apologies accepted on the motion of E Christian, 2<sup>nd</sup> J Edelsten Carried

**Additional Items:** The Garden  
Krahes Pest Control

### **Minutes of the Previous Meeting:**

K Fisher moved that the Treasurers Report should be amended to Read:

- 1: That the General Cheque Account Balance was \$2,558.26
- 2: That income should read: \$118.80. This being for:
  - Wood \$50
  - Door Takings \$35
  - Donations \$15
  - Peaches \$6
  - Sauce Sales \$12.80

G Nuske Moved that in General Business the fifth dot point should read:

- " G Nuske moved that Kaylene pay Neville as needed for the orchard building costs as required. 2<sup>nd</sup> L Gould Carried"

G Nuske moved that the 6<sup>th</sup> dot point in General Business should read

" Graham moved that the following motion be rescinded: Treasurer to transfer \$2000 from Coach House General Account to Coach House Term Deposit when it matures. Moved Graham/Seconded Dawn."

The minutes of the previous meeting, including all amendments, were accepted on the motion of J Edelsten. 2<sup>nd</sup> D Saul Carried

### **Business Arising:**

- A quote had been received concerning the exterior Dining Room Door Works. This being \$2,404.60. This included stone work by Dave Reed
- Graham had reported to Jenny that the power point switch in the Kitchen wasn't working. Heather Davidson had been spoken to and would be fixing it.
- A quote had been received to fix/replace the North Verandah. This being: \$23,713.36 .

The Committee felt that this was rather high and asked the Chairperson to request a second quote via Council.

- Bruce Miller was booked to replace / repair the tile over the laundry and fix the Fret work that was damaged at the same time.

- It was suggested that Dave Reed be talked to about possibly re-installing the vent in the Maids Room. Jenny would follow this up.
- Kaylene, Dawn & Jenny had attended a meeting with Simon & landscaper Matt Bone on the 19<sup>th</sup> April at Yurunga to discuss works that could be done along the path in front of the picket fence.

### **Correspondence:**

#### Correspondence In

- 22<sup>nd</sup> March: x2 Emails from Simon to Jenny re Daryl Leyonhjelm's visit & quotes
- 27<sup>th</sup> March: Email from Jo McCartney to Jenny re vestibule lino
- 28<sup>th</sup> March: Email from Elissa Keller re permission to pass on Les Graetz's photos to Lisa Vagg (HOL)
- 31<sup>st</sup> March: Email from Simon to Jenny re update on Coach House access & getting a quote from Matt Bone Landscaping for the fence pathway
- 4<sup>th</sup> April: Email from Simon to Jenny re Heritage Vic approved remaining Grant works & will wait on Committee decision on pathway along fence
- 12<sup>th</sup> April: Email from Joel Boyd, Wimmera CMA to Jenny re Statement by a Supplier form to be signed for payment of tour on 31<sup>st</sup> March
- 18<sup>th</sup> April: x6 Emails from Simon to Jenny re dining room door, path, paying for North verandah, Krahe's Pest Control booked for 26<sup>th</sup> April
- 19<sup>th</sup> April: Email from Lisa Vagg to Jenny re thanks for fence opening report
- 20<sup>th</sup> April: Email from Simon to Jenny re \$9500 left in maintenance budget. Deduct path

#### Correspondence Out

- 20<sup>th</sup> March: Email from Jenny to Jo McCartney at Shire re vestibule lino
- 22<sup>nd</sup> March: Email from Jenny to Simon re Daryl's visit & historical information about North verandah
- 27<sup>th</sup> March: Email from Jenny to Jo McCartney re North verandah
- 28<sup>th</sup> March: Email from Jenny to Elissa re Thanks
- 31<sup>st</sup> March: Email from Jenny to Simon re pathway along fence
- 6<sup>th</sup> April: Email from Jenny to Simon re Thanks
- 12<sup>th</sup> April: Email from Jenny to Joel Boyd re payment for tour
- 12<sup>th</sup> April: Email from Jenny to Lisa Vagg re copy of The Argus report on the Fence Opening & 2 photos for publication in HOL magazine
- Thank you card & photo from Jenny to Chris Crawford, fence builder
- Thank you card to the Welbourns for donating a large book of the London Times newspapers, April-June 1837
- 18<sup>th</sup> April: x5 Emails from Jenny to Simon re door & verandah quotes, path, Heritage Victoria may contribute to verandah when grant money spent, Krahe's termite inspection
- 19<sup>th</sup> April: Email from Jenny to Brad Krahe re access on 26<sup>th</sup> April
- 20<sup>th</sup> April: Email from Jenny to Simon re budget & outstanding 3 smaller jobs

All Correspondence was received on the motion of E Christian, 2<sup>nd</sup> K Fisher Carried

### **Financial Report:**

The Treasurer reported that the following accounts were to be paid:

- IGA Rainbow \$20
- Bow Bakery Rainbow \$11.80
- Rainbow Archives \$107.00

That the following accounts balances were:

- General Term Deposit \$20,000
- Coach House Term Deposit \$5,066.11

K Fisher moved that her Treasurers Report be accepted 2<sup>nd</sup> D Saul Carried

### **General Business:**

Donation of Book: Jenny reported that she had received a donation of a very large book containing the London Times April – June 1837. Discussion was held on where to place the book. Ewan suggested that the book be offered to the Archives in Rainbow. Graham said he would follow up with Dianne Wall to see if they wanted it.

Garden Tour: The Chairperson reported that Helen had suggested a date change to Saturday 14<sup>th</sup> October 2017. Also that Helen had felt it would be best not to send out flyers to the surrounding Garden Clubs at this time.

Yurunga Mugs: Jenny felt it would be nice to have some Mugs that were available for purchase by those visiting the house. Kaylene said she would follow this up and report back to the following meeting.

Horsham East Ladies Probus Club: That the Probus Club be charged \$5.00 per person and that complimentary tea & coffee be provided. Moved D Saul, 2<sup>nd</sup> J Edelsten Carried. This Tour was scheduled for May 18<sup>th</sup>. Jan, Dawn and Jenny said they would be available.

Lynne Gould – Patchwork Group Tour: As some of Lynnes group were Gluten Free, the Chairperson reported that Helen had said she would do food for these people. This tour was booked for the 23<sup>rd</sup> June. To be finalized at the next meeting.

Great South-West Walking Group: Tour on June 18<sup>th</sup>, to be finalised at the next meeting.

Oasis Project Workshop: After discussion on the price for this work, K Fisher moved that we charge the Oasis Project \$175.00 for the provision of Sandwiches and a Fruit Platter. 2<sup>nd</sup> E Christian Carried Dawn said she would make up 5 loaves of Bread and also organize the fruit platter. Dawn said that Dianne Hayden had offered to help her make the sandwiches.

### Possible Catering:

Rainbow Show Day Afternoon Tea:

Kaylene said she had looked over the volunteers roster and said she didn't think we would be able to get enough people to help. G Nuske moved that we decline this offer, and that we thank the A&P Society for considering us. 2<sup>nd</sup> D Saul carried

Heinrich Wedding:

After discussion, the Chairperson said she would ask the Secretary to advise the Heinrich's that we would not be able to do this work.

### Food Handling Certification:



The Chairperson said thought we should clarify as to who should hold a Food Handling Certificate with us doing catering. Jan Edelsten said she currently had one. The Chairperson said she would speak to Helen to clarify if she had one.

Garden:

D Saul moved that a set of large garden shears and a shovel be purchased. 2<sup>nd</sup> G Nuske Carried.

Fly Wire:

Jan Edelsten said she would look at replacing the flywire on both the front and back doors of Yurunga.

Off Road Rally

Councillor Ron Ismay reported to the meeting that he felt that there could be opportunities for us as a committee to sell food or open Yurunga over the weekend of this Race in August. The committee said that it would consider this at the next meeting, but had already had initial discussions about the possibility of extending opening times over that weekend

Meeting Closed            9.05pm

**iPlanning Services P/L**

PO Box 1401  
Bakery Hill Vic 3354  
ABN 45 160 262 000



iPlanning

24 May 2017

Our Reference: P-00368

Your Reference: 1478-15/200519 pj;pc

Mr Peter Jewell  
Town Planner  
Hindmarsh Shire Council  
PO Box 250  
**NHILL VIC 3418**

Dear Peter,

**RE: Planning Permit Application No. 1478/15  
Use and development of Duck Sheds and associated buildings and structures including a dwelling and removal of native vegetation  
85 G Dahlenburg Road, Nhill**

I refer to my letter dated 20<sup>th</sup> March 2017 detailing what the amended planning application for Luv-a-Duck is to address. I now submit some further amendments that are required to the above planning permit and they are:

- Amend Condition 3 which refers to the landscape plan. The condition needs to reflect the existing landscaping of the site which is predominantly native vegetation. Therefore a suggested change to the condition is as follows:

*'The permit holder must submit a landscaping plan which provides for a 5m wide landscaping strip along the boundary of the property parallel with the proposed sheds. The landscaping plan must detail **predominantly** indigenous plantings within the landscaping strip. The landscaping plan when approved must be activated and planted within twelve months of the commencement of the use. The permit holder will advise Council when the landscaping has been installed.*

*All planting carried out on the site must be **predominantly** indigenous species to the satisfaction of the Responsible Authority.'*

- Amend Condition 5 which refers to an Acoustic Compliance Report. It is requested that the condition needs to remove the wording 'at the nearest receptor' so that appropriate noise equipment can be logged on site for practical and safety reasons, but also to provide a more robust measuring process that may ultimately require more stringent noise controls to be placed on the operation of the duck farm.

I have read through the objections submitted to Council and that above changes be considered to remove any ambiguity for the owners as well as the objectors.

I have also attached a copy of an Amended Amended Planning Application form that details the required changes to the planning permit.

If you have any issues, please don't hesitate to contact me on 0408 577 880 or email [james.ips@ncable.net.au](mailto:james.ips@ncable.net.au).

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**ATTACHMENT**

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Document forms part of Planning  
Application No. 1478-2015



# Maddocks

Lawyers  
Collins Square, Tower Two  
Level 25, 727 Collins Street  
Melbourne VIC 3008  
Australia

Telephone 61 3 9258 3555  
Facsimile 61 3 9258 3666

info@maddocks.com.au  
www.maddocks.com.au

DX 259 Melbourne

## Email Letter

**From**  
Maria Marshall  
**Direct**  
03 9258 3551

**Date**  
27 April 2017  
**Email**  
maria.marshall@maddocks.com.au

**To**  
Peter Jewell  
Town Planner  
**And to**  
Pamela Cannell

**Organisation**  
Hindmarsh Shire Council  
**Email**  
pjewell@unite.com.au  
**Organisation**  
Hindmarsh Shire Council  
**Email**  
PCannell@hindmarsh.vic.gov.au

Our Ref MYM:7143924

Dear Peter

**Planning Permit 1478/15: 85 G Dahlenburg Road, Nhill**

### Background

We continue to act for Luv-a-Duck Pty Ltd in relation to the above matter. The above permit (**Permit**) was issued by Council on 1 March 2016. It authorises, subject to conditions:

Use and Development of Duck Sheds and associated buildings and structures including a dwelling and the removal of native vegetation.

The use and development authorised by the Permit has commenced. Council has received a number of complaints claiming that the development as it has progressed so far does not comply with the conditions of the Permit.

Our client submitted an application to amend the Permit on 8 February 2017 (**Amendment Application**). The Amendment Application seeks to resolve those claimed non-compliances.

On 4 April, Council wrote to our client, informally requesting further information in relation to the Amendment Application and the claimed non-compliances. In substance, Council's letter:

- raises the possibility of enforcement action to stop the use and development authorised by the Permit;
- invites Luv-a-Duck to respond to the possibility of such enforcement action, including by
  - providing further information regarding biosecurity and animal welfare; and
  - stating whether the birds can be housed at a different location until any issues are resolved; and

## ATTACHMENT

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Application No. 1478-2015

[7143924: 18903259\_1]

Interstate offices  
Canberra Sydney  
Affiliated offices around the world through the  
Advoc network - www.advoc.com





Luv-a-Duck has acknowledged that the truck wash is not shown on the endorsed plans. The Amendment Application addresses that issue by amending the endorsed 'Layout plan' to show the location and dimensions of the truck wash.

#### Issue 4: Planting

The fourth issue is the claimed use of non-indigenous planting at the site. The relevant condition is Condition 3 of the Permit. It states (emphasis added):

The permit holder must submit a landscaping plan which provides for a 5m wide landscaping strip along the boundary of the property parallel with the proposed sheds. **The landscaping plan must detail indigenous plantings within the landscaping strip.** The landscaping plan when approved must be activated and planted within twelve months of the commencement of the use. The permit holder will advise Council when the landscaping has been installed.

**All planting carried out on the site must be indigenous species to the satisfaction of Council.**

In our opinion, Condition 3 imposes the following requirements in relation to indigenous planting:

- the landscaping plan approved by Council must include indigenous plantings within the landscaping strip; and
- all plantings carried out on the site must be indigenous species to the satisfaction of Council.

This is not the same as requiring all planting on the site to be of indigenous species. We also note that 'indigenous species' is not a term defined in the Hindmarsh Planning Scheme or the *Planning and Environment Act 1987*.

Planting at the site was conducted by the Hindmarsh Landcare Network on 26 September 2016. We have been provided with a letter from Clifford Unger, Chairman of the Hindmarsh Landcare Network, stating:

- the species planted on 26 September comprised indigenous species and species growing in the local area; and
- the species included *Acacia* spp. *Iteaphylla* and *Pendula* and *Eucalyptus* spp. *Platypus*, *Torquata*, *Microcarpa*, *Salmonophloia*, *Camaldulensis* and *Incrassata*.

A copy of Mr Unger's letter is **attached**.

#### Issue 5: Acoustic compliance report

The final substantive issue raised in the complaints to Council concerns the location of the acoustic compliance report. Condition 5 of the Permit states (emphasis added):

An acoustic compliance report, prepared by a suitably qualified and experienced independent acoustic engineer, to the satisfaction of the Responsible Authority, **must be prepared in compliance with the requirements of EPA's NIRV at the nearest sensitive receptor;**

- Prior to the commencement of works on site, and
- within twelve months of the full operation of the use on site.

With both such reports being submitted to the Responsible Authority.

If any noncompliance is identified with EPA's NIRV, the report must identify remedial measures and further assessment be undertaken to show compliance.

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### ATTACHMENT

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Application No. 1478-2015



Further, Council is in the process of considering the Amendment Application. As noted, the amendments sought are directed towards resolving the non-compliances claimed in the complaints made to Council. In making its decision on the Amendment Application, Council must base its decision on the planning merits of the amendments sought without regard to the claimed non-compliances<sup>3</sup>.

### Conclusion

The significance of Luv-a-Duck's contribution to the Shire cannot be overstated. It is specifically referred to in the Hindmarsh Planning Scheme, clause 21.03-3 of which includes the following action:

Promote the continual expansion of the poultry industry such as Luv-a-Duck Pty. Ltd

On the basis of our audit of the Permit, we consider that the complaints Council has received are lacking in substantive merit. To the extent that they raise any substantive issues of non-compliance, such issues are minor in nature and are adequately resolved by the Amendment Application. Certainly, they are not of a nature that would warrant enforcement action to stop the use.

We trust that this letter sufficiently responds to the issues identified in those complaints and to Council's letter of 4 April. If there are any outstanding matters, please do not hesitate to contact us.

Yours faithfully

Maria Marshall  
Partner

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### ATTACHMENT

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Application No. 1478-2015

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<sup>3</sup> *Van Egmond v City of Knox* (1985) 3 PABR 249, applied in *Jurkic v Manningham CC* [2005] VCAT 1162 at [9].



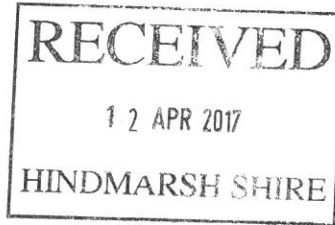
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**ROY COSTA PLANNING & DEVELOPMENT**

164 Eighth Street, Mildura  
PO Box 2925 Mildura 3502

Phone (03) 50210031 Fax (03) 50210046 Email: reception@roycosta.com.au

Our Ref: 17-019  
Your Ref: 1478-15



ASSESS #	
ACTION	AOP
INFO	DAS
X REF	

April 7, 2017

Adrian Gasperoni  
Director Infrastructure Services  
Hindmarsh Shire Council  
PO Box 250  
NHILL VIC 3418

Dear Adrian,

**APPLICATION TO AMEND PLANNING PERMIT 1478-15  
USE AND DEVELOPMENT OF DUCK SHEDS  
CA 80B, 85 G DAHLENBURG ROAD, NHILL**

We refer to the recently lodgement application to amend Planning Permit 1478-15.

On behalf of our clients, Mr RA & Mrs ME Dahlenburg, we hereby object to the amendment application.

We object on the following grounds:

- Condition 24 was placed upon the permit, based on the Environmental Management Plan prepared by Scolexia and the Council considered the permit and determined the permit based on this plan.

An Environmental Management Plan is an important document; and to simply change the condition to give the opportunity to alter the plan at any time to the satisfaction of the Responsible Authority, we believe is not proper and orderly planning.

The surrounding property owners know that the development must at all times comply with the approved Environmental Management Plan; and should not be able to be changed at any time.

Any change should require an amendment process so that any environmental effects can be fully considered prior to any changes to such plan and surrounding property owners should have the opportunity to respond to such amendment application.

In addition, it should be noted that the relevant authorities, including EPA approved the Scolexia Environmental Management Plan; and such plan should not be changed without the relevant authorities consent.

- The amended plans delineating zincalume roof cladding should not be supported by Council.

ATTACHMENT

Document forms part of Planning

Application No. 1478-2015

The materials approved were colourbond and such should remain; together with the green colour should also be maintained.

The changing of the colour, as can be seen by the existing construction of the shed with the zinalume (in breach of the permit) is already creating adverse effects to the surrounding area.

The visual amenity is affected as the zinalume colour is not in keeping with the surrounding area; together with the glare/reflection from the roof adversely affecting the surrounding area.

- The proposed truck wash also should not be approved by Council as no details on how the operations of the truck wash will occur.

The chemicals and other waste washed from the truck/s can adversely affect the surrounding environment due to the runoff leading into the stormwater basin and surrounding environment water holdings.

It also should be noted that the shed that has been raised considerably in height has not been applied for as part of this amendment.

The earth works associated with the shed obviously changes the topography of the site; thus stormwater drainage and runoff will be affected.

Designs of the stormwater runoff and any other possible affects due to the change of the levels of the land must be determined prior to any further works being undertaken on the development to ensure the surrounding properties are not adversely affected.

Given all the above, we now request Council not support the proposed amendments to Permit 1478-2015.

We request that we be informed of the future process of this application and request that we are able to present to the Authority that will be making the determination on this amendment application, whether it is a Council Officer under delegated authority or the Councillors at a Council meeting.

In conclusion, we now request Council to advise the developer to stop works until this matter is resolved; as the continuation of the development is clearly in breach of the permit and should not be able to continue development and operate.

If you have any queries in relation to the above, please contact Mr. Roy Costa of our office who will be pleased to assist.

Yours Sincerely,

  
ROY COSTA MPIA CPP  
ROY COSTA PLANNING & DEVELOPMENT

**ATTACHMENT**

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Application No. 1478-2015



**Pamela Cannell**

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**Subject:** FW: LAD Planning Amendment request

11th April, 2017.

Mr. and Mrs. Wes Dean  
1202 Winiam East Road,  
NHILL, 3418.

Adrian Gasperoni,  
Director Infrastructure Services,  
Hindmarsh Shire Council,  
P.O. Box 250,  
NHILL, 3418.

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**ATTACHMENT**

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Document forms part of Planning  
Application No. 1478-2015

**APPLICATION TO AMEND PLANNING PERMIT 1478-15  
85 G DAHLENBURG ROAD, NHILL.**

Dear Adrian,

We hereby list our objections to the application to amend Planning Permit No: 1478-15.

AMENITY:

1) The glare from the currently zincalume clad shed roofs is extraordinarily strong in normal sunlight when approaching east or west on Winiam East Road. The original and agreed planning permit conditions and all drawings show the shed roofs to be of green colourbond. At no time before, during or after mediation at VCAT was it ever mentioned that the roofs would be anything other than green colourbond.

2) The huge embankment shed No. 4 has been built on, has never been shown on any plans or documents and is an eyesore and an intrusion on the visual landscape. The extraordinary height is particularly invassive when observed from the Sheepwash Reserve. Water run-off from this structure is surely now going to run directly into the Sheepwash Reserve, thus contravening the Planning Permit Item No. 22.

ENVIRONMENTAL MANAGEMENT PLAN:

1) Section 1 - Introduction, states - "The objective of this Environmental Management Plan is to ensure best management and to sustain this in regard to environmental performance by minimising impacts on the environment and surrounding amenities".

We believe the shed roofs and the shed embankments are a contravention of this objective .

2) A proposed Truck Wash was never mentioned at any stage or on any drawings of the Planning Permit.

The Manufacturers Safety Data Sheet for Virogard Sanitiser, provided with the permit amendments states in Section 6: "Do not flush into surface water or sanitary sewer system. Avoid subsoil penetration. If the product contaminates rivers and lakes or drains inform respective authorities".

As seen with average spring rain, any substances would wash downhill into the retarding basin, which filled this spring.

In contravention of the Planning Permit, the owners pumped the contents of the retarding basin into the Sheepwash Reserve.

In conclusion we implore Council to take very seriously its role as the Responsible Authority, to ensure all the original Planning Permit conditions are applied and met.

Yours sincerely,  
Wes and Leith Dean

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**ATTACHMENT**

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Document forms part of Planning  
Application No. 1478-2015

## Pamela Cannell

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**From:** Brian Creek <winiamcreeks@gmail.com>  
**Sent:** Monday, 17 April 2017 9:11 PM  
**To:** Info  
**Subject:** Luv a Duck - Mr Gert facility ammendments to EPA consultation.

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

**Categories:** Fern

Mr Peter Jewell,  
Town Planner  
Hindmarsh Shire Council,  
Po Box 250, 92 Nelson Street  
Nhill Vic 3418

To Mr Peter Jewell,

We have become aware of the amendments that Luv a Duck are seeking to their approved EPA document for the Mt Gert facility at Winiam East. The two clauses which are of concern to us are the roofing colour which does stand out clearly from our property to the South West. We would like to know whether Luv a Duck has considered painting the rooves of the duck sheds in a natural colour. Dulux make a low sheen weathershield which is suitable for zinalume roofing.

We also have concerns about the runoff from truck wash and sheds finding its way into the sheepwash reserve during wet seasons. There is significant catchment area in the reserve which needs to be protected from chemical or bio refuse.

Please consider this submission when assessing the amendments to planning permit #1478-15

Sincerely,

Brian and Alison Creek.  
72 L Creek Rd,  
Nhill, Vic 3418

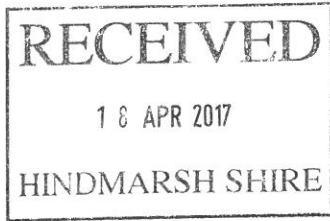
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### ATTACHMENT

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Document forms part of Planning  
Application No. 1478-2015

Doc 17: 207155



ASSESS #	121320
ACTION	AOP
INFO	
X REF	

30 Shingle Hut Rd  
Nhill 3418

15<sup>th</sup> April 2017

Planning Department  
Hindmarsh Shire Council  
PO Box 250  
Nhill 3418

To Whom it may concern,

I am writing to strongly object to the Hindmarsh Shire granting an amendment to Luv a Duck's planning permit 1478/15.

Shed Roofs-

Luv a Duck are breaching their planning permit by having zincalume roofs on their duck sheds. Zincalume is a larger blight on the landscape than the approved green colourbond as stated in their current plans and Environmental Management Plan. Due to the slope of the site the zincalume roofs are creating a lot of glare which is affecting the amenity of the area and causing a distraction when driving on the Winiam East Road; the glare will get worse when the next two sheds are built. I am sure Luv a Duck considered all the issues associated with using colourbond before deciding to put it in their plans and Environmental Management Plan. This change of roofing material indicates that Luv a Duck never had any intention to actually use green colourbond and just put it in to get the permit passed by council.

Truck Wash-

The proposed truck wash should not be allowed to dispose of its waste through the earth drains that lead to the retention basin that is only metres from a nature reserve. Virogard Sanitiser is designed to kill virus' and bacteria, the chemical information sheet supplied with the amendment request states that Virogard is toxic to fish, daphnia, aquatic invertebrate and algae and that the long term effect of putting Virogard on the soil is unknown. Virogard Sanitiser is the chemical Luv a Duck instructed me to use to disinfect my duck shed before the new batch of ducks were put in the shed, this chemical was not allowed to go outside my duck shed because it posed an environmental risk. There is no guarantee that a more toxic chemical won't be used in the future; that will be even more harmful to the environment.

Amend condition 24 -

Luv a Duck's request to amend condition 24 of their planning permit should not be granted; I have concern with the position of this duck farm and its long term effect on the environment and my view has been strengthened following conversations with other community members. Any changes to the Environmental Management Plan should be put out for public comment as the local community are

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**ATTACHMENT**

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Document forms part of Planning  
Application No. 1478-2015

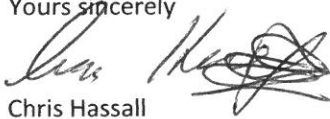
the people who may be affected by any changes. They are also the people with the most knowledge of the local environment.

Environmental Management Plan amendment -

The amendment application asks to amend section 2.2.3 of the endorsed Environmental Management Plan. However in the Environmental Management Plan dated February 2017 the type of farm had been changed in the Introduction (page 2) from a Duck Breeding Farm to a Duck Growing Farm, this change has not been applied for, are there other changes in this new document that have not be documented? The Environmental Management Plan dated February 2017 should not be endorsed as part of this planning permit until all changes have been documented.

I hope you consider the concerns I have outlined. I would appreciate being informed in writing of the outcome.

Yours sincerely

  
Chris Hassall

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**ATTACHMENT**

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Document forms part of Planning  
Application No. 1478-2015

Doc ID: 207157

27 Clarence Street,  
Nhill 3418

14<sup>th</sup> April 2017



ASSESS #	121320
ACTION	ADP
INFO	
X REF	

Hindmarsh Shire Council  
Planning Department  
PO Box 250  
Nhill 3418

Dear Mr Jewell,

I am writing to object to Luv a Duck amending their planning permit 1478/15.

The current zincalume roofs are causing excessive glare, which can be distracting when travelling/driving along the Winiam East Road, from my farm directly south of the Luv a Duck property and from the neighbouring houses. This glare can also be seen from paddocks and roads around the area.

The current planning permit stipulated the use of green colorbond to blend in with the environment. The reasons put forward for keeping the zincalume roofs (Scolexia letter dated 6<sup>th</sup> March 2017) would have all been considered by Luv a Duck in their planning process, before they chose to have green colorbond roofs. So there should be no need for change now.

A truck wash that is going to dispose of its waste water into the retention basin should not be allowed. It is an unacceptable risk to the Winiam Flora Reserve, Winiam Creek and the Nhill Swamp, due to the retention basin overflowing. The original permit proposal stated that there would be no contaminated runoff as the chemicals used on the site would be contained inside the duck sheds and the water running into the retention basin would only be stormwater. The long term effect of having chemicals running into the retention basin needs to be considered because this is going to be forever; once permission is given for one chemical to go into the retention dam then any chemical could potentially end up there.

Condition 24 of the planning permit should not be amended. This duck farm is being built on a very sensitive site, which is causing a lot of concern in the community. The local community should have the opportunity to comment on any changes to the Environmental Management Plan as they are in the best position to know if the changes will affect the environment. The changeover of staff at the Shire means that they are not always aware of the environmental concerns or issues of a particular

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**ATTACHMENT**

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Document forms part of Planning  
Application No. 1478-2015

area, keeping a formal process in place means that staff at the shire, hear all sides of an issue before a decision is made.

Thank you for the opportunity to make you aware of my concerns

Yours sincerely

A handwritten signature in cursive script that reads "Heather D. Dahlenburg".

Heather Dahlenburg

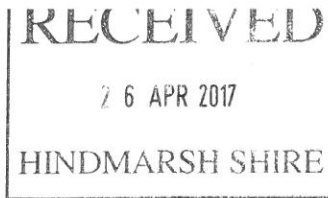
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**ATTACHMENT**

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Document forms part of Planning  
Application No. 1478-2015

Doc ID: 207483



ASSESS #	200519
ACTION	PROP.
INFO	
X REF	

Hindmarsh Shire Council  
92 Nelson Street  
Nhill Vic 3418.

Lisa Jamieson  
PO Box 781  
Red Cliffs Vic 3496.

To Whom It May Concern,

I wish to put in a formal complaint regarding the horrible eye sore you have created by allowing the permit for a Duck Farm on G Dahlenburg Road next to the Beautiful "Sheepwash Nature Conservation Reserve".

I happened to be back in my former hometown of Nhill and decided to drive out and have a look at the "Sheepwash Nature Conservation Reserve". To my horror on my lovely drive out there, as you come over the hill prior to the turn off to the Reserve, the glare and the size of the sheds is terrible. The silver color of these sheds is so bright, it really is awful. The clearing of the previous homestead which always had trees surrounding it, is now replaced by horrible silver steel.

It was disappointing to see such big sheds standing out from the landscape with no attempt to blend into the current environment, and I do wonder the effect this has on other drivers as they come over that hill.

I was hoping to see some wild life while visiting but due to the noise of the current construction of the Duck Farm, this appeared to have frightened off the wild life that is usually in this quiet and peacefully little reserve.

It will certainly disappoint tourists to the area who are hoping to catch a glimpse of the local wild life and enjoy a peaceful reserve.

I do hope you consider this a formal complaint against the current LuvAduck shed colors and the possible damage this will do to your tourism to this "Reserve".

Kind Regards

Lisa Jamieson.

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**ATTACHMENT**

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Document forms part of Planning  
Application No. 1478-2015





N.	DATE	REVISION
1	16/05/17	DRAINAGE NOTATION ADDED

SCALE: 1:1000 (A2)  
 DESIGNED:  
 DRAWN: C.B. / B.F. 5/17  
 APPROVED:

NOTATIONS  
 LEVELS SHOWN THUS + ARE IN METRES TO AUSTRALIAN HEIGHT DATUM BASED ON GERANG GERUNG PM 18 (RL - 131.115).  
 THE PURPOSE OF THIS PLAN IS TO ILLUSTRATE THE RELATIONSHIP BETWEEN THE NATURAL SURFACE, FILLED SURFACE AND SHED ELEVATIONS ONLY. IT SHOULD BE NOTED THAT CONTOURS SHOWN ARE NOT REPRESENTATIVE OF ANY TABLE DRAINS CONSTRUCTED IN ASSOCIATION WITH THIS PROJECT AS THEY HAVE NOT BEEN LOCATED BY SURVEY.  
 PRIOR TO EXCAVATION OR CONSTRUCTION ON THE SITE THE RELEVANT AUTHORITY SHOULD BE CONTACTED FOR POSSIBLE LOCATION OF UNDERGROUND SERVICES AND DETAILED LOCATIONS OF ALL SERVICES.  
 THIS NOTE IS AN INTEGRAL PART OF THIS PLAN

**LEGEND**

- BOTTOM OF BANK
- TOP OF BANK
- /// BUILDING
- CONCRETE
- - - FENCE
- ROOF LINE
- +154.72RL FLOOR LEVEL
- +161.17RW TOP OF RIDGE VENT
- +160.84RP TOP OF ROOF PEAK
- +159.15RW TOP OF ROOF GUTTER
- +158.11RW TOP OF WALL

